



City of El Segundo
Diversity, Equity, and Inclusion
Meeting Minutes
April 13, 2022 5:30 p.m.
Zoom

A. CALL TO ORDER

The meeting was called to order at 5:35p.m. Chairperson Smith and roll call was conducted by Management Analyst Portland Bates.

B. ROLL CALL

Committee Members Present: Shad McFadden, Avery Smith, Christibelle Villena, Kenneth Chancey, Christina Vazquez-Fajardo and Steven Wood.

City Staff Present:

Barbara Voss, Deputy City Manager
Joaquin Vazquez, Assistant City Attorney
Portland Bates, Management Analyst

C. PRESENTATION

No presentations.

D. PUBLIC COMMUNICATIONS

No Public Communications.

D. APPROVAL OF MEETING MINUTES

Motion: to approve the meeting minutes of Wednesday, March 9, 2022 meeting was made by Member Chancey and second by Member McFadden. Motion passed 6-0

E. NEW BUSINESS

1. Extension of the Teleconferencing Method of Public Meetings in Accordance with Government Code § 54953(e).

Motion: to continue teleconferencing until National Emergency is lifted or directed otherwise by City Council made by Member Chancey and a second by Member McFadden. Motion passed 6-0

2. Bylaws-Meeting Time Change

Motion: to officially amend the meeting time from 4:30 p.m. to 5:30 p.m. was made by Member Vazquez-Fajardo and second by Member Chancey. Motion passed 6-0

3. Draft Community DEI Survey

Barbara Voss presented the Draft Dei Survey.

Member Villena asked for a list of Gender Identity options. Also, Sexual Orientation options and a Prefer Not To State tab, Other text box. Addition of ranges of years for time in El Segundo.

Member Vazquez-Fajardo suggested leaving the Let Us Know link in the Thank You portion of the survey. Asked how long do we keep the survey open?

Member Chancey discussed the frequency of the survey's availability, a possible QR Code for distribution, and duplicate surveys being filled out.

Motion: Approve the survey with the recommended edits. Motion made by Member McFadden with a second by Member Vazquez-Fajardo. Motion passed 6-0

4. **Special DEI Committee Meeting to Introduce Newly Appointed Dei Committee Members.**
Motion to conduct a Special DEI Committee meeting to introduce the newly appointed members.

Members of the committee held a brief discussion and agreed to April 26, 2022 at 5:30 p.m. for the special in person meeting. Possible location for the in-person meeting is Richmond Street Bar & Grill.

F. REPORTS OF SUBCOMMITTEE

1. **Local Economy**
Working on the report and will try to have it done by the next committee meeting. Asked about the possibility of meeting with EDC. Local Economy is using the same five areas that were used in the Citywide Sub-Committee reports. Has a list of the five top corporations in El Segundo to determine their commitment to DEI. Member McFadden shared some self-reported data from local businesses.
2. **Community At Large**
Wants to work towards ways to get community feedback. (Townhall Meetings) Identified five City leaders to attend the meeting. Suggested placing a townhall meeting on the agenda. The sub committee is going to prepare for proclamations in May. Suggested putting the calendar on the agenda for the next meeting in May.
3. **Public Safety**
Chief Deena Lee attended the DEI meeting and was introduced by Barbara Voss. Chief Lee stated she would like to be more involved and has scheduled dinners and ride along with DEI Members. Working to get demographics on fire departments to put El Segundo in perspective.
4. **Citywide Organization**
Meeting with HR on a monthly basis.
Will report more next month.

G. COMMITTEE MEMBER COMMUNICATION

Steven Wood- Looks forward to seeing the results of the survey.

Barbara Voss – Gave a brief overview of the strategic planning sessions and that DEI recommendations were included.

Shad McFadden- Thanked the team for the DEI Community Survey and complimented the survey.

Christina Vasquez-Fajardo- Attended the living library on March 12th. Feels like there could be some DEI opportunities there. It gives you a chance to engage with someone in a meaningful way. Represented the DEI at the Fired Up! Girls Empowerment Camp. Attended the Poet Laurette welcome experience on behalf of the DEI.

Kenneth Chancey- Expressed gratitude to City staff and committee members. Vice Chairman Chancey will be speaking at the Mayors Good Friday Breakfast this week.

Christibelle Villena- Thanked the team for completing the survey and Chief Lee for joining the meeting. Excited to welcome the new members.

Avery Smith- Commented on a comment that was made earlier in the meeting regarding community members trying to skew the results of the survey. It bothered him that it was implied members of the committee could skew the results. Also expressed gratitude and appreciation for the committee.

H. ADJOURNMENT

Meeting was adjourned at 7:44 pm to the next special meeting Wednesday, April 26, 2022 at 5:30pm.