

OUTDOOR FITNESS INSTRUCTION PERMIT

The temporary commercial use of public property or facilities within the parks requires an approved permit. The permit is valid during the closures of indoor fitness programs due to COVID-19. This is a no-cost permit; however, City Council may implement permit and/or hourly rental fees in the future. For verification, approved permits must be carried with you while conducting your program or service on park property.

The following items must be included for eligibility and application to be considered:

- A copy of a valid business license with the City of El Segundo
- Proof of brick-and-mortar gym or fitness business in El Segundo
- Proof of Certificate of Insurance
 - *\$1 million liability insurance naming "The City of El Segundo, it's officers, agents and employees" as additionally insured*
- Signed Hold Harmless Agreements for every participant
- Signed copy of current L.A. County COVID-19 Guidelines (Appendix L)
- Completed Outdoor Fitness Instruction Permit Application

Commercial use of park property requires a permit issued by the City of El Segundo Recreation and Parks Department. The permit does not grant exclusive use of space but provides the permit holder a license for the activity in the designated area.

Restrictions include:

- Instructor/participants must show up no sooner than 15 minutes prior to reservation time and must leave the area promptly after class, no later than 15 minutes after its conclusion. Class times are reserved for one hour maximum.
- Each business can reserve a maximum of 5 hours of park space per week, subject to availability. Time slots will be allocated on a first come first serve basis to businesses with completed application materials.
- Permits may not be transferred or changed to another business partner or business employee.
- No slamming of weights or other equipment is allowed. All participants must remain mindful not to damage the surface of the designated area. In the event an activity does cause damage to city property, repairs will be charged to the permit holder and future permits may be revoked or include additional requirements.
- No attaching of equipment to existing fences, benches, other infrastructure, trees, bushes, or other existing landscaping. No equipment storage will be available at the park.
- Music must remain at a respectful and reasonable level at all times. City staff has the authority to request the volume to be lowered if it is found to be a nuisance to others.

Special events, city classes, leagues and tournaments will receive priority on City-owned facilities and parks. The City of El Segundo reserves the right to cancel any scheduled permit dates for special events and city contract classes as needed.

Permitted Locations at Recreation Park (401 Sheldon Street)

Recreation Park Lawn Bowling Green:

- Surface: natural grass turf
- Size: 40' x 120'
- Capacity: 18 maximum (including instructors)

Recreation Park Clubhouse "Skate" Circle:

- Surface: concrete
- Size: approximately 40' x 40'
- Capacity: 12 maximum (including instructors)



Available Days:

Monday
Tuesday
Wednesday
Thursday
Friday
Saturday

Available Times:

7:00-8:00 am
8:30-9:30 am
10:00-11:00 am
11:30 am-12:30 pm
1:00-2:00 pm
2:30-3:30 pm
4:00-5:00 pm
5:30-6:30 pm
7:00-8:00 pm

Available Locations:

Lawn Bowling Green
Clubhouse "Skate" Circle

Lawn Bowling Green
Natural Grass Surface



Clubhouse "Skate" Circle
Concrete Surface



EL SEGUNDO RECREATION & PARKS

OUTDOOR FITNESS INSTRUCTION

PERMIT APPLICATION

1. Name of Business: _____

2. Applicant Name: _____

3. Business mailing address: _____

4. Business website: _____

5. Business phone number: _____

6. Email address: _____

7. Proposed Use (describe equipment, activities, and estimated number of people per class):

8. Proposed Day/Time/Location (5 maximum per week):

First Choice Selections	Day of Week	Time	Location
1			
2			
3			
4			
5			

Alternate Selections	Day of Week	Time	Location
1			
2			
3			