



REQUEST FOR PROPOSAL ADDENDUM

March 19, 2020

Addendum #1

Reference: Request for Proposal 20-02

Issued Date: February 26, 2020

Title: Architectural Design and Consultant Services for the Urho Saari Swim Stadium RFP
submittal alternatives due to COVID-19 and 2015 study

Sealed Proposal Due Date: March 24, 2020, 11a.m.

With regard to the above-referenced Proposal Number, The City would like to respond to questions received from potential bidders.

Question 1: Due to the Covid-19 circumstances and printing vendors being closed, will you be accepting electronic submissions? Also, has the deadline been extended by any chance?

To protect the health and safety of the public during the coronavirus pandemic, starting Monday, March 16, 2020, El Segundo City Hall and other non-public safety facilities will be temporarily closed to the general public until further notice. However, City Hall, and other facilities, will be open for select services on an appointment basis. **Courier service is still permitted.**

Due to the impact this will have on the submittal of RFP 20-02, we are extending the due date to Tuesday, March 31st, 2020 at 11AM. Although it is preferred that hard copies are submitted to the clerk's office, we are allowing electronic copies**.

****RFP SUBMITTAL INFORMATION**

If opting to submit by e-mail, proposers must submit the RFP package via e-mail to the City of El Segundo City Clerk's office, in a PDF file, to allcityclerks@elsegundo.org **no later than 11:00 A.M. PST on Tuesday, March 31, 2020**. The subject title needs to read "RFI #20-02 Architectural Design and Consultant Services for the Urho Saari Swim Stadium". The person submitting the RFP must include in their email, person's full name, title, company name and phone number. Once the City Clerk's office receives the RFP, staff will reply to the

email acknowledging receipt of the RFP. *Proposals received after the scheduled submittal deadline will not be accepted.*

Question 2: Will you make the 2015 study available for purposes of preparing our proposal?

Yes. The document is available and is now an attachment.

All other specification, terms and conditions remain unchanged.

If you have any further questions, please contact me at ahester@elsegundo.org or at 310-524-2702.

Thank you,
Arecia Hester
Recreation Superintendent