



**AGENDA
CITY OF EL SEGUNDO
RECREATION AND PARKS COMMISSION
6:00 PM
CITY COUNCIL CHAMBER
350 MAIN STREET
EL SEGUNDO, CA 90245
MARCH 18, 2026**

MEMBERS OF RECREATION AND PARKS COMMISSION

Bob Motta, Chairperson
Kelly Watson, Vice-Chairperson
Marc Cavagnolo, Commissioner
Dave Lubs, Commissioner
Julie Stolnack, Commissioner

The Recreation and Parks Commission, with certain statutory exceptions, can only take action upon properly posted and listed agenda items. Any writings or documents given to a majority of the Recreation and Parks Commission, regarding any matter on this agenda, that the City received after issuing the agenda packet are available for public inspection at the Checkout Building in Recreation Park, during normal business hours. Such documents may be posted on the City's website at www.elsegundo.org and additional copies will be available at the meeting.

Unless otherwise noted in the agenda, the public can only comment on city-related business that is within the jurisdiction of the Recreation and Parks Commission and/or items listed on the agenda during the Public Communications portion of the Meeting. The time limit for comments is five (5) minutes per person. Before speaking to the Recreation and Parks Commission, please state: your name, residence, and organization/group you represent, if desired. Please respect the time limits.

REASONABLE ACCOMMODATIONS: In compliance with the Americans with Disabilities Act and Government Code Section 54953(g), the City Council has adopted a reasonable accommodation policy to swiftly resolve accommodation requests. The policy can also be found on the City's website at <https://www.elsegundo.org/government/departments/city-clerk>. Please contact the City Clerk's Office at (310) 524-2308 to make an accommodation request or to obtain a copy of the policy.

CALL TO ORDER/ROLL CALL

PLEDGE OF ALLEGIANCE

PUBLIC COMMUNICATION – (Related to City Business Only – 5-minute limit per person, 30-minute limit total) *Individuals who have received value of \$50 or more to communicate to the **Recreation and Parks Commission** on behalf of another, and employees speaking on behalf of their employer, must so identify themselves prior to addressing the **Recreation and Parks Commission**. Failure to do so shall be a misdemeanor and punishable by a fine of \$250. While all comments are welcome, the Brown Act does not allow action on any item not on the agenda.*

A. CONSENT

1. **Regular Meeting Minutes from February 18, 2026**

Recommendation -

1. Approve the Recreation and Park Regular Meeting Minutes from February 18, 2026.
2. Alternatively, discuss and take other action related to this item.

B. NEW BUSINESS

2. **Employee Spotlight: Justin Portillo**

Recommendation –

1. Receive and file the Employee Spotlight for Justin Portillo.
2. Alternatively, discuss and take other action related to this item.

3. **CPRS Conference Update**

Recommendation –

1. Discuss Commissioner and staff attendance at the CPRS Conference.
2. Alternatively, discuss and take other action related to this item.

4. **New Events hosted by the Recreation, Parks, and Library Department**

Recommendation –

1. Discuss two new events being hosted by the department: Movies in the Park Series and Juneteenth Sunset Celebration.
2. Alternatively, discuss and take other action related to this item.

C. UNFINISHED BUSINESS

D. REPORTS - RECREATION, PARKS, AND LIBRARY DIRECTOR

E. REPORTS - RECREATION AND PARKS STAFF

F. REPORTS - COMMISSIONERS

Julie Stolnack

Dave Lubs

Marc Cavagnolo

Vice Chairperson Kelly Watson

Chairperson Bob Motta

ADJOURNMENT

POSTED:

DATE: March 12, 2026

TIME: 11:30 AM

BY: Viviann Gonzalez, Senior Administrative Specialist II

REGULAR MEETING MINUTES OF THE EL SEGUNDO RECREATION & PARKS
COMMISSION
WEDNESDAY, FEBRUARY 18, 2026

CALL TO ORDER – Chairperson Motta called the meeting to order at 6:00 pm

ROLL CALL

Chairperson Motta - Present
Vice Chairperson Watson - Absent (*Arrived at 6:12 pm*)
Commissioner Cavagnolo - Present
Commissioner Lubs - Present
Commissioner Stolnack - Present

PUBLIC COMMUNICATIONS – (Related to City Business Only – 5-minute limit per person, 30-minute limit total)

None

A. CONSENT CALENDAR

1. MOTION by Commissioner Cavagnolo, SECONDED by Commissioner Lubs, approving Regular Commission meeting minutes of January 21, 2026, MOTION PASSED. 4/0.

B. NEW BUSINESS

2. Employee Spotlight: Taylor Galuppi

Senior Librarian Julie Todd and Director of Recreation, Parks, and Library Aly Mancini highlighted the achievements of Library Assistant Taylor Galuppi. Library Assistant Galuppi thanked staff and the Commission for the recognition.

3. Recreation and Parks Commission Annual Report to City Council

Director Mancini led the discussion on the Recreation and Parks Commission Annual Report to City Council. Chairperson Motta asked what needs to be included in the report. Director Mancini provided additional information.

Member Cavagnolo was selected to present the report to City Council.

C. UNFINISHED BUSINESS

None

D. DIRECTOR'S REPORT

Director Mancini highlighted several key items from the Director's Report. She also provided updates on the progress of the Plunge and the ongoing preparations for the upcoming annual budget.

E. STAFF COMMENTS

Parks Superintendent Christopher Hentzen reported that the Parks team had been busy cleaning up following the recent weather. He also provided an update on the graffiti at Constitution and Washington Park. Chairperson Motta inquired about any tree losses due to the weather. Parks Superintendent Hentzen provided additional information.

F. COMMISSIONER COMMENTS

Commissioner Lubs reported that the Youth Sports Council meeting went well with communication with the council and team presidents at an all-time high.

Commissioner Cavagnolo provided an update on the Aquatics Special Meeting that took place earlier in the day.

Vice Chairperson Watson shared insights from the Transportation Subcommittee meeting which focused on Prop A funds.

Chairperson Motta raised several questions related to the Park Renovation Subcommittee meeting including updates on the Teen Center, Teen Plaza, and Skatepark, as well as the George Brett Field percolation report. He also requested an update on the demolition progress at Hilltop Reservoir and the bidding process for the distressed walls and surfaces. Additionally, he congratulated Library Assistant Galuppi for being recognized in the Employee Spotlight.

Adjourned at 6:29 PM

Viviann Gonzalez

Viviann Gonzalez, Senior Administrative Specialist II



Recreation and Parks Commission Agenda Statement
Meeting Date: March 18, 2026
Agenda Heading: New Business

TITLE:

CPRS Conference Update

RECOMMENDATION:

1. Discuss Commissioner and staff attendance at the CPRS Conference.
2. Alternatively, discuss and take other action related to this item.

FISCAL IMPACT:

None

BACKGROUND:

Several Recreation and Parks Commissioners, along with staff from Recreation, Parks, and Library Department attended the 2026 California Parks and Recreation Society (CPRS) Conference held in Long Beach. This annual conference provides an opportunity for professionals and volunteers in the recreation and parks field to engage in workshops, network with peers, and explore innovative programs and best practices in the industry.

DISCUSSION:

Staff and Commissioners will share their experience and key takeaways from the conference. The feedback provided will help inform future departmental initiatives and enhance the quality of recreational services offered to the community.

CITY STRATEGIC PLAN COMPLIANCE:

Goal 4: Promote and Celebrate a Quality Workforce through Teamwork and Organizational Excellence.

Strategy A: Enhance staff recruitment, retention, and training to ensure delivery of unparalleled City services and implementation of City Council policies.

PREPARED BY: Viviann Gonzalez, Senior Administrative Specialist II

REVIEWED BY: Mark Herbert, Library Service Manager

APPROVED BY: Aly Mancini, Director Recreation, Parks, and Library



TITLE:

New Events hosted by the Recreation, Parks, and Library Department

RECOMMENDATION:

1. Discuss two new events being hosted by the department: Movies in the Park Series and Juneteenth Sunset Celebration.
2. Alternatively, discuss and take other action related to this item.

FISCAL IMPACT:

TBD

BACKGROUND:

Recreation, Parks, and Library staff are requesting budget allocation and departmental support for two new community events: Movies in the Park Series and Juneteenth Sunset Celebration. These events are designed to enhance community engagement, provide inclusive recreational opportunities, and celebrate cultural and social diversity within the city.

DISCUSSION:

Director of Recreation, Parks, and Library, Aly Mancini, will present additional information regarding both events.

CITY STRATEGIC PLAN COMPLIANCE:

Goal 3: Deliver Solution-Oriented Customer Service, Communication, Diversity, Equity, and Inclusion

Strategy A: Enhance proactive community engagement program to educate and inform the public about City services, programs, and issues.

Strategy B: Implement Diversity, Equity, and Inclusion (DEI) initiatives to cultivate representation and opportunities for all the members of the community.

PREPARED BY: Viviann Gonzalez, Senior Administrative Specialist II

REVIEWED BY: Mark Herbert, Library Services Manager

New Events hosted by the RPL Department
March 18, 2026
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APPROVED BY: Aly Mancini, Director Recreation, Parks, and Library

ATTACHED SUPPORTING DOCUMENTS:

None



RECREATION, PARKS, and LIBRARY DEPARTMENT

DATE: March 18, 2026
TO: Recreation and Parks Commission
FROM: Aly Mancini, Director
SUBJECT: Department Report

Council Items

February 17, 2026:

Waiver of City's Code to Allow Adults Over 21 Years of Age to Consume Alcohol in Approved Public Areas During Special Events

City Council approved the request to waive enforcement of certain El Segundo Municipal Code (ESMC) prohibitions to allow alcohol in public spaces designated for El Segundo Kiwanis Club Chilipalooza, Gundo Comedy and BBQ Fest, El Segundo Art Walk, and El Segundo Kiwanis Main St. Fair for 2026. Mayor Pro Tem Ryan Baldino City Council also authorized the waive of enforcement of certain ESMS prohibitions to allow adults over 21 years of age to bring and consume alcohol at Library Park for the Summer Concerts in the Park Series for 2026.

Annual Fee Waivers for Special Events

City Council approved the following list of fee waivers for events through December 2026.

100% Fee Waivers

1. Holiday Parade (El Segundo Chamber of Commerce) — Estimated fees waived: \$24,000
2. Opening Day Parade (El Segundo Little League) — Estimated fees waived: \$12,900
3. Main Street Car Show (El Segundo Chamber of Commerce / El Segundo POA): \$10,000
4. Pancake Breakfast (El Segundo Firefighters Association): \$1,300
5. Soapbox Derby (El Segundo Boy Scouts Association) — Estimated fees waived: \$4,800
6. Homecoming Parade (El Segundo Unified School District) — Estimated fees waived: \$11,300

75% Fee Waivers

1. El Segundo Kiwanis Club Chili Cookoff Event — \$2,800
2. El Segundo Fire Association Fun Run — Estimated fees waived: \$16,000
3. Movie in the Park (Rotary) — Estimated fees waived: \$14,000
4. Main Street Fair — Estimated fees waived: \$12,500
5. El Segundo Run for Education — Estimated fees waived: \$41,000
6. Art Walk (El Segundo Art Walk) — Estimated fees waived: \$9,200

March 3, 2026:

Recreation, Parks, and Library Department did not have any agenda items.

CIP Updates

Recreation Park Renovation Project

On February 12th, 2026, the Teen Center, Plaza, and Skatepark renovation went out to bid. The project includes all associated civil, architectural, structural, mechanical, electrical, and specialty construction necessary to complete the improvement. A mandatory pre-bid meeting occurred on Thursday, March 5th, 2026, at 10:00am at the Teen Center. Bidding closes on April 1st, 2026, at 11:00am.

The repair of distressed walls and surfaces at Recreation Park has started and will continue through late June 2026. The City of El Segundo's contractor, Golden Gate Construction, Inc., will repair and rehabilitate distressed walls, stairs, curbs, guardrails, retaining walls, and related concrete and masonry surfaces throughout Recreation Park. Improvements will address cracking, spalling, deteriorated masonry, and structural surface damage to enhance public safety and extend the service life of park facilities.

Areas included in the repair are:

- Surrounding area of George E. Gordon Clubhouse
- Stairway leading to Joslyn Center
- Around the spectator areas of George Brett Field, Stevenson Field, and Softball Field
- Tennis, volleyball, paddle tennis, basketball, and pickleball courts
- Rounded wall on the exterior of the Hockey Rink

The Public Works department has awarded the bid on the replacement of George E. Gordon Clubhouse's HVAC system.

Hilltop Park Project

Construction began January 26, 2026, and is scheduled to be substantially completed by May 2026. The scope of work for this project includes demolishing the reservoir, capping existing utilities, and leveling the remaining soil to join with the adjacent Hilltop Park. Preparation of plans and specifications for installing a green turf and irrigation system is underway, which will be implemented upon the completion of the project.

Fields, Facilities, and Courts

Attachment A – Checkout Reservation Report – February 2026

Social Media

Attachment B - Social Media Analytics – February 2026

Adult Sports

Adult 7v7 Soccer League

- The Winter 2026 league began on January 23.
- The league has a total of 10 teams made up of 109 participants.
 - 4 El Segundo Residents/Business Teams

- 6 Non-Resident Teams
- All games are played at Campus El Segundo.

Adult Basketball League

- The Winter 2026 league began on January 25.
- The league has a total of 7 teams, which is record amount for winter. Participation numbers will be presented once teams finalize their rosters.
 - 4 El Segundo Residents/Business Teams
 - 3 Non-Resident Teams
- All games are played at El Segundo High School

El Segundo Youth Basketball League

- The Youth Basketball League concluded on Saturday, February 7.
 - 229 El Segundo Resident Participants
 - 31 Non-Resident Participants
- The total revenue from this league is \$33,900.00
- The Youth Basketball League held playoffs for the 5th-8th grade groups on February 14, and the League Finals took place on Saturday, February 28 at the UCLA Health Training Center.
- The El Segundo Youth Basketball All-Stars League began on March 4 for grades 5-8. Each team will compete in the SCMAF Open Division Tournament at the end of March representing the El Segundo program.

Adult Pickleball Leagues

- Winter 2026 adult pickleball leagues began on Monday, January 12 and continued through February despite some weather delays.
- The league has a total of 111 teams with each team allowed up to 10 rostered participants.
 - 5 El Segundo Resident Teams
 - 106 Non-Resident Teams
- The total revenue from registration is \$42,122.50.
- Staff continues to pilot the PBRally website to display team standings, team, and player stats to elevate the pickleball league program. Winter 2026 is the first pilot of the program for a league format, as it has been previously piloted in tournament formats.

Teen Center

In February, the Teen Center operated at full staffing levels and remained open for drop-in use six days a week, totaling 24 operational days. Throughout the month, the center welcomed an impressive 1,278 teen visits. Overall, the Teen Center averaged approximately 10 teens per hour throughout the month.

Club Cowabunga

February had 18 students in the program. The kids did two take home crafts a week, a popsicle party with the hot days, and so many games of over the line. There was two days off of school and Cowabunga held camp days with 21 and 28 participants each day.

Gordon Clubhouse

The Clubhouse and its various rooms were reserved/activated a total of 207 times totaling, 354 hours in February for recreation activities, camps, meetings, and rentals.

Contract Classes	Number of Participants
Acting is Believing	5
Ballet & Tap (6-10 Years)	3
Music with Ms. Pam	6
Tutus and Tap	12
Sportball: ABCs of Sports (1.5-3 Years)	12
Sportball: Soccer/T-Ball (3-5 Years)	6
Zumba! – Monday Evenings	14
Zumba! – Monday Mornings	4
Zumba! – Tuesdays	4
Zumba! – Wednesdays	5
Tapping for Fun and Exercise – Beginner	12
Tapping for Fun and Exercise – Intermediate	9
Family Wellness Monthly Afterschool Care	5
Spanish Parent & Me	2

El Segundo Youth Drama

- Performance – High School Musical: The Musical
 - Participants:
 - 14 Residents/12 Non-Residents (26 total)
 - Rehearsals:
 - Mondays, Wednesdays, and Fridays (1/12-3/6)
 - Tech week: 3/9-3/12
 - Shows: 3/13, 3/14, and 3/15

Joslyn Center

Facility Rentals

The following facility rentals took place at Joslyn Center during the month of February:

- 19 External Reservations – 23 hours - \$399.00
- 28 Internal Reservations – 101 Hours

Dial-A-Ride

- Concierge Rides – 561
- Lyft Pass Rides – 167

Meals Outreach

- Meals Delivered – 402
- In Home Service Hours – 32

The following is the breakdown of contract class registration for February 2026. Contract class instructors receive 70% of registration fees and the City receives 30% of the registration fees.

Contract Classes	Number of Participants
Beginner Line Dancing	30
Intermediate Line Dancing	18
Broadway Dance	5
50 Minute Fitness	54
Pilates	41
Core Xpress	13
Senior Fit	33

Senior Programs	Number of Participants
Pinochle	24
Canasta	20
Bridge	22
General Meetings/Luncheon	28
Board Meeting	5
Sit-N-Knit	32
Thursday Movies	5
Mahjong Club	140

Farmers' Market

February 5, 2026

- Prepackaged Vendors: 14
- Produce Vendors: 4
- Craft Vendors: 3

Total Vendors: 21

Total Revenue: \$1,233.00

February 12, 2026

- Prepackaged Vendors: 15
- Produce Vendors: 4
- Craft Vendors: 1

Total Vendors: 20

Total Revenue: \$1,153.00

No Farmer's Market on 02-19-26 due to inclement weather

February 26, 2026

- Prepackaged Vendors: 15
- Produce Vendors: 4
- Craft Vendors: 3

Total Vendors: 22

Total Revenue: \$1,321.00

Parks

Park Inspections

Attachment C: Park Inspection Matrix – February 2026

Parks, Projects, Improvements

- Routine maintenance continues throughout the parks
- Staff responded to several service requests
- Graffiti removed
- Outdoor lighting replaced in several locations
- Irrigation repair at Recreation Park
- Library Park gazebo roof replacement in process

Trees

- City tree crew trim requests, removals, and tree planting

Aquatics

February saw the return of Da Vinci Swim Team returning to the Aquatics Center.

Other programs ran as normally scheduled including Adaptive programming, youth and adult classes, and Junior Lifeguard Prep.

Additional highlights include the following:

- *Class Registration*: \$18,745.00 in revenue with 570 participants.
- *Lap/Recreation Swimming*: \$23,200.00 in revenue with 6,747 participants.
- *Rentals/Permit Groups*: \$28,494.10 in revenue.

Staffing

- Aquatics Coordinator Xavier Mateen was hired and onboarded. Xavier will assist with scheduling, programming, training, and the reopening of the Plunge.

Attachment D – Aquatics Stats – February 2026

ATTACHMENTS

Attachment A: Checkout Reservation Report – February 2026

Attachment B: Social Media Analytics – February 2026

Attachment C: Park Inspection Matrix – February 2026

Attachment D: Aquatics Stats – February 2026

Facility Report Summary - February 2026

Racquet Sport Courts

Facility	Total Hours Reserved	Amount paid
Paddle Tennis	26 \$	310.00
Total	26 \$	310.00
Pickleball Court 1	258 \$	1,630.00
Pickleball Court 2	249 \$	1,310.00
Pickleball Court 3	247 \$	1,150.00
Pickleball Court 4	254 \$	1,230.00
Pickleball Court 5	224 \$	1,140.00
Pickleball Court 6	231 \$	1,290.00
Pickleball Court 7	226 \$	1,110.00
Pickleball Court 8	240 \$	1,270.00
Total	1929 \$	10,130.00
Tennis Court 1	199 \$	1,990.00
Tennis Court 2	207 \$	1,700.00
Tennis Court 3	225 \$	1,850.00
Tennis Court 4	156 \$	1,160.00
Tennis Court 5	181 \$	790.00
<i>ESUSD Total hours</i>	122 \$	-
Total	1090 \$	7,490.00
Volleyball Court 1	66	
Volleyball Court 2	66	
Total	132 \$	-
Basketball Court	0.45 \$	-
Total	0.45 \$	-
Hockey Rink		
ES Inline	84 \$	-
Private Rentals	2 \$	168.00
Total	86 \$	168.00

Field Reservations

Facility	Total Hours Reserved	Amount paid
George Brett Field		
AYSO	0 \$	-
ESLL	165 \$	-
Private Rentals	0 \$	-
City Internal Reservations	0 \$	-

Total	165	\$	-
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Stevenson Field

ESHS	81	\$	-
Babe Ruth	0	\$	-
Private Rentals	0	\$	-
City Internal Reservations	0	\$	-
Total	81	\$	-

Softball Field

ESHS	44	\$	-
ESGS	160	\$	-
Private Rentals	0	\$	-
City Internal Reservations	0	\$	-
Total	204	\$	-

Campus El Segundo(1/2 field)

AYSO	0	\$	-
ESLAX	0	\$	-
Private Rentals	46.5	\$	3,137.12
City Internal Reservations	20	\$	-
Total	66.5	\$	3,137.12

Campus El Segundo(full field)

ESHS	40	\$	-
AYSO	188.7	\$	-
ESLAX	48	\$	-
ESLL	0	\$	-
ES Football & Cheer	0	\$	-
Private Rentals	46.5	\$	4,496.30
City Internal Reservations	8	\$	-
Total	331.2	\$	4,496.30

Richmond Field

ESHS	40	\$	-
ESGS	180	\$	-
AYSO	0	\$	-
ESLL	0	\$	-
Private Rentals	0	\$	-
City Internal Reservations	6	\$	-
Total	226	\$	-

Center Street Bakalyar Field

ESHS	0	\$	-
ESGS	0	\$	-
AYSO	0	\$	-
ESLL	320	\$	-

Private Rentals	2 \$	134.00
City Internal Reservations	0 \$	-
Total	322 \$	134.00

Center Street Walton Field

ESHS	0 \$	-
ESGS	0 \$	-
AYSO	0 \$	-
ESLL	336 \$	-
Private Rentals	0 \$	-
City Internal Reservations	0 \$	-
Total	336 \$	-

Center Street Walton Field (Rookie)

ESHS	0 \$	-
ESGS	0 \$	-
AYSO	0 \$	-
ESLL	336 \$	-
Private Rentals	0 \$	-
City Internal Reservations	0 \$	-
Total	336 \$	-

Other Facility Reservations

Facility	Total Hours Reserved	Amount paid
Skate Circle		\$ -
Total	0	\$ -
Hilltop Park Picnic Areas	2	\$ 26.00
Total	2	\$ 26.00
Checkout Grass Area	19.3	\$ -
Total	19.3	\$ -
Bounce House (Total not Hours)	13	\$ 868.00
Total	13	\$ 868.00
Picnic Tables	22	\$ 691.00
Total	22	\$ 691.00
BBQ Area	7	\$ 304.00
Total	7	\$ 304.00
Fire Circle	10	\$ 989.98

	Total	10 \$	989.98
Lawn Bowling		39.1 \$	-
	Total	39.1 \$	-

Raytheon Facilities

Facility	Total Hours Reserved	Amount paid
Ball Field 1		
ESLL	92 \$	-
ESGS	0 \$	-
	Total	92 \$ -
Ball Field 2		
ESLL	53 \$	-
ESGS	12 \$	-
	Total	65 \$ -
Raytheon Field		
AYSO	0 \$	-
Private	19.5 \$	663.00
	Total	19.5 \$ 663.00

RPL INSTAGRAM

	Previous Month	February
Followers end month	4,110	4,160
Number of posts	9	9

RPL FACEBOOK

	Previous Month	February
Followers end month	3,598	3,611
Number of posts	9	9

Monthly Park Inspection

Campus El Segundo

Item	Status	Due Date	Park	Date of Inspection	Staff Name	Area	Assessment	Plan of Action
Incoming form answer	Working on it	4/1/2026	Campus El Segundo	3/2/2026	Hentzen	Perimeter	Add mulch	Add mulch perimeter planter

Candy Cane Park

Item	Status	Due Date	Park	Date of Inspection	Staff Name	Area	Assessment	Plan of Action
repair Surfacing	Working on it	4/2/2026	Candy Cane Park	2/3/2026	Noe Moreno	Play surfacing	Cracked	Repair
replace cracked garbage can	Working on it	4/2/2026	Candy Cane Park	2/3/2026	Noe Moreno	Garbage Can	Cracked	Replace
Incoming form answer	Working on it	4/2/2026	Candy Cane Park	2/3/2026	Moreno	Park	Replace trash can Play surfacing repair Paint fencing	Trash can on order Staff to review play ground surfacing or contractor replacement Contractor fence painting
Incoming form answer	Working on it	5/4/2026	Candy Cane Park	3/3/2026	Moreno	Park	Clean Playground surface	Patch surfacing

Clutters Park

Item	Status	Due Date	Park	Date of Inspection	Staff Name	Area	Assessment	Plan of Action
Incoming form answer	Working on it	5/4/2026	Clutters Park	3/9/2026	Hentzen	Walkway	Broken table	Replace table

Constitution Park

Item	Status	Due Date	Park	Date of Inspection	Staff Name	Area	Assessment	Plan of Action
Replace fencing	Working on it	5/30/2026	Constitution Park	2/3/2026	Travis Morris	Fencing	In poor condition	Replacement/repair
Incoming form answer	Working on it		Constitution Park	3/2/2026	Morris	Open space		

Dog Park

Item	Status	Due Date	Park	Date of Inspection	Staff Name	Area	Assessment	Plan of Action
Replace fencing	Working on it		Dog Park	2/5/2026	Joseph Casillas	Fencing	In poor condition	Replace fencing
Clean up slope	Working on it	7/31/2026	Dog Park	2/5/2026	Joseph Casillas	Slope	In poor condition	Slope repair

Monthly Park Inspection

Incoming form answer	Working on it	7/31/2026	Dog Park	2/5/2026	Joseph Casillas	Park	Slope repair needed	Public Works contract
Incoming form answer	Working on it	7/31/2026	Dog Park	2/5/2026	Casillas	Perimeter	Fencing repair Slope repair Swing gate repair	Contractor Public Works project
Incoming form answer	Working on it	3/11/2026	Dog Park	3/9/2026	Casillas	Park	Erosion control maintenance	

Freedom Park

Item	Status	Due Date	Park	Date of Inspection	Staff Name	Area	Assessment	Plan of Action
DG Paths	Working on it	6/26/2026	Freedom Park	2/4/2026	Travis Morris	DG Paths	In poor condition	Replace DG & borders, Grade
Benches	Working on it	6/26/2026	Freedom Park	2/4/2026	Travis Morris	Benches	In poor condition	Repaint
Incoming form answer	Working on it	5/8/2026	Freedom Park	2/4/2026	Travis morris	Open space	refurbish DG pathway	Contractor assessment of pathways

Hilltop Park

Item	Status	Due Date	Park	Date of Inspection	Staff Name	Area	Assessment	Plan of Action
Incoming form answer	Working on it	5/8/2026	Hilltop Park	2/2/2026	Casillas	park	Well maintained Perimeter wall flaking	Public Works project
Incoming form answer	Working on it		Hilltop Park	2/2/2026	Casillas	Park	Clean Pool closed for winter	Contractor continue maintenance
Incoming form answer	Working on it	3/31/2026	Hilltop Park	3/9/2026	Casillas	Playground	Equipment not spinning	assess equipment

Independence Park

Item	Status	Due Date	Park	Date of Inspection	Staff Name	Area	Assessment	Plan of Action
Incoming form answer	Working on it	5/29/2026	Independence Park	2/2/2026	Travis Morris	Open grass	In poor condition	Renovate
Incoming form answer	Working on it		Independence Park	2/2/2026	Travis Morris	Fencing	In poor condition	Replace
Incoming form answer	Working on it	5/29/2026	Independence Park	2/2/2026	Travis Morris	Benches	In poor condition	Repaint
Incoming form answer	Working on it	5/29/2026	Independence Park	2/2/2026	Travis Morris	Park, fencing, DG pathways	Pathway borders New fencing Trim trees	Grade pathways schedule tree trimming
Incoming form answer	Working on it	4/30/2026	Independence Park	3/3/2026	Morris	Open space	minor fence repair	replace rails

Library Park

Monthly Park Inspection

Item	Status	Due Date	Park	Date of Inspection	Staff Name	Area	Assessment	Plan of Action
Incoming form answer	Working on it	4/24/2026	Library Park	2/4/2026	Santos Haro	Gazebo	Roof Poor Shape, Cleaning, paint	Public Works contract Replace roof and paint
Incoming form answer	Working on it	4/30/2026	Library Park	3/9/2026	Haro	Park	Rose garden border	Install border

Medians

Item	Status	Due Date	Park	Date of Inspection	Staff Name	Area	Assessment	Plan of Action
Incoming form answer	Working on it	3/27/2026	Medians	3/4/2026	Hentzen	medians	weed control	remove weeds

Recreation Park

Item	Status	Due Date	Park	Date of Inspection	Staff Name	Area	Assessment	Plan of Action
Incoming form answer	Working on it	5/29/2026	Recreation Park	2/5/2026	Casillas and Haro	Fencing/walls	In poor condition	Replacement
Incoming form answer	Working on it	5/29/2026	Recreation Park	2/5/2026	Casillas and Haro	Tennis court	Rusted Fencing	Repair
Incoming form answer	Working on it	5/29/2026	Recreation Park		Joseph Casillas	Tennis court/pickleball courts	Fencing rotted with concrete walls crumbling Court cracking Faded court line	Public Works repair project in progress
Incoming form answer	Working on it		Recreation Park	2/5/2026	Santos Haro	Playgrounds	Surface replacement Playground renovation	Design/planning
Incoming form answer	Working on it	5/29/2026	Recreation Park	2/5/2026	Santos, Casillas	Court fencing	decaying posts	Public Works project
Incoming form answer	Working on it	5/29/2026	Recreation Park	2/5/2026	Casillas and Haro	Park	Court distressed walls and fencing Lower playground surfacing	Public works project Playground design schematics
Inspection	Working on it	5/29/2026	Recreation Park	2/5/2026	Casillas and Haro	Park	Court walls	Bids in progress
Incoming form answer	Working on it	6/30/2026	Recreation Park	3/9/2026	Casillas/Haro	Court walls/ Stevenson Field fencing	Wall repair/ fencing repair	CIP

Sycamore Park

Item	Status	Due Date	Park	Date of Inspection	Staff Name	Area	Assessment	Plan of Action
Incoming form answer	Completed		Sycamore Park	3/9/2026	Hentzen	Park	Clean	

Monthly Park Inspection

Washington

Item	Status	Due Date	Park	Date of Inspection	Staff Name	Area	Assessment	Plan of Action
DG paths	Working on it	6/2/2026	Washington	2/4/2026	Travis Morris	DG Paths	In poor condition	Replace DG and borders
Fencing	Working on it	6/2/2026	Washington	2/4/2026	Travis Morris	Fencing	In poor condition	Replacement
Incoming form answer	Working on it	4/30/2026	Washington	2/4/2026	Travis Morris	Park	paint picnic tables DG graded Trees trimmed	Grade DG pathway Schedule tree trimming Paint tables
Incoming form answer	Working on it	4/30/2026	Washington	2/4/2026	Travis Morris	Open space	Refurbish DG pathway	Contractor assessment
Incoming form answer	Working on it	5/4/2026	Washington	3/9/2026	Morris	Open Space	DG walkway smooth	Regrade walkways

COMPLETED

Item	Status	Due Date	Park	Date of Inspection	Staff Name	Area	Assessment	Plan of Action
inspection	Completed		Acacia Park	1/6/2026	Noe Moreno			
Clean	Completed		Campus El Segundo	1/6/2026	Noe Moreno			
inspection	Completed		Candy Cane Park	1/7/2026	Hentzen		good shape	
inspection	Completed		Clutters Park	1/7/2026	Travis morris	Open space park	sign repaired	
Inspection	Completed		Constitution Park	1/7/2026	Travis Morris	Open space park	DG walkway edge	edging completed
Inspection	Completed		Dog Park	1/8/2026	Santos haro	Park	good shape	
Inspection	Completed		Freedom Park	1/8/2026	Joseph Casillas	Park	Good shape	
Inspection	Completed		Holly Valley Park	1/8/2026	Hentzen	Park	Good shape	
Inspection	Completed		Independence Park	1/8/2026	Travis Morris	Open space park	Pathway edging	Edging completed
Inspection	Completed		Library Park					
Inspection	Completed		Clutters Park	2/4/2026	Hentzen		Clean	
Inspection	Completed		Recreation Park	2/4/2026	Santos Haro		Clean	
Planter Install	Completed	5/29/2026	Campus El Segundo					completed
Inspection	Completed		Sycamore Park	2/2/2026	Travis Morris	Open space park	DG walkway edging	Edging completed Sign repaired

Monthly Park Inspection

Fertilize and weed turf	Completed	3/7/2026	Acacia Park	2/3/2026	Noe Moreno		Brightview	
Incoming form answer	Completed	2/25/2026	Acacia Park	3/2/2026	Moreno	Park	Turf reseeded	
Incoming form answer	Completed	2/28/2026	Campus El Segundo	2/3/2026	Chris Hentzen	Interior planter areas	Install new landscaping west planters Perimeter landscaping add wood chip mulch	Contractor quotes and purchase orders.
Incoming form answer	Completed	2/28/2026	Campus El Segundo	2/9/2026	Hentzen	Perimeter/courtyard	Mulch perimeter planters Install ground cover west side courtyard planter	contractor install mulch and ground cover
Incoming form answer	Completed		Freedom Park	3/9/2026	Morris	Open space	Clean	
Incoming form answer	Completed		Holly Valley Park	3/3/2026	Haro	Clean		



Total AC
Lane
hours:
8010.5

February 2026 Report

Aquatics Center Instructional Programming		Lane Hours	\$	Number of Participants	Unique participants
Contract Classes					
	Naomi's Hiit Water Aerobics	148	\$ 5,446.00	429	71
	Swim With Me	10	\$ 1,560.50	4	4
	Fluid Movement	24	\$ 950.00	3	3
Swim Lessons					
	Group	96	\$ 6,258.00	110	110
	Semi-Private and Private	12	\$ 4,540.00	24	24
Totals			\$ 18,754.50	570	

Aquatics Center Public Drop In Programming			\$	Number of Customer Lane Uses	
Public Swim					
	Reservations	5224	\$ 9,472.00	6008	834
	Lap Swim Drop in	472	\$ 628.00	234	73
	Recreation Swim	144	\$ 1,468.00	396	74
Totals			\$ 11,568.00	6638	

Annual Membership Sales at the Aquatics Center			\$	Memberships sold	
Wiseburn Rec IDs	Adult ID		\$ 210.00	14	
Wiseburn Rec IDs	Senior ID		\$ 15.00	17	
Wiseburn Rec IDs	Youth ID		\$ 170.00	3	
Wiseburn Rec IDs	Infant ID		\$ -		
Totals			\$ 395.00	34	

El Segundo Rec IDs	Adult ID		\$ 450.00	30	
El Segundo Rec IDs	Senior ID		\$ 55.00	12	
El Segundo Rec IDs	Youth ID		\$ 120.00	12	
El Segundo Rec IDs	Infant ID		\$ 10.00	2	
Totals			\$ 635.00	56	

Membership Sales			\$	Passes Purchased to use towards Lane Rentals	
El Segundo Resident Punch Passes					
	10 Punch Pass		\$ 240.00	7	
	20 Punch Pass		\$ 314.00	5	
	30 Punch Pass		\$ 1,184.00	13	
El Segundo Resident Membership Passes					
	Annual		\$ 300.00	1	
Wiseburn Resident Punch Passes					
	10 Punch Pass		\$ 27.00	2	
	20 Punch Pass		\$ 50.00	2	
	30 Punch Pass		\$ 280.00	4	
Wiseburn Resident Membership Passes					
	Annual		\$ -	0	
Non-Resident Punch Passes					
	10 Punch Pass		\$ 1,101.00	20	
	20 Punch Pass		\$ 1,990.00	20	
	30 Punch Pass		\$ 4,246.00	32	
Non-Resident Membership Passes					
	Annual		\$ 1,900.00	3	
Totals			\$ 11,632.00	109	

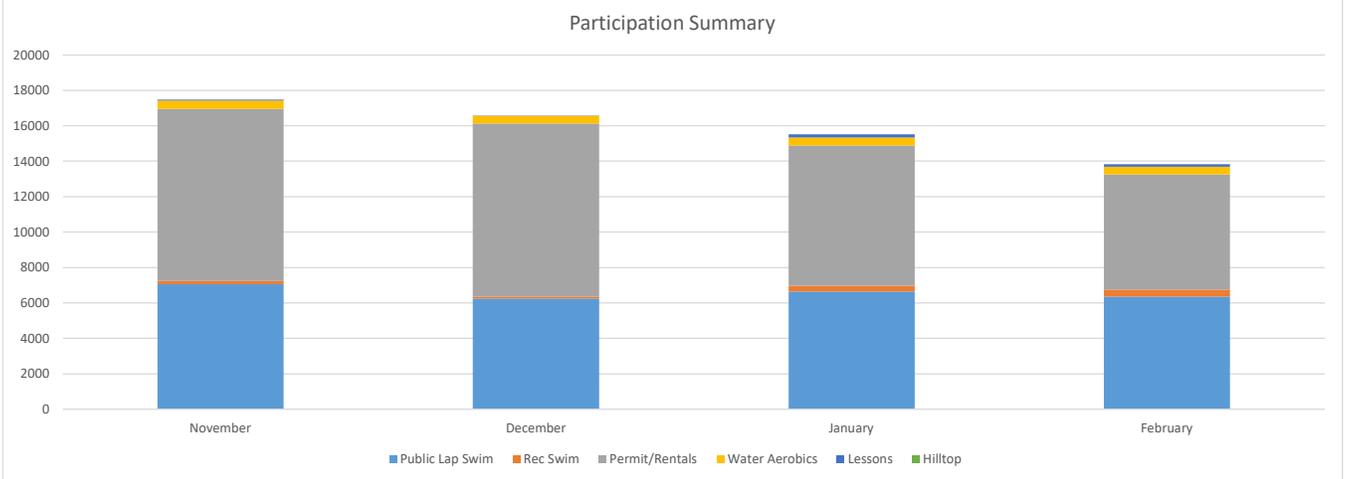
Aquatics Center Permit Groups		Lane Hours	\$	Estimated Participants (4 to 5 per lane)	
Beach Cities Alpha		860.00	\$ 15,000.00	3440	
SCAQ		344.50	\$ 6,201.00	1378	
South Bay United		264.50	\$ 2,592.10	793.5	
Tower 26		81.50	\$ 1,467.00	244.5	
Trojan		210.00	\$ 2,058.00	420	
Coastal		120.00	\$ 1,176.00	240	
Totals		1880.50	\$ 28,494.10	6516.00	

Events + Special Programming			\$	Number of Participants	
Totals			\$ -	0	

Total Revenue		Estimated Amount of Visitors in February	
TOTAL \$ 71,478.60		13923.00	

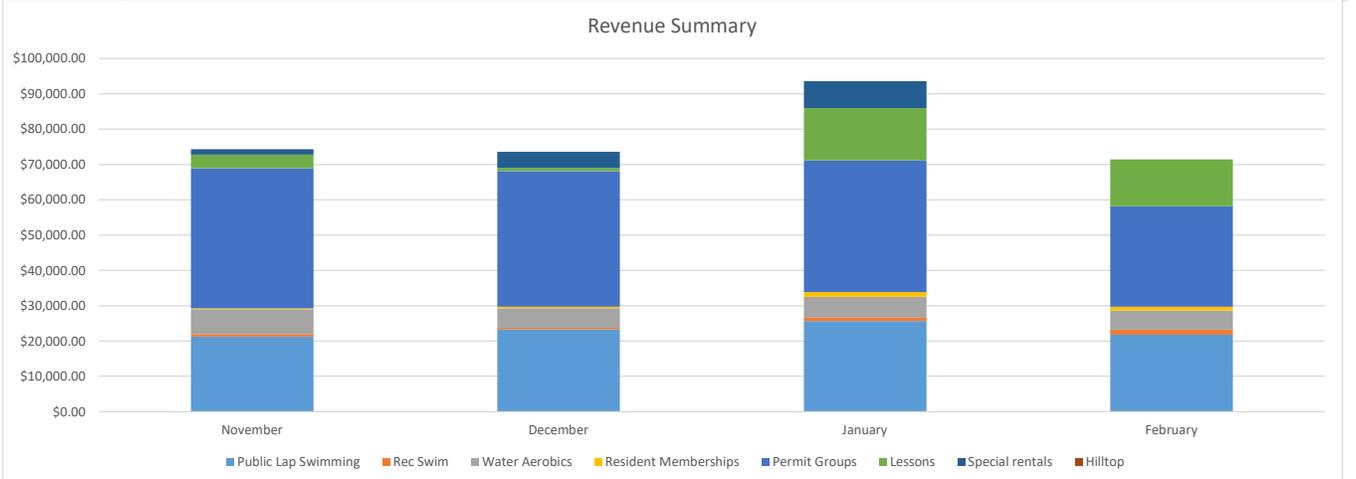
Monthly Statistics	November		December		January		February	
	Revenue	Participation	Revenue	Participation	Revenue	Participation	Revenue	Participation
Water Aerobics	\$ 7,072.00	469	\$ 5,474.00	440	\$ 5,806.00	442	\$ 5,446.00	429
Lesson Programming	\$ 3,947.75	59	\$ 994.50	7	\$ 14,742.50	177	\$ 13,308.50	141
Lap Swimming	\$ 21,232.00	7059	\$ 23,348.00	6250	\$ 25,616.00	6654	\$ 21,732.00	6351
Family/Rec Swim	\$ 684.00	191	\$ 434.00	114	\$ 1,066.00	312	\$ 1,468.00	396
Annual Membership Sales	\$ 210.00	23	\$ 470.00	40	\$ 1,375.00	145	\$ 1,030.00	90
Rentals/Permit Groups	\$ 39,680.00	9701.5	\$ 38,304.70	9767.75	\$ 37,271.30	7926	\$ 28,494.10	6516
Special Events/Rentals	\$ 1,440.00	60	\$ 4,603.00	10	\$ 7,680.00	50	\$ -	0
Hilltop	\$ -	-	\$ -	-	\$ -	-	\$ -	-
	\$74,265.75	17,563	\$73,628.20	16,629	\$93,556.80	15,706	\$71,478.60	13,923

Participation Summary



Total Participation November-February 63,820

Revenue Summary



Total Revenue November-February \$312,929.35