



**AGENDA**  
**EL SEGUNDO CITY COUNCIL**  
**6:00 PM Regular Session**  
**MARCH 16, 2021**

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DUE TO THE COVID-19 EMERGENCY, THIS MEETING WILL BE CONDUCTED PURSUANT TO THE GOVERNOR'S EXECUTIVE ORDER N-29-20.  
TELECONFERENCE VIA ZOOM MEETING

**MEETING ID: 964 5963 7962**  
**PIN: 730770**

***PUBLIC ADVISORY:***  
***THE CITY COUNCIL CHAMBER WILL NOT BE OPEN TO THE PUBLIC***

**Drew Boyles, Mayor**  
**Chris Pimentel, Mayor Pro Tem**  
**Carol Pirsztuk, Councilmember**  
**Scot Nicol, Councilmember**  
**Lance Giroux, Councilmember**

Tracy Weaver, City Clerk  
Matthew Robinson, City Treasurer

Executive Team

Scott Mitnick, City Manager  
Barbara Voss, Deputy City Manager  
Bill Whalen, Police Chief  
Sam Lee, Development Services Director  
Elias Sassoon, Public Works Director  
Melissa McCollum, Community Services Director

Mark Hensley, City Attorney  
Joe Lillio, Chief Financial Officer  
Chris Donovan, Fire Chief  
Rebecca Redyk, HR Director  
Charles Mallory, Info. Tech. Director

**MISSION STATEMENT:**

**"Provide a great place to live, work, and visit."**

**VISION STATEMENT:**

**"A hub for innovation where big ideas take off."**

## How Can Members of the Public Observe and Provide Public Comments?

- Residents can watch the meeting live via Spectrum Channel 3 and 22, AT&T U-Verse Channel 99 and/or El Segundo TV at YouTube.com.
- Access remotely via Zoom from a PC, Mac, iPad, iPhone, or Android device or by phone. Use URL <https://zoom.us/j/96459637962> and enter PIN: 730770 or visit [www.zoom.us](http://www.zoom.us) on device of choice, click on “Join a Meeting” and enter meeting ID: 96459637962 and PIN: 730770.
- Join by phone at 1-669-900-9128 and enter meeting ID and PIN.  
**NOTE: Your phone number is captured by the Zoom software and is subject to the Public Records Act, dial \*67 BEFORE dialing in to remain anonymous.**
- Note that you will be placed in a “listen only” mode and your video feed will not be shared with City Council or members of the public.
- For Public Communications and comments during Public Hearings, please notify meeting host by raising your virtual hand (see hand icon at bottom of screen) and you will be invited to speak. ***(If you do not wish for your name to appear on the screen, then use the drop-down menu and click on “rename” to rename yourself “anonymous”)***
- Do not simultaneously use a microphone through Zoom and a cellphone/telephone, this combination results in audio problems.
- For electronic public comments on a specific agenda item, submit comments to the following e-mail address, with a limit of 150 words and accepted up until 30 minutes prior to the meeting: [PUBLICCOMMUNICATIONS@elsegundo.org](mailto:PUBLICCOMMUNICATIONS@elsegundo.org) ***in subject line please state the meeting date and item number.*** Depending on volume of communications, emails will be read to Council during public communications.
- For Public Hearings: written communications will be accepted via email at [PUBLICCOMMUNICATIONS@elsegundo.org](mailto:PUBLICCOMMUNICATIONS@elsegundo.org) both before the meeting and during open period of the Public Hearing.
- All written communication, documents, email addresses of attendees captured by Zoom software will be considered a public document subject to possible posting on the City’s website and are subject to disclosure under the Public Records Act.

**Additional Information:**

The City Council, with certain statutory exceptions, can only take action upon properly posted and listed agenda items. Any writings or documents given to a majority of City Council regarding any matter on this agenda that the City received after issuing the agenda packet are available for public inspection in the City Clerk’s Office during normal business hours. Such documents may also be posted on the City’s website at [www.elsegundo.org](http://www.elsegundo.org) and additional copies will be available at the City Council meeting.

Unless otherwise noted in the agenda, the public can only comment on City-related business that is within the jurisdiction of the City Council and/or items listed on the agenda during the Public Communications portions of the Meeting. Additionally, members of the public can comment on any Public Hearing item on the agenda during the Public Hearing portion of such item. The time limit for comments is five (5) minutes per person.

Before speaking to the City Council, please state: your name, residence, and organization/group you represent, if desired. Please respect the time limits.

**In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk’s Office at 310-524-2305. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.**

**REGULAR MEETING OF THE EL SEGUNDO CITY COUNCIL  
TUESDAY, MARCH 16, 2021 - 6:00 P.M.  
REGULAR SESSION**

**CALL TO ORDER**

**INVOCATION** – Pastor Rob McKenna, The Bridge

**PLEDGE OF ALLEGIANCE** – Council Member Giroux

**ROLL CALL**

**PUBLIC COMMUNICATION – (Related to City Business Only – 5-minute limit per person, 30-minute limit total)** *Individuals who have received value of \$50 or more to communicate to the City Council on behalf of another, and employees speaking on behalf of their employer, must so identify themselves prior to addressing City Council. Failure to do so shall be a misdemeanor and punishable by a fine of \$250. While all comments are welcome, the Brown Act does not allow City Council to take action on any item not on the agenda. City Council and/or City Manager will respond to comments after Public Communications is closed.*

**CITY MANAGER FOLLOW-UP COMMENTS**

**SPECIAL PRESENTATIONS**

- a) Golf Course Subcommittee Recognition

- b) Book to Action 2021
- c) COVID-19 Update

**A. PROCEDURAL MOTIONS**

**Read all Ordinances and Resolutions on the Agenda by Title Only**

Recommendation – Approval.

**B. CONSENT CALENDAR**

**1. City Council Meeting Minutes**

Recommendation – Approve Regular City Council Meeting Minutes of March 2, 2021 and Special City Council Meeting Minutes of March 8, 2021.

**2. Warrant Demand Register for Period of February 21, 2021 through March 4, 2021**

Recommendation – Ratify payroll and employee benefit checks; checks released early due to contracts or agreement; emergency disbursements and/or adjustments; and wire transfers. Approve the following warrant demand register numbers 11A and 11B; Warrant numbers 3034710 through 3034802, 3034803 through 3034885, and 9001872 through 9001915.

**3. Extension of License Agreements with El Segundo Youth Sports Organizations**

Recommendation: Authorize the City Manager to extend the License Agreements with each El Segundo Youth Sports Organization identified in the Youth Sports Council Athletic Field/Facility Use and Allocation Policy for three years.

**4. Destruction of Records**

Recommendation: Adopt resolution authorizing the destruction of identified records in accordance with provisions of Section 34090 of the State of California Government Code.

**5. Policy for Professional Services Agreements for Developer-reimbursed Services**

Recommendation: 1) Authorize the City Manager to execute Professional Services Agreements in an amount not to exceed \$250,000 for developer-reimbursed services provided to the City's Development Services Department; 2) Broaden the policy to include not only environmental services consultants, but any consultant that works at the direction of the Development Services Department, provided the consultant is paid on a developer-reimbursed basis and no City funds are paid to the consultant; and, 3) Rescind previous Council action requiring environmental review services be provided by a vendor from the Council's pre-approved list of consultants.

**6. Grant from the State Homeland Security Grant Program**

Recommendation: 1) Authorize the acceptance of \$541,900 in grant funds from the 2019 State Homeland Security Grant Program and allow for amendments as outlined in Section V, subsection 503. Amendments of the Subrecipient Agreement with the County of Los Angeles; 2) Authorize the City Manager or designee to sign an agreement with the County of Los Angeles who will serve as the grant administrator for the grant; 3) Authorize the City Manager to sign the Amendments to the Professional Services Agreements with Michael T. Little dba Counter Risk, Inc., and Buffalo Computer Graphics; and 4) Approve additional appropriation to expense account 124-400-3202-3769.

**7. El Segundo Senior Housing Board Corporation 2021 Operating Budget**

Recommendation: Approve the El Segundo Senior Housing Board Corporation 2021 Operating Budget for the Park Vista senior housing apartments located at 615 East Holly Avenue.

**8. Resolution Approving the Corrected Salaries for Part-time Police Service Officer II Job Classification**

Recommendation: Adopt a resolution correcting the Basic Hourly Salary Range for the job classification of: Police Service Officer II (Part-time).

**9. Amendment to Contract with Denis Cook Planning Land Use Consultant**

Recommendation: Authorize the City Manager to execute an amendment with Denis Cook Land Use Consultant for planning services to increase the not-to-exceed amount from \$50,000 to \$95,000.

**C. PUBLIC HEARINGS**

**D. STAFF PRESENTATIONS**

**10. California Department of Justice Tobacco Grant Program Award**

Recommendation: Adopt Resolution authorizing acceptance of a \$43,347 grant from the California Department of Justice Tobacco Grant Program to support the El Segundo Police Department in educating minors about the harms of tobacco products, enforcing state and local tobacco laws, and conducting retailer enforcement.

**11. City Hall Windows Replacement Project Construction Contract Award**

Recommendation:

- 1) Reject MMJ Contractors, Inc.'s bid as non-responsive; and
- 2) Authorize City Manager to implement one of the following options:
  - A) Original Project -- Execute a public works construction contract with A.J. Fistes Corporation to replace all City Hall windows, remove hazardous materials, install interior window shades, and complete related work for a total cost of \$581,620; or,
  - B) Revised Project -- Execute a public works construction contract and subsequent change order with A.J. Fistes Corporation to replace limited City Hall windows, remove hazardous materials, install interior window shades, and complete related work for a total cost of \$475,700. (This option stays within the initial \$450,000 construction budget).

**F. COMMITTEES, COMMISSIONS AND BOARDS PRESENTATIONS**

**12. El Segundo Senior Housing Board Corporation Update on Park Vista Senior Housing facility located at 615 East Holy Avenue**

Recommendation: Receive and file.

**G. REPORTS – CITY CLERK**

**H. REPORTS – CITY TREASURER**

**13. Presentation of Investment Portfolio Report for December 2020**

Recommendation: Receive and file.

**I. AD-HOC CITY COUNCIL PENSION COMMITTEE REPORT**

**14. Proposed Unfunded Actuarial Liability (UAL) Policy**

Recommendation: Adopt proposed Unfunded Actuarial Liability Policy providing guidance to address any potential future unfunded liabilities in the City's CalPERS employee pension portfolio.

**J. REPORTS – COUNCIL MEMBERS**

Council Member Giroux –

Council Member Nicol -

Council Member Pirsztuk -

Mayor Pro Tem Pimentel –

Mayor Boyles –

**K. REPORTS – CITY ATTORNEY**

**L. REPORTS/FOLLOW-UP – CITY MANAGER**

**CLOSED SESSION**

*City Council may move into a closed session pursuant to applicable law, including the Brown Act (Government Code Section §54960, et seq.) for purposes of conferring with City's Real Property Negotiator; and/or conferring with City Attorney on potential and/or existing litigation; and/or discussing matters covered under Government Code Section §54957 (Personnel); and/or conferring with City's Labor Negotiators.*

**REPORT OF ACTION TAKEN IN CLOSED SESSION (if required)**

**MEMORIAL**

**ADJOURNMENT**

POSTED:

DATE: March 12, 2021  
BY: Tracy Weaver  
TIME: 11:00 AM