



**CITY OF EL SEGUNDO
RECREATION AND PARKS COMMISSION
MEETING MINUTES
SPECIAL MEETING**

Wednesday, December 9, 2020, 6:00 p.m.

This meeting was conducted virtually via Zoom conferencing

A. CALL TO ORDER – The meeting of the Recreation and Parks Commission was called to order by Chairperson Motta at 6:00 p.m. in the City Hall Council Chambers.

B. PLEDGE OF ALLEGIANCE – Led by Chairperson Motta

C. ROLL CALL – via teleconference

Commissioner Kelly Watson	Present
Commissioner Julie Stolnack	Present
Commissioner Dave Lubs	Present
Vice Chairperson Lee Davis	Present
Chairperson Bob Motta	Present

All Commissioners were present via Zoom teleconference

ALSO PRESENT – via teleconference

Melissa McCollum, Director of Library Services and Interim Recreation & Parks Director

Elias Sassoon, Public Works Director

Arecia Hester, Recreation Superintendent

Christopher Hentzen, Parks Superintendent

Jackie Day, Senior Administrative Specialist

D. PRESENTATIONS/INTRODUCTIONS –

1. Melissa McCollum recognized Senior Administrative Specialist Jackie Day for 13 years of service to the City of El Segundo.
2. Jay Hoeschler and Christopher Hentzen provided a Gateway Committee Update. Maryam Eskandari and Julia Watson from MIIM Design presented their revised Gateway Design Concept.

The Commission liked the design concept for the most part. They expressed their concerns about public safety, as that is a high vehicular traffic area. They would like their concerns passed on to City Council when the presentation is made to them on January 21, 2021.

Commissioner Stolnack thinks the signage is lacking.

E. PUBLIC COMMUNICATIONS –

None

F. CONSENT CALENDAR –

1. APPROVAL OF THE MINUTES of the Recreation and Parks Commission Regular Meeting of October 21, 2020. (Commission Action Required)

MOTIONED by Commissioner Watson and SECONDED by Vice Chairperson Davis to approve the minutes of the October 21, 2020 meeting. MOTION CARRIED 5-0. Voice vote followed.

G. UNFINISHED BUSINESS –

None

H. NEW BUSINESS –

1. Review and approve the cancellation of the December 16, 2020 Regular Meeting of the Recreation and Parks Commission (Fiscal Impact: None)

Motioned by Vice Chairperson Davis and SECONDED by Commissioner Stolnack to cancel the December 16, 2020 Regular Meeting of the Recreation & Parks Commission. MOTION CARRIED 5-0. Voice vote followed.

I. REPORTS –

1. REPORTS OF SUBCOMMITTEES

- a. Aquatics – Vice Chairperson Davis
They discussed the needs assessment of the Plunge.
- b. Gateway Committee – Commissioner Stolnack
No additional comments
- c. Golf Course Subcommittee – Vice Chairperson Davis
The discussed discontinuing the subcommittee, but will wait until February. Calloway Golf now owns TopGolf.
- d. Transportation Committee – on hold
- e. Youth Sports Council – Did not meet

2. DEPARTMENT STAFF REPORTS -

- a. Arcia Hester, Recreation Superintendent
 - Written report submitted.
 - The “Home for the Holidays” parade was cancelled.
- b. Christopher Hentzen, Park Maintenance Superintendent
 - Written report submitted.
 - The flower basket poles on Main Street have been refurbished and staff is hanging new baskets.
 - Westside Arborists are in town. Library Park trees have been trimmed.

3. DEPARTMENT DIRECTOR REPORT – Melissa McCollum

- Written report submitted.
- Thanked staff, particularly Shawn Green and Ryan Delgado, for keeping us compliant with county and state health orders.
- The draft RFP for needs assessment will post tomorrow. Cheryl Ebert from Public Works will partner on this project.

J. COMMISSIONER'S COMMENTS –

Commissioner Watson: Thanked Jackie; encouraged people to get outside.

Commissioner Stolnack: Expressed her pleasure working with Jackie.

Commissioner Lubs: Thanked Jackie for always being positive.

Vice Chairperson Davis: Thanked Arecia and staff; thanked Jackie.

Chairperson Motta: Thanked Jackie.

K. ADJOURNMENT –

The meeting was adjourned at 7:24 p.m. The next Regular Commission Meeting is scheduled for Wednesday, January 20, 2021 at 6:00 p.m. in the City Hall Council Chambers, 350 Main Street, El Segundo, CA, 90245.