

CITY OF EL SEGUNDO
CALIFORNIA

ADOPTED OPERATING AND CAPITAL
IMPROVEMENT BUDGET

FISCAL YEAR 2022-2023

CITY OF EL SEGUNDO, CALIFORNIA
ADOPTED OPERATING & CAPITAL IMPROVEMENT BUDGET
FISCAL YEAR 2022-2023

CITY COUNCIL

Drew Boyles
Mayor

Chris Pimentel
Mayor Pro Tem

Carol Pirsztuk
Councilmember

Scot Nicol
Councilmember

Lance Giroux
Councilmember

Tracy Weaver
City Clerk

Matthew Robinson
City Treasurer



Darrell George
City Manager

Mark Hensley
City Attorney

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City Manager's Office
MEMORANDUM

350 Main Street El Segundo, CA 90245
Phone 310-524-2300 | www.elsegundo.org

To: Honorable Mayor and Members of City Council

From: Darrell George, Interim City Manager

Date: June 21, 2022

Subject: Proposed FY 2022-2023 Operating & Capital Improvement Program Budget

On behalf of the City organization, it is my pleasure to submit a balanced Operating Budget for Fiscal Year (FY) 2022-2023 as proposed to City Council on June 21, 2022. With this budget, the City will commence using the more traditional 12-month budget cycle from July 1 to June 30.

Executive Summary

City Council, management, and staff in all departments worked diligently to prepare the Adopted FY 2022-2023 Budget. There were a total of 4 public meetings and about 30 interdepartmental meetings over the past year dedicated to preparing this budget. This spending plan will fund service levels which local residents and businesses expect and will provide a quality of life that residents can be proud of. While this is a conservative, bare bones budget, it does represent a plan that is fiscally responsible and responsive to the community's needs. Staff will continuously monitor the City's revenues and expenditures throughout the 12 months of the fiscal year to ensure that any material changes to revenues and/or appropriations are communicated to City Council.

Staff will also take proactive steps to ensure strong financial health for the City during the uncertainties associated with a post COVID-19 economy. With a united front among City Council, management, and our hard-working employees, the City will continue to maintain financial stability, while limiting impacts on core municipal services provided to local residents, businesses, and visitors. Moving forward, the paradigm shift to focus more on long-term financial planning will continue to play an essential role in managing the organization's future.

As directed by City Council during the last two budget workshops on May 3, 2022 and May 17, 2022 you will notice some key changes that were made in various departments. Community Services will be known as Recreation Parks & Library and Development Services has been changed to Community Development. In addition to the department name changes there are a few new staff positions. There will be a Concierge/Receptionist to direct visitors to the correct departments when they enter City Hall. An additional Code Enforcement position was added to the Community Development Department.

The City is fortunate to have professional and dedicated employees performing at highly competent levels. My personal thanks need to be extended to the Executive Team, Finance Department (especially Chief Financial Officer Joseph Lillio), and staff in all the operating departments for the many hours of

outstanding work, interdepartmental cooperation, and commitment to preparing a balanced Adopted Operating and CIP Budget. We will continue to strive for positive labor relations which are a critical component to how the City organization is managed and operated. Finally, it is important to acknowledge City Council for its continued leadership and confidence in the City's team to provide a wide array of municipal services during such unprecedented and challenging times.

Respectfully Submitted,



Darrell George
Interim City Manager

Budget Preparation & Discussion Process

The FY 2022-2023 budget preparation process began at the staff level in late 2021 and included several public meetings with City Council as a whole. From December 2021 through June 2022, there were a total of 34 meetings (public and inter-department) involving the budget. On April 12, 2022 City Council held a Strategic Planning Session followed by the FY 2021-2022 General Fund Mid-Year Budget Update presentation on April 19, 2022. On May 3, 2022, City Council held a FY 2022-2023 Budget Study Session, followed by a second Budget Study Session on May 17, 2022. Based on the best information available at the time of the FY 2021-2022 General Fund Mid-Year Budget Update, minor adjustments were made to accommodate for a minor increase in revenues and appropriations to ensure that FY 2021-2022 ended the year with a balanced budget. This included leaving 22 positions vacant through the end of the fiscal year. On June 21, 2022, City Council adopted the citywide FY 2022-2023 Budget.

Developing a new Citywide Strategic Plan for 2022-2023

At the April 12th Strategic Planning Study Session, City Council requested a few revisions for the (FY 2022-2026) City Strategic Plan which included the following:

Mission Statement (No change)

“Provide a great place to live, work, and visit”

Vision (No change)

“Be a global innovation leader where ‘big ideas take off’ while maintaining our unique small-town character”

Values and Culture

Values: (New Values are in *Italics*)

El Segundo's values define how we service and manage our City. We practice:

Service. *We work to provide exceptional services and continuously improve our practices and processes.*

Ethics. *We are accountable and responsible for our actions, transparent in our processes, and follow professional standards.*

Collaboration. We work as “one team” on behalf of our community.

Culture: (No change)

El Segundo strives to create a working culture of:

- Innovation
- Support and recognition
- Leadership by example
- Proactive action
- Problem-solving – getting to yes
- Engaging the community

Top Ten Priorities (New Priorities are in *italics*)

1. *Enhance our proactive community engagement program to educate and inform the public about City services, programs and issues.*
2. *Conduct an analysis to include a response coverage study to determine the best and most cost-effective model for the Fire Department.*
3. *Address quality of life issues pertaining to homeless, graffiti, noise and other concerns.*
4. *Determine optimal staffing levels required to deliver unparalleled City services and ensure Council policies are fully implemented.*
5. *Identify parking solutions throughout the community.*
6. *Implement the capital improvement plan for parks, recreation, City facilities, library and Park Vista Senior Living Facility.*
7. *Encourage progress in the development of Smoky Hollow Business Zone.*
8. *Conduct a long-term financial analysis to identify ways to maximize and enhance fiscal sustainability from a variety of sources to support City services.*
9. *Identify opportunities for new revenues, enhancement of existing revenues, and exploration of potential funding options to support unfunded capital improvements and deferred maintenance to address the aging infrastructure throughout the City.*
10. *Develop a robust approach to connecting business to each other and conducting proactive outreach to grow our business community.*

Five Broad Goals (Goal 5 Activities were revised and are reflected in *italics*)

1. *Enhance Customer Service, Diversity, Equity, Inclusion and Communication*
2. Support Community Safety and Preparedness
3. *Promote a Quality Workforce Through Teamwork and Organizational Efficiencies*

4. Develop and Maintain Quality Infrastructure and Technology
5. Champion Economic Development and Fiscal Sustainability

New Enhance Customer Service, Diversity, Equity, Inclusion and Communication Activities: (*New strategies in italics*)

- *“Enhance our proactive community engagement program to educate and inform the public about City services, programs, and issues.”*
- *“Implement the City Council approved recommendations from the Diversity, Equity and Inclusion (DEI) Committee reports to City Council.”*

New Support Community Safety and Preparedness:

- *“Clearly define our disaster preparedness program to ensure the City is prepared for a variety of disasters, including our facilities and staff.”*
- *“Implement the recommendations approved by the City Council in the Diversity, Equity and Inclusion Committee (DEI) Public Safety Report.”*
- *“Conduct an analysis to include a response coverage study to determine the best and most cost-effective response model for the fire department.”*
- *“Ensure the police services are provided in a cost-effective manner, including meeting unfunded state mandates.”*
- *“Develop a long-term strategy to hold large-scale neighboring municipal operations accountable for environmental violations that place the quality of life and health of residents and businesses at risk.”*
- *“Address quality of life issues pertaining to homeless, graffiti, noise and other concerns.”*

New Promote a Quality Workforce Through Teamwork and Organizational Efficiencies:

- *“Review and update the key performance indicators (KPI) to ensure the ones being used can be tracked with data and the results used to make improvement decisions.”*
- *“Implement the recommendations approved by the City Council in the Diversity, Equity and Inclusion Committee (DEI) Citywide Organization Report.”*
- *“Support initiatives designed to improve the overall health, wellness and safety of employees.”*
- *“Provide training to employees to ensure they are able to perform their jobs safely, including carrying out their emergency response roles in the event of a disaster.”*
- *“Determine optimal staffing levels required to deliver unparalleled City services and ensure Council policies are fully implemented.”*
- *“Develop a workplan to institute a records management program and related systems.”*

- *“Embrace the use of the Intranet as a one-stop site for employee information and services.”*

New Develop and Maintain Quality Infrastructure and Technology:

- *“Initiate a comprehensive update to the General Plan.”*
- *“Identify parking solutions throughout the community.”*
- *“Implement the capital improvement plan for parks, recreation, City facilities, library, and Park Vista Senior Living Facility.”*
- *“Examine options regarding the expansion of the fiber infrastructure within El Segundo for economic development purposes.”*
- *“Update the Technology Master Plan with a new prioritized list for funding and implementation.”*
- *“Implement a new ERP/HRIS (enterprise resource planning/human resources information system) to improve efficiency and transparency.”*
- *“Implement technologies to enhance customer service while maintaining a human connection in the delivery of City services.”*
- *“Expand the new agenda management program that will automate processes for Commissions, Committees and Boards (CCBs).”*
- *“Pursue collaboration with the City and County of Los Angeles to beautify the entryways into El Segundo, to include parking lot and beach.”*

New Champion Economic Development and Fiscal Sustainability:

- *“Facilitate the move of the LA Chargers headquarters to El Segundo.”*
- *“Encourage progress in the development of the Smoky Hollow Zone.”*
- *“Collaborate with South Bay cities to spur innovation, promote problem solving and create cost savings.”*
- *“Engage in a dialogue about housing east of Pacific Coast Highway, while preserving the R-1 zone.”*
- *“Update land use regulations to encourage development and entitlement projects (including the Downtown Specific Plan, Housing Element and other planning documents).”*
- *“Conduct a long-term financial analysis to identify ways to maximize and enhance fiscal sustainability from a variety of sources to support City services.”*
- *“Develop a robust approach to connecting businesses to each other and conducting proactive outreach to grow our business community.”*

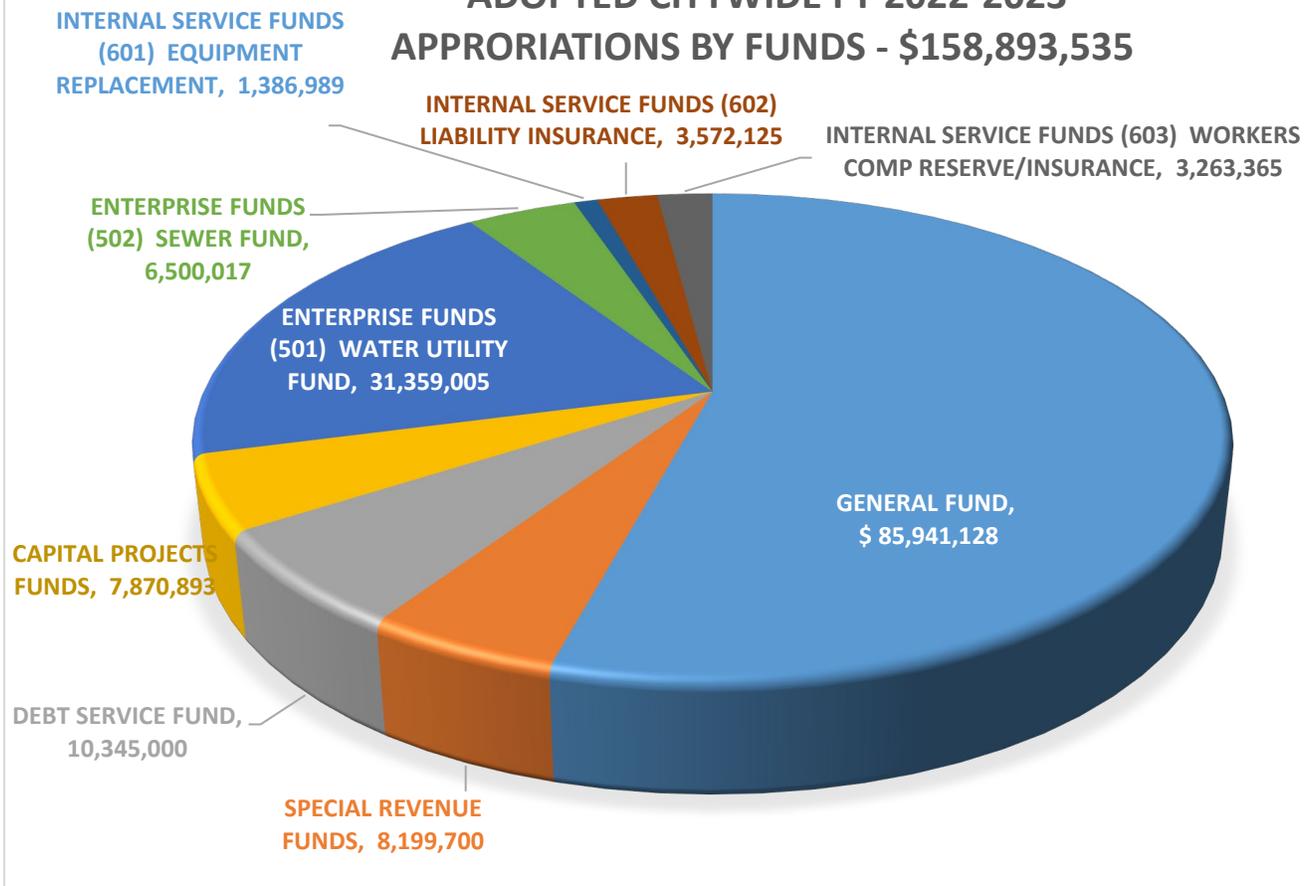
- “Sponsor, coordinate and launch a private-public incubator program.”

Overview of Proposed FY 2022-2023 Operating Citywide Budget

Total adopted appropriations (for all funds) for FY 2022-23 are \$158,893,535, as follows:

	Adopted FY 2021-2022	Adopted FY 2022-2023
001 GENERAL FUND	77,651,553	85,941,128
104 TRAFFIC SAFETY FUND	25,000	45,000
106 STATE GAS TAX FUND	752,966	752,966
109 ASSET FORFEITURE FUND	725,000	725,000
110 MEASURE R	6,000,000	600,000
111 COMM. DEVEL. BLOCK GRANT	125,000	75,000
112 PROP "A" TRANSPORTATION	434,043	322,165
114 PROP "C" TRANSPORTATION	1,550,127	1,550,127
115 AIR POLUTION REDUCTION FUND	100,000	100,000
116 RESIDENTIAL SOUND INSULATION PROG. FUND	800	800
117 HYPERION MITIGATION FUND	100,000	100,000
118 TDA ARTICLE 3 - SB 821 BIKEWAY FUND	55,000	15,000
119 MTA GRANT	300,000	
120 C.O.P.S. FUND	350,000	350,000
122 LAWA FUND		
124 FEDERAL GRANTS	270,000	
125 STATE GRANTS	200,000	
126 CUPA	577,948	557,642
127 MEASURE M	800,000	1,000,000
128 SB-1	350,000	600,000
129 CERTIFIED ACCESS SPECIALIST PROGRAM (CASP)	80,000	80,000
130 AFFORDABLE HOUSING FUND	200,000	200,000
202 DEBT SERVICE FUND	545,000	545,000
204 PENSION OBLIGATION BONDS	9,800,000	9,800,000
301 CAPITAL IMPROVEMENT FUND	5,055,900	7,870,893
501 WATER UTILITY FUND	31,314,039	31,359,005
502 SEWER FUND	6,520,356	6,500,017
503 GOLF COURSE	10,000	10,000
504 SENIOR HOUSING	75,313	75,313
505 SOLID WASTE	270,000	270,000
601 EQUIPMENT REPLACEMENT	5,000,000	1,386,989
602 LIABILITY INSURANCE	3,094,306	3,572,125
603 WORKERS COMP RESERVE/INSURANCE	3,490,975	3,263,365
702 TRUST FUNDS - SPECIAL REVENUE/DONATIONS	1,000,000	
704 CULTURAL DEVELOPMENT FUND	605,346	326,000
708 TRUST FUNDS-PROJECT DEPOSITS NONREFUNDAB	1,900,000	
Grand Total	160,028,672	158,893,535

ADOPTED CITYWIDE FY 2022-2023 APPROPRIATIONS BY FUNDS - \$158,893,535



The General Fund represents the largest portion of the total Adopted Citywide Budget at \$85,941,128 (54.1%). Enterprise Funds represent the second largest group at 24.0%, as follows: Water Fund at \$31,359,005 (19.7%); Wastewater Fund at \$6,500,017 (4.1%); Solid Waste Fund at \$270,000 (0.2%). Internal Service Funds total \$8,222,479 (5.2%) as follows: General Liability Fund at \$3,572,125 (2.3%); Workers' Compensation Fund at \$3,263,365 (2.0%); and Equipment Replacement Fund at \$1,386,989 (0.9%).

The General Fund Capital Improvement Program (CIP) Fund totals \$7,870,893 (or 4.7% of all funds). This consists of carryover funding from prior fiscal years to support 18 ongoing projects.

The Debt Service funds total \$10,345,000 (6.6%). This consist of the new Debt Service Pension Obligation Bonds of \$9,800,000 (or 6.2% of all funds) and Douglas Street Gap closure of \$545,000 (or 0.3% of all funds).

The remainder of the funds consist of smaller funds dedicated to specific purposes. These include Transportation related funds, the Development Services Trust Fund, Recreation and Parks Fund, Economic Development Fund, Cultural Development Trust Fund, and Park Vista Senior Housing Project Fund.

Proposed FY 2022-2023 General Fund Budget

The General Fund pays for the City's basic operations and services, including the following:

- Public Safety (Police & Fire)
- Public Works (Streets/Engineering/Facilities/Landscaping)
- Community Services (Library/Senior/Teen/Recreation/Cultural Arts)
- Development Services (Planning/Building/Housing)
- Internal Support (City Clerk/City Treasurer/Finance/Human Resources/Information Technology)
- General Governance (City Council/City Manager/City Attorney)

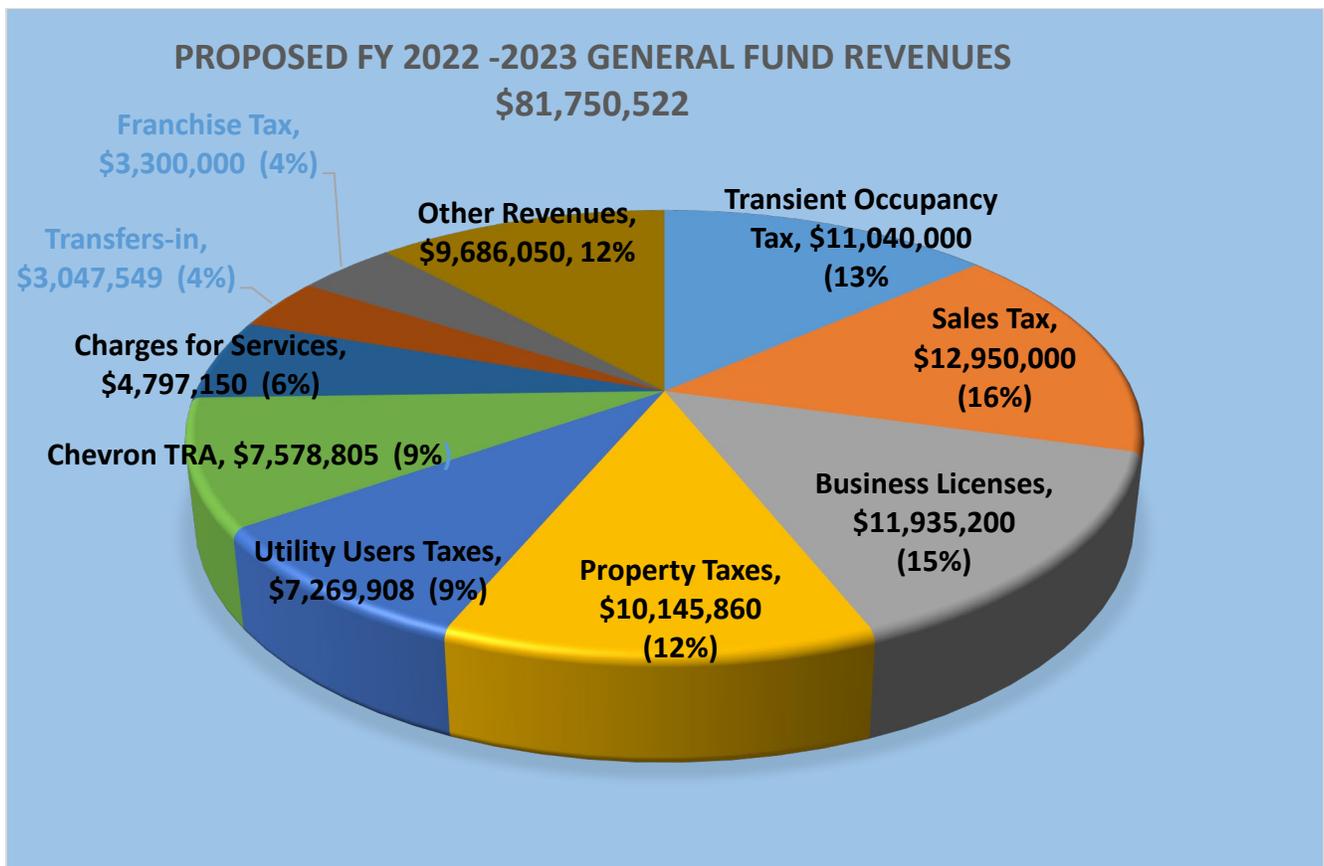
The Adopted FY 2022-2023 General Fund Budget preparation process began with uncertainty due to COVID remaining both a health concern and continuing to have a negative impact on some General Fund revenues, particularly the Transient Occupancy Tax. Staff worked diligently to develop the proposed budget. Through discussions with City Council during the Strategic Planning and Budget Study sessions, the following approach was developed to provide a balanced FY 2022-23 General Fund Budget:

- One-time use of Pension Trust fund: (\$1,020,657)
 - Currently the Trust has a balance of approximately \$5 million
 - Use of the Trust Fund towards the CalPERS unfunded actuarial liability (UAL) complies with the City's UAL policy
- Utilize a 5% vacancy rate (\$2.4 million)
 - Equivalent to 14 vacant full-time equivalent positions
- Reduction to Fire Department Budget of approximately \$1 million
 - Brown-out Engine 32 for 6 months in FY 2022-23: Savings of \$50,000 in O&M
 - Brown-out a Captain position on all three shifts for 6 months: Approximate savings of \$400,000
 - Freeze one Captain position for 6 months in FY 2022-23: Approximate savings of \$225,000
 - Freeze Emergency Management Coordinator & O&M for Division: Approximately \$364,000 in savings: \$128,000 (personnel) + \$236,000 (O&M)

General Fund Revenues

Total General Fund revenues for FY 2022-2023 are anticipated to be \$81,750,522, as illustrated in the following table and chart:

	Revenue	FY 2021-2022 Adopted Budget	FY 2022-2023 Adopted Budget	Change
1	Sales Tax	\$12,250,000	\$12,950,000	\$700,000
2	Business License Tax	11,750,000	11,935,200	185,200
3	Property Tax	10,432,525	10,145,860	(286,665)
4	Transient Occupancy Tax	8,420,000	11,040,000	2,620,000
5	Chevron Tax Reso Agreement	6,600,000	7,578,805	978,805
6	Utility Users Tax	6,289,500	7,269,908	980,408
7	Charges for Service	4,755,511	4,797,150	41,639
8	Transfers-In	4,013,235	3,047,549	(965,686)
9	Franchise Tax	3,000,000	3,300,000	300,000
10	Other Revenues	2,267,770	2,168,523	(99,247)
11	Intergovernmental Revenues	2,178,909	2,231,761	52,852
12	License & Permits	1,825,000	2,100,000	275,000
13	Interest & Rentals	726,250	2,874,000	2,147,750
14	Fines & Forfeitures	294,000	311,766	17,766
	Total	\$74,802,700	\$81,750,522	\$6,947,822



The Top Six General Fund revenue sources are as follows:

1. Sales Tax -- \$12,950,000

This represents an increase of \$700,000 from the adopted FY 2021-2022 budget which is due, in part, to the economic recovery since COVID-19, as well as commodity prices increasing causing the City's UUT, Franchise Tax, and Sales Tax (related to sales of gasoline) to increase for FY 2022-2023. It is anticipated that most revenue sources will have incremental increases as the local economy continues to recover from the impacts of COVID-19 and new economic development occurs.

2. Business License Tax -- \$11,935,200

This represents an increase of \$185,200 from the adopted FY 2021-2022 budget which was based on the current challenging economic conditions brought on as a result of COVID-19 and the possible looming recession. Also, decreased filming productions in FY 2021-22 have impacted Business Film License permits. It is anticipated that this revenue will increase in FY 2022-23 as the Coronavirus vaccine is widely distributed and COVID becomes less of a health concern.

3. Property Tax -- \$10,145,860

This represents a decrease of \$286,665 from the adopted FY 2021-2022 budget which is attributed to several large commercial/industrial properties applying for a Proposition 8 appeal for decrease in assessed value claim with Los Angeles County Assessor's Office. Several of the Prop. 8 appeals were successful, which resulted in an overall decline in assessed value and a reduced property tax for the City.

It is important to remember that the City of El Segundo is a "very low tax city" and receives a small portion of local Property Tax revenue (about 6 cents for every \$1 dollar of Property Tax paid). In total, Property Tax represents approximately 12% of the estimated total General Fund revenues. This is a smaller percentage than most California cities.

4. Transient Occupancy Tax (TOT) - \$11,040,000

This represents an increase of \$2,620,000 from the adopted FY 2021-2022 budget. The slow recovery to the TOT is largely due to the economic slow-down brought on by COVID-19, which significantly impacted the travel and tourism industry. It is anticipated that this revenue source will increase business travelers begin to return to traveling at pre-pandemic levels. The pre-pandemic occupancy rates were about 90%. The current occupancy rate that has been consistent throughout the past twelve months is about 75%.

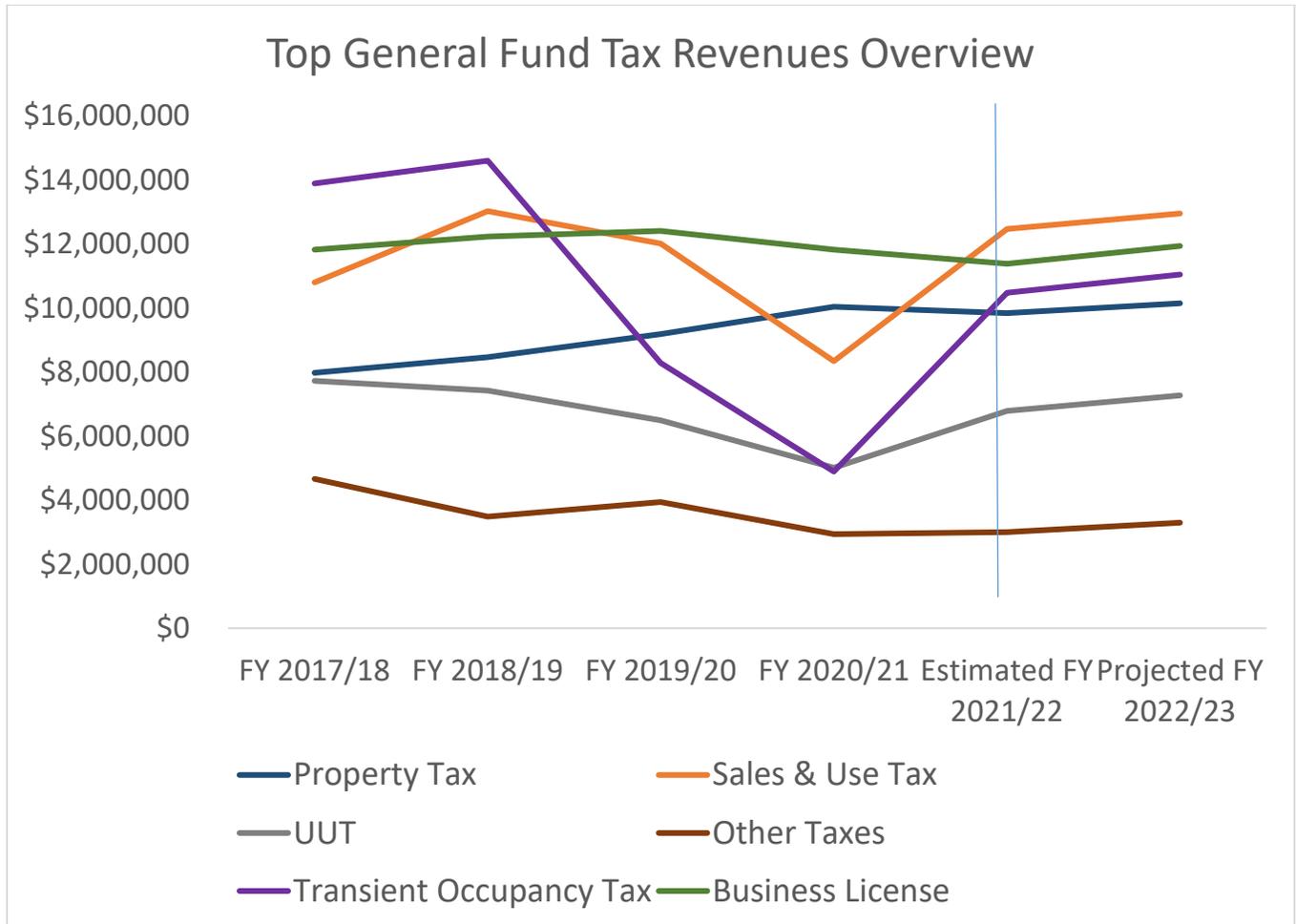
5. Chevron Tax Resolution Agreement (TRA) -- \$7,578,805

This represents an increase of \$978,805 from the adopted FY 2021-2022 budget. This amount reflects the annual payment from Chevron as an off-setting payment in lieu of the following revenue sources: Gas/COGEN/Water/Electric UUT; Property Tax; Business Tax; and Sales & Use Tax. The sum of these taxes from the current year determines the amount that Chevron makes up to meet the guaranteed amount in the following year per the agreement. There is also an annual consumer price index inflator applied each year.

6. Utility Users Tax (UUT) -- \$7,269,908

This revenue source reflects the total of all the Utility Users Taxes from gas, water, telecommunications, cogenerated electric, and electricity (which are applied to non-residential users only) and is estimated to increase \$980,408 from the adopted FY 2021-2022 budget. This is primarily due to increases in commodity prices which have a direct impact on the calculation of UUT and businesses reopening with no COVID restrictions in FY 2022-23.

The following graph provides a five-year historical overview of the City's Top Six General Fund revenues:



General Fund Appropriations

Total Proposed General Fund Appropriations for FY 2022-2023 is \$85,361,128 is as follows:

General Fund Appropriations

Department	Adopted FY 2021-2022	Adopted FY 2022-2023
POLICE DEPARTMENT	\$19,436,175	\$20,378,246
FIRE DEPARTMENT	13,782,667	13,564,268
TRANSFER	10,538,908	13,985,120
RECREATION PARK AND LIBRARY DEPARTMENT	8,184,207	8,685,569
PUBLIC WORKS DEPARTMENT	6,389,428	7,154,856
NON DEPARTMENT	5,904,993	6,128,801
COMMUNITY DEVELOPMENT DEPARTMENT	3,098,785	3,828,987
INFORMATION TECHNOLOGY DEPARTMENT	3,023,930	3,741,130
CITY MANAGER	2,453,282	2,850,000
FINANCE DEPARTMENT	2,412,820	2,576,681
HUMAN RESOURCES DEPARTMENT	977,063	1,492,491
CITY ATTORNEY	561,950	770,450
CITY CLERK	530,749	568,511
CITY COUNCIL	356,596	216,018
Grand Total	\$77,651,553	\$85,941,128

Summary of General Fund Appropriations (Excluding Transfers Out)

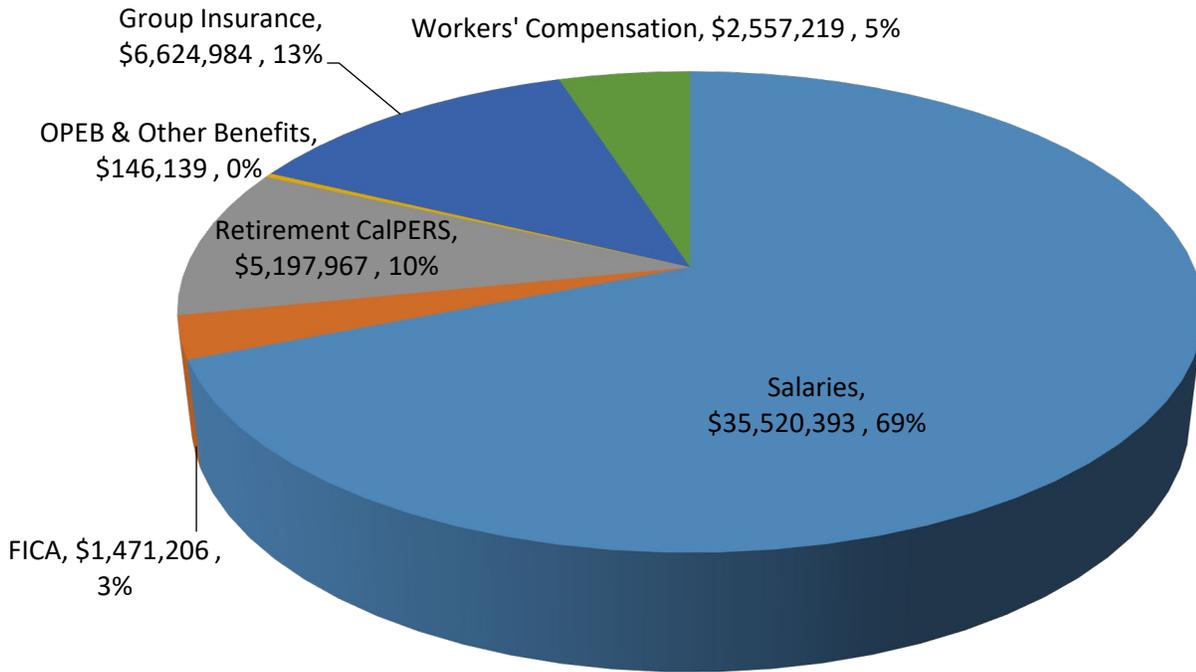
	Adopted FY 2021-2022	Adopted FY 2022-2023	\$ Increase	% Increase
Salaries/OT/Other	35,108,184	35,520,393	412,209	1.2%
All Benefits	15,883,433	15,997,514	114,081	0.7%
Subtotal	50,991,617	51,517,907	526,290	1.0%
Maintenance & Operations	16,121,028	20,438,101	4,247,073	26.3%
Grand Total	67,112,645	71,956,008	4,773,363	7.1%

The two largest General Fund departments remain Police and Fire. These two departments consume 48% of the total General Fund Budget (including Transfers Out which records the payment on the POBs and just under \$4 million transferred to the GF CIP Capital Fund), followed by the Recreation, Parks, and Library Department at 10%. There was a significant drop in the Police and Fire departments pension related costs beginning in FY 2021-2022 due to the issuance of POBs. The appropriation for the Unfunded Actuarial Liability (UAL) payment to CalPERS is no longer recorded directly to the Police and Fire Departments. The issuance of the POBs paid off the UAL to CalPERS and the annual POBs payments are recorded as a transfer out of the General Fund to the Debt Service POBs Fund.

Salaries and Benefits

The General Fund continues to experience rising salary costs (mainly in Police and Fire Departments). In addition, Workers' Compensation costs (mainly among public safety employees) and part-time staff costs due to increased State-mandated minimum wage requirements remain a concern. For FY 2022-2023, budgeted General Fund Salaries and Benefits will total \$51.5 million (including the payment towards the POBs) and will equal approximately 72% of the General Fund operating budget. The following pie chart illustrates how General Fund salaries and benefits will be allocated:

ADOPTED FY 2022-2023 GENERAL FUND SALARIES & BENEFITS



As is the case with most California cities, El Segundo has historically budgeted to fill 100% of all budgeted positions. Cities are seldom fully staffed at 100%. For example, the City currently has about 24 vacant General Fund positions. This represents about 9% of the 278 full-time budgeted General Fund positions (excluding elected officials). After careful analysis and discussion with City Council during the FY 2022-23 Budget Planning Study Session, the Adopted FY 2022-23 Budget includes a 5% vacancy rate built into each Departments budget (except for City Clerk and HR due to being departments with 5 full-time staff or less) rather than freezing full-time vacant positions which has been done for the past three fiscal years.

The 5% vacancy rate will result in budgetary savings of approximately \$2.4 million. It is anticipated that after the economy is fully open again, with limited restrictions remaining, and as revenues improve, the City will reevaluate this practice and fund 100% of positions in subsequent fiscal years.

As part of the comprehensive long-term Strategic Financial Plan that will be finalized during the year, each department will develop long-term staffing plans and reassess their organizational structure to provide essential services in the most cost-effective manner. Each department will be required to take a closer look at future year staffing levels. Balancing the budget by using a vacancy rate or by freezing positions should be viewed as a temporary measure and not a long-term measure.

Going forward it is anticipated that all City departments, including public safety, will be leaner and more efficient. It is also likely that some departments will be reviewed and possibly restructured during FY 2022-2023.

Maintenance & Operations

The Adopted General Fund Budget includes a 26% increase in Maintenance & Operations costs. This increase is primarily due to contractual increases due to minimum wage increase and inflation.

Chargebacks

Chargebacks consist of services provided by a General Fund department to another Governmental Fund or Enterprise Fund. During the year, the applicable operations will be charged to reflect the cost of receiving these services and reimburse (or charge back) the General Fund. The methodology is based on the City's formal Cost Allocation Plan.

Estimated Fund Balance

Fund balance is the difference between assets and liabilities and is contained within reserved, unreserved, designated, or undesignated categories. City policy is to set the General Fund reserve levels at 20% of appropriations. Based on estimated revenues and adopted appropriations for FY 2022-2023, staff projects the ending General Fund balance on June 30, 2023 to be \$20,666,491, which exceeds the 20% reserve policy for FY 2022-2023. This represents about a 24% reserve.

Reserve Levels

Maintaining a reserve of at least 20% is considered a "Best Management Practice" (BMP) by municipal financial advisory firms and bond rating agencies, especially given the COVID-19 pandemic (and not to mention the rise in natural disasters over the years, including fires, floods, and earthquakes). In addition, the possibility of another economic recession during the COVID-19 recovery, continues to raise its head. Further, the City has significant financial exposure associated with its aging and deteriorating public infrastructure which will require unexpected future infusions of cash. Moreover, the reduction in reserve balances also equates to a reduction in interest earnings revenue for the General Fund. The reserve level for FY 2022-2023 at 20% of expenditures is \$17,072,225.

It is also recommended that the City maintain an Economic Uncertainty Reserve balance of \$2.0 million. At the end of FY 2021-22 this balance was \$1.9 million. The FY 2022-23 Budget approves transferring \$100,000 into the Economic Uncertainty Reserve. The City's Economic Uncertainty Reserve Policy is to maintain a balance of \$2 million. However, during FY 2020-2021 \$923,708 was utilized from this reserve to fund the CIP Budget. The Adopted FY 2021-2022 Budget replenishes \$823,708 to the Economic Uncertainty Fund. The City also maintains a Section 115 Pension Trust balance of \$5.1 million for FY 2021-22. Staff recommends revisiting the City's reserve policies, including adjusting the General Fund reserve above 20%, for subsequent budget years.

Special Revenue Funds

The Proposed FY 2022-2023 Budget for all Special Revenue Funds is \$8.2 million, including \$4.8 million for capital improvements such as street repairs, sidewalk repairs, Park Place Transportation Project, etc. These funds are dedicated for specific purposes governed by specific laws and regulations. For example, the Gas Tax Fund can be spent only on street-related expenditures. Prop A and Prop C Funds can only be spent on transportation projects. Asset Forfeiture and COPS Funds can be spent only on public safety related activities – as a supplement and not to supplant current appropriations. Federal, State, or County grants can only be spent for the specific grant purpose that it is awarded. Some Special Revenue fund balances are projected to "decrease" as the City appropriated funds for specific purposes that they were intended to be used.

Cultural Development (1% for the Arts) Fund

The Proposed Cultural FY 2022-2023 Development Fund Budget is \$326,000. The Cultural Development Program commenced in FY 2019-2020 and is funded via a 1% “Fee for the Arts” on new commercial and industrial development to promote public art, foster quality economic development, and enhance public space aesthetics. The following new appropriations are proposed for FY 2022-2023:

1. Cultural Arts Coordinator (\$105,000) - This represents 75% funding for this full-time position.
2. El Segundo Art Walk (\$58,000)
3. Festival of Holidays (\$40,000)
4. Visual Artists in Community (\$35,000)
5. Arts & Culture Community Engagement Fund (\$35,000)
6. 2nd City Talks (\$35,000)
7. Operations Account (\$10,000)
8. Poet Laureate Program (\$8,000)

Total = \$326,000

Revenues are anticipated to grow in FY 2022-23 and beyond. As a result, there will be future opportunities to fund even more exciting and impressive public art projects.

Debt Service Fund

The Debt Service Fund records the City’s facility lease activity for the Douglas Street Gap Closure Capital Improvement project. Included in the Adopted 2022-2023 Budget is an appropriation of \$545,000 for the annual payment of principal and interest on the Douglas Street Gap Closure project.

Also, the City issued Pension Obligation Bonds (POBs) in FY 2021-2022 in the amount of \$144,135,000. Included in the Adopted 2022-2023 Budget is an appropriation of \$9,800,000 to begin the annual debt service payments for these bonds.

General Fund Capital Improvement Program (CIP) Fund

The Proposed FY 2022-2023 General Fund CIP Fund Budget totals \$6,846,420. Of this amount, \$2,701,000 represents “carryover” unspent funds from prior fiscal years and the remaining \$4,145,420 represents funding for new FY 2022-2023 projects. As delineated in the “Proposed Capital Improvement Program for All Funds,” located toward the end of this budget document, there is a total of 12 General Fund CIP projects that will either be active during the fiscal year or will continue to accumulate funding for future activation (such as The Plunge Rehabilitation Project).

Capital improvement projects that are paid for via other funds are located within each fund’s budget. Please refer to the attached “Adopted Capital Improvement Program for All Funds,” as well as to the CIP section of this budget document for more information about each capital improvement project.

Ideally, a local government will dedicate at least 2% to 5% of its total budget each year to the community’s public infrastructure, including public facilities. As the City ages and its infrastructure continues to

deteriorate, the City will need to rely heavily on long-term financial planning to better prepare, and re-invest, in this essential aspect of the budget. The longer the City procrastinates and delays properly managing its existing facilities, infrastructure, and assets, it will end up costing both current and subsequent generations significantly more to rebuild and pay for rising future legal claims and settlements. This poor business practice continues to result in rising recurring operating costs (such as more expensive utilities and security measures) due to relying on inefficient and environmentally antiquated energy systems and safety risks.

Enterprise Funds

Water Fund

Every few years, the City reviews its water and wastewater rates to determine what rates should be adjusted over the next five years to pay for the full cost of providing reliable water and collecting and treating wastewater in an effective and environmentally safe manner. A fundamental policy goal is for the ratepayers to pay for the cost of services provided and for each fund to be self-sustaining.

Water rates were previously last adjusted in 2019. In anticipation of the need to adjust rates for the next five-year period, staff initiated a comprehensive Water and Wastewater “Rate Study” for each enterprise in the fall of 2019. This study was completed in the fall of 2020 and was presented to City Council on December 15, 2020. This study included presenting a series of water and wastewater rate adjustment options for each year from FY 2020-2021 through FY 2024-2025.

On December 15, 2020, City Council directed staff to administer the Proposition 218 majority protest process and set a public hearing for February 16, 2021 to vote on the proposed water and wastewater rate adjustments. On December 30, 2020, protest ballots were mailed out to the owners of each parcel and each water and wastewater customer (ratepayer). This process requires allowing a minimum of 45 days notification prior to the Proposition 218 public hearing. A total of 53,709 water protest ballots and 5,286 wastewater protest ballots were mailed out. For ratepayers to successfully protest the proposed water and wastewater rate increases, a simple majority of property owners and/or water ratepayers (2,686 or more) and wastewater ratepayers (2,644 or more) must return their ballots as instructed.

At its December 15, 2020 meeting, City Council approved the rate study, selected a water rate structure and wastewater rate structure, and reaffirmed policies and procedures adopted by City Council which set forth the procedures required by California State Proposition 218 (the “Right to Vote on Taxes Act” of 1996) to implement new or increased water and wastewater rates for residential and non-residential services. Since a majority vote protesting the proposed rate adjustments did not take place by the February 16, 2021 deadline, the approved rates will remain in place for five years. The City's water rates will be adjusted over the next five years as follows:

Utility	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FY 24-25
Water	0%	3.0%	3.0%	3.0%	3.0%

The water rate adjustments will take place on January 1, 2022, January 1, 2023, January 1, 2024, and January 1, 2025. The approved water rate adjustment over the next five years will result in an estimated \$5,726,955 that will ensure the long-term fiscal health of the Water Enterprise, as well as ensuring the delivery of safe and reliable water to the City’s customers. These rate adjustments are designed to fully cover the associated costs incurred by the Water Fund over the next five years. Without the proposed rate adjustments, Water Fund revenues will not cover the rising cost of imported water purchased from West Basin Municipal Water District, operating expenses, or needed capital expenses.

The Proposed FY 2022-2023 Water Fund Budget is \$31.4 million, including \$2.3 million in new capital and \$1.6 million in carryover from previous fiscal years for capital improvement projects related to Indiana Street water main and Citywide meter replacements. The Water Division operates, maintains, and repairs the City’s water distribution system consisting of approximately 65 miles of pipeline, a six-million-gallon reservoir, a three-million-gallon reservoir, and a 200,000 gallon elevated water tank.

The largest budget line-item is the cost of purchasing water (\$25 million) and this is projected to steadily increase at an annual rate of 3.5% for the foreseeable future. There is no local source of potable water in the City. As a result, 100% of potable water is purchased from a water wholesaler, West Basin Municipal Water District. The Water Fund is structurally balanced for FY 2022-2023 with the cost of capital, maintenance improvements, and all on-going operations costs paid from on-going revenue.

The Water Fund receives revenue primarily from metered water sales and base charges. FY 2022-23 Water Fund revenues are estimated at \$36.7 million. Since the water utility must be self-sufficient, the City remains committed to maintaining critical infrastructure and complying with all applicable laws, rules, and regulations to deliver safe, dependable, and efficient recycled water and water services to all customers. The City strives to maintain affordable water rates while ensuring the long-term integrity of the water distribution system.

Wastewater Fund

Wastewater rates were last adjusted in 2016. Based on the previously mentioned Water and Wastewater “Rate Study,” the City’s wastewater rates will be adjusted over the next five years as follows:

Utility	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FY 24-25
Wastewater	9.0%	9.0%	9.5%	9.5%	9.5%

The wastewater rate adjustments take place on April 2, 2021, January 1, 2022, January 1, 2023, January 1, 2024, and January 1, 2025. The approved wastewater rate adjustments over the next five years will result in an estimated \$6,396,262 in new Wastewater Fund revenue to cover rising operating and capital costs associated with maintaining the enterprise.

The Proposed FY 2021-2022 Wastewater Fund Budget is \$6.5 million, including \$.8 million for capital improvement projects which include pump station, lifts, and sewer main repairs. While the Hyperion and Regional Sanitation District treatment plants are operated by the City of Los Angeles (Hyperion) and Los Angeles County (Los Angeles County Regional Sanitation District), the City of El Segundo operates and maintains the wastewater collection system which consists of nine stations, 18 pumps, and approximately 57 miles of sewer mains. The lift stations run in automatic mode 24 hours per day to convey over half-billion gallons of sewage per year to the Hyperion and Regional Sanitation District treatment plant customers located west of Pacific Coast Highway. Customers east of Pacific Coast Highway have their wastewater treated at the Regional Sanitation District plant.

The Wastewater Fund receives revenue primarily from residential and commercial user and connection fees. FY 2022-23 revenues are estimated at \$5.3 million. Since the wastewater utility must be self-sufficient, the City remains committed to maintaining critical infrastructure and complying with all applicable laws, rules, and regulations to deliver safe, dependable, and efficient wastewater services. The City strives to maintain affordable wastewater rates while ensuring the long-term integrity of the wastewater collection system.

Solid Waste Fund

The Solid Waste Fund was set up in June 2019 to account for the General Fund’s subsidy of residential refuse collection services provided by the private hauler EDCO. The Proposed FY 2022-2023 Solid

Waste Fund Budget is \$270,000 and reflects a recurring General Fund 25% subsidy of residential rates. The General Fund will not be able to maintain this subsidy and a plan will be developed to transition to a refuse collection model in which those that consume the service pay for their share of the cost.

Golf Fund

The existing Golf Fund continues to carry a significant negative net position, also referred to as negative retained earnings, due to the outstanding loan balance of approximately \$5.6 million that is due to the Equipment Replacement Fund from the Golf Fund. With Topgolf having opened in April 2022, the Golf Fund should finally be able to begin systematically paying down its loan to the Equipment Replacement Fund. Because Topgolf is up and running, this will reverse the past several years of recurring Golf Fund operating losses and General Fund subsidies. Based on the approved Management Agreement, the Topgolf project is projected to generate at least \$1,900,000 in new recurring General Fund and Golf Fund revenues/investment starting in FY 2022-2023, including the following:

- Annual \$1,300,000 driving range ground lease payment (with a 10% adjustment every five years);
- Annual \$200,000 Community Benefit Contribution;
- Annual \$200,000 Golf Course and Driving Range Capital Contribution;
- Recurring 3% beverage fee payment at driving range and golf course (with a minimum guarantee of \$200,000 from the driving range); and
- Annual \$20,000 golf course ground lease payment (with a 10% adjustment every five years).

As directed by City Council on April 20, 2021, the following Topgolf Revenue Allocation Policy will go into effect starting with FY 2022-2023:

Ground Lease Revenue:

- 60%-70% of revenue generated from driving range ground lease (estimated to start at \$1,300,000 per year) will be dedicated to funding City's pension related liabilities. This would result in a starting annual pension contribution of \$780,000 to \$910,000.
- 30%-40% of revenue generated from driving range ground lease (estimated to start at \$1,300,000 per year) will be dedicated to repaying Equipment Replacement Fund. This would result in a starting annual loan repayment of \$390,000 to \$520,000 until the loan is paid off.
- Once Equipment Replacement Fund loan is paid off, this revenue will be dedicated to City's Capital Improvement Program (public infrastructure) needs

Ground Lease Revenue:

- Annual \$200,000 Community Benefit Contribution will be dedicated to Recreation and Park capital improvement projects.

Golf Course and Driving Range Capital Contribution:

- Annual minimum \$200,000 Golf Course and Driving Range Capital Contribution to Golf Fund will be made as per Ground Lease and Agreement and Golf Course Management Agreement.
- Annual 3% beverage fee payment from driving range and golf course (with a minimum guarantee of \$200,000 from the driving range) will go to General Fund to be used for general use purposes.
- Annual \$20,000 golf course ground lease payment (with a 10% adjustment every five years) will go to General Fund for general use purposes.

Internal Service Funds

These funds are used to account for internal charges to user-departments. For example, the Equipment Replacement Fund is used only to accumulate funds to replace various equipment valued at \$5,000 or more (individual value of an item and not grouped items) and vehicles throughout the City. Based on the estimated life of the asset and estimated replacement value after the asset is fully depreciated, the Equipment Replacement Fund charges the department a set amount each year until the asset is fully funded in order to be replaced.

The established charge for FY 2022-23 was funded at a 100%, rather than the 50% that was funded in FY 2021-2022 due to budget deficits. The 50% reduction in funding for FY 2021-2022 was used as budget savings tool for the General Fund. This savings equates to approximately \$1.1 million. The funding for FY 2022-23 will be brought back to 100%. Per the established replacement schedule, the Adopted FY 2021-2022 Equipment Replacement Fund Budget is \$1.4 million.

The City operates two self-insurance programs, administered by third-party administrators, under the management of the City's Risk Manager. The City belongs to the Independent Cities Risk Management Authority (ICRMA), a joint-powers authority of 18 participating members for the purpose of pooling the City's risk for general liability and workers' compensation losses with those of other member cities. ICRMA covers up to \$35,000,000 for general liability claims: The City is responsible for the first \$750,000 of claims (Self-Insured Retention). The ICRMA pool covers up to the first \$2,000,000 above the City's SIR and the excess coverage is everything from \$2,000,000 to \$35,000,000. The City also participates in the following insurance programs: crime program, cyber program, property and equipment program, auto physical damage program, and terrorism coverage program.

For the Liability Insurance Fund and Workers' Compensation Fund, the Proposed FY 2022-2023 Budget is \$3,572,125 and \$3,263,365, respectively. Both these amounts are intended to cover administration costs, premiums, and estimated claims payments within the City's self-insured retention levels (\$750,000 for General Liability and \$500,000 for Workers' Compensation). Liabilities have increased in the past year for both the Workers' Compensation and the General Liability Funds primarily due to claims associated with Police and Fire. The Approved FY 2021-2022 Budget allocates the increased costs associated with each insurance program to the corresponding City department directly attributable to the increase.

Proposed FY 2022-2023 Citywide Capital Improvement Program (for all funds) Budget

The Proposed FY 2022-23 Capital Improvement Program (CIP) Budget (for all funds) totals \$16,205,420, along with another \$6,388,000 in carryover funds from prior fiscal years to support 25 separate projects for a total of \$22,593,420. Please refer to the "Proposed Capital Improvement Program for All Funds" located toward the end of this budget document for more information about each capital improvement project.

Citywide Staffing

The Proposed FY 2022-2023 Budget includes staffing for 366.67 FTE positions (including part-time positions). In addition, it is anticipated that about 20 percent of City staff retiring over the next one to three years. Although the loss of institutional knowledge will be challenging with the high number of employees eligible for retirement, this presents an opportunity to embrace the ongoing paradigm shift with respect to how the City's finances are managed and to prepare for future needs by providing internal growth opportunities and the flexibility to re-engineer the structure of the organization.

Labor Contracts

The Proposed FY 2022-2023 Budget includes funding for represented labor groups which have contracts in effect for FY 2022-2023. There is no funding for any additional salary or benefit enhancements outside of what is covered in existing contracts. The Police Officer Association (POA) and Firefighters Association (FFA) labor contracts expired on September 30, 2021. The table below lists the represented and unrepresented labor groups, along with their contract expiration dates:

Represented Employee Associations and Unrepresented Units

No.	Employee Unit	Contract Expiration
1	Firefighters Association (FFA)	9/30/2021
2	Police Officers Association (POA)	9/30/2021
3	Police Support Services (PSSEA)	9/30/2022
4	Supervisory & Professional Employees (SPEA)	9/30/2022
5	General Employees Association (CEA)	9/30/2023
6	Management Police (PMA)	9/30/2022
7	Mid-Management & Confidential	N/A
8	Mid-Management & Confidential	N/A
9	Directors/Executives	N/A

Performance Measures

The City will continue to transform its performance measures from static measures to more robust methods that rely on additional meaningful tools. Regular measures, including private sector style recurring "customer transactional surveys" of those who interact with City employees, will be used to highlight areas where the City performs well, as well as those areas in which further evaluation will be warranted. This process will be timely and transparent.

Pensions

After years of rising costs and uncertainty associated with employee pension costs, the City has achieved financial stability and predictability for the next two decades and beyond. Over the last several years, CalPERS has made significant changes to the assumptions used in the calculations of local agencies' pension liabilities. These changes have resulted in:

- Increased overall unfunded pension liability as the discount rate has been reduced from 7.5% to 7.0% (With a further reduction to 6.8% that will go into effect on July 1, 2022)
- Increases in annual payments due to CalPERS in earlier years followed by declining payments in later years due to the method of amortizing Unfunded Actuarial Liability (UAL) payments

The City has three CalPERS plans: 1) Safety Police First Tier Plan; 2) Safety Fire Plan; and, 3) Miscellaneous Employees Plan. Each plan's UAL is comprised of multiple "amortization bases" which have positive and negative amounts generated each year based on the performance of the CalPERS Investment Fund and changes in actuarial assumptions. Each amortization base has a separate payment schedule over a fixed period of years (up to 30 years for each). Because of the CalPERS methodology, some of the payments continue to increase each year while others drop off. This creates a significant increase in UAL payments the City will owe CalPERS going forward which were previously estimated to range from \$10.7 million paid in 2020 to \$17.6 million in 2038.

The difficulty for the City, as well as many other local agencies, has been the ability to pay these large payments to CalPERS, while still trying to maintain a structurally balanced budget and providing acceptable public services. Because of the economic impacts of revenue shortfalls due to the COVID-19 pandemic, the City focused on minimizing future payments to CalPERS.

At its July 22, 2020 Strategic Planning Study Session, City Council appointed Mayor Pro Team Chris Pimentel and Councilmember Scot Nicol to serve on the Ad Hoc Pension Committee to review the City's pension obligations, including conducting a review of the City's ability to exit CalPERS pension system and use of alternative retirement options. Since that time, the Committee has met numerous times in 2020 (September 21, October 14, November 16, and November 23) and several times in 2021 (February 17, March 3, April 14, April 29, and May 12). Other attendees in these meetings included City Treasurer Matthew Robinson, City Manager Scott Mitnick, Chief Financial Officer Joseph Lillio, and KNN Public Finance Municipal Advisor Mark Young.

On December 1, 2020, a presentation was provided to City Council by City staff and KNN Public Finance (City's municipal advisor) which discussed options for addressing the City's growing UAL payments to ensure future structurally balanced budgets. City Council unanimously provided staff with direction to begin the process to refinance the City's current UAL through the issuance of POBs.

On January 19, 2021, City Council approved the issuance and sale of taxable POBs to refund the City's pension obligations and authorized the execution of a Trust Agreement which then began the judicial validation proceedings relating to the issuance of the POBs. The Los Angeles Superior Court approved the validation in April 2021, setting the stage for the City to ultimately issue the POBs in June 2021.

The City's POB Finance Team (City staff, Municipal Advisor, Underwriters, Bond Counsel, Disclosure Counsel, and Trustee), met with Standard & Poor's (S&P) staff on May 10, 2021 for a bond rating presentation. The meeting was successful and resulted in a strong AA+ bond rating. This is an excellent rating, particularly in today's economic environment and the impact of COVID-19 on bond ratings, still having negative impacts on the economy. S&P provided a write-up of the rating meeting with guidance on how to possibly achieve a AAA rating within the next few years.

On May 18, 2021, City Council formally approved issuing the POBs at 95% of the current UAL with CalPERS. Once in the marketplace, the POBs were 4.5x over-subscribed which helped to lower the POB interest rate to 2.568%. This was the second lowest rate of any POBs issued in the State of California over the last two years, including POBs with a AAA rating. This exceptional interest rate resulted in savings to the City of approximately \$82.2 million over the next 19 years.

Through the issuance of pension obligation bonds to prepay the existing UAL, along with a series of other forward-thinking actions taken by City Council over the past few years (including: Reduced "Fresh Start" Amortization Period; Past additional discretionary UAL payments; Prepaid UAL payments; Creation of a Pension Trust Fund; Requiring "Classic" employees to pay their full "employee share," Adoption of formal UAL Policies; and, the Topgolf Revenue Allocation Policy), the City is well-positioned to meet its present and future pension obligations over the next 19 years.

The annual \$9.8 million payment on the POBs represents a much lower recurring pension cost to the City than what would have been the case without the POBs. The City now has control over its pension costs through July 1, 2040. After 2040, the City's pensions will be fully funded and the recurring pension costs should drop significantly. After years of stress and uncertainty, the City now has more clarity and predictability in managing its pension obligations.

Other Post-Employment Benefits

Just as with employee pension costs, the City has achieved financial stability and predictability for its "Other Post-Employment Benefits." The City provides retiree medical insurance to vested employees who retire from the City. This benefit is part of what is referred to as "OPEB." In general, the vesting requirement for retiree medical insurance is employment with the City for five years. In order to set funds aside for this benefit, the City opened a Section 115 Trust Fund account with CalPERS in 2008. The City initially funded the OPEB Trust in the amount of \$2,425,000. As of June 1, 2022, the balance has grown to approximately \$30 million. This reflects a combination of \$17.7 million in contributions, \$1 million in withdrawals, and \$11.3 million in investment earnings.

The total OPEB liability for the City is \$56 million. With \$30 million pre-funded in the OPEB Trust, the OPEB unfunded liability is \$26 million. This equates to a funded status of 46%. About 75% of municipalities in the State of California that offer retiree medical insurance benefits have a funded ratio of 25% or less. The City of El Segundo is well positioned to be fully funded for its OPEB liability by 2031.

As of the latest actuary report (dated October 2020), the City no longer needs to make additional contributions into the OPEB Trust. The investment earnings over the next ten years are expected to move the OPEB Trust to a 100% funded status within a decade. The annual contribution to the OPEB Trust had been \$548,000 for several years. These are General Fund dollars that can be used to balance the budget or dedicated for other City Council strategic goal purposes. Once the OPEB Trust is 100% funded, the City will begin to pull money out of the OPEB Trust to assist in making the monthly medical retiree insurance premium payments.

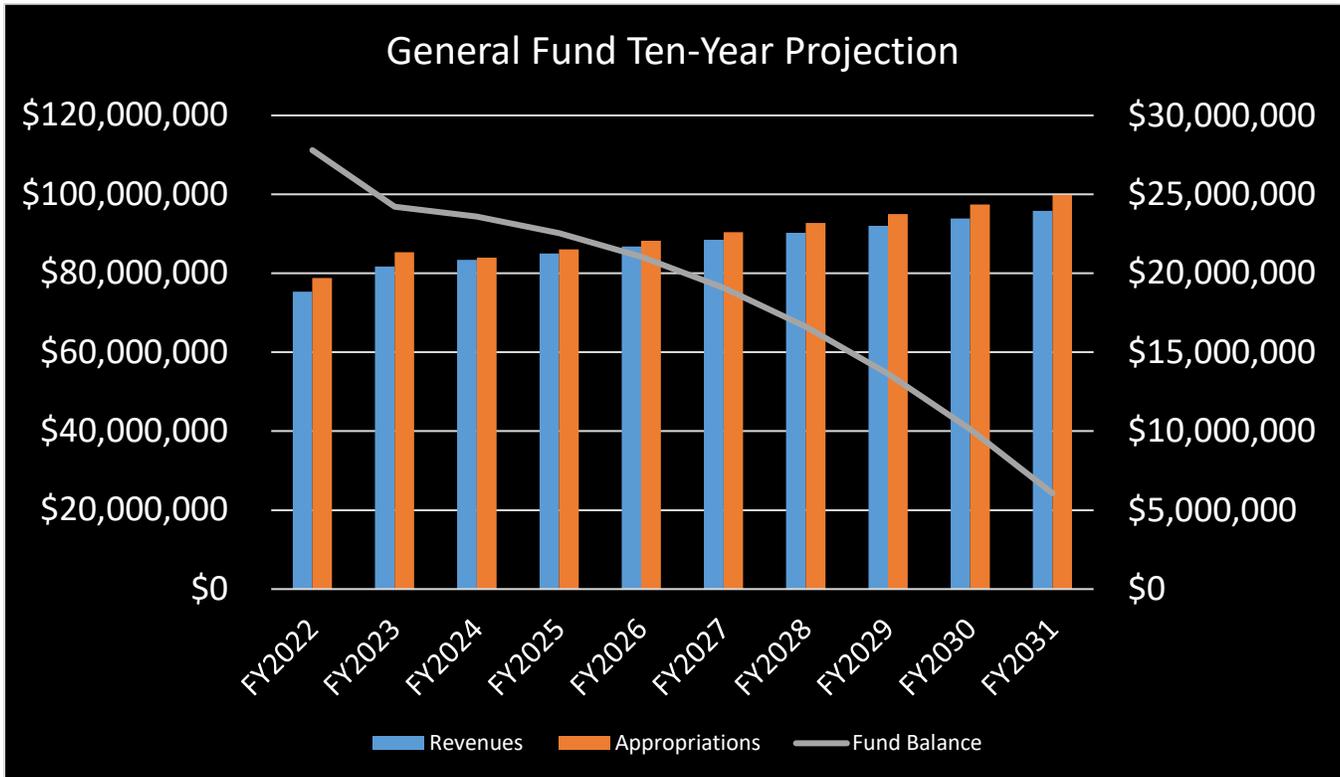
After years of stress and uncertainty, the City now has clarity and predictability in managing its employee pension and retiree medical insurance obligations.

Future Challenges

The City will continue to focus its efforts on keeping our local residents and businesses in a safe environment. While the City has achieved level and stable recurring retirement costs going forward, the City will have to wrestle with rising medical insurance premiums and escalating Workers' Compensation and General Liability Insurance costs within the Police and Fire Departments. As a result, there may be continued financial pressure to reduce City service levels and staffing.

The Proposed FY 2022-2023 Budget reflects a General Fund that continues to subsidize other funds, such as the Solid Waste Fund and the CIP Fund. With added pressure for General Fund resources to be used to support these operations, this will place a further strain on the General Fund's ability to provide traditional local government services, including public safety (Police and Fire). Looking forward, the Solid Waste Fund is projected to draw down additional General Fund reserves and fund balances beyond FY 2022-2023. This is not a good business practice and, as a result, staff will develop both short-term and long-term strategies to more effectively address these challenges to ensure the City remains financially stable over the long-haul.

Even with such pressures, staff remains cautious in projecting City revenues, while at the same time working hard to limit future expenditures. The following graph contains projected General Fund revenues and expenditures over the next ten years, along with the theoretical impact on annual fund balance:



As illustrated above, the General Fund stabilizes due to the reduction in expenditures resulting from the issuance of the Pension Obligation Bonds, as well as the enhancement to revenue from the Topgolf project. However, the City may face a structural budget challenge going forward, if CalPERS investment earnings do not meet their investment return expectations, if future labor contracts result in ongoing additional expenditures, or if there is a future recessionary/high inflationary period. Note that this assumes that the General Fund will spend 100% of its appropriations and that revenue growth will be more conservative (lower) than in the recent past. While the City will likely experience revenue growth at greater levels (based on history), the cost of providing services to the community will likely continue to rise at a faster rate than revenue growth. For example, staff anticipates that over the next four years, revenues will grow an average of 1% to 2% per year while expenditures will grow by 2.5% per year, if not higher. The one potential uncertainty in all this is how long it will take for the local economy to fully rebound from the effects of COVID.

In the years ahead, the City will continue to grapple with the challenges of being a full-service City faced with rising costs and an aging local public infrastructure system that needs restoration. For example, the City's streets and sidewalks infrastructure is estimated to require millions of dollars annually in capital and maintenance expenditures to maintain existing levels of service. The City's facilities are estimated to require at least \$2 million in annual contributions for capital and maintenance expenditures.

Historically, the City has not received sufficient transportation related revenues (Gas Tax, Measure R, Measure M, SB-1, etc.), Developer Fees, and grant revenue to maintain City streets and facilities at the required levels which has resulted in increased General Fund subsidies. However, with Gas Tax revenues declining, Developer Fees revenues remaining limited, and limited State/Federal grant opportunities, combined with the City's past practice of deferred maintenance and neglect, going forward the City will need to explore a different approach in obtaining capital improvement funding.

Zero-Based Budget for Police & Fire Departments

At the direction of the full City Council, the proposed FY 2022-2023 General Fund Budget used a “Zero-Based Budget” approach for the Police and Fire Departments. Both departments were required to build their budgets from zero and justify each budget line-item, and position. In essence, both departments were be asked to justify every line item as if they were starting as a new operation.

Future Opportunities

Despite various financial and budget challenges facing the City, there are incredible opportunities associated with our diverse and resilient local economy. There are several exciting new developments in the works that are scheduled to come on-line in FY 2022-2023 and beyond. Examples include:

1. New headquarters office complex, training facility and athletic fields for NFL football team, Los Angeles Chargers that will have 270 employees on a 14-acre site.
2. New mixed-use commercial/residential development Pacific Coast Commons at 475 – 629 N Pacific Coast Highway will include four new buildings consisting of 257 apartment units, 6 townhome condominium units, 11,252 sq. ft. of commercial uses, and parking structures containing 792 parking spaces.
3. New headquarters for ABL Space Systems at the Standard Works Campus located at 140 Oregon St.

These types of major investments reflect the private sector’s optimistic view of the local economy and how such companies continue to look in a post COVID-19 era.

Another example of future opportunities is the ongoing update of the 20-year-old Downtown Specific Plan and pending recommendation to select a developer to redevelop the Civic Center site to revitalize and reimagine the future of Downtown El Segundo. There has been considerable interest to simultaneously maintain the existing historic charm of downtown while introducing an exciting series of opportunities to allow local businesses to be ready to thrive in the post COVID-19 economy.

Long-Term Financial Strategic Planning

Staff has begun work on the comprehensive Ten-Year Long-Term Financial Strategic Plan. This plan will help the City remain fiscally prudent and be more prepared for economic downturns, rising employee costs, and other conditions which may result in unanticipated fiscal challenges. Once completed and approved by City Council, staff will rely on this document to guide the City’s finances into the future.

RESOLUTION NO. 5346

A RESOLUTION ADOPTING THE 2022-2023 FINAL OPERATING AND CAPITAL IMPROVEMENT BUDGET AND THE 2022-2023 APPROPRIATIONS LIMIT FOR THE CITY OF EL SEGUNDO.

The City Council of the City of El Segundo does resolve as follows:

SECTION 1: The City Council finds and declares as follows:

- A. The City Council has reviewed the proposed final Operating Budget ("Budget") for fiscal year;
- B. The Budget is based upon appropriate estimates and financial planning for the City's operations, services, and capital improvements;
- C. The City Council conducted a strategic planning session on May 3, 2022; a budget study session on May 17, 2022; and a public hearing on June 21, 2022;
- D. All procedural requirements for adopting the City's budget were fulfilled, and the City Council was fully informed regarding the City's current finances, projected revenue, and financial obligations; and
- E. It is in the public interest for the City Council to adopt the Budget as proposed by the City Manager.

SECTION 2: ADOPTION. The Budget attached to this Resolution, and incorporated by reference, is approved and adopted subject only to the authorizations set forth below. Such approval and adoption includes, without limitation, the Schedule of Positions Full-Time & Full-Time Equivalents by Department, Authorized Positions and Budgeted Positions set forth in the Budget which recognizes Authorized Positions which are authorized but not necessarily budgeted and Budgeted Positions which are authorized and budgeted in the fiscal year.

SECTION 3: APPROPRIATIONS LIMIT.

- A. Article XIII B of the California Constitution requires the City to set its Appropriations Limit on an annual basis;
- B. The City's Appropriations Limit may be adjusted annually based upon inflation and population growth.
- C. The City Council may choose the method of calculating adjustments to the City's Appropriations Limit on an annual basis. For inflation, pursuant to Article XIII B, § 8(e)(2), adjustments to the Appropriations Limit may be calculated using either the percentage change in per capita personal income from the preceding year or the percentage change in the local assessment roll from the preceding year because of local nonresidential new construction. For population growth, pursuant to Government Code § 7901(b), the City may either use the percentage growth either in its jurisdiction or from the surrounding county.

- D. Pursuant to Article XIII-B of the California Constitution, and those Government Code sections adopted pursuant to Article XIII-B, § 8(f), the City Council chooses to adjust the City's Appropriations Limit by calculating inflation using the percentage change in per capita personal income from the preceding year and calculating population growth by using the percentage change in population in Los Angeles County.
- E. As a result of the adjustments made to the City's Appropriations Limit, the City Council sets the Appropriations Limit for the fiscal year at \$376,885,148.

SECTION 4: BUDGET APPROPRIATIONS. Based upon the Budget, the total General Fund operating budget, including transfers-out, is \$85,941,128. The City Manager, or designee, is authorized to implement the following appropriations for City Departments:

Department	Adopted FY 2022-2023
CITY ATTORNEY	770,450
CITY CLERK	568,511
CITY COUNCIL	216,018
CITY MANAGER	2,850,000
COMMUNITY DEVELOPMENT DEPARTMENT	3,828,987
FINANCE DEPARTMENT	2,576,681
FIRE DEPARTMENT	13,564,268
HUMAN RESOURCES DEPARTMENT	1,492,491
INFORMATION TECHNOLOGY DEPARTMENT	3,741,130
NON DEPARTMENT	6,128,801
POLICE DEPARTMENT	20,378,246
PUBLIC WORKS DEPARTMENT	7,154,856
RECREATION PARK AND LIBRARY DEPARTMENT	8,685,569
TRANSFER	13,985,120
Grand Total	85,941,128

SECTION 5: CIP and MISCELLANEOUS APPROPRIATIONS. The City Manager, or designee, is authorized to implement the following CIP and miscellaneous appropriations, for a total of \$72,952,406 with the following funds and amounts:

Fund	Adopted FY 2022-2023
104 TRAFFIC SAFETY FUND	45,000
106 STATE GAS TAX FUND	752,966
109 ASSET FORFEITURE FUND	725,000
110 MEASURE R	600,000
111 COMM. DEVEL. BLOCK GRANT	75,000
112 PROP "A" TRANSPORTATION	322,165
114 PROP "C" TRANSPORTATION	1,550,127
115 AIR POLUTION REDUCTION FUND	100,000
116 RESIDENTIAL SOUND INSULATION PROG. FUND	800
117 HYPERION MITIGATION FUND	100,000
118 TDA ARTICLE 3 - SB 821 BIKEWAY FUND	15,000
120 C.O.P.S. FUND	350,000
123 PSAF PROPERTY TAX PUBLIC SAFETY	150,000
126 CUPA	557,642
127 MEASURE M	1,000,000
128 SB-1	600,000
129 CERTIFIED ACCESS SPECIALIST PROGRAM (CASP)	80,000
130 AFFORDABLE HOUSING FUND	200,000
131 COUNTY STORM WATER PROGRAM	750,000
202 DEBT SERVICE FUND	545,000
204 PENSION OBLIGATION BONDS	9,800,000
301 CAPITAL IMPROVEMENT FUND	7,870,893
501 WATER UTILITY FUND	31,359,005
502 SEWER FUND	6,500,017
503 GOLF COURSE	10,000
504 SENIOR HOUSING	75,313
505 SOLID WASTE	270,000
601 EQUIPMENT REPLACEMENT	1,386,989
602 LIABILITY INSURANCE	3,572,125
603 WORKERS COMP RESERVE/INSURANCE	3,263,365
704 CULTURAL DEVELOPMENT FUND	326,000
Grand Total	72,952,406

SECTION 6: FUND OPERATING RESERVES. The City Manager, or designee, may appropriate any remaining revenues at the close of Fiscal Year 2021-2022 into the applicable Fund operating reserve on June 30, 2022.

SECTION 7: APPROPRIATIONS LAPSE. All appropriations shall lapse at the end of the fiscal year to the extent that they have not been expended or lawfully encumbered unless approved by the City Council.

SECTION 8: BUDGET ADJUSTMENTS. The Budget may be subsequently adjusted as follows:

- A. By majority vote of the City Council;
- B. By the City Manager, or designee, for all appropriation transfers between programs and sections within a City department and between appropriation units (e.g., salaries and benefits, services and supplies, and capital outlay) within programs;

- C. By Department Directors for appropriation transfers between appropriation units within programs;
- D. Object code expenditures within appropriation units in a program are not restricted so long as funding is available in the appropriation unit as a whole.

SECTION 9: CONTRACTING AUTHORITY.

- A. The City Manager, or designee, is authorized to bid and award contracts for the equipment, supplies, and services approved in the Budget.
- B. In accordance with the El Segundo Municipal Code ("ESMC"), the City Manager is authorized to execute all contracts awarded for equipment, supplies, and services approved in the Budget.
- C. Notwithstanding any dollar limitation set forth in the ESMC, the City Manager is authorized to execute contracts for purchasing equipment and supplies that are individually identified in the Budget regardless of total cost. The City Manager may, but is not required to, seek additional City Council approval for transactions made pursuant to this Section.
- D. For all other services, equipment, and supplies, the City Manager is authorized to execute contracts in accordance with the ESMC.

SECTION 10: DELEGATION OF AUTHORITY. Pursuant to State of California Code Section 53607, the City Council hereby authorizes the City Treasurer to invest and reinvest the City's funds, to sell or exchange securities so purchased, and to deposit securities for safekeeping in accordance with the Code. The City Treasurer may delegate all, or a portion of the investment authority to subordinates pursuant to State of California Government Code Section 41006. Such delegation by the City Treasurer shall not remove or abridge the Treasurer's investment responsibility. This Delegation of Authority shall be valid for one year unless otherwise revoked; and will be renewed on an annual basis in conjunction with the Budget Adoption.

SECTION 11: The City Clerk is directed to certify the adoption of this Resolution; record this Resolution in the book of the City's original resolutions; and make a minute of the adoption of the Resolution in the City Council's records and the minutes of this meeting.

SECTION 12: This Resolution will become effective immediately upon adoption and will remain effective unless repealed or superseded.

PASSED AND ADOPTED June 21, 2022.

[SIGNATURES ON NEXT PAGE]

PASSED AND ADOPTED RESOLUTION NO. 5346 this 21st day of June 2022



Drew Boyles, Mayor

ATTEST:



Tracy Weaver, City Clerk

APPROVED AS TO FORM:
MARK D. HENSLEY, City Attorney



Joaquin Vazquez, Deputy City Attorney

CERTIFICATION

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS
CITY OF EL SEGUNDO)

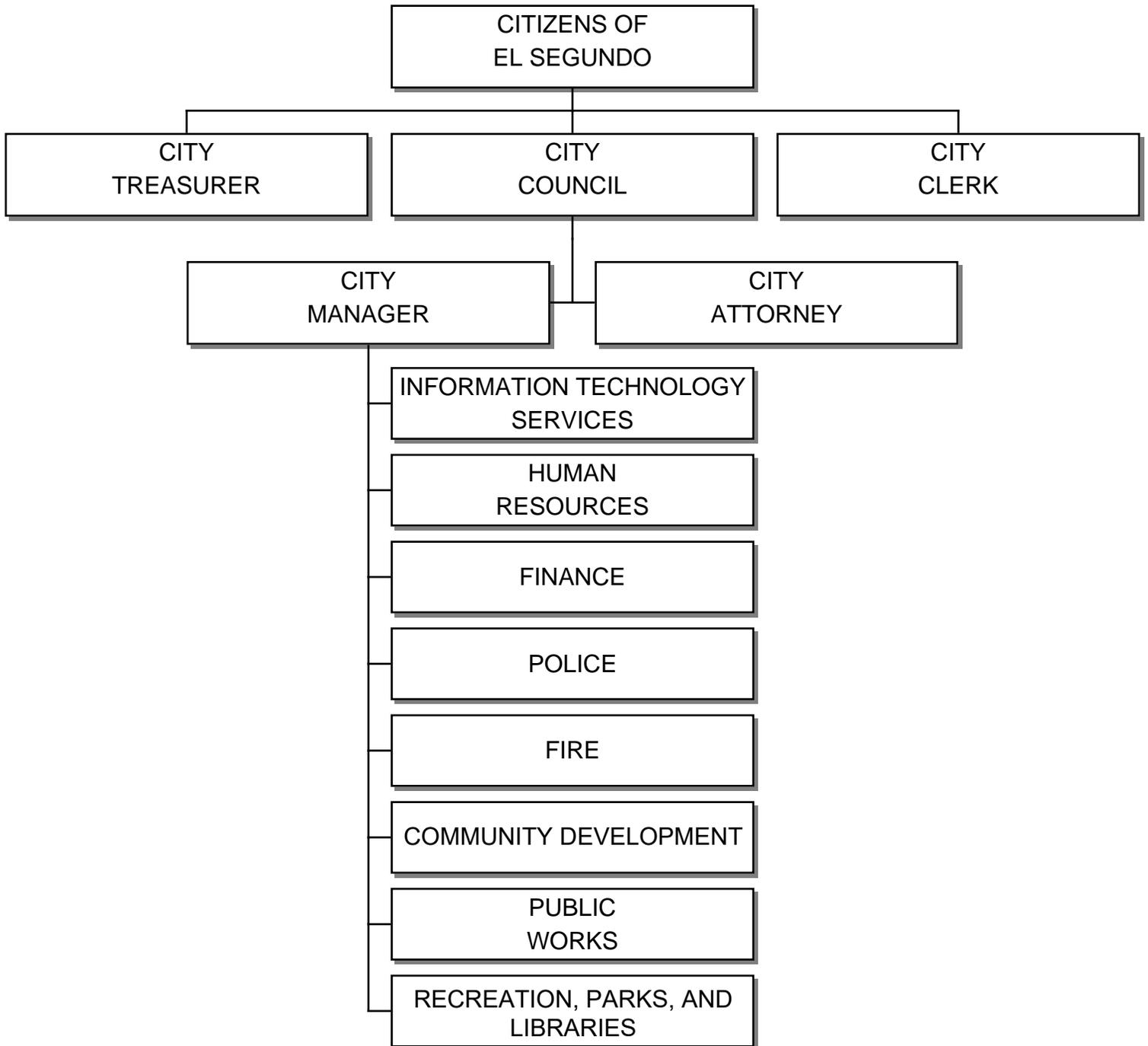
I, Tracy Weaver, City Clerk of the City of El Segundo, California, do hereby certify that the whole number of members of the City Council of said City is five; that the foregoing Resolution No. 5346 was duly passed, approved, and adopted by said City Council at a regular meeting held on the 21st day of June, 2022, approved and signed by the Mayor Pro Tem, and attested to by the City Clerk, by the following vote:

AYES: Mayor Boyles, Mayor Pro Tem Pimentel, Council Member Pirsztuk, Council Member Nicol and Council Member Giroux
NOES: None
ABSENT: None
ABSTAIN: None

WITNESS MY HAND THE OFFICIAL SEAL OF SAID CITY this 21st day of June, 2022.

Tracy Weaver
Tracy Weaver, City Clerk
of the City of El Segundo,
California

CITY OF EL SEGUNDO



**CITY OF EL SEGUNDO
LIST OF PUBLIC OFFICIALS
FISCAL YEAR 2022-2023**

Darrell George
City Manager

Mark Hensley
City Attorney (Contract)

Tracy Weaver
City Clerk (Elected)

Matthew Robinson
City Treasurer (Elected)

Jaime Bermudez
Police Chief

Deena Lee
Fire Chief

Elias Sassoon
Director of Public Works

Michael Allen
Director of Community Development

Joseph Lillio
Chief Financial Officer

Vacant
Director of Information Technology Services

Aly Mancini
Director of Recreation, Parks and Library

Barbara Voss
Deputy City Manager

Rebecca Redyk
Director of Human Resources

**CITY OF EL SEGUNDO
LIST OF COMMITTEES/COMMISSIONS/BOARDS
FISCAL YEAR 2022-2023**

Arts & Culture Committee

Capital Improvement Program Advisory Committee

Diversity, Equity, and Inclusion Committee

Public Works Committee Committee

Investment Advisory Committee

Library Board of Trustees

Planning Commission

Recreation & Parks Commission

Senior Citizen Housing Corporation Board

**CITY OF EL SEGUNDO
BUDGET CALENDAR - BUDGET PROCESS
FISCAL YEAR 2022-2023**

<u>Timelines</u>	<u>Process</u>
January - February	Finance submits mid-year budget performance report to the City Council. Finance develops budget calendar and instructions. Finance holds a budget kick-off meeting; distributes budget instructions and policies as determined by the City Manager. Finance prepares worksheets for departments to use in inputting budget requests. Finance distributes worksheets and personnel budget details for departments' review.
February - March	Departments input their budget requests; send them back to Finance for updates. Finance prepares preliminary revenue projections.
April - May	Finance finalizes departmental requests; holds departmental meetings to review requests; prepares preliminary budget document. Finance calculates appropriations limit. City Manager holds departmental budget hearings; prepares his recommendations for Council's consideration. Public Works submit Capital Improvement Plan to the CIP Advisory Committee and the Planning Commission. City Council holds strategic planning session. City Council holds study session on the proposed budget.
June	City Council holds budget hearings on the proposed budget. City Council approves budget. Finance loads adopted budget into accounting system.
July	Finance produces adopted budget document; posts budget on the City's website.

**CITY OF EL SEGUNDO
DESCRIPTION OF FUNDS & FUND TYPES**

GOVERNMENTAL FUNDS

Are typically used to account for tax-supported (governmental) activities. The focus of the City's governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources.

GENERAL FUND (Fund 001)

The General fund is the general operating fund of the City. All general tax revenues and other receipts that are not allocated by law or contractual agreement to some other fund are accounted for in this fund. For the City of El Segundo, the General Fund includes other funds that have been set up to account for special activities as follows. Although these funds were set up as "separate" funds, the actual funding sources are considered General Fund revenues.

Economic Uncertainty Fund (Fund 002): Accounts for monies transferred from the General Fund to set up a revenue offset for extremely volatile revenues such as Sales Tax and Utility Users' Tax.

Project Deposits Fund/Refundable (Fund 003): Accounts for donations received from private individuals or entities that are to be spent on specific activities or programs not funded by the City.

Hyperion Mitigation Fund (Fund 117): Accounts for an agreement between the City of El Segundo and the City of Los Angeles in which both cities contribute a specified amount annually to pay for the cost of the Hyperion Mitigation Monitoring Program.

Solid Waste Fund (Fund 505) Accounts for revenues and expenses for the City's solid waste collection system.

Retired Employee Insurance Fund (Fund 701): Accounts for funds used to record payments from retirees who opt to continue certain health benefits and life insurance.

Project Deposits Fund/Non-Refundable (Fund 708): Accounts for project deposits from developers which may not be refunded after the projects are done.

SPECIAL REVENUE FUNDS:

Are used to account for proceeds of specific sources (other than for major capital projects) that are legally restricted for specific purposes. The following funds are considered Special Revenue Funds:

Traffic & Safety Fund (Fund 104): Accounts for a portion of the Vehicle Code violation fines and penalties collected by the Los Angeles County Municipal Court. By State law, this money must be used for traffic safety related expenditures including traffic enforcement and capital projects.

State Gas Tax Fund (Fund 106): Accounts for a share of revenues derived from the State Highway Users' Tax under Sections 2105, 2106, 2107, and 2107.5. The revenue is derived from a share of the gasoline taxes and is used for the construction and maintenance of the road network system of the City.

Asset Forfeiture Fund (Fund 109): Accounts for receipt and disbursement of narcotic forfeitures received from the County, State, and Federal agencies pursuant to Section 11470 of State Health & Safety Code and Federal Statute 21USC Section 881.

Measure R Fund (Fund 110): Accounts for the one-half (1/2) cent Sales Tax approved by the voters of Los Angeles County to be used for local transportation needs. These revenues are received by the State and a portion is funneled to the City through the Los Angeles County Metropolitan Transportation Authority. The City of El Segundo uses these funds for street improvements.

CITY OF EL SEGUNDO
DESCRIPTION OF FUNDS & FUND TYPES

Community Development Block Grant (CDBG) Fund (Fund 111): Accounts for revenues received from the Department of Housing & Urban Development (HUD). These revenues must be expended to accomplish one of the following objectives: elimination of slum or blight to low and moderate income persons; or, to meet certain urgent community development needs. The City of El Segundo uses this revenue to fund eligible senior activities such as in-home care; art classes; counseling; and home delivered meals, administered by the Planning & Building Safety Department. (Note: Beginning in fiscal year 2015-2016, the City decided to fund urgent community development needs such as senior in-home care, delivered meals, etc. from the General Fund and to solely use CDBG funds to build access ramps to comply with the Americans with Disabilities Act (ADA).

Prop “A” Transportation Fund (Fund 112): Accounts for the one-half (1/2) cent Sales Tax approved by the voters of Los Angeles County to be used for local transportation purposes. These revenues are collected by the State and a portion is funneled to the City through the Los Angeles County Transportation Commission. The City of El Segundo uses this fund to participate in CTIP/MAX, a regional commuter service and to provide Dial-a-Ride; beach shuttles; and various transportation services.

Prop “C” Transportation Fund (Fund 114): Accounts for the one-half (1/2) cent Sales Tax approved by the voters of Los Angeles County in November 1990. Collection of the tax began in April 1991. Proceeds are to be used to improve transit services and operations; reduce traffic congestion; improve air quality; operate and improve the condition of the streets and freeways utilized by public transit; and reduce foreign oil dependence.

Air Pollution Reduction Fund (Fund 115): Accounts for the City’s share of funds received under the Health & Safety Code Section 44223 (AB 2766) to finance mobile source air pollution reduction programs consistent with the California Clean Air Act of 1988. The fund, derived from additional vehicle registration fee, is used to support the South Coast Air Quality Management District’s (SCAQMD) program to reduce air pollution from motor vehicles.

Residential Sound Insulation Program Fund (Fund 116): Accounts for the grants received from the Federal Aviation Administration (FAA) and the City of Los Angeles’ Department of World Airports (LADOA). The fund is used to provide acoustical treatment of homes in El Segundo that are within the extreme airport noise impact zone, in order to create a better sound environment inside the home.

TDA Article 3/SB 821 Bikeway Fund (Fund 118): Accounts for the monies the City receives from the Transportation Development Act Article 3 which are to be specifically used for construction or repair of bikeways, sidewalks, or handicapped accesses.

COPS FUND (Fund 120): Accounts for receipt and disbursement of funds received under the State Citizens’ Option for Public Safety (COPS) program allocated pursuant to Government Code Section 30061 enacted by AB 3229, Chapter 134 of the 1996 Statues. This fund, also known as the Supplemental Law Enforcement Services Fund (SLESF), is allocated based on population and can only be spent for “front line municipal police services” such as local crime prevention and community-oriented policing, per Government Code Section 30061 (c)(2).

PSAF (Public Safety Augmentation Fund) (Fund 123): Accounts for the one-half (1/2) cent Sales Tax approved by the voters in November 1993 under Prop 172. These revenues must be spent for public safety (police and fire services) purposes only.

Federal Grants Fund (124): Accounts for revenues and expenditures for each Federal grant awarded to the City.

State & County Grants Fund (Fund 125): Accounts for revenues and expenditures for each State or County grant awarded to the City.

CITY OF EL SEGUNDO
DESCRIPTION OF FUNDS & FUND TYPES

Certified United Program Agencies (CUPA Fund 126) Accounts for revenues and expenditures for the Endorsement and Emergency Response Program (EERP), a consolidation of six environmental programs at the local level.

Measure M Fund (Fund 127): Accounts for the one-half (1/2) cent Sales Tax approved by the voters in November 2016. These revenues must be spent to ease traffic congestion.

SB – 1 Fund (Fund 128) Accounts for the revenues and expenditures from the Road Repair and Accountability Act of 2017. These revenues must be spent for local streets and roads.

Certified Access Specialist Program (CASP Fund 129) Authorized by Senate bill (SB) 1186, the fee is to increase disability access and compliance with construction-related accessibility requirements. The first priority is to spend the funds on the training and retention in order to meet the needs of the public in the jurisdiction.

Affordable Housing Fund (Fund 130) Accounts for the revenues and expenditures related to the construction and purchase of affordable housing for the citizens of El Segundo.

County Storm Water Program (Fund 131) Accounts for the revenues and expenditures related to Measure W, the Los Angeles county Safe, Clean Water program.

Senior Housing Fund (Fund 504): Accounts for funds dedicated to senior housing initiatives.

Special Revenue/Donations (702): Accounts for donations received from private individuals or entities that are to be spent on specific activities or programs not funded by the City.

Cultural Development Fund (Fund 704): Accounts for deposits from citizens which may be used for arts and cultural projects in the City.

DEBT SERVICE FUNDS:

Account for accumulation of resources for, and the payment of, general long-term debt including principal and interest. The following funds are considered Debt Service Funds:

Debt Service Fund (Fund 202): Accounts for the lease agreement with the California Infrastructure and Economic Development Bank (CIEDB) whereby CIEDB issued bonds in the amount of \$10 million to finance the Douglas Street Gap Closure Project. The City will make rental lease payments over a 30-year period starting February 1, 2006, at an interest rate of 2.87% per annum. Interest payments on the lease obligation are due on February 1 and August 1 of each year. Base rental payments will be mailed to the City reflecting the actual amount owed prior to each base rental payment due date.

Pension Obligation Bonds Fund (Fund 204) Accounts for the payments of interest and principal on the pension obligation bonds issued in June of 2021.

CAPITAL PROJECTS FUNDS:

Account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by proprietary funds and trust funds). The following is considered Capital Projects Fund:

Capital Improvement Fund (Fund 301): Accounts for the construction of capital facilities typically financed by the City's General Fund and any grant not accounted for in a special revenue fund.

**CITY OF EL SEGUNDO
DESCRIPTION OF FUNDS & FUND TYPES**

PROPRIETARY FUNDS

Are used to account for a government's "business" type activities. Enterprise Funds and Internal Service Funds are considered proprietary funds.

ENTERPRISE FUNDS: The following are the City's Enterprise Funds:

Water Utility Fund (Fund 501): Accounts for water utility revenues, including service fees and installation charges, and all expenses related to the construction and maintenance of the City's water distribution system.

Sewer Fund (Fund 502): Accounts for revenues and expenses for the City's wastewater collection system, including replacement of sewer facilities. Sewer fees vary throughout the city and are primarily based on usage.

Golf Course Fund (Fund 503): Accounts for revenues from user fees and expenses incurred for the operation and maintenance of "The Lakes at El Segundo" golf facility. Revenues are also used for the repayment of the advance received from the Equipment Replacement fund.

INTERNAL SERVICE FUNDS: The following are the City's Internal Service Funds:

Equipment Replacement Fund (Fund 601): Accounts for the proceeds from the sale of surplus equipment and charges to City departments, which are used to purchase replacement of office furniture and equipment; vehicles; and other capital equipment.

Liability Insurance Fund (Fund 602): Accounts for the City's self-insurance program based on charges to departments for their share of claims costs on a 10-year average. A third-party service provider administers the program. The City is a member of ICRMA (Independent Cities Risk Management Association), a joint powers authority composed of 24 participating members. The Authority covers the excess of the City's \$750,000 self-insurance retention up to \$40,000,000.

Workers' Compensation Fund (Fund 603): Accounts for the City's self-insurance program based on charges to departments, calculated based on the departments' share of personnel costs. The City is a member of ICRMA (Independent Cities Risk Management Association), a joint powers authority composed of 24 participating members. The Authority covers the excess of the City's \$500,000 self-insurance retention up to the current statutory amount.

**CITY OF EL SEGUNDO
DESCRIPTION OF MAJOR REVENUE SOURCES**

Property Tax: Is imposed on real property (land and permanently attached improvements such as buildings) and tangible personal property (movable property) within the State, based on the property value rather than on a fixed amount or benefit. Properties are distinguished as secured and unsecured (property for which the value of the lien is not sufficient to assure payment of the tax.) Article XIII A of the State of California limits the real property tax rate to 1% of the property's assessed value plus rates imposed to fund indebtedness approved by the voters. El Segundo's share of the 1% is equivalent to 6.3 cents for every \$1 collected from property taxes. With the passage of Prop 13 in 1978, assessed valuations are limited to a 2% increase each year.

Sales & Use Tax: Sales Tax is imposed on retailers for selling tangible personal property in California. The Use Tax is imposed on the user of a product purchased out-of-state and delivered for use in California. The Sales & Use Tax rate for the County of Los Angeles is 9.50% and is broken down as follows:

State General Fund (includes K-12/Community Colleges)	4.1875%
City/County General Fund (Bradley Burns)	1.0000%
Public Safety (Prop 172)	0.5000%
County Realignment (Mental Health/Welfare/Public Safety)	1.5625%
Countywide Transportation Fund	0.2500%
Los Angeles County Transportation Commission (LACT)	0.5000%
Los Angeles County Transportation Commission (LACT)	0.5000%
Los Angeles County Metro Transportation Authority (LAMT)	0.5000%
Los Angeles County Measure M	<u>0.5000%</u>
Total	<u>9.5000%</u>

Franchise Tax: El Segundo grants a franchise to utility companies for the use of City streets and rights of way. Franchises are paid by Southern California Edison; The Gas Company; Time-Warner Cable; Pacific Bell; and a few minor payers. For electric and gas, the rate is 2%; for telecommunications/cable, the rate is 5%; for PEG (Public Education & Government), the rate is 2%.

Transient Occupancy Tax (TOT): Is imposed on persons staying 30 days or less in a hotel, inn, motel, tourists' home, or other lodging facilities. With the passage of Measure B in April 2016, the City's TOT rate rose from 8% to 12%.

Real Property Transfer Tax: Is assessed on all recipients of transferred real property, which is imposed simultaneously by the County of Los Angeles and the City. The tax rate is \$1.10 per \$1,000 (or a fraction thereof) of property value: \$0.55 goes to the County; and \$0.55 goes to the City.

Business License Tax: Is imposed for revenue-raising purposes to applicants who conduct businesses within the City. The tax rates are as follows:

Base Tax First 10 Employees & 5,000 Sq. Ft.	\$ 111.30
Employee Per Employee over 10.	\$ 137.80
Square Footage Per Square Foot over 5,000.	\$ 0.27
Home Occupations Flat Fee	\$ 26.50
Contractors-General	\$161.90
Contractors-Specialty	\$ 111.30

CITY OF EL SEGUNDO
DESCRIPTION OF MAJOR REVENUE SOURCES

Utility Users' Tax (UUT): Is imposed on users of mobile telephone services (MTS); telecommunications (including video/CATV); electricity; gas, and water on commercial and industrial utility accounts only. The UUT rates are as follows: MTS – 1.5%; telecommunications – 2%; electricity, gas, and water - 3%.

Tax Resolution Agreement (TRA): Is an agreement between the City and Chevron whereby Chevron pays a total of \$11.1 million (plus an annual CPI increase) to the City in taxes regardless of fluctuation in the national and local economy. The TRA agreed amount (plus CPI) less all the taxes paid for the year determines the TRA amount to be paid the following year. Taxes paid by Chevron include UUT for all the utilities; property tax; business license tax; and sales & use tax.

Vehicle License Fee (VLF): The State assesses and collects the VLF at the rate of 2% of a vehicle's current estimated value and calculated on the basis of the current owner's purchase price. About ¾ of the funds are distributed to local governments which can be used for any spending purposes.

Licenses & Permits: Are issued for regulatory or revenue raising purposes to applicants who conduct business activities within the City. This regulatory authority provides cities the means to protect the overall community interests.

Fines & Forfeitures: Include fines for City Code violations; parking or other vehicle code violations; fines for overdue library books; etc.

Use of Money & Property: Include investment earnings on the City's idle funds; rental or use of City facilities for which a charge has been established. Includes the Topgolf Facility and The Lakes Golf Course ground leases.

Intergovernmental: Include grants received from other governmental agencies; reimbursements for State-mandated costs; and reimbursement from the El Segundo Unified School District for some of the City's Librarians who are assigned to various schools within the District.

Charges for Services: Include fees for users of City service such as zoning and planning fees; participation on various Recreation & Parks programs and classes; fire inspections; etc. Fees & Charges are distinguished from taxes in two principal ways: 1) that the amount of the fee may not exceed the estimated reasonable cost of providing the particular service or facility for which the fee is charged; and 2) that the service or facility for which this fee is charged bears a relationship to the person or entity paying the fee.

SUMMARIES OF FINANCIAL DATA

**CITY OF EL SEGUNDO
ESTIMATED FUND BALANCES - ALL FUNDS
FISCAL YEAR 2022 - 2023**

Fund/Classification	Estimated Beginning Fund Balance 7/1/2022	Estimated Revenues FY 2022-2023	Adopted Operating Budget FY 2022-2023
General Fund			
General Fund (001)	\$ 34,317,913	\$ -	\$ -
Hyperion Mitigation (117)	102,078	100	5,000
Economic Uncertainty (401)	1,076,296	-	-
Total General Fund	\$ 35,496,287	\$ 100	\$ 5,000
Special Revenue Funds			
Traffic Safety (104)	\$ 52,356	\$ 40,000	\$ -
State Gas Tax (106)	236,705	285,000	200,000
Asset Forfeiture (109)	1,170,625	65,000	100,000
Measure "R" (110)	1,027,373	157,000	-
Community Development Block Grant (111)	38,741	-	-
Proposition "A" (112)	1,106,945	227,000	120,000
Proposition "C" (114)	886,768	201,500	25,000
Air Pollution Reduction (AQMD) (115)	119,897	15,500	-
Residential Sound Insulation (RSI) (116)	458,153	1,500	1,000
SB 821/Bikeway (118)	59,320	-	-
MTA (119)	17,197	295,000	-
Citizens Option for Public Safety (COPS) (120)	379,870	100,000	40,000
PSAF Property Tax Public Safety (123)	167,364	20,000	-
Federal Grants (124)	(206,426)	200,000	520,000
State Grants (125)	(98,204)	195,000	200,000
CUPA (126)	316,178	200,000	400,000
Measure M (127)	932,375	166,000	-
SB - 1 (128)	215,985	151,000	-
Certified Access Specialist Program (129)	93,506	20,000	-
Affordable Housing Program (130)	5,323,309	-	50,000
County Storm Water Program (131)	489,820	-	-
Total Special Revenue Funds	\$ 12,787,857	\$ 2,339,500	\$ 1,656,000
Debt Service Funds			
Debt Service (202)	\$ 1,620,251	\$ 137,000	\$ 545,000
Pension Obligation Bonds 204)	\$ 4,637	\$ -	\$ -
Capital Improvement Fund			
Capital Improvement Projects (301)	\$ 4,314,909	\$ 1,683,000	\$ 1,500,000
Total Governmental Funds	\$ 54,223,941	\$ 4,159,600	\$ 3,706,000
Enterprise Funds			
Water (501)	\$ 27,176,119	\$ 18,285,000	\$ 21,000,000
Wastewater (502)	2,891,325	3,110,000	3,400,000
Golf Course (503)	(5,255,167)	785,000	550,000
Solid Waste (505)	3,615	-	230,000
Total Enterprise Funds	\$ 24,815,892	\$ 22,180,000	\$ 25,180,000
Internal Service Funds			
Equipment Replacement (601)	\$ 15,622,338	\$ 1,400,000	\$ 400,000
Liability Insurance (602)	(3,348,775)	1,500,000	1,500,000
Workers' Compensation (603)	(5,951,194)	2,500,000	2,000,000
Total Internal Service Funds	\$ 6,322,369	\$ 5,400,000	\$ 3,900,000
Total Proprietary Funds	\$ 31,138,261	\$ 27,580,000	\$ 29,080,000
Component Unit			
Senior Housing (504)	\$ 886,493	\$ 10,000	\$ 50,000
Grand Total - All Funds	\$ 86,248,695	\$ 31,749,600	\$ 32,836,000

**CITY OF EL SEGUNDO
ESTIMATED FUND BALANCES - ALL FUNDS
FISCAL YEAR 2022 - 2023**

ADOPTED Capital Budget FY 2022-2023	Total Adopted Budget FY 2022-2023	Estimated Revenues Over (Under) FY 2022-2023	Transfers In FY 2022-2023	Transfers Out FY 2022-2023	Estimated Ending Fund Balance 6/30/2023
\$ -	\$ -	\$ -	\$ 25,000	\$ 472,248	\$ 33,870,665
-	5,000	(4,900)	-	-	97,178
-	-	-	-	923,708	152,588
\$ -	\$ 5,000	\$ (4,900)	\$ 25,000	\$ 1,395,956	\$ 34,120,431
\$ -	-	40,000	\$ -	\$ 25,000	\$ 67,356
-	200,000	85,000	-	-	321,705
-	100,000	(35,000)	-	-	1,135,625
50,000	50,000	107,000	-	-	1,134,373
-	-	-	-	-	38,741
-	120,000	107,000	-	-	1,213,945
287,000	312,000	(110,500)	-	-	776,268
-	-	15,500	-	-	135,397
-	1,000	500	-	-	458,653
58,000	58,000	(58,000)	-	-	1,320
295,000	295,000	-	-	-	17,197
-	40,000	60,000	-	-	439,870
-	-	20,000	-	-	187,364
-	520,000	(320,000)	-	-	(526,426)
-	200,000	(5,000)	-	-	(103,204)
-	400,000	(200,000)	-	-	116,178
-	-	166,000	-	-	1,098,375
415,000	415,000	(264,000)	-	-	(48,015)
-	-	20,000	-	-	113,506
-	50,000	(50,000)	-	-	5,273,309
200,000	200,000	(200,000)	-	-	289,820
\$ 1,305,000	\$ 2,961,000	\$ (621,500)	\$ -	\$ 25,000	\$ 12,141,357
\$ -	\$ 545,000	\$ (408,000)	\$ -	\$ -	\$ 1,212,251
\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,637
\$ -	\$ 1,500,000	\$ 183,000	\$ -	\$ -	\$ 4,497,909
\$ 1,305,000	\$ 5,011,000	\$ (851,400)	\$ 25,000	\$ 1,420,956	\$ 51,976,585
\$ -	\$ 21,000,000	\$ (2,715,000)	\$ -	\$ -	\$ 24,461,119
-	3,400,000	(290,000)	-	-	2,601,325
-	550,000	235,000	-	-	(5,020,167)
-	230,000	(230,000)	-	-	(226,385)
\$ -	\$ 25,180,000	\$ (3,000,000)	\$ -	\$ -	\$ 21,815,892
\$ -	\$ 400,000	\$ 1,000,000	\$ -	\$ -	\$ 16,622,338
-	1,500,000	-	-	-	(3,348,775)
-	2,000,000	500,000	-	-	(5,451,194)
\$ -	\$ 3,900,000	\$ 1,500,000	\$ -	\$ -	\$ 7,822,369
\$ -	\$ 29,080,000	\$ (1,500,000)	\$ -	\$ -	\$ 29,638,261
\$ -	\$ 50,000	\$ (40,000)	\$ -	\$ -	\$ 846,493
\$ 1,305,000	\$ 34,141,000	\$ (2,391,400)	\$ 25,000	\$ 1,420,956	\$ 82,461,339

CITY OF EL SEGUNDO
ESTIMATED REVENUES/OTHER FINANCING SOURCES
ALL FUNDS
FISCAL YEAR 2022-2023

CLASSIFICATION		ACTUALS FY 2019/20	ACTUALS FY 2020/21	ESTIMATED YEAR END FY 2021/22	ADOPTED BUDGET FY 2022/23
<u>GENERAL FUND - 001</u>					
PROPERTY TAXES					
3101	Current Year Secured	8,183,987	8,520,268	9,550,000	9,770,000
3102	Current Year Unsecured	343,117	54,850	56,000	300,860
3103	Prior Year Secured	610,801	1,237,541	200,000	50,000
3104	Prior Year Unsecured	9,913	214,951	21,000	10,000
3105	Penalties & Interest	13,779	9,113	10,525	10,000
3106	HOX Reimbursement	22,452	-	5,000	5,000
TOTAL PROPERTY TAXES		9,184,049	10,036,723	9,842,525	10,145,860
OTHER TAXES					
3201	Sales & Use Tax	12,006,731	8,339,284	12,465,500	12,950,000
3202	Franchise Tax	3,350,323	2,940,024	3,000,000	3,300,000
3203	Transient Occupancy Tax	8,283,596	4,893,187	10,475,000	11,040,000
3204	Real Property Transfer Tax	587,776	270,449	425,000	500,000
3212	Gas Utility User Tax	1,726,104	1,425,535	2,200,000	2,266,000
3213	Water Utility User Tax	329,180	308,185	350,000	365,908
3214	Telecommunication Utility User Tax	818,477	548,407	800,100	800,000
3215	Cogenerated Electric Utility User Tax	1,035,539	997,111	1,250,000	1,238,000
3216	Electric Utility User Tax	2,579,538	1,733,576	2,100,000	2,600,000
3218	Tax Resolution Agreement	5,902,063	6,678,446	7,322,517	7,578,805
TOTAL OTHER TAXES		36,619,328	28,134,203	40,388,117	42,638,713
BUSINESS LICENSE TAXES					
3301	Commercial Industrial	12,313,710	11,761,704	11,380,000	11,885,200
3307	Filming Fees	91,590	56,968	15,000	50,000
TOTAL BUSINESS LICENSE TAXES		12,405,300	11,818,672	11,395,000	11,935,200
OTHER LICENSE & PERMIT					
3401	Animal Licenses	14,665	12,001	7,500	10,000
3403	License Agreements Data Centers	-	-	5,000	10,000
3404	Building Permits	1,152,312	896,567	1,100,000	1,250,000
3405	Plumbing Permits	80,517	94,358	70,000	80,000
3406	Electrical Permits	334,671	408,584	325,000	375,000
3407	Street Permits	80,370	141,125	225,000	200,000
3425	Mechanical Permits	166,414	189,063	130,000	175,000
3426	New Industrial Waste permit Reinspe	400	-	-	-
3427	Newsrack Permit	351	212	-	-
TOTAL OTHER LICENSE & PERMIT		1,829,701	1,741,910	1,862,500	2,100,000
FINES & FORFEITURES					
3501	City Code Fines	7,222	18,915	7,500	10,000
3502	Library Fees & Fines	8,598	1,880	5,000	1,000
3503	Parking Fines	239,335	230,962	260,000	275,000
3504	Sur-Charge Parking Fines	2,663	1,630	-	4,266
3505	Handicap Parking Fines	606	438	750	750
3506	Towing Service Fines	13,063	12,604	15,000	18,750

**CITY OF EL SEGUNDO
ESTIMATED REVENUES/OTHER FINANCING SOURCES
ALL FUNDS
FISCAL YEAR 2022-2023**

CLASSIFICATION		ACTUALS FY 2019/20	ACTUALS FY 2020/21	ESTIMATED YEAR END FY 2021/22	ADOPTED BUDGET FY 2022/23
3513	Internet Printing	1,596	205	500	2,000
3515	Library Book Fair	346	-	-	-
TOTAL FINES & FORFEITURES		273,427	266,634	288,750	311,766
INTEREST & RENTALS					
3601	Interest on Investments	1,713,882	870,709	650,000	950,000
3602	Property Rentals	184,136	128,536	200,000	200,000
3603	Interest Income -Allocation	(346,228)	(547,454)	-	-
3621	Securities Book To Market Interest	1,114,531	202,362	-	-
3622	CD's Book To Market Interest	674,135	(328,986)	-	-
3619	Chevron USA, Inc Grant	-	-	-	-
3840	Topgolf Ground Lease	-	-	325,000	1,300,000
3909	Topgolf Community Benefit	-	-	-	200,000
3832	Topgolf Beverage Sales Guarantee	-	-	-	200,000
3661	Parking -in-Lieu Fees	51,468	35,490	24,000	24,000
TOTAL INTEREST & RENTALS		3,391,923	360,658	1,199,000	2,874,000
INTERGOVERNMENTAL REVENUE					
3701	Motor Vehicle In Lieu Tax	-	-	-	-
3703	State Grants	-	-	-	-
3715	VLF Swap	1,855,899	2,012,685	2,018,685	2,063,755
3735	Commercial Hauling Permit	26,124	54,457	50,000	55,000
3762	ESUSD Library Support Reimbursen	66,586	17,329	100,000	113,000
3735	Federal Grants	-	-	-	6
3787	Donation for Delivered Meals	-	-	-	-
TOTAL INTERGOVERNMENTAL		1,948,609	2,084,471	2,168,685	2,231,761
CHARGES FOR SERVICES					
3801	Zoning & Planning Fees	77,518	83,650	80,000	100,000
3803	Special Police Services	123,585	106,646	100,000	100,000
3804	Public Works Services	890	-	350	500
3808	Plan Check Fees	1,545,411	1,432,496	1,500,000	1,700,000
3809	Plan Retention Fees	17,730	23,044	22,000	20,000
3810	Building After-Hours Inspection Fees	37	-	300	500
3812	Sales - Reports/Documents	123	176	400	500
3813	Energy Plan Check Fees	-	-	-	-
3815	Planning Service Fees	-	-	-	600
3816	General Plan Maint Fee	-	6,636	-	-
3817	Local Record Check Fees	1,118	2,460	1,500	1,250
3818	Cable DVD Sales	75	15	100	100
3821	Court Commitment Program	245	-	-	16,000
3830	Booking Service Fees	-	-	-	-
3831	Parks & Recreation Activities	-	(185)	-	-
3837	Accelerated Plan Check Fees	477,991	547,572	475,000	475,000
3840	Tobacco Retail License Fee	4,301	-	1,000	1,000
3841	Special Fire Services	557	4	1,000	1,000
3842	Haz Mat Inspection	-	-	-	-

CITY OF EL SEGUNDO
ESTIMATED REVENUES/OTHER FINANCING SOURCES
ALL FUNDS
FISCAL YEAR 2022-2023

CLASSIFICATION		ACTUALS FY 2019/20	ACTUALS FY 2020/21	ESTIMATED YEAR END FY 2021/22	ADOPTED BUDGET FY 2022/23
3843	Paramedic Transport	689,793	395,220	540,000	575,000
3844	Fire Permit Inspection	21,614	9,426	10,000	10,000
3845	High Rise Building Inspection	87,372	70,819	70,000	75,000
3846	Haz Mat Response	812	417	1,700	2,000
3847	Fire Protect Equipment Test	39,708	35,056	15,000	15,000
3848	Annual Fire Inspection	205,293	107,891	70,000	150,000
3849	Fire Prevention OT/After Hours Inspe	69,137	11,631	35,000	35,700
3858	Parking Demand Study Fee	-	1,662	-	-
3864	Industrial Waste Permits	-	7,832	2,000	5,000
3874	Recreation & Parks Activities	-	-	-	-
3875	Contract Class Fees	73,351	92,591	210,000	230,000
3876	Special Events Fees	1,702	3,720	35,000	35,000
3877	Drama	3,010	3,673	2,500	5,000
3879	Reservation Fee	393,813	682,866	697,687	740,000
3880	Farmers Market Vendors	-	11,523	21,000	28,000
3881	Classes, Camps & Programs	211,909	394,055	450,000	475,000
TOTAL CHARGES FOR SERVICES		4,047,095	4,030,895	4,341,537	4,797,150
OTHER REVENUE					
3901	Sale of Surplus Property	16,901	3,106	1,000	5,000
3903	Refunds	(2,109)	232	15,272	-
3904	SB-90 Reimbursement	41,085	28,461	5,000	40,000
3905	Administrative Charges	1,119,073	852,614	1,175,420	1,210,683
3907	Traffic Control program	-	1,896	3,000	3,000
3909	Miscellaneous Revenue	176,455	28,107	19,100	25,000
3921	Electric Vehicle Charging	4,868	3,807	4,500	5,000
3922	StrikeTeam Reimbursements	-	-	-	25,000
3923	Special Event Reimbursements	-	-	-	-
3924	Damage to City Property Reimburser	56	140,642	2,000	20,000
3926	Smoke Hollow Park in Lieu	56,000	-	184,566	55,000
3927	City Staff Reimbursements	391,551	280,632	120,000	125,000
3928	Computer Refresh Charge	-	-	-	-
3972	Developers Contributions	700,000	907,838	105,000	150,000
3974	Developer Deposit Revenue	160,090	27,064	-	-
TOTAL OTHER REVENUE		2,663,969	2,274,398	1,634,858	1,663,683
INTER-FUND TRANSFERS					
9104	Transfer In Traffic Safety	140,000	25,000	25,000	45,000
9120	Transfer IN from Federal Grants	-	-	1,986,733	1,986,733
9301	Transfer In Capital Improvements	-	-	-	-
9399	Transfer In Economic Uncertainty	-	923,708	-	-
9400	Transfer from Pension Trust	-	-	-	1,020,657
TOTAL TRANSFERS IN		140,000	948,708	2,011,733	3,052,390
TOTAL REVENUES GENERAL FUND		72,503,400	61,697,273	75,132,705	81,750,522

**CITY OF EL SEGUNDO
ESTIMATED REVENUES/OTHER FINANCING SOURCES
ALL FUNDS
FISCAL YEAR 2022-2022**

CLASSIFICATION	ACTUALS FY 2019/20	ACTUALS FY 2020/21	ESTIMATED YEAR END FY 2021/22	ADOPTED Budget FY 2022/23
<u>TRAFFIC SAFETY - 104</u>				
FINES & FORFEITURES				
3511 Vehicle Code Fines	32,312	31,069	40,010	30,000
INTEREST & RENTALS				
3601 Interest on Investments	-	-	-	-
TOTAL TRAFFIC SAFETY	32,312	31,069	40,010	30,000
<u>STATE GAS TAX FUND - 106</u>				
INTEREST & RENTALS				
3601 Interest on Investments	607	1,912	2,050	5,000
TOTAL INTERST AND RENTALS	607	1,912	2,050	5,000
INTERGOVERNMENTAL REVENUE				
3707 State Gas Tax - 2103	117,023	94,199	96,764	145,000
3712 State Gas Tax - 2107	115,036	96,476	88,737	120,000
3713 State Gas Tax - 2107.5	23,186	4,000	-	10,000
3714 State Gas Tax - 2106	53,030	44,032	47,608	65,000
3716 State Gas Tax - 2105	85,245	71,589	87,884	95,000
3721 Loan Repayment	-	-	-	-
TOTAL INTERGOVERNMENTAL	393,521	310,297	320,993	435,000
TRANSFERS IN				
9001 Transfer In General Fund				
TOTAL STATE GAS TAX	394,128	312,209	323,043	440,000
<u>ASSET FORFEITURE - 109</u>				
INTEREST & RENTALS				
3601 Interest on Investments	4,931	8,016	13,333	46,070
TOTAL INTEREST AND RENTALS	4,931	8,016	13,333	46,070
INTERGOVERNMENTAL REVENUE				
3717 Forfeiture DOJ Federal	51,207	16,996	60,051	188,273
3718 Forfeiture DOJ State	-	-	-	-
3719 Forfeiture Miscellaneous	-	-	-	-
3720 U.S. Treasurer Forfeiture	13,041	529,166	263,024	100,000
3722 State & Local Forfeiture	-	-	-	-
TOTAL INTERGOVERNMENTAL	64,247	546,161	323,075	288,273
3901 Sale of Surplus Property				
TOTAL ASSET FORFEITURE	69,178	554,177	336,408	334,342
<u>MEASURE "R" TRANSIT SALES TAX - 110</u>				
INTEREST & RENTALS				
3601 Interest on Investments	8,065	10,050	12,597	5,500
INTERGOVERNMENTAL REVENUE				
3745 LACMTA Measure R	7,995	-	-	-
3746 Measure "R" Sales Tax	374,743	161,753	263,527	500,000
TOTAL MEASURE "R"	390,803	171,803	276,124	505,500
<u>COMMUNITY DEVELOPMENT BLOCK GRANT - 111</u>				
INTERGOVERNMENTAL REVENUE				
3795 ADA Sidewalk Ramps	99,808	-	-	75,000
TOTAL BLOCK GRANT	99,808	-	-	125,000

**CITY OF EL SEGUNDO
ESTIMATED REVENUES/OTHER FINANCING SOURCES
ALL FUNDS
FISCAL YEAR 2022-2022**

CLASSIFICATION	ACTUALS FY 2019/20	ACTUALS FY 2020/21	ESTIMATED YEAR END FY 2021/22	ADOPTED Budget FY 2022/23
<u>PROPOSITION "A" TRANSPORTATION - 112</u>				
INTEREST & RENTALS				
INTERGOVERNMENTAL REVENUE				
3751 Proposition "A" Sales Tax	324,058	259,482	423,670	300,000
CHARGES FOR SERVICES				
3752 Bus Pass Sale Proceeds	-	-	-	-
3858 Beach Shuttle Passenger Fares	595	170	5	500
OTHER REVENUE				
3930 Dial-A-Ride Fare (DAR)	-	-	-	-
TOTAL PROPOSITION "A"	331,686	270,147	437,588	306,500
<u>PROPOSITION "C" TRANSPORTATION - 114</u>				
INTEREST & RENTALS				
3601 Interest on Investments	8,020	9,699	9,970	5,000
INTERGOVERNMENTAL REVENUE				
3754 Proposition "C" Sales Tax	268,797	215,233	351,425	250,000
TOTAL PROPOSITION "C"	276,817	224,933	361,396	255,000
<u>AIR POLLUTION REDUCTION - 115</u>				
INTEREST & RENTALS				
3601 Interest on Investments	555	1,084	1,338	500
INTERGOVERNMENTAL REVENUE				
3708 LA CO. SCAQMD / Rideshare	21,492	21,907	15,751	20,000
TOTAL AIR POLLUTION REDUCTION	22,046	22,991	17,089	20,500
<u>RESIDENTIAL SOUND INSULATION - 116</u>				
INTEREST & RENTALS				
3601 Interest on Investments	5,139	5,134	5,081	0
INTERGOVERNMENTAL REVENUE				
3755 FAA 150 Grant	0	0	0	0
CHARGES FOR SERVICES				
3812 Sale Records & Reports	0	0	15	0
TRANSFERS IN				
9122 Transfer in LAWA Fund	0	0	0	0
TOTAL RESIDENTIAL SOUND INSULATION	5,139	5,134	5,096	0
<u>HYPERION MITIGATION -117</u>				
INTEREST & RENTALS				
3601 Interest on Investments	838	1,107	1,033	1,000
TOTAL HYPERION MITIGATION	838	1,107	1,033	1,000
<u>TDA ARTICLE 3 (SB 821 BIKEWAY) - 118</u>				
INTEREST & RENTALS				
3601 Interest on Investments	405	623	153	400
INTERGOVERNMENTAL REVENUE				
3725 TDA Article 3 - SB 821	12,137	0	0	10,000
TOTAL TDA ARTICLE 3	12,542	623	153	10,400
<u>MTA Grant - 119</u>				
INTEREST & RENTALS				
3601 Interest on Investments	2,429	3,101	216	400

**CITY OF EL SEGUNDO
ESTIMATED REVENUES/OTHER FINANCING SOURCES
ALL FUNDS
FISCAL YEAR 2022-2022**

CLASSIFICATION	ACTUALS FY 2019/20	ACTUALS FY 2020/21	ESTIMATED YEAR END FY 2021/22	ADOPTED Budget FY 2022/23
INTERGOVERNMENTAL REVENUE				
3979 MTA Grant - LACMTA	0	294,218	0	10,000
TOTAL MTA Grant	2,429	297,319	216	10,400
<u>C.O.P.S./SLESF FUND - 120</u>				
OTHER TAXES				
3207 C.O.P.S. Funding	156,727	100,000	161,285	145,000
INTEREST & RENTALS				
3601 Interest on Investments	2,583	3,979	4,899	1,500
TOTAL C.O.P.S.	159,309	103,979	166,184	146,500
<u>LAWA - 122</u>				
INTEREST & RENTALS				
3601 Interest on Investments	0	0	0	0
INTERGOVERNMENTAL REVENUE				
3760 LAWA Grant	0	0	0	0
TOTAL L.A.W.A.	0	0	0	0
<u>PUBLIC SAFETY AUGMENTATION (PSAF) FUND - 123</u>				
3206 PSAF Property Tax Public Safety	31,915	29,137	28,694	30,000
3601 Interest on Investments	1,104	1,543	1,920	1,000
TOTAL PUBLIC SAFETY AUGMENTATION FUND	33,019	30,681	30,614	31,000
<u>FEDERAL GRANTS - 124</u>				
3502 American Rescue Plan Act (ARPA)	-	-	1,986,733	1,986,733
3741 HMEP Grant	13,870	9,751	(1,342)	0
3766 SHSGP Program Year 2020	225,055	-	-	0
376x HSGP Grant	-	192,099	632,707	0
INTERGOVERNMENTAL REVENUE				
3735 Tobacco Law Enforcement Grant	7,188	-	-	0
3785 UASI Grants	-	-	-	23,800
TOTAL FEDERAL GRANTS	246,113	201,850	2,618,098	2,010,533
<u>STATE GRANTS - 125</u>				
INTERGOVERNMENTAL REVENUE				
CA PROP 68 PER CAPITA				0
36xx State Grants/Prop 68 per capita grant	136,328	4,738	(126,069)	122,657
37xx LA County & Special Purpose Grants	12,569	1,900	50,567	200,000
TOTAL STATE GRANTS	148,897	6,638	(75,502)	322,657
<u>CUPA FUND - 126</u>				
3210 CUPA Penalties	61,650	-	8,400	2,606
3408 CUPA UST non-Annual Permit	3,123	5,571	5,056	2,606
3514 Tiered Permit	5,140	2,606	2,663	2,606
3601 Interest on Investments	1,393	1,748	1,247	1,300
3820 Above Ground Petroleum Storage Tank	39,617	30,448	34,421	41,060
3822 Underground Storage Tank Permit	27,415	17,725	20,315	25,200
3824 Hazardous Waste Permit	63,780	64,661	60,902	62,511
3825 Hazardous Materials Business Plan	145,005	133,561	104,578	149,995
3826 California Accidental Release Prev. Program	199,393	174,951	44,040	192,741

**CITY OF EL SEGUNDO
ESTIMATED REVENUES/OTHER FINANCING SOURCES
ALL FUNDS
FISCAL YEAR 2022-2022**

CLASSIFICATION	ACTUALS FY 2019/20	ACTUALS FY 2020/21	ESTIMATED YEAR END FY 2021/22	ADOPTED Budget FY 2022/23
3827 Unified Program Facility Permit	-	-	19,824	20,000
3846 CUPA Haz Mat	12,672	1,644	1,311	1,200
38xx Various Misc. Fees & Citations	-	35,198	17,802	1,000
TOTAL CUPA	559,188	468,113	320,559	502,825
<u>MEASURE M FUND - 127</u>				
3601 Interest on Investments	6,356	8,686	10,854	5,000
3742 Measure M revenues	227,496	183,160	298,211	200,000
TOTAL MEASURE M	233,851	191,846	309,064	205,000
<u>SB1 ROAD MAINT. REHAB. FUND 128</u>				
3601 Interest on Investments	5,330	5,316	2,449	5,000
3756 SB-1 Revenues	292,405	257,299	252,079	365,000
TOTAL SB1	297,735	262,615	254,527	370,000
<u>CERTIFIED ACCESS SPECIALIST PROGRAM FUND 129</u>				
3601 Interest on Investments	695	895	1,140	1,000
3857 CASP Training	22,070	20,526	19,684	20,000
9001 Transfer-General Fund	-	-	-	-
TOTAL CAS	22,765	21,421	20,824	21,000
<u>AFFORDABLE HOUSING FUND 130</u>				
3601 Interest on Investments	-	56,143	60,222	50,000
3708 Affordable Housing Revenues	5,300,000	-	-	-
TOTAL AFFORDABLE HOUSING	5,300,000	56,143	60,222	50,000
<u>COUNTY STORM WATER PROGRAM FUND 131</u>				
3601 Interest on Investments	-	242	7,408	10,000
3721 Storm Water Revenue	-	612,486	569,408	650,000
TOTAL COUNTY STORM WATER	0	612,728	576,816	660,000
<u>DEBT SERVICE - 202</u>				
OTHER REVENUE				
3972 Developer Contribution Traffic Mitigation	354,024	678,614	165,724	360,000
TOTAL DEBT SERVICE FUND	354,024	678,614	165,724	360,000
<u>PENSION OBLIGATION BONDS - 204</u>				
OTHER REVENUE				
3601 Interest on Investments	-	-	8	10
9001 Transfer-in from General Fund	-	4,637	9,491,878	9,490,000
TOTAL DEBT SERVICE FUND	0	4,637	9,491,886	9,490,010
<u>CAPITAL IMPROVEMENT FUND (CIP) - 301</u>				
3732 CA DOT-Park Place Extension	-	-	-	-
9001 Transfers In from General Fund	-	118,109	385,000	500,000
9399 Transfers In	1,249,000	1,658,210	225,000	1,000,000
INTERGOVERNMENTAL REVENUE				
3740 SCE/Energy Efficiency Strategic Planning	-	-	-	-
8679 Plaza ES Federal Realty "The Point"	-	-	-	-
8969 LA County Grant - Lifeguard Station	-	-	-	-
TOTAL CAPITAL IMPROVEMENT	1,249,000	1,776,319	610,000	0

**CITY OF EL SEGUNDO
ESTIMATED REVENUES/OTHER FINANCING SOURCES
ALL FUNDS
FISCAL YEAR 2022-2022**

CLASSIFICATION	ACTUALS FY 2019/20	ACTUALS FY 2020/21	ESTIMATED YEAR END FY 2021/22	ADOPTED Budget FY 2022/23
<u>ECONOMIC UNCERTAINTY - 002 (formerly 401)</u>				
INTERGOVERNMENTAL REVENUE				
3909 Miscellaneous Revenue	-	-	-	-
TRANSFERS IN				
9001 Transfer In General Fund	-	-	823,708	100,000
9399 Transfer In General Fund	-	-	-	-
TOTAL ECONOMIC UNCERTAINTY	0	0	823,708	100,000
<u>WATER UTILITY - 501</u>				
INTEREST & RENTALS				
3601 Interest on Investments	243,092	353,476	649,087	250,000
CHARGES FOR SERVICES				
3851 Water Sales	11,194,662	10,286,874	16,483,743	17,800,000
3853 Meter Installations	32,794	15,251	10,419	25,000
3856 Reclaimed Water Sales	15,081,261	14,306,412	16,238,326	18,750,000
3859 Late Fee/ Water Utility	96,071	18,062	28,317	0
TOTAL WATER UTILITY	26,647,880	24,980,074	33,409,893	36,825,000
<u>WASTEWATER (SEWER) FUND - 502</u>				
INTEREST & RENTALS				
3601 Interest on Investments	48,688	64,425	0	30,000
CHARGES FOR SERVICES				
3861 WasteWater User Fees	4,183,648	3,266,685	4,353,975	5,200,000
3862 WasteWater Connection Fees	10,982	0	1,740	2,000
3865 Annual Quality Surcharge	0	0	11,853	12,000
3972 Developer Contribution	0	0	0	100,000
OTHER REVENUE				
3909 Miscellaneous Revenue	0	(246)	0	0
TOTAL WASTEWATER FUND	4,243,318	3,330,864	4,367,568	5,344,000
<u>GOLF COURSE - 503</u>				
CHARGES FOR SERVICES				
3832 Food & Beverage Revenues	90,740	3,437	0	0
3833 Leased Beer & Wine	3,569	899	0	0
3834 Golf Course Pro Shop Revenues	30,736	11,819	0	0
3835 Golf Course Revenues	742,684	414,078	0	0
3836 Driving Range Revenues	578,407	342,584	0	0
3838 Golf Lessons	33,710	8,400	0	0
3840 Ground Lease	0	79,071	598,691	200,000
OTHER REVENUE				
3909 Miscellaneous Revenue	5,000	238,629	0	0
TOTAL GOLF COURSE	1,484,846	1,098,917	598,691	200,000
<u>PARK VISTA SENIOR HOUSING - 504</u>				
INTEREST & RENTALS				
3601 Interest on Investments	24,852	3,039	3,313	10,000
TOTAL SENIOR HOUSING	24,852	3,039	3,313	10,000
<u>SOLID WASTE FUND - 505</u>				
CHARGES FOR SERVICES				
3601 Interest on Investments	0	0	0	0

**CITY OF EL SEGUNDO
ESTIMATED REVENUES/OTHER FINANCING SOURCES
ALL FUNDS
FISCAL YEAR 2022-2022**

CLASSIFICATION	ACTUALS FY 2019/20	ACTUALS FY 2020/21	ESTIMATED YEAR END FY 2021/22	ADOPTED Budget FY 2022/23
3804 Solid Waste Revenue	0	0	0	0
3909 Miscellaneous Revenue	0	0	0	0
3931 Self Hauling Resident Permit				
9001 Transfer In General Fund	0	0	420,000	270,000
TOTAL SOLID WASTE COURSE	0	0	420,000	270,000

EQUIPMENT REPLACEMENT FUND - 601

OTHER REVENUE

3901 Sales of Surplus Property	0	0	0	0
3909 Miscellaneous Revenue	161,833	408,952	262,639	0
3912 Replacement Charge to Other Dept.	2,089,441	994,379	1,036,927	1,357,000
3914 Contributed Capital	265,590	0	0	0
3970 Wiseburn Aquatics	40,000	0	40,000	40,000

TRANSFERS IN

9001 Transfer In General Fund	0	15,000	0	0
TOTAL EQUIPMENT REPLACEMENT	2,556,864	1,418,331	1,339,566	1,397,000

LIABILITY INSURANCE - 602

OTHER REVENUE

3601 Interest on Investments	0	0	36,919	0
3911 Charges to Other Departments	1,893,779	1,418,300	2,822,000	3,030,000
3913 Recovery of Claims Paid	0	39,772	496,177	0
TOTAL LIABILITY INSURANCE	1,893,779	1,458,071	3,355,096	3,030,000

3911 Charges to Other Departments	3,393,938	2,550,736	3,180,742	3,025,374
3913 Recovery of Claims Paid	480,706	50,343	524,320	100,000
TOTAL WORKERS' COMPENSATION	3,874,643	2,601,079	3,705,062	3,125,374

Trust Funds - Special Revenues/Donations - 702

1281 Economic Development Revenue	110,000	100,000	75,000	0
2601 D.A.R.E. (3110)	0	9	3	0
2601 Library Donations	15,517	20,243	17,131	0
2601 Recreation Special Event Donations	2,365	12,400	40,084	0
2601 Parks & Rec Outreach	15,223	5,681	13,120	0
2606 EDAC Special Programs	48,475	0	0	0
2608 Park Beautification	1,074	5,873	4,591	0
2608 Tree Musketeers	50	0	0	0
2609 L.A. Kings Donation	25,000	0	0	0
3850 CPR Class Fees	0	0	1,500	0
3876 Special Event Fees Donations	0	0	0	0
3886 Aquatics Donations	0	1,000	200	0
3890 Cable T.V.	0	0	0	0
3971 Police Admin/Inmate Donations	0	0	0	0
3975 Police Admin/Donation K-9	894	97	0	0
3982 Fire Donations	3,350	487	742	0
3877 Drama Booster Donation	737	0	0	0
3883 Joslyn/Senior Donation	162	(2,371)	0	0
3895 Teen Center Donations	0	0	1,081	0

**CITY OF EL SEGUNDO
ESTIMATED REVENUES/OTHER FINANCING SOURCES
ALL FUNDS
FISCAL YEAR 2022-2022**

CLASSIFICATION	ACTUALS FY 2019/20	ACTUALS FY 2020/21	ESTIMATED YEAR END FY 2021/22	ADOPTED Budget FY 2022/23
5101 Plunge Rehab	500,410	300	1,000,000	0
5401 Richmond Street Fair	0	0	0	0
5403 Candy Cane Lane	0	0	0	0
3909 Miscellaneous Revenue	0	0	0	0
TOTAL DONATIONS	723,721	143,720	1,153,451	0

CULTURAL DEVELOPMENT FUND (OTHER) - 704

OTHER REVENUE

3787 Cultural Development 1% Art Fee	529,056	91,370	945,199	500,000
TOTAL TRUST	529,056	91,370	945,199	500,000

OUTSIDE SERVICES TRUST - 708

CHARGES FOR SERVICES

3807 ESOSPC Permit Surcharge	119,752	129,511	133,478	120,000
3816 General Plan Maintenance Fee	113,879	107,276	136,784	125,000
TOTAL OUTSIDE SERVICES TRUST	233,631	236,786	270,262	245,000

TOTAL GENERAL FUND	72,503,400	61,697,273	75,132,705	81,750,522
TOTAL OTHER FUNDS	52,454,221	41,669,347	66,738,982	67,254,542
TOTAL CITY REVENUES	124,957,620	103,366,620	141,871,687	149,005,064

**CITY OF EL SEGUNDO
SCHEDULE OF INTERFUND TRANSFERS
FISCAL YEAR 2022-2023**

<u>FUND</u>	<u>TRANSFER IN</u>	<u>TRANSFER OUT</u>
General Fund (001)	\$ 2,031,733	\$ 13,985,120
Traffic Safety Fund (104)	-	45,000
Federal Grants (124)		1,986,733
Pension Obligation Bonds Fund (204)		-
Capital Improvement Fund (301)	4,145,420	-
Economic Uncertainty Fund (401)	100,000	-
Water Fund (501)	-	193,800
Wastewater Fund (502)	-	116,500
Solid Waste Fund (505)	270,000	
Total	<u><u>\$ 6,547,153</u></u>	<u><u>\$ 16,327,153</u></u>

CITY OF EL SEGUNDO
Adopted Budget Summary By Fund / By Department
All Funds
Fiscal Year 2022-2023

	Actual FY 2019-2020	Actual FY 2020-2021	Adopted FY 2021-2022	YTD 3/31/22	Adopted FY 2022-2023
001 GENERAL FUND	75,874,902	199,343,320	77,651,553	51,823,572	85,941,128
CITY ATTORNEY	753,433	527,127	561,950	288,917	770,450
CITY CLERK	534,170	1,028,960	530,749	348,888	568,511
CITY COUNCIL	308,625	251,947	356,596	226,533	216,018
CITY MANAGER	2,068,147	4,606,985	2,453,282	1,793,334	2,850,000
COMMUNITY DEVELOPMENT DEPARTMENT	2,961,509	6,457,730	3,098,785	1,929,304	3,828,987
FINANCE DEPARTMENT	2,431,946	6,125,530	2,412,820	1,704,664	2,576,681
FIRE DEPARTMENT	17,388,393	66,123,936	13,782,667	10,238,853	13,564,268
HUMAN RESOURCES DEPARTMENT	1,011,218	2,215,720	977,063	789,074	1,492,491
INFORMATION TECHNOLOGY DEPARTMENT	2,569,352	4,671,538	3,023,930	2,488,660	3,741,130
NON DEPARTMENT	6,836,754	6,351,560	5,904,993	5,399,832	6,128,801
POLICE DEPARTMENT	22,891,192	75,856,361	19,436,175	13,444,658	20,378,246
PUBLIC WORKS DEPARTMENT	7,226,520	10,714,838	6,389,428	5,045,217	7,154,856
RECREATION PARK AND LIBRARY DEPARTMENT	7,644,642	13,015,133	8,184,207	5,029,131	8,685,569
TRANSFER	1,249,000	1,395,956	10,538,908	3,096,508	13,985,120
104 TRAFFIC SAFETY FUND	140,000	25,000	25,000	25,000	45,000
TRANSFER	140,000	25,000	25,000	25,000	45,000
106 STATE GAS TAX FUND	149,287	208,218	752,966	643,553	752,966
PUBLIC WORKS DEPARTMENT	149,287	208,218	752,966	643,553	752,966
109 ASSET FORFEITURE FUND	509,253	108,777	725,000	300,026	725,000
POLICE DEPARTMENT	509,253	108,777	725,000	300,026	725,000
110 MEASURE R	1,525	24,372	6,000,000	5,994,541	600,000
PUBLIC WORKS DEPARTMENT	1,525	24,372	6,000,000	5,994,541	600,000
111 COMM. DEVEL. BLOCK GRANT	104,808	-	125,000	1,092	75,000
COMMUNITY DEVELOPMENT DEPARTMENT	104,808	-	125,000	1,092	75,000
112 PROP "A" TRANSPORTATION	231,840	64,135	434,043	67,426	322,165
RECREATION PARK AND LIBRARY DEPARTMENT	231,840	64,135	434,043	67,426	322,165
114 PROP "C" TRANSPORTATION	181,686	220,525	1,550,127	1,276,967	1,550,127
PUBLIC WORKS DEPARTMENT	159,053	220,175	1,420,000	1,272,186	1,420,000
RECREATION PARK AND LIBRARY DEPARTMENT	22,632	350	130,127	4,781	130,127
115 AIR POLLUTION REDUCTION FUND	28,797	-	100,000	-	100,000
PUBLIC WORKS DEPARTMENT	28,797	-	100,000	-	100,000
116 RESIDENTIAL SOUND INSULATION PROG. FUND	466	609	800	707	800
COMMUNITY DEVELOPMENT DEPARTMENT	466	609	800	707	800
117 HYPERION MITIGATION FUND	6,681	5,473	100,000	3,361	100,000
PUBLIC WORKS DEPARTMENT	6,681	5,473	100,000	3,361	100,000
118 TDA ARTICLE 3 - SB 821 BIKEWAY FUND	-	-	55,000	58,137	15,000
TRANSFER	-	-	55,000	58,137	15,000
119 MTA GRANT	-	294,218	300,000	-	-
PUBLIC WORKS DEPARTMENT	-	294,218	300,000	-	-
120 C.O.P.S. FUND	43,471	56,583	350,000	55,515	350,000
POLICE DEPARTMENT	43,471	56,583	350,000	55,515	350,000
123 PSF PROPERTY TAX PUBLIC SAFETY	-	-	150,000	-	150,000
FIRE DEPARTMENT	-	-	-	-	75,000
POLICE DEPARTMENT	-	-	150,000	-	75,000
124 FEDERAL GRANTS	239,795	356,979	270,000	2,621,630	-
FIRE DEPARTMENT	219,840	356,979	270,000	578,067	-
POLICE DEPARTMENT	14,873	-	-	-	-
TRANSFER	-	-	-	1,986,733	-
FEDERAL GRANTS	5,083	-	-	56,830	-
125 STATE GRANTS	67,166	206,086	200,000	92,848	-
COMMUNITY DEVELOPMENT DEPARTMENT	-	-	-	48,973	-
FIRE DEPARTMENT	904	-	-	2,598	-
POLICE DEPARTMENT	3,431	7,070	-	32,136	-
PUBLIC WORKS DEPARTMENT	203	2,787	-	-	-
RECREATION PARK AND LIBRARY DEPARTMENT	43,880	188,087	200,000	-	-
STATE GRANTS	18,748	8,142	-	9,141	-
126 CUPA	608,656	471,021	577,948	404,779	557,642
FIRE DEPARTMENT	608,656	471,021	577,948	404,779	557,642
127 MEASURE M	-	-	800,000	250,981	1,000,000
TRANSFER	-	-	800,000	250,981	1,000,000
128 SB-1	1,008	700,854	350,000	217,094	600,000
PUBLIC WORKS DEPARTMENT	-	346,298	-	217,094	-
TRANSFER	1,008	354,557	350,000	-	600,000
129 CERTIFIED ACCESS SPECIALIST PROGRAM (CASP)	-	-	80,000	-	80,000
TRANSFER	-	-	80,000	-	80,000
130 AFFORDABLE HOUSING FUND	2,250	30,584	200,000	-	200,000
COMMUNITY DEVELOPMENT DEPARTMENT	2,250	30,584	200,000	-	200,000
131 COUNTY STORM WATER PROGRAM	-	122,908	550,000	328,464	750,000
PUBLIC WORKS DEPARTMENT	-	62,085	-	-	350,000
TRANSFER	-	60,823	550,000	328,464	400,000
202 DEBT SERVICE FUND	532,173	88,655	545,000	442,540	545,000
TRANSFER	532,173	88,655	545,000	442,540	545,000
204 PENSION OBLIGATION BONDS	-	-	9,800,000	1,662,800	9,800,000
TRANSFER	-	-	9,800,000	1,662,800	9,800,000
301 CAPITAL IMPROVEMENT FUND	2,464,726	1,647,586	5,055,900	1,350,731	7,870,893
CAPITAL IMPROVEMENT	2,464,726	1,647,586	5,055,900	1,350,731	7,870,893
401 ECONOMIC UNCERTAINTY	-	923,708	-	-	-
TRANSFER	-	923,708	-	-	-
501 WATER UTILITY FUND	25,014,971	18,520,755	31,314,039	18,638,317	31,359,005
NON DEPARTMENT	87	-	-	-	-

CITY OF EL SEGUNDO
Adopted Budget Summary By Fund / By Department
All Funds
Fiscal Year 2022-2023

	Actual FY 2019-2020	Actual FY 2020-2021	Adopted FY 2021-2022	YTD 3/31/22	Adopted FY 2022-2023
PUBLIC WORKS DEPARTMENT	25,014,884	18,520,755	31,314,039	18,609,235	31,359,005
TRANSFER	-	-	-	29,082	-
502 SEWER FUND	4,978,349	3,430,721	6,520,356	3,489,804	6,500,017
NON DEPARTMENT	261	-	-	-	-
PUBLIC WORKS DEPARTMENT	4,978,088	3,430,721	6,520,356	3,470,987	6,500,017
TRANSFER	-	-	-	18,818	-
503 GOLF COURSE	1,553,161	4,678,677	10,000	46,008	10,000
FINANCE DEPARTMENT	1,553,161	4,678,677	10,000	46,008	10,000
504 SENIOR HOUSING	78,444	96,769	75,313	48,466	75,313
COMMUNITY DEVELOPMENT DEPARTMENT	78,444	96,769	75,313	48,466	75,313
505 SOLID WASTE	248,012	168,372	270,000	270,000	270,000
PUBLIC WORKS DEPARTMENT	248,012	168,372	270,000	270,000	270,000
601 EQUIPMENT REPLACEMENT	1,005,781	874,910	5,000,000	118,835	1,386,989
CITY CLERK	-	-	14,438	-	-
CITY MANAGER	(12,689)	-	118,359	-	22,629
COMMUNITY DEVELOPMENT DEPARTMENT	-	-	8,564	-	6,010
FINANCE DEPARTMENT	-	-	3,673	-	-
FIRE DEPARTMENT	(130,358)	-	84,075	-	308,436
INFORMATION TECHNOLOGY DEPARTMENT	37,645	119,200	96,311	34,813	266,798
NON DEPARTMENT	-	-	582,490	44,900	-
POLICE DEPARTMENT	228,000	139,650	66,537	39,123	378,554
PUBLIC WORKS DEPARTMENT	29,430	-	3,545,521	-	373,933
RECREATION PARK AND LIBRARY DEPARTMENT	(20,242)	-	480,032	-	30,629
TRANSFER	873,996	616,060	-	-	-
602 LIABILITY INSURANCE	2,742,891	4,357,502	3,094,306	2,306,250	3,572,125
INFORMATION TECHNOLOGY DEPARTMENT	103,112	-	-	-	-
INTERNAL SERVICES	2,639,779	4,357,502	3,094,306	2,306,250	3,572,125
603 WORKERS COMP RESERVE/INSURANCE	4,579,343	4,017,161	3,490,975	2,124,069	3,263,365
INTERNAL SERVICES	4,579,295	4,017,161	3,490,975	2,124,069	3,263,365
NON DEPARTMENT	48	-	-	-	-
702 TRUST FUNDS - SPECIAL REVENUE/DONATIONS	185,531	175,577	1,000,000	195,285	
CITY MANAGER	90,673	127,141	245,000	144,000	
FIRE DEPARTMENT	-	-	15,000	3,259	
POLICE DEPARTMENT	-	-	45,000	-	
RECREATION PARK AND LIBRARY DEPARTMENT	94,858	48,436	695,000	48,026	
704 CULTURAL DEVELOPMENT FUND	-	408,819	605,346	107,378	326,000
RECREATION PARK AND LIBRARY DEPARTMENT	-	408,819	605,346	107,378	326,000
708 TRUST FUNDS-PROJECT DEPOSITS NONREFUNDAB	29,886	125,284	1,900,000	1,438,149	
COMMUNITY DEVELOPMENT DEPARTMENT	29,886	125,284	1,900,000	1,438,149	
TRANSFER	-	-	-	-	
Grand Total	121,604,858	241,754,157	160,028,672	96,404,323	158,893,535

CITY OF EL SEGUNDO
Adopted Budget Summary By Function
All Fund
Fiscal Year 2022-2023

	Actual FY 2019-2020	Actual FY 2020-2021	Adopted FY 2021-2022	YTD 3/31/22	Adopted FY 2022-2023
General Government	30,663,345	40,287,782	52,289,351	25,552,116	60,211,729
001 GENERAL FUND	19,567,812	28,517,910	28,735,856	17,586,014	34,820,750
001 GENERAL FUND	19,567,812	28,517,910	28,735,856	17,586,014	34,820,750
CITY COUNCIL	308,625	251,947	356,596	226,533	216,018
CITY CLERK	534,170	1,028,960	530,749	348,888	568,511
CITY MANAGER	1,516,334	4,051,674	1,794,021	1,261,935	2,093,810
CITY ATTORNEY	753,433	527,127	561,950	288,917	770,450
HUMAN RESOURCES DEPARTMENT	1,011,218	2,215,720	977,063	789,074	1,492,491
FINANCE DEPARTMENT	2,431,946	6,125,530	2,412,820	1,704,664	2,576,681
INFORMATION TECHNOLOGY DEPARTMENT	2,569,352	4,671,538	3,023,930	2,488,660	3,741,130
PUBLIC WORKS DEPARTMENT	3,224,099	2,570,493	3,009,448	2,517,922	3,247,738
NON DEPARTMENT	5,969,635	5,678,966	5,530,371	4,862,913	6,128,801
TRANSFER	1,249,000	1,395,956	10,538,908	3,096,508	13,985,120
Other Funds	11,095,533	11,769,872	23,553,495	7,966,102	25,390,980
202 DEBT SERVICE FUND	532,173	88,655	545,000	442,540	545,000
TRANSFER	532,173	88,655	545,000	442,540	545,000
204 PENSION OBLIGATION BONDS	-	-	9,800,000	1,662,800	9,800,000
TRANSFER	-	-	9,800,000	1,662,800	9,800,000
301 CAPITAL IMPROVEMENT FUND	2,464,726	1,647,586	5,055,900	1,350,731	7,870,893
CAPITAL IMPROVEMENT	2,464,726	1,647,586	5,055,900	1,350,731	7,870,893
401 ECONOMIC UNCERTAINTY	-	-	-	-	-
TRANSFER	-	923,708	-	-	-
601 EQUIPMENT REPLACEMENT	776,447	735,260	1,567,314	79,713	339,597
CITY CLERK	-	-	14,438	-	-
CITY MANAGER	(12,689)	-	118,359	-	22,629
FINANCE DEPARTMENT	-	-	3,673	-	-
INFORMATION TECHNOLOGY DEPARTMENT	37,645	119,200	96,311	34,813	266,798
PUBLIC WORKS DEPARTMENT	(122,504)	-	752,043	-	50,170
NON DEPARTMENT	-	-	582,490	44,900	-
TRANSFER	873,996	616,060	-	-	-
602 LIABILITY INSURANCE	2,742,891	4,357,502	3,094,306	2,306,250	3,572,125
INFORMATION TECHNOLOGY DEPARTMENT	103,112	-	-	-	-
INTERNAL SERVICES	2,639,779	4,357,502	3,094,306	2,306,250	3,572,125
603 WORKERS COMP RESERVE/INSURANCE	4,579,295	4,017,161	3,490,975	2,124,069	3,263,365
INTERNAL SERVICES	4,579,295	4,017,161	3,490,975	2,124,069	3,263,365
Public Safety	44,105,370	144,776,451	37,447,518	29,436,467	38,287,896
001 GENERAL FUND	42,600,235	143,633,060	35,163,839	25,255,525	35,814,948
001 GENERAL FUND	42,600,235	143,633,060	35,163,839	25,255,525	35,814,948
POLICE DEPARTMENT	22,891,192	75,856,361	19,436,175	13,444,658	20,378,246
FIRE DEPARTMENT	17,388,393	66,123,936	13,782,667	10,238,853	13,564,268
COMMUNITY DEVELOPMENT DEPARTMENT	1,453,530	980,169	1,570,375	1,035,096	1,872,434
NON DEPARTMENT	867,119	672,594	374,622	536,918	-
Other Funds	1,505,136	1,143,391	2,283,679	4,180,942	2,472,948
109 ASSET FORFEITURE FUND	509,253	108,777	725,000	300,026	725,000
POLICE DEPARTMENT	509,253	108,777	725,000	300,026	725,000
120 C.O.P.S. FUND	43,471	56,583	350,000	55,515	350,000
POLICE DEPARTMENT	43,471	56,583	350,000	55,515	350,000
123 PSAF PROPERTY TAX PUBLIC SAFETY	-	-	150,000	-	150,000
POLICE DEPARTMENT	-	-	150,000	-	75,000
FIRE DEPARTMENT	-	-	-	-	75,000
124 FEDERAL GRANTS	239,795	356,979	270,000	2,621,630	-
POLICE DEPARTMENT	14,873	-	-	-	-
FIRE DEPARTMENT	219,840	356,979	270,000	578,067	-
FEDERAL GRANTS	5,083	-	-	56,830	-
TRANSFER	-	-	-	1,986,733	-
125 STATE GRANTS	6,271	10,382	-	37,993	-
POLICE DEPARTMENT	3,431	7,070	-	32,136	-
FIRE DEPARTMENT	904	-	-	2,598	-
STATE GRANTS	1,937	3,312	-	3,259	-
126 CUPA	608,656	471,021	577,948	404,779	557,642
FIRE DEPARTMENT	608,656	471,021	577,948	404,779	557,642
601 EQUIPMENT REPLACEMENT	97,641	139,650	150,731	39,123	690,306
POLICE DEPARTMENT	228,000	139,650	66,537	39,123	378,554
FIRE DEPARTMENT	(130,358)	-	84,075	-	308,436
COMMUNITY DEVELOPMENT DEPARTMENT	-	-	119	-	3,316
603 WORKERS COMP RESERVE/INSURANCE	48	-	-	-	-
NON DEPARTMENT	48	-	-	-	-
702 TRUST FUNDS - SPECIAL REVENUE/DONATIONS	-	-	60,000	3,259	-
POLICE DEPARTMENT	-	-	45,000	-	-
FIRE DEPARTMENT	-	-	15,000	3,259	-
708 TRUST FUNDS-PROJECT DEPOSITS NONREFUNDAB	-	-	-	718,617	-
COMMUNITY DEVELOPMENT DEPARTMENT	-	-	-	718,617	-
Transportation	4,423,346	9,297,422	13,898,848	10,678,334	8,469,929
001 GENERAL FUND	3,537,064	7,757,313	2,927,569	2,144,635	3,415,211
001 GENERAL FUND	3,537,064	7,757,313	2,927,569	2,144,635	3,415,211
PUBLIC WORKS DEPARTMENT	3,537,064	7,757,313	2,927,569	2,144,635	3,415,211
Other Funds	886,281	1,540,109	10,971,279	8,533,699	5,054,718
104 TRAFFIC SAFETY FUND	140,000	25,000	25,000	25,000	45,000
TRANSFER	140,000	25,000	25,000	25,000	45,000
106 STATE GAS TAX FUND	149,287	208,218	752,966	643,553	752,966
PUBLIC WORKS DEPARTMENT	149,287	208,218	752,966	643,553	752,966
110 MEASURE R	1,525	24,372	6,000,000	5,994,541	600,000
PUBLIC WORKS DEPARTMENT	1,525	24,372	6,000,000	5,994,541	600,000
112 PROP "A" TRANSPORTATION	231,840	64,135	434,043	67,426	322,165
RECREATION PARK AND LIBRARY DEPARTMENT	231,840	64,135	434,043	67,426	322,165
114 PROP "C" TRANSPORTATION	181,686	220,525	1,550,127	1,276,967	1,550,127
PUBLIC WORKS DEPARTMENT	159,053	220,175	1,420,000	1,272,186	1,420,000
RECREATION PARK AND LIBRARY DEPARTMENT	22,632	350	130,127	4,781	130,127
115 AIR POLLUTION REDUCTION FUND	28,797	-	100,000	-	100,000
PUBLIC WORKS DEPARTMENT	28,797	-	100,000	-	100,000
118 TDA ARTICLE 3 - SB 821 BIKEWAY FUND	-	-	55,000	58,137	15,000
TRANSFER	-	-	55,000	58,137	15,000

CITY OF EL SEGUNDO
Adopted Budget Summary By Function
All Fund
Fiscal Year 2022-2023

	Actual FY 2019-2020	Actual FY 2020-2021	Adopted FY 2021-2022	YTD 3/31/22	Adopted FY 2022-2023
119 MTA GRANT	-	294,218	300,000	-	-
PUBLIC WORKS DEPARTMENT	-	294,218	300,000	-	-
125 STATE GRANTS	203	2,787	-	-	-
PUBLIC WORKS DEPARTMENT	203	2,787	-	-	-
127 MEASURE M	-	-	800,000	250,981	1,000,000
TRANSFER	-	-	800,000	250,981	1,000,000
128 SB-1	1,008	700,854	350,000	217,094	600,000
PUBLIC WORKS DEPARTMENT	-	346,298	-	217,094	-
TRANSFER	1,008	354,557	350,000	-	600,000
601 EQUIPMENT REPLACEMENT	151,935	-	604,143	-	69,460
PUBLIC WORKS DEPARTMENT	151,935	-	604,143	-	69,460
Community Development	2,366,319	6,413,259	4,822,229	2,388,375	3,146,551
001 GENERAL FUND	2,059,792	6,032,872	2,187,671	1,425,607	2,712,744
001 GENERAL FUND	2,059,792	6,032,872	2,187,671	1,425,607	2,712,744
CITY MANAGER	551,813	555,311	659,261	531,399	756,190
COMMUNITY DEVELOPMENT DEPARTMENT	1,507,979	5,477,561	1,528,410	894,208	1,956,553
Other Funds	306,527	380,388	2,634,558	962,769	433,807
111 COMM. DEVEL. BLOCK GRANT	104,808	-	125,000	1,092	75,000
COMMUNITY DEVELOPMENT DEPARTMENT	104,808	-	125,000	1,092	75,000
116 RESIDENTIAL SOUND INSULATION PROG. FUND	466	609	800	707	800
COMMUNITY DEVELOPMENT DEPARTMENT	466	609	800	707	800
125 STATE GRANTS	-	-	-	48,973	-
COMMUNITY DEVELOPMENT DEPARTMENT	-	-	-	48,973	-
129 CERTIFIED ACCESS SPECIALIST PROGRAM (CASP)	-	-	80,000	-	80,000
TRANSFER	-	-	80,000	-	80,000
130 AFFORDABLE HOUSING FUND	2,250	30,584	200,000	-	200,000
COMMUNITY DEVELOPMENT DEPARTMENT	2,250	30,584	200,000	-	200,000
504 SENIOR HOUSING	78,444	96,769	75,313	48,466	75,313
COMMUNITY DEVELOPMENT DEPARTMENT	78,444	96,769	75,313	48,466	75,313
601 EQUIPMENT REPLACEMENT	-	-	8,445	-	2,694
COMMUNITY DEVELOPMENT DEPARTMENT	-	-	8,445	-	2,694
702 TRUST FUNDS - SPECIAL REVENUE/DONATIONS	90,673	127,141	245,000	144,000	-
CITY MANAGER	90,673	127,141	245,000	144,000	-
708 TRUST FUNDS-PROJECT DEPOSITS NONREFUNDAB	29,886	125,284	1,900,000	719,532	-
COMMUNITY DEVELOPMENT DEPARTMENT	29,886	125,284	1,900,000	719,532	-
Health	720,050	683,785	2,214,974	984,485	1,658,394
001 GENERAL FUND	465,356	387,033	452,411	382,660	491,906
001 GENERAL FUND	465,356	387,033	452,411	382,660	491,906
PUBLIC WORKS DEPARTMENT	465,356	387,033	452,411	382,660	491,906
Other Funds	254,693	296,752	1,762,563	601,825	1,166,488
117 HYPERION MITIGATION FUND	6,681	5,473	100,000	3,361	100,000
PUBLIC WORKS DEPARTMENT	6,681	5,473	100,000	3,361	100,000
131 COUNTY STORM WATER PROGRAM	-	122,908	550,000	328,464	750,000
PUBLIC WORKS DEPARTMENT	-	62,085	-	-	350,000
TRANSFER	-	60,823	550,000	328,464	400,000
505 SOLID WASTE	248,012	168,372	270,000	270,000	270,000
PUBLIC WORKS DEPARTMENT	248,012	168,372	270,000	270,000	270,000
601 EQUIPMENT REPLACEMENT	-	-	842,563	-	46,488
PUBLIC WORKS DEPARTMENT	-	-	842,563	-	46,488
Cultural & Leisure	9,333,110	18,343,982	11,521,357	5,234,286	9,260,013
001 GENERAL FUND	7,644,642	13,015,133	8,184,207	5,026,992	8,685,569
001 GENERAL FUND	7,644,642	13,015,133	8,184,207	5,026,992	8,685,569
PUBLIC WORKS DEPARTMENT	-	-	-	-	-
RECREATION PARK AND LIBRARY DEPARTMENT	7,644,642	13,015,133	8,184,207	5,026,992	8,685,569
Other Funds	1,688,467	5,328,849	3,337,150	207,294	574,444
125 STATE GRANTS	60,692	192,917	200,000	5,882	-
RECREATION PARK AND LIBRARY DEPARTMENT	43,880	188,087	200,000	-	-
STATE GRANTS	16,811	4,830	-	5,882	-
503 GOLF COURSE	1,553,161	4,678,677	10,000	46,008	10,000
FINANCE DEPARTMENT	1,553,161	4,678,677	10,000	46,008	10,000
601 EQUIPMENT REPLACEMENT	(20,242)	-	1,826,804	-	238,444
PUBLIC WORKS DEPARTMENT	(20,242)	-	1,346,772	-	207,815
RECREATION PARK AND LIBRARY DEPARTMENT	(20,242)	-	480,032	-	30,629
702 TRUST FUNDS - SPECIAL REVENUE/DONATIONS	94,858	48,436	695,000	48,026	-
RECREATION PARK AND LIBRARY DEPARTMENT	94,858	48,436	695,000	48,026	-
704 CULTURAL DEVELOPMENT FUND	-	408,819	605,346	107,378	326,000
RECREATION PARK AND LIBRARY DEPARTMENT	-	408,819	605,346	107,378	326,000
Utilities	29,993,319	21,951,476	37,834,395	22,128,121	37,859,022
501 WATER UTILITY FUND	25,014,971	18,520,755	31,314,039	18,638,317	31,359,005
501 WATER UTILITY FUND	25,014,971	18,520,755	31,314,039	18,638,317	31,359,005
PUBLIC WORKS DEPARTMENT	25,014,884	18,520,755	31,314,039	18,609,235	31,359,005
NON DEPARTMENT	87	-	-	-	-
TRANSFER	-	-	-	29,082	-
502 SEWER FUND	4,978,349	3,430,721	6,520,356	3,489,804	6,500,017
502 SEWER FUND	4,978,349	3,430,721	6,520,356	3,489,804	6,500,017
PUBLIC WORKS DEPARTMENT	4,978,088	3,430,721	6,520,356	3,470,987	6,500,017
NON DEPARTMENT	261	-	-	-	-
TRANSFER	-	-	-	18,818	-
(blank)	-	-	-	2,139	-
001 GENERAL FUND	-	-	-	2,139	-
001 GENERAL FUND	-	-	-	2,139	-
RECREATION PARK AND LIBRARY DEPARTMENT	-	-	-	2,139	-
Grand Total	121,604,858	241,754,157	160,028,672	96,404,323	158,893,535

**CITY OF EL SEGUNDO
ADOPTED REVENUES AND EXPENDITURES SUMMARY
GENERAL FUND
FISCAL YEAR 2022-2023**

DESCRIPTION	ACTUAL FY 2019-2020	ACTUAL FY 2020-2021	ADOPTED FY 2021-2022	FY 2021-2022 YE Estimate	ADOPTED FY 2022-2023
<u>Revenues & Other Sources</u>					
Taxes	\$ 58,208,677	\$ 49,989,598	\$ 58,742,025	\$ 66,984,751	\$ 64,719,773
Other Licenses & Permits	1,829,701	1,741,910	1,825,000	1,910,715	2,100,000
Fines & Forfeitures	273,427	266,634	294,000	373,425	311,766
Use of Money & Property	3,391,924	360,657	726,250	1,895,153	2,874,000
Intergovernmental	1,948,609	2,084,471	2,178,909	2,164,809	2,231,761
Charges for Services	4,047,095	4,030,895	4,755,511	5,286,054	4,797,150
Other Revenues	2,663,969	142,365,160	2,267,770	2,606,891	1,663,683
Transfers In	140,000	948,708	4,013,235	2,011,733	3,052,390
Total Revenues & Other Sources	\$ 72,503,402	\$ 201,788,033	\$ 74,802,700	\$ 83,233,531	\$ 81,750,522
<u>Expenditures & Other Uses</u>					
General Government*	\$ 19,185,929	\$ 45,241,650	\$ 18,571,570	\$ 18,359,614	\$ 18,408,065
Public Safety	41,733,116	142,960,466	34,789,217	34,754,907	38,242,514
Transportation	3,537,066	2,295,974	2,927,569	2,609,338	3,415,211
Community Development	2,059,792	1,602,423	2,187,671	2,587,101	2,712,744
Health	465,356	387,032	452,411	450,891	491,906
Culture & Leisure	7,644,643	5,459,819	8,184,207	7,797,082	8,685,569
Transfers Out*	1,249,000	1,395,956	10,538,908	10,538,908	13,985,120
Total Expenditures & Other Uses	\$ 75,874,902	\$ 199,343,320	\$ 77,651,553	\$ 77,097,841	\$ 85,941,128
Balance**	\$ (3,371,500)	\$ 2,444,713	\$ (2,848,853)	\$ 6,135,690	\$ (4,190,606)

* Combined equal to General Government in the Adopted Budget Summary by Function

** For each year only without regard to cumulative balance

CITY OF EL SEGUNDO
Adopted Budget Summary By Account
General Fund
Fiscal Year 2022-2023

001 GENERAL FUND

	Actual FY 2019-2020	Actual FY 2020-2021	Adopted FY 2021-2022	YTD 3/31/22	Adopted FY 2022-2023
Salaries & Benefits	58,991,871	185,358,386	50,991,617	35,971,517	51,517,907
4101 Salaries Full Time	26,157,433	19,696,734	27,054,478	18,009,353	27,733,930
4102 ESUSD - Salaries Part Time	54,834	196	113,600	27,465	122,721
4102 Salaries Part Time	1,988,712	1,579,487	2,947,315	1,691,338	2,505,236
4103 Overtime	1,607,921	899,017	1,047,079	1,004,285	1,259,229
4105 Holiday Pay	755,160	756,499	789,512	766,579	931,577
4107 FLSA Overtime	523,022	331,944	440,000	326,071	440,000
4108 Vacation Leave Payout	325,274	932,780	350,000	620,135	325,000
4109 Vac/Sick Pay - Termination	631,553	-	575,000	-	550,000
4110 Leave Replacement	1,435,302	1,330,029	1,395,000	1,305,813	1,250,000
4112 Sick Leave Payout	381,566	585,473	250,000	488,404	250,000
4113 Reimbursable LA County - TRAP	17,909	12,620	-	11,895	-
4113 Reimbursable Overtime	170,276	107,521	106,750	89,105	113,750
4116 Standby Pay	29,793	18,483	26,100	18,868	26,100
4117 Opt - Out Payments	28,625	11,361	13,350	11,839	12,850
4118 Replacement Benefit Contributions	-	129,364	75,000	-	85,000
4201 Retirement CalPERS	13,124,033	10,702,510	4,088,736	2,719,868	3,952,151
4202 FICA	1,386,323	1,069,665	1,421,619	988,023	1,471,206
4203 Workers' Compensation	3,209,681	2,410,557	2,645,242	2,128,648	2,557,219
4204 Group Insurance	6,343,294	5,098,695	6,797,629	4,856,800	6,624,984
4205 Uniform Allowance	12,689	7,898	15,425	2,677	22,039
4207 CalPERS UAL	-	110,960,108	610,182	610,162	1,015,816
4207 CalPERS UAL Expense	-	28,538,060	-	-	-
4209 PARS Expense	142,200	1,305	79,000	170,100	145,000
4210 OPEB Expense	509,703	4	-	-	-
4211 401(a) Employer's Contribution	25,460	22,527	27,000	15,743	-
4215 Uniform Replacement	100,496	63,547	117,600	99,747	118,100
4217 Early Retirement Incentive	-	25,000	-	-	-
4221 Car Allowance	6,075	4,320	6,000	3,669	6,000
4251 CalPERS Payments	24,538	62,683	-	4,929	-
Maintenance & Operations	15,618,327	12,588,978	16,121,028	12,755,547	20,438,101
4907 Interest Expense	20	-	-	-	-
4999 Cash Over/Short	99	240	-	3	-
5201 Office Supplies	6,092	2,512	5,000	3,003	5,000
5203 Repair & Maintenance Supplies	57,607	44,774	97,115	82,211	93,313
5204 Operating Supplies	881,160	590,640	810,378	589,654	889,192
5206 Computer Supplies	241,261	40,937	53,300	18,572	58,222
5207 Small Tools & Equipment	28,194	6,125	27,200	8,443	27,200
5211 Photo & Evidence Supplies	6,220	6,210	6,500	29,246	6,500
5212 Prisoner Meals	2,650	1,352	-	-	-
5214 Housing Supplies	11,532	7,603	13,500	5,664	14,380
5215 Vehicle Gasoline Charge	228,582	70,255	190,000	257,519	275,000
5215 Vehicle Gasoline Charge	821	-	-	-	-
5218 Training Materials & Supplies	34,959	37,713	44,252	33,832	46,250
5221 Employee Physicals	-	-	-	25,600	35,250
5222 Wellness	-	-	-	-	7,500
5255 CPR Class Supplies	-	-	2,500	-	2,500
5420 Reimbursable Expenditures	(513,482)	(87,437)	-	(125,535)	-
5501 Adult Books & Other Printed Material	-	36,696	45,000	41,110	71,610
5501 Books/Other Printed Material	51,030	-	-	-	-
5503 Author Event/Printed Materials	492	-	-	-	-
5505 Young Peoples Books	19,442	13,828	20,000	17,338	-
5507 School Library Material	1,595	5,874	3,200	3,839	-
6081 Miscellaneous Computer	24,377	29,755	-	2,419	75,000
6082 Broadband Fiber	14,520	-	-	-	-
6101 Gas	-	2,270	9,500	7,253	10,000
6101 Gas Utility	70,304	45,830	61,686	37,189	62,800
6102 Electric Utility	948,366	636,587	639,300	515,723	653,900
6103 Water Utility	261,992	188,093	290,300	209,039	330,500
6104 Electricity Charges	44,060	48,324	50,000	43,216	42,500
6105 Aquatics Gas Utilities	58,474	72,196	85,000	69,515	68,000
6106 Covid Vaccinations	-	9,921	-	702	-
6139 Bank Service Charges	73,159	58,326	38,000	14,328	38,000
6201 Advertising/Publishing	144,075	278,961	317,665	233,534	401,565
6201 Advertising/Publishing - Library Admin	1,033	-	-	-	-
6201 Advertising/Publishing-Library Youth Ser	-	-	1,000	1,249	1,050
6203 Copy Machine Charges	101,888	65,127	110,000	95,833	110,000
6205 Other Printing & Binding	20,555	9,193	23,250	14,260	27,550
6206 Contractual Services	3,958,910	3,248,916	4,658,372	3,843,023	5,300,629
6207 Equipment Replacement Charge	1,913,324	926,467	771,023	687,651	1,306,806
6208 Dues & Subscriptions	78,534	72,773	144,210	58,238	156,018
6209 Dump Fees	1,626	-	-	-	-
6210 Hazard Material Disposal Fee	172	473	3,000	-	3,000
6211 Insurance & Bonds	526,000	400,000	1,267,600	375,000	1,667,600

CITY OF EL SEGUNDO
Adopted Budget Summary By Account
General Fund
Fiscal Year 2022-2023

001 GENERAL FUND

	Actual FY 2019-2020	Actual FY 2020-2021	Adopted FY 2021-2022	YTD 3/31/22	Adopted FY 2022-2023
6212 Laundry & Cleaning	28,757	17,792	26,900	19,388	28,500
6213 Meetings & Travel	191,132	77,601	223,390	126,667	247,990
6214 Professional & Technical	2,614,604	2,521,354	2,612,020	2,921,081	3,924,883
6215 Repairs & Maintenance	249,430	104,900	180,880	155,280	280,130
6216 Rental Charges	13,750	11,250	16,200	11,737	16,500
6217 Software Maintenance	758,884	783,982	940,756	605,204	1,099,979
6218 Hardware Maintenance	13,395	8,100	8,100	4,635	12,000
6219 Network Operating Charge	(20,595)	(10,254)	(20,600)	-	-
6222 Lease Payment Parking Garage	294,175	221,449	300,000	224,040	300,000
6223 Training & Education	123,125	56,750	220,325	122,216	362,225
6224 Vehicle Operating Charge	132,115	302,195	200,000	319,753	300,000
6225 PD Admin/POST Training & Education	2,374	20,952		5,974	
6244 Other Unclassified Expense	19,697	42,769	5,000	1,719	5,000
6247 Unemployment Compensation	115,429	99,023	50,000	-	20,000
6249 Fees & Licenses	4,757	508	12,250	3,156	14,000
6251 Communication/Mobile Radio	7,209	5,876	34,998	17,547	7,439
6253 Postage	14,684	12,564	20,725	4,958	17,925
6254 Telephone	327,484	274,141	373,308	260,120	367,805
6255 ESMC Recodification	10,741	7,774	12,000	10,000	12,000
6257 Public Education	230	5,550	21,875	3,627	2,000
6259 Breathing Apparatus	3,577	1,666	15,000	-	15,000
6260 Equipment Leasing Costs	17,741	14,567	44,350	19,382	47,200
6262 Testing/Recruitment	20,367	8,819	20,000	23,743	95,690
6263 Commissioners Expense	3,661	2,600	5,500	2,865	5,500
6273 In-Custody Medical Charges	74,174	43,547	52,000	46,164	55,000
6274 Investigations Expense	10,472	4,810	10,000	4,382	10,000
6275 K-9 Dog Care Services	8,848	6,838	9,000	3,662	9,000
6277 Resource Databases	23,577	15,893	25,000	21,596	28,400
6281 Emergency Facilities Maintenance	87,378	59,465	2,000	300	140,000
6282 Emergency Repair	-	2,929	21,250	20,000	21,250
6288 S.W.A.T. Program	12,456	2,563	12,500	3,065	12,500
6289 Education Reimbursement	39,607	12,155	40,000	13,272	40,000
6297 Credit Card Fees	18,243	23,256	15,000	32,300	15,000
6301 Legal Council	107,225	30,114		8,417	
6301 Legal Counsel	471,999	313,026	378,000	221,228	450,000
6302 Plaintiff/Defense Litigation	226,082	196,842	148,500	638	200,000
6304 Smoky Hollow Parking in Lieu	16,750	-		24,295	
6310 Labor Negotiation	9,465	-	15,000	50,537	100,000
6311 Code Enforcement	45,887	17,259	20,000	8,014	20,000
6401 Community Promotion	16,975	-	3,000	-	3,000
6403 Sister City	-	-	5,000	-	5,000
6405 ESUSD Funding Agreement	59,897	63,071	130,950	130,950	135,950
6406 LAX Master Plan Intervention	52,172	319,038	100,000	78,377	200,000
6407 State and Local Lobbyist	72,100	-		-	
6409 Audiovisual Materials	957	264	2,000	4,261	2,100
6410 E-Books	17,698	15,444	21,000	22,324	22,300
Capital Outlay	15,704	-	-	-	-
8108 Computer Hardware	15,704	-		-	
Transfers Out	1,249,000	1,395,956	10,538,908	3,096,508	13,985,120
9202 Transfer Out - Debt Service Fund	-	4,637		1,662,800	
9301 Transfer - Capital Improvements	1,249,000	1,376,319	225,500	610,000	4,145,420
9401 Transfer - Economic Uncertainty Fund	-	-	823,708	823,708	100,000
9499 Transfers Out	-	-	9,489,700	-	9,739,700
9601 Transfer - Equipment Replacement	-	15,000		-	
Grand Total	75,874,902	199,343,320	77,651,553	51,823,572	85,941,128

**CITY OF EL SEGUNDO
FOUR-YEAR PERSONNEL SUMMARY
BY DEPARTMENT
FROM FY 2019-18 TO FY 2022-23**

DEPARTMENT/POSITION TITLE	ADOPTED FY 2019-20	ADOPTED FY 2020-21	ADOPTED FY 2021-22	ADOPTED FY 2022-23
<u>City Council</u>				
City Council**	5.00	5.00	5.00	5.00
Executive Assistant	1.00	1.00	1.00	-
Total City Council	6.00	6.00	6.00	5.00
<u>City Clerk</u>				
City Clerk**	1.00	1.00	1.00	1.00
Assistant City Clerk	-	-	-	1.00
Deputy City Clerk	-	-	-	1.00
Deputy City Clerk I	1.00	1.00	1.00	-
Deputy City Clerk II	1.00	1.00	1.00	-
Records Technician	1.00	1.00	1.00	1.00
Sub-total Full-Time	4.00	4.00	4.00	4.00
<u>Part-Time FTEs</u>				
Office Specialist I	-	-	-	-
Sub-total Part-Time	-	-	-	-
Total City Clerk	4.00	4.00	4.00	4.00
** Elected part-time positions				
<u>City Manager's Office</u>				
City Manager	1.00	1.00	1.00	1.00
Deputy City Manager	1.00	1.00	1.00	1.00
Economic Development Coordinator	1.00	1.00	1.00	-
Executive Assistant	1.00	1.00	1.00	2.00
Office Assistant	-	-	-	1.00
Community Cable Program Specialist	1.00	1.00	1.00	1.00
Computer Graphics Designer	1.00	1.00	1.00	1.00
Management Analyst	1.00	1.00	1.00	1.00
Senior Management Analyst	-	-	-	1.00
Media Supervisor	-	1.00	1.00	1.00
Communications & Legislature Affairs Manage	-	1.00	1.00	1.00
PIO / Legislative Affairs Manager	1.00	-	-	-
Sub-total Full-Time	8.00	9.00	9.00	11.00
<u>Part-Time FTEs</u>				
Administrative Intern	-	-	-	-
Media Specialist	-	-	-	0.50
Video Technician	2.85	2.85	2.85	-
Senior Video Technician/ II	-	-	-	3.08
Sub-total Part-Time	2.85	2.85	2.85	3.58
Total City Manager's Office	10.85	11.85	11.85	14.58
<u>Information Technology Services</u>				
Information Systems Director	1.00	1.00	1.00	1.00
Information Systems Manager	1.00	1.00	1.00	1.00
Information Systems Specialist	1.00	1.00	1.00	1.00

**CITY OF EL SEGUNDO
FOUR-YEAR PERSONNEL SUMMARY
BY DEPARTMENT
FROM FY 2019-18 TO FY 2022-23**

DEPARTMENT/POSITION TITLE	ADOPTED FY 2019-20	ADOPTED FY 2020-21	ADOPTED FY 2021-22	ADOPTED FY 2022-23
Administrative Specialist	1.00	1.00	1.00	1.00
GIS Analyst	1.00	1.00	1.00	1.00
Senior Network Assistant	1.00	1.00	1.00	1.00
Technical Services Analyst	3.00	3.00	3.00	3.00
Sub-total Full-Time	9.00	9.00	9.00	9.00
<u>Part-Time FTEs</u>				
Administrative Intern	0.50	0.50	0.50	0.50
Sub-total Part-Time	0.50	0.50	0.50	0.50
Total Information Systems	9.50	9.50	9.50	9.50
<u>Human Resources Department</u>				
Director of Human Resources	1.00	1.00	1.00	1.00
Human Resources Manager	1.00	1.00	1.00	1.00
Human Resources Analyst	1.00	1.00	1.00	-
Human Resources Assistant	1.00	1.00	1.00	-
Human Resources Technician	-	-	-	2.00
Senior Human Resources Analyst	1.00	1.00	1.00	1.00
Sub-total Full-Time	5.00	5.00	5.00	5.00
<u>Part-Time FTEs</u>				
Administrative Intern	-	-	-	-
Sub-total Part-Time	-	-	-	-
Total Human Resources Department	5.00	5.00	5.00	5.00
<u>Finance Department</u>				
Chief Financial Officer	1.00	1.00	1.00	1.00
Finance Manager	1.00	1.00	1.00	1.00
Treasury & Customer Service Manager	-	1.00	1.00	1.00
Revenue Manager	1.00	-	-	-
Accounting Supervisor	1.00	1.00	1.00	1.00
Accountant	2.00	2.00	2.00	2.00
Accounting Technician	1.00	2.00	2.00	2.00
Administrative Technical Specialist	1.00	1.00	1.00	1.00
License Permit Specialist I/II	2.00	2.00	2.00	2.00
Management Analyst	1.00	1.00	1.00	-
Senior Management Analyst	-	-	-	1.00
Account Specialist I/II	-	-	-	1.00
Office Specialist II	1.00	1.00	1.00	-
Payroll Accountant	1.00	1.00	1.00	1.00
Purchasing Agent	1.00	1.00	1.00	1.00
Revenue Inspector	1.00	1.00	1.00	1.00
Risk Manager	-	1.00	1.00	1.00
City Treasurer**	1.00	1.00	1.00	1.00
Deputy City Treasurer I	1.00	1.00	1.00	1.00
Deputy City Treasurer II	1.00	1.00	1.00	1.00
Sub-total Full-Time	18.00	20.00	20.00	20.00

**CITY OF EL SEGUNDO
FOUR-YEAR PERSONNEL SUMMARY
BY DEPARTMENT
FROM FY 2019-18 TO FY 2022-23**

DEPARTMENT/POSITION TITLE	ADOPTED FY 2019-20	ADOPTED FY 2020-21	ADOPTED FY 2021-22	ADOPTED FY 2022-23
<u>Part-Time FTEs</u>				
Administrative Intern	-	0.25	0.25	-
Office Specialist	-	-	-	-
Sub-total Part-Time	-	0.25	0.25	-
Total Finance Department	18.00	20.25	20.25	20.00

**** Elected part-time positions**

Police Department

Chief of Police	1.00	1.00	1.00	1.00
Police Captain	2.00	2.00	2.00	2.00
Police Lieutenant	5.00	5.00	5.00	5.00
Police Sergeant	11.00	11.00	11.00	11.00
Crime Prevention Analyst II	2.00	2.00	2.00	2.00
Crime Scene Investigator II	1.00	1.00	1.00	1.00
Crime Scene Investigator/Property Officer	1.00	1.00	1.00	1.00
Executive Assistant	1.00	1.00	1.00	1.00
Management Analyst	-	1.00	1.00	1.00
Police Assistant I/II	8.00	7.00	6.00	7.00
Police Officer	42.00	42.00	42.00	42.00
Police Records Supervisor	1.00	1.00	1.00	1.00
Police Services Officer I/II	5.00	5.00	6.00	5.00
Police Trainee	2.00	2.00	2.00	2.00
Sub-total Full-time	82.00	82.00	82.00	82.00

Part-Time FTEs

Police Cadet	7.50	9.00	3.20	6.26
Police Services Officer I/II	1.00	1.00	-	1.00
Sub-total Part-Time	8.50	10.00	3.20	7.26

Total Police Department

90.50	92.00	85.20	89.26
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Fire Department

Fire Chief	1.00	1.00	1.00	1.00
Battalion Chief	3.00	3.00	3.00	3.00
Fire Captain	9.00	9.00	9.00	7.00
Fire Engineer	9.00	9.00	9.00	9.00
Firefighter/Paramedic	15.00	15.00	15.00	21.00
Firefighter	6.00	6.00	6.00	-
Fire Marshal	1.00	1.00	1.00	1.00
Emergency Management Coordinator	1.00	1.00	1.00	-
Environmental Safety Manager	1.00	1.00	1.00	1.00
Principal Environmental Specialist (CUPA)	1.00	1.00	1.00	1.00
Fire Prevention Specialist	2.00	2.00	2.00	2.00
Administrative Specialist	1.00	1.00	1.00	1.00
Management Analyst (CUPA)	1.00	1.00	1.00	1.00
Senior Management Analyst	1.00	1.00	1.00	1.00
Sub-total Full-time	52.00	52.00	52.00	49.00

**CITY OF EL SEGUNDO
FOUR-YEAR PERSONNEL SUMMARY
BY DEPARTMENT
FROM FY 2019-18 TO FY 2022-23**

DEPARTMENT/POSITION TITLE	ADOPTED FY 2019-20	ADOPTED FY 2020-21	ADOPTED FY 2021-22	ADOPTED FY 2022-23
<u>Part-Time FTEs</u>				
Administrative Intern	-	-	-	0.25
Fire Prevention Specialist P/T	-	-	-	0.50
Sub-total Part-Time	-	-	-	0.75
Total Fire Department	52.00	52.00	52.00	49.75
<u>Community Development Department</u>				
Director of Community Development	1.00	1.00	1.00	1.00
Planning Manager	1.00	1.00	1.00	1.00
Building Safety Manager	1.00	1.00	1.00	1.00
Administrative Analyst	-	-	-	1.00
Assistant Planner	2.00	2.00	1.00	1.00
Associate Planner	-	-	-	-
Building Inspector I/II	1.00	1.00	1.00	1.00
Code Compliance Inspector	1.00	1.00	1.00	2.00
License Permit Specialist I/II	2.00	2.00	2.00	2.00
Office Specialist II	-	-	-	-
Plan Check Engineer	1.00	1.00	2.00	2.00
Plan Examiner (MEP)	-	-	-	-
Planning Technician	1.00	1.00	1.00	1.00
Principal Planner	2.00	2.00	2.00	2.00
Senior Administrative Specialist	1.00	1.00	1.00	1.00
Senior Building Inspector	2.00	2.00	2.00	2.00
Senior Plan Check Engineer	1.00	1.00	1.00	1.00
Sub-total Full-Time	17.00	17.00	17.00	19.00
<u>Community Development (continued)</u>				
<u>Part-Time FTEs</u>				
Administrative Analyst	-	-	0.67	-
Sub-total Part-Time	-	-	0.67	-
Total Community Development Dept.	17.00	17.00	17.67	19.00
<u>Public Works Department</u>				
Director of Public Works	1.00	1.00	1.00	1.00
General Services Manager	1.00	1.00	1.00	1.00
Administrative Specialist (Water Fund)	1.00	1.00	1.00	1.00
Administrative Technical Specialist	1.00	1.50	2.00	1.00
City Engineer	1.00	1.00	1.00	1.00
Custodian	1.00	1.00	1.00	1.00
Engineering Technician	1.00	1.00	1.00	1.00
Equipment Maintenance Supervisor	1.00	1.00	1.00	1.00
Equipment Mechanic I/II	2.00	2.00	2.00	2.00
Facilities Maintenance Supervisor	1.00	1.00	1.00	1.00
Facilities Systems Mechanic	2.00	3.00	3.00	3.00
Fire Equipment Mechanic	2.00	2.00	2.00	2.00
Maintenance Craftworker	-	1.00	-	-

**CITY OF EL SEGUNDO
FOUR-YEAR PERSONNEL SUMMARY
BY DEPARTMENT
FROM FY 2019-18 TO FY 2022-23**

DEPARTMENT/POSITION TITLE	ADOPTED FY 2019-20	ADOPTED FY 2020-21	ADOPTED FY 2021-22	ADOPTED FY 2022-23
Pool Maintenance Technician	1.00	1.00	1.00	1.00
Principal Civil Engineer	1.00	1.00	1.00	1.00
Public Works Inspector	1.00	1.00	1.00	1.00
Senior Civil Engineer	2.00	2.00	2.00	1.00
Senior Engineer Associate	2.00	2.00	2.00	2.00
Senior Management Analyst	1.00	1.00	1.00	1.00
Street Maintenance Supervisor	1.00	1.00	1.00	1.00
Street Maintenance Leadworker	2.00	2.00	2.00	2.00
Street Maintenance Worker I/II	6.00	6.00	6.00	6.00
Wastewater Supervisor	1.00	1.00	1.00	1.00
Wastewater Maintenance Leadworker	1.00	1.00	1.00	1.00
Wastewater Maintenance Worker I/II	4.00	4.00	6.00	6.00
Water Maintenance Leadworker	2.00	1.00	2.00	2.00
Water Maintenance Worker I/II	6.00	7.00	4.00	4.00
Water Meter Reader/Repairer	1.00	1.00	1.00	1.00
Water Supervisor	1.00	1.00	1.00	1.00
Sub-total Full-Time	48.00	50.50	50.00	48.00

Public Works (continued)

Part-Time FTEs

Administrative Specialist	0.50	0.50	-	-
Custodian	1.00	1.00	-	-
Park Maintenance Worker	-	-	3.40	-
Facilities Maintenance Worker	-	-	-	-
Street Maintenance Worker I/II	-	-	-	-
Water Maintenance Worker I/II	-	-	0.50	-
Sub-total Part-Time	1.50	1.50	3.90	-

Total Public Works Department

49.50	52.00	53.90	48.00
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Recreation, Parks, and Library Department

Director of Community Services	-	-	1.00	1.00
Director of Recreation & Parks	1.00	0.50	-	-
Director of Library Services	1.00	1.00	-	-
Library Manager	-	-	1.00	1.00
Recreation Superintendent	1.00	1.00	1.00	1.00
Cultural Arts Coordinator	-	-	1.00	1.00
Executive Assistant	1.00	1.00	1.00	-
Librarian I	2.00	2.00	1.00	1.00
Librarian II	1.00	-	-	-
Library Assistant	3.00	3.00	3.00	3.00
Park Facilities Technician	-	-	1.00	1.00
Park Maintenance Superintendent	-	1.00	1.00	1.00
Park Maintenance Supervisor	-	2.00	2.00	2.00
Park Maintenance Worker II	-	5.00	5.00	5.00
Recreation Coordinator	2.00	2.00	2.00	2.00
Recreation Supervisor	4.00	4.00	4.00	4.00
Senior Administrative Analyst	1.00	1.00	1.00	1.00
Senior Administrative Specialist	1.00	1.00	1.00	1.00

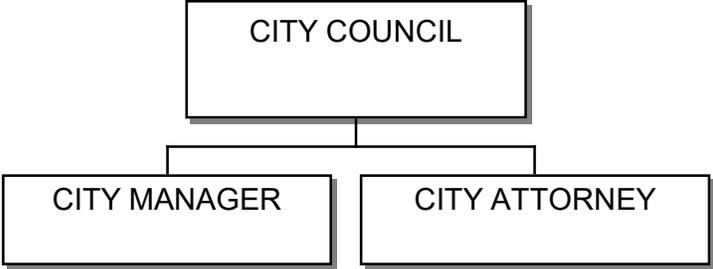
**CITY OF EL SEGUNDO
 FOUR-YEAR PERSONNEL SUMMARY
 BY DEPARTMENT
 FROM FY 2019-18 TO FY 2022-23**

DEPARTMENT/POSITION TITLE	ADOPTED FY 2019-20	ADOPTED FY 2020-21	ADOPTED FY 2021-22	ADOPTED FY 2022-23
Senior Librarian	2.00	3.00	2.00	2.00
Senior Library Assistant	2.00	2.00	2.00	2.00
Tree Maintenance Worker	2.00	2.00	2.00	2.00
Sub-total Full-Time	24.00	31.50	32.00	31.00
<u>Part-Time FTEs</u>				
Park Maintenance Worker I	3.00	3.00	-	2.00
Library Assistant	3.91	2.49	3.80	4.25
Library Clerk I	3.50	3.50	3.50	3.05
Lifeguards	37.00	37.00	38.00	51.50
Recreation Leader	26.00	26.00	25.00	16.75
Video Technician	-	-	-	-
Sub-total Part-Time	73.41	71.99	70.30	77.55
Total Recreation, Parks, and Library Department	97.41	103.49	102.30	108.55
Total Full-Time Positions*	273.00	286.00	286.00	283.75
Total Part-Time (FTE's)	86.76	87.09	81.67	88.89
Grand Total	359.76	373.09	367.67	372.64

* Includes 7 part-time elected officials.

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**CITY OF EL SEGUNDO
CITY COUNCIL
ORGANIZATIONAL CHART
FISCAL YEAR 2022-2023**



**CITY OF EL SEGUNDO
CITY COUNCIL
FOUR-YEAR PERSONNEL SUMMARY
FISCAL YEARS 2019-2020 TO 2022-2023**

DEPARTMENT/POSITION TITLE	ADOPTED FY 2019-20	ADOPTED FY 2020-21	ADOPTED FY 2021-22	ADOPTED FY 2022-23
<u>City Council</u>				
City Council**	5.00	5.00	5.00	5.00
Executive Assistant	1.00	1.00	1.00	
Total City Council	6.00	6.00	6.00	5.00

** Elected part-time position

CITY OF EL SEGUNDO CITY COUNCIL PROFILE

The five-member City Council is the legislative body of the City. Councilmembers are elected to serve four-year overlapping terms with no term limits; City Council votes on the Mayor to serve a two-year term. The last regular City Council election was held on March 3, 2020. The next regular City Council election will be held November 8, 2022, at which time two City Council seats will be open.

The City Council establishes City policies; adopts ordinances and resolutions; appoints the City Manager, City Attorney, and members that serve on various committees, commissions and boards; adopts an annual budget that establishes City services and service levels; establishes tax rates, license fees, assessments, franchise fees, and other forms of revenue as set forth by the Government Code; sets compensation levels for all City employees, appointed and elected officials; directs the development of the City by adopting a General Plan and supporting Zoning Code; and authorizes contracts and leases, as well as the disposal of City real and personal property.

Major issues facing the City Council in the coming years include ensuring financial stability; representing the City's interests with respect to the LAX Modernization Project (LAMP); maintaining public infrastructure; advocating for business retention/attraction; protecting the local revenue base; and approving land use decisions.

CITY OF EL SEGUNDO
Adopted Budget Summary
Fiscal Year 2022-2023

Department	CITY COUNCIL				
	Actual FY 19-20	Actual FY 20-21	Adopted FY 21-22	YTD 03/31/22	Adopted FY 22-23
(001) GENERAL FUND	308,625	251,947	356,596	226,533	216,018
(1101) CITY COUNCIL	308,625	251,947	356,596	226,533	216,018
Salaries & Benefits	277,809	239,723	289,196	209,276	148,618
Maintenance & Operations	30,815	12,224	67,400	17,257	67,400
Grand Total	308,625	251,947	356,596	226,533	216,018

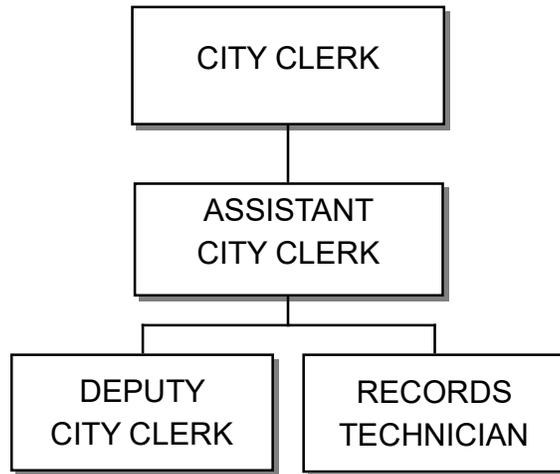
CITY OF EL SEGUNDO
Adopted Budget Summary By Account
Fiscal Year 2022-2023

Department	001 GENERAL FUND CITY COUNCIL				
	Actual FY 19-20	Actual FY 20-21	Adopted FY 21-22	YTD 03/31/22	Adopted FY 22-23
(001) GENERAL FUND	308,625	251,947	356,596	226,533	216,018
Salaries & Benefits	277,809	239,723	289,196	209,276	148,618
4101 Salaries Full Time	156,355	119,992	159,780	111,655	54,001
4201 Retirement CalPERS	33,718	23,957	11,689	5,963	975
4202 FICA	11,385	8,773	12,227	8,212	4,131
4203 Workers' Compensation	1,728	1,310	1,120	1,039	378
4204 Group Insurance	72,063	85,691	104,380	82,406	89,132
4210 OPEB Expense	2,560	(0)		-	
Maintenance & Operations	30,815	12,224	67,400	17,257	67,400
5204 Operating Supplies	3,196	572	2,600	1,035	2,600
6201 Advertising/Publishing	1,100	1,100	4,000	-	4,000
6208 Dues & Subscriptions	9,856	3,047	30,000	84	30,000
6213 Meetings & Travel	7,644	1,905	16,700	9,196	16,700
6219 Network Operating Charge	1,700	1,700	1,700	-	1,700
6253 Postage	27	29	400	-	400
6254 Telephone	7,293	3,871	7,000	6,942	7,000
6403 Sister City	-	-	5,000	-	5,000
Grand Total	308,625	251,947	356,596	226,533	216,018

CITY OF EL SEGUNDO
Adopted Budget Summary Details
Fiscal Year 2022-2023

Department	CITY COUNCIL				
	Actual FY 19-20	Actual FY 20-21	Adopted FY 21-22	YTD 03/31/22	Adopted FY 22-23
(001) GENERAL FUND	308,625	251,947	356,596	226,533	216,018
(1101) CITY COUNCIL	308,625	251,947	356,596	226,533	216,018
Salaries & Benefits	277,809	239,723	289,196	209,276	148,618
4101 Salaries Full Time	156,355	119,992	159,780	111,655	54,001
4201 Retirement CalPERS	33,718	23,957	11,689	5,963	975
4202 FICA	11,385	8,773	12,227	8,212	4,131
4203 Workers' Compensation	1,728	1,310	1,120	1,039	378
4204 Group Insurance	72,063	85,691	104,380	82,406	89,132
4210 OPEB Expense	2,560	(0)	-	-	-
Maintenance & Operations	30,815	12,224	67,400	17,257	67,400
5204 Operating Supplies	3,196	572	2,600	1,035	2,600
6201 Advertising/Publishing	1,100	1,100	4,000	-	4,000
6208 Dues & Subscriptions	9,856	3,047	30,000	84	30,000
6213 Meetings & Travel	7,644	1,905	16,700	9,196	16,700
6219 Network Operating Charge	1,700	1,700	1,700	-	1,700
6253 Postage	27	29	400	-	400
6254 Telephone	7,293	3,871	7,000	6,942	7,000
6403 Sister City	-	-	5,000	-	5,000
Grand Total	308,625	251,947	356,596	226,533	216,018

**CITY OF EL SEGUNDO
CITY CLERK
ORGANIZATIONAL CHART
FISCAL YEAR 2022 - 2023**



**CITY OF EL SEGUNDO
CITY CLERK
FOUR-YEAR PERSONNEL SUMMARY
FISCAL YEARS 2019-2020 TO 2023-2024**

DEPARTMENT/POSITION TITLE	ADOPTED FY 2019-20	ADOPTED FY 2020-21	ADOPTED FY 2021-22	ADOPTED FY 2022-23
<u>City Clerk</u>				
City Clerk*	1.00	1.00	1.00	1.00
Assistant City Clerk	-	-	-	1.00
Deputy City Clerk	-	-	-	1.00
Deputy City Clerk I	1.00	1.00	1.00	-
Deputy City Clerk II	1.00	1.00	1.00	-
Records Technician	1.00	1.00	1.00	1.00
Sub-total Full-Time	4.00	4.00	4.00	4.00
<u>Part-Time FTEs</u>				
Office Specialist I	-	-	-	-
Sub-total Part-Time	-	-	-	-
Total City Clerk	4.00	4.00	4.00	4.00

* Elected part-time position

CITY OF EL SEGUNDO CITY CLERK PROFILE

MISSION STATEMENT: Serve all residents of the City in a responsive manner that is above reproach; accurately record the legislative body's actions and safeguard the records emanating from these actions; administer open and free elections in accordance with statutory requirements.

The City Clerk is an elected part-time official supported by a Deputy City Clerk II, Deputy City Clerk I and a Records Technician. (The positions held are to be determined, the Clerk's office is currently assessing our processes, procedures, and staffing needs).

The department has two divisions: Administrative and Elections, as described below.

Administrative Division: Administers the City's legislative process and provides a complete, open, accurate, and timely legislative history while safeguarding all official records of the City; assembles, reproduces, and distributes City Council meeting agendas; records official minutes of City Council proceedings; administers all Fair Political Practices Commission (FPPC) filings as required by law for Conflict of Interest code for the Elected Officeholders, all Committees, Commissions and Boards and identified key City Staff; executes and monitors contracts and insurance; processes and records real property documents; conducts bid openings; maintains and updates El Segundo's Municipal Code; monitors and controls all ordinances and resolutions; oversees a records management system that provides for the electronic research and storage of City records, assists and tracks Public Records Act requested from the General Public. Assists and tracks all Claims.

Elections Division: Coordinates the City's consolidated municipal elections with the County of Los Angeles and assists the County of Los Angeles during primary, general, and special elections. Administers all Fair Political Practices Commission (FPPC) filings as required by law, campaign statements for candidates, political action committees (PAC) and applies modern management theories in interpreting public law and policy decisions for the benefit of the community.

ACCOMPLISHMENTS IN FISCAL YEAR 2021-2022:

- Successfully prepared, reproduced, posted to the City website, and distributed City Council meeting agenda packets and recorded official minutes of the City Council meetings.
- Successfully Implemented the Citywide records retention and destruction schedule.
- Successfully managed the City's compliance responsibilities for appropriate establishment, maintenance, and disposition of official City records of the City Council, ordinances, resolutions, code, and other official government documents in accordance with Federal, State, and local regulations and laws.
- Processed City agreements and maintained insurance database to ensure adequate coverage. Assisted staff with agreements and insurance requirements.
- Assisted staff in using the document imaging system and researching projects; worked with all departments to provide efficient and friendly customer service to all residents.
- Successfully processed 438 Public Records Act Requests (PRA) from the General Public.
- Successfully launched a new Agenda Management System for City Council Agendas.
- Successfully launched an FPPC filing system, NetFile for the City's Form 700 filers.

GOALS AND OBJECTIVES FOR FY 2022-2023:

- Assist County of Los Angeles with the June 7, 2022 & November 8, 2022 Statewide & City Elections.
- Continue to coordinate the implementation of Online FPPC filing system for City Council, City's Committees, Commissions and Boards and City employees.
- Expand knowledge of Laserfiche, the City's document imaging system. Review existing processes, develop a document management process, and expand automation using Laserfiche to support document management.
- Coordinate the Implementation of a Contract Management Systems for all City Departments.
- Establish matrix for response times to Public and City staff inquires.
- Training and education for the City Clerk, Deputy City Clerk and Records Technician.
- Continue the implementation of the Agenda Management System for all the City's Committees, Commissions and Boards.
- Coordinate with all City Departments the organization and clean-up of the City's offsite storage, Iron Mountain, and the City's (Resolution Sound Installation) RSI house.

CITY OF EL SEGUNDO
Adopted Budget Summary
Fiscal Year 2022-2023

Department	CITY CLERK				
	Actual FY 19-20	Actual FY 20-21	Adopted FY 21-22	YTD 03/31/22	Adopted FY 22-23
(001) GENERAL FUND	534,170	1,028,960	530,749	348,888	568,511
(1301) ADMINISTRATION	481,127	1,028,810	465,799	336,800	490,561
Salaries & Benefits	428,507	968,004	391,174	257,470	389,733
Maintenance & Operations	52,620	60,807	74,625	79,329	100,828
(1302) ELECTIONS	53,044	150	64,950	12,088	77,950
Maintenance & Operations	53,044	150	64,950	12,088	77,950
(601) EQUIPMENT REPLACEMENT			14,438	-	
(1301) ADMINISTRATION			14,438	-	
Capital Outlay			14,438	-	
Grand Total	534,170	1,028,960	545,187	348,888	568,511

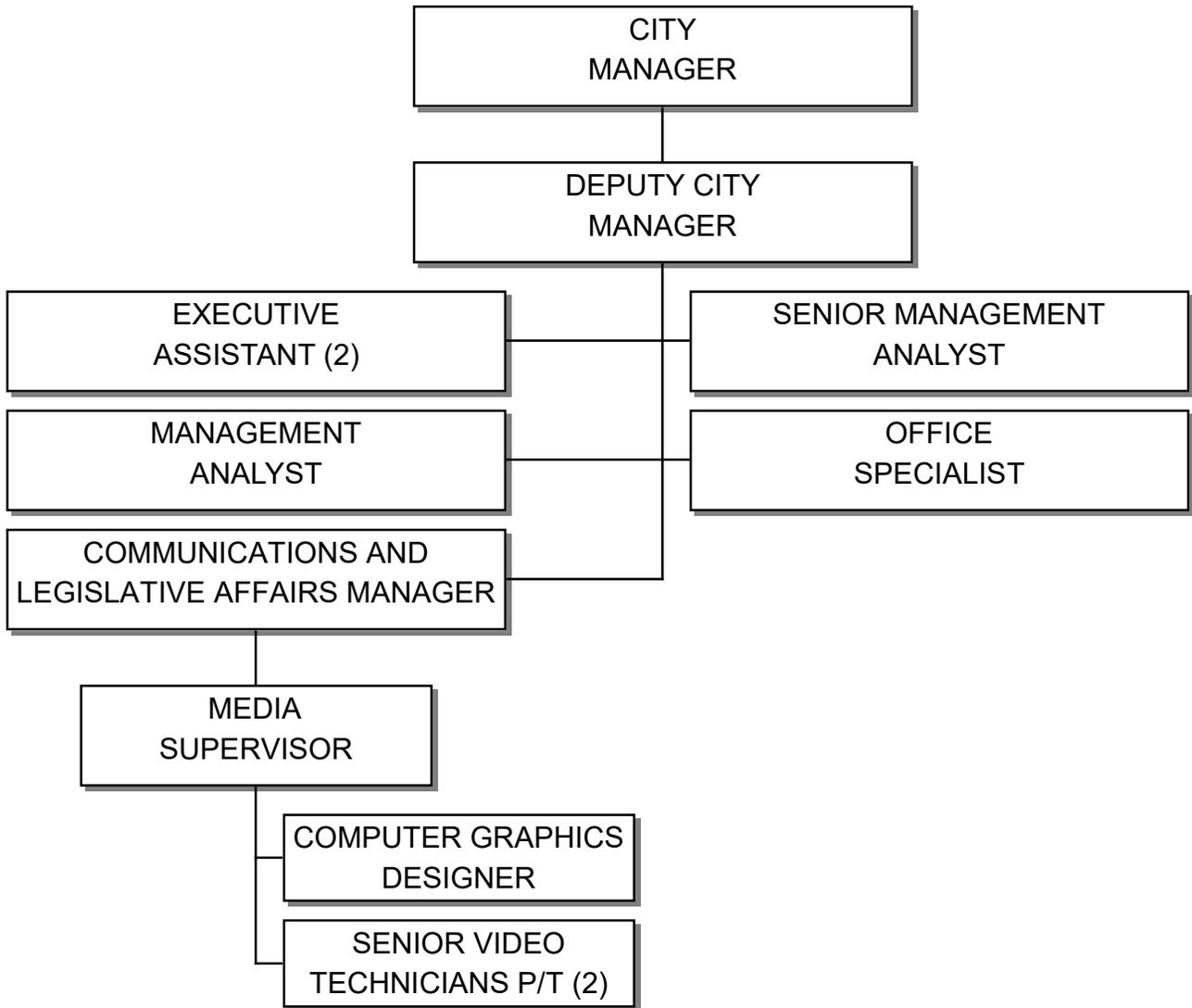
CITY OF EL SEGUNDO
Adopted Budget Summary By Account
Fiscal Year 2022-2023

Department	001 GENERAL FUND CITY CLERK				
	Actual FY 19-20	Actual FY 20-21	Adopted FY 21-22	YTD 03/31/22	Adopted FY 22-23
(001) GENERAL FUND	534,170	1,028,960	530,749	348,888	568,511
Salaries & Benefits	428,507	968,004	391,174	257,470	389,733
4101 Salaries Full Time	292,243	218,594	300,134	174,325	307,429
4102 Salaries Part Time	-	-		18,996	
4103 Overtime	444	198	500	1,642	500
4201 Retirement CalPERS	68,668	50,031	22,313	13,416	20,398
4202 FICA	21,035	15,681	22,960	18,398	22,342
4203 Workers' Compensation	2,576	1,908	2,101	1,362	1,749
4204 Group Insurance	38,982	30,229	43,166	29,331	37,314
4207 CalPERS UAL Expense	-	651,363		-	
4210 OPEB Expense	4,558	(0)		-	
Maintenance & Operations	105,664	60,957	139,575	91,417	178,778
5204 Operating Supplies	10,902	3,988	10,000	1,591	10,000
6201 Advertising/Publishing	5,628	1,944	9,475	858	9,975
6206 Contractual Services	-	802		-	
6208 Dues & Subscriptions	750	419	2,050	875	2,250
6211 Insurance & Bonds	-	-	1,000	-	1,000
6213 Meetings & Travel	1,448	1,855	10,050	4,900	12,500
6214 Professional & Technical	52,774	30,001	68,700	61,800	103,100
6219 Network Operating Charge	10,300	6,953	10,300	-	6,953
6223 Training & Education	(470)	(1,125)	2,800	40	5,800
6253 Postage	132	87	200	2	200
6254 Telephone	3,921	2,463	4,000	2,114	4,000
6255 ESMC Recodification	10,741	7,774	12,000	10,000	12,000
6260 Equipment Leasing Costs	9,538	5,797	9,000	9,237	11,000
Grand Total	534,170	1,028,960	530,749	348,888	568,511

CITY OF EL SEGUNDO
Adopted Budget Summary Details
Fiscal Year 2022-2023

Department	CITY CLERK				
	Actual FY 19-20	Actual FY 20-21	Adopted FY 21-22	YTD 03/31/22	Adopted FY 22-23
(001) GENERAL FUND	534,170	1,028,960	530,749	348,888	568,511
(1301) ADMINISTRATION	481,127	1,028,810	465,799	336,800	490,561
Salaries & Benefits	428,507	968,004	391,174	257,470	389,733
4101 Salaries Full Time	292,243	218,594	300,134	174,325	307,429
4102 Salaries Part Time	-	-	-	18,996	-
4103 Overtime	444	198	500	1,642	500
4201 Retirement CalPERS	68,668	50,031	22,313	13,416	20,398
4202 FICA	21,035	15,681	22,960	18,398	22,342
4203 Workers' Compensation	2,576	1,908	2,101	1,362	1,749
4204 Group Insurance	38,982	30,229	43,166	29,331	37,314
4207 CalPERS UAL Expense	-	651,363	-	-	-
4210 OPEB Expense	4,558	(0)	-	-	-
Maintenance & Operations	52,620	60,807	74,625	79,329	100,828
5204 Operating Supplies	5,974	3,988	5,000	1,591	5,000
6201 Advertising/Publishing	3,816	1,944	6,975	858	6,975
6206 Contractual Services	-	802	-	-	-
6208 Dues & Subscriptions	750	419	1,800	875	2,000
6211 Insurance & Bonds	-	-	1,000	-	1,000
6213 Meetings & Travel	730	1,855	5,050	-	7,500
6214 Professional & Technical	7,188	30,001	17,700	54,612	39,600
6219 Network Operating Charge	10,300	6,953	10,300	-	6,953
6223 Training & Education	(470)	(1,275)	1,600	40	4,600
6253 Postage	132	87	200	2	200
6254 Telephone	3,921	2,463	4,000	2,114	4,000
6255 ESMC Recodification	10,741	7,774	12,000	10,000	12,000
6260 Equipment Leasing Costs	9,538	5,797	9,000	9,237	11,000
(1302) ELECTIONS	53,044	150	64,950	12,088	77,950
Maintenance & Operations	53,044	150	64,950	12,088	77,950
5204 Operating Supplies	4,928	-	5,000	-	5,000
6201 Advertising/Publishing	1,812	-	2,500	-	3,000
6208 Dues & Subscriptions	-	-	250	-	250
6213 Meetings & Travel	718	-	5,000	4,900	5,000
6214 Professional & Technical	45,586	-	51,000	7,188	63,500
6223 Training & Education	-	150	1,200	-	1,200
(601) EQUIPMENT REPLACEMENT			14,438	-	
(1301) ADMINISTRATION			14,438	-	
Capital Outlay			14,438	-	
8104 Equipment			14,438	-	
Grand Total	534,170	1,028,960	545,187	348,888	568,511

**CITY OF EL SEGUNDO
CITY MANAGER
ORGANIZATION CHART
FISCAL YEAR 2022 - 2023**



**CITY OF EL SEGUNDO
CITY MANAGER'S DEPARTMENT
FOUR-YEAR PERSONNEL SUMMARY
FISCAL YEARS 2019-2020 to 2022-2023**

DEPARTMENT/POSITION TITLE	ADOPTED FY 2019-20	ADOPTED FY 2020-21	ADOPTED FY 2021-22	ADOPTED FY 2022-23
<u>City Manager's Office</u>				
City Manager	1.00	1.00	1.00	1.00
Deputy City Manager	1.00	1.00	1.00	1.00
Economic Development Coordinator	1.00	1.00	1.00	-
Executive Assistant	1.00	1.00	1.00	2.00
Office Assistant	-	-	-	1.00
Community Cable Program Specialist	1.00	1.00	1.00	1.00
Computer Graphics Designer	1.00	1.00	1.00	1.00
Management Analyst	1.00	1.00	1.00	1.00
Senior Management Analyst	-	-	-	1.00
Media Supervisor	-	1.00	1.00	1.00
Communications & Legislature Affairs Manage	-	1.00	1.00	1.00
PIO / Legislative Affairs Manager	1.00	-	-	-
Sub-total Full-Time	8.00	9.00	9.00	11.00
<u>Part-Time FTEs</u>				
Administrative Intern	-	-	-	-
Media Specialist	-	-	-	0.50
Video Technician	2.85	2.85	2.85	-
Senior Video Technician/II	-	-	-	3.08
Sub-total Part-Time	2.85	2.85	2.85	3.58
Total City Manager's Office	10.85	11.85	11.85	14.58

CITY OF EL SEGUNDO CITY MANAGER'S OFFICE PROFILE

MISSION STATEMENT: The City Manager's Office provides day to day management and leadership to the organization to implement City Council direction; implements City Council Strategic Plan; ensures operations are conducted within revenue limitations; provides employees with the necessary resources to accomplish the City's goal of delivering high-quality municipal services to its residents, businesses, and visitors; promotes economic growth and diversity to provide job opportunities for residents and sufficient business vitality to maintain and expand local municipal services.

Administration: The City Manager's Office enforces all laws of the City and carries out policies of the City Council. The City Manager oversees the day-to-day operations of all City departments and acts as the: Personnel Officer and directs the administration of the Personnel Merit Ordinance and the rules pertaining thereto; Purchasing Agent; Economic Development Director; and, Civil Defense Director in the event of an emergency or disaster. The City Manager is responsible for the annual budget preparation and its submittal to City Council; exercises general supervision over all public buildings, parks, and other City-owned or controlled property; advises City Council on matters pertaining to City business and makes recommendations for City Council's action; oversees and sets City Council meeting agendas; and, directs projects that are especially sensitive to City Council and the community.

Communications: The Communications Plan, approved by City Council in 2019 and updated in March 2021, identifies opportunities to share the City's messages by utilizing multiple channels to ensure transparency and inclusion with all constituents. The goal of the Communications Program is to improve interaction between all key stakeholders in the City and ensure that communications are consistent, proactive, and collaborative. Clear and timely messaging improves efficiency, trust, understanding, and engagement among residents, visitors, employees, and businesses. City Council identified the need for a centralized Communications Program to support and oversee communications standards, news/media needs, branding, content creation, social media, and marketing-related areas of opportunity. The Communications Team provides strategic marketing, community outreach support, and creative services to departments and, in the process, delivers City information to the public.

El Segundo Media provides original content programming and media services delivered through multiple broadcast and digital channels. El Segundo Media programming supports public engagement through creative content programming, developing promotional and informational videos, broadcasting open civic meetings, transmitting local emergency alerts, and promoting community and City events.

Economic Development: The Economic Development Program maximizes the resources of both public and private sectors to promote business, investment, and economic growth. The Program leads marketing efforts; facilitates relationships between the local business community and the City; and, efficiently dedicates City and community resources to increase economic vitality that will benefit the entire El Segundo community: residents, schools, visitors, the Downtown and Smoky Hollow districts, hotels, retailers, and businesses of all sizes. Economic Development staff works closely with the Economic Development Advisory Council; oversees marketing, public relations, communications, and branding; facilitates industry diversification, job generation, business attraction, retention, and expansion; and promotes the City as a destination for tourism.

Special Projects: The newly formed Special Projects program will provide support and analytical assistance to the City Council and all City departments and serves as the liaison between the City and legislators at local, county, state and federal levels. Support provided includes constituency relations, City Council meeting follow-up, program efficiency and efficacy review, grants coordination, project tracking, inter-agency relations, and a variety of other services.

**CITY OF EL SEGUNDO
CITY MANAGER'S OFFICE PROFILE**

ACCOMPLISHMENTS IN FISCAL YEAR 2021-2022:

Administration

- Built a strong foundation and platform to accomplish shared goals and future successes by implementing the Strategic Plan and successfully met Key Performance Indicators (KPI) and Work Program deliverables.
- Completed facility needs/condition assessment and recommended priority and funding options.
- Successfully balanced Citywide (all funds) Budget.
- Approved settlement agreement with Los Angeles World Airports (LAWA) and City of Los Angeles for significant improvements to Imperial Highway medians and north parkways (including enhanced stormwater improvements and ongoing maintenance).
- Instituted effective multi-purpose pandemic response.
- Established strong financial positions and policies.
- Worked with the Finance Department for approval of Pension Obligation Bonds.
- Topgolf revenue allocation policy approved.
- Updated the City's 2022 Legislative Platform

Communications

- Responded to 39 requests for communications support, including: writing, editing, video production, and graphic design.
- Managed content and updates for the City's main website homepage and supported subsites and Communication Committee members.
- Implemented Qualtrics, a survey and analytics platform, to increase community engagement through surveying.
- Implementing SiteImprove software to improve accessibility of all City websites and improve overall accuracy and quality control for the sites.
- Provided communications support for key initiatives such as the Hyperion incident, water/wastewater rate increases, housing element update, Topgolf groundbreaking, Pension Obligation Bonds, and City Manager recruitment.
- Average pageviews of the main City website from July 1, 2021- March 28, 2022 was 45,306/monthly. Total page views were 407,754.
- Distributed 34 Weekly City Manager Updates to City Council and all staff from July 1, 2021 – March 28, 2021.
- Sent 28 bulletins regarding the Hyperion incident and reimbursement program to the community, updated website with most current information regarding the incident.
- Provided training to City staff to encourage the use of GovDelivery email communication tool for citywide internal communications, agendas and other messaging.
- *City News* was distributed monthly to an average of 9,570 subscribers with an engagement rate of 36%.
- Distributed 333 communications bulletins to the community and City staff from July 1, 2021 – March 28, 2022, on a variety of City-related topics to keep the community informed and engaged.
- Managed the NetPromoter process and survey communications to residents and businesses.
- Created 200 "News" stories for the website.
- Curated intranet content for City staff usage and reference for internal communication needs.
- Distributed 13 COVID-19 related bulletins via GovDelivery with information for residents and businesses.
- Continuously updated the City's Coronavirus webpages to include the latest changes to the Health Officer Order and Reopening Protocols.
- Social Media - From July 1, 2021 – March 28, 2022, the City of El Segundo Facebook followers increased 1,994 to 2,182, an increase of 9.42 % and page impressions increase from 326 – 2,172, an increase of 566.25%.

CITY OF EL SEGUNDO CITY MANAGER'S OFFICE PROFILE

El Segundo Media

- Increased YouTube engagement via viewership and subscriptions from July 1, 2021 – March 28, 2022 more than 4,700 hours of programming watched; 1,037,854 impressions; 86,486 views; 801 likes; 1,973 shares; 216 new subscribers, bringing total to 3,238; 174 new videos uploaded, bringing the total on the channel to 1,999.
- Resumed field production coverage of in-person community events, including summer concerts, holiday gatherings, and fundraisers.
- Partnered with numerous City departments to produce informational videos for key stakeholders.
- Established monthly news program, *El Segundo News*, as flagship show that informs community stakeholders about City-related topics. Produced and distributed eight shows featuring City department initiatives, local business profiles, school district updates, and health and wellness information.
- Established *City Council Recap* as a go-to resource for a concise summary of City Council meetings.
- Completed audio-visual infrastructure upgrades in Council Chamber and several City Hall conference rooms.
- Initiated integration of closed-captioning transcription service for all El Segundo Media programming, including live civic meetings.

Economic Development

- Recognized with four Excellence in Economic Development Awards by the International Economic Development Council (IEDC) for cutting-edge economic development programs and marketing campaigns.
 - **Gold:** *El Segundo Back to Business & Reimagine•Reopen•Rediscover* programs in the category of Resiliency, Recovery & Mitigation.
 - **Gold:** Video and Multimedia content to support El Segundo Back to Business & Reimagine•Reopen•Rediscover programs in the category of Multimedia/Video Promotion
 - **Gold:** Champions of Business Celebration in the Special Event category.
 - **Silver:** El Segundo *Business Portfolio & Hospitality/Tourism Happenings* newsletters in Newsletter/Magazine category.
- Recognized among the top five finalist cities for Los Angeles Economic Development Corporation's (LAEDC) 2021 *Most Business-Friendly City* award for extraordinary business attraction, retention and expansion.
- Launched a new digital campaign, *Die-Hard Fans, Start Here* to attract football fans to start their vacation in El Segundo and stay overnight the weekend of the 2022 Super Bowl 2022.
- The *Die-Hard Fans, Start Here* campaign performed outstanding bringing over 9,000 new visits to the campaign webpage (Start.DestinationElSegundo.com) and over 880,000 impressions on social media.
- Launched a new segment Business Outlook highlighting economic development news.
- Continued to build and engage with social media audience across platforms. From July 1, 2021 through March 28, 2022:
 - LinkedIn followers increased from 1,300 to 1,566, an increase of 20%.
 - Visit El Segundo Facebook followers increased from 698 to 847; 21% increase.
 - Visit El Segundo Instagram followers increased from 1,500 to 1,616; 7% increase.
- Finalized the City's Unique Value Proposition
- Enhanced and maintained the economic development website – ElSegundoBusiness.com and the hospitality/tourism website – DestinationElSegundo.com
 - Average pageviews of the business website from July 1, 2021- March 28, 2022 was 3,600/monthly. Total page views were 32,900.
 - Average pageviews of the tourism website from July 1, 2021- March 28, 2022 was 4,600/monthly. Total page views were 42,200.
- Continued implementation City's economic development and hospitality/tourism marketing plan, public relations and communications effort.

**CITY OF EL SEGUNDO
CITY MANAGER'S OFFICE PROFILE**

GOALS & OBJECTIVES FOR FISCAL YEAR 2022-2023:

Administration

- Ensure financial stability by recommending a balanced budget, enhanced reserve levels, and opportunities for stronger and more diversified revenues to address fiscal challenges.
- Provide comprehensive information to City Council and implement City Council policy directives.
- Ensure timely delivery of quality community services and support efforts to streamline service delivery.
- Carry out the objectives of the 2022-2026 Strategic Plan.
- Technology and Capital Improvement Program implementation.
- Develop a strategy to hold Hyperion accountable for violations that place residents/businesses quality of life and health at risk.
- Continue City Hall improvements (West Conference Room, Public Works and Development Services Departments).
- Implement the terms of the City's agreement with LAWA.

Communications

- Continue to build greater awareness of the City of El Segundo.
- Continue to deliver enhanced Citywide communications to a variety of target audiences.
- Provide timely, proactive and accurate information to the public.
- Improve public access to local government.
- Inform the public of policy issues and/or changes with ample lead time.
- Foster a culture of transparency and partnership with the community.
- Promote and communicate a clear understanding of the City's responsibilities, services, programs, and events.
- Foster trust and responsiveness with media outlets to ensure our partnership in providing accurate and timely information.
- Utilize feedback and data garnered from residents through various channels to set future communications goals.
- Uncover new and innovative ways to increase engagement across the City.
- Create and launch a comprehensive intranet for City employee use.
- Continue to roll out branding efforts and guidelines for the City.
- Collaborate closely across all departments to support communication needs.
- Develop deeper stakeholder relations across local businesses and groups.
- Create integrated dashboards for all City social channels; establish social and editorial listening tools to help support and develop key strategies.

El Segundo Media

- Evolve El Segundo Media programming and streamline for more efficiently produced content.
- Increase public knowledge of the functions and responsibilities of City government and its various departments, commissions, committees, and boards through project productions and integrated awareness campaigns.
- Develop strategic production partnerships with outside agencies to promote economic development in the City.
- Complete integration of closed-captioning transcription service for all El Segundo Media programming.
- Upgrade El Segundo Media studio to improve quality of in-studio productions.
- Enhance recruitment efforts to attract highly skilled part-time media professionals.
- Develop internship program and establish El Segundo Media as a talent incubator to cultivate talent.

CITY OF EL SEGUNDO CITY MANAGER'S OFFICE PROFILE

Economic Development

- Enhance long-term economic stability and employment opportunities through business attraction and industry diversification.
 - Aggressively attract new businesses, and high-quality jobs targeting bioscience and technology-related businesses.
 - Partner with a network of regional economic development and real estate development leaders to identify potential new businesses, provide site-selection assistance, and promote development.
 - Continue media relations to build awareness and showcase real estate opportunities in the City to real estate professionals in Southern California.
- Support business retention through pro-active, Citywide economic development assistance.
 - Plan and facilitate quarterly meetings with downtown property owners.
 - Meet quarterly with hoteliers to inform and seek input on hospitality and tourism efforts.
 - Conduct meetings with existing El Segundo businesses to address challenges and introduce business assistance programs and resources.
 - Facilitate streamlined and efficient permit approval process by serving as a liaison between the business community and the City.
 - Work with regional entities to assist with permits external to the City.
- Evolve exciting destination and tourism marketing efforts (hotel, retail, restaurants, arts/culture, and recreation).
- Continue and enhance existing marketing and branding efforts with focus on commercial and industrial business attraction.

Legislative Affairs

- Track Federal and State legislation.
- Annual update to the City's legislative platform.
- Write letters in support or opposition to proposed legislation.

Special Projects

- Provide timely responses to all constituent contacts (from residents, local businesses, special interest groups, etc.).
- Provide constituent follow-up to City Council direction from City Council meetings.
- Coordinate grant writing and submittal.
- Develop Citywide Administrative Procedure Manual.
- Develop a weekly City Council calendar.
- Improve format of City Council agenda staff reports.
- Enhance inter-department coordination.
- Serve as an ombudsman role to address community concerns.

CITY OF EL SEGUNDO
Adopted Budget Summary
Fiscal Year 2022-2023

Department	CITY MANAGER				
	Actual FY 19-20	Actual FY 20-21	Adopted FY 21-22	YTD 03/31/22	Adopted FY 22-23
(001) GENERAL FUND	2,068,147	4,606,985	2,453,282	1,793,334	2,850,000
(2101) ADMINISTRATION	913,636	3,462,236	794,432	691,199	1,021,516
Salaries & Benefits	684,514	3,058,287	673,782	564,515	622,016
Maintenance & Operations	229,122	403,950	120,650	126,685	399,500
(2102) COMMUNICATIONS	24,718	589,370	549,528	536,625	813,434
Salaries & Benefits	-	468,819	201,127	314,519	631,505
Maintenance & Operations	24,718	120,551	348,401	222,105	181,929
(2103) EL SEGUNDO MEDIA	-	67	450,061	34,111	258,860
Salaries & Benefits	-	67	390,801	20,485	149,595
Maintenance & Operations	-	-	59,260	13,626	109,265
(2401) ECONOMIC DEVELOPMENT	551,813	555,311	659,261	531,399	756,190
Salaries & Benefits	349,361	270,221	328,196	229,850	341,425
Maintenance & Operations	186,747	285,090	331,065	301,549	414,765
Capital Outlay	15,704	-	-	-	-
(6601) COMMUNITY CABLE	577,980	-	-	-	-
Salaries & Benefits	519,798	-	-	-	-
Maintenance & Operations	58,182	-	-	-	-
(601) EQUIPMENT REPLACEMENT	(12,689)	-	118,359	-	22,629
(2103) EL SEGUNDO MEDIA	-	-	118,359	-	22,629
Capital Outlay	-	-	118,359	-	22,629
(6601) COMMUNITY CABLE	(12,689)	-	-	-	-
Capital Outlay	(12,689)	-	-	-	-
(702) TRUST FUNDS - SPECIAL REVENUE/DONATIONS	90,673	127,141	245,000	144,000	-
(2401) ECONOMIC DEVELOPMENT	90,673	127,141	245,000	144,000	-
Maintenance & Operations	90,673	127,141	245,000	144,000	-
Grand Total	2,146,130	4,734,126	2,816,641	1,937,334	2,872,629

CITY OF EL SEGUNDO
Adopted Budget Summary By Account
Fiscal Year 2022-2023

Department	001 GENERAL FUND CITY MANAGER				
	Actual FY 19-20	Actual FY 20-21	Adopted FY 21-22	YTD 03/31/22	Adopted FY 22-23
(001) GENERAL FUND	2,068,147	4,606,985	2,453,282	1,793,334	2,850,000
Salaries & Benefits	1,553,673	3,797,394	1,593,906	1,129,370	1,744,541
4101 Salaries Full Time	942,094	741,195	1,066,087	822,255	1,153,627
4102 Salaries Part Time	117,018	65,981	141,548	91,635	225,256
4103 Overtime	13,566	11,243	16,500	9,270	14,000
4117 Opt - Out Payments	1,000	-	-	-	-
4118 Replacement Benefit Contributions	-	37,461	35,000	-	40,000
4201 Retirement CalPERS	266,418	193,202	84,075	54,856	94,142
4202 FICA	70,345	57,752	82,799	58,827	90,297
4203 Workers' Compensation	18,527	15,802	8,454	13,154	23,238
4204 Group Insurance	75,616	60,523	126,443	59,962	97,981
4207 CalPERS UAL Expense	-	2,591,823	-	-	-
4210 OPEB Expense	17,553	0	-	-	-
4211 401(a) Employer's Contribution	25,460	18,091	27,000	15,743	-
4221 Car Allowance	6,075	4,320	6,000	3,669	6,000
Maintenance & Operations	498,769	809,591	859,376	663,965	1,105,459
5201 Office Supplies	-	-	-	89	-
5204 Operating Supplies	29,200	20,392	31,000	20,272	31,000
6201 Advertising/Publishing	97,017	255,988	237,500	214,367	307,500
6205 Other Printing & Binding	-	-	1,500	-	6,000
6206 Contractual Services	46,484	24,658	269,750	261,749	238,750
6207 Equipment Replacement Charge	17,950	8,960	13,171	9,878	22,629
6208 Dues & Subscriptions	25,697	41,993	41,955	21,415	45,830
6213 Meetings & Travel	17,819	10,506	37,900	19,302	47,300
6214 Professional & Technical	89,301	103,918	83,500	28,748	164,500
6215 Repairs & Maintenance	21,163	783	1,000	-	1,000
6217 Software Maintenance	7,279	7,039	7,000	4,479	7,000
6219 Network Operating Charge	13,800	10,350	13,800	-	11,650
6223 Training & Education	1,028	402	8,750	-	8,750
6253 Postage	98	29	150	8	150
6254 Telephone	5,687	5,535	6,250	5,278	7,250
6260 Equipment Leasing Costs	-	-	3,150	-	3,150
6401 Community Promotion	1,975	-	3,000	-	3,000
6406 LAX Master Plan Intervention	52,172	319,038	100,000	78,377	200,000
6407 State and Local Lobbyist	72,100	-	-	-	-
Capital Outlay	15,704	-	-	-	-
8108 Computer Hardware	15,704	-	-	-	-
Grand Total	2,068,147	4,606,985	2,453,282	1,793,334	2,850,000

CITY OF EL SEGUNDO
Adopted Budget Summary Details
Fiscal Year 2022-2023

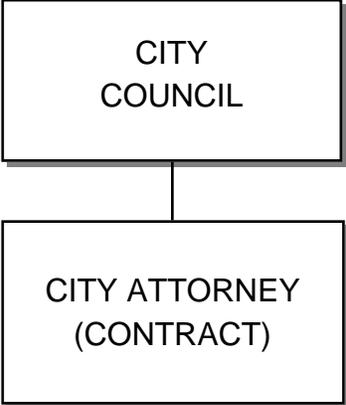
Department	CITY MANAGER				
	Actual FY 19-20	Actual FY 20-21	Adopted FY 21-22	YTD 03/31/22	Adopted FY 22-23
(001) GENERAL FUND	2,068,147	4,606,985	2,453,282	1,793,334	2,850,000
(2101) ADMINISTRATION	913,636	3,462,236	794,432	691,199	1,021,516
Salaries & Benefits	684,514	3,058,287	673,782	564,515	622,016
4101 Salaries Full Time	443,185	276,790	459,384	458,722	474,218
4102 Salaries Part Time	-	-	5,850	7,741	5,850
4103 Overtime	119	-	-	-	-
4118 Replacement Benefit Contributions	-	37,461	35,000	-	40,000
4201 Retirement CalPERS	135,573	89,698	44,588	25,822	34,241
4202 FICA	24,367	18,855	28,436	26,195	28,821
4203 Workers' Compensation	3,954	2,447	3,256	3,291	3,017
4204 Group Insurance	37,500	18,802	64,268	23,332	29,869
4207 CalPERS UAL Expense	-	2,591,823	-	-	-
4210 OPEB Expense	8,281	(0)	-	-	-
4211 401(a) Employer's Contribution	25,460	18,091	27,000	15,743	-
4221 Car Allowance	6,075	4,320	6,000	3,669	6,000
Maintenance & Operations	229,122	403,950	120,650	126,685	399,500
5201 Office Supplies	-	-	-	89	-
5204 Operating Supplies	5,969	4,590	8,000	4,792	8,000
5220 Computer Refresh Program Equipment	-	-	-	-	-
6201 Advertising/Publishing	-	-	1,500	-	1,500
6206 Contractual Services	-	13,500	-	-	-
6208 Dues & Subscriptions	17,748	34,405	17,500	8,788	17,500
6213 Meetings & Travel	7,188	2,086	12,000	5,678	12,000
6214 Professional & Technical	42,431	21,095	67,500	24,711	148,500
6215 Repairs & Maintenance	20,136	-	-	-	-
6219 Network Operating Charge	8,600	6,450	8,600	-	6,450
6223 Training & Education	-	402	-	-	-
6253 Postage	98	29	150	8	150
6254 Telephone	2,680	2,354	2,250	1,742	2,250
6260 Equipment Leasing Costs	-	-	3,150	-	3,150
6406 LAX Master Plan Intervention	52,172	319,038	-	80,877	200,000
6407 State and Local Lobbyist	72,100	-	-	-	-
(2102) COMMUNICATIONS	24,718	589,370	549,528	536,625	813,434
Salaries & Benefits	-	468,819	201,127	314,519	631,505
4101 Salaries Full Time	-	262,722	142,980	170,490	402,051
4102 Salaries Part Time	-	65,981	25,698	65,613	95,211
4103 Overtime	-	8,992	8,992	8,439	-
4201 Retirement CalPERS	-	63,886	8,965	17,108	33,851
4202 FICA	-	25,228	12,904	19,065	30,757
4203 Workers' Compensation	-	11,576	1,181	7,755	13,170
4204 Group Insurance	-	30,433	9,399	26,050	56,466
Maintenance & Operations	24,718	120,551	348,401	222,105	181,929
5204 Operating Supplies	1,889	15,770	2,500	3,725	2,500
6201 Advertising/Publishing	-	-	10,000	460	10,000
6205 Other Printing & Binding	-	-	1,500	-	3,500
6206 Contractual Services	22,829	6,750	199,750	203,302	118,750
6207 Equipment Replacement Charge	-	8,960	13,171	9,878	22,629
6208 Dues & Subscriptions	-	1,553	1,330	393	3,300
6213 Meetings & Travel	-	140	12,900	1,265	13,000
6214 Professional & Technical	-	74,600	4,000	-	4,000
6215 Repairs & Maintenance	-	783	-	-	-
6217 Software Maintenance	-	7,039	-	3,920	-
6219 Network Operating Charge	-	3,900	-	-	-
6223 Training & Education	-	-	2,250	-	2,250
6254 Telephone	-	1,056	-	1,663	1,000
6401 Community Promotion	-	-	1,000	-	1,000
6406 LAX Master Plan Intervention	-	-	100,000	(2,500)	-
(2103) EL SEGUNDO MEDIA	-	67	450,061	34,111	258,860
Salaries & Benefits	-	67	390,801	20,485	149,595
4101 Salaries Full Time	-	-	197,479	-	-
4102 Salaries Part Time	-	-	110,000	18,280	124,195
4103 Overtime	-	-	9,000	-	9,000
4201 Retirement CalPERS	-	-	13,828	53	1,783
4202 FICA	-	-	23,522	1,399	9,501
4203 Workers' Compensation	-	-	2,153	753	5,116
4204 Group Insurance	-	67	34,819	-	-
Maintenance & Operations	-	-	59,260	13,626	109,265
5204 Operating Supplies	-	-	19,500	11,149	19,500
6206 Contractual Services	-	-	14,000	-	64,000
6208 Dues & Subscriptions	-	-	2,060	-	2,065
6213 Meetings & Travel	-	-	3,000	-	3,000
6214 Professional & Technical	-	-	2,000	1,600	2,000
6215 Repairs & Maintenance	-	-	1,000	-	1,000
6217 Software Maintenance	-	-	7,000	560	7,000
6219 Network Operating Charge	-	-	5,200	-	5,200

CITY OF EL SEGUNDO
Adopted Budget Summary Details
Fiscal Year 2022-2023

Department	CITY MANAGER				
	Actual FY 19-20	Actual FY 20-21	Adopted FY 21-22	YTD 03/31/22	Adopted FY 22-23
6223 Training & Education			1,500	-	1,500
6254 Telephone	-	-	2,000	317	2,000
6401 Community Promotion			2,000	-	2,000
(2401) ECONOMIC DEVELOPMENT	551,813	555,311	659,261	531,399	756,190
Salaries & Benefits	349,361	270,221	328,196	229,850	341,425
4101 Salaries Full Time	249,498	201,683	266,244	193,043	277,358
4103 Overtime	7,032	2,252	7,500	831	5,000
4201 Retirement CalPERS	55,471	39,618	16,694	11,873	24,267
4202 FICA	17,584	13,669	17,937	12,169	21,218
4203 Workers' Compensation	2,257	1,779	1,864	1,355	1,935
4204 Group Insurance	12,822	11,220	17,957	10,580	11,646
4210 OPEB Expense	4,697	0	-	-	-
Maintenance & Operations	186,747	285,090	331,065	301,549	414,765
5204 Operating Supplies	170	32	1,000	606	1,000
6201 Advertising/Publishing	97,017	255,988	226,000	213,907	296,000
6205 Other Printing & Binding				-	2,500
6206 Contractual Services	23,655	4,408	56,000	58,447	56,000
6208 Dues & Subscriptions	7,106	6,034	21,065	12,235	22,965
6213 Meetings & Travel	10,510	8,280	10,000	12,360	19,300
6214 Professional & Technical	45,269	8,223	10,000	2,438	10,000
6223 Training & Education	928	-	5,000	-	5,000
6254 Telephone	2,092	2,126	2,000	1,556	2,000
6401 Community Promotion	-	-	-	-	-
Capital Outlay	15,704	-	-	-	-
8108 Computer Hardware	15,704	-	-	-	-
(6601) COMMUNITY CABLE	577,980	-	-	-	-
Salaries & Benefits	519,798	-	-	-	-
4101 Salaries Full Time	249,412	-	-	-	-
4102 Salaries Part Time	117,018	-	-	-	-
4103 Overtime	6,416	-	-	-	-
4117 Opt - Out Payments	1,000	-	-	-	-
4201 Retirement CalPERS	75,374	-	-	-	-
4202 FICA	28,394	-	-	-	-
4203 Workers' Compensation	12,315	-	-	-	-
4204 Group Insurance	25,294	-	-	-	-
4210 OPEB Expense	4,575	-	-	-	-
Maintenance & Operations	58,182	-	-	-	-
5204 Operating Supplies	21,172	-	-	-	-
6207 Equipment Replacement Charge	17,950	-	-	-	-
6208 Dues & Subscriptions	843	-	-	-	-
6213 Meetings & Travel	121	-	-	-	-
6214 Professional & Technical	1,600	-	-	-	-
6215 Repairs & Maintenance	1,028	-	-	-	-
6217 Software Maintenance	7,279	-	-	-	-
6219 Network Operating Charge	5,200	-	-	-	-
6223 Training & Education	100	-	-	-	-
6254 Telephone	915	-	-	-	-
6401 Community Promotion	1,975	-	-	-	-
(601) EQUIPMENT REPLACEMENT	(12,689)	-	118,359	-	22,629
(2103) EL SEGUNDO MEDIA			118,359	-	22,629
Capital Outlay			118,359	-	22,629
8104 Equipment			93,359	-	22,629
8105 Automotive			25,000	-	-
(6601) COMMUNITY CABLE	(12,689)	-	-	-	-
Capital Outlay	(12,689)	-	-	-	-
8104 Equipment	(12,689)	-	-	-	-
(702) TRUST FUNDS - SPECIAL REVENUE/DONATIONS	90,673	127,141	245,000	144,000	144,000
(2401) ECONOMIC DEVELOPMENT	90,673	127,141	245,000	144,000	144,000
Maintenance & Operations	90,673	127,141	245,000	144,000	144,000
1281 Economic Development Expenditures	90,345	127,141	200,000	144,000	144,000
2606 EDAC Special Programs & Events	328	-	45,000	-	-
Grand Total	2,146,130	4,734,126	2,816,641	1,937,334	2,872,629

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**CITY OF EL SEGUNDO
CITY ATTORNEY
ORGANIZATION CHART
FISCAL YEAR 2022-2023**



**CITY OF EL SEGUNDO
CITY ATTORNEY'S DEPARTMENT PROFILE**

The City Attorney's Office is classified as a General Government Support function. It is a contracted service to provide legal services to the City Council, the City Manager, and City management overall.

The City Attorney provides legal counsel and advice during official Council meetings and study sessions; serves as a legal advisor to City staff; prepares and reviews City ordinances, resolutions, contracts, and legal documents; represents the City in civil and criminal litigation; oversees the work of outside private counsel when hired to assist in litigation; and coordinates/reviews claims filed against or for the City with the City's Risk Manager.

CITY OF EL SEGUNDO
Adopted Budget Summary
Fiscal Year 2022-2023

Department	CITY ATTORNEY				
	Actual FY 19-20	Actual FY 20-21	Adopted FY 21-22	YTD 03/31/22	Adopted FY 22-23
(001) GENERAL FUND	753,433	527,127	561,950	288,917	770,450
(2201) CITY ATTORNEY	753,433	527,127	561,950	288,917	770,450
Maintenance & Operations	753,433	527,127	561,950	288,917	770,450
Grand Total	753,433	527,127	561,950	288,917	770,450

CITY OF EL SEGUNDO
Adopted Budget Summary By Account
Fiscal Year 2022-2023

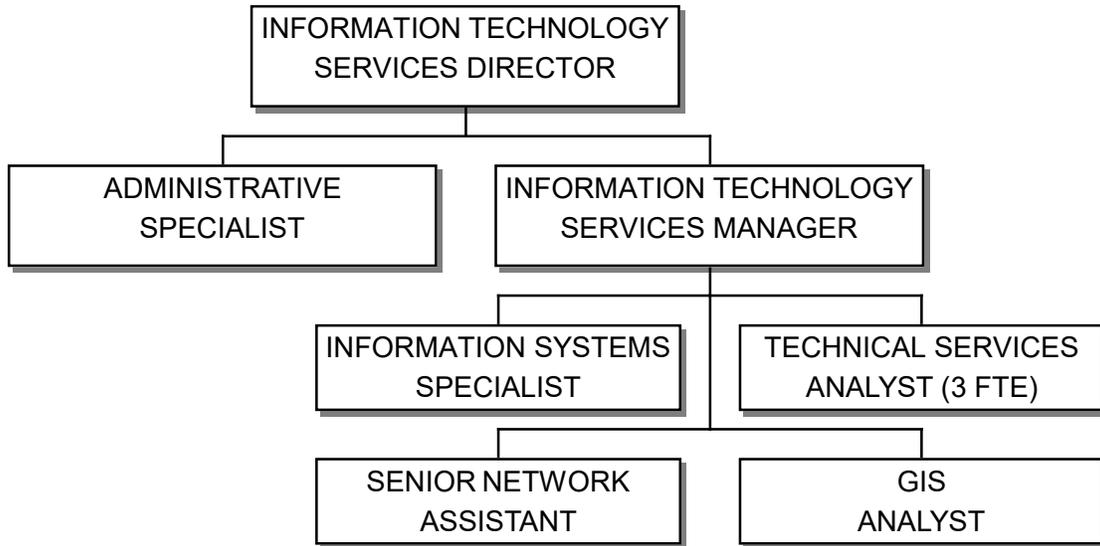
Department	001 GENERAL FUND CITY ATTORNEY				
	Actual FY 19-20	Actual FY 20-21	Adopted FY 21-22	YTD 03/31/22	Adopted FY 22-23
(001) GENERAL FUND	753,433	527,127	561,950	288,917	770,450
Maintenance & Operations	753,433	527,127	561,950	288,917	770,450
6214 Professional & Technical	-	-	-	8,500	
6253 Postage			150	-	150
6254 Telephone	-	-	300	-	300
6301 Legal Counsel	471,999	313,026	378,000	221,228	450,000
6302 Plaintiff/Defense Litigation	226,082	196,842	148,500	638	200,000
6310 Labor Negotiation	9,465	-	15,000	50,537	100,000
6311 Code Enforcement	45,887	17,259	20,000	8,014	20,000
Grand Total	753,433	527,127	561,950	288,917	770,450

CITY OF EL SEGUNDO
Adopted Budget Summary Details
Fiscal Year 2022-2023

Department	CITY ATTORNEY				
	Actual FY 19-20	Actual FY 20-21	Adopted FY 21-22	YTD 03/31/22	Adopted FY 22-23
(001) GENERAL FUND	753,433	527,127	561,950	288,917	770,450
(2201) CITY ATTORNEY	753,433	527,127	561,950	288,917	770,450
Maintenance & Operations	753,433	527,127	561,950	288,917	770,450
6214 Professional & Technical	-	-	-	8,500	
6253 Postage			150	-	150
6254 Telephone	-	-	300	-	300
6301 Legal Counsel	471,999	313,026	378,000	221,228	450,000
6302 Plaintiff/Defense Litigation	226,082	196,842	148,500	638	200,000
6310 Labor Negotiation	9,465	-	15,000	50,537	100,000
6311 Code Enforcement	45,887	17,259	20,000	8,014	20,000
Grand Total	753,433	527,127	561,950	288,917	770,450

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**CITY OF EL SEGUNDO
INFORMATION TECHNOLOGY SERVICES DEPARTMENT
ORGANIZATIONAL CHART
FISCAL YEAR 2022 - 2023**



**CITY OF EL SEGUNDO
INFORMATION TECHNOLOGY SERVICES
FOUR-YEAR PERSONNEL SUMMARY
FISCAL YEARS 2019-2020 TO 2023-2024**

DEPARTMENT/POSITION TITLE	ADOPTED FY 2019-20	ADOPTED FY 2020-21	ADOPTED FY 2021-22	ADOPTED FY 2022-23
<u>Information Technology Services</u>				
Information Systems Director	1.00	1.00	1.00	1.00
Information Systems Manager	1.00	1.00	1.00	1.00
Information Systems Specialist	1.00	1.00	1.00	1.00
Administrative Specialist	1.00	1.00	1.00	1.00
GIS Analyst	1.00	1.00	1.00	1.00
Senior Network Assistant	1.00	1.00	1.00	1.00
Technical Services Analyst	3.00	3.00	3.00	3.00
Sub-total Full-Time	9.00	9.00	9.00	9.00
<u>Part-Time FTEs</u>				
Administrative Intern	0.50	0.50	0.50	0.50
Sub-total Part-Time	0.50	0.50	0.50	0.50
Total Information Technology Services	9.50	9.50	9.50	9.50

CITY OF EL SEGUNDO
INFORMATION TECHNOLOGY SERVICES DEPARTMENT

MISSION STATEMENT:

To provide Superior service to City staff, enabling them to meet or exceed citizen expectations, and reduce cost through effective integration of technology and efficient business processes.

Information Technology Services Department (ITSD) is primarily an internal support organization that works with all departments in the City to help use technology to provide the most efficient and effective services possible to their customers and constituents. The ITSD staff is currently comprised of highly trained and motivated individuals with a broad spectrum of technical skills that include network, database, geographic information systems (GIS), system engineering, and technical support.

ITSD SERVICES:

The City's Information Technology Services Department produces high quality support and structure with strategic planning, system architecture, technical project management, process improvement, an extensive variety of business information, including communication technologies used throughout the City.

The City's communication systems, network of printers and copiers are also supported by ITSD additional to the public facing website. ITSD also provides technical support for more than three hundred devices in numerous facilities throughout the City.

ACCOMPLISHMENTS FISCAL YEAR 2021-2022:

- Replace Building Permitting System
- Perform an Audio-Visual update for the Council Chambers and conference rooms
- Implement an Agenda Management System
- Install integrated Library System
- Revitalize equipment in Council Chambers
- Upgrade City Wi-Fi with expanded coverage and speed for City Hall, FD, and PD
- Provided Web-based policy development system to support PD and FD
- Installed new system for City public radio system
- Implemented City employee Intranet
- Installed Automated License Plate reader system
- Replaced MDC with new vendor
- Installed Lobby AV/Monitor
- Provided Business Licensing Migration to the Cloud
- Transition the library to cloud software with EnvisionWare
- Implemented e-billing and e-payment platform
- Installed Agenda Management System
- Implemented a community engagement survey
- Performed upgrade to West Conference Room's Audio-Visual

GOALS & OBJECTIVES FOR FISCAL YEAR: 2022-2023:

- Security Camera and Door access control
- Research and plan replacement Enterprise Resources Planning (ERP) system
- Optimize the use of existing Human Resources modules
- Study Smokey Hallow area and Internet Service Provider potential
- Acquire additional ITSD staffing for better support coverage
- Construct a new strategic plan for the department
- Complete phone switch for Fire Station 2
- Replace existing Switches
- Install New Firewall
- Implementation of Record Retention Policy
- Add Service Desk Portal
- Install IN Network Core Switch

CITY OF EL SEGUNDO
Adopted Budget Summary
Fiscal Year 2022-2023

Department	INFORMATION TECHNOLOGY DEPARTMENT				
	Actual FY 19-20	Actual FY 20-21	Adopted FY 21-22	YTD 03/31/22	Adopted FY 22-23
(001) GENERAL FUND	2,569,352	4,671,538	3,023,930	2,488,660	3,741,130
(2505) INFORMATION TECHNOLOGY DEPARTMENT	2,569,352	4,671,538	3,023,930	2,488,660	3,741,130
Salaries & Benefits	1,178,208	3,101,857	1,273,949	712,638	1,494,588
Maintenance & Operations	1,391,144	1,569,681	1,749,981	1,776,022	2,246,542
(601) EQUIPMENT REPLACEMENT	37,645	119,200	96,311	34,813	266,798
(2505) INFORMATION TECHNOLOGY DEPARTMENT	37,645	119,200	96,311	34,813	266,798
Capital Outlay	37,645	119,200	96,311	34,813	266,798
(602) LIABILITY INSURANCE	103,112	-	-	-	-
(2505) INFORMATION TECHNOLOGY DEPARTMENT	103,112	-	-	-	-
Salaries & Benefits	25,943	-	-	-	-
Maintenance & Operations	77,169	-	-	-	-
Grand Total	2,710,109	4,790,738	3,120,241	2,523,472	4,007,928

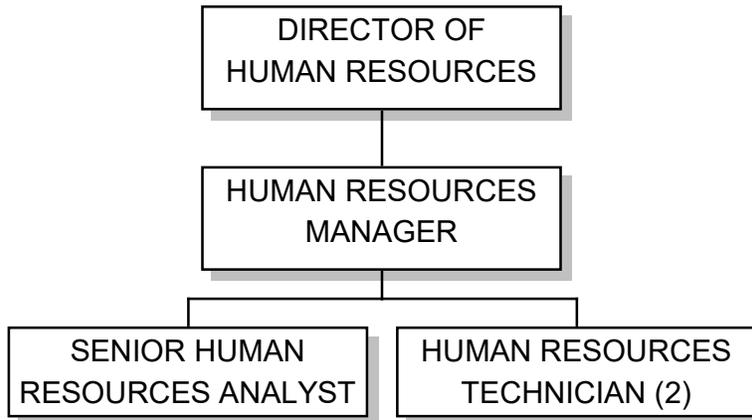
CITY OF EL SEGUNDO
Adopted Budget Summary By Account
Fiscal Year 2022-2023

Department	001 GENERAL FUND INFORMATION TECHNOLOGY DEPARTMENT				
	Actual FY 19-20	Actual FY 20-21	Adopted FY 21-22	YTD 03/31/22	Adopted FY 22-23
(001) GENERAL FUND	2,569,352	4,671,538	3,023,930	2,488,660	3,741,130
Salaries & Benefits	1,178,208	3,101,857	1,273,949	712,638	1,494,588
4101 Salaries Full Time	794,286	624,925	973,156	563,590	1,123,213
4103 Overtime	11,506	10,580	20,000	6,052	15,000
4201 Retirement CalPERS	212,957	158,908	73,056	40,299	98,712
4202 FICA	58,511	51,264	69,819	39,279	86,589
4203 Workers' Compensation	7,091	5,323	6,812	3,987	8,021
4204 Group Insurance	78,297	57,184	131,106	59,430	163,053
4207 CalPERS UAL Expense	-	2,193,673	-	-	-
4210 OPEB Expense	15,560	0	-	-	-
Maintenance & Operations	1,391,144	1,569,681	1,749,981	1,776,022	2,246,542
5204 Operating Supplies	3,693	2,288	5,000	2,846	5,000
5206 Computer Supplies	36,951	29,869	40,000	16,609	47,000
6081 Miscellaneous Computer	24,377	29,755	-	2,419	75,000
6203 Copy Machine Charges	101,888	65,127	110,000	95,833	110,000
6206 Contractual Services	40,717	106,694	169,000	129,323	169,000
6207 Equipment Replacement Charge	172,380	222,239	204,664	159,253	266,798
6208 Dues & Subscriptions	-	-	4,000	130	4,000
6213 Meetings & Travel	8,527	1,464	11,500	2,470	16,500
6214 Professional & Technical	811,451	603,609	770,000	741,634	850,000
6215 Repairs & Maintenance	6,281	10,500	17,000	17,000	20,000
6217 Software Maintenance	623,384	746,049	853,717	563,064	1,040,347
6218 Hardware Maintenance	13,395	8,100	8,100	4,635	12,000
6219 Network Operating Charge	(506,000)	(306,791)	(506,000)	-	(432,103)
6223 Training & Education	4,329	4,048	8,000	4,077	8,000
6254 Telephone	49,769	46,669	55,000	36,728	55,000
6260 Equipment Leasing Costs	-	62	-	-	-
Grand Total	2,569,352	4,671,538	3,023,930	2,488,660	3,741,130

CITY OF EL SEGUNDO
Adopted Budget Summary Details
Fiscal Year 2022-2023

Department	INFORMATION TECHNOLOGY DEPARTMENT				
	Actual FY 19-20	Actual FY 20-21	Adopted FY 21-22	YTD 03/31/22	Adopted FY 22-23
(001) GENERAL FUND	2,569,352	4,671,538	3,023,930	2,488,660	3,741,130
(2505) INFORMATION TECHNOLOGY DEPARTMENT	2,569,352	4,671,538	3,023,930	2,488,660	3,741,130
Salaries & Benefits	1,178,208	3,101,857	1,273,949	712,638	1,494,588
4101 Salaries Full Time	794,286	624,925	973,156	563,590	1,123,213
4103 Overtime	11,506	10,580	20,000	6,052	15,000
4201 Retirement CalPERS	212,957	158,908	73,056	40,299	98,712
4202 FICA	58,511	51,264	69,819	39,279	86,589
4203 Workers' Compensation	7,091	5,323	6,812	3,987	8,021
4204 Group Insurance	78,297	57,184	131,106	59,430	163,053
4207 CalPERS UAL Expense	-	2,193,673	-	-	-
4210 OPEB Expense	15,560	0	-	-	-
Maintenance & Operations	1,391,144	1,569,681	1,749,981	1,776,022	2,246,542
5204 Operating Supplies	3,693	2,288	5,000	2,846	5,000
5206 Computer Supplies	36,951	29,869	40,000	16,609	47,000
6081 Miscellaneous Computer	24,377	29,755	-	2,419	75,000
6203 Copy Machine Charges	101,888	65,127	110,000	95,833	110,000
6206 Contractual Services	40,717	106,694	169,000	129,323	169,000
6207 Equipment Replacement Charge	172,380	222,239	204,664	159,253	266,798
6208 Dues & Subscriptions	-	-	4,000	130	4,000
6213 Meetings & Travel	8,527	1,464	11,500	2,470	16,500
6214 Professional & Technical	811,451	603,609	770,000	741,634	850,000
6215 Repairs & Maintenance	6,281	10,500	17,000	17,000	20,000
6217 Software Maintenance	623,384	746,049	853,717	563,064	1,040,347
6218 Hardware Maintenance	13,395	8,100	8,100	4,635	12,000
6219 Network Operating Charge	(506,000)	(306,791)	(506,000)	-	(432,103)
6223 Training & Education	4,329	4,048	8,000	4,077	8,000
6254 Telephone	49,769	46,669	55,000	36,728	55,000
6260 Equipment Leasing Costs	-	62	-	-	-
(601) EQUIPMENT REPLACEMENT	37,645	119,200	96,311	34,813	266,798
(2505) INFORMATION TECHNOLOGY DEPARTMENT	37,645	119,200	96,311	34,813	266,798
Capital Outlay	37,645	119,200	96,311	34,813	266,798
8104 Capital/Equipment	-	-	83,102	-	174,093
8105 Automotive	-	-	4,576	-	1,808
8106 Communication	-	-	6,695	-	8,253
8108 Computer Hardware	37,645	119,200	1,938	34,813	82,644
(602) LIABILITY INSURANCE	103,112	-	-	-	-
(2505) INFORMATION TECHNOLOGY DEPARTMENT	103,112	-	-	-	-
Salaries & Benefits	25,943	-	-	-	-
4101 Salaries Full Time	16,202	-	-	-	-
4103 Overtime	6,712	-	-	-	-
4201 Retirement CalPERS	-	-	-	-	-
4202 FICA	1,438	-	-	-	-
4203 Workers' Compensation	581	-	-	-	-
4204 Group Insurance	1,010	-	-	-	-
Maintenance & Operations	77,169	-	-	-	-
6214 Professional & Technical	5,401	-	-	-	-
6246 Claims Expense	71,768	-	-	-	-
Grand Total	2,710,109	4,790,738	3,120,241	2,523,472	4,007,928

**CITY OF EL SEGUNDO
HUMAN RESOURCES DEPARTMENT
ORGANIZATION CHART
FISCAL YEAR 2022 - 2023**



**CITY OF EL SEGUNDO
HUMAN RESOURCES DEPARTMENT
FOUR-YEAR PERSONNEL SUMMARY
FISCAL YEARS 2019-2020 TO 2022-2023**

DEPARTMENT/POSITION TITLE	ADOPTED FY 2019-20	ADOPTED FY 2020-21	ADOPTED FY 2021-22	ADOPTED FY 2022-23
<u>Human Resources Department</u>				
Director of Human Resources	1.00	1.00	1.00	1.00
Human Resources Manager	1.00	1.00	1.00	1.00
Human Resources Analyst	1.00	1.00	1.00	-
Human Resources Assistant	1.00	1.00	1.00	-
Human Resources Technician	-	-	-	2.00
Senior Human Resources Analyst	1.00	1.00	1.00	1.00
Sub-total Full-Time	5.00	5.00	5.00	5.00
<u>Part-Time FTEs</u>				
Administrative Intern	-	-	-	-
Sub-total Part-Time	-	-	-	-
Total Human Resources Department	5.00	5.00	5.00	5.00

CITY OF EL SEGUNDO HUMAN RESOURCES DEPARTMENT PROFILE

MISSION STATEMENT:

To be a strategic partner, providing leadership and operational support to City departments to enhance their ability to recruit and retain a qualified, diverse workforce, effectively manage labor relations, and administer employee benefits.

DEPARTMENT OVERVIEW:

As an internal services department Human Resources works collaboratively with our customer departments to create strategies designed to support the City's overall objectives today and provide a framework for future workforce growth and sustainability.

The Human Resources department is staffed with five full-time positions.

CORE SERVICES:

- Recruitment - Provide the leadership and operational support needed to attract, retain and develop a qualified and diverse workforce so that all City departments can effectively and efficiently meet operational goals while providing essential services to the community with exceptional customer service.
- Benefits & Wellness - Oversee the design, development, implementation, and maintenance of City-sponsored wellness, health, disability, life and other benefit programs for employees.
- Organizational Learning & Development
- Labor & Employee Relations
- Classification & Compensation

ACCOMPLISHMENTS IN FISCAL YEAR 2021-2022

- Implemented tracking systems for recruitments, leaves, and retirements which will provide HR with information to assist departments create data-driven succession plans.
- Improved efficiencies in the tracking and processing of personnel actions by establishing standardized templates for offers of employment, promotions, acting pay, tuition reimbursement, and process improvement for pre-employment onboarding.
- Audited employee and retiree benefit programs and training requirements to ensure compliance with applicable federal, state, and local regulations.
- Addressed gaps in compliance by providing employees and elected officials with virtual harassment training, completing EEO4 and ACA reporting, establishing standardized processes for hiring retired annuitants, timelines for reoccurring notifications to meet AB119 requirements, and maintaining various personnel records in accordance with the Citywide and Human Resources Department records retention schedule.
- Created efficiencies in the administration of retiree & employee benefit programs by retaining the services of a proven benefits broker and implementing the "EASE" benefit administration system. EASE empowers employees to make informed benefit decisions by providing them in-depth information on benefit options and the ability electronically manage their benefit enrollments in real-time.
- Increased transparency and accessibility to information regarding employee benefits by adding benefit summaries to the City's website, producing a comprehensive benefits guide for employees & retirees, and an internal benefit profile of all lines of coverage.
- Interpreted and implemented federal, state, and county mandates associated with the extended COVID-19 emergency orders.
- Worked closely with the City's DEI Committee to learn, understand and shape the organizations stance and response to institutionalized inequities. Implemented a mandatory microaggression training for all City Employees and subscribed to a membership with the Government Alliance on Race and Equity ("GARE").

**CITY OF EL SEGUNDO
HUMAN RESOURCES DEPARTMENT PROFILE**

- Held two wellness challenge events, the second in conjunction with the City of Manhattan Beach, and conducted a Flu Shot clinic for staff and their families.

GOALS & OBJECTIVES FOR FISCAL YEAR 2022-23

- Conclude labor negotiations with Police Officers Association, Firefighters Association, and negotiate successor contracts with Supervisor and Professional Employees Association and Police Support Services Employees.
- Conclude the Employee Engagement Survey and develop a plan to increase job satisfaction.
- Broaden the candidate pool and increase the quality of hires to continue supporting the City's Strategic Plan and overall objectives.
- Conclude implementation of electronic Onboarding, Offboarding and Performance Management programs to enhance the introduction of benefits, policies and procedures and organizational culture for new and existing employees.
- Track time-to-fill metrics to determine the causes impacting hiring and onboarding.
- Create and implement Citywide training and development opportunities to help employees strengthen their skills in preparation for leadership roles; link training to core competencies.
- Research and implement best practices for engaging new talent, retaining high performers and reducing employee turnover; create recruitment video.
- Conduct a Fair Labor Standards Act (FLSA) audit of Management Confidential unrepresented employee group.

CITY OF EL SEGUNDO
Adopted Budget Summary
Fiscal Year 2022-2023

Department	HUMAN RESOURCES DEPARTMENT				
	Actual FY 19-20	Actual FY 20-21	Adopted FY 21-22	YTD 03/31/22	Adopted FY 22-23
(001) GENERAL FUND	1,011,218	2,215,720	977,063	789,074	1,492,491
(2506) HUMAN RESOURCES DEPARTMENT	1,011,218	2,215,720	977,063	789,074	1,492,491
Salaries & Benefits	730,925	2,006,627	666,197	468,216	730,175
Maintenance & Operations	280,292	209,093	310,866	320,858	762,316
Grand Total	1,011,218	2,215,720	977,063	789,074	1,492,491

CITY OF EL SEGUNDO
Adopted Budget Summary By Account
Fiscal Year 2022-2023

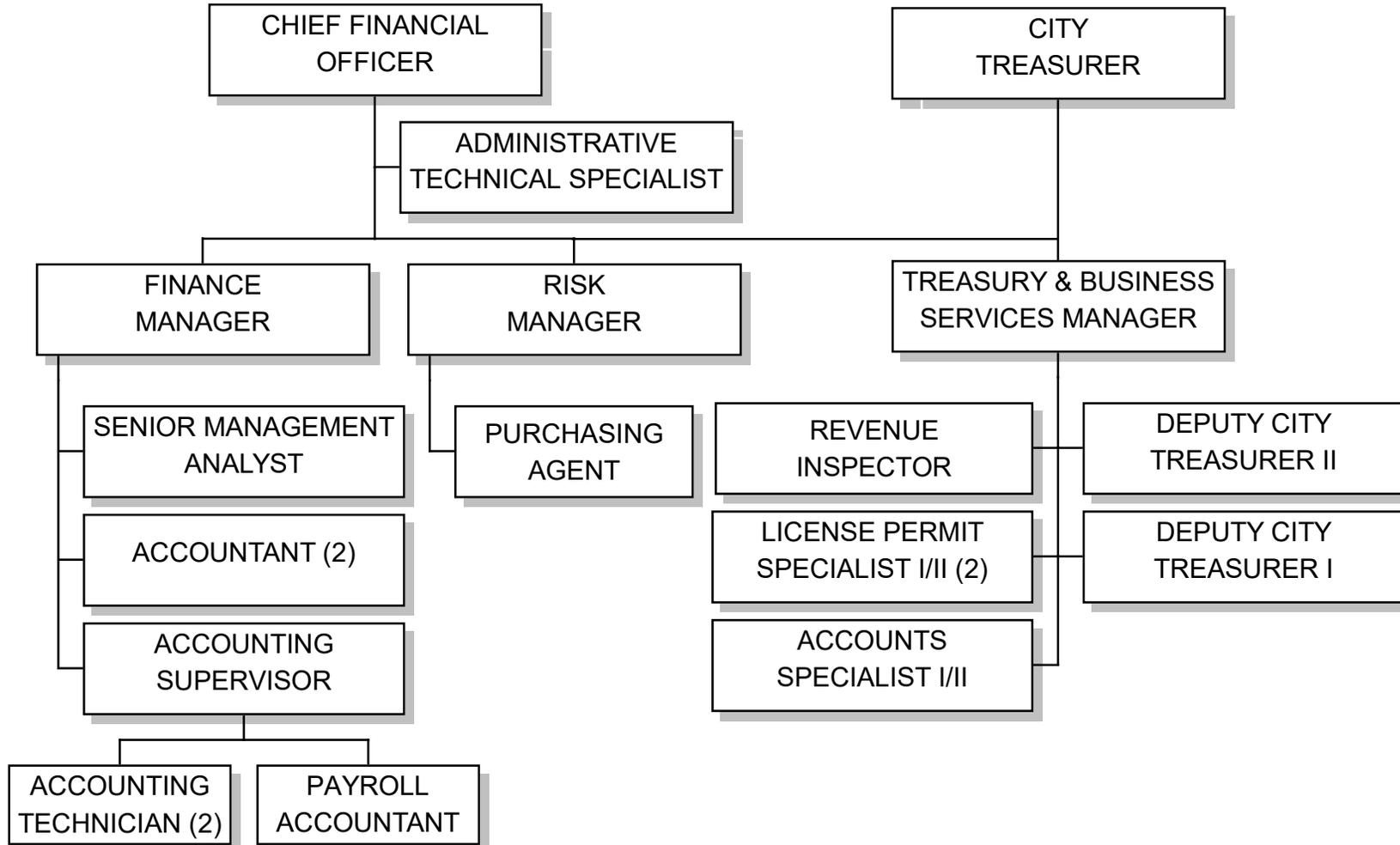
Department	001 GENERAL FUND HUMAN RESOURCES DEPARTMENT				
	Actual FY 19-20	Actual FY 20-21	Adopted FY 21-22	YTD 03/31/22	Adopted FY 22-23
(001) GENERAL FUND	1,011,218	2,215,720	977,063	789,074	1,492,491
Salaries & Benefits	730,925	2,006,627	666,197	468,216	730,175
4101 Salaries Full Time	501,422	333,372	528,962	351,044	581,645
4102 Salaries Part Time	-	2,786	-	26,834	7,800
4201 Retirement CalPERS	141,473	99,599	49,298	29,816	45,029
4202 FICA	36,433	28,650	37,515	27,355	45,093
4203 Workers' Compensation	4,422	2,728	3,703	2,645	4,147
4204 Group Insurance	38,277	22,105	46,719	30,522	46,461
4207 CalPERS UAL Expense	-	1,517,385	-	-	-
4210 OPEB Expense	8,899	0	-	-	-
Maintenance & Operations	280,292	209,093	310,866	320,858	762,316
5204 Operating Supplies	3,749	3,911	4,500	3,471	6,300
5206 Computer Supplies	837	679	1,800	-	3,722
5221 Employee Physicals	-	-	-	25,600	35,250
5222 Wellness	-	-	-	-	7,500
6201 Advertising/Publishing	-	4,660	3,500	2,651	8,500
6203 Copy Machine Charges	-	-	-	-	-
6205 Other Printing & Binding	41	240	300	203	300
6206 Contractual Services	7,029	-	85,226	40,000	37,500
6208 Dues & Subscriptions	2,318	4,395	1,380	250	6,394
6213 Meetings & Travel	370	-	-	-	8,000
6214 Professional & Technical	177,327	168,835	145,840	205,937	362,840
6215 Repairs & Maintenance	-	-	120	-	120
6217 Software Maintenance	22,970	-	-	-	-
6219 Network Operating Charge	8,600	5,160	8,600	-	8,600
6223 Training & Education	32,939	9,840	33,000	16,406	174,800
6253 Postage	177	307	600	341	800
6254 Telephone	3,569	2,249	3,600	2,255	3,600
6260 Equipment Leasing Costs	-	-	2,400	-	2,400
6262 Testing/Recruitment	20,367	8,819	20,000	23,743	95,690
Grand Total	1,011,218	2,215,720	977,063	789,074	1,492,491

CITY OF EL SEGUNDO
Adopted Budget Summary Details
Fiscal Year 2022-2023

Department	HUMAN RESOURCES DEPARTMENT				
	Actual FY 19-20	Actual FY 20-21	Adopted FY 21-22	YTD 03/31/22	Adopted FY 22-23
(001) GENERAL FUND	1,011,218	2,215,720	977,063	789,074	1,492,491
(2506) HUMAN RESOURCES DEPARTMENT	1,011,218	2,215,720	977,063	789,074	1,492,491
Salaries & Benefits	730,925	2,006,627	666,197	468,216	730,175
4101 Salaries Full Time	501,422	333,372	528,962	351,044	581,645
4102 Salaries Part Time	-	2,786	-	26,834	7,800
4201 Retirement CalPERS	141,473	99,599	49,298	29,816	45,029
4202 FICA	36,433	28,650	37,515	27,355	45,093
4203 Workers' Compensation	4,422	2,728	3,703	2,645	4,147
4204 Group Insurance	38,277	22,105	46,719	30,522	46,461
4207 CalPERS UAL Expense	-	1,517,385	-	-	-
4210 OPEB Expense	8,899	0	-	-	-
Maintenance & Operations	280,292	209,093	310,866	320,858	762,316
5204 Operating Supplies	3,749	3,911	4,500	3,471	6,300
5206 Computer Supplies	837	679	1,800	-	3,722
5221 Employee Physicals	-	-	-	25,600	35,250
5222 Wellness	-	-	-	-	7,500
6201 Advertising/Publishing	-	4,660	3,500	2,651	8,500
6205 Other Printing & Binding	41	240	300	203	300
6206 Contractual Services	7,029	-	85,226	40,000	37,500
6208 Dues & Subscriptions	2,318	4,395	1,380	250	6,394
6213 Meetings & Travel	370	-	-	-	8,000
6214 Professional & Technical	177,327	168,835	145,840	205,937	362,840
6215 Repairs & Maintenance	-	-	120	-	120
6217 Software Maintenance	22,970	-	-	-	-
6219 Network Operating Charge	8,600	5,160	8,600	-	8,600
6223 Training & Education	32,939	9,840	33,000	16,406	174,800
6253 Postage	177	307	600	341	800
6254 Telephone	3,569	2,249	3,600	2,255	3,600
6260 Equipment Leasing Costs	-	-	2,400	-	2,400
6262 Testing/Recruitment	20,367	8,819	20,000	23,743	95,690
Grand Total	1,011,218	2,215,720	977,063	789,074	1,492,491

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**CITY OF EL SEGUNDO
FINANCE DEPARTMENT
ORGANIZATION CHART
FISCAL YEAR 2022 - 2023**



**CITY OF EL SEGUNDO
FINANCE DEPARTMENT
FOUR-YEAR PERSONNEL SUMMARY
FISCAL YEARS 2019-2020 TO 2023-2024**

DEPARTMENT/POSITION TITLE	ADOPTED FY 2019-20	ADOPTED FY 2020-21	ADOPTED FY 2021-22	ADOPTED FY 2022-23
<u>Finance Department</u>				
Chief Financial Officer	1.00	1.00	1.00	1.00
Finance Manager	1.00	1.00	1.00	1.00
Treasury & Customer Service Manager	-	1.00	1.00	1.00
Revenue Manager	1.00	-	-	-
Accounting Supervisor	1.00	1.00	1.00	1.00
Accountant	2.00	2.00	2.00	2.00
Accounting Technician	1.00	2.00	2.00	2.00
Administrative Technical Specialist	1.00	1.00	1.00	1.00
License Permit Specialist I/II	2.00	2.00	2.00	2.00
Management Analyst	1.00	1.00	1.00	-
Senior Management Analyst	-	-	-	1.00
Account Specialist I/II	-	-	-	1.00
Office Specialist II	1.00	1.00	1.00	-
Payroll Accountant	1.00	1.00	1.00	1.00
Purchasing Agent	1.00	1.00	1.00	1.00
Revenue Inspector	1.00	1.00	1.00	1.00
Risk Manager	-	1.00	1.00	1.00
City Treasurer**	1.00	1.00	1.00	1.00
Deputy City Treasurer I	1.00	1.00	1.00	1.00
Deputy City Treasurer II	1.00	1.00	1.00	1.00
Sub-total Full-Time	18.00	20.00	20.00	20.00
<u>Part-Time FTEs</u>				
Administrative Intern		0.25	0.25	
Office Specialist	-	-	-	-
Sub-total Part-Time	-	0.25	0.25	-
Total Finance Department	18.00	20.25	20.25	20.00

**** Elected part-time position**

For fiscal year 20-21, the Treasury Department was merged into the Finance Department.

CITY OF EL SEGUNDO FINANCE DEPARTMENT PROFILE

MISSION STATEMENT: To provide all City stakeholders with accurate and timely financial information, extraordinary customer service, and ensure long-term financial stability of the City,

The Finance Department has 17 full-time employees. Finance has three divisions with distinct functions as follows:

Administration: Provide overall direction of the department's multi-operations; advise the elected officials and management on fiscal matters; oversee the City's risk-management program; develop strong internal controls through industry best practices; assist in the development of the City's strategic plan; safeguard the City's assets; identify funding for City services; assist in labor negotiations process; and manage the contract for Crossing Guards.

Accounting Services: Develop and provide accurate and timely financial report, including producing the Annual Comprehensive Financial Report (ACFR); coordinate the annual financial audits including other audits required by Federal, State, and County governments; process accounts payable; reconcile bank statements; process journal entries; prepare the Annual State Controller's and the Annual Streets (Gas Tax) report; issue 1099 reports; issue periodic revenue and expenditure reports; process cash receipts. Coordinate the annual budget process including producing the preliminary and adopted budget documents; and manage all payroll activity including issuing the bi-weekly payroll and W-2's.

Business Services: Collect all City revenues; administer the business licensing function; conduct transient occupancy tax (TOT) audits; collaborate with the State Board of Equalization (SBOE) to ensure sellers' permits are properly allocated to the City for sales tax purposes; coordinate with the City's consultants on property tax and sales tax revenues; develop revenue projections during the annual budget process; manage the water-billing and collection functions; and all manage purchasing operations.

ACCOMPLISHMENTS IN FISCAL YEAR 2021-2022:

- Coordinated Strategic Planning Sessions held in 2022 to set long-term goals and objectives.
- Lead discussions with the Finance Committee.
- The department was awarded the Distinguished Budget Presentation Award by the Government Finance Officers Association (GFOA) for the 2020-2021 budget book.
- The City was awarded the Operating Budget Excellence Award by the California Society of Municipal Finance Officers for the 2020-2021 budget book.
- The department was awarded the ACFR Award (Certificate of Achievement for Excellence in Financial Reporting) for FY 2019 – 2020.
- Updated the City's master fee schedule with a cost of living factor (CPI).
- Process is under way to create a long-term financial strategic plan.
- In FY 2018-19 hired a financial advisor to conduct a thorough analysis of the City employees' 457(b) plan fees and investment options, resulting in a 60% reduction in fees to employees and added value by improving the quality of the investment options – saved of over \$800,000 to employees in the first year.
- Successfully navigated through the financial challenges brought on by the COVID-19 Pandemic.
- Implemented the water and wastewater fee increase per the approved rate study to support the water and wastewater systems.
- Managed the municipal golf course transitioning to Topgolf for the construction phase.
- Council approved a Topgolf Revenue Allocation Policy that provides policy guidance on how to allocate the new revenues associated with Topgolf.
- Conducted a development impact fee study: set policy objectives, develop new rate structure, and conduct educational outreach with stakeholders.

**CITY OF EL SEGUNDO
FINANCE DEPARTMENT PROFILE**

GOALS & OBJECTIVES FOR FISCAL YEAR 2022-2023:

- Continue on a sustainable financial path, solve future structural deficits, and maintain reserves.
- Continue to monitor unfunded pension liabilities.
- Continue to provide for an annual adjustment of the master fee schedule to consider CPI.
- Enhance existing revenues and look for new revenue sources (grants, economic development, tax measures).
- Restore the department's staffing at full strength with new members fully functioning in their respective divisions.
- Continue to enhance the budget presentation.
- Close the books for the fiscal year in a more timely and effective manner.
- Process accounts payable/payroll/cash receipts with close to 100% accuracy.
- Provide departments more accurate monthly budget performance reports.
- Reconcile bank statements within a month following the month-end close.
- Cross-train staff members to provide back-up in case of unanticipated absences and to prepare them for upward mobility.
- Provide staff opportunities to gain more knowledge and understanding of municipal finance through attendance at various training and educational sessions.
- Begin the research for a new City-wide ERP system.
- Lead the development of a Cannabis Tax Ordinance for City Council approval to be placed on the November 2022 ballot.
- Lead the development of an update to the Business License Tax for City Council approval to be placed on the November 2022 or November 2024 ballot.
- Research possible local revenue measures to bring to the voters for the November 2024 general election.
- Implement upgrades to the utility billing program that will result in enhanced customer service.

CITY OF EL SEGUNDO
Adopted Budget Summary
Fiscal Year 2022-2023

Department	FINANCE DEPARTMENT				
	Actual FY 19-20	Actual FY 20-21	Adopted FY 21-22	YTD 03/31/22	Adopted FY 22-23
(001) GENERAL FUND	2,431,946	6,125,530	2,412,820	1,704,664	2,576,681
(2501) ADMINISTRATION	472,996	4,497,984	371,604	302,473	415,698
Salaries & Benefits	410,523	4,398,383	274,599	229,885	309,993
Maintenance & Operations	62,473	99,600	97,005	72,588	105,705
(2502) ACCOUNTING SERVICES	1,062,138	932,984	1,111,590	766,277	1,095,151
Salaries & Benefits	888,657	857,596	1,023,640	629,011	1,002,801
Maintenance & Operations	173,480	75,388	87,950	137,266	92,350
(2504) BUSINESS SERVICES	571,658	539,328	742,309	488,878	731,137
Salaries & Benefits	442,461	413,099	556,659	236,113	543,987
Maintenance & Operations	129,197	126,229	185,650	252,766	187,150
(1201) CITY TREASURER	325,154	155,234	187,317	147,036	334,696
Salaries & Benefits	309,577	146,256	163,927	140,615	311,306
Maintenance & Operations	15,577	8,977	23,390	6,421	23,390
(503) GOLF COURSE	1,553,161	4,678,677	10,000	46,008	10,000
(5301) 503 GOLF COURSE FUND - ADMINISTRATION	368,389	4,180,742	10,000	45,800	10,000
Maintenance & Operations	368,389	4,180,742	10,000	45,800	10,000
(5302) 503 GOLF COURSE FUND - FOOD & BEVERAGE	162,502	2,284	-	208	-
Salaries & Benefits	97,428	573	-	-	-
Maintenance & Operations	65,074	1,711	-	208	-
(5304) 503 GOLF COURSE FUND - PRO SHOP	156,887	80,013	-	-	-
Salaries & Benefits	123,658	40,681	-	-	-
Maintenance & Operations	33,229	39,332	-	-	-
(5305) 503 GOLF COURSE FUND - GOLF COURSE	239,601	141,146	-	-	-
Salaries & Benefits	158,096	112,096	-	-	-
Maintenance & Operations	81,504	29,050	-	-	-
(5306) 503 GOLF COURSE FUND - DRIVING RANGE	119,003	53,072	-	-	-
Salaries & Benefits	48,034	24,724	-	-	-
Maintenance & Operations	70,969	28,347	-	-	-
(5307) 503 GOLF COURSE FUND - GENERAL ADMINISTRATION	503,974	221,421	-	-	-
Salaries & Benefits	196,982	81,072	-	-	-
Maintenance & Operations	306,993	140,349	-	-	-
(5308) 503 GOLF COURSE FUND - GOLF COURSE LESSONS	2,804	-	-	-	-
Maintenance & Operations	2,804	-	-	-	-
(601) EQUIPMENT REPLACEMENT	-	-	3,673	-	-
(2501) ADMINISTRATION	-	-	3,673	-	-
Capital Outlay	-	-	3,673	-	-
Grand Total	3,985,106	10,804,207	2,426,493	1,750,672	2,586,681

CITY OF EL SEGUNDO
Adopted Budget Summary By Account
Fiscal Year 2022-2023

Department	001 GENERAL FUND FINANCE DEPARTMENT				
	Actual FY 19-20	Actual FY 20-21	Adopted FY 21-22	YTD 03/31/22	Adopted FY 22-23
(001) GENERAL FUND	2,431,946	6,125,530	2,412,820	1,704,664	2,576,681
Salaries & Benefits	2,051,218	5,815,335	2,018,825	1,235,624	2,168,086
4101 Salaries Full Time	1,335,127	1,124,877	1,529,722	942,745	1,639,336
4102 Salaries Part Time	10,882	6,221	15,000	452	30,600
4103 Overtime	1,942	2,187	5,000	5,624	5,000
4201 Retirement CalPERS	409,350	303,987	126,124	79,599	134,524
4202 FICA	99,949	86,640	115,015	70,835	127,199
4203 Workers' Compensation	11,878	9,887	11,326	6,677	11,593
4204 Group Insurance	157,703	144,822	216,638	129,691	219,834
4207 CalPERS UAL Expense	-	4,136,714	-	-	-
4210 OPEB Expense	24,389	(0)	-	-	-
Maintenance & Operations	380,728	310,195	393,995	469,040	408,595
4999 Cash Over/Short	75	-	-	-	-
5204 Operating Supplies	9,333	4,867	11,300	5,924	11,300
6201 Advertising/Publishing	240	-	240	275	240
6205 Other Printing & Binding	2,368	1,558	1,800	1,914	1,800
6206 Contractual Services	6,600	5,845	-	1,696	-
6207 Equipment Replacement Charge	1,720	968	985	739	985
6208 Dues & Subscriptions	3,075	1,565	5,260	2,305	6,060
6213 Meetings & Travel	14,644	1,951	19,640	15,561	30,940
6214 Professional & Technical	284,028	254,671	283,620	427,923	285,620
6217 Software Maintenance	-	-	4,000	840	4,000
6219 Network Operating Charge	37,900	23,775	37,900	-	37,900
6223 Training & Education	5,530	2,041	7,950	1,644	8,450
6253 Postage	4,362	5,166	5,200	1,082	5,200
6254 Telephone	9,950	7,789	10,100	9,137	10,100
6260 Equipment Leasing Costs	904	-	6,000	-	6,000
Grand Total	2,431,946	6,125,530	2,412,820	1,704,664	2,576,681

CITY OF EL SEGUNDO
Adopted Budget Summary Details
Fiscal Year 2022-2023

Department	FINANCE DEPARTMENT				
	Actual FY 19-20	Actual FY 20-21	Adopted FY 21-22	YTD 03/31/22	Adopted FY 22-23
(001) GENERAL FUND	2,431,946	6,125,530	2,412,820	1,704,664	2,576,681
(2501) ADMINISTRATION	472,996	4,497,984	371,604	302,473	415,698
Salaries & Benefits	410,523	4,398,383	274,599	229,885	309,993
4101 Salaries Full Time	270,025	173,193	203,954	177,373	238,211
4102 Salaries Part Time			5,000	-	5,000
4103 Overtime	182	105		-	
4201 Retirement CalPERS	73,833	51,982	21,913	14,803	19,461
4202 FICA	17,877	11,767	13,665	10,590	18,223
4203 Workers' Compensation	2,378	1,510	1,634	1,242	1,663
4204 Group Insurance	40,971	23,112	28,433	25,877	27,434
4207 CalPERS UAL Expense	-	4,136,714		-	
4210 OPEB Expense	5,257	1		-	
Maintenance & Operations	62,473	99,600	97,005	72,588	105,705
5201 Office Supplies				-	
5204 Operating Supplies	8,065	4,867	10,800	5,817	10,800
6201 Advertising/Publishing	240		240	275	240
6205 Other Printing & Binding	2,368	1,558	1,800	1,914	1,800
6207 Equipment Replacement Charge	1,720	968	985	739	985
6208 Dues & Subscriptions	595	525	560	1,010	1,460
6213 Meetings & Travel	1,545	1,201	4,000	5,856	11,800
6214 Professional & Technical	7,635	65,226	31,620	50,305	31,620
6219 Network Operating Charge	31,000	18,600	31,000	-	31,000
6253 Postage	1,108	901	2,700	38	2,700
6254 Telephone	7,294	5,755	7,300	6,634	7,300
6260 Equipment Leasing Costs	904		6,000	-	6,000
(2502) ACCOUNTING SERVICES	1,062,138	932,984	1,111,590	766,277	1,095,151
Salaries & Benefits	888,657	857,596	1,023,640	629,011	1,002,801
4101 Salaries Full Time	582,759	588,245	789,147	481,342	771,453
4102 Salaries Part Time				452	15,600
4103 Overtime	1,477	209	5,000	4,611	5,000
4201 Retirement CalPERS	178,483	147,753	67,130	40,581	63,141
4202 FICA	44,490	46,901	59,534	37,010	60,210
4203 Workers' Compensation	5,143	5,137	5,524	3,407	5,486
4204 Group Insurance	65,538	69,350	97,305	61,608	81,911
4210 OPEB Expense	10,769	0		-	
Maintenance & Operations	173,480	75,388	87,950	137,266	92,350
6208 Dues & Subscriptions	925	600	2,450	430	2,350
6213 Meetings & Travel	5,575	150	7,500	3,894	9,500
6214 Professional & Technical	163,820	72,847	75,000	131,762	77,000
6223 Training & Education	3,160	1,791	3,000	1,180	3,500
(2504) BUSINESS SERVICES	571,658	539,328	742,309	488,878	731,137
Salaries & Benefits	442,461	413,099	556,659	236,113	543,987
4101 Salaries Full Time	268,477	272,481	413,201	179,165	388,381
4102 Salaries Part Time	10,882	6,221	10,000	-	10,000
4103 Overtime	283	1,873		1,013	
4201 Retirement CalPERS	105,897	71,583	27,979	15,156	31,903
4202 FICA	21,464	20,984	32,375	14,882	30,308
4203 Workers' Compensation	2,475	2,447	3,304	1,261	2,767
4204 Group Insurance	28,017	37,511	69,800	24,635	80,627
4210 OPEB Expense	4,965	(1)		-	
Maintenance & Operations	129,197	126,229	185,650	252,766	187,150
6206 Contractual Services	6,600	5,845		1,696	
6208 Dues & Subscriptions	380	440	1,150	335	1,150
6213 Meetings & Travel	6,934	600	6,500	4,526	8,000
6214 Professional & Technical	112,572	116,599	177,000	245,857	177,000
6223 Training & Education	1,950	150	1,000	189	1,000
6253 Postage	762	2,595		164	
(1201) CITY TREASURER	325,154	155,234	187,317	147,036	334,696
Salaries & Benefits	309,577	146,256	163,927	140,615	311,306
4101 Salaries Full Time	213,866	90,960	123,420	104,865	241,290
4201 Retirement CalPERS	51,136	32,668	9,102	9,059	20,019
4202 FICA	16,118	6,988	9,441	8,353	18,459
4203 Workers' Compensation	1,882	793	864	767	1,676
4204 Group Insurance	23,176	14,848	21,100	17,570	29,862
4210 OPEB Expense	3,398	(0)		-	
Maintenance & Operations	15,577	8,977	23,390	6,421	23,390
4999 Cash Over/Short	75			-	
5204 Operating Supplies	1,269		500	107	500
6208 Dues & Subscriptions	1,175		1,100	530	1,100
6213 Meetings & Travel	590		1,640	1,286	1,640
6217 Software Maintenance			4,000	840	4,000
6219 Network Operating Charge	6,900	5,175	6,900	-	6,900
6223 Training & Education	420	100	3,950	275	3,950
6253 Postage	2,493	1,669	2,500	880	2,500
6254 Telephone	2,655	2,034	2,800	2,503	2,800
(503) GOLF COURSE	1,553,161	4,678,677	10,000	46,008	10,000
(5301) 503 GOLF COURSE FUND - ADMINISTRATION	368,389	4,180,742	10,000	45,800	10,000
Maintenance & Operations	368,389	4,180,742	10,000	45,800	10,000
6202 Depreciation Expense	204,892	103,015		-	
6214 Professional & Technical	103,965	50,709		45,800	
6501 Right of Way Lease	59,532	4,527	10,000	-	10,000

CITY OF EL SEGUNDO
Adopted Budget Summary Details
Fiscal Year 2022-2023

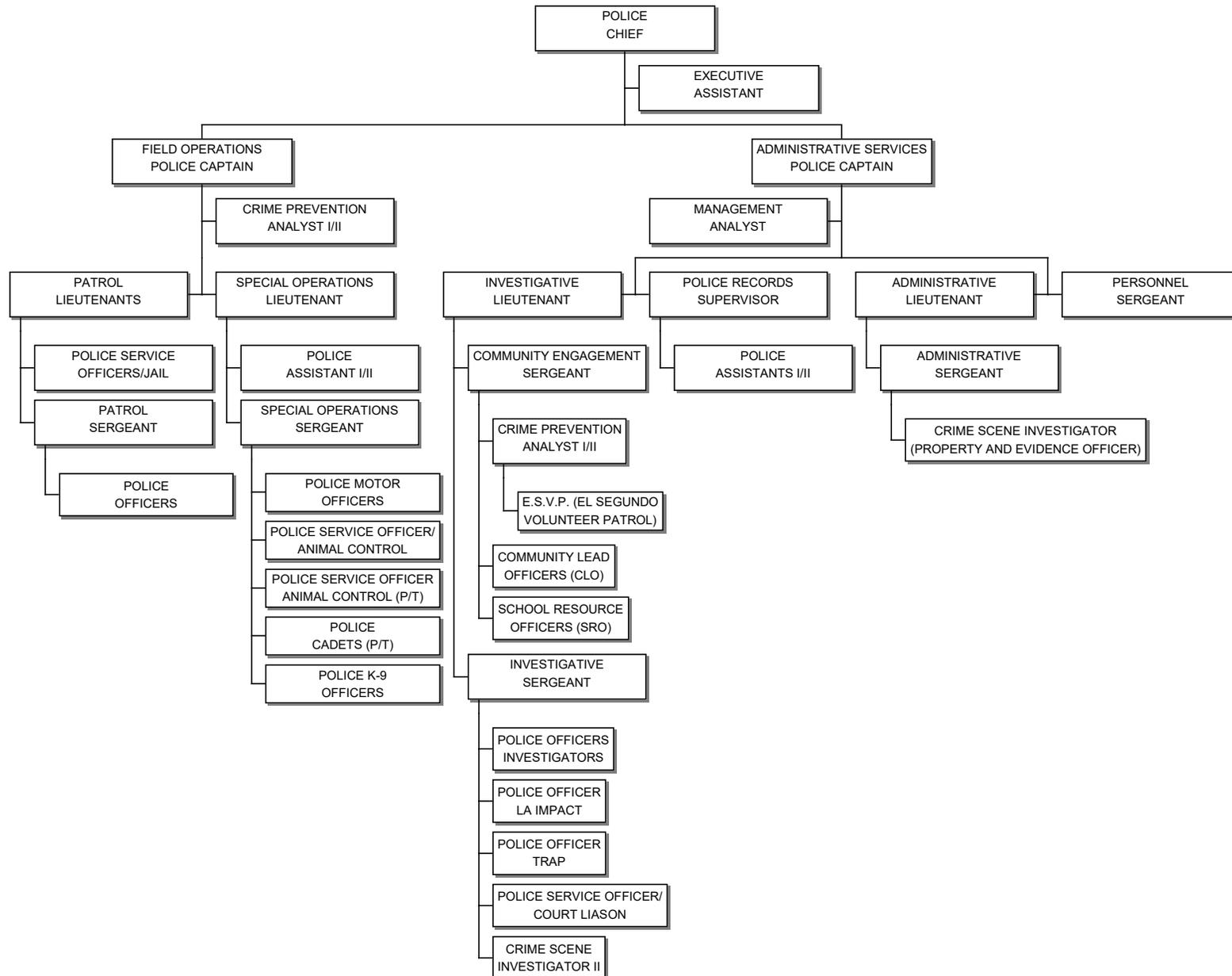
Department	FINANCE DEPARTMENT				
	Actual FY 19-20	Actual FY 20-21	Adopted FY 21-22	YTD 03/31/22	Adopted FY 22-23
6700 Loss on Disposition of Assets	-	4,022,492		-	
(5302) 503 GOLF COURSE FUND - FOOD & BEVERAGE	162,502	2,284		208	
Salaries & Benefits	97,428	573		-	
4104 Permanent Contract	66,988	-		-	
4202 FICA	6,749	-		-	
4203 Workers' Compensation	4,693	-		-	
4204 Group Insurance	18,517	573		-	
4205 Uniform Allowance	480	-		-	
Maintenance & Operations	65,074	1,711		208	
5201 Office Supplies	-	-		208	
5203 Repair & Maintenance Supplies	2,129	-		-	
5204 Operating Supplies	5,254	-		-	
5213 Replacement of Damaged Goods	2,100	-		-	
6201 Advertising/Publishing	801	-		-	
6215 Repairs & Maintenance	3,230	-		-	
6242 Employee Meals	2,768	-		-	
6249 Fees & Licenses	1,438	148		-	
7550 Cost of Sales	47,355	1,563		-	
(5304) 503 GOLF COURSE FUND - PRO SHOP	156,887	80,013		-	
Salaries & Benefits	123,658	40,681		-	
4104 Permanent Contract	107,018	36,263		-	
4202 FICA	8,768	3,092		-	
4203 Workers' Compensation	7,379	1,235		-	
4204 Group Insurance	421	90		-	
4205 Uniform Allowance	72	-		-	
Maintenance & Operations	33,229	39,332		-	
5203 Repair & Maintenance Supplies	-	1,466		-	
5204 Operating Supplies	2,018	2,030		-	
6201 Advertising/Publishing	5,175	1,075		-	
6215 Repairs & Maintenance	38	2,235		-	
6244 Other Unclassified Expense	-	4,253		-	
7600 Hard Goods	15,999	28,022		-	
7602 Soft Goods	8,829	-		-	
7604 Freight	1,171	250		-	
(5305) 503 GOLF COURSE FUND - GOLF COURSE	239,601	141,146		-	
Salaries & Benefits	158,096	112,096		-	
4104 Permanent Contract	124,028	91,847		-	
4202 FICA	10,362	7,736		-	
4203 Workers' Compensation	9,424	2,506		-	
4204 Group Insurance	14,283	10,008		-	
Maintenance & Operations	81,504	29,050		-	
5203 Repair & Maintenance Supplies	41,544	14,770		-	
5204 Operating Supplies	18,794	5,939		-	
6201 Advertising/Publishing	5,175	1,075		-	
6206 Contractual Services	8,000	4,215		-	
6215 Repairs & Maintenance	7,991	3,050		-	
(5306) 503 GOLF COURSE FUND - DRIVING RANGE	119,003	53,072		-	
Salaries & Benefits	48,034	24,724		-	
4104 Permanent Contract	43,760	18,332		-	
4202 FICA	3,498	1,555		-	
4203 Workers' Compensation	776	4,838		-	
Maintenance & Operations	70,969	28,347		-	
5204 Operating Supplies	5,477	9,517		-	
6201 Advertising/Publishing	5,615	1,075		-	
6202 Depreciation Expense	35,157	2,135		-	
6215 Repairs & Maintenance	23,021	15,620		-	
6244 Other Unclassified Expense	1,700	-		-	
(5307) 503 GOLF COURSE FUND - GENERAL ADMINISTRATION	503,974	221,421		-	
Salaries & Benefits	196,982	81,072		-	
4104 Permanent Contract	141,306	62,519		-	
4202 FICA	11,391	5,277		-	
4203 Workers' Compensation	10,682	1,859		-	
4204 Group Insurance	33,603	11,417		-	
Maintenance & Operations	306,993	140,349		-	
5203 Repair & Maintenance Supplies	13,026	3,940		-	
5204 Operating Supplies	4,329	4,215		-	
6101 Gas Utility	2,865	574		-	
6102 Electric Utility	26,464	7,458		-	
6103 Water Utility	112,800	46,553		-	
6139 Bank Service Charges	51,667	30,327		-	
6153 Personnel Prop. Damage	5,978	1,589		-	
6201 Advertising/Publishing	5,207	1,075		-	
6211 Insurance & Bonds	53,220	20,172		-	
6214 Professional & Technical	1,673	-		-	
6215 Repairs & Maintenance	9,703	2,600		-	
6244 Other Unclassified Expense	368	210		-	
6253 Postage	110	385		-	
6254 Telephone	14,820	4,011		-	
6284 Security Costs	4,722	(40)		-	
6301 Legal Counsel	41	17,280		-	
(5308) 503 GOLF COURSE FUND - GOLF COURSE LESSONS	2,804	-		-	

CITY OF EL SEGUNDO
Adopted Budget Summary Details
Fiscal Year 2022-2023

Department	FINANCE DEPARTMENT				
	Actual FY 19-20	Actual FY 20-21	Adopted FY 21-22	YTD 03/31/22	Adopted FY 22-23
Maintenance & Operations	2,804	-		-	
6093 Junior Camp Expenses	2,804	-		-	
(601) EQUIPMENT REPLACEMENT	-	-	3,673	-	
(2501) ADMINISTRATION	-	-	3,673	-	
Capital Outlay	-	-	3,673	-	
8104 Equipment	-	-	3,673	-	
Grand Total	3,985,106	10,804,207	2,426,493	1,750,672	2,586,681

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**CITY OF EL SEGUNDO
POLICE DEPARTMENT
ORGANIZATION CHART
FISCAL YEAR 2021 - 2022**



**CITY OF EL SEGUNDO
POLICE DEPARTMENT
FOUR-YEAR PERSONNEL SUMMARY
FISCAL YEARS 2019-2020 TO 2022-2023**

DEPARTMENT/POSITION TITLE	ADOPTED FY 2019-20	ADOPTED FY 2020-21	ADOPTED FY 2021-22	ADOPTED FY 2022-23
<u>Police Department</u>				
Chief of Police	1.00	1.00	1.00	1.00
Police Captain	2.00	2.00	2.00	2.00
Police Lieutenant	5.00	5.00	5.00	5.00
Police Sergeant	11.00	11.00	11.00	11.00
Crime Prevention Analyst II	2.00	2.00	2.00	2.00
Crime Scene Investigator II	1.00	1.00	1.00	1.00
Crime Scene Investigator/Property Officer	1.00	1.00	1.00	1.00
Executive Assistant	1.00	1.00	1.00	1.00
Management Analyst	-	1.00	1.00	1.00
Police Assistant I/II	8.00	7.00	6.00	7.00
Police Officer	42.00	42.00	42.00	42.00
Police Records Supervisor	1.00	1.00	1.00	1.00
Police Services Officer I/II	5.00	5.00	6.00	5.00
Police Trainee	2.00	2.00	2.00	2.00
Technical Services Analyst	-	-	-	-
Sub-total Full-Time	82.00	82.00	82.00	82.00
<u>Part-Time FTEs</u>				
Police Cadet	7.50	9.00	3.20	6.26
Police Services Officer I/II	1.00	1.00	-	1.00
Sub-total Part-Time	8.50	10.00	3.20	7.26
Total Police Department	90.50	92.00	85.20	89.26

CITY OF EL SEGUNDO POLICE DEPARTMENT PROFILE

MISSION STATEMENT: Our Mission is to provide a safe and secure community while treating all people with dignity and respect.

The Police Department is budgeted for 82 full-time positions: 62 sworn and 20 non-sworn personnel. The Department consists of two bureaus: Administrative Services Bureau and Field Operations Bureau.

ADMINISTRATIVE SERVICES BUREAU: Has jurisdiction over the following:

Investigative Division: Follow-up investigation and assist in the prosecution of all crimes. Utilization of resources to identify and combat crime trends.

Administrative Division: Coordinates the maintenance of department vehicles and equipment; inventory and distribution of supplies and equipment; preparation of the department budget, compliance with custody of official police records; investigation of personnel complaints and compliance with training mandates.

Community Engagement Division: Strengthens relationships with the community; disseminates relevant information; develops crime prevention and awareness programs; coordinates with Community Lead Officers and School Resource Officers and coordinates volunteer programs.

FIELD OPERATIONS BUREAU: Has jurisdiction over the following:

Patrol Division: Patrols the City; enforces penal codes and municipal codes; maintains public order; enforces traffic law; provides public assistance as circumstances require.

Special Operations Division: Ensures safe and efficient movement of traffic in the city through high-visibility enforcement and public education; enforces parking control; coordinates special events and handles animal control calls.

ACCOMPLISHMENTS IN FISCAL YEAR 2021-2022:

- Conducted over 100 contacts with homeless and handled over 31 calls with a mental health clinician regarding people suffering from mental health trauma
- Implemented a Chaplain program that provides comfort, guidance and assistance to department members and citizens during times of crisis
- Worked closely with community members and businesses to strengthen their relationship with the police department and to collaborate to address issues of concern
- Completed the implementation of the City Records Retention Schedule and updated the retention of records under the control of the police department
- Purchased new iPad automated ticket writers and mobile printers for traffic and patrol officers
- Hired four Police Officers, one Police Assistant, and four Police Cadets

GOALS & OBJECTIVES FOR FISCAL YEAR 2022-2023:

- Continue to monitor the homeless population through daily contacts and offering services
- Monitor crime trends and conduct enforcement details to impact crime levels
- Work closely with the Crime Analyst to receive relevant information on current crime trends as well as neighboring cities crime trends
- Provide community training events in areas of public safety and community awareness through Community Lead Officers, Neighborhood Watch meetings, and Active Shooter demonstrations
- Conduct patrol tactics and arrest and control training sessions for all patrol officers on a shift level through briefing and practical applications
- Utilize social media to promote traffic safety, education, and to provide real time information to the public regarding immediate traffic concerns

CITY OF EL SEGUNDO
Adopted Budget Summary
Fiscal Year 2022-2023

Department	POLICE DEPARTMENT				
	Actual FY 19-20	Actual FY 20-21	Adopted FY 21-22	YTD 03/31/22	Adopted FY 22-23
(001) GENERAL FUND	22,891,192	75,856,361	19,436,175	13,444,658	20,378,246
(3101) ADMINISTRATION	5,417,384	62,162,965	4,910,739	3,214,286	5,495,912
Salaries & Benefits	3,651,278	61,079,499	3,252,457	2,222,675	3,506,148
Maintenance & Operations	1,766,107	1,083,466	1,658,282	991,612	1,989,764
(3102) PATROL & SAFETY	10,682,195	8,499,343	8,440,724	6,296,225	8,798,033
Salaries & Benefits	10,682,195	8,499,343	8,440,724	6,296,225	8,798,033
(3103) CRIME INVESTIGATION	3,113,231	2,292,364	2,405,849	1,423,674	2,209,346
Salaries & Benefits	3,113,231	2,292,364	2,405,849	1,423,674	2,209,346
(3104) TRAFIC SAFETY	1,770,460	1,060,667	1,128,281	732,837	1,056,428
Salaries & Benefits	1,770,460	1,060,667	1,128,281	732,837	1,056,428
(3106) COMMUNITY RELATIONS	292,494	474,321	513,253	376,715	628,566
Salaries & Benefits	292,494	474,321	513,253	376,715	628,566
(3107) COMMUNITY CENTER	1,549,266	1,321,040	2,007,079	1,360,048	2,159,711
Maintenance & Operations	1,549,266	1,321,040	2,007,079	1,360,048	2,159,711
(3108) ANIMAL CONTROL	48,253	33,041	30,250	28,977	30,250
Salaries & Benefits	15,224	11,441	250	177	250
Maintenance & Operations	33,028	21,600	30,000	28,800	30,000
(3705) LA COUNTY - TRAP	17,909	12,620		11,895	
Salaries & Benefits	17,909	12,620		11,895	
(109) ASSET FORFEITURE FUND	509,253	108,777	725,000	300,026	725,000
(3105) ASSET FORFEITURE	509,253	108,777	725,000	122,332	725,000
Salaries & Benefits	-	18,739		-	
Maintenance & Operations	166,081	87,792	225,000	95,931	225,000
Capital Outlay	343,172	2,246	500,000	26,401	500,000
(3109) ASSET FORFEITURE	-	-	-	177,694	-
Maintenance & Operations	-	-		8,103	
Capital Outlay	-	-		169,591	
(120) C.O.P.S. FUND	43,471	56,583	350,000	55,515	350,000
(0000) C.O.P.S. FUND	43,471	56,583	350,000	55,515	350,000
Maintenance & Operations			175,000	-	175,000
Capital Outlay	43,471	56,583	175,000	55,515	175,000
(123) PSAF PROPERTY TAX PUBLIC SAFETY			150,000	-	75,000
(3101) ADMINISTRATION			150,000	-	75,000
Maintenance & Operations			150,000	-	75,000
(124) FEDERAL GRANTS	14,873	-		-	
(3102) PATROL & SAFETY	14,873	-		-	
Maintenance & Operations	14,873	-		-	
(125) STATE GRANTS	3,431	7,070		32,136	
(3101) ADMINISTRATION	3,431	7,070		32,136	
Maintenance & Operations	3,431	7,070		32,136	
(601) EQUIPMENT REPLACEMENT	228,000	139,650	66,537	39,123	378,554
(3101) ADMINISTRATION	228,000	139,650	64,652	39,123	378,554
Capital Outlay	228,000	139,650	64,652	39,123	378,554
(3107) COMMUNITY CENTER			1,885	-	
Capital Outlay			1,885	-	
(702) TRUST FUNDS - SPECIAL REVENUE/DONATIONS	-	-	45,000	-	
(3101) ADMINISTRATION			25,000	-	
Maintenance & Operations			25,000	-	
(3110) POLICE DEPARTMENT			20,000	-	
Maintenance & Operations			20,000	-	
Grand Total	23,690,219	76,168,441	20,772,712	13,871,457	21,906,800

CITY OF EL SEGUNDO
Adopted Budget Summary By Account
Fiscal Year 2022-2023

Department	001 GENERAL FUND POLICE DEPARTMENT				
	Actual FY 19-20	Actual FY 20-21	Adopted FY 21-22	YTD 03/31/22	Adopted FY 22-23
(001) GENERAL FUND	22,891,192	75,856,361	19,436,175	13,444,658	20,378,246
Salaries & Benefits	19,542,791	73,430,255	15,740,814	11,064,198	16,198,771
4101 Salaries Full Time	9,185,136	7,002,453	9,523,963	6,296,386	9,662,285
4102 Salaries Part Time	185,544	132,765	176,230	174,375	281,354
4103 Overtime	811,434	491,189	695,000	635,885	895,000
4105 Holiday Pay	478,999	478,917	506,292	486,165	523,434
4113 Reimbursable LA County - TRAP	17,909	12,620		11,895	
4113 Reimbursable Overtime	65,350	28,897		43,251	
4117 Opt - Out Payments	11,750	2,715		2,035	2,167
4118 Replacement Benefit Contributions	-	48,095		-	
4201 Retirement CalPERS	5,919,720	4,849,950	1,822,259	1,263,138	1,831,685
4202 FICA	277,428	210,776	255,271	188,142	296,825
4203 Workers' Compensation	1,261,334	921,849	1,168,216	840,238	1,113,562
4204 Group Insurance	1,063,139	827,112	1,283,414	822,474	1,167,131
4205 Uniform Allowance	7,890	5,298	10,075	120	10,003
4207 CalPERS UAL	-	58,366,322	228,094	228,094	343,325
4210 OPEB Expense	186,670	0		-	
4211 401(a) Employer's Contribution	-	4,437		-	
4215 Uniform Replacement	70,489	46,860	72,000	71,999	72,000
Maintenance & Operations	3,348,402	2,426,106	3,695,361	2,380,460	4,179,475
5204 Operating Supplies	59,392	37,188	65,000	51,085	68,000
5206 Computer Supplies	3,278	1,899	3,500	1,801	5,000
5211 Photo & Evidence Supplies	6,220	6,210	6,500	29,246	6,500
5212 Prisoner Meals	2,650	1,352		-	
5215 Vehicle Gasoline Charge	821	-		-	
5218 Training Materials & Supplies	32,647	27,615	33,000	32,574	35,000
6205 Other Printing & Binding	14,106	5,629	14,000	12,001	16,000
6206 Contractual Services	1,852,331	1,652,441	2,185,079	1,547,242	2,377,311
6207 Equipment Replacement Charge	674,578	230,844	267,222	201,189	378,554
6208 Dues & Subscriptions	15,555	7,909	17,210	11,274	10,560
6211 Insurance & Bonds			375,000	-	550,000
6212 Laundry & Cleaning	9,637	4,656	6,000	6,000	6,500
6213 Meetings & Travel	47,392	10,943	50,000	35,239	55,000
6214 Professional & Technical	181,519	124,745	234,050	229,170	215,750
6215 Repairs & Maintenance	4,054	6,134	6,000	3,526	7,000
6216 Rental Charges	13,750	11,250	15,000	11,250	15,000
6219 Network Operating Charge	129,300	87,278	129,300	-	129,300
6223 Training & Education	26,368	9,300	26,000	26,153	35,000
6225 PD Admin/POST Training & Education	2,374	20,952		5,974	
6253 Postage	3,753	3,134	3,500	1,184	3,500
6254 Telephone	123,121	100,200	127,000	96,606	130,000
6260 Equipment Leasing Costs	-	6,511	8,500	8,400	9,000
6273 In-Custody Medical Charges	74,174	43,547	52,000	46,164	55,000
6274 Investigations Expense	10,472	4,810	10,000	4,382	10,000
6275 K-9 Dog Care Services	8,848	6,838	9,000	3,662	9,000
6288 S.W.A.T.Program	12,456	2,563	12,500	3,065	12,500
6289 Education Reimbursement	39,607	12,155	40,000	13,272	40,000
Grand Total	22,891,192	75,856,361	19,436,175	13,444,658	20,378,246

CITY OF EL SEGUNDO
Adopted Budget Summary Details
Fiscal Year 2022-2023

Department	POLICE DEPARTMENT				
	Actual FY 19-20	Actual FY 20-21	Adopted FY 21-22	YTD 03/31/22	Adopted FY 22-23
(001) GENERAL FUND	22,891,192	75,856,361	19,436,175	13,444,658	20,378,246
(3101) ADMINISTRATION	5,417,384	62,162,965	4,910,739	3,214,286	5,495,912
Salaries & Benefits	3,651,278	61,079,499	3,252,457	2,222,675	3,506,148
4101 Salaries Full Time	1,788,933	1,348,913	1,815,976	1,151,933	1,922,391
4102 Salaries Part Time	100,358	77,485	176,230	126,033	174,130
4103 Overtime	93,020	31,787	70,000	36,876	75,000
4105 Holiday Pay	59,540	71,670	70,139	65,376	77,484
4117 Opt - Out Payments	10,750	2,715		2,035	2,167
4118 Replacement Benefit Contributions	-	48,095		-	
4201 Retirement CalPERS	969,223	691,423	246,033	173,969	275,406
4202 FICA	120,788	89,757	112,397	84,435	142,030
4203 Workers' Compensation	169,098	122,633	170,559	96,296	147,990
4204 Group Insurance	227,743	178,191	285,529	185,509	268,745
4205 Uniform Allowance	5,262	3,649	5,500	120	5,480
4207 CalPERS UAL	-	58,366,322	228,094	228,094	343,325
4210 OPEB Expense	36,074	(0)		-	
4215 Uniform Replacement	70,489	46,860	72,000	71,999	72,000
Maintenance & Operations	1,766,107	1,083,466	1,658,282	991,612	1,989,764
5204 Operating Supplies	59,214	37,188	65,000	51,085	68,000
5206 Computer Supplies	3,278	1,899	3,500	1,801	5,000
5211 Photo & Evidence Supplies	6,220	6,210	6,500	29,246	6,500
5212 Prisoner Meals	2,650	1,352		-	
5215 Vehicle Gasoline Charge	821	-		-	
5218 Training Materials & Supplies	32,647	27,615	33,000	32,574	35,000
6205 Other Printing & Binding	14,106	5,629	14,000	12,001	16,000
6206 Contractual Services	305,923	339,819	188,000	182,717	227,600
6207 Equipment Replacement Charge	674,578	230,844	267,222	201,189	378,554
6208 Dues & Subscriptions	15,555	7,909	17,210	11,274	10,560
6211 Insurance & Bonds			375,000	-	550,000
6212 Laundry & Cleaning	9,637	4,656	6,000	6,000	6,500
6213 Meetings & Travel	47,392	10,943	50,000	35,239	55,000
6214 Professional & Technical	181,519	124,745	234,050	229,170	215,750
6215 Repairs & Maintenance	4,054	6,134	6,000	3,526	7,000
6219 Network Operating Charge	129,300	87,278	129,300	-	129,300
6223 Training & Education	26,368	9,300	26,000	26,153	35,000
6225 PD Admin/POST Training & Education	2,374	20,952		5,974	
6253 Postage	3,753	3,134	3,500	1,184	3,500
6254 Telephone	101,163	81,432	102,000	83,533	105,000
6260 Equipment Leasing Costs	-	6,511	8,500	8,400	9,000
6273 In-Custody Medical Charges	74,174	43,547	52,000	46,164	55,000
6274 Investigations Expense	10,472	4,810	10,000	4,382	10,000
6275 K-9 Dog Care Services	8,848	6,838	9,000	3,662	9,000
6288 S.W.A.T.Program	12,456	2,563	12,500	3,065	12,500
6289 Education Reimbursement	39,607	12,155	40,000	13,272	40,000
(3102) PATROL & SAFETY	10,682,195	8,499,343	8,440,724	6,296,225	8,798,033
Salaries & Benefits	10,682,195	8,499,343	8,440,724	6,296,225	8,798,033
4101 Salaries Full Time	5,058,848	3,987,126	5,251,872	3,694,611	5,437,437
4103 Overtime	474,129	312,748	380,000	423,434	550,000
4105 Holiday Pay	255,490	284,026	294,342	300,234	324,236
4113 Reimbursable Overtime	74,319	38,255		51,644	
4117 Opt - Out Payments	1,000	-		-	
4201 Retirement CalPERS	3,324,058	2,783,191	1,073,682	776,157	1,098,404
4202 FICA	95,111	79,202	94,309	65,287	95,559
4203 Workers' Compensation	736,722	556,428	679,411	527,984	677,572
4204 Group Insurance	559,766	457,575	664,608	456,874	613,073
4205 Uniform Allowance	1,472	793	2,500	-	1,752
4210 OPEB Expense	101,281	0		-	
(3103) CRIME INVESTIGATION	3,113,231	2,292,364	2,405,849	1,423,674	2,209,346
Salaries & Benefits	3,113,231	2,292,364	2,405,849	1,423,674	2,209,346
4101 Salaries Full Time	1,473,672	1,046,097	1,469,139	852,544	1,355,408
4103 Overtime	162,075	79,814	130,000	76,688	130,000
4105 Holiday Pay	96,733	83,051	85,951	68,640	71,834
4113 Reimbursable Overtime	(16,382)	(10,196)		(9,404)	
4201 Retirement CalPERS	928,045	783,823	298,740	174,506	267,487
4202 FICA	37,718	26,889	33,444	23,798	31,447
4203 Workers' Compensation	222,698	149,797	190,499	122,538	173,331
4204 Group Insurance	176,745	127,955	197,176	114,364	178,243
4205 Uniform Allowance	877	698	900	-	1,596
4210 OPEB Expense	31,051	1		-	
4211 401(a) Employer's Contribution	-	4,437		-	
(3104) TRAFFIC SAFETY	1,770,460	1,060,667	1,128,281	732,837	1,056,428
Salaries & Benefits	1,770,460	1,060,667	1,128,281	732,837	1,056,428
4101 Salaries Full Time	682,224	394,935	693,529	387,281	567,109
4102 Salaries Part Time	85,187	55,280		48,342	107,224
4103 Overtime	62,742	31,056	45,000	50,986	70,000

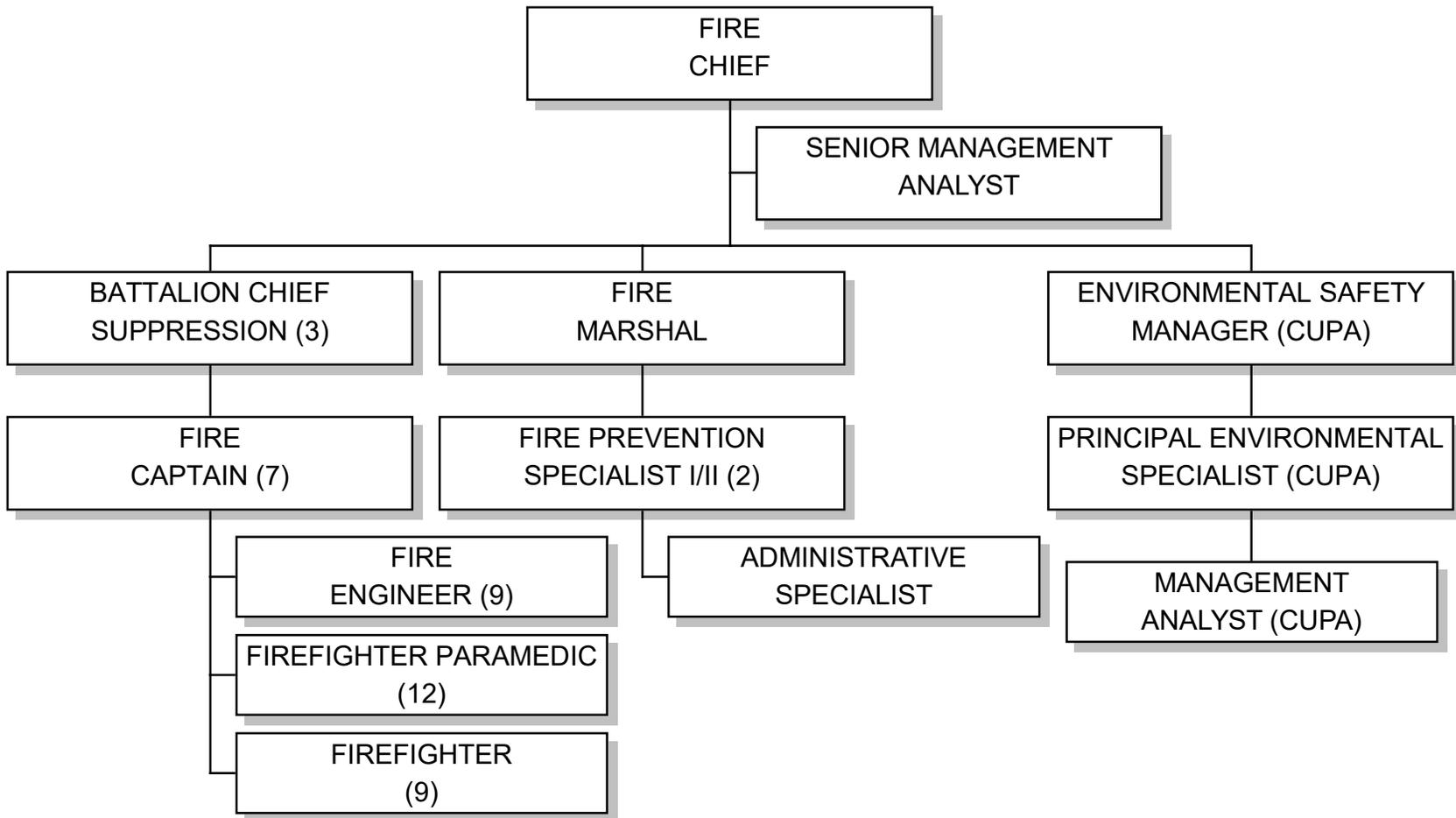
CITY OF EL SEGUNDO
Adopted Budget Summary Details
Fiscal Year 2022-2023

Department	POLICE DEPARTMENT				
	Actual FY 19-20	Actual FY 20-21	Adopted FY 21-22	YTD 03/31/22	Adopted FY 22-23
4105 Holiday Pay	67,235	24,361	39,146	34,753	32,718
4113 Reimbursable Overtime	5,675	-	-	1,012	-
4201 Retirement CalPERS	646,326	444,200	144,624	95,610	126,726
4202 FICA	20,875	10,896	10,624	10,647	16,900
4203 Workers' Compensation	106,832	58,279	89,752	59,601	74,830
4204 Group Insurance	78,381	41,501	104,931	44,605	60,246
4205 Uniform Allowance	279	159	675	-	675
4210 OPEB Expense	14,705	0	-	-	-
(3106) COMMUNITY RELATIONS	292,494	474,321	513,253	376,715	628,566
Salaries & Benefits	292,494	474,321	513,253	376,715	628,566
4101 Salaries Full Time	181,337	225,038	293,447	209,839	379,941
4103 Overtime	19,468	35,784	70,000	47,901	70,000
4105 Holiday Pay	-	15,809	16,714	17,162	17,162
4113 Reimbursable Overtime	1,738	839	-	-	-
4201 Retirement CalPERS	36,965	136,218	59,180	42,896	63,661
4202 FICA	2,938	4,032	4,497	3,975	10,889
4203 Workers' Compensation	25,984	34,712	37,995	33,819	39,839
4204 Group Insurance	20,504	21,890	31,170	21,123	46,824
4205 Uniform Allowance	-	-	250	-	250
4210 OPEB Expense	3,560	(0)	-	-	-
(3107) COMMUNITY CENTER	1,549,266	1,321,040	2,007,079	1,360,048	2,159,711
Maintenance & Operations	1,549,266	1,321,040	2,007,079	1,360,048	2,159,711
6206 Contractual Services	1,513,558	1,291,022	1,967,079	1,335,726	2,119,711
6216 Rental Charges	13,750	11,250	15,000	11,250	15,000
6254 Telephone	21,958	18,768	25,000	13,073	25,000
(3108) ANIMAL CONTROL	48,253	33,041	30,250	28,977	30,250
Salaries & Benefits	15,224	11,441	250	177	250
4101 Salaries Full Time	122	344	-	177	-
4201 Retirement CalPERS	15,103	11,096	-	-	-
4205 Uniform Allowance	-	-	250	-	250
Maintenance & Operations	33,028	21,600	30,000	28,800	30,000
5204 Operating Supplies	178	-	-	-	-
6206 Contractual Services	32,850	21,600	30,000	28,800	30,000
(3705) LA COUNTY - TRAP	17,909	12,620	11,895	11,895	11,895
Salaries & Benefits	17,909	12,620	-	11,895	-
4113 Reimbursable LA County - TRAP	17,909	12,620	-	11,895	-
(109) ASSET FORFEITURE FUND	509,253	108,777	725,000	300,026	725,000
(3105) ASSET FORFEITURE	509,253	108,777	725,000	122,332	725,000
Salaries & Benefits	-	18,739	-	-	-
4103 Overtime	-	16,441	-	-	-
4202 FICA	-	237	-	-	-
4203 Workers' Compensation	-	2,062	-	-	-
Maintenance & Operations	166,081	87,792	225,000	95,931	225,000
5204 Operating Supplies	31,543	-	10,000	3,650	10,000
5215 Vehicle Gasoline Charge	48	-	-	-	-
6205 Other Printing & Binding	497	-	-	-	-
6208 Dues & Subscriptions	-	-	1,500	-	1,500
6213 Meetings & Travel	7,401	37,245	40,000	10,385	40,000
6214 Professional & Technical	92,412	40,741	100,000	63,841	100,000
6223 Training & Education	14,215	-	-	1,725	-
6224 Vehicle Operating Charges	815	-	13,500	6,448	13,500
6296 R.S.V.P. Program	2,202	162	10,000	1,526	10,000
6401 Community Promotion	16,948	9,644	50,000	8,357	50,000
Capital Outlay	343,172	2,246	500,000	26,401	500,000
8104 Equipment	83,641	2,246	200,000	26,401	200,000
8105 Automotive	259,530	-	300,000	-	300,000
(3109) ASSET FORFEITURE	-	-	-	177,694	-
Maintenance & Operations	-	-	-	8,103	-
6214 Professional & Technical	-	-	-	8,103	-
Capital Outlay	-	-	-	169,591	-
8103 Other Improvements	-	-	-	24,403	-
8708 PD Womens Locker Room Upgrade	-	-	-	145,188	-
(120) C.O.P.S. FUND	43,471	56,583	350,000	55,515	350,000
(0000) C.O.P.S. FUND	43,471	56,583	350,000	55,515	350,000
Maintenance & Operations	-	-	175,000	-	175,000
6206 Contractual Services	-	-	175,000	-	175,000
Capital Outlay	43,471	56,583	175,000	55,515	175,000
8104 Equipment	43,471	56,583	175,000	55,515	175,000
(123) PSAF PROPERTY TAX PUBLIC SAFETY	-	-	150,000	-	75,000
(3101) ADMINISTRATION	-	-	150,000	-	75,000
Maintenance & Operations	-	-	150,000	-	75,000
5204 Operating Supplies	-	-	150,000	-	75,000
(124) FEDERAL GRANTS	14,873	-	-	-	-
(3102) PATROL & SAFETY	14,873	-	-	-	-
Maintenance & Operations	14,873	-	-	-	-

CITY OF EL SEGUNDO
Adopted Budget Summary Details
Fiscal Year 2022-2023

Department	POLICE DEPARTMENT				
	Actual FY 19-20	Actual FY 20-21	Adopted FY 21-22	YTD 03/31/22	Adopted FY 22-23
3741 2019 HMEP Grant	14,873	-		-	
(125) STATE GRANTS	3,431	7,070		32,136	
(3101) ADMINISTRATION	3,431	7,070		32,136	
Maintenance & Operations	3,431	7,070		32,136	
3725 2020 Traffic Grant	-	-		24,800	
3764 LA County Homeless Initiative	-	5,486		4,954	
3777 Police Mental Health Grant	1,974	815		24	
3788 Bullet Proof Vest	1,456	769		2,052	
3726 Tobacco Grant 2020-2021				306	
(601) EQUIPMENT REPLACEMENT	228,000	139,650	66,537	39,123	378,554
(3101) ADMINISTRATION	228,000	139,650	64,652	39,123	378,554
Capital Outlay	228,000	139,650	64,652	39,123	378,554
8104 Equipment	132,147	139,650	52,104	39,123	115,073
8105 Automotive	95,853	-	6,948	-	166,922
8106 Communications			5,600	-	96,559
8108 Computer Hardware				-	
(3107) COMMUNITY CENTER			1,885	-	
Capital Outlay			1,885	-	
8106 Communication			1,885	-	
(702) TRUST FUNDS - SPECIAL REVENUE/DONATIONS	-	-	45,000	-	
(3101) ADMINISTRATION			25,000	-	
Maintenance & Operations			25,000	-	
2584 Police Admin / Inmate Welfare Exp			15,000	-	
6275 K-9 Dog Care Services			10,000	-	
(3110) POLICE DEPARTMENT	-	-	20,000	-	
Maintenance & Operations	-	-	20,000	-	
2601 Donations - Dare			20,000	-	
Grand Total	23,690,219	76,168,441	20,772,712	13,871,457	21,906,800

**CITY OF EL SEGUNDO
FIRE DEPARTMENT
ORGANIZATIONAL CHART
FISCAL YEAR 2022 - 2023**



**CITY OF EL SEGUNDO
FIRE DEPARTMENT
FOUR-YEAR PERSONNEL SUMMARY
FISCAL YEARS 2019-2020 TO 2022-2023**

DEPARTMENT/POSITION TITLE	ADOPTED FY 2019-20	ADOPTED FY 2020-21	ADOPTED FY 2021-22	ADOPTED FY 2022-23
<u>Fire Department</u>				
Fire Chief	1.00	1.00	1.00	1.00
Battalion Chief	3.00	3.00	3.00	3.00
Fire Captain	9.00	9.00	9.00	7.00
Fire Engineer	9.00	9.00	9.00	9.00
Firefighter/Paramedic	15.00	15.00	15.00	21.00
Firefighter	6.00	6.00	6.00	-
Fire Marshal	1.00	1.00	1.00	1.00
Emergency Management Coordinator	1.00	1.00	1.00	-
Environmental Safety Manager	1.00	1.00	1.00	1.00
Principal Environmental Specialist (CUPA)	1.00	1.00	1.00	1.00
Fire Prevention Specialist	2.00	2.00	2.00	2.00
Administrative Specialist	1.00	1.00	1.00	1.00
Management Analyst (CUPA)	1.00	1.00	1.00	1.00
Senior Management Analyst	1.00	1.00	1.00	1.00
Sub-total Full time	52.00	52.00	52.00	49.00
<u>Part-Time FTEs</u>				
Administrative Intern	-	-	-	0.25
Fire Prevention Specialist P/T	-	-	-	0.50
Sub-total Part-Time	-	-	-	0.75
Total Fire Department	52.00	52.00	52.00	49.75

FIRE DEPARTMENT BUDGET NARRATIVE

FISCAL YEAR 2022-2023

MISSION & PURPOSE STATEMENT

Through Courtesy and Service, the El Segundo Fire Department is Committed to Protecting Our Community from All Risks with Integrity, Compassion, Dedication, Teamwork and Professionalism.

The fire department has six divisions, each representing a critical fire and life safety service delivery component with distinct functions as follows:

Administration:

Fire Administration is tasked with the overall effectiveness and efficiency of the fire department. It consists of the fire chief and a senior management analyst. Fire administration is responsible for the leadership, management and coordination of all activities within the fire department. Responsibilities include budget management, billing, cashiering, revenue recovery, procurement, planning, and organizational development. Administration supports each division within the department to provide the most effective and efficient service level given available resources.

2 FTEs

Fire Suppression:

Fire suppression personnel respond to all hazards the community may encounter including: fires, natural disasters, medical aid calls, hazardous materials incidents and specialized technical rescue calls, and non-emergency public assistance. When requested, our personnel respond to provide fire and life safety service to other communities throughout the state of California through the California Master Mutual Aid System. This division also conducts fire prevention inspections, pre-fire planning, training and continuing education, apparatus and station maintenance, communications, and administrative duties and documentation. **30 FTEs**

Emergency Medical Services Division:

The Emergency Medical Services (EMS) Division provides pre-hospital basic and advanced life support and patient stabilization, including ground ambulance transportation to medical facilities as necessary. The most utilized service within the fire department, the EMS Division is positioned to provide efficient, effective life support to the sick and injured, while maintaining mandated continued education requirements to ensure quality assurance for patient care by all EMS personnel. **12 FTEs**

Fire Prevention:

The Fire Prevention Division provides the highest level of fire prevention services through comprehensive inspections, plan review services, public education, fire investigations, public outreach, and preparing, revising, and adopting codes. By providing these services, the division

FIRE DEPARTMENT BUDGET NARRATIVE

FISCAL YEAR 2022-2023

aims to reduce the risk of fire and injuries to the public. The division's priority is to provide and maintain high-quality customer service, provide consistent interpretation and effective enforcement of fire codes, and sustain effective communication within our community while maintaining a commitment to excellence in an atmosphere of courtesy, integrity, and respect for diversity. **4 FTEs**

Environmental Safety Division:

The Environmental Safety Division is one of only 81 Unified Program Agencies (UPA) certified and approved by the State of California to protect public health and the environment, and to implement environmental programs. The division operates by guidance of state legislation to be self-sufficient and derives revenues through the revenues of business compliance. The Environmental Safety Division, as a Unified Program Agency (UPA), regulates the following programs: Hazardous Materials Business Plan (HMBP), California Accidental Release Prevention (CalARP), Risk Management Plan (RMP), Hazardous Waste Generation (HWG), Treatment of Hazardous Waste (TP), Underground Storage Tank (UST) and Aboveground Petroleum Storage Act (APSA) facilities. The Environmental Safety Division investigates complaints involving hazardous materials. The Division works with the Fire Suppression Division involving hazardous materials emergency incidents in a technical reference role. Environmental Safety Division also serves as the liaison to the local health officer for hazardous materials clean-up. Other responsibilities include inspection and enforcement, public outreach, administration of the CUPA, annual billing of the regulated facilities, issuing annual operating permits and provide data for public inquiries. **3 FTEs**

Emergency Management Division:

The Emergency Management Division is tasked with making the city resilient. The division works with all city departments, city businesses, residents, neighboring jurisdictions, and other stakeholders to mitigate hazards; prepare the city through planning, training, exercising, and equipping; coordinating and supporting response operations; and facilitating recovery to recoup costs and rebuild damage. The division maintains crisis communication systems including a mass notification system and an emergency radio system. The division focuses efforts in two programs- The All-Hazards Incident Management Team which is used to unify the efforts of the city in response to hazards when incidents occur and the Disaster Service Worker Program which prepares city employees to serve the city during disasters. The division maintains all disaster and emergency related plans including the Emergency Operations Plan. The division works regularly with residents and businesses to encourage best practices of personal, family, and business preparedness thereby improving overall city readiness. **1 FTE**

**FIRE DEPARTMENT BUDGET NARRATIVE
FISCAL YEAR 2022-2023**

ACCOMPLISHMENTS IN FISCAL YEAR 2021-2022

Fire Administration

- *Support of AHIMT and COVID 19 response
- *Completion of Module 2 of Accreditation (Community Risk Assessment & Standard of Cover)
- *Promotion/ Appointment of a fire chief
- *Hired a Fire Marshal
- *Battalion Chief Recruitment/ Promotional list established
- *Continuation of research of shared services with surrounding jurisdictions
- *Reassignment of administrative assistant to Fire Prevention Division
- *Hosted Girls' Empowerment Camp in Collaboration with Community Services

Fire Suppression/EMS Division

- *Hazardous Materials Training (Above the Line/ Below the Line)
- *Leadership Training/ Technology Training/ Over 12,000 hours of Operational Training
- *Succession Planning/ Task Books created for each rank
- *Participated in regional training as part of Urban Search and Rescue Task Force 2
- *Completed 2021 EMS Agency Audit with zero deficiencies.
- *Administered COVID-19 Booster vaccines to employees

Fire Prevention Division

- *Compliance of new State regulations related to performing and reporting on state mandated inspections surpassing the 90% compliance requirement with the following statistics:
 - *High Rise- 21 of 21 high rise buildings inspected
 - *Schools- 7 of 7 inspected
 - *R-1 Hotels/Motels- 15 of 15 inspected
- *Completed all High-Rise Inspections with 100% Compliance
- *Continued use and improvements to the paperless fire inspection program
- *Collaborated with Planning a& Building Safety on a new paperless permit and inspection system

Environmental Safety Division

- *Provided free of charge, Hazardous Materials Business Plan training for Unified Program businesses to promote compliance amongst regulated sites.

**FIRE DEPARTMENT BUDGET NARRATIVE
FISCAL YEAR 2022-2023**

- *Continued staff participation in leadership roles with outside agency groups such as the Interagency Task Force Group for refinery safety of the Accidental Release Prevention (Program 4)
- *Environmental Safety Manager performed as a safety officer for All Hazards Incident Management Team
- *Completed over 300 mandatory environmental inspections in all the programs
- *Received grant funding from the California Governor's Office of Emergency Services (CalOES) to host HazMat IQ training for ESFD staff
- *Initiated three enforcement actions against violators of environmental laws
- *Obtained cost recovery from four emergency incidents involving unauthorized release and illegal disposal of hazardous materials and hazardous waste

Emergency Management Division

- *All Hazards Incident Management Team successfully mitigated COVID-19 spread in the city by executing operational objectives as discussed in the weekly operational period briefings. Throughout the pandemic, the AHIMT has provided guidance and implementation of all COVID related Cal OSHA ETS, L.A. County Health Orders and Medical Director directives throughout the departments of the city. The AHIMT in coordination with EMS Division vaccinated or assisted with 3,000 vaccinations. Vaccinated hundreds of residents and employees in the city. AHIMT supported city events and civil unrest and Super Bowl safety plan.
- *AHIMT has received in excess of 2.5 million dollars in FEMA reimbursement for COVID 19 related expenses.
- *Completed comprehensive After Action Report (AAR) and demobilized the AHIMT
- *Emergency Management Division provided disaster management and leadership training for city employees
- *Received grant funding for crisis communications software

GOALS & OBJECTIVES FOR FISCAL YEAR 2022-2023

- *Complete the Accreditation Process
- *Develop training standards to benchmark performance of operational procedures
- *Increase leadership training and professional development for supervisors
- *Recruit and promote to maintain staffing levels
- *Improve in diversity, equity, and inclusion through DEI Committee and other programs

**FIRE DEPARTMENT BUDGET NARRATIVE
FISCAL YEAR 2022-2023**

- *Maintain acceptable response times to emergency incidents
- *Increase community outreach programs
- *Implement pilot program for battalion chief shared services with neighboring cities
- *Study organizational efficiencies within Fire Prevention and Environmental Safety Divisions and move toward a combined Community Risk Reduction Division to improve customer service.
- *Increase data collection and metrics for all divisions
- *Implement refinery/ community alert system in line with AB1646 mandate
- *Complete state mandated fire inspections with 100% compliance
- *Revive the community hours program for El Segundo High School students and offer outreach opportunities to ESUSD and Wiseburn students
- *Develop a partnership/internship with El Camino College
- *Participate in triennial UPA State of California Environmental Program Audit and Evaluation
- *Establish citywide methane mitigation requirements
- *Complete policies and procedures manuals for all divisions in Lexipol
- *Provide a promotional ladder within the fire prevention division by creating a Senior Fire Prevention Specialist position.
- *Update the fire prevention fee schedule to create a more fluent billing process
- *Obtain funding for fire/ hazmat investigation response vehicles
- *Update revise municipal code and guidelines related to fire prevention
- *Implement a cloud based rehire/staffing program in collaboration with Information Services Department
- *Research fire/EMS response models for efficiency and fiscal responsibility

CITY OF EL SEGUNDO
Adopted Budget Summary
Fiscal Year 2022-2023

Department	FIRE DEPARTMENT				
	Actual FY 19-20	Actual FY 20-21	Adopted FY 21-22	YTD 03/31/22	Adopted FY 22-23
(001) GENERAL FUND	17,388,393	66,123,936	13,782,667	10,238,853	13,564,268
(3201) ADMINISTRATION	909,861	53,582,274	1,550,081	922,462	1,587,968
Salaries & Benefits	706,348	53,415,391	899,267	760,210	966,093
Maintenance & Operations	203,513	166,883	650,814	162,252	621,875
(3202) SUPPRESSION	11,436,015	8,836,128	8,392,652	6,488,084	8,308,971
Salaries & Benefits	10,797,470	8,565,616	8,087,893	6,249,683	7,788,473
Maintenance & Operations	638,545	270,512	304,759	238,401	520,498
(3203) PARAMEDIC	4,174,500	3,162,136	3,105,170	2,310,064	2,922,572
Salaries & Benefits	3,900,541	3,013,698	2,791,515	2,103,240	2,563,334
Maintenance & Operations	273,959	148,438	313,655	206,824	359,238
(3204) PREVENTION	564,837	269,066	368,150	271,121	538,284
Salaries & Benefits	534,383	241,985	284,815	147,415	427,164
Maintenance & Operations	30,454	27,082	83,335	123,707	111,120
(3255) EMERGENCY MANAGEMENT	303,181	274,332	366,614	247,122	206,473
Salaries & Benefits	211,316	168,798	176,587	156,540	
Maintenance & Operations	91,865	105,533	190,027	90,582	206,473
(123) PSAF PROPERTY TAX PUBLIC SAFETY	-	-	-	-	75,000
(3201) ADMINISTRATION	-	-	-	-	75,000
Maintenance & Operations	-	-	-	-	75,000
(124) FEDERAL GRANTS	219,840	356,979	270,000	578,067	
(3202) SUPPRESSION	219,840	356,979	270,000	578,067	
Maintenance & Operations	219,840	356,979	270,000	578,067	
(125) STATE GRANTS	904	-	-	2,598	
(3205) ENVIRONMENTAL SAFETY	904	-	-	2,598	
Maintenance & Operations	904	-	-	2,598	
(126) CUPA	608,656	471,021	577,948	404,779	557,642
(3205) ENVIRONMENTAL SAFETY	608,656	454,171	577,948	387,929	557,642
Salaries & Benefits	575,162	440,308	513,437	358,267	511,398
Maintenance & Operations	33,494	13,862	64,511	29,663	46,244
(3206) FIRE DEPARTMENT	-	16,850	-	16,850	
Maintenance & Operations	-	16,850	-	16,850	
(601) EQUIPMENT REPLACEMENT	(130,358)	-	84,075	-	308,436
(3201) ADMINISTRATION			15,900	-	5,300
Capital Outlay			15,900	-	5,300
(3202) SUPPRESSION	(22,645)	-	21,651	-	231,510
Capital Outlay	(22,645)	-	21,651	-	231,510
(3203) PARAMEDIC	(12,661)	-	19,635	-	50,912
Capital Outlay	(12,661)	-	19,635	-	50,912
(3204) PREVENTION	(112,047)	-	8,049	-	10,560
Capital Outlay	(112,047)	-	8,049	-	10,560
(3205) ENVIRONMENTAL SAFETY	-	-	6,153	-	3,292
Capital Outlay	-	-	6,153	-	3,292
(3255) EMERGENCY MANAGEMENT	16,994	-	12,687	-	6,862
Capital Outlay	16,994	-	12,687	-	6,862
(702) TRUST FUNDS - SPECIAL REVENUE/DONATIONS			15,000	3,259	
(3201) ADMINISTRATION			15,000	3,259	
Maintenance & Operations			15,000	3,259	
Grand Total	18,087,434	66,951,936	14,729,690	11,227,557	14,505,346

CITY OF EL SEGUNDO
Adopted Budget Summary By Account
Fiscal Year 2022-2023

Department	001 GENERAL FUND FIRE DEPARTMENT				
	Actual FY 19-20	Actual FY 20-21	Adopted FY 21-22	YTD 03/31/22	Adopted FY 22-23
(001) GENERAL FUND	17,388,393	66,123,936	13,782,667	10,238,853	13,564,268
Salaries & Benefits	16,150,057	65,405,488	12,240,077	9,417,088	11,745,064
4101 Salaries Full Time	6,417,616	4,763,264	6,395,556	4,398,924	6,112,662
4102 Salaries Part Time	39,926	93,501	108,200	135,716	62,400
4103 Overtime	570,989	283,284	241,250	254,010	225,000
4105 Holiday Pay	276,161	277,582	283,220	280,414	408,143
4107 FLSA Overtime	523,022	331,944	440,000	326,071	440,000
4110 Leave Replacement	1,435,302	1,330,029	1,395,000	1,305,813	1,250,000
4113 Reimbursable Overtime	42,873	6,914	33,750	13,485	33,750
4118 Replacement Benefit Contributions	-	43,808	40,000	-	45,000
4201 Retirement CalPERS	4,341,413	3,824,326	1,140,078	823,486	1,086,778
4202 FICA	173,941	133,472	127,682	128,553	126,276
4203 Workers' Compensation	1,378,424	1,059,200	913,764	905,250	842,562
4204 Group Insurance	797,566	646,665	879,692	614,690	764,316
4205 Uniform Allowance	3,799	2,109	4,350	1,804	11,169
4207 CalPERS UAL	-	52,593,786	205,535	205,535	304,508
4210 OPEB Expense	129,574	1	-	-	-
4215 Uniform Replacement	19,452	15,602	32,000	23,336	32,500
Maintenance & Operations	1,238,336	718,448	1,542,590	821,766	1,819,204
5201 Office Supplies	5,982	2,512	5,000	2,914	5,000
5203 Repair & Maintenance Supplies	2,752	6,352	10,500	2,502	7,500
5204 Operating Supplies	146,896	103,065	210,300	98,433	199,692
5207 Small Tools & Equipment	11,670	2,654	12,500	3,731	12,500
5214 Housing Supplies	11,532	7,603	13,500	5,664	14,380
5218 Training Materials & Supplies	2,313	10,097	11,252	1,259	11,250
5255 CPR Class Supplies	-	-	2,500	-	2,500
6101 Gas Utility	7,136	4,128	7,136	4,520	7,800
6102 Electric Utility	28,318	23,428	29,000	20,812	33,000
6103 Water Utility	9,983	6,244	10,500	6,183	10,500
6201 Advertising/Publishing	1,705	5,771	6,750	2,175	-
6205 Other Printing & Binding	2,809	490	3,150	142	950
6207 Equipment Replacement Charge	561,186	212,201	42,473	132,721	304,755
6208 Dues & Subscriptions	7,215	7,690	20,755	8,150	17,234
6211 Insurance & Bonds	-	-	375,000	-	350,000
6213 Meetings & Travel	38,514	33,024	52,550	36,055	37,650
6214 Professional & Technical	162,013	162,046	316,399	316,499	537,312
6215 Repairs & Maintenance	45,263	26,794	70,360	26,542	71,110
6217 Software Maintenance	53,156	30,893	74,039	32,924	46,632
6219 Network Operating Charge	55,100	21	55,100	-	10,300
6223 Training & Education	25,133	20,519	81,675	62,025	72,375
6251 Communication/Mobile Radio	7,209	5,876	34,998	17,547	7,439
6253 Postage	1,617	1,065	4,000	1,757	1,000
6254 Telephone	47,027	38,758	56,278	35,584	41,325
6257 Public Education	230	5,550	21,875	3,627	2,000
6259 Breathing Apparatus	3,577	1,666	15,000	-	15,000
Grand Total	17,388,393	66,123,936	13,782,667	10,238,853	13,564,268

CITY OF EL SEGUNDO
Adopted Budget Summary Details
Fiscal Year 2022-2023

Department	FIRE DEPARTMENT				
	Actual FY 19-20	Actual FY 20-21	Adopted FY 21-22	YTD 03/31/22	Adopted FY 22-23
(001) GENERAL FUND	17,388,393	66,123,936	13,782,667	10,238,853	13,564,268
(3201) ADMINISTRATION	909,861	53,582,274	1,550,081	922,462	1,587,968
Salaries & Benefits	706,348	53,415,391	899,267	760,210	966,093
4101 Salaries Full Time	414,316	357,796	429,132	300,721	398,183
4102 Salaries Part Time	-	68,780	58,200	111,696	62,400
4103 Overtime	-	1,084	-	-	-
4105 Holiday Pay	-	-	-	-	16,157
4110 Leave Replacement	-	3,938	-	9,885	-
4118 Replacement Benefit Contributions	-	43,808	40,000	-	45,000
4201 Retirement CalPERS	189,677	250,593	64,501	42,826	53,932
4202 FICA	17,210	21,910	17,412	23,159	15,568
4203 Workers' Compensation	39,373	42,958	40,575	37,211	32,679
4204 Group Insurance	37,550	30,454	43,112	28,865	37,238
4205 Uniform Allowance	495	283	800	311	429
4207 CalPERS UAL	-	52,593,786	205,535	205,535	304,508
4210 OPEB Expense	7,727	1	-	-	-
Maintenance & Operations	203,513	166,883	650,814	162,252	621,875
5201 Office Supplies	5,982	2,512	5,000	2,914	5,000
5204 Operating Supplies	9,182	6,398	13,400	6,345	13,152
6101 Gas Utility	7,136	4,128	7,136	4,520	7,800
6102 Electric Utility	28,318	23,428	29,000	20,812	33,000
6103 Water Utility	9,983	6,244	10,500	6,183	10,500
6205 Other Printing & Binding	2,809	490	3,150	142	950
6207 Equipment Replacement Charge	8,770	-	2,650	1,987	5,300
6208 Dues & Subscriptions	2,508	2,693	11,280	2,800	10,614
6211 Insurance & Bonds	-	-	375,000	-	350,000
6213 Meetings & Travel	11,660	403	12,850	1,402	12,850
6214 Professional & Technical	24,905	72,731	79,740	57,707	100,842
6215 Repairs & Maintenance	6,254	694	3,060	2,042	3,060
6217 Software Maintenance	22,514	8,500	22,300	13,009	16,682
6219 Network Operating Charge	10,300	-	10,300	-	-
6223 Training & Education	7,767	1,464	9,800	7,000	9,800
6253 Postage	1,617	1,065	4,000	1,757	1,000
6254 Telephone	43,808	36,133	51,648	33,633	41,325
(3202) SUPPRESSION	11,436,015	8,836,128	8,392,652	6,488,084	8,308,971
Salaries & Benefits	10,797,470	8,565,616	8,087,893	6,249,683	7,788,473
4101 Salaries Full Time	4,223,291	3,147,007	4,332,829	2,976,925	4,159,833
4103 Overtime	388,385	174,811	150,000	180,134	150,000
4105 Holiday Pay	204,622	203,041	215,058	210,043	305,273
4107 FLSA Overtime	367,845	258,822	275,000	247,030	275,000
4110 Leave Replacement	1,044,242	955,002	975,000	908,822	850,000
4201 Retirement CalPERS	2,889,539	2,567,129	806,679	587,577	793,939
4202 FICA	87,209	68,850	65,946	65,850	68,175
4203 Workers' Compensation	977,402	744,797	657,641	641,360	619,735
4204 Group Insurance	511,845	430,834	582,740	411,102	532,456
4205 Uniform Allowance	1,884	1,270	2,000	890	1,560
4210 OPEB Expense	85,644	0	-	-	-
4215 Uniform Replacement	15,562	14,054	25,000	19,949	32,500
Maintenance & Operations	638,545	270,512	304,759	238,401	520,498
5203 Repair & Maintenance Supplies	2,752	6,352	10,500	2,502	7,500
5204 Operating Supplies	40,531	32,003	67,000	33,690	65,500
5207 Small Tools & Equipment	11,670	2,654	12,500	3,731	12,500
5214 Housing Supplies	11,532	7,603	13,500	5,664	14,380
5218 Training Materials & Supplies	2,313	10,097	11,252	1,259	11,250
5255 CPR Class Supplies	-	-	2,500	-	2,500
6207 Equipment Replacement Charge	465,381	147,291	-	100,867	231,509
6208 Dues & Subscriptions	-	-	300	-	-
6213 Meetings & Travel	12,576	4,330	8,000	3,111	19,000
6214 Professional & Technical	2,034	10,530	2,520	2,682	5,020
6215 Repairs & Maintenance	36,799	24,588	56,300	18,199	57,050
6217 Software Maintenance	21,324	15,312	22,489	11,108	18,950
6219 Network Operating Charge	10,300	-	10,300	-	10,300
6223 Training & Education	13,291	6,060	50,000	44,112	50,000
6251 Communication/Mobile Radio	4,465	2,025	22,598	11,476	39
6259 Breathing Apparatus	3,577	1,666	15,000	-	15,000
(3203) PARAMEDIC	4,174,500	3,162,136	3,105,170	2,310,064	2,922,572
Salaries & Benefits	3,900,541	3,013,698	2,791,515	2,103,240	2,563,334
4101 Salaries Full Time	1,415,439	1,063,513	1,378,354	949,533	1,252,517
4103 Overtime	139,815	74,549	65,000	47,023	65,000
4105 Holiday Pay	71,539	74,542	68,162	70,371	86,713
4107 FLSA Overtime	155,177	73,122	165,000	79,041	165,000
4110 Leave Replacement	391,059	371,088	420,000	387,106	400,000
4201 Retirement CalPERS	1,122,676	912,039	251,381	175,616	212,118
4202 FICA	31,124	24,364	20,973	23,196	19,419
4203 Workers' Compensation	341,237	260,735	204,681	216,927	177,231

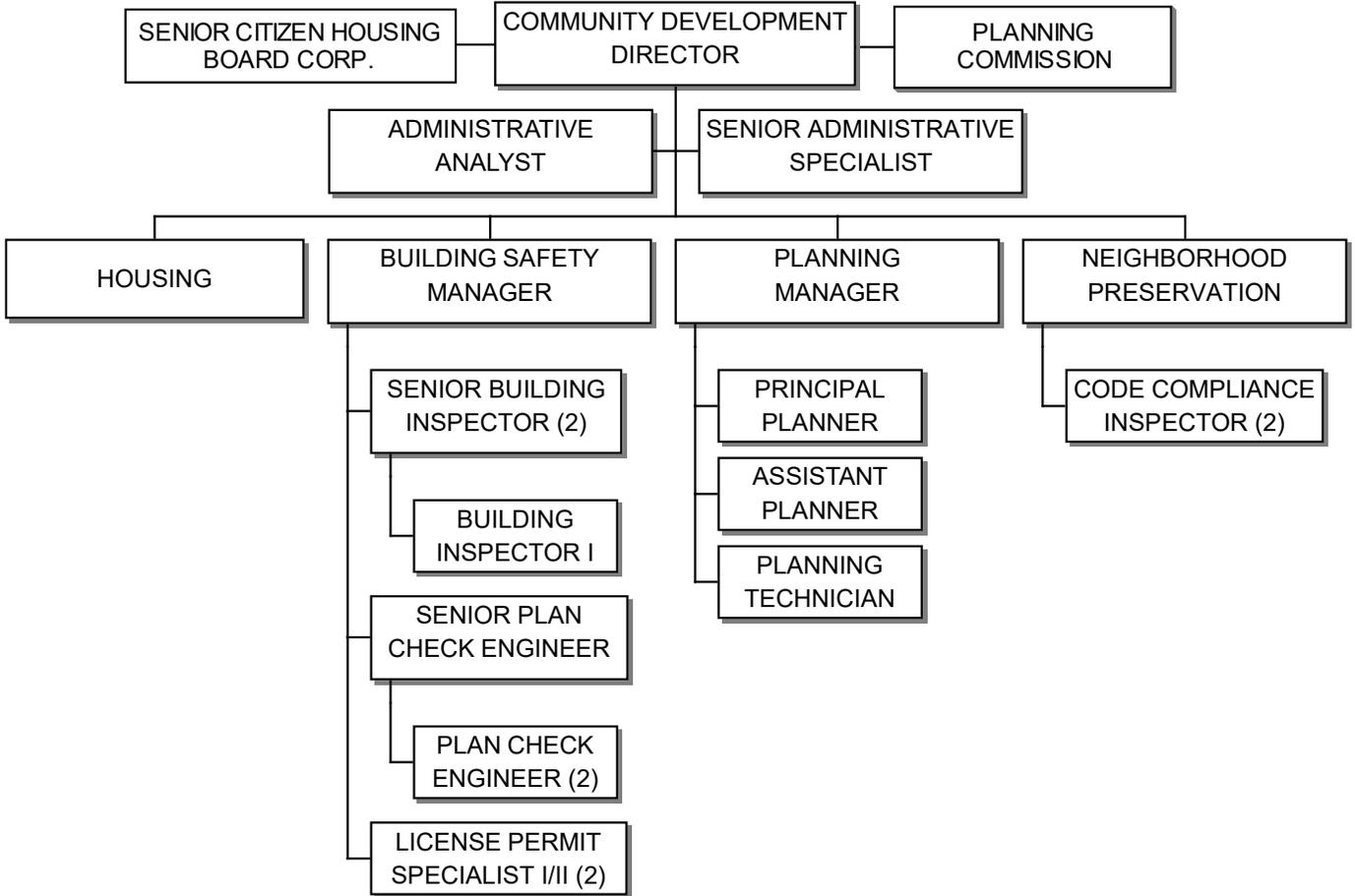
CITY OF EL SEGUNDO
Adopted Budget Summary Details
Fiscal Year 2022-2023

Department	FIRE DEPARTMENT				
	Actual FY 19-20	Actual FY 20-21	Adopted FY 21-22	YTD 03/31/22	Adopted FY 22-23
4204 Group Insurance	199,615	158,200	210,964	151,042	177,036
4205 Uniform Allowance				-	8,300
4210 OPEB Expense	28,969	(0)		-	
4215 Uniform Replacement	3,890	1,548	7,000	3,387	
Maintenance & Operations	273,959	148,438	313,655	206,824	359,238
5204 Operating Supplies	82,219	37,536	103,000	54,858	111,040
6207 Equipment Replacement Charge	60,091	52,259	30,130	22,597	50,913
6208 Dues & Subscriptions	2,250	3,101	3,750	3,000	3,060
6213 Meetings & Travel	146	-	1,500	-	500
6214 Professional & Technical	117,641	45,529	133,500	107,219	156,450
6215 Repairs & Maintenance	2,210	1,512	11,000	6,301	11,000
6217 Software Maintenance	9,010	6,445	13,000	8,170	11,000
6223 Training & Education	391	-	7,875	1,013	7,875
6251 Communication/Mobile Radio	-	2,056	9,900	3,665	7,400
(3204) PREVENTION	564,837	269,066	368,150	271,121	538,284
Salaries & Benefits	534,383	241,985	284,815	147,415	427,164
4101 Salaries Full Time	251,895	106,649	137,073	88,445	302,128
4102 Salaries Part Time	39,926	24,721	50,000	24,020	-
4103 Overtime	10,387	2,596	11,250	-	10,000
4113 Reimbursable Overtime	42,873	6,914	33,750	2,488	33,750
4201 Retirement CalPERS	112,611	72,443	10,108	9,946	26,790
4202 FICA	27,330	10,473	14,312	8,816	23,113
4203 Workers' Compensation	14,318	5,815	5,998	4,748	12,916
4204 Group Insurance	29,156	12,104	21,374	8,663	17,586
4205 Uniform Allowance	920	271	950	288	880
4210 OPEB Expense	4,966	0		-	
Maintenance & Operations	30,454	27,082	83,335	123,707	111,120
5204 Operating Supplies	7,524	3,258	8,200	1,262	10,000
6207 Equipment Replacement Charge	8,957	7,458	5,591	4,193	10,560
6208 Dues & Subscriptions	1,566	235	3,400	665	3,560
6213 Meetings & Travel	2,095	-	3,800	-	5,300
6214 Professional & Technical	3,791	14,695	50,639	115,169	75,000
6219 Network Operating Charge	5,200	-	5,200	-	-
6223 Training & Education	1,204	1,435	4,000	1,090	4,700
6254 Telephone			630	-	
6257 Public Education	117	-	1,875	1,329	2,000
(3255) EMERGENCY MANAGEMENT	303,181	274,332	366,614	247,122	206,473
Salaries & Benefits	211,316	168,798	176,587	156,540	
4101 Salaries Full Time	112,675	88,299	118,168	83,299	
4103 Overtime	32,402	30,245	15,000	26,854	
4113 Reimbursable Overtime	-	-		10,998	
4201 Retirement CalPERS	26,910	22,122	7,409	7,521	
4202 FICA	11,067	7,877	9,039	7,532	
4203 Workers' Compensation	6,093	4,896	4,869	5,004	
4204 Group Insurance	19,401	15,073	21,502	15,018	
4205 Uniform Allowance	500	286	600	314	
4210 OPEB Expense	2,268	0		-	
Maintenance & Operations	91,865	105,533	190,027	90,582	206,473
5204 Operating Supplies	7,440	23,869	18,700	2,278	
6201 Advertising/Publishing	1,705	5,771	6,750	2,175	
6207 Equipment Replacement Charge	17,986	5,192	4,102	3,076	6,473
6208 Dues & Subscriptions	891	1,661	2,025	1,685	
6213 Meetings & Travel	12,036	28,291	26,400	31,542	
6214 Professional & Technical	13,642	18,561	50,000	33,723	200,000
6217 Software Maintenance	308	637	16,250	637	
6219 Network Operating Charge	29,300	21	29,300	-	
6223 Training & Education	2,480	11,559	10,000	8,810	
6251 Communication/Mobile Radio	2,744	1,795	2,500	2,406	
6254 Telephone	3,219	2,626	4,000	1,951	
6257 Public Education	113	5,550	20,000	2,299	
(123) PSAF PROPERTY TAX PUBLIC SAFETY	-	-	-	-	75,000
(3201) ADMINISTRATION	-	-	-	-	75,000
Maintenance & Operations	-	-	-	-	75,000
5204 Operating Supplies	-	-	-	-	75,000
(124) FEDERAL GRANTS	219,840	356,979	270,000	578,067	
(3202) SUPPRESSION	219,840	356,979	270,000	578,067	
Maintenance & Operations	219,840	356,979	270,000	578,067	
3766 SHSGP Program Year 2010	128,240	-		-	
3767 2018 HSGP Grant	91,600	320,339		(18,160)	
3768 2016 SHSGP Grant			270,000	-	
3769 2019 HSGP Expenditures	-	36,640		559,427	
3770 2020 HSGP Expenditures	-	-		36,800	
(125) STATE GRANTS	904	-	-	2,598	
(3205) ENVIRONMENTAL SAFETY	904	-	-	2,598	
Maintenance & Operations	904	-	-	2,598	

CITY OF EL SEGUNDO
Adopted Budget Summary Details
Fiscal Year 2022-2023

Department	FIRE DEPARTMENT				
	Actual FY 19-20	Actual FY 20-21	Adopted FY 21-22	YTD 03/31/22	Adopted FY 22-23
6213 Fire CUPA Grant	904	-		2,598	
(126) CUPA	608,656	471,021	577,948	404,779	557,642
(3205) ENVIRONMENTAL SAFETY	608,656	454,171	577,948	387,929	557,642
Salaries & Benefits	575,162	440,308	513,437	358,267	511,398
4101 Salaries Full Time	365,547	285,427	382,140	270,631	392,360
4103 Overtime	6,533	92		8,919	
4113 Reimbursable Overtime	(281)	-	7,000	-	7,000
4201 Retirement CalPERS	126,800	100,043	33,005	22,969	34,361
4202 FICA	28,518	21,299	28,952	21,005	30,016
4203 Workers' Compensation	12,039	9,200	26,877	8,924	12,339
4204 Group Insurance	28,079	23,676	34,463	25,190	34,456
4205 Uniform Allowance	1,000	572	1,000	628	867
4210 OPEB Expense	6,928	-		-	
Maintenance & Operations	33,494	13,862	64,511	29,663	46,244
5204 Operating Supplies	9,742	811	6,000	658	6,000
6207 Equipment Replacement Charge	3,875	2,674	4,115	3,086	3,292
6208 Dues & Subscriptions	-	-	1,000	-	500
6213 Meetings & Travel	1,314	-	4,586	531	5,816
6214 Professional & Technical	-	-	22,000	20,000	2,000
6215 Repairs & Maintenance	-	404	2,850	-	3,850
6217 Software Maintenance	10,116	7,525	10,475	2,950	10,851
6219 Network Operating Charge	6,900	-	6,900	-	6,900
6223 Training & Education	489	1,729	4,500	1,300	4,950
6254 Telephone	960	720	960	800	960
6257 Public Education	98	-	1,125	338	1,125
(3206) FIRE DEPARTMENT	-	16,850		16,850	
Maintenance & Operations	-	16,850		16,850	
6223 Training & Education	-	16,850		-	
6299 CUPA Grant Expenditures	-	-		16,850	
(601) EQUIPMENT REPLACEMENT	(130,358)	-	84,075	-	308,436
(3201) ADMINISTRATION			15,900	-	5,300
Capital Outlay			15,900	-	5,300
8104 Equipment			7,350	-	
8105 Automotive			8,550	-	5,300
(3202) SUPPRESSION	(22,645)	-	21,651	-	231,510
Capital Outlay	(22,645)	-	21,651	-	231,510
8104 Equipment	(83,192)	-	3,644	-	35,084
8105 Automotive	3,880	-	7,425	-	169,081
8106 Communication	46,469	-	5,417	-	15,473
8108 Computer Hardware	10,198	-	5,165	-	11,872
(3203) PARAMEDIC	(12,661)	-	19,635	-	50,912
Capital Outlay	(12,661)	-	19,635	-	50,912
8104 Equipment	-	-	3,121	-	25,266
8105 Automotive	(12,661)	-	5,514	-	25,646
8106 Communication	-	-	11,000	-	
(3204) PREVENTION	(112,047)	-	8,049	-	10,560
Capital Outlay	(112,047)	-	8,049	-	10,560
8105 Automotive	(112,047)	-	8,049	-	10,560
(3205) ENVIRONMENTAL SAFETY	-	-	6,153	-	3,292
Capital Outlay	-	-	6,153	-	3,292
8104 Equipment	-	-	4,300	-	
8105 Automotive	-	-	1,853	-	3,292
(3255) EMERGENCY MANAGEMENT	16,994	-	12,687	-	6,862
Capital Outlay	16,994	-	12,687	-	6,862
8104 Equipment	-	-	6,020	-	4,704
8106 Communication	16,994	-	-	-	2,158
8108 Computer Hardware	-	-	6,667	-	
(702) TRUST FUNDS - SPECIAL REVENUE/DONATIONS			15,000	3,259	
(3201) ADMINISTRATION			15,000	3,259	
Maintenance & Operations			15,000	3,259	
2601 Fire Donations			15,000	3,259	
Grand Total	18,087,434	66,951,936	14,729,690	11,227,557	14,505,346

**CITY OF EL SEGUNDO
COMMUNITY DEVELOPMENT
ORGANIZATION CHART
FISCAL YEAR 2022-2023**



**CITY OF EL SEGUNDO
COMMUNITY DEVELOPMENT DEPARTMENT
FOUR-YEAR PERSONNEL SUMMARY
FISCAL YEARS 2019-2020 TO 2022-2023**

DEPARTMENT/POSITION TITLE	ADOPTED FY 2019-20	ADOPTED FY 2020-21	ADOPTED FY 2021-22	ADOPTED FY 2022-23
<u>Community Development Department</u>				
Director of Community Development	1.00	1.00	1.00	1.00
Planning Manager	1.00	1.00	1.00	1.00
Building Safety Manager	1.00	1.00	1.00	1.00
Administrative Analyst	-	-	-	1.00
Assistant Planner	2.00	2.00	1.00	1.00
Building Inspector I / II	1.00	1.00	1.00	1.00
Code Compliance Inspector	1.00	1.00	1.00	1.00
License Permit Specialist I/II	2.00	2.00	2.00	2.00
Plan Check Engineer	1.00	1.00	2.00	2.00
Planning Technician	1.00	1.00	1.00	1.00
Principal Planner	2.00	2.00	2.00	2.00
Senior Administrative Specialist	1.00	1.00	1.00	1.00
Senior Building Inspector	2.00	2.00	2.00	2.00
Senior Plan Check Engineer	1.00	1.00	1.00	1.00
Sub-total Full-Time	17.00	17.00	17.00	18.00
<u>Part-Time FTEs</u>				
Administrative Analyst	-	-	0.67	-
Code Compliance Inspector	-	-	-	1.00
Sub-total Part-Time	-	-	0.67	1.00
Total Community Development Department	17.00	17.00	17.67	19.00

**CITY OF EL SEGUNDO
COMMUNITY DEVELOPMENT DEPARTMENT PROFILE**

MISSION STATEMENT: Meet the needs of the community through responsible planning while maintaining a safe built environment for El Segundo's residents, businesses, and visitors.

The Community Development Department has 17 full-time positions spread among two primary divisions.

Administration: Provides the overall administrative direction for the department; provides management and technical oversight of the divisions and administers the CDBG program.

Planning Division: The Planning Division promotes and enhances the well-being of residents, visitors, property owners, and businesses of the City of El Segundo. Long-range planning is accomplished through the General Plan, which serves as the City's road map and guides the overall built form of the City. Division staff develop and implement the General Plan; administers land uses through the zoning, subdivision, and environmental codes; and provides staff support to the Planning Commission.

Building & Safety Division: The Building and Safety Division ensure the health, safety, and welfare of the residents of the City of El Segundo by regulating the construction and occupancy of buildings. Division staff provide development and building services by educating, administering, and enforcing State and local construction regulations to maintain property and protect life, safety, and health of all occupants; conducts plan reviews; issues permits; and provides inspection services in a professional, flexible, and equitable manner.

Neighborhood Preservation: Our neighborhoods are the environment in which we live and raise our families. Blight and nuisances can devalue, detract, and degrade the quality of any neighborhood. Recognizing the importance of protecting this environment, Code Compliance Inspectors work closely with the community to help provide, protect, and preserve public health and safety regulations including environmental, housing, public nuisance, zoning, and building code.

Housing: Many Mansions serves as the City's Affordable Housing Services Provider, providing support services to Department staff in the development and management of affordable housing units, services, and programs. The City's Housing programs are guided by an Affordable Housing Strategic Plan, establishing policy guidance for the creation and management of affordable housing units to meet the needs of low- and moderate-income residents and state-mandated affordable housing goals.

ACCOMPLISHMENTS IN FISCAL YEAR 2021-22:

Completed:

- Affordable Housing Service Provider contract award to Many Mansions
- Completed and adopted 6th Cycle Housing Element
- Completed South Campus Specific Plan Amendment and Chargers National Football team headquarters entitlements
- Completed Smoky Hollow Specific Plan Amendment and Standard Works entitlements
- Completed Pacific Coast Commons Specific Plan adoption and mixed-use development entitlements
- Successfully filled vacant position(s) – Community Development Director, Planning Manager, Planning Technician
- Eliminated dependency on the outside consultants for plan review
- Amended city zoning code – 4 to 6 code sections
- Completed backlog of document imaging and scanning of microfilms into Laserfiche for Building and Safety
- Completed implementation of new permitting system
- Implemented 2-hour window inspection
- Implemented electronic Sign in sheet for the Community Development Center
- Remodeled the Community Development Center to provide a more welcoming environment and to provide a true one stop service
- Initiated monitoring and monthly reporting of Department activities and key performance indicators for each division
- Implemented monthly meetings with all the departments involved in Community Development Center

**CITY OF EL SEGUNDO
COMMUNITY DEVELOPMENT DEPARTMENT PROFILE**

- Implemented an online Fee Calculator for the applicants to find out the estimated fees for their proposed projects
- Implemented QR Code for several aspects of the Community Development Center
- Implemented electronic approval for different departments involved in plan review and permitting process to reduce the time it takes to issue permits
- Completed SB9 study and development of objective design standards for two-unit development and urban lot splits in the R1 zone

Key Performance Indicators July 2021 – June 2022*		
No. of Counter Customers	2,165	
Plan Checks Processed	1,699	7 Business Days
Planning Division	# Processed	Avg. Processing Time
Zoning Conformance Letters	20	10 days
Covenants	37	3 days
Sign Permits	23	5 days
Master Sign Programs	2	20 days
Preliminary Plan Review	8	30 days
Temporary Use Permit	9	15 days
Amplified Sound Permit	13	2 days
Administrative Use Permits	5	Alcohol – 3 months Signs – 45 days
Adjustments	1	60 days
Design review	3	Director – 45 days Planning Commission – 3 months
Development Project Entitlements	8	3-6 months
Building and Safety		
Building Permits Issued	1,442	38
Inspections	1,620	Within 24-hours
Building/Project Finals	661	
Address Requests	33	10 working days
Total New Floor Area (sq. ft.)	9,241	
Total New Construction Valuation	\$161,534,890	
		Closure Rate
Code Enforcement Cases Initiated	95	
Code Enforcement Cases Closed	80	84%
Administrative Citations Issued	7	

*Data generated July 2021 - May 2022

GOALS & OBJECTIVES FOR FISCAL YEAR 2022-23:

- Conduct Department assessment of performance metrics (plan check processing, entitlement processing, staffing capacity, inspection request window, etc.)
- Identify and implement measures to improve Department Key Performance Indicators
- Initiate Smoky Hollow Specific Plan clean up amendment
- Initiate linkage fee study and development
- Create engaging and informative Department materials regarding Community Development and codes
- Initiate comprehensive Parking Code update
- Initiate comprehensive City-wide parking permit program
- Initiate residential development incentive study

**CITY OF EL SEGUNDO
COMMUNITY DEVELOPMENT DEPARTMENT PROFILE**

- Initiate implementation of Housing Element goals/policies (overlay zones, text amendments, etc.)
- Complete Downtown Specific Plan Update
- Complete outdoor dining program
- Complete Home Share program study/implementation
- Complete development of Department Standard Operating Procedures
- Issue RFP for Building and Safety on-call plan check services
- Issue RFQ for Contract Planning Services for reimbursable projects/accounts
- Complete Affordable Housing Strategic Plan
- Complete development and implementation of Vehicle Miles Traveled (VMT) model and calculator
- Initiate document imaging and scanning of microfilms into Laserfiche for Planning Division
- Develop and implement Community Development community engagement program
- Complete staffing recruitment to build out Neighborhood Preservation Unit, Management Analyst, and Senior Planner

CITY OF EL SEGUNDO
Adopted Budget Summary
Fiscal Year 2022-2023

Department	COMMUNITY DEVELOPMENT DEPARTMENT				
	Actual FY 19-20	Actual FY 20-21	Adopted FY 21-22	YTD 03/31/22	Adopted FY 22-23
(001) GENERAL FUND	2,961,509	6,457,730	3,098,785	1,929,304	3,828,987
(2404) ADMINISTRATION	342,914	4,710,553	302,786	266,994	486,859
Salaries & Benefits	263,925	4,652,490	211,586	178,202	265,169
Maintenance & Operations	78,988	58,063	91,200	88,792	221,690
(2402) PLANNING	1,089,918	733,421	1,138,539	553,414	1,382,609
Salaries & Benefits	1,036,655	583,885	985,602	447,011	898,459
Maintenance & Operations	53,263	149,536	152,937	106,403	484,150
(2403) BUILDING & SAFETY	1,453,530	980,169	1,570,375	1,035,096	1,872,434
Salaries & Benefits	1,158,693	940,429	1,265,022	816,165	1,446,198
Maintenance & Operations	294,837	39,740	305,353	218,931	426,236
(2743) SENIOR IN-HOME CARE	17,977	-	24,442	20,000	24,442
Salaries & Benefits	2,373	-	4,442	-	4,442
Maintenance & Operations	15,604	-	20,000	20,000	20,000
(2747) JUVENILE DIVERSION	9,804	9,675	12,000	12,000	12,000
Maintenance & Operations	9,804	9,675	12,000	12,000	12,000
(2778) DELIVERED MEALS	37,991	17,250	34,643	25,000	34,643
Salaries & Benefits	14,991	-	9,643	-	9,643
Maintenance & Operations	23,000	17,250	25,000	25,000	25,000
(2779) COMMUNITY OUTREACH ADMINISTRATION	9,375	6,662	16,000	16,800	16,000
Maintenance & Operations	9,375	6,662	16,000	16,800	16,000
(111) COMM. DEVEL. BLOCK GRANT	104,808	-	125,000	1,092	75,000
(2781) COMMUNITY DEVELOPMENT DEPARTMENT	104,808	-	125,000	1,092	75,000
Capital Outlay	104,808	-	125,000	1,092	75,000
(116) RESIDENTIAL SOUND INSULATION PROG. FUND	466	609	800	707	800
(0000) (116) RESIDENTIAL SOUND INSULATION PROG. FUND	466	609	800	707	800
Salaries & Benefits	(50)	-	-	-	-
Maintenance & Operations	515	609	800	707	800
(125) STATE GRANTS	-	-	-	48,973	-
(2402) PLANNING	-	-	-	48,973	-
Maintenance & Operations	-	-	-	48,973	-
(130) AFFORDABLE HOUSING FUND	2,250	30,584	200,000	-	200,000
(0000) (130) AFFORDABLE HOUSING FUND	2,250	30,584	200,000	-	200,000
Maintenance & Operations	2,250	30,584	200,000	-	200,000
(504) SENIOR HOUSING	78,444	96,769	75,313	48,466	75,313
(0000) (504) SENIOR HOUSING	7,113	7,599	75,313	30,535	75,313
Maintenance & Operations	7,113	7,599	15,313	5,535	15,313
Capital Outlay	-	-	60,000	25,000	60,000
(2201) (504) SENIOR HOUSING	9,148	5,914	-	4,706	-
Maintenance & Operations	9,148	5,914	-	4,706	-
(2743) (504) SENIOR HOUSING	62,183	83,256	-	13,225	-
Salaries & Benefits	62,183	83,256	-	13,225	-
(601) EQUIPMENT REPLACEMENT	-	-	8,564	-	6,010
(2402) PLANNING	-	-	8,445	-	2,694
Capital Outlay	-	-	8,445	-	2,694
(2403) BUILDING & SAFETY	-	-	119	-	3,316
Capital Outlay	-	-	119	-	3,316
(708) TRUST FUNDS-PROJECT DEPOSITS NONREFUNDAB	29,886	125,284	1,900,000	1,438,149	-
(2402) PLANNING	29,886	125,284	1,900,000	719,532	-
Capital Outlay	29,886	125,284	1,900,000	719,532	-
(2403) BUILDING & SAFETY	-	-	-	718,617	-
Capital Outlay	-	-	-	718,617	-
Grand Total	3,177,363	6,710,976	5,408,462	3,466,690	4,186,110

CITY OF EL SEGUNDO
Adopted Budget Summary By Account
Fiscal Year 2022-2023

Department	001 GENERAL FUND COMMUNITY DEVELOPMENT DEPARTMENT				
	Actual FY 19-20	Actual FY 20-21	Adopted FY 21-22	YTD 03/31/22	Adopted FY 22-23
(001) GENERAL FUND	2,961,509	6,457,730	3,098,785	1,929,304	3,828,987
Salaries & Benefits	2,476,638	6,176,805	2,476,295	1,441,377	2,623,911
4101 Salaries Full Time	1,601,942	1,082,370	1,783,015	1,077,459	1,873,635
4102 Salaries Part Time	15,535	3,868	28,000	13,504	35,800
4103 Overtime	3,811	7,803	11,100	7,144	12,000
4113 Reimbursable Overtime	62,054	71,710	70,000	28,486	80,000
4117 Opt - Out Payments	3,250	-	4,000	-	-
4201 Retirement CalPERS	441,612	315,591	134,355	80,890	179,713
4202 FICA	121,956	84,865	137,362	84,966	149,068
4203 Workers' Compensation	48,182	35,131	61,349	33,175	62,206
4204 Group Insurance	146,568	119,526	246,114	114,999	230,622
4205 Uniform Allowance	1,000	491	1,000	753	867
4207 CalPERS UAL Expense	-	4,430,449	-	-	-
4210 OPEB Expense	30,729	1	-	-	-
4217 Early Retirement Incentive	-	25,000	-	-	-
Maintenance & Operations	484,871	280,925	622,490	487,927	1,205,076
5204 Operating Supplies	14,178	6,816	14,000	19,487	14,000
5206 Computer Supplies	3,355	5,997	6,500	162	-
6102 Electric Utility	62	109	-	77	-
6201 Advertising/Publishing	4,908	2,448	7,200	3,717	8,200
6206 Contractual Services	9,375	6,662	16,000	16,800	16,000
6207 Equipment Replacement Charge	17,852	6,526	4,040	5,019	5,416
6208 Dues & Subscriptions	2,448	2,436	5,300	2,767	15,760
6213 Meetings & Travel	2,436	131	7,250	784	5,050
6214 Professional & Technical	358,515	198,983	478,000	423,820	1,057,000
6215 Repairs & Maintenance	-	5,165	1,900	-	1,900
6219 Network Operating Charge	50,000	33,750	50,000	-	47,000
6223 Training & Education	12,833	4,749	14,400	4,143	16,850
6253 Postage	1,076	535	2,900	319	2,900
6254 Telephone	6,072	5,420	6,000	8,267	6,000
6260 Equipment Leasing Costs	-	-	6,000	-	6,000
6263 Commissioners Expense	1,761	1,200	3,000	2,565	3,000
Grand Total	2,961,509	6,457,730	3,098,785	1,929,304	3,828,987

CITY OF EL SEGUNDO
Adopted Budget Summary Details
Fiscal Year 2022-2023

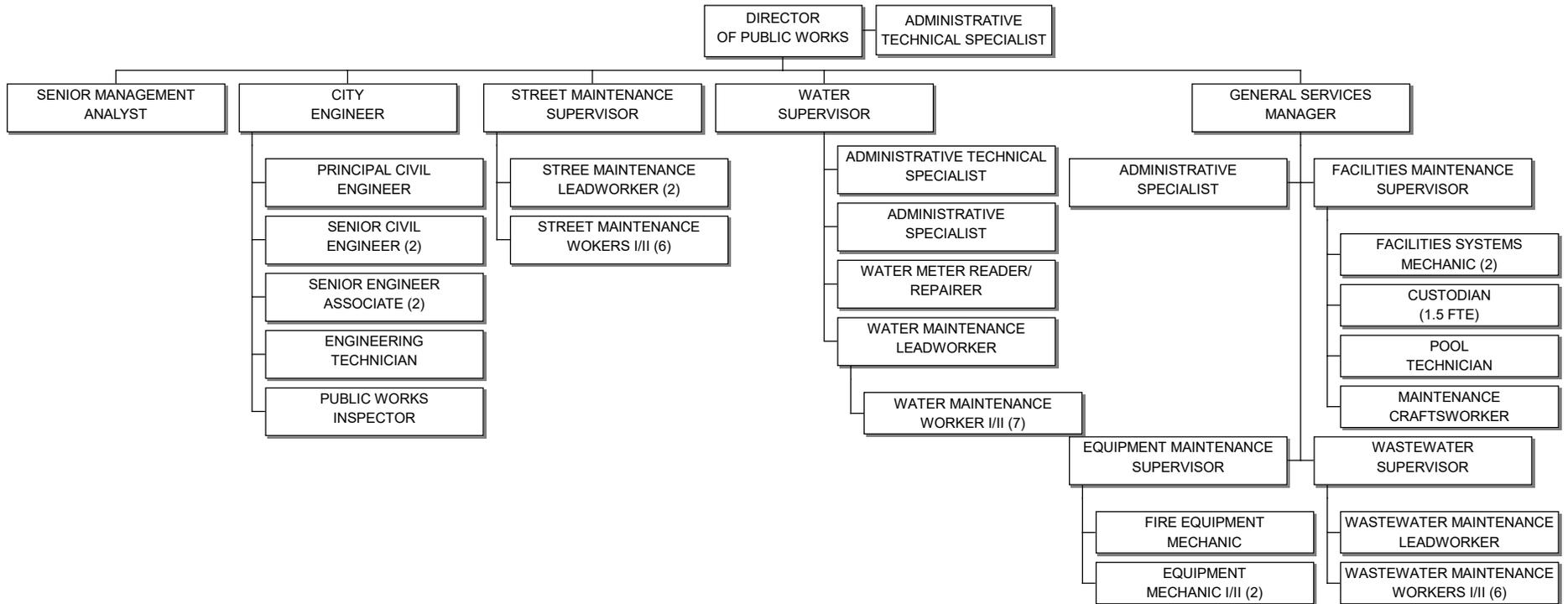
Department	COMMUNITY DEVELOPMENT DEPARTMENT					
	Actual FY 19-20	Actual FY 20-21	Adopted FY 21-22	YTD 03/31/22	Adopted FY 22-23	
(001) GENERAL FUND	2,961,509	6,457,730	3,098,785	1,929,304	3,828,987	
(2404) ADMINISTRATION	342,914	4,710,553	302,786	266,994	486,859	
Salaries & Benefits	263,925	4,652,490	211,586	178,202	265,169	
4101 Salaries Full Time	192,847	146,359	164,892	151,539	204,441	
4102 Salaries Part Time			15,000	-	15,000	
4103 Overtime			1,500	-	1,500	
4201 Retirement CalPERS	50,303	37,374	12,944	5,243	17,683	
4202 FICA	11,833	9,234	12,481	13,043	15,640	
4203 Workers' Compensation	1,697	1,281	1,259	1,111	1,425	
4204 Group Insurance	3,653	2,793	3,510	7,265	9,480	
4207 CalPERS UAL Expense	-	4,430,449				
4210 OPEB Expense	3,592	1		-		
4217 Early Retirement Incentive	-	25,000		-		
Maintenance & Operations	78,988	58,063	91,200	88,792	221,690	
5204 Operating Supplies	13,696	6,691	14,000	15,930	14,000	
5206 Computer Supplies	3,355	5,997	6,500	79		
6102 Electric Utility	62	109		77		
6208 Dues & Subscriptions	197	317	1,000	888	1,590	
6213 Meetings & Travel	775	114	2,500	-	1,300	
6214 Professional & Technical	3,316	-		65,217	140,000	
6215 Repairs & Maintenance	-	5,165	1,900	-	1,900	
6219 Network Operating Charge	50,000	33,750	50,000	-	47,000	
6223 Training & Education	1,613	500	2,400	200	3,000	
6253 Postage	-	-	900	-	900	
6254 Telephone	5,974	5,420	6,000	6,401	6,000	
6260 Equipment Leasing Costs	-	-	6,000	-	6,000	
(2402) PLANNING	1,089,918	733,421	1,138,539	553,414	1,382,609	
Salaries & Benefits	1,036,655	583,885	985,602	447,011	898,459	
4101 Salaries Full Time	672,063	340,810	715,141	328,701	657,189	
4102 Salaries Part Time	-	3,868		13,504	7,800	
4103 Overtime	1,368	3,355	1,600	1,210	2,500	
4113 Reimbursable Overtime	34,161	31,288	30,000	12,245	40,000	
4117 Opt - Out Payments	2,750	-	3,000	-		
4201 Retirement CalPERS	190,155	125,162	57,104	26,022	58,353	
4202 FICA	51,203	29,063	56,126	25,417	50,872	
4203 Workers' Compensation	21,789	13,549	22,797	12,391	22,560	
4204 Group Insurance	50,263	36,790	99,834	27,521	59,186	
4210 OPEB Expense	12,903	(0)		-		
Maintenance & Operations	53,263	149,536	152,937	106,403	484,150	
5204 Operating Supplies	-	-		3,483		
6201 Advertising/Publishing	4,848	2,448	6,500	3,717	7,500	
6207 Equipment Replacement Charge	2,725	1,533	1,437	1,675	2,100	
6208 Dues & Subscriptions	1,724	1,474	2,000	1,399	11,700	
6213 Meetings & Travel	894	16	2,000	-	1,000	
6214 Professional & Technical	40,468	140,481	131,000	92,857	450,000	
6223 Training & Education	(255)	1,849	5,000	389	6,850	
6253 Postage	1,076	535	2,000	319	2,000	
6254 Telephone	21	-		-		
6263 Commissioners Expense	1,761	1,200	3,000	2,565	3,000	
(2403) BUILDING & SAFETY	1,453,530	980,169	1,570,375	1,035,096	1,872,434	
Salaries & Benefits	1,158,693	940,429	1,265,022	816,165	1,446,198	
4101 Salaries Full Time	737,031	595,201	902,982	597,218	1,012,005	
4103 Overtime	2,443	4,449	8,000	5,935	8,000	
4113 Reimbursable Overtime	27,893	40,421	40,000	16,241	40,000	
4117 Opt - Out Payments	500	-	1,000	-		
4201 Retirement CalPERS	201,153	153,055	64,307	49,625	103,677	
4202 FICA	57,731	46,568	67,761	46,506	81,563	
4203 Workers' Compensation	24,056	20,301	37,202	19,673	38,130	
4204 Group Insurance	92,652	79,943	142,770	80,213	161,956	
4205 Uniform Allowance	1,000	491	1,000	753	867	
4210 OPEB Expense	14,233	0		-		
Maintenance & Operations	294,837	39,740	305,353	218,931	426,236	
5204 Operating Supplies	483	125		74		
5206 Computer Supplies	-	-		83		
6201 Advertising/Publishing	60	-	700	-	700	
6207 Equipment Replacement Charge	15,127	4,993	2,603	3,345	3,316	
6208 Dues & Subscriptions	527	645	2,300	480	2,470	
6213 Meetings & Travel	767	-	2,750	784	2,750	
6214 Professional & Technical	266,322	31,576	290,000	208,747	410,000	
6223 Training & Education	11,475	2,400	7,000	3,554	7,000	
6254 Telephone	76	-		1,865		
(2743) SENIOR IN-HOME CARE	17,977	-	24,442	20,000	24,442	
Salaries & Benefits	2,373	-	4,442	-	4,442	
4102 Salaries Part Time	2,124	-	4,100	-	4,100	
4202 FICA	162	-	313	-	313	
4203 Workers' Compensation	87	-	29	-	29	

CITY OF EL SEGUNDO
Adopted Budget Summary Details
Fiscal Year 2022-2023

Department	COMMUNITY DEVELOPMENT DEPARTMENT				
	Actual FY 19-20	Actual FY 20-21	Adopted FY 21-22	YTD 03/31/22	Adopted FY 22-23
Maintenance & Operations	15,604	-	20,000	20,000	20,000
6214 Professional & Technical	15,604	-	20,000	20,000	20,000
(2747) JUVENILE DIVERSION	9,804	9,675	12,000	12,000	12,000
Maintenance & Operations	9,804	9,675	12,000	12,000	12,000
6214 Professional & Technical	9,804	9,675	12,000	12,000	12,000
(2778) DELIVERED MEALS	37,991	17,250	34,643	25,000	34,643
Salaries & Benefits	14,991	-	9,643	-	9,643
4102 Salaries Part Time	13,412	-	8,900	-	8,900
4202 FICA	1,026	-	681	-	681
4203 Workers' Compensation	553	-	62	-	62
Maintenance & Operations	23,000	17,250	25,000	25,000	25,000
6214 Professional & Technical	23,000	17,250	25,000	25,000	25,000
(2779) COMMUNITY OUTREACH ADMINISTRATION	9,375	6,662	16,000	16,800	16,000
Maintenance & Operations	9,375	6,662	16,000	16,800	16,000
6206 Contractual Services	9,375	6,662	16,000	16,800	16,000
(111) COMM. DEVEL. BLOCK GRANT	104,808	-	125,000	1,092	75,000
(2781) COMMUNITY DEVELOPMENT DEPARTMENT	104,808	-	125,000	1,092	75,000
Capital Outlay	104,808	-	125,000	1,092	75,000
8441 Concrete Ramps-ADA Sidewalk Imp. Proj.II	104,808	-	-	1,092	-
8499 Concrete Ramps-ADA Sidewalk Imp.Proj.II	-	-	125,000	-	75,000
(116) RESIDENTIAL SOUND INSULATION PROG. FUND	466	609	800	707	800
(0000) (116) RESIDENTIAL SOUND INSULATION PROG. FU	466	609	800	707	800
Salaries & Benefits	(50)	-	-	-	-
4101 Salaries Full-Time	(46)	-	-	-	-
4202 FICA	(3)	-	-	-	-
4203 Workers' Compensation	(1)	-	-	-	-
Maintenance & Operations	515	609	800	707	800
6102 Electric Utility	-	-	200	-	200
6103 Water Utility	515	609	600	707	600
(125) STATE GRANTS	-	-	-	48,973	-
(2402) PLANNING	-	-	-	48,973	-
Maintenance & Operations	-	-	-	48,973	-
3727 California Housing & Community Dev	-	-	-	48,973	-
(130) AFFORDABLE HOUSING FUND	2,250	30,584	200,000	-	200,000
(0000) (130) AFFORDABLE HOUSING FUND	2,250	30,584	200,000	-	200,000
Maintenance & Operations	2,250	30,584	200,000	-	200,000
6214 Professional & Technical	2,250	30,584	200,000	-	200,000
(504) SENIOR HOUSING	78,444	96,769	75,313	48,466	75,313
(0000) (504) SENIOR HOUSING	7,113	7,599	75,313	30,535	75,313
Maintenance & Operations	7,113	7,599	15,313	5,535	15,313
6249 Fees & Licenses	-	-	-	50	-
6286 General Admin Charges	7,113	7,599	7,313	5,485	7,313
6301 Legal Council	-	-	8,000	-	8,000
Capital Outlay	-	-	60,000	25,000	60,000
8103 Other Improvements	-	-	60,000	25,000	60,000
(2201) (504) SENIOR HOUSING	9,148	5,914	-	4,706	-
Maintenance & Operations	9,148	5,914	-	4,706	-
6301 Legal Council	9,148	5,914	-	4,706	-
(2743) (504) SENIOR HOUSING	62,183	83,256	-	13,225	-
Salaries & Benefits	62,183	83,256	-	13,225	-
4102 Salaries Part Time	54,211	72,765	-	11,832	-
4201 Retirement CalPERS	1,591	1,926	-	-	-
4202 FICA	4,147	5,567	-	905	-
4203 Workers' Compensation	2,234	2,998	-	488	-
(601) EQUIPMENT REPLACEMENT	-	-	8,564	-	6,010
(2402) PLANNING	-	-	8,445	-	2,694
Capital Outlay	-	-	8,445	-	2,694
8104 Equipment	-	-	8,445	-	2,694
(2403) BUILDING & SAFETY	-	-	119	-	3,316
Capital Outlay	-	-	119	-	3,316
8105 Automotive	-	-	119	-	3,316
(708) TRUST FUNDS-PROJECT DEPOSITS NONREFUNDAB	29,886	125,284	1,900,000	1,438,149	-
(2402) PLANNING	29,886	125,284	1,900,000	719,532	-
Capital Outlay	29,886	125,284	1,900,000	719,532	-
8220 Downtown Specific Plan	-	-	-	444,377	-
8807 General Plan Maintenance	29,886	125,284	1,900,000	275,155	-
(2403) BUILDING & SAFETY	-	-	-	718,617	-
Capital Outlay	-	-	-	718,617	-
8807 Civic Center Maintenance & Repairs	-	-	-	718,617	-
Grand Total	3,177,363	6,710,976	5,408,462	3,466,690	4,186,110

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**CITY OF EL SEGUNDO
PUBLIC WORKS DEPARTMENT
ORGANIZATION CHART
FISCAL YEAR 2022-2023**



**CITY OF EL SEGUNDO
PUBLIC WORKS DEPARTMENT
FOUR-YEAR PERSONNEL SUMMARY
FISCAL YEARS 2019-2020 TO 2022-2023**

DEPARTMENT/POSITION TITLE	ADOPTED FY 2019-20	ADOPTED FY 2020-21	ADOPTED FY 2021-22	ADOPTED FY 2022-23
<u>Public Works Department</u>				
Director of Public Works	1.00	1.00	1.00	1.00
General Services Manager	1.00	1.00	1.00	1.00
Administrative Specialist (Water Fund)	1.00	1.00	1.00	1.00
Administrative Technical Specialist	1.00	1.50	2.00	1.00
City Engineer	1.00	1.00	1.00	1.00
Custodian	1.00	1.00	1.00	1.00
Engineering Technician	1.00	1.00	1.00	1.00
Equipment Maintenance Supervisor	1.00	1.00	1.00	1.00
Equipment Mechanic I/II	2.00	2.00	2.00	2.00
Facilities Maintenance Supervisor	1.00	1.00	1.00	1.00
Facilities Systems Mechanic	2.00	3.00	3.00	3.00
Fire Equipment Mechanic	2.00	2.00	2.00	2.00
Maintenance Craftworker	-	1.00	-	-
Pool Maintenance Technician	1.00	1.00	1.00	1.00
Principal Civil Engineer	1.00	1.00	1.00	1.00
Public Works Inspector	1.00	1.00	1.00	1.00
Senior Civil Engineer	2.00	2.00	2.00	1.00
Senior Engineer Associate	2.00	2.00	2.00	2.00
Senior Management Analyst	1.00	1.00	1.00	1.00
Street Maintenance Supervisor	1.00	1.00	1.00	1.00
Street Maintenance Leadworker	2.00	2.00	2.00	2.00
Street Maintenance Worker I/II	6.00	6.00	6.00	6.00
Wastewater Supervisor	1.00	1.00	1.00	1.00
Wastewater Maintenance Leadworker	1.00	1.00	1.00	1.00
Wastewater Maintenance Worker I/II	4.00	4.00	6.00	6.00
Water Maintenance Leadworker	2.00	1.00	2.00	2.00
Water Maintenance Worker I/II	6.00	7.00	4.00	4.00
Water Meter Reader/Repairer	1.00	1.00	1.00	1.00
Water Supervisor	1.00	1.00	1.00	1.00
Sub-total Full-Time	48.00	50.50	50.00	48.00
<u>Part-Time FTEs</u>				
Administrative Specialist	0.50	0.50	-	-
Custodian	1.00	1.00	-	-
Park Maintenance Workers	-	-	3.40	-
Facilities Maintenance Worker	-	-	-	-
Street Maintenance Worker	-	-	-	-
Water Maintenance Worker I/II	-	-	0.50	-
Sub-total Part-Time	1.50	1.50	3.90	-
Total Public Works Department	49.50	52.00	53.90	48.00

For fiscal year 20-21, the park maintenance staff was transferred to the Public Works Department from Recreation and Parks Department.

**CITY OF EL SEGUNDO
PUBLIC WORKS DEPARTMENT PROFILE**

MISSION STATEMENT: To deliver the highest quality public works services to residents and businesses in the City of El Segundo by providing outstanding public service; diligently maintaining City facilities and public infrastructure; and delivering the projects in the City's Capital Improvement Program (CIP) in a safe, logical, expedient, and cost-effective manner.

The Public Works Department has 50 FTE's spread among four distinct divisions. While a portion of the Department's operating costs are funded by the General Fund, the majority of the Department's operating budget is comprised of the City's Water Enterprise Fund and Wastewater Enterprise Fund.

PUBLIC WORKS ADMINISTRATION:

Provides overall administrative direction; ensures the Department provides the best service to the residents and the businesses in the City; represents the City with regard to regional, inter-agency and outside organization issues; manages the delivery of high profile projects; provides technical support to Planning Commission and various Committees, other City Departments, the City Manager, and City Council.

Solid Waste: Administers the City's Solid Waste Collection Contract for single-family and duplex properties and City-owned facilities; administers the City's Source Reduction and Recycling (SRRE) Program; supports the Environmental Committee, and provides technical assistance and outreach to increase awareness of waste reduction and recycling. It also manages City's Commercial and Multi-Family Solid Waste Collection Permit Program to meet current State-mandated requirements, including AB 341 (Commercial Recycling) and AB 1826 (Organics Recycling), and SB 1383 (Organic Recycling).

GENERAL SERVICES DIVISION:

Government Buildings: Operates and maintains 46 distinct City facilities comprised of over 260,000 square feet of space, including: City Hall; Fire Stations 1 & 2; the Police Station; Library; Maintenance Facility (the "Yard"); Water Plant; Recreation Parks, Parks buildings, the Aquatics Center, and the Plunge.

Wastewater: Operates and maintains the City's wastewater collection system, which consists of nine lift stations, 18 pumps, and approximately 57 miles of sewer mains. The lift stations run in an automatic mode 24 hours per day, 365 days a year to convey flow of over a half-billion gallons of sewage effluent to treatment plants operated by LA City and LA County.

Storm Drains: Operates and maintains the City's storm drain system that consists of approximately 18 miles of underground storm sewer pipes, including 400 catch basins; several drainage basins; three lift stations; and several underground force mains.

Equipment Maintenance: Maintains both motorized and portable equipment for 21 separate Divisions within the Fire, Police, Parks, Planning, Public Works and Library Departments; readies for service new Police and Fire equipment; administers the equipment replacement and vehicle operating budgets; evaluates equipment for replacement; prepares specifications necessary for the acquisition of the equipment; and, determines the disposal of vehicles and equipment to be sold at auction. Equipment Maintenance also coordinates the annual Department of Transportation Smog Program audits, the annual California Highway Patrol inspections, the annual CAL-OSHA crane inspection, and the operation of the fuel storage and monitoring systems.

ENGINEERING DIVISION:

The Engineering Division performs the review, approval, and construction of public and private improvements in the public right-of-way, develops and implements the Capital Improvement Program, reviews and provides approval conditions for private development applications and projects in support of Development Services Department, coordinates with Hyperion regarding the Hyperion Citizen's Advisory Committee, manages the Capital Improvement Program Advisory Committee; and ensures compliance with and participation in various regional programs such as the NPDES Permit and South Bay Cities COG

**CITY OF EL SEGUNDO
PUBLIC WORKS DEPARTMENT PROFILE**

initiatives and projects. Engineering Division also provides grant oversight and administration; keeps and maintains record drawings of City-owned infrastructure; and provides engineering support to other City Departments and other Divisions within the Public Works Department.

PARKS/TREES DIVISION:

The Parks/Trees Division oversees the landscape maintenance operations of all city parks, Rec Park open space – Imperial Strip, city owned facilities including City Hall Campus, 2 fire stations, the Downtown District, Camp Eucalyptus and Campus El Segundo.

This Division also oversees tree maintenance operations for nearly 6,000 city owned trees including tree trimming, tree removals, new tree plantings and tree staking.

STREETS DIVISION:

Street Services: Administers the street sweeping contract and provides personnel and equipment to transport debris generated by City Departments to a transfer station.

Street Maintenance: Maintains approximately 57 miles of City streets and six (6) miles of alleyways; performs weed abatement and graffiti abatement in public property and public Right-Of-Way; repairs and/or replaces concrete curb, gutter and sidewalk and roadway surfaces; cleans spills of various non-hazardous materials in the public right-of-way; installs community banners; and provides First Responder services to emergencies in coordination with Police and Fire.

Traffic Safety: Manages the street lighting contract with Southern California Edison and coordinates contractual traffic signal maintenance services with the LA County Department of Public Works; maintains all roadway striping, marking and signage, crosswalks, parking stalls, street name signs; and posts temporary signs for community events.

WATER DIVISION: Operates, maintains, and repairs the City's water distribution system consisting of approximately 65 miles of pipe; 5,000 meters; 3 million gallon (MG) and 6 MG reservoirs; and the 200,000-gallon elevated tank and other water related assets. The City's Water Division follows stringent guidelines set by the EPA and the State of California Water Resources Control Board to assure the water delivery to the City's water customers is safe for consumption and meets all water quality and regulatory standards. The Water Division also monitors numerous facets of the City's water related projects stemming from Capital Improvement Projects to renovation projects from private residents and business owners; assuring the integrity of the City's water delivery system. The City's Water Division works closely with water purveyors at West Basin and Metropolitan Water District to ensure City's water customers benefit from water conservation programs and rebates during these times of drought. Water Division also assures accuracy within its water meter reading systems through its "smart" meter reading software to provide the upmost in customer service transparency through its billing system. The Water Division works closely with the City's Finance Department given their partnership in assuring all water related financial responsibilities are met.

ACCOMPLISHMENTS IN FISCAL YEAR 2021-2022:

- Significant efforts regarding the City's response to Coronavirus pandemic. This included both the closing and partial re-opening of all City buildings to the public, additional custodial cleaning and wipe down of high touch areas, installation of plexiglass and protective barriers throughout City buildings, and implementation of monthly replacement of all HVAC air filters. Also included working with other departments in the use of the public right of way for dining and other uses.
- Continuous delivery of an aggressive \$10M Capital Improvement Program including Citywide Roadway Resurfacing, City Hall Windows Replacement, Grand Ave. Water Main Replacement, New Sidewalk installation of 400 W. Mariposa Ave. and 300 W. Pine Ave., Library Park Activation

**CITY OF EL SEGUNDO
PUBLIC WORKS DEPARTMENT PROFILE**

Project, Fire Station #1 and #2 Floor Replacement, Civic Center Maintenance & Repairs, Plunge Replacement Design, Main and Imperial Entryway Project, City Hall Restroom ADA Improvement, Checkout Building Restroom Remodel, PD Women Bathroom Expansion, Sidewalk Repairs, Park Place Extension Design, and others.

- Participated in the “California Green Business Network” program and obtained about \$60,000 grant funds from CalEPA for two years. These funds will be used to work with existing businesses in El Segundo and convert them to “Green” businesses by means of meeting with them and help them to take necessary steps to become “Green”.
- Tracked tonnage and diversion rate for recyclables, green waste, bulky-items, and various roll-offs for City Facilities through Residential Solid Waste and Recycling Services provider (EDCO).
- Cooperatively improved the City’s disposal and recycling programs with CalRecycle to ensure compliance with State laws and maintain compliance with external agency requirements and regulations by enforcing the new commercial and multi-family permit regulations.
- Implemented Ordinance No.1584 amending Title 5, Chapter 2 of the El Segundo Municipal Code (ESMC) to establish comprehensive regulations regarding solid waste management and establishing a permit process for, and regulations governing, providers of solid waste collection and transportation services to commercial premises and multi-family residential dwellings (three or more units), including the requirements of SB 1383.
- Initiated Citywide School District Traffic and Pedestrian Safety Design.
- Maintained and repaired streets, sidewalks, sewer mains, water mains, valves and meters, pump stations, generators, signage, vehicles, and other motorized equipment.
- Managed a compliant stormwater program; cleaned catch basins; and ensured public health and safety during storm events.
- Responded to emergencies in an expeditious manner without any issue.
- Provided support to other departments for City events such as the Farmer’s Market and Candy Cane Lane, including traffic control; signage; banners, holiday decorations, and clean-up.
- Administered more than 100 contracts, including large contracts for street sweeping, trash collection, signal maintenance, and custodial services.
- Conducted and continue to conduct extensive cross training within Water Division staff due to the addition of new staff members and continues to recruit for new Water Division staff members
- Continued converting the City’s analog water meters to the AMR (automatic meter reading) / “Smart” water meter platform utilizing City staff
- Water Division staff will continue to perform its daily water related duties and seek educational opportunities to assure staff is meeting all water regulatory mandates and compliance matters
- The Tree Division has planted 67 news trees and trimmed nearly 697 trees this fiscal year.

GOALS & OBJECTIVES FOR FISCAL YEAR 2022-2023:

- Continued response to Coronavirus pandemic, prepare for additional use of public right of way, transition to long term solutions
- Develop a “Parklet” program for outside dining.
- Continue providing great level of service to the residents and business of El Segundo, maintain the roads and sidewalks in a safe condition for pedestrians, bicyclists, and motorists.
- Commence the recommended improvements from the Citywide Facilities Condition Assessment and develop a multi-year CIP Programs in cooperation with the Finance Department.
- Maintain and repair the City’s equipment and infrastructure as needed, including sewer mains, water mains, streets, sidewalks, curbs, gutters, pump stations, potable water reservoirs, vehicles other motorized equipment, and buildings.
- Deliver the annual Capital Improvement Program as approved by City Council.
- Ensure consistent, effective, efficient maintenance services are provided at the new Aquatics Center, in cooperation with Community Services Department.
- Provide staff support as needed for City events and emergencies, including traffic accidents; sewer overflows; main breaks; and abandoned items in the right-of-way.

**CITY OF EL SEGUNDO
PUBLIC WORKS DEPARTMENT PROFILE**

- Provide outstanding customer service for all customers – internal and external; continue to represent the City’s interests in regional programs and issues; coordinate with and outreach to the general public, residents, developers, contractors, utility companies and other public agencies.
- Effectively administer and oversee City contracts for services and support.
- Continue to cooperatively improve the City’s disposal and recycling programs with CalRecycle to ensure compliance with State laws and maintain compliance with external agency requirements and regulations by enforcing the new commercial and multi-family permit regulations.
- Enforce Commercial and Multi-Family Permit Program.
- Improve training and educational opportunities for all Public Works staff.
- Continue to seek and secure grants for a variety of Public Works activities and projects; and to investigate more cost-effective ways to maintain and improve the City’s infrastructure.
- Provide water customers with more options to pay water invoices
- Continue to support all City Boards, Commission and Committees.

CITY OF EL SEGUNDO
Adopted Budget Summary
Fiscal Year 2022-2023

Department	PUBLIC WORKS DEPARTMENT				
	Actual FY 19-20	Actual FY 20-21	Adopted FY 21-22	YTD 03/31/22	Adopted FY 22-23
(001) GENERAL FUND	7,226,520	10,714,838	6,389,428	5,045,217	7,154,856
(4801) ADMINISTRATION	132,175	5,554,527	116,248	84,377	129,379
Salaries & Benefits	122,183	5,549,329	104,498	72,558	117,629
Maintenance & Operations	9,992	5,198	11,750	11,819	11,750
(2601) GOVERNMENT BUILDINGS	2,023,036	1,585,668	1,822,249	1,476,057	2,069,064
Salaries & Benefits	882,097	670,543	797,625	503,158	876,932
Maintenance & Operations	1,140,940	915,126	1,024,624	972,898	1,192,132
(4101) ENGINEERING	926,624	659,249	770,474	636,979	1,055,115
Salaries & Benefits	578,376	412,178	494,839	319,836	637,360
Maintenance & Operations	348,247	247,071	275,635	317,143	417,755
(4201) STREET SERVICES	473,813	361,646	446,585	373,274	481,161
Salaries & Benefits	265,407	205,360	217,345	157,365	252,031
Maintenance & Operations	208,406	156,286	229,240	215,908	229,130
(4202) STREET MAINTENANCE	582,207	405,018	527,478	376,880	726,037
Salaries & Benefits	429,163	307,471	383,650	292,254	494,166
Maintenance & Operations	153,044	97,547	143,828	84,626	231,871
(4205) TRAFFIC SAFETY	1,023,700	613,574	829,996	483,289	845,666
Salaries & Benefits	283,566	211,381	353,907	179,983	357,275
Maintenance & Operations	740,134	402,192	476,089	303,306	488,391
(4206) SOLID WASTE RECYCLING	465,356	387,033	452,411	382,660	491,906
Salaries & Benefits	188,091	152,929	156,411	90,660	165,906
Maintenance & Operations	277,265	234,103	296,000	292,000	326,000
(4302) STORM DRAINS	398,546	163,299	236,788	189,836	177,853
Salaries & Benefits	150,714	114,780	142,288	102,379	82,853
Maintenance & Operations	247,832	48,519	94,500	87,458	95,000
(4601) EQUIPMENT MAINTENANCE	1,201,063	984,825	1,187,199	1,041,865	1,178,674
Salaries & Benefits	749,233	521,551	677,990	389,471	482,118
Maintenance & Operations	451,830	463,274	509,209	652,394	696,556
(106) STATE GAS TAX FUND	149,287	208,218	752,966	643,553	752,966
(4202) STREET MAINTENANCE	140,257	205,515	502,966	568,643	502,966
Salaries & Benefits	140,257	135,877	152,966	92,386	152,966
Maintenance & Operations	-	69,638	350,000	476,257	350,000
(8203) STATE GAS TAX	-	-	250,000	52,199	250,000
(8206) STATE GAS TAX	-	-	-	20,000	-
Maintenance & Operations	-	-	-	20,000	-
Capital Outlay	-	-	-	-	-
(0000) (106) STATE GAS TAX FUND	9,031	2,702	-	2,711	-
Salaries & Benefits	9,031	-	-	-	-
(110) MEASURE R	1,525	24,372	6,000,000	5,994,541	600,000
(8203) STATE GAS TAX	1,525	24,372	6,000,000	5,994,541	600,000
Maintenance & Operations	-	-	-	-	-
Capital Outlay	1,525	24,372	6,000,000	5,994,541	600,000
(114) PROP "C" TRANSPORTATION	159,053	220,175	1,420,000	1,272,186	1,420,000
(8203) STATE GAS TAX	159,053	220,175	1,420,000	1,272,186	1,420,000
Capital Outlay	159,053	220,175	1,420,000	1,272,186	1,420,000
(115) AIR POLLUTION REDUCTION FUND	28,797	-	100,000	-	100,000
(0000) (115) AIR POLLUTION REDUCTION FUND	28,797	-	100,000	-	100,000
Capital Outlay	28,797	-	100,000	-	100,000
(117) HYPERION MITIGATION FUND	6,681	5,473	100,000	3,361	100,000
(8601) HYPERION LANDSCAPING	6,681	5,473	97,892	3,361	97,892
Maintenance & Operations	6,681	5,473	97,892	3,361	97,892
(8602) HYPERION LANDSCAPING	-	-	2,108	-	2,108
Maintenance & Operations	-	-	2,108	-	2,108
(119) MTA GRANT	-	294,218	300,000	-	-
(8203) STATE GAS TAX	-	294,218	300,000	-	-
Capital Outlay	-	294,218	300,000	-	-
(125) STATE GRANTS	203	2,787	-	-	-
(4801) ADMINISTRATION	203	2,787	-	-	-
Maintenance & Operations	203	2,787	-	-	-
(128) SB-1	-	346,298	-	217,094	-
(8203) STATE GAS TAX	-	346,298	-	217,094	-
Capital Outlay	-	346,298	-	217,094	-
Capital Outlay	-	62,085	-	-	-
(8205) PUBLIC WORKS DEPARTMENT	-	-	-	-	350,000
Capital Outlay	-	-	-	-	350,000
(501) WATER UTILITY FUND	25,014,884	18,520,755	31,314,039	18,609,235	31,359,005
(7102) WATER-OPERATION	24,988,458	18,349,789	27,660,239	16,492,180	27,705,205
Salaries & Benefits	2,293,302	892,077	1,653,105	1,001,502	1,653,105
Maintenance & Operations	22,689,323	17,454,212	25,995,134	15,487,178	26,040,100
Capital Outlay	5,833	3,500	12,000	3,500	12,000
(7103) WATER-CAPITAL	26,425	170,966	3,460,000	2,117,055	3,460,000
Capital Outlay	26,425	170,966	3,460,000	2,117,055	3,460,000

CITY OF EL SEGUNDO
Adopted Budget Summary
Fiscal Year 2022-2023

Department	PUBLIC WORKS DEPARTMENT				
	Actual FY 19-20	Actual FY 20-21	Adopted FY 21-22	YTD 03/31/22	Adopted FY 22-23
(0000) (501) WATER UTILITY FUND			193,800	-	193,800
Transfers Out			193,800	-	193,800
(502) SEWER FUND	4,978,088	3,430,721	6,520,356	3,470,987	6,500,017
(4301) WASTEWATER	4,949,993	3,204,776	4,966,356	3,311,225	4,946,017
Salaries & Benefits	1,418,038	946,576	918,386	696,662	918,386
Maintenance & Operations	3,526,122	2,254,700	4,037,970	2,610,885	4,017,631
Capital Outlay	5,833	3,500	10,000	3,678	10,000
(8204) SANITRY SEWER CIP	28,094	225,945	1,437,500	159,762	1,437,500
Capital Outlay	28,094	225,945	1,437,500	159,762	1,437,500
(0000) (502) SEWER FUND			116,500	-	116,500
Transfers Out			116,500	-	116,500
(505) SOLID WASTE	248,012	168,372	270,000	270,000	270,000
(0000) (505) SOLID WASTE	248,012	168,372	270,000	270,000	270,000
Maintenance & Operations	248,012	168,372	270,000	270,000	270,000
(601) EQUIPMENT REPLACEMENT	29,430	-	3,545,521	-	373,933
(2601) GOVERNMENT BUILDINGS			428	-	22,239
Capital Outlay			428	-	22,239
(4101) ENGINEERING			20,899	-	3,055
Capital Outlay			20,899	-	3,055
(4201) STREET SERVICES			560	-	330
Capital Outlay			560	-	330
(4202) STREET MAINTENANCE	151,935	-	439,125	-	55,684
Capital Outlay	151,935	-	439,125	-	55,684
(4203) PARK MAINTENANCE			1,346,772	-	207,815
Capital Outlay			1,346,772	-	207,815
(4205) TRAFFIC SAFETY			143,559	-	10,391
Capital Outlay			143,559	-	10,391
(4301) WASTEWATER			842,563	-	46,488
Capital Outlay			842,563	-	46,488
(4601) EQUIPMENT MAINTENANCE	(122,504)	-	116,892	-	7,906
Capital Outlay	(122,504)	-	116,892	-	7,906
(7102) WATER-OPERATION			634,723	-	20,025
Capital Outlay			634,723	-	20,025
Grand Total	37,842,481	33,998,311	56,712,310	35,526,174	48,980,777

CITY OF EL SEGUNDO
Adopted Budget Summary By Account
Fiscal Year 2022-2023

Department	001 GENERAL FUND PUBLIC WORKS DEPARTMENT				
	Actual FY 19-20	Actual FY 20-21	Adopted FY 21-22	YTD 03/31/22	Adopted FY 22-23
(001) GENERAL FUND	7,226,520	10,714,838	6,389,428	5,045,217	7,154,856
Salaries & Benefits	3,648,830	8,145,523	3,328,553	2,107,664	3,466,271
4101 Salaries Full Time	2,147,882	1,638,961	2,241,898	1,437,708	2,407,068
4102 Salaries Part Time	109,486	41,539	86,713	19,225	46,713
4103 Overtime	64,816	35,555	57,729	39,759	57,729
4113 Reimbursable Overtime	-	-	-	-	-
4116 Standby Pay	29,793	18,483	26,100	16,729	26,100
4117 Opt - Out Payments	4,600	3,001	5,850	3,949	5,850
4201 Retirement CalPERS	568,637	416,017	159,425	117,346	191,077
4202 FICA	180,975	132,096	175,001	117,714	179,037
4203 Workers' Compensation	213,062	156,591	196,215	134,109	207,038
4204 Group Insurance	290,851	241,939	379,622	221,125	345,658
4207 CalPERS UAL Expense	-	5,461,339	-	-	-
4210 OPEB Expense	38,728	2	-	-	-
4215 Uniform Replacement	-	-	-	-	-
Maintenance & Operations	3,577,691	2,569,316	3,060,875	2,937,554	3,688,585
5201 Office Supplies	110	-	-	-	-
5203 Repair & Maintenance Supplies	54,854	38,423	86,615	79,709	85,813
5204 Operating Supplies	214,371	195,232	233,700	203,053	311,700
5206 Computer Supplies	1,514	104	1,500	-	2,500
5207 Small Tools & Equipment	15,874	2,239	12,000	4,711	12,000
5220 Computer Refresh Program Equipment	-	-	-	-	-
6101 Gas Utility	48,840	28,112	49,400	27,758	49,400
6102 Electric Utility	802,721	522,608	491,300	409,715	491,300
6103 Water Utility	49,387	34,674	75,800	43,133	75,800
6104 Electricity Charges	44,060	48,324	50,000	43,216	42,500
6105 Aquatics Gas Utilities	58,474	72,196	85,000	69,515	68,000
6204 Fleet Operating Charge	-	-	-	-	-
6205 Other Printing & Binding	-	189	-	-	-
6206 Contractual Services	1,495,238	1,038,503	1,346,349	1,286,421	1,494,700
6207 Equipment Replacement Charge	150,798	77,321	74,845	56,134	99,606
6208 Dues & Subscriptions	3,476	1,806	8,550	5,166	8,850
6209 Dump Fees	1,626	-	-	-	-
6210 Hazard Material Disposal Fee	172	473	3,000	-	3,000
6212 Laundry & Cleaning	12,505	8,795	14,400	6,888	15,000
6213 Meetings & Travel	1,589	850	3,250	504	3,250
6214 Professional & Technical	116	12,982	6,911	27,700	36,911
6215 Repairs & Maintenance	86,431	2,271	13,000	33,147	61,000
6216 Rental Charges	-	-	-	-	-
6217 Software Maintenance	-	-	2,000	3,897	2,000
6219 Network Operating Charge	32,200	24,150	32,200	-	32,200
6223 Training & Education	10,160	3,270	12,500	-	12,500
6224 Vehicle Operating Charge	132,115	302,195	200,000	319,753	300,000
6253 Postage	420	1,230	1,125	212	1,125
6254 Telephone	18,782	17,454	36,880	13,846	35,880
6260 Equipment Leasing Costs	-	-	2,300	-	2,300
6281 Emergency Facilities Maintenance	87,378	59,465	2,000	300	140,000
Capital Outlay	-	-	-	-	-
8104 Equipment	-	-	-	-	-
Grand Total	7,226,520	10,714,838	6,389,428	5,045,217	7,154,856

CITY OF EL SEGUNDO
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Department	PUBLIC WORKS DEPARTMENT				
	Actual FY 19-20	Actual FY 20-21	Adopted FY 21-22	YTD 03/31/22	Adopted FY 22-23
(001) GENERAL FUND	7,226,520	10,714,838	6,389,428	5,045,217	7,154,856
(4801) ADMINISTRATION	132,175	5,554,527	116,248	84,377	129,379
Salaries & Benefits	122,183	5,549,329	104,498	72,558	117,629
4101 Salaries Full Time	84,602	63,953	85,210	59,564	96,646
4102 Salaries Part Time	2,779	-	-	-	-
4201 Retirement CalPERS	20,264	13,251	5,343	3,589	6,040
4202 FICA	6,411	4,732	5,259	3,325	6,127
4203 Workers' Compensation	2,987	2,276	3,012	2,104	3,092
4204 Group Insurance	3,984	3,778	5,674	3,975	5,724
4207 CalPERS UAL Expense	-	5,461,339	-	-	-
4210 OPEB Expense	1,157	(0)	-	-	-
Maintenance & Operations	9,992	5,198	11,750	11,819	11,750
5204 Operating Supplies	3,606	448	2,500	2,499	2,500
6208 Dues & Subscriptions	-	181	2,750	1,633	2,750
6213 Meetings & Travel	1,328	-	1,550	504	1,550
6214 Professional & Technical	116	320	225	-	225
6217 Software Maintenance	-	-	-	3,897	-
6223 Training & Education	-	-	750	-	750
6253 Postage	-	-	375	-	375
6254 Telephone	4,943	4,249	3,600	3,285	3,600
(2601) GOVERNMENT BUILDINGS	2,023,036	1,585,668	1,822,249	1,476,057	2,069,064
Salaries & Benefits	882,097	670,543	797,625	503,158	876,932
4101 Salaries Full Time	469,382	386,414	480,478	313,236	548,571
4102 Salaries Part Time	62,614	27,280	86,713	19,225	46,713
4103 Overtime	22,554	7,287	6,375	17,355	6,375
4116 Standby Pay	11,201	4,924	5,100	4,822	5,100
4117 Opt - Out Payments	3,250	2,215	4,600	2,035	4,600
4201 Retirement CalPERS	122,729	92,943	35,029	25,962	50,824
4202 FICA	43,621	33,301	42,972	28,671	44,174
4203 Workers' Compensation	74,166	55,813	62,793	46,063	75,632
4204 Group Insurance	62,880	60,365	73,565	45,790	94,942
4210 OPEB Expense	9,699	(0)	-	-	-
Maintenance & Operations	1,140,940	915,126	1,024,624	972,898	1,192,132
5203 Repair & Maintenance Supplies	54,854	38,423	86,615	79,709	85,813
5204 Operating Supplies	103,788	84,987	104,000	112,417	104,000
5207 Small Tools & Equipment	789	-	1,500	-	1,500
6101 Gas Utility	45,014	24,486	40,000	23,909	40,000
6102 Electric Utility	220,148	200,677	149,000	186,942	149,000
6103 Water Utility	41,540	28,184	70,000	37,128	70,000
6104 Electricity Charges	44,060	48,324	50,000	43,216	42,500
6105 Aquatics Gas Utilities	58,474	72,196	85,000	69,515	68,000
6206 Contractual Services	440,493	333,970	404,149	404,779	450,000
6207 Equipment Replacement Charge	33,675	13,376	12,880	9,660	22,239
6212 Laundry & Cleaning	2,178	2,370	3,400	2,885	4,000
6213 Meetings & Travel	-	-	1,700	-	1,700
6219 Network Operating Charge	5,200	3,900	5,200	-	5,200
6223 Training & Education	922	235	4,250	-	4,250
6253 Postage	6	-	-	121	-
6254 Telephone	2,420	4,534	4,930	2,317	3,930
6281 Emergency Facilities Maintenance	87,378	59,465	2,000	300	140,000
(4101) ENGINEERING	926,624	659,249	770,474	636,979	1,055,115
Salaries & Benefits	578,376	412,178	494,839	319,836	637,360
4101 Salaries Full Time	391,366	285,315	385,696	254,901	508,048
4102 Salaries Part Time	1,429	-	-	-	-
4103 Overtime	-	-	-	163	-
4201 Retirement CalPERS	111,558	75,108	27,210	18,095	36,644
4202 FICA	28,863	20,733	28,652	18,182	37,737
4203 Workers' Compensation	8,620	6,761	8,562	6,042	9,647
4204 Group Insurance	29,575	24,262	44,719	22,454	45,284
4210 OPEB Expense	6,965	(1)	-	-	-
Maintenance & Operations	348,247	247,071	275,635	317,143	417,755
5204 Operating Supplies	3,868	3,275	6,000	3,576	6,000
5206 Computer Supplies	1,514	104	1,500	-	2,500
6201 Advertising/Publishing	-	1,820	3,000	962	3,000
6205 Other Printing & Binding	-	189	-	-	-
6206 Contractual Services	300,828	210,339	240,000	254,394	350,000
6207 Equipment Replacement Charge	5,060	2,334	2,235	1,676	3,055
6208 Dues & Subscriptions	1,700	1,350	1,700	1,530	2,000
6213 Meetings & Travel	123	850	-	-	-
6214 Professional & Technical	-	12,661	600	27,700	30,600
6219 Network Operating Charge	13,800	10,350	13,800	-	13,800
6223 Training & Education	423	-	-	-	-

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Department	PUBLIC WORKS DEPARTMENT				
	Actual FY 19-20	Actual FY 20-21	Adopted FY 21-22	YTD 03/31/22	Adopted FY 22-23
6253 Postage	414	1,230	750	91	750
6254 Telephone	3,768	2,568	3,750	2,919	3,750
6260 Equipment Leasing Costs	-	-	2,300	-	2,300
6304 Smoky Hollow Parking in Lieu	16,750	-	-	24,295	-
(4201) STREET SERVICES	473,813	361,646	446,585	373,274	481,161
Salaries & Benefits	265,407	205,360	217,345	157,365	252,031
4101 Salaries Full Time	173,131	134,885	163,334	117,796	192,552
4102 Salaries Part Time	318	-	-	-	-
4103 Overtime	3,633	2,254	2,600	1,470	2,600
4116 Standby Pay	910	583	-	513	-
4117 Opt - Out Payments	188	-	-	-	-
4201 Retirement CalPERS	46,176	36,175	11,837	9,414	14,600
4202 FICA	13,385	10,284	12,354	8,914	14,511
4203 Workers' Compensation	7,871	6,227	7,315	5,467	7,742
4204 Group Insurance	16,595	14,953	19,905	13,792	20,026
4210 OPEB Expense	3,201	1	-	-	-
Maintenance & Operations	208,406	156,286	229,240	215,908	229,130
5204 Operating Supplies	-	1,456	12,200	578	12,200
6206 Contractual Services	206,393	153,698	215,000	215,000	215,000
6207 Equipment Replacement Charge	2,013	1,132	440	330	330
6254 Telephone	-	-	1,600	-	1,600
(4202) STREET MAINTENANCE	582,207	405,018	527,478	376,880	726,037
Salaries & Benefits	429,163	307,471	383,650	292,254	494,166
4101 Salaries Full Time	229,636	168,070	224,803	177,649	309,291
4103 Overtime	12,451	9,231	30,500	8,199	30,500
4116 Standby Pay	4,894	3,832	5,500	3,886	5,500
4117 Opt - Out Payments	-	-	-	1,250	-
4201 Retirement CalPERS	68,629	44,749	14,966	16,032	20,718
4202 FICA	19,164	13,855	17,197	14,738	23,659
4203 Workers' Compensation	36,363	26,694	31,427	26,700	43,240
4204 Group Insurance	53,677	41,039	59,257	43,801	61,258
4210 OPEB Expense	4,350	1	-	-	-
Maintenance & Operations	153,044	97,547	143,828	84,626	231,871
5204 Operating Supplies	55,012	33,855	60,000	39,548	138,000
5207 Small Tools & Equipment	-	-	500	-	500
6101 Gas Utility	1,604	1,775	2,400	1,818	2,400
6102 Electric Utility	10,040	8,561	11,000	6,700	11,000
6206 Contractual Services	-	-	-	47	-
6207 Equipment Replacement Charge	67,536	46,333	45,642	34,231	55,685
6209 Dump Fees	1,626	-	-	-	-
6212 Laundry & Cleaning	3,491	2,539	7,500	1,982	7,500
6214 Professional & Technical	-	-	4,586	-	4,586
6217 Software Maintenance	-	-	2,000	-	2,000
6219 Network Operating Charge	5,200	3,900	5,200	-	5,200
6223 Training & Education	7,960	240	5,000	-	5,000
6254 Telephone	574	344	-	300	-
(4205) TRAFFIC SAFETY	1,023,700	613,574	829,996	483,289	845,666
Salaries & Benefits	283,566	211,381	353,907	179,983	357,275
4101 Salaries Full Time	170,800	128,856	244,367	121,262	245,403
4103 Overtime	5,834	3,831	2,500	4,897	2,500
4113 Reimbursable Overtime	-	-	-	-	-
4116 Standby Pay	2,990	2,375	4,000	1,776	4,000
4202 FICA	14,156	10,774	18,694	10,109	18,773
4203 Workers' Compensation	17,847	13,363	18,912	12,161	19,261
4204 Group Insurance	22,160	18,407	47,396	18,828	47,620
4210 OPEB Expense	3,335	1	-	-	-
5204 Operating Supplies	26,763	16,935	28,000	23,427	28,000
5207 Small Tools & Equipment	-	-	-	-	-
6102 Electric Utility	556,048	300,620	310,000	205,160	310,000
6206 Contractual Services	136,124	76,478	130,000	68,651	140,000
6207 Equipment Replacement Charge	21,199	8,160	8,089	6,067	10,391
(4206) SOLID WASTE RECYCLING	465,356	387,033	452,411	382,660	491,906
Salaries & Benefits	188,091	152,929	156,411	90,660	165,906
4101 Salaries Full Time	148,145	111,492	123,187	72,398	131,213
4102 Salaries Part Time	318	-	-	-	-
4103 Overtime	127	97	-	49	-
4113 Reimbursable Overtime	-	-	-	-	-
4117 Opt - Out Payments	63	-	-	-	-
4202 FICA	11,112	8,469	9,282	5,831	9,895
4203 Workers' Compensation	1,566	1,169	4,940	700	5,264
4204 Group Insurance	12,200	9,778	11,215	6,135	11,231
4210 OPEB Expense	605	0	-	-	-

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Department	PUBLIC WORKS DEPARTMENT				
	Actual FY 19-20	Actual FY 20-21	Adopted FY 21-22	YTD 03/31/22	Adopted FY 22-23
Maintenance & Operations	277,265	234,103	296,000	292,000	326,000
5204 Operating Supplies	3,037	5,217	2,000	-	2,000
6201 Advertising/Publishing	9,145	1,446	2,000	-	2,000
6206 Contractual Services	264,944	227,440	292,000	292,000	322,000
6213 Meetings & Travel	138	-	-	-	-
(4302) STORM DRAINS	398,546	163,299	236,788	189,836	177,853
Salaries & Benefits	150,714	114,780	142,288	102,379	82,853
4101 Salaries Full Time	84,256	66,990	91,904	65,550	50,139
4103 Overtime	6,128	3,867	6,000	3,616	6,000
4113 Reimbursable Overtime	-	-	-	-	-
4116 Standby Pay	4,230	3,607	5,000	3,019	5,000
4201 Retirement CalPERS	22,433	15,688	6,605	5,916	4,258
4202 FICA	7,378	5,848	7,030	5,669	3,836
4203 Workers' Compensation	12,091	9,610	11,228	8,900	5,797
4204 Group Insurance	11,953	8,385	13,771	9,045	7,073
4210 OPEB Expense	1,645	(0)	-	-	-
Maintenance & Operations	247,832	48,519	94,500	87,458	95,000
6101 Gas Utility	1,077	583	5,000	733	5,000
6102 Electric Utility	10,627	7,666	15,000	7,125	15,000
6103 Water Utility	2,474	1,554	2,500	1,993	2,500
6206 Contractual Services	146,456	31,666	55,500	43,582	8,000
6215 Repairs & Maintenance	81,770	1,800	7,000	28,088	55,000
6223 Training & Education	855	180	2,500	-	2,500
6254 Telephone	2,750	2,079	3,000	2,092	3,000
(4601) EQUIPMENT MAINTENANCE	1,201,063	984,825	1,187,199	1,041,865	1,178,674
4101 Salaries Full Time	396,563	292,987	442,919	255,352	325,205
4102 Salaries Part Time	42,028	14,259	-	-	-
4103 Overtime	14,088	8,987	9,754	4,011	9,754
4113 Reimbursable Overtime	-	-	-	-	-
4116 Standby Pay	5,568	3,162	6,500	2,713	6,500
4117 Opt - Out Payments	500	-	500	-	500
4201 Retirement CalPERS	116,450	82,405	32,610	21,841	29,972
4202 FICA	36,886	24,100	33,561	22,275	20,325
4203 Workers' Compensation	51,551	34,678	48,026	25,974	37,363
4204 Group Insurance	77,830	60,973	104,120	57,306	52,500
4209 PARS Expense	-	-	-	-	-
4210 OPEB Expense	7,769	1	-	-	-
Maintenance & Operations	451,830	463,274	509,209	652,394	696,556
5201 Office Supplies	110	-	-	-	-
5204 Operating Supplies	16,473	46,069	15,000	17,162	15,000
5207 Small Tools & Equipment	15,085	2,239	10,000	4,711	10,000
5215 Vehicle Gasoline Charge	228,582	70,255	190,000	257,519	275,000
5220 Computer Refresh Program Equipment	-	-	-	-	-
6101 Gas Utility	1,146	1,268	2,000	1,298	2,000
6102 Electric Utility	5,858	5,085	6,300	3,787	6,300
6103 Water Utility	5,372	4,937	3,300	4,011	3,300
6204 Fleet Operating Charge	-	-	-	-	-
6206 Contractual Services	-	4,912	9,700	7,968	9,700
6207 Equipment Replacement Charge	21,315	5,985	5,559	4,169	7,906
6210 Hazard Material Disposal Fee	172	473	3,000	-	3,000
6212 Laundry & Cleaning	6,836	3,885	3,500	2,021	3,500
6213 Meetings & Travel	-	-	-	-	-
6214 Professional & Technical	-	-	1,500	-	1,500
6215 Repairs & Maintenance	4,661	471	6,000	5,059	6,000
6224 Vehicle Operating Charge	132,115	302,195	200,000	319,753	300,000
6254 Telephone	4,328	3,680	20,000	2,932	20,000
(106) STATE GAS TAX FUND	149,287	208,218	752,966	643,553	752,966
4103 Overtime	3,184	3,162	-	3,782	-
4116 Standby Pay	1,001	2,599	-	2,416	-
4201 Retirement CalPERS	8,590	18,715	6,786	5,311	6,786
4202 FICA	7,918	7,070	8,279	5,216	8,279
4210 OPEB Expense	1,859	0	-	-	-
Maintenance & Operations	-	69,638	350,000	476,257	350,000
5202 Furniture and Equipment	-	54,621	100,000	48,253	100,000
(8203) STATE GAS TAX	-	-	250,000	52,199	250,000
Capital Outlay	-	-	250,000	52,199	250,000
8357 Slurry Seal Streets	-	-	-	-	-
8606 New Sidewalk Repair	-	-	250,000	1,092	250,000
8943 Local Streets Rehabilitation Program	-	-	-	51,107	-
(8206) STATE GAS TAX	-	-	-	20,000	-
6206 Contractual Services	-	-	-	20,000	-
Capital Outlay	-	-	-	-	-

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Department	PUBLIC WORKS DEPARTMENT				
	Actual FY 19-20	Actual FY 20-21	Adopted FY 21-22	YTD 03/31/22	Adopted FY 22-23
8943 Slurry Seal - Local Sts. Rehab Program				-	
(0000) (106) STATE GAS TAX FUND	9,031	2,702		2,711	
Salaries & Benefits	9,031	-		-	
4101 Salaries Full Time	-	-		-	
4201 Retirement CalPERS	9,031	-		-	
4202 FICA	-	-		-	
4203 Workers' Compensation	-	-		-	
4210 OPEB Expense	-	-		-	
Maintenance & Operations	-	2,702		2,711	
6206 Contractual Services	-	2,702		2,711	
6214 Professional & Technical	-	-		-	
(110) MEASURE R	1,525	24,372	6,000,000	5,994,541	600,000
(8203) STATE GAS TAX	1,525	24,372	6,000,000	5,994,541	600,000
Maintenance & Operations	-	-		-	
Capital Outlay	1,525	24,372	6,000,000	5,994,541	600,000
8929 Park Place Extension	1,530	24,372		5,994,541	400,000
8943 Local Streets Rehabilitation Program	(5)	-	6,000,000	-	200,000
8957 E. Imperial Hwy Resurfacing PW 16-10	-	-		-	
(114) PROP "C" TRANSPORTATION	159,053	220,175	1,420,000	1,272,186	1,420,000
(8203) STATE GAS TAX	159,053	220,175	1,420,000	1,272,186	1,420,000
Capital Outlay	159,053	220,175	1,420,000	1,272,186	1,420,000
8809 El Segundo Blvd.- Design	159,053	220,175	-	112,186	
8929 Park Place Extension	-	-		1,160,000	
8943 Local Streets Rehabilitation Program	-	-	1,420,000	-	1,420,000
8957 E. Imperial Hwy Resurfacing PW 16-10	-	-		-	
(115) AIR POLLUTION REDUCTION FUND	28,797	-	100,000	-	100,000
(0000) (115) AIR POLLUTION REDUCTION FUND	28,797	-	100,000	-	100,000
Capital Outlay	28,797	-	100,000	-	100,000
8105 Automotive	28,797	-	100,000	-	100,000
(117) HYPERION MITIGATION FUND	6,681	5,473	100,000	3,361	100,000
(8601) HYPERION LANSCAPING	6,681	5,473	97,892	3,361	97,892
Maintenance & Operations	6,681	5,473	97,892	3,361	97,892
6206 Contractual Services	6,014	4,915	96,892	2,868	96,892
6254 Telephone	667	558	1,000	493	1,000
(8602) HYPERION LANSCAPING			2,108	-	2,108
Maintenance & Operations			2,108	-	2,108
6286 General Admin. Charges			2,108	-	2,108
(119) MTA GRANT	-	294,218	300,000	-	
(8203) STATE GAS TAX	-	294,218	300,000	-	
8432 FY 20/21 Pavement Rehab Project	-	294,218	300,000	-	
8957 E. Imperial Hwy Resurfacing PW 16-10	-	-		-	
(125) STATE GRANTS	203	2,787		-	
(4801) ADMINISTRATION	203	2,787		-	
Maintenance & Operations	203	2,787		-	
4301 West Basin Grant	203	2,787		-	
(128) SB-1	-	346,298	-	217,094	
(8203) STATE GAS TAX	-	346,298	-	217,094	
Capital Outlay	-	346,298	-	217,094	
8432 FY 20/21 Pavement Rehab Project	-	346,298	-	217,094	
(131) COUNTY STORM WATER PROGRAM	-	62,085	-	-	350,000
Capital Outlay	-	62,085		-	
8212 Acacia Park Playground	-	62,085		-	
(8205) PUBLIC WORKS DEPARTMENT			-	-	350,000
Capital Outlay			-	-	350,000
8301 California St. Storm Drain Impr 2019			-	-	175,000
8302 Catch Basin Inserts Installations 2020			-	-	175,000
(501) WATER UTILITY FUND	25,014,884	18,520,755	31,314,039	18,609,235	31,359,005
(7102) WATER-OPERATION	24,988,458	18,349,789	27,660,239	16,492,180	27,705,205
Salaries & Benefits	2,293,302	892,077	1,653,105	1,001,502	1,653,105
4101 Salaries Full-Time	803,698	740,899	1,012,802	627,700	1,012,802
4102 Salaries Part Time	80,285	19,243	138,450	-	138,450
4103 Overtime	17,353	12,273	15,000	9,489	15,000
4113 Reimbursable Overtime	137	-		-	
4116 Standby Pay	25,615	16,982	30,000	15,375	30,000
4117 Opt - Out Payments	3,038	4,087	5,000	3,663	5,000
4200 Pension Expense GASB 68	-	-		-	
4201 Retirement CalPERS	1,074,944	(176,698)	78,417	51,995	78,417
4202 FICA	70,385	62,529	85,902	47,802	85,902
4203 Workers' Compensation	90,163	63,533	86,787	52,107	86,787
4204 Group Insurance	205,366	187,160	199,047	182,991	199,047
4209 PARS Expense	7,900	-		9,450	
4210 OPEB Expense	(87,159)	(39,431)		-	

CITY OF EL SEGUNDO
Adopted Budget Summary Details
Fiscal Year 2022-2023

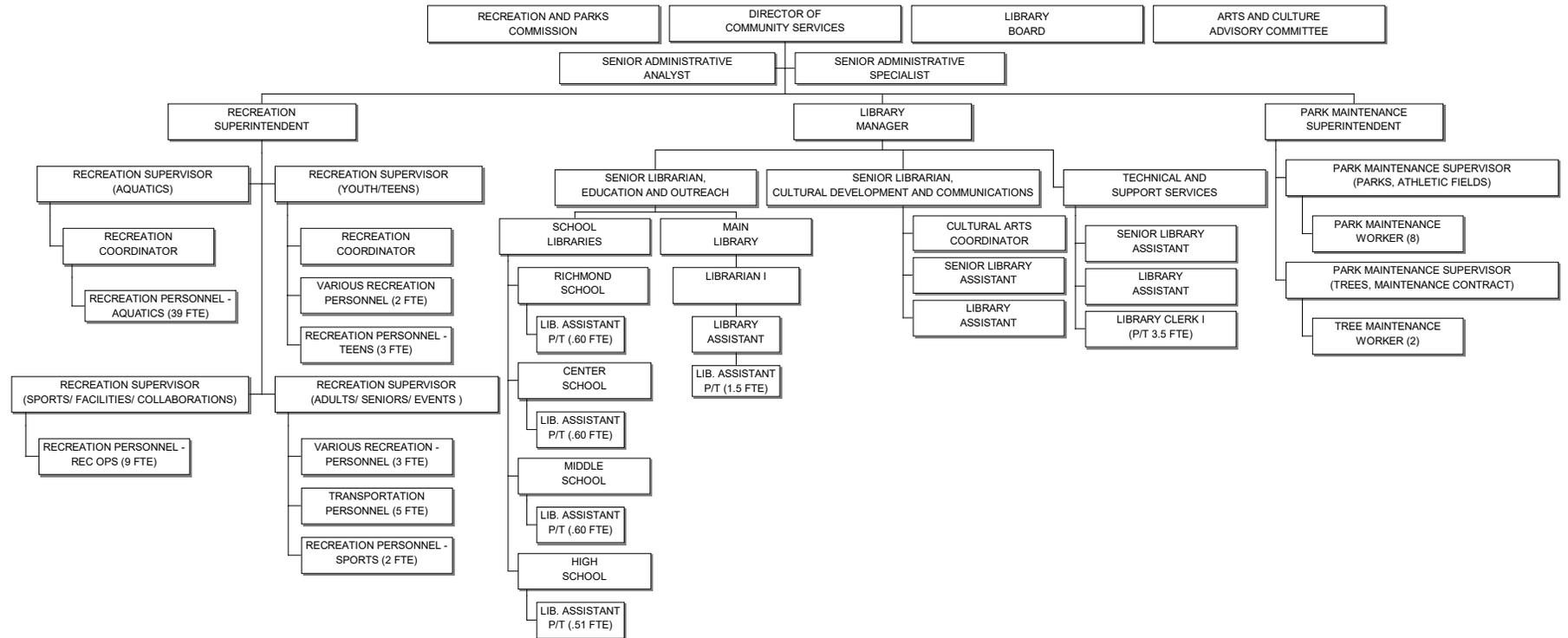
Department	PUBLIC WORKS DEPARTMENT				
	Actual FY 19-20	Actual FY 20-21	Adopted FY 21-22	YTD 03/31/22	Adopted FY 22-23
4215 Uniform Replacement	1,577	1,499	1,700	930	1,700
Maintenance & Operations	22,689,323	17,454,212	25,995,134	15,487,178	26,040,100
5204 Operating Supplies	38,225	25,563	40,000	30,769	40,000
5207 Small Tools & Equipment	47,736	33,505	144,000	22,578	144,000
5215 Vehicle Gasoline Charge	12,490	3,563	12,500	11,834	12,500
5220 Computer Refresh Program Equipment	-	-	-	-	-
6101 Gas Utility	1,227	1,355	1,250	1,512	1,250
6102 Electricity Utility	21,032	13,392	30,000	14,332	30,000
6201 Advertising/Publishing	1,684	130	5,000	-	5,000
6202 Depreciation Expense	187,977	132,643	-	-	-
6205 Other Printing & Binding	-	-	1,875	-	1,875
6206 Contractual Services	113,457	78,069	265,000	235,174	265,000
6208 Dues & Subscriptions	4,677	3,744	10,920	1,643	10,920
6211 Insurance & Bonds	996,300	747,225	1,000,000	750,000	1,000,000
6212 Laundry & Cleaning	4,195	5,049	10,000	7,545	10,000
6213 Meetings & Travel	-	-	1,200	-	1,200
6214 Professional & Technical	25,742	41,428	51,330	122,147	51,330
6215 Repairs & Maintenance	6,632	648	32,250	7,130	32,250
6217 Software Maintenance	2,000	-	3,000	2,060	3,000
6219 Network Operating Charge	10,300	7,725	10,300	-	10,300
6223 Training & Education	1,075	300	8,000	5,477	8,000
6224 Vehicle Operating Charge	98,774	18,430	24,000	15,404	24,000
6253 Postage	8,124	8,834	24,000	7,474	24,000
6254 Telephone	21,727	17,263	24,000	15,431	24,000
6260 Equipment Leasing Costs	-	-	3,450	-	3,450
6283 Water Purchases - Potable	8,833,479	6,044,854	10,000,000	7,040,039	10,000,000
6285 Water Purchases - Reclaimed Water	11,493,031	9,738,180	13,500,000	6,614,229	13,500,000
6286 General Admin Charges	714,085	542,657	734,219	550,664	800,000
6301 Legal Council	103	-	-	-	-
6354 Lifeline Expense	-	-	4,500	-	4,500
Capital Outlay	5,833	3,500	12,000	3,500	12,000
8109 Computer Software	5,833	3,500	6,000	3,500	6,000
(7103) WATER-CAPITAL	26,425	170,966	3,460,000	2,117,055	3,460,000
Capital Outlay	26,425	170,966	3,460,000	2,117,055	3,460,000
8206 Water Infrastructure Replacement	16,580	170,966	2,000,000	1,211,844	2,000,000
8207 Water Main Replacement	-	-	1,200,000	755,211	1,200,000
8381 Water Reservoir Rehabilitation	-	-	-	-	-
8655 AMR Meters	9,845	-	260,000	150,000	260,000
Transfers Out	-	-	193,800	-	193,800
(502) SEWER FUND	4,978,088	3,430,721	6,520,356	3,470,987	6,500,017
(4301) WASTEWATER	4,949,993	3,204,776	4,966,356	3,311,225	4,946,017
Salaries & Benefits	1,418,038	946,576	918,386	696,662	918,386
4101 Salaries Full Time	608,946	484,061	645,847	465,613	645,847
4102 Salaries Part Time	11,611	7,146	15,000	-	15,000
4113 Reimbursable Overtime	-	-	-	-	-
4116 Standby Pay	17,552	13,709	15,000	14,588	15,000
4117 Opt - Out Payments	2,588	3,487	5,000	3,063	5,000
4200 Pension Expense - GASB 68	-	-	-	-	-
4201 Retirement CalPERS	475,277	289,647	47,138	39,592	47,138
4202 FICA	49,993	38,630	49,163	36,581	49,163
4203 Workers' Compensation	61,526	48,371	59,086	45,578	59,086
4204 Group Insurance	94,249	73,137	67,152	74,395	67,152
4209 PARS Expense	7,900	7,900	-	9,450	-
4210 OPEB Expense	69,630	(30,591)	-	-	-
Maintenance & Operations	3,526,122	2,254,700	4,037,970	2,610,885	4,017,631
5201 Office Supplies	-	-	-	-	-
5203 Repair & Maintenance Supplies	24,167	-	50,000	-	50,000
5204 Operating Supplies	13,201	9,466	37,800	27,986	37,800
5207 Small Tools & Equipment	-	-	1,000	-	1,000
5215 Vehicle Gasoline Charge	11,952	2,925	9,000	10,123	9,000
6102 Electric Utility	39,533	29,205	61,100	48,644	61,100
6103 Water Utility	1,061	909	2,900	887	2,900
6201 Advertising/Publishing	-	-	-	-	-
6202 Depreciation Expense	644,643	358,819	-	0	-
6205 Other Printing & Binding	-	-	-	-	-
6206 Contractual Services	1,884,461	1,260,247	2,600,000	1,497,208	2,600,000
6207 Equipment Replacement Charge	80,237	33,351	66,827	50,120	46,488
6208 Dues & Subscriptions	-	-	1,000	-	1,000
6211 Insurance & Bonds	308,100	231,075	500,000	375,000	500,000
6212 Laundry & Cleaning	3,788	2,362	4,500	1,939	4,500
6213 Meetings & Travel	-	-	-	-	-
6214 Professional & Technical	-	6,706	20,000	20,000	20,000

CITY OF EL SEGUNDO
Adopted Budget Summary Details
Fiscal Year 2022-2023

Department	PUBLIC WORKS DEPARTMENT				
	Actual FY 19-20	Actual FY 20-21	Adopted FY 21-22	YTD 03/31/22	Adopted FY 22-23
6215 Repairs & Maintenance	62,166	-	230,000	229,040	230,000
6217 Software Maintenance			2,250	-	2,250
6219 Network Operating Charge	3,400	2,550	3,400	-	3,400
6223 Training & Education	1,829	1,187	2,100	1,809	2,100
6224 Vehicle Operating Charge	22,151	5,528	12,000	23,340	12,000
6235 Accrued Vac/Sick Pay	7,081	(8,679)		-	
6253 Postage	7,196	6,099	15,000	6,611	15,000
6254 Telephone	11,505	9,208	9,000	8,901	9,000
6286 General Admin Charges	397,875	302,358	409,093	306,820	409,093
Capital Outlay	5,833	3,500	10,000	3,678	10,000
8108 Computer Hardware	-	-	5,000	178	5,000
8109 Computer Software	5,833	3,500	5,000	3,500	5,000
(8204) SANITRY SEWER CIP	28,094	225,945	1,437,500	159,762	1,437,500
Capital Outlay	28,094	225,945	1,437,500	159,762	1,437,500
8212 Acacia Park Playground	-	200,000		-	
8461 Upgrade/Relocate Metering Structures	-	-		-	
8647 Sewer Main Repair (Annual Program)	18,249	25,945	675,000	47,262	675,000
8650 Sewer Pump Station #1			650,000	-	650,000
8655 AMR Meters	9,845	-	112,500	112,500	112,500
(0000) (502) SEWER FUND			116,500	-	116,500
Transfers Out			116,500	-	116,500
9499 Transfers Out			116,500	-	116,500
(505) SOLID WASTE	248,012	168,372	270,000	270,000	270,000
(0000) (505) SOLID WASTE	248,012	168,372	270,000	270,000	270,000
Maintenance & Operations	248,012	168,372	270,000	270,000	270,000
6206 Contractual Services	248,012	168,372	270,000	270,000	270,000
(601) EQUIPMENT REPLACEMENT	29,430	-	3,545,521	-	373,933
(2601) GOVERNMENT BUILDINGS			428	-	22,239
Capital Outlay			428	-	22,239
8104 Capital/Equipment			258	-	677
8105 Capital/Automotive			170	-	21,562
(4101) ENGINEERING			20,899	-	3,055
Capital Outlay			20,899	-	3,055
8104 Equipment			570	-	584
8105 Automotive			20,329	-	2,471
(4201) STREET SERVICES			560	-	330
Capital Outlay			560	-	330
8108 Computer Hardware			560	-	330
(4202) STREET MAINTENANCE	151,935	-	439,125	-	55,684
Capital Outlay	151,935	-	439,125	-	55,684
8104 Equipment			17,145	-	3,181
8105 Automotive	151,935	-	421,980	-	52,503
(4203) PARK MAINTENANCE			1,346,772	-	207,815
Capital Outlay			1,346,772	-	207,815
8104 Equipment			927,788	-	182,462
8105 Automotive			418,984	-	25,353
(4205) TRAFFIC SAFETY			143,559	-	10,391
Capital Outlay			143,559	-	10,391
8104 Equipment			6,000	-	
8105 Automotive			137,559	-	10,391
(4301) WASTEWATER			842,563	-	46,488
Capital Outlay			842,563	-	46,488
8104 Equipment			167,255	-	12,946
8105 Automotive			656,308	-	33,542
8108 Computer Hardware			19,000	-	-
(4601) EQUIPMENT MAINTENANCE	(122,504)	-	116,892	-	7,906
Capital Outlay	(122,504)	-	116,892	-	7,906
8105 Automotive	(122,504)	-	76,892	-	6,951
8106 Communication			40,000	-	955
(7102) WATER-OPERATION			634,723	-	20,025
Capital Outlay			634,723	-	20,025
8104 Equipment			39,410	-	-
8105 Automotive			569,713	-	20,025
8108 Computer Hardware			25,600	-	-
Grand Total	37,842,481	33,998,311	56,712,310	35,526,174	48,980,777

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**CITY OF EL SEGUNDO
RECREATION, PARKS, AND LIBRARY DEPARTMENT
ORGANIZATION CHART
FISCAL YEAR 2022-2023**



**CITY OF EL SEGUNDO
RECREATION, PARKS, AND LIBRARY DEPARTMENT
FOUR-YEAR PERSONNEL SUMMARY
FISCAL YEARS 2019-2020 TO 2022-2023**

DEPARTMENT/POSITION TITLE	ADOPTED FY 2019-20	ADOPTED FY 2020-21	ADOPTED FY 2021-22	ADOPTED FY 2022-23
<u>Recreation, Parks, and Library Department</u>				
Director of Recreation, Parks, and Library	-	-	1.00	1.00
Director of Recreation & Parks	1.00	0.50	-	-
Director of Library Services	1.00	1.00	-	-
Library Manager	-	-	1.00	1.00
Recreation Superintendent	1.00	1.00	1.00	1.00
Cultural Arts Coordinator	-	-	1.00	1.00
Executive Assistant	1.00	1.00	1.00	-
Librarian I	2.00	2.00	1.00	1.00
Librarian II	1.00	-	-	-
Library Assistant	3.00	3.00	3.00	3.00
Park Facilities Technician	-	-	1.00	1.00
Park Maintenance Superintendent	-	1.00	1.00	1.00
Park Maintenance Supervisor	-	2.00	2.00	2.00
Park Maintenance Worker II	-	5.00	5.00	5.00
Recreation Coordinator	2.00	2.00	2.00	2.00
Recreation Supervisor	4.00	4.00	4.00	4.00
Senior Administrative Analyst	1.00	1.00	1.00	1.00
Senior Administrative Specialist	1.00	1.00	1.00	1.00
Senior Librarian	2.00	3.00	2.00	2.00
Senior Library Assistant	2.00	2.00	2.00	2.00
Tree Maintenance Worker	2.00	2.00	2.00	2.00
Sub-total Full-Time	24.00	31.50	32.00	31.00
<u>Part-Time FTEs</u>				
Park Maintenance Worker I	3.00	3.00	-	2.00
Library Assistant	3.91	2.49	3.80	4.25
Library Clerk I	3.50	3.50	3.50	3.05
Lifeguards	37.00	37.00	38.00	51.50
Recreation Leader	26.00	26.00	25.00	16.75
Sub-total Part-Time	73.41	71.99	70.30	77.55
Total Recreation, Parks and Library Dept.	97.41	103.49	102.30	108.55

**CITY OF EL SEGUNDO
RECREATION, PARKS, AND LIBRARY DEPARTMENT PROFILE**

MISSION STATEMENT: The El Segundo Recreation, Parks, and Library Department strives to be the heart of community wellbeing by connecting people of all ages to engaging experiences, information, and new ideas within our libraries, parks, and recreation facilities.

VISION: We Engage...We Inspire...We Play

CORE VALUES: Community • Diversity • Fun • Lifelong Learning • Innovation • Integrity • Quality • Teamwork • Tradition

The Recreation, Parks, and Library Department has 21 full-time positions and 70.41 part-time FTE positions within the Library and Recreation Divisions.

ADMINISTRATION: Provides overall direction and resources for continual improvements in services, programs, and facilities based on community input and in collaboration with the Library Board of Trustees, Recreation and Parks Commission, Arts and Culture Advisory Committee, Friends of the Library, El Segundo Unified School District (ESUSD), Wiseburn Unified School District, developers, and other partners.

LIBRARY AND CULTURAL ARTS: Cultivates the library and community as environments for learning, connections, and vitality by conducting enriching literary and cultural programs for all ages and supporting public art and experiences via the Cultural Development Program. Supports educational development by providing a wide-ranging collection of books and other materials to meet varying needs and interests as well as staff assistance in locating and using print and electronic resources. In coordination with the Friends of the Library, provides access to the History Room Archives and Photograph Collection.

RECREATION: Provides opportunities for people of all ages to participate in a multitude of classes, programs, events and transportation services throughout El Segundo's parks, fields, and facilities. Works in cooperation with residents, community groups and other City departments to be collaborative in service delivery. Facilitates and liaisons with community stakeholders, including the Youth Sports Council, Youth Drama Boosters, and El Segundo Co-Op Nursery School to provide well-balanced community resource distribution.

**CITY OF EL SEGUNDO
RECREATION, PARKS, AND LIBRARY DEPARTMENT PROFILE**

ACCOMPLISHMENTS IN FISCAL YEAR 2021-2022:

- Reopened all recreational facilities and restored in-person library and recreational programming for all ages, including small- and large-scale events.
- Implemented many of the Cultural Development initiatives recommended by the Arts and Culture Advisory Committee, including poets during outdoor dining, Festival of Holidays and successfully selected an El Segundo poet laureate.
- Created and implemented RecStar, a part-time training program to develop new Recreation professionals.
- Contracted with Lyft and Metro Micro as an alternate transportation service.
- Completed the RFP Process for Transportation Services.
- Completed the RFP Process for El Segundo's Integrated Library System.
- Developed a staff wellness challenge in partnership with Kaiser and the Human Resource Department.
- Completed Hockey Rink Improvements.
- Completed Recreation Parks Needs Assessment to better plan for future improvements to the Teen Center Complex, Joslyn Center, Checkout Building, and Clubhouse to meet the needs of our evolving community.
- Implemented weekly in-person Library programs at Park Vista to address social isolation in older adult residents.
- Restored full services to all four school libraries including reopening Center Street Elementary and High School libraries after facility renovations, and expanded services at the Richmond Street Elementary and High School libraries.
- Received City Council approval for eliminating adult overdue fines, making the Library fine-free.

GOALS AND OBJECTIVES FOR FISCAL YEAR 2022-2023

- Continue the progress towards an Age Friendly City certification, including completing a community needs assessment and developing an Action Plan for City Council approval.
- Continue the progress in the updating of the Athletic Field and Facility Use Allocation Policy in partnership with the Youth Sports Council and Recreation and Parks Commission.
- Complete Checkout Building Restroom Renovation in collaboration with Public Works.
- Review all recreation programming and operations for long-term viability, especially with respect to the Aquatics Center and Plunge.
- Continue to review implementation of a few of the Cultural Development initiatives i.e. development of a TEDx Conference, and expanded cultural arts programming targeting youth.
- Evaluate the RFP for the El Segundo's Integrated Library System and move it forward for approval to the City Council.
- Evaluate the RFP for the El Segundo's Transportation Services and move it forward for approval to the City Council.
- Complete and implement the redesign of the Community Services Department website and social media.
- Work in collaboration with various departments to complete the Library Park Learning Garden, and the Checkout Building Restroom renovations.
- Schedule a joint meeting with the City Council and Recreation and Parks Commission to discuss the Recreation Parks Needs Assessment.
- Expand school library offerings to include online resource instruction.

CITY OF EL SEGUNDO
Adopted Budget Summary
Fiscal Year 2022-2023

Department	RECREATION PARK AND LIBRARY DEPARTMENT				
	Actual FY 19-20	Actual FY 20-21	Adopted FY 21-22	YTD 03/31/22	Adopted FY 22-23
(001) GENERAL FUND	7,644,642	13,015,133	8,184,207	5,029,131	8,685,569
(5101) PARKS-ADMINISTRATION	634,467	264,735	-	-	-
Salaries & Benefits	560,740	219,284	-	-	-
Maintenance & Operations	73,728	45,451	-	-	-
(5102) PARKS-OPERATION	2,559,346	1,851,952	2,305,976	1,814,192	2,831,684
Salaries & Benefits	1,405,260	1,045,384	1,292,145	923,422	1,425,069
Maintenance & Operations	1,154,087	806,567	1,013,831	890,770	1,406,615
(5201) RECREATION-OPERATION	503,272	359,117	625,637	364,149	602,704
Salaries & Benefits	450,323	344,075	520,679	338,413	514,342
Maintenance & Operations	52,949	15,041	104,958	25,737	88,362
Capital Outlay	-	-	-	-	-
(5202) RECREATION-AQUATICS	241,881	77,405	644,042	47,999	104,738
Salaries & Benefits	232,552	66,066	612,092	42,003	100,738
(5203) RECREATION-CULTURAL ARTS	272,979	236,594	447,903	258,825	384,656
Salaries & Benefits	224,595	214,317	335,703	171,223	272,456
Maintenance & Operations	48,383	22,277	112,200	87,601	112,200
(5204) RECREATION-SPORTS	243,167	187,387	273,694	159,400	298,618
Salaries & Benefits	210,654	184,659	216,194	140,244	228,618
Maintenance & Operations	32,513	2,728	57,500	19,156	70,000
(5205) RECREATION-TEEN CENTER	78,534	31,947	107,778	52,737	65,097
Salaries & Benefits	68,129	28,109	94,828	43,848	47,147
Maintenance & Operations	10,405	3,839	12,950	8,889	17,950
(5206) RECREATION-JOSLYN CENTER	224,183	115,533	281,625	143,417	289,849
Salaries & Benefits	197,589	112,011	212,125	126,085	220,249
Maintenance & Operations	26,594	3,522	69,500	17,332	69,600
(5208) FARMERS MARKET	28,720	18,760	41,369	23,833	49,451
Salaries & Benefits	19,735	17,462	30,969	21,464	37,051
Maintenance & Operations	8,985	1,298	10,400	2,368	12,400
(5209) CONTRACT CLASSES	-	-	-	-	-
Maintenance & Operations	-	-	-	-	-
(5210) SPECIAL EVENTS	45,874	34,210	137,946	76,317	191,206
(5212) RECREATION TRIPS	-	-	-	-	-
Salaries & Benefits	-	-	-	-	-
(5213) WISEBURN AQUATIC CENTER	519,918	614,106	1,072,886	579,291	1,049,131
(5214) HILLTOP AQUATIC CENTER	-	-	-	16,291	48,681
Salaries & Benefits	-	-	-	15,598	43,681
Maintenance & Operations	-	-	-	693	5,000
(5418) CENTENNIAL CELEBRATION	483	161	-	-	252,490
Salaries & Benefits	-	-	-	-	145,390
Maintenance & Operations	483	161	-	-	107,100
(6101) LIBRARY - ADMINISTRATION	673,282	7,999,941	417,896	335,298	595,945
Salaries & Benefits	382,787	7,857,594	362,896	283,286	540,945
Maintenance & Operations	290,495	142,348	55,000	52,012	55,000
Capital Outlay	-	-	-	-	-
(6102) LIBRARY - SUPPORT SERVICES	534,219	434,747	922,668	404,875	761,354
Salaries & Benefits	514,462	401,099	661,756	329,501	486,368
(6103) LIBRARY - YOUTH SERVICES	485,697	504,939	446,081	446,009	563,308
Salaries & Benefits	450,913	410,105	319,481	327,934	427,648
Maintenance & Operations	34,784	94,834	126,600	118,076	135,660
(6104) LIBRARY - PUBLIC INFORMATION SERVICES	537,204	283,379	331,736	275,214	459,493
Salaries & Benefits	437,617	281,031	316,336	269,100	439,743
Maintenance & Operations	99,587	2,348	15,400	6,114	19,750
(6105) LIBRARY - ESUSD SCHOOL SUPPORT	61,416	219	126,970	31,284	137,165
Salaries & Benefits	61,416	219	126,970	31,284	137,165
(112) PROP "A" TRANSPORTATION	231,840	64,135	434,043	67,426	322,165
(5292) DIAL-A-RIDE	218,141	64,135	299,828	65,352	286,577
Salaries & Benefits	42,536	4,925	136,896	-	136,896
Maintenance & Operations	175,605	59,210	162,932	65,352	149,681
(5293) SHUTTLE	-	-	100,627	-	2,000
Salaries & Benefits	-	-	96,127	-	-
Maintenance & Operations	-	-	4,500	-	2,000
(5294) RECREATION TRIPS	3,430	-	28,588	2,073	28,588
Salaries & Benefits	651	-	15,588	-	15,588
Maintenance & Operations	2,779	-	13,000	2,073	13,000
(5295) ADMINISTRATION	9,075	-	-	-	-
Salaries & Benefits	9,075	-	-	-	-
(5297) BUY-DOWN	1,194	-	5,000	-	5,000
Maintenance & Operations	1,194	-	5,000	-	5,000
(114) PROP "C" TRANSPORTATION	22,632	350	130,127	4,781	130,127
(5292) DIAL-A-RIDE	-	-	-	-	-
Salaries & Benefits	-	-	-	-	-
Maintenance & Operations	-	-	-	-	-
(5295) ADMINISTRATION	-	-	-	-	-
Salaries & Benefits	-	-	-	-	-

CITY OF EL SEGUNDO
Adopted Budget Summary
Fiscal Year 2022-2023

Department	RECREATION PARK AND LIBRARY DEPARTMENT				
	Actual FY 19-20	Actual FY 20-21	Adopted FY 21-22	YTD 03/31/22	Adopted FY 22-23
(125) STATE GRANTS	43,880	188,087	200,000	-	
(6101) LIBRARY - ADMINISTRATION	43,880	-		-	
Maintenance & Operations	43,880	-		-	
(601) EQUIPMENT REPLACEMENT	(20,242)	-	480,032	-	30,629
(5102) PARKS-OPERATION	(28,700)	-		-	
Capital Outlay	(28,700)	-		-	
(5201) RECREATION-OPERATION			127,691	-	9,162
Capital Outlay			127,691	-	9,162
(5292) DIAL-A-RIDE			305,827	-	10,381
Capital Outlay			305,827	-	10,381
(6101) LIBRARY - ADMINISTRATION	8,457	-		-	
Capital Outlay	8,457	-		-	
(6102) LIBRARY - SUPPORT SERVICES			46,514	-	11,086
Capital Outlay			46,514	-	11,086
(702) TRUST FUNDS - SPECIAL REVENUE/DONATIONS	94,858	48,436	695,000	48,026	
(5101) PARKS-ADMINISTRATION	47,460	25,000	475,000	-	
Maintenance & Operations	47,460	25,000	475,000	-	
(5102) PARKS-OPERATION	1,369	-	177,000	-	
Maintenance & Operations	1,369	-	177,000	-	
(5202) RECREATION-AQUATICS	-	-		-	
Capital Outlay	-	-		-	
(5205) RECREATION-TEEN CENTER	5,953	-	10,000	-	
Maintenance & Operations	5,953	-	10,000	-	
(5206) RECREATION-JOSLYN CENTER	-	2,910	15,000	-	
Maintenance & Operations	26,211	8,832	2,000	35,483	
(6101) LIBRARY - ADMINISTRATION	13,366	11,693	6,000	12,542	
Maintenance & Operations	13,366	11,693	6,000	12,542	
(5211) RECREATION PARK AND LIBRARY DEPARTME	500	-	10,000	-	
Maintenance & Operations	500	-	10,000	-	
(5401) RECREATION PARK AND LIBRARY DEPARTMENT				-	
Salaries & Benefits				-	
(5404) RECREATION PARK AND LIBRARY DEPARTMENT				-	
Salaries & Benefits				-	
(5405) RECREATION PARK AND LIBRARY DEPARTMENT				-	
Grand Total	8,017,611	13,724,959	10,728,755	5,256,741	9,494,490

CITY OF EL SEGUNDO
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Department	001 GENERAL FUND RECREATION PARK AND LIBRARY DEPARTMENT				
	Actual FY 19-20	Actual FY 20-21	Adopted FY 21-22	YTD 03/31/22	Adopted FY 22-23
(001) GENERAL FUND	7,644,642	13,015,133	8,184,207	5,029,131	8,685,569
Salaries & Benefits	5,721,115	11,751,992	6,167,456	3,593,266	6,020,166
4101 Salaries Full Time	2,650,369	1,949,353	2,552,205	1,779,520	2,819,029
4102 ESUSD - Salaries Part Time	54,834	196	113,600	27,465	122,721
4102 Salaries Part Time	1,269,781	1,007,315	2,043,624	969,424	1,815,312
4103 Overtime	33,755	30,921		24,096	35,000
4113 Reimbursable Overtime	-	-	3,000	-	
4116 Standby Pay				2,139	
4117 Opt - Out Payments	8,025	5,645	3,500	5,855	4,833
4201 Retirement CalPERS	791,942	562,315	466,064	165,696	269,117
4202 FICA	311,601	233,356	359,346	221,297	344,348
4203 Workers' Compensation	252,301	186,641	272,182	175,511	282,725
4204 Group Insurance	287,467	219,851	340,335	217,850	313,480
4207 CalPERS UAL Expense	-	7,555,314		-	
4210 OPEB Expense	50,483	(0)		-	
4215 Uniform Replacement	10,555	1,085	13,600	4,413	13,600
Maintenance & Operations	1,923,527	1,263,141	2,016,751	1,435,865	2,665,403
4999 Cash Over/Short	15	240		-	
5201 Office Supplies	-	-		-	
5204 Operating Supplies	184,290	116,621	222,978	143,454	229,600
5206 Computer Supplies	976	-		-	
5207 Small Tools & Equipment	650	1,232	2,700	-	2,700
5220 Computer Refresh Program Equipment	-	-		-	
5501 Adult Books & Other Printed Material	-	36,696	45,000	41,110	71,610
5501 Books/Other Printed Material	51,030	-		-	
5503 Author Event/Printed Materials	492	-		-	
5505 Young Peoples Books	19,442	13,828	20,000	17,338	
5507 School Library Material	1,595	5,874	3,200	3,839	
6082 Broadband Fiber	14,520	-		-	
6101 Gas	-	2,270	9,500	7,253	10,000
6101 Gas Utility	14,328	13,589	5,150	4,911	5,600
6102 Electric Utility	117,265	90,442	119,000	85,119	129,600
6103 Water Utility	202,622	147,175	204,000	159,724	244,200
6201 Advertising/Publishing	24,331	3,785	44,000	8,530	58,150
6201 Advertising/Publishing - Library Admin	1,033	-		-	
6201 Advertising/Publishing-Library Youth Ser	-	-	1,000	1,249	1,050
6205 Other Printing & Binding	1,231	1,088	2,500	-	2,500
6206 Contractual Services	479,603	387,872	560,700	533,847	941,100
6207 Equipment Replacement Charge	314,504	167,408	163,623	122,718	228,063
6208 Dues & Subscriptions	5,444	1,512	7,750	5,821	9,080
6211 Insurance & Bonds	-	-	16,600	-	16,600
6212 Laundry & Cleaning	6,615	4,340	6,500	6,500	7,000
6213 Meetings & Travel	7,870	290	14,550	1,825	15,100
6214 Professional & Technical	99,243	35,670	209,000	117,441	278,850
6215 Repairs & Maintenance	86,237	53,253	71,500	75,065	118,000
6216 Rental Charges	-	-	1,200	487	1,500
6217 Software Maintenance	52,094	-		-	
6219 Network Operating Charge	137,905	103,400	137,900	-	137,900
6223 Training & Education	5,275	3,708	25,250	7,728	19,700
6249 Fees & Licenses	4,757	508	12,250	3,156	14,000
6253 Postage	271	10	2,500	5	2,500
6254 Telephone	44,114	38,112	50,900	38,985	58,350
6260 Equipment Leasing Costs	1,643	1,216	7,000	1,278	7,350
6263 Commissioners Expense	1,900	1,400	2,500	300	2,500
6277 Resource Databases	23,577	15,893	25,000	21,596	28,400
6409 Audiovisual Materials	957	264	2,000	4,261	2,100
6410 E-Books	17,698	15,444	21,000	22,324	22,300
Grand Total	7,644,642	13,015,133	8,184,207	5,029,131	8,685,569

CITY OF EL SEGUNDO
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Department	RECREATION PARK AND LIBRARY DEPARTMENT					
	Actual FY 19-20	Actual FY 20-21	Adopted FY 21-22	YTD 03/31/22	Adopted FY 22-23	
(001) GENERAL FUND	7,644,642	13,015,133	8,184,207	5,029,131	8,685,569	
(5101) PARKS-ADMINISTRATION	634,467	264,735	-	-	-	
Salaries & Benefits	560,740	219,284	-	-	-	
4101 Salaries Full Time	361,198	131,132	-	-	-	
4102 Salaries Part Time	13,100	1,433	-	-	-	
4117 Opt - Out Payments	-	-	-	-	-	
4201 Retirement CalPERS	105,546	62,525	-	-	-	
4202 FICA	27,523	11,384	-	-	-	
4203 Workers' Compensation	11,709	1,603	-	-	-	
4204 Group Insurance	34,774	11,207	-	-	-	
4210 OPEB Expense	6,890	(0)	-	-	-	
Maintenance & Operations	73,728	45,451	-	-	-	
5220 Computer Refresh Program Equipment	-	-	-	-	-	
6206 Contractual Services	-	6,000	-	-	-	
6207 Equipment Replacement Charge	11,857	5,725	-	-	-	
6208 Dues & Subscriptions	420	165	-	-	-	
6213 Meetings & Travel	601	-	-	-	-	
6215 Repairs & Maintenance	4,977	-	-	-	-	
6219 Network Operating Charge	20,700	15,500	-	-	-	
6223 Training & Education	965	650	-	-	-	
6253 Postage	197	10	-	-	-	
6254 Telephone	13,728	10,920	-	-	-	
6260 Equipment Leasing Costs	-	-	-	-	-	
6263 Commissioners Expense	1,900	1,400	-	-	-	
(5102) PARKS-OPERATION	2,559,346	1,851,952	2,305,976	1,814,192	2,831,684	
Salaries & Benefits	1,405,260	1,045,384	1,292,145	923,422	1,425,069	
4101 Salaries Full Time	755,062	585,246	785,128	556,185	891,794	
4102 Salaries Part Time	121,119	72,954	132,000	71,839	122,000	
4103 Overtime	9,721	871	-	12,388	5,000	
4113 Reimbursable Overtime	-	-	-	-	-	
4116 Standby Pay	-	-	-	2,139	-	
4117 Opt - Out Payments	25	-	500	-	500	
4202 FICA	69,959	52,509	70,750	51,544	78,396	
4203 Workers' Compensation	130,205	96,942	110,475	89,673	125,376	
4204 Group Insurance	104,423	85,316	137,807	84,758	138,405	
4210 OPEB Expense	14,499	0	-	-	-	
4215 Uniform Replacement	1,179	1,085	3,600	1,436	3,600	
Maintenance & Operations	1,154,087	806,567	1,013,831	890,770	1,406,615	
5204 Operating Supplies	71,893	55,281	57,000	55,660	75,000	
5220 Computer Refresh Program Equipment	-	-	-	-	-	
6101 Gas Utility	4,685	9,092	4,700	4,911	5,600	
6102 Electric Utility	65,772	49,921	67,000	51,814	75,000	
6103 Water Utility	199,803	145,377	200,000	156,873	240,000	
6206 Contractual Services	438,778	337,733	473,000	431,080	693,000	
6207 Equipment Replacement Charge	290,527	159,434	151,431	118,284	207,815	
6208 Dues & Subscriptions	1,246	480	1,000	943	1,500	
6212 Laundry & Cleaning	6,615	4,340	6,500	6,500	7,000	
6214 Professional & Technical	944	-	1,000	510	1,000	
6216 Rental Charges	-	-	700	487	1,000	
6219 Network Operating Charge	5	-	-	-	-	
6223 Training & Education	1,010	1,225	4,000	1,534	4,000	
6254 Telephone	5,834	5,612	4,800	5,870	8,000	
(5201) RECREATION-OPERATION	503,272	359,117	625,637	364,149	602,704	
Salaries & Benefits	450,323	344,075	520,679	338,413	514,342	
4102 Salaries Part Time	193,307	157,747	262,000	177,317	275,100	
4103 Overtime	-	9	-	17	-	
4201 Retirement CalPERS	48,478	34,663	47,700	8,851	19,894	
4202 FICA	25,438	20,084	31,063	21,329	26,398	
4203 Workers' Compensation	13,754	10,921	16,699	11,545	17,534	
4204 Group Insurance	16,922	13,322	9,901	13,492	18,141	
4210 OPEB Expense	2,533	(1)	-	-	-	
4215 Uniform Replacement	9,376	-	10,000	2,977	10,000	
Maintenance & Operations	52,949	15,041	104,958	25,737	88,362	
4999 Cash Over/Short	15	240	-	-	-	
5204 Operating Supplies	16,452	12,833	29,578	20,950	14,000	
6201 Advertising/Publishing	15,182	-	30,000	1,994	30,000	
6205 Other Printing & Binding	986	1,051	2,500	-	2,500	
6207 Equipment Replacement Charge	-	-	6,280	-	9,162	
6208 Dues & Subscriptions	185	64	400	207	500	
6211 Insurance & Bonds	-	-	-	-	-	
6213 Meetings & Travel	1,483	(41)	3,000	-	3,000	
6214 Professional & Technical	6,000	820	7,500	461	-	
6215 Repairs & Maintenance	11,200	-	1,500	-	1,500	
6219 Network Operating Charge	-	-	20,700	-	20,700	
6223 Training & Education	1,446	74	3,500	986	3,500	
6254 Telephone	-	-	-	1,140	3,500	

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Department	RECREATION PARK AND LIBRARY DEPARTMENT				
	Actual FY 19-20	Actual FY 20-21	Adopted FY 21-22	YTD 03/31/22	Adopted FY 22-23
Capital Outlay				-	
8105 Automotive				-	
(5202) RECREATION-AQUATICS	241,881	77,405	644,042	47,999	104,738
Salaries & Benefits	232,552	66,066	612,092	42,003	100,738
4101 Salaries Full Time	51,454	2,800	66,012	-	
4102 Salaries Part Time	135,182	48,846	405,806	37,580	75,000
4103 Overtime	2,038	-	-	-	
4117 Opt - Out Payments	2,250	-	-	-	
4201 Retirement CalPERS	17,364	8,306	64,139	-	
4202 FICA	14,606	3,974	36,094	2,875	5,738
4203 Workers' Compensation	7,872	2,140	19,439	1,548	20,000
4204 Group Insurance	843	-	20,602	-	
4210 OPEB Expense	943	-	-	-	
5204 Operating Supplies	4,308	5,067	16,000	1,674	
6101 Gas Utility	185	80	450	-	
6208 Dues & Subscriptions	100	240	500	-	
6214 Professional & Technical	2,576	-	3,000	1,234	
6215 Repairs & Maintenance	686	4,641	2,000	-	
6254 Telephone	1,064	1,162	4,000	852	4,000
(5203) RECREATION-CULTURAL ARTS	272,979	236,594	447,903	258,825	384,656
Salaries & Benefits	224,595	214,317	335,703	171,223	272,456
4102 Salaries Part Time	77,710	34,806	99,100	31,647	55,495
4103 Overtime	-	-	-	222	
4117 Opt - Out Payments	2,750	2,215	3,000	1,785	2,167
4203 Workers' Compensation	6,930	6,299	25,685	5,663	9,044
4204 Group Insurance	2,249	7,750	13,302	8,052	10,324
4210 OPEB Expense	1,609	0	-	-	
Maintenance & Operations	48,383	22,277	112,200	87,601	112,200
5204 Operating Supplies	4,315	2,111	10,000	4,228	10,000
6206 Contractual Services	20,010	18,978	28,000	57,045	28,000
6208 Dues & Subscriptions	100	-	200	-	200
6214 Professional & Technical	22,454	1,953	70,000	26,328	70,000
6215 Repairs & Maintenance	-	-	-	-	
6249 Fees & Licenses	1,505	(765)	4,000	-	4,000
(5204) RECREATION-SPORTS	243,167	187,387	273,694	159,400	298,618
Salaries & Benefits	210,654	184,659	216,194	140,244	228,618
4101 Salaries Full Time	98,014	75,055	100,105	70,766	102,022
4102 Salaries Part Time	28,091	30,295	60,000	31,352	78,000
4103 Overtime	15,657	26,075	-	1,253	
4117 Opt - Out Payments	-	-	-	-	
4201 Retirement CalPERS	33,736	22,376	15,858	8,893	9,213
4202 FICA	10,956	10,156	12,249	8,614	13,772
4203 Workers' Compensation	5,856	5,415	6,596	4,259	7,417
4204 Group Insurance	16,414	15,288	21,386	15,106	18,194
4210 OPEB Expense	1,929	(0)	-	-	
Maintenance & Operations	32,513	2,728	57,500	19,156	70,000
5204 Operating Supplies	16,012	985	18,600	4,730	31,100
6208 Dues & Subscriptions	90	-	800	-	800
6211 Insurance & Bonds	-	-	600	-	600
6214 Professional & Technical	16,411	1,743	37,000	14,426	37,000
6249 Fees & Licenses	-	-	500	-	500
(5205) RECREATION-TEEN CENTER	78,534	31,947	107,778	52,737	65,097
Salaries & Benefits	68,129	28,109	94,828	43,848	47,147
4101 Salaries Full Time	53	-	-	-	
4102 Salaries Part Time	50,872	24,898	75,000	37,928	42,182
4201 Retirement CalPERS	11,210	280	11,000	1,456	
4202 FICA	3,896	1,905	5,738	2,902	3,227
4203 Workers' Compensation	2,098	1,026	3,090	1,563	1,738
Maintenance & Operations	10,405	3,839	12,950	8,889	17,950
6206 Contractual Services	-	-	-	-	
6208 Dues & Subscriptions	165	-	350	-	350
6214 Professional & Technical	-	-	-	-	5,000
6215 Repairs & Maintenance	-	-	-	-	
6249 Fees & Licenses	-	-	500	-	500
6254 Telephone	2,234	1,438	2,100	1,087	2,100
Salaries & Benefits	197,589	112,011	212,125	126,085	220,249
4101 Salaries Full Time	85,425	72,193	96,288	68,097	98,206
4102 Salaries Part Time	53,592	2,913	53,000	32,876	58,000
4103 Overtime	5,700	3,402	-	1,562	
4201 Retirement CalPERS	27,483	19,036	37,559	6,167	38,554
4202 FICA	11,236	6,177	11,421	7,844	11,568
4203 Workers' Compensation	5,962	3,235	6,151	4,225	6,230
4204 Group Insurance	6,413	5,055	7,706	5,313	7,691
4210 OPEB Expense	1,778	1	-	-	
Maintenance & Operations	26,594	3,522	69,500	17,332	69,600
5204 Operating Supplies	5,598	1,152	15,500	6,649	15,500

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Department	RECREATION PARK AND LIBRARY DEPARTMENT				
	Actual FY 19-20	Actual FY 20-21	Adopted FY 21-22	YTD 03/31/22	Adopted FY 22-23
6201 Advertising/Publishing				-	
6206 Contractual Services	-	-		-	
6208 Dues & Subscriptions	387	-	500	1,087	600
6214 Professional & Technical	17,248	-	49,000	7,163	49,000
6216 Rental Charges	-	-	500	-	500
6253 Postage				-	
6254 Telephone	3,362	2,370	4,000	2,433	4,000
(5208) FARMERS MARKET	28,720	18,760	41,369	23,833	49,451
Salaries & Benefits	19,735	17,462	30,969	21,464	37,051
4102 Salaries Part Time	17,275	15,561	25,918	19,204	32,000
4201 Retirement CalPERS	420	69	2,000	-	2,000
4203 Workers' Compensation	712	641	1,068	791	1,068
Maintenance & Operations	8,985	1,298	10,400	2,368	12,400
5204 Operating Supplies	2,099	25	3,800	716	3,800
6201 Advertising/Publishing	1,669	-	2,000	-	4,000
6214 Professional & Technical	1,965	-	1,000	-	1,000
6249 Fees & Licenses	3,252	1,273	3,600	1,652	3,600
(5209) CONTRACT CLASSES	-	-	-	-	-
Maintenance & Operations	-	-		-	
6214 Professional & Technical	-	-		-	
(5210) SPECIAL EVENTS	45,874	34,210	137,946	76,317	191,206
Salaries & Benefits	5,591	826	70,246	9,773	50,106
4101 Salaries Full Time			33,036	-	
4102 Salaries Part Time	4,998	727	16,200	6,713	16,200
4103 Overtime	-	-		2,059	30,000
4203 Workers' Compensation	206	30	2,028	319	667
4204 Group Insurance	-	-	11,145	0	
Maintenance & Operations	40,283	33,385	67,700	66,543	141,100
6201 Advertising/Publishing	6,233	2,745	1,500	4,932	16,000
6206 Contractual Services	20,332	25,000	49,700	41,722	103,000
6211 Insurance & Bonds	-	-		-	
6214 Professional & Technical	-	-		11,806	
(5212) RECREATION TRIPS	-	-	-	-	-
Salaries & Benefits	-	-		-	
4102 Salaries Part Time	-	-		-	
4202 FICA	-	-		-	
4203 Workers' Compensation	-	-		-	
(5213) WISEBURN AQUATIC CENTER	519,918	614,106	1,072,886	579,291	1,049,131
Salaries & Benefits	498,754	569,752	995,036	520,087	903,451
4101 Salaries Full Time	32,811	65,121	83,172	85,060	148,948
4102 Salaries Part Time	382,828	425,490	720,000	354,779	642,600
4202 FICA	32,063	38,057	61,443	34,494	49,472
4203 Workers' Compensation	17,051	20,275	33,091	18,473	34,746
4204 Group Insurance	5,106	899	2,115	8,965	10,557
4210 OPEB Expense	1,045	(0)		-	
Maintenance & Operations	21,164	44,354	77,850	59,204	145,680
5204 Operating Supplies	12,065	14,828	18,000	13,456	20,000
6201 Advertising/Publishing	1,247	1,040	7,500	1,351	5,000
6208 Dues & Subscriptions	100	415	500	704	980
6211 Insurance & Bonds	-	-	16,000	-	16,000
6213 Meetings & Travel	1,361	267	6,050	294	6,000
6214 Professional & Technical	4,649	17,678	10,000	35,038	75,000
6215 Repairs & Maintenance	-	8,357	7,000	4,365	10,000
6223 Training & Education	1,444	1,545	6,150	2,261	6,200
6254 Telephone	298	224	3,000	231	1,500
Maintenance & Operations	-	-	-	693	5,000
5204 Operating Supplies	-	-	-	383	4,000
6214 Professional & Technical	-	-		310	
6249 Fees & Licenses	-	-		-	400
6254 Telephone	-	-		-	600
(5418) CENTENNIAL CELEBRATION	483	161	-	-	252,490
Salaries & Benefits	-	-		-	145,390
4102 Salaries Part Time	-	-		-	134,000
4201 Retirement CalPERS	-	-		-	
4202 FICA	-	-		-	10,251
4203 Workers' Compensation	-	-		-	1,139
Maintenance & Operations	483	161		-	107,100
6206 Contractual Services	483	161		-	107,100
(6101) LIBRARY - ADMINISTRATION	673,282	7,999,941	417,896	335,298	595,945
Salaries & Benefits	382,787	7,857,594	362,896	283,286	540,945
4101 Salaries Full Time	262,586	208,378	285,746	217,015	431,645
4102 Salaries Part Time	(5,247)	-		5,775	
4201 Retirement CalPERS	77,096	58,604	35,290	18,436	36,729
4202 FICA	19,044	15,577	20,286	19,695	34,759
4203 Workers' Compensation	7,373	5,966	2,000	5,822	9,099
4204 Group Insurance	17,199	13,754	19,574	16,543	28,712

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Department	RECREATION PARK AND LIBRARY DEPARTMENT				
	Actual FY 19-20	Actual FY 20-21	Adopted FY 21-22	YTD 03/31/22	Adopted FY 22-23
4207 CalPERS UAL Expense	-	7,555,314		-	
4210 OPEB Expense	4,734	(0)		-	
Maintenance & Operations	290,495	142,348	55,000	52,012	55,000
4999 Cash Over/Short	-	-		-	
5204 Operating Supplies	4,566	3,552	16,500	7,303	10,000
5206 Computer Supplies	130	-		-	
5220 Computer Refresh Program Equipment	-	-		-	
6082 Broadband Fiber	14,520	-		-	
6101 Gas Utility	9,457	4,418		-	
6102 Electric Utility	51,493	24,577		-	
6103 Water Utility	2,820	1,798		2,851	
6201 Advertising/Publishing - Library Admin	1,033	-		-	
6206 Contractual Services	-	-	10,000	4,000	10,000
6207 Equipment Replacement Charge	12,120	2,250		-	
6213 Meetings & Travel	2,210	64	2,500	1,505	3,000
6214 Professional & Technical	889	-	4,500	-	10,000
6215 Repairs & Maintenance	-	-	16,500	11,550	16,500
6217 Software Maintenance	52,094	-		-	
6219 Network Operating Charge	117,200	87,900		-	
6223 Training & Education	-	39	2,000	-	2,000
6253 Postage	74	-		5	
6254 Telephone	17,594	16,386		20,411	
6260 Equipment Leasing Costs	1,643	1,216		1,207	
6263 Commissioners Expense	-	-	2,500	300	2,500
Capital Outlay	-	-		-	
8104 Equipment	-	-		-	
8108 EXPENDITURES	-	-		-	
(6102) LIBRARY - SUPPORT SERVICES	534,219	434,747	922,668	404,875	761,354
Salaries & Benefits	514,462	401,099	661,756	329,501	486,368
4102 Salaries Part Time	121,504	87,829	132,600	75,041	119,514
4103 Overtime	397	-		-	
4201 Retirement CalPERS	70,721	65,472	45,887	16,423	24,038
4202 FICA	28,690	22,726	39,930	20,912	30,329
4203 Workers' Compensation	15,456	11,767	21,506	10,954	16,048
4204 Group Insurance	19,731	15,538	32,479	15,344	19,494
4210 OPEB Expense	4,723	0		-	
Maintenance & Operations	19,757	33,648	260,912	75,374	274,986
5204 Operating Supplies	3,398	2,136	5,000	4,400	5,250
5206 Computer Supplies	-	-		-	
6101 Gas	-	2,270	9,500	7,253	10,000
6102 Electric Utility	-	15,943	52,000	33,305	54,600
6103 Water Utility	-	-	4,000	-	4,200
6205 Other Printing & Binding	37	37		-	
6207 Equipment Replacement Charge	-	-	5,912	4,434	11,086
6208 Dues & Subscriptions	-	-	3,000	-	3,150
6213 Meetings & Travel	-	-	1,000	-	1,000
6214 Professional & Technical	16,323	13,237	19,000	18,950	22,000
6219 Network Operating Charge	-	-	117,200	-	117,200
6223 Training & Education	-	25	1,800	-	2,000
(6103) LIBRARY - YOUTH SERVICES	485,697	504,939	446,081	446,009	563,308
Salaries & Benefits	450,913	410,105	319,481	327,934	427,648
4101 Salaries Full Time	265,982	194,946	220,056	186,401	273,335
4102 Salaries Part Time	30,891	102,501	12,000	71,160	74,000
4103 Overtime	242	-		-	
4117 Opt - Out Payments	3,000	2,215		2,035	
4201 Retirement CalPERS	71,442	50,908	14,998	16,171	23,495
4202 FICA	26,133	22,924	17,752	19,859	22,823
4203 Workers' Compensation	12,372	12,346	9,561	10,695	12,248
4204 Group Insurance	35,792	24,264	42,114	21,612	21,748
4210 OPEB Expense	5,057	1		-	
Maintenance & Operations	34,784	94,834	126,600	118,076	135,660
5206 Computer Supplies	448	-		-	
5501 Adult Books & Other Printed Material	-	36,696	45,000	41,110	71,610
5505 Young Peoples Books	19,442	13,828	20,000	17,338	
5507 School Library Material	1,595	5,874	3,200	3,839	
6201 Advertising/Publishing-Library Youth Ser	-	-	1,000	1,249	1,050
6205 Other Printing & Binding	41	-		-	
6213 Meetings & Travel	298	-	1,000	26	1,050
6214 Professional & Technical	6,100	-		-	
6215 Repairs & Maintenance	3,049	3,415	4,500	2,847	5,000
6223 Training & Education	-	-	900	231	1,000
6277 Resource Databases	2,003	15,893	25,000	21,596	28,400
6409 Audiovisual Materials	-	264	2,000	4,261	2,100
6410 E-Books	-	15,444	21,000	22,324	22,300
(6104) LIBRARY - PUBLIC INFORMATION SERVICES	537,204	283,379	331,736	275,214	459,493
Salaries & Benefits	437,617	281,031	316,336	269,100	439,743

CITY OF EL SEGUNDO
Adopted Budget Summary Details
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Department	RECREATION PARK AND LIBRARY DEPARTMENT					
	Actual FY 19-20	Actual FY 20-21	Adopted FY 21-22	YTD 03/31/22	Adopted FY 22-23	
4101 Salaries Full Time	258,346	193,523	195,468	197,975	284,842	
4102 Salaries Part Time	44,558	1,315	50,000	2,258	51,520	
4103 Overtime	-	-	-	105	-	
4117 Opt - Out Payments	-	-	-	-	-	
4201 Retirement CalPERS	66,781	35,782	19,773	16,398	23,620	
4202 FICA	23,108	14,926	18,778	15,446	25,732	
4203 Workers' Compensation	12,481	8,027	10,113	8,254	13,814	
4204 Group Insurance	27,600	27,457	22,204	28,664	40,215	
4210 OPEB Expense	4,743	0	-	-	-	
Maintenance & Operations	99,587	2,348	15,400	6,114	19,750	
5204 Operating Supplies	1,669	2,109	3,500	4,165	5,700	
5206 Computer Supplies	399	-	-	-	-	
5501 Books/Other Printed Material	51,030	-	-	-	-	
5503 Author Event/Printed Materials	492	-	-	-	-	
6201 Advertising/Publishing	-	-	3,000	253	3,150	
6205 Other Printing & Binding	166	-	-	-	-	
6213 Meetings & Travel	1,917	-	1,000	-	1,050	
6214 Professional & Technical	3,685	239	7,000	1,216	8,850	
6217 Software Maintenance	-	-	-	-	-	
6223 Training & Education	-	-	900	481	1,000	
6277 Resource Databases	21,574	-	-	-	-	
6409 Audiovisual Materials	957	-	-	-	-	
6410 E-Books	17,698	-	-	-	-	
(6105) LIBRARY - ESUSD SCHOOL SUPPORT	61,416	219	126,970	31,284	137,165	
Salaries & Benefits	61,416	219	126,970	31,284	137,165	
4101 Salaries Full Time	114	-	-	525	-	
4102 ESUSD - Salaries Part Time	54,834	196	113,600	27,465	122,721	
4201 Retirement CalPERS	-	-	-	-	-	
4202 FICA	4,204	15	8,690	2,141	9,388	
4203 Workers' Compensation	2,264	8	4,680	1,153	5,056	
(112) PROP "A" TRANSPORTATION	231,840	64,135	434,043	67,426	322,165	
(5292) DIAL-A-RIDE	218,141	64,135	299,828	65,352	286,577	
Salaries & Benefits	42,536	4,925	136,896	-	136,896	
4102 Salaries Part-Time	37,892	4,411	105,000	-	105,000	
4201 Retirement CalPERS	185	-	11,000	-	11,000	
4202 FICA	2,899	337	8,033	-	8,033	
4203 Workers' Compensation	1,561	177	12,863	-	12,863	
Maintenance & Operations	175,605	59,210	162,932	65,352	149,681	
5204 Operating Supplies	-	-	500	-	500	
5215 Vehicle Gasoline Charge	23,655	568	31,000	499	31,000	
6207 Equipment Replacement Charges	51,559	10,355	19,632	14,724	10,381	
6211 Insurance & Bonds	54,400	40,000	54,400	40,800	54,400	
6214 Professional & Technical	1,335	1,050	10,000	6,482	8,000	
6223 Training & Education	-	-	2,000	-	-	
6254 Telephone	5	-	400	-	400	
(5293) SHUTTLE	-	-	100,627	-	2,000	
Salaries & Benefits	-	-	96,127	-	-	
4102 Salaries Part-Time	-	-	73,500	-	-	
4201 Retirement CalPERS	-	-	8,000	-	-	
4202 FICA	-	-	5,623	-	-	
4203 Workers' Compensation	-	-	9,004	-	-	
Maintenance & Operations	-	-	4,500	-	2,000	
6201 Advertising/Publishing	-	-	500	-	1,500	
6206 Beach Cities Transit	-	-	-	-	-	
(5294) RECREATION TRIPS	3,430	-	28,588	2,073	28,588	
Salaries & Benefits	651	-	15,588	-	15,588	
4102 Salaries Part-Time	576	-	12,000	-	12,000	
4201 Retirement CalPERS	8	-	1,200	-	1,200	
4202 FICA	44	-	918	-	918	
4203 Workers' Compensation	24	-	1,470	-	1,470	
Maintenance & Operations	2,779	-	13,000	2,073	13,000	
5204 Operating Supplies	80	-	-	-	-	
6216 Rental Charges	2,699	-	13,000	2,076	13,000	
6413 Lyft Rides Reimbursements	-	-	-	(3)	-	
(5295) ADMINISTRATION	9,075	-	-	-	-	
Salaries & Benefits	9,075	-	-	-	-	
4101 Salaries Full-Time	8,125	-	-	-	-	
4102 Salaries Part Time	-	-	-	-	-	
4201 Retirement CalPERS	-	-	-	-	-	
4202 FICA	614	-	-	-	-	
4203 Workers' Compensation	335	-	-	-	-	
4204 Group Insurance	2	-	-	-	-	
(5297) BUY-DOWN	1,194	-	5,000	-	5,000	
Maintenance & Operations	1,194	-	5,000	-	5,000	
5204 Operating Supplies	1,194	-	5,000	-	5,000	
(114) PROP "C" TRANSPORTATION	22,632	350	130,127	4,781	130,127	

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Department	RECREATION PARK AND LIBRARY DEPARTMENT				
	Actual FY 19-20	Actual FY 20-21	Adopted FY 21-22	YTD 03/31/22	Adopted FY 22-23
(5292) DIAL-A-RIDE	-	-		-	
Salaries & Benefits				-	
4102 Salaries Part Time				-	
4203 Workers' Compensation				-	
Maintenance & Operations	-	-		-	
6207 Equipment Replacement Charge	-	-		-	
(5293) SHUTTLE	22,632	350	130,127	4,781	130,127
Salaries & Benefits	16,536	-	96,127	-	96,127
4102 Salaries Part Time	14,795	-	73,500	-	73,500
4201 Retirement CalPERS			8,000	-	8,000
4202 FICA	1,132	-	5,623	-	5,623
4203 Workers' Compensation	610	-	9,004	-	9,004
Maintenance & Operations	6,097	350	34,000	4,781	34,000
5204 Operating Supplies				-	
6206 Beach Cities Transit	6,097	350	30,000	4,781	30,000
6207 Equipment Replacement Charge	-	-		-	
6214 Professional & Technical	-	-	4,000	-	4,000
4101 Salaries Full Time				-	
4202 FICA				-	
4203 Workers' Compensation				-	
(125) STATE GRANTS	43,880	188,087	200,000	-	
(5102) PARKS-OPERATION	-	188,087	200,000	-	
Maintenance & Operations	-	188,087	200,000	-	
3620 CA Prop 68 Acacia Park	-	188,087	200,000	-	
Capital Outlay	(28,700)	-		-	
8104 Equipment	(28,700)	-		-	
(5201) RECREATION-OPERATION			127,691	-	9,162
Capital Outlay			127,691	-	9,162
8104 Equipment			14,984	-	516
8105 Automotive			112,707	-	8,646
(5292) DIAL-A-RIDE			305,827	-	10,381
8105 Automotive			305,827	-	10,381
Capital Outlay	8,457	-		-	
(702) TRUST FUNDS - SPECIAL REVENUE/DONATIONS	94,858	48,436	695,000	48,026	
(5101) PARKS-ADMINISTRATION	47,460	25,000	475,000	-	
Maintenance & Operations	47,460	25,000	475,000	-	
2605 Parks & Recreation Outreach Expenses	613	-	15,000	-	
2608 Park Beautification Expenses	5,261	-	7,000	-	
2609 LA Kings Expenditures		25,000	50,000	-	
5204 Operating Supplies	-	-		-	
5418 Plunge Rehabilitation			400,000	-	
6201 Advertising/Publishing	-	-		-	
6206 Contractual Services	-	-		-	
(5102) PARKS-OPERATION	1,369	-	177,000	-	
Maintenance & Operations	1,369	-	177,000	-	
2601 Tree Musketeers Expenses			2,000	-	
2608 Aquatics Expense	1,369	-	175,000	-	
(5202) RECREATION-AQUATICS	-	-		-	
Capital Outlay	-	-		-	
8476 Aquatics Facility	-	-		-	
(5205) RECREATION-TEEN CENTER	5,953	-	10,000	-	
Maintenance & Operations	5,953	-	10,000	-	
5204 Teen Center Expenses	5,953	-	10,000	-	
(5206) RECREATION-JOSLYN CENTER	-	2,910	15,000	-	
Maintenance & Operations	-	2,910	15,000	-	
5204 Joslyn Center Expenses	-	2,910	15,000	-	
(5210) SPECIAL EVENTS	26,211	8,832	2,000	35,483	
Maintenance & Operations	26,211	8,832	2,000	35,483	
2601 Recreation Special Events Expenses	26,211	8,832	2,000	35,483	
(6101) LIBRARY - ADMINISTRATION	13,366	11,693	6,000	12,542	
Maintenance & Operations	13,366	11,693	6,000	12,542	
2561 Library Administration Expenses	13,366	11,693	6,000	12,542	
(5211) RECREATION PARK AND LIBRARY DEPARTMENT	500	-	10,000	-	
Maintenance & Operations	500	-	10,000	-	
2601 Recreation Drama Expenses	500	-	10,000	-	
5204 Operating Supplies				-	
(5401) RECREATION PARK AND LIBRARY DEPARTMENT				-	
Salaries & Benefits				-	
4103 Overtime				-	
4203 Workers' Compensation				-	
4204 Group Insurance				-	
4103 Overtime				-	
4202 FICA				-	
4203 Workers' Compensation				-	
(5405) RECREATION PARK AND LIBRARY DEPARTMENT				-	
(0000) (704) CULTURAL DEVELOPMENT FUND	-	408,819	605,346	107,378	326,000

CITY OF EL SEGUNDO
Adopted Budget Summary Details
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Department	RECREATION PARK AND LIBRARY DEPARTMENT				
	Actual FY 19-20	Actual FY 20-21	Adopted FY 21-22	YTD 03/31/22	Adopted FY 22-23
Salaries & Benefits	-	8,361	98,496	57,021	105,000
4101 Salaries Full Time	-	6,740	65,466	43,264	71,970
4103 Overtime	-	-	-	315	-
4201 Retirement CalPERS	-	626	4,105	3,907	4,105
4202 FICA	-	516	5,008	3,303	5,008
4203 Workers' Compensation	-	278	2,697	1,795	2,697
4204 Group Insurance	-	202	21,220	4,437	21,220
Maintenance & Operations	-	457	506,850	50,357	221,000
5204 Operating Supplies	-	457	-	-	10,000
6206 Contractual Services	-	-	263,425	47,957	203,000
6214 Professional & Technical	-	-	243,425	2,400	8,000
Transfers Out	-	400,000	-	-	-
9301 Transfer-Capital Improvements	-	400,000	-	-	-
Grand Total	8,017,611	13,724,959	10,728,755	5,256,741	9,494,490

CITY OF EL SEGUNDO NON-DEPARTMENTAL PROFILE

The Non-Departmental budget is used to “house” expenditures that are not specifically attributed or allocated to a particular department in the City. Non-Departmental merely serves as a cost-center.

Examples of budgeted expenditures that are housed in the Non-Departmental cost-center are:

Vacation and Sick leave payouts – Since it is unknown which employees may leave the City during the fiscal year, the estimated amount for payouts is temporarily included in Non-Departmental.

Retirement/CalPERS – Previously, this applied to the Retirement Benefit Plan (RBP) which allows for replacement of the annual allowance that exceeds the Internal Revenue Code (IRC) Section 415 dollar limit. CalPERS retirees who became CalPERS members prior to January 1, 2013 and whose combined reportable compensation, benefit factor, retirement contributions, and service credit cause their annual retirement allowance to exceed the Section 415 dollar limits are eligible to participate in the RBP. This expenditure is now captured in the department the former employees retired from.

Group Insurance – Applies to the medical premium paid on behalf of retirees. The current amount approved by the City Council ranges from \$585 to \$1,650 per month per retiree, depending on the employee group that the employee retired from.

PARS (Public Agency Retirement Services) Expense – Applies to retirement enhancement plan funding for certain active employees and retirees within the Supervisory and Professional Employees Association.

Contractual Service – Accounts for the Pitney Bowes contract for postage meter used Citywide.

Equipment Replacement Charge – Accounts for replacement of other equipment not specifically assigned to a department and used Citywide.

General Liability Insurance – Accounts for the insurance premium paid to the Independent Cities Risk Management Authority (ICRMA) for coverage above the City’s self-insured retention (SIR).

Professional/Technical – Accounts for the administrative cost for PARS.

Networking Operating Charge – Under review for all departments for charges from the Information Systems Division.

Unemployment Compensation – Accounts for the reimbursements to the Employment Development Department (EDD) for unemployment benefits claims for employees who did not voluntarily leave the City.

Telephone – Accounts for the general telephone number for City Hall, Police, and Fire.

Credit Card Fees – Accounts for charges for use of credit cards as payments for City services; the City accepts credit card payments for any services provided by the departments.

Community Promotion – Accounts for the annual employee recognition program, which is being moved to the Human Resources Department for FY 2022-2023.

ESUSD Funding Agreement – Accounts for the agreement with El Segundo Unified School District for the City to pay for crossing guards.

Capital Outlay – Accounts for various technology equipment temporarily housed (as listed below) in Non-Departmental until the Technology Committee makes its’ recommendations.

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Adopted Budget Summary
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Department	NON DEPARTMENT				
	Actual FY 19-20	Actual FY 20-21	Adopted FY 21-22	YTD 03/31/22	Adopted FY 22-23
(001) GENERAL FUND	6,836,754	6,351,560	5,904,993	5,399,832	6,128,801
(2901) NON DEPARTMENT	5,969,635	5,678,966	5,530,371	4,862,913	6,128,801
Salaries & Benefits	4,731,772	4,129,909	4,430,553	3,977,551	4,787,983
Maintenance & Operations	1,237,863	1,549,057	1,099,818	885,362	1,340,818
(2902) AHIMT	654,268	667,986	374,622	536,829	
Salaries & Benefits	307,836	384,868	374,622	357,690	
Maintenance & Operations	346,432	283,118		179,139	
(2903) CIVIL UNREST MAY 2020	212,851	4,608		89	
Salaries & Benefits	192,491	4,608		89	
Maintenance & Operations	20,360			-	
(501) WATER UTILITY FUND	87	-		-	
(2903) CIVIL UNREST MAY 2020	87	-		-	
Salaries & Benefits	87	-		-	
(502) SEWER FUND	261	-		-	
(2903) CIVIL UNREST MAY 2020	261	-		-	
Salaries & Benefits	261	-		-	
(601) EQUIPMENT REPLACEMENT	-	-	582,490	44,900	
(2901) NON DEPARTMENT	-	-	582,490	44,900	
Capital Outlay	-	-	582,490	44,900	
(603) WORKERS COMP RESERVE/INSURANCE	48	-		-	
(2903) CIVIL UNREST MAY 2020	48	-		-	
Salaries & Benefits	48	-		-	
Grand Total	6,837,150	6,351,560	6,487,483	5,444,732	6,128,801

CITY OF EL SEGUNDO
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Department	NON DEPARTMENT				
	Actual FY 19-20	Actual FY 20-21	Adopted FY 21-22	YTD 03/31/22	Adopted FY 22-23
(001) GENERAL FUND	6,836,754	6,351,560	5,904,993	5,399,832	6,128,801
(2901) NON DEPARTMENT	5,969,635	5,678,966	5,530,371	4,862,913	6,128,801
Salaries & Benefits	4,731,772	4,129,909	4,430,553	3,977,551	4,787,983
4108 Vacation Leave Payout	325,274	932,780	350,000	620,135	325,000
4109 Vac/Sick Pay - Termination	631,553	-	575,000	-	550,000
4112 Sick Leave Payout	381,566	585,473	250,000	488,404	250,000
4201 Retirement CalPERS	(71,875)	(95,378)	-	43,132	-
4202 FICA	2,000	-	-	-	-
4204 Group Insurance	3,296,515	2,643,047	3,000,000	2,474,317	3,150,000
4207 CalPERS UAL	-	-	176,553	176,533	367,983
4209 PARS Expense	142,200	1,305	79,000	170,100	145,000
4251 CalPERS Payments	24,538	62,683	-	4,929	-
Maintenance & Operations	1,237,863	1,549,057	1,099,818	885,362	1,340,818
4907 Interest Expense	20	-	-	-	-
4999 Cash Over/Short	9	-	-	3	-
5204 Operating Supplies	11	(5)	-	-	-
6139 Bank Service Charges	73,159	58,326	38,000	14,328	38,000
6206 Contractual Services	21,534	23,668	26,268	25,945	26,268
6207 Equipment Replacement Charge	2,357	-	-	-	-
6208 Dues & Subscriptions	2,700	-	-	-	-
6211 Insurance & Bonds	526,000	400,000	500,000	375,000	750,000
6214 Professional & Technical	68,461	610,524	16,000	76,185	33,000
6219 Network Operating Charge	8,600	-	8,600	-	8,600
6222 Lease Payment Parking Garage	294,175	221,449	300,000	224,040	300,000
6244 Other Unclassified Expense	19,697	42,769	5,000	1,719	5,000
6247 Unemployment Compensation	115,429	99,023	50,000	-	20,000
6253 Postage	2,750	973	-	47	-
6254 Telephone	8,180	5,622	10,000	4,378	9,000
6260 Equipment Leasing Costs	1,643	380	-	467	-
6297 Credit Card Fees	18,243	23,256	15,000	32,300	15,000
6401 Community Promotion	15,000	-	-	-	-
6405 ESUSD Funding Agreement	59,897	63,071	130,950	130,950	135,950
(2902) AHIMT	654,268	667,986	374,622	536,829	-
Salaries & Benefits	307,836	384,868	374,622	357,690	-
4101 Salaries Full Time	6,930	96,643	-	53,715	-
4102 Salaries Part Time	240,539	225,509	348,000	241,179	-
4103 Overtime	29,197	22,182	-	20,741	-
4113 Reimbursable Overtime	-	-	-	3,883	-
4201 Retirement CalPERS	-	6	-	2,229	-
4202 FICA	20,764	26,342	26,622	24,443	-
4203 Workers' Compensation	10,156	14,187	-	11,500	-
4204 Group Insurance	250	-	-	-	-
Maintenance & Operations	346,432	283,118	-	179,139	-
5204 Operating Supplies	181,591	95,706	-	39,003	-
5206 Computer Supplies	194,349	2,389	-	-	-
5420 Reimbursable Expenditures	(513,482)	(87,437)	-	(125,535)	-
6106 Covid Vaccinations	-	9,921	-	702	-
6206 Contractual Services	-	1,771	-	-	-
6213 Meetings & Travel	42,879	14,683	-	830	-
6214 Professional & Technical	329,858	215,371	-	255,722	-
6260 Equipment Leasing Costs	4,012	600	-	-	-
6301 Legal Council	107,225	30,114	-	8,417	-
(2903) CIVIL UNREST MAY 2020	212,851	4,608	-	89	-
Salaries & Benefits	192,491	4,608	-	89	-
4101 Salaries Full Time	126,032	735	-	28	-
4103 Overtime	66,460	3,873	-	62	-
Maintenance & Operations	20,360	-	-	-	-
5204 Operating Supplies	20,360	-	-	-	-
(501) WATER UTILITY FUND	87	-	-	-	-
(2903) CIVIL UNREST MAY 2020	87	-	-	-	-
Salaries & Benefits	87	-	-	-	-
4101 Salaries Full Time	87	-	-	-	-
(502) SEWER FUND	261	-	-	-	-
(2903) CIVIL UNREST MAY 2020	261	-	-	-	-
Salaries & Benefits	261	-	-	-	-
4101 Salaries Full Time	261	-	-	-	-
(601) EQUIPMENT REPLACEMENT	-	-	582,490	44,900	-
(2901) NON DEPARTMENT	-	-	582,490	44,900	-
Capital Outlay	-	-	582,490	44,900	-
8104 Equipment	-	-	114,517	-	-
8105 Automotive	-	-	467,973	-	-
8108 Computer Hardware	-	-	-	44,900	-

CITY OF EL SEGUNDO
Adopted Budget Summary Details
Fiscal Year 2022-2023

Department	NON DEPARTMENT				
	Actual FY 19-20	Actual FY 20-21	Adopted FY 21-22	YTD 03/31/22	Adopted FY 22-23
(603) WORKERS COMP RESERVE/INSURANCE	48	-		-	
(2903) CIVIL UNREST MAY 2020	48	-		-	
Salaries & Benefits	48	-		-	
4101 Salaries Full Time	48	-		-	
Grand Total	6,837,150	6,351,560	6,487,483	5,444,732	6,128,801

CITY OF EL SEGUNDO EQUIPMENT REPLACEMENT FUND PROFILE

As an internal service fund, the Equipment Replacement Fund accounts for in-house charges to City departments to accumulate funding for future replacement of equipment used by the departments. The Fund also accounts for the proceeds from sale of surplus equipment.

The Finance Department maintains the Equipment Replacement schedule and works closely with all impacted Departments to ensure accuracy of the schedule. The charges are based on the estimated replacement cost of the equipment using the projected life and an inflationary factors (percentages) depending on the type of equipment. During fiscal year 2017-2018, the threshold of equipment to be added to the schedule was raised to \$5,000, which is consistent to the City's capitalization policy.

The adopted budget for fiscal year 2022-2023 includes appropriations for equipment that are scheduled to be replaced based on the current methodology, regardless of whether the equipment will actually be replaced or not in the fiscal year. In addition, if the equipment is being replaced, but has not accumulated full funding, the department has to make a request for additional funding to make up the difference from the General Fund.

For future budgeting, staff will be recommending some procedural changes to more efficiently manage the Fund. These changes include:

- Consider adjusting the estimated replacement cost every year, based on inflationary factors, e.g., CPI, as compared to what have been originally used; note actual cost when the equipment is replaced.

Also, there is an outstanding loan balance from the Equipment Replacement Fund to the enterprise Golf Fund in the amount of approximately \$5.7 million. This outstanding inter-fund loan will need to be addressed during FY 2022-23 through a formal loan adoption and repayment scheduled approved by the City Council in compliance with the City's formal inter-fund loan policy. A portion of the revenues generated by the new Topgolf facility will be dedicated towards repayment of the inter-fund loan, in accordance with the Topgolf Revenue Allocation Policy adopted by City Council in May 2021.

CITY OF EL SEGUNDO
Adopted Budget Summary By Account
Fiscal Year 2022-2023

Department	601 EQUIPMENT REPLACEMENT INTERNAL SERVICES				
	Actual FY 19-20	Actual FY 20-21	Adopted FY 21-22	YTD 03/31/22	Adopted FY 22-23
8104 Capital - Equipment	16,024	139,650	431,802	323,852	591,952
8105 Capital - Automotive	4,454		530,065	397,549	577,752
8106 Capital - Communication	63,463		15,354	11,516	122,442
8108 Capital - Computer	47,843	119,200	59,706	44,780	94,847
Total Capital Outlay	131,784	258,850	1,036,927	777,695	1,386,992

**CITY OF EL SEGUNDO
SCHEDULE OF EQUIPMENT ELIGIBLE FOR REPLACEMENT
Fiscal Year 2022-2023**

Classification	Annual Replacement Charge FY 22-23	Capital Outlay Eligible To Be Replaced FY 22-23
CITY CLERK	-	14,438
(1301) ADMINISTRATION	-	14,438
8104 Equipment	-	14,438
CITY MANAGER	22,629	240,988
(2102) COMMUNICATIONS	22,629	240,988
8104 Equipment	22,629	215,988
8105 Automotive	-	25,000
FIRE DEPARTMENT	308,436	4,810,977
(3201) ADMINISTRATION	5,300	41,200
8104 Equipment	-	17,350
8105 Automotive	5,300	23,850
(3202) SUPPRESSION	231,509	4,106,626
8104 Equipment	35,084	638,728
8105 Automotive	169,081	2,989,971
8106 Communication	15,473	320,890
8108 Computer	11,872	157,037
(3203) PARAMEDIC	50,913	420,547
8104 Equipment	25,266	198,387
8105 Automotive	25,646	211,160
8106 Communication	-	11,000
(3204) PREVENTION	10,560	58,609
8105 Automotive	10,560	58,609
(3205) ENVIRONMENTAL SAFETY	3,292	69,445
8104 Equipment	-	24,300
8105 Automotive	3,292	45,145
(3255) EMERGENCY MANAGEMENT	6,862	114,549
8104 Equipment	4,704	95,724
8106 Communication	2,158	18,825
INFORMATION TECHNOLOGY DEPARTMENT	266,798	2,018,296
(2505) INFORMATION TECHNOLOGY DEPARTMENT	266,798	2,018,296
8104 Equipment	174,093	735,847
8105 Automotive	1,808	16,384
8106 Communication	8,253	54,947
8108 Computer	82,644	1,211,117
NON DEPARTMENT	-	541,263
(2901) NON DEPARTMENT	-	541,263
8104 Equipment	-	99,817
8105 Automotive	-	29,000
8108 Computer	-	412,446
POLICE DEPARTMENT	378,554	3,545,252
(3101) ADMINISTRATION	378,554	3,353,367
8104 Equipment	115,073	1,022,553
8105 Automotive	166,922	1,099,572
8106 Communication	96,559	1,231,241
(3107) COMMUNITY CENTER	-	191,885
8106 Communication	-	191,885
PUBLIC WORKS DEPARTMENT	166,120	3,190,868
(2601) GOVERNMENT BUILDINGS	22,239	618,667
8104 Equipment	677	66,934
8105 Automotive	21,562	551,732
(4101) ENGINEERING	3,055	39,954
8104 Equipment	584	17,155
8105 Automotive	2,471	22,800
(4201) STREET SERVICES	330	14,890
8108 Computer	330	14,890
(4202) STREET MAINTENANCE	55,685	694,810
8104 Equipment	3,181	20,326
8105 Automotive	52,503	674,484
(4205) TRAFFIC SAFETY	10,391	153,950

**CITY OF EL SEGUNDO
SCHEDULE OF EQUIPMENT ELIGIBLE FOR REPLACEMENT
Fiscal Year 2022-2023**

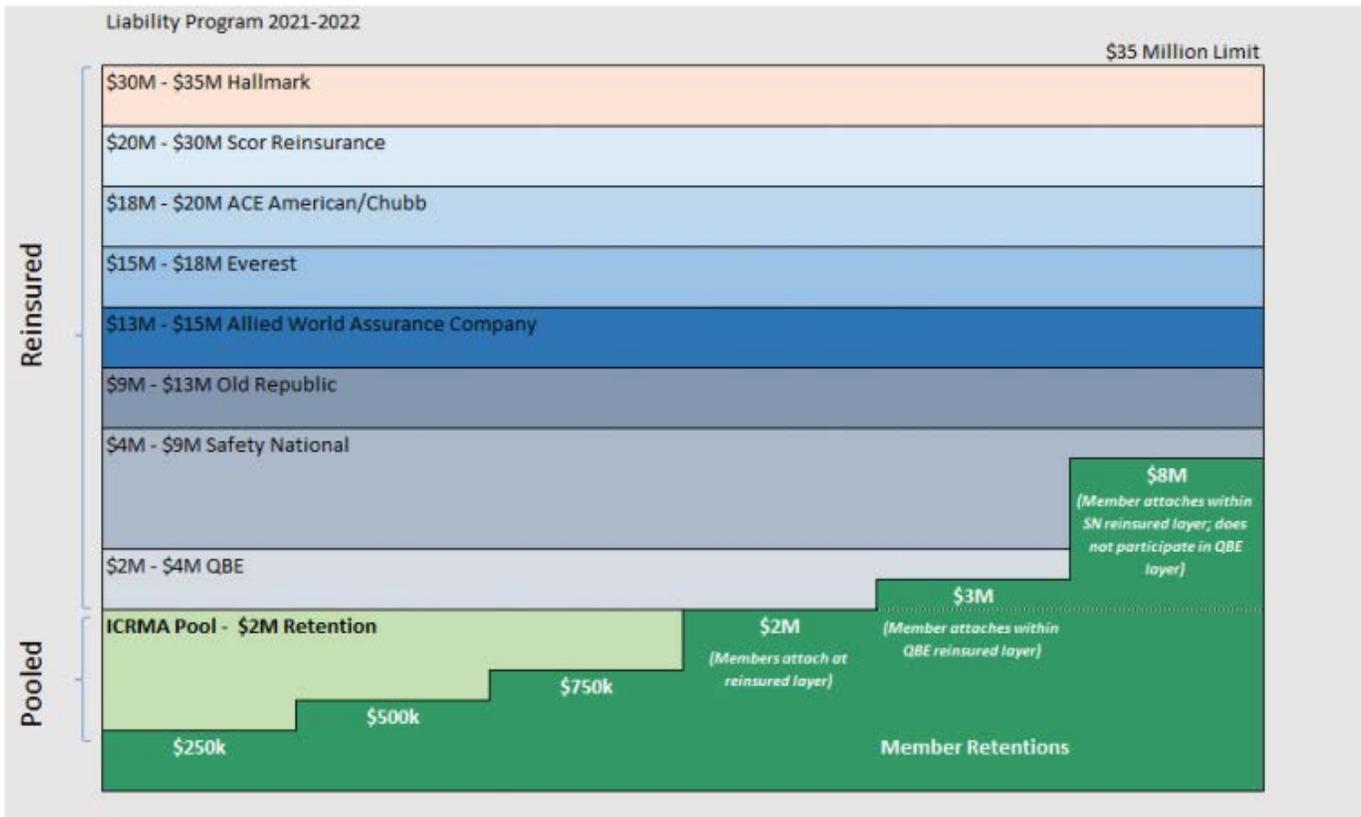
Classification	Annual Replacement Charge FY 22-23	Capital Outlay Eligible To Be Replaced FY 22-23
8104 Equipment	-	6,000
8105 Automotive	10,391	147,950
(4301) WASTEWATER	46,488	889,051
8104 Equipment	12,946	180,201
8105 Automotive	33,542	689,850
8108 Computer	-	19,000
(4601) EQUIPMENT MAINTENANCE	7,906	124,798
8104 Equipment	955	4,945
8105 Automotive	6,951	79,853
8106 Communication	-	40,000
(7102) WATER-OPERATION	20,025	654,748
8104 Equipment	-	39,410
8105 Automotive	20,025	589,738
8108 Computer	-	25,600
RECREATION PARK AND LIBRARY DEPARTMENT	238,444	2,076,255
(5102) PARK MAINTENANCE	207,815	1,565,593
8104 Equipment	182,462	1,121,256
8105 Automotive	25,353	444,336
(5201) RECREATION-OPERATION	9,162	136,854
8104 Equipment	516	15,500
8105 Automotive	8,646	121,354
(5292) DIAL-A-RIDE	10,381	316,209
8105 Automotive	10,381	316,209
(6102) LIBRARY - SUPPORT SERVICES	11,086	57,600
8104 Equipment	11,086	57,600
COMMUNITY DEVELOPMENT	6,010	158,574
(2402) PLANNING	2,694	31,139
8104 Equipment	2,694	31,139
(2403) BUILDING & SAFETY	3,316	127,435
8105 Automotive	3,316	127,435
Grand Total	1,386,992	16,596,911

**CITY OF EL SEGUNDO
GENERAL LIABILITY INSURANCE FUND PROFILE**

As an internal service fund, the General Liability Insurance Fund accounts for charges to departments for their share of general liability claims and the administration cost of the self-insurance program. The City belongs to the Independent Cities Risk Management Authority (ICRMA), a joint-powers authority of 18 participating members for the purpose of pooling the City’s risk for general liability claims and losses with those member cities. ICRMA covers up to \$35,000,000 for general liability claims, of which the first \$2 million is covered by the pool with member cities responsible for their self-insured retention (SIR). The City of El Segundo has a SIR of \$750,000. The pooled layer is funded at a confidence level of 70%.

ICRMA provides actuarial assumptions for the City to use in assessing the departmental charges, typically, using a 10-year rolling claims experience including administrative costs and other factors, as applicable.

A third-party administrator (TPA) manages the program by using a revolving bank account. The third-party administrator issues the payments to the claimants and submits the list of payments to the City Treasurer’s Office, who in turn, replenishes the bank account.



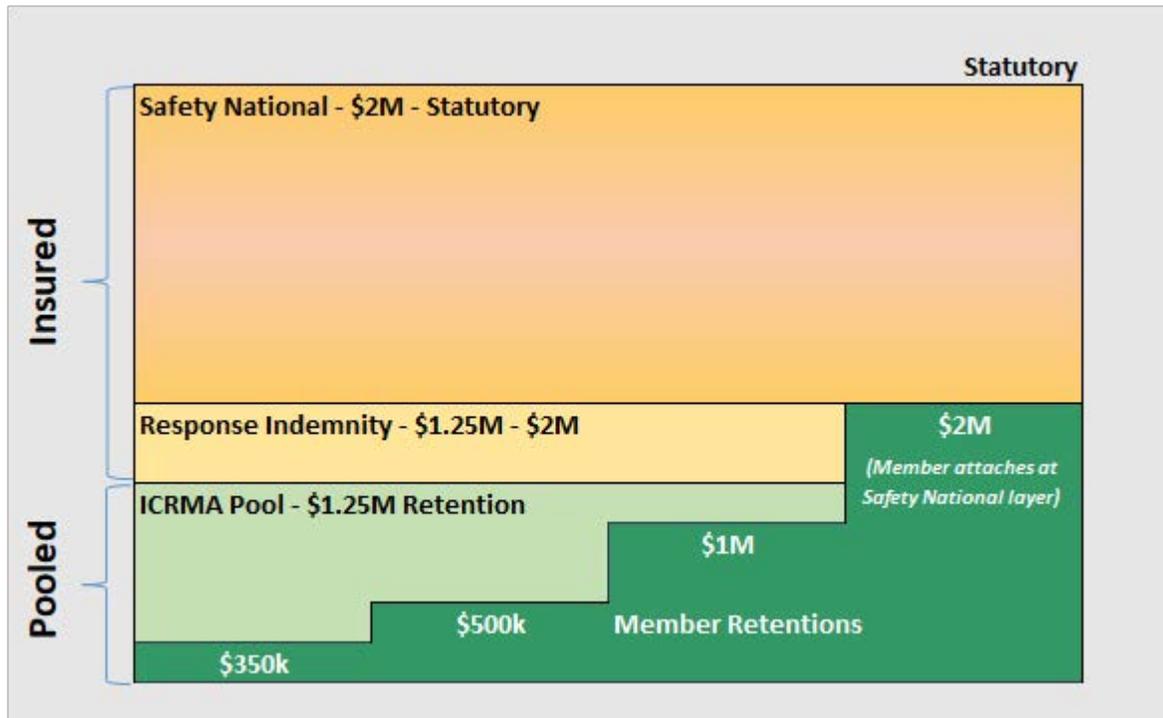
**CITY OF EL SEGUNDO
WORKERS' COMPENSATION INSURANCE FUND PROFILE**

As an internal service fund, the Workers' Compensation Insurance Fund accounts for charges to the departments for their share of workers' compensation claims and administrative costs of the self-insurance program. The City belongs to the Independent Cities Risk Management Authority (ICRMA), a joint-powers authority of 18 participating members, for the purpose of pooling the City's risk for workers' compensation claims and losses with those member cities. ICRMA pool covers up to the first \$1.25 million in workers' compensation claims, of which the City is liable for its self-insured retention (SIR) of \$500,000 for FY 2021-22. The member cities fund the pooled layer at a 75% confidence level. Claims above \$1.25 million up to the statutory limit are covered by the insurance carriers: Response Indemnity covers claims from \$1.25 million up to \$2 million; and Safety National covers claims above \$2 million and up to the statutory limit.

ICRMA provides actuarial assumptions for the City to use in calculating the charges to the operating departments, using a rolling 10-year claims experience. Departments are charged through the payroll system in which employees are assigned a payroll code similar to what's used by the insurance industry in determining the employee's degree of risk. For example, clerical employees would have a lower rate than a safety – i.e., police or fire personnel - or those employees that work outside City Hall such as tree trimmers or street maintenance staff.

A third-party administrator (TPA) administers the program by using a revolving bank account. The administrator processes and issues payments to claimants and routinely, submits the list of payments to the City Treasurer's Office, who in turn, replenishes the bank account.

Included in the Fund's adopted budget for fiscal year 2021-2022 is personnel cost which covers a portion of the following positions: Director of Finance and the staff in the Human Resources Department. The above positions are actually assigned to the Finance and the Human Resources departments, respectively.



CITY OF EL SEGUNDO
Adopted Budget Summary
Fiscal Year 2022-2023

Department	INTERNAL SERVICES				
	Actual FY 19-20	Actual FY 20-21	Adopted FY 21-22	YTD 03/31/22	Adopted FY 22-23
(602) LIABILITY INSURANCE	2,639,779	4,357,502	3,094,306	2,306,250	3,572,125
(0000) INTERNAL SERVICES	2,639,779	4,357,502	3,094,306	2,306,250	3,572,125
Salaries & Benefits	201,070	107,939	99,306	64,162	97,125
Maintenance & Operations	2,438,708	4,249,563	2,995,000	2,242,088	3,475,000
(603) WORKERS COMP RESERVE/INSURANCE	4,579,295	4,017,161	3,490,975	2,124,069	3,263,365
(2321) WORKERS COMP RESERVE/INSURANCE	4,579,295	4,016,757	3,490,975	2,124,029	3,263,365
Salaries & Benefits	262,757	255,012	240,975	135,695	240,975
Maintenance & Operations	4,316,538	3,761,746	3,250,000	1,988,333	3,022,390
(2331) WORKERS COMP RESERVE/INSURANCE	-	404	-	40	-
Maintenance & Operations	-	404	-	40	-
Grand Total	7,219,074	8,374,662	6,585,281	4,430,319	6,835,490

CITY OF EL SEGUNDO
Adopted Budget Summary Details
Fiscal Year 2022-2023

Department	INTERNAL SERVICES				
	Actual FY 19-20	Actual FY 20-21	Adopted FY 21-22	YTD 03/31/22	Adopted FY 22-23
(602) LIABILITY INSURANCE	2,639,779	4,357,502	3,094,306	2,306,250	3,572,125
(0000) INTERNAL SERVICES	2,639,779	4,357,502	3,094,306	2,306,250	3,572,125
Salaries & Benefits	201,070	107,939	99,306	64,162	97,125
4101 Salaries Full Time	72,390	38,047	79,751	51,991	78,210
4200 Pension Expense - GASB 68	103,696	53,194		-	
4201 Retirement CalPERS	21,975	14,712	6,712	4,164	6,072
4202 FICA	4,761	2,543	5,696	3,389	5,696
4203 Workers' Compensation	637	330	558	364	558
4204 Group Insurance	4,778	2,552	6,589	4,255	6,589
4210 OPEB Expense	(7,166)	(3,440)		-	
Maintenance & Operations	2,438,708	4,249,563	2,995,000	2,242,088	3,475,000
5204 Operating Supplies	-	-		215	
6211 Insurance & Bonds	1,220,827	874,225	1,150,000	1,361,694	1,530,000
6214 Professional & Technical	27,330	16,675	95,000	-	95,000
6246 Claims Expense (SIR)	1,185,387	3,358,784	1,750,000	880,179	1,850,000
6301 Legal Council	5,165	(121)		-	
(603) WORKERS COMP RESERVE/INSURANCE	4,579,295	4,017,161	3,490,975	2,124,069	3,263,365
(2321) WORKERS COMP RESERVE/INSURANCE	4,579,295	4,016,757	3,490,975	2,124,029	3,263,365
Salaries & Benefits	262,757	255,012	240,975	135,695	240,975
4101 Salaries Full-Time	66,698	66,005	196,119	110,382	196,119
4200 Pension Expense - GASB 68	164,162	164,187		-	
4201 Retirement CalPERS	23,226	18,529	15,801	8,944	15,801
4202 FICA	4,493	5,073	14,269	7,652	14,269
4203 Workers' Compensation	588	550	1,373	773	1,373
4204 Group Insurance	4,886	3,837	13,413	7,944	13,413
4210 OPEB Expense	(1,296)	(3,170)		-	
Maintenance & Operations	4,316,538	3,761,746	3,250,000	1,988,333	3,022,390
5204 Operating Supplies	-	-		129	
6208 Dues & Subscriptions	-	-		118,641	
6211 Insurance & Bonds	1,141,231	966,623	1,250,000	900,129	1,022,390
6214 Professional & Technical	975	1,056		-	
6223 Training & Education	-	-		415	
6246 Claims Expense (SIR)	3,174,064	2,794,067	2,000,000	968,203	2,000,000
6254 Telephone	-	-		816	
6301 Legal Council	268	-		-	
(2331) WORKERS COMP RESERVE/INSURANCE	-	404		40	
Maintenance & Operations	-	404		40	
5204 Operating Supplies	-	-		40	
6214 Professional & Technical	-	404		-	
Grand Total	7,219,074	8,374,662	6,585,281	4,430,319	6,835,490

City of El Segundo
Adopted Four-Year Capital Improvement Program

No.	By Fund and Project	Prior Years (Carryover)	FY 2022/23	FY 2023/24	FY2024/25	FY 2025/26
Water Fund						
1	Annual Water Main Maintenance		\$2,000,000	\$2,000,000	\$2,000,000	\$2,000,000
2	Water Facilities Maintenance	0	0	1,500,000	550,000	0
3	Grand Avenue Water Main Replacement	1,600,000	0	0	0	0
4	Water Division Office and Maintenance Yard Improvements		0	225,000	105,000	110,000
5	Water Valve Replacements	0	300,000	300,000	300,000	300,000
	Total Water Fund	1,600,000	2,300,000	4,025,000	2,955,000	2,410,000
Wastewater Fund						
6	Wastewater Infrastructure Replacement (Annual Program)	300,000	500,000	750,000	750,000	750,000
	Total Wastewater Fund	300,000	500,000	750,000	750,000	750,000
Transportation Funds (Gas Tax/Prop C/SB 1/Measure R/Measure M)						
7	Park Place Extension Transportation Project--Design	600,000	1,200,000	2,600,000	2,600,000	0
8	Roadway Rehabilitation (Annual Program)	0	1,150,000	1,140,000	1,300,000	1,060,000
9	El Segundo Blvd. Improvements	0	6,000,000	0	0	0
10	Sidewalk Maintenance Program (Annual Program)	250,000	200,000	200,000	200,000	200,000
11	Arena Street Improvements		0	100,000	0	0
	Total Transportation Funds	850,000	8,550,000	4,040,000	4,100,000	1,260,000
Storm Water Fund (Measure W)						
12	Alondra Park (Regional project)	200,000	200,000	200,000	200,000	200,000
13	Imperial HWY Median Improvements Collaborating with LAWA & City of LA	0	0	500,000	0	0
14	Infiltration projects	200,000	200,000	200,000	200,000	200,000
15	City Hall Plaza LID Landscape	0	0	0	175,000	0
	Total Stormwater Fund	400,000	400,000	900,000	575,000	400,000
Special Revenue Funds/Other						
16	Civic Center Remodel (CIP Fund Carryover & Fund 708)		0	350,000	0	0
17	Entryway Projects (1% for the Arts Fee)	300,000	0	0	0	0
18	Park Vista Senior Housing Plumbing (Senior Housing Fund)	30,000	820,000	820,000	40,000	0
19	ADA Improvements - CDBG Funds	122,000	0	0	0	0
20	Fire Stations #1 & #2 Carpet (Development Fees)	85,000	0	0	0	0
21	Fire Station #1 Gym Remodel (Development Fees)	0	0	0	80,000	0
22	PD Elevator (Development Fees)	0	0	210,000	0	0
23	Fire Station #2 Concrete Floor + Painting (Development Fees)	0	0	0	103,000	0
24	Fire Station #1 Interior Paint (Development Fees)	0	0	0	0	30,000
25	Fire Station #1 HVAC Control (Development Fees)	0	0	0	160,000	0
26	Park Vista Senior Housing ADA Compliance (Senior Housing Fund)	0	0	142,000	0	0
27	Park Vista Senior Housing Roof Reflective Coating (Senior Housing Fund)	0	0	0	0	220,000
	Total Special Revenue Funds/Other	537,000	820,000	1,522,000	383,000	250,000
General Fund						
28	Safe Routes to School Projects	0	0	60,000	0	0
29	HVAC (Citywide)	0	750,000	100,000	145,880	69,180
30	Pump Station #17, pumps replacement	0	0	1,300,000	0	0
31	Fire Alarm Panels (Citywide)	0	0	0	60,000	150,000
32	Plumbing (Citywide)	0	135,000	47,600	22,740	18,800
33	Miscellaneous Electrical (Citywide)	0	6,300	101,000	130,000	1,047,000
34	Miscellaneous Equipment (Citywide)	0	0	35,300	115,000	0
35	Exterior Lighting + Miscellaneous Façade	0	29,120	0	0	16,500
36	Fire Sprinklers (Citywide)	0	0	35,000	0	691,500
37	Main Facilities ADA Compliance Projects	75,000	0	750,000	0	0
38	Roofing	0	0	0	130,000	0
39	Library Elevator	0	185,000	0	0	0
40	Library Southwall Waterproofing	0	0	0	125,000	0
41	Joslyn Center ADA Compliance Projects	0	0	400,000	0	0
42	City Maintenance Yard Electrical	0	0	0	38,000	40,000
43	Library Interior Maintenance	0	0	0	0	350,000
44	City Maintenance Yard Interior Maintenance	0	0	0	50,000	0
45	City Maintenance Yard Plumbing	0	30,000	0	17,000	0
46	The Plunge Rehabilitation (Funding Reserve)	1,000,000	1,500,000	1,500,000	1,500,000	1,500,000
47	Recreation Park Projects (to be determined)	750,000	1,000,000	1,000,000	1,000,000	1,000,000
48	Library Park Activation Project	220,000	0	0	0	0
49	Recreation Park Checkout Building Restrooms Rehabilitation	526,000	0	0	0	0
50	Main & Imperial Entryway	130,000	0	0	0	0
51	Brett Field Restrooms	-	350,000	0	0	0
52	Incubator	-	100,000	0	0	0
53	Downtown Beautification	-	60,000	0	0	0
	Total General Fund	2,701,000	4,145,420	5,328,900	3,333,620	4,882,980
	TOTAL CIP (53 Projects)	\$6,388,000	\$16,715,420	\$16,565,900	\$12,096,620	\$9,952,980

CIPAC general fund Projects Score sheet												
project#	Rank	Facilities Projects	Budget	Dept.	Max. 10 HS*	Max. 5 SC*	Max. 5 RI*	Max. 3 JL*	Max. 3 CO*	Max. 10 CI*	Max. 38 Total Score	Comments
1	1	Park Vista Senior center ADA	\$ 145,000		1	5	1	3	3	7	20	Use Fund 504 (Senior Housing Fund) - PV housing fund should be used first
2	2	main facilities ADA City hall, PD Fire, Library	\$ 800,000		1	5	1	3	3	6	19	Phase 1 for design and construction
3	2	Fire#1+#2 carpet	\$ 85,000		3	5	1	0	3	7	19	Use Dev. Impact Fees desgined for Fire (001-252-0000-1252: \$276k available)
4	2	Park Vista Senior center plumbing	\$ 1,700,000		5	5	1	0	1	7	19	Use \$1.2M in Senior Citizens Corp Funds (held by them) and \$.5M from Fund 504. No GF subsidy should be used.
5	4	PD women locker room	\$ 250,000	PD	1	5	1	3	1	7	18	Use Dev. Impact Fees desgined for PD (001-254-0000-1254: \$105k available) plus asset forfeiture funds.
6	5	Safe Route to School	\$ 350,000	PW	3	1	1	3	1	8	17	to be funded by Safe Route to school
7	6	500-600 Arena sidewalk/ hardscape Study	\$ 30,000		3	5	1	0	1	6	16	CIPAC suggest to do study (\$20 k to \$30 k) first. Score is for study only
8	6	City Hall Interior improvements	\$ 800,000		3	3	3	0	1	6	16	
9	6	Library wall water proofing	\$120,000		3	5	1	0	1	6	16	Use Dev. Impact Fees desgined for Library (001-253-0000-1253: \$60k available) plus \$60k from GF CIP Fund Balance (Fund 301).
10	9	Library Elevator	\$ 185,000		3	3	1	0	1	7	15	look for value engineering to reduce cost. Evaluate most efficient approach.
11	10	PD elevator	\$ 210,000		3	3	1	0	1	6	14	Use Asset Forfeiture Funds - look for value engineering to reduce cost. Evaluate most efficient approach.
12	11	Fire station #1 Gym building	\$ 80,000		1	3	1	0	1	6	12	Use Dev. Impact Fees desgined for Fire (001-252-0000-1252: \$276k available) - budget seems high
13	12	Interior lighting upgrade, City hall, PD Fire, Library	\$ 1,700,000		1	3	1	0	1	1	7	
14	12	Roofing, Mainenance Yard	\$ 100,000		1	3	1	0	1	1	7	
15	N/A	Security Camera, City Hall, Fire, PD	TBD	IT/PD								postpone to next year
16	N/A	Joslyn center restroom Improvement	\$ 300,000									remove from list due master plan RFP
17	N/A	Concrete Gutter	\$ 390,000									removed. Part of road project
18	N/A	HVAC	\$ 950,000									CIPAC chose not to rate facility project, suggested City to handle it via reserve/equipment replacement fund.
19	N/A	Fire Alarm panel	\$ 210,000									more information is needed
20	N/A	Plumbing	\$ 230,000									Skipped, Equipment Replacement Fund
21	N/A	Misc. electrical	\$ 325,000									Skipped, Equipment Replacement Fund
22	N/A	misc. equipment	\$ 150,000									Skipped, Equipment Replacement Fund
23	N/A	Exterior lighting+misc. façade	\$ 63,000									Skipped, Equipment Replacement Fund
24	N/A	Fire sprinkler	\$ 725,000									Skipped, Equipment Replacement Fund
25	N/A	City hall Restroom ADA	\$ 122,000									removed from list, utilize CBDG fund
26	N/A	fire #2 concrete floor+painting	\$ 105,000									this is a maintenance item CIPAC chose to skip
27	N/A	Fire #1 interior paint	\$ 30,000									this is a maintenance item CIPAC chose to skip. Investigate contracting out maintenance.
28	N/A	Fire Station#1 HAVC BAS control	\$ 160,000									same as HVAV, skipped
29	N/A	Water office +storage upgrade	\$ 550,000									skipped, use water enterprise fund
30	N/A	Joslyn center ADA	\$ 400,000									skipped, due to master plan RFP
31	N/A	Camp Eucalyptus	\$200,000									skipped, due to master plan RFP
32	N/A	Rec. parks clubhouse	\$ 350,000									skipped, due to master plan RFP
33	N/A	park vista senior roof	\$220,000									skipped, PV
34	N/A	park vista senior electrical, lighting upgrade	\$460,000									skipped, PV
35	N/A	Hilltop restroom	\$200,000									skipped due to master plan RFP
36	N/A	City M. Yard electrical	\$ 80,000									skipped, maintenance item
37	N/A	Library interior	\$ 350,000									skipped, maintenance item
38	N/A	City M. Yard interior	\$ 50,000									skipped, maintenance item
39	N/A	City M. yard plumbing	\$ 50,000									skipped, maintenance item
*Notes:	HS	Health and Safety										
	SC	System Condition										
	RI	Return on Investment										
	JL	Joint Agreement/Legal Requirement										
	CO	Coordination Opportunity										
	CI	Community Interest										

CIP Project Sheets for FY 2022-23

CAPITAL IMPROVEMENT PROGRAM FISCAL YEAR 2022/23

PROJECT TITLE	Annual Water Main Maintenance
REQUESTING DEPARTMENT	Public Works
DESCRIPTION	Repair or replacement of water infrastructure according to greatest need.
GENERAL PLAN REFERENCE	LU7

JUSTIFICATION

The water system is composed of water mains, booster pumps and reservoirs. The City Maintains approximately 57 miles of pipes, many of which date back to the 1930s and later. Potable water pipes typically have a 50-year life. The plan consists of water main replacements annually and ensure the operation and maintenance of pumps and reservoirs. Staff has laid out a plan for replacing the mains based on priority as well as maintaining and/or upgrading the facilities that support the water system infrastructure.



CIPAC COMMENTS

N/A

ESTIMATED COST	FUNDS ALLOCATED TO DATE	EXPENSES TO DATE	FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25	FY 2025/26
Varies, Ave. \$2,000,000 Annually			\$2,000,000	\$2,000,000	\$2,000,000	\$2,000,000	\$2,000,000

CIPAC SCORE

Score	HS	SC	RI	JL	CO	CI	TOT N/A
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FUNDING SOURCES	COST - BREAKDOWN	
	DESCRIPTION	ESTIMATED COST
Water Enterprise Fund	1. DESIGN	
	2. CONSTRUCTION	
	3. MANAGEMENT/INSPECTION	
	4. CONTINGENCIES	
	5. OTHER (LIST) Soils Engineer Rep.	
	Survey	
	TOTAL	Varies, Ave. \$2,000,000 Annually

All costs shown in current dollars

CIPAC FORM 2022 – 2023

CAPITAL IMPROVEMENT PROGRAM FISCAL YEAR 2022/23

PROJECT TITLE	Water Valve Replacements
REQUESTING DEPARTMENT	Public Works
DESCRIPTION	Replacing Malfunctioned Water Valves
GENERAL PLAN REFERENCE	LU7

JUSTIFICATION

The City is the owner of and responsible for maintaining its water transmission and distribution system. There are roughly 2,000 valves in the City's water system. Ensuring proper operation of these assets is critical to both public safety and water system reliability. Our water valve assessment and replacement program is a multi-year, preventative/predictive maintenance improvement project to upgrade's the City's water distribution system valves, as well as to minimize the potential for failure, which can ultimately cause water main breaks, additional damages and subsequent repairs.



CIPAC COMMENTS

ESTIMATED COST	FUNDS ALLOCATED TO DATE	EXPENSES TO Date	FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25	FY 2025/26
Varies				\$300,000	\$300,000	\$300,000	

CIPAC SCORE

Score	HS	SC	RI	JL	CO	CI	TOT N/A
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FUNDING SOURCES	COST - BREAKDOWN	
	DESCRIPTION	ESTIMATED COST
Water Enterprise Fund	1. DESIGN	
	2. CONSTRUCTION	
	3. MANAGEMENT/INSPECTION	
	4. CONTINGENCIES	
	5. OTHER (LIST) Soils Engineer Rep. Survey	
	TOTAL	Varies

All costs shown in current dollars

CIPAC FORM 2022 – 2023

CAPITAL IMPROVEMENT PROGRAM FISCAL YEAR 2022/23

PROJECT TITLE	Wastewater Infrastructure Replacement (Annual Program)
REQUESTING DEPARTMENT	Public Works
DESCRIPTION	Repair or replacement of sewer mains according to the greatest need.
GENERAL PLAN REFERENCE	LU7

JUSTIFICATION

The City's wastewater system consists of approximately 50 miles of pipe and 1,050 manholes. The majority of these pipes are constructed of vitrified clay and range in size from 6-inch to 24-inch in diameter. The system was constructed over the years based on the development needs of the City and approximately 60% of the lines are now over 50 years old.

The entire collection system was CCTV inspected in 2011 and scheduled to be CCTV inspected again in summer 2022. Staff selects sewer line segments to be repairs based on the actual, documented condition of the pipe using the CCTV results and ratings. Pipes scoring 5 (worst) and 4 (significantly impacted) are prioritized for repair or replacement. This will also provide for the operation and maintenance of manholes, pumps, lift stations, flow meters and other components of the system.



CIPAC COMMENTS

ESTIMATED COST	FUNDS ALLOCATED TO DATE	EXPENSES TO DATE	FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25	FY 2025/26
Varies			\$675,000	\$500,000	\$750,000	\$750,000	\$750,000

CIPAC SCORE

Score	HS	SC	RI	JL	CO	CI	TOT
							N/A

FUNDING SOURCES	COST - BREAKDOWN	
	DESCRIPTION	ESTIMATED COST
Wastewater Fund	1. DESIGN	
	2. CONSTRUCTION	
	3. MANAGEMENT/INSPECTION	
	4. CONTINGENCIES	
	5. OTHER (LIST) Soils Engineer Rep.	
	Survey	
	TOTAL	Varies

All costs shown in current dollars

CIPAC FORM 2022 – 2023

CAPITAL IMPROVEMENT PROGRAM FISCAL YEAR 2022/23

PROJECT TITLE	Roadway Rehabilitation (Annual Program)
REQUESTING DEPARTMENT	Public Works
DESCRIPTION	Resurfacing Local and Arterial Streets
GENERAL PLAN REFERENCE	LU 7

JUSTIFICATION

Arterial and local streets area evaluated every three years and rated using a Pavement Condition Index (PCI) rating system ranging from 0-100, with 100 being best. Those streets ranking below 60 require some form of rehabilitation, ranging from pavement grind/cap to full depth reclamation to bring the City’s streets overall average rating up to a minimum of 75, which is considered “good”.

Sample before Picture:



Sample after Picture:



CIPAC COMMENTS

ESTIMATED COST	FUNDS ALLOCATED TO DATE	EXPENSES TO DATE	FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25	FY 2025/26
Varies			\$1,200,000	\$1,150,000	\$1,140,000	1,300,000	\$1,060,000

CIPAC SCORE								
Score	HS	SC	RI	JL	CO	CI	TOT N/A	
FUNDING SOURCES			COST - BREAKDOWN					
Transportation Funds (Gas Tax/Prop C/SB 1/Measure R/Measure M)			DESCRIPTION				ESTIMATED COST	
			1. DESIGN					
			2. CONSTRUCTION					
			3. MANAGEMENT/INSPECTION					
			4. CONTINGENCIES					
			5. OTHER (LIST) Soils Engineer Rep.					
			Survey					
			TOTAL			Varies		
All costs shown in current dollars			CIPAC FORM 2022 – 2023					

CAPITAL IMPROVEMENT PROGRAM FISCAL YEAR 2022/23

PROJECT TITLE	El Segundo Blvd Improvements
REQUESTING DEPARTMENT	Public Works
DESCRIPTION	Improvements to El Segundo Blvd., from Isis Ave. to Pacific Coast Hwy., include but not limited to pavement rehabilitation, bikeway installation, landscaping improvements, traffic signal improvements, ADA curb ramp and pedestrian crosswalk improvements. Improvements on Nash St., from El Segundo Blvd to Imperial Highway, including pavement resurfacing, bikeway installation and ADA curb ramp improvements
GENERAL PLAN REFERENCE	LU7

JUSTIFICATION

El Segundo Boulevard is a major arterial east/ west six-lane divided arterial from Isis Avenue to Pacific Coast Highway and a four-lane divided arterial from Pacific Coast Highway to Illinois Street. The corridor is mixed with commercial developments and aerospace campuses. The roadway has a varying width from 52-foot curb to curb on the westerly end of the project to 106-feet at the easterly end of the project limits. The existing pavement shows widespread signs of deterioration throughout the corridor with an average Pavement Condition Index (PCI) between 0-40 which constitutes a need for rehabilitation and/ or reconstruction. Existing conditions on El Segundo Boulevard are missing ADA compliant curb ramps, dedicated bicycle facilities including bicycle detection, and adequate pedestrian crossings. These deficiencies and the high volume of vehicles during peak hours create adverse conditions for cyclists and pedestrians crossing the street.

Public works have applied for Measure M grant funding from Metro and anticipate being awarded funding for this project.

ESTIMATED COST	FUNDS ALLOCATED TO DATE	EXPENSES TO DATE	FY 2021/22	FY 2022/2023	FY 2023/24	FY 2024/25	FY 2025/26
\$7,000,000			\$1,000,000	\$6,000,000			

CIPAC SCORE

Score	HS	SC	RI	JL	CO	CI	TOT
							N/A

FUNDING SOURCES

COST - BREAKDOWN

Transportation Funds (Gas Tax/Prop C/SB 1/Measure R/Measure M)	DESCRIPTION	ESTIMATED COST
	1. DESIGN	\$550,000
2. CONSTRUCTION	\$6,000,0000	
3. MANAGEMENT/INSPECTION	\$450,000	
4. CONTINGENCIES		
5. OTHER (LIST) Soils Engineer Rep.		
Survey		
	TOTAL	\$7,000,000

All costs shown in current dollars

CIPAC FORM 2022 – 2023

CAPITAL IMPROVEMENT PROGRAM FISCAL YEAR 2022/23

PROJECT TITLE	Sidewalk Maintenance Program (Annual Program)
REQUESTING DEPARTMENT	Public Works
DESCRIPTION	Repair of City sidewalks and curbs according to the greatest need.
GENERAL PLAN REFERENCE	LU7

JUSTIFICATION

Sidewalks sometimes are displaced by tree roots and other reasons which could potentially create trip hazards. Locations for sidewalks requiring repair are generated throughout the year by field surveys from the Street Maintenance Division and requests from residents.



CIPAC COMMENTS

ESTIMATED COST	FUNDS ALLOCATED TO DATE	EXPENSES TO DATE	FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25	FY 2025/26
Varies			\$200,000	\$200,000	\$200,000	\$200,000	\$200,000

CIPAC SCORE

Score	HS	SC	RI	JL	CO	CI	TOT
							N/A

FUNDING SOURCES	COST - BREAKDOWN	
	DESCRIPTION	ESTIMATED COST
Transportation Funds (Gas Tax/Prop C/SB 1/Measure R/Measure M)	1. DESIGN	
	2. CONSTRUCTION	
	3. MANAGEMENT/INSPECTION	
	4. CONTINGENCIES	
	5. OTHER (LIST) Soils Engineer Rep.	
	Survey	
	TOTAL	Varies

All costs shown in current dollars

CIPAC FORM 2022 – 2023

CAPITAL IMPROVEMENT PROGRAM FISCAL YEAR 2022/23

PROJECT TITLE	Alondra Park (Regional Project)
REQUESTING DEPARTMENT	Public Works
DESCRIPTION	The Alondra Park project was identified in the Dominguez Channel Enhanced Watershed Management Program (EWMP) as one of the regional stormwater projects to meet water quality objectives. The project will be designed to capture and treat dry-weather and stormwater runoff in an underground infiltration basin with a total capture volume of approximately 44 ac-feet.
GENERAL PLAN REFERENCE	LU7

JUSTIFICATION

As part of the Dominguez Channel Watershed, the Alondra Park Regional project is designed to capture and treat dry-weather and stormwater runoff from a 4,495-acre drainage area (El Segundo is approximately 22% of this tributary area). Although the project mainly consists of providing underground stormwater infrastructure, it also includes nature-based solutions with planting of native and drought-tolerant vegetation and trees, bio-swales, and permeable pavement. The project will also rehabilitate the park facilities at project completion. The County of Los Angeles is managing and constructing the project, in partnership with several neighboring and tributary cities including the City of El Segundo



Alondra Park Community Regional Park



*Photo from the Alondra Park Regional Stormwater Capture Project website:
<https://dpw.lacounty.gov/wmd/stwq/AlondraPark.aspx>

The design and construction costs are estimated to be \$60 million. The project has received funding from the Regional Safe, Clean Water Program (\$30 million), from Caltrans (\$15 million), and from the Storm Water Grant Program (SWGP) Proposition 1 (\$2.1 million), with the remaining costs being funded by municipalities tributary to the project. El Segundo's portion of the cost is estimated to be \$1 million.

CIPAC COMMENTS

ESTIMATED COST	FUNDS ALLOCATED TO DATE	EXPENSES TO DATE	FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25	FY 2025/26
\$1,000,000	\$0	\$0	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000

CIPAC SCORE

Score	HS	SC	RI	JL	CO	CI	TOT
							N/A

FUNDING SOURCES	COST - BREAKDOWN	
	DESCRIPTION	ESTIMATED COST
Stormwater Fund - Measure W	1. DESIGN	
	2. CONSTRUCTION	\$1,000,000
	3. MANAGEMENT/INSPECTION	
	4. CONTINGENCIES	
	5. OTHER (LIST) Soils Engineer Rep.	
	Survey	
	TOTAL	\$1,000,000

All costs shown in current dollars

CIPAC FORM 2022 – 2023

CAPITAL IMPROVEMENT PROGRAM FISCAL YEAR 2022/23

PROJECT TITLE	Infiltration Projects
REQUESTING DEPARTMENT	Public Works
DESCRIPTION	Infiltration projects, including drywells and underground vaults, will be identified, designed, and constructed to attain regional water-quality requirements and recharge groundwater basins.
GENERAL PLAN REFERENCE	LU7

JUSTIFICATION

To meet the waste discharge requirements in the LA RWQCB MS4 Permit, and as outlined in the Dominguez Channel and Santa Monica Bay J2/J3 EWMPs, the City of El Segundo is required to implement control measures to achieve wasteload allocations established in the Regional Board and USEPA TMDLs. The City will be evaluating drywells and underground vaults for use throughout the City to meet these requirements and ultimately reduce pollutants from reaching the Santa Monica Bay and Dominguez Channel receiving waters.



Sycamore Park and Recreation Park have been identified as potential project locations, but the City will be evaluating other cost-effective alternatives that minimize disturbance to public spaces.

CIPAC COMMENTS

ESTIMATED COST	FUNDS ALLOCATED TO DATE	EXPENSES TO DATE	FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25	FY 2025/26
\$1,000,000	\$0	\$0	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000

CIPAC SCORE

Score	HS	SC	RI	JL	CO	CI	TOT
							N/A

FUNDING SOURCES	COST - BREAKDOWN	
	DESCRIPTION	ESTIMATED COST
Stormwater Fund - Measure W	1. DESIGN	
	2. CONSTRUCTION	\$1,000,000
	3. MANAGEMENT/INSPECTION	
	4. CONTINGENCIES	
	5. OTHER (LIST) Soils Engineer Rep. Survey	
	TOTAL	

All costs shown in current dollars

CIPAC FORM 2022 – 2023

CAPITAL IMPROVEMENT PROGRAM FISCAL YEAR 2022/23

PROJECT TITLE	HVAC (Citywide)
REQUESTING DEPARTMENT	Public Works
DESCRIPTION	Mechanical HVAC improvements at the City Hall, Police Station, Fire Station #1, Fire Station #2, Library and City Maintenance Yard
GENERAL PLAN REFERENCE	LU7

JUSTIFICATION

The HVAC at all building facilities needs replacement. The refrigerant is not in compliance with current regulations, the ductwork requires cleaning, the rooftop mechanical units have reached the end of their life cycles and the performance is not what provides a comfortable controllable work environment.

The HVAC improvements needed for the Police Station involve replacing more substantial portions of the HVAC system than in the other facilities. The Police Station will need all its interior air handlers replaced as they are failing and sometimes there are no repair parts readily available due to the age of the components. Additionally, the boiler, chiller, distribution pumps, rooftop exhaust fans, and rooftop packaged HVAC units are all in need of replacement. It is vital that these items are replaced as soon as possible to continue providing clean and circulated air. Due to the extensive replacement of rooftop HVAC equipment, roof patching and repair will be factored into the budget for the Police Station. The majority of HVAC work for the Police Station is scheduled for FY 2022/23 due to high priority.

In 2018, a consultant (EMG) was hired to conduct a comprehensive building assessment to identify immediate maintenance and capital needs. In that report, it was recommended to address the above issues to meet current building and safety standards and that maintenance requirements are not deferred, thereby jeopardizing the value of these assets.



CIPAC COMMENTS

CIPAC chose not to rate facility project, suggested City to handle it via reserve/equipment replacement fund.

ESTIMATED COST	FUNDS ALLOCATED TO DATE	EXPENSES TO DATE	FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25	FY 2025/26
Varies			\$ 60,000	\$ 750,000	\$ 100,000	\$145,880	\$ 69,180

CIPAC SCORE

Score	HS	SC	RI	JL	CO	CI	TOT N/A
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FUNDING SOURCES		COST - BREAKDOWN	
		DESCRIPTION	ESTIMATED COST
General Fund		1. DESIGN	
		2. CONSTRUCTION	
		3. MANAGEMENT/INSPECTION	
		4. CONTINGENCIES	
		5. OTHER (LIST) Soils Engineer Rep.	
		Survey	
		TOTAL	Varies

All costs shown in current dollars

CIPAC FORM 2022 – 2023

CAPITAL IMPROVEMENT PROGRAM FISCAL YEAR 2022/23

PROJECT TITLE	Citywide Facilities Improvements Project – Park Vista Senior Housing Plumbing
REQUESTING DEPARTMENT	Public Works
DESCRIPTION	Plumbing Replacement and/or Repairs at Park Vista Senior Housing
GENERAL PLAN REFERENCE	LU7

JUSTIFICATION

The Park Vista Senior Housing is an aging facility. Built in the mid 1980s has not had a major plumbing system upgrades since its original construction. Management has reported frequent leak issues with the supply piping at fixture connections throughout the building. There has also been instances of sanitary waste line replacement due to cracks in the pipes. In 2018, a consultant (EMG) was hired to conduct a comprehensive building assessment to identify immediate maintenance and capital needs. In that report, it was recommended for the plumbing systems at Park Vista Senior Housing to be upgraded to meet current building and safety standards and that maintenance requirements are not deferred, thereby jeopardizing the value of these assets.



CIPAC COMMENTS

Use \$1.2M in Senior Citizens Corp Funds (held by them) and \$.5M from Fund 504. No GF subsidy should be used.

ESTIMATED COST	FUNDS ALLOCATED TO DATE	EXPENSES TO DATE	FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25	FY 2025/26
\$1,680,000				\$820,000	\$820,000	\$40,000	

CIPAC SCORE

Score	HS	SC	RI	JL	CO	CI	TOT
	5	5	1	0	1	7	19

FUNDING SOURCES	COST - BREAKDOWN	
	DESCRIPTION	ESTIMATED COST
Senior Citizens Corp Fund & Fund 504	1. DESIGN	
	2. CONSTRUCTION	
	3. MANAGEMENT/INSPECTION	
	4. CONTINGENCIES	
	5. OTHER (LIST) Soils Engineer Rep. Survey	
	TOTAL	

All costs shown in current dollars

CIPAC FORM 2022 – 2023

CAPITAL IMPROVEMENT PROGRAM FISCAL YEAR 2022/23

PROJECT TITLE	Plumbing (Citywide)
REQUESTING DEPARTMENT	Public Works
DESCRIPTION	Replacement of the water heater, copper piping, fixtures, and faucet at the City Hall, Police Station, Fire Station #1, Fire Station #2, Library and City Maintenance Yard
GENERAL PLAN REFERENCE	LU 7

JUSTIFICATION

A majority of the City facilities plumbing infrastructure is original to the construction of the facilities. The plumbing components have reached the end of their life cycle period. The concern is that the fixtures, faucets, equipment, sump pumps, drinking fountains and piping have aged to the point where the piping will begin to fail, and that replacement should be planned rather than a reaction to a problem that will continue to surface throughout the building.

In 2018, a consultant (EMG) was hired to conduct a comprehensive building assessment to identify immediate maintenance and capital needs. In that report, it was recommended to address the above issues to meet current building and safety standards and that maintenance requirements should not be deferred.



CIPAC COMMENTS

Skipped, Equipment Replacement Fund.

ESTIMATED COST	FUNDS ALLOCATED TO DATE	EXPENSES TO DATE	FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25	FY 2025/26
\$228,640			\$4,500	\$135,000	\$47,600	\$22,740	\$18,800

CIPAC SCORE

Score	HS	SC	RI	JL	CO	CI	TOT
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FUNDING SOURCES	COST - BREAKDOWN	
General Fund	DESCRIPTION	ESTIMATED COST
	1. DESIGN	
	2. CONSTRUCTION	
	3. MANAGEMENT/INSPECTION	
	4. CONTINGENCIES	
	5. OTHER (LIST) Soils Engineer Rep.	
	Survey	
	TOTAL	

All costs shown in current dollars

CIPAC FORM 2022 – 2023

CAPITAL IMPROVEMENT PROGRAM FISCAL YEAR 2022/23

PROJECT TITLE	Library Elevator Project
REQUESTING DEPARTMENT	Public Works
DESCRIPTION	Maintenance of the library elevator
GENERAL PLAN REFERENCE	LU 7

JUSTIFICATION

The hydraulic machinery serving the library elevator is reaching the end of its life cycle and is due for replacement. Over the past year, the elevator began experiencing greater than normal problems and mechanical failures. It is vital to upgrade the fatigued mechanical equipment to restore the elevator performance and maintain accessibility to all floors of the library.

In 2018, a consultant (EMG) was hired to conduct a comprehensive building assessment to identify immediate maintenance and capital needs. In that report, it was recommended to address the above issues to meet current building and safety standards and that maintenance requirements are not deferred, thereby jeopardizing the value of these assets.

A Mechanical engineer will evaluate conditions of the elevator and provide an efficient bid package in the next few months.

CIPAC COMMENTS

Look for value engineering to reduce cost. Evaluate most efficient approach.

ESTIMATED COST	FUNDS ALLOCATED TO DATE	EXPENSES TO DATE	FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25	FY 2025/26
\$185,000				\$185,000			

CIPAC SCORE

	HS	SC	RI	JL	CO	CI	TOT
Score	3	3	1	0	1	7	15

FUNDING SOURCES	COST - BREAKDOWN	
	DESCRIPTION	ESTIMATED COST
	1. DESIGN	
	2. CONSTRUCTION	
	3. MANAGEMENT/INSPECTION	
	4. CONTINGENCIES	
	5. OTHER (LIST) Soils Engineer Rep.	
	Survey	
	TOTAL	\$185,000

All costs shown in current dollars

CIPAC FORM 2022 – 2023

CAPITAL IMPROVEMENT PROGRAM FISCAL YEAR 2022/23

PROJECT TITLE	The Plunge
REQUESTING DEPARTMENT	Community Services
DESCRIPTION	The Plunge is approaching its 80-year anniversary and is need of major renovation to bring the mechanical systems into compliance and make the facility more efficient, usable and accessible.
GENERAL PLAN REFERENCE	LU 6, LU 7

JUSTIFICATION

The Urho Saari Sim Stadium (“The Plunge”) is named after a highly regarded swim coach who came to El Segundo in 1941 and coached US Olympic water polo and swim teams. Originally built in 1940 by the Works Progress Administration (WPA), the larger pool has eight lanes and is 25 yards. There is also a separate junior pool. The Urho Saari Swim Stadium is typically programmed year-round for recreation swim, lap swim, fitness classes, swim lessons, practices, and competitions.

For the conceptual phase in FY20/21, the City partnered with Mithun Architect consultant, and hosted community surveys, a virtual community meeting, and stakeholder meetings with staff and Recreation and Parks Commission members to assist in guiding the conceptual design based on the results of the needs assessment. The proposed conceptual design identified code compliance issues, ADA requirements that need to be met, mechanical, electrical, and plumbing upgrades, and needed enhancements for CO2 systems and pool system controllers, while incorporating architectural enhancements that assist in improving the overall appearance and feeling of the facility.

The Recreation and Parks Commission discussed the needs assessment and conceptual design at its meetings on April 21 and May 19, 2021. On May 19, the Recreation and Parks Commission voted 5-0 to recommend the City Council move forward with Mithun’s enhanced conceptual design for the Urho Saari Swim Stadium. The full presentation of the conceptual design was presented in more detail to City Council on June 1, 2021 and Council authorized staff to negotiate a consultant contract for engineering design services for the renovation of the Urho Saari Swim Stadium. IBI Group was selected as the design firm for the final architect and engineering design via a RFP process and to be awarded the design agreement at the March 15, 2022 Council meeting.

The Recreation & Parks Commission has placed this project as its highest priority for the future, and recommends setting aside funds that can accumulate for the next 2-3 years during the planning process so that the City has the total funds available when the construction commences.



CIPAC COMMENTS

ESTIMATED COST	FUNDS ALLOCATED TO DATE	EXPENSES TO DATE	FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25	FY 2025/26
				\$1,500,000	\$1,500,000	\$1,500,000	\$1,500,000

CIPAC SCORE

Score	HS	SC	RI	JL	CO	CI	TOT
	8	5	3	3	5	10	34

FUNDING SOURCES

General fund
 Plus \$4.5 million from the followings:
 • The lesser of 24% of the facility renovation cost or \$1,000,000 regardless of the total facilities renovation cost is provided by ESUSD (Agreement 5586)
 • \$3,000,000 is provided by LA Chargers Headquarters (Ordinance #1631)
 • \$500,000 Chevron contribution as part of community fundraising

COST - BREAKDOWN

DESCRIPTION	ESTIMATED COST
1. DESIGN	\$840,000
2. CONSTRUCTION	\$5-10 Million
3. MANAGEMENT/INSPECTION	
4. CONTINGENCIES	
5. OTHER (LIST) Soils Engineer Rep.	
Survey	
TOTAL	\$

All costs shown in current dollars

CIPAC FORM 2022 – 2023

CAPITAL IMPROVEMENT PROGRAM FISCAL YEAR 2022/23

PROJECT TITLE	Recreation Park Complex Improvements Project
REQUESTING DEPARTMENT	
DESCRIPTION	Comprehensive improvements to the facilities within the Recreation Park Complex
GENERAL PLAN REFERENCE	LU 6,LU7

JUSTIFICATION

El Segundo Recreation Complex buildings were built in phases spanning from 1957 to 1961, 1966, 1970, 1976,1978, 1980 and 1981.

Improvements to the interiors of the buildings are needed to enhance the services that the City currently provides. Many of the buildings have antiquated HVAC components, lack of fire sprinkler systems and outdated fire alarm systems. The electrical equipment is old and outdated. Buildings such as the concessions and scorekeeper’s booth do not have adequate heating or cooling systems. The main roof of the elevator building is in poor condition and in need of repair. The scorekeeper’s restroom has roof rafters damaged by dry rot.

In 2018, a consultant (EMG) was hired to conduct a comprehensive building assessment to identify immediate maintenance and capital needs. In that report, it was recommended to address the above Recreation Complex issues and upgrade these facilities as soon as possible to meet current building and safety standards and that maintenance requirements are not deferred, thereby jeopardizing the value of these assets.



CIPAC COMMENTS

Skipped. Suggest setting up equipment replacement fund.

ESTIMATED COST	FUNDS ALLOCATED TO DATE	EXPENSES TO DATE	FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25	FY 2025/26
\$4,000,000				\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000

CIPAC SCORE

Score	HS	SC	RI	JL	CO	CI	TOT
							N/A

FUNDING SOURCES	COST - BREAKDOWN	
General Fund	DESCRIPTION	ESTIMATED COST
	1. DESIGN	
	2. CONSTRUCTION	
	3. MANAGEMENT/INSPECTION	
	4. CONTINGENCIES	
	5. OTHER (LIST) Soils Engineer Rep.	
	Survey	
All costs shown in current dollars	TOTAL	Various

CIPAC FORM 2022 – 2023

CAPITAL IMPROVEMENT PROGRAM FISCAL YEAR 2022/23

PROJECT TITLE	Miscellaneous Electrical (Citywide)
REQUESTING DEPARTMENT	Public Works
DESCRIPTION	Selective replacements for panels, switchboards, transformers and other major electrical components at City Hall, Police Station, Fire Station #1, Fire Station #2, Library, City Maintenance Yard, and Water Division Office
GENERAL PLAN REFERENCE	LU7

JUSTIFICATION

Electrical equipment, such as panels, switchboards, and transformers, at all building facilities need replacement. The electrical equipment at the City building facilities is outdated and are all reaching the end of their life cycles. The age of the older equipment is making it difficult for the maintenance staff since some of the replacement parts are no longer readily available. The efficiency of new equipment is significant and will result in reduced energy and maintenance costs.

In 2018, a consultant (EMG) was hired to conduct a comprehensive building assessment to identify immediate maintenance and capital needs. In that report, it was recommended to address the above issues to meet current building and safety standards and that maintenance requirements should not be deferred.



CIPAC COMMENTS

Skipped, Equipment Replacement Fund

ESTIMATED COST	FUNDS ALLOCATED TO DATE	EXPENSES TO DATE	FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25	FY 2025/26
\$1,303,300			\$19,000	\$6,300	\$101,000	\$130,000	\$1,047,000

CIPAC SCORE

Score	HS	SC	RI	JL	CO	CI	TOT
							N/A

FUNDING SOURCES	COST - BREAKDOWN	
	DESCRIPTION	ESTIMATED COST
General Fund	1. DESIGN	
	2. CONSTRUCTION	
	3. MANAGEMENT/INSPECTION	
	4. CONTINGENCIES	
	5. OTHER (LIST) Soils Engineer Rep.	
	Survey	
	TOTAL	Varies

All costs shown in current dollars CIPAC FORM 2022 – 2023

CAPITAL IMPROVEMENT PROGRAM FISCAL YEAR 2022/23

PROJECT TITLE	Exterior Lighting and Miscellaneous Facade Project
REQUESTING DEPARTMENT	Public Works
DESCRIPTION	Façade improvements and the replacement of existing exterior lighting with LED and current technology lighting controls at the City Hall, Police Station, Fire Station #1, Fire Station #2 and the Library.
GENERAL PLAN REFERENCE	LU7

JUSTIFICATION

The existing exterior lightings at all City facilities are nearing the end of their lifecycles and are due for replacement. Replacing the existing lighting fixtures with LED lighting fixtures will result in cost savings associated with the utility bills and in maintenance labor costs. Additionally, with the changing to LED fixtures there should be the corresponding use of more current lighting control technology. When planning this replacement work, the utility company will be contacted so that they can identify rebates and 3rd party programs that can be used to offset the costs for removal & replacement with the LED products.

The façades of these City facilities need to be retouched with new paint and resealing of windows where necessary. This will ensure the City facilities remain aesthetically pleasing and not have a “run-down” look.

In 2018, a consultant (EMG) was hired to conduct a comprehensive building assessment to identify immediate maintenance and capital needs. In that report, it was recommended to address the above issues to meet current building and safety standards and that maintenance requirements should not be deferred.



CIPAC COMMENTS							
Skipped, Equipment Replacement Fund.							
ESTIMATED COST	FUNDS ALLOCATED TO DATE	EXPENSES TO DATE	FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25	FY 2025/26
\$62,620			\$17,000	\$29,120			\$16,500
CIPAC SCORE							
Score	HS	SC	RI	JL	CO	CI	TOT N/A
FUNDING SOURCES			COST - BREAKDOWN				
General Fund	DESCRIPTION				ESTIMATED COST		
	1. DESIGN						
	2. CONSTRUCTION						
	3. MANAGEMENT/INSPECTION						
	4. CONTINGENCIES						
	5. OTHER (LIST) Soils Engineer Rep.						
	Survey						
				TOTAL		Varies	
All costs shown in current dollars						CIPAC FORM 2022 – 2023	

CAPITAL IMPROVEMENT PROGRAM FISCAL YEAR 2022/23

PROJECT TITLE	Brett Field Bathrooms Improvements Project
REQUESTING DEPARTMENT	City Council
DESCRIPTION	Remodel Brett Field Restrooms
GENERAL PLAN REFERENCE	LU 7

JUSTIFICATION

Council directed staff to improve the Brett Field Bathrooms and expedite the project.



CIPAC COMMENTS

N/A

ESTIMATED COST	FUNDS ALLOCATED TO DATE	EXPENSES TO DATE	FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25	FY 2025/26
\$350,000				\$350,000			

CIPAC SCORE

Score	HS	SC	RI	JL	CO	CI	TOT
							N/A

FUNDING SOURCES	COST - BREAKDOWN	
	DESCRIPTION	ESTIMATED COST
General Fund	1. DESIGN	
	2. CONSTRUCTION	
	3. MANAGEMENT/INSPECTION	
	4. CONTINGENCIES	
	5. OTHER (LIST) Soils Engineer Rep. Survey	
	TOTAL	

All costs shown in current dollars

CIPAC FORM 2022 – 2023

CAPITAL IMPROVEMENT PROGRAM FISCAL YEAR 2022/23

PROJECT TITLE	Downtown Improvements Project
REQUESTING DEPARTMENT	City Council
DESCRIPTION	Downtown Improvements
GENERAL PLAN REFERENCE	LU 7

JUSTIFICATION

Council directed staff to make the following improvements to Downtown:
 -Pressure washing of downtown quarterly
 -Get with Chamber of Commerce and improve "Memory Stones" in downtown
 -Add bike racks in downtown close to restaurants
 -Have a study to improve the aesthetics of Main Street pedestrian cross walks and make them all uniform

CIPAC COMMENTS

N/A

ESTIMATED COST	FUNDS ALLOCATED TO DATE	EXPENSES TO DATE	FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25	FY 2025/26
\$130,000				\$130,000			

CIPAC SCORE

Score	HS	SC	RI	JL	CO	CI	TOT
							N/A

FUNDING SOURCES

COST - BREAKDOWN

FUNDING SOURCES	DESCRIPTION	ESTIMATED COST
General Fund	1. DESIGN	
	2. CONSTRUCTION	
	3. MANAGEMENT/INSPECTION	
	4. CONTINGENCIES	
	5. OTHER (LIST) Soils Engineer Rep.	
	Survey	
	TOTAL	\$130,000

All costs shown in current dollars

CIPAC FORM 2022 – 2023



City of El Segundo

Planning Division

MEMORANDUM

TO: Elias Sassoon, Public Works Director
Lifan Xu, City Engineer

FROM: Michael Allen, AICP, Development Services Director 

DATE: June 1, 2022

SUBJECT: General Plan Consistency Finding for the FY 2022-23
Capital Improvement Program

Prepared by: Eduardo Schonborn, AICP, Planning Manager 

The City’s Planning Division is in receipt of the draft FY 2022-23 Capital Improvement Program (CIP). The draft FY 2022-23 CIP includes both core projects (e.g., sewer, water, roadway infrastructure improvements) and new projects proposed by other departments and the general public. The projects are proposed to be funded through Prop C, Gas Tax, Water Enterprise, Sewer Enterprise, Local Grant Funds and the General Fund.

Government Code §§ 65401 and 65103(c) require the City to prepare a coordinated program of proposed public works projects and require that such projects be reviewed by the City planning agency for conformity with the City’s General Plan. The following table lists all the proposed CIP projects for Fiscal Year 2022-23 and a list of General Plan goals, objectives and policies they are consistent with.

Project Name & Description	General Plan Consistency
Proposed CIP projects	
1. Annual Water Main Maintenance	Objective LU1-2: Prevent deterioration and blight throughout the City; Goal LU6: Maintain and upgrade the existing excellent parks, recreation, and open space facilities within the City of El Segundo; Goal LU7: to provide the highest quality public facilities, services, and
2. Water Valve Replacements	
3. Wastewater Infrastructure Replacement (Annual Program)	
4. Roadway Rehabilitation (Annual Program)	
5. El Segundo Blvd. Improvements	
6. Sidewalk Maintenance Program (Annual Program)	
7. Alondra Park (Regional project)	

Memorandum: General Plan Consistency Finding, FY 2022-23 CIP
June 1, 2022

- | | |
|--|--|
| 8. Infiltration projects | public infrastructure possible to the community; |
| 9. HVAC (Citywide) | |
| 10. Park Vista Housing Plumbing | Policy LU7-1.4: Storm drain and flood control facilities shall be maintained throughout the City to protect residents and structures from an anticipated 50-year flood; and, |
| 11. Plumbing (Citywide) | |
| 12. Library Elevator | |
| 13. Plunge | Policy LU7-3.1: The City shall continue the identification of need for infrastructure maintenance and replacement, and program that maintenance and replacement through the Capital Improvements Program (CIP), which is tied to the City budget. |
| 14. Recreation Park Projects | |
| 15. Miscellaneous Electrical (Citywide) | |
| 16. Exterior Lighting + Miscellaneous Façade | |

Therefore, in accordance with Government Code §§ 65401 and 65103(c), staff has reviewed the list of capital projects identified in the proposed Fiscal Year 2022-23 CIP and finds that the City's CIP is consistent with the goals and policies of the El Segundo General Plan.

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CITY OF EL SEGUNDO HISTORY OF EL SEGUNDO

El Segundo, now home to a population of more than 17,000 people and a number of Fortune 500 corporate offices, was mostly uninhabited land used for dry farming. The land was once part of the Sausal Redondo Rancho controlled by Daniel Freeman, the founder of Inglewood. In 1885, most of the rancho was sold in square mile sections to wealthy investors. While the beach areas of the south attracted some residents, the El Segundo and airport land in late 1910 was vacant. Standard Oil Company, recognizing the need for a refinery in Southern California, sent a large party of executives from the East as well as California to scout for a site in November 1910.

The El Segundo area was an easy choice, being mostly vacant, with ocean access providing a water source for cooling and close to oil fields. William Rheem, having constructed and managed Standard Oil's refinery at Point Richmond, was instrumental in bringing Richard Hanna, Superintendent of a Franklin, Pennsylvania refinery to build this second refinery at El Segundo. Richard Hanna's wife, Virginia, named this expanse El Segundo, Spanish for "the second", and with Rheem's approval, it was done. In late May 1911, construction had begun on the refinery after a two-mile long rail spur serving the site was completed. One of the first major tasks was dealing with the sand dunes. About 400 mules, mule-skinners, and Fresno scrapers were brought in to level sites for the refinery structures and storage tanks. In September 1911, Hanna invited Rheem down from San Francisco to "fire" the No. 1 battery of stills starting the production of end products. Raw crude had been accumulating in storage tanks having arrived by pipeline from the Whittier-Fullerton oil fields. By the end of the year, reportedly Standard Oil had spent over \$1 million of the \$3 million allotted to complete the refinery.

By the end of 1912, El Segundo had grown from a "tent city" to include 180 homes and 20 businesses, a school, a bank, churches, and five hotels. The El Segundo Land and Improvement Company offered Standard Oilers inducements to those wanting to build a home. This company managed the growth of El Segundo until the City was incorporated on January 18, 1917.

An early highlight in El Segundo occurred in 1914 when a Pacific Electric Rail line commenced operation into the heart of the town providing service without scaling the dunes to catch the service along the beach.

The city grew along with the growth of the refinery. There were other short-lived smaller ventures such as a tractor assembly plant that later became a tile manufacturing plant.

Next door to the north Mines Field, a landing strip used by early aviators was chosen for the site for the Los Angeles Municipal Airport. Expansion with the official opening of the airport in 1930 ushered in numerous aviation companies. The likes of Douglas Aircraft, Hughes Aircraft, Northrop Corporation, Interstate, and North American Aviation (Northrop) all located in El Segundo.

After a high point of activity during WWII many of these companies eventually transitioned into the aerospace/defense industry. In the 1960's, the addition of The Aerospace Corporation and Los Angeles Air Force Base gave El Segundo claim to the title of "The Aerospace Capital of the World." Today the city's population has leveled off around 17,500, which has enabled the community to preserve its small town intimacy and charm.

El Segundo has twice been named the "Most Business-Friendly City in Los Angeles County" and is proud to be the home of the Los Angeles Lakers and the L.A. Kings.

CITY OF EL SEGUNDO HISTORY OF EL SEGUNDO

CITY OF EL SEGUNDO TIMELINE

- 1917 January 18, the City incorporates
- 1919 March 10, there is a major fire on Richmond Street. The Library moves to City Hall.
- 1920 General Chemical Company (followed by Allied, Honeywell, and now El Segundo Plaza) builds a plant on Sepulveda Blvd. in El Segundo.
- 1923 Standard Oil Company spends \$10-15 million on equipment program, making plant one of the largest of its kind in the world; Police and Water Departments established.
- 1928 January 3, Converse Drugstore opens. El Segundo High School opens with an enrollment of 124.
- 1929 August 28, Graf Zeppelin lands a Mines Field. Moreland Aircraft Plant opens. El Segundo High School graduates first class of 37 students.
- 1930 Pickwick Nitecoach opens. El Segundo Library opens with 1400 books.
- 1933 Earthquake damages plunge, City Hall, and school buildings; the Converse Building becomes second home for Library.
- 1935 General Tile Company begins operations.
- 1936 Elementary and High School Districts combine to form El Segundo Unified School District.
- 1938 City builds water treatment plant.
- 1939 Patmar's Drive-in opens Memorial Day.
- 1946 Nash-Kelvinator builds factory in El Segundo; West Basin Water District formed; Library construction resumes.
- 1947 Fire Department established November 24 with 6 members.
- 1948 West Basin Water District joins Metropolitan District; Library completed at a cost \$76,000; two-way radios installed in Fire and Police departments; City buys Maxim fire truck.
- 1949 State of California celebrates Centennial; Center Street Elementary School opens.
- 1956 City adopts Council-Manager form of government; Recreation Department formed; El Segundo becomes Aerospace Capital of the World.
- 1957 Contract awarded to Marion Varner & Associates for \$80,000 to build Fire Station No. 2 at El Segundo Boulevard & Nash Street.
- 1958 Recreation Park dedicated.
- 1963 Library is expanded for additional shelving and a children's room.
- 1966 Joslyn Center dedicated in Recreation Park.
- 1967 City joins in week-long 50th anniversary celebration; dedication of City Hall at 350 Main Street.
- 1969 Airplane crash at Holly and Eucalyptus.
- 1983 The Oakland Raiders (NFL) moves to Los Angeles and establish a training facility in town. El Segundo Education Foundation founded.

CITY OF EL SEGUNDO HISTORY OF EL SEGUNDO

- 1986 Park Vista home for seniors opens its doors.
- 1991 Library expands again to accommodate more seating, a large meeting room, and converts the card index to online catalog.
- 1996 City mural program begins with 5 murals completed; Heritage Walk begins on Main Street.
- 1999 Hometown baseball hero George Brett, ESHS Class of 1971, inducted into the Baseball Hall of Fame after a 20-year career with the Kansas City Royals. Brett returns to El Segundo to attend April 24 dedication of George Brett Field at Recreation Park.
- 2000 Dog Park opens. Balls and pucks fly as Lakers (NBA), Kings (NHL), and Sparks (WNBA) establish HealthSouth Sports facility; 911 center opens for 24-hour emergency assistance; Center Street, Richmond Street, Middle School, and the High School are renovated, including the libraries.
- 2003 The Downtown Improvement Project completed.
- 2005 Groundbreaking for Douglas Street Gap Closure Project and for Plaza El Segundo lifestyle retail center. Library converts storage space to new meeting rooms and renames the large meeting room the "Friends of the Library Room". Office spaces are refurbished and modernized.
- 2006 Schriever Space Complex dedicated at new Los Angeles Air Force Base headquarters facility; Landmark Los Angeles International Airport Settlement Agreement ratified that scraps massive airport expansion plan and approves aggressive aircraft noise mitigation and residential sound insulation program. Plaza El Segundo opened in fall/winter of this year.
- 2007 July, Athletic Fields of Campus El Segundo (of which the soccer fields were part) opens.
- 2009 December 16, Fire Station No. 2's opening –day ceremony.
- 2010 The Edge, Plaza El Segundo is the second phase of the Plaza El Segundo development, invites outdoor strolling and shopping experience.
- 2013 El Segundo Lifeguard Tower dedication funded from the \$1.7 million set aside by the LA County Board of Supervisors for a lifeguard station and restrooms at El Segundo beach.
- 2014 Hyatt Place, one of the newest hotels catering to business clientele opens.
- 2015 The Point, the final phase of the Rosecrans Avenue and Sepulveda Boulevard development opens; Elevon at Campus El Segundo, a 210,000 square foot office development complemented by 13,500 square feet of restaurants and retail is complete, and; Chevron Products Company celebrates its 100th year in the City.
- Cosmetics giant L'Oreal is the parent company of NYX which selects El Segundo as the location for their company headquarters.
- DaVita Healthcare Partners, a Fortune 500 company that provides a variety of health care services throughout the world, moved its headquarters to El Segundo.
- 2016 Two new hotels opened at the former site of the Hacienda Hotel. The 246-room Aloft and the 350-room Fairfield Inn and Suites are both conveniently located just minutes from LAX with free shuttle service and new, modern guest facilities.
- The state-of-the-art, 200,000 square foot Kite Pharma facility is complete. This bioscience company is innovating cancer treatment.
- 2017 El Segundo marks its centennial anniversary with a year-long celebration.
- The Lakers' new practice facility and headquarters – the UCLA Health Training Center opens.

CITY OF EL SEGUNDO HISTORY OF EL SEGUNDO

This two-story 122,000 square foot facility includes two basketball courts, state-of-the-art training rooms, cryogenic chambers, whirlpools and team lounge and locker room areas.

The Chan Soon-Shiong Institute for Medicine grand opening. This highly-anticipated new institute combines personalized care and next-generation research to deliver cancer treatments unique to each patient.

A beautiful new six-story Cambria hotel opens and has 152-rooms, a restaurant, bar, pool and a meeting room.

Hampton Inn & Suites opens and features an aviation themed lounge, indoor pool and 190 guest rooms.

Continental Development constructs "Apollo Landing," comprised of three new buildings to accommodate several restaurants with 3,700 square feet of outdoor dining.

2018 Changed the name of Sepulveda Blvd to Pacific Coast Highway

The Los Angeles Times moved its headquarters to El Segundo

Completed Frank Gehry designed office building at Utah and Douglas that will be the new headquarters of Radiology Partners.

Boeing expanded its footprint in El Segundo by constructing a new 3-story, 100,000 sq. ft. building.

2019 El Segundo hosted the inaugural LA Street Festival featuring e-sports competitions and FIBA 3x3 World Tour Masters basketball tournament.

LA Kings and the Toyota Sports Performance Center partnered with Keck Medicine of USC and Meyer Institute of Sport to open a world-class sports medicine and athletic rehabilitation facility for professional athletes and the public.

New 180-room AC Hotel opened including a rooftop garden, bar and restaurant.

Phase one of the 142-acre Raytheon project continued and includes the development of 92,000 square feet of office and restaurant. Phase two began with the announcement of nearly 30 acres listed for sale for commercial office use.

Hosted Champions of Business Celebration honoring community leaders and local businesses with over 400 people in attendance from El Segundo and beyond.

2020 From the onset of the COVID-19 pandemic in March 2020, the City activated the All-Hazards Incident Management Team (AHIMT) to provide administrative, logistical and informational support to City departments to help residents, businesses and employees weather and start recovery from the impact of the pandemic.

Launched a successful street-closure and outdoor dining pilot program in advance of other cities to provide locals and visitors outdoor dining options throughout the City, including on Main Street and Richmond Street in the Downtown area.

Completed Alta Oficina, new 150,000 SF office condominium-like campus. The site houses new U.S. headquarters of EVA Airways.

Beyond Meat announced expansion into 888 N. Douglas and L'Oreal USA announces second U.S. headquarters at the new state-of-the-art facility.

CITY OF EL SEGUNDO HISTORY OF EL SEGUNDO

- 2021 U.S. Space Force Space Systems Command established at LAAFB in El Segundo.
- Topgolf venue breaks ground on its first Southern California golf and recreational facility with a three-level driving range in El Segundo.
- Electronics giant, Belkin International moves its headquarters to El Segundo.
- Haus Laboratories, cosmetics brand by pop star Lady Gaga, and Ideation Beauty, multinational cosmetics supplier, announce new headquarters at The Collection complex.
- NantStudios unveils new seven-acre virtual productions campus in El Segundo.
- 2022 Los Angeles Chargers break ground on new \$100 million headquarters and state-of-the-art training facility. El Segundo is now the only city in America with headquarters and practice facilities for professional football, basketball, and hockey teams.
- Topgolf El Segundo opens its \$50 million golf and entertainment center and reopened the fully revamped, 10-hole Lakes at El Segundo executive golf course.
- Continental Development completes construction of “Nash Street Exchange,” a 75,000 square foot retail, dining, and office development, including a 40,000 square foot Torrance Memorial/Cedars-Sinai multi-specialty medical facility.
- Varda Space Systems moves its headquarters to a 61,000 square foot facility in El Segundo.
- Electric vehicle manufacturer, Rivian opens new 57,000 square foot office and service center.

CITY OF EL SEGUNDO FINANCIAL POLICIES AND PROCEDURES

General Fund Reserve: Set General Fund Reserve at 20% of the adopted expenditures with a target of achieving up to 25% when funds are available.

Economic Uncertainty Fund Reserve: Maintain the Economic Uncertainty Fund at \$2.0 million up to a maximum of \$2 million to mitigate current and future risks due to fluctuations in the City's core tax revenues.

Capitalization of Fixed Assets: Capitalize fixed asset with a value of \$5,000 or more and with an estimated life of **over one year**.

Balanced Budget: Is defined as a budget in which estimated revenues equal or exceed expenditures; in some instances, the City considers the budget is balanced when using available reserves to make up the gap between revenues and expenditures. Council policy is to adopt a balanced budget each year.

Revenue Estimates: Maintain a conservative approach in projecting revenues.

Budgetary Control: The budgetary level of control is held at the department level.

Budget Transfers: Budget transfer requests between accounts or object codes shall be limited; meaning, departments may overspend on one account without processing a budget request transfer form as long as that overage is covered by savings from another account within the department. Budget transfers within a division required the Director of Finance's approval. Budget transfers between divisions require City Manager's approval. Budget transfers between funds require Council approval. Additional appropriations requests after the budget is adopted require Council approval.

Basis of Budgeting: The City uses the modified accrual basis in budgeting government funds. This means that obligations of the City, including outstanding purchase orders, are budgeted as expenses and revenues are recognized when they are both measurable and available to fund current expenditures. Included in the budget for governmental funds are estimated payouts during the budget year for compensation absences in excess of maximum accrued leave allowable. For the enterprise funds, the City uses the full accrual method. This means expenses are recognized when incurred and revenues are recognized when due the City.

Basis of Accounting: The basis of accounting is the same as the basis of budgeting.

Budgetary Data: Annual budgets are legally adopted for all funds on a basis consistent with generally accepted accounting principles.

Debt Limit: The City does not have general bonded debt.

Purchasing: Purchase orders ranging from \$25,000 - \$50,000 require City Manager's approval; above \$50,000 require formal bids to be approved by City Council.

Encumbrance Carryovers: Encumbered purchase orders with remaining balances at year-end may be carried over to the next fiscal year after review by the Purchasing Agent and approval by the Director of Finance. All carryover appropriations require Council approval.

Contracts Review: The Risk Manager should review contracts when procured through a negotiated/ award procedure at any given time during the fiscal year.

**CITY OF EL SEGUNDO
TOP 10 PROPERTY TAXPAYERS/TOP 10 EMPLOYERS
FY 2022-2023**

TOP 10 PROPERTY TAXPAYERS

Chevron USA Inc.
Sof Xi Pct Two Towers Owner LLC
Raytheon Co
Boeing Company
Aerospace Corporation
2120 Park Place Fee Owner California LLC
Northrup Grumman
SFII Flyte LLC
PES Partners LLC
LVA5 El Segundo 777 Aviation

TOP 10 EMPLOYERS

Raytheon Space & Airborne Syst
The Boeing Company
The Aerospace Corporation
Northrop Grumman Corporation
Chevron Products Company/USA inc
Mattel, Inc.
Optum
Los Angeles Times Communications LLC
Kite Pharma Inc.
MH Sub I, LLC

Top 10 Sales Taxpayers

Best Buy
Chevron USA Inc.
Dick's Sporting Goods
Home Goods
Insight Direct USA
Insight Public Sector
Karl Storz Endoscopy
Los Angeles Times
Patterson Dental Supply
Raytheon

**CITY OF EL SEGUNDO
GLOSSARY OF BUDGET TERMS**

APPROPRIATION: A legal authorization granted by a legislative body to make expenditures and to incur obligations for specific purposes. An appropriation is limited in amount and limited as to the time period in which it may be expended.

ASSESSED VALUATION: A dollar value placed upon real estate or other property, by Los Angeles County, as a basis for levying property taxes.

BOND: A security whereby an issuer borrows money from an investor and agrees or promises, by written contract, to pay a fixed principal sum on a specified date (maturity date) and at a specified rate of interest.

BUDGET MESSAGE: A written discussion of the budget presented by the City Manager to the City Council.

CAPITAL IMPROVEMENT PLAN (CIP): A financial plan of proposed capital improvement projects and the means of financing them, usually prepared for a five year period.

CAPITAL OUTLAY: An operating budget category which accounts for all furniture and equipment with a unit cost of more than \$1000 and an estimated useful life of more than one year.

DEBT SERVICE FUNDS: Account for the accumulation of resources set aside for the repayment of City issued debt.

DEPARTMENT: An organizational unit comprised of one or more divisions.

DIVISION: A program or activity, within a department, that furthers the objectives of the City Council by providing services or products.

ENCUMBRANCES: Financial commitments related to unperformed contracts for goods or services for which part of an appropriation is reserved. They cease to be encumbrances when the obligations are paid or otherwise terminated.

ENTERPRISE FUND: A type of fund established to account for the total costs of those governmental facilities and services that are operated in a manner similar to private enterprise. These programs are entirely, or predominately, self-supporting.

FISCAL YEAR: The twelve-month period of time to which the operating budget applies. El Segundo's fiscal year is October 1 through September 30.

FUND: An independent fiscal and accounting entity used to record all financial transactions related to the specific purpose for which the fund was created. There are four major types of funds: General, Proprietary, Special Revenue, and Trust and Agency.

FUND BALANCE: The amount of financial resources immediately available for use. This generally represents the excess of current assets over current liabilities.

GANN APPROPRIATIONS LIMIT: Article XIII B of the California Constitution was amended by Proposition 4, "The Gann Initiative," in 1979. This Article limits the growth of governmental spending by multiplying the limit for the prior year tax proceeds by a growth factor. The growth factor is the percentage change in the cost of living (or per capital personal income, whichever is lower) multiplied by the percentage change in population. The 1979 base year limit amount consists of all tax proceeds appropriated in that year.

GENERAL FUND: The primary fund of the City which is used to account for those revenues and expenditures of the City that are not legally restricted as to use.

GRANT: Contributions of cash or other assets from another governmental entity to be used for a specific purpose.

INTERFUND TRANSFERS: Monies transferred from one fund to another in order to reimburse that fund for

**CITY OF EL SEGUNDO
GLOSSARY OF BUDGET TERMS**

expenditures or to finance the operation of that fund.

INTERNAL SERVICE FUNDS: A fund type that accounts for revenues received and expenses incurred for services or commodities provided by that fund to user departments.

MUNICIPAL CODE: A book containing the City Council approved Ordinances currently in effect. The Code defines City policies related to building codes, planning and zoning regulations, sanitation and health standards, traffic violations, etc.

OBJECTIVES: Departmental statements describing significant activities to be accomplished during the fiscal year.

OPERATING BUDGET: A financial and organizational plan for furthering the goals of the City Council through the City departments. The operating budget does not include capital improvement projects.

ORDINANCE: A formal legislative enactment by the City Council. An Ordinance has the full force and effect of law within City boundaries, unless it is in conflict with a higher form of law, such as a State Statute or Constitutional provision. An Ordinance has a higher legal standing than a Resolution.

PROPOSITION 111 LIMIT: On June 5, 1990, California voters approved Proposition 111, to amend Article XIII B of the California Constitution, relating to the Gann Appropriations Limit Initiative.

REIMBURSEMENTS: Payments remitted by another agency, department, or fund to help defray the costs of a particular service or activity for which some benefit was obtained by the reimbursing party. These amounts are recorded as expenditures, or expenses, in the reimbursing fund and as a reduction of expenditures, or expenses, in the fund that is reimbursed.

RESERVE: An account used to earmark a portion of the fund balance as legally segregated for a specific use.

RESOLUTION: A special order of the City Council that requires less legal formality than an Ordinance in terms of public notice and the number of public readings prior to approval. A Resolution has lower legal standing than an Ordinance. The City's budget is approved by Resolution and requires a majority vote of the Council members present at the time of adoption.

SALARIES AND BENEFITS: An operating budget category which generally accounts for full-time, part-time and temporary salaries, overtime costs and fringe benefits.

SPECIAL REVENUE FUNDS: These are funds that separately account for monies that are restricted as to use by the City Council, the State of California or the Federal Government.

SUBVENTIONS: Revenue collected by the State (or other level of government) which is allocated to the City on a formula basis. The major subventions received from the State of California include Motor Vehicle License Fees and Gasoline Taxes.

SUPPLIES AND SERVICES: An operating budget category accounting for expenditures not related to personnel or capital outlay (e.g. buildings and grounds maintenance, contractual services, equipment maintenance, office and computer supplies, small tool purchases, utility costs, postage, copier costs, etc.).

TRUST AND AGENCY FUND: A type of fund which temporarily holds monies for other agencies or legal entities

**CITY OF EL SEGUNDO
ACCOUNT CODE DESCRIPTION**

- 4101 Salaries/Full-Time:** Compensation to full-time benefited employees
- 4102 Salaries/Part-Time:** Compensation for part-time non-benefited or partially-benefited employees
- 4103 Overtime:** Compensation to employees for hours worked in excess of regularly- scheduled worked week
- 4104 Permanent Contract:** Compensation to Golf Course employees under contract with the City of El Segundo
- 4105 Holiday Pay:** Compensation to safety employees in-lieu of holiday leave taken
- 4107 FLSA Overtime:** Overtime pay as defined under the Federal Labor Standards Act (FLSA)
- 4108 Vacation/Sick Leave Buyback:** Buyback of a portion of an employee's vacation and sick leave balance as allowed under each bargaining unit's memorandum of understanding (MOU)
- 4109 Vacation/Sick Leave-Termination:** Payout of an employee's vacation and sick leave balance at termination, as allowed under each bargaining unit's MOU
- 4110 Leave Replacement:** Compensation to Fire employees for hours worked to replace open positions due to leave time (vacation/sick)
- 4112 Compensated Sick Time:** Payouts for accrued sick leave which may be optional at end of the year or required if sick leave balance is over the prescribed maximum accumulation.
- 4113 Reimbursable Overtime:** Overtime compensation reimbursed by outside agencies/vendors for specific work performed on behalf of another agency or vendor.
- 4116 Standby Pay:** Compensation to employees who have been released from work but are specifically required by their supervisor to be available to return to work as needed by the City.
- 4117 Opt-Out Payments:** Payments to employees who opt-out of certain benefits.
- 4118 Replacement Benefit Contributions:** Additional Payments to CalPERS to cover the retirement benefits of high earning employees.
- 4201 PERS Retirement:** Employee and employer contributions to the Public Employees Retirement System (PERS)
- 4202 FICA:** Employee and employer contributions to the Federal social security system including Medicare
- 4203 Workers' Compensation:** Contributions to the City of El Segundo's Internal Service Workers' Compensation Fund
- 4204 Group Insurance:** Payment for insurance premiums for health, dental, and vision
- 4205 Uniform Allowance:** Quarterly payments, through payroll, to employees who are required to purchase and maintain prescribed uniform clothing and personal equipment.
- 4207 CalPERS Unfunded Liability:** Payment to CalPERS for the unfunded retirement liability.
- 4209 PARS (Public Agency Retirement Services):** Supplementary retirement system to the California Public Employees Retirement System
- 4210 OPEB (Other Post-Employment Benefits):** GASB 45 liability to fund annual required contribution
- 4211 401(a) Employer's Contribution:** Employers contribution to employees 401(a).

**CITY OF EL SEGUNDO
ACCOUNT CODE DESCRIPTION**

- 4215 Uniform Replacement:** Annual uniform maintenance allowance for employees required to wear a specific work attire including boots
- 4217 Early Retirement Incentive:** Costs associated with the employees who took the early retirement incentive.
- 4221 Car Allowance:** Costs for employees who receive a car allowance.
- 4251 CalPERS Payments:** Payments to CalPERS not associated with employees.
- 4907 Interest Expense:** Interest payments on debt.
- 4999 Cash Over / Short:** Unidentified cash variances in the bank accounts.
- 5201 Office Supplies:** Supplies used in the office such as paper, pens, staples.
- 5203 Repairs & Maintenance Supplies:** Supplies used for repairs and maintenance
- 5204 Operating Supplies:** Business cards, law library books, blueprint paper, pre-printed forms, book covers, and other supplies necessary to support the ongoing operations
- 5205 Cleaning & Sanitation:** Pool maintenance and custodial supplies
- 5206 Computer Supplies:** Computer paper, diskettes, magnetic tapes, printer ribbons, software, and other computer related items
- 5207 Small Tools & Equipment:** Hammers, wrenches, screwdrivers, small hand and power tools
- 5210 Paper Goods:** Napkins, paper towels, cups, and other paper goods used at the Golf Course restaurant
- 5211 Photo Supplies:** Film, flashbulbs, photo processing costs, and other miscellaneous photo supplies
- 5212 Prisoner Meals:** Meals for in-custody prisoners and court commitment program participants
- 5213 Replacement of Damaged Goods:** Replacement of damaged or broken dishes, glasses, utensils, and other items used at the Golf Course restaurant
- 5214 Housing Supplies:** General supplies for Fire Station.
- 5215 Vehicle Gasoline Charge:** Fuel charges for operating City vehicles
- 5216 Range Balls & Mats:** Range balls and mats for the Golf Course
- 5218 Police Training Materials & Supplies:** Training materials and supplies for Police Department
- 5501 Books & Other Printed Materials:** Books, pamphlets, periodicals, etc.
- 5502 Audio & Video:** Books on tape, cassettes, compact discs, and periodical microfiche
- 5505 Young People's Books:** Children's books, pamphlets, magazines, and kits.
- 5507 School Library Materials:** Books and other printed materials for the El Segundo Unified School District's libraries.
- 5220 Computer Refresh Charges:** Annual charge to departments for core workstation hardware and software
- 5255 CPR Class Operating Supplies:** Supplies used in CPR training courses

**CITY OF EL SEGUNDO
ACCOUNT CODE DESCRIPTION**

- 6093 Junior Camp Expenses:** Junior golf camp operating expenses
- 6101 Gas:** Cost of natural gas used at City buildings, parks, and other public facilities
- 6102 Electricity:** Cost of electricity for City buildings, parks, and other public facilities
- 6103 Water:** Cost of water used in City buildings, parks, and other public facilities
- 6116 Building Lease Charge:** RSI office lease charges
- 6135 Credit Card Expense:** Merchant's fees for accepting credit payments throughout the City, including the Golf Course
- 6139 Bank Service Charges:** Bank service charges exceeding earnings allowance on City's checking accounts.
- 6153 Personal Property Damage:** Golf Course personal property damage expenses
- 6172 NSF Charges:** The expense of non-sufficient funds checks deemed uncollectible
- 6201 Advertising & Publishing:** Public notices and job announcements, newsletters, flyers, and other informational or promotional materials distributed by the City
- 6203 Copy Machine Charges:** Charges for copy machine usage, maintenance, and supplies
- 6205 Other Printing & Binding:** Use of outside printers for forms, pamphlets, brochures, and other printing needs
- 6206 Contractual Services:** Contracts with vendors for engineering services, traffic studies, signal maintenance, refuse collection, street sweeping, janitorial services, pump maintenance, and other miscellaneous services.
- 6207 Equipment Replacement Charges:** Charges to departments to accumulate funds necessary to replace old, outdated, and unusable furniture, computers, office equipment, vehicles, and other capital items
- 6208 Dues & Subscriptions:** Dues for memberships in various professional organizations and subscriptions to trade journals, magazines, newspapers, etc.
- 6209 Dump Fees:** Costs to dump debris at local transfer stations
- 6210 Hazardous Materials Disposal Fees:** Costs associated with the disposal of hazardous materials dropped on City streets.
- 6211 Insurance & Bonds:** Property, liability, workers' compensation, and employee bond policies
- 6212 Laundry Cleaning:** Cleaning of uniforms, floor mats, jail linens, beddings, and towels
- 6213 Meetings & Travel:** Attendance at professional meetings and luncheons, and travel costs to attend training seminars and conferences
- 6214 Professional/Technical:** Costs of professional services such as independent auditors, consultants, pre-employment physicals, and recreation class instructors
- 6215 Repairs & Maintenance:** Repairs of buildings and facilities, and maintenance contracts for office equipment, computers, library circulation system, and print shop equipment
- 6216 Rental Charges:** Rental of investigative equipment and miscellaneous equipment for emergency repairs

**CITY OF EL SEGUNDO
ACCOUNT CODE DESCRIPTION**

- 6217 Software Maintenance:** Costs of maintaining the City's financial systems
- 6218 Hardware Maintenance:** Costs associated with maintaining the City's computer network system
- 6219 Network Operating Charge:** A "per computer charge" to each department for costs associated with computer systems network operations
- 6221 Educational Incentive:** Compensation to firefighters who complete approved academic courses
- 6222 Lease Payment/Parking Garage:** 612 Twin Holdings payments for parking garage
- 6223 Training & Education:** Registration at educational seminars and conferences, and also for purchases of training materials
- 6224 Vehicle Operating Charge:** Costs related to the operation, repair, and maintenance of the City's fleet of vehicles
- 6228 POST TRAINING EDUCATION:** Reimbursement to Police Officers for approved training and educational programs under the Police Officers' Standards and Training (POST) program
- 6237 Water Conservation:** Water conservation bulletins and pamphlets, water-saving shower heads, etc.
- 6245 Employee Recognition:** Annual employee service awards luncheon.
- 6246 Claims Expense:** Liability and workers' compensation claims, settlements, and expenses
- 6247 Unemployment Compensation:** Quarterly payments to EDD for unemployment claims reimbursements
- 6249 Fees & Licenses:** Fees and licenses necessary for the operation of "The Lakes at El Segundo" golf course
- 6250 Volunteer Recognition:** Annual picnic for recognition of City volunteers
- 6251 Communications/Mobile Radios:** Maintenance and supplies for the Police and Fire Department mobile radios and pagers
- 6253 Postage:** Costs of mailing City correspondence, notices, water bills, etc.
- 6254 Telephone:** Telephone and cellular communications
- 6255 ESMC Reproduction:** Updating and reproduction of the City's Municipal Code
- 6256 Pavement Rehabilitation:** Expenditures related to pavement repairs
- 6257 Public Education:** Community service programs
- 6259 Breathing Apparatus:** Service, maintenance, and repair of the Fire Department's self-contained breathing apparatus (SCBA)
- 6260 Equipment Leasing:** Leases of copiers and fax machines.
- 6262 Testing/Recruitment:** Employment testing, oral board raters, brochures, and flyers
- 6263 Commissioners' Expense:** Compensation for attendance at Planning Commission meetings and reimbursement of commissioners' expenses
- 6266 Training Allowance:** Special training materials for the golf course pros

**CITY OF EL SEGUNDO
ACCOUNT CODE DESCRIPTION**

- 6267 Zoning Text Amendments:** Costs related to amendments to the zoning codes
- 6268 General Plan Update:** Costs of updating or amending the General Plan
- 6270 Commissions:** Commissions earned by the golf course pros
- 6271 Animal Regulation:** Contract with the SPCA and dog license tags
- 6272 Court Costs:** Meals and auto expenses for off-duty officers attending court proceedings
- 6273 In-Custody Medical Charges:** Medical care and treatment of prisoners
- 6274 Investigation Expenses:** Sheriff custodial charges, fingerprinting costs, blood alcohol and drug testing, and Municipal Code prosecutions
- 6275 K-9 Dog Care Services:** Dog food, veterinary care, and training
- 6276 Police Reserve Program:** Plaques, certificates, and training for Police Reserves
- 6278 Computer Charges:** County upgrades of in-house JDIC system and hardware and software maintenance
- 6279 Explorer Program:** Field trips and monthly meetings for Police Explorers
- 6280 CAL I.D.:** State/County computerized fingerprint system
- 6281 Emergency Facilities Maintenance:** Emergency repairs to city buildings
- 6282 Emergency Repairs:** Charges for repairs to vehicles damaged in accidents
- 6283 Water Purchases - Potable:** Potable water purchases
- 6284 Security Costs:** Golf Course security expenses
- 6285 Water Purchases - Reclaimed:** Cost of purchasing water from the West Basin Municipal Water District
- 6286 General Administrative Charges:** Administrative charges to the Water Fund for services provided by City departments
- 6288 S.W.A.T. Program:** Training equipment, ammunition, and hostage negotiations costs
- 6289 Education Reimbursement:** Police educational reimbursements for eligible classes
- 6292 Hyperion Issues:** City's share of mitigation monitoring costs per contract with the City of Los Angeles
- 6294 Special Projects:** Funds set aside for special projects initiated by the City Council or City Manager
- 6296 R.S.V.P. PROGRAM:** Costs of the Retired Senior Volunteer Program
- 6301 Legal Counsel:** Monthly retainer of City Attorney.
- 6302 Special Plaintiff & Defense Litigation & Experts:** Costs associated with special plaintiff and defense litigation, and expert witnesses
- 6303 Commercial & Space Marketing:** Marketing of vacant commercial space
- 6310 Labor Negotiation:** Attorney fees related to labor negotiations

**CITY OF EL SEGUNDO
ACCOUNT CODE DESCRIPTION**

- 6311 Code Enforcement Litigation:** Attorney fees related to Municipal Code enforcement
- 6354 Lifeline Expense:** Operating expense for qualified customers for a subsidized water rate
- 6401 Community Promotion:** Miscellaneous expenditures to promote community activities
- 6402 Noise Abatement:** Agenda and minute preparation for the Noise Abatement Committee and membership dues in the national organization
- 6403 Sister City:** Program support and travel to Guaymas
- 6405 ESUSD Funding Agreement:** Costs funding agreement with the El Segundo Unified School District for crossing guards
- 6406 LAX Master Plan Intervention:** Attorney fees related to LAX Masterplan Intervention
- 6407 Washington Lobbyist:** Federal advocacy professional services related to LAX Masterplan
- 6409 Audiovisual Materials** audiovisual materials purchase by the Library department
- 6410 E-Books** Electronic books purchased by the Library
- 6501 Right of Way Lease:** Right of Way lease agreement with Southern California Edison
- 6502 Contribution Expense:** Golf Course contribution expense
- 7550 Cost of Sales:** Golf Course cost of food and beverages sales
- 7600 Hard goods:** Golf Course cost of hard goods sales, e.g., golf equipment
- 7601 Purchase Discount:** Golf Course discounts on inventory purchases
- 7602 Soft Goods:** Golf Course cost of soft goods sales, e.g., golf apparel
- 7604 Freight:** Golf Course freight charges on inventory purchases
- 7606 Teaching Supplies:** Golf Course lesson supplies
- 8103 Capital & Other Improvements:** Capital improvements to City buildings and facilities
- 8104 Capital/Equipment:** Capital equipment and furniture
- 8105 Capital/Automotive:** Vehicles and motorized equipment
- 8106 Capital/Communications:** Communications equipment
- 8108 Capital/Computer Hardware:** Computer hardware and related equipment
- 8109 Capital/Computer Software:** Computer software programs

**CITY OF EL SEGUNDO
ACRONYMS USED
ADOPTED BUDGET
FISCAL YEAR 2021-2022**

ACRONYM	TITLE
AB	Assembly Bill
ABC	Alcoholic Beverage Control
ADA	Americans with Disabilities Act
APSA	Aboveground Petroleum Storage Act
BOD	Board of Directors
CAD	Computer-Aided Dispatch
CalARP	California Accidental Release Prevention
CalPERS	California Public Employees' Retirement System
CASP	California Association of School Psychologists
CDBG	Community Development Block Grant
CDIAC	California Debt & Investment Advisory Commission
CD's	Certificate of Deposit
CERS	California Environmental Reporting System
CERS	California Environmental Reporting System
CERT	Community Emergency Response Team
CES	Campus El Segundo
CIEDB	Californian Infrastructure & Economic Development Bank
CIP	Capital Improvement Project
CMTA	California Municipal Treasurers' Association
COPS	Citizens' Option for Public Safety
CPI	Consumer Price Index
CPR	Cardio Pulmonary Resuscitation
CSI	Crime Scene Investigation
CTIP	Coordinated Technology Implementation Program
CUPA	California Unified Program Agencies
DOJ	Department of Justice
DVD	Digital Video Disc
EDAC	Economic Development Advisory Committee
EEO	Equal Employment Opportunity
EIR	Environmental Impact Report
EIS	Environmental Impact Statement
EKG	Electrocardiogram
EKPTO	Exceptional Kids Parent Teacher Organization
EMS	Emergency Medical Services
EOC	Emergency Operations Center
ERF	Equipment Replacement Fund
ES	El Segundo
ESMC	El Segundo Municipal Code
ESMoA	El Segundo Museum of Art
ESARG	El Segundo Amateur Radio Group
ESUSD	El Segundo Unified School District
FAA	Federal Aviation Administration

**CITY OF EL SEGUNDO
ACRONYMS USED
ADOPTED BUDGET
FISCAL YEAR 2021-2022**

ACRONYM	TITLE
FEMA	Federal Emergency Management Agency
FICA	Federal Insurance Contributions Act
FLSA	Federal Labor Standards Act
FPPC	Fair Political Practices Commission
FRO	First Responder Operations
FT	Full Time
FTE	Full Time Equivalent
GASB	Governmental Accounting Standards Board
GIOA	Government Investment Officers' Association
GIS	Geographic Information System
HIPAA	Health Insurance Portability & Accountability Act
HMBP	Hazardous Materials Business Plan
HOX	Home Owners Exemption
HSI	Homeland Security Investigation
HUD	Housing Urban Developmet
HVAC	Heating, Ventilation, Air Conditioning
ICE	Immigration & Customs Enforcement
ICRMA	Independent Cities Risk Management Authority
ICS	Incident Command Center
IRC	Internal Revenue Code
IRS	Internal Revenue Service
ISO	Insurance Services Office or International Standardization Organization
JAC	Joint Apprentice Committee
JDIC	Justice Data Interface Controller
LA	Los Angeles
LACMTA	Los Angeles County Metropolitan Transportation Commission
LADOA	Los Angeles Department of World Airports
LAEDC	Los Angeles Economic Development Corporation
LAWA	Los Angeles World Airport
LAX	Los Angeles Airport
MAX	Municipal Area Express
MEP	Mechanical, Electrical, Plumbing
MOU	Memorandum of Understanding
NFPA	National Fire Protection Administration
NIMS	National Incident Management System
NSF	No Sufficient Funds
OES	Office of Emergency Services
OPEB	Other Post Employment Benefits
P&BS	Planning & Building Safety
PAC	Political Action Committee
PARS	Public Agency Retirement Services
PD	Police Department
PEG	Public Education & Government

**CITY OF EL SEGUNDO
ACRONYMS USED
ADOPTED BUDGET
FISCAL YEAR 2021-2022**

ACRONYM	TITLE
PERS	Public Employees' Retirement System
POST	Peace Officers' Standard Training
PSAF	Public Safety Augmentation Fund
PSO	Public Services Officer
PT	Part Time
PW	Public Works
RBP	Retirement Benefit Plan
RFP	Request for Proposal
RMP	Risk Management Plan
RMS	Records Management System
RPOSD	Regional Park & Open Space District
RSI	Residential Sound Insulation
RSVP	Retired Senior Volunteer Program
SB	Senate Bill
SCAQMD	South Coast Air Quality Management District
SCE	Southern California Edison
SEMS	Standardized Emergency Management System
SIR	Self-Insured Retention
SLESF	Supplemental Law Enforcement Services Fund
SLOT	State Local Overtime
SMIP	Strong Motion Instrumentation Program
SPCA	Society for the Prevention of Cruelty to Animals
SPEA	Supervisory & Professional Employee Association
SRRE	Source Reduction & Recycling
STAR	State (of California & Nevada) Television Access Recognition
STC	Standard Training Corrections
SWAT	Special Weapons and Tactics
TDA	Transportation Development Act
TEMS	Tactical Emergency Medical Support
TOT	Transient Occupancy Tax
TRA	Tax Resolution Agreement
TRAP	Taskforce for Regional Autotheft Prevention
TV	Television
UASI	Urban Areas Security Initiative
UPA	Unified Program Agency
US	United States
UST	Underground Storage Tank
UUT	Utility Users' Tax
VIP	Very Important Person
VLF	Vehicle License Fee