

BIENNIAL  
EDITION



ADOPTED  
MASTER FEE  
SCHEDULE

FISCAL YEAR  
2017-2018 ~ 2018-2019





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**RESOLUTION NO. 5089**

**A RESOLUTION OF THE CITY OF EL SEGUNDO ESTABLISHING A SCHEDULE OF FEES AND CHARGES FOR RECOVERING COSTS INCURRED FROM PROVIDING VARIOUS CITY SERVICES.**

BE IT RESOLVED by the Council of the City of El Segundo as follows:

SECTION 1. The City Council finds as follows:

The City Council may establish fees for services under various provisions Of California law including, without limitation, Business & Professions Code§ 16000; Government Code§§ 36936.1, 43000, 54344, 65104, 65456, 65874, 65909 .5, 65943, 66013, 66014, 66451.2; and Health & Safety Code§§ 510, 17951, 17980.1, 19852.

Pursuant to Government Code§ 66016 , the City made data available regarding the cost, or estimated cost, of providing services for various fees ten (10) days before the public hearing held on June 19,2018.

On June 19, 2018, City Council heard public testimony and considered evidence in a public hearing held and noticed in accordance with Government Code§ 66016.

At the recommendation of the City's Departments and the City Manager, the City Council believes that it is in the public interest to establish the recommended fees to recover the costs of public services.

SECTION 2. The Fee Schedule Adoption: The following schedule of fees and charges attached as Exhibits "C" and "D" and incorporated into this Resolution as if fully set forth, are approved and adopted.

SECTION 3. Separate Fee for Each Process: All fees set by this Resolution are for each identified process; additional fees shall be required for each additional process or service that is requested or required. Where fees are indicated on a per-unit of measurement basis, the fee is for each identified unit or portion thereof within the indicated ranges of such units.

- A. Added Fees and Refunds: Where additional fees need to be charged and collected for completed staff work, or where a refund of excess deposited monies is due, and where such charge or refund is \$15.00 or less, a charge or refund need not be made, pursuant to California Government Code Sections 50055 and amendments thereto.

SECTION 4. New Fees: Any fees for new services established throughout the year shall be incorporated into the City's fee structure and collected with recovery percent consistent with similar services.

SECTION 5. Interpretations: This Resolution may be interpreted by the several City Department Heads in consultation with the City Manager, and should there be a conflict between two fees, then the lower in dollar amount of the two shall be applied.

- A. Intent: It is the intention of the City Council to review the fees and charges as determined and set out herein, based on the City's next Annual Budget and all of the City's costs reasonably borne as established at that time and, if warranted, to revise such fees and charges based thereon.

SECTION 6. Unless otherwise revised, the fees established by this Resolution will be automatically adjusted on an annual basis at the beginning of each fiscal year based on the most recent reported June annual percentage of change in the United States Department of Labor, Bureau of Labor Statistics' Los Angeles-Riverside-Orange County CPI-U for the calendar year.

- A. The first fee adjustment cannot be made before a minimum of twelve (12) months after the effective date of this Resolution.

SECTION 7: This Resolution is exempt from review under the California Environmental Quality Act (Cal. Pub. Res. Code §§ 211 000. et seq.; "CEQA") and CEQA regulations (Cal. Code Regs. tit. 14, §§ 15000, et seq.) because it establishes , modifies, structures , restructures, and approves rates and charges for meeting operating expenses ; purchasing supplies , equipment, and materials; meeting financial requirements ; and obtaining funds for capital projects needed to maintain service within existing service areas. This Resolution, therefore, is categorically exempt from further CEQA review under Cal. Code Regs. tit. 14. § 15273.

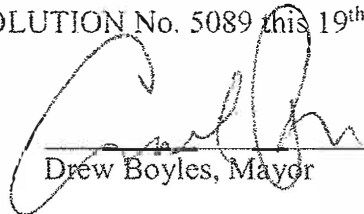
SECTION 8. Effective Date: This resolution shall go into full force and effect immediately but shall be subject to the terms and conditions pursuant to Government Code § 66017. Development related fees will go into effect September 1, 2018, Recreation fees will go into effect August 1, 2018, Aquatic fees and Special event fees shall go into effect August 1, 2018, while all other fees will become effective on August 1, 2018 and will remain effective unless repealed or superseded.

SECTION 9. Repealer: All resolutions and other actions of the City Council in conflict with the contents of this Resolution are hereby repealed.

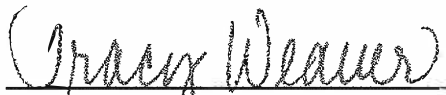
SECTION 10. Constitutionality: If any portion of this Resolution is declared invalid or unconstitutional, then it is the intention of the City Council to have passed the entire Resolution and all its component parts, and all other sections of this Resolution shall remain in full force and effect.

SECTION 11: The City Clerk will certify to the passage and adoption of this Resolution; will enter the same in the book of original Resolutions of said City; and will make a minute of the passage and adoption thereof in the record of proceedings of the City Council of said City, in the minutes of the meeting at which the same is passed and adopted.

PASSED, APPROVED, AND ADOPTED RESOLUTION No. 5089 this 19<sup>th</sup> day of June, 2018.

  
\_\_\_\_\_  
Drew Boyles, Mayor For

ATTEST:

  
\_\_\_\_\_  
Tracy Weaver, City Clerk

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Mark D. Hensley, City Attorney For

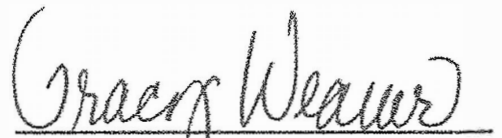
**CERTIFICATION**

STATE OF CALIFORNIA        )  
COUNTY OF LOS ANGELES    )     SS  
CITY OF EL SEGUNDO         )

I, Tracy Weaver, City Clerk of the City of El Segundo, California, do hereby certify that the whole number of members of the City Council of said City is five; that the foregoing Resolution No. 5089 was duly passed, approved and adopted by said City Council at a regular meeting held on the 19<sup>th</sup> day of June, 2018, approved and signed by the Mayor, and attested to by the City Clerk, by the following vote:

- AYES:           Mayor Boyles, Mayor Pro Tem Pirsztuk, Council Member Brann, Council Member Pimentel, and Council Member Nicol
- NOES:           None
- ABSENT:        None
- ABSTAIN:       None

WITNESS MY HAND THE OFFICIAL SEAL OF SAID CITY this 10<sup>th</sup> day of August, 2018.

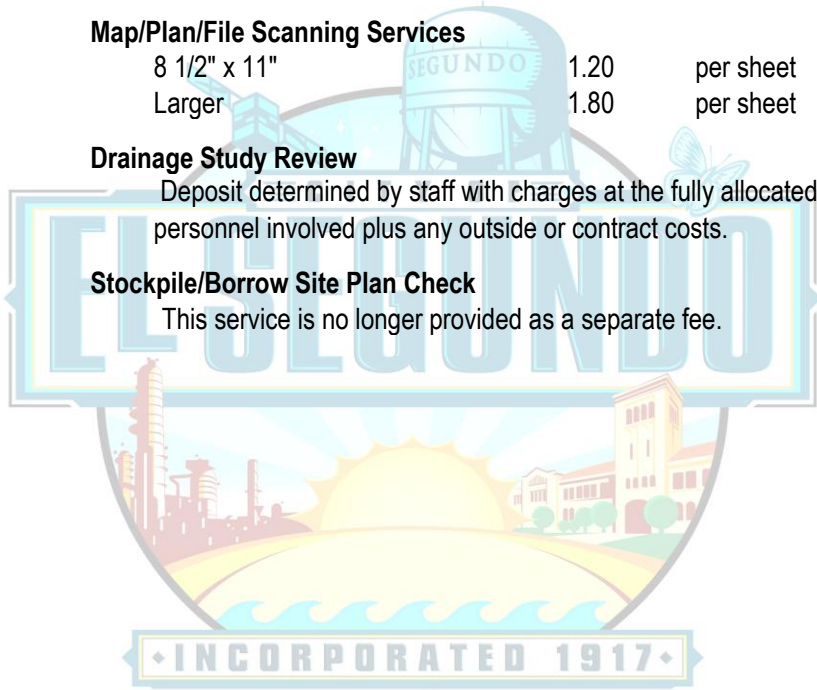
  
Tracy Weaver, City Clerk  
of the City of El Segundo,  
California



Reference Number	Title	Fee Amount (\$)	Unit
AD-001	<b>Short Term Rental Registration</b>		
	New	200.00	per application
	Renewal	155.00	per renewal
AD-002	<b>Film Permit Processing</b>		
	Permit Application Fee	1,225.00	
	Daily Film Permit Fee	104.40	per day
	Revision/Rider	190.00	
	Public Right-of-Way Usage	750.00	per day per location
	City Location Usage	Various	per day per location
	Police Personnel	Actual Costs	
	Fire Personnel	Actual Costs	
	Public Works Personnel	Actual Costs	
AD-003	<b>NSF Check Processing</b>		
	First NSF Check	45.00	
	Each subsequent NSF Check	90.00	
AD-004	<b>Credit Card Processing</b>		
	Processing Fee	2.75%	of amount charged
AD-005	<b>Copy Service</b>		
	First 5 copies	No Charge	
	Each additional copy	0.20	per copy
	FPPC Copies	0.10	per copy
AD-006	<b>Document Certification</b>		
	Certification Fee	3.00	per document
AD-007	<b>Video/Audio Copying</b>		
	Copying Fee	10.00	per tape/disk
AD-008	<b>Initiative Processing</b>		
	Application Fee	200.00	per application



Reference Number	Title	Fee Amount (\$)	Unit
BL-001	<b>Building Plan Check Services</b> See Appendix C		
BL-002	<b>Building Inspection Services</b> See Appendix C		
BL-003	<b>Map/Plan/File Scanning Services</b>		
	8 1/2" x 11"	1.20	per sheet
	Larger	1.80	per sheet
BL-004	<b>Drainage Study Review</b> Deposit determined by staff with charges at the fully allocated hourly rates for all personnel involved plus any outside or contract costs.		
BL-005	<b>Stockpile/Borrow Site Plan Check</b> This service is no longer provided as a separate fee.		





Reference Number	Title	Fee Amount (\$)	Unit
EN-001	<b>Encroachment Permit</b>		
	Permit Issuance	135.00	
	Inspection	2.00	per lin. ft with a min. of
		110.00	per location
	Plan Review	3.25	per lin. ft with a min. of
		165.00	per location
	USA	0.50	per lin. ft of excavation/trench with a min. of
		50.00	
	plus performance bond at a level determined by City Staff		
EN-002	<b>Excavation Permit</b>		
	Now included in Encroachment Permit (EN-001)		
EN-003	<b>Utility Street Cut Permit</b>		
	Now included in Encroachment Permit (EN-001)		
EN-004	<b>Long Term Encroachment Agreement</b>		
	Deposit determined by staff with charges at the fully allocated hourly rates for all personnel involved plus any outside or contract costs.		
EN-005	<b>Traffic Control Plan Review</b>		
	Minor	160.00	per application
	Arterial Lane Closure	905.00	per application
	Major Arterial Lane Closure	2,155.00	per application or deposit with charges at actual costs as determined by staff
EN-006	<b>Traffic Control Inspection</b>		
	Permit Issuance	55.00	
	Inspection:		
	First Day	165.00	
Each Additional Day	40.00		
EN-007	<b>Newsrack Permit</b>		
	New	115.00	per newsrack
	Annual Renewal	50.00	per newsrack

Reference Number	Title	Fee Amount (\$)	Unit
EN-008	<b>Newsrack Impoundment</b>		
	Impoundment Fee	90.00	per newsrack
		5.00	per day for storage
EN-009	<b>Final Map Check</b>		
	1-9 lots	1,300.00	per map plus actual costs for contract surveyor
	10+ lots: Deposit determined by staff with charges at the fully allocated hourly rates for all personnel involved plus any outside or contract costs.		
	(Any County processing fees are paid directly to the County by the applicant)		
EN-010	<b>Final Map Amendment</b>		
	Application Fee	520.00	per map plus actual costs for contract surveyor
	(Any County processing fees are paid directly to the County by the applicant)		
EN-011	<b>Public Improvement Plan Check</b>		
	Percent of Construction Valuation		
	\$0 - \$100,000	3%	
	\$100,001 - \$500,000	2%	
	\$500,001 +	1%	
EN-012	<b>Public Improvement Inspection</b> Now included in Encroachment Permit (EN-001)		
EN-013	<b>Certificate of Correction Issuance</b> This service is no longer provided.		
EN-014	<b>Record of Survey Plan Check</b>	175.00	per plan plus actual costs for contract surveyor
EN-015	<b>Easement Processing</b> Deposit determined by staff with charges at the fully allocated hourly rates for all personnel involved plus any outside or contract costs.		
EN-016	<b>Surety &amp; Subordination Review</b> This service is included in other service costs, and therefore is no longer included as a separate fee.		
EN-017	<b>Lien Removal</b> This service is no longer provided.		
EN-018	<b>Minor Plan Check Revision</b>	350.00	per sheet
EN-019	<b>Street Name Change</b> Deposit determined by staff with charges at the fully allocated hourly rates for all personnel involved plus any outside or contract costs.		

Reference Number	Title	Fee Amount (\$)	Unit
EN-020	<b>Alley/Street Vacation Review</b> Deposit determined by staff with charges at the fully allocated hourly rates for all personnel involved plus any outside or contract costs.		
EN-021	<b>Assess. District Formation Research</b> Deposit determined by staff with charges at the fully allocated hourly rates for all personnel involved plus any outside or contract costs.		
EN-022	<b>City Property Acquisition Proc.</b> Deposit determined by staff with charges at the fully allocated hourly rates for all personnel involved plus any outside or contract costs.		
EN-023	<b>Wide &amp; Overload Permit</b>		
	Daily	16.00	per permit
	Annual	90.00	per permit
EN-024	<b>Blueprint Copy Service</b> Blueprints are no longer provided as hard copies.		
EN-025	<b>New Industrial Waste Permit/Inspect</b>		
	New Permit Application:		
	Sewer	340.00	
	Off-Site	340.00	
	On-Site	640.00	
	New Sewer Plan:		
	1/2	415.00	
	3/4	565.00	
	5/6	865.00	
	New On-Site Plan:		
	1/2	515.00	
	3/4	700.00	
	5/6	1,075.00	
	New Off-Site Plan:		
	1/2	450.00	
	3/4	610.00	
	5/6	940.00	
	Closure Inspection	790.00	
	Wastewater Sampling	490.00	plus actual lab costs
	Site Remediation	actual costs	
	Special Inspection and		
	Off-Hours Inspection	actual costs	
	Additional Plan Review	actual costs	
EN-026	<b>Revised Industrial Waste Permit/Ins</b>		
	Revised Permit Application	190.00	
	Revised Sewer Plan:		
	1/2	325.00	
	3/4	440.00	
	5/6	665.00	

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Reference Number	Title	Fee Amount (\$)	Unit
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<b>EN-026</b> <b>(Continued)</b>	<b>Revised Industrial Waste Permit/Ins (Continued)</b>		
	Revised On-Site Plan:		
	1/2	400.00	
	3/4	540.00	
	5/6	815.00	
	Revised Off-Site Plan:		
	1/2	325.00	
	3/4	440.00	
	5/6	665.00	

<b>EN-027</b>	<b>Industrial Waste Annual Inspection</b>		
	Class 1	340.00	
	Class 2	640.00	
	Class 3	940.00	
	Class 4	1,240.00	
	Class 5	1,840.00	
	Class 12	3,640.00	
	Class X	490.00	

<b>EN-028</b>	<b>Stormwater Inspection</b>		
	Restaurant	230.00	
	Automotive	230.00	
	1 Acre	315.00	
	2-5 Acres	395.00	
	More than 5 Acres	600.00	
	Stormwater Violation Fines:		
	1st Violation	100.00	
	2nd Violation	500.00	
	3rd Violation	1,500.00	
	Subsequent Violations	Fines determined by City	





Reference Number	Title	Fee Amount (\$)	Unit
FR-001	<b>Fire Sprinkler Plan Check/Inspect.</b>		
	Valuation based on	10%	of Tables in Appendix C
	Expedited Plan Check additional	50%	of standard plan check fee
FR-002	<b>Fire Alarm Plan Check/Inspection</b>		
	Valuation based on	25%	of Tables in Appendix C
	Expedited Plan Check additional	50%	of standard plan check fee
FR-003	<b>Fire Extinguishing System PC/INSP</b>		
	Valuation based on	25%	of Tables in Appendix C
	Expedited Plan Check additional	50%	of standard plan check fee
FR-004	<b>Fire Protection Testing</b>		
	Test Fee	250.00	per system
FR-005	<b>Annual Business Fire Inspection</b>		
	0-1,499 square feet	80.00	
	1,500-9,999 square feet	110.00	
	10,000-24,999 square feet	195.00	
	25,000-99,999 square feet	375.00	
	100,000-499,999 square feet	1,585.00	
	500,000+ square feet	3,355.00	
FR-006	<b>Annual Business Fire Reinspection</b>		
	0-1,499 square feet	50.00	
	1,500-9,999 square feet	50.00	
	10,000-24,999 square feet	80.00	
	25,000-99,999 square feet	135.00	
	100,000-499,999 square feet	665.00	
500,000+ square feet	665.00		
FR-007	<b>Annual Fire Permit</b>		
	Permit Fee	75.00	per permit
FR-008	<b>Temporary Fire Permit</b>		
	Permit Fee	425.00	per permit
FR-009	<b>Fire High Rise Inspection</b>		
	Inspection Fee	1.10	per 100 square feet

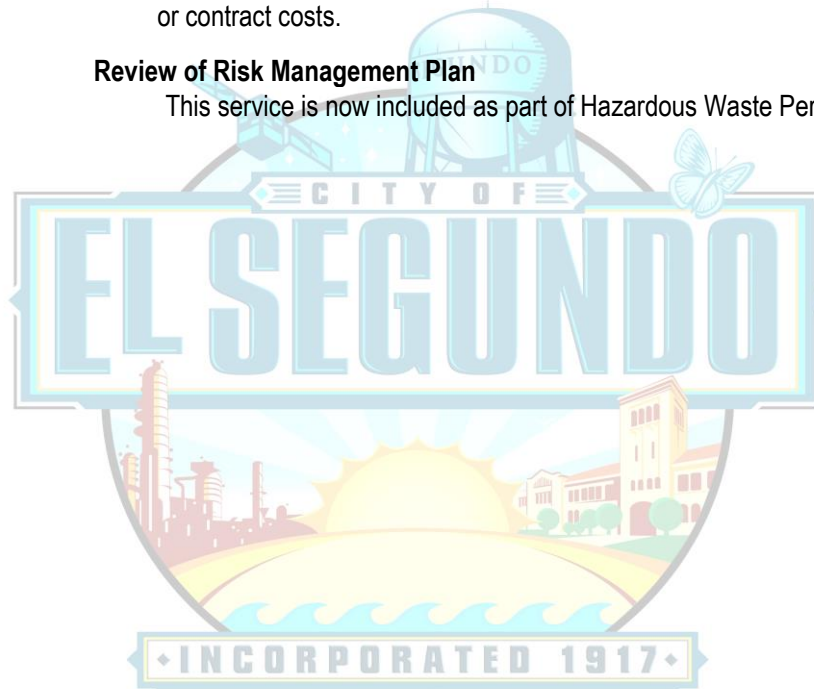
Reference Number	Title	Fee Amount (\$)	Unit
FR-010	<b>State Mandated Fire Inspection</b> Inspection Fee	115.00	per inspection
FR-011	<b>Special Fire Equip Insp/Approval</b> Fee	645.00	per request plus any outside costs
FR-012	<b>New Constr. Fire Re-Inspection</b> Charges at the fully allocated hourly rates for all personnel involved plus any outside or contract costs.		
FR-013	<b>After-Hours Fire Inspection</b> Charges at the overtime rate (120% of fully allocated hourly rates) for all personnel involved plus any outside or contract costs, with a 2 hour minimum.		
FR-014	<b>Hazardous Materials Insp. Program</b> Range I Range II Range III Range IV Range V	420.00 455.00 590.00 635.00 720.00	
FR-015	<b>Chemical Accident Release Prev Prog</b> Program 1 Program 2 Program 3 Program 4	5,915.00 9,315.00 17,000.00 142,640.00	
FR-016	<b>Hazardous Waste Generator Permit</b> Very Small Quantity Generator Small Quantity Generator Large Quantity Generator RCRA Large Quantity Generato	455.00 565.00 635.00 845.00	
FR-017	<b>Tiered Haz Waste Permit Processing</b> Permit By Rule Conditional Authorization Conditionally Exempt	1,635.00 1,575.00 2,490.00	
FR-018	<b>Underground Tank Permit</b> Annual Permit Maintenance Operating Permit Transfer New Construction Plan Cleanan Closure Application Complex Site Investigation Permit Addendum Voluntary Cleanup Oversight	985.00 140.00 420.00 705.00 1,265.00 Deposit with actual costs 280.00 Deposit with actual costs	plus per add'l plus per add'l plus per add'l

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**Reference Number**

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<b>FR-018</b> <b>(Continued)</b>	<b>Underground Tank Permit (Continued)</b>		
	Secondary Containment	280.00	plus
	Testing Oversight	350.00	per tank
		350.00	plus
			for each re-inspection per tank after the first 2 inspections
<b>FR-019</b>	<b>Above Ground Liquid Tank Inspection</b>		
	0-10,000 gallons	810.00	per facility
	10,001-1,000,000 gallons	2,025.00	per facility
	1,000,001 or more gallons	2,365.00	per facility
<b>FR-020</b>	<b>Hazardous Materials Response</b>		
	Charge the fully allocated hourly rates for all personnel involved plus any outside or contract costs.		
<b>FR-021</b>	<b>Environ Safety Enforce Inspection</b>		
	Charge the fully allocated hourly rates for all personnel involved plus any outside or contract costs.		
<b>FR-022</b>	<b>Review of Risk Management Plan</b>		
	This service is now included as part of Hazardous Waste Permit (FR-016)		





Reference Number	Title	Fee Amount (\$)	Unit	
LB-001	<b>New Library Card Processing</b>			
	Residents, Volunteers, & SCLC	No Charge		
	Out-of-State Non-Resident	40.00	per year	
	Business/Corporate	103.00	per year	
LB-002	<b>Library Replacement Card Process.</b>			
	Replacement Fee	3.00	per card	
LB-003	<b>Inter-Library Loan Processing</b>			
	SCLC Request	1.00	per item	
	Non-SCLC Request	2.00	per item plus postage	
LB-004	<b>Library Item Reservation</b>			
	Reservation Fee	1.00	per item	
LB-005	<b>Overdue Library Item Processing</b>			
	Books/Periodicals/Audio Visual	0.25	per day up to the item cost	
	Reference Materials	3.00	per day up to the item cost	
	Video Tapes/DVDs	1.00	per day up to the item cost	
LB-006	<b>Lost Library Item Replacement</b>			
	Lost or Damaged Item	10.00	per item plus the replacement cost	
	<b>Damaged Materials Fees:</b>			
	Book/Bindery Repairs	10.00		
	Periodicals	2.00		
	Pamphlets/Paperbacks	1.00		
	Audiocassette/ Compact Disc cases	1.50		
	Videocassette/Book on Tape /DVD cases	5.00		
	LB-007	<b>Library Internet Printing</b>		
		Black and White	0.20	per page
Color		1.00	per page	

Reference Number	Title	Fee Amount (\$)	Unit
LB-008	<b>Library Facility Rental</b>		
	Resident Non-Profit Organization	10.00	per hour
	Resident For-Profit Organization	30.00	per hour
	Non-Resident Non-Profit Organization	35.00	per hour
	Non-Resident For-Profit Organization	45.00	per hour
	Kitchen	30.00	refundable deposit
	Study Room:		
	Students/Non-Profit	No Charge	
	All Others	5.00	per hour





Reference Number	Title	Fee Amount (\$)	Unit
PL-001	<b>Administrative Use Permit</b> Permit Fee	3,570.00	per application
PL-003	<b>Conditional Use Permit</b> Permit Fee	10,952.00	per application
PL-004	<b>Downtown Design Review</b> Staff Review Director Review Planning Commission Review	535.00 3,575.00 6,490.00	per application per application per application
PL-005	<b>Variance Review</b> Review Fee	6,490.00	per application
PL-006	<b>Adjustment Review</b> Review Fee	3,030.00	per application
PL-007	<b>Zone Text Amendment/Zone Change</b> Deposit determined by staff with charges at the fully allocated hourly rates for all personnel involved plus any outside or contract costs.		
PL-008	<b>Pre-Application Review</b> Review Fee	No Charge	
PL-009	<b>Traffic Study Review</b> Deposit determined by staff with charges at the fully allocated hourly rates for all personnel involved plus any outside or contract costs.		
PL-010	<b>Off-Site Parking Covenant</b> Covenant Fee	340.00	per application
PL-011	<b>Parking Demand/Shared Parking Study</b> Study Fee	995.00	per study plus actual costs for Traffic Engineer
PL-012	<b>General Plan Amendment Review</b> Deposit determined by staff with charges at the fully allocated hourly rates for all personnel involved plus any outside or contract costs.		
PL-013	<b>Specific Plan Review</b> Deposit determined by staff with charges at the fully allocated hourly rates for all personnel involved plus any outside or contract costs.		

Reference Number	Title	Fee Amount (\$)	Unit
PL-014	<b>Specific Plan Amendment Review</b> Deposit determined by staff with charges at the fully allocated hourly rates for all personnel involved plus any outside or contract costs.		
PL-015	<b>Sphere of Influence Amendment</b> This service is no longer provided		
PL-016	<b>Annexation Request Review</b> This service is no longer provided		
PL-018	<b>Development Agreement Review</b> Deposit determined by staff with charges at the fully allocated hourly rates for all personnel involved plus any outside or contract costs.		
PL-019	<b>Coastal Development Permit</b> Permit Fee	870.00	per application
PL-020	<b>Planned Residential Development Rev</b> Deposit determined by staff with charges at the fully allocated hourly rates for all personnel involved plus any outside or contract costs.		
PL-021	<b>Fiscal Impact Analysis</b> This service is no longer provided		
PL-022	<b>Smoky Hollow Floating Zone Proc.</b> This service is no longer provided		
PL-023	<b>Smoky Hollow Site Plan</b> This service is no longer provided		
PL-024	<b>Density Bonus Agreement Review</b> Deposit determined by staff with charges at the fully allocated hourly rates for all personnel involved plus any outside or contract costs.		
PL-025	<b>Environ. Categorical Exemption</b> Exemption Fee	170.00	per application
PL-026	<b>Environ. Initial Study/Neg. Dec./Recir.</b> Deposit determined by staff with charges at the fully allocated hourly rates for all personnel involved plus any outside or contract costs.		
PL-027	<b>Environmental Impact Report Review</b> Deposit determined by staff with charges at the fully allocated hourly rates for all personnel involved plus any outside or contract costs.		
PL-028	<b>Mitigation Monitoring</b> Deposit determined by staff with charges at the fully allocated hourly rates for all personnel involved plus any outside or contract costs.		
PL-029	<b>Precise Plan Modification Review</b> Review Fee	5,720.00	per application

Reference Number	Title	Fee Amount (\$)	Unit
PL-030	<b>Tentative Parcel Map Review</b> Review Fee	4,865.00	per map plus actual cost for contract surveyor.
	(Any County processing fees are paid directly to the County by the applicant)		
PL-031	<b>Tentative Tract Map Review</b> Review Fee	5,010.00 385.00	per map plus per lot for every lot over 4 plus actual costs for contract surveyor
	(Any County processing fees are paid directly to the County by the applicant)		
PL-033	<b>Resubmitted Map Review</b> Review Fee	995.00	per map
PL-034	<b>Lot Line Adjustment</b> Adjustment Fee	1,210.00	per application plus actual cost for contract surveyor
PL-035	<b>Lot Merger</b> Merger Fee	1,210.00	per application plus actual cost for contract surveyor
PL-036	<b>Reversion to Acreage</b> This service is no longer provided		
PL-037	<b>Certificate of Compliance Review</b> Review Fee	1,540.00	per application plus actual cost for contract surveyor
PL-038	<b>Reciprocal Access Easement</b> Easement Fee	535.00	per application plus actual costs for City Attorney
PL-039	<b>CC&amp;R Review</b> Review Fee	535.00	per application plus actual costs for City Attorney
PL-040	<b>Historic Resource Nomination Review</b> Deposit determined by staff with charges at the fully allocated hourly rates for all personnel involved plus any outside or contract costs.		
PL-041	<b>Admin Determination - DIR Decision</b> Determination Fee	1,700.00	per application
PL-042	<b>Admin Determination - PC Decision</b> Determination Fee	2,090.00	per application
PL-043	<b>Sign Program Sign Plan Review</b> Review Fee	100.00	per application

Reference Number	Title	Fee Amount (\$)	Unit
PL-044	<b>Master Sign Program</b> Program Fee	610.00	per application or Deposit determined by staff with charges at the fully allocated hourly rates for all personnel involved plus any outside or contract costs.
PL-045	<b>Large Family Day Care Permit</b> Permit Fee	390.00 125.00	per application plus if a public hearing is requested.
PL-046	<b>Moved Building Site Plan Review</b> This service is no longer provided		
PL-047	<b>Zoning Conformance Letter/Review</b> Review Fee	730.00	per letter
PL-048	<b>Modif. to Discretionary Approval</b> Discretionary Approval Fee	5,720.00	per application
PL-049	<b>Time Extention Review</b> Review Fee	870.00	per application
PL-050	<b>Appeal to The Planning Commission</b> Appeal Fee	1,360.00	per appeal
PL-051	<b>Appeal to the City Council</b> Appeal Fee Inside the Coastal Appeal Zone No Charge	2,760.00	per appeal for 100% recovery
PL-052	<b>Street Address Change</b> Change Fee	610.00	per application
PL-053	<b>General Plan Maintenance</b> Maintenance Fee	10%	of all Building & Safety permit fees
PL-054	<b>Temporary Use Permit</b> Permit Fee	1,155.00	per application
PL-055	<b>Entertainment Permit</b> Permit Fee	885.00	per application
PL-056	<b>Adult Use Planning Permit</b> Deposit determined by staff with charges at the fully allocated hourly rates for all personnel involved plus any outside or contract costs.		
PL-057	<b>Amplified Sound Permit</b> Permit Fee	255.00	per application
PL-058	<b>Animal Permit</b> Permit Fee	535.00	per application
PL-059	<b>Animal Permit Renewal</b> Renwal Fee	265.00	per renewal

Reference Number	Title	Fee Amount (\$)	Unit
PL-060	<b>Animal Permit Appeal</b>		
	Resident	1,155.00	per appeal for 50% cost recovery
	Non-Resident	2,305.00	per appeal for 100% cost recovery
PL-061	<b>Business Zoning Clearance</b>		
	Home Occupation	185.00	per application
	Other Businesses	100.00	per application
PL-062	<b>Public Noticing</b>		
	Actual costs charge by publication		





Reference Number	Title	Fee Amount (\$)	Unit
PO-001	<b>Firearms Dealer Permit</b> Permit Fee	1,010.00	per application
PO-002	<b>Fortuneteller Permit</b> Permit Fee	690.00	per application
PO-003	<b>Secondhand Dealer Permit</b> Permit Fee	290.00	per application
PO-003A	<b>Pawnshop Permit</b> Permit Fee	1,010.00	per application
PO-004	<b>Bingo Permit</b> Annual Application Justice Fee Fee is set by Penal Code Section 326.5(l)(1) Remote Caller Game	50.00   515.00	per application plus Department of Justice Fee
PO-006	<b>Police Massage Establishment Pmt.</b> Permit fee	680.00	per application
PO-007	<b>Massage Therapist Permit</b> Permit fee	140.00	per application plus County testing fee
PO-008	<b>Auction House Permit</b> Permit fee	690.00	per application
PO-009	<b>Pool Room Permit</b> Permit fee	680.00	per application
PO-010	<b>Tobacco Permit</b> Permit fee	245.00	per application
PO-013	<b>Misc. Police Business Permit</b> Permit Fee	730.00	per application

Reference Number	Title	Fee Amount (\$)	Unit
PO-014	<b>Concealed Weapons Permit</b> Fee is set by State Law: New application Renewal application Amended application Psychological testing costs are to be added to the above fee up to \$150  20% of the fee is collected upon filling of the initial application and is non-refundable. The balance of the fee is collected on issuance of the license.	100.00 25.00 10.00	per application per renewal per application
PO-015	<b>Clearance Form/Letter</b> Service Fee	25.00	per letter
PO-016	<b>Records Check - Local</b> Service Fee	20.00	per name
PO-017	<b>Citation Sign-off Service</b> Service Fee	15.00	per citation
PO-018	<b>Vehicle Impound Release</b> Standard Impound 30 Day/DUI Impound	205.00 285.00	per vehicle per vehicle
PO-019	<b>Police False Alarm Response/Billing</b> First 3 alarms in a calendar year 4th false alarm 5th false alarm 6th and subsequent false alarm	No Charge 200.00 300.00 400.00	
PO-020	<b>Police Alarm Permit</b> Alarm Permit Violation for non-alarm permit	No Charge 160.00	
PO-022	<b>DUI Collision Response</b> Charged at fully allocated hourly rates for all responding emergency personnel, not to exceed \$12,000 per incident by State law.		
PO-023	<b>Second Response Call-Back</b> Charged at fully allocated hourly rates for all responding emergency personnel.		
PO-024	<b>Misdemeanor Booking Service</b> Booking Fee	245.00	per
PO-024A	<b>DUI Arrest</b> Arrest Fee	735.00	per arrest to be collected upon conviction
PO-025	<b>Special Even Police Service</b> Charged at fully allocated hourly rates for all personnel used.		
PO-026	<b>Fingerprinting on Request</b> Service Fee	35.00	per application plus any DOJ fees

Reference Number	Title	Fee Amount (\$)	Unit
PO-027	<b>Police Report/Document Reproduction</b>		
	First 5 copies	No Charge	
	Each additional copy	0.20	per copy
PO-028	<b>Police Photo Reproduction</b>		
	Reproduction Fee	35.00	per request
PO-029	<b>Police Dispatch Tape Copy</b>		
	Copy Fee	10.00	per disk
PO-030	<b>Police Audio/Video Tape Copy</b>		
	Copy Fee	10.00	per disk
PO-040	<b>Animal At-Large Pickup</b>		
	1st offense	10.00	
	2nd offense	25.00	
	3rd and subsequent offense	40.00	
PO-041	<b>Vicious Animal Hearing</b>		
	No fess charged	No fee	
PO-047	<b>Animal Control Services</b>		
	Dog License:		
	Spayed/Neutered	20.00	
	Non-Spayed/Neutered	80.00	
	Seniors	10.00	
Late Fee	10.00		





Reference Number	Title	Fee Amount (\$)	Unit
PW-001	<b>Water Service Lateral Inspection</b>		
	1 1/2" - 2"	1,115.00	plus
		1,000.00	refundable deposit
	3" - 10"	1,535.00	plus
		1,500.00	refundable deposit
PW-001A	<b>Water Service Pre-Plan Review</b>		
	Review Fee	180.00	per application
PW-002	<b>Water Meter Upgrade</b>		
	Upgrade up to 1"	4,255.00	per meter plus actual cost of meter and materials
	Upgrade to over 1"	Charged at the fully allocated hourly rates for all personnel used plus any materials or outside costs.	
PW-003	<b>Water Meter Abandonment</b>		
	Service Fee	210.00	per meter
PW-004	<b>Temporary Construction Meter</b>		
	Installation	110.00	
	Move	60.00	
		plus refundable deposit to cover the cost of the meter	
PW-005	<b>Fire Flow Test Witness</b>		
	Test Fee	140.00	per test
PW-006	<b>Damaged Meter/Service Line</b>		
	Charges at the fully allocated hourly rates for all personnel used plus any materials or outside costs.		
PW-007	<b>Annual Backflow Device Program</b>		
	Program Fee	60.00	per device per year
PW-010	<b>New Sewer Lateral Inspection</b>		
	Inspection Fee	210.00	per lateral
PW-011	<b>Sewer Cap Inspection</b>		
	Inspection Fee	210.00	per cap

Reference Number	Title	Fee Amount (\$)	Unit
PW-012	<b>Sewage Spill Response</b> Charges at the fully allocated hourly rates for all personnel used plus any materials or outside costs.		
PW-015	<b>New Utility Account Processing</b> Processing Fee	85.00	per new account
	Deposit:		
	Residential	65.00	
	Commercial	250.00	
PW-016	<b>Delinquent Utility Billing</b> Delinquent Bill	13.00	
	Red Tag	28.00	
PW-017	<b>Delinquent Utility Turn-Off/On</b> Service Fee	100.00	per delinquent turn-off
PW-020	<b>Water Meter Test</b> Test Fee	275.00	per meter test (refunded if the meter is found to be running fast)
PW-021	<b>Refer to Collection Agency</b> 5% of the amount owed to the City		



**City of El Segundo**  
**2017-2018 Adopted Master Fee Schedule**  
**Appendix C**

<b>Schedule B-1</b>	<b>Fee Amount (\$)</b>	<b>Unit</b>
<b>Single Family Residential Building Permits</b>		
Building Permit Under \$500 Valuation	24.00	
Building Permit \$501--\$2,000 Valuation	24.00	
	4.33	for each \$100 over \$500
Building Permit \$2,001--\$25,000 Valuation	89.00	
	11.52	for each \$1,000 over \$2,000
Building Permit \$25,001--\$50,000 Valuation	354.00	
	8.88	for each \$1,000 over \$25,000
Building Permit \$50,001--\$100,000 Valuation	576.00	
	9.72	for each \$1,000 over \$50,000
Building Permit \$100,001--\$500,000 Valuation	1,062.00	
	3.98	for each \$1,000 over \$100,000
Building Permit \$500,001--\$1,000,000 Valuation	2,656.00	
	4.96	for each \$1,000 over \$500,000
Building Permit Under \$1,000,000 Valuation	5,134.00	
	2.48	for each \$1,000 over \$1,000,000
<b>Single Family Residential Building Plan Check</b>		
Building Plan Check Under \$500 Valuation	24.00	
Building Plan Check \$501--\$2,000 Valuation	24.00	
	2.73	for each \$100 over \$500
Building Plan Check \$2,001--\$25,000 Valuation	65.00	
	4.74	for each \$1,000 over \$2,000
Building Plan Check \$25,001--\$50,000 Valuation	174.00	
	6.96	for each \$1,000 over \$25,000
Building Plan Check \$50,001--\$100,000 Valuation	348.00	
	6.96	for each \$1,000 over \$50,000
Building Plan Check \$100,001--\$500,000 Valuation	696.00	
	2.18	for each \$1,000 over \$100,000
Building Plan Check \$500,001--\$1,000,000 Valuation	1,569.00	
	2.96	for each \$1,000 over \$500,000
Building Plan Check Under \$1,000,000 Valuation	3,048.00	
	1.48	for each \$1,000 over \$1,000,000
<b>Single Family Residential Combo Permits</b>		
Electrical Permit	10%	of the Building Permit Fee
Plumbing Permit	10%	of the Building Permit Fee
Mechanical Permit	10%	of the Building Permit Fee

**(Continued Next Page)**

**Schedule B-1 (Continued)**

**Fee Amount (\$)**

**Unit**

**Non-Single Family Residential Building Permits**

Building Permit Under \$500 Valuation	24.00	
Building Permit \$501--\$2,000 Valuation	24.00	
	5.73	for each \$100 over \$500
Building Permit \$2,001--\$25,000 Valuation	110.00	
	12.52	for each \$1,000 over \$2,000
Building Permit \$25,001--\$50,000 Valuation	398.00	
	10.64	for each \$1,000 over \$25,000
Building Permit \$50,001--\$100,000 Valuation	664.00	
	11.52	for each \$1,000 over \$50,000
Building Permit \$100,001--\$500,000 Valuation	1,240.00	
	4.42	for each \$1,000 over \$100,000
Building Permit \$500,001--\$1,000,000 Valuation	3,010.00	
	5.13	for each \$1,000 over \$500,000
Building Permit Under \$1,000,000 Valuation	5,577.00	
	2.57	for each \$1,000 over \$1,000,000

**Non-Single Family Residential Building Plan Check**

Building Plan Check Under \$500 Valuation	24.00	
Building Plan Check \$501--\$2,000 Valuation	24.00	
	4.20	for each \$100 over \$500
Building Plan Check \$2,001--\$25,000 Valuation	87.00	
	11.35	for each \$1,000 over \$2,000
Building Plan Check \$25,001--\$50,000 Valuation	348.00	
	10.44	for each \$1,000 over \$25,000
Building Plan Check \$50,001--\$100,000 Valuation	609.00	
	8.72	for each \$1,000 over \$50,000
Building Plan Check \$100,001--\$500,000 Valuation	1,045.00	
	4.35	for each \$1,000 over \$100,000
Building Plan Check \$500,001--\$1,000,000 Valuation	2,787.00	
	5.01	for each \$1,000 over \$500,000
Building Plan Check Under \$1,000,000 Valuation	4,791.00	
	2.50	for each \$1,000 over \$1,000,000

**Non-Single Family Residential Combo Permits**

Electrical Permit	40%	of the Building Permit Fee
Plumbing Permit	10%	of the Building Permit Fee
Mechanical Permit	20%	of the Building Permit Fee

**Other Departmental Review**

Review Fee	15%	of the Building Permit Fee
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**Schedule B-1 (Continued)**

**Fee Amount (\$)**

**Unit**

**Miscellaneous:**

Demolition Permit	275.00	
Duplicate Inspection Card	77.00	
Duplicate Certificate of Occupancy	21.00	
Temporary Certificate of Occupancy	556.00	
Other Inspections not specified	10,000.00	
Overtime Inspection (4 hour minimum)	148.00	
Additional Plan Review	Overtime Hourly Rate	
Expedited Plan Review in addition	Hourly Rate	
to regular Plan Review Fee	Overtime Hourly Rate	
Pre-Inspection Site Visit	160.00	

*(Overtime Hourly Rate is 120% of the Regular Hourly Rate)*

**Grading Permits**

Grading Permit under \$2,000 Valuation	50.00	
Grading Permit under \$2,001-\$10,000 Valuation	50.00	
	18.75	for each \$1,000 over \$2,000
Grading Permit under \$10,001-\$50,000 Valuation	200.00	
	8.00	for each \$1,000 over \$10,000
Grading Permit under \$50,001-\$100,000 Valuation	520.00	
	4.48	for each \$1,000 over \$50,000
Grading Permit under \$100,001-\$500,000 Valuation	744.00	
	0.84	for each \$1,000 over \$100,000
Grading Permit under \$500,000 Valuation	1,079.00	
	0.84	for each \$1,000 over \$500,000

**Grading Plan Check**

Grading Plan Check under \$2,000 Valuation	100.00	
Grading Plan Check under \$2,001-\$10,000 Valuation	100.00	
	42.50	for each \$1,000 over \$2,000
Grading Plan Check under \$10,001-\$50,000 Valuation	440.00	
	11.00	for each \$1,000 over \$10,000
Grading Plan Check under \$50,001-\$100,000 Valuation	880.00	
	8.80	for each \$1,000 over \$50,000
Grading Plan Check under \$100,001-\$500,000 Valuation	1,320.00	
	1.83	for each \$1,000 over \$100,000
Grading Plan Check under \$500,000 Valuation	2,050.00	
	1.83	for each \$1,000 over \$500,000

**Expedited Plan Check Surcharge**

Surcharge Fee	50%	of Plan Check Fees
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**Permit Center Surcharge**

Surcharge Fee	4%	of Permit and Plan Check Fees
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**Electrical Permits**

Permit Issuance	41.00
Residential Appliances, up to 5 hp	68.00
Non-Residential Appliances, up to 5 hp	68.00
Electrical Sign	105.00
Motors/Transformers (Ratings in HP, KW, KVA, or KVAR)	
up to 100	92.00
100 +	160.00
Temporary Power Pole	80.00
Services, Switchboards, Control Centers, & Panels	
up to 600 volts	
up to 400 amps	
SFR	92.00
Non-SFR	92.00
over 400 amps	129.00
greater than 600 volts	166.00
Switchboards	
First Section Standing Panel	N/A
Additional Sections	N/A
Fire Warning Communication Control Panel	N/A
Fire Warning Communication Control Panel	
- over 600 volts	N/A
Fire Warning Communication Control Panel	
- add'l sections	N/A
Receipt, Switch, Lighting Outlet, and Lighting Fixture, per fixture	
SFR:	
First 10 items	12.00
Each item over 10	2.50
Non-SFR:	
First 10 items	12.00
Each item over 10	2.50
Pole or Platform Mounted Fixtures, per fixture	
SFR	43.00
Non-SFR	43.00
Swimming Pool	184.00
Meter Reset	68.00
Electrical Duct Bank (per 100 lin ft)	55.00
Branch Circuits (Temporary or Future)	55.00
Miscellaneous Conduits and Conductors (per 100 lin ft)	55.00
Inspections not specified	170.00
Reinspections	Hourly Rate
After Hours Inspection (4 hour minimum)	Overtime Hourly Rate

**Plan Check: 100% of Permit Fee**  
**Overtime Hourly Rate is 120% of the Regular Hourly Rate**

**(Continued Next Page)**

**Schedule B-2 (Continued)**

**Fee Amount (\$)**

**Unit**

**Plumbing Permits**

Permit Issuance	41.00
Plumbing Fixtures and Vents	15.00
Repair or Alteration of Drainage or Vent Piping	
SFR	43.00
Non-SFR	55.00
Grease Interceptor	129.00
Piping (per dwelling unit)	55.00
Repipe	
Single Family Residential (per dwelling unit)	55.00
Multi Family Residential (per dwelling unit)	83.00
Lawn Sprinklers, Vacuum Breakers, and Backflow Protection Dev.	
Each Lawn Sprinkler System per Valve	31.00
Each Vacuum Breaker or Backflow Protection De	31.00
Backflow Protection Device greater than 6"	240.00
Gas System, per system	
SFR	
Less than 2"	92.00
2" or more	92.00
For Each Outlet over 5	18.00
Non-SFR	
Less than 2"	92.00
2" or more	92.00
For Each Outlet over 5	18.00
Water Heater	
SFR	68.00
Non-SFR	68.00
Solar Water Heating system (Combo)	
SFR	201.00
Non-SFR	201.00
Piping to a Condensate Pump, piping repair, sump pum	43.00
Earthquake Valve	92.00
Sewer	
0-25 linear feet	55.00
each additional 100 linear feet	37.00
Swimming Pool	184.00
In-Ground Spa	92.00
Pool/Spa Heater	68.00
Miscellaneous	92.00
Inspections not specified	170.00
Reinspections	Hourly Rate
After Hours Inspection (4 hour minimum)	Overtime Hourly Rate

**Plan Check: 100% of Permit Fee**  
**Overtime Hourly Rate is 120% of the Regular Hourly Rate**

**(Continued Next Page)**

**Schedule B-2 (Continued)**

**Fee Amount (\$)**

**Unit**

**Mechanical Permits**

Permit Issuance	41.00
Forced-Air or Gravity-Type Furnace or Burner	
SFR	93.00
Non-SFR	93.00
Floor Furnace - Installation or Relocation	92.00
Suspended/Recessed Wall/ Floor Mounted Heater - Install/Reloc	92.00
Fireplace	
SFR	92.00
Non-SFR	92.00
Appliance Vents per each Inlet/Outlet	
SFR	31.00
Non-SFR	31.00
Air Handling Units	55.00
Air Inlet/Air Outlet - First 10 vents	92.00
Air Inlet/Air Outlet - Each additional vent	3.00
Variable Air Volume Box	37.00
Single Register Ventilation Fan	37.00
Independent Venting System	92.00
Hood served by Mechanical Exhaust	92.00
Boilers, Compressors, and Absorption Systems	
0-15 HP or 500,000 Btu/h	92.00
15-30 HP or 500,001-1,000,000 Btu/h	154.00
31-50 HP or 1,000,001-1,750,000 Btu/h	191.00
50+ HP or 1,750,001+ Btu/h	240.00
Smoke/Fire Damper	55.00
Smoke Control Damper	55.00
Thermostat	55.00
Incinerator/Kiln	92.00
Alteration to Duct Work not otherwise noted	9.00
Miscellaneous	92.00
Inspections not specified	170.00
Reinspections	Hourly Rate
After Hours Inspection (4 hour minimum)	Overtime Hourly Rate

**Plan Check: 100% of Permit Fee**

**Overtime Hourly Rate is 120% of the Regular Hourly Rate**

**(Continued Next Page)**

**Combo Permits**

Electric Vehicle Charging System	
Residential	242.00
Commercial	655.00
Solar Charging System:	
Residential	535.00
Commercial	840.00
Swimming Pool	
Residential	998.00
Commercial	1,257.00
Generator	591.00
Sign	259.00

