



# CITY OF EL SEGUNDO ENVIRONMENTAL COMMITTEE MEETING MINUTES

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Friday, February 7, 2020, 12:00 p.m.

City Hall, West Conference Room, 350 Main Street, El Segundo, CA 90245

1. CALL TO ORDER

Tracey Miller-Zarneke called to order the monthly meeting of the Environmental Committee (EC) at 12:05pm, on Friday, February 7, 2020 in the City of El Segundo, City Hall West Conference Room, 350 Main Street, El Segundo, California, 90245.

2. ROLL CALL

The following Committee Members were present:

- Tracey Miller-Zarneke, Resident, Local Business, Committee Chair
- Kristin Faivre, El Segundo School District, Member
- Sarah Brockhaus, Resident, Member
- Rachel McPherson, Resident, Member
- Corrie Zupo, Resident, Committee Vice-Chair
- Kevin Maggay, Local Business, Member
- Caroline Hawks, Resident, Member

The following City staff member(s) / Council member(s) were present:

- Jasmine Allen, City of El Segundo, Senior Management Analyst
- Mayor Drew Boyles, Mayor

3. PUBLIC COMMUNICATION

None

4. NEW BUSINESS

None

5. REPORTS: CITY STAFF

- a. Jasmine Allen asked Environmental Committee to submit all Agenda items and documents/attachments 72 hours prior to website posting. For example, if EC members submit final documents on Monday, the Agenda will be posted on Thursday. Staff needs time to review all documents and if necessary, have an opportunity to seek legal or executive advice, and have the Agenda also reviewed by EC Chair prior to posting; all



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documents must be submitted by Wednesday in order to make the Brown Act deadline and post the Agenda on Tuesday. Anything submitted after Wednesday will be posted for the following month's meeting.

- b. Jasmine Allen asked Tracey Miller-Zarneke and Corrie Zupo to assist with "Environmental Resources and Committee" new website pages. Jasmine will set up a meeting to strategize an action plan.
- c. Jasmine Allen updated the Committee on Commercial and Multi-Family Solid Waste Collections Permit Program: 12 Permits issued.
- d. Jasmine Allen recommended EC to present their annual "Update from EC" to City Council on April 21<sup>st</sup>, 2020, as the last EC presentation to Council was on May 7, 2019. EC members agreed to present on April 21, 2020. Staff will need all final documents from EC one month prior to the Council meeting.

## 6. ACTION ITEMS:

- a. Single-Use Plastics Educational Packet: Kevin Maggay moved to approve; Kristen Faivre seconded the motion. EC members unanimously voted to present the packet to Council for approval to share with the community.
- b. Desalination Project: Corrie Zupo moved to approve with some edits; Caroline Hawks seconded the motion. EC members unanimously voted to present to Council for receive and file.
- c. Community Choice Aggregation Memo: EC reviewed the memo Kevin Maggay had created with some suggestions from staff. The Committee will ask Council to add CCA on FY 2020/21 Strategic Plan.

## 7. REPORTS: ENVIRONMENTAL COMMITTEE MEMBERS

- a. Work Plan: Committee members to update on their progress and discuss strategy for top five committee goals:
  1. Solid Waste Reduction/Elimination of Single-Use Plastics (Caroline Hawks/Tracey Miller-Zarneke): Discussed additional work in progress beyond creation of Single-Use Plastics Educational Packet.
  2. Green Business Recognition Program (Corrie Zupo): Waiting to hear back from Chamber of Commerce.
  3. Water Conservation (Rachel McPherson): No update on the progress of work. Dominguez Channel presented special study to County for water capture.
  4. Green Construction Standards (Kristin Faivre/Sarah Brockhaus): Discussed Green Building Presentation.



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5. Community Choice Aggregation (Kevin Maggay): Discussed removing this item as an active goal.

6. Smoking Ban Consideration (Kevin Maggay): Discussed banning smoking in El Segundo.

b. Yard Blowers: Committee recalled discussion from last year but no further detail since the resident expected to attend was not present. Jasmine Allen will send AQMD document to Rachel McPherson for analysis/interpretation and possible future discussion.

c. 2020 Earth Day: Committee confirmed interest in organizing 2020 Earth Day activities, including hosting a booth at the Farmers Market (Thursday, April 23).

8. CONSENT AGENDA:  
Approved Minutes from January 10, 2020.

9. ADJOURNMENT  
Tracey Miller-Zarneke adjourned the meeting at 1:45pm. The next regular meeting is scheduled for Friday, March 6, 2020 at 12:00pm at City Hall - West Conference Room.