

El Segundo  
**REC, PARKS,  
& LIBRARY**  
We Engage... We Inspire... We Play...



# SUMMER

*camp*  
2025

Visit [www.ESREC.org](http://www.ESREC.org) to register now!



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**REC, PARKS,  
 & LIBRARY**  
 We Engage... We Inspire... We Play...

# SUMMER CAMP 2025

**No Camp 6/30-7/4**



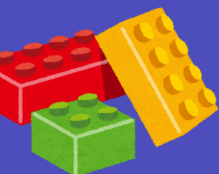
## Camp Cowabunga Jr.

Ages 5-8

Weekly 6/16-8/22

8:00am-5:00pm

\$255 Res/\$320 Non-Res



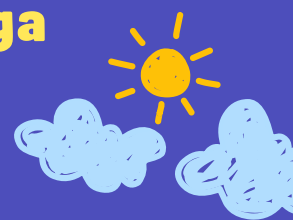
## Camp Cowabunga

Ages 9-11

Weekly 6/16-8/22

8:00am-5:00pm

\$255 Res/\$320 Non-Res



## Tiny Tot Camp

Ages 3-5

Weekly 6/16-8/22

9:00am-1:00pm

\$80 Res/\$106.60 Non-Res

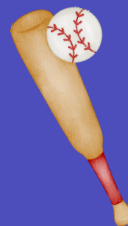
## Teen Camp

Ages 12-15

Weekly 6/16-8/1

9:00am-3:00pm

\$138 Res/\$217.50 Non-Res



## Recreation Camp

Ages 7-11

Weekly 6/16-8/22

9:00am-12:00pm

\$80 Res/\$106.60 Non-Res

**Register online at  
[www.esrec.org](http://www.esrec.org)**



**Residents:** March 31st

**Non-Residents:** April 7th

For more information,  
 please contact

**(310) 524-2362 or  
 dbargmann@elsegundo.org**



**HEY TEENS!**

# LEADERSHIP IN TRAINING CAMP 2025

## ABOUT L.I.T.

L.I.T. Camp is an opportunity for El Segundo teens ages 12-17 to stay engaged this summer while learning leadership skills through working alongside Recreation staff in day camps, Senior programs and other activities. Weekly camps begin June 23, 2025.

## INFORMATION

[amancini@elsegundo.org](mailto:amancini@elsegundo.org)

(310) 524-2730

\$60 per week- 9:00am-1:00pm

\$100 per week- 9:00am-3:30pm



## WHAT TO EXPECT

Fun with friends 🌻

Leadership training 🌻

Working with kids and seniors 🌻

Mentoring with City staff 🌻



# RECREATION PROGRAM SCHOLARSHIP

The Recreation Program Scholarship provides funding for programs and services offered by the Recreation, Parks, and Library Department to El Segundo families and individuals in need. Scholarships of up to \$200 per resident, with a maximum of \$600 per household per year, are offered to residents who meet eligibility criteria.



Scan QR code for application

## When to Apply

### Period 1

*Application submittals:* August-December  
*Award:* January

### Period 2

*Application submittals:* January-February  
*Award:* March

### Period 3

*Application submittals:* March-April  
*Award:* May

### Period 4

*Application submittals:* May-July  
*Award:* August

## Funding Criteria

Number of People in Household	1	2	3	4	5	6	7	8
Income Guidelines	\$77,700 or less	\$88,800 or less	\$99,900 or less	\$110,950 or less	\$119,850 or less	\$128,750 or less	\$137,600 or less	\$146,500 or less



# REC PARK SUMMER CAMPS

## Camp Cowabunga Junior (5-8 Years)

**Location: Recreation Park**

**Instructor: ES Recreation Staff**

Camp Cowabunga Junior is designed to serve 5-8 year olds. Cowabunga Jr. will visit Hilltop Pool and go on weekly field trips throughout the Los Angeles Area. Cowabunga Jr. is a space for campers to play, learn, create and recreate. Drop off will take place at El Segundo Teen Center, pick up will take place at the Recreation Checkout Grass area.

**Cost: \$255 Resident/\$320 Non-Resident**

M-F Weekly 6/16-8/22 8:00am-5:00pm

\*No Camp 6/30-7/4

## Camp Cowabunga (9-11 Years)

**Location: Recreation Park**

**Instructor: ES Recreation Staff**

Camp Cowabunga is designed to be a day camp for campers to play, learn, create and recreate. Camp Cowabunga visits Hilltop Pool and attends weekly field trips throughout the Los Angeles Area. Drop off will take place at El Segundo Recreation Park

**Cost: \$255 Resident/\$320 Non-Resident**

M-F Weekly 6/16-8/22 8:00am-5:00pm

\*No Camp 6/30-7/4

## Tiny Tot Camp (3-5 Years)

**Location: George E. Gordon Clubhouse**

**Instructor: ES Recreation Staff**

Summer Tiny Tot Camp program for children ages 3 to 5 years old to socialize in a supervised environment. Participants will spend the day enjoying outdoor and indoor activities in El Segundo Recreation Park. Activities will include group fitness activities, science experiments and crafts!

*Campers must be bathroom independent.*

**Cost: \$80 Resident/\$106.60 Non-Resident**

M-F Weekly 6/16-8/22 9:00am-1:00pm

\*No Camp 6/30-7/4



## Teen Camp (12-15 Years)

**Location: Teen Center**

**Instructor: ES Recreation Staff**

Teen Camp is designed to engage Teens in fun fill activities. Teens will participate in various activities, including games, crafts, sports, and weekly field trips!

**Cost: \$138 Resident/\$217.50 Non-Resident**

M-F Weekly 6/16-8/1 9:00am-4:00pm

\*No Camp 6/30-7/4

## Recreation Camp (7-11 Years)

**Location: Teen Center**

**Instructor: Recreation Staff**

Sports and Art Camps are Recreation Staff led camps. Staff will lead campers through a series of drills and skills, game play, and arts & crafts each week.

Week 1: Basketball

Week 2: Arts & Crafts

Week 3: Football/Cheer

Week 4: Arts & Crafts

Week 5: Baseball/Softball

Week 6: Volleyball

Week 7: Basketball

Week 8: Soccer

Week 9: Arts & Crafts

**Cost: \$80 Resident/\$106.60 Non-Resident**

M-F Weekly 6/16-8/22 9:00am-12:00pm

\*No Camp 6/30-7/4

## Leadership in Training Camp (12-17 Years)

**Location: George E. Gordon Clubhouse**

**Instructor: ES Recreation Staff**

L.I.T. Camp is an opportunity for El Segundo teens to stay engaged this summer while learning leadership skills through working alongside Recreation staff in day camps, senior programs and other activities.

**Cost (Per Week): \$60 Resident**

M-F 6/23-8/15 9:00am-1:00pm

**Cost (Per Week): \$100 Resident**

M-F 6/23-8/15 9:00am-3:30pm

\*No Camp 6/30-7/4





# SPORTS SUMMER CAMPS

## Super Hero Sports Camp (3-6 Years)

**Location: Recreation Park, Checkout Grass**

**Instructor: Sportball Staff**

Wear capes, defeat villains and save the day. Learn to be a Super Hero at our Sportball Summer Camp! Participate in super hero themed sports games, challenges and adventures as we discover our super powers together! Please send a nut free snack and lots of water daily with your child. Children must be potty trained and able to use the restroom unassisted.

**Cost: \$135 Resident/\$168.75 Non-Resident**

M-F 6/23-6/27 9:00am-12:00pm

M-F 7/21-7/25 9:00am-12:00pm

## Epic Sports Camp (3-6 Years)

**Location: Recreation Park, Checkout Grass**

**Instructor: Sportball Staff**

Sportballers will learn and play 8 different sports throughout the week with fun skill based games, drills and game play (soccer, basketball, football, volleyball, golf, hockey, tennis and baseball). Your Sportballer will be talking about the Epic Time (hosted daily) they had for the rest of the summer, with a different activity daily from dodgeball tournaments, Battleship, Kickball, and so much more! Please send a nut free snack and lots of water daily with your child.

**Cost: \$135 Resident/\$168.75 Non-Resident**

M-F 6/16-6/20 9:00am-12:00pm

M-F 7/7-7/11 9:00am-12:00pm

M-F 8/4-8/8 9:00am-12:00pm

## UK Soccer Camp (4-14 Years)

**Location: Campus El Segundo**

**Instructor: UK Soccer Staff**

Join UK Soccer at Campus El Segundo for drills, skills, and soccer play. 9am-12pm will focus on ages 4-14, 12pm-3:30pm will focus on ages 7-14, and full day campers will focus on ages 7-14. Campers will receive a dry-fit t-shirt, a certificate plus a personalized evaluation, to help continue their soccer development.

**Cost (Half): \$149 Resident/\$186 Non-Resident**

M-F 6/23-6/27 9:00am-12:00pm

M-F 6/23-6/27 12:30pm-3:00pm

M-F 7/14-7/18 9:00am-12:00pm

M-F 7/14-7/18 12:30pm-3:00pm

M-F 8/4-8/8 9:00am-12:00pm

M-F 8/4-8/8 12:30pm-3:00pm

M-F 8/18-8/22 9:00am-12:00pm

M-F 8/18-8/22 12:30pm-3:00pm

**Cost (Full): \$229 Resident/\$286.25 Non-Resident**

M-F 6/23-6/27 9:00am-3:00pm

M-F 7/14-7/18 9:00am-3:00pm

M-F 8/4-8/8 9:00am-3:00pm

M-F 8/18-8/22 9:00am-3:00pm



## Camp Have A Blast (5-13 Years)

**Location: Recreation Park, George Brett Field**

**Instructor: Camp Have A Blast Staff**

Games ready? Gear up for a week full of battles on and off the field. Battles will include laser tag, nerf battles, gel blasters, dodgeball, capture the flag, ztag, game truck sessions, creative crafting, and outdoor har.

**Cost: \$450 Resident/\$562.50 Non-Resident**

M-F 6/23-6/27 9:00am-3:00pm

M-F 8/18-8/22 9:00am-3:00pm





# SPORTS SUMMER CAMPS

## [Champ Camp Skate Camp \(5-12 Years\)](#)

**Location:** Teen Center

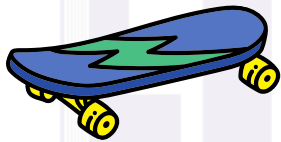
**Instructor:** Champ Camp Staff

Champ Camp's fun-forward 'Skate Camp' program is designed to help kids of all levels explore the wonderful world of skateboarding, and the skills needed to safely shred! Through our 'High Fives & Good Vibes' approach, we strive to stoke our skaters out, both on the board and way beyond. Kiddos should bring their own skateboard and helmet (elbow pads, knee pads, and wrist guards strongly recommended). For more detailed info please visit our site (ChampCampKids.com) or give us a follow (@ChampCampKids). Let's roll!

**Cost: \$300 Resident/\$375 Non-Resident**

M-F Weekly 6/16-8/22 9:00am-12:00pm

\*No Camp 6/30-7/4



## [Champ Camp Beach Camp \(4-12 Years\)](#)

**Location:** El Segundo Beach, Grand Ave.

**Instructor:** Champ Camp Staff

Champ Camp's play-based 'Beach Camp' program gives kids the chance to spend five days straight playing epic activities on the sand and coolin' off in the sea. Offering our campers everything from sand games and arts and crafts projects to water play and sandcastle creating (and just about everything in between), the Champ Camp Beach experience gives kiddos a summer they won't soon forget. For more detailed info please visit our site (ChampCampKids.com) or give us a follow (@ChampCampKids). See ya on the sand!

**Cost (Half): \$300 Resident/\$375 Non-Resident**

M-F Weekly 6/16-8/15 9:00am-12:30pm

**Cost (Full): \$460 Resident/\$575 Non-Resident**

M-F Weekly 6/16-8/15 9:00am-3:00pm

\*No Camp 6/30-7/4

## [Sinjin Smith's Beach Volleyball Camp \(7-18 Years\)](#)

**Location:** El Segundo Beach, Grand Ave.

**Instructor:** Volleyball Camp Staff

Beach Volleyball Camps offers a summer camp for kids and teens looking to learn the game or improve their volleyball skills in a fun and positive environment.

**Cost: \$297.92 Resident/\$372.40 Non-Resident**

M-F Weekly 6/16-8/22 9:00am-12:00pm

\*No Class 6/30-7/4

## [Sinjin Smith's Beach Volleyball Camp with Sand and Sea Camp \(7-14 Years\)](#)

**Location:** El Segundo Beach, Grand Ave.

**Instructor:** Volleyball Camp Staff

Start your day with volleyball drills and games, then enjoy an afternoon of beach activities including fun sand games, sports activities, surfing, boogie boarding, swimming, arts and crafts, and themed days!

**Cost: \$504.20 Resident/\$630.25 Non-Resident**

M-F Weekly 6/16-8/22 9:00am-3:00pm

\*No Class 6/30-7/4

## [Sand and Sea Beach Camp \(6-14 Years\)](#)

**Location:** El Segundo Beach, Grand Ave.

**Instructor:** Volleyball Camp Staff

Experience a full day of beach activities, including fun sand games, sports activities, surfing, boogie boarding, swimming, arts and crafts and themed days!

**Cost: \$504.16 Resident/\$630.21 Non-Resident**

M-F Weekly 6/16-8/22 9:00am-3:00pm

\*No Class 6/30-7/4





# SPORTS SUMMER CAMPS

## Gymnastics Camp (6-12 Years)

**Location:** Recreation Park, Checkout Grass

**Instructor:** South Bay Sprouts

Our cartwheelin' campers will enjoy a morning full of fun, friends, and movement as they learn basic gymnastics skills. This camp is open to gymnasts of all levels who love taking on exciting and new challenges. We will work on multiple events including bars, beam, floor, vault, and rings in addition to playing movement-based games, developing strength and flexibility, creating arts and crafts, all while soaking up the sun!

**Cost: \$407 Resident/\$508.75 Non-Resident**

M-F 6/23-6/27 9:00am-12:00pm

M-F 8/18-8/22 9:00am-12:00pm

## Ninja Gym Camp (6-12 Years)

**Location:** Recreation Park, Checkout Grass

**Instructor:** South Bay Sprouts

This summer, embark on an fun-filled journey packed with ninja skills, exciting challenges, and loads of fun. Our expert ninja instructors will guide campers through thrilling obstacle courses, teaching them to navigate like true stealth warriors. From mastering the art of silent movement to conquering challenging ninja challenges, your child will develop strength, flexibility, and discipline, all while having a blast! Campers will forge new friendships as they collaborate on exciting challenges, emphasizing communication, cooperation, and the joy of shared victories.

**Cost: \$407 Resident/\$508.75 Non-Resident**

M-F 7/14-7/18 9:00am-12:00pm

## Yoga Gym Camp (5-10 Years)

**Location:** Recreation Park, Checkout Grass

**Instructor:** South Bay Sprouts

Join us for a fun-filled camp blending gymnastics and yoga! Kids will build strength, flexibility, and confidence through playful movement, balance challenges, and relaxation techniques. Each day includes gymnastics skills, yoga flows, and mindful games in a positive, engaging environment

**Cost: \$407 Resident/\$508.75 Non-Resident**

M-F 8/4-8/8 9:00am-12:00pm



## Fun + Fitness Camp (6-12 Years)

**Location:** Recreation Park, Checkout Grass

**Instructor:** South Bay Sprouts

Get moving with us at Fun + Fitness Camp! This high-energy camp combines gymnastics, obstacle courses, strength challenges, and movement games to keep kids active and engaged. With a focus on fitness, fun, and confidence-building, campers will jump, climb, and play their way through an exciting week of movement!

**Cost: \$407 Resident/\$508.75 Non-Resident**

M-F 8/11-8/15 9:00am-12:00pm





# ARTS & ENRICHMENT SUMMER CAMPS

## [NASA Journey Into Outer Space \(5-10 Years\)](#)

**Location:** George E. Gordon Clubhouse

**Instructor:** Mad Science Staff

Set your future space explorers on a trajectory from our Earth's atmosphere to the outer reaches of our solar system! This hands-on program brings campers closer to the stars, planets, comets, and more. They learn about living in space, getting away from gravity, looking for space phenomena, and they participate in a rocket launch!

**Cost: \$320 Resident/\$400 Non-Resident**

M-F 7/21-7/25 9:00am-12:00pm



## [Eureka! \(5-10 Years\)](#)

**Location:** George E. Gordon Clubhouse

**Instructor:** Mad Science Staff

Children will engage their imaginations to solve problems and design inventions using simple materials, principles from physics, ideas from great inventors, and the most important tool of all - their minds! With a little bit of ingenuity, children will design model boat, submarines and airplanes, and construct working light sticks to take home. Like the Wright Brothers themselves, children will find they can hardly wait to get up in the morning!

**Cost: \$320 Resident/\$400 Non-Resident**

M-F 7/21-7/25 1:00pm-4:00pm

## [Secret Agent Lab \(5-10 Years\)](#)

**Location:** George E. Gordon Clubhouse

**Instructor:** Mad Science Staff

This program features fun-filled, hands on, secret agent themed science activities that allow kids to play detective, explore forensic science, sharpen their surveillance skills, and crack encrypted messages! Kids become super sleuths!

**Cost: \$320 Resident/\$400 Non-Resident**

M-F 6/23-6/27 9:00am-12:00pm

## [Wings & Things \(5-10 Years\)](#)

**Location:** George E. Gordon Clubhouse

**Instructor:** Mad Science Staff

Let your imagination take flight as we join Sir Issac Newton and prepare for aerospace adventures with his laws of motion. Design and test flying creations including kites, planes, rockets, hovercrafts, and more. Learn all about the Wright brothers and their numerous contributions to aviation. Experiment with the laws of physics, gravity and motion during this amazing week of hands-on fun.

**Cost: \$320 Resident/\$400 Non-Resident**

M-F 6/23-6/27 1:00pm-4:00pm



## [Filmmaking Bootcamp \(7-13 Years\)](#)

**Location:** Camp Eucalyptus

**Instructor:** Anna Giannotis

This camp includes: creating a story in script format designed for a short film or music video, including pre-production, shooting and editing. All you need is a camera, iPad, or smartphone, and your imagination! Instructor will provide a mac laptop pro for editing. A screening of the completed camp films will be presented in the 2025 FILMMAKING FILM FESTIVAL. Materials fee: \$10

**Cost: \$289.60 Resident/\$362 Non-Resident**

M-F 6/23-6/27 1:00pm-4:00pm

M-F 7/14-7/18 10:00am-1:00pm

M-F 7/28-8/1 10:00am-1:00pm

M-F 8/11-8/15 10:00am-1:00pm



# ARTS & ENRICHMENT

## SUMMER CAMPS

### Lego Robot World (5-7 Years)

**Location: George E. Gordon Clubhouse**

**Instructor: Lego Marty with Playsmart Education**

In this camp, Lego engineers are captivated and challenged by building motorized, robotic machines with Lego technic parts (yes, they really can build them!). Our engineers then imagine a world in which their walking robot, helicopter, motorboat, gear car, windmill or other robotic device exists and functions. Their creativity is ignited further by building the house, heliport, or dock for their motorized creations. The best part is using their robots in friendly play or battle with other robots. And with thousands of Lego parts and a master Lego builder to help them, student engineers learn from and enjoy every visit to Lego Robot World.

**Cost: \$289 Resident/\$361.25 Non-Resident**

M-F 8/18-8/22 9:00am-12:00pm

### Lego Robotics & Engineering (7-12 Years)

**Location: George E. Gordon Clubhouse**

**Instructor: Lego Marty with Playsmart Education**

Each day campers build and perfect their own robotic machines from a collection of thousands of Lego technic parts. First, campers build a standard version of the day's robot with the help of a master builder. Next, they creatively customize their creation. Finally, campers use their robots in battle or friendly play with other student engineers. Students continually improve their robots throughout the day to make them more competitive or just more awesome! Motorized projects may include walking robot (Dumbots), cable car, speedboat, gear car, battle tank, ATV/4x4, Komodo dragon, spider bot, motor home, and Battle Train. Other projects include catapults and castles, claws and grabbers, and a variety of gravity, human or spring powered devices.

**Cost: \$289 Resident/\$361.25 Non-Resident**

M-F 8/18-8/22 1:00pm-4:00pm

### Harry Potter Claymation (7-13 Years)

**Location: George E. Gordon Clubhouse**

**Instructor: Movies by Kids**

Do you love the world of wizardry and Harry Potter? Have you ever wanted to make your own animated movie? Then join this exciting class where you will design, create and animate your own clay character in the style of the "Harry Potter" universe. The process starts with building an armature or "Skeleton" for the character. Then all layers of clay are applied until the character is ready for the camera. You will utilize smart devices (Provided) to bring your characters to life. After the filming is complete, you will choose the music and supply the voice-over! All projects will be available to view & download online.

**Cost: \$170 Resident/\$212.50 Non-Resident**

M-F 7/21-7/25 1:00pm-4:00pm

### YouTube Style Videos (7-13 Years)

**Location: George E. Gordon Clubhouse**

**Instructor: Movies by Kids**

Online & Social Media videos have taken the entertainment industry by storm! Nowadays, YouTube is watched more than TV! In this class, you will turn the cameras directly at yourself in the style of the current social media and online shorts & podcasts. You will film about 3-4 assigned videos using a variety of topics and filming techniques to get the job done! Projects will be shared via link 1-2 weeks after the last day of class!

**Cost: \$170 Resident/\$212.50 Non-Resident**

M-F 7/21-7/25 9:00am-12:00pm





# ARTS & ENRICHMENT SUMMER CAMPS

## Backstage Sewing Camp (6-10 Years)

**Location:** George E. Gordon Clubhouse

**Instructor:** Kaylan Roberts

Come join us this summer for an introduction into sewing! Sewing is a great way to promote handwriting coordination and muscle development in children all while learning a great life skill. We will be making fun things such as Hello Kitty stuffies, scrunchies, felt crowns, bags, decorations, and doll clothing. We will also be learning embroidery by decorating our fun projects. There will even be a chance to learn sewing machine skills and safety on a real child-sized sewing machine too!

**Cost:** \$260 Resident/\$325 Non-Resident

M-F Weekly 7/7-8/1 9:00am-12:00pm

## Chess Wizards (5-12 Years)

**Location:** George E. Gordon Clubhouse

**Instructor:** Chess Wizard Staff

Unlock your potential this summer with Chess Wizards! Dive into exciting chess lessons, thrilling games, and amazing prizes that make learning fun. We provide everything you need—just bring your enthusiasm! Sharpen your mind, conquer challenges, and make this vacation unforgettable with Chess Wizards!

**Cost (Half):** \$300 Resident/\$375 Non-Resident

M-F 6/23-6/27 9:00am-12:00pm

M-F 6/23-6/27 12:00pm-3:00pm

M-F 7/21-7/25 9:00am-12:00pm

M-F 7/21-7/25 12:00pm-3:00pm

**Cost (Full):** \$440 Resident/\$550 Non-Resident

M-F 6/23-6/27 9:00am-3:00pm

M-F 7/21-7/25 9:00am-3:00pm

## Welcome Spanish! (5-12 Years)

**Location:** George E. Gordon Clubhouse

**Instructor:** Welcome to Spanish Staff

Embark on an exciting journey into the Spanish-speaking world! In this class, students will learn essential basics such as greetings, the alphabet, vowels, days of the week, months of the year, and the four seasons. Through engaging activities, we'll use our imagination to explore vibrant Spanish-speaking cultures while mastering these foundational concepts. Kids will have a blast with fun activities like bubbles, water balloons, jump rope, hopscotch, board games, bingo, parachute games, Simon Says, and more! Don't forget to pack a snack for this dynamic and interactive experience!

**Cost:** \$225 Resident/\$281.25 Non-Resident

M-F 6/16-6/20 9:00am-12:00pm

M-F 6/23-6/27 9:00am-12:00pm

M-F 7/7-7/11 9:00am-12:00pm

M-F 7/14-7/18 9:00am-12:00pm

**¡HOLA!**



# REGISTRATION INFORMATION

Residents: **March 31 at 9:00am**

Non-Residents: **April 7 at 9:00am**

Online registration is available at [www.ESREC.org](http://www.ESREC.org)

Walk-in and in-person registration is available at the Clubhouse, Checkout Building, Joslyn Center, and Aquatics Center. To obtain a space in a program, please register early.

## RESIDENT RECREATION ID CARD

El Segundo Residents with a valid Rec ID receive the Resident rate on recreation activities and facility and outdoor rentals. Parents registering a minor must also have a current Rec ID to qualify for the Resident rate. Rec ID's can be purchased at the Clubhouse, Checkout Building, Joslyn Center, and Aquatics Center. Rec ID purchases require two (2) forms of proof of El Segundo residency. Business addresses in El Segundo are not eligible for a Rec ID.

**ATTENTION RESIDENTS!** Please renew your Recreation ID card prior to payment in order to receive the Resident rate. You will be charged the non-resident rate, if you register for programs without a current Recreation ID. If you are a resident and you are charged a non-resident rate because you did not have a current Recreation ID, we will not give credit or reimbursement. All resident rates are charged at the time of registration.

## CLASS REFUND POLICIES

**Camp Refund Policy:** Seven (7) business days\* before the program starts, payees may receive a full refund (minus a \$10 administrative fee). Refund requests must be made no later than 7 business days before the program start date. If a request for a refund is made after the 7 day period, but 3 business days before the program starts, a \$50 late request penalty will be processed along with the \$10 administrative fee. Payees are not entitled to refunds requested less than 3 business days before the program begins.

*Our regular business day schedule is Monday - Friday, 8:00am to 5:00pm.*

All refund requests should be submitted in writing by emailing [reghelp@elsegundo.org](mailto:reghelp@elsegundo.org). Time stamps from the email will be used to assess the above fees and charges. Exceptions to these policies based on unforeseeable circumstances will be considered by a supervisor on a case-by-case basis.

*More information available on our website at*  
[www.elsegundorecparks.org](http://www.elsegundorecparks.org)

