



# City of El Segundo

## Fire Department

### Elected Officials

Chris Pimentel,  
Mayor

Ryan Baldino,  
Mayor Pro Tem

Drew Boyles,  
Councilmember

Lance Giroux,  
Councilmember

Michelle Keldorf,  
Councilmember

Susan Truax,  
City Clerk

### Appointed Officials

Darrell George,  
City Manager

Mark D. Hensley,  
City Attorney

### Department Directors

Barbara Voss,  
Deputy City Manager

Paul Chung,  
Chief Financial Officer

Ryan Allee,  
Fire Chief

Todd Selby,  
Interim Information  
Technology

Aly Mancini,  
Recreation Parks and  
Library

Rebecca Redyk,  
Human Resources

Michael Allen,  
Community Development

Saul Rodriguez,  
Police Chief

Elias Sassoon,  
Public Works

**Date:** March 24, 2026

**Subject:** Fire Inspection Card Requirement Update for New Construction Permits and Inspections

Effective immediately, the El Segundo Fire Department is updating its policy regarding fire inspection cards for all new construction permits and related inspections.

Fire inspection cards will no longer be required to be maintained on-site at construction projects. These cards will continue to be available upon request by contractors, project managers, or authorized company representatives.

For projects where a fire inspection card has already been issued, it is at the discretion of the contractor whether the card is retained on the job site or removed. There is no penalty or requirement associated with maintaining previously issued cards on-site.

All inspections will be documented and tracked through the designated online portal. Contractors are still responsible for scheduling all required inspections and ensuring compliance with applicable fire codes. Approved stamped plans and the issued permit must be kept printed and available on-site at all times for review.

This policy applies to all new construction permits and inspections moving forward. Existing projects will be subject to this policy at the discretion of the Fire Department.

For questions or to request documentation, please contact the El Segundo Fire Department directly.

Shannon Sanders  
Fire Marshal