



City of El Segundo

Community Development Department
Planning Division
350 Main Street
El Segundo, CA 90245
(310) 524-2350
Planning@elsegundo.org

PLANNING APPLICATION

Date: _____

- | | | |
|---|--|--|
| <input type="checkbox"/> Environmental Assessment | <input type="checkbox"/> General Plan Amendment | <input type="checkbox"/> Variance |
| <input type="checkbox"/> Adjustment | <input type="checkbox"/> Lot Line Adjustment | <input type="checkbox"/> Wireless Communications |
| <input type="checkbox"/> Administrative Adjustment | <input type="checkbox"/> Off-Site Parking Covenant | Facilities Permit (Major) |
| <input type="checkbox"/> Administrative Determination | <input type="checkbox"/> Parking Demand Study | <input type="checkbox"/> Wireless Communications |
| <input type="checkbox"/> Administrative Use Permit | <input type="checkbox"/> Precise Plan Amendment | Facilities Permit (Minor) |
| <input type="checkbox"/> Coastal Development Permit | <input type="checkbox"/> Preliminary Review | <input type="checkbox"/> Zone Text Amendment |
| <input type="checkbox"/> Conditional Use Permit | <input type="checkbox"/> Smoky Hollow Site Plan | <input type="checkbox"/> Zone Change |
| <input type="checkbox"/> Development Agreement | <input type="checkbox"/> Specific Plan | <input type="checkbox"/> Other: _____ |
| <input type="checkbox"/> Downtown Design Review | <input type="checkbox"/> Subdivision | _____ |

Project address: _____

Applicant:

Name (print or type) Phone Fax

Address Email

City/St/Zip Signature

Property Owner:

Name (print or type) Phone Fax

Address Email

City/St/Zip Signature

Representative of applicant: (i.e., agent, architect, attorney, engineer, expeditor, etc.)

Name (print or type) Phone Fax

Address _____

Email _____

City/St/Zip _____

Signature _____

Legal description: _____

(Exact legal description. Provide attachment, if necessary).

Zoning Designation: _____

General Plan Land Use Designation: _____

El Segundo Municipal Code Section(s) Relating to Request: _____

Project Description (Attach a detailed written description of the project/request and respond to the questions on the attached application handout):

Findings Justification Statement (Attach a separate page and address in detail the required findings for the subject application(s)):

Note: An appointment is required for all application submittals. Contact the Planning Division at (310) 524-2380 in advance to schedule an appointment with a Planner.

For Staff Use Only

Date Received: _____

EA No.: _____

Planner: (print name) _____

Case Nos.: _____

Signature: _____

Fees Paid: _____

- NOTES:**
1. Complete the owner and applicant/representative affidavits and owner authorization below.
 2. Separate Affidavits must be submitted if there are multiple owners.
 3. All of the signatures must be notarized before a Notary Public. The Notary Public must clearly identify the party involved (the owner, applicant, representative, etc.) and the type of document being notarized.

OWNER'S AFFIDAVIT

I/We, _____ being duly sworn depose and say that I/we am/are the **OWNER** of the property involved in this application and that I/we have familiarized myself (ourselves) with the rules and regulations of the City of El Segundo with respect to preparing and filing this application and that the foregoing statements herein contained and the information documents and all plans attached hereto are in all respects true and correct to the best of my/our knowledge and belief.

Signature

Date

OWNER'S AUTHORIZATION

I/We hereby authorize _____ to act for me/us in all matters relevant to this application. I understand that this person will be the exclusive contact on the project and will be sent all information and correspondence.

Owner's Signature

_____ 20_____
Date

APPLICANT/REPRESENTATIVE AFFIDAVIT

I/We _____ being duly sworn depose and say that I/we am/are the **APPLICANT/REPRESENTATIVE** of the property involved in this application and that I/we have familiarized myself/ourselves with the rules and regulation of the City of El Segundo with respect to preparing and filing this application and that the foregoing statements herein contained and the information documents and all plans attached hereto are in all respects true and correct to the best of my/our knowledge and belief.

Signature

_____ 20_____
Date