



City of El Segundo

Community Development Department
Planning Division
350 Main Street, El Segundo, CA 90245
Tel: (310) 524-2350
Planning@elsegundo.org

PLAN SET REQUIREMENTS

- Cover sheet with a detailed project description, including an existing & proposed square footage calculation for all structures, FAR and lot coverage calculations, etc.
- Project address.
- Contact information for the owner and plan preparer.
- Site plan depicting:
 - Scale and north arrow
 - Lot dimensions
 - Property lines
 - Abutting streets and alleys
 - Driveway location, impervious surfaces and landscaped area, parking areas
 - Easements on the lot other relevant site conditions and/or restrictions. (Please note: Pursuant to ESMC Title 15, no construction of any structure or improvement is allowed within a legal easement without written authorization from the legal holder of the easement).
 - Indicate the location and dimensions of all existing and proposed structures and the distance structures are from property lines.
 - Required minimum setback lines from property lines.
- Floor Plans (both existing and proposed). The floor plans must show all levels affected by the project, and room names and uses must be clearly labeled.
- Elevation drawings must show all sides of the structure, illustrating the height of the proposed structure.
- Color renderings must illustrate and call out the proposed materials, textures, and colors.
- Include all existing and proposed buildings and features, dimensions of projections (such as balconies or awnings) and the location of visible utilities.
- Parking layout and parking space dimensions (including space counts unless it's a single-family home).
- New construction must be clearly distinguished from existing conditions.