

# CITY OF EL SEGUNDO

Engineering Division, 350 Main Street, El Segundo, CA 90245  
TELEPHONE 310-524-2300 FACSIMILE 310-640-0489

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Plan Check No. : PWTC 00??-20  
Project Address :  
Brief Summary of Proposed Work :

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## PUBLIC WORKS TRAFFIC CONTROL PLAN COMMENTS

1. Provide a site plan clearly showing the location of the proposed work area with respect to the public right-of-way.
2. The title needs to reflect the project address and nature of the work for which the traffic control is needed.
3. Dimension all City right-of-way width(s). Include full alley, street, travel lane, and work area widths. Show the work area length.
4. Include a complete legend for all traffic control signage being proposed. The legend shall show the sign and the identifier for the sign that is being used on the plan.
5. Include the following notes on the traffic control plan:
  - a. The contractor shall obtain all required City encroachment permits from the Public Works Department before commencing any traffic control work in the public right-of-way, including lane closure. Contact Nick Petrevski for permit requirements and associated fees at (310) 524-2360.
  - b. The applicant shall repair any damage to public streets and/or sidewalks by construction vehicles traveling to or from the project site, before the Public Works Encroachment permit can be finalized.
  - c. All construction related parking shall be accommodated on-site. No construction related parking shall be permitted off-site.
  - d. All traffic control shall conform to the requirements of the Manual for Uniform Traffic Control Devices (MUTCD) in Caltrans right-of-way and the Work Area Traffic Control Handbook (WATCH) manual in all other right-of-ways.
  - e. The contractor shall inform City staff and post any No Parking or traffic warnings as necessary a week in advance of the closure. The contractor shall inform City staff of the dates and times traffic control will be needed. Contractor to inform adjacent addresses a minimum of 72 hours prior to work starting.
  - f. Show closure/detour times M-F 9:00am – 3:00pm.
  - g. No Saturday work without prior Public Works Approval.
6. Show a minimum 12' wide travel lane.

7. Show the addresses of all properties affected by the work.
8. Show the driveway approaches on both sides of the street that will be affected by the construction/closure.
9. Show the speed limit for the named streets.
10. Show the signature and/or a stamp of the traffic engineer and approvers.
11. Submit the original redlined plans, these corrections, and two sets of revised plans to the Public Works Counter.

Building, Combo, Electrical , Grading, Mechanical, or Plumbing permit plan checks (plan check numbers begin with B, C, E, G, M, or P only) shall be submitted to the Planning/Building Safety Counter, not to the Public Works Counter. Public Works Right-of-Way, Traffic Control, or Utility planchecks (plan check numbers begin with PW, PWTC, or PWUT) shall be submitted to the Public Works Counter.

Public Works staff will not perform over-the-counter plan checks; however, if you make an appointment, Public Works staff can discuss questions about corrections/comments over-the-counter. If you have questions, or if you want to schedule an over-the-counter appointment, it is best to call or e-mail. You can contact me at **[Insert planchecker's email address]** or **[Insert planchecker's phone number]**.

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**RETURN THIS SHEET WITH THE RESUBMITTAL**

**Date Received for First Plan Check:**

**Date:** xx-xx-2020

**Checked By:** Name, (310) 524-236x

**Date:** xx-xx-2020

**Date Received for Re-check:**

**Date:** \_\_\_\_\_

**Re-Checked By:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Approved By:** \_\_\_\_\_

**Date:** \_\_\_\_\_