



AGENDA

EL SEGUNDO CITY COUNCIL
REGULAR MEETING
TUESDAY, JANUARY 20, 2026

5:00 PM CLOSED SESSION
6:00 PM OPEN SESSION

CITY COUNCIL CHAMBER
350 MAIN STREET, EL SEGUNDO, CA 90245

Chris Pimentel, Mayor
Ryan W. Baldino, Mayor Pro Tem
Drew Boyles, Council Member
Lance Giroux, Council Member
Michelle Keldorf, Council Member

Susan Truax, City Clerk

Executive Team

Darrell George, City Manager
Barbara Voss, Deputy City Manager
Saul Rodriguez, Police Chief
Michael Allen, Community Development Dir.
Aly Mancini, Recreation, Parks & Library Dir.

Mark Hensley, City Attorney
Paul Chung, CFO/City Treasurer
Rebecca Redyk, HR Director
Elias Sassoon, Public Works Dir.
Todd Selby, Interim IT Director

MISSION STATEMENT:

“Provide a great place to live, work, and visit.”

VISION STATEMENT:

“Be a global innovation leader where big ideas take off while maintaining our unique small-town character.”

The City Council, with certain statutory exceptions, can only act upon properly posted and listed agenda items. Any writings or documents given to a majority of City Council regarding any matter on this agenda that the City received after issuing the agenda packet are available for public inspection in the City Clerk's Office during normal business hours. Such documents may also be posted on the City's website at www.elsegundo.org and additional copies will be available at the City Council meeting.

Unless otherwise noted in the agenda, the public can only comment on City-related business that is within the jurisdiction of the City Council and/or items listed on the agenda during the Public Communications portions of the Meeting. Additionally, members of the public can comment on any Public Hearing item on the agenda during the Public Hearing portion of such item. The time limit for comments is up to five (5) minutes per person.

Those wishing to address the City Council are requested to complete and submit to the City Clerk a "Speaker Card" located at the Council Chamber entrance. You are not required to provide personal information in order to speak, except to the extent necessary for the City Clerk to call upon you, properly record your name in meeting minutes and to provide contact information for later staff follow-up, if appropriate.

REASONABLE ACCOMMODATIONS: In compliance with the Americans with Disabilities Act and Government Code Section 54953(g), the City Council has adopted a reasonable accommodation policy to swiftly resolve accommodation requests. The policy can also be found on the City's website at <https://www.elsegundo.org/government/departments/city-clerk>. Please contact the City Clerk's Office at (310) 524-2308 to make an accommodation request or to obtain a copy of the policy.

5:00 PM CLOSED SESSION – CALL TO ORDER / ROLL CALL

PUBLIC COMMUNICATION – (RELATED TO CITY BUSINESS ONLY –UP TO 5-MINUTE LIMIT PER PERSON, 30-MINUTE LIMIT TOTAL) *Individuals who have received value of \$50 or more to communicate to the City Council on behalf of another, and employees speaking on behalf of their employer, must so identify themselves prior to addressing City Council. Failure to do so shall be a misdemeanor and punishable by a fine of \$250. While all comments are welcome, the Brown Act does not allow City Council to take action on any item not on the agenda. City Council and/or City Manager will respond to comments after Public Communications is closed.*

SPECIAL ORDERS OF BUSINESS

RECESS INTO CLOSED SESSION: City Council may move into a closed session pursuant to applicable law, including the Brown Act (Government Code Section §54960, et seq.) for purposes of conferring with City’s Real Property Negotiator; and/or conferring with City Attorney on potential and/or existing litigation; and/or discussing matters covered under Government Code Section §54957 (Personnel); and/or conferring with City’s Labor Negotiators.

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Threats to Significant exposure/- to litigation pursuant to (Government Code §54956.9(d)(2) or (d)(3)): -1- matter(s).

CONFERENCE WITH CITY’S LABOR NEGOTIATOR (GOV’T CODE §54957.6): -2-MATTER(S)

1. Employee Organization: Police Management Association (PMA) and Police Officers' Association (POA)
Agency Designated Representative: Laura Drottz Kalty, Human Resources Director, Rebecca Redyk

6:00 PM – CONVENE OPEN SESSION – CALL TO ORDER / ROLL CALL

INVOCATION – Pastor Rob McKenna, The Bridge

PLEDGE OF ALLEGIANCE – Council Member Giroux

SPECIAL PRESENTATIONS

1. Mattel Commendation

PUBLIC COMMUNICATIONS – (RELATED TO CITY BUSINESS ONLY – UP TO 5 MINUTE LIMIT PER PERSON, 30 MINUTE LIMIT TOTAL) *Individuals who have received value of \$50 or more to communicate to the City Council on behalf of another, and employees speaking on behalf of their employer, must so identify themselves prior to addressing the City Council. Failure to do so shall be a misdemeanor and punishable by a fine of \$250. While all comments are welcome, the Brown Act does not allow Council to take action on any item not on the agenda. The Council will respond to comments after Public Communications is closed.*

CITY MANAGER FOLLOW-UP COMMENTS – (Related to Public Communications)

A. PROCEDURAL MOTIONS

Read All Ordinances and Resolutions on the Agenda by Title Only

Recommendation -

Approval

B. CONSENT

2. City Council Meeting Minutes

Recommendation -

1. Approve the Regular City Council Meeting minutes of December 16, 2025.
2. Alternatively, discuss and take other action related to this item.

3. Warrant Demand Register for December 1, 2025 through December 21, 2025

Recommendation -

1. Ratify payroll and employee benefit checks; checks released early due to contracts or agreements; emergency disbursements and/or adjustments; and, wire transfers.
2. Approve Warrant Demand Register numbers 11B-EFT, 11B-Manual Checks, 11B-Payroll Warrant (2), 12A-EFT, 12A-Manual Checks, 12B - EFT, 12B-Manual Checks, and 12B-Payroll Warrant: warrant numbers 3057665 through 3057680, 3070642 through 3070957, 9003429 through 9003430, and 9100026 through 9100045.
3. Alternatively, discuss and take other action related to this item.

4. Construction Contract Award for the Electric Vehicle Charger Installation, Project No. PW 24-15

Recommendation -

1. Authorize the City Manager to execute a standard Public Works Construction Contract with ACDD, Inc. for \$92,597 for the Electric Vehicle Charger Installation Project, Project No. PW 24-15, and authorize an additional \$14,403 as contingency funds for potential unforeseen conditions.
2. Alternatively, discuss and take other action related to this item.

5. **Construction Contract Award for the Replacement of Gordon Clubhouse HVAC System at Recreation Park, Project No. PW 25-14**

Recommendation -

1. Authorize the City Manager to execute a standard Public Works construction contract with NKS Mechanical Contracting in the amount of \$135,000 for the replacement of the Gordon Clubhouse HVAC at Recreation Park, Project No. PW 25-14, and authorize an additional \$15,000 as contingency funds for potential unforeseen conditions.
2. Alternatively, discuss and take other action related to this item.

6. **Second Reading and Adoption of Ordinance Amending the City's Existing Anti-Camping Ordinance to Include Certain Portions of Private Property and to Ensure Access to Nonresidential Buildings**

Recommendation -

1. Waive second reading and adopt the proposed ordinance.
2. Alternatively, discuss and take other action related to this item.

7. **Construction Contract Award for the Repair of Distressed Walls and Surfaces at Recreation Park, Project No. PW 25-05**

Recommendation -

1. Authorize the City Manager to execute a standard Public Works contract with Golden Gate Construction in the amount of \$748,980 for the Repair of Fence Posts, Distressed Walls and Surfaces at Recreation Park at Recreation Park, Project No. PW 25-05, and authorize an additional \$150,000 as contingency funds for potential unforeseen conditions.
2. Alternatively, discuss and take other action related to this item.

8. **Second Amendment to the Professional Services Agreement with Debra Reilly, APLC, DBA Reilly Workplace Investigations**

Recommendation -

1. Authorize the City Manager to approve the Second Amendment to contract #6753 with Debra Reilly, APLC, DBA Reilly Workplace Investigations for an additional \$50,000 to increase the total contract authority to \$140,000 and to extend the contract expiration to December 31, 2026 to perform confidential personnel investigations.
2. Alternatively, discuss and take other action related to this item.

C. PUBLIC HEARINGS

9. Resolution Adopting New Aquatics Fees

Recommendation -

1. Conduct a public hearing.
2. Adopt a resolution approving Aquatic Specific Fees as part of the FY 2025-26 Master Fee Schedule.
3. Alternatively, discuss and take other action related to this item.

D. STAFF PRESENTATIONS

10. Updates to the Fire Division Chief and Fire Marshal Classifications

Recommendation -

1. Approve the revised classification specification and exam plan for the Fire Division Chief and Fire Marshal positions.
2. Adopt a Resolution modifying the basic salary range for the Fire Marshal.
3. Alternatively, discuss and take other action related to this item.

11. Water and Wastewater Rate Study Request for Proposals

Recommendation -

1. Authorize the Chief Financial Officer to release a Request for Proposals for the Water and Wastewater Rate Study.
2. Alternatively, discuss and take other action related to this item.

12. Transfer of Administration, Investment Management, and Assets of the City's Other Post Employment Benefits (Retiree Medical) Section 115 Trust

Recommendation -

1. Adopt Resolution # XXXX authorizing the City Manager to move forward with the trust-to-trust transfer.
2. Terminate the contracts and agreements with CalPERS.
3. Execute agreements to transfer administration and investment management services of City's Other Post Employment Benefits Section 115 Trust to Shuster Advisory Group, LLC, transfer Trust assets to Charles Schwab Trust Bank, and name Alta Trust Company as the Directed Trustee.

4. Alternatively, discuss and take other action related to this item.

E. COMMITTEES, COMMISSIONS AND BOARDS PRESENTATIONS

F. REPORTS - CITY CLERK

G. REPORTS - COUNCIL MEMBERS

Council Member Keldorf

Council Member Giroux

Council Member Boyles

Mayor Pro Tem Baldino

Mayor Pimentel

H. REPORTS - CITY ATTORNEY

I. REPORTS/FOLLOW-UP - CITY MANAGER

CLOSED SESSION

The City Council may move into a closed session pursuant to applicable law, including the Brown Act (Government Code Section §54960, et seq.) for the purposes of conferring with the City's Real Property Negotiator; and/or conferring with the City Attorney on potential and/or existing litigation; and/or discussing matters covered under Government Code Section §54957 (Personnel); and/or conferring with the City's Labor Negotiators.

REPORT OF ACTION TAKEN IN CLOSED SESSION (if required)

MEMORIALS

ADJOURNMENT

POSTED:

DATE: January 15, 2026

TIME: 3:30 PM

BY: Susan Truax, City Clerk

Commendation

City of El Segundo, California



- WHEREAS,** for more than fifteen years, Mattel has shown exemplary generosity and an unwavering commitment to the El Segundo community through its support of the annual Joy Around the World event; and
- WHEREAS,** year after year, Mattel has donated more than 1,500 toys, bringing joy, laughter, and smiles to thousands of children and families throughout the City of El Segundo; and
- WHEREAS,** this exceptional and sustained legacy of giving reflects not only Mattel’s remarkable corporate generosity, but also its deeply rooted dedication to uplifting others, strengthening community bonds, and creating meaningful, lasting holiday memories; and
- WHEREAS,** the impact of Mattel’s generosity resonates throughout the community by reinforcing the timeless values of compassion, kindness, and togetherness that define the spirit of the holiday season; and
- WHEREAS,** in addition to its generous toy donations, Mattel staff members have selflessly volunteered their time and energy at the Joy Around World event each year, joyfully distributing gifts to children and families; and
- WHEREAS,** Mattel’s enduring partnership and steadfast commitment have been instrumental in preserving and enhancing one of El Segundo’s most cherished holiday tradition, bringing the community together in celebration of goodwill, and shared joy.

NOW, THEREFORE, BE IT PROCLAIMED, on this 20th day of January 2026, the Mayor and Members of the City Council of the City of El Segundo, California, hereby proudly commend, honor, and express our deepest gratitude to Mattel, its dedicated staff for their outstanding service, remarkable generosity, and unselfish commitment to the community, and extend sincere appreciation for their continued role in keeping the spirit of the holidays alive and thriving in El Segundo.

Handwritten signature of Ryan Baldino in black ink.

Ryan Baldino
Mayor Pro Tem

Handwritten signature of Chris Pimentel in black ink.

Chris Pimentel
Mayor

Handwritten signature of Drew Boyles in black ink.

Drew Boyles
Councilmember

Handwritten signature of Lance Giroux in black ink.

Lance Giroux
Councilmember

Handwritten signature of Michelle Keldorf in black ink.

Michelle Keldorf
Councilmember

**MEETING MINUTES OF THE EL SEGUNDO CITY COUNCIL
TUESDAY, DECEMBER 16, 2025**

CLOSED SESSION – Mayor Pro Tem Baldino called the meeting to order at 5:30 PM

ROLL CALL

Mayor Pimentel	-	Absent
Mayor Pro Tem Baldino	-	Present
Council Member Boyles	-	Present
Council Member Giroux	-	Present
Council Member Keldorf	-	Present

PUBLIC COMMUNICATION – (Related to City Business Only – 5-minute limit per person, 30-minute limit total)

SPECIAL ORDER OF BUSINESS:

Mayor Pro Tem Baldino announced that Council would be meeting in closed session pursuant to the items listed on the agenda.

CONFERENCE WITH CITY’S LABOR NEGOTIATOR (GOV’T CODE §54957.6): -1-MATTER(S)

Employee Organizations: Management Confidential (Unrepresented Employee Group)
Representative: City Manager, Darrell George, and Human Resources Director, Rebecca Redyk

Adjourned at 5:46 PM.

Minutes are prepared and ordered to correspond to the agenda.

OPEN SESSION – Mayor Pro Tem Baldino called the meeting to order at 6:02 PM

ROLL CALL

Mayor Pimentel	-	Absent
Mayor Pro Tem Baldino	-	Present
Council Member Boyles	-	Present
Council Member Giroux	-	Present
Council Member Keldorf	-	Present

INVOCATION – Pastor Jonathan Elmore, The Bridge

PLEDGE OF ALLEGIANCE – Mayor Pro Tem Baldino

SPECIAL PRESENTATIONS:

1. Commendation to Tom Lindsey who, for more than three decades, has generously given his time, his spirit, and his joyful heart to embody Santa Claus for the City of El Segundo during Candy Cane Lane and the Chamber of Commerce Holiday Parade

Presentation to Maria Cerritos, Purchasing Agent, by Paul Chung, CFO/City Treasurer, on her retirement after 24 years with the City of El Segundo
(Please note: This is not a numbered agenda item.)

PUBLIC COMMUNICATIONS – (Related to City Business Only – 5-minute limit per person, 30-minute limit total)

Kelly Stuart, resident, spoke to request council to advocate for a resident detained by Immigration and Customs Enforcement (ICE)

Carmen Atencio, resident, spoke to request council to advocate for her husband, a resident detained by ICE

John Pickhaver, resident, spoke to request council to advocate for a resident detained by ICE

Anya Goldstein, resident, spoke to request council to advocate for a resident detained by ICE

Jan Zoochie, resident, spoke to request council to advocate for a resident detained by ICE

CITY MANAGER FOLLOW-UP COMMENTS:

A. Read all Ordinances and Resolutions on Agenda by Title Only.

MOTION by Council Member Giroux, SECONDED by Council Member Boyles to read all ordinances and resolutions on the agenda by title only.

MOTION PASSED 4/0

AYES: Baldino, Boyles, Giroux, and Keldorf

NOES: None

ABSTAIN: None

ABSENT: Pimentel

B. CONSENT:

2. Approve Regular and Special City Council Meeting minutes from adjourned meetings of December 3, 2025:

(Fiscal Impact: None.)

3. Warrant Demand Register for November 3, 2025 through November 30, 2025: Ratify payroll and employee benefit checks; checks released early due to

contracts or agreements; emergency disbursements and/or adjustments; and wire transfers. Approve Warrant Demand Register numbers 9B-EFT2, 9B-Manual Checks2, 9B-Payroll Warrant2, 10A - EFT2, 10A-Manual Checks2, 10B - EFT, 10B-Manual Checks, 10B-Payroll Warrant, 11A-EFT, and 11A-Manual Checks: warrant numbers 3057641 through 3057664, 3070289 through 3070641, 9003427 through 9003428, and 9100008 through 9100025.

(Fiscal Impact: The warrants presented were drawn in payment of demands included within the FY 2024-2025 Adopted Budget. The total of \$10,251,987.57 (\$4,449,918.35 in check warrants and \$5,802,069.22 in wire warrants) are for demands drawn on the FY 2024-2025 Budget.)

4. Amendment to Agreement No. 7358A with Fire Safety Advisors for Plan

Check Services: Approve an amendment to Professional Services Agreement No. 7358A with Fire Safety Advisors, LLC to increase the not-to-exceed sum by \$150,000 for a total sum of \$200,000 for fiscal year 2025-2026 for fire plan check services. Authorize the City Manager to execute the amended agreement (No. 7358A).

(Fiscal Impact:

Included in the Adopted FY 25-26 Budget

Amount Budgeted: \$300,000

Additional Appropriation: \$0

Account Number(s): 001-510-3204-2-56214-

No additional budget appropriation is needed. There is no net fiscal impact due to 100% cost recovery for fire prevention plan check services.)

5. Resolution No. 5576 Adopting the Updated Capital Asset Policy Effective

Fiscal Year 2025-26: Adopt Resolution No. 5576 adopting the City of El Segundo's Updated Capital Asset Policy, effective Fiscal Year 2025-26.

(Fiscal Impact: Adoption of the Capital Asset Policy has no monetary fiscal impact. However, implementation may affect the City's future depreciation expense reporting and asset capitalization totals, as lower-value items will be expensed rather than capitalized. These changes will be reflected in the City's annual financial statement and reported to the City Council after the annual audit is finalized.)

6. Resolution No. 5577 Approving Final Vesting Tract Map No. 83236 (EA-1348)

for a Subdivision at 2100 East El Segundo Boulevard: Adopt Resolution No. 5577 approving Final Vesting Tract Map No. 83236 and authorizing certain City officials to sign the Map for recording.

(Fiscal Impact: None.)

7. United States Department of Homeland Security 2024 Urban Area Security Initiatives Grant Program Award and Subaward Agreement with the City of Los Angeles:

Authorize the City Manager to execute a subaward Agreement No. 7511 with the City of Los Angeles and accept a 2024 Urban Area Security Initiatives Grant for \$70,699.

(Fiscal Impact: The funds will be appropriated during the proposed FY 2026-27 budget. The Federal Urban Area Security Initiatives ("UASI") Grant Program is a reimbursable

grant. The upfront cost of \$70,699 will come from City reserves until the funds are reimbursed per the agreement.)

MOTION by Council Member Giroux, SECONDED by Council Member Boyles to approve Consent Items 2, 3, 4, 5, 6, and 7.

MOTION PASSED 4/0

AYES: Baldino, Boyles, Giroux, and Keldorf

NOES: None

ABSTAIN: None

ABSENT: Pimentel

C. PUBLIC HEARING:

D. STAFF PRESENTATIONS:

8. Introduction of Ordinance No. 1682 Amending the City's Existing Anti-Camping Ordinance to Include Certain Portions of Private Property and to Ensure Access to Nonresidential Buildings: Receive and file an update on the City's homeless outreach program "PATCHES." Introduce and waive the first reading of Ordinance No. 1682 amending Sections 7-8-3 and 7-8-4 of Chapter 8 (Prohibited Camping) to Title 7 (Nuisances and Offenses) of the El Segundo Municipal Code ("ESMC") to expand current anti-camping prohibitions and find that such actions are exempt from the California Environmental Quality Act, pursuant to Guidelines §§ 15060(c)(3), 15061(b)(3), and 15378. Schedule a second reading of the ordinance for the January 20 regular City Council meeting or as soon thereafter it may be considered. (Fiscal Impact: None.)

Barbara Voss, Deputy City Manager, ESPD Chief Saul Rodriguez, and Sgt. Anthony Sanchez presented the item.

Council Discussion

Council consensus to receive and file PATCHES program update.

Mark Hensley, City Attorney, read by title only:

ORDINANCE NO. 1682

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF EL SEGUNDO,
CALIFORNIA, AMENDING SECTIONS 7-8-3 AND 7-8-4 OF CHAPTER 8
(PROHIBITED CAMPING) TO TITLE 7 (NUISANCES AND OFFENSES) OF THE EL
SEGUNDO MUNICIPAL CODE EXPANDING ITS ANTI-CAMPING PROHIBITIONS TO
INCLUDE CERTAIN PORTIONS OF PRIVATE PROPERTY AND TO ENSURE
ACCESS TO NONRESIDENTIAL BUILDINGS

MOTION by Council Member Giroux to introduce Ordinance No. 1682 and schedule the second reading for the January 20, 2026 regular City Council meeting.

9. Crisis Communications Plan Update: Receive and file the Crisis Communications Plan update and provide direction, as needed.
(Fiscal Impact: None.)

Barbara Voss, Deputy City Manager, presented the item.

Council Discussion

Council consensus to receive and file.

10. Candy Cane Lane Update: Receive and file Candy Cane Lane Update, including updates relating to traffic, parking, and food sales at the event, and provide direction, as needed.
(Fiscal Impact: None.)

Aly Mancini, Recreation, Parks, and Library Director presented the item.

Council Discussion

Council consensus to receive and file.

11. Contract with Rec Technologies, Inc.: Exempt the City's formal bidding requirements pursuant to El Segundo Municipal Code §§ 1-7-9(A) and 1-7-9 (C) and award Contract No. 7510 to Rec Technologies, Inc. Authorize the City Manager to execute a contract with Rec Technologies, Inc. for \$237,310 for a four-year term.
(Fiscal Impact: The total cost for implementation and post implementation of the new Rec Technologies Inc. software for the first four years is approximately \$232,310. The contract cost of \$226,000 includes an annual subscription rate of \$54,000 and a one-time implementation & training cost at \$10,000. Implementation includes unlimited onsite and/or remote training days, complete data configuration and transfer by the Rec Technologies, Inc. team, and design and brand collaboration. The total set-up cost is estimated at \$6,310. This would include nine point of sale hardware readers at \$350 per terminal, thirty 18x18" court, field, and rink signs at \$60 per sign, and thirty-four 9x9" rec facility and picnic rental signs at \$40 per sign. Staff is requesting City Council to appropriate additional funds for the implementation as the current recreation software, Civic Rec had an annual contract rate of \$14,250. The City of El Segundo is currently under contract with Civic Rec through July 31, 2026.

Amount Budgeted: \$14,250

Additional Appropriation: \$70,310

Account Number(s): 001-506-0000-1-88108-)

Aly Mancini, Recreation, Parks, and Library Director introduced Linnea Palmer, Recreation Manager, and Hannah Chetkowski, Senior Partnership Lead from Rec Technologies, Inc. to present the item.

Council Discussion

MOTION by Council Member Keldorf, SECONDED by Mayor Pro Tem Baldino to exempt the City's formal bidding requirements pursuant to El Segundo Municipal Code §§ 1-7-9(A) and 1-7-9 (C), award Contract No. XXX to Rec Technologies, Inc, and to authorize the City Manager to execute a contract with Rec Technologies, Inc. for \$237,310 for a four-year term.

MOTION PASSED 3/1

AYES: Baldino, Giroux, and Keldorf

NOES: Boyles

ABSTAIN: None

ABSENT: Pimentel

E. COMMITTEES, COMMISSIONS, AND BOARDS PRESENTATION:

12. Recruitment Process for Positions on the Committees, Commissions and Boards: Direct staff to open the recruitment process for the positions on the Committees, Commissions and Boards that expire in 2026.
(Fiscal Impact: None.)

Mayor Pro Tem Baldino presented the item.

Council Discussion

Council consensus to direct staff to open the recruitment process for the positions on the Committees, Commissions and Boards that expire in 2026.

F. REPORTS – CITY CLERK – Wished everyone a happy holiday season. Thanked the City's Employee Engagement Committee for their efforts. Expressed appreciation to everyone who assisted her transition into her office.

G. REPORTS – COUNCIL MEMBERS

Council Member Keldorf – Thanked City staff for all they do to keep City Hall running smoothly, especially during the holiday season. Shout out to Recreation and Parks staff for producing the Joy Around the World event. The Menorah Lighting will be held on Thursday evening in City Hall Civic Plaza.

Council Member Giroux – Thanked City staff for their efforts to host the many December events. Encouraged people to attend the Menorah Lighting.

Council Member Boyles – Wished a Merry Christmas and Happy Holidays to City

staff and El Segundo residents.

Mayor Pro Tem Baldino – Attended South Bay Council of Governments (COG) Zoom meeting on the Joint Powers Agreement. Attended the Aquatics Subcommittee meeting. Congratulated the Beach Cities Alpha Team, which came in first place in the Speedo Winter Junior National Championship; two members of this team are El Segundo residents. Another Beach Cities team came in first place in the Winter Age Group Championship in Huntington Beach. The Plunge is on schedule to open in February 2026, and there is still time to donate to the renovation project. Submissions are due Friday for the community photo contest, which will determine the ten photographs to be displayed at the Plunge that best represent life in El Segundo.

13. Mr. S. Claus' Annual Request for a Conditional Use Permit, Business License, and Various Waivers

Mayor Pro Tem Baldino introduced the item.

Council Discussion

MOTION by Mayor Pro Tem Baldino, SECONDED by Council Member Giroux approving and immediately issuing a Conditional Use Permit to Mr. S. Claus, the use of air rights and waive the Santa Monica Radial 160 R procedure (FAA should be contacted), granting a free business license to S. Claus Enterprises, a non-profit organization, Waiving ESMC 8-4-11B (Driveway Permits Required) and ESMC 8-5-11 (Parking on Grades), waiving the Noise Ordinance (ESMC 7-2-3) to permit the clatter of reindeer hooves, the shouting of reindeer names, and the sound of bells on December 24 and 25, 2025, waiving the Trespass Ordinance (ESMC 7-6-3) to allow Mr. S. Claus to deliver gifts, waiving the Animal Control Ordinance (ESMC 6-2-1) to allow eight reindeer to land on rooftops in El Segundo and waiving of the Pooper-Scooper Regulations (ESMC 7-1-4). Additionally, Mr. S. Claus has been directed to the Coastal Commission for clearance over the ocean; the DMV for a valid vehicle registration; the Department of Health and Welfare to ensure his elves are receiving minimum wage; and the Air Quality Management District to ensure a safe and clear sleigh ride.

MOTION PASSED 4/0

AYES: Baldino, Boyles, Giroux, and Keldorf

NOES: None

ABSTAIN: None

ABSENT: Pimentel

Mayor Pimentel – No Report (Absent)

I. REPORTS – CITY ATTORNEY –

J. REPORTS/FOLLOW-UP – CITY MANAGER – The establishment of the South Bay COG Housing Trust Fund is tentatively scheduled for the January 20 City Council agenda. Reported the AQMD received 14 odor complaints and issued no notices of

violation since December 3. In partnership with Heal the Bay, on December 4 Hyperion released its second community survey specific to our City. Wished Council and staff a happy holiday season.

MEMORIAL: None

Adjourned at 7:30 PM.

Susan Truax, City Clerk



City Council Agenda Statement

Meeting Date: January 20, 2026

Agenda Heading:
Consent

Item Number: B.3

TITLE:

Warrant Demand Register for December 1, 2025 through December 21, 2025

RECOMMENDATION:

1. Ratify payroll and employee benefit checks; checks released early due to contracts or agreements; emergency disbursements and/or adjustments; and, wire transfers.
2. Approve Warrant Demand Register numbers 11B-EFT, 11B-Manual Checks, 11B-Payroll Warrant (2), 12A-EFT, 12A-Manual Checks, 12B - EFT, 12B-Manual Checks, and 12B-Payroll Warrant: warrant numbers 3057665 through 3057680, 3070642 through 3070957, 9003429 through 9003430, and 9100026 through 9100045.
3. Alternatively, discuss and take other action related to this item.

FISCAL IMPACT:

The warrants presented were drawn in payment of demands included within the FY 2025-2026 Adopted Budget. The total of \$9,255,936.99 (\$4,423,874.38 in check warrants and \$4,832,062.61 in wire warrants) are for demands drawn on the FY 2025-2026 Budget.

BACKGROUND:

California Government Code Section 37208 provides General Law cities flexibility in how budgeted warrants, demands, and payroll are audited and ratified by their legislative body. Pursuant to Section 37208 of the California Government Code, warrants drawn in payments of demands are certified by the City's Chief Financial Officer and City Manager as conforming to the authorized expenditures set forth in the City Council adopted budget need not be audited by the City Council prior to payment, but may be presented to the City Council at the first meeting after delivery.

Warrant Demand Register

January 20, 2026

Page 2 of 2

In government finance, a warrant is a written order to pay that instructs a federal, state, county, or city government treasurer to pay the warrant holder on demand or after a specific date. Such warrants look like checks and clear through the banking system like checks. Warrants are issued for payroll to individual employees, accounts payable to vendors, to local governments, and to companies or individual taxpayers receiving a refund.

DISCUSSION:

The attached Warrants Listing delineates the warrants that have been paid for the period identified above. The Chief Financial Officer certifies that the listed warrants were drawn in payment of demands conforming to the adopted budget and that these demands are being presented to the City Council at its first meeting after the delivery of the warrants.

CITY STRATEGIC PLAN COMPLIANCE:

Goal 5: Champion Economic Development and Fiscal Sustainability

Strategy A: Identify opportunities for new revenues, enhancement of existing revenues, and exploration of potential funding options to support programs and projects.

PREPARED BY:

Liz Lydic, Management Analyst

REVIEWED BY:

Wei Cao, CPA, CPFO, Finance Manager

APPROVED BY:

Barbara Voss, Deputy City Manager

ATTACHED SUPPORTING DOCUMENTS:

1. Register 11b - EFT - summary
2. Register 11b - Manual Checks - summary
3. Register 11b Payroll Warrant (2) - summary
4. Register 12a - EFT - summary
5. Register 12a - Manual Checks - summary
6. Register 12b - EFT - summary
7. Register 12b - Manual Checks - summary
8. Register 12b Payroll Warrant - summary

ACCOUNTS PAYABLE WARRANT REPORT

DATE: 12/05/2025
WARRANT: 120425E
AMOUNT: 93,679.29

STATE OF CALIFORNIA
COUNTY OF LOS ANGELES

Information on actual expenditures is available in the Chief Financial Officer's office in the City of El Segundo.

I certify as to the accuracy of the Demands and the availability of fund for payment thereof.

For Approval: Regular checks held for City council authorization to release.

CODES:

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For Ratification:

A = Payroll and Employee Benefit checks

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H = Handwritten Early Release disbursements and/or adjustments approved by the City Manager.

CHIEF FINANCIAL OFFICER:


DATE: 12/8/25

CITY MANAGER:


DATE: 12-8-25

ACCOUNTS PAYABLE WARRANT REPORT

Warrant Summary

WARRANT: 120425E 12/05/2025
 DUE DATE: 12/05/2025

FUND	ACCOUNT	DESCRIPTION	AMOUNT	AVLB BUDGET
001	General Fund	001-503-2102-1-56254- Telephone	80.00	-2,486.83
001	General Fund	001-504-0000-1-56301- Legal Counsel	83,454.40	-34,479.67
001	General Fund	001-504-0000-1-56302- Plaintiff/Defense Lit	1,636.30	103,084.64
001	General Fund	001-504-0000-1-56311- Code Enforcement	722.10	28,626.30
001	General Fund	001-505-0000-0-10803- Inventory - Garage Pa	56.30	
001	General Fund	001-505-2501-1-56254- Telephone	160.00	1,278.56
001	General Fund	001-506-0000-1-56254- Telephone	80.00	1,716.53
001	General Fund	001-508-2404-0-21290-E1391 Project Deposit	644.30	
001	General Fund	001-510-3201-2-56209- Meetings & Travel	155.00	4,528.00
001	General Fund	001-511-4601-1-56224- Vehicle Operating Cha	120.45	47,078.51
001	General Fund	001-512-5102-8-56254- Telephone	80.00	2,585.90
			FUND TOTAL	87,188.85
CASH ACCOUNT 999-000-0000-0-10003-		BALANCE .00		
126	CUPA	126-510-3205-2-56254- Telephone	80.00	298.17
			FUND TOTAL	80.00
CASH ACCOUNT 999-000-0000-0-10003-		BALANCE .00		
602	General Fund	001-508-2404-0-21290-E1391 Project Deposit	2,063.40	
602	Liability Insurance	602-500-2501-1-56246- Claims Expense (SIR)	4,347.04	1,521,442.72
			FUND TOTAL	6,410.44
CASH ACCOUNT 999-000-0000-0-10003-		BALANCE .00		
			WARRANT SUMMARY TOTAL	93,679.29
			GRAND TOTAL	93,679.29

**CITY OF EL SEGUNDO
PAYMENTS BY WIRE TRANSFER
12/1/25 THROUGH 12/7/25**

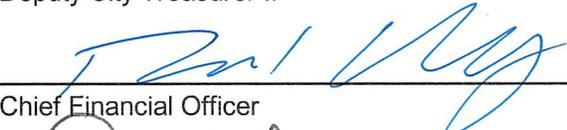
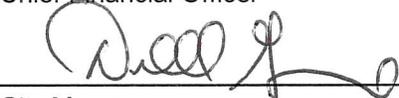
<u>Date</u>	<u>Payee</u>		<u>Description</u>
12/2/2025	Unum	149.80	Long Term Care Premium - July, 2025
12/5/2025	IRS	303,728.92	Federal 941 Deposit
12/5/2025	Employment Development	5,737.74	State SDI payment
12/5/2025	Employment Development	72,720.86	State PIT Withholding
12/5/2025	Mission Square	70,274.68	457 payment Vantagepoint
12/5/2025	Mission Square	1,162.51	401(a) payment Vantagepoint
12/5/2025	Mission Square	2,613.30	401(a) payment Vantagepoint
12/5/2025	Mission Square	682.07	IRA payment Vantagepoint
12/5/2025	ExpertPay	1,615.30	EFT Child support payment
11/24/25-11/30/25	Workers Comp Activity	23,877.29	Corvel checks issued/(voided)
11/24/25-11/30/25	Liability Trust - Claims	99,322.20	Claim checks issued/(voided)
11/24/25-11/30/25	Retiree Health Insurance	9,523.91	Health Reimbursement checks issued
		<u>591,408.58</u>	

DATE OF RATIFICATION: 12/1/25

TOTAL PAYMENTS BY WIRE:

591,408.58

Certified as to the accuracy of the wire transfers by:

	<u>12/5/25</u>
Deputy City Treasurer II	Date
	<u>12/8/25</u>
Chief Financial Officer	Date
	<u>12-8-25</u>
City Manager	Date

Information on actual expenditures is available in the City Treasurer's Office of the City of El Segundo.



City of El Segundo, CA 90245

ACCOUNTS PAYABLE WARRANT REPORT

DATE: 12/05/2025
WARRANT: 120425
AMOUNT: 2,753,976.49

STATE OF CALIFORNIA
COUNTY OF LOS ANGELES

Information on actual expenditures is available in the Chief Financial Officer's office in the City of El Segundo.

I certify as to the accuracy of the Demands and the availability of fund for payment thereof.

For Approval: Regular checks held for City council authorization to release.

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CHIEF FINANCIAL OFFICER:

DATE:

[Handwritten signature and date 12/4/25]

CITY MANAGER:

DATE:

[Handwritten signature and date 12-8-25]

ACCOUNTS PAYABLE WARRANT REPORT

Warrant Summary

WARRANT: 120425 12/05/2025
 DUE DATE: 12/05/2025

FUND	ACCOUNT	AMOUNT	AVLB BUDGET
001	General Fund 001-501-0000-1-55205-	Operating Supplies 851.72	-82.65
001	General Fund 001-501-0000-1-56209-	Meetings & Travel 320.13	4,705.63
001	General Fund 001-501-1301-1-55205-	Operating Supplies 13.18	-34.99
001	General Fund 001-503-2101-1-55205-	Operating Supplies 193.49	4,697.51
001	General Fund 001-503-2101-1-56254-	Telephone 226.20	-345.03
001	General Fund 001-503-2102-1-56204-	Contractual Services 5,500.00	23,307.06
001	General Fund 001-503-2102-1-56254-	Telephone 46.54	-2,486.83
001	General Fund 001-503-2401-3-56204-	Contractual Services 3,083.00	4,800.00
001	General Fund 001-503-2401-3-56254-	Telephone 93.08	-94.68
001	General Fund 001-505-0000-0-10803-	Inventory - Garage Pa 215.05	
001	General Fund 001-505-0000-1-56216-	GASB 87 Lease-Debt Pr 4,200.41	75,809.06
001	General Fund 001-505-0000-1-56222-	Lease Payment Parking 27,820.47	-8,396.61
001	General Fund 001-505-0000-1-56405-	ESUSD Funding Agreeeme 10,325.00	608.33
001	General Fund 001-505-2501-1-55205-	Operating Supplies 470.41	54,344.26
001	General Fund 001-506-0000-1-55205-	Operating Supplies 72.78	1,140.32
001	General Fund 001-506-0000-1-55206-	Computer Supplies 6,968.14	2,895.59
001	General Fund 001-506-0000-1-56081-	Miscellaneous Compute 4,984.50	2,238.17
001	General Fund 001-506-0000-1-56200-	Copy Machine Charges 2,764.93	8,250.79
001	General Fund 001-506-0000-1-56209-	Meetings & Travel 170.80	14,465.54
001	General Fund 001-506-0000-1-56218-	Hardware Maintenance 49,426.56	16,495.31
001	General Fund 001-507-0000-1-55205-	Operating Supplies 19.45	878.34
001	General Fund 001-507-0000-1-55221-	Employee Physicals 709.00	27,753.00
001	General Fund 001-507-0000-1-56214-	Professional & Techni 18,153.18	196,704.09
001	General Fund 001-507-0000-1-56245-	Employee Engagement 169.51	28,297.19
001	General Fund 001-508-2402-3-56263-	Commissioners Expense 200.00	15,340.30
001	General Fund 001-508-2403-2-56201-	Advertising/Publishin 532.00	1,925.00
001	General Fund 001-508-2403-2-56214-	Professional & Techni 30,414.59	35,203.10
001	General Fund 001-508-2404-0-21290-E1391	Project Deposit 672.00	
001	General Fund 001-508-2404-3-55205-	Operating Supplies 63.25	3,788.70
001	General Fund 001-509-3101-2-54215-	Uniform Replacement 3,372.97	2,858.32
001	General Fund 001-509-3101-2-55205-	Operating Supplies 361.14	-2,339.54
001	General Fund 001-509-3101-2-55206-	Computer Supplies -20.84	286.82
001	General Fund 001-509-3101-2-55211-	Photo & Evidence Supp 78.72	-531.70
001	General Fund 001-509-3101-2-56204-	Contractual Services 20,250.55	5,768.23
001	General Fund 001-509-3101-2-56208-	Dues & Subscriptions 55.00	-49.77
001	General Fund 001-509-3101-2-56209-	Meetings & Travel 54.69	-734.18
001	General Fund 001-509-3101-2-56212-	Laundry & Cleaning 352.68	0.00
001	General Fund 001-509-3101-2-56214-	Professional & Techni 166.00	10,491.72
001	General Fund 001-509-3101-2-56223-	Training & Education 1,618.00	-629.50
001	General Fund 001-509-3101-2-56225-	Department Training 143.28	-942.40

Report generated: 12/05/2025 08:49:33
 User: Heather Harding (131hharding)
 Program ID: apwarrnt

ACCOUNTS PAYABLE WARRANT REPORT

001	General Fund	001-509-3101-2-56273-	In-Custody Medical Ch	200.00	2,256.79
001	General Fund	001-509-3101-2-56275-	K-9 Dog Care Services	1,821.96	-2,737.36
001	General Fund	001-510-3201-2-55201-	Office Supplies	53.33	790.10
001	General Fund	001-510-3201-2-55205-	Operating Supplies	92.80	15,018.11
001	General Fund	001-510-3201-2-56205-	Other Printing & Bind	152.49	216.82
001	General Fund	001-510-3202-2-54215-	Uniform Replacement	27.83	4,584.79
001	General Fund	001-510-3202-2-55205-	Operating Supplies	1,915.52	4,518.15
001	General Fund	001-510-3202-2-55214-	Housing Supplies	391.37	635.59
001	General Fund	001-510-3202-2-56226-	Repairs & Maintenance	1,117.28	12,944.59
001	General Fund	001-510-3203-2-55205-	Operating Supplies	398.67	1,972.00
001	General Fund	001-510-3203-2-56208-	Dues & Subscriptions	250.00	789.00
001	General Fund	001-510-3203-2-56214-	Professional & Techni	14,387.64	4,663.77
001	General Fund	001-510-3203-2-56226-	Repairs & Maintenance	5,216.40	621.96
001	General Fund	001-510-3204-2-56214-	Professional & Techni	27,671.25	1,784.65
001	General Fund	001-510-3204-2-56223-	Training & Education	483.92	50.00
001	General Fund	001-510-3255-2-55205-	Operating Supplies	63.41	2,279.99
001	General Fund	001-511-4101-7-55205-	Operating Supplies	34.06	0.00
001	General Fund	001-511-4101-7-56204-	Contractual Services	3,875.00	13,864.30
001	General Fund	001-511-4201-7-56204-	Contractual Services	42,693.38	111,573.17
001	General Fund	001-511-4202-7-55205-	Operating Supplies	5.47	97,533.59
001	General Fund	001-511-4202-7-56212-	Laundry & Cleaning	278.90	3,026.75
001	General Fund	001-511-4205-7-56204-	Contractual Services	18,105.21	40,625.69
001	General Fund	001-511-4206-6-56204-	Contractual Services	8,169.36	51,796.95
001	General Fund	001-511-4601-1-55205-	Operating Supplies	753.18	805.11
001	General Fund	001-511-4601-1-55207-	Small Tools & Equipme	293.41	6,180.32
001	General Fund	001-511-4601-1-56208-	Dues & Subscriptions	675.00	3,028.86
001	General Fund	001-511-4601-1-56212-	Laundry & Cleaning	165.80	-222.71
001	General Fund	001-511-4601-1-56224-	Vehicle Operating Cha	10,082.97	47,078.51
001	General Fund	001-512-5102-8-54215-	Uniform Replacement	435.44	648.86
001	General Fund	001-512-5102-8-55205-	Operating Supplies	877.66	-75.08
001	General Fund	001-512-5102-8-56204-	Contractual Services	47,957.00	23,765.08
001	General Fund	001-512-5102-8-56212-	Laundry & Cleaning	232.02	734.08
001	General Fund	001-512-5102-8-56226-	Repairs & Maintenance	72.72	12,063.52
001	General Fund	001-512-5102-8-56254-	Telephone	471.59	2,585.90
001	General Fund	001-512-5201-8-55205-	Operating Supplies	157.56	2,268.40
001	General Fund	001-512-5201-8-56254-	Telephone	497.19	273.18
001	General Fund	001-512-5203-8-55205-	Operating Supplies	118.68	863.86
001	General Fund	001-512-5203-8-56204-	Contractual Services	4,850.00	-10,076.58
001	General Fund	001-512-5203-8-56214-	Professional & Techni	7,407.59	-44,794.42
001	General Fund	001-512-5204-8-55205-	Operating Supplies	290.41	4,130.69
001	General Fund	001-512-5205-8-56254-	Telephone	169.09	220.40
001	General Fund	001-512-5206-8-56204-	Contractual Services	4,608.64	11,069.49
001	General Fund	001-512-5206-8-56254-	Telephone	46.54	926.06
001	General Fund	001-512-5213-8-55205-	Operating Supplies	288.97	2,127.33
001	General Fund	001-512-5213-8-56214-	Professional & Techni	6,190.52	21,656.84

ACCOUNTS PAYABLE WARRANT REPORT

001	General Fund	001-512-5213-8-56254-	Telephone	94.08	25.75
001	General Fund	001-512-6101-8-55205-	Operating Supplies	60.70	2,006.89
001	General Fund	001-512-6101-8-56254-	Telephone	46.54	5,555.16
001	General Fund	001-512-6101-8-56263-	Commissioners Expense	650.00	-500.00
001	General Fund	001-512-6102-8-56254-	Telephone	403.88	3,733.06
001	General Fund	001-512-6103-8-55205-	Operating Supplies	275.68	626.77
001	General Fund	001-512-6103-8-55501-	Books/Other Printed M	54.86	778.40
001	General Fund	001-512-6103-8-55505-	Young Peoples Books	132.32	0.00
001	General Fund	001-512-6103-8-55507-	School Library Materi	527.39	0.00
001	General Fund	001-512-6104-8-55205-	Operating Supplies	220.85	3,991.42
001	General Fund	001-512-6104-8-55501-	Books/Other Printed M	7.07	3,219.43
001	General Fund	001-512-6104-8-56209-	Meetings & Travel	177.89	19.21
001	General Fund	001-512-6104-8-56409-	Audiovisual Materials	207.34	308.26
001	FINANCE	001-505-8004-1-56139-	Bank Service Charges	90.06	-53,077.60
001	PUBLIC WORKS	001-511-2601-1-55203-	Repair & Maintenance	1,295.32	8,472.94
001	PUBLIC WORKS	001-511-2601-1-55205-	Operating Supplies	5,461.03	53,582.00
001	PUBLIC WORKS	001-511-2601-1-56204-	Contractual Services	3,129.00	136,758.65
001	PUBLIC WORKS	001-511-2601-1-56212-	Laundry & Cleaning	50.40	1.47
CASH ACCOUNT 999-000-0000-0-10003- BALANCE .00			FUND TOTAL	422,043.20	
003	Trust Funds-Refundabl	003-508-8506-0-22641-	Buildg-PlanCheck Refu	2,000.00	
CASH ACCOUNT 999-000-0000-0-10003- BALANCE .00			FUND TOTAL	2,000.00	
112	Prop A Transportation	112-512-5293-7-56206-	Beach Cities Transit	1,179.00	63,493.42
112	Prop A Transportation	112-512-5294-7-56228-	Rental Charges	1,293.75	18,370.30
112	Prop A Transportation	112-512-5297-7-55205-	Operating Supplies	200.00	4,450.00
CASH ACCOUNT 999-000-0000-0-10003- BALANCE .00			FUND TOTAL	2,672.75	
126	CUPA	126-510-3205-2-55205-	Operating Supplies	39.57	5,207.40
126	CUPA	126-510-3205-2-56209-	Meetings & Travel	1,174.22	2,949.81
126	CUPA	126-510-3205-2-56214-	Professional & Techni	175.59	283,329.49
CASH ACCOUNT 999-000-0000-0-10003- BALANCE .00			FUND TOTAL	1,389.38	
131	County Storm Water Me	131-511-4101-6-56204-	Contractual Services	2,045.00	105,265.98
CASH ACCOUNT 999-000-0000-0-10003- BALANCE .00			FUND TOTAL	2,045.00	

ACCOUNTS PAYABLE WARRANT REPORT

301	Capital Improvement F	301-511-4101-1-88236-	Plunge Rehab(includ70	807,156.53	7,714,542.90
301	Capital Improvement F	301-511-4101-1-88421-	Recreation Park Proje	37,136.50	8,214,269.72
			FUND TOTAL	844,293.03	
CASH ACCOUNT 999-000-0000-0-10003-		BALANCE .00			
501	Water Utility Fund	501-000-7102-5-55205-	Operating Supplies	1,359.13	25,153.74
501	Water Utility Fund	501-000-7102-5-55207-	Small Tools & Equipme	263.45	91,914.10
501	Water Utility Fund	501-000-7102-5-56201-	Advertising/Publishin	1,655.00	2,752.83
501	Water Utility Fund	501-000-7102-5-56204-	Contractual Services	2,670.00	210,770.83
501	Water Utility Fund	501-000-7102-5-56208-	Dues & Subscriptions	183.52	-352.01
501	Water Utility Fund	501-000-7102-5-56212-	Laundry & Cleaning	1,271.18	1,673.12
501	Water Utility Fund	501-000-7102-5-56223-	Training & Education	572.74	4,449.82
501	Water Utility Fund	501-000-7102-5-56254-	Telephone	51.66	10,671.25
501	Water Utility Fund	501-000-7103-5-88461-	Upgrade/RelocateMeter	3,320.56	260,000.00
			FUND TOTAL	11,347.24	
CASH ACCOUNT 999-000-0000-0-10003-		BALANCE .00			
502	Sewer Fund	502-000-4301-5-55203-	Repair & Maintenance	1,245.13	8,495.85
502	Sewer Fund	502-000-4301-5-55205-	Operating Supplies	644.67	13,720.05
502	Sewer Fund	502-000-4301-5-56102-	Electricity Utility	2,707.62	-3,169.22
502	Sewer Fund	502-000-4301-5-56204-	Contractual Services	1,422,972.35	1,215,694.66
502	Sewer Fund	502-000-4301-5-56212-	Laundry & Cleaning	225.02	1,078.56
502	Sewer Fund	502-000-4301-5-56226-	Repairs & Maintenance	6,800.00	187,821.08
			FUND TOTAL	1,434,594.79	
CASH ACCOUNT 999-000-0000-0-10003-		BALANCE .00			
601	Equipment Replacement	601-500-2505-1-88108-	Capital/Computer Hard	27,504.26	948,661.00
			FUND TOTAL	27,504.26	
CASH ACCOUNT 999-000-0000-0-10003-		BALANCE .00			
603	Workers Comp Reserve/	603-500-2501-2-56214-	Professional & Techni	1,125.00	-1,045.00
			FUND TOTAL	1,125.00	
CASH ACCOUNT 999-000-0000-0-10003-		BALANCE .00			
704	Cultural Development	704-512-3101-8-56204-	Contractual Services	4,961.84	58,018.01
			FUND TOTAL	4,961.84	
CASH ACCOUNT 999-000-0000-0-10003-		BALANCE .00			

ACCOUNTS PAYABLE WARRANT REPORT

WARRANT SUMMARY TOTAL	2,753,976.49
GRAND TOTAL	2,753,976.49

CITY OF EL SEGUNDO
WARRANTS TOTALS BY FUND

3057665 - 3057674
9003429 - 9003429

DATE OF APPROVAL: AS OF 12/16/25

REGISTER # 11b

GENERAL FUND	21,199.71
003 EXPENDABLE TRUST FUND - OTHER	-
104 TRAFFIC SAFETY FUND	-
106 STATE GAS TAX FUND	23.95
108 ASSOCIATED RECREATION ACTIVITIES FUND	-
109 ASSET FORFEITURE FUND	-
110 MEASURE "R"	-
111 COMM. DEVEL. BLOCK GRANT	-
112 PROP "A" TRANSPORTATION	-
114 PROP "C" TRANSPORTATION	-
115 AIR QUALITY INVESTMENT PROGRAM	-
116 HOME SOUND INSTALLATION FUND	-
117 HYPERION MITIGATION FUND	-
118 TDA ARTICLE 3 - SB 821 BIKEWAY FUND	-
119 MTA GRANT	-
121 FEMA	-
120 C.O.P.S. FUND	-
122 L.A.W.A. FUND	-
123 PSAP PROPERTY TAX PUBLIC SAFETY	-
124 FEDERAL GRANTS	-
125 STATE GRANT	-
126 A/P CUPA PROGRAM OVERSIGHT SURCHARGE	19.62
127 MEASURE "M"	-
128 SB-1	-
129 CERTIFIED ACCESS SPECIALIST PROGRAM	-
130 AFFORDABLE HOUSING	-
131 COUNTY STORM WATER PROGRAM	-
132 MEASURE "B"	-
202 ASSESSMENT DISTRICT #73	-
301 CAPITAL IMPROVEMENT FUND	-
302 INFRASTRUCTURE REPLACEMENT FUND	-
311 DEVELOPER IMPACT FEES - GENERAL GOVERNME	-
312 DEVELOPER IMPACT FEES - LAW ENFORCEMENT	-
313 DEVELOPER IMPACT FEES - FIRE PROTECTION	-
314 DEVELOPER IMPACT FEES - STORM DRAINAGE	-
315 DEVELOPER IMPACT FEES - WATER DISTRIBUTI	-
316 DEVELOPER IMPACT FEES - WASTEWATER COLLE	-
317 DEVELOPER IMPACT FEES - LIBRARY	-
318 DEVELOPER IMPACT FEES - PUBLIC MEETING	-
319 DEVELOPER IMPACT FEES - AQUATICS CENTER	-
320 DEVELOPER IMPACT FEES - PARKLAND	-
405 FACILITIES MAINTENANCE	-
501 WATER UTILITY FUND	384.11
502 WASTEWATER FUND	164.90
503 GOLF COURSE FUND	-
504 SENIOR HOUSING CITY ATTORNEY	-
505 SOLID WASTE FUND	-
601 EQUIPMENT REPLACEMENT	-
602 LIABILITY INSURANCE	27.58
603 WORKERS COMP. RESERVE/INSURANCE	35.99
701 RETIRED EMP. INSURANCE	-
702 EXPENDABLE TRUST FUND - DEVELOPER FEES	-
703 EXPENDABLE TRUST FUND - OTHER	-
704 EXPENDABLE TRUST FUND - OTHER	7.36
708 OUTSIDE SERVICES TRUST	-
TOTAL WARRANTS	21,863.22

STATE OF CALIFORNIA
COUNTY OF LOS ANGELES

Information on actual expenditures is available in the Chief Financial Officer's office in the City of El Segundo.

I certify as to the accuracy of the Demands and the availability of fund for payment thereof.

For Approval: Regular checks held for City council authorization to release.

CODES:

NOTES:

R = Computer generated checks for all non-emergency/urgency payments for materials, supplies and services in support of City Operations

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H = Handwritten Early Release disbursements and/or adjustments approved by the City Manager.

CHIEF FINANCIAL OFFICER:

CITY MANAGER:

DATE:

DATE:

T. J. [Signature]
12/8/25

[Signature]
12-8-25



City of El Segundo, CA 90245

ACCOUNTS PAYABLE WARRANT REPORT

DATE: 12/11/2025
WARRANT: 121125E
AMOUNT: 2,564.61

STATE OF CALIFORNIA
COUNTY OF LOS ANGELES

Information on actual expenditures is available in the Chief Financial Officer's office in the City of El Segundo.

I certify as to the accuracy of the Demands and the availability of fund for payment thereof.

For Approval: Regular checks held for City council authorization to release.

CODES:

R = Computer generated checks for all non-emergency/urgency payments for materials, supplies and services in support of City Operations

For Ratification:

A = Payroll and Employee Benefit checks

B - F = Computer generated Early Release disbursements and/or adjustments approved by the City Manager. Such as: payments for utility services, petty cash and employee travel expense reimbursements, various refunds, contract employee services consistent with current contractual agreements, instances where prompt payment discounts can be obtained or late payment penalties can be avoided or when a situation arises that the City Manager approves.

H = Handwritten Early Release disbursements and/or adjustments approved by the City Manager.

CHIEF FINANCIAL OFFICER:

[Signature]
DATE: 12/16/25

CITY MANAGER:

[Signature]
DATE: 12-16-25

ACCOUNTS PAYABLE WARRANT REPORT

Warrant Summary

WARRANT: 121125E 12/11/2025
 DUE DATE: 12/11/2025

FUND	ACCOUNT	AMOUNT	AVLB BUDGET
001	General Fund 001-509-3101-2-56209- Meetings & Travel	1,263.38	-734.18
001	General Fund 001-511-4601-1-56224- Vehicle Operating Cha	162.23	47,078.51
001	PUBLIC WORKS 001-511-2601-1-56204- Contractual Services	1,010.00	136,758.65
		FUND TOTAL	2,435.61
CASH ACCOUNT 999-000-0000-0-10003- BALANCE .00			
502	Sewer Fund 502-000-4301-5-56208- Dues & Subscriptions	129.00	846.00
		FUND TOTAL	129.00
CASH ACCOUNT 999-000-0000-0-10003- BALANCE .00			
		WARRANT SUMMARY TOTAL	2,564.61
		GRAND TOTAL	2,564.61

CITY OF EL SEGUNDO
PAYMENTS BY WIRE TRANSFER
12/8/25 THROUGH 12/14/25

<u>Date</u>	<u>Payee</u>		<u>Description</u>
12/10/2025	West Basin	2,372,233.70	H2O payment
12/10/2025	Cal Pers	771,092.77	Health PA Billing Pers
12/11/2025	IRS	198,914.24	Federal 941 Deposit
12/11/2025	Employment Development	1,586.19	State SDI payment
12/11/2025	Employment Development	57,842.04	State PIT Withholding
12/11/2025	Cal Pers	32,873.05	misc classic 2nd tier 27
12/11/2025	Cal Pers	52,959.80	safety police classic 1st tier 28
12/11/2025	Cal Pers	31,696.84	safety fire PEPRA New 25020
12/11/2025	Cal Pers	54,134.56	safety police PEPRA New 25021
12/11/2025	Cal Pers	65,170.64	misc PEPRA New 26013
12/11/2025	Cal Pers	54,845.11	safety fire classic 30168
12/11/2025	Cal Pers	18,787.34	safety police classic 30169
12/11/2025	Hub International Insurance	6,480.00	Candy Cane Lane Insurance
12/1/25-12/7/25	Workers Comp Activity	30,207.60	Corvel checks issued/(voided)
12/1/25-12/7/25	Liability Trust - Claims	-	Claim checks issued/(voided)
12/1/25-12/7/25	Retiree Health Insurance	280.34	Health Reimbursement checks issued
		<u>3,749,104.22</u>	

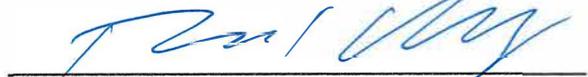
DATE OF RATIFICATION: 12/12/25
TOTAL PAYMENTS BY WIRE:

3,749,104.22

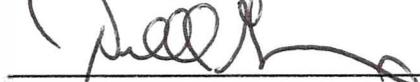
Certified as to the accuracy of the wire transfers by:

 12/12/25

Deputy City Treasurer II Date

 12/15/25

Chief Financial Officer Date

 12-16-25

City Manager Date

Information on actual expenditures is available in the City Treasurer's Office of the City of El Segundo.

ACCOUNTS PAYABLE WARRANT REPORT

DATE: 12/11/2025
WARRANT: 121125
AMOUNT: 260,109.03

STATE OF CALIFORNIA
COUNTY OF LOS ANGELES

Information on actual expenditures is available in the Chief Financial Officer's office in the City of El Segundo.

I certify as to the accuracy of the Demands and the availability of fund for payment thereof.

For Approval: Regular checks held for City council authorization to release.

CODES:

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H = Handwritten Early Release disbursements and/or adjustments approved by the City Manager.

CHIEF FINANCIAL OFFICER:

DATE: 12/11/25

CITY MANAGER:

DATE: 12-16-25

ACCOUNTS PAYABLE WARRANT REPORT

Warrant Summary

WARRANT: 121125 12/11/2025
 DUE DATE: 12/11/2025

FUND	ACCOUNT	DESCRIPTION	AMOUNT	AVLB BUDGET	
001	General Fund	001-501-1301-1-55205-	Operating Supplies	128.75	-34.99
001	General Fund	001-501-1301-1-56260-	Equipment Leasing Cos	308.76	10,498.39
001	General Fund	001-503-2101-1-56406-	LAX Master Plan Inter	1,484.50	14,188.87
001	General Fund	001-503-2102-1-56254-	Telephone	103.01	-2,486.83
001	General Fund	001-505-0000-0-20200-	ACI / P-Card	85,438.71	
001	General Fund	001-505-0000-1-56204-	Contractual Services	2,054.55	6,913.96
001	General Fund	001-505-0000-1-56216-	GASB 87 Lease-Debt Pr	1,073.47	75,809.06
001	General Fund	001-505-0000-1-56405-	ESUSD Funding Agreeeme	9,376.63	608.33
001	General Fund	001-506-0000-1-56081-	Miscellaneous Compute	104.61	2,238.17
001	General Fund	001-506-0000-1-56217-	Software Maintenance	4,912.89	742,470.21
001	General Fund	001-506-0000-1-56254-	Telephone	955.91	1,716.53
001	General Fund	001-507-0000-1-56204-	Contractual Services	3,125.00	0.00
001	General Fund	001-507-0000-1-56214-	Professional & Techni	183.60	196,704.09
001	General Fund	001-508-2404-3-55205-	Operating Supplies	302.80	3,788.70
001	General Fund	001-509-3101-2-54215-	Uniform Replacement	9,323.39	2,858.32
001	General Fund	001-509-3101-2-55205-	Operating Supplies	1,871.86	-2,339.54
001	General Fund	001-509-3101-2-56212-	Laundry & Cleaning	17.96	0.00
001	General Fund	001-509-3101-2-56214-	Professional & Techni	750.00	10,491.72
001	General Fund	001-509-3101-2-56254-	Telephone	622.43	-54,396.19
001	General Fund	001-509-3101-2-56274-	Investigations Expens	350.00	1,585.72
001	General Fund	001-509-3101-2-56275-	K-9 Dog Care Services	43.60	-2,737.36
001	General Fund	001-509-3108-2-56204-	Contractual Services	3,849.12	0.00
001	General Fund	001-510-3201-2-55201-	Office Supplies	86.22	790.10
001	General Fund	001-510-3201-2-56101-	Gas Utility	347.55	2,598.14
001	General Fund	001-510-3201-2-56254-	Telephone	477.79	12,572.25
001	General Fund	001-510-3202-2-56226-	Repairs & Maintenance	1,313.45	12,944.59
001	General Fund	001-510-3202-2-56251-	Communication/Mobile	2,075.95	-342.49
001	General Fund	001-510-3203-2-55205-	Operating Supplies	5,102.86	1,972.00
001	General Fund	001-510-3203-2-56226-	Repairs & Maintenance	830.77	621.96
001	General Fund	001-510-3204-2-56254-	Telephone	297.58	1,114.56
001	General Fund	001-510-3255-2-56254-	Telephone	817.95	4,600.74
001	General Fund	001-511-4101-7-56204-	Contractual Services	1,850.00	13,864.30
001	General Fund	001-511-4101-7-56208-	Dues & Subscriptions	1,880.75	1,908.50
001	General Fund	001-511-4201-7-56204-	Contractual Services	326.90	111,573.17
001	General Fund	001-511-4202-7-55205-	Operating Supplies	401.92	97,533.59
001	General Fund	001-511-4202-7-56101-	Gas Utility	277.68	1,495.74
001	General Fund	001-511-4202-7-56102-	Electricity Utility	633.63	-5,843.19
001	General Fund	001-511-4202-7-56212-	Laundry & Cleaning	59.90	3,026.75
001	General Fund	001-511-4205-7-56102-	Electricity Utility	34,312.77	-109,743.29
001	General Fund	001-511-4302-7-56102-	Electricity Utility	5,175.44	-787.82

Report generated: 12/11/2025 16:06:21
 User: Heather Harding (131hharding)
 Program ID: apwarrnt

ACCOUNTS PAYABLE WARRANT REPORT

001	General Fund	001-511-4302-7-56204-	Contractual Services	3,945.00	135.00
001	General Fund	001-511-4601-1-56101-	Gas Utility	198.34	1,211.24
001	General Fund	001-511-4601-1-56212-	Laundry & Cleaning	99.09	-222.71
001	General Fund	001-511-4601-1-56224-	Vehicle Operating Cha	782.27	47,078.51
001	General Fund	001-511-4601-1-56226-	Repairs & Maintenance	976.50	1,308.43
001	General Fund	001-512-5101-8-55205-	Operating Supplies	739.05	0.00
001	General Fund	001-512-5102-8-55205-	Operating Supplies	352.50	-75.08
001	General Fund	001-512-5102-8-56101-	Gas Utility	222.07	12,484.71
001	General Fund	001-512-5102-8-56102-	Electricity Utility	507.16	3,667.94
001	General Fund	001-512-5102-8-56103-	Water Utility	629.74	36,466.77
001	General Fund	001-512-5102-8-56212-	Laundry & Cleaning	116.01	734.08
001	General Fund	001-512-5201-8-55205-	Operating Supplies	2,338.63	2,268.40
001	General Fund	001-512-5202-8-55205-	Operating Supplies	0.00	0.00
001	General Fund	001-512-5203-8-55205-	Operating Supplies	0.00	863.86
001	General Fund	001-512-5204-8-55205-	Operating Supplies	0.00	4,130.69
001	General Fund	001-512-5205-8-55205-	Operating Supplies	0.00	1,379.77
001	General Fund	001-512-5206-8-55205-	Operating Supplies	0.00	3,166.64
001	General Fund	001-512-5208-8-55205-	Operating Supplies	0.00	2,493.89
001	General Fund	001-512-5210-8-55205-	Operating Supplies	495.18	3,247.26
001	General Fund	001-512-5213-8-55205-	Operating Supplies	272.99	2,127.33
001	General Fund	001-512-5213-8-56214-	Professional & Techni	1,092.00	21,656.84
001	General Fund	001-512-5213-8-56226-	Repairs & Maintenance	0.00	6,485.36
001	General Fund	001-512-5214-8-55205-	Operating Supplies	0.00	2,002.94
001	General Fund	001-512-5418-8-55205-	Operating Supplies	0.00	-6,554.73
001	General Fund	001-512-6101-8-55205-	Operating Supplies	328.15	2,006.89
001	General Fund	001-512-6103-8-55205-	Operating Supplies	155.80	626.77
001	General Fund	001-512-6104-8-55501-	Books/Other Printed M	187.36	3,219.43
001	General Fund	001-512-6104-8-56201-	Advertising/Publishin	82.31	207.25
001	General Fund	001-512-6104-8-56209-	Meetings & Travel	170.56	19.21
001	General Fund	001-512-6104-8-56409-	Audiovisual Materials	42.74	308.26
001	PUBLIC WORKS	001-511-2601-1-55203-	Repair & Maintenance	27.83	8,472.94
001	PUBLIC WORKS	001-511-2601-1-55205-	Operating Supplies	3,889.76	53,582.00
001	PUBLIC WORKS	001-511-2601-1-56105-	Aquatics Gas Utilitie	16,038.92	92,895.18
001	PUBLIC WORKS	001-511-2601-1-56204-	Contractual Services	5,785.00	136,758.65
001	PUBLIC WORKS	001-511-2601-1-56254-	Telephone	5.31	-1,026.17

FUND TOTAL 222,130.93

CASH ACCOUNT 999-000-0000-0-10003- BALANCE .00

109	Asset Forfeiture Fund	109-509-3105-2-56214-	Professional & Techni	1,315.88	0.00
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FUND TOTAL 1,315.88

CASH ACCOUNT 999-000-0000-0-10003- BALANCE .00

112	Prop A Transportation	112-512-5292-7-56204-	Contractual Services	13,383.62	17,698.87
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ACCOUNTS PAYABLE WARRANT REPORT

CASH ACCOUNT 999-000-0000-0-10003-			BALANCE .00	FUND TOTAL	13,383.62
126	CUPA	126-510-3205-2-56214-		Professional & Techni	193.15
126	CUPA	126-510-3205-2-56254-		Telephone	220.64
				FUND TOTAL	413.79
CASH ACCOUNT 999-000-0000-0-10003-			BALANCE .00		
501	Water Utility Fund	501-000-7102-5-56102-		Electricity Utility	2,579.87
501	Water Utility Fund	501-000-7102-5-56201-		Advertising/Publishin	573.52
501	Water Utility Fund	501-000-7102-5-56204-		Contractual Services	460.60
501	Water Utility Fund	501-000-7102-5-56212-		Laundry & Cleaning	1,186.63
501	Water Utility Fund	501-000-7102-5-56214-		Professional & Techni	1,115.00
501	Water Utility Fund	501-000-7102-5-56253-		Postage	307.06
501	Water Utility Fund	501-000-7102-5-56254-		Telephone	161.42
				FUND TOTAL	6,384.10
CASH ACCOUNT 999-000-0000-0-10003-			BALANCE .00		
502	Sewer Fund	502-000-4301-5-55203-		Repair & Maintenance	1,422.99
502	Sewer Fund	502-000-4301-5-56101-		Gas Utility	119.01
502	Sewer Fund	502-000-4301-5-56204-		Contractual Services	460.60
502	Sewer Fund	502-000-4301-5-56212-		Laundry & Cleaning	112.51
502	Sewer Fund	502-000-4301-5-56253-		Postage	307.06
502	Sewer Fund	502-000-4301-5-56254-		Telephone	8.44
				FUND TOTAL	2,430.61
CASH ACCOUNT 999-000-0000-0-10003-			BALANCE .00		
601	Equipment Replacement	601-500-2901-1-88108-		Capital/Computer Hard	13,604.73
				FUND TOTAL	13,604.73
CASH ACCOUNT 999-000-0000-0-10003-			BALANCE .00		
702	Trust Funds - Spec Re	702-512-8703-8-52561-		Library Admin Expense	70.37
				FUND TOTAL	70.37
CASH ACCOUNT 999-000-0000-0-10003-			BALANCE .00		
704	Cultural Development	704-512-3101-8-56204-		Contractual Services	375.00
				FUND TOTAL	375.00

ACCOUNTS PAYABLE WARRANT REPORT

WARRANT SUMMARY TOTAL	260,109.03
GRAND TOTAL	260,109.03



City of El Segundo, CA 90245

ACCOUNTS PAYABLE WARRANT REPORT

DATE: 12/18/2025
WARRANT: 121825E
AMOUNT: 22,901.13

STATE OF CALIFORNIA
COUNTY OF LOS ANGELES

Information on actual expenditures is available in the Chief Financial Officer's office in the City of El Segundo.

I certify as to the accuracy of the Demands and the availability of fund for payment thereof.

For Approval: Regular checks held for City council authorization to release.

CODES:

R = Computer generated checks for all non-emergency/urgency payments for materials, supplies and services in support of City Operations

For Ratification:

A = Payroll and Employee Benefit checks

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H = Handwritten Early Release disbursements and/or adjustments approved by the City Manager.

CHIEF FINANCIAL OFFICER:

[Handwritten signature]
DATE: 12/18/25

CITY MANAGER:

[Handwritten signature]
DATE: 12-30-25

ACCOUNTS PAYABLE WARRANT REPORT

Warrant Summary

WARRANT: 121825E 12/18/2025
 DUE DATE: 12/18/2025

FUND		ACCOUNT		AMOUNT	AVLB BUDGET
001	General Fund	001-511-4101-7-56204-	Contractual Services	16,585.00	13,864.30
001	General Fund	001-511-4601-1-55215-	Vehicle Gasoline Char	1,980.00	101,540.66
001	General Fund	001-511-4601-1-56224-	Vehicle Operating Cha	586.13	47,078.51
FUND TOTAL				19,151.13	
CASH ACCOUNT 999-000-0000-0-10003-		BALANCE .00			
106	State Gas Tax Fund	106-511-4101-7-56204-	Contractual Services	3,750.00	23,224.54
FUND TOTAL				3,750.00	
CASH ACCOUNT 999-000-0000-0-10003-		BALANCE .00			
WARRANT SUMMARY TOTAL				22,901.13	
GRAND TOTAL				22,901.13	

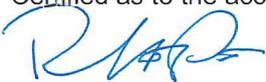
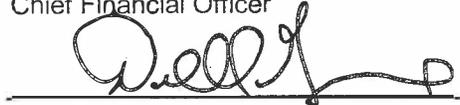
**CITY OF EL SEGUNDO
 PAYMENTS BY WIRE TRANSFER
 12/15/25 THROUGH 12/21/25**

<u>Date</u>	<u>Payee</u>		<u>Description</u>
12/19/2025	IRS	306,468.90	Federal 941 Deposit
12/19/2025	Employment Development	6,099.51	State SDI payment
12/19/2025	Employment Development	71,511.03	State PIT Withholding
12/19/2025	Mission Square	72,133.44	457 payment Vantagepoint
12/19/2025	Mission Square	1,162.51	401(a) payment Vantagepoint
12/19/2025	Mission Square	2,613.30	401(a) payment Vantagepoint
12/19/2025	Mission Square	699.66	IRA payment Vantagepoint
12/19/2025	ExpertPay	1,615.30	EFT Child support payment
12/8/25-12/14/25	Workers Comp Activity	28,085.46	Corvel checks issued/(voided)
12/8/25-12/14/25	Liability Trust - Claims	137.50	Claim checks issued/(voided)
12/8/25-12/14/25	Retiree Health Insurance	1,023.20	Health Reimbursement checks issued
		<u>491,549.81</u>	

**DATE OF RATIFICATION: 12/19/25
 TOTAL PAYMENTS BY WIRE:**

491,549.81

Certified as to the accuracy of the wire transfers by:

	<u>12/19/25</u>
Deputy City Treasurer II	Date
	<u>12/29/25</u>
Chief Financial Officer	Date
	<u>12-30-25</u>
City Manager	Date

Information on actual expenditures is available in the City Treasurer's Office of the City of El Segundo.



City of El Segundo, CA 90245

ACCOUNTS PAYABLE WARRANT REPORT

DATE: 12/18/2025
WARRANT: 121825
AMOUNT: 1,253,869.43

STATE OF CALIFORNIA
COUNTY OF LOS ANGELES

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H = Handwritten Early Release disbursements and/or adjustments approved by the City Manager.

CHIEF FINANCIAL OFFICER:

[Signature]
DATE: 12/18/25

CITY MANAGER:

[Signature]
DATE: 12-30-25

ACCOUNTS PAYABLE WARRANT REPORT

Warrant Summary

WARRANT: 121825 12/18/2025
 DUE DATE: 12/18/2025

FUND	ACCOUNT	AMOUNT	AVLB BUDGET
001	General Fund 001-503-2103-1-56226-	Repairs & Maintenance 22.97	212.26
001	General Fund 001-503-2401-3-56208-	Dues & Subscriptions 3,591.18	-3,490.30
001	General Fund 001-505-0000-0-10801-	Inventory - Gasoline 41,909.30	
001	General Fund 001-505-0000-0-10803-	Inventory - Garage Pa 878.28	
001	General Fund 001-505-0000-1-56254-	Telephone 70.77	1,578.83
001	General Fund 001-505-0000-2-43843-	Paramedic Transport 4,145.66	0.00
001	General Fund 001-505-5213-3-43869-	Wiseburn Drop-In Prog 525.00	0.00
001	General Fund 001-506-0000-1-56204-	Contractual Services 11,336.15	82,732.42
001	General Fund 001-506-0000-1-56214-	Professional & Techni 2,497.66	474,423.42
001	General Fund 001-506-0000-1-56217-	Software Maintenance 1,201.31	742,470.21
001	General Fund 001-506-0000-1-56254-	Telephone 957.58	1,716.53
001	General Fund 001-507-0000-1-56262-	Testing/Recruitment 75.00	84,400.79
001	General Fund 001-508-2402-3-56201-	Advertising/Publishin 825.00	699.00
001	General Fund 001-508-2403-2-56201-	Advertising/Publishin 532.00	1,925.00
001	General Fund 001-508-2403-2-56214-	Professional & Techni 49,405.70	35,203.10
001	General Fund 001-508-2404-0-21290-E1353	Project Deposit 1,740.00	
001	General Fund 001-508-2404-0-21290-E1391	Project Deposit 10,743.44	
001	General Fund 001-508-2404-3-55205-	Operating Supplies 703.02	3,788.70
001	General Fund 001-508-2405-3-56214-	Professional & Techni 892.50	50,713.00
001	General Fund 001-509-3101-2-54215-	Uniform Replacement 171.28	2,858.32
001	General Fund 001-509-3101-2-55205-	Operating Supplies 2,051.64	-2,339.54
001	General Fund 001-509-3101-2-55218-	Training Materials & 7,855.42	18.83
001	General Fund 001-509-3101-2-56212-	Laundry & Cleaning 176.34	0.00
001	General Fund 001-509-3101-2-56214-	Professional & Techni 10,355.81	10,491.72
001	General Fund 001-509-3101-2-56223-	Training & Education 540.00	-629.50
001	General Fund 001-509-3101-2-56254-	Telephone 4,474.61	-54,396.19
001	General Fund 001-509-3101-2-56274-	Investigations Expens 968.28	1,585.72
001	General Fund 001-510-3201-2-55201-	Office Supplies 93.32	790.10
001	General Fund 001-510-3201-2-56101-	Gas Utility 119.65	2,598.14
001	General Fund 001-510-3202-2-55214-	Housing Supplies 300.00	635.59
001	General Fund 001-510-3203-2-54215-	Uniform Replacement 714.01	7,649.05
001	General Fund 001-510-3203-2-55205-	Operating Supplies 1,277.62	1,972.00
001	General Fund 001-510-3203-2-56214-	Professional & Techni 8,397.64	4,663.77
001	General Fund 001-510-3203-2-56226-	Repairs & Maintenance 440.47	621.96
001	General Fund 001-510-3204-2-56214-	Professional & Techni 22,253.75	1,784.65
001	General Fund 001-511-4101-7-56204-	Contractual Services 49,493.50	13,864.30
001	General Fund 001-511-4201-7-56204-	Contractual Services 326.90	111,573.17
001	General Fund 001-511-4202-7-55205-	Operating Supplies 307.63	97,533.59
001	General Fund 001-511-4202-7-56212-	Laundry & Cleaning 56.18	3,026.75
001	General Fund 001-511-4205-7-56102-	Electricity Utility 5,915.51	-109,743.29

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 User: Heather Harding (131hharding)
 Program ID: apwarrnt

ACCOUNTS PAYABLE WARRANT REPORT

001	General Fund	001-511-4302-7-56101-	Gas Utility	534.27	10,000.00
001	General Fund	001-511-4601-1-55205-	Operating Supplies	399.40	805.11
001	General Fund	001-511-4601-1-56212-	Laundry & Cleaning	99.09	-222.71
001	General Fund	001-511-4601-1-56224-	Vehicle Operating Cha	14,503.58	47,078.51
001	General Fund	001-512-5102-8-55205-	Operating Supplies	218.16	-75.08
001	General Fund	001-512-5102-8-56101-	Gas Utility	1,194.83	12,484.71
001	General Fund	001-512-5102-8-56102-	Electricity Utility	509.75	3,667.94
001	General Fund	001-512-5102-8-56204-	Contractual Services	139,524.00	23,765.08
001	General Fund	001-512-5102-8-56212-	Laundry & Cleaning	346.73	734.08
001	General Fund	001-512-5201-8-55205-	Operating Supplies	33.88	2,268.40
001	General Fund	001-512-5203-8-55205-	Operating Supplies	2,000.00	863.86
001	General Fund	001-512-5203-8-56214-	Professional & Techni	4,462.50	-44,794.42
001	General Fund	001-512-5206-8-56204-	Contractual Services	17,531.14	11,069.49
001	General Fund	001-512-5210-8-56204-	Contractual Services	3,300.00	9,883.43
001	General Fund	001-512-5213-8-55205-	Operating Supplies	4,709.80	2,127.33
001	General Fund	001-512-5213-8-56226-	Repairs & Maintenance	141.02	6,485.36
001	General Fund	001-512-6102-8-56260-	Equipment Leasing Cos	429.60	-0.68
001	General Fund	001-512-6103-8-55205-	Operating Supplies	122.18	626.77
001	General Fund	001-512-6103-8-56226-	Repairs & Maintenance	170.00	764.66
001	General Fund	001-512-6104-8-55205-	Operating Supplies	57.01	3,991.42
001	FINANCE	001-505-8004-1-56139-	Bank Service Charges	953.69	-53,077.60
001	PUBLIC WORKS	001-511-2601-1-55203-	Repair & Maintenance	761.91	8,472.94
001	PUBLIC WORKS	001-511-2601-1-55205-	Operating Supplies	12,155.40	53,582.00
001	PUBLIC WORKS	001-511-2601-1-56101-	Gas Utility	2,769.20	21,387.12
001	PUBLIC WORKS	001-511-2601-1-56204-	Contractual Services	83,028.53	136,758.65
001	PUBLIC WORKS	001-511-2601-1-56212-	Laundry & Cleaning	156.75	1.47
			FUND TOTAL	538,454.50	
CASH ACCOUNT 999-000-0000-0-10003-					BALANCE .00
003	Trust Funds-Refundabl	003-508-8506-0-22641-	Buildg-PlanCheck Refu	10,500.00	
			FUND TOTAL	10,500.00	
CASH ACCOUNT 999-000-0000-0-10003-					BALANCE .00
109	Asset Forfeiture Fund	109-509-3109-2-56208-	Dues & Subscriptions	167.94	105.67
			FUND TOTAL	167.94	
CASH ACCOUNT 999-000-0000-0-10003-					BALANCE .00
112	Prop A Transportation	112-512-5292-7-56204-	Contractual Services	11,825.90	17,698.87
112	Prop A Transportation	112-512-5293-7-56206-	Beach Cities Transit	2,028.60	43,933.42
			FUND TOTAL	13,854.50	
CASH ACCOUNT 999-000-0000-0-10003-					BALANCE .00

ACCOUNTS PAYABLE WARRANT REPORT

125	State Grants	125-509-8310-2-53777-	Police Mental Health	17,310.60	30,347.46
			FUND TOTAL	17,310.60	
CASH ACCOUNT 999-000-0000-0-10003- BALANCE .00					
301	Capital Improvement F	301-511-4101-1-88236-	Plunge Rehab(includ70	71,853.07	7,714,542.90
			FUND TOTAL	71,853.07	
CASH ACCOUNT 999-000-0000-0-10003- BALANCE .00					
501	Water Utility Fund	501-000-7102-5-55207-	Small Tools & Equipme	390.60	91,914.10
501	Water Utility Fund	501-000-7102-5-56101-	Gas Utility	335.31	1,612.36
501	Water Utility Fund	501-000-7102-5-56204-	Contractual Services	42,928.64	210,770.83
501	Water Utility Fund	501-000-7102-5-56212-	Laundry & Cleaning	432.88	1,673.12
501	Water Utility Fund	501-000-7102-5-56214-	Professional & Techni	629.00	42,806.28
			FUND TOTAL	44,716.43	
CASH ACCOUNT 999-000-0000-0-10003- BALANCE .00					
502	Sewer Fund	502-000-4301-5-56102-	Electricity Utility	1,764.49	-3,169.22
502	Sewer Fund	502-000-4301-5-56204-	Contractual Services	540,026.00	1,215,694.66
			FUND TOTAL	541,790.49	
CASH ACCOUNT 999-000-0000-0-10003- BALANCE .00					
601	Equipment Replacement	601-500-2901-1-88108-	Capital/Computer Hard	4,800.00	660,949.58
			FUND TOTAL	4,800.00	
CASH ACCOUNT 999-000-0000-0-10003- BALANCE .00					
702	Trust Funds - Spec Re	702-512-8703-8-52561-	Library Admin Expense	83.60	5,104.89
			FUND TOTAL	83.60	
CASH ACCOUNT 999-000-0000-0-10003- BALANCE .00					
704	Cultural Development	704-512-3101-8-56204-	Contractual Services	10,338.30	58,018.01
			FUND TOTAL	10,338.30	
CASH ACCOUNT 999-000-0000-0-10003- BALANCE .00					
WARRANT SUMMARY TOTAL				1,253,869.43	
GRAND TOTAL				1,253,869.43	

CITY OF EL SEGUNDO
WARRANTS TOTALS BY FUND

3057675 - 3057680
9003430 - 9003430

DATE OF APPROVAL: AS OF 1/6/26

REGISTER # 12b

	GENERAL FUND	14,911.18
003	EXPENDABLE TRUST FUND - OTHER	-
104	TRAFFIC SAFETY FUND	-
106	STATE GAS TAX FUND	-
108	ASSOCIATED RECREATION ACTIVITIES FUND	-
109	ASSET FORFEITURE FUND	-
110	MEASURE "R"	-
111	COMM. DEVEL. BLOCK GRANT	-
112	PROP "A" TRANSPORTATION	-
114	PROP "C" TRANSPORTATION	-
115	AIR QUALITY INVESTMENT PROGRAM	-
116	HOME SOUND INSTALLATION FUND	-
117	HYPERION MITIGATION FUND	-
118	TA ARTICLE 3 - SB 821 BIKEWAY FUND	-
119	MTA GRANT	-
121	FEMA	-
120	C.O.P.S. FUND	-
122	L.A.W.A. FUND	-
123	PSAF PROPERTY TAX PUBLIC SAFETY	-
124	FEDERAL GRANTS	-
125	STATE GRANT	-
126	AP CUPA PROGRAM OVERSIGHT SURCHARGE	-
127	MEASURE "M"	-
128	SB-1	-
129	CERTIFIED ACCESS SPECIALIST PROGRAM	-
130	AFFORDABLE HOUSING	-
131	COUNTY STORM WATER PROGRAM	-
132	MEASURE "B"	-
202	ASSESSMENT DISTRICT #73	-
301	CAPITAL IMPROVEMENT FUND	-
302	INFRASTRUCTURE REPLACEMENT FUND	-
311	DEVELOPER IMPACT FEES - GENERAL GOVERNME	-
312	DEVELOPER IMPACT FEES - LAW ENFORCEMENT	-
313	DEVELOPER IMPACT FEES - FIRE PROTECTION	-
314	DEVELOPER IMPACT FEES - STORM DRAINAGE	-
315	DEVELOPER IMPACT FEES - WATER DISTRIBUTI	-
316	DEVELOPER IMPACT FEES - WASTEWATER COLLE	-
317	DEVELOPER IMPACT FEES - LIBRARY	-
318	DEVELOPER IMPACT FEES - PUBLIC MEETING	-
319	DEVELOPER IMPACT FEES - AQUATICS CENTER	-
320	DEVELOPER IMPACT FEES - PARKLAND	-
405	FACILITIES MAINTENANCE	-
501	WATER UTILITY FUND	-
502	WASTEWATER FUND	-
503	GOLF COURSE FUND	-
504	SENIOR HOUSING CITY ATTORNEY	-
505	SOLID WASTE FUND	-
601	EQUIPMENT REPLACEMENT	-
602	LIABILITY INSURANCE	-
603	WORKERS COMP. RESERVE/INSURANCE	-
701	RETIRED EMP. INSURANCE	-
702	EXPENDABLE TRUST FUND - DEVELOPER FEES	-
703	EXPENDABLE TRUST FUND - OTHER	-
704	EXPENDABLE TRUST FUND - OTHER	-
708	OUTSIDE SERVICES TRUST	-
	TOTAL WARRANTS	14,911.18

STATE OF CALIFORNIA
COUNTY OF LOS ANGELES

Information on actual expenditures is available in the Chief Financial Officer's office in the City of El Segundo.

I certify as to the accuracy of the Demands and the availability of fund for payment thereof.

For Approval: Regular checks held for City council authorization to release.

CODES:

NOTES:

R = Computer generated checks for all non-emergency/urgency payments for materials, supplies and services in support of City Operations

For Ratification:

A = Payroll and Employee Benefit checks

B - F = Computer generated Early Release disbursements and/or adjustments approved by the City Manager. Such as: payments for utility services, petty cash and employee travel expense reimbursements, various refunds, contract employee services consistent with current contractual agreements, instances where prompt payment discounts can be obtained or late payment penalties can be avoided or when a situation arises that the City Manager approves.

H = Handwritten Early Release disbursements and/or adjustments approved by the City Manager.

CHIEF FINANCIAL OFFICER:

CITY MANAGER:

DATE:

DATE:

Paul Day
12/18/25

Quinn
12-30-25



City Council Agenda Statement

Meeting Date: January 20, 2026

Agenda Heading:
Consent

Item Number: B.4

TITLE:

Construction Contract Award for the Electric Vehicle Charger Installation, Project No. PW 24-15

RECOMMENDATION:

1. Authorize the City Manager to execute a standard Public Works Construction Contract with ACDD, Inc. for \$92,597 for the Electric Vehicle Charger Installation Project, Project No. PW 24-15, and authorize an additional \$14,403 as contingency funds for potential unforeseen conditions.
2. Alternatively, discuss and take other action related to this item.

FISCAL IMPACT:

Amount Budgeted for EV Projects in FY 2025-26: \$350,000

Additional Appropriation: No

Account Number: 125-511-8519-3-88110

BACKGROUND:

In July 2024, the City staff retained DKS Associates to develop construction plans to install six single-port charging plugs in the City Hall Executive Parking Lot for the city fleet. The project would also replace the existing public dual-port charging station on Holly Avenue.

On September 30, 2025, Public Works staff initiated the informal bidding process for the project in accordance with the informal bidding procedures established by the Municipal Code. Requests for proposals were sent to eight electrical contractors, and a pre-bid job walk occurred on October 7, 2025.

DISCUSSION:

On October 15, 2025, Public Works received two bids as follows:

Electric Vehicle Charging Improvements, PW 24-15

January 20, 2026

Page 2 of 3

1. Electrocomm, Inc.	\$79,325
2. ACDD, Inc.	\$113,600

City staff reviewed the bids and subsequently informed apparent lowest bidder Electrocomm, Inc., of calculation errors in their bid table, and requested them to provide additional municipal references. Electrocomm, Inc. asked instead to withdraw their bid for their ongoing and queued projects that would not allow time for El Segundo's construction. City staff then informed the remaining bidder, ACDD, Inc., of calculation errors in their bid table and requested references to add to the one they had submitted. ACDD, Inc. reduced their bid to \$92,597, corrected their calculation errors, and supplied additional government agency references.

ACDD, Inc. is found to be the apparent lowest responsive and responsible bidder. Their state contractor's license and DIR registration are in good standing, and they have satisfactorily completed similar electric vehicle charger installation projects for the Judicial Council of California, Los Angeles Air Force Base, and the City of Alhambra.

Staff respectfully recommends awarding the project to ACDD, Inc. for a construction cost of \$92,597. Further, an amount of \$14,403 is requested as contingency funds for potential unforeseen conditions, for a total construction cost of \$107,000.

With City Council's authorization, the anticipated schedule for the City Hall Executive Parking Lot Electric Vehicle Charging Improvements is as follows:

January 2026: Contract Award
March 2026: Begin Construction
May 2026: Project Completion

CITY STRATEGIC PLAN COMPLIANCE:

Goal 1: Develop and Maintain Quality Infrastructure and Technology

Strategy A: Seek opportunities to implement and expedite the projects in the Capital Improvement Program and ensure that City-owned infrastructure is well maintained, including streets, entryways, and facilities.

Strategy B: Seek opportunities to implement the use of innovative technology to improve services, efficiency, and transparency.

PREPARED BY:

Floriza Rivera, Principal Civil Engineer

REVIEWED BY:

Elias Sassoon, Public Works Director

Electric Vehicle Charging Improvements, PW 24-15

January 20, 2026

Page 3 of 3

APPROVED BY:

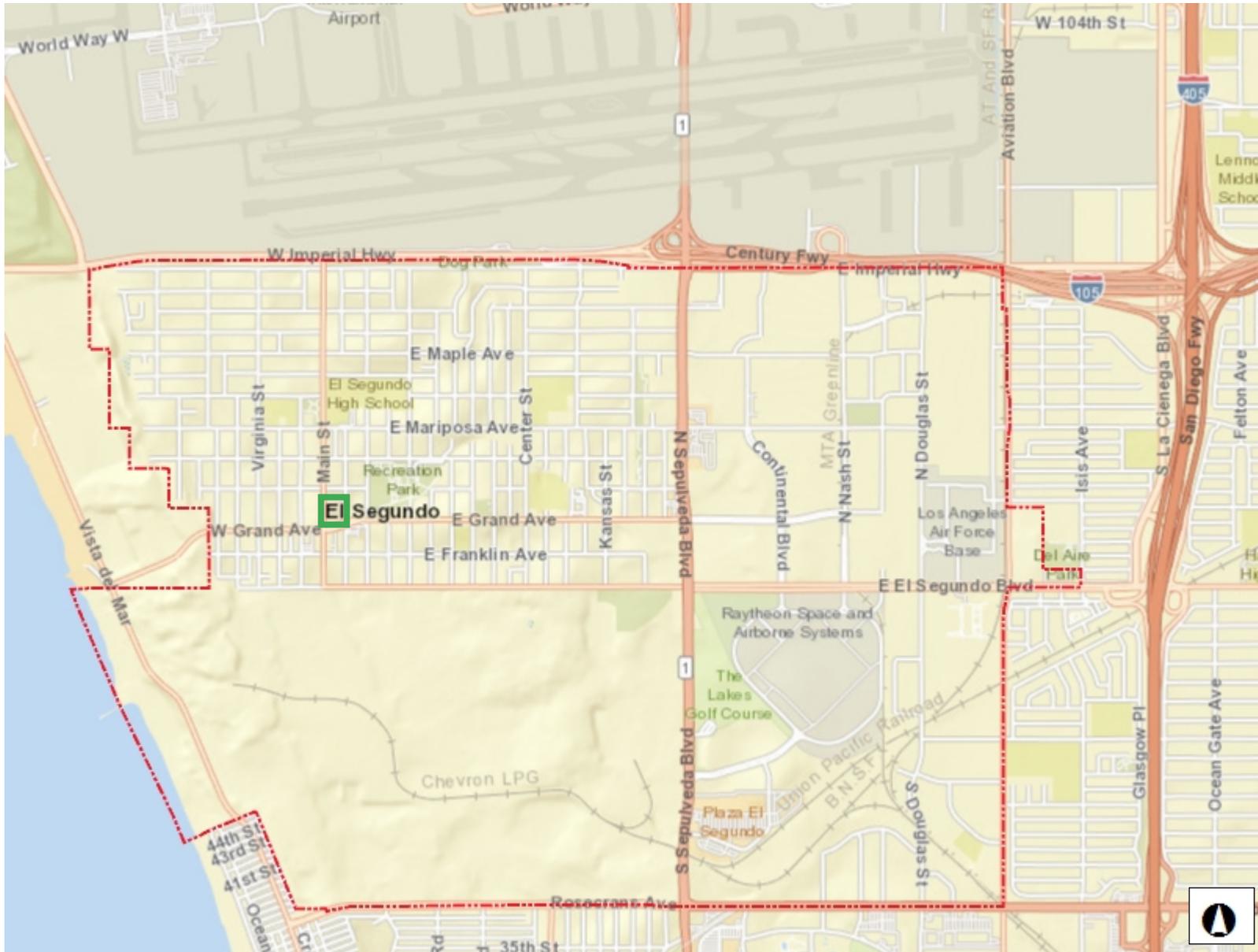
Barbara Voss, Deputy City Manager

ATTACHED SUPPORTING DOCUMENTS:

1. Vicinity Map PW 24-15
2. Location Map PW 24-15



PW 24-15: City Hall Executive Parking Lot EV Charging Improvements Project Location Map



6,018.7 0 3,009.33 6,018.7 Feet

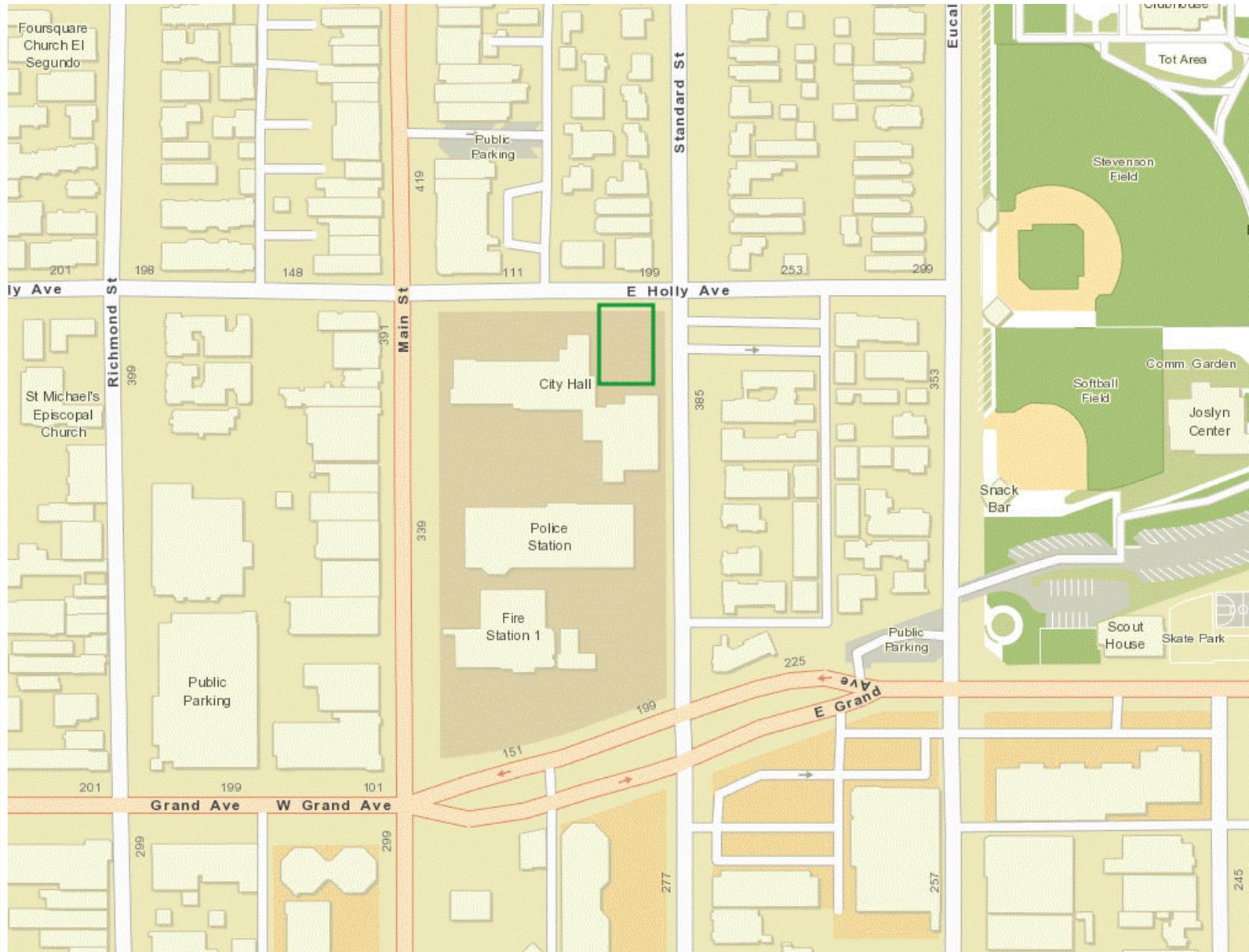
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DISCLAIMER: The information shown on this map was compiled from different GIS sources. The land base and facility information on this map is for display purposes only and should not be relied upon without independent verification as to its accuracy. The City of El Segundo will not be held responsible for any claims, losses or damages resulting from the use of this map.



Location Map

PW 24-15: City Hall Executive Parking Lot EV Charging Improvements

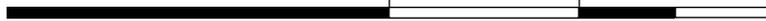


Legend

-  City boundary
-  City Hall Executive Parking Lot and Holly Ave. Charging Station

Notes

No Scale



DISCLAIMER: The information shown on this map was compiled from different GIS sources. The land base and facility information on this map is for display purposes only and should not be relied upon without independent verification as to its accuracy. The City of El Segundo will not be held responsible for any claims, losses or damages resulting from the use of this map.

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City Council Agenda Statement

Meeting Date: January 20, 2026

Agenda Heading:
Consent

Item Number: B.5

TITLE:

Construction Contract Award for the Replacement of Gordon Clubhouse HVAC System at Recreation Park, Project No. PW 25-14

RECOMMENDATION:

1. Authorize the City Manager to execute a standard Public Works construction contract with NKS Mechanical Contracting in the amount of \$135,000 for the replacement of the Gordon Clubhouse HVAC at Recreation Park, Project No. PW 25-14, and authorize an additional \$15,000 as contingency funds for potential unforeseen conditions.
2. Alternatively, discuss and take other action related to this item.

FISCAL IMPACT:

Amount Budgeted: \$150,000

Additional Appropriation: None

Account Number(s): 301-511-4101-1-88400 (Citywide HVAC CIP account)

BACKGROUND:

On August 19, 2025, the City Council adopted a resolution to approve plans and specifications for the replacement of the Gordon Clubhouse HVAC at Recreation Park and authorized staff to advertise the project for bids.

On October 21, 2025, the City Council adopted a resolution to reject all bids previously received for the project, and authorized staff to readvertise Project No. PW 25-14 for bids. The scope of work includes the demolition of one chiller and three rooftop air handling units, along with associated chilled water piping, valves, a chilled water pump, and line-mounted devices. The project also includes the installation of three new rooftop packaged units, replacement of condensate piping, pipe supports, service connections, and associated electrical work.

Construction Contract Award for the Replacement of Gordon Clubhouse HVAC System at Recreation Park, Project No. PW 25-14

January 20, 2026

Page 2 of 3

DISCUSSION:

On December 3, 2025, the City Clerk received and opened eight bids as follows:

1. AC Pros, Inc. (Reseda, CA)	\$131,420
2. Estate Design and Construction (Culver City, CA)	\$118,000
3. Aire Masters (Santa Fe Springs, CA)	\$178,500
4. Simco Construction (Altadena, CA)	\$186,600
5. Southwest Mechanical (Covina, CA)	\$142,661
6. NKS Mechanical Contracting, Inc. (Anaheim, CA)	\$135,000
7. Allison Mechanical. (Redlands, CA)	\$163,900
8. ACCO (El Segundo, CA)	\$147,000

The apparent lowest bidder, Estate Design and Construction, and the second-lowest bidder, AC Pros, were both determined to be nonresponsive after City staff and the City Attorney reviewed the submitted bid documents and confirmed that neither bidder acknowledged nor submitted the required Bid Addendum No. 1, which included pertinent design information related to the project scope. The Addendum clearly states that “failure to provide such acknowledgment shall render the bid nonresponsive and subject to rejection.”

Due to this finding, City staff reviewed the bid documents, references, and license status of the next lowest responsive and responsible bidder, NKS Mechanical Contracting, Inc. Staff confirmed that NKS Mechanical Contracting, Inc. submitted all required bid documents, maintains a contractor’s license in good standing, and received satisfactory reference checks regarding the performance of similar HVAC replacement projects for public agencies. Accordingly, staff determined that NKS Mechanical Contracting, Inc. is the lowest responsive and responsible bidder in accordance with public works contract bidding requirements under state law.

With Council’s authorization, construction is anticipated to commence in March 2026 and be substantially completed in May 2026.

CITY STRATEGIC PLAN COMPLIANCE:

Goal 1: Develop and Maintain Quality Infrastructure and Technology

Strategy A: Seek opportunities to implement and expedite the projects in the Capital Improvement Program and ensure that City-owned infrastructure is well maintained,

PREPARED BY:

Alberto Oliveros, Senior Engineer Associates

Construction Contract Award for the Replacement of Gordon Clubhouse HVAC System at Recreation Park, Project No. PW 25-14

January 20, 2026

Page 3 of 3

REVIEWED BY:

Elias Sassoon, Public Works Director

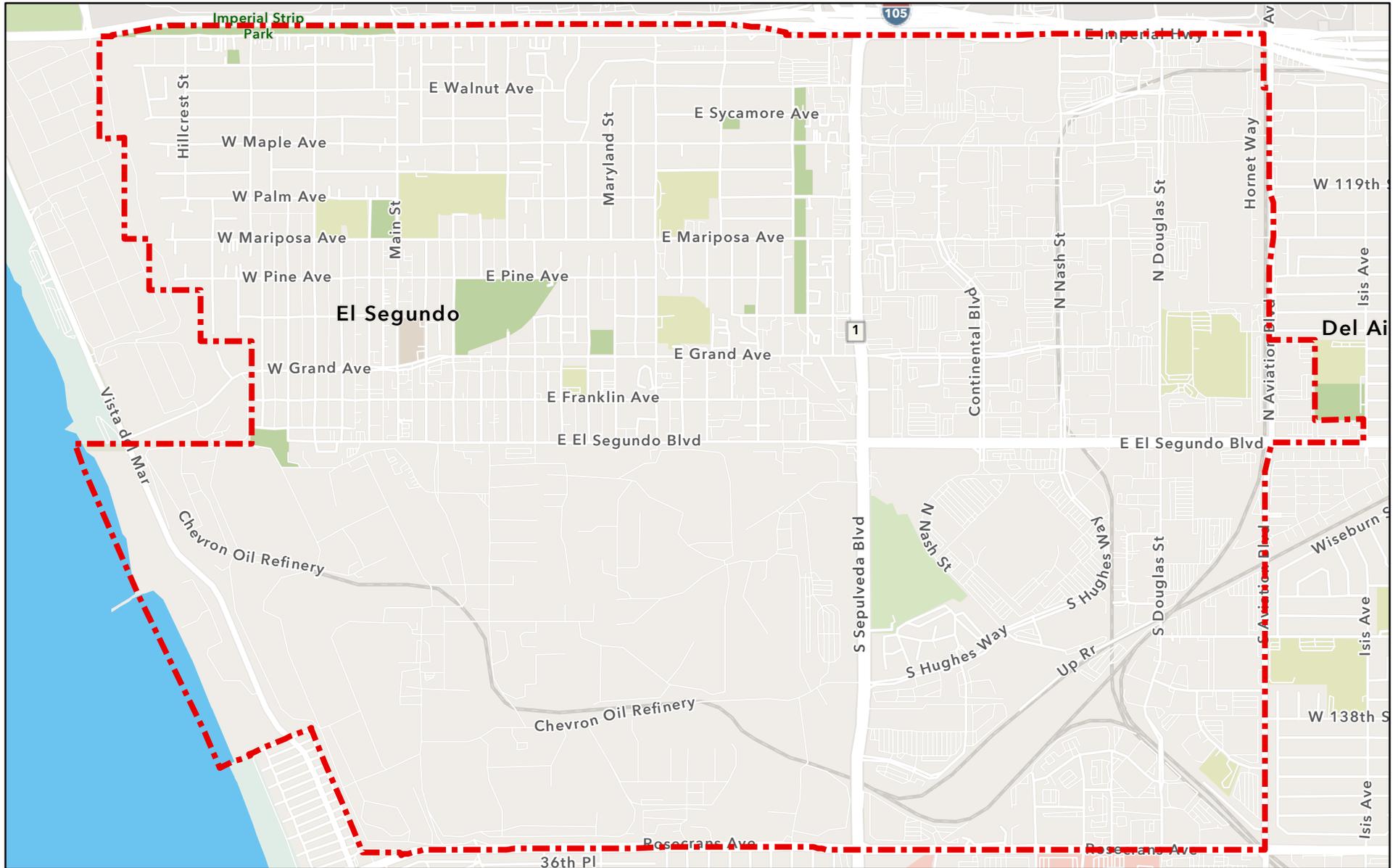
APPROVED BY:

Barbara Voss, Deputy City Manager

ATTACHED SUPPORTING DOCUMENTS:

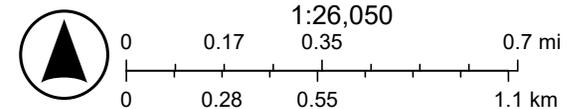
1. Vicinity Map
2. Location Map

PW 25-14: Gordon Clubhouse HVAC Replacement Vicinity Map



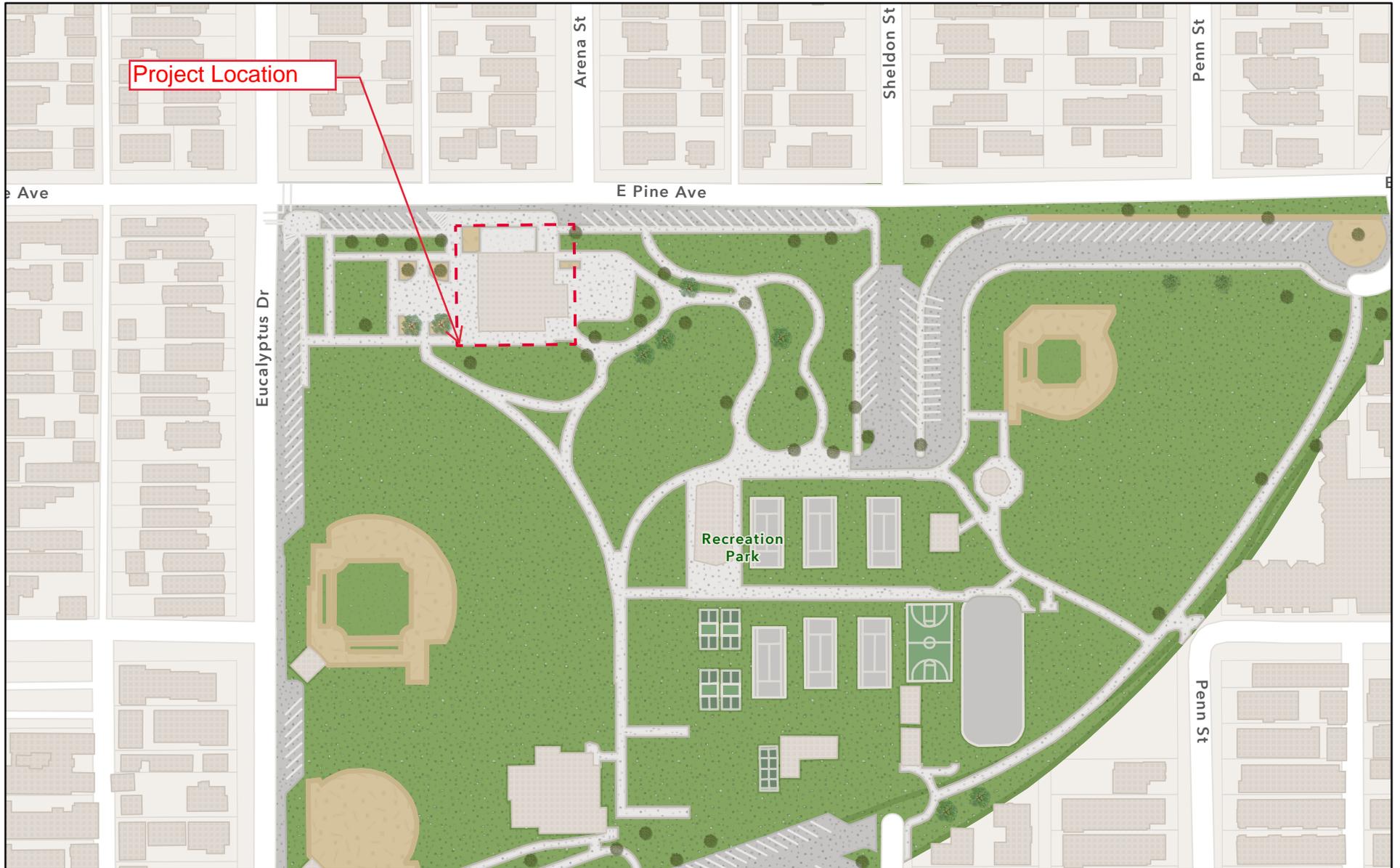
6/30/2025

--- COES City Boundary

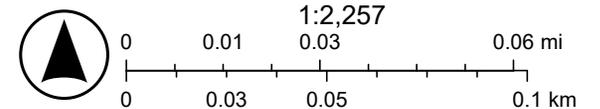


Sources: Esri, TomTom, Garmin, FAO, NOAA, USGS, © OpenStreetMap contributors, and the GIS User Community

PW 25-14: Gordon Clubhouse HVAC Replacement Location Map



6/30/2025



Sources: Esri, TomTom, Garmin, FAO, NOAA, USGS, © OpenStreetMap contributors, and the GIS User Community



City Council Agenda Statement

Meeting Date: January 20, 2026

Agenda Heading:
Consent

Item Number: B.6

TITLE:

Second Reading and Adoption of Ordinance Amending the City's Existing Anti-Camping Ordinance to Include Certain Portions of Private Property and to Ensure Access to Nonresidential Buildings

RECOMMENDATION:

1. Waive second reading and adopt the proposed ordinance.
2. Alternatively, discuss and take other action related to this item.

FISCAL IMPACT:

None.

BACKGROUND:

On June 28, 2024, the U.S. Supreme Court issued its ruling on the City of Grants Pass, Oregon v. Johnson et al. case regarding Grants Pass's ordinance penalizing camping on public property. In its ruling, the Supreme Court upheld the city's anti-camping restrictions, rejecting prior legal precedent from the U.S. Court of Appeals for the Ninth Circuit's decision in Martin v. Boise that previously found anti-camping laws constituted cruel and unusual punishment unless adequate shelter space was available.

Accordingly, such anti-camping laws may be enforced regardless of whether adequate shelter space is available within the given jurisdiction.

On September 17, 2024, in response to the Grants Pass decision, the City Council adopted Ordinance No. 1664 expanding its camping prohibitions within public parks and beaches, and prohibiting using vehicles for human habitation in specified public areas.

The California Constitution generally provides that a city may make and enforce within its limits all local, police, sanitary and other ordinances and regulations not in conflict with general law. (Cal. Const. art. XI, § 7.) It is the desire of the City to keep the public

Ordinance Amending City's Anti-Camping Ordinance

January 20, 2026

Page 2 of 3

right-of-way and public places clean and available for public use and to ensure the public has access to all property, both public and private.

DISCUSSION:

The El Segundo Police Department has been enforcing Ordinance No. 1664. As part of its enforcement of the ordinance, ESPD Officers have noted that transients often set up encampments in front of vacant private buildings or in private parking lots of businesses. These areas are open to the public, visible from the street, but are private property. Because the City's existing ordinance only includes public property, ESPD is requesting that the ordinance be amended to include such areas.

The Proposed Ordinance

The ESMC defines "to camp" as remaining in or at a campsite, and "camping" as any place where bedding, sleeping bag, or other material used for bedding purposes, or any stove or fire is placed for the purpose of maintaining a temporary place to live. (ESMC Section 7-8-1). The proposed Ordinance, if adopted, will:

1. Expand the list of locations where camping is prohibited in the City to also include certain portions of private property, including within 20 feet of an entrance or exit to any nonresidential building which abuts a public sidewalk and on privately owned parking lots.
2. Apply the "removal of campsite" procedures currently in the ESMC to those campsites on private property.

On December 16, 2025, the City Council introduced the proposed ordinance. If adopted by the City Council, the ordinance will take effect in 30 days.

CITY STRATEGIC PLAN COMPLIANCE:

Goal 2: Optimize Community Safety and Preparedness

Strategy A: Comprehensively address the unsheltered homeless population.

PREPARED BY:

David King, Assistant City Attorney

REVIEWED BY:

Saul Rodriguez, Police Chief

APPROVED BY:

Barbara Voss, Deputy City Manager

ATTACHED SUPPORTING DOCUMENTS:

1. Proposed Ordinance - Update to Anti-Camping Provisions

ORDINANCE NO. ____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF EL SEGUNDO, CALIFORNIA, AMENDING SECTIONS 7-8-3 AND 7-8-4 OF CHAPTER 8 (PROHIBITED CAMPING) TO TITLE 7 (NUISANCES AND OFFENSES) OF THE EL SEGUNDO MUNICIPAL CODE EXPANDING ITS ANTI-CAMPING PROHIBITIONS TO INCLUDE CERTAIN PORTIONS OF PRIVATE PROPERTY AND TO ENSURE ACCESS TO NONRESIDENTIAL BUILDINGS

THE CITY COUNCIL DOES ORDAIN AS FOLLOWS:

SECTION 1. *Findings.* The City Council finds and declares as follows:

- A. The California Constitution provides that a city may make and enforce within its limits all local, police, sanitary and other ordinances and regulations not in conflict with general law;
- B. The City of El Segundo (“City”) and its City Council are committed to protecting the life, health, and safety of its residents and all people within the geographical boundaries of the City;
- C. The City and its City Council are committed to protecting the rights of individuals who cannot obtain shelter and to treating their personal property with respect and consideration;
- D. On June 28, 2024, the U.S. Supreme Court decided the *City of Grants Pass, Oregon v. Johnson et al.* case, upholding Grants Pass’s ordinance prohibiting camping on public property to tackle the issue of homelessness;
- E. In July 2024, California Governor Gavin Newsom issued Executive Order N-1-24, ordering state agencies to adopt policies to address encampments on state property and encouraging local governments to adopt similar policies “and to use all available resources and infrastructure” to combat homelessness;
- F. In September 2024, in response to the *Grants Pass* decision, the City adopted Ordinance No. 1664 expanding its camping prohibitions within public parks and beaches, and prohibiting using vehicles for human habitation in specified public areas;

- G. In July 2025, U.S. President Donald J. Trump issued an executive order titled “Ending Crime and Disorder on America’s Streets” in which he identified the homelessness crisis and ordered his administration to seek civil commitments of individuals with mental illness or are living on the streets and cannot care for themselves;
- H. Unauthorized camping can create health and safety risks related to the accumulation of trash, food waste, human waste, and contaminated medical waste;
- I. To mitigate risks to health and safety of its citizens, the City Council desires to adopt regulations further expanding its anti-camping prohibition to strengthen the protection of individual and public safety as well as ensure pedestrian accessibility rights throughout the City.

SECTION 2. Section 7-8-3 of the El Segundo Municipal Code is hereby amended to read as follows (deletions in ~~strike through~~ and additions in double underline):

7-8-3 CAMPING PROHIBITED

A. No person may occupy a campsite in or upon any sidewalk, street, alley, lane, public right of way, park, bench, or any other publicly-owned property or under any bridge or viaduct, unless (i) otherwise specifically authorized by this Code or (ii) upon City Council resolution, the City Council may exempt a special event from the prohibitions of this section, if the City Council finds such exemption to be in the public interest and consistent with their goals and notices and in accordance with conditions imposed by the City Council. Any conditions imposed will include a condition requiring that the applicant provide evidence of adequate insurance coverage and agree to indemnify the City for any liability, damage or expense incurred by the City as a result of activities of the applicant. Any findings by the City Council shall specify the exact dates and location covered by the exemption.

B. No person may occupy a campsite that:

- 1. Obstructs or impedes passage, as required by the Americans with Disabilities Act; or
- 2. Is within 20 feet of an entrance or exit to any nonresidential building which abuts a public sidewalk and (i) into which the public is invited or (ii) which is open to view from the public street; or
- 3. Is on a privately owned parking lot to which the public is invited and permitted.

SECTION 3. Section 7-8-4 of the El Segundo Municipal Code is hereby amended to read as follows (deletions in ~~strikethrough~~ and additions in double underline):

7-8-4 REMOVAL OF CAMPSITE ON PUBLIC PROPERTY

Upon discovery of a campsite in violation of this chapter, ~~on public property~~, removal of the campsite by the Police Department, or designee, may occur under the following circumstances:

- A. Prior to removing the campsite, the City shall post a notice, 24-hours in advance.
- B. At the time a 24-hour notice is posted, the City shall inform a local agency delivering social services to homeless people of the location of the campsite.
- C. After the 24-hour notice period has passed, the Police Department, or designee, is authorized to remove the campsite and all personal property related thereto.
- D. The foregoing notwithstanding, campsite removal may proceed without the above-referenced notice only if an imminent threat to the public health, safety, and welfare exists (e.g., fire on site) that requires immediate removal to protect the public health, safety, and welfare.

SECTION 4. *Environmental Assessment.* The City Council finds that this Ordinance is not subject to the California Environmental Quality Act (“CEQA”), pursuant to Sections 15060(c)(2) (the activity will not result in a direct or reasonably foreseeable indirect physical change in the environment) and 15060(c)(3) (the activity is not a project as defined in Section 15378) of the CEQA Guidelines, California Code of Regulations, Title 14, Chapter 3, because it has no potential for resulting in physical change to the environment, directly or indirectly. In the alternative, the City Council finds that the Ordinance falls within the “common sense” exemption set forth in State CEQA Guidelines section 15061, subdivision (b)(3), which exempts activity from CEQA where “it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment.”

SECTION 5. *Severability.* If any part of this Ordinance or its application is deemed invalid by a court of competent jurisdiction, the city council intends that such invalidity will not affect the effectiveness of the remaining provisions or applications and, to this end, the provisions of this Ordinance are severable.

SECTION 6. *Effective Date.* This Ordinance shall become effective thirty

(30) days after adoption.

SECTION 7. *Publication.* The City Clerk is directed to certify the passage and adoption of this Ordinance causing it to be posted as required by law.

PASSED AND ADOPTED this ____ day of January, 2026.

Chris Pimentel, Mayor

ATTEST:

Susan Truax, City Clerk

APPROVED AS TO FORM

Mark D. Hensley, City Attorney



City Council Agenda Statement

Meeting Date: January 20, 2026

Agenda Heading:
Consent

Item Number: B.7

TITLE:

Construction Contract Award for the Repair of Distressed Walls and Surfaces at Recreation Park, Project No. PW 25-05

RECOMMENDATION:

1. Authorize the City Manager to execute a standard Public Works contract with Golden Gate Construction in the amount of \$748,980 for the Repair of Fence Posts, Distressed Walls and Surfaces at Recreation Park at Recreation Park, Project No. PW 25-05, and authorize an additional \$150,000 as contingency funds for potential unforeseen conditions.
2. Alternatively, discuss and take other action related to this item.

FISCAL IMPACT:

Included in the adopted FY 2025-26 Budget.

Amount Budgeted: \$1,200,000

Additional Appropriation: None

Account Number(s): 301-511-4101-1-88421

BACKGROUND:

On October 7, 2025, the City Council approved the project plans and specifications and authorized staff to advertise the project for public bidding. The project will repair and/or reconstruct existing fence posts, concrete walls and court surfaces throughout the park that are showing signs of age and fatigue.

DISCUSSION:

On November 12, 2025, the City Clerk received and opened seven bids as follows:

- | | |
|---|-----------|
| 1. Shiraz Construction (Sherman Oaks, CA) | \$718,888 |
|---|-----------|

Construction Contract Award for the Repair of Fence Posts, Distressed Walls and Surfaces at Recreation Park, Project No. PW 25-05

January 20, 2026

Page 2 of 3

2. Golden Gate Construction (Norwalk, CA)	\$748,980
3. FS Contractors, Inc (Sylmar, CA)	\$878,000
4. MLC Constructors, Inc (Corona, CA)	\$1,469,715
5. Estate Design & Construction (Culver City, CA)	\$859,160
6. Solex Construction (Los Angeles, CA)	\$989,810
7. Howard Ridley Co. Inc. (Chino, CA)	\$1,328,250

Following the bid opening, City staff reviewed the bid submittals for bidder responsibility in coordination with the City Attorney and in accordance with the project plans and specifications, the California Public Contract Code, and applicable case laws.

Following the review, City staff identified concerns with the lowest monetary bidder, Shiraz Construction, related to their experience on comparable public agency projects, documentation practices, staffing, and professional judgment. A written Notice of Responsibility Hearing was issued to Shiraz Construction on December 10, 2025, outlining the identified concerns and providing the firm with an opportunity to respond.

A responsibility hearing was conducted on December 22, 2025. Shiraz Construction attended the hearing and presented information, responded to questions from City staff, and was given an opportunity to address the identified concerns. At the conclusion of the hearing, Shiraz Construction was provided additional time, until January 2, 2026, to submit supplemental written materials for consideration as part of staff's evaluation.

City staff reviewed all testimony, written submissions, references, and supporting documentation submitted both during and after the hearing. Following evaluation, City staff found Shiraz Construction to be a non-responsible bidder and not qualified to perform the project in accordance with the City's requirements. Importantly, the term "non-responsible bidder" does not mean the bidder is untrustworthy; instead, that term simply reflects the bidder's fitness, quality and capacity to perform the proposed work to the City's satisfaction.

Due to this determination, City staff reviewed the bid documents, references, and license status of the next lowest bidder, Golden Gate Construction. Staff confirmed that Golden Gate Construction submitted a responsive bid, maintains a contractor's license in good standing, and received satisfactory reference checks regarding performance on similar public works projects for public agencies. During staff's bid review, a clerical error was identified between the numerical total and the total written in words. Consistent with the bid instructions, when a discrepancy exists between the numerical and written bid amounts, the written total stated in words is used. Golden Gate Construction subsequently confirmed in writing its acceptance of the written bid amount. Accordingly, staff determined that Golden Gate Construction is the lowest responsive and responsible bidder in accordance with applicable Public Works contracting requirements.

Construction Contract Award for the Repair of Fence Posts, Distressed Walls and Surfaces at Recreation Park, Project No. PW 25-05

January 20, 2026

Page 3 of 3

With Council's authorization, construction is anticipated to commence in March 2026 and be substantially completed in July 2026.

CITY STRATEGIC PLAN COMPLIANCE:

Goal 1: Develop and Maintain Quality Infrastructure and Technology

Strategy A: Seek opportunities to implement and expedite the projects in the Capital Improvement Program and ensure that City-owned infrastructure is well maintained, including streets, entryways, and facilities.

PREPARED BY:

Alberto Oliveros, Senior Engineer Associates

REVIEWED BY:

Elias Sassoon, Public Works Director

APPROVED BY:

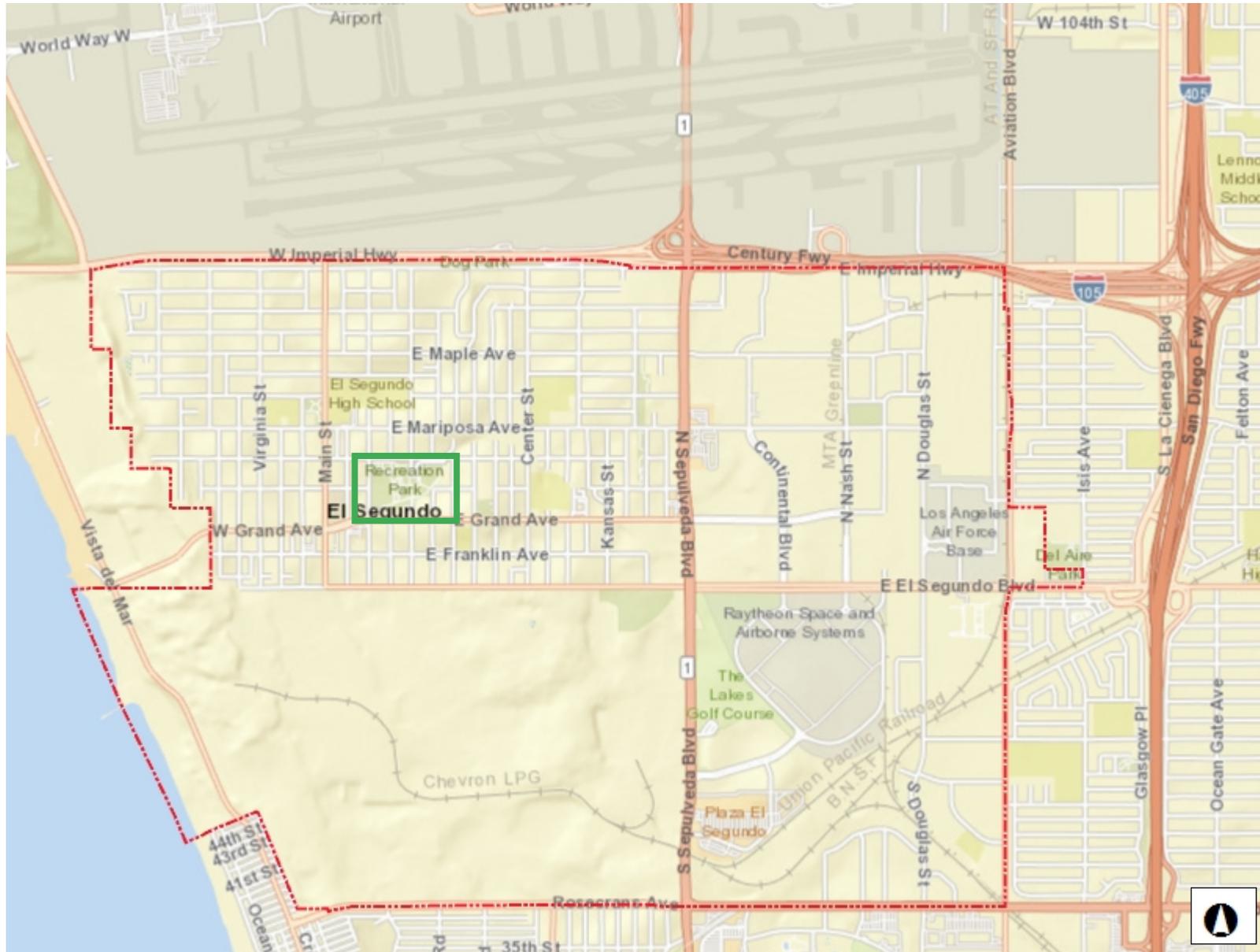
Barbara Voss, Deputy City Manager

ATTACHED SUPPORTING DOCUMENTS:

1. Vicinity Map
2. Location Map



PW 25-05: Repair of Distressed Walls and Surfaces at Recreation Park Project Vicinity Map



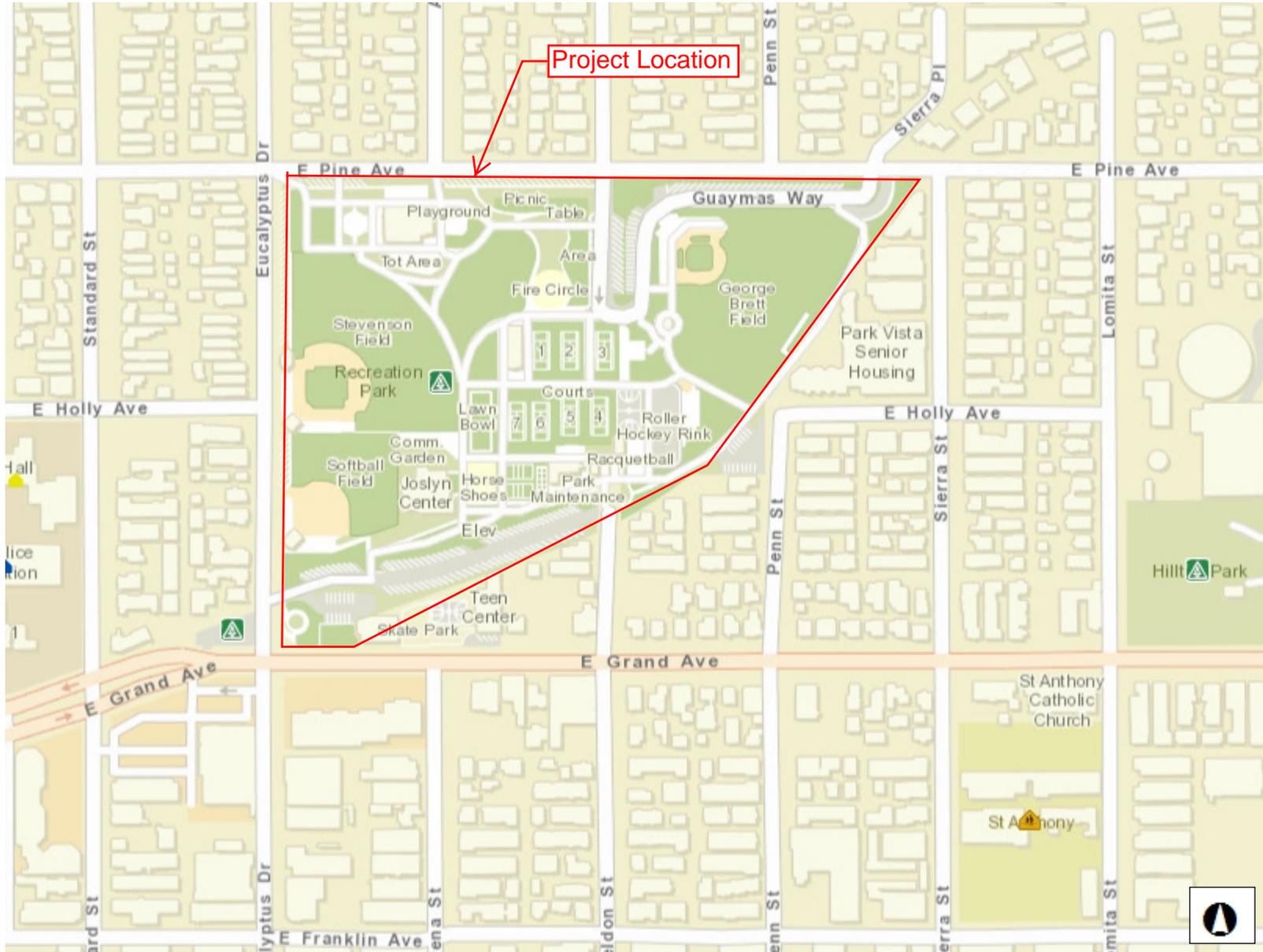
6,018.7 0 3,009.33 6,018.7 Feet

WGS_1984_Web_Mercator_Auxiliary_Sphere

DISCLAIMER: The information shown on this map was compiled from different GIS sources. The land base and facility information on this map is for display purposes only and should not be relied upon without independent verification as to its accuracy. The City of El Segundo will not be held responsible for any claims, losses or damages resulting from the use of this map.



PW 25-05: Repair of Distressed Walls and Surfaces at Recreation Park Project Location Map



752.3 0 376.17 752.3 Feet

WGS_1984_Web_Mercator_Auxiliary_Sphere

DISCLAIMER: The information shown on this map was compiled from different GIS sources. The land base and facility information on this map is for display purposes only and should not be relied upon without independent verification as to its accuracy. The City of El Segundo will not be held responsible for any claims, losses or damages resulting from the use of this map.



City Council Agenda Statement

Meeting Date: January 20, 2026

Agenda Heading:
Consent

Item Number: B.8

TITLE:

Second Amendment to the Professional Services Agreement with Debra Reilly, APLC, DBA Reilly Workplace Investigations

RECOMMENDATION:

1. Authorize the City Manager to approve the Second Amendment to contract #6753 with Debra Reilly, APLC, DBA Reilly Workplace Investigations for an additional \$50,000 to increase the total contract authority to \$140,000 and to extend the contract expiration to December 31, 2026 to perform confidential personnel investigations.
2. Alternatively, discuss and take other action related to this item.

FISCAL IMPACT:

Amount Budgeted: \$140,000

Additional Appropriation: None

Account Number(s): 001-507-0000-1-56214 (Professional & Technical Services)

BACKGROUND:

On September 7, 2023, the City entered into Agreement #6573 with Debra Reilly, APLC, DBA Reilly Workplace Investigations. On January 14, 2025, the Agreement was amended to increase the total contract authority.

DISCUSSION:

Staff recommends awarding a Second Amendment to the Professional Services Agreement with Debra Reilly, APLC, DBA Reilly Workplace Investigations to increase the total contract authority from \$90,000 to \$140,000 and to extend the term of the contract to December 31, 2026. Confidential personnel investigation services are performed under this Agreement.

**Second Amendment to the Professional Services Agreement with Reilly
Workplace Investigations
January 20, 2026
Page 2 of 2**

CITY STRATEGIC PLAN COMPLIANCE:

Goal 4: Promote and Celebrate a Quality Workforce Through Teamwork and Organizational Excellence

Strategy A: Enhance staff recruitment, retention, and training to ensure delivery of unparalleled City services and implementation of City Council policies.

Strategy B: Improve organizational excellence by implementing processes and tools that facilitate data collection and analysis while promoting data-driven decision-making.

PREPARED BY:

Rebecca Redyk, Director of Human Resources & Risk Management

REVIEWED BY:

Rebecca Redyk, Director of Human Resources & Risk Management

APPROVED BY:

Barbara Voss, Deputy City Manager

ATTACHED SUPPORTING DOCUMENTS:

None



City Council Agenda Statement

Meeting Date: January 20, 2026

Agenda Heading:
Public Hearings

Item Number: C.9

TITLE:

Resolution Adopting New Aquatics Fees

RECOMMENDATION:

1. Conduct a public hearing.
2. Adopt a resolution approving Aquatic Specific Fees as part of the FY 2025-26 Master Fee Schedule.
3. Alternatively, discuss and take other action related to this item.

FISCAL IMPACT:

The estimated fiscal impact from the proposed adoptions and changes is additional revenue of approximately \$232,000 annually. The fees will go into effect April 1, 2026.

BACKGROUND:

On October 7, 2025, the City Council approved the Aquatics Business Plan, which establishes a roadmap toward meeting the cost recovery goals identified by Council. The plan outlines targeted cost recovery levels of 80.4% for the El Segundo Wiseburn Aquatics Center, 62.0% for the Urho Saari Swim Stadium, and 19.4% for Hilltop Pool, resulting in a combined aquatics cost-recovery target of 63.2%. To support these goals, the plan implements key fee adjustments, including the establishment of prime time and non-prime time lane rental rates of \$20 and \$12 per lane per hour and a \$1 increase to non-resident recreation program fees. Throughout the review of the plan, Council emphasized the importance of maintaining affordable swim lesson pricing to promote community-wide water safety.

DISCUSSION:

The proposed fee adjustments reflect the cost recovery targets outlined in the Aquatics Business Plan. The prime-time lane rental rate is recommended to increase from \$18 to

Resolution Adopting New Aquatics Fees

January 20, 2026

Page 2 of 2

\$20 per hour (10%), and the non-prime-time rate from \$9.80 to \$12 per hour (18%). These increases bring the facility closer to comparable market rates. In accordance with the Business Plan, non-resident recreation program fees are proposed to increase by \$1, adjusting the adult non-resident rate from \$7 to \$8 (13%) and the senior/youth/military non-resident rate from \$5 to \$6 (17%).

This proposal also provides an option to maintain affordability for entry-level Learn-to-Swim classes by keeping those classes at the current rate of \$6.25 per lesson, while adjusting upper-level classes to a market-competitive rate of \$12.50 per lesson. This change is estimated to generate approximately \$50,000 in additional annual revenue, while preserving access to foundational swim instruction.

All other aquatics fees are recommended to remain unchanged at this time. Consistent with the Business Plan, these fees would be subject to an automatic annual increase of 5% beginning in Fiscal Year 2026–27.

CITY STRATEGIC PLAN COMPLIANCE:

Goal 5: Champion Economic Development and Fiscal Sustainability

Strategy A: Identify opportunities for new revenues, enhancement of existing revenues, and exploration of potential funding options to support programs and projects.

Strategy B: Utilize the City's long-term financial plan to make financial decisions that support the goals of the strategic plan.

PREPARED BY:

Viviann Gonzalez, Senior Administrative Specialist

REVIEWED BY:

Aly Mancini, Recreation, Parks, and Library Director

APPROVED BY:

Barbara Voss, Deputy City Manager

ATTACHED SUPPORTING DOCUMENTS:

1. Notice - Aquatic Specific Fees 12325
2. Aquatics Fees Resolution 010526
3. Aquatics Master Fee Schedule 011526

City of El Segundo Notice of Public Hearing



The CITY COUNCIL will hold a public hearing on:

Adopt new Recreation, Parks and Library Aquatics Fee Schedule for Fiscal Year 2025-2026.

Address: Citywide

Project Description: A proposal to amend the El Segundo Master Fee Schedule for Fiscal Year 2025/2026 to include updated Recreation, Parks and Library Department - Aquatics Fees. This proposal provides updated fees for the Recreation, Parks and Library Department Aquatics section fees for aquatics programs and services and aquatics facility rentals.

Applicant: City of El Segundo

Hearing: Tuesday, January 20, 2026, 6:00pm
City Council Chambers
350 Main Street

Environmental Determination: The proposed Recreation, Parks and Library Department Fee Schedule is statutorily exempt under Class 15273 (Rates, Tolls, Fares, and Charges) under the California Environmental Quality Act (California Public Resources Code §§21000, *et seq.*, "CEQA") and the regulations promulgated thereunder (14 California Code of Regulations §§15000, *et seq.*, the "State CEQA Guidelines") because it consists of establishing new fees by a public agency for the purpose of meeting operating expenses..

Further Information: The public can participate in person at the location above and may provide comments via email to allcityclerks@elsegundo.org by no later than 3:00 p.m. on January 20, 2026. In the subject line please state, "Public Hearing for Adoption of Aquatic Specific Fee Schedule." Comments may also be submitted by mail to 350 Main Street, El Segundo, CA 90245 (Attn: City Clerks).

RESOLUTION NO. _____

A RESOLUTION ADOPTING NEW FEES FOR THE EL SEGUNDO AQUATICS SECTION

BE IT RESOLVED by the Council of the City of El Segundo as follows:

SECTION 1: The City Council finds as follows:

- A. The City Council may establish fees for the use of park property and facilities pursuant to state law (Gov. Code § 37112);
- B. Fees and charges imposed for entrance to or use, rental or lease of governmental property are excepted from the definition of “tax” under Proposition 26 and may be adopted by the City Council (Cal. Const. art. XIII C, § 1(e)(4));
- C. In addition, El Segundo Municipal Code (ESMC) § 9-8-6 allows to fees for the use of park property and facilities to be established by City Council resolution;
- D. Based on the recommendation of the City Manager and the Director of Recreation and Parks, the City Council believes that it is in the public interest to establish the recommended fees.

SECTION 2: The City Council approves and adopts the fees attached as Exhibit “A” and incorporated into this Resolution as if fully set forth. Such fees will be incorporated into the City’s fee schedule.

SECTION 3: This Resolution is exempt from review under the California Environmental Quality Act (Cal. Pub. Res. Code §§ 21000, *et seq.*; “CEQA”) and CEQA Guidelines (14 Cal. Code Regs. §§ 15000, *et seq.*) because it establishes, modifies, structures, restructures, and approves rates and charges for meeting operating expenses; purchasing supplies, equipment, and materials; meeting financial requirements; and obtaining funds for capital projects needed to maintain service within existing service areas. This Resolution, therefore, is categorically exempt from further CEQA review under § 15273 of the CEQA Guidelines.

SECTION 4: This Resolution will become effective on March 1st and will remain effective unless repealed or superseded.

SECTION 5: The City Clerk will certify to the passage and adoption of this Resolution; will enter the same in the book of original Resolutions of said City; and will make a minute of the passage and adoption thereof in the record of proceedings of the City Council of said City, in the minutes of the meeting at which the same is passed and adopted.

PASSED AND ADOPTED this 20th day of January, 2026.

Chris Pimentel, Mayor

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS
CITY OF EL SEGUNDO)

I, Susan Truax, City Clerk of the City of El Segundo, California, hereby certify that the whole number of members of the City Council of the City is five; that the foregoing Resolution No. _____ was duly passed and adopted by said City Council, approved and signed by the Mayor of said City, and attested to by the City Clerk of said City, all at a regular meeting of said Council held on the 20th day of January 2026, and the same was so passed and adopted by the following roll call vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST:

Susan Truax,
City Clerk

APPROVED AS TO FORM:

Mark D. Hensley,
City Attorney



	Current Fee	Proposed Fee	Unit
Staff Led Day Camps Aquatics			
Resident	60.00	60.00	participant
Non-Resident	80.00	80.00	participant
Aquatics Services			
Rec Swim (Hilltop)			
Resident	No Fee	No Fee	participant
Adult-Non-Resident	7.00	8.00	participant
Senior/Youth Non-Res	5.00	6.00	participant
Camp Participant	3.00	3.00	participant
Rec Swim & Lap Swim (Aquatics Center + Urho Saari Swim Stadium)			
Adult - Resident	5.00	5.00	participant
Adult - Non Resident	7.00	8.00	participant
Military - Resident	3.00	3.00	participant
Military - Non-Resident	5.00	6.00	participant
Senior - Resident	3.00	3.00	participant
Senior - Non-Resident	5.00	6.00	participant
Youth - Resident	3.00	3.00	participant
Youth - Non-Resident	5.00	6.00	participant
Special Event Registration			
Resident	5.00	5.00	participant
Non-Resident	11.00	12.00	participant
Group Lessons Lower Levels (1-3)			
Resident	50.00	50.00	participant
Non-Resident	90.00	90.00	participant
Group Lessons Upper Levels (4+)			
Resident	50.00	100.00	participant
Non-Resident	90.00	180.00	participant
Private Swim Lessons			
Resident	100.00	100.00	participant
Non-Resident	150.00	150.00	participant
Semi-Private Swim Lessons			
Resident	80.00	80.00	participant
Non-Resident	100.00	100.00	participant
Lifeguard Classes and Certifications			
	214.00	214.00	participant
	No Fee	No Fee	Staff Re-Certificat
GIF			
Resident	55.00	55.00	participant
Non-Resident	70.00	70.00	participant
Facility Rentals during Rec Swim (Semi-Private Party)			
Resident per hour	39.00	39.00	participant
Non-Resident per hour	128.00	128.00	participant

Annual Membership (AC)		
Adult Resident	500.00	500.00 membership
Adult Non-Resident	700.00	800.00 membership
Military Resident	300.00	300.00 membership
Military Non-Resident	500.00	600.00 membership
Senior Resident	300.00	300.00 membership
Senior Non-Resident	500.00	600.00 membership
Family Resident	1,000.00	membership
Family Non-Resident	1,400.00	membership
Youth Resident	300.00	300.00 membership
Youth Non-Resident	500.00	600.00 membership

10 Punch Pass (AC)		
Adult Resident	44.00	44.00 membership
Adult Non-Resident	61.00	70.00 membership
Military Resident	27.00	27.00 membership
Military Non-Resident	44.00	53.00 membership
Senior Resident	27.00	27.00 membership
Senior Non-Resident	44.00	53.00 membership
Youth Resident	27.00	27.00 membership
Youth Non-Resident	44.00	53.00 membership

20 Punch Pass (AC)		
Adult Resident	82.00	82.00 membership
Adult Non-Resident	117.00	135.00 membership
Military Resident	50.00	50.00 membership
Military Non-Resident	82.00	99.00 membership
Senior Resident	50.00	50.00 membership
Senior Non-Resident	82.00	99.00 membership
Youth Resident	50.00	50.00 membership
Youth Non-Resident	82.00	99.00 membership

30 Punch Pass (AC)		
Adult Resident	113.00	113.00 membership
Adult Non-Resident	158.00	182.00 membership
Military Resident	56.00	56.00 membership
Military Non-Resident	113.00	136.00 membership
Senior Resident	56.00	56.00 membership
Senior Non-Resident	113.00	136.00 membership
Youth Resident	56.00	56.00 membership
Youth Non-Resident	113.00	136.00 membership

Wiseburn Card Registration (Annual) (AC Only)

Adult	15.00	15.00 card
Youth	10.00	10.00 card
Senior/Infant	5.00	5.00 card
Replacement	5.00	5.00 card

Aquatics Facilities

Urho Saari Swim Stadium (*See below for staff fees)

El Segundo Non-Profit/Individual	N/A	250.00 Hour
El Segundo for Profit	N/A	300.00 Hour
Non-Resident Groups	N/A	350.00 Hour

Hilltop Pool (*See below for staff fees)

El Segundo Non-Profit/Individual	112.00	112.00 Hour
El Segundo for Profit	265.00	265.00 Hour
Non-Resident Groups	398.00	398.00 Hour

Inflatable Obstacle Course and Staff Fee (in addition to facility fee)

El Segundo Non-Profit/Individual	111.00	111.00 Hour
El Segundo for Profit	199.00	199.00 Hour
Non-Resident Groups	239.00	239.00 Hour

Key Log Roll

El Segundo Non-Profit/Individual	56.00	56.00 Hour
El Segundo for Profit	99.00	99.00 Hour
Non-Resident Groups	120.00	120.00 Hour

Additional Staffing Fees for Aquatics Facility Rentals

Lifeguard		30.00 Hour
Senior Lifeguard		35.00 Hour
Front Desk		25.00 Hour

Additional Staffing Fees for Aquatics Facility Rentals (Lifeguard Costs by Group Size)

1 to 19 people (1 senior guard, 1 lifeguard)		
El Segundo Non-Profit/Individual	43.00	hour
El Segundo for Profit	51.00	hour
Non-Resident Groups	62.00	hour
20 to 39 people (1 senior guard, 2 lifeguards)		
El Segundo Non-Profit/Individual	59.00	hour
El Segundo for Profit	71.00	hour
Non-Resident Groups	86.00	hour
40 to 59 people (1 senior guard, 3 lifeguards)		
El Segundo Non-Profit/Individual	75.00	hour
El Segundo for Profit	90.00	hour
Non-Resident Groups	107.00	hour
60+ people (1 senior guard, 4 lifeguards)		
El Segundo Non-Profit/Individual	91.00	hour
El Segundo for Profit	109.00	hour
Non-Resident Groups	132.00	hour

Competition Pool – Rental

Short Course		
Short Term <10 Hrs/Wk	23.00	per hour
Long Term > or =10 Hrs/Wk	18.00	per hour
Prime time (<7PM)	18.00	20.00 Per Lane Hour
Non-Prime Time (>7PM)	9.80	12.00 Per Lane Hour

Long Course			
Short Term <10 Hrs/Wk	46.00		per hour
Long Term > or =10 Hrs/Wk	36.00		per hour
Prime time (<7PM)	36.00	40.00	Per Lane Hour
Non-Prime Time (>7PM)	19.60	24.00	Per Lane Hour
 Half Pool – Alternate Use			
Short Term <10 Hrs/Wk	119.00		per hour
Long Term > or =10 Hrs/Wk	98.00		per hour
 Teaching Pool – Rental			
Per Lane			
Short Term <10 Hrs/Wk	18.00		per hour
Long Term > or =10 Hrs/Wk	12.00		per hour
Prime time (<7PM)	12.00	14.00	Per Lane Hour
Non-Prime Time (>7PM)		10.00	Per Lane Hour
 Full Pool-			
Short Term <10 Hrs/Wk	114.00		per hour
Long Term > or =10 Hrs/Wk	91.00		per hour
 Event Pricing			
Competition Pool			
Full Day (6+ Hours)	3,549.00	3549.00	per event
Half Day (<6 hours)	1,876.00	1876.00	per event
 Teaching Pool			
Full Day (6+ Hours)	710.00	710.00	per event
Half Day (<6 hours)	431.00	431.00	per event
Lighting Fee (if applicable)	20.50	20.50	per hour
Timing System (if applicable)	56.00	56.00	per event
Extra Staff (if applicable)	30.00	30.00	per hour



City Council Agenda Statement

Meeting Date: January 20, 2026

Agenda Heading:
Staff Presentations

Item Number: D.10

TITLE:

Updates to the Fire Division Chief and Fire Marshal Classifications

RECOMMENDATION:

1. Approve the revised classification specification and exam plan for the Fire Division Chief and Fire Marshal positions.
2. Adopt a Resolution modifying the basic salary range for the Fire Marshal.
3. Alternatively, discuss and take other action related to this item.

FISCAL IMPACT:

There is no fiscal impact to update the classification specifications and exam plans. An increase the Fire Marshal base salary for a full fiscal year will have a fiscal impact of \$14,783. This cost can be absorbed through salary savings as the position has remained vacant during this fiscal year. No additional appropriation is needed.

BACKGROUND:

The Fire Marshal position is represented by the Supervisory and Professional Employees' Association (SPEA) and is a single-incumbent full-time position. The position was vacated in November 2023 and a recruitment was opened the following month to search for a successor. Although this recruitment remained open until May 2024, we were unable to fill the position as there were very limited qualified candidates that applied.

During this same time, the Fire Department was exploring ways to balance their budget for fiscal year 2024-2025. Consideration was given to underfill the Fire Marshal with a Deputy Fire Marshal to attract candidates that could learn to perform the full duties of the position, or alternatively, utilize the qualifications of the then Fire Chief to perform these duties until the position could be filled. The latter option was exercised, and the position was placed on a budgetary freeze for fiscal year 2024-2025.

Fire Division Chief and Fire Marshal

January 20, 2026

Page 2 of 4

A second recruitment was posted July 7, 2025 and remains open today. We are experiencing the same issue again, with only a few qualified candidates applying. Currently, staff is recommending an update of the classification specification and increase to the salary range for the Fire Marshal to assist in filling the position. The classification specification was last updated in September 2006. Under the Meyers-Milius Brown Act (MMBA), the City is required to notify SPEA of the intent to update the classification specification and salary for the position and also provide an opportunity to meet and confer on the effects or impacts of the City's decision.

The Fire Division Chief is an unrepresented position in the Management and Confidential Series, covered under the Administrative Code. This full-time position is occupied with three incumbents, one for each of the Fire Department work shifts. With the upcoming promotion of a Division Chief incumbent to Fire Chief, a promotional recruitment to fill the vacancy is planned. Prior to opening this closed promotional recruitment, Human Resources worked with the Fire Department to review the classification specification (updated in September 2008) and the exam plan (updated in June 2006).

DISCUSSION:

Fire Marshal

The Fire Marshal prevents fires by enforcing fire codes, inspecting buildings, reviewing construction plans, and educating the public, while also investigating fire causes including arson, to protect life and property. This position supervises three Fire Prevention Specialists who perform inspections. The classification specification was last updated in September 2006. The exam plan consists of a structured technical interview weighted at 100%. Candidates must achieve a score of 70% or higher to be placed on the eligibility list.

A review of the classification specification and a survey of the City's comparable cities with Fire Departments (Santa Monica, Culver City, Torrance, and Manhattan Beach) were conducted to determine if adjustments were needed to assist in filling this position. The attached redline document updates the classification specification to the City's standardized format, which includes language regarding the Disaster Service Worker requirement and the City's commitment to being an Equal Opportunity Employer. The top step salary for this position is currently \$12,639 per month. While other cities compensate the position at a higher rate than the City of El Segundo, a change to the current salary range must fit within the City's internal classification and compensation structure. Staff recommends the monthly salary be placed at the level of the Environmental Safety Manager, a SPEA represented position in the Fire Department with a similar level of responsibility, compensated at \$13,664 per month at the top salary step. This is an increase of \$1,025 per month at the top salary step for the Fire Marshal position. The salary placement of the selected individual will vary based on

Fire Division Chief and Fire Marshal

January 20, 2026

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qualifications.

On January 12, 2026 the updated Fire Marshal classification specification was sent to SPEA for review. On January 13, 2026, SPEA provided their concurrence with the changes.

No changes are recommended to the exam plan; however, it is included with this report for best practices.

Fire Division Chief

On January 12, 2026, the Human Resources Department sent an email to all City staff announcing an upcoming closed promotional recruitment for the Fire Division Chief within the next thirty days. In preparation for this recruitment, Human Resources worked with the Fire Department to update the classification specification and review the exam plan.

The attached redline document revises the classification specification to the City's standardized format and clarifies the education and experience requirements. The existing classification specification requires eight (8) years of experience, including four (4) years as a Fire Captain and a Bachelor's degree for promotional candidates with an additional two years' experience for candidates that are not current City of El Segundo employees. The proposed classification specification standardizes the requirements for all candidates, whether they are City of El Segundo employees or from other outside organizations. The updated classification specification places a heavy emphasis on professional coursework and certification from the California Fire Service Training and Education System (CFSTES) through the Office of the State Fire Marshal (OSFM) and the Federal Emergency Management Agency (FEMA). The revised requirements include eight (8) years full-time experience in a professional fire department, including three (3) years as a Fire Captain, an Associate's degree, completion of Incident Command courses 100, 200, 700, and 800, Hazardous Materials First Responder Operations certification, and completion of the Chief Officer certification within twelve (12) months. Several other courses and certifications outlined in the classification specification are highly desirable.

In reviewing the exam plan, staff recommends including an oral presentation with the written exercise while maintaining the weight of that component at 20%. The proposed exam plan includes the following: written exercise and presentation- 20%, structured technical interview- 40%, and tactical exercise(s)- 40%. Candidates must achieve a score of 70% or higher on each element to be placed on the eligibility list.

Upon City Council approval and adoption of the proposed changes detailed in this report, Human Resources will continue to work with the Fire Department personnel to fill these positions.

Fire Division Chief and Fire Marshal

January 20, 2026

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CITY STRATEGIC PLAN COMPLIANCE:

Goal 4: Promote and Celebrate a Quality Workforce Through Teamwork and Organizational Excellence

Strategy A: Enhance staff recruitment, retention, and training to ensure delivery of unparalleled City services and implementation of City Council policies.

Strategy B: Improve organizational excellence by implementing processes and tools that facilitate data collection and analysis while promoting data-driven decision-making.

Strategy C: Reduce the number of workers' comp and general liability claims and expedite the resolution of existing claims.

PREPARED BY:

Rebecca Redyk, Director of Human Resources & Risk Management

REVIEWED BY:

Rebecca Redyk, Director of Human Resources & Risk Management

APPROVED BY:

Barbara Voss, Deputy City Manager

ATTACHED SUPPORTING DOCUMENTS:

1. Resolution Modifying the Basic Salary Range
2. Exhibit A to Resolution
3. Fire Marshal Classification Specification- CLEAN
4. Fire Marshal Classification Specification- REDLINE
5. Fire Marshal Exam Plan
6. Fire Division Chief Classification Specification- CLEAN
7. Fire Division Chief Classification Specification- REDLINE
8. Fire Division Chief Exam Plan

RESOLUTION NO. _____

A RESOLUTION MODIFYING THE BASIC SALARY RANGE FOR A FULL-TIME JOB CLASSIFICATION

The City Council of the City of El Segundo does resolve as follows:

SECTION 1: Effective January 20, 2026, the City Council approves the following basic salary range:

Classification	Salary Range
Fire Marshal	\$64.86 - \$78.83 Hourly

In addition, the City Council approves the salary steps for each classification in the Administrative Support Series, as described in the attached Exhibit "A," which is incorporated herein by this reference.

SECTION 2: *Authority.* The City Manager or his designee is authorized to take any steps necessary to effectuate this Resolution.

SECTION 3: *Construction.* This Resolution must be broadly construed to achieve the purposes stated in this Resolution. It is the City Council's intent that the provisions of this Ordinance be interpreted or implemented by the City and others in a manner that facilitates the purposes set forth in this Resolution.

SECTION 4: *Severability.* If any part of this Resolution or its application is deemed invalid by a court of competent jurisdiction, the City Council intends that such invalidity will not affect the effectiveness of the remaining provisions or applications and, to this end, the provisions of this Ordinance are severable.

SECTION 5: The City Clerk is directed to certify the adoption of this Resolution; record this Resolution in the book of the City's original resolutions and make a minute of this adoption of the Resolution in the City Council's records and the minutes of this meeting.

SECTION 6: This Resolution will become effective upon adoption and will remain effective unless repealed or superseded.

PASSED AND ADOPTED this 20th day of January, 2026.

Chris Pimentel,
Mayor

Exhibit A to Resolution

ATTEST:

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS
CITY OF EL SEGUNDO)

I, Susan Truax, City Clerk of the City of El Segundo, California, do hereby certify that the whole number of members of the City Council of said City is five; that the foregoing Resolution No. ____ was duly passed and adopted by said City Council, approved and signed by the Mayor, and attested to by the City Clerk, all at a regular meeting of said Council held on the ____ day of _____, 2026, and the same was so passed and adopted by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Susan Truax, City Clerk

APPROVED AS TO FORM:

Mark D. Hensley, City Attorney

SPEA Supervisory and Professional Employees Association									
EFFECTIVE DATE	SALARY REVISION EFFECTIVE DATE	AGREEMENT NUMBER	JOB CLASS TITLE	GROUP BU	GRADE	PAY TYPE	HOURLY	MONTHLY	ANNUAL
1/24/2026	1/20/2026		Fire Marshal	SPEA	53S	Hourly	64.86	11241.55	134898.54
							68.10	11803.63	141643.52
							71.50	12393.81	148725.68
							75.08	13013.50	156161.98
							78.83	13664.17	163970.04

FIRE MARSHAL

DEFINITION: Under general supervision, oversees fire prevention staff and activities and reviews proposed construction/equipment projects for compliance with fire code and environmental regulations, investigates fires for cause and origin determinations, and refers criminal activities for legal action.

SUPERVISION RECEIVED AND EXERCISED: Receives general supervision from the Fire Chief. Supervises professional fire prevention staff.

ESSENTIAL JOB FUNCTIONS: Essential functions, as defined under the Americans with Disabilities Act, may include the following duties and responsibilities, knowledge, skills and other characteristics. This list of duties and responsibilities is ILLUSTRATIVE ONLY, and is not a comprehensive listing of all functions and tasks performed by positions in this class.

Characteristic Duties and Responsibilities:

Positions in this classification typically perform a full range of duties at a level of complexity represented by the following types of responsibilities:

Plans, organizes, directs, and supervises the Fire Prevention Division.

Schedules, trains, evaluates, and supervises assigned staff. Ensures that Fire Prevention staff meets and respond to the Fire Department's customer service goals, objectives, and standards and are following division and departmental policies and procedures. Assists in hiring staff, initiates corrective and/or disciplinary action and responds to grievances and complaints following established personnel policies and procedures and in consultation with Department management staff and Human Resources.

Responds to major emergencies to assist fire command staff as assigned and to control fire and life safety systems or initiate fire cause and origin investigations and arson investigations, as required. Reports possible criminal activity to District Attorney and assists in prosecutions.

Responds to the City Emergency Operations Center (EOC) and performs duties and responsibilities, as required.

Maintains effective working relationships with representatives of other City departments, county, state, and federal agencies involved with the fire service, the general public, community groups, and organizations.

Formulates and enforces Fire Prevention policies and procedures.

Makes presentations to City Council and/or represents the Department at City Council and/or civic or professional group meetings.

Writes and reviews detailed reports, letters, and other material related to Fire Prevention activities.

Represents the Department on matters relating to the development, promulgation, and enforcement of related codes and ordinances.

Oversees and performs new construction/equipment plan reviews and indicates necessary corrections for evaluating fire protection/life safety systems, underground storage tanks and hazardous materials facilities; coordinates plan check activities with City functions and outside agencies; attends meetings and performs liaison role for fire/life safety, and environmental and water supply issues; ensures plans meet the requirements of related federal, state, and local fire protection, life safety and environmental codes, regulations and restrictions.

Reviews proposed projects with and provides technical assistance to developers, consultants, engineers, architects, contractors, City personnel and the public; interprets and explains requirements and restrictions relative to fire/life safety codes, ordinances, regulations, policies and procedures; develops alternative methods to comply with requirements and restrictions.

Oversees the Department's annual inspection program and inspects businesses for fire hazards, proper operation of suppression devices, adequacy of fire escapes and exits, and general compliance with fire codes, underground storage tank and industrial waste provisions, coordinates and schedules training drills between local facilities and the department.

Regularly and predictably attends work; and

Performs related duties as assigned.

KNOWLEDGE, SKILLS AND OTHER CHARACTERISTICS:

To perform this job successfully, an individual must be able to perform each essential function. The requirements listed below are representative of the knowledge, skill, and/or ability required.

Knowledge of:

Related national, state and local laws, standards, ordinances, rules, regulations, policies and procedures;

Uniform Fire and Building Codes, and state and national fire codes;

State environmental laws and regulations, local ordinances and standards;

Fire engineering principles, and the systems and equipment used in fire detection/suppression;

Fire prevention and inspection methods;

Basic environmental inspection methods;

Fire and life safety systems;

General building, electrical, plumbing and construction methods and materials;

Principles and practices of supervision;

Fire cause and origin investigation practices, techniques, and laws;

Customer service techniques; and

Safe work practices.

Skill in:

Reading and interpreting plans, blueprints and specifications;

Interpreting and applying related laws, ordinances, rules, regulations, policies and procedures;

Conducting field investigations;

Training, evaluating, and motivating employees;

Communicating effectively, both orally and in writing;

Conducting research and writing comprehensive technical reports;

Appearing for work on time;

Following directions from a supervisor;

Understanding and following posted work rules and procedures;

Accepting constructive criticism; and

Skill in establishing and maintaining effective working relationships with other department staff, other City employees and the public.

QUALIFICATIONS:

A combination of experience and education that would likely provide the required knowledge and abilities may be qualifying. A typical way to obtain the knowledge and abilities would be:

Experience: Five (5) years increasingly responsible experience in fire code, environmental compliance, and fire prevention/inspection including at least two (2) years' experience leading and/or supervising others.

Education: Associate's degree in fire science, fire protection engineering, or a related field from an accredited college is required; a Bachelor's degree is desirable.

Licensing/Certification Requirements:

Must obtain Penal Code (PC) 832 certification within two (2) years of appointment to Fire Marshal.

Fire Marshal certificate issued by the California State Fire Marshal is desirable.

Due to the performance of field duties which requires the operation of a City vehicle, valid and appropriate California driver's license and acceptable driving record are required.

Disaster Service Worker: In accordance with Government Code Section 3100, City of El Segundo employees, in the event of a disaster, are considered disaster service workers and may be asked to respond accordingly.

The City of El Segundo is an Equal Opportunity Employer, committed to supporting Diversity, Equity, and Inclusion initiatives to build and sustain an environment that values diversity, welcomes opportunities to engage and understand others, and fosters a sense of belonging.

Supervisory & Professional (SPEA)
Revision Date: September 2006
Revision Date: January 20, 2026

FIRE MARSHAL

DEFINITION: Under general supervision, oversees fire prevention staff and activities and reviews proposed construction/equipment projects for compliance with fire code and environmental regulations, investigates fires for cause and origin determinations, and refers criminal activities for legal action.

SUPERVISION RECEIVED AND EXERCISED: Receives general supervision from the Fire Chief. Supervises professional fire prevention staff.

ESSENTIAL JOB FUNCTIONS: Essential functions, as defined under the Americans with Disabilities Act, may include the following duties and responsibilities, knowledge, skills and other characteristics. This list of duties and responsibilities is ILLUSTRATIVE ONLY, and is not a comprehensive listing of all functions and tasks performed by positions in this class.

Characteristic Duties and Responsibilities:

Positions in this classification typically perform a full range of duties at a level of complexity represented by the following types of responsibilities:

Plans, organizes, directs, and supervises the Fire Prevention Division.

Schedules, trains, evaluates, and supervises assigned staff. Ensures that Fire Prevention staff meets and respond to the Fire Department's customer service goals, objectives, and standards and are following division and departmental policies and procedures. Assists in hiring staff, initiates corrective and/or disciplinary action and responds to grievances and complaints following established personnel policies and procedures and in consultation with Department management staff and Human Resources.

Responds to major emergencies to assist fire command staff as assigned and to control fire and life safety systems or initiate fire cause and origin investigations and arson investigations, as required. Reports possible criminal activity to District Attorney and assists in prosecutions.

Responds to the City Emergency Operations Center (EOC) and performs duties and responsibilities, as required.

Maintains effective working relationships with representatives of other City departments, county, state, and federal agencies involved with the fire service, the general public, community groups, and organizations.

Formulates and enforces Fire Prevention policies and procedures.

Makes presentations to City Council and/or represents the Department at City Council and/or civic or professional group meetings.

City of El Segundo

Fire Marshal

Writes and reviews detailed reports, letters, and other material related to Fire Prevention activities.

Represents the Department on matters relating to the development, promulgation, and enforcement of related codes and ordinances.

Oversees and performs new construction/equipment plan reviews and indicates necessary corrections for evaluating fire protection/life safety systems, underground storage tanks and hazardous materials facilities; coordinates plan check activities with City functions and outside agencies; attends meetings and performs liaison role for fire/life safety, and environmental and water supply issues; ensures plans meet the requirements of related federal, state, and local fire protection, life safety and environmental codes, regulations and restrictions.

Reviews proposed projects with and provides technical assistance to developers, consultants, engineers, architects, contractors, City personnel and the public; interprets and explains requirements and restrictions relative to fire/life safety codes, ordinances, regulations, policies and procedures; develops alternative methods to comply with requirements and restrictions.

Oversees the Department's annual inspection program and inspects businesses for fire hazards, proper operation of suppression devices, adequacy of fire escapes and exits, and general compliance with fire codes, underground storage tank and industrial waste provisions, coordinates and schedules training drills between local facilities and the department.

Regularly and predictably attends work; and

Performs related duties as assigned.

KNOWLEDGE, SKILLS AND OTHER CHARACTERISTICS:

To perform this job successfully, an individual must be able to perform each essential function. The requirements listed below are representative of the knowledge, skill, and/or ability required.

Knowledge of:

~~Knowledge of related~~ Related national, state and local laws, standards, ordinances, rules, regulations, policies and procedures;_i

~~Knowledge of~~ Uniform Fire and Building Codes, and state and national fire codes;_i

~~Knowledge of state~~ State environmental laws and regulations, local ordinances and standards;_i

~~Knowledge of fire~~ Fire engineering principles, and the systems and equipment used in fire detection/suppression;_i

~~Knowledge of fire~~ Fire prevention and inspection methods;_i

~~Knowledge of basic~~ Basic environmental inspection methods;_i

City of El Segundo
Fire Marshal

~~Knowledge of fire~~ Fire and life safety systems;:-

~~Knowledge of general~~ General building, electrical, plumbing and construction methods and materials;:-

~~Knowledge of principles~~ Principles and practices of supervision;:-

~~Knowledge of fire~~ Fire cause and origin investigation practices, techniques, and laws;:-

~~Knowledge of customer~~ Customer service techniques;:- and

Safe work practices.

Skill in:

~~Skill reading~~ Reading and interpreting plans, blueprints and specifications;:-

~~Skill interpreting~~ Interpreting and applying related laws, ordinances, rules, regulations, policies and procedures;:-

~~Skill conducting~~ Conducting field investigations;:-

~~Skill training~~ Training, evaluating, and motivating employees;:-

~~Skill communicating~~ Communicating effectively, both orally and in writing;:-

~~Skill conducting~~ Conducting research and writing comprehensive technical reports;:-

Appearing for work on time;

Following directions from a supervisor;

Understanding and following posted work rules and procedures;

Accepting constructive criticism; and

Skill in establishing and maintaining effective working relationships with other department staff, other City employees and the public.

Working Conditions:

~~May require use of respirator during an emergency response, may come in contact with hazardous substances including smoke and toxic gases.~~

~~May be required to climb ladders.~~

Licensing/Certification Requirements:

~~Possession of a valid California Class C driver's license with a satisfactory driving record.~~

MINIMUM QUALIFICATIONS:

City of El Segundo
Fire Marshal

A combination of experience and education that would likely provide the required knowledge and abilities may be qualifying. A typical way to obtain the knowledge and abilities would be:

Experience: Five (5) years increasingly responsible experience in fire code, environmental compliance, and fire prevention/inspection including at least two (2) years' experience leading and/or supervising others.

Education: Associate's degree in fire science, fire protection engineering, or a related field from and accredited college is required; a Bachelor's degree is desirable.

~~-and five (5) years increasingly responsible experience in fire code, environmental compliance, and fire prevention/inspection including experience leading and/or supervising others; or an equivalent combination of education and experience.~~

Licensing/Certification Requirements:

Must obtain Penal Code (PC) 832 certification within two (2) years of appointment to Fire Marshal.

~~Bachelor's degree in fire protection engineering or a related field is desirable.~~

Fire Marshal certificate issued by the California State Fire Marshal is desirable.

Due to the performance of field duties which requires the operation of a City vehicle, valid and appropriate California driver's license and acceptable driving record are required.

Disaster Service Worker: In accordance with Government Code Section 3100, City of El Segundo employees, in the event of a disaster, are considered disaster service workers and may be asked to respond accordingly.

The City of El Segundo is an Equal Opportunity Employer, committed to supporting Diversity, Equity, and Inclusion initiatives to build and sustain an environment that values diversity, welcomes opportunities to engage and understand others, and fosters a sense of belonging.

Supervisory & Professional (SPEA)
Revision Date: September 2006
Revision Date: January 20, 2026

Structured Technical Interview

weighted 100%

Candidates must achieve a score of 70% or higher to be placed on to the eligibility list.

Revised: January 20,2026

FIRE DIVISION CHIEF

DEFINITION: Under general direction, plans and manages designated operations of the City's Fire Department in providing fire suppression, fire prevention, inspection, emergency medical services, emergency management and/or environmental safety programs.

SUPERVISION RECEIVED AND EXERCISED: Receives general supervision from the Fire Chief. Supervises a shift or battalion.

ESSENTIAL JOB FUNCTIONS: Essential functions, as defined under the Americans with Disabilities Act, may include the following duties and responsibilities, knowledge, skills and other characteristics. This list of duties and responsibilities is ILLUSTRATIVE ONLY, and is not a comprehensive listing of all functions and tasks performed by positions in this class.

Characteristic Duties and Responsibilities:

Positions in this classification typically perform a full range of duties at a level of complexity represented by the following types of responsibilities:

Reviews and develops policy and procedures related to assigned function(s); assists the Fire Chief in the efficient operation of the Department overall.

Responds to and establishes the incident command post for a full range of emergency situations including fires, hazardous materials incidents, mass casualties, explosions, radioactive materials, entrapments, vehicle accidents, bomb threats, acts of civil disobedience and violence; responds to mutual /automatic aid to assist other jurisdictions; conducts field inspections of fire, hazardous materials and emergency management operations; directs the preparation of activity reports, special reports and other communication.

Develops comprehensive plans to meet the City's future needs for fire prevention, emergency management, and environmental safety services; manages and coordinates activities with those of other agencies; monitors and maintains appropriate City involvement in multi-jurisdictional matters.

Provides leadership, program development, administration and coordination of designated Department operations, special projects and services; monitors for compliance with City and Department policy and procedures and Federal, State and local codes and regulations; serves as liaison with the community, professional groups and other external contacts and resources for the City.

Identifies training needs; develops goals and objectives for Department and individual training activities; develops and delivers specific training programs applicable to all aspects of fire and Department related services; identifies external resources for providing training; maintains records and prepares reports; develop and monitor individual career development plans.

Coordinates designated Fire Department operations with activities of other programs, departments or staff to ensure program delivery according to appropriate policies, procedures and specifications; confers with and advises staff and the public in providing advice, problem solving assistance, answers to questions and interpretation of Department procedures, goals and policy.

Participates in the development of the annual budget including personnel, training, equipment, materials requirements and capital improvements; makes revenue and expenditure projections,

develops program budgets, monitors budget expenditures and authorizes purchasing; monitors and evaluates program costs.

Resolves discrepancies or procedural problems and responds to program administration and/or delivery questions ensuring necessary follow-up occurs; assists with, provides input and monitors Department records for operational and budget development and accountability; maintains records, conducts research and writes comprehensive reports; prepares and presents written and oral reports to other City departments, City Council, commissions, task forces, agencies and other groups.

Directly and through subordinate supervisors, hires, directs work efforts and evaluates staff; provides for and/or conducts staff development; establishes work methods and standards; initiates corrective and/or disciplinary action and responds to grievances and complaints according to established personnel policies and procedures and in consultation with the Fire Chief and Human Resources.

Regularly and predictably attends work; and

Performs related duties as assigned.

This position is required to be available to work extended hours and shifts and be available for call-back status for and during emergencies.

May serve as Acting Fire Chief as assigned.

KNOWLEDGE, SKILLS AND OTHER CHARACTERISTICS:

To perform this job successfully, an individual must be able to perform each essential function. The requirements listed below are representative of the knowledge, skill, and/or ability required.

Knowledge of:

Principles, practices and techniques of fire prevention, suppression, inspection, hazardous materials and emergency management;

Fire department organization and management;

Techniques and equipment used in firefighting;

Labor relations, negotiations and labor law;

Adult learning principles;

Automated business computing systems;

Principles and practices of effective management and supervision;

Project management principles and practices; and

Safe work practices

Skill in:

Conducting of all facets of fire management and fieldwork;

Program development, implementation and evaluation;

Developing and delivering professional and technical training;

Conducting complex procedural and statistical analyses;

Assessing objectives and operational requirements to develop and implement appropriate policies and procedures for the City and the Department;

Managing, developing, motivating and evaluating professional and support staff;

Managing special projects, activities and programs;

Conducting research and preparing clear, concise and comprehensive reports;

Understanding and applying complex regulations, procedures and guidelines;

Communicating effectively orally and in writing;

Using personal computers and office/financial related software in a Windows-based operating environment;

Working under pressure, handling significant problems and tasks that arise simultaneously and/or unexpectedly;

Appearing for work on time;

Following directions from a supervisor;

Understanding and following posted work rules and procedures;

Accepting constructive criticism; and

Establishing and maintaining effective working relationships with staff, other City employees, and the public.

QUALIFICATIONS:

A combination of experience and education that would likely provide the required knowledge and abilities may be qualifying. A typical way to obtain the knowledge and abilities would be:

Experience: Eight (8) years full-time experience in a professional fire department including three (3) years as a Fire Captain.

Education: Associate's degree from an accredited college or university with major course work in fire science, public administration, business, or a closely related field is required; a Bachelor's degree is highly desirable.

Completion of Federal Emergency Management Agency (FEMA) ICS 100, 200, 700, and 800 is required at the time of application.

Hazardous Materials First Responder Operations (FRO) certification is required at the time of application.

Completion of California State Fire Marshal Chief Officer certification is required within twelve (12) months of appointment.

Completion of the following courses is highly desirable:

California Chief Officer 3A- Human Resource Management
California Chief Officer 3B- Budget and Fiscal responsibilities
California Chief Officer 3C- General Administrative Functions
California Chief Officer 3D- Emergency Services Delivery
Intermediate ICS (I-300)
Firing Operations (S-219)
Basic Air Operations (S-270)
Intermediate Wildland Fire Behavior (S-290)
All-Risk Task Force/Strike Team Leader (AH-330)

Licensing/Certification Requirements:

Possession of current EMT and CPR Certifications

Certification as a California Incident Command Certification System (CICCS) Engine/Crew Boss is highly desirable.

California Company Officer Certification is highly desirable.

Due to the performance of field duties which requires the operation of a City vehicle, valid and appropriate California driver's license and acceptable driving record are required.

Disaster Service Worker: In accordance with Government Code Section 3100, City of El Segundo employees, in the event of a disaster, are considered disaster service workers and may be asked to respond accordingly.

The City of El Segundo is an Equal Opportunity Employer, committed to supporting Diversity, Equity, and Inclusion initiatives to build and sustain an environment that values diversity, welcomes opportunities to engage and understand others, and fosters a sense of belonging.

Management & Confidential (Unrepresented)
Revision Date: September 2008
Revision Date: September 16, 2025 (Title only change)
Revision Date: January 20, 2026

DIVISION BATTALION CHIEF

DEFINITION: Under general direction, plans and manages designated operations of the City's Fire Department in providing fire suppression, fire prevention, inspection, emergency medical services, emergency management and/or environmental safety programs.

SUPERVISION RECEIVED AND EXERCISED: Receives general supervision from the Fire Chief. Supervises a shift or battalion.

ESSENTIAL JOB FUNCTIONS: Essential functions, as defined under the Americans with Disabilities Act, may include the following duties and responsibilities, knowledge, skills and other characteristics. This list of duties and responsibilities is ILLUSTRATIVE ONLY, and is not a comprehensive listing of all functions and tasks performed by positions in this class.

Characteristic Duties and Responsibilities:

Positions in this classification typically perform a full range of duties at a level of complexity represented by the following types of responsibilities:

Reviews and develops policy and procedures related to assigned function(s); assists the Fire Chief in the efficient operation of the Department overall.

Responds to and establishes the incident command post for a full range of emergency situations including fires, hazardous materials incidents, mass casualties, explosions, radioactive materials, entrapments, vehicle accidents, bomb threats, acts of civil disobedience and violence; responds to mutual /automatic aid to assist other jurisdictions; conducts field inspections of fire, hazardous materials and emergency management operations; directs the preparation of activity reports, special reports and other communication.

Develops comprehensive plans to meet the City's future needs for fire prevention, emergency management, and environmental safety services; manages and coordinates activities with those of other agencies; monitors and maintains appropriate City involvement in multi-jurisdictional matters.

Provides leadership, program development, administration and coordination of designated Department operations, special projects and services; monitors for compliance with City and Department policy and procedures and Federal, State and local codes and regulations; serves as liaison with the community, professional groups and other external contacts and resources for the City.

Identifies training needs; develops goals and objectives for Department and individual training activities; develops and delivers specific training programs applicable to all aspects of fire and Department related services; identifies external resources for providing training; maintains records and prepares reports; develop and monitor individual career development plans.

Coordinates designated Fire Department operations with activities of other programs, departments or staff to ensure program delivery according to appropriate policies, procedures and specifications; confers with and advises staff and the public in providing advice, problem solving assistance, answers to questions and interpretation of Department procedures, goals and policy.

Participates in the development of the annual budget including personnel, training, equipment, materials requirements and capital improvements; makes revenue and expenditure projections, develops program budgets, monitors budget expenditures and authorizes purchasing; monitors and evaluates program costs.

Resolves discrepancies or procedural problems and responds to program administration and/or delivery questions ensuring necessary follow-up occurs; assists with, provides input and monitors Department records for operational and budget development and accountability; maintains records, conducts research and writes comprehensive reports; prepares and presents written and oral reports to other City departments, City Council, commissions, task forces, agencies and other groups.

Directly and through subordinate supervisors, hires, directs work efforts and evaluates staff; provides for and/or conducts staff development; establishes work methods and standards; initiates corrective and/or disciplinary action and responds to grievances and complaints according to established personnel policies and procedures and in consultation with the Fire Chief and Human Resources.

Regularly and predictably attends work; and

Performs related duties as assigned.

This position is required to be available to work extended hours and shifts and be available for call-back status for and during emergencies.

May serve as Acting Fire Chief as assigned.

KNOWLEDGE, SKILLS AND OTHER CHARACTERISTICS:

To perform this job successfully, an individual must be able to perform each essential function. The requirements listed below are representative of the knowledge, skill, and/or ability required.

Knowledge of:

~~Knowledge of p~~Principles, practices and techniques of fire prevention, suppression, inspection, hazardous materials and emergency management;

~~Knowledge of fire~~Fire department organization and management;

~~Knowledge of techniques~~Techniques and equipment used in firefighting;

~~Knowledge of labor~~Labor relations, negotiations and labor law;

~~Knowledge of adult~~Adult learning principles;

~~Knowledge of automated~~Automated business computing systems;

~~Knowledge of the principles~~Principles and practices of effective management and supervision;

~~Knowledge of project~~Project management principles and practices; and

Safe work practices.

Skill in:

~~Skill in the conduct~~Conducting of all facets of fire management and fieldwork;

~~Skill in program~~Program development, implementation and evaluation;

~~Skill-developing-Developing~~ and delivering professional and technical training;:-

~~Skill-in-conducting-Conducting~~ complex procedural and statistical analyses;:-

~~Skill-in-assessing-Assessing~~ objectives and operational requirements to develop and implement appropriate policies and procedures for the City and the Department;:-

~~Skill-in-managing-Managing~~, developing, motivating and evaluating professional and support staff;:-

~~Skill-in-managing-Managing~~ special projects, activities and programs;:-

~~Skill-in-conducting-Conducting~~ research and preparing clear, concise and comprehensive reports;:-

~~Skill-in-understanding-Understanding~~ and applying complex regulations, procedures and guidelines;:-

~~Skill-in-communicating-Communicating~~ effectively orally and in writing;:-

~~Skill-in-the-use-Using~~ of personal computers and office/financial related software in a Windows-based operating environment;:-

~~Skill-working-Working~~ under pressure, handling significant problems and tasks that arise simultaneously and/or unexpectedly;:-

~~Appearing for work on time;~~

~~Following directions from a supervisor;~~

~~Understanding and following posted work rules and procedures;~~

~~Accepting constructive criticism; and~~

~~Skill-establishing-Establishing~~ and maintaining effective working relationships with staff, other City employees, and the public.

Licensing/Certification Requirements:

~~Possession of current EMT and CPR Certifications.~~

~~Possession of a valid Class C California Driver's License and a satisfactory driving record.~~

~~Possession of State Chief Officer Certification, or equivalent, is desirable.~~

QUALIFICATIONS:

~~A combination of experience and education that would likely provide the required knowledge and abilities may be qualifying. A typical way to obtain the knowledge and abilities would be:~~

~~**Experience:** Candidates for in-house Battalion Chief promotional examinations shall be required to have eight ~~Eight~~ (8) years full-time experience in a professional fire department in the fire service including ~~three~~ ~~four~~ (34) four years as a Fire Captain, and possess a Bachelor's Degree, or ten (10) years of service as a Fire Captain with the El Segundo Fire Department. If the promotional testing is declared to be open-competitive, the requirements for outside candidates shall be equivalent to the educational requirements, and/or equivalent to the time in rank in a full-time professional fire department.~~

Education: A Bachelor's-Associates' degree from an accredited college or university with major course work in fire science, public administration, business, or a closely related field is required; a Bachelor's degree is highly desirable.

Completion of Federal Emergency Management Agency (FEMA) ICS 100, 200, 700, and 800 is required at the time of application.

Hazardous Materials First Responder Operations (FRO) certification is required at the time of application.

Completion of California State Fire Marshal Chief Officer certification is required within twelve (12) months of appointment.

Completion of the following courses is highly desirable:

California Chief Officer 3A- Human Resource Management
California Chief Officer 3B- Budget and Fiscal responsibilities
California Chief Officer 3C- General Administrative Functions
California Chief Officer 3D- Emergency Services Delivery
Intermediate ICS (I-300)
Firing Operations (S-219)
Basic Air Operations (S-270)
Intermediate Wildland Fire Behavior (S-290)
All-Risk Task Force/Strike Team Leader (AH-330)

Licensing/Certification Requirements:

Possession of current EMT and CPR Certifications

Certification as a California Incident Command Certification System (CICCS) Engine/Crew Boss is highly desirable.

California Company Officer Certification is highly desirable.

Due to the performance of field duties which requires the operation of a City vehicle, valid and appropriate California driver's license and acceptable driving record are required.

Disaster Service Worker: In accordance with Government Code Section 3100, City of El Segundo employees, in the event of a disaster, are considered disaster service workers and may be asked to respond accordingly.

The City of El Segundo is an Equal Opportunity Employer, committed to supporting Diversity, Equity, and Inclusion initiatives to build and sustain an environment that values diversity, welcomes opportunities to engage and understand others, and fosters a sense of belonging.

Management & Confidential (Unrepresented)

Revision Date: September 2008

Revision Date: September 16, 2025 (Title only change)

Revision Date: January 20, 2026

Written Exercise & Oral Presentation

weighted 20%

Structured Technical Interview

weighted 40%

Tactical Exercise(s)

weighted 40%

Candidates must achieve a score of 70% or higher on each exam element to receive a final weighted score and be placed on to the eligibility list.

Revised: June 20, 2006
Revised: January 20, 2026



City Council Agenda Statement

Meeting Date: January 20, 2026

Agenda Heading:
Staff Presentations

Item Number: D.11

TITLE:

Water and Wastewater Rate Study Request for Proposals

RECOMMENDATION:

1. Authorize the Chief Financial Officer to release a Request for Proposals for the Water and Wastewater Rate Study.
2. Alternatively, discuss and take other action related to this item.

FISCAL IMPACT:

The FY 2025-26 adopted budget includes \$180,000 for the Water and Wastewater Rate Study. If the bid proposals come in higher than the current budget, additional budget appropriation would be necessary.

Amount Budgeted in FY 2025-26: \$180,000

Additional Appropriation: No

Account Number: 501-000-7102-5-56204 (\$90,000 in Water Fund), 502-000-4301-5-56204 (\$90,000 Wastewater Fund)

Any amount unspent this fiscal year will be carried over to the next fiscal year, until the rate study is finalized.

BACKGROUND:

The City of El Segundo owns and operates its own water and wastewater collection systems. These operations are set up as separate business enterprise funds, which are distinctly separate (financially) from the City's General Fund. As an enterprise, each operation is responsible for covering its own expenses and likewise generates its own income, making each self-sustainable. However, California's Proposition 218 (The "Right to Vote on Taxes Act" of 1996) governs how municipalities can raise water and wastewater rates to cover the expenses associated with operating each enterprise. Per Proposition 218, rates may be established for up to five years. Thereafter, a new Prop

Water and Wastewater Rate Study Request for Proposals

January 20, 2026

Page 2 of 3

218 process is required. The last time the City initiated a Prop 218 protest ballot process for water and wastewater rates was in 2021. The ability to raise water and wastewater rates any further has expired. Thus, in order to establish new water and wastewater rates for the next five years, the City must now conduct a new Proposition 218 protest ballot process.

The prior study was started in 2019 and presented to the Council in December 2020, at which time the suggested rate increases were approved and a Public Hearing and Prop 218 vote took place in February 2021. The Prop 218 was successful, and the new rates were implemented on April 1, 2021, with subsequent increases on January 1st of 2022, 2023, 2024 and 2025. The prior rate increases were as follows:

Utility	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FY 24-25
Water	0%	3%	3%	3%	3%
Wastewater	9%	9%	9.5%	9.5%	9.5%
Effective Date	4/1/21	1/1/22	1/1/23	1/1/24	1/1/25

DISCUSSION:

It is best practice and in the cities and residents' best interests to periodically conduct a Water and Wastewater rate fee study to ensure sufficient funding for continued operations and to ensure fairness in the rates charged. It is fiscally prudent to perform a rate study for the Water and Wastewater rates approximately every five years in order to ensure that the charges collected meet our current and future operating needs, including future infrastructure requirements and expectations, and are in compliance with all laws related to the charges imposed on these fees. Staff is recommending City Council to authorize the Chief Financial Officer to release the Request for Proposals (RFP) for the Water and Wastewater rate fee study.

Staff will come back to City Council once the RFP is finalized and a consultant is selected to conduct the Water and Wastewater rate fee study. At that time, additional details on the specific timeline and Prop 218 Public Hearing process will be presented to the City Council. The Water and Wastewater rate fee study is anticipated to take 8-10 months to complete.

The anticipated timeline for this RFP is as follows:

RFP Release Date: January 22, 2026
Proposals Due Date: February 27, 2026
City Council Award: April 7, 2026
Prop 218 Public Hearing: February, 2027
Rate effective date: April 1, 2027

CITY STRATEGIC PLAN COMPLIANCE:

Water and Wastewater Rate Study Request for Proposals

January 20, 2026

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Goal 1: Develop and Maintain Quality Infrastructure and Technology

Strategy A: Seek opportunities to implement and expedite the projects in the Capital Improvement Program and ensure that City-owned infrastructure is well maintained, including streets, entryways, and facilities.

Goal 5: Champion Economic Development and Fiscal Sustainability

Strategy A: Identify opportunities for new revenues, enhancement of existing revenues, and exploration of potential funding options to support programs and projects.

PREPARED BY:

Dino Marsocci, Treasury & Customer Services Manager

REVIEWED BY:

Paul Chung, Chief Financial Officer

APPROVED BY:

Barbara Voss, Deputy City Manager

ATTACHED SUPPORTING DOCUMENTS:

1. RFP 25-02_ Water and Wastewater Rate Study



CITY OF EL SEGUNDO
FINANCE DEPARTMENT
350 Main Street
El Segundo, CA 90245

REQUEST FOR PROPOSALS

PROPOSAL NUMBER: 25-02
PROPOSAL TITLE: Water and Wastewater Rate Study
REQUESTING DEPARTMENT: Finance
RELEASE DATE: January 22, 2026

DUE DATE: February 27, 2026, no later than 11:00 AM

Notice is hereby given that sealed proposals will be received in the office of the City Clerk, City Hall, 350 Main Street Room 5, El Segundo, CA 90245 until 11:00 AM (PST), February 27, 2026

Late proposals will not be accepted.

Interested parties may obtain a copy of this RFP by accessing the City of El Segundo website:

<https://www.elsegundo.org/government/departments/city-clerk/bid-rfp>

Any and all updates, addenda, questions and answers and changes to this RFP will be distributed through the Bid/RFP webpage. The city will not be held responsible or liable if interested bidders or proposals miss any information relevant to this RFP

REQUEST FOR PROPOSALS

Water and Wastewater Rate Study

To be considered, proposers must submit five **(5) copies (one marked “Original” plus 4 copies)** in a sealed envelope with the name and address of the company submitting the proposal and it should be clearly marked with the words “Request for Proposal 25-02” and the title “Water and Wastewater Rate Study” no later than 11:00 AM PST on February 27, 2026, to the following address:

**City of El Segundo
Office of the City Clerk
350 Main Street, Room 5
El Segundo, CA 90245**

Proposals received after the schedule submittal deadline will not be accepted and may be returned at the proposer’s expense.

Firms mailing or shipping their proposals must allow sufficient delivery time to ensure timely receipt of their proposals by the specified time. **Postmarks and submissions by fax or other electronic media will not be accepted under any circumstances.** Firms are reminded to check with mail delivery services on delivery dates to ensure timely delivery of proposals by the posted due date. Firms are solely responsible for ensuring proposals are received by the City on time – the City will not be responsible for any delay in delivery by any mail delivery service.

The City of El Segundo reserves the right to reject any or all proposals, to waive any informality or irregularity in any proposal received, and to be the sole judge of the merits of the respective proposals received.

During the evaluation process, the City of El Segundo reserves the right, where it may serve the City of El Segundo’s best interest, to request additional information or clarifications from proposers, or to allow corrections of errors or omissions. At the discretion of the City of El Segundo, firms submitting proposals may be requested to make oral presentations as part of the evaluation process.

INTRODUCTION

The City of El Segundo Finance Department is seeking proposals from qualified firms/consultants to develop a comprehensive study of the City's Water and Wastewater rates. The study should ensure the City's Water and Wastewater utilities have sufficient, defensible funding to meet operational and capital improvement costs. In addition, the firm is to provide a financial model showing rate impacts created by new capital improvement projects and operational costs and develop a water rate structure that meets financial obligations and encourages more efficient water use. This model shall be used by City staff for future financial planning.

PURPOSE

To develop a study for Water and Wastewater rate structures to be implemented in April 2027 and used to calculate annual Water and Wastewater rates through 2031.

BACKGROUND

With our friendly, small-town charm and an ever-growing community of diverse businesses, El Segundo is a thriving coastal community and 5.5 square mile economic powerhouse.

El Segundo offers beautiful residential neighborhoods, a vibrant downtown, unequalled connectivity to greater LA, major freeways, three Metro stops, and is just minutes from Los Angeles International Airport (LAX).

The City has a vibrant hospitality sector with fifteen hotels, a welcoming downtown and a variety of restaurants, breweries, and shops. El Segundo is at the epicenter of sports culture and is the only city in America that is home to headquarters and practice facilities for three professional sports teams - the Los Angeles Chargers, Los Angeles Lakers, and the LA Kings. And with nearby SoFi stadium, home to the 2026 World Cup and 2028 Olympics, we are ready to welcome sports enthusiasts from around the world.

El Segundo is home to the Los Angeles Times, Los Angeles Air Force Base, and several Fortune 500 companies including Boeing, Chevron, L'Oreal, Mattel, and Raytheon. Recognized as the "Aerospace Capital of the World", our vibrant economy includes leaders in aerospace and defense, bioscience, information technology, energy, real estate, and creative media.

The City provides a full range of municipal services, including police, fire, public works, planning, building, parks & recreation, and library.

Water

The City is approximately 5.5 square miles and owns and operates its water distribution system. The City provides and maintains water service to nearly 17,000 residents and an approximately 70,000 people commute into El Segundo for work through approximately 6,000 water service connections. The Water Division operates and maintains approximately 65 miles of water lines.

The City supplies an average of approximately 10,000-acre feet of water per year to its water customers and provides reclaimed water for irrigation and industrial purposes. El Segundo is dependent on the Metropolitan Water District as its sole water provider through a long-standing agreement with the West Basin Water District.

Since 2021, the City has followed a tiered water rate structure. Water rates include fixed charges per meter size that are uniform for all customer classes, tiered rates for single family residential users, flat rates for multifamily residential users and for commercial and institutional users. The City also has Recycled rates from West Basin which are passed directly on to the use, with a surcharge for Chevron, and a fixed charge for the meter based on meter size. There are also Private Fire Protection Rates where users pay a fixed charge for the meter based on meter size, and appropriate rate for any consumption.

In 2020, a water study update was conducted by the City and an outside consultant to address changing factors such as rising water costs and changes to water usage patterns. The rate study update was used for the five-year Water and Wastewater rate adjustment schedule for calendar years 2021 through 2025.

Wastewater

The El Segundo **Wastewater (Sewer) Division**, a branch of Public Works, manages the collection and transport of sewage through 57 miles of mains and nine lift stations. The city does not treat waste itself; instead, it funnels approximately **500 million gallons** annually to the Hyperion Treatment Plant (LA City) or the Carson Plant (LA County).

Key Responsibilities

- **Maintenance:** Operates an automated 24/7 system to prevent blockages and overflows.
- **Compliance:** Manages the **Fats, Oils, and Grease (FOG)** program and industrial waste permits.
- **Infrastructure:** Oversees the city's Sewer System Management Plan (SSMP) and emergency repairs.

The wastewater system is currently funded by a uniform connection fee for residential customers, and a connection fee plus use fee based on water use for multifamily, industrial, and commercial customers. The funds are deposited in an enterprise fund which supports the operations, maintenance, equipment, and capital improvement costs of the sanitary wastewater system.

MINIMUM REQUIREMENTS

The consultant selected to perform a Water and Wastewater rate study shall demonstrate proven experience in Water and Wastewater Rate Studies of similar size and complexity within the last five (5) years.

SCOPE OF SERVICES

The firm/consultant will analyze the current rate structure, utility operations, and capital

needs and provide recommendations on a rate structure and meet with staff to determine what rate structure will be implemented taking into consideration Proposition 218 requirements. In addition, the firm/consultant will provide a rate modeling program with a dashboard to be used by City staff for subsequent years.

The following criteria shall apply to each of the rate studies:

- ~~Evaluate the existing rate structure for conformance with existing statutory regulations and make recommendations for any changes that are necessary to achieve compliance.~~
- Evaluate current and future cost of providing services in conformance with established or anticipated changes to standards and regulations.
- Develop an understanding of the existing rate structures and the assumptions underlying cost distribution of the various categories.
- Quantify the expected impacts that will occur with implementation of the City's capital improvement plans and master plans.
- Provide justifications for the recommended rate structures, including a rate study narrative, documenting the report methodology, assumptions, and data behind the rate recommendations.
- Demonstrate that the costs from any proposed rate structures are equitable and work with staff regarding implementing a rate structure taking into consideration Proposition 218 requirements, defensible.
- A comprehensive cost of service-based study of water and wastewater rates and Recommended rate structures that will be planned for at least five years and that will provide a predictable and stable revenue stream.
- Develop a rate modeling program that will become the property of the City, that can forecast rates up to 30 years based on expected cost increases over time including increases in the cost of water. The modeling program should have the ability to run capital improvement project scenarios and quickly show the impact on rates.
- Reserve analysis, adopted and recommended Reserve Policies and any recommendations for changes in rates to meet the cash flow objectives of those policies, must be a part of the model.
- The model must have a user-friendly dashboard with interactive graphics that automatically produces a suite of reports and graphs as inputs are changed.
- Provide training to staff in running scenarios that will allow staff to fully understand how the model operates and how results of various future recommendations may be proposed and illustrated.

In addition to the items described above, the following criteria will apply for the study of Water and Wastewater rates:

Study of Water Rates

- ~~Assess the Work with staff to assess possible interaction between the water conservation elements of the recommended rates and their impacts on the ability to fund water operations, as well as their impact on the economic well-being of the~~

community.

- Evaluate how drought conditions would impact water sales, water costs and overall revenue stream and recommend a drought impact fee structure or surcharge to continue to fund water operations and capital projects during times of reducing water sales and potential increased water costs.
- Assess the impact on a rate structure due to drought, loss of supply, or other water shortage factors.
- Evaluate revenue and cash flow under drought scenarios.

Study of Wastewater Rates

- ~~Assess the interaction between the water conservation elements of the recommended rates and their impacts on the ability to fund wastewater operations, as well as their impact on the economic well-being of the community.~~
- Assess the impacts from ADUs.

The City shall consider additional recommendations from the firm/consultant.

The scope of services shall consist of working directly with City staff to establish a potential schedule of Water and Wastewater rates that will fulfill the above-mentioned objectives. The proposed rate structures shall be based on the full cost of service and shall be sufficient to meet the short and long-term revenue requirements to maintain the Water and Wastewater systems.

Proposed **Water and Wastewater Rate Study** shall consider the following:

- Current and projected water demands and wastewater connections.
- Current and future costs of purchasing water.
- Fixed and variable costs of providing Water and Wastewater services in accordance with current and foreseeable standards and regulations.
- Supply availability (seasonal and long-term availability).
- Ability of rates to fully fund operations and maintenance costs plus capital improvements and equipment replacements.
- Review reserve policies and set rates to adequately fund reserves to react to catastrophic events.
- Recommendations to modify the rate structures in response to changing costs, customer demand patterns, and new regulations.
- Compliance with Proposition 218

PROJECT ELEMENTS

The reports for the proposed Water and Wastewater rate structures for residential single-family and multi-family customers shall include the following:

1. An assessment of the current rate structure for comparing recommended changes; and

2. An assessment of the equity of the proposed rates for all types of property ownership and/or customer classes; and
3. An assessment of the interaction between the proposed rate structure and water conservation and the impact on funding and the economic well-being of the community; and
4. A comprehensive summary of the proposed Water and Wastewater rate structures and an assessment of the performance of the recommended structures against the current rate structure; and
5. Development of a rate calculation worksheet to be used to calculate future rates.

SERVICES TO BE PROVIDED BY THE FIRM/CONSULTANT

- Conduct a review of the existing Water and Wastewater rates and status of the overall Water and Wastewater funds.
- Identify all necessary records, data, and statistics to be supplied by the City of El Segundo.
- Meet with City staff as needed and attend evening meetings with the City Council (study sessions, and/or public hearings) to present and discuss results of the Project.
- Conduct analysis as described in the scope of services.
- Provide water demand analysis and review of current tiered methodologies for appropriate customer classes and seasonal tiered rate structures for Single- Family, Multi-Family, and Non-Residential/Commercial classifications.
- Provide a preliminary report containing sufficient background and explanation of the project goals and elements, the proposed rate structures, and an electronic rate model which can be used by the City to calculate future Water and Wastewater rates. The electronic model should be easy to use for future rate setting.
- Provide a final report, printed and electronic copies, incorporating changes and recommendations of the preliminary report in a form sufficient to be used by the Finance Director for presentation to the City Council.
- Final Proposition 218 notification.

EVALUATION PROCESS & SELECTION CRITERIA

The City will review all submittals and make a recommendation based upon the established evaluation criteria. After the proposals have been evaluated, the highest ranked firms will be interviewed. The City reserves the right to award this contract not necessarily to the firm/consultant with the lowest cost proposal, but to the firm/consultant that provides the best overall match to the Project requirements, and which best serves the interest of the City. All firms submitting a proposal will be notified in writing as to their status in the selection process.

Proposals will be evaluated based on the following criteria:

1. The firm's experience and capability to complete all aspects of the work, approach to the project, stability, and past performance on similar projects (**15 points**)

2. Experience and qualifications of personnel assigned to this project and their availability **(20 points)**
3. References from clients with similar projects **(15 points)**
4. The quality of the proposed project approach, scope, value-added, manner and thoroughness in which it is presented in the proposal **(20 points)**
5. The proposed project implementation timeline **(15 points)**
6. Price proposal (including expenses) **(15 points)**

Final selection will be made based upon both the written proposal and the interview. Information contained in the cost envelope will be secondary and will be opened after the proposals have been reviewed; how that information is used is at the discretion of the City.

PROPOSAL FORMAT & CONTENT

So that competing proposals can be compared equally, firms/consultants must assemble their proposals in strict adherence to the layout requirements. **Failure to follow all proposal layout requirements may result in disqualification of your proposal for being non-responsive.**

Proposals should be brief and concise, devoid of extraneous material and promotional information. They should be in sufficient detail to allow a thorough evaluation of the plan of work and its correlated costs. The proposal must be assembled in the following order, with tabs separating each section.

- 1. Cover/transmittal letter indicating interest in and understanding of this RFP and its requirements** (e.g., summarize the proposal).
 - a. The signature of an authorized representative must appear on the cover sheet of the firm/consultant's proposal. The signature shall be interpreted to indicate the firm's/consultant's willingness to comply with all the terms and conditions set forth in this solicitation, unless specific written exceptions are noted.
- 2. A description of the organization's professional qualifications.**
- 3. A statement indicating the number of employees, by level, who will perform the study.**
- 4. A resume for each employee who will be assigned to this project, which includes:**
 - a. Name of individual
 - b. Education/professional credentials
 - c. Experience with utility rate structures
 - d. Hourly rates
 - e. Amount of time that will be dedicated to this project
 - f. Position/role in this project
- 5. A separate listing of current and prior utility rate structure clients** indicating the following:
 - a. Types of services performed
 - b. Names, addresses, and telephone numbers of persons who may be contacted by the City of El Segundo as references
- 6. A written work plan outlining in detail how the firm/consultant proposes to complete the project.**

7. A project timeline or schedule of completion per task.

- 8. In a separate sealed envelope, provide a not-to-exceed cost estimate adequate to cover the scope of services for the project.** The cost estimate should be itemized by task and include a list of charge out rates related to the names of key personnel to be used by the firm during this project. Include time, materials, travel, and other expenses, which may be associated with the duties and obligations under this Request for Proposal. All costs must be identified.

Rates for additional Professional Services the City may request due to recommendations or supplemental services related to this RFP will be set forth in an addendum to the contract and will be performed at the same rates submitted in the proposal unless otherwise noted.

This process is not considered a bid, nor will the cost alone decide who is selected. Please note that the City of El Segundo relies heavily on the not-to-exceed amount and is reluctant to grant further increases unless substantial reasons are made for coverage.

- 9. The Proposer must include in their proposal a written statement acknowledging they can provide all the insurance required in the Insurance Requirements section as referenced in the attached sample Agreement.**

DISCRETION & LIABILITY WAIVER

The City reserves the right to reject all proposals or to request and obtain from one or more of the firms submitting proposals, supplementary information as may be necessary for City staff to analyze the proposals pursuant to the consultant selection criteria. The City is not liable for costs incurred by the firms/consultants for the cost of the proposal. The firm/consultant, by submitting a response to this RFP, waives all rights to protest or seek any legal remedies whatsoever regarding any aspect to this RFP.

All proposals shall be binding for a period of 90 days after the proposal due date. The City also reserves the following rights and options with respect to this RFP:

- To re-issue this RFP with or without change or modification, at any time prior to the City's execution of a Professional Services Agreement pursuant to this RFP;
- To cancel this RFP with or without issuing another request for proposals;
- To supplement, amend, substitute or otherwise modify this RFP at any time prior to the City's execution of a Professional Services Agreement pursuant to this RFP;
- To waive informality, defect, non-responsiveness and/or deviation from this RFP that is not, in the City's sole judgment, material to the proposal;

- To request modification of some, or all proposals following evaluation by the City; To request clarifications of any proposals;
- To negotiate simultaneously, or otherwise, with one or more Respondents; and
- To discontinue and resume negotiations with one or more Respondents.

DRAFT PROFESSIONAL SERVICES AGREEMENT (ATTACHMENT)

For the firm’s information, a copy of the standard Professional Services Agreement (PSA) for consulting services is attached. **By proposing, the Proposer agrees to be bound by the requirements under this Agreement unless otherwise noted in the Proposal.** The Proposer may suggest alternative language to any section. Some negotiation is possible to accommodate the Proposer’s suggestions. However, the Agreement is subject to change with revisions pursuant to review by the City Attorney; and the contract to be awarded by the City Council.

INSURANCE REQUIREMENTS

The chosen firm/consultant will be required to maintain insurance coverage throughout the course of the Professional Services Agreement and shall provide the City with evidence of said coverage as set forth in the Professional Services Agreement. The requirement is subject to change and modification pursuant to review by the City Attorney. The sample PSA delineates the City’s insurance requirements.

All certificates and endorsements must be received and approved by the City before work commences. The City reserves the right to require complete, certified copies of all required insurance policies, at any time.

BUSINESS LICENSE REQUIREMENT

The successful consultant shall purchase a City of El Segundo Business License prior to commencing work.

SCHEDULE**

**This is a tentative schedule and may be modified at the City’s discretion.

TASK	DUE DATE
RFP Release Date	January 22, 2026
Questions Deadline	February 5, 2026 5:00 PM
Answers to Questions	February 12, 2026
Proposals Due Date	February 27, 2026 11:00 AM

Proposal Evaluation	March 2-6, 2026
Interviews and Selection of Firms	March 9-13, 2026
City Council Award	April 7, 2026

DIRECTIONS FOR SUBMITTING THE PROPOSAL

To be considered, proposers must submit **five (5) copies (one marked “Original” plus 4 copies)** in a sealed envelope with the name and address of the company submitting the proposal and it should be clearly marked with the words **“Request for Proposal 25-02” and the title “Water and Wastewater Rate Study”** no later than **11:00 A.M. PST on February 27, 2026 to the following address:**

**City of El Segundo
Office of the City Clerk 350 Main Street, Room 5
El Segundo, CA 90245**

Proposals received after the schedule submittal deadline will not be accepted and may be returned at the proposer’s expense.

Firms mailing or shipping their proposals must allow sufficient delivery time to ensure timely receipt of their proposals by the specified time. Postmarks and submissions by fax or other electronic media will not be accepted under any circumstances. Firms are reminded to check with mail delivery services on delivery dates to ensure timely delivery of proposals by the posted due date. Firms are solely responsible for ensuring proposals are received by the City on time.

The City of El Segundo reserves the right to reject any or all proposals, to waive any informality or irregularity in any proposal received, and to be the sole judge of the merits of the respective proposals received.

RFP QUESTIONS

All questions pertaining to this RFP shall be submitted via email to Dino Marsocci, Treasury & Customer Services Manager, at Dmarsocci@elesgundo.org. The email subject line items must be “RFP 25-02 Water and Wastewater Rate Study” and must be received no later than 5:00 P.M. PST on February 5, 2026. Answer to all questions will be published and distributed through the City website by end of day on February 12, 2026.

Attachment: Exhibit A – Sample of the City of El Segundo’s Professional Services Agreement (PSA)

EXHIBIT A



DRAFT PROFESSIONAL SERVICES AGREEMENT

**PROFESSIONAL SERVICES AGREEMENT
BETWEEN
THE CITY OF EL SEGUNDO AND**

[REDACTED]

This AGREEMENT is entered into this [REDACTED] day of [REDACTED], 2026, by and between the CITY OF EL SEGUNDO, a municipal corporation and general law city ("CITY") and [ENTITY NAME], a [LOCATION AND TYPE OF ENTITY, E.G., A CALIFORNIA CORPORATION] ("CONSULTANT").

1. CONSIDERATION.

- A. As partial consideration, CONSULTANT agrees to perform the work listed in the SCOPE OF SERVICES, below;
- B. As additional consideration, CONSULTANT and CITY agree to abide by the terms and conditions contained in this Agreement;
- C. As additional consideration, CITY agrees to pay CONSULTANT a sum not to exceed \$ [REDACTED] for CONSULTANT's services. CITY may modify this amount as set forth below. Unless otherwise specified by written amendment to this Agreement, CITY will pay this sum as specified in the attached Exhibit "A," which is incorporated by reference.

2. SCOPE OF SERVICES.

- A. CONSULTANT will perform services listed in the attached Exhibit "A," which is incorporated by reference.
- B. CONSULTANT will, in a professional manner, furnish all of the labor, technical, administrative, professional and other personnel, all supplies and materials, equipment, printing, vehicles, transportation, office space and facilities, and all tests, testing and analyses, calculation, and all other means whatsoever, except as herein otherwise expressly specified to be furnished by CITY, necessary or proper to perform and complete the work and provide the professional services required of CONSULTANT by this Agreement.

3. PERFORMANCE STANDARDS. While performing this Agreement, CONSULTANT will use the appropriate generally accepted professional standards of practice existing at the time of performance utilized by persons engaged in providing similar services. CITY will continuously monitor CONSULTANT's services. CITY will notify CONSULTANT of any deficiencies and CONSULTANT will have fifteen (15) days after such notification to cure any shortcomings to CITY's satisfaction. Costs associated with curing the deficiencies will be borne by CONSULTANT.

4. PAYMENTS. For CITY to pay CONSULTANT as specified by this Agreement, CONSULTANT must submit a detailed invoice to CITY which lists the hours worked and hourly

rates for each personnel category and reimbursable costs (all as set forth in Exhibit "A") the tasks performed, the percentage of the task completed during the billing period, the cumulative percentage completed for each task, the total cost of that work during the preceding billing month and a cumulative cash flow curve showing projected and actual expenditures versus time to date.

5. NON-APPROPRIATION OF FUNDS. Payments due and payable to CONSULTANT for current services are within the current budget and within an available, unexhausted and unencumbered appropriation of the CITY. In the event the CITY has not appropriated sufficient funds for payment of CONSULTANT services beyond the current fiscal year, this Agreement will cover only those costs incurred up to the conclusion of the current fiscal year.

6. FAMILIARITY WITH WORK. By executing this Agreement, CONSULTANT agrees that it has:

- A. Carefully investigated and considered the scope of services to be performed;
- B. Carefully considered how the services should be performed; and
- C. Understands the facilities, difficulties, and restrictions attending performance of the services under this Agreement.

If services involve work upon any site, CONSULTANT agrees that CONSULTANT has or will investigate the site and is or will be fully acquainted with the conditions there existing, before commencing the services hereunder. Should CONSULTANT discover any latent or unknown conditions that may materially affect the performance of the services, CONSULTANT will immediately inform CITY of such fact and will not proceed except at CONSULTANT's own risk until written instructions are received from CITY.

7. TERM. The term of this Agreement will be from [REDACTED], to [REDACTED]. Unless otherwise determined by written amendment between the parties, this Agreement will terminate in the following instances:

- A. Completion of the work specified in Exhibit "A";
- B. Termination as stated in Section 15.

8. TIME FOR PERFORMANCE. CONSULTANT will not perform any work under this Agreement until:

- A. CONSULTANT furnishes proof of insurance as required under Section 22 of this Agreement; and
- B. CITY gives CONSULTANT a written notice to proceed.

Should CONSULTANT begin work on any phase in advance of receiving written authorization to proceed, any such professional services are at CONSULTANT's own risk.

9. TIME EXTENSIONS. Should CONSULTANT be delayed by causes beyond CONSULTANT's control, CITY may grant a time extension for the completion of the contracted services. If delay occurs, CONSULTANT must notify the Manager within forty-eight hours (48 hours), in writing, of the cause and the extent of the delay and how such delay interferes with the

Agreement's schedule. The Manager will extend the completion time, when appropriate, for the completion of the contracted services.

10. CONSISTENCY. In interpreting this Agreement and resolving any ambiguities, the main body of this Agreement takes precedence over the attached Exhibits; this Agreement supersedes any conflicting provisions. Any inconsistency between the Exhibits will be resolved in the order in which the Exhibits appear below:

- A. Exhibit A: [REDACTED]; and
- B. Exhibit B: [REDACTED]. [LIST AND DESCRIBE EXHIBITS, AS APPLICABLE. FOR EXAMPLE, THERE MAY ONLY BE EXHIBIT "A" AND NOT AN EXHIBIT "B"]

11. CHANGES. CITY may order changes in the services within the general scope of this Agreement, consisting of additions, deletions, or other revisions, and the contract sum and the contract time will be adjusted accordingly. All such changes must be authorized in writing, executed by CONSULTANT and CITY. The cost or credit to CITY resulting from changes in the services will be determined in accordance with written agreement between the parties.

12. TAXPAYER IDENTIFICATION NUMBER. CONSULTANT will provide CITY with a Taxpayer Identification Number.

13. PERMITS AND LICENSES. CONSULTANT, at its sole expense, will obtain and maintain during the term of this Agreement, all necessary permits, licenses, and certificates that may be required in connection with the performance of services under this Agreement.

14. WAIVER. CITY's review or acceptance of, or payment for, work product prepared by CONSULTANT under this Agreement will not be construed to operate as a waiver of any rights CITY may have under this Agreement or of any cause of action arising from CONSULTANT's performance. A waiver by CITY of any breach of any term, covenant, or condition contained in this Agreement will not be deemed to be a waiver of any subsequent breach of the same or any other term, covenant, or condition contained in this Agreement, whether of the same or different character.

15. TERMINATION.

- A. Except as otherwise provided, CITY may terminate this Agreement at any time with or without cause.
- B. CONSULTANT may terminate this Agreement at any time with CITY's mutual consent. Notice will be in writing at least thirty (30) days before the effective termination date.
- C. Upon receiving a termination notice, CONSULTANT will immediately cease performance under this Agreement unless otherwise provided in the termination notice. Except as otherwise provided in the termination notice, any additional work performed by CONSULTANT after receiving a termination notice will be performed at CONSULTANT's own cost; CITY will not be obligated to compensate CONSULTANT for such work.
- D. Should termination occur, all finished or unfinished documents, data, studies, surveys, drawings, maps, reports and other materials prepared by CONSULTANT

will, at CITY's option, become CITY's property, and CONSULTANT will receive just and equitable compensation for any work satisfactorily completed up to the effective date of notice of termination, not to exceed the total costs under Section 1(C).

- E. Should the Agreement be terminated pursuant to this Section, CITY may procure on its own terms services similar to those terminated.
- F. By executing this document, CONSULTANT waives any and all claims for damages that might otherwise arise from CITY's termination under this Section.

16. OWNERSHIP OF DOCUMENTS. All documents, data, studies, drawings, maps, models, photographs and reports prepared by CONSULTANT under this Agreement are CITY's property. CONSULTANT may retain copies of said documents and materials as desired but will deliver all original materials to CITY upon CITY's written notice. CITY agrees that use of CONSULTANT's completed work product, for purposes other than identified in this Agreement, or use of incomplete work product, is at CITY's own risk.

17. PUBLICATION OF DOCUMENTS. Except as necessary for performance of service under this Agreement, no copies, sketches, or graphs of materials, including graphic artwork, prepared pursuant to this Agreement, will be released by CONSULTANT to any other person or public CITY without CITY's prior written approval. All press releases, including graphic display information to be published in newspapers or magazines, will be approved and distributed solely by CITY, unless otherwise provided by written agreement between the parties.

18. INDEMNIFICATION.

A. CONSULTANT agrees to the following:

- A. *Indemnification for Professional Services*. CONSULTANT will save harmless and indemnify and at CITY's request reimburse defense costs for CITY and all its officers, volunteers, employees and representatives from and against any and all suits, actions, or claims, of any character whatever, brought for, or on account of, any injuries or damages sustained by any person or property resulting or arising from any negligent or wrongful act, error or omission by CONSULTANT or any of CONSULTANT's officers, agents, employees, or representatives, in the performance of this Agreement.
- B. *Indemnification for other Damages*. CONSULTANT indemnifies and holds CITY harmless from and against any claim, action, damages, costs (including, without limitation, attorney's fees), injuries, or liability, arising out of this Agreement, or its performance. Should CITY be named in any suit, or should any claim be brought against it by suit or otherwise, whether the same be groundless or not, arising out of this Agreement, or its performance, CONSULTANT will defend CITY (at CITY's request and with counsel satisfactory to CITY) and will indemnify CITY for any judgment rendered against it or any sums paid out in settlement or otherwise.
- C. For purposes of this section "CITY" includes CITY's officers, officials, employees, agents, representatives, and certified volunteers.
- D. It is expressly understood and agreed that the foregoing provisions will survive termination of this Agreement.

- E. The requirements as to the types and limits of insurance coverage to be maintained by CONSULTANT as required by Section 222, and any approval of said insurance by CITY, are not intended to and will not in any manner limit or qualify the liabilities and obligations otherwise assumed by CONSULTANT pursuant to this Agreement, including, without limitation, to the provisions concerning indemnification.

19. ASSIGNABILITY. This Agreement is for CONSULTANT’s professional services. CONSULTANT’s attempts to assign the benefits or burdens of this Agreement without CITY’s written approval are prohibited and will be null and void.

20. INDEPENDENT CONTRACTOR. CITY and CONSULTANT agree that CONSULTANT will act as an independent contractor and will have control of all work and the manner in which is performed. CONSULTANT will be free to contract for similar service to be performed for other employers while under contract with CITY. CONSULTANT is not an agent or employee of CITY and is not entitled to participate in any pension plan, insurance, bonus or similar benefits CITY provides for its employees. Any provision in this Agreement that may appear to give CITY the right to direct CONSULTANT as to the details of doing the work or to exercise a measure of control over the work means that CONSULTANT will follow the direction of the CITY as to end results of the work only.

21. AUDIT OF RECORDS. CONSULTANT will maintain full and accurate records with respect to all services and matters covered under this Agreement. CITY will have free access at all reasonable times to such records, and the right to examine and audit the same and to make transcript therefrom, and to inspect all program data, documents, proceedings and activities. CONSULTANT will retain such financial and program service records for at least three (3) years after termination or final payment under this Agreement.

22. INSURANCE.

- A. Before commencing performance under this Agreement, and at all other times this Agreement is effective, CONSULTANT will procure and maintain the following types of insurance with coverage limits complying, at a minimum, with the limits set forth below:

<u>Type of Insurance</u>	<u>Limits</u>
Commercial general liability:	\$1,000,000
Professional Liability	\$1,000,000
Business automobile liability	\$1,000,000
Workers compensation	Statutory requirement

- B. Commercial general liability (“CGL”) insurance must meet or exceed the requirements of ISO-CGL Form No. CG 00 01 04 13, or equivalent, covering CGL on an “occurrence” basis, including property damage, bodily injury and personal & advertising injury with limits no less than \$1,000,000 per occurrence. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this project/location (ISO CG 25 03 or 25 04) or the general aggregate limit shall be twice the required occurrence limit.

- C. Professional liability coverage will be on an “occurrence basis” if such coverage is available, or on a “claims made” basis if not available. When coverage is provided on a “claims made basis,” CONSULTANT will continue to renew the insurance for a period of three (3) years after this Agreement expires or is terminated. Such insurance will have the same coverage and limits as the policy that was in effect during the term of this Agreement and will cover CONSULTANT for all claims made by CITY arising out of any errors or omissions of CONSULTANT, or its officers, employees or agents during the time this Agreement was in effect.
- D. For automobiles, the insurance must meet or exceed the requirements of Insurance Services Office Form Number CA 0001 covering Code 1 (any auto), or, if CONSULTANT provides proof of a personal automobile policy, such personal policy must include and indicate business venture coverage with limits no less than \$1,000,000 per accident for bodily injury and property damage. If CONSULTANT has no owned autos, Code 8 (hired) and 9 (non-owned), with limits no less than \$1,000,000 per accident for bodily injury and property damage must be included in coverage. If CONSULTANT does not use an auto for any component of this Agreement’s performance, then CONSULTANT must sign and submit the form attached as Exhibit “B” to CITY before carrying out work under this Agreement.
- E. The amount of insurance set forth above will be a combined single limit per occurrence for bodily injury, personal injury, and property damage for the policy coverage. Liability policies will be endorsed to name CITY, its officials, and employees as “additional insureds” under said insurance coverage and to state that such insurance will be deemed “primary” such that any other insurance that may be carried by CITY will be excess thereto. CITY’s additional insured status will apply with respect to liability and defense of suits arising out of CONSULTANT’s acts or omissions. Such insurance will be on an “occurrence,” not a “claims made,” basis and will not be cancelable or subject to reduction except upon thirty (30) days prior written notice to CITY, and the notice must include any necessary endorsement to facilitate such notice to CITY.
- F. CONSULTANT will furnish to CITY valid Certificates of Insurance evidencing maintenance of the insurance required under this Agreement, a copy of an Additional Insured endorsement confirming CITY has been given Additional Insured status under the CONSULTANT’s General Liability policy, and such other evidence of insurance or copies of policies as may be reasonably required by CITY from time to time. Insurance must be placed with insurers with a current A.M. Best Company Rating equivalent to at least a Rating of “A:VII.”
- G. Required insurance endorsement language is as follows:
 - i. Additional Insured Endorsement with this language: “The City of El Segundo, its elected and appointed officials, employees, and volunteers as additional insureds.”
 - ii. Cancellation Endorsement with this language: “The City of El Segundo will receive thirty (30) days written notice in the event of cancellation, nonrenewed or reduction.”
 - iii. Primary and Non-Contributory Endorsement with this language: “Coverage is primary and non-contributory such that any other insurance that may be carried by the City will be excess thereto.”

23. Should CONSULTANT, for any reason, fail to obtain and maintain the insurance required by this Agreement, CITY may obtain such coverage at CONSULTANT's expense and deduct the cost of such insurance from payments due to CONSULTANT under this Agreement or terminate pursuant to Section 15.

24. USE OF SUBCONTRACTORS. CONSULTANT must obtain CITY's prior written approval to use any consultants while performing any portion of this Agreement. Such approval must approve of the proposed consultant and the terms of compensation.

25. INCIDENTAL TASKS. CONSULTANT will meet with CITY monthly to provide the status on the project, which will include a schedule update and a short narrative description of progress during the past month for each major task, a description of the work remaining and a description of the work to be done before the next schedule update.

26. NOTICES. All communications to either party by the other party will be deemed made when received by such party at its respective name and address as follows:

If to CONSULTANT:

Attention: Click here to enter text.
phone
email

If to CITY:

Attention: Click here to enter text.
City of El Segundo
Click here to enter text.
Click here to enter text.
phone
email

Any such written communications by mail will be conclusively deemed to have been received by the addressee upon deposit thereof in the United States Mail, postage prepaid and properly addressed as noted above. In all other instances, notices will be deemed given at the time of actual delivery. Changes may be made in the names or addresses of persons to whom notices are to be given by giving notice in the manner prescribed in this paragraph.

27. PROHIBITED USE OF ARTIFICIAL INTELLIGENCE.

- A. Restriction on Artificial Intelligence Usage. CONSULTANT must not utilize, employ, or incorporate any form artificial intelligence, machine learning, or other similar technologies (collectively, "AI") in the provision of professional services in this Agreement without CITY's express written consent.
- B. Exclusions. The AI prohibition set forth directly above will not apply to general business tools and software that may have AI components but are not directly involved in the execution or delivery of professional services that this Agreement covers, provided that such tools and software do not significantly impact the quality or nature of such services.
- C. Notification. CONSULTANT must promptly notify CITY, in writing, of any proposal to employ AI in connection its provision of services to the CITY under this Agreement. CITY will have the sole discretion to grant or deny such proposal.

28. CONFLICT OF INTEREST. CONSULTANT will comply with all conflict of interest laws and regulations including, without limitation, CITY's conflict of interest regulations.

29. BACKGROUND CHECK; FINGERPRINTING; ASSOCIATED TRAINING. If CONSULTANT's work involves contact with minors, before conducting any performance of this Agreement, all Seller's employees, subcontractors, volunteers, or other agents that will perform CONSULTANT's work under this Agreement must submit to and pass a background/fingerprint investigation conducted or approved by City. CONSULTANT affirms and attests that its employees, subcontractors, volunteers, or other agents that will perform CONSULTANT's work under this Agreement have completed training in child abuse and neglect identification and training in child abuse and neglect reporting, which may be met by completing the online mandated reporter training provided by the Office of Child Abuse Prevention in the State Department of Social Services. CONSULTANT affirms and agrees that the background and reporting training will be completed before beginning performance under this Agreement. Upon City request, CONSULTANT will promptly furnish proof of completion of such mandated reporter training to City, but in no event no later than two business days following City's request.

30. SOLICITATION. CONSULTANT maintains and warrants that it has not employed nor retained any company or person, other than CONSULTANT's bona fide employee, to solicit or secure this Agreement. Further, CONSULTANT warrants that it has not paid nor has it agreed to pay any company or person, other than CONSULTANT's bona fide employee, any fee, commission, percentage, brokerage fee, gift or other consideration contingent upon or resulting from the award or making of this Agreement. Should CONSULTANT breach or violate this warranty, CITY may rescind this Agreement without liability.

31. THIRD PARTY BENEFICIARIES. This Agreement and every provision herein is generally for the exclusive benefit of CONSULTANT and CITY and not for the benefit of any other party. There will be no incidental or other beneficiaries of any of CONSULTANT's or CITY's obligations under this Agreement.

32. INTERPRETATION. This Agreement was drafted in, and will be construed in accordance with the laws of the State of California, and exclusive venue for any action involving this agreement will be in Los Angeles County.

33. COMPLIANCE WITH LAW. CONSULTANT agrees to comply with all federal, state, and local laws applicable to this Agreement.

34. ENTIRE AGREEMENT. This Agreement, and its Attachments, sets forth the entire understanding of the parties. There are no other understandings, terms or other agreements expressed or implied, oral or written. This Agreement will bind and inure to the benefit of the parties to this Agreement and any subsequent successors and assigns.

35. RULES OF CONSTRUCTION. Each Party had the opportunity to independently review this Agreement with legal counsel. Accordingly, this Agreement will be construed simply, as a whole, and in accordance with its fair meaning; it will not be interpreted strictly for or against either Party.

36. SEVERABILITY. If any portion of this Agreement is declared by a court of competent jurisdiction to be invalid or unenforceable, then such portion will be deemed modified to the extent necessary in the opinion of the court to render such portion enforceable and, as so modified, such portion and the balance of this Agreement will continue in full force and effect.

37. AUTHORITY/MODIFICATION. The Parties represent and warrant that all necessary action has been taken by the Parties to authorize the undersigned to execute this Agreement and to engage in the actions described herein. This Agreement may be modified by written amendment. CITY's

executive manager, or designee, may execute any such amendment on behalf of CITY.

38. ELECTRONIC SIGNATURES; SIGNATURE AUTHORITY. This Agreement may be executed by the Parties on any number of separate counterparts, and all such counterparts so executed constitute one Agreement binding on all the Parties notwithstanding that all the Parties are not signatories to the same counterpart. In accordance with Government Code § 16.5, the Parties agree that this Agreement, Agreements ancillary to this Agreement, and related documents to be entered into in connection with this Agreement will be considered signed when the signature of a party is delivered by electronic transmission. Such electronic signature will be treated in all respects as having the same effect as an original signature. CONSULTANT warrants that its signatory (or signatories, as applicable) to this Agreement has the legal authority to enter this Agreement and bind CONSULTANT accordingly.

39. CAPTIONS. The captions of the paragraphs of this Agreement are for convenience of reference only and will not affect the interpretation of this Agreement.

40. TIME IS OF ESSENCE. Time is of the essence for each and every provision of this Agreement.

41. FORCE MAJEURE. Should performance of this Agreement be prevented due to fire, flood, explosion, acts of terrorism, war, embargo, government action, civil or military authority, the natural elements, or other similar causes beyond the Parties' reasonable control, then the Agreement will immediately terminate without obligation of either party to the other.

42. STATEMENT OF EXPERIENCE. By executing this Agreement, CONSULTANT represents that it has demonstrated trustworthiness and possesses the quality, fitness and capacity to perform the Agreement in a manner satisfactory to CITY. CONSULTANT represents that its financial resources, surety and insurance experience, service experience, completion ability, personnel, current workload, experience in dealing with private consultants, and experience in dealing with public agencies all suggest that CONSULTANT is capable of performing the proposed contract and has a demonstrated capacity to deal fairly and effectively with and to satisfy a public CITY.

[Signatures on next page]

IN WITNESS WHEREOF the parties hereto have executed this contract the day and year first hereinabove written.

CITY OF EL SEGUNDO

[CONSULTANT NAME] [REVIEW VENDOR SIGNATURE GUIDE]

[SIGNATORY DEPENDS ON \$ AMOUNT]

By: _____

Title: _____

ATTEST:

Susan Truax,
City Clerk

Taxpayer ID No. _____

APPROVED AS TO FORM:

Mark D. Hensley,
City Attorney

EXHIBIT "A"
SCOPE OF SERVICES

EXHIBIT "B"
ATTESTATION OF NON-AUTO USE FOR BUSINESS ENGAGEMENT

I, _____, hereby declare and attest under penalty of perjury under the laws of the State of California as follows:

1. I seek to be a Consultant with the City of El Segundo (the "City").
2. In my capacity as a Consultant, I will not utilize any personal or business automobile for the purpose of performing any work, duties, or services on behalf of the City, including without limitation, travel to or from City facilities for such performance.
3. All services I will provide for the City are conducted in a manner that does not require the use of any automobile for transporting equipment, individuals, or for any work-related purposes.
4. As a result, I do not require business automobile insurance as typically mandated for other contractors who use automobiles in their service to the City.
5. I understand and acknowledge that this attestation is provided to comply with the City's contractual requirements and insurance obligations. Should my circumstances change and I begin utilizing an automobile in connection with my services to the City, I agree to notify the City immediately and obtain the necessary business automobile insurance coverage.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

DATE: _____

NAME AND TITLE (print): _____

BY: _____



City Council Agenda Statement

Meeting Date: January 20, 2026

Agenda Heading:
Staff Presentations

Item Number: D.12

TITLE:

Transfer of Administration, Investment Management, and Assets of the City's Other Post Employment Benefits (Retiree Medical) Section 115 Trust

RECOMMENDATION:

1. Adopt Resolution # XXXX authorizing the City Manager to move forward with the trust-to-trust transfer.
2. Terminate the contracts and agreements with CalPERS.
3. Execute agreements to transfer administration and investment management services of City's Other Post Employment Benefits Section 115 Trust to Shuster Advisory Group, LLC, transfer Trust assets to Charles Schwab Trust Bank, and name Alta Trust Company as the Directed Trustee.
4. Alternatively, discuss and take other action related to this item.

FISCAL IMPACT:

There is no fiscal impact related to the recommended action. There is potential for enhanced financial performance due to customizable portfolios, flexibility to adapt to changing risk models, and fund company diversity (Fidelity, Vanguard, American Funds, BlackRock, PIMCO, etc.). Shuster Advisory Group, LLC provides ten investment strategies that combine both active and passive (index) investment solutions to take advantage of the optimum mix of investments from both an investment return and cost perspective. Shuster Advisory Group, LLC will also provide a custom portfolio at no additional cost. Lastly, there is market volatility that does not have a direct fiscal impact, but an inherent risk associated with portfolio management.

OPEB Section 115 Trust Account Transfer

January 20, 2026

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BACKGROUND:

The City of El Segundo ("City") has the following two 115 Trust accounts for the purpose of funding certain retiree obligations:

- **Other Post Employment Benefits (OPEB) Section 115 Trust:** Funds for retiree medical liability are currently administered by California Public Employees' Retirement System (CalPERS) and assets are held by State Street Bank.
- **115 Trust Account for Pension Stabilization:** Since 2023, the funds for future pension liabilities have been administrated and managed by Shuster Advisory Group, LLC ("Shuster") and assets are held by Charles Schwab Trust Bank with Alta Trust Company serving as the Directed Trustee. These pension assets were previously administered by Public Agency Retirement Services (PARS) and were held by U.S. Bank National Association and managed by HighMark Capital Management, Inc. The change to Schuster resulted in a reduction in fees of 85% or approximately \$377,000 over 10 years.

In 2019, the City engaged Shuster as the retirement plan consultant and investment fiduciary for the City's 457(b) and 401(a) plans. Shuster subsequently conducted a Request for Proposal (RFP) for administration and recordkeeping services for the plans. The City decided to consolidate assets with a single recordkeeper at a 93% negotiated reduction in record-keeping costs. Also, Shuster purchased highly-rated investments to safeguard the principal investment, implemented an improved investment menu for plan participants, and implemented a comprehensive fiduciary oversight process. Since the transition in January 2020, participants in the plan as a whole have saved approximately \$2.2 million from the reduction in recordkeeping fees alone, a 50% reduction in total plan costs, and significant improvement in the quality of the investments available in the retirement plan. This enhancement does not consider any financial gains from improved investments. At the time of conversion, the positive impact to participants due to the combination of the fee reduction and increased interest rates was estimated to be approximately \$242,000 over a one-year period; therefore, the actual savings have exceeded the original estimate.

Shuster is an independent investment advisory firm and fiduciary. They provide governmental and institutional retirement plan consulting services as well as private wealth management. Shuster is an SEC-Registered Investment Advisor with over \$9.5 billion in assets under management focusing on serving the unique needs of governmental agencies and special districts serving over 100 cities, agencies and public entities. Shuster serves as fiduciary to plan investments and provides investment selection, monitoring and management.

OPEB Section 115 Trust Account Transfer

January 20, 2026

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DISCUSSION:

Assets in a 115 Trust are irrevocably committed for the government function specific in the applicable trust agreement. Additionally, monies held in such trusts can be invested in accordance with the rules governing those trusts, which are different than the investment rules for the City's pooled investments. Investment restrictions that apply to the general fund of a City (CA Government Code 53601) do not apply to the assets held in an Irrevocable Section 115 Trust, thus allowing for more flexibility in the investment strategy. Setting aside funds in a Section 115 Trust can potentially earn a higher rate of return than funds invested within 53601 guidelines.

Shuster created their Section 115 Trust program after analyzing and determining that public agencies were being overcharged and underserved, which has a direct result on the taxpayer-funded savings that a public agency is putting aside for their future obligations. Shuster found that the programs available lacked investment flexibility, customization, transparency, and high-level customer service. As a result, Shuster created and offers a Section 115 Trust program that provides cities with the services they are lacking at a fraction of the cost currently being paid.

After reviewing the current CalPERS investment portfolios and services, and Shuster presenting its program to the City Council Finance Committee in November 2025, it was determined that improved investment flexibility, customization, transparency, and service could be achieved by transferring the City's OPEB Section 115 Trust administration and portfolio management to Shuster. Staff's valuation process concluded that the program offered by Shuster provides the greatest flexibility of investment options and the most competitive fees for the comprehensive services the City will receive, including:

- Investment Fiduciary services
- Consolidated full fee transparency
- Customizable investment options
- Individual accounts
- Daily valuation and account access
- Blend of active and passive investment options
- Private equity/debt (optional)
- Governmental Accounting Standards Board (GASB) compliant reporting
- Local dedicated service team
- Direct access to Portfolio Management Team

The services provided by Shuster are unique with a low-cost transparent structure, high-end service, fiduciary services and investment management. Shuster continues to execute a service model that far exceeds the services the City is currently receiving from CalPERS. Shuster has proven to be responsive, analytical, and a true partner to the City.

OPEB Section 115 Trust Account Transfer

January 20, 2026

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CITY STRATEGIC PLAN COMPLIANCE:

Goal 5: Champion Economic Development and Fiscal Sustainability

Strategy A: Identify opportunities for new revenues, enhancement of existing revenues, and exploration of potential funding options to support programs and projects.

Strategy B: Utilize the City's long-term financial plan to make financial decisions that support the goals of the strategic plan.

PREPARED BY:

Dino Marsocci, Treasury & Customer Services Manager

REVIEWED BY:

Paul Chung, Chief Financial Officer

APPROVED BY:

Barbara Voss, Deputy City Manager

ATTACHED SUPPORTING DOCUMENTS:

1. Proposed CERBT Resolution
2. City 115 OPEB termination Letter to CalPERS

RESOLUTION NO. **XXXX**

A RESOLUTION APPROVING THE TERMINATION OF THE CALIFORNIA EMPLOYERS' RETIREE BENEFIT TRUST (CERBT) PROGRAM AND TRANSFER OF ASSETS TO THE MULTIPLE EMPLOYER OPEB/PENSION 115 TRUST ADMINISTERED BY SHUSTER ADVISORY GROUP, LLC

The City of El Segundo does resolve as follows:

SECTION 1. *Findings.* The City Council finds and declares as follows:

- A. The City of El Segundo ("City") is eligible to participate in a tax-exempt trust performing an essential governmental function within the meaning of Section 115 of the Internal Revenue Code, as amended, and the Regulations issued there under, and the Trust is a tax-exempt trust under the relevant statutory provisions of the State of California.
- B. Shuster Advisory Group, LLC ("Shuster") has made available the Multiple Employer OPEB/Pension 115 Trust (Trust) for the purpose of pre-funding pension obligations and/or OPEB obligations.
- C. Alta Trust Company satisfies the Trustee requirements under IRS Section 115.
- D. All qualified assets currently held in the City's California Employers' Retiree Benefit Trust (CERBT) are irrevocably dedicated to prefunding the City's OPEB obligations.
- E. The City's adoption and operation of the Trust has no effect on any current or former employee's entitlement to post-employment benefits.
- F. The terms and conditions of post-employment benefit entitlement, if any, are governed by contracts separate from and independent of the Trust.
- G. The City Council has prudently set aside funds for the OPEB liability.
- H. The City's funding of the Trust does not, and is not intended to, create any new vested right to any benefit nor strengthen any existing vested right.
- I. The City reserves the right to make contributions, if any, to the Trust.
- J. On December 6, 2022, the City Council adopted Resolution No. 5379 to adopt the Shuster Multiple Employer OPEB/Pension 115 Trust and transfer the City's Pension Stabilization Trust to Shuster, Charles Schwab Trust Bank ("Charles Schwab"), and Alta Trust Company.

SECTION 2. *Approval; Authorization.*

- A. The City Council authorizes the termination of the City of El Segundo California Employers' Retiree Benefit Trust ("CERBT") Program, services, administration, and investment contracts with the California Public Employees' Retirement System and California Public Employees' Retirement System Board of Administration ("CalPERS").
- B. The City Council authorizes the appointment of Alta Trust Company as successor Trustee and Charles Schwab Trust Bank as custodian of the OPEB assets. The transfer of assets is contingent upon the acceptance of the successor Trustee and custodian.
- C. The City Council certifies that the successor trust satisfies the requirements of Section 115 of the Internal Revenue Code and that all assets held by that trust shall qualify as "plan assets" that are irrevocably dedicated to the prefunding of OPEB obligations.
- D. The City Council authorizes the liquidation and transfer of all assets to Charles Schwab Trust Bank, as soon as administratively practicable, on a date mutually agreed upon by the City and CalPERS.
- E. Upon the complete transfer of all assets, CalPERS is removed as trust administrator, trustee, and investment manager.
- F. The City Council appoints the City Manager, or his/her successor or his/her designee as the City's Administrator for the Trust.
- G. The City's Administrator is hereby authorized to execute the legal and administrative documents on behalf of the City and to take whatever additional actions are necessary to maintain the City's participation in the Trust and to maintain compliance with any relevant regulation issued or as may be issued; therefore, authorizing him/her to take whatever additional actions are required to administer the City's Trust.

SECTION 3. *Severability.* If any part of this Resolution or its application is deemed invalid by a court of competent jurisdiction, the City Council intends that such invalidity will not affect the effectiveness of the remaining provisions or applications and, to this end, the provisions of this Resolution are severable.

SECTION 4. *Electronic Signatures.* This Resolution may be executed with electronic signatures in accordance with Government Code § 16.5. Such electronic signatures will be treated in all respects as having the same effect as an original signature.

SECTION 5. *Signature Authority.* The Mayor, or presiding officer, is hereby authorized to affix his signature to this Resolution signifying its adoption by the City

Council of the City of El Segundo, and the City Clerk, or her duly appointed deputy, is directed to attest thereto.

SECTION 6. *Effective Date.* This Resolution will take effect immediately upon adoption and will remain in effect unless repealed or superseded.

SECTION 7. *City Clerk Direction.* The City Clerk will certify to the passage and adoption of this Resolution, enter it in the City's book of original Resolutions, and make a record of this action in the meeting's minutes.

PASSED AND ADOPTED this XXst day of January, 2026.

Chris Pimentel, Mayor

ATTEST:

Susan Truax, City Clerk

APPROVED AS TO FORM:

Mark D. Hensley, City Attorney



City of El Segundo

Finance Department

Elected Officials

*Chris Pimentel,
Mayor*

*Ryan Baldino,
Mayor Pro Tem*

*Drew Boyles,
Councilmember*

*Lance Giroux,
Councilmember*

*Michelle Keldorf,
Councilmember*

*Susan Truax,
City Clerk*

Appointed Officials

*Darrell George,
City Manager*

*Mark D. Hensley,
City Attorney*

Department Directors

*Barbara Voss,
Deputy City Manager*

*Paul Chung,
Chief Financial Officer/
Treasurer*

*George Avery,
Fire Chief*

*Todd Selby, Interim
Information Technology*

*Aly Mancini,
Recreation Parks and
Library*

*Rebecca Redyk,
Human Resources*

*Michael Allen,
Community Development*

*Saul Rodriguez,
Police Chief*

*Elias Sassoon,
Public Works*

January 21, 2026

Colleen Cain-Herrback
Program Manager, Administration and Reporting
CalPERS Prefunding Programs (CERBT)
P.O. Box 1494
Sacramento, CA 95812-1494

Sent via email to: Colleen.cain-herrback@calpers.ca.gov
CERBT4U@calpers.ca.gov

Re: City of El Segundo CERBT Account (Entity #SKB0-2657082556)

Dear Ms. Cain-Herrback:

We are providing notice of the City of El Segundo's ("City") termination of its participation in the CalPERS CERBT program, including termination of any and all administration, trust, and investment contracts (including any stable value/fixed account contracts) between the City and program concerning services CalPERS CERBT provides as Trust Administrator, Trustee, and Investment Advisor, as of the effective date of this letter. After careful consideration, the City has decided to retain Shuster Advisory Group, LLC ("Shuster") as Trust Administrator and Investment Advisor, Charles Schwab Trust Bank as Custodian, and Alta Trust Company as Trustee.

The City authorizes the appointment of Alta Trust Company as successor Trustee and authorizes Charles Schwab Trust Bank as custodian of the assets. The City certifies that Alta Trust Company, the successor Trustee, and the Trust itself satisfy the Trustee requirements under Section 115 of the Internal Revenue Code, and the City certifies that all assets held by the Trust shall qualify as "plan assets" that are irrevocably dedicated to the prefunding of the City's OPEB obligations as defined in Governmental Accounting Standards Board Statement No. 75.

The transfer of assets and the target effective date of the conversion to the new program is on or around February 15, 2026, or as soon as administratively feasible. Upon the complete transfer of all assets, CalPERS is removed as trust administrator, trustee, and investment advisor. It is requested that all the assets be transferred-in-kind to the new custodian Charles Schwab Trust Bank. If any of the assets cannot be transferred in kind, other arrangements will be made between Shuster, Schwab, and CalPERS. Please continue to provide all services until the complete transfer of all assets.

350 Main Street, El Segundo, California 90245-3813
Phone (310) 524-2300

Accordingly, we request that you perform a final valuation as of a date formally agreed upon between your conversion team and Shuster and furnish all plan related information to Shuster as soon as possible on or after the conversion date.

The City expects CalPERS, its current paid service provider, to respond to all questions and requests made by Shuster, Schwab and Alta in a timely manner and to communicate solely with Shuster, Schwab, Alta and the City regarding this transition. We authorize release of any information pertinent to the transfer of our plan and records to Shuster, Schwab and Alta representatives. They will contact you to discuss the details.

I would like to express gratitude on behalf of the City for the service you have provided. If you require any additional information to affect this transfer, please notify me as soon as possible.

Sincerely,

Darrell George
City Manager

Paul Chung
Chief Financial Officer/Acting Treasurer

Copy to: Mark Shuster, Shuster Advisory Group, LLC
JoAnn Parrino, Shuster Advisory Group, LLC
Sarah Yauchzee, Shuster Advisory Group, LLC