

# Meeting of the El Segundo Senior Citizen Housing Board Corporation

## Agenda

Wednesday, January 22, 2020 at 7:00 pm

Park Vista Senior Housing

615 E. Holly Avenue

El Segundo, CA 90245

### Senior Citizen Housing Board

Paul Lanyi, President  
Martin Stone, Vice President  
Paula Rotolo, CFO  
Jim Latta, Board Member  
Patricia Gerber, Board Member

### City Council

Mayor, Drew Boyles  
Mayor Pro Tem, Carol Pirsztuk  
Council Member, Dr. Don Brann  
Council Member, Chris Pimentel  
Council Member, Scot Nicol

Scott Mitnick - City Manager  
Gregg Kovacevich - Board Representative per City Attorney, Mark Hensley  
Neil Cadman - Cadman Group  
Meredith Petit - Director, Recreation & Parks Department  
Arecia Hester - Recreation Superintendent / City Liaison  
Monse Palacios - Senior Administrative Analyst/City Liaison

## **PUBLIC COPIES & POSTINGS:**

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Agenda Only - Posted at Joslyn Center  
Agenda Only - Posted at Park Vista Apartments

**AGENDA**  
**SPECIAL MEETING**  
**El Segundo Senior Citizen Housing Board Corporation**  
**Wednesday, January 22, 2020 at 7:00 pm**  
**Park Vista Senior Housing**  
**615 E. Holly Avenue, El Segundo, CA 90245**

Please note that, with limited statutory exceptions, the El Segundo Senior Housing Board may not discuss or take action on any item that does not appear on the agenda.

There are two opportunities for public comment during each meeting. During the first public communication item at the beginning of the meeting, any member of the public may address the Board as to any item appearing on the agenda. During the second public communications item near the close of the meeting, any member of the public may address the Board as to any item of interest that is not on the agenda but which is within the subject matter jurisdiction of the Senior Housing Board. Members of the public may speak for up to five minutes during each public communication item. Before speaking to the Board, you are requested, but not required, to give your name and address (or organization you represent). Please respect the five-minute time limit.

**In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact *Monse Palacios, Senior Administrative Analyst, at (310) 524-2882. Notification 48 hours prior to the meeting will enable the Housing Corporation to make reasonable arrangements to ensure accessibility to this meeting.***

**CALL TO ORDER: 7:00 pm**

**ROLL CALL**

**A. PUBLIC COMMUNICATION**

At this time, members of the public may speak to any item on the agenda only. Before speaking, you are requested, but not required, to state your name and address for the record. If you represent an organization or a third party, please so state.

**B. APPROVAL OF MEETING MINUTES**

**1. Regular Meeting Wednesday, October 23, 2019**

*Recommendation:* Approval

**C. NEW BUSINESS**

**1. President's Report**

Reports regarding correspondence, meetings, and business related to Park Vista.

*Recommendation:* Receive and File

**2. Financial Statements and LAIF (Local Agency Investment Fund)**

Discussion, review and status report including, but not limited to, statements, invoices, finances, LAIF investment fund and transfers between accounts.

*Recommendation:* Receive and File

**3. Disabled Parking Spot (Arecia)**

City of El Segundo Recreation Superintendent, Arecia Hester will report back information with regards to the possibility of creating another disabled parking spot in front of Park Vista.

**Recommendation:** Receive and File

**4. Waiting List Policy (Neil)**

Discussion, review and possible action regarding the current waiting list policy for prospective Park Vista Apartment tenants.

**Recommendation:** Discussion and Possible Action

**5. Parking Spots**

Discussion, review and possible action regarding the rental of garage parking spaces and the policy for sub-leasing the parking space to other tenants.

**Recommendation:** Discussion and Possible Action.

**6. Proposed 2020 Budget (Neil)**

Discussion, review and possible action regarding Park Vista’s proposed budget for 2020. After the Board’s approval, the proposed budget will move forward to City Council for approval.

**Recommendation:** Discussion and Possible Action

**7. Time Change for Monthly Meetings (Paul)**

Discussion, review and possible action regarding the possibility of moving Senior Citizen Housing Board from the regularly scheduled 7 p.m. time to 6 p.m. beginning with the February meeting.

**Recommendation:** Discussion and Possible Action

**8. Plaque Display**

Discussion and possible action regarding the location and display of a plaque made in honor of Donna McCarthy inside of the Park Vista Apartment building.

**Recommendation:** Discussion and Possible Action

**D. UNFINISHED BUSINESS**

**1. Relocation of Monthly Meetings (Paul)**

Discussion, review and possible action regarding the possibility of moving some of the Senior Citizen Housing Board meetings to another location to allow for easier public access. The recommendation is that the Board decide on a specific alternate location with a schedule for up to a year. Recreation Superintendent, Arecia Hester, will also report additional information with regards to a possible meeting location in February and if transportation will be available through the City of El Segundo shuttle program.

**Recommendation:** Discussion and Possible Action

**E. MANAGEMENT REPORT**

Report from the Cadman Group regarding Park Vista operations and management. Unless otherwise listed on the agenda, the Board may not discuss or take action on matters raised in the management report, but may vote to place an item on a future agenda for discussion and possible action.

**F. CITY STAFF REPORT**

A general report from City staff.

**G. RESIDENT SUGGESTION BOX ITEMS**

A designated Board member and/or the management company will report on comments received in the resident suggestion box since the last meeting. The Board may not discuss or take action on any comment or suggestion, but may vote to place an item on a future agenda for discussion and possible action.

**H. BOARD MEMBERS REPORT**

A general report from the Senior Citizen Housing Board Members.

**I. PUBLIC COMMUNICATION (5 Minute Limit)**

At this time, members of the public may speak to any item of interest not appearing on the agenda but which is within the subject matter jurisdiction of the Senior Housing Board. Please note that State law prohibits the Board from discussing or taking action on any item that does not appear on the agenda. Each member of the public may speak for a maximum of five minutes. Before speaking, you are requested, but not required, to please state your name and address for the record. If you represent an organization or a third party, please state it for the minutes.

**NEXT REGULAR MEETINGS:**

Wednesday, January 22, 2020

Wednesday, February 26, 2020

Wednesday, March 25, 2020

ADJOURNMENT