AGENDA

EL SEGUNDO CITY COUNCIL
REGULAR MEETING
TUESDAY, JUNE 6, 2023

COUNCIL MEMBER GIROUX - TELECONFERENCING INFORMATION
Studio 250 - 250 W. 40th Street, New York, NY 10018
10th Floor (Elevator Opens Directly to the Studio)
424-225-9997

4:00 PM CLOSED SESSION
6:00 PM OPEN SESSION

CITY COUNCIL CHAMBER
350 MAIN STREET, EL SEGUNDO, CA 90245

Drew Boyles, Mayor
Chris Pimentel, Mayor Pro Tem
Carol Pirsztuk, Council Member
Lance Giroux, Council Member
Ryan W. Baldino, Council Member

Tracy Weaver, City Clerk
Matthew Robinson, City Treasurer

Executive Team

Darrell George, City Manager
Barbara Voss, Deputy City Manager
Jaime Bermudez, Police Chief
Michael Allen, Community Development Dir.
Jose Calderon, IT Director
Aly Mancini, Recreation, Parks & Library Dir.
Mark Hensley, City Attorney
David Cain, Interim CFO
Robert Espinosa, Interim Fire Chief
Rebecca Redyk, HR Director
Elias Sassoon, Public Works Dir.

MISSION STATEMENT:
"Provide a great place to live, work, and visit."

VISION STATEMENT:
"Be a global innovation leader where big ideas take off while maintaining our unique small-town character."

The City Council, with certain statutory exceptions, can only act upon properly posted and listed agenda items. Any writings or documents given to a majority of City Council regarding any matter on this agenda that the City received after issuing the agenda packet are available for public inspection in the City Clerk's Office during normal business hours. Such documents may also be posted on the City's website at www.elsegundo.org and additional copies will be available at the City Council meeting.

Unless otherwise noted in the agenda, the public can only comment on City-related business that is within the jurisdiction of the City Council and/or items listed on the agenda during the Public Communications portions of the Meeting. Additionally, members of the public can comment on any Public Hearing item on the agenda during the Public Hearing portion of such item. The time limit for comments is five (5) minutes per person.

Those wishing to address the City Council are requested to complete and submit to the City Clerk a "Speaker Card" located at the Council Chamber entrance. You are not required to provide personal information in order to speak, except to the extent necessary for the City Clerk to call upon you, properly record your name in meeting minutes and to provide contact information for later staff follow-up, if appropriate.

When a Council Member duly requires AB 2449 teleconferencing to attend the City Council meeting the public will also be able to access the meeting and provide public comment via Zoom. To access Zoom from a PC, Mac, iPad, iPhone, or Android device, use URL https://zoom.us/j/ 81951332052 and enter PIN: 903629 or visit www.zoom.us on device of choice, click on "Join a Meeting" and enter meeting ID: 81951332052 and PIN: 903629. If joining by phone, dial 1-669-900-9128 and enter meeting ID and PIN. *To reiterate, attending a City Council meeting by Zoom will only be used when AB 2449 is used*.

NOTE: Your phone number is captured by the Zoom software and is subject to the Public Records Act, dial *67 BEFORE dialing in to remain anonymous. Members of the public will be placed in a "listen only" mode and your video feed will not be shared with City Council or members of the public.

REASONABLE ACCOMMODATIONS: In compliance with the Americans with Disabilities Act and Government Code Section 54953(g), the City Council has adopted a reasonable accommodation policy to swiftly resolve accommodation requests. The policy can also be found on the City's website at https://www.elsegundo.org/government/departments/city-clerk. Please contact the City Clerk's Office at (310) 524-2308 to make an accommodation request or to obtain a copy of the policy.

4:00 PM CLOSED SESSION – CALL TO ORDER / ROLL CALL

PUBLIC COMMUNICATION – (RELATED TO CITY BUSINESS ONLY – 5-MINUTE LIMIT PER PERSON, 30-MINUTE LIMIT TOTAL) *Individuals who have received value of $50 or more to communicate to the City Council on behalf of another, and employees speaking on behalf of their employer, must so identify themselves prior to addressing City Council. Failure to do so shall be a misdemeanor and punishable by a fine of $250. While all comments are welcome, the Brown Act does not allow City Council to take action on any item not on the agenda. City Council and/or City Manager will respond to comments after Public Communications is closed.*

SPECIAL ORDERS OF BUSINESS

RECESS INTO CLOSED SESSION: City Council may move into a closed session pursuant to applicable law, including the Brown Act (Government Code Section §54960, et seq.) for purposes of conferring with City's Real Property Negotiator; and/or conferring with City Attorney on potential and/or existing litigation; and/or discussing matters covered under Government Code Section §54957 (Personnel); and/or conferring with City's Labor Negotiators.

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (GOV'T CODE §54956.9(D)(1): -10- MATTER(S)

1. City of El Segundo v. Wiseburn Unified School District, Los Angeles Superior Court Case No. 23TRCV01031

2. Scott O'Connor (City Police Officer) v. City of El Segundo, United States District Court (Central District of California), Civil Case No. 2:20-CV-0311 DMG (PLAx).

3. Scott Martinez (Retired City Fire Fighter) v. City of El Segundo, Los Angeles Superior Court Case No. 21ST CV10637.

4. James Tulette (Retired City Fire Fighter) v. City of El Segundo, Los Angeles Superior Court, Case No. 205T, CV44025.

5. Shawn Bonfield Retired (City Fire Department Battalion Chief) v. City of El Segundo, Los Angeles Superior Court Case no. 20ST CV48677.

6. William Hatcher (Retired El Segundo Fire Fighter) v. City of El Segundo, Los Angeles Superior Court, Case No. 21ST CV37399.

7. Richard Towne (Retired El Segundo Fire Fighter) v. City of El Segundo, Los Angeles Superior Court, Case No. 21ST CV19113.

8. Rebecca Smith (Former Non-Sworn Police Department Employee) v. City of El Segundo - Binding Arbitration Personnel Case.

9. Amy McDaniels (Non-Sworn Police Department Employee) v. City of El Segundo - Binding Arbitration Personnel Case.

10. Brent Beardmore (City Police Officer) v. City of El Segundo, Los Angeles Superior Court Case No. 22STCV25047.

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Threats of Significant exposure/- to litigation pursuant to (Government Code §54956.9(d)(2) or (d)(3)): -1- matter(s).

1. Charles Mallory (Former Information Technology Systems Director) Claim against the City of El Segundo.

PUBLIC EMPLOYMENT (GOV'T CODE § 54957) -1- MATTER(S)

1. City Manager
   Performance Review

CONFERENCE WITH CITY'S LABOR NEGOTIATOR (GOV'T CODE §54957.6): -5- MATTER(S)

1. Employee Organizations: Fire Fighters' Association (FFA), Professional Support Services Employee Association (PSSEA), City Employees' Association (CEA), and Management Confidential (Unrepresented Employee Group).
   Representative: City Manager, Darrell George, Human Resources Director, Rebecca Redyk, Laura Droltz Kalty, and Alex Volberding.

2. Unrepresented Employee: City Manager
   City Negotiator: City Attorney

6:00 PM – CONVENE OPEN SESSION – CALL TO ORDER / ROLL CALL

INVOCATION – Pastor Kaleb Oh, United Methodist Church

PLEDGE OF ALLEGIANCE – Council Member Pirsztuk

SPECIAL PRESENTATIONS

1. Juneteenth Celebration Day Proclamation
2. LGBTQ+ Pride Month Proclamation

PUBLIC COMMUNICATIONS – (RELATED TO CITY BUSINESS ONLY – 5 MINUTE LIMIT PER PERSON, 30 MINUTE LIMIT TOTAL) *Individuals who have received value of $50 or more to communicate to the City Council on behalf of another, and employees speaking on behalf of their employer, must so identify themselves prior to addressing the City Council. Failure to do so shall be a misdemeanor and punishable by a fine of $250. While all comments are welcome, the Brown Act does not allow Council to take action on any item not on the agenda. The Council will respond to comments after Public Communications is closed.*

CITY MANAGER FOLLOW-UP COMMENTS – (Related to Public Communications)

- Hyperion Water Reclamation Plant Update

A. PROCEDURAL MOTIONS

Read All Ordinances and Resolutions on the Agenda by Title Only

Recommendation -

Approval

B. CONSENT

3. **City Council Meeting Minutes**

Recommendation -

1. Approve Regular City Council Meeting minutes of May, 16, 2023.
2. Alternatively, discuss and take other action related to this item.

4. **Warrant Demand Register for April 24, 2023 through May 14, 2023**

Recommendation -

1. Ratify payroll and employee benefit checks; checks released early due to contracts or agreements; emergency disbursements and/or adjustments; and, wire transfers.
2. Approve Warrant Demand Register numbers 21A, 21B and 22A: warrant numbers 3045344 through 3045669, and 9002895 through 9002928.
3. Alternatively, discuss and take other action related to this item.

5. **Second Reading of an Ordinance Amending El Segundo Municipal Code Titles 7, 13, and 15 to Streamline the Permitted Uses and Development Standards in All Zones and Implement Several Cleanup, Clarifying, and Conforming Provisions.**

Recommendation -

1. Waive second reading and adopt Ordinance No. 1648 for Environmental Assessment No. 1230 and Zone Text Amendment No. ZTA 18-04, amending El Segundo Municipal Code ("ESMC") Titles 7, 13, and 15 to streamline the permitted uses and development standards in all zones and implement several cleanup, clarifying, and conforming provisions.

2. Alternatively, discuss and take other action related to this item.

   (The proposed zone text amendment is exempt under the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines Sections 15060(c)(3), 15061(b)(3), and 15168(C)(2))

6. **Notice of Completion of Police Department Rooftop Chiller Unit Replacement Project**

Recommendation -

1. Accept the installation of the Police Department Rooftop Chiller Unit Replacement Project No. PW 22-09 by Pardess Air, Inc. as complete.

2. Authorize the City Clerk to file a Notice of Completion with the County Recorder's Office.

3. Alternatively, discuss and take other action related to this item.

7. **Resolution Appointing Interim Chief Financial Officer David Cain as Primary Board Member to the Governing Board of the Independent Cities Risk Management Authority**

Recommendation -

1. Adopt Resolution appointing Interim Chief Financial Officer David Cain as the primary representative to the Independent Cities Risk Manager Authority ("ICRMA") Governing Board ("ICRMA Board").

2. Maintain Council Member Carol Pirsztuk and Risk Manager Hank Lu as alternative representatives to the ICRMA Board.

3. Alternatively, discuss and take other action related to this item.

8. **Fiscal Year 2021 Fire Prevention & Safety Grant**

Recommendation -

1. Authorize the acceptance of $49,594.28 in grant funds from the Fiscal Year 2021 Fire Prevention & Safety (FPS) Grant.

2. Authorize the City Manager to sign an agreement with FEMA who will serve as grant administrator for the grant.

3. Alternatively, discuss and take other action related to this item.

9. **Agreement to Renew Beach Cities Transit Line 109 for FY 2023-24**

Recommendation -

1. Approve the one-year renewal of the cost-sharing agreement with BCT for operation of Transit Line 109 FY 2023-2024.

2. Authorize the Mayor to execute the Transit Service Operation Agreement.

10. **El Segundo Senior Housing Board Corporation 2023 Operating Budget for Park Vista**

Recommendation -

1. Approve the El Segundo Senior Housing Board Corporation 2023 Operating Budget for the Park Vista senior housing facility located at 615 East Holly Avenue.

2. Alternatively, discuss and take other action related to this item.

11. **Establish Membership in the Los Angeles Regional Agency**

Recommendation -

1. Adopt a resolution approving membership in the Los Angeles Regional Agency ("LARA"), also known as the Los Angeles Area Integrated Waste Management Joint Powers Authority.

2. Authorize the City Manager to execute the LARA joint powers agreement.

3. Alternatively, discuss and take other action related to this item.

C. PUBLIC HEARINGS

12. **Public Hearing for Approval of Proposed FY 2023-2024 Citywide Operating Budget, Capital Improvement Program Budget, Gann Appropriations Limit, and Associated Financial Policies**

Recommendation -

1. Conduct a public hearing.

2. Adopt resolution approving the proposed FY 2023-2024 Citywide operating budget, capital improvement program budget, and Gann appropriations limit.

3. Approve various financial policies for FY 2023-2024 (general fund reserve policy, economic uncertainty reserve policy, Topgolf revenue allocation policy, unfunded actuarial liability policy, and inter-fund loan policy) as reflected in report exhibits 4 through 8.

4. Alternatively, discuss and take other action related to this item.

D. STAFF PRESENTATIONS

13. **Establish the Aquatics Manager Classification, Adopt Classification Specification, Examination Plan, and Basic Salary Range**

Recommendation -

1. Approve establishment of the Aquatics Manager classification.

2. Adopt the classification specification and examination plan for the Aquatics Manager.

3. Adopt a resolution establishing the basic salary range for the Aquatics Manager position.

4. Appropriate $139,264 from the FY 2023-24 Budget - General Fund Unassigned Reserves to the FY 2023-24 Recreation, Parks and Library full-time salary account.

5. Alternatively, discuss and take other action related to this item.

14. **South Bay Cities Council of Governments Local Travel Network Wayfinding and Signage "Pilot" Project**

Recommendation -

1. Receive and file a report from the South Bay Cities Council of Governments (SBCCOG) regarding the Local Travel Network (LTN) Wayfinding and Signage "Pilot" Project.

2. Direct staff to work with SBCCOG to implement this LTN Wayfinding and Signage "Pilot" Project within the City of El Segundo and direct staff to request Metro to reimburse the City for all costs associated with this "Pilot" project.

3. Alternatively, discuss and take other action related to this item.

E. COMMITTEES, COMMISSIONS AND BOARDS PRESENTATIONS

F. REPORTS - CITY CLERK

G. REPORTS - CITY TREASURER

15. **Investment Portfolio Report for March 2023**

Recommendation -

1. Receive and file the Investment Portfolio Report dated March 2023.

2. Alternatively, discuss and take other action related to this item.

H. REPORTS - COUNCIL MEMBERS

COUNCIL MEMBER BALDINO

COUNCIL MEMBER GIROUX

COUNCIL MEMBER PIRSZTUK

MAYOR PRO TEM PIMENTEL

MAYOR BOYLES

I. REPORTS - CITY ATTORNEY

J. REPORTS/FOLLOW-UP - CITY MANAGER

CLOSED SESSION

The City Council may move into a closed session pursuant to applicable law, including the Brown Act (Government Code Section §54960, et seq.) for the purposes of conferring with the City's Real Property Negotiator; and/or conferring with the City Attorney on potential and/or existing litigation; and/or discussing matters covered under Government Code Section §54957 (Personnel); and/or conferring with the City's Labor Negotiators.

REPORT OF ACTION TAKEN IN CLOSED SESSION (if required)

MEMORIALS

ADJOURNMENT

POSTED:
DATE: June 1, 2023
TIME: 12:15 PM
BY: Tracy Weaver, City Clerk

Proclamation

City of El Segundo, California

WHEREAS, this nation was founded on the principle stated in the Declaration of Independence that "all men are created equal, that they are endowed by their creator with certain unalienable rights, that among these are Life, Liberty and the pursuit of Happiness" but in which people who were African American were held in slavery for many years; and

WHEREAS, President Abraham Lincoln signed the Emancipation Proclamation on January 1, 1863, which holds that all persons held as slaves within a State or designated part of a State "shall be then, thenceforward, forever free," changing the legal status of 3.5 million enslaved African Americans from slave to free; and

WHEREAS, the Emancipation Proclamation paved the way for the 13th Amendment to the Constitution of the United Stated, which formally abolished slavery in the United States of America; and

WHEREAS, news of the Emancipation Proclamation did not reach the most distant slave states until two-and-one-half years later, being read in Galveston, Texas, on June 19, 1865; and

WHEREAS, the day of respect and remembrance called "Juneteenth," a combination of the words "June" and "nineteenth", is observed as an important day in our nation's history; and

WHEREAS, Juneteenth commemorates African American freedom while also serving as a reminder of the inequities faced by African Americans throughout our nation's history; and

WHEREAS, El Segundo recognizes that a diverse community founded on shared values and community spirit is our strength and opportunity for the future.

NOW, THEREFORE, the Mayor and members of the City Council of the City of El Segundo, California, hereby proclaim June 19, 2023 as ***Juneteenth Celebration Day*** and urge all citizens to celebrate our diversity, to recognize the strength of a rich culture and experience the African American heritage. This celebration acknowledges the history of an important part of American society and helps unify our city, and our nation as a whole.

Mayor Drew Boyles

Mayor Pro Tem Carol Pirsztuk *Council Member Chris Pimentel*

Council Member Lance Giroux *Council Member Ryan Baldino*

Proclamation

City of El Segundo, California

WHEREAS, the City of El Segundo cherishes the value and dignity of each person, and recognizes and appreciates the importance of and respect, equality, and freedom; and

WHEREAS, all are welcomed in the City of El Segundo to live, work, and play, and every individual and family deserves a place to call home where they are safe, happy, and supported by friends, neighbors and community leaders; and

WHEREAS, the City of El Segundo denounces prejudice and unfair discrimination based on age, gender identity, gender expression, race, color, religion, marital status, national origin, sexual orientation, or physical attributes as an affront to our fundamental principles; and

WHEREAS, the LGBTQ+ community has worked tirelessly for respect and equality, and continues to celebrate authenticity, acceptance, and love; and

WHEREAS, Pride Month began in June of 1969 on the one-year anniversary of the Stonewall Uprising in New York City after LGBTQ+ and allied friends rose up and fought against harassment and discriminatory laws that have since been declared unconstitutional; and

WHEREAS, the City of El Segundo celebrates and appreciates the cultural, civic, and economic contributions of the Lesbian, Gay, Bisexual, Transgender, Queer, plus (LGBTQ+) community which strengthens our social welfare; and

WHEREAS, it is imperative that people in our community, regardless of sexual orientation, gender identity, and gender expression, feel valued, safe, empowered, and supported by their peers and community leaders.

NOW, THEREFORE, on this 6th day of June, 2023, the Mayor and Members of the City Council of the City of El Segundo, California, hereby proclaim June 2023 as **"LGBTQ+ Pride Month"** in El Segundo and encourage all residents to celebrate the progress toward justice, equality, and liberty in the LGBTQ+ community and join us in the fights that remain to be won. The City Council of the City of El Segundo further calls upon residents and employees of El Segundo to observe June 2023 as LGBTQ+ Pride Month in honor of our LGBTQ+ residents, employees, and visitors, and to the contributions they continue to make to our community.

Mayor Drew Boyles

Mayor Pro Tem Carol Pirsztuk *Council Member Chris Pimentel*

Council Member Lance Giroux *Council Member Ryan Baldino*

MEETING MINUTES OF THE EL SEGUNDO CITY COUNCIL
TUESDAY, MAY 16, 2023

CLOSED SESSION – Mayor Boyles called to order at 5:00 PM.

ROLL CALL

Mayor Boyles	-	Present
Mayor Pro Tem Pimentel	-	Present
Council Member Pirsztuk	-	Present
Council Member Giroux	-	Present
Council Member Baldino	-	Present

PUBLIC COMMUNICATION – (Related to City Business Only – 5-minute limit per person, 30-minute limit total) None

SPECIAL ORDER OF BUSINESS:

1. Appoint Alex Volberding and Rebecca Redyk as Labor Negotiators for the City Employees' Association (CEA) and Laura Droltz Kalty, Alex Volberding and Rebecca Redyk as Labor Negotiators for the Police Managers' Association (PMA) – amended to add Darrell George, City Manager as a negotiator -

MOTION by Council Member Giroux, SECONDED by Council Member Pirsztuk appointing Appoint Alex Volberding, Darrell George, and Rebecca Redyk as Labor Negotiators for the City Employees' Association (CEA) and Laura Droltz Kalty, Alex Volberding, Darrell George, and Rebecca Redyk as Labor Negotiators for the Police Managers' Association (PMA). MOTION PASSED BY A UNANIMOUS VOTE. 5/0

Mayor Boyles announced that Council would be meeting in closed session pursuant to the items listed on the Agenda.

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Threats of Significant exposure/- to litigation pursuant to (Government Code §54956.9(d) (2) or (d)(3)): -1- matter(s).

INITIATION OF LITIGATION PURSUANT to (Government Code §54956.9(d)(4)): -1- matter(s).

CONFERENCE WITH CITY'S LABOR NEGOTIATOR (Government Code §54957.6): -1- MATTER(S)

1. Employee Organizations: Fire Fighters' Association (FFA), Supervisory Professional Employee Association (SPEA), Professional Support Services Employee Association (PSSEA), Police Managers' Association (PMA), City Employees' Association (CEA), and Management Confidential.

Representative: City Manager, Darrell George, Human Resources Director, Rebecca Redyk, Laura Droltz Kalty, and Alex Volberding.

Adjourned at 5:50 PM

OPEN SESSION – Mayor Boyles called to order at 6:04 PM

ROLL CALL

Mayor Boyles	-	Present
Mayor Pro Tem Pimentel	-	Present
Council Member Pirsztuk	-	Present
Council Member Giroux	-	Present
Council Member Baldino	-	Present

INVOCATION – Father Alexei Smith, St. Andrew Greek Orthodox Church

PLEDGE OF ALLEGIANCE – Council Member Baldino

SPECIAL PRESENTATIONS:

2. Mayor Pro Tem Pimentel read an accommodation in recognition of William Wenger, Distinguished Eagle Scout and Ainsley Gulden, First Female Eagle Scout in El Segundo.

3. Geoff Gerny, Fire Engineer, and CERT Coordinator reported on the importance of the Community Emergency Response Team (CERT) volunteers and invited the community to sign up for the upcoming session.

4. Cristina Reveles, Sr. Management Analyst for Economic Development gave a report on the recent YELP event held in El Segundo.

5. Proclamation read by Council Member Baldino, proclaiming National Public Works Week May 21 – May 27, 2023. Elias Sassoon, Public Works Director and Patrick Graham, Roadway Maintenance Lead Worker accepted the proclamation.

PUBLIC COMMUNICATIONS – (Related to City Business Only – 5-minute limit per person, 30-minute limit total) None

CITY MANAGER FOLLOW-UP COMMENTS:

Darrell George, City Manager gave an update on the Hyperion Water Reclamation Plant.

A. Read all Ordinances and Resolutions on the Agenda by Title Only.

MOTION by Council Member Giroux, SECONDED by Council Member Pirsztuk to read all ordinances and resolutions on the agenda by title only. MOTION PASSED BY A UNANIMOUS VOTE. 5/0

B. CONSENT:

6. Approve Regular and Special City Council meeting minutes of May 2, 2023.
(Fiscal Impact: None)

7. Approve warrants demand register for April 17, 2023 through April 23, 2023, numbers 20B: warrant numbers 3045242 through 3045343. Ratify Payroll and employee benefit Checks; Checks released early due to contracts or agreement; Emergency disbursements and/or adjustments; and, Wire transfers.
(Fiscal Impact: $1,880,956.91 ($1,529,285.54 in check warrants and $351,671.37 in wire warrants))

8. Approve second reading and adopt Ordinance No. 1649 authorizing an amendment to Contract No. 537LL between the City of El Segundo and the Board of Administration of California Public Employees' Retirement system (CalPERS) regarding cost sharing by "Classic" local miscellaneous members of the Supervisory and Professional Employees' Association (SPEA).
(Fiscal Impact: Estimated $46,100 annual savings to the City)

9. Authorize the City Manager to execute Agreement No. 6658 with Impex Technologies to renew licensing and support for Nutanix server infrastructure for a one-year term between September 11, 2023 through September 10, 2024 for $69,387.17
(Fiscal Impact: $69,387.17 included in the FY2023-24 budget)

10. Receive and file the annual 2022 Military Equipment Report regarding Ordinance 1637; find the military equipment described in the annual report is consistent with the El Segundo Police Department Military Equipment Use Policy, does not require an amendment and reaffirm the Ordinance.
(Fiscal Impact: None)

11. Authorize the City Manager to execute Agreement No. 5618E for a three-year renewal with Granicus, Inc., to continue to provide the city's website design, development, and hosting platform service.
(Fiscal Impact: $71,500.00 included in the FY 2022-23 budget)

12. Reject Rojas Construction's bid as nonresponsive, authorize the City Manager to execute standard Public Works Construction Contract No. 6659 with FS Contractors, Inc for $237,399 for the award of the FY 2022-23 Annual Concrete Improvements Project and authorize an additional $23,740 as contingency for protentional unforeseen conditions. Project No. PW 22-17
(Fiscal Impact: $261,139.00 included in the FY 2022-23 budget)

13. Authorize the City Manager to enter into Agreement No. 6660 (Memorandum) for three years, between the cities of Los Angeles, Carson, El Segundo, Hawthorne, Inglewood, Lawndale, and Lomita, the Los Angeles County Flood Control District, the County of Los Angeles, and the South Bay Cities Council of Governments for a total of $61,573 for Administration and Cost Sharing for Implementing the Coordinated Integrated Monitoring Program (CIMP) and Watershed Management Program (WMP) and the Dominguez Channel Watershed Management Area and Agreement No. 6661 (Memorandum) for three years, between the City of Los Angeles, County of Los Angeles, Los Angeles County Flood Control District, and the cities of El Segundo and Santa Monica, for a total of $116,245 for Administration and Cost Sharing for Implementing the Coordinated Integrated Monitoring Program (CIMP) and Watershed Management Program (WMP) and the Jurisdictional Groups 2 & 3 of the Santa Monica Bay Watershed.
(Fiscal Impact: $177,818 and will be funded from the Safe Clean Water (Measure W) local return for FY 2023-24 through FY2025-26)

14. Authorize the City Manager to execute Traffic Signal Transfer and License Agreement No. 6662 between the City of El Segundo, the Nash Street Exchange Developer, and the Nash Street Exchange Landowners.
(Fiscal Impact: $500.00 included in the FY 2022-23 budget)

15. Authorize the City Manager to execute standard Public Works Contract No. 6663 with DASH Construction in the amount of $219,915 for the construction of the Smoky Hollow Parking Pilot Project and authorize an additional $22,000 for construction related contingencies and appropriate $170,350 from Parking In-lieu Fee and $71,565 from General Fund Unassigned Fund Balance.
(Fiscal Impact: Appropriation of $241,915 is requested for FY 2022-23 and will be included in the P.O. rollover report for FY 2023-24 expected to be brought to City Council on June 20, 2023: Undesignate $170,350 from designated Parking In-Lieu Fees, PW Engineering - Smoky Hollow Parking In-Lieu), and $71,565 from the General Fund Unassigned Fund Balance)

MOTION by Council Member Giroux, SECONDED by Council Member Baldino, approving Consent items 6, 7, 8, 9, 10, 11, 12, 13, 14 and 15 (Mayor Boyles abstained from voting on item 15, due to a building in the Smoky Hollow area). MOTION PASSED BY A UNANIMOUS VOTE. 5/0

C. PUBLIC HEARINGS: ***(Switched order of Public Hearings)***

17. Update on Los Angeles International Airport (LAX) Issues and Proposed Resolution Authorizing Sale of Residential Sound Installation (RSI) Demonstration House at 910 Hillcrest Street
(Fiscal Impact: Ongoing staff, consultants, and legal costs associated with the City's LAX monitoring and engagement are included in the City's annual budget. Selling the RSI demonstration house will avoid future City costs associated with caretaking of the house. The City's costs associated with the sale of the house will be reimbursed from sale proceeds)

Mayor Boyles stated this was the time and place for a public hearing regarding an update on Los Angeles International Airport (LAX) Issues and Proposed Resolution Authorizing Sale of Residential Sound Installation (RSI) Demonstration House at 910 Hillcrest Street.

Clerk Weaver stated that proper notice had been given in a timely manner and that no written communication had been received in the City Clerk's office.

Osa Wolfe, Attorney (City's Legal Counsel for LAX), Shute, Mihaly & Weinberger LLP and Elias Sassoon, Public Works Director gave a presentation.

Public Input:
Justin Erbacci, CEO, Los Angeles World Airports (LAWA) answered Council's questions and spoke on behalf of LAX.

MOTION by Council Member Giroux, SECONDED by Council Member Baldino to close the public hearing. MOTION PASSED BY A UNANIMOUS VOTE. 5/0

Council Discussion

Council consensus to receive and file the update presentation from staff and outside legal counsel.

Mark Hensley, City Attorney read by title only:

RESOLUTION NO. 5414

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL SEGUNDO DECLARING THE PROPERTY AT 910 HILLCREST STREET, EL SEGUNDO TO BE SURPLUS LAND AND AUTHORIZING ITS SALE

MOTION by Council Member Pirsztuk, SECONDED by Council Member Giroux adopting Resolution No. 5414. MOTION PASSED BY A UNANIMOUS VOTE. 5/0

MOTION by Council Member Baldino, SECONDED by Council Member Giroux authorizing staff to proceed with the selection of a realtor (if/when applicable), establishing base qualifications and using a lottery system. MOTION PASSED BY A UNANIMOUS VOTE. 5/0

16. Amendments to El Segundo Municipal Code Titles 7, 13 and 15 to Streamline Permitted Uses and Development Standards in All Zones and Implement Cleanup, Clarifying and Conforming Provisions.
(Fiscal Impact: None)

Mayor Boyles stated this was time and place for a public hearing regarding waiving the first reading and re-introducing an ordinance amending El Segundo Municipal Code ("ESMC") Titles 7, 13, and 15 to streamline the permitted uses and development standards in all zones and implement several cleanup, clarifying, and conforming

provisions in chapters/sections 7-2-2, 13-13-2, 15-1-6, 15-2-4, 15-2-5, 15-2-7, 15-2-8, 15-2-14, 15-2-15, 15-4, 15-5, 15-6, 15-7, 15-8, 15-10, 15-15, 15-18-5, 15-30, 15-31-3 through 15-31-6, and 15-32-9; and find it is exempt under the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines §§ 15060(c)(3), 15061(b)(3), and 15168(c)(2).

Clerk Weaver stated that proper notice had been given in a timely manner and that written communication had been received in the City Clerk's office.

Michael Allen, AICP, Community Development Director reported on the item.

Public input: None

MOTION by Council Member Giroux, SECONDED by Mayor Pro Tem Pimentel to close the public hearing. MOTION PASSED BY A UNANIMOUS VOTE. 5/0

Council Discussion

Mark Hensley, City Attorney read by title only:

ORDINANCE NO. 1648

AN ORDINANCE AMENDING TITLE 15 OF THE EL SEGUNDO MUNICIPAL CODE TO STREAMLINE THE PERMITTED USES AND DEVELOPMENT STANDARDS IN ALL ZONES AND IMPLEMENT SEVERAL CLEANUP, CLARIFYING, AND CONFORMING PROVISIONS.

(ENVIRONMENTAL ASSESSMENT NO. 1230 AND ZONE TEXT AMENDMENT NO. 18-04)

Council Member Pirsztuk introduced the Ordinance. Second reading and possible adoption is scheduled for the next regular City Council meeting on June 6, 2023.

D. STAFF PRESENTATIONS:

18. Resident and Business 2023 Survey Results Regarding Satisfaction with City Services (Net Promoter Survey Results)
(Fiscal Impact: The City utilizes a cloud-based software service "Qualtrics" to conduct the Net Promoter surveys and data analysis, as well as other City surveys throughout the year, for an annual fee of $20,789)

Barbara Voss, Deputy City Manager gave a presentation.

Council discussion

Council consensus to receive and file the survey results.

19. Expansion of the Lateral Police Officer Recruitment Incentive Program
(Fiscal Impact: The immediate fiscal impact of the expansion of the Lateral Police Officer Recruitment Incentive Program is unknown as it is dependent on the number of officers hired. The maximum fiscal impact of the program is up to $500,000 which can be funded through position vacancies in the Police Department budget)

Jaimie Bermudez, Police Chief reported on the item.

Council discussion

MOTION by Mayor Pro Tem Pimentel, SECONDED by Mayor Boyles approving Side Letter Agreement No. 6651A between the City of El Segundo and El Segundo Police Officers' Association (POA) to expand the Lateral Police Officer Recruitment Incentive Program to include a $40,000 incentive payment to successful lateral police officer candidates (subject to stipulations and disbursement schedules), increase the employee referral bonus to $10,000, and expand the eligibility for the employee referral bonus to include current City employees who recruit a lateral police officer using current salary savings, if funds deplete, the program would be brought back to Council to consider other funding means. MOTION PASSED BY A UNANIMOUS VOTE. 5/0

Mark Henley, City Attorney to read by title only;

RESOLUTION NO. 5415

A RESOLUTION ADOPTING A SIDE LETTER AGREEMENT BETWEEN MEMBERS OF THE EL SEGUNDO POLICE OFFICERS' ASSOCIATION ("POA") AND THE CITY OF EL SEGUNDO TO EXPAND THE ELIGIBILITY FOR THE LATERAL POLICE OFFICER RECRUITMENT INCENTIVE PROGRAM

MOTION by Mayor Boyles, SECONDED by Council Member Giroux adopting Resolution No. 5415 as amended *(the Resolution was amended after the agenda was posted, the amended Resolution was posted to the website, shared with Council and printed copies were available to the public).* MOTION PASSED BY A UNANIMOUS VOTE. 5/0

20. Side Letter Agreement Between the City of El Segundo and the El Segundo Police Services Support Employees' Association (PSSEA)
(Fiscal Impact: $456 for FY 2022-23 (mid-May through June 30) & $3,650 for FY 2023-24)

Rebecca Redyk, Human Resources Director reported on the item.

Council discussion

MOTION by Council Member Pirsztuk, SECONDED by Mayor Pro Tem Pimentel approving Side Letter Agreement No. 5687A between the City of El Segundo and El Segundo Police Services Support Employees' Association. MOTION PASSED BY A UNANIMOUS VOTE. 5/0

Mark Hensley, City Attorney read by title only;

RESOLUTION NO. 5416

A RESOLUTION ADOPTING A SIDE LETTER AGREEMENT BETWEEN MEMBERS OF THE POLICE SUPPORT SERVICES EMPLOYEES' ASSOCIATION ("PSSEA") AND THE CITY OF EL SEGUNDO TO SHARE THE COSTS OF THE EMPLOYER CONTRIBUTION PURSUANT TO GOVERNMENT CODE SECTION 20516

MOTION by Council Member Baldino, SECONDED by Council Member Giroux adopting Resolution No. 5416. MOTION PASSED BY A UNANIMOUS VOTE. 5/0

E. COMMITTEES, COMISSIONS AND BOARDS PRESENTATIONS: None

F. REPORTS – CITY CLERK – No report

G. REPORTS – CITY TREASURER – Not present

H. REPORTS – COUNCIL MEMBERS

Council Member Baldino – No report

Council Member Giroux – Congratulated the El Segundo High School Boys Volleyball team on their CIF win.

Council Member Pirsztuk – Stated tickets are still available for this Friday's ED! Gala. Also mentioned Prom is this weekend.

Mayor Pro Tem Pimentel – Attended and reported on the Transportation subcommittee meeting, League of Cities meeting and Safety subcommittee meeting and will attend the Sanitation meeting tomorrow.

21. Formation of an Ad Hoc Subcommittee to Receive and Updates from the El Segundo Economic Development Corporation
(Fiscal Impact: None)

Mayor Pro Tem Pimentel introduced the item.

Council discussion

MOTION by Mayor Pro Tem Pimentel, SECONDED by Mayor Boyles approving an ad hoc city council subcommittee and appointing Council Members' Pirsztuk and Baldino to serve on the subcommittee. MOTION PASSED BY A UNANIMOUS VOTE. 5/0

Mayor Boyles – Will be attending the Contract Cities event, along with the City Manager, announced he will be a Director-at-Large for Contract Cities, announced Mayor Pro Tem Pimentel has been nominated for the Second Chair of the SBCOG and commented on Civic Day with the High School that took place yesterday, Monday, May 15, 2023.

I. REPORTS – CITY ATTORNEY – No report

J. REPORTS/FOLLOW-UP – CITY MANAGER – No report

MEMORIAL – None

Adjourned at 8:16 PM

_____
Tracy Weaver, City Clerk

City Council Agenda Statement

Meeting Date: June 6, 2023
Agenda Heading: Consent
Item Number: B.4

TITLE:

Warrant Demand Register for April 24, 2023 through May 14, 2023

RECOMMENDATION:

1. Ratify payroll and employee benefit checks; checks released early due to contracts or agreements; emergency disbursements and/or adjustments; and, wire transfers.

2. Approve Warrant Demand Register numbers 21A, 21B and 22A: warrant numbers 3045344 through 3045669, and 9002895 through 9002928.

3. Alternatively, discuss and take other action related to this item.

FISCAL IMPACT:

The warrants presented were drawn in payment of demands included within the FY 2022-2023 Adopted Budget. The total of $5,169,796.15 ($1,839,053.81 in check warrants and $3,330,742.34 in wire warrants) are for demands drawn on the FY 2022-2023 Budget.

BACKGROUND:

California Government Code Section 37208 provides General Law cities flexibility in how budgeted warrants, demands, and payroll are audited and ratified by their legislative body. Pursuant to Section 37208 of the California Government Code, warrants drawn in payments of demands are certified by the City's Chief Financial Officer and City Manager as conforming to the authorized expenditures set forth in the City Council adopted budget need not be audited by the City Council prior to payment, but may be presented to the City Council at the first meeting after delivery.

In government finance, a warrant is a written order to pay that instructs a federal, state, county, or city government treasurer to pay the warrant holder on demand or after a specific date. Such warrants look like checks and clear through the banking system like

checks. Warrants are issued for payroll to individual employees, accounts payable to vendors, to local governments, and to companies or individual taxpayers receiving a refund.

DISCUSSION:

The attached Warrants Listing delineates the warrants that have been paid for the period identified above. The Chief Financial Officer certifies that the listed warrants were drawn in payment of demands conforming to the adopted budget and that these demands are being presented to the City Council at its first meeting after the delivery of the warrants.

CITY STRATEGIC PLAN COMPLIANCE:

Goal 5: Champion Economic Development and Fiscal Sustainability

Objective 5B: El Segundo approaches its work in a financially strategic and responsible way.

PREPARED BY:
Liz Lydic, Management Analyst
REVIEWED BY:
David Cain, Interim Chief Financial Officer
APPROVED BY:
Barbara Voss, Deputy City Manager

ATTACHED SUPPORTING DOCUMENTS:

1. Register 21a summary
2. Register 21b summary
3. Register 22a summary

CITY OF EL SEGUNDO
WARRANTS TOTALS BY FUND

3045344 - 3045477
9002895 - 9002898

DATE OF APPROVAL: AS OF 5/15/2023 REGISTER # 21a

001	GENERAL FUND	397,675.49
003	EXPENDABLE TRUST FUND - OTHER	3,000.00
104	TRAFFIC SAFETY FUND	-
106	STATE GAS TAX FUND	-
108	ASSOCIATED RECREATION ACTIVITIES FUND	-
109	ASSET FORFEITURE FUND	848.92
110	MEAURE "R"	-
111	COMM. DEVEL. BLOCK GRANT	-
112	PROP "A" TRANSPORTATION	15,233.11
114	PROP "C" TRANSPORTATION	-
115	AIR QUALITY INVESTMENT PROGRAM	-
116	HOME SOUND INSTALLATION FUND	-
117	HYPERION MITIGATION FUND	62.87
118	TDA ARTICLE 3 - SB 821 BIKEWAY FUND	-
119	MTA GRANT	-
120	C.O.P.S. FUND	-
121	FEMA	-
122	L.A.W.A. FUND	-
123	PSAF PROPERTY TAX PUBLIC SAFETY	-
124	FEDERAL GRANTS	24,383.13
125	STATE GRANT	-
126	A/P CUPA PROGRAM OVERSIGHT SURCHARGE	2,072.57
127	MEAURE "M"	-
128	SB-1	-
129	CERTIFIED ACCESS SPECIALIST PROGRAM	3.80
130	AFFORDABLE HOUSING	-
131	COUNTY STORM WATER PROGRAM	1,140.00
132	MEASURE "B"	-
202	ASSESSMENT DISTRICT #73	-
301	CAPITAL IMPROVEMENT FUND	190,793.59
302	INFRASTRUCTURE REPLACEMENT FUND	-
405	FACILITIES MAINTENANCE	-
501	WATER UTILITY FUND	44,815.17
502	WASTEWATER FUND	57,972.63
503	GOLF COURSE FUND	-
505	SOLID WASTE FUND	-
601	EQUIPMENT REPLACEMENT	278,751.51
602	LIABILITY INSURANCE	-
603	WORKERS COMP. RESERVE/INSURANCE	75.54
701	RETIRED EMP. INSURANCE	-
702	EXPENDABLE TRUST FUND - DEVELOPER FEES	24.13
704	CULTURAL DEVELOPMENT	-
706	OUTSIDE SERVICES TRUST	-
	TOTAL WARRANTS	$ 1,016,852.46

STATE OF CALIFORNIA
COUNTY OF LOS ANGELES

Information on actual expenditures is available in the Director of Finance's office in the City of El Segundo.

I certify as to the accuracy of the Demands and the availability of fund for payment thereof.

For Approval: Regular checks held for City council authorization to release.

CODES:

R = Computer generated checks for all non-emergency/urgency payments for materials, supplies and services in support of City Operations

For Ratification:

A = Payroll and Employee Benefit checks

AP - U = Computer generated Early Release disbursements and/or adjustments approved by the City Manager. Such as: payments for utility services, petty cash and employee travel expense reimbursements, various refunds, contract employee services consistent with current contractual agreements, instances where prompt payment discounts can be obtained or late payment penalties can be avoided or when a situation arises that the City Manager approves.

H = Handwritten Early Release disbursements and/or adjustments approved by the City Manager.

VOID CHECKS DUE TO ALIGNMENT:
N/A

VOID CHECKS DUE TO INCORRECT CHECK DATE:

VOID CHECKS DUE TO COMPUTER SOFTWARE ERROR:

NOTES: Stale dated checks: 3037467 & 3037562
New re-issue check numbers 3044989 & 3044990
See attachment reports (check history listing & replaced checks listing)

CHIEF FINANCIAL OFFICER [signature] DATE: 5-4-23

CITY MANAGER Barbara Voss (for DG) DATE: 5-8-23

CITY OF EL SEGUNDO
PAYMENTS BY WIRE TRANSFER
4/24/23 THROUGH 4/30/23

Date	Payee		Description
4/28/2023	Mission Square	67,529.01	457 payment Vantagepoint
4/28/2023	Mission Square	1,038.46	401(a) payment Vantagepoint
4/28/2023	Mission Square	2,896.95	401(a) payment Vantagepoint
4/28/2023	Mission Square	100.00	IRA payment Vantagepoint
4/28/2023	ExpertPay	2,720.76	EFT Child support payment
4/2/23-4/8/23	Workers Comp Activity	141,728.09	SCRMA checks issued
4/2/23-4/8/23	Liability Trust - Claims	48,877.28	Claim checks issued/(voided)
4/2/23-4/8/23	Retiree Health Insurance		Health Reimbursment checks issued
4/2/23-4/8/23	Flexible Spending Account		Employee Health and DCA card charges
		264,890.55	

DATE OF RATIFICATION: 4/18/23
TOTAL PAYMENTS BY WIRE: **264,890.55**

Certified as to the accuracy of the wire transfers by:

Acting Deputy City Treasurer II — Date 4/28/2023

Chief Financial Officer — Date 5-4-23

City Manager — Date 5-8-23

Information on actual expenditures is available in the City Treasurer's Office of the City of El Segundo.

CITY OF EL SEGUNDO
WARRANTS TOTALS BY DEPARTMENT
AS OF 5/16/2023
REGISTER # 21a

DEPT#	NAME	TOTAL
	GENERAL FUND DEPARTMENTAL EXPENDITURES	
	GENERAL GOVERNMENT	
1101	City Council	167.92
1201	City Treasurer	3,536.06
1300	City Clerk	645.45
2101	City Manager	6,812.65
2102	Communications	80.76
2103	El Segundo Media	
2201	City Attorney	27,625.15
2401	Economic Development	52,294.53
2402	Planning	14,357.42
2405	Human and Health Services	5,999.63
2500	Administrative Services	33,934.05
2601	Government Buildings	3,435.68
2900	Nondepartmental	31,977.61
6100	Library	15,934.89
		196,801.80
	PUBLIC SAFETY	
3100	Police	27,100.99
3200	Fire	28,041.88
2403	Building Safety	2,227.28
2404	Plng/Bldg Sfty Administration	910.85
		58,281.00
	PUBLIC WORKS	
4101	Engineering	14,827.53
4200	Streets/Park Maintenance	43,693.43
4300	Wastewater	
4601	Equipment Maintenance	21,462.07
4801	Administration	71.07
		80,054.10
	COMMUNITY SERVICES	
5100,5200	Recreation & Parks	6,027.71
5400	Centennial	931.00
		6,958.71
	EXPENDITURES	
	CAPITAL IMPROVEMENT	200,593.09
	ALL OTHER ACCOUNTS	474,163.76
	TOTAL WARRANTS	1,016,852.46

CITY OF EL SEGUNDO
WARRANTS TOTALS BY FUND

3045478 - 3045569
9002899 - 9002926

DATE OF APPROVAL: AS OF 5/16/2023 REGISTER # 21B

001	GENERAL FUND	274,929.11
003	EXPENDABLE TRUST FUND - OTHER	4,486.00
104	TRAFFIC SAFETY FUND	-
106	STATE GAS TAX FUND	5,976.56
108	ASSOCIATED RECREATION ACTIVITIES FUND	-
109	ASSET FORFEITURE FUND	1,260.23
110	MEAURE "R"	-
111	COMM. DEVEL. BLOCK GRANT	-
112	PROP "A" TRANSPORTATION	-
114	PROP "C" TRANSPORTATION	-
115	AIR QUALITY INVESTMENT PROGRAM	-
116	HOME SOUND INSTALLATION FUND	-
117	HYPERION MITIGATION FUND	6,262.90
118	TDA ARTICLE 3 - SB 821 BIKEWAY FUND	-
119	MTA GRANT	-
120	C.O.P.S. FUND	951.57
121	FEMA	-
122	L.A.W.A. FUND	-
123	PSAF PROPERTY TAX PUBLIC SAFETY	701.87
124	FEDERAL GRANTS	-
125	STATE GRANT	-
126	A/P CUPA PROGRAM OVERSIGHT SURCHARGE	2,802.78
127	MEAURE "M"	-
128	SB-1	1,288.00
129	CERTIFIED ACCESS SPECIALIST PROGRAM	-
130	AFFORDABLE HOUSING	-
131	COUNTY STORM WATER PROGRAM	-
132	MEASURE "B"	-
202	ASSESSMENT DISTRICT #73	-
301	CAPITAL IMPROVEMENT FUND	91,838.44
302	INFRASTRUCTURE REPLACEMENT FUND	-
405	FACILITIES MAINTENANCE	-
501	WATER UTILITY FUND	8,423.03
502	WASTEWATER FUND	2,838.12
503	GOLF COURSE FUND	-
505	SOLID WASTE FUND	-
601	EQUIPMENT REPLACEMENT	-
602	LIABILITY INSURANCE	693.80
603	WORKERS COMP. RESERVE/INSURANCE	672.71
701	RETIRED EMP. INSURANCE	-
702	EXPENDABLE TRUST FUND - DEVELOPER FEES	1,014.66
704	CULTURAL DEVELOPMENT	705.73
708	OUTSIDE SERVICES TRUST	-
	TOTAL WARRANTS	$ 405,219.93

STATE OF CALIFORNIA
COUNTY OF LOS ANGELES

Information on actual expenditures is available in the Director of Finance's office in the City of El Segundo.

I certify as to the accuracy of the Demands and the availability of fund for payment thereof.

For Approval: Regular checks held for City council authorization to release.

CODES:

R = Computer generated checks for all non-emergency/urgency payments for materials, supplies and services in support of City Operations

For Ratification:

A = Payroll and Employee Benefit checks

AP - U = Computer generated Early Release disbursements and/or adjustments approved by the City Manager. Such as: payments for utility services, petty cash and employee travel expense reimbursements, various refunds, contract employee services consistent with current contractual agreements, instances where prompt payment discounts can be obtained or late payment penalties can be avoided or when a situation arises that the City Manager approves.

H = Handwritten Early Release disbursements and/or adjustments approved by the City Manager.

VOID CHECKS DUE TO ALIGNMENT:
N/A

VOID CHECKS DUE TO INCORRECT CHECK DATE:

VOID CHECKS DUE TO COMPUTER SOFTWARE ERROR:

NOTES: Stale dated checks: 3037467 & 3037562
New re-issue check numbers 3044989 & 3044990
See attachment reports (check history listing & replaced checks listing)

CHIEF FINANCIAL OFFICER

DATE: 5/11/23

CITY MANAGER

DATE: 5-11-23

CITY OF EL SEGUNDO
PAYMENTS BY WIRE TRANSFER
5/1/23 THROUGH 5/7/23

Date	Payee		Description
5/4/2023	California EDD	310.32	Reconciliation payment
5/3/2023	Unum	180.90	Long Term Care Premium
5/3/2023	Cal Pers	59,443.07	EFT Retirement Safety Police Classic - 1st Tier 28
5/3/2023	Cal Pers	54,122.47	EFT Retirement Misc - PEPRA New 26013
5/3/2023	Cal Pers	57,199.63	EFT Retirement Safety Fire- Classic 30168
5/3/2023	Cal Pers	33,741.32	EFT Retirement Misc - Classic 27
5/3/2023	Cal Pers	28,203.62	EFT Retirement Safety-Police-PEPRA New 25021
5/3/2023	Cal Pers	18,275.81	EFT Retirement Safety-Fire-PEPRA New 25020
5/3/2023	Cal Pers	7,693.46	EFT Retirement Sfty Police Classic-2nd Tier 30169
5/1/2023	Dept. of Health Care Svcs	9,219.42	Ground EMT Transport Q3-20
4/9/23-4/15/23	Workers Comp Activity	26,304.79	SCRMA checks issued
4/9/23-4/15/23	Liability Trust - Claims	38,259.19	Claim checks issued/(voided)
4/9/23-4/15/23	Retiree Health Insurance		Health Reimbursment checks issued
4/9/23-4/15/23	Flexible Spending Account		Employee Health and DCA card charges
		332,954.00	

DATE OF RATIFICATION: 4/18/23
TOTAL PAYMENTS BY WIRE: **332,954.00**

Certified as to the accuracy of the wire transfers by:

Acting Deputy City Treasurer II	5/8/2023 Date
acting CFO Chief Financial Officer	5/11/2023 Date
City Manager	5-11-23 Date

Information on actual expenditures is available in the City Treasurer's Office of the City of El Segundo.

CITY OF EL SEGUNDO
WARRANTS TOTALS BY DEPARTMENT
AS OF 5/16/2023
REGISTER # 21B

DEPT#	NAME	TOTAL
	GENERAL FUND DEPARTMENTAL EXPENDITURES	
	GENERAL GOVERNMENT	
1101	City Council	2,477.20
1201	City Treasurer	2,102.81
1300	City Clerk	1,307.24
2101	City Manager	1,515.46
2102	Communications	80.00
2103	El Segundo Media	4,247.12
2201	City Attorney	61,808.10
2401	Economic Development	473.20
2402	Planning	2,095.78
2405	Human and Health Services	40.00
2500	Administrative Services	19,061.45
2601	Government Buildings	24,965.84
2900	Nondepartmental	131.87
6100	Library	8,928.62
		129,234.69
	PUBLIC SAFETY	
3100	Police	27,615.88
3200	Fire	15,613.40
2403	Building Safety	1,125.36
2404	Plng/Bldg Sfty Administration	214.99
		44,569.63
	PUBLIC WORKS	
4101	Engineering	1,067.61
4200	Streets/Park Maintenance	21,450.85
4300	Wastewater	1,091.36
4601	Equipment Maintenance	3,216.73
4801	Administration	308.00
		27,134.55
	COMMUNITY SERVICES	
5100,5200	Recreation & Parks	29,272.24
5400	Centennial	1,826.57
		31,098.81
	EXPENDITURES	
	CAPITAL IMPROVEMENT	91,838.44
	ALL OTHER ACCOUNTS	81,343.81
	TOTAL WARRANTS	405,219.93

CITY OF EL SEGUNDO
WARRANTS TOTALS BY FUND

3045570 - 3045669
9002927 - 9002928

DATE OF APPROVAL: AS OF 5/6/2023

REGISTER # 22a

001	GENERAL FUND	288,053.14
003	EXPENDABLE TRUST FUND - OTHER	-
104	TRAFFIC SAFETY FUND	-
106	STATE GAS TAX FUND	4,320.00
108	ASSOCIATED RECREATION ACTIVITIES FUND	-
109	ASSET FORFEITURE FUND	1,035.86
110	MEAURE "R"	-
111	COMM. DEVEL. BLOCK GRANT	-
112	PROP "A" TRANSPORTATION	1,257.50
114	PROP "C" TRANSPORTATION	-
115	AIR QUALITY INVESTMENT PROGRAM	-
116	HOME SOUND INSTALLATION FUND	-
117	HYPERION MITIGATION FUND	-
118	TDA ARTICLE 3 - SB 821 BIKEWAY FUND	-
119	MTA GRANT	-
120	C.O.P.S. FUND	-
121	FEMA	-
122	L.A.W.A. FUND	-
123	PSAF PROPERTY TAX PUBLIC SAFETY	3,509.65
124	FEDERAL GRANTS	-
125	STATE GRANT	12,600.00
126	A/P CUPA PROGRAM OVERSIGHT SURCHARGE	86.66
127	MEAURE "M"	-
128	SB-1	-
129	CERTIFIED ACCESS SPECIALIST PROGRAM	-
130	AFFORDABLE HOUSING	-
131	COUNTY STORM WATER PROGRAM	-
132	MEASURE "B"	-
202	ASSESSMENT DISTRICT #73	-
301	CAPITAL IMPROVEMENT FUND	-
302	INFRASTRUCTURE REPLACEMENT FUND	-
405	FACILITIES MAINTENANCE	-
501	WATER UTILITY FUND	18,286.74
502	WASTEWATER FUND	14,819.41
503	GOLF COURSE FUND	-
505	SOLID WASTE FUND	-
601	EQUIPMENT REPLACEMENT	-
602	LIABILITY INSURANCE	-
603	WORKERS COMP. RESERVE/INSURANCE	-
701	RETIRED EMP. INSURANCE	-
702	EXPENDABLE TRUST FUND - DEVELOPER FEES	7,150.00
704	CULTURAL DEVELOPMENT	-
708	OUTSIDE SERVICES TRUST	65,862.46
	TOTAL WARRANTS	$ 416,981.42

STATE OF CALIFORNIA
COUNTY OF LOS ANGELES

Information on actual expenditures is available in the Director of Finance's office in the City of El Segundo.

I certify as to the accuracy of the Demands and the availability of fund for payment thereof.

For Approval: Regular checks held for City council authorization to release.

CODES:

R = Computer generated checks for all non-emergency/urgency payments for materials, supplies and services in support of City Operations

For Ratification:

A = Payroll and Employee Benefit checks

AP - U = Computer generated Early Release disbursements and/or adjustments approved by the City Manager. Such as: payments for utility services, petty cash and employee travel expense reimbursements, various refunds, contract employee services consistent with current contractual agreements, instances where prompt payment discounts can be obtained or late payment penalties can be avoided or when a situation arises that the City Manager approves.

H = Handwritten Early Release disbursements and/or adjustments approved by the City Manager.

VOID CHECKS DUE TO ALIGNMENT:
N/A

VOID CHECKS DUE TO INCORRECT CHECK DATE:

VOID CHECKS DUE TO COMPUTER SOFTWARE ERROR:

NOTES: Stale dated checks: 3037467 & 3037562
New re-issue check numbers 3044989 & 3044990
See attachment reports (check history listing & replaced checks listing)

CHIEF FINANCIAL OFFICER

DATE: 5/22/2023

CITY MANAGER

DATE: 5-22-23

CITY OF EL SEGUNDO
PAYMENTS BY WIRE TRANSFER
5/8/23 THROUGH 5/14/23

Date	Payee		Description
5/10/2023	Cal Pers	614,928.86	EFT Health Insurance Payment
5/10/2023	West Basin	1,900,157.65	H2O payment
5/11/2023	Cal Pers	18,975.60	Misc Payment
5/11/2023	California EDD	46.69	Reconciliation payment
5/12/2023	Mission Square	90,974.31	457 payment Vantagepoint
5/12/2023	Mission Square	1,038.46	401(a) payment Vantagepoint
5/12/2023	Mission Square	2,896.95	401(a) payment Vantagepoint
5/12/2023	Mission Square	100.00	IRA payment Vantagepoint
5/12/2023	ExpertPay	2,720.76	EFT Child support payment
4/16/23-4/22/23	Workers Comp Activity	101,058.51	SCRMA checks issued
4/16/23-4/22/23	Liability Trust - Claims		Claim checks issued/(voided)
4/16/23-4/22/23	Retiree Health Insurance		Health Reimbursment checks issued
4/16/23-4/22/23	Flexible Spending Account		Employee Health and DCA card charges
		2,732,897.79	

DATE OF RATIFICATION: 4/18/23
TOTAL PAYMENTS BY WIRE: **2,732,897.79**

Certified as to the accuracy of the wire transfers by:

Deputy City Treasurer I	5/18/2023 Date
Chief Financial Officer	5/22/2023 Date
City Manager	5-22-23 Date

Information on actual expenditures is available in the City Treasurer's Office of the City of El Segundo.

CITY OF EL SEGUNDO
WARRANTS TOTALS BY DEPARTMENT
AS OF 6/6/2023
REGISTER # 22a

DEPT#	NAME	TOTAL
	GENERAL FUND DEPARTMENTAL EXPENDITURES	
	GENERAL GOVERNMENT	
1101	City Council	550.00
1201	City Treasurer	
1300	City Clerk	7,469.68
2101	City Manager	10,696.06
2102	Communications	90.82
2103	El Segundo Media	
2201	City Attorney	
2401	Economic Development	4,358.03
2402	Planning	200.00
2405	Human and Health Services	2,328.00
2500	Administrative Services	34,339.10
2601	Government Buildings	22,461.44
2900	Nondepartmental	982.17
6100	Library	4,123.15
		87,598.45
	PUBLIC SAFETY	
3100	Police	10,891.32
3200	Fire	31,922.77
2403	Building Safety	43,648.00
2404	Plng/Bldg Sfty Administration	250.00
		86,712.09
	PUBLIC WORKS	
4101	Engineering	16,600.39
4200	Streets/Park Maintenance	60,186.37
4300	Wastewater	349.47
4601	Equipment Maintenance	178.12
4801	Administration	1,334.53
		78,648.88
	COMMUNITY SERVICES	
5100,5200	Recreation & Parks	12,488.18
5400	Centennial	
		12,488.18
	EXPENDITURES	
	CAPITAL IMPROVEMENT	
	ALL OTHER ACCOUNTS	151,533.82
	TOTAL WARRANTS	416,981.42

City Council Agenda Statement

Meeting Date: June 6, 2023
Agenda Heading: Consent
Item Number: B.5

TITLE:

Second Reading of an Ordinance Amending El Segundo Municipal Code Titles 7, 13, and 15 to Streamline the Permitted Uses and Development Standards in All Zones and Implement Several Cleanup, Clarifying, and Conforming Provisions.

RECOMMENDATION:

1. Waive second reading and adopt Ordinance No. 1648 for Environmental Assessment No. 1230 and Zone Text Amendment No. ZTA 18-04, amending El Segundo Municipal Code ("ESMC") Titles 7, 13, and 15 to streamline the permitted uses and development standards in all zones and implement several cleanup, clarifying, and conforming provisions.

2. Alternatively, discuss and take other action related to this item.

(The proposed zone text amendment is exempt under the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines Sections 15060(c)(3), 15061(b)(3), and 15168(C)(2))

FISCAL IMPACT:

The proposed amendments are not anticipated to have any fiscal impact.

BACKGROUND:

On April 18, 2023, City Council conducted a public hearing on an ordinance amending ESMC Titles 7, 13, and 15, to streamline the permitted uses and development standards in all zones and implement several cleanup, clarifying, and conforming provisions. After discussing the item, the City Council directed staff to make revisions to the Ordinance and schedule introduction and first reading on May 16, 2023. After modifying the definition of net floor area, fence and wall regulations, and the CR-S zone permitted uses, the revised ordinance was introduced on May 16, 2023.

DISCUSSION:

City Council may waive second reading and adopt the Ordinance. If the Ordinance is adopted by City Council at its June 6, 2023 meeting, the effective date of the Ordinance will be July 6, 2023, 30 days from the adoption date.

CITY STRATEGIC PLAN COMPLIANCE:

Goal 5: Champion Economic Development and Fiscal Sustainability

Objective 5A: El Segundo promotes economic growth and vitality for business and the community.

PREPARED BY:
Paul Samaras, AICP, Principal Planner
REVIEWED BY:
Michael Allen, AICP, Development Services Director
APPROVED BY:
Barbara Voss, Deputy City Manager

ATTACHED SUPPORTING DOCUMENTS:

1. Exhibit 1 - Ordinance 1648

ORDINANCE NO. 1648

AN ORDINANCE AMENDING TITLE 15 OF THE EL SEGUNDO MUNICIPAL CODE TO STREAMLINE THE PERMITTED USES AND DEVELOPMENT STANDARDS IN ALL ZONES AND IMPLEMENT SEVERAL CLEANUP, CLARIFYING, AND CONFORMING PROVISIONS.

(ENVIRONMENTAL ASSESSMENT NO. 1230 AND ZONE TEXT AMENDMENT NO. 18-04)

The City Council of the city of El Segundo does ordain as follows:

SECTION 1: The Council finds and declares as follows:

A. On August 14, 2018, the City initiated the process to amend various sections of El Segundo Municipal Code ("ESMC") Title 15, i.e., the City's Zoning Code.

B. The City reviewed the project's environmental impacts under the California Environmental Quality Act (Public Resources Code §§ 21000, *et seq.*, "CEQA") and the regulations promulgated thereunder (14 Cal. Code of Regulations §§15000, *et seq.*, the "CEQA Guidelines");

C. The Community Development Department completed its review and scheduled a public hearing regarding the application before the Planning Commission for February 23, 2023;

D. On February 23, 2023, the Planning Commission held a public hearing to receive public testimony and other evidence regarding the Ordinance including, without limitation, information provided to the Planning Commission by city staff; and, adopted Resolution No. 2867 recommending that the City Council approve this Ordinance;

E. On April 18, 2023 and May 16, 2023, the City Council held a public hearing and considered the information provided by City staff and public testimony regarding this Ordinance; and

F. This Ordinance and its findings are made based upon the entire administrative record including, without limitation, testimony and evidence presented to the City Council at its April 18, 2023 and May 16, 2023 hearing and the staff report submitted by the Community Development Department.

SECTION 2: *Factual Findings and Conclusions*. The City Council finds that adopting the proposed Ordinance would result in the following:

A. Amend ESMC Chapter 7-2 regarding noise and vibration to designate the Planning Commission as the appeal body regarding decisions of the Noise Control Officer;

B. Amend ESMC § 13-13-2 regarding numbering entrances to buildings to clarify the Building Official or designee is responsible for assigning addresses for buildings;

C. Amend ESMC § 15-1-6 to update and add definitions of terms;

D. Amend ESMC § 15-2-4 to update the fencing regulations for nonresidential properties;

E. Delete ESMC § 15-2-5 regarding Height restrictions for buildings on through lots;

F. Amend ESMC § 15-2-7 regarding encroachments;

G. Amend ESMC § 15-2-8 regarding screening;

H. Amend ESMC § 15-2-14 regarding landscaping;

I. Delete ESMC § 15-2-15 regarding video arcades;

J. Amend ESMC Chapter 15-4 regarding residential zones to update the permitted uses and development standards for residential properties;

K. Amend ESMC Chapter 15-5 regarding commercial zones to update the permitted uses and development standards for commercial properties;

L. Amend ESMC Chapter 15-6 regarding industrial zones to update the permitted uses and development standards for industrial properties;

M. Amend ESMC Chapter 15-7 to update the permitted uses and development standards in the Medium-Density Residential ("MDR") and Multi-Media Overlay ("MMO") overlay districts;

N. Amend ESMC Chapters 15-8 and 15-10 to update the permitted uses in the Open Space ("O-S") and Public Facilities ("P-F") zones;

O. Amend ESMC Chapter 15-15 to update the parking area development standards and the required number of automobile and bicycle spaces for various uses;

P. Amend ESMC § 15-18-5 to clarify the Master Sign Program approval process;

Q. Amend ESMC Chapter 15-30 (Enforcement; Penalty) to make formatting changes and minor corrections;

R. Amend ESMC §§ 15-31-3 through 15-31-6 (Right-of-way Dedications and Improvements) to make formatting changes and minor corrections; and

S. Amend ESMC § 15-32-9 regarding Development Impact Fee Refunds to clarify the process for issuing refunds.

SECTION 3: *General Plan Findings*. As required under Government Code § 65860, the ESMC amendments proposed by the Ordinance are consistent with the El Segundo General Plan as follows:

A. The proposed Ordinance is consistent with Objective LU3-2 of the General Plan Land Use Element in that it would simplify and standardize the development standards in the city's residential zones

B. The proposed Ordinance is consistent with Objective LU4-3 in that it reduces setbacks for commercial zones, permits outdoor dining without discretionary permits, and continues to require landscaping in all new office and mixed-use developments.

D. The proposed Ordinance is consistent with Goal LU5 in that it simplifies and standardizes development standards and continues to require landscaping for commercial and industrial zones

E. The proposed Ordinance is consistent with Goal ED2-2 of the General Plan Economic Development Element in that would simplify and standardize development standards for businesses and residential uses and thereby helping streamline the development process for the business and the residential community.

E. The proposed Ordinance is consistent with Program 3 of the General Plan Housing Element in that it would clarify the development standards and permit process for accessory dwelling units and thereby assist in the production of affordable housing.

SECTION 4: *Zone Text Amendment Findings*. In accordance with ESMC Chapter 15-27 (Amendments), and based on the findings set forth above, the proposed Ordinance is consistent with and necessary to carry out the purpose of the ESMC as follows:

A. The Ordinance is consistent with the purpose of the ESMC, which is to serve the public health, safety, and general welfare and to provide the economic and social advantages resulting from an orderly planned use of land resources.

B. The Ordinance is necessary to serve the public health, safety, and general welfare by facilitating the development process and ensure the orderly development of buildings, parking areas, landscaping, and the location of

uses in the City. The intent of the Ordinance is to clarify and simplify definitions of terms, the permitted uses, and the development standards in various zones. It will facilitate and expedite the development process and provide economic and social benefits resulting from the orderly planned use of land resources, all in furtherance of the public health, safety, and general welfare.

SECTION 5: *Environmental Assessment.* Pursuant to the provisions of CEQA, and the CEQA Guidelines, the proposed Ordinance is exempt from further review. Specifically, it is exempt under CEQA Guidelines § 15060(c)(3) (the activity is not a project as defined in § 15378) because it has no potential for resulting in a physical change to the environment, directly or indirectly and CEQA Guidelines § 15601(b)(3) because the Ordinance includes minor changes to the zoning code; no development is authorized with this action, and it can seen that there is no possibility of significant environmental impacts. In addition, any environmental impacts associated with this Ordinance are adequately addressed in the General Plan final EIR. Accordingly, this Ordinance is consistent with the General Plan final EIR and is exempt from further CEQA review. Furthermore, this Ordinance constitutes a component of the El Segundo Municipal Code which the Planning Commission determined to be consistent with the final EIR for the City of El Segundo General Plan on December 1, 1992. Accordingly, no further environmental review is required pursuant to CEQA Regulations. § 15168(c)(2).

SECTION 6: ESMC Section 7-2-2 regarding Noise and Vibration Definitions is amended as follows:

7-2-2: DEFINITIONS:

As used in this chapter, unless the context otherwise clearly indicates, the words and phrases used are defined as follows:

* * *

NOISE CONTROL OFFICER: The Director of ~~Community, Economic and Development Services~~**Community Development**.

* * *

SECTION 7: ESMC § 13-13-2 is amended as follows:

13-13-2: NUMBERING ENTRANCES TO BUILDINGS:

A. Placement: All entrances from the public streets of the City to buildings or structures within the City shall be numbered as hereinafter provided. The number of each and every such entrance shall be placed in a conspicuous place upon or immediately adjacent to the door or gate closing such entrance. Each figure of the number shall be at least two inches ~~(2")~~ in height and of corresponding width. The appropriate number of any entrance to any building or structure shall be placed

thereon as herein provided within five ~~(5)~~ days after the receipt by the owner, occupant, lessee, tenant or subtenant of such building of a notice from the Building ~~Inspector~~**Official or designee** of the number designated for such building or structure, and all numbers, other than the numbers provided for in this Chapter for the respective entrances, shall be removed from every building by the owners, occupants, lessees, tenants or subtenants thereof within five ~~(5)~~ days from the service of the notice designating the appropriate numbers to be placed thereon.

B. Designation: It shall be the duty of the Building ~~Inspector~~**Official or designee** to designate the respective numbers for buildings or structures fronting on streets heretofore laid out, or hereafter to be laid out or extended, and which may at this time, or at any future time, be included within the present or future boundaries of the City.

SECTION 8: ESMC § 15-1-4 is amended as follows:

15-1-4: ENFORCEMENT:

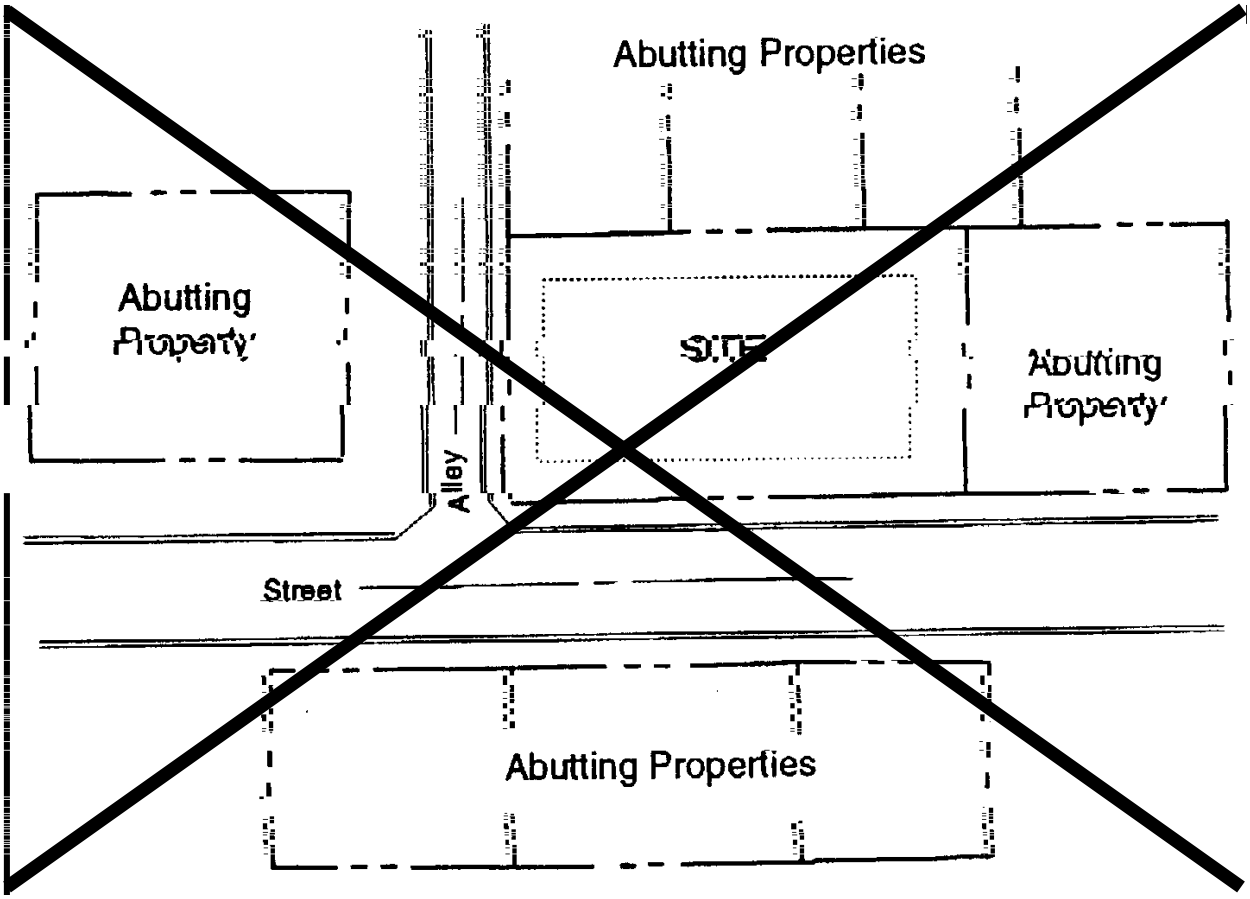
The ~~Director of Community, Economic and Development Services~~**Community Development Director** or his/her duly designated representative is hereby designated as the enforcing agent of this title and any amendments thereto. **The Director or his/her designated representative has the authority to require recordation of restrictive covenants on a property and/or to deny permits to prevent unpermitted changes of use and to fulfill the purpose of this Title.**

SECTION 9: ESMC § 15-1-6 is amended as follows:

ESMC 15-1-6: DEFINITIONS:

The following words and phrases, when used in this title, shall have the meanings respectively ascribed to them in this chapter:

ABUTTING/ABUTTING PROPERTY: Two ~~(2)~~ or more parcels sharing a common boundary of at least one ~~(1)~~ point. ~~However, as used in chapter 24 of this title, this definition shall also include property that is separated only by a street or alley.~~



* * *

FENCE, TEMPORARY CONSTRUCTION: "Temporary construction fence" means a fence not exceeding six feet in height, as measured from the adjacent existing grade, which is erected around a portion of a lot or parcel, or around the perimeter of a lot or parcel, to secure said lot or parcel during construction activity.

* * *

FLOOR AREA (NET): The area of all floors or levels included within the exterior surrounding walls of a building or structure. The total space devoted to high or medium bay labs, in the M-1 zone only, may be multiplied by a factor of 0.5 to determine the net floor area. Space devoted to the following shall not be included when determining the total net floor area within a building or structure:

A. Elevator shafts.

B. Stairwells and stairway enclosures.

C. Courts or atriums.

D. Rooms exclusively holding building operating equipment.

E. Parking spaces and parking structures.

F. That portion of any structure that is devoted exclusively to parking.

G. Restrooms **and hallways** in common areas of nonresidential buildings.

In the M-1 Zone only, the total space devoted to high or medium bay labs may be multiplied by a factor of 0.5 to determine the net floor area

* * *

GOVERNMENT BUILDINGS/PUBLIC USES: Government buildings/public uses include, but are not limited to, City offices, police and fire stations, parking, post offices, libraries, and related buildings.

* * *

LIVE/WORK: The partial use of a dwelling unit for the following commercial uses: artists' studios and workspace for artists and artisans, illustrators, painters, sculptors, photographers, or other activities related to fine arts (except musicians); and architectural, engineering, industrial design and drafting and other construction design activities. ~~Live/work uses are in addition to residential purposes and must comply with all the following:~~

~~A. Live/work uses may only be located in the medium density residential (MDR) zone of the Smoky Hollow specific plan area;~~

~~B. Live/work uses cannot be open to walk-in trade or client visits other than by appointment;~~

~~C. Only one employee, other than the resident, may be employed on site;~~

~~D. Work activity must be conducted entirely within the individual unit;~~

~~E. Outdoor storage is not permitted;~~

~~F. Live/work uses cannot generate hazardous materials or employ hazardous processes;~~

~~G. The live/work use cannot be publicly observed;~~

~~H. Live/work activities, such as noise, vibration, dust, odors, fumes, smoke, heat, electrical interference or other similar nuisances, cannot be perceptible beyond the individual unit;~~

~~I. Live/work activities cannot increase pedestrian or vehicle traffic beyond that ordinarily associated with residential occupancy nor can it reduce the number of required off street parking spaces available for residential use;~~

~~J. One wall sign is permitted at the entrance of each individual unit. The wall sign cannot exceed six (6) square feet and cannot extend above or out from the wall. Signs cannot emit sounds, odor, or visible matter, such as smoke or steam. Signage may be lighted from another source such as gooseneck lamps. Internally illuminated and neon signs are not allowed. Rooftop signage is not allowed within the zone. Signs cannot contain any revolving, fluttering, flashing or spinning elements. All signage is subject to city requirements for sign permits.~~

* * *

SHARED MOBILITY DEVICE (SMD): Any transportation device by which a person can be propelled, moved or drawn, that is displayed, offered or placed for rent in any Public Area, Public Right-of-Way, or Private Property. This includes Shared Bicycles, Shared Electric Assist Bicycles (Shared E-Assist Bikes), Shared Electric Scooters, and similar devices as determined by the City. This definition excludes car share vehicles, taxicabs, and similar motor vehicles.

* * *

SOLAR ACCESS: The access of a solar energy system to direct sunlight.

SOLAR COLLECTOR: A device, structure or a part of a device or structure for which the primary purpose is to transform solar radiant energy into thermal, mechanical, chemical, or electrical energy.

SOLAR ENERGY: Radiant energy received from the sun that can be collected in the form of heat or light by a solar collector.

SOLAR ENERGY SYSTEM: A device or structural design feature, a substantial purpose of which is to provide daylight for interior lighting or provide for the collection, storage and distribution of solar energy for space heating or cooling, electricity generation, or water heating.

SOLAR ENERGY SYSTEM, ACTIVE: A solar energy system whose primary purpose is to harvest energy by transforming solar energy into another form of energy or transferring heat from a collector to another medium using mechanical, electrical, or chemical means.

SOLAR ENERGY SYSTEM, GRID-INTERTIE: A photovoltaic system that is connected to an electric circuit served by an electric utility.

SOLAR ENERGY SYSTEM, GROUND-MOUNTED: An Active Solar Energy System that is structurally mounted to the ground and is not roof-mounted; may be of any size (small-, medium- or large-scale).

SOLAR ENERGY SYSTEM, LARGE-SCALE: An Active Solar Energy System that occupies more than 40,000 square feet of surface area (equivalent to a rated nameplate capacity of about 250kW DC or greater).

SOLAR ENERGY SYSTEM, MEDIUM-SCALE: An Active Solar Energy System that occupies more than 1,750 but less than 40,000 square feet of surface area (equivalent to a rated nameplate capacity of about 10 - 250 kW DC).

SOLAR ENERGY SYSTEM, OFF-GRID: A photovoltaic solar energy system in which the circuits energized by the solar energy system are not electrically connected in any way to electric circuits that are served by an electric utility.

SOLAR ENERGY SYSTEM, PASSIVE: A solar energy system that captures solar light or heat without transforming it to another form of energy or transferring the energy via a heat exchanger.

SOLAR ENERGY SYSTEM, ROOF-MOUNTED: An Active Solar Energy System that is structurally mounted to the roof of a building or structure; may be of any size (small-, medium- or large-scale).

SOLAR ENERGY SYSTEM, SMALL-SCALE: An Active Solar Energy System that occupies 1,750 square feet of surface area or less (equivalent to a rated nameplate capacity of about 10 kW DC or less).

SOLAR THERMAL SYSTEM: An Active Solar Energy System that uses collectors to convert the sun's rays into useful forms of energy for water heating, space heating, or space cooling.

* * *

~~VIDEO ARCADE: An establishment having coin operated, slug operated, or electronically, electrically, or mechanically controlled still or motion picture machines, projectors, or other image producing devices that show images to one or more persons per machine at any one time.~~

SECTION 10: ESMC § 15-2-4 (Height restrictions for walls and fences) is amended as follows:

15-2-4: HEIGHT RESTRICTIONS FOR WALLS AND FENCES

A. ~~Generally:~~**Residential zones.** ~~In any R Zone, a~~**A** wall or fence ~~forty two~~**42** inches ~~(42")~~ in height may be located ~~and maintained~~ on any part of a lot. On an interior or corner lot, a wall or fence ~~not more than~~**up to** six feet ~~(6')~~ in height may be located anywhere on the lot ~~to the rear~~ ~~of the rear line of~~**behind** the required front yard. On a reversed corner lot, a wall or fence ~~not more than~~**up to** six feet ~~(6')~~ in height may be maintained anywhere on the lot ~~to the rear~~ ~~of the rear line of~~ **behind** the required front yard except within the required triangular open area at the rear constituting a part of the required side yard of

the street side. The provisions of sections 15-2-6 and 15-2-11 of this chapter shall apply to walls and fences adjacent to corners and driveways. ~~Wall and fence heights in nonresidential zones shall be subject to the approval of the Director.~~

~~B. Retaining Walls:~~
~~1. Where a retaining wall protects a cut slope below the natural grade, as depicted in subsection E, figure 1 of this section, the retaining wall may be topped by a fence or wall of a height equal to that which would otherwise be permitted at that location. This does not apply to retaining walls which protect a fill slope.~~
~~2. Where a retaining wall contains a fill and is not located in any required setback, as depicted in subsection E, figure 2 of this section, the height of the retaining wall built to retain the fill is considered as contributing to the permissible height of a fence or wall. If required by the California Residential Code, an open work fence or guardrail, not more than forty two inches (42") in height, may be erected on top of a retaining wall. An "open work fence" means a fence in which the component solid portions are evenly distributed, vertically oriented, and constitute not more than twenty five percent (25%) of the total surface area of the fence.~~
~~3. A retaining wall located in any required setback, as depicted in subsection E, figures 3A and 3B of this section, may retain a maximum of three feet (3') of fill. The height of the retaining wall built to retain the fill is considered as contributing to the permissible height of a fence or wall.~~

~~In a required side or rear setback, if required by the California Residential Code, an open work fence or guardrail, not more than forty two inches (42") in height, may be erected on top of a retaining wall. However, the maximum height of the fence and/or wall including a required openwork fence or guardrail is limited to six feet six inches (6'6").~~

~~In a required front setback, a six inch (6") wall or fence may be erected on top of a wall which retains a maximum of three feet (3'). No open work fence, above the maximum forty two inch (42") total height, is allowed in the front setback.~~

~~C. Exceptions: The provisions of this section shall not apply to fences required by State law to surround and enclose public utility installations or to chainlink fences enclosing school grounds and public playgrounds.~~

~~D. Adjustments: A wall or fence up to eight feet (8') in height may be allowed in residential zones subject to the approval of an adjustment, pursuant to chapter 24 of this title. A variance is required for a wall or fence in a residential zone which exceeds eight feet (8') in height.~~

~~E. Figures And Diagrams:~~

1. Retaining Walls:

a. Where a retaining wall protects a cut slope below the natural grade, as depicted in subsection 15-2-4A-4, the retaining wall may be topped by a fence or wall of a height equal to that which would otherwise be permitted at that location This does not apply to retaining walls which protect a fill slope.

b. A retaining wall that protects a cut slope located in a required front or streetside setback is limited to three feet in height.

c. Where a retaining wall contains a fill and is not located in any required setback, as depicted in subsection 15-2-4A-4, the height of the wall retaining the fill is considered as contributing to the permissible height of a fence or wall. If required by the California Residential Code, an open work fence or guardrail, not more than 42 inches in height, may be erected on top of a retaining wall. An "open work fence" means a fence in which the component solid portions are evenly distributed, vertically oriented, and constitute not more than 25 percent of the total surface area of the fence.

d. A retaining wall located in any required setback, as depicted in subsection 15-2-4A-4, may retain a maximum of three feet of fill. The height of the retaining wall built to retain the fill is considered as contributing to the permissible height of a fence or wall.

   In a required side or rear setback, if required by the California Residential Code, an open work fence or guardrail, not more than 42 inches in height, may be erected on top of a retaining wall. However, the maximum height of the fence and/or wall including a required openwork fence or guardrail is limited to six feet six inches.

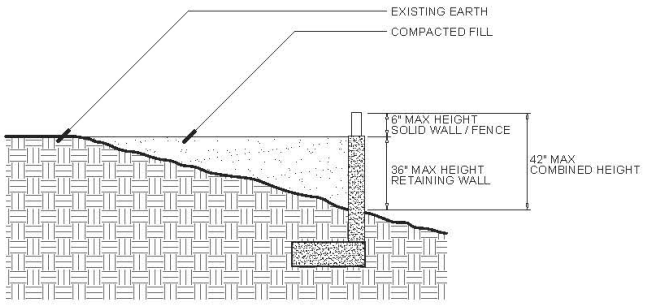
   In a required front setback, a six-inch wall or fence may be erected on top of a wall which retains a maximum of three feet. No open work fence, above the maximum 42-inch total height, is allowed in the front setback.

2. Exceptions: The provisions of this section shall not apply to fences required by State law to surround and enclose public utility installations or to chainlink fences enclosing school grounds and public playgrounds.

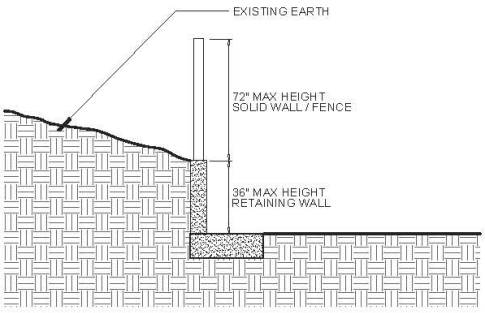
3. Adjustments: A wall or fence up to eight feet in height may be allowed in residential zones subject to the approval of an adjustment, pursuant to chapters 22 and 23 of this title. A variance is required for a wall or fence in a residential zone which exceeds eight feet in height.

4. Figures And Diagrams:

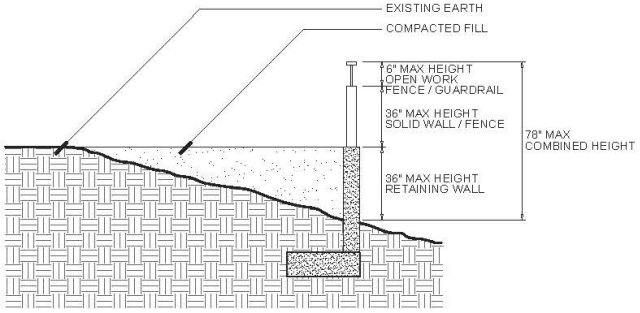
RETAINING WALLS FOR RESIDENTIAL ZONES



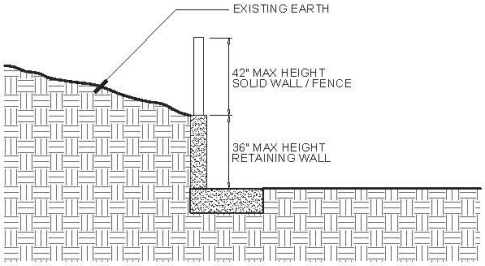
RETAINING WALL CONTAINING FILL
IN FRONT SETBACKS



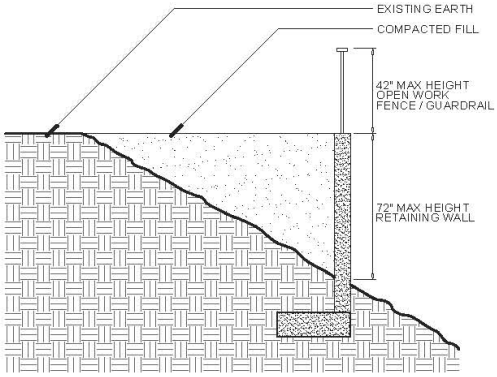
RETAINING WALL HOLDING CUT
IN STREETSIDE SETBACKS



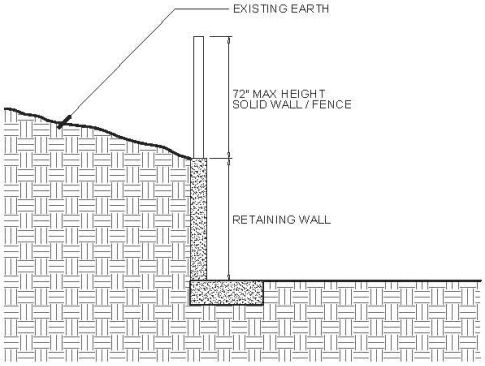
RETAINING WALL CONTAINING FILL
IN SIDE OR REAR SETBACKS



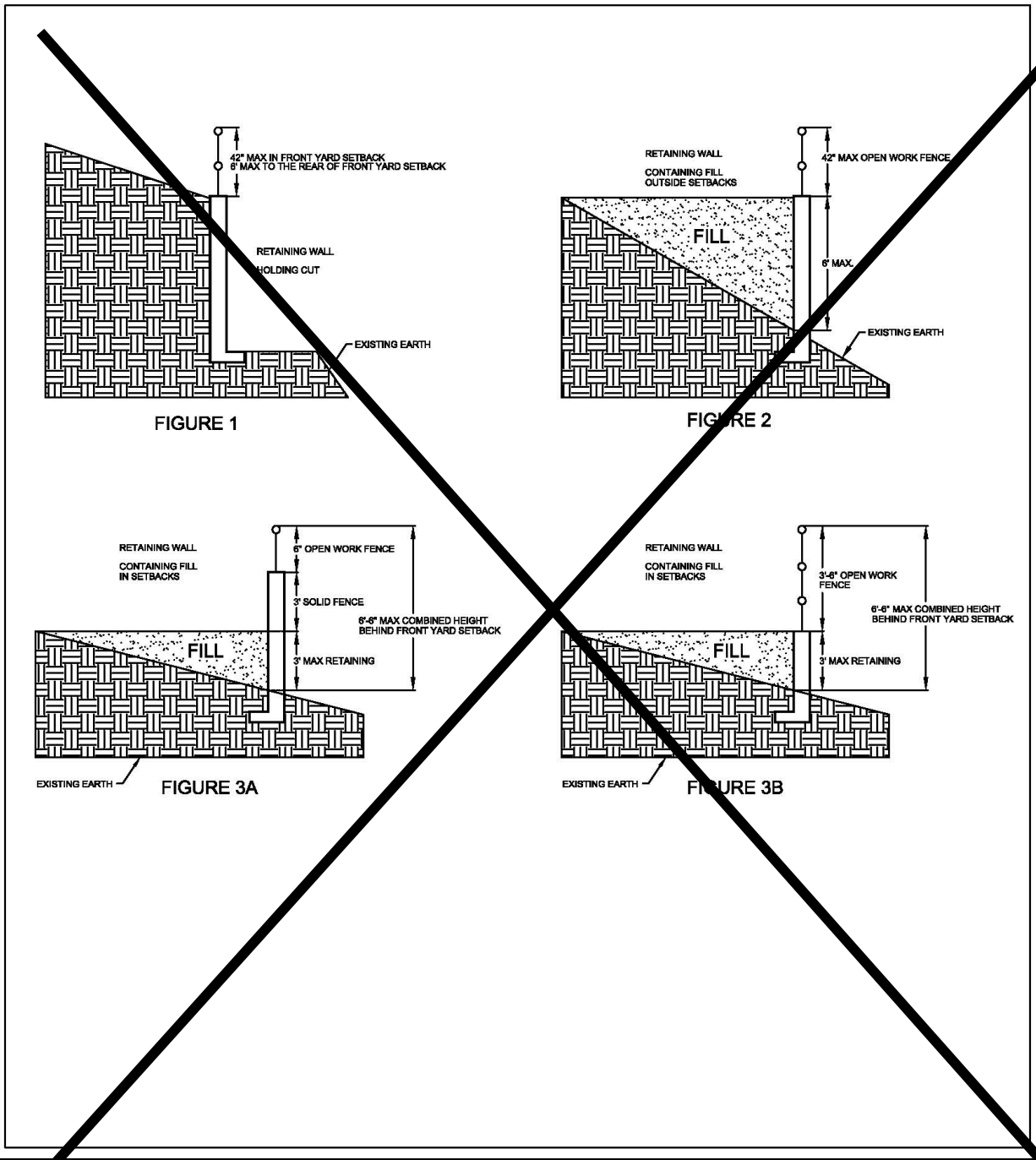
RETAINING WALL HOLDING CUT
IN FRONT SETBACKS



RETAINING WALL CONTAINING FILL
NOT IN SETBACKS



RETAINING WALL HOLDING CUT
NOT IN FRONT OR STREETSIDE SETBACKS



B. Non-residential zones. Open work fences up to eight feet in height may be located on any part of a lot. Solid fences or walls up to six feet in height may be located and maintained on any part of a lot behind the required front and street side setbacks. Solid fences or walls up to 42 inches in height may be located in a required front or street side setback.

Required walls. When abutting properties with a different zoning designation, a six-foot high masonry wall shall be provided along the common property lines.

1. Retaining walls

   a. Where a retaining wall protects a cut slope below the natural grade, as depicted in subsection 15-2-4B-4, the retaining wall may be topped by a fence or wall of a height equal to that which would otherwise be permitted at that location. This does not apply to retaining walls which protect a fill slope.

   b. A retaining wall that protects a cut slope located in a required front or streetside setback is limited to three feet in height.

   c. Where a retaining wall contains a fill and is not located in any required setback, as depicted in subsection 15-2-4B-4, the height of the wall retaining the fill is considered as contributing to the permissible height of a fence or wall. If required by the California Building Code, an open work fence or guardrail, not more than 42 inches in height, may be erected on top of a retaining wall. An "open work fence" means a fence in which the component solid portions are evenly distributed, vertically oriented, and constitute not more than 25 percent of the total surface area of the fence.

   d. A retaining wall located in any required setback, as depicted in subsection 15-2-4B-4, may retain a maximum of three feet of fill. The height of the retaining wall built to retain the fill is considered as contributing to the permissible height of a fence or wall.

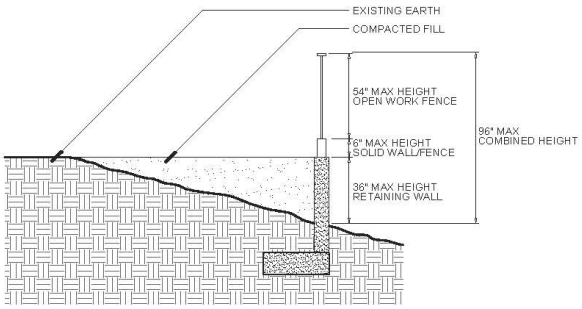
      In a required side or rear setback, if required by the California Building Code, an open work fence or guardrail, not more than 42 inches in height, may be erected on top of a retaining wall. However, the maximum height of the fence and/or wall including a required openwork fence or guardrail is limited to eight feet.

2. Exceptions: The provisions of this section shall not apply to fences required by state law to surround and enclose public utility installations or to chainlink fences enclosing school grounds and public playgrounds.

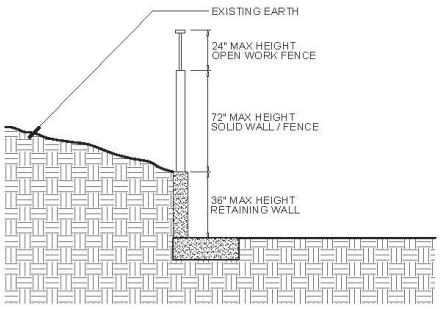
3. Adjustments: If there is a City-verified nuisance, criminal activity, or extraordinary topographical circumstances, a wall or fence may exceed the maximum permitted height by up to two feet subject to the approval of an adjustment by the Director, pursuant to chapters 22 and 23 of this title. A wall or fence may exceed the permitted height by more than two feet subject to the approval of an adjustment by the Planning Commission, pursuant to chapters 22 and 28 of this title.

4. Figures And Diagrams:

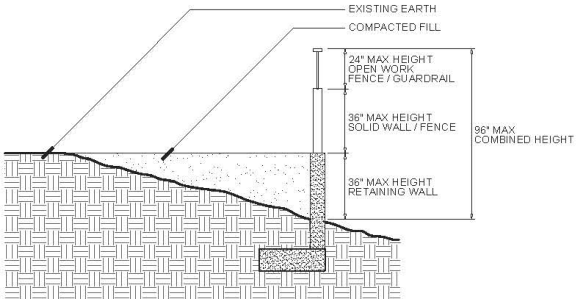
RETAINING WALLS
FOR NON RESIDENTIAL ZONES



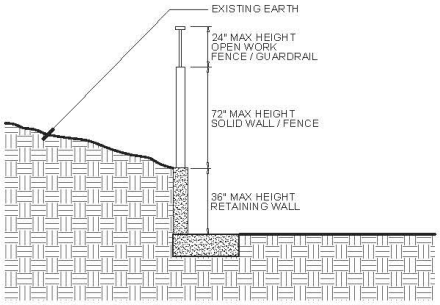
RETAINING WALL CONTAINING FILL
IN FRONT SETBACKS



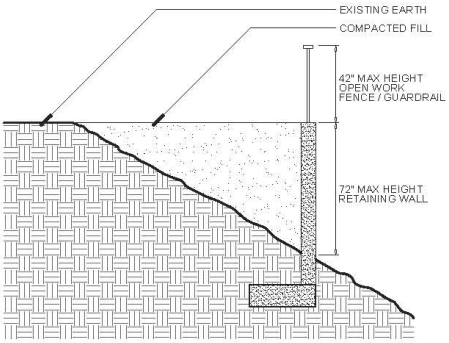
RETAINING WALL HOLDING CUT
IN STREETSIDE SETBACKS



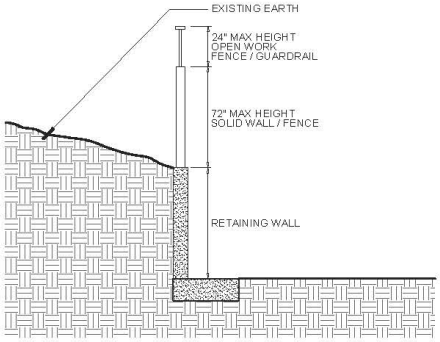
RETAINING WALL CONTAINING FILL
IN SIDE OR REAR SETBACKS



RETAINING WALL HOLDING CUT
IN FRONT SETBACKS



RETAINING WALL CONTAINING FILL
NOT IN SETBACKS



RETAINING WALL HOLDING CUT
NOT IN FRONT OR STREETSIDE SETBACKS

C. Temporary Construction Fencing. Construction projects that are accessible from a street right-of-way or an abutting property and which remain in operation or expect to remain in operation for over 30 calendar days shall provide

temporary construction fencing, as defined in Section 15-1-6 (Fence, Temporary Construction) of this code. Unless required to protect against a safety hazard, temporary construction fencing shall not be erected sooner than 15 days prior to commencement of construction. Once erected, temporary construction fencing shall be subject to the following standards and conditions:

1. The temporary construction fencing shall surround all safety hazards, as required by the building official, and shall prevent unauthorized entry to the subject parcel;

2. The temporary construction fencing shall adequately screen outdoor storage of construction equipment and materials as determined by the Director. Chain linked fencing with a mesh screen in addition to the material identified in ESMC Section 15-2-8 may be used as temporary construction fencing;

3. During construction, the subject temporary fencing shall be maintained in a satisfactory condition as determined by the Director; and

4. Temporary construction fencing shall be maintained in a satisfactory condition as determined by the Director, and shall be removed, unless such removal would create a safety hazard, as determined by the director or the city's building official, within 30 days of the following occurrences:

- **a. The expiration or withdrawal of the building/grading permit for development of the fenced parcel; or**
- **b. Issuance of the final building/grading permit approval or certificate of occupancy for the development of the fenced parcel.**

5. If temporary construction fencing is determined by the director or the city's building official to be necessary to protect against a safety hazard or attractive nuisance, the temporary fencing may be erected for a period of 180 days or for a longer period, as permitted by the building official until the hazard or nuisance is abated, after which the property owner shall either remove the temporary fencing or replace the temporary fencing with permanent fencing.

SECTION 11: ESMC § 15-2-5 (Height restrictions for buildings on through lots) is deleted in its entirety.

~~15-2-5: HEIGHT RESTRICTIONS FOR BUILDINGS ON THROUGH LOTS:~~

~~On through lots one hundred fifty feet (150') or less in depth, the height of a building on the lot may be measured from the elevation of the sidewalk of the street on which the building fronts. On through lots more than one hundred fifty feet (150') in depth, the height regulations shall apply to a depth of not more than one hundred fifty feet (150') from that street which permits the greater height.~~

SECTION 12: ESMC § 15-2-6 is amended as follows:

15-2-6: CORNER AND ALLEY CLEARANCE:

For the purpose of safe visibility, all corner lots, and reversed corner lots must maintain a triangular area, described as follows: one ~~(1)~~ angle must be formed by the front and side property lines, and the sides of this angle must be ~~fifteen~~**15** feet ~~(15')~~ in length, measured along the front and side property lines; the third side of this triangle must be a straight line connecting the two ~~(2)~~ other lines at their endpoints.

Lots located at the intersection of a public street and an alley must maintain a triangular area, described as follows: one ~~(1)~~ angle must be formed by the property lines abutting the street and the alley, and the sides of this angle must be five feet ~~(5')~~ in length. The third side of this triangle must be a straight line connecting the two ~~(2)~~ other lines at their endpoints. Along alleys that are more than ~~fifteen~~**15** feet ~~(15')~~ wide, this triangle must be located only on the lot to the right of the alley as seen from a vehicle exiting the alley to enter the adjacent street.

Within the area comprising these triangles, no trees, fences, shrubs, retaining walls, buildings and structures, or other physical obstructions may exceed ~~thirty~~**30** inches ~~(30")~~ in height from street grade, unless it is a tree which is trimmed to provide a minimum of ~~twelve~~**12** feet ~~(12')~~ of visibility from street grade under the canopy created by the branches.

SECTION 13: ESMC § 15-2-7 is amended as follows:

15-2-7: ENCROACHMENTS:

Encroachments are subject to the following provisions in the indicated zones:

A. All Zones: ~~"Architectural landscape features" as defined in section 15-1-6 of this title may encroach into setbacks as specified in section 15-2-14 of this chapter. In all zones, every~~**Every** required yard must be open and unobstructed from the ground up, except the following intrusions may project two feet ~~(2')~~ into required yards, provided the required yard cannot be reduced to less than three feet ~~(3')~~ in width:

1. Bay and greenhouse windows, on the first floor in any setback and on the second floor only in the front yard setback, provided that said window is not wider than eight feet ~~(8')~~ measured in the general direction of the wall of which it is a part;

2. Cornices, corbels, columns, belt courses, sills, eaves or other similar architectural building features as defined in section 15-1-6 of this title. Eaves may project six inches ~~(6")~~ into any nonconforming side or rear yard which is three feet ~~(3')~~ in width;

3. Fireplace structures not wider than eight feet ~~(8')~~ measured in the general direction of the wall of which it is a part;

4. Planting boxes or masonry planters not exceeding ~~forty two~~**42** inches ~~(42")~~ in height;~~ and~~

5. Uncovered porches, platforms and landings which do not extend above the floor level of the first floor. Ramps, stairs, and safety guardrails leading to said porches, platforms and landings may encroach further into a required setback but must maintain at least a three-foot ~~(3')~~ distance to a property line~~.~~**; and**

6. "Architectural landscape features" as defined in section 15-1-6 of this title may encroach into setbacks as specified in section 15-2-14 of this chapter.

B. Residential Zones: In Residential Zoning Districts:

1. A porte-cochere (open carport) may be placed over a driveway in the front ~~twenty~~**20** feet ~~(20')~~ of one side yard setback, outside of the front yard setback, or attached to the front ~~twenty~~**20** feet ~~(20')~~ of one dwelling unit closest to the front lot line, provided the structure is not more than one story in height; is unenclosed on three ~~(3)~~ sides; and is entirely open except for the necessary supporting columns and architectural features.

2. Mechanical equipment, such as pool heaters, water heaters, air conditioners, and solar energy system appurtenances not wider than eight feet ~~(8')~~ measured in the general direction of the wall of which it is a part, and adequately soundproofed, may project two feet ~~(2')~~ into required side and rear yards, provided the required yard cannot be reduced to less than three feet ~~(3')~~.

3. Detached arbors, pergolas, or trellises that partially cover a walkway and do not exceed eight feet ~~(8')~~ in overall height, six feet ~~(6')~~ in width, and five feet ~~(5')~~ in length may have a zero setback in the front and street-side yards. However, the structures must comply with the requirements of sections 15-2-6, "Corner And Alley Clearance", and 15-2-11, "Driveway Visibility", of this chapter.

4. Uncovered porches, platforms and landings which do not exceed ~~twelve~~**12** inches ~~(12")~~ in height above finished grade may have a zero setback in non-street fronting side and rear yards.

5. Built-in barbeques may have a zero setback in non-street fronting side and rear yards provided that the structures:
- **a. have no trellis or similar cover;**
- **b. are placed adjacent to an existing solid wall;**
- **c. do not exceed the maximum height of the adjacent solid wall, up to a maximum of six feet;**
- **d. are less than 120 square feet in size;**
- **e. are located a minimum of three feet from an adjacent structure; and**
- **f. are consistent with the California Fire Code.**

C. Nonresidential Zones: In nonresidential zoning districts, mechanical equipment and

accessory structures that do not contain occupied space, as defined by the California Building Code adopted by this Code, or that do not contain net floor area, as defined in section 15-1-6 of this title, may be located within a required interior side or rear setback area.

1. Mechanical equipment includes emergency generators; air conditioning and heating units; transformers; solar energy system appurtenances; and other equipment that is accessory to the principal permitted use. Mechanical equipment does not include electrical substations.

2. Accessory structures include trash and recycling enclosures; ground-mounted and covered parking solar energy systems; and structures that exclusively house building operating equipment that is accessory to the principal permitted use.

3. Mechanical equipment and non-occupied accessory structures within a required setback are subject to the following requirements:

a. The mechanical equipment or accessory structure may not be higher than ~~eighteen~~**18** feet ~~(18')~~.

b. The mechanical equipment or accessory structure may not be longer than ~~sixty~~**60** feet ~~(60')~~ parallel to the line of the property to which it is situated or longer than ~~thirty five~~**35** percent ~~(35%)~~ of the length of such property line to which it is situated, whichever is less.

c. The mechanical equipment or accessory structure may not be located within a required interior side or rear setback area if the interior side or rear property line abuts a ~~Residentially~~**residentially** zoned property or abuts a public street.

d. Operation of the mechanical equipment must not exceed the noise standards for commercial and industrial property as identified in this Code.

e. The mechanical equipment or accessory structure must be set back from any interior side or rear property line to meet all access, safety, and screening requirements as specified in title 13 of this Code and this title, including, but not limited to, adequate ingress and egress for public safety employees.

D. Urban Mixed Use North (MU-N), Urban Mixed Use South (MU-S), Corporate Office (CO) And Light Industrial (M-1) Zones: In addition to the encroachments permitted in nonresidential zoning districts generally, patios, decks, and similar outdoor areas used as gathering spaces; and outdoor dining areas, may be located within setback areas as follows:

1. Stairs, pedestrian ramps, and related safety guardrails must maintain at least a three-foot ~~(3')~~ distance to a lot line.

2. Patios, decks, and similar outdoor areas used as gathering spaces, and outdoor dining areas must be enclosed by walls, fences, and/or hedges. These may be up to ~~forty two~~**42** inches ~~(42")~~ in height and maintain at least a five-foot ~~(5')~~ distance to a property line. Walls, fences, and/or hedges may exceed ~~forty two~~**42** inches ~~(42")~~ in height, provided that the portion exceeding ~~forty two~~**42** inches ~~(42")~~ in height is of a transparent or translucent material, subject to the review and approval of the Director. These areas may be covered by a nonsolid trellis or pergola; or by a retractable awning, large umbrella or

other similar nonpermanent cover which provides protection from rain, subject to the approval by the Director.

SECTION 14: ESMC § 15-2-8 is amended as follows:

15-2-8: SCREENING:

Equipment must be screened in the following manner:

A. Electrical Lines; Cables: All electrical, telephone, cable television and similar service wires and cables which provide direct service to the property being developed, within the exterior boundary lines of such property, must be installed underground. Risers on poles and buildings are permitted and must be provided by the developer or owner onto the pole which provides service to said property. Utility service poles may be placed on the rear of the property to be developed only for the purpose of terminating underground facilities. The developer or owner is responsible for complying with the requirements of this section and must make the necessary arrangements with the utility companies for the installation of such facilities.

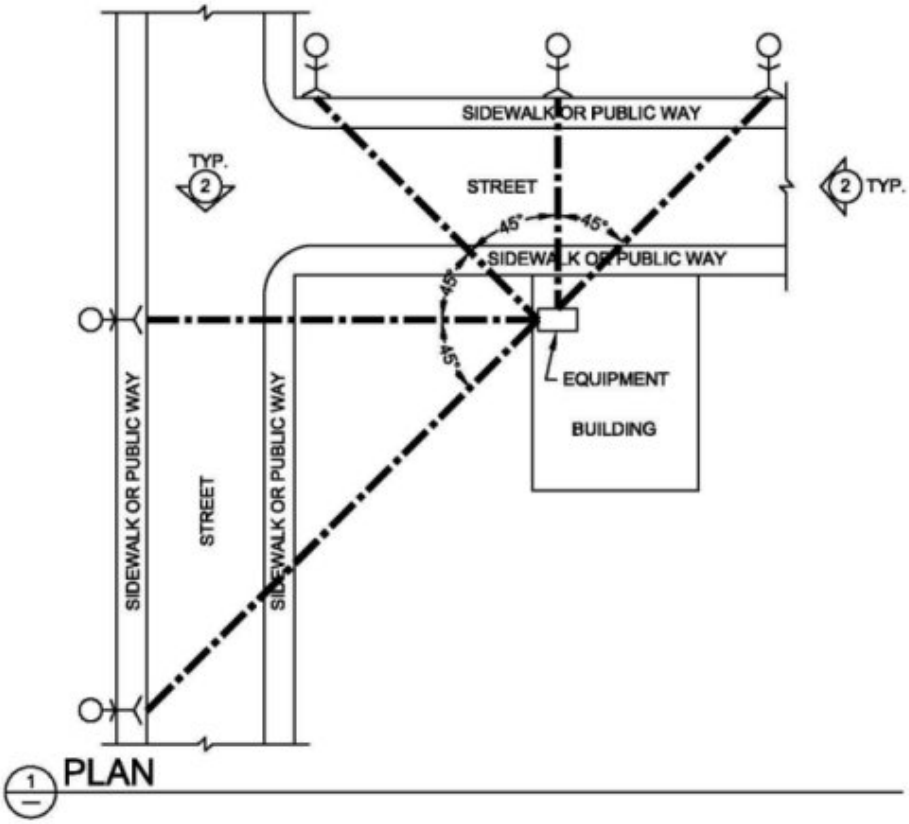
B. Equipment; Appurtenances: Equipment and appurtenances such as, but not limited to, surface mounted transformers, pedestal mounted terminal boxes and meter cabinets, sprinkler manifolds and concealed ducts in an underground system may be placed above ground, provided that they are located in a fully enclosed structure or are screened from public view to the satisfaction of the Director. Screening must sufficiently obstruct view of said equipment from public rights-of-way surrounding the equipment location. Screening material may include masonry, metal, wood, vinyl or similar durable material. Screening may be up to ~~thirty~~**30** percent ~~(30%)~~ open on the vertical surface, for example, perforated, lattice, louvered, and stacked. Chain link fencing may not be used for screening equipment. All vent pipes and similar devices which are attached to a building must be painted to match the building.

C. Rooftop Installation: Mechanical equipment installed on rooftops must be screened from public view to the satisfaction of the Director. Screening must sufficiently obstruct the view of said equipment from public rights-of-way surrounding the equipment location. Screening material may include masonry, metal, wood, vinyl or similar durable material. Screening material and colors must be compatible with the building on which the equipment is located. Screening may be up to ~~thirty~~**30** percent ~~(30%)~~ open on the vertical surface, for example, perforated, lattice, louvered, and stacked. Chain link fencing may not be used for screening equipment.

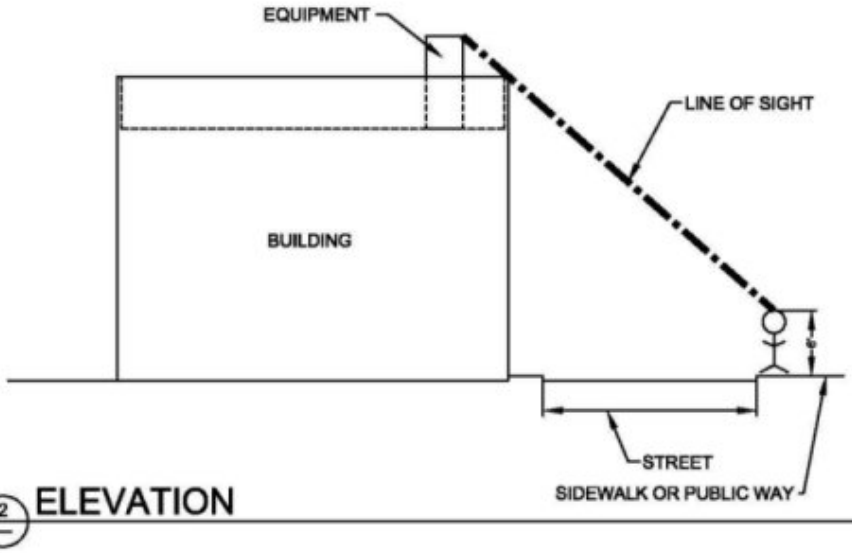
D. Storage Areas: All outdoor storage areas, including those for cartons, containers and trash, must be screened from public view to the satisfaction of the Director. Screening must sufficiently obstruct view of said equipment from public rights-of-way surrounding the storage area location. Screening material may include masonry, metal, wood, vinyl or similar durable material. Chain link fencing may not be used for screening of storage areas.

E. Solar energy systems: All solar energy system appurtenances including, but not limited to, electrical conduit, junction boxes, water tanks, supports, and plumbing shall be screened to the maximum extent possible without compromising the effectiveness of the solar collectors, and shall be painted a color similar to the color of the surface upon which they are mounted. Solar collectors (modules, inverters and rails) are exempt from the screening and color provisions of this subsection.

FIGURE 1- SCREENING



1 PLAN



2 ELEVATION

SECTION 15: ESMC § 15-2-14 is amended as follows:

15-2-14: LANDSCAPING:

A. Requirement; Purpose: The goal of this section is to ensure that adequate landscape areas and permanent water efficient irrigation systems are provided for all nonresidential development. The area extending between a building~~(s)~~ and property lines must contain both softscape and hardscape landscape materials, except for those portions devoted to vehicular parking and loading. All softscape area provided for each project site in nonresidential zoning districts must be natural plant material, preferably native to the area and not include artificial turf or synthetic grass except as otherwise provided in this title. ~~Lots in residential zoning districts are allowed to contain artificial turf or synthetic grass provided that the Director of Planning and Building Safety will review the use of artificial turf or synthetic grass to require that the type and quality of material used is not harmful to the environment (such as containing lead based or other hazardous materials); to require a pervious surface to address percolation, drainage, runoff, and stormwater detention requirements; and to require that the artificial turf or synthetic grass is incorporated into a comprehensive landscaping design and site planning.~~ All nonresidential landscape projects must comply with chapter 15A of this title relating to water conservation in landscaping.

B. Components: To achieve these purposes, the landscape criteria is divided into the following components:
   1. Vehicular Use Areas: All surface vehicular use areas (VUA) shall provide landscape areas including shade trees and permanent irrigation systems, to cover five percent ~~(5%)~~ of the VUA. Landscaping shall be distributed uniformly throughout the VUA, and shall be in addition to the required property perimeter and building perimeter landscaping. There shall be one ~~(1)~~ tree for every ~~three thousand (~~3,000~~)~~ square feet of VUA. These trees shall be evenly distributed throughout the automobile parking area to provide shade and provided around the perimeter of truck loading/waiting areas to provide screening. Individual tree and planter areas shall not be less than three feet ~~(3')~~ in width, excluding curbs.
   2. Building Perimeter: In those instances where setbacks are provided, all buildings, including parking structures, shall have landscape areas and permanent irrigation systems around their perimeter. A minimum horizontal depth of five feet ~~(5')~~ of landscape materials, excluding curbs, shall be provided around the buildings, except additions to buildings in the rear one-third ~~(1/3)~~ of a lot, which do not abut residential property, where landscaping would not be visible from the public right-of-way need not provide building perimeter landscaping in the rear. A combination of soft and hard landscape materials may be installed, provided the use of such materials form a cohesive, attractive and functional design.
   3. Property Perimeter: All required setback areas must be landscaped as required by chapter 15A of this title. In addition, the landscaping must incorporate the theme utilized for the public rights-of-way and one ~~(1)~~ shade tree must be provided for every ~~twenty five feet (25')~~**25 feet** of street frontage. The following encroachments are permitted into the landscaped setback areas:

a. Parking spaces**, including spaces for automobiles, bicycles, and shared mobility devices,** may encroach into a required street-facing setback up to a maximum of ~~fifty~~**50** percent ~~(50%)~~ of the required setback area, provided a minimum landscaped setback of five feet ~~(5')~~ is maintained. ~~Parking~~**These** spaces may encroach into a required interior side and rear setback up to the interior side or rear property line, provided that the interior side and rear property line does not abut a public or private street.

b. "Architectural landscape features", as defined in section 15-1-6 of this title, may encroach into the landscaped setback area up to a maximum of ~~eighty~~**80** percent ~~(80%)~~ of the required setback ~~area~~ **distance**, provided a minimum landscaped setback of five feet ~~(5')~~ is maintained. The features may cover a maximum of ~~twenty five~~**25** percent ~~(25%)~~ of the total **setback** area ~~of the setback~~, and be a maximum of ~~twenty~~**20** feet ~~(20')~~ in height. Encroachments which exceed any of these standards, or which contain an open roof covering or side walls with greater than ~~twenty~~**20** percent ~~(20%)~~ component solid portions, require~~s~~ the approval of an adjustment, as provided in chapter ~~24~~**22** of this title.

A combination of soft and hard landscape materials may be installed, provided the use of such materials will form a cohesive, attractive and functional design. Such design is to be integrated with and, if appropriate, physically connected to that provided for the building and VUA areas.

4. Minimum ~~Sizes For Plant Material~~**sizes for plant material**:

a. The minimum tree container size for all trees on a site must be provided as follows:

(1) At least ~~twenty~~**20** percent ~~(20%)~~ of the trees must be ~~thirty six~~**36-**inch ~~(36")~~ box size or larger.

(2) At least ~~thirty~~**30** percent ~~(30%)~~ of the trees must be ~~twenty four~~**24-**inch ~~(24")~~ box size or larger.

(3) The remaining ~~fifty~~**50** percent ~~(50%)~~ must be ~~fifteen (~~15~~)~~ gallon size or larger.

(4) The Director ~~of Planning and Building Safety~~ may approve smaller tree container sizes than required based on site conditions, however no tree may be smaller than a ~~fifteen (~~15~~)~~ gallon size.

b. Shrubs must be planted from a minimum five ~~(5)~~ gallon size container. One ~~(1)~~ gallon size containers may be allowed for shrubs that are not commonly available in five ~~(5)~~ gallon size containers, subject to approval by the Director ~~of Planning and Building Safety~~.

SECTION 16: ESMC § 15-2-15 regarding video arcades is deleted.

SECTION 17: ESMC Article 15-4A (Single-Family Residential (R-1) Zone) is amended in its entirety to read as follows:

ARTICLE A: PERMITTED USES IN RESIDENTIAL ZONES

15-4A-1: PERMITTED USES:

Table No. 1 below contains the uses permitted in the R-1, R-2 and R-3 zones, including uses permitted by right, accessory uses, and uses subject to a conditional use permit.

Table No. 1 – Permitted uses in residential zones

Uses	Zones		
	R-1	R-2	R-3
Residential uses/Hospitality			
Accessory dwelling units, per ESMC Article 15-4E	A	A	A
Condominiums and stock cooperatives converted from multiple-family dwellings subject to the requirements of the Subdivision Map Act			P
Lodging houses			P
Micro-unit developments[3]			P
Mobile home parks, subject to Building and California Health and Safety Code regulations	CUP	CUP	CUP
Mobile or manufactured homes	P	P	P
Multiple-family dwellings			P
Renting of up to two rooms to not more than four persons per dwelling unit	P	P	P
Short-term rentals, per ESMC Chapter 4-16[2]	P	P	P
Single-family dwellings	P	P	P
Two-family dwellings, duplexes, or two one-family dwellings		P	P
Group care uses			
Daycare centers			P
Family care home, foster family home, or group home serving six or fewer children (State authorized, certified or licensed)	P	P	P
Large family daycare homes	P	P	P
Residential facility, residential care facility, residential care facility for the elderly, intermediate care facility, developmentally disabled habilitative or nursing, or congregate living health facility, serving six or fewer persons (State authorized, certified or licensed)	P	P	P
Senior citizen housing subject to California Government Code sections 65913, 65914 and 65915			CUP
Senior housing facilities, including, but not limited to, rest homes, convalescent homes, or nursing homes			CUP
Small family daycare homes	P	P	P

Transitional or Supportive Housing	P	P	P
Non-residential uses			
Assembly halls		CUP	CUP
Home occupations	P	P	P
Private schools		CUP	CUP
Miscellaneous uses			
Animals and pets per ESMC Chapter 6-2	P	P	P
Beekeeping per ESMC Chapter 6-2	A		
Detached accessory buildings and structures, including private garages	A	A	A
Play structures	A	A	A
Public parking areas abutting lots zoned commercial or industrial			CUP
Public parks, playgrounds, and recreational areas, except ballparks, bleachers, swimming pools or similar facilities for competitive sports or for use/hiring of public amusement devices	P	P	P
Roof-mounted and small-scale ground-mounted solar energy systems	A	A	A
Any use customarily incidental to a permitted use	A	A	A
Other similar uses approved by the Director, per ESMC Chapter 15-22	A, P, AUP, CUP	A, P, AUP, CUP	A, P, AUP, CUP

Notes:

1. P = Permitted use, A = Accessory use, AUP = Use subject to an administrative use permit (Per ESMC Chapters 15-22 and 15-23), CUP = Use subject to a conditional use permit (per ESMC Chapters 24 and 28), N = prohibited
2. A short-term rental unit is not a permitted use in the absence of a valid short-term rental permit per ESMC Chapter 4-16
3. Subject to the provisions of ESMC Chapter 15-13C (Micro-units)

SECTION 18: ESMC Article 15-4B (Two-Family Residential (R-2) Zone) is amended in its entirety to read as follows:

ARTICLE B. SINGLE-FAMILY RESIDENTIAL (R-1) ZONE

15-4B-1: PURPOSE
15-4B-2: PERMITTED USES
15-4B-3: SITE DEVELOPMENT STANDARDS FOR LOTS WIDER THAN 25 FEET
15-4B-3-1: SITE DEVELOPMENT STANDARDS FOR LOTS 25 FEET WIDE OR LESS
15-4B-4: LANDSCAPING
15-4B-5: OFF STREET PARKING AND LOADING SPACES
15-4B-6: SIGNS
15-4B-7: VEHICULAR ACCESS

15-4B-1: PURPOSE:

The purpose of this zone is to provide consistency with and implement policies related to those locations which are designated Single-Family on the General Plan land use map and in the General Plan text. This zone is to provide for and promote the development of single-family homes within a safe and healthy environment for existing and future residents.

15-4B-2: PERMITTED USES

Permitted uses, permitted accessory uses, and uses subject to conditional use permit for all residential zones are listed in Article 15-4A of this Title.

15-4B-3: SITE DEVELOPMENT STANDARDS FOR LOTS WIDER THAN 25 FEET:

All uses on lots that are wider than 25 feet within the R-1 Zone must comply with the development standards contained in this section.

A. General Provisions:

1. As provided by chapter 2 of this title.
2. New dwelling units must be internally integrated and connected.
3. An addition to, or extension of, a dwelling unit, except a garage or an accessory dwelling unit, must share a common wall and be internally integrated and connected to the existing dwelling unit.
4. Mobile and manufactured homes are subject to the following requirements:
   a. The mobile or manufactured homes has been certified pursuant to the National Manufactured Housing Construction and Safety Standards Act of 1974, and has not been altered in violation of applicable codes; and
   b. The mobile or manufactured home must be installed on a permanent foundation in compliance with all applicable building regulations and division

13, part 2 (commencing with section 18000) of the California Health and Safety Code.

B. Height:

1. The height of all buildings or structures with a pitched roof must not exceed 32 feet and two stories. Buildings or structures with a flat roof must not exceed 26 feet and two stories.
2. A maximum grade differential of six feet is permitted on sloping lots. The height which exceeds the maximum grade differential is included in measuring the maximum building height. On sloped lots, a segmented grade plane may be applied to different portions of a building.
3. See section 15-2-3 of this title for exceptions to building height.

C. Lot Area: A minimum of 5,000 square feet.

D. Setbacks:

1. Front yard: Minimum setback of 22 feet. Front yard setbacks for two car and three car garages located in the front half of a lot must comply with the standards contained in subsection G of this section.
   a. Permitted front yard setback encroachments:
      (1) Porches or verandas in a front yard setback not fully enclosed on three sides (railings and/or columns permitted) may encroach into the front setback a maximum of six feet;
      (2) The first floor front yard setback facing exterior wall of a dwelling may encroach up to two feet for a width not exceeding 30 feet when a first floor porch or veranda, not fully enclosed on three sides, is also projecting into the front yard setback. The total amount of encroachment may not exceed six feet in depth combined for both the dwelling structure and a porch or veranda, for a minimum 50 percent of the building width;
      (3) Raised decks, where the walking surface is not greater than 24 inches above adjacent grade, in conjunction with a lattice deck cover not greater than 10 feet above adjacent grade may encroach into the front yard setback a maximum of six feet in depth and 50 percent of the building width;
      (4) Lattice patio covers, pergolas, arbors, or trellises not greater than 10 feet in height (as measured from the lowest adjacent grade to the highest point of the cover) may encroach into the front yard setback a maximum of six feet in depth and 50 percent of the building width;
      (5) Architectural elements such as towers or turrets not greater than eight feet in diameter may encroach into the front setback a maximum of four feet;
2. Side yard: Structures must maintain a minimum setback on each side of the lot of 10 percent of the width of the lot, but can never be less than three feet and need not be more than six feet.
3. Setbacks for detached accessory structures:
   a. Detached accessory structures, including garages, must maintain a minimum setback on each side of the lot of 10 percent of the width of the lot, but may not be less than three feet and need not be more than six feet on the first floor.

b. The second floor of a detached accessory structure, including garages, must maintain a minimum setback on each side of the lot of 10 percent of the width of the lot plus an additional setback of two feet, but must not be less than five feet and need not be more than eight feet.
c. Detached accessory structures, including garages, that are only one story in height and are located in the rear third of the lot, must maintain a minimum side setback of two feet.
d. Detached accessory structures that are two stories high, and located in the rear third of the lot, must maintain a minimum side setback of two feet on the first floor and a minimum five feet on the second floor.
e. Detached accessory structures must maintain a minimum setback of three feet from the rear property line on the first floor and must maintain a minimum setback of five feet from the rear property line on the second floor.
f. Rooftop decks with required railings are permitted on single-story accessory structures and on top of the single-story portions of two-story accessory structures. Rooftop decks are not permitted on top of two-story accessory structures. Rooftop decks must maintain a minimum setback on each side of the lot of 10 percent of the width of the lot, plus an additional setback of two feet but can never be less than five feet, as measured from the property line to the required railing of the rooftop deck.

4. Side yard, Reversed Corner: Reversed corner lots must have the following side yard with a triangular area described as follows: One angle must be formed by the rear and street side property lines, and the sides of this angle must be 15 feet in length, measured along the rear and street side property lines. The third side of this triangle must be a straight line connecting the two other lines at their endpoints. This triangular side yard setback area is in addition to the other side yard setback requirements described in subsection D2 of this section.
5. Rear yard: Primary structures must maintain a minimum setback of five feet.
6. Exceptions: Notwithstanding the provisions of this subsection D, the west side yard of 618 W. Oak Avenue, more particularly described as the north 142.5 feet of the south 285 feet of the east 50.265 feet of Lot 14, Block 9, Tract No. 1685, commencing 63 feet south of the front lot line and continuing south a distance of 30 feet, must be three inches in width so long as that certain structure located along that 30-foot distance which existed on January 11, 1973, remains in existence. Upon the removal or destruction of said building, this property is no longer exempt from this subsection D.

   Notwithstanding the provisions of this subsection D, the south side yard of 724 Penn Street, more particularly described as the south 55 feet of the north 110 feet of Lot 8, Block 92, El Segundo Sheet No. 4, commencing 84 feet east of the front lot line and continuing east a distance of 20 feet, must be three feet in width so long as that certain structure located along that 20 foot distance which existed on January 11, 1973, remains in existence. Upon the removal or destruction of said building, this property is no longer exempt from this subsection D.

E. Lot Width: A minimum of 50 feet.

F. Minimum Unit Size and Floor Area Ratio:

The minimum dwelling unit size shall be 250 square feet and the floor area ratio shall be as follows:

1. The maximum total building area on the lot shall not exceed an overall floor area ratio (FAR) of 0.60. There is no minimum building size.
2. The maximum FAR for the second floor of the primary structure shall not exceed 0.25.
3. In calculating the overall FAR, floor area is measured to the interior of a building's perimeter walls and shall include all floors of the primary dwelling (i.e., main structure), attached and detached accessory dwelling units, habitable attic space, accessory buildings, balconies, decks, verandas, and porches.
4. Areas where the vertical measurement between the floor and ceiling directly above is 14 feet or more shall be counted on both the first and second stories for FAR calculations (areas such as rotundas, spaces with vaulted ceilings, and other similar areas with volume).
5. Stairs and elevators are counted once and are applied to the first floor.
6. For purposes of calculating floor area, the following are not included:
   a. Basements as defined in section 15-1-6 of this title;
   b. Up to 500 square feet of interior floor area of an attached or detached garage;
   c. Detached accessory structures measuring not more than 120 square feet;
   d. First floor decks, verandas and porches under 30 inches in height (as measured from adjacent grade to the walking surface).
   e. Up to 500 square feet cumulative of first floor decks, verandas and porches, covered or uncovered, attached or detached, and at least 30 inches in height (as measured from adjacent grade to the walking surface), provided that the deck, veranda or porch is at least 50 percent open on the sides.
   f. Second floor balconies and decks that are not covered.
   g. Up to 12 square feet of second floor decks and balconies that are covered by roof, lattice or trellis.
   h. The area of decks, balconies, verandas or porches covered by eave projections up to 18 inches.
7. In cases of uncertainty or ambiguity, the director will determine whether an area is counted toward FAR.

G. Placement of buildings and structures:

1. A minimum distance of three feet must be maintained between buildings.
2. A detached single-story accessory structure in the rear third of the lot may be located as described in the requirements for setbacks in subsection D of this section, unless one of the following conditions exists:
   a. Where the lot abuts an alley and the vehicular entrance to the detached accessory structure is from the alley, such detached accessory structure must be set back a distance measured from the opposite side of the alley that will provide a turning radius as follows:

90 degrees - 25 feet
75 degrees - 21 feet
60 degrees - 18 feet
45 degrees - 15 feet

b. On the rear third of a reversed corner lot a single-story detached accessory structure may be built to the interior lot side line, but no building may be erected closer than five feet to the property line of any abutting lot to the rear. However, if an alley intervenes and the vehicular entrance to the detached accessory building is directly from the street side, a detached accessory building may be built to the rear lot line.

3. A garage that is attached to a dwelling that is located in the front half of the lot facing the front property line must be set back a minimum of 24 feet from the front property line unless the building has a porch, veranda, or deck at least eight feet in width by four feet in depth, then a minimum front setback of 22 feet is permitted.
4. An attached three-car garage located in the front half of the lot that faces the front property line where one of the stalls is not tandem, must have at least two individual car door openings. The following garage designs are encouraged:
   a. Three-car garages constructed as attached or detached structures at the rear of a lot.
   b. Tandem for parking provided in excess of a two-car garage.
   c. Attached three-car garages located on the front of a dwelling face toward the side property lines.
5. Accessory outdoor showers attached to a building wall are permitted, but must not encroach in a required setback and must not be roofed. They may be enclosed with walls on three sides and a shower door on one side.

H. Detached accessory buildings as defined in section 15-1-6 of this Title:
   1. All detached accessory structures may not exceed 1,200 square feet gross floor area in aggregate per parcel;
   2. Except as permitted in Chapter 15-4E related to accessory dwelling units, detached accessory buildings are limited to two ~~(2)~~ stories, and may include an attic, which may be used for storage purposes only, provided that access to the attic is not from permanently fixed stairs (pull down type stairs are permitted), no plumbing is permitted, and electrical fixtures are limited to the minimum required by the California Building Code and California Electrical Code;
   3. Unless permitted as an accessory dwelling unit, detached accessory buildings may not contain a kitchen or kitchen facilities, a bathtub or shower and may not be used for sleeping purposes or as an "R" occupancy, as defined by the California Building Code, except that they may contain a sink and a toilet;
   4. Unless permitted as an accessory dwelling unit, detached accessory buildings may not be rented or used as a separate dwelling unit; and
   5. Before the City issues a building permit for a detached accessory structure, except an accessory dwelling unit, the Director will require that a covenant running with the land be recorded stating that the accessory structure may not be used in violation of this section.

15-4B-3-1: SITE DEVELOPMENT STANDARDS FOR LOTS 25 FEET WIDE OR LESS:

All uses on lots 25 feet wide or less within the R-1 Zone must comply with the development standards contained in this section.

A. General Provisions:

1. As provided by chapter 2 of this title.
2. New dwelling units must be internally integrated and connected.
3. An addition to, or extension of, a dwelling unit, except a garage or an accessory dwelling unit, must share a common wall and be internally integrated and connected to the existing dwelling unit.
4. Mobile and manufactured homes are subject to the following requirements:
   a. The mobile or manufactured homes has been certified pursuant to the National Manufactured Housing Construction and Safety Standards Act of 1974, and has not been altered in violation of applicable codes; and
   b. The mobile or manufactured home must be installed on a permanent foundation in compliance with all applicable building regulations and division 13, part 2 (commencing with section 18000) of the California Health and Safety Code.

B. Height:

1. The height of all buildings or structures with a pitched roof must not exceed 32 feet and two stories. Buildings or structures with a flat roof must not exceed 26 feet and two stories.
2. A maximum grade differential of six feet is permitted on sloping lots. The vertical height which exceeds the maximum grade differential is included in measuring the maximum building height. On sloped lots, a segmented grade plane may be applied to different portions of a building.
3. See section 15-2-3 of this title for exceptions to building height.

C. Lot area: A minimum of 5,000 square feet.

D. Setbacks:

1. Front yard: A minimum of 22 feet.
   a. Permitted front yard setback encroachments:
      (1) Porches or verandas in a front yard setback not fully enclosed on three sides (railings and/or columns permitted) may encroach into the front setback a maximum of six feet;
      (2) The first floor front yard setback facing exterior wall of a dwelling may encroach up to two feet for a width not exceeding 30 feet when a first floor porch or veranda, not fully enclosed on three sides, is also projecting into the front yard setback. The total amount of encroachment may not exceed six feet in depth combined for both the dwelling structure and a porch or veranda, for a minimum 50 percent of the building width;

(3) Raised decks, where the walking surface is not greater than 24 inches above adjacent grade, in conjunction with a lattice deck cover not greater than 10 feet above adjacent grade may encroach into the front yard setback a maximum of six feet in depth and 50 percent of the building width;
(4) Lattice patio covers, pergolas, arbors, or trellises not greater than 10 feet above adjacent grade (as measured from the lowest adjacent grade to the highest point of the cover) may encroach into the front yard setback a maximum of six feet in depth and 50 percent of the building width;
(5) Architectural elements such as towers or turrets not greater than eight feet in diameter may encroach into the front setback a maximum of four feet;

2. Side yard: A minimum of three feet.
3. Detached accessory structures and garages: Detached accessory structures and attached garages are allowed along the property line on one interior side lot line, provided that the detached accessory structure or attached garage is in the rear one-third of the lot.
4. Side yard, reverse corner: Reversed corner lots must have a side yard with a triangular area described as follows: One angle must be formed by the rear and street side property lines, and the sides of this angle must be 15 feet in length, measured along the rear and street side property lines. The third side of this triangle must be a straight line connecting the two other lines at their endpoints. This triangular side yard setback area is in addition to the other side yard setback requirements described in subsection D2 of this section.
5. Rear yard: A minimum of five feet. Detached accessory structures are allowed zero setback on the rear property line.

E. Lot Width: A minimum of 50 feet.

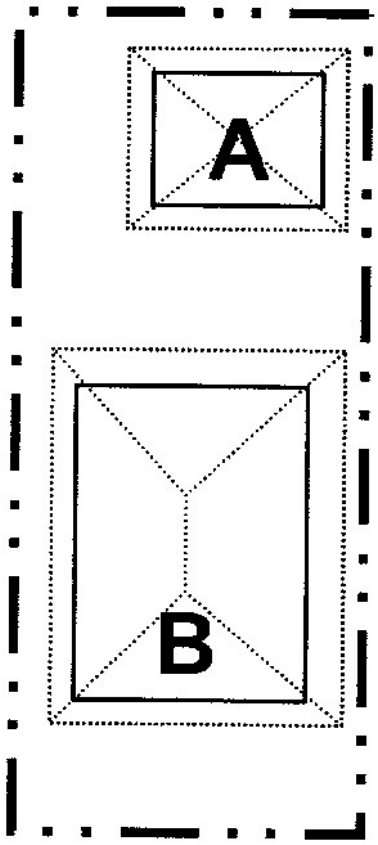
F. Minimum Unit Size:

The minimum dwelling unit size shall be 250 square feet.

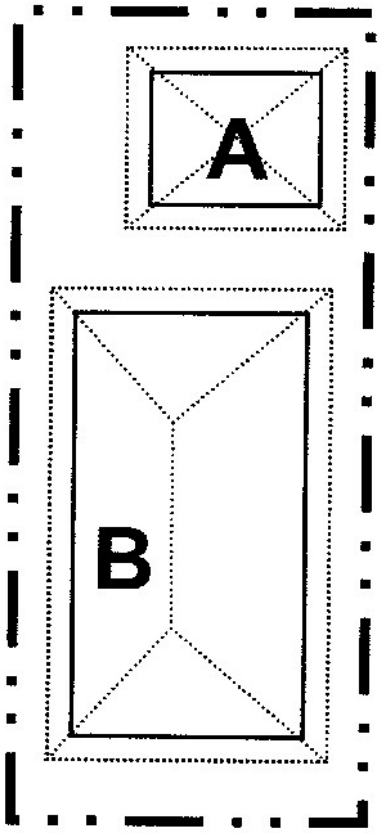
G. Placement of buildings and structures:
1. A minimum distance of three feet must be maintained between buildings;
2. A detached accessory structure in the rear third of the lot may be located on the rear and one interior side lot line, unless one of the following conditions exists:
   a. Where the lot rears upon an alley and the vehicular entrance to the detached accessory structure is from the alley, such detached accessory structure must be set back a distance measured from the opposite side of the alley that will provide a turning radius as follows:
      90 degrees - 25 feet
      75 degrees - 21 feet
      60 degrees - 18 feet
      45 degrees - 15 feet
   b. On the rear third of a reversed corner lot a detached accessory structure may be built to the interior lot side line, but no building must be erected closer than five feet to the property line of any abutting lot to the rear. However, if an alley

intervenes and the vehicular entrance to the detached accessory building is directly from the street side, a detached accessory building may be built to the rear lot line.

H. Lot Coverage: All buildings, including detached accessory buildings, shall not cover more than 40 percent of the lot area. This coverage may be increased to 47 percent if the height of all the structures is limited to 18 feet. If a building exceeds 18 feet in height, the lot coverage shall not exceed 40 percent under any circumstances.



A+B ≤40% if bldg. height is over 18'.



A+B ≤47% if bldg. height is 18' or under.

I. Building Wall Modulation: Architectural building features, in conformance with the definition of "architectural building feature" in section 15-1-6 of this title, must be included to modulate the one-story exterior building walls subject to the approval of

the director, and for two-story structures as specified in subsection D, "Setbacks", of this section.

J. Detached accessory buildings, not including detached accessory dwelling units as defined in section 15-1-6 of this Title:
   1. All detached accessory structures may not exceed 1,200 square feet gross floor area in aggregate per parcel except as permitted in Chapter 15-4D;
   2. Except as permitted in Chapter 15-4E related to accessory dwelling units, detached accessory buildings are limited to one floor, but may include an attic, which may be used for storage purposes only, provided access to the attic is not from permanently fixed stairs (pull down type stairs are permitted), no plumbing is permitted, and electrical fixtures are limited to the minimum required by the California Building Code and California Electrical Code;
   3. Unless permitted as an accessory dwelling unit, detached accessory buildings may not contain a kitchen or kitchen facilities, a bathtub or shower and may not be used for sleeping purposes or as an R occupancy, as defined by the California Building Code, except that they may contain a sink and a toilet;
   4. Unless permitted as an accessory dwelling unit, detached accessory buildings may not be rented or used as a separate dwelling unit; and
   5. Before the City issues a building permit for a detached accessory structure, except an accessory dwelling unit, the Director must require that a covenant running with the land be recorded stating that the accessory structure may not be used in violation of this section.

15-4B-4: LANDSCAPING:

Landscaping and irrigation must be provided within the front and street side setback areas. Those setback areas fronting upon a public street must incorporate a combination of softscape and hardscape in the landscape except for those portions devoted to vehicular parking. They may contain artificial turf or synthetic grass provided that it: 1) is not harmful to the environment (such as containing lead based or other hazardous materials); 2) includes a pervious surface to address percolation, drainage, runoff, and stormwater detention requirements; and 3) is incorporated into a comprehensive landscaping design and site plan.

A. A minimum of 25 percent of the front yard setback area must be maintained with permanent landscaping that contains a combination of lawn, trees, vines, bushes and ground covers, and does not include hardscape materials for lots less than 50 feet in width.

B. A minimum of 35 percent of the front yard setback area must be maintained with permanent landscaping that contains a combination of lawn, trees, vines, bushes and ground covers, and does not include hardscape materials for lots that are 50 feet or greater in width.

15-4B-5: OFF STREET PARKING AND LOADING SPACES:

Off street parking must be provided as required by chapter 15 of this title.

15-4B-6: SIGNS:

Signs in the R-1 zone must comply with the requirements of chapter 18 of this title.

15-4B-7: VEHICULAR ACCESS:

Where an R-1 lot abuts an alley, vehicular access to the lot must be from the alley. Curb cuts and driveways must be installed in conformance with ESMC subsection 15-15-5O.

SECTION 19: ESMC Article 15-4C (Multi-Family Residential (R-3) Zone) is amended in its entirety to read as follows:

ARTICLE C. TWO-FAMILY RESIDENTIAL (R-2) ZONE

15-4C-1: PURPOSE
15-4C-2: PERMITTED USES
15-4C-3: SITE DEVELOPMENT STANDARDS
15-4C-4: LANDSCAPING
15-4C-5: OFF STREET PARKING AND LOADING SPACES
15-4C-6: SIGNS
15-4C-7: VEHICULAR ACCESS

15-4C-1: PURPOSE

The purpose of this zone is to provide consistency with and implement policies related to those locations which are designated Two-Family on the General Plan land use map and in the text. This zone is to provide for and promote the development of single-family and two-family homes within a safe and healthy environment for existing and future residents.

15-4C-2: PERMITTED USES

Permitted uses, permitted accessory uses, and uses subject to conditional use permit for all residential zones are listed in Article 15-4A of this Title.

15-4C-3: SITE DEVELOPMENT STANDARDS

All uses in the R-2 Zone shall comply with the development standards contained in this section.

A. General Provisions:
   1. As provided by chapter 2 of this title.

2. Any use permitted in the R-1 Zone, when developed in the R-2 Zone, shall be constructed in accordance with R-2 site developments standards and parking requirements.
3. New dwelling units must be internally integrated and connected.
4. An addition to, or extension of a dwelling unit, except a garage or an accessory dwelling unit, must share a common wall and be internally integrated and connected to the existing dwelling unit.
5. Mobile and manufactured homes are subject to the following requirements:
    a. The mobile or manufactured home has been certified pursuant to the National Manufactured Housing Construction and Safety Standards Act of 1974, and has not been altered in violation of applicable codes; and
    b. The mobile or manufactured home must be installed on a permanent foundation in compliance with all applicable building regulations and division 13, part 2 (commencing with section 18000) of the California Health and Safety Code.

B. Height:
1. The height of all buildings or structures with a pitched roof shall not exceed 32 feet and two stories. Buildings or structures with a flat roof must not exceed 26 feet and two stories.
2. A maximum grade differential of six feet is permitted on sloping lots. The vertical height which exceeds the maximum grade differential limit is included in measuring the maximum building height. On sloped lots, a segmented grade plane may be applied to different portions of a building.
3. See section 15-2-3 of this title for exceptions to building height.

C. Lot Area: A minimum of 7,000 square feet. Lots less than 4,000 square feet in area shall be occupied by only one dwelling unit, provided all other requirements of this title are met.

D. Setbacks:
1. Front yard: A minimum of 20 feet.
    a. Permitted front yard setback encroachments:
        (1) Porches or verandas in a front yard setback not fully enclosed on three sides (railings and/or columns permitted) may encroach into the front setback a maximum of six feet;
        (2) The first floor front yard setback facing exterior wall of a dwelling may encroach up to two feet for a width not exceeding 30 feet when a first floor porch or veranda, not fully enclosed on three sides, is also projecting into the front yard setback. The total amount of encroachment may not exceed six feet in depth combined for both the dwelling structure and a porch or veranda, for a minimum 50 percent of the building width;
        (3) Raised decks, where the walking surface is not greater than 24 inches above adjacent grade, in conjunction with a lattice deck cover not greater than 10 feet above adjacent grade may encroach into the front yard setback a maximum of six feet in depth and 50 percent of the building width;

(4) Lattice patio covers, pergolas, arbors, or trellises not greater than 10 feet above adjacent grade (as measured from the lowest adjacent grade to the highest point of the cover) may encroach into the front yard setback a maximum of six feet in depth and 50 percent of the building width;
(5) Architectural elements such as towers or turrets not greater than eight feet in diameter may encroach into the front setback a maximum of four feet.

2. Side Yard: Structures shall maintain a minimum setback on each side of the lot of 10 percent of the width of the lot, but shall never be less than three feet and need not be more than five feet. Any detached accessory structures, and attached garages on 25-foot wide lots only, located on the rear one-third of the lot are allowed zero setback on one interior side lot line.
3. Side Yard, Reversed Corner: Reversed corner lots shall have the following side yard with a triangular area described as follows: one angle shall be formed by the rear and street side property lines, and the sides of this angle shall be 15 feet in length, measured along the rear and street side property lines. The third side of this triangle shall be a straight line connecting the two other lines at their endpoints. This triangular side yard setback area shall be in addition to the other side yard setback requirements described in subsection D2 of this section.
4. Rear Yard: A minimum of five feet. Detached accessory structures are allowed zero setback on the rear property line. A dwelling unit above a garage where the vehicular entrance is from an alley shall maintain a minimum one-foot setback.

E. Lot width: A minimum of 50 feet.

F. Minimum Unit Size:

The minimum dwelling unit size shall be 250 square feet.

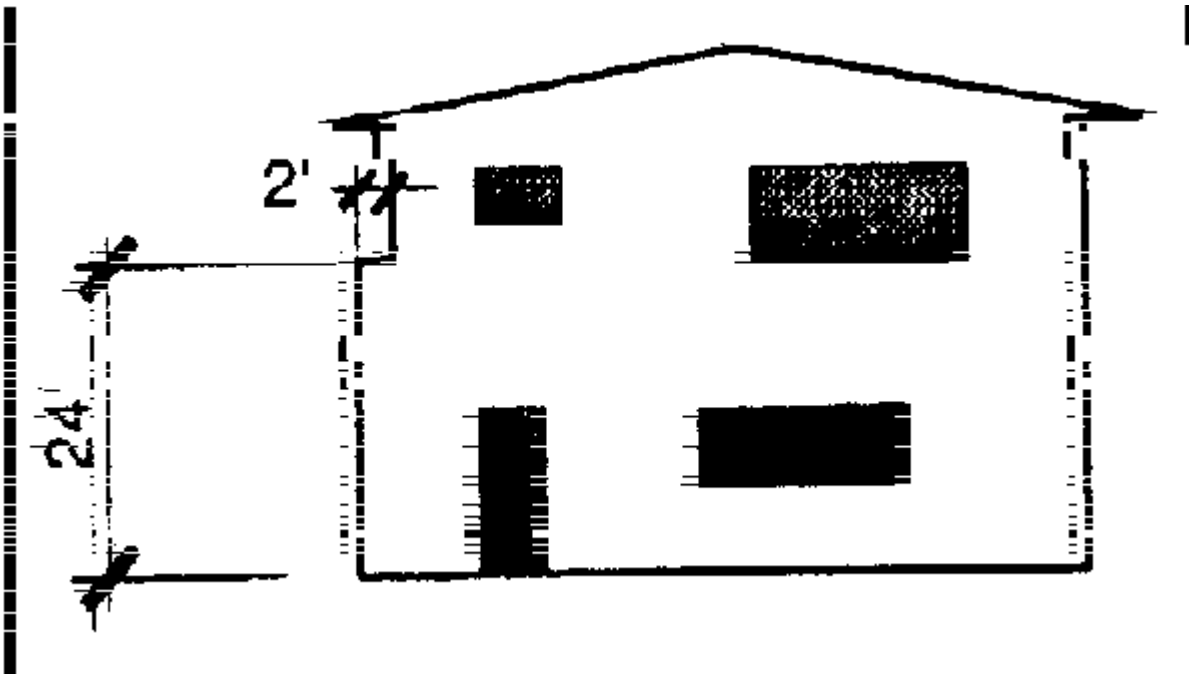
G. Placement of buildings and structures:
1. A minimum distance of three feet must be maintained between buildings.
2. A detached accessory structure in the rear one-third of the lot may be located on the rear and one interior side lot line, unless one of the following conditions exists:
   a. Where the lot rears upon an alley and the vehicular entrance to the detached accessory structure is from the alley, such detached accessory structure shall be set back a distance measured from the opposite side of the alley that will provide a turning radius as follows:

      90 degrees - 25 feet
      75 degrees - 21 feet
      60 degrees - 18 feet
      45 degrees - 15 feet
   b. On the rear third of a reversed corner lot, a detached accessory structure may be built to the interior lot side line, but no building shall be erected closer than five feet to the property line of any abutting lot to the rear. However, if an alley intervenes and the vehicular entrance to the detached accessory building is

directly from the street side, a detached accessory building may be built to the rear lot line.

H. Building wall modulation:
   1. Lots greater than 4,000 square feet in area: No plane of a building wall facing a property line shall exceed 24 feet in height or length without at least a two-foot offset for a minimum length of six feet in the wall plane. When expanding or adding onto the height or length of an existing building wall, only the expansion or addition shall not exceed 24 feet without wall modulation. Below is an example of wall modulation for walls up to 30 feet.

Total Wall Length Or Height	**Maximum Length Of Unbroken Wall Plane**	**Minimum Length Of 2 Foot Offset**
24 feet	24 feet	0 feet
25 feet	24 feet	1 foot
26 feet	24 feet	2 feet
27 feet	24 feet	3 feet
28 feet	24 feet	4 feet
29 feet	24 feet	5 feet
30 feet	24 feet	6 feet



2. Lots 4,000 square feet or less in area: Architectural building features must be included to modulate the building walls subject to the approval of the Director.

I. Lot coverage: All buildings, including detached accessory buildings, shall not cover more than 50 percent of the area of the lot.

J. Detached Accessory Buildings:
   1. All detached accessory structures shall not exceed 1,200 square feet in aggregate per parcel.
   2. Except as permitted in Chapter 15-4E related to accessory dwelling units, detached accessory buildings shall be limited to one floor, but may include an attic, which may be used for storage purposes only, provided access to the attic is not from permanently fixed stairs (pull down type stairs are permitted), no plumbing is permitted, and electrical fixtures are limited to the minimum required by the California Building Code and California Electrical Code.
   3. Unless permitted as an accessory dwelling unit, detached accessory buildings shall not contain a kitchen or kitchen facilities, a bathtub or shower and shall not be used for sleeping purposes or as an "R" occupancy, as defined by the California Building Code, except that they may contain a sink and a toilet.
   4. Unless permitted as an accessory dwelling unit, detached accessory buildings shall not be rented or used as a separate dwelling unit.
   5. Prior to issuance of a building permit for a detached accessory structure, except an accessory dwelling unit, the Director shall require the recording of a covenant to run with the land, which states that the accessory structure shall not be used in violation of this section.

15-4C-4: LANDSCAPING

Landscaping and irrigation must be provided within the front yard and street side setback areas. Those setback areas fronting upon a public street must incorporate a combination of softscape and hardscape in the landscape, except for those portions devoted to vehicular parking. They may contain artificial turf or synthetic grass provided that it: 1) is not harmful to the environment (such as containing lead based or other hazardous materials); 2) includes a pervious surface to address percolation, drainage, runoff, and stormwater detention requirements; and 3) is incorporated into a comprehensive landscaping design and site plan.

15-4C-5: OFF STREET PARKING AND LOADING SPACES

As required by chapter 15 of this title.

15-4C-6: SIGNS

As required by chapter 18 of this title.

15-4C-7: VEHICULAR ACCESS

Where an R-2 lot abuts an alley, vehicular access to the lot must be from the alley. Curb cuts and driveways must be installed in conformance with ESMC subsection 15-15-5O.

SECTION 20: ESMC Chapter 15-4 (Residential Zones) is amended to add a new Article 15-4D (Multi-Family Residential (R-3) Zone) to read as follows:

ARTICLE D. MULTI-FAMILY RESIDENTIAL (R-3) ZONE

15-4D-1: PURPOSE
15-4D-2: PERMITTED USES
15-4D-5: SITE DEVELOPMENT STANDARDS
15-4D-6: LANDSCAPING
15-4D-7: OFF STREET PARKING AND LOADING SPACES
15-4D-8: SIGNS
15-4D-9: VEHICULAR ACCESS

15-4D-1: PURPOSE

The purpose of this zone is to provide consistency with and implement policies related to those locations which are designated Multi-Family on the General Plan land use map and in the General Plan text. This zone is to provide for the development of multi-family complexes with amenities for children and adults and promote a safe and healthy environment for existing and future residents.

15-4D-2: PERMITTED USES:

Permitted uses, permitted accessory uses, and uses subject to conditional use permit for all residential zones are listed in Article 15-4A of this Title.

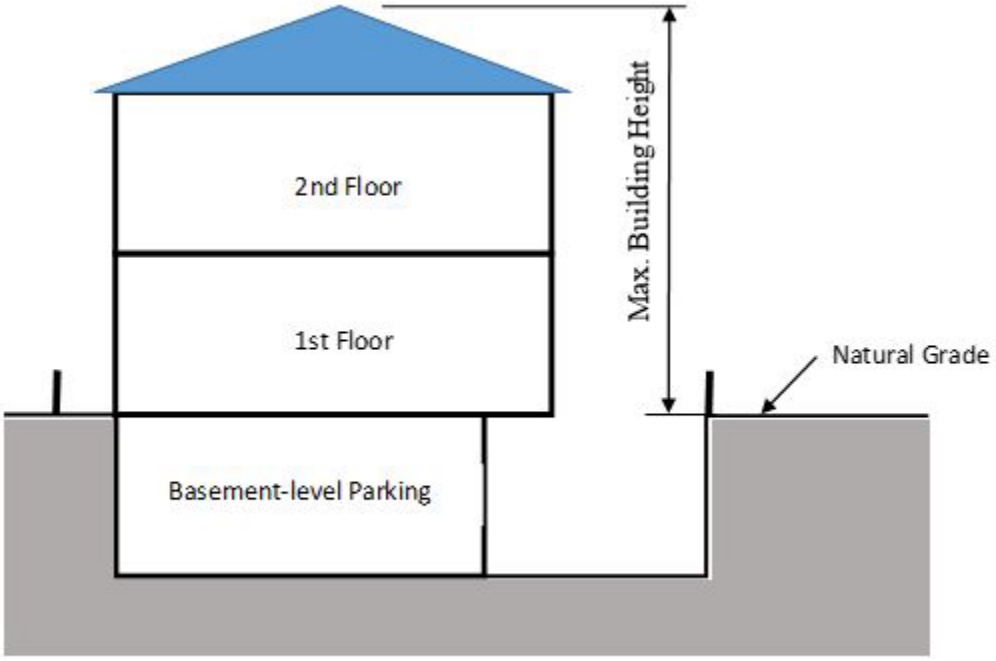
15-4D-3: SITE DEVELOPMENT STANDARDS:

A. General Provisions:
   1. As provided by chapter 2 of this title.
   2. Any use permitted in the R-1 or R-2 Zones, when developed in the R-3 Zone, shall be constructed in accordance with R-3 site developments standards and parking requirements.
   3. New dwelling units must be internally integrated and connected.
   4. An addition to, or extension of, a dwelling unit, except a garage or an accessory dwelling unit, must share a common wall and be internally integrated and connected to the existing dwelling unit.
   5. Mobile and manufactured homes are subject to the following requirements:
      a. The mobile or manufactured home has been certified pursuant to the National Manufactured Housing Construction and Safety Standards Act of 1974, and has not been altered in violation of applicable codes; and
      b. The mobile or manufactured home must be installed on a permanent foundation in compliance with all applicable building regulations and division

13, part 2 (commencing with section 18000) of the California Health and Safety Code.

B. Lot Area: A minimum of 7,000 square feet.

C. Height:
1. The height of all buildings or structures with a pitched roof shall not exceed 32 feet and two stories. Buildings or structures with a flat roof must not exceed 26 feet and two stories.
2. A maximum grade differential of six feet is permitted on sloping lots. The height which exceeds the maximum grade differential limit is included in measuring the maximum building height. On sloped lots, a segmented grade plane may be applied to different portions of a building.
3. See section 15-2-3 of this title for exceptions to building height.



D. Setbacks:
1. Front yard: Structures must maintain a minimum setback of 15 feet. Entry gates for vehicular access must maintain a minimum setback of 20 feet.
   a. Permitted front yard setback encroachments:
      (1) Porches or verandas in a front yard setback not fully enclosed on three sides (railings and/or columns permitted) may encroach into the front setback a maximum of six feet;
      (2) The first floor front yard setback facing exterior wall of a dwelling may encroach up to two feet for a width not exceeding 30 feet when a first floor porch or veranda, not fully enclosed on three sides, is also projecting into the front yard setback. The total amount of encroachment may not exceed

six feet in depth combined for both the dwelling structure and a porch or veranda, for a minimum 50 percent of the building width;

(3) Raised decks, where the walking surface is not greater than 24 inches above adjacent grade, in conjunction with a lattice deck cover not greater than 10 feet above adjacent grade may encroach into the front yard setback a maximum of six feet in depth and 50 percent of the building width;

(4) Lattice patio covers, pergolas, arbors, or trellises not greater than 10 feet above adjacent grade (as measured from the lowest adjacent grade to the highest point of the cover) may encroach into the front yard setback a maximum of six feet in depth and 50 percent of the building width;

(5) Architectural elements such as towers or turrets not greater than eight feet in diameter may encroach into the front setback a maximum of four feet.

2. Side yard facing a side street: 10 percent of the width of the lot, but not less than three feet and not more than five feet, except if parking garages or covered parking spaces face a street, then the setback shall be 20 feet.
3. Side yard facing an adjacent lot: 10 percent of the width of the lot on each side of the lot, but not less than three feet and need not be more than five feet. Detached accessory structures, located in the rear one-third of the lot, are allowed zero setback on one interior side lot line.
4. Side yard, reversed corner: Reversed corner lots shall have a side yard with a triangular area described as follows: one angle shall be formed by the rear and street side property lines, and the sides of this angle shall be 15 feet in length, measured along the rear and street side property lines. The third side of this triangle shall be a straight line connecting the two other lines at their endpoints. This triangular side yard setback area shall be in addition to the other side yard setback requirements described in subsections D2 and D3 of this section.
5. Rear Yard: A minimum of 10 feet.
6. Rear Yard: Detached accessory structures are allowed zero setback on the rear property line and on one interior lot side line in the rear one-third of the lot.

E. Lot Width: A minimum of 50 feet.

F. Minimum Unit Size and Density:

The minimum dwelling unit size shall be 250 square feet and the density shall be as follows:

1. On property of 15,000 square feet or less in size, one unit for every 1,613 square feet of lot area is allowed. A fraction of a lot greater than 1,075 square feet will allow an additional unit.
2. On property greater than 15,000 square feet in size, one unit for every 2,420 square feet of lot area is allowed. A fraction of a lot greater than 1,613 square feet will allow an additional unit.

G. Placement of buildings and structures:

1. A minimum distance of three feet must be maintained between buildings;
2. A detached accessory structure in the rear one-third of the lot may be located on the rear and one interior side lot line, unless one of the following conditions exists:
   a. Where the lot rears upon an alley and the vehicular entrance to the detached accessory structure is from the alley, such detached accessory structure shall be set back a distance measured from the opposite side of the alley that will provide a turning radius as follows:

      90 degrees - 25 feet
      75 degrees - 21 feet
      60 degrees - 18 feet
      45 degrees - 15 feet
   b. On the rear third of a reversed corner lot, a detached accessory structure may be built to the interior lot side line, but no building shall be erected closer than five feet to the property line of any abutting lot to the rear. However, if an alley intervenes and the vehicular entrance to the detached accessory building is directly from the street side, a detached accessory building may be built to the rear lot line.
   c. Notwithstanding the above, a detached accessory dwelling unit must be set back at least four feet from interior side and rear property lines.

H. Lot Coverage: All buildings, including detached accessory buildings, shall not cover more than 53 percent of the area of the lot.

I. Open space and recreation requirements: The following minimum open space and recreational facilities must be provided:

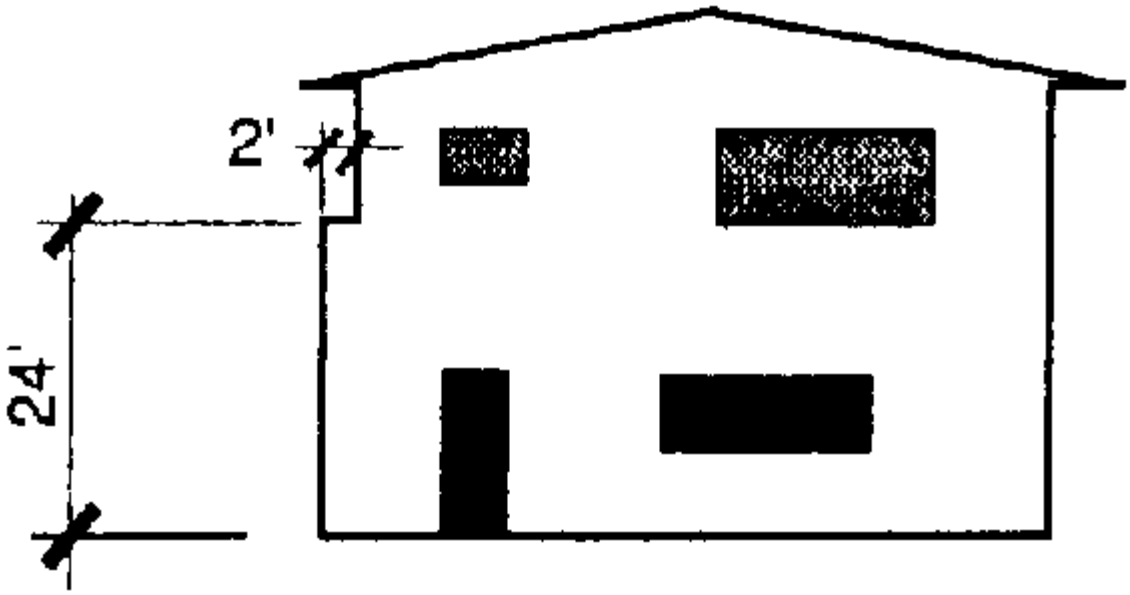
Number Of Units	Private Open Space Per Unit	Common Open Space Per Unit	Recreational Facilities Per Unit
4 or fewer	50 square feet	150 square feet	
5 - 9	50 square feet	200 square feet	
10 - 20	50 square feet	250 square feet	
21 and above	50 square feet	250 square feet	50 square feet

All required open space and recreational facilities are in addition to the required front and street side setbacks. Interior side and rear setbacks may be considered as required open spaces and recreation facilities. All required common open space must: 1) be physically or visually accessible to the residents, 2) be a minimum of five feet in both length and width, and 3) include a minimum of 50 percent of softscape landscaping.

1. Adjustments: The Director may approve adjustments from the minimum open space dimensions and landscaping percentage standards as provided in Chapters 22 and 23 of this Title.

J. Building Wall Modulation: No plane of a building wall facing a property line shall exceed 24 feet in height or length without at least a two-foot offset for a minimum length of six feet in the wall plane. When expanding or adding onto the height or length of an existing building wall, only the expansion or addition shall not exceed 24 feet without wall modulation. Below is an example of wall modulation for walls up to 30 feet:

Total wall length or height (in feet)	Maximum length of unbroken wall plane (in feet)	Minimum length of 2-foot offset (in feet)
24	24	0
25	24	1
26	24	2
27	24	3
28	24	4
29	24	5
30	24	6



K. Condominium Conversions: Condominiums and stock cooperatives converted from multiple-family dwellings shall meet all the requirements for condominiums in effect at the time they were originally constructed. If there were no condominium standards in

effect at the time of construction, the conversion shall comply with the condominium standards of ordinance 898, adopted January 20, 1976.

L. Detached Accessory Buildings:
   1. Unless permitted as an accessory dwelling unit pursuant to article 15-4E of this title, buildings shall not contain a kitchen or kitchen facilities, a bathtub or shower and shall not be used for sleeping purposes.
   2. Detached accessory buildings, except detached accessory dwelling units, shall not be rented or used as a separate dwelling unit or as an "R" occupancy, as defined by the California Building Code, except that they may contain a sink and a toilet.
   3. Prior to issuance of a building permit for a detached accessory structure, except a detached accessory dwelling unit, the Director shall require the recording of a covenant to run with the land, which states that the accessory structure shall not be used as a dwelling unit or used in violation of this subsection.

15-4D-4: LANDSCAPING

A. Landscaping and irrigation must be provided within the front yard and street side setback areas.

B. Those setback areas fronting upon a public street must incorporate a combination of softscape and hardscape in the landscape, except for those portions devoted to vehicular parking. In addition, those portions of the property which abut a different zoning classification must be landscaped with trees and shrubs to provide an effective buffer from adjoining property.

C. The setback areas may contain artificial turf or synthetic grass provided that it: 1) is not harmful to the environment (such as containing lead based or other hazardous materials); 2) includes a pervious surface to address percolation, drainage, runoff, and stormwater detention requirements; and 3) is incorporated into a comprehensive landscaping design and site plan.

15-4D-5: OFF STREET PARKING AND LOADING SPACES

Off-street parking shall be provided as required by chapter 15 of this title.

15-4D-6: SIGNS

Signs in the R-3 Zone shall comply with the requirements of chapter 18 of this title.

15-4D-7: VEHICULAR ACCESS:

Where an R-3 lot abuts an alley, vehicular access to the lot must be from the alley. Curb cuts and driveways must be installed in conformance with ESMC subsection 15-15-5O.

SECTION 21: Subsection (D) of ESMC § 15-4E-3 (Accessory Dwelling Unit Density) of Article E of Chapter 15-4 is amended to read as follows:

D. Density:

~~1. One (1) accessory dwelling unit or one (1) junior accessory dwelling unit per lot within a proposed or existing single-family dwelling or existing accessory structure.~~

~~2. One (1) detached or attached to an accessory structure accessory dwelling unit that may be combined with one (1) junior accessory dwelling unit per lot with a proposed or existing single-family dwelling.~~

~~3. Multiple accessory dwelling units within the portions of existing multi-family dwelling structures that are not used as livable space, provided each unit complies with state building standards for dwellings.~~

~~4. One (1) accessory dwelling unit or twenty five percent (25%) of the existing multi-family dwelling units, whichever is greater, within an existing multi-family dwelling.~~

~~5. Two (2) detached accessory dwelling units per lot with an existing multi-family dwelling.~~

1. Lots with a proposed or existing single-family dwelling:

a. One accessory dwelling unit and one junior accessory dwelling unit per lot within a proposed or existing single-family dwelling or existing accessory structure, and/or

b. one accessory dwelling unit detached from the primary structure or attached to an accessory structure that may be combined with one junior accessory dwelling unit per lot.

2. Lots with a proposed or existing multifamily dwelling structure:

a. One accessory dwelling unit within the portions of existing multifamily dwelling structures that are not used as livable space, provided each unit complies with state building standards for dwellings, and multiple accessory dwelling units up to a maximum of 25 percent of the existing multifamily dwelling units, and/or

b. two detached accessory dwelling units per lot with an existing multifamily dwelling structure.

For purposes of this section, portions of existing multi-family dwelling structures that are not used as livable space, include, but are not limited to, storage rooms, boiler rooms, passageways, attics, basements, or garages.

SECTION 22: Subsection (F) of ESMC § 15-4E-3 (Accessory Dwelling Unit Parking) of Article E of Chapter 15-4 is amended to read as follows:

F. Parking:

~~(~~1.~~)~~ No parking spaces are required for accessory dwelling units within one-half ($^1/_2$) mile **walking distance** of a **public** transit stop.

~~(~~2.~~)~~ When a garage, carport, or covered parking structure is demolished in conjunction with the construction of an accessory dwelling unit, or converted to an accessory dwelling unit, replacement parking for the lost spaces are not required.

SECTION 23: ESMC subsection 15-4E-4 (Accessory Dwelling Unit Application Process; Fees) is amended to read as follows:

A. Any application for a building permit to create an accessory dwelling unit on a lot with an existing single-family dwelling or multi-family dwelling units shall be ministerially approved **or denied** within ~~sixty (~~60~~)~~ days of the City's receipt of a completed application. **If a completed application is not approved or denied within 60 days, the application shall be deemed approved. However, any**~~Any~~ permit application for an accessory dwelling unit that is submitted with a permit application to create a single-family dwelling shall be considered ministerially but is not subject to the ~~sixty (~~60~~)~~ day requirement to allow the City time to act on the permit application to create the new single-family dwelling, if necessary. **If an application for an ADU is denied, staff shall return in writing a full set of comments to the applicant with a list of items that are defective or deficient and a description of how the application can be remedied by the applicant.**

B. For an accessory dwelling unit of ~~seven hundred fifty (~~750~~)~~ square feet or more, the applicant must pay development impact fees imposed pursuant to Chapter 27A of this title, in an amount set by City Council resolution, provided that such development impact fee is proportional in relation to the square footage of the primary dwelling unit.

SECTION 24: ESMC § 15-4G-3 (General Urban Lot Split Development Standards) is amended to read as follows:

15-4G-3: GENERAL URBAN LOT SPLIT DEVELOPMENT STANDARDS:

All urban lot splits with two-unit residential developments within the R1 Zone must comply with the R1 development standards contained in Section ~~17.210.020~~**15-4B-3** and the development standards of this Section 15-4G-3. If there are conflicts between the provisions of Section ~~17.210.020~~**15-4B-3** and this Section 15-4G-3, the provisions of this Section will govern.

A. Urban lot splits must incorporate all built-form parameters of State of California Government Code Section 66411.7, including:

1. A parcel map that subdivides an existing R1 parcel will create no more than two new parcels of approximately equal lot area and with one of the two created parcels not smaller than 40 percent of the lot area of the original parcel proposed for subdivision. See Figure 4G-1.
2. Both newly created parcels will be no smaller than 1,200 square feet in gross area.
3. No more than two (2) dwelling units per lot will be constructed on a R1 urban lot split.
4. Accessory Dwelling Units or Junior Accessory Dwelling Units are prohibited where an Urban Lot Split is also developed with a two-unit residential development pursuant to Section 15-4G-4 and 15-4G-5.
5. A minimum of one off-street parking space~~s~~ will be provided per newly constructed dwelling unit. No parking is required if **the** parcel is located within one-half

mile walking distance of a High-quality Transit Corridor or major transit stop or if a car share vehicle is located within one-block of the parcel.

B. Lot line splits will be parallel to public street frontages. See Figure 4G-2.

C. When cross easements across lot split parcels are required to provide access to units, or access to vehicle parking spaces, or access to utilities and utility connections, or access between lot split parcels, or access for any other purpose, a covenant establishing the cross easement acceptable to the ~~Development Services~~**Community Development** Department must be recorded with the Los Angeles County Recorder upon the filing of the Final Parcel Map described in chapter **14-**6 ~~of title 14~~ of this code.

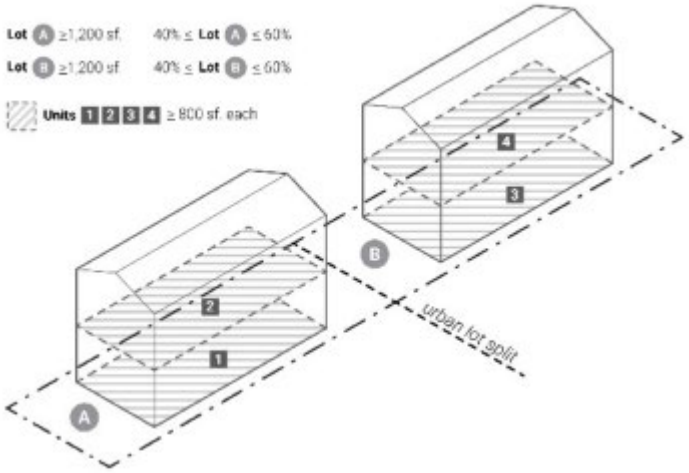


Figure 4G-1

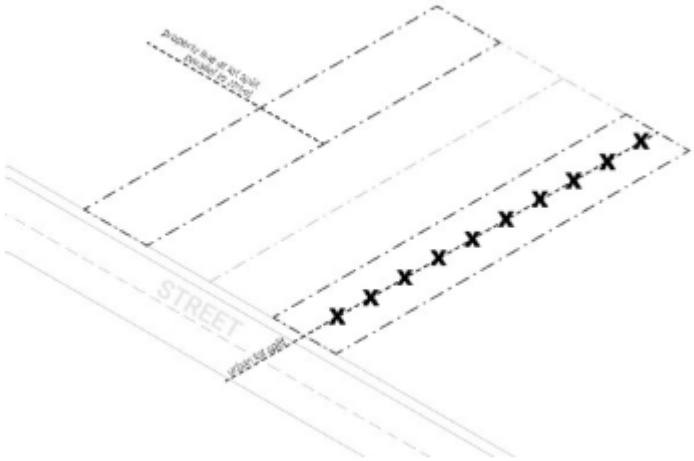


Figure 4G-2

SECTION 25: Article 15-5A (Downtown Commercial (C-RS) zone) of ESMC Chapter 15-5 is amended in its entirety to read as follows:

ARTICLE A: PERMITTED USES IN COMMERCIAL ZONES

15-5A-1: PERMITTED USES:

Table No. 1 below contains the uses permitted in the CR-S, C-2, C-3, C-4, CO, MU-N, AND MU-S zones, including uses permitted by right, accessory uses, uses subject to a administrative use permit, and uses subject to a conditional use permit.

Table No. 1 – Permitted uses in commercial zones

Uses	Zones[1]						
	CR-S	C-2	C-3	C-4	CO	MU-N	MU-S
Eating and drinking establishments							
Alcohol - Off-site sale at retail establishments.	AUP	AUP	AUP	AUP	AUP	AUP	AUP
Alcohol - On site sale and consumption at bars.	CUP	CUP	CUP	CUP	CUP	CUP	CUP
Alcohol On-site sale and consumption at restaurants and hotels	AUP	AUP	AUP	AUP	AUP	AUP	AUP
Cafés	A	A	A	A	A	A	A
Drive-through restaurants			CUP[2]		CUP[2]	CUP[2]	CUP[2]
Micro-brewery with tasting room and/or dining				CUP		CUP	CUP
Outdoor dining areas, per ESMC Chapter 15-2	A	A	A	A	A	A	A
Restaurants, delicatessens, and cafés	P	P	P	P	P	P	P
General Commercial uses							
Adult-oriented businesses per ESMC Chapter 15-13							P
Animal hospitals (and veterinary services)		P	P	P			
Billiard/pool rooms and bowling alleys	P	P	P	P			
Business and consumer support services	P		P			P	P
Car rental agencies		CUP	CUP				
Catering services and flight kitchens						CUP	CUP
Farmers' market				P			
Financial institutions	P			P		P	P

Uses	Zones[1]						
	CR-S	C-2	C-3	C-4	CO	MU-N	MU-S
Fitness centers		P	P	P[3]	P	P	P
General offices	P	P	P[4]	P	P	P	P
Indoor sale of automobiles, motorcycles, and motor scooters				P			
Massage establishments, per ESMC Chapter 4-10				CUP			CUP
Medical-dental offices	P	P	P	P	P	P	P
Medical-dental laboratories	A	A	P	A	A	P	P
Motion picture/television production facilities (indoor)[8]						P	P
Motion picture/television production facilities (outdoor)[8]						CUP	CUP
Multi-media offices			P	P	P	P	P
Office worker-oriented services, not located on Pacific Coast Highway or El Segundo Boulevard					P		
Personal services	P	P	P	P		P	P
Retail sales	P	P	P	P		P	P
Service stations	CUP[6]		CUP[6]		CUP[6]	CUP[6]	CUP[6]
Group care and hospitality uses							
Bed and breakfast inns		CUP					
Daycare centers	P	P	P	P	P	P	P
Hospitals						CUP	CUP
Hotels and motels			P		CUP[5]	P	P
Industrial							
Freight forwarding	N	N	N	N	N	N	N
Light industrial uses						AUP	AUP
Research and development uses					P[7]	P[7]	P[7]
Waste material transfer and storage	N	N	N	N	N	N	N
Wholesale uses						P	P
Institutional							
Government buildings/public uses	P	P	P		P		
Museums					CUP		

Uses	Zones[1]						
	CR-S	C-2	C-3	C-4	CO	MU-N	MU-S
Schools	P						
Miscellaneous uses							
Any use customarily incidental to a permitted use	A	A	A	A	A	A	A
Assembly halls	CUP			P		CUP	CUP
Data centers						P	P
Drive-through or walk-up services, excluding drive-through restaurants	A	A	A	A	A	A	A
Employee recreational facilities and play areas	A	A	A	A	A	A	A
Helicopter landing facilities per ESMC Section 15-2-13			CUP		CUP	CUP	CUP
Open storage of commodities sold or utilized on the premises	A	A	A	A	A	A	A
Commercial Parking facilities, including park and ride lots						CUP	CUP
Parking structures and surface parking lots	A	A	A	A	A	A	A
Permitted uses conducted in a trailer, shipping container or similar structure				AUP			
Recreational facilities (public and private)		P	P	P	P	CUP	CUP
Residential uses	A	A					
Shared mobility parking facilities	A	A	A	A	A	A	A
Solar energy systems - Small and medium-scale ground-mounted	A	A	A	A	A	A	A
Solar energy systems - Roof-mounted	A	A	A	A	A	A	A
Other similar uses approved by the Director, per ESMC Chapter 15-22	P, A, AUP, CUP	P, A, AUP, CUP	P, A, AUP, CUP	P, A, AUP, CUP	P, A, AUP, CUP	P, A, AUP, CUP	P, A, AUP, CUP

Notes:

1. P = Permitted use, A = Accessory use, AUP = Use subject to an administrative use permit (Per ESMC Chapters 22 and 23), CUP = Use subject to a conditional use permit (per ESMC Chapters 24 and 28), N = prohibited
2. Drive-through restaurants are permitted with a CUP only east of Pacific Coast Highway.
3. Fitness centers in the C-4 zone are only permitted indoors
4. General offices in the C-3 zone are limited to a maximum gross area of 5,000 square feet
5. Hotels in the CO zone are not permitted west of Pacific Coast highway
6. Service stations are permitted with a CUP only when located at least 500 feet from any residential zoned property. This distance

restriction does not apply to properties east of Pacific Coast Highway

7. Research and development uses in commercial zones are permitted only east of Pacific Coast Highway
8. See ESMC Article 15-7B regarding the Multimedia Overlay (MMO) District and its permitted uses

SECTION 26: Article 15-5B (Neighborhood Commercial (C-2) zone) of ESMC Chapter 15-5 is amended in its entirety to read as follows:

ARTICLE B. DOWNTOWN COMMERCIAL (C-RS) ZONE

15-5B-1: PURPOSE
15-5B-2: PERMITTED USES
15-5B-3: SITE DEVELOPMENT STANDARDS
15-5B-4: LANDSCAPING
15-5B-5: OFF STREET PARKING AND LOADING SPACES
15-5B-6: SIGNS
15-5B-7: RESIDENTIAL USE STANDARDS

15-5B-1: PURPOSE

The purpose of this zone is to provide consistency with and implement policies related to those locations which are designated Downtown Commercial on the General Plan land use map and in the General Plan text. This zone is comprised of commercial retail-service areas and certain lands where such development is desirable and appears likely to occur. Regulations are designed to stabilize and protect the commercial retail-service character of the downtown area, and to create a favorable environment for pedestrian circulation and access. Principal uses are, therefore, restricted to commercial retail-service use, and certain essential and complementary uses as permitted under the conditional use permit.

15-5B-2: PERMITTED USES

Permitted uses, permitted accessory uses, uses subject to administrative use permit, and uses subject to conditional use permit for all commercial zones are listed in Article 15-5A of this Title.

15-5B-3: SITE DEVELOPMENT STANDARDS

All uses within the C-RS Zone shall comply with the development standards contained in this section.

A. General Provisions:
   1. All uses shall be conducted within a fully enclosed building, except:
      a. Outdoor restaurants, cafes or seating areas, provided they comply with the provisions of section 15-2-16 of this title; and
      b. Outdoor recreational activities.
   2. Required on-site parking shall not be allowed between the use and/or building and the front lot line upon which said use or building faces.
   3. Prior to approval of any development project, all criteria of the Transportation Demand Management (TDM) and trip reduction criteria, as provided for in chapter 16 of this title shall be met.
   4. Other provisions as required by chapter 2 of this title.

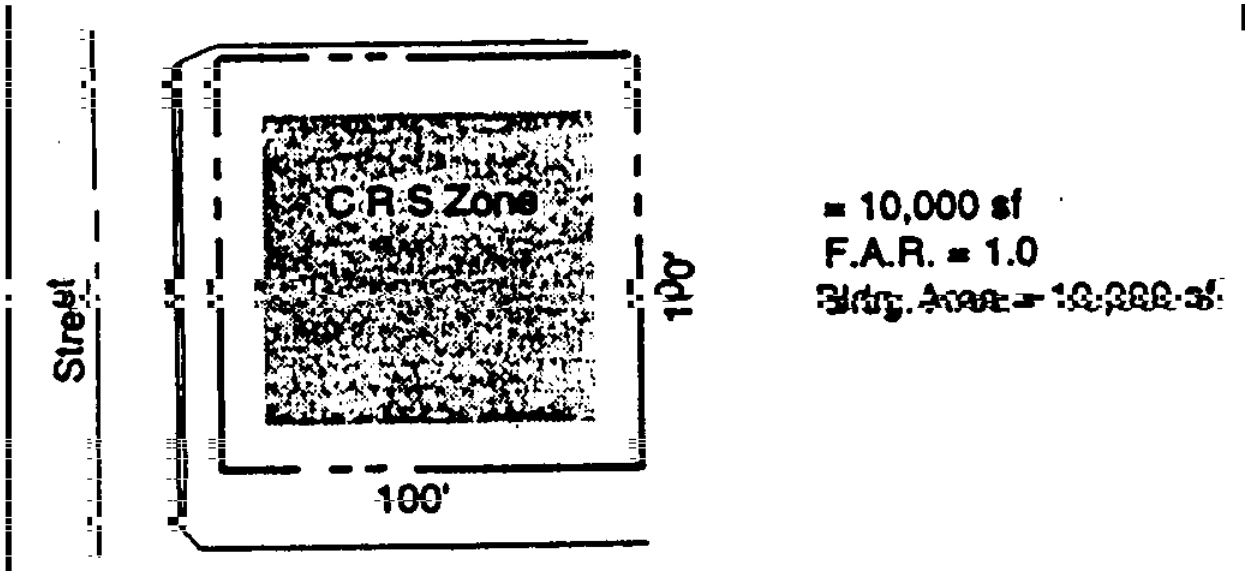
B. Lot area: A minimum of 5,000 square feet.

C. Height:
1. Buildings and structures shall not exceed the height of 45 feet.
2. A maximum grade differential of 8 feet is permitted on sloping lots. The vertical height which exceeds the maximum grade differential limit is included in measuring the maximum building height. On sloped lots, a segmented grade plane may be applied to different portions of a building.
3. See section 15-2-3 of this title for exceptions to building height.

D. Setbacks:
1. Front Yard: None required, unless both the C-RS Zone and a residential zone occupy the same block face. In such a case, the setback shall be the same as the residential zone.
2. Side Yard: None required, unless the side yard abuts property with a different zone classification, in which case the side yard setback shall be a minimum of 10 feet.
3. Rear Yard: None required, unless the following conditions exist:
   a. If the rear yard adjoins an alley, dedicated street, public right-of-way, or if the primary access is through the rear yard, rear yard setback shall be a minimum of 10 feet; and
   b. If the rear yard abuts property with a non-commercial zone classification, the rear yard setback shall be a minimum of 10 feet.

E. Lot frontage: No minimum requirements.

F. Building Area: The total net floor area of all buildings, excluding residential floor area, shall not exceed the total net square footage of the property multiplied by 1.0 or an FAR of one to one (1:1).



G. Walls and fences: Walls and fences shall comply with the requirements of chapter 2 of this title.

H. Access: All development projects shall provide adequate access and facilities for various modes of transit, as required by the City's Transportation Demand Management Program in chapter 16 of this title. In addition, all development projects shall provide pedestrian access between buildings and transit facilities located on site and/or off site, if within adjoining public rights-of-way. If the building is part of a multi-building development project, then safe and convenient pedestrian access shall be provided between buildings.

15-5B-4: LANDSCAPING

Landscaping must be provided as required by section 15-2-14 and chapter 15A of this Title.

15-5B-5: OFF STREET PARKING AND LOADING SPACES

As required by chapter 15 of this title.

15-5B-6: SIGNS

As required by chapter 18 of this title.

15-5B-7: RESIDENTIAL USE STANDARDS

Residential uses shall be permitted only on the floor above street level, provided the street level is used for commercial purposes. One dwelling unit shall be permitted for each 4,356 square feet of lot area. Parking for the residential use shall conform with the requirements for multiple-family dwelling units, except that parking shall not be required to be provided in a covered structure. Tandem parking shall be allowed in a configuration that provides all of the commercial spaces direct ingress and egress to the site.

SECTION 27: Article 15-5C (General Commercial (C-3) zone) of ESMC Chapter 15-5 is amended in its entirety to read as follows:

ARTICLE C. NEIGHBORHOOD COMMERCIAL (C-2) ZONE

15-5C-1: PURPOSE
15-5C-2: PERMITTED USES
15-5C-7: SITE DEVELOPMENT STANDARDS
15-5C-8: LANDSCAPING
15-5C-9: OFF STREET PARKING AND LOADING SPACES
15-5C-10: SIGNS

15-5C-1: PURPOSE

The purpose of this zone is to provide consistency with and implement policies related to those locations which are designated Neighborhood Commercial on the General Plan land use map and in the General Plan text. This zone is intended to promote, preserve,

enhance and service the neighborhood commercial needs of adjacent residential areas. Regulations are designed and intended to cater to both pedestrian and vehicular access. Principal uses are, therefore, restricted to neighborhood serving general commercial uses.

15-5C-2: PERMITTED USES

Permitted uses, permitted accessory uses, uses subject to administrative use permit, and uses subject to conditional use permit for all commercial zones are listed in Article 15-5A of this Title.

15-5C-3: SITE DEVELOPMENT STANDARDS

All uses within the C-2 Zone shall comply with the development standards contained in this section.

A. General Provision:
   1. All uses shall be conducted within a fully enclosed building, except:
      a. Outdoor restaurants, cafes or seating areas, provided they comply with the provisions of section 15-2-16 of this title; and
      b. Outdoor recreational activities.
   2. Prior to approval of any development project, all criteria of the Transportation Demand Management (TDM) and trip reduction criteria, as provided for in chapter 16 of this title shall be met.
   3. Other provisions as required in chapter 2 of this title.

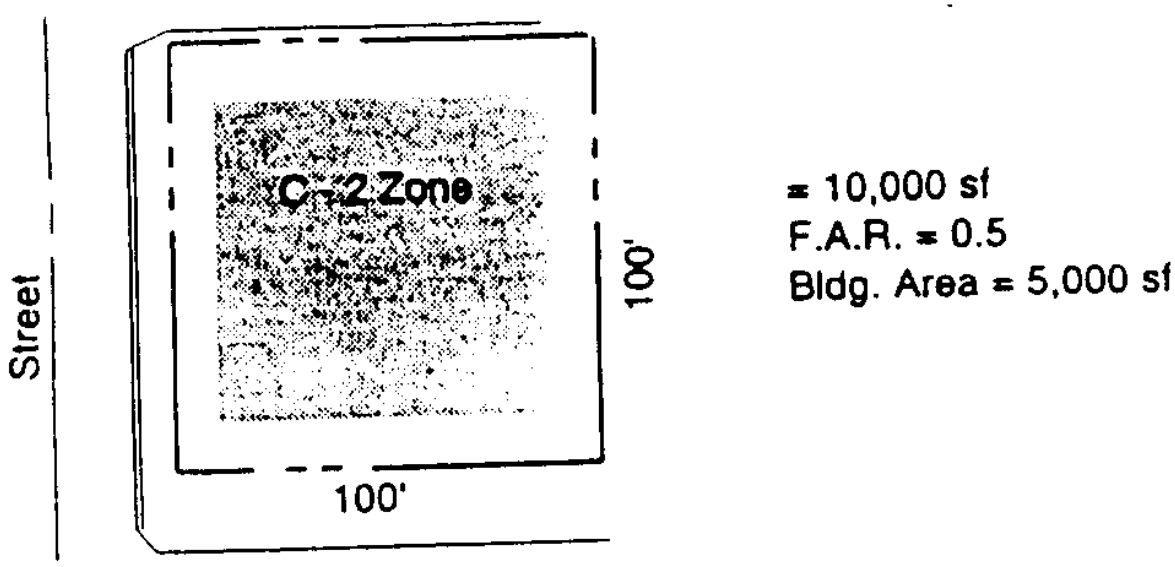
B. Lot area: A minimum of 5,000 square feet.

C. Height:
   1. Buildings and structures shall not exceed a height of 28 feet.
   2. A maximum grade differential of 8 feet is permitted on sloping lots. The vertical height which exceeds the maximum grade differential limit is included in measuring the maximum building height. On sloped lots, a segmented grade plane may be applied to different portions of a building.
   3. See section 15-2-3 of this title for exceptions to building height.

D. Setbacks:
   1. Front Yard: 15 feet minimum.
   2. Side Yard: None required, unless the side yard abuts property with a non-commercial zone classification, in which case the side yard setback shall be a minimum of 10 feet.
   3. Rear Yard: 10 feet minimum.

E. Lot Frontage: No minimum requirements.

F. Building Area: The total net floor area of all buildings, excluding residential floor area, shall not exceed the net square footage of the property, multiplied by 0.5 or an FAR of 0.5:1.



G. Walls and fences: Walls and fences shall comply with the location requirements of chapter 2 of this title.

H. Access: All development projects shall provide adequate access and facilities for various modes of transit, as required by the City's Transportation Demand Management Program in chapter 16 of this title. In addition, all development projects shall provide pedestrian access between buildings and transit facilities located on site and/or off site, if within adjoining public rights-of-way. If the building is part of a multi-building development project, then pedestrian access shall be provided between buildings.

15-5C-4: LANDSCAPING

Landscaping must be provided as required by section 15-2-14 and chapter 15A of this title.

15-5C-5: OFF STREET PARKING AND LOADING SPACES

As required by chapter 15 of this title.

15-5C-6: SIGNS

In compliance with chapter 18 of this title.

15-5C-7: RESIDENTIAL USE STANDARDS

Residential uses shall be permitted only on the floor above street level, provided the street level is used for commercial purposes. One dwelling unit shall be permitted for each 4,356 square feet of lot area. Parking for the residential use shall conform with the requirements

for multiple-family dwelling units, except that parking shall not be required to be provided in a covered structure. Tandem parking shall be allowed in a configuration that provides all of the commercial spaces direct ingress and egress to the site.

SECTION 28: Article 15-5D (Corporate Office (CO) zone) of ESMC Chapter 15-5 is amended in its entirety to read as follows:

ARTICLE D. GENERAL COMMERCIAL (C-3) ZONE

15-5D-1: PURPOSE
15-5D-2: PERMITTED USES
15-5D-3: SITE DEVELOPMENT STANDARDS
15-5D-4: LANDSCAPING
15-5D-5: OFF STREET PARKING AND LOADING SPACES
15-5D-6: SIGNS

15-5D-1: PURPOSE

The purpose of this zone is to provide consistency with and implement policies related to those locations which are designated General Commercial on the General Plan land use map and in the General Plan text. This zone is intended to provide for the development of commercial establishments which serve a broad cross section of the City and surrounding area. Regulations are designed to promote and control their growth in a favorable environment to all abutting and surrounding land uses. Principal uses, therefore, include a broad spectrum of retail and service commercial uses.

15-5D-2: PERMITTED USES

Permitted uses, permitted accessory uses, uses subject to administrative use permit, and uses subject to conditional use permit for all commercial zones are listed in Article 15-5A of this Title.

15-5D-3: SITE DEVELOPMENT STANDARDS

All uses in the C-3 Zone shall comply with the development standards contained in this section.

A. General Provisions:
   1. All uses shall be conducted within a fully enclosed building except:
      a. Outdoor restaurants, cafes or seating areas, provided they comply with the provisions of section 15-2-16 of this title;
      b. Outdoor retail activities customarily conducted outdoors, including, but not limited to, lumberyards and nurseries; and
      c. Outdoor recreational activities.
   2. Prior to approval of any development project, all criteria of the Transportation Demand Management (TDM) and trip reduction criteria, as provided for in chapter 16 of this title shall be met.

3. Other provisions as required in chapter 2 of this title.

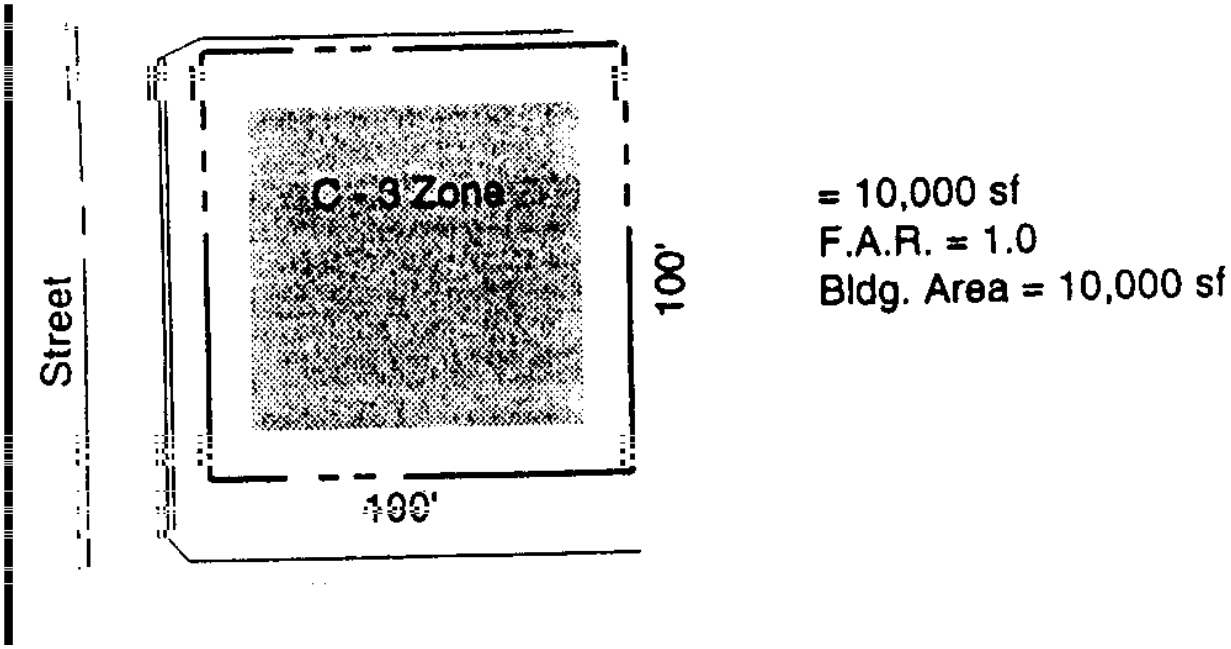
B. Lot area: A minimum of 10,000 square feet.

C. Height:
   1. East of Sepulveda Boulevard: No building or structure shall exceed 200 feet.
   2. West of Sepulveda Boulevard: No building or structure shall exceed 45 feet.
   3. If the subject property abuts residentially zoned property, no building or structure shall exceed 40 feet.
   4. A maximum grade differential of eight feet is permitted on sloping lots. The vertical height which exceeds the maximum grade differential limit is included in measuring the maximum building height. On sloped lots, a segmented grade plane may be applied to different portions of a building.
   5. See section 15-2-3 of this title for exceptions to building height.

D. Setbacks:
   1. Front yard: 10 feet minimum
   2. Side yard: None required, unless one of the following conditions exists:
      a. If the side yard adjoins a dedicated street, a minimum of 10 feet shall be provided; and
      b. If the side yard abuts residentially zoned property, a minimum of 10 feet shall be provided.
   3. Rear yard: None required, unless one of the following conditions exists:
      a. If the rear yard adjoins an alley, dedicated street, public right-of-way, or if the primary access is through the rear yard, a minimum of 10 feet shall be provided; and
      b. If the rear yard abuts property with a non-commercial classification, a minimum of 10 feet shall be provided.
   4. Future street right-of-way Lines. If any future street right-of-way line has been established by plan adopted by the city council, such line shall be considered to be the property line for purposes of determining setbacks.
   5. Easements. Setbacks from legal easements, other than street right-of-way easements, shall not be required. In addition to the appropriate review and approval by the city, no construction of any structure or improvement is allowed within a legal easement without written authorization from the legal holder of the easement. Such authorization shall be in a form acceptable to the Director.

E. Lot frontage: Each lot shall be a minimum frontage on a street of 100 feet.

F. Building area: The total net floor area of all buildings shall not exceed the total net square footage of the property multiplied by 1.0 or an FAR of one to one (1:1). Additional FAR may be granted for properties east of Sepulveda Boulevard only, with approval of a transfer of development rights (TDR) plan.



G. Walls and fences: Walls and fences shall comply with the location requirement of chapter 2 of this title.

H. Access: All development projects shall provide adequate access and facilities for various modes of transit, as required by the City's Transportation Demand Management Program in chapter 16 of this title. In addition, all development projects shall provide pedestrian access between buildings and transit facilities located on site and/or off site, if within adjoining public rights-of-way. If the building is part of a multi-building development project, then safe and convenient pedestrian access shall be provided between buildings.

15-5D-4: LANDSCAPING

As required by section 15-2-14 and chapter 15A of this title.

15-5D-5: OFF STREET PARKING AND LOADING SPACES

As required by chapter 15 of this title.

15-5D-6: SIGNS

As required by chapter 18 of this title.

SECTION 29: Article 15-5E (Urban Mixed Use North (MU-N) zone) of ESMC Chapter 15-5 is amended in its entirety to read as follows:

ARTICLE E. CORPORATE OFFICE (CO) ZONE

15-5E-1: PURPOSE
15-5E-2: PERMITTED USES
15-5E-3: SITE DEVELOPMENT STANDARDS
15-5E-4: LANDSCAPING
15-5E-5: OFF STREET PARKING AND LOADING SPACES
15-5E-6: SIGNS

15-5E-1: PURPOSE

The purpose of this zone is to provide consistency with and implement policies related to those locations which are designated Corporate Office on the General Plan land use map and in the General Plan text. This zone is intended to provide for the development of office projects. Regulations are designed to promote and control their growth in a favorable environment to all abutting and surrounding land uses. Principal uses are, therefore, restricted to a mixture of office and food serving uses with limited retail uses.

15-5E-2: PERMITTED USES

Permitted uses, permitted accessory uses, uses subject to administrative use permit, and uses subject to conditional use permit for all commercial zones are listed in Article 15-5A of this Title.

15-5E-3: SITE DEVELOPMENT STANDARDS

All uses in the CO Zone shall comply with the development standards contained in this section.

A. General Provisions:
1. All uses shall be conducted within a fully enclosed building, except:
   a. Outdoor restaurants and cafes incidental to the permitted use, provided they comply with the provisions of section 15-2-16 of this title.
   b. Recreational facilities customarily conducted in the open.
2. Prior to approval of any development project, all criteria of the Transportation Demand Management (TDM) and trip reduction criteria, as provided for in chapter 16 of this title shall be met.
3. Other provisions as required in chapter 2 of this title.

B. Lot area: A minimum of 10,000 square feet.

C. Height:
1. East of Pacific Coast Highway: No building or structure shall exceed 200 feet.
2. West of Pacific Coast Highway: No building or structure shall exceed 45 feet.
3. If the subject property abuts residentially zoned property, no building or structure shall exceed 40 feet.
4. A maximum grade differential of eight feet is permitted on sloping lots. The vertical height which exceeds the maximum grade differential limit is included in measuring

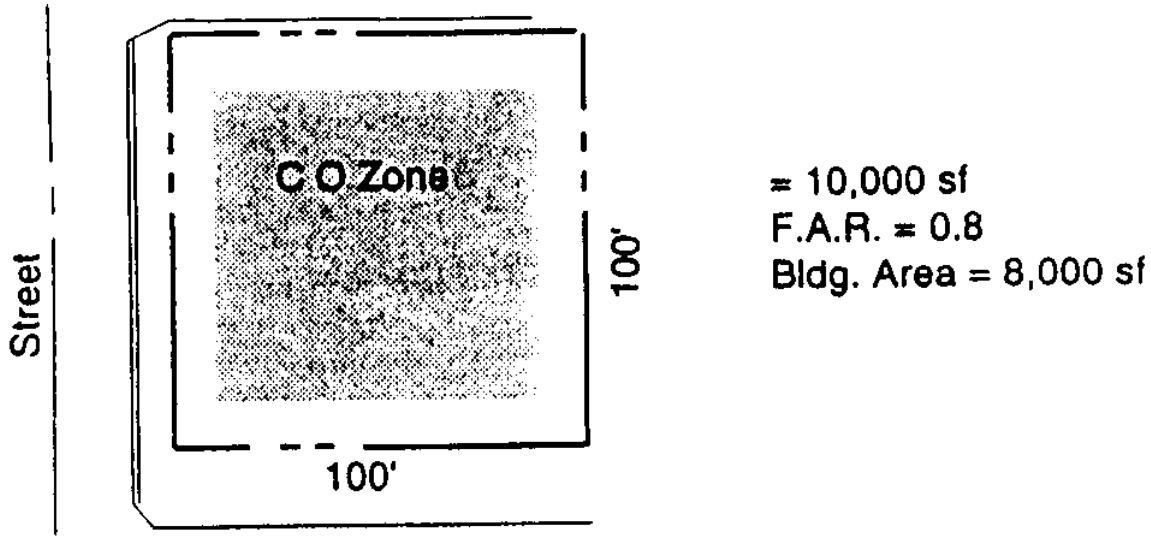
the maximum building height. On sloped lots, a segmented grade plane may be applied to different portions of a building.

5. See section 15-2-3 of this title for exceptions to building height.

D. Setbacks:
   1. Front yard: A minimum of 20 feet.
   2. Side yard: A minimum of 10 feet, unless one of the following conditions exists:
      a. If the side yard adjoins a dedicated street, a minimum of 20 feet shall be provided; and
      b. If the side yard abuts property zoned for residential uses, a minimum of 100 feet shall be provided, including a 25-foot landscape buffer.
   3. Rear yard: A minimum of 10 feet, unless one of the following conditions exists:
      a. If the rear yard adjoins an alley, dedicated street, public right-of-way, or if the primary access is through the rear yard, a minimum of 25 feet shall be provided; and
      b. If the rear yard abuts property zoned for residential uses, a minimum of 100 feet shall be provided, including a 25-foot landscape buffer.
   4. Future street right-of-way lines. If any future street right-of-way line has been established by plan adopted by the city council, such line shall be considered to be the property line for purposes of determining setbacks.
   5. Easements. Setbacks from legal easements, other than street right-of-way easements, shall not be required. In addition to the appropriate review and approval by the city, no construction of any structure or improvement is allowed within a legal easement without written authorization from the legal holder of the easement. Such authorization shall be in a form acceptable to the Director.

E. Lot frontage: Each lot shall have a minimum frontage on a street of 100-feet.

F. Building area: The total net floor area of all buildings shall not exceed the total net square footage of the property multiplied by 0.8 or an FAR of 0.8:1. Additional FAR may be granted for properties east of Pacific Coast Highway only, with approval of a transfer of development rights (TDR) plan.



G. Walls and fences: Wall and fences shall comply with the location requirements of chapter 2 of this title.

H. Access: All development projects shall provide adequate access and facilities for various modes of transit, as required by the City's Transportation Demand Management Program, chapter 16 of this title. In addition, all development projects shall provide pedestrian access between buildings and transit facilities located on site and/or off site, if within adjoining public rights-of-way. If the building is part of a multi-building development project, then pedestrian access shall be provided between buildings.

15-5D-4: LANDSCAPING

As required by section 15-2-14 and chapter 15A of this title.

15-5D-5: OFF STREET PARKING AND LOADING SPACES

As required by chapter 15 of this title.

15-5D-6: SIGNS

As required by chapter 18 of this title.

SECTION 30: Article 15-5F (Urban Mixed Use South (MU-S) zone) of ESMC Chapter 15-5 is amended in its entirety to read as follows:

ARTICLE F. URBAN MIXED USE NORTH (MU-N) ZONE

15-5F-1: PURPOSE

15-5F-2: PERMITTED USES
15-5F-3: SITE DEVELOPMENT STANDARDS
15-5F-4: LANDSCAPING
15-5F-5: OFF STREET PARKING AND LOADING SPACES
15-5F-6: SIGNS

15-5F-1: PURPOSE

The purpose of this zone is to provide consistency with and implement policies related to those locations which are designated Urban Mixed Use North on the General Plan land use map and in the General Plan text. The Urban Mixed Use North (MU-N) zone is established to provide area(s) where a mixture of compatible commercial, office, research and development, retail and hotel uses can locate and develop in a mutually beneficial manner. It is the intent of the MU-N zone to have several types of uses occupy a single building, or if a project includes multiple buildings, then each building should contain a different type of use. It is anticipated, although not required, that each type of use will be from two or more of the following categories: retail, service, hotel, office, research and development, theaters or recreational facilities. It is further intended to ensure that adequate open space and development regulations will create a favorable environment for abutting uses as well as ensuring the compatibility and harmonious existence of development within MU-N zoned property. Businesses located within this zone are encouraged to provide street level uses which allow for, and facilitate, pedestrian activity for area workers and visitors.

15-5F-2: PERMITTED USES

Permitted uses, permitted accessory uses, uses subject to administrative use permit, and uses subject to conditional use permit for all commercial zones are listed in Article 15-5A of this Title.

15-5F-3: SITE DEVELOPMENT STANDARDS

All uses within the MU-N Zone shall comply with the development standards contained in this section.

A. General Provision:

1. All uses shall be conducted wholly within an enclosed building except:
    a. Electrical distribution stations.
    b. Outdoor restaurants and cafes incidental to the permitted use, provided they comply with the provisions of section 15-2-16 of this title.
    c. Recreational facilities customarily conducted in the open.
    d. Special uses, to the degree the conditional use permit granting such special uses expressly permits operation in other than a fully enclosed building.
2. Prior to approval of any development project, all criteria of the Transportation Demand Management (TDM) and trip reduction criteria as provided for in chapter 16 of this title shall be met.

3. Other provisions as required in chapter 2 of this title.

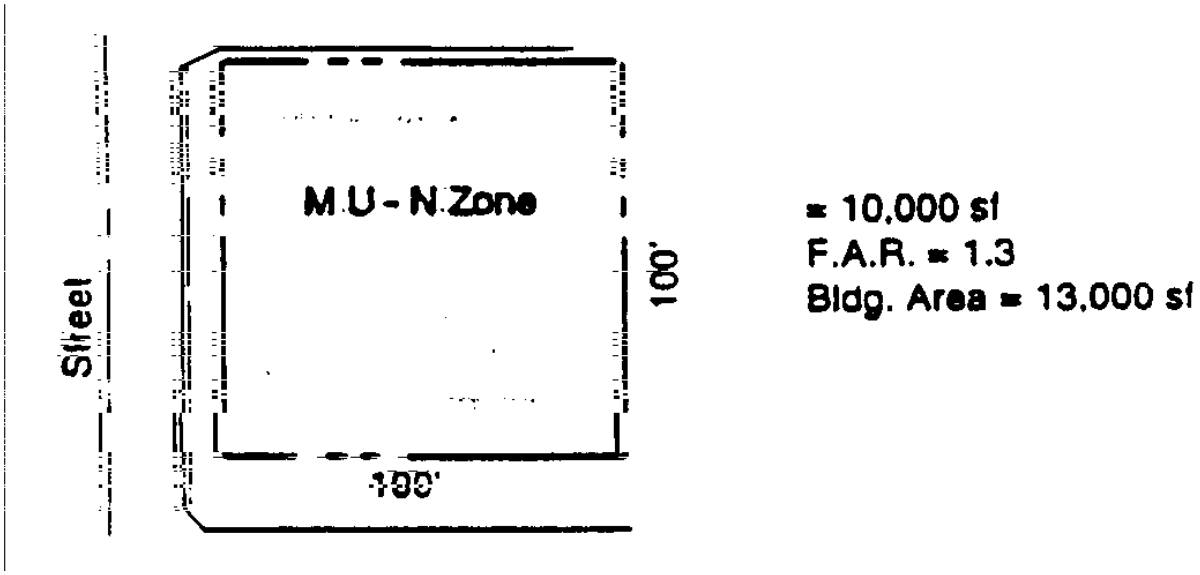
B. Lot area: A minimum lot area of 10,000 square feet.

C. Height:
1. Buildings and structures shall not exceed a height of 175 feet.
2. A maximum grade differential of eight feet is permitted on sloping lots. The vertical height which exceeds the maximum grade differential limit is included in measuring the maximum building height. On sloped lots, a segmented grade plane may be applied to different portions of a building.
3. See section 15-2-3 of this title for exceptions to building height

D. Setbacks:
1. Front yard: A minimum of 20 feet.
2. Side yard: A minimum of 10 feet, unless the side yard adjoins a dedicated street, in which case a minimum of 20 feet shall be provided.
3. Rear yard: Five feet minimum, unless the rear yard adjoins an alley, dedicated street, or public right-of-way, or if the primary access is through the rear yard. In these cases, a minimum of 20 feet shall be provided.
4. Future street right-of-way lines. If any future street right-of-way line has been established by plan adopted by the city council, such line shall be considered to be the property line for purposes of determining setbacks.
5. Easements. Setbacks from legal easements, other than street right-of-way easements, shall not be required. In addition to the appropriate review and approval by the city, no construction of any structure or improvement is allowed within a legal easement without written authorization from the legal holder of the easement. Such authorization shall be in a form acceptable to the Director.

E. Lot Frontage: Each lot in the MU-N Zone shall have a minimum frontage on a street of 100 feet.

F. Building area: The total net floor area of all buildings shall not exceed the total net square footage of the property multiplied by 1.3 or an FAR 1.3:1. Additional FAR may be granted for properties east of Pacific Coast Highway only, with approval of a transfer of development rights (TDR) plan.



G. Walls and fences: Fences in the MU-N Zone shall comply with the requirements of chapter 2 of this title.

H. Access: All development projects shall provide adequate access and facilities for various modes of transit, as required by the City's transportation demand management program in chapter 16 of this title. In addition, all development projects shall provide pedestrian access between buildings and transit facilities located on site and/or off site, if within adjoining public rights-of-way. If the building is part of a multi-building development project, then pedestrian access shall be provided between buildings.

15-5E-4: LANDSCAPING

As required by section 15-2-14 and chapter 15-15A of this title.

15-5E-5: OFF STREET PARKING AND LOADING SPACES

As required by chapter 15 of this title.

15-5E-6: SIGNS

As required chapter 18 of this title.

SECTION 31: Article 15-5G (Commercial Center (C-4) zone) of ESMC Chapter 15-5 is amended in its entirety to read as follows:

ARTICLE G. URBAN MIXED USE SOUTH (MU-S) ZONE

15-5G-1: PURPOSE
15-5G-2: PERMITTED USES

15-5G-3: SITE DEVELOPMENT STANDARDS
15-5G-4: LANDSCAPING
15-5G-5: OFF STREET PARKING AND LOADING SPACES
15-5G-6: SIGNS

15-5G-1: PURPOSE

The purpose of this zone is to provide consistency with and implement policies related to those locations which are designated Urban Mixed Use South on the General Plan land use map and in the General Plan text. The Urban Mixed Use South (MU-S) Zone is established to provide area(s) where a mixture of compatible commercial, offices, research and development, retail and hotel uses can locate and develop in a mutually beneficial manner. It is the intent of the MU-S Zone to have several types of uses occupy a single building, or if a project includes multiple buildings, then each building should contain a different type of use. It is anticipated, although not required, that each type of use will be from two or more of the following categories: retail, service, hotel, office, research and development, theaters or recreational facilities. It is further intended to ensure that adequate open space and development regulations will create a favorable environment for abutting uses as well as ensuring the compatibility and harmonious existence of development within MU-S Zoned property. Businesses located within this zone are encouraged to provide street level uses which allow for, and facilitate, pedestrian activity for area workers and visitors.

15-5G-2: PERMITTED USES

Permitted uses, permitted accessory uses, uses subject to administrative use permit, and uses subject to conditional use permit for all commercial zones are listed in Article 15-5A of this Title.

15-5G-3: SITE DEVELOPMENT STANDARDS

All uses within the MU-S Zone shall comply with the development standards contained in this section.

A. General Provisions:
   1. All uses shall be conducted wholly within an enclosed building except:
      a. Electrical distribution stations;
      b. Outdoor restaurants and cafes incidental to the permitted use, provided they comply with the provisions of section 15-2-16 of this title;
      c. Recreational facilities customarily conducted in the open; and
      d. Special uses, to the degree the conditional use permit granting such special uses expressly permits operation in other than a fully enclosed building.
   2. Prior to approval of any development project, all criteria of the Transportation Demand Management (TDM) and trip reduction criteria as provided for in chapter 16 of this title shall be met.
   3. Other provisions as required in chapter 2 of this title.

B. Lot area: A minimum lot area of 10,000 square feet.

C. Height:

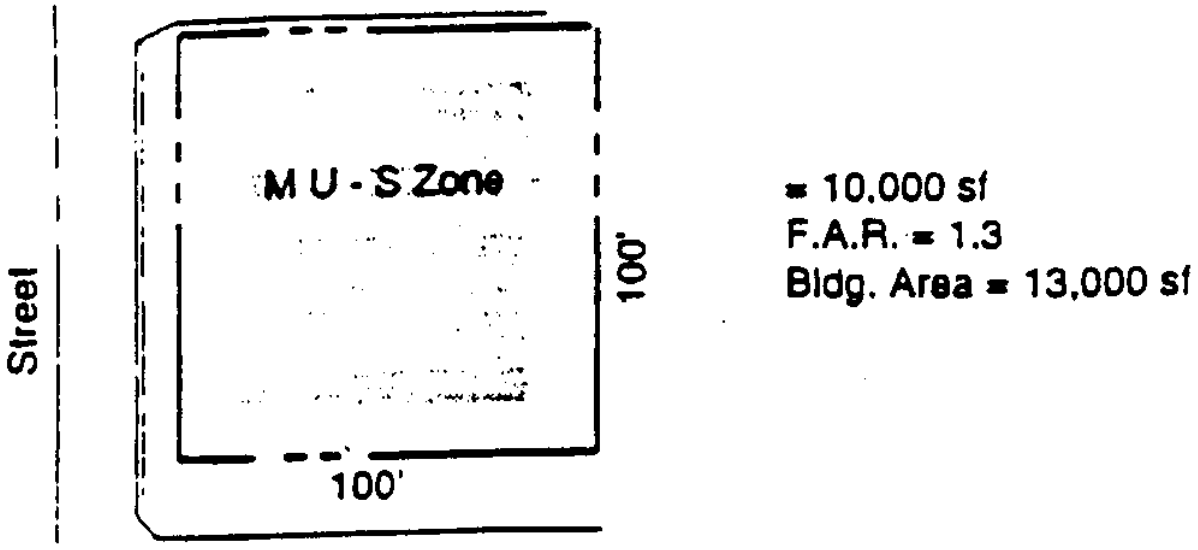
1. Buildings and structures shall not exceed a height of 175 feet.
2. A maximum grade differential of eight feet is permitted on sloping lots. The vertical height which exceeds the maximum grade differential limit is included in measuring the maximum building height. On sloped lots, a segmented grade plane may be applied to different portions of a building.
3. See section 15-2-3 of this title for exceptions to building height.

D. Setback:

1. Front Yard: 20 feet minimum, except that along Rosecrans Avenue a minimum setback of 30 feet must be provided.
2. Side Yard: 10 feet minimum, unless one of the following conditions exists:
   a. If the side yard abuts property with a non-commercial zoning classification, the side yard setback shall be a minimum of 20 feet.
   b. If the side yard abuts Rosecrans Avenue or Park Place, the side yard setback shall be a minimum of 30 feet.
3. Rear Yard: Five feet minimum, unless the rear yard adjoins an alley, dedicated street, or public right-of-way, or if the primary access is through the rear yard. In these cases, the rear yard setback shall be a minimum of 20 feet.

E. Lot frontage: Each lot in the MU-S Zone shall have a minimum frontage on a street of 100 feet.

F. Building area: The total net floor area of all buildings shall not exceed the total net square footage of the property multiplied by 1.3 or an FAR of 1.3:1. Additional FAR may be granted for properties east of Sepulveda Boulevard only, with approval of a transfer of development rights (TDR) plan.



G. Walls and fences: Fences in the MU-S Zone shall comply with the requirements of chapter 2 of this title. A minimum six-foot high masonry wall shall be provided along property lines for those yards abutting residential or industrial zones.

H. Access: All development projects shall provide adequate access and facilities for various modes of transit, as required by the City's Transportation Demand Management Program in chapter 16 of this title. In addition, all development projects shall provide pedestrian access between buildings and transit facilities located on site and/or off site, if within adjoining public rights-of-way. If the building is part of a multi-building development project, then pedestrian access shall be provided between buildings.

15-5G-4: LANDSCAPING

As required by section 15-2-14 and chapter 15A of this title.

15-5G-5: OFF STREET PARKING AND LOADING SPACES

As required by chapter 15 of this title.

15-5G-6: SIGNS

As required by chapter 18 of this title.

SECTION 32: ESMC Chapter 15-5 is amended to add a new ESMC Article 15-5H (Commercial Center (C-4) zone) to read as follows:

ARTICLE H. COMMERCIAL CENTER (C-4) ZONE

15-5H-1: PURPOSE
15-5H-2: PERMITTED USES
15-5H-6: SITE DEVELOPMENT STANDARDS
15-5H-7: LANDSCAPING
15-5H-8: OFF STREET PARKING AND LOADING SPACES
15-5H-9: SIGNS

15-5H-1: PURPOSE

The purpose of this zone is to provide consistency with and implement policies affecting property designated as commercial center on the General Plan land use map and in the General Plan text. This zone is intended to provide for developing commercial establishments serving the City and surrounding area. Regulations are designed to promote and control growth of commercial center projects such as retail and service uses.

15-5H-2: PERMITTED USES

Permitted uses, permitted accessory uses, uses subject to administrative use permit, and uses subject to conditional use permit for all commercial zones are listed in Article 15-5A of this Title.

15-5H-6: SITE DEVELOPMENT STANDARDS

All uses in the C-4 Zone must comply with the development standards contained in this section.

A. General Provisions:

1. All uses must be conducted within a fully enclosed building except:
   a. Outdoor restaurants, cafes or seating areas, complying with the provisions of section 15-2-16 of this title;
   b. Outdoor wholesale or retail activities customarily conducted outdoors, including, without limitation, lumberyards, nurseries, and periodic outdoor sales;
   c. Outdoor recreational activities; and
   d. Temporary uses conducted for a period not to exceed one year in a temporary trailer, shipping container, or similar structure.
2. Before the City approves any development project, the project must meet all requirements of the transportation demand management (TDM) and trip reduction criteria as set forth in chapter 16 of this title.
3. Other provisions as set forth in chapter 2 of this title.

B. Lot Area: A minimum of 10,000 square feet.

C. Height:

1. No building or structure may exceed 65 feet.
2. A maximum grade differential of eight feet is permitted on sloping lots. The vertical height which exceeds the maximum grade differential limit is included in measuring the maximum building height. On sloped lots, a segmented grade plane may be applied to different portions of a building.
3. See section 15-2-3 of this title for exceptions to building height.

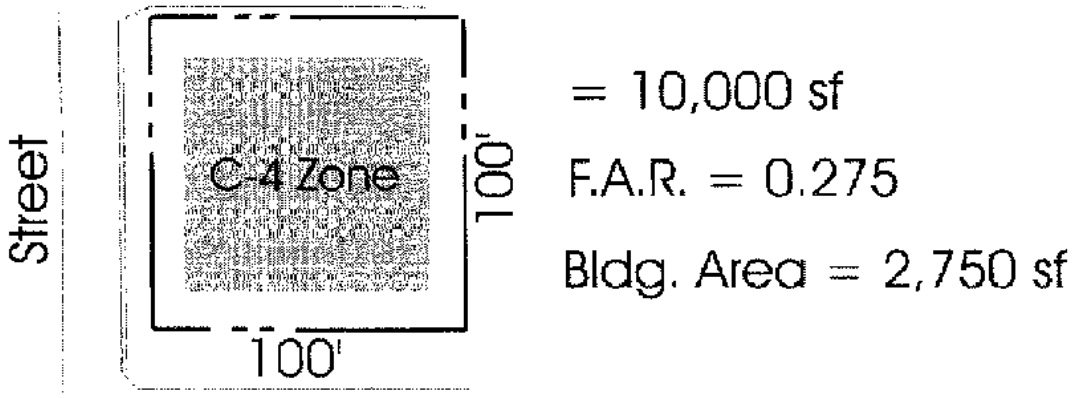
D. Setbacks: The setback requirements shall not be applicable to environmental treatment facilities that are determined by a regulatory agency to be necessary to mitigate the presence of hazardous substances that are present in the soils on the parcel of property on which a treatment facility is located. However, the environmental treatment facility must otherwise comply with the City's traffic safety and Building Code requirements.

1. Front yard: 25 feet minimum.
2. Side yard: Zero feet minimum, unless one of the following conditions exists:
   a. If the side yard adjoins a dedicated street, at least 25 feet must be provided; and
   b. If the side yard abuts property with a different classification, the side yard setback shall be a minimum of 10 feet.
3. Rear yard: 15 feet minimum unless one of the following conditions exists:

a. If the rear yard adjoins an alley, dedicated street, public right-of-way, or if the primary access is through the rear yard, at least 25 feet must be provided;
b. If the rear yard adjoins a railroad right-of-way, at least 10 feet must be provided; and
c. If the rear yard abuts property with a different classification, the rear yard setback shall be a minimum of feet.

E. Lot frontage:
1. Each lot must provide a minimum frontage on a public street of 100 feet; or
2. Flag lots are permitted with a minimum stem width of 20 feet at a public street. If the flag lot does not provide physical access to a public street, a permanent access easement must be provided from the lot across any contiguous lot or lots which conform with the minimum lot frontage requirement to a public street. The easement, and any proposed modification to the easement, requires City review and approval.

F. Building Area: The total net floor area of all buildings may not exceed the total net square footage of the property multiplied by 0.275 or an FAR 0.275:1. However, additional FAR may be granted by the City pursuant to a development agreement.



G. Transfer of development rights: The transfer of development density from one or more donor parcels to any other receiving parcel or parcels is permitted within the C-4 Zone; provided, that the requirements of this section are met.
1. Location of transfer parcels: The donor and receiving parcels must each be located entirely within the C-4 Zone.
2. Maximum net floor area (NFA) for a receiving parcel: The NFA on any receiving parcel increased in density pursuant to this section cannot exceed an FAR of 0.6.
3. Reduced NFA for a donor parcel: The permitted NFA on any donor parcel decreased in density pursuant to this section must be reduced by the amount of NFA transferred to one or more receiving parcels.
4. Building standards for parcels: All buildings must comply with the building standards of the C-4 Zone.
5. Transfer of development rights: A transfer of development rights may be initiated by a person submitting a written application for a transfer to the Community Development Department that identifies the donor parcel(s), receiving parcel(s),

the amount of NFA proposed to be transferred, and the proposed uses of the donor and receiving parcels.

6. Review by Director: The Director must approve, conditionally approve or deny a transfer plan at a public hearing. The Director must use the following criteria in making a determination:
   a. The transfer meets the objectives of this title and the purposes of the C-4 Zone;
   b. The proposed transfer will not be detrimental to the public health, safety or welfare, or materially injurious to properties or improvements in the vicinity;
   c. The proposed transfer complies with each of the applicable provisions of this chapter;
   d. The proposed transfer recognizes and compensates for potential impacts that could be generated by the proposed transfer, such as aesthetics, noise, smoke, dust, fumes, vibration, odors, traffic and hazards; and
   e. The proposed transfer plan is consistent with the General Plan.
7. Notice and hearing: Upon filing of an application for a transfer plan by a property owner or an applicant with the consent of the owner, the Director must give public notice, as provided in chapter 28 of this title, of the intention to consider at a public hearing the granting of a transfer plan.
8. Appeal to Planning Commission: The applicant or any person affected by the Director 's decision respecting a transfer plan can appeal that decision to the Planning Commission pursuant to chapter 29 of this title.
9. Appeal to City Council: The applicant or any person affected by the Planning Commission's decision respecting a transfer plan can appeal the Planning Commission's decision to the City Council pursuant to chapter 29 of this title.
10. Final Approval: A transfer plan approved by the Director, Planning Commission and/or City Council becomes final upon the completion of all applicable conditions of approval and the following:
    a. Legal Assurances: A covenant or other suitable, legally binding agreement in a form approved by the City Attorney must be recorded against the affected donor and receiving parcels confirming the transfer of NFA between/among parcels and setting forth any conditions of approval imposed by the City. The covenant must be executed by all parties that have a legal or equitable interest in the affected donor and receiving parcels. The covenant must confirm that from the date of recording of the covenant, the affected parcels will be burdened by the covenant in perpetuity and the covenant will run with the land and the FAR for the donor parcel and receiving parcel will be set in the covenant pursuant to the FAR allowed at the time of approval of the transfer; and
11. Removal/Modification: The Director may approve the removal or modification of a covenant if the transfer has not been entirely utilized by a receiving parcel or a different parcel has been identified as a donor parcel. The legal and equitable owners of the affected parcels must execute a removal or modification covenant in a form approved by the City Attorney.

H. Walls and fences: Walls and fences must comply with the location requirement of chapter 2 of this title.

I. Access: All development projects must provide adequate access and facilities for various modes of transit, as required by the City's Transportation Demand

Management Program in chapter 16 of this title. In addition, all development projects must provide pedestrian access between buildings and transit facilities located on site and/or off site, if within adjoining public rights-of-way. If the building is part of a multi-building development project, then safe and convenient pedestrian access must be provided between buildings.

15-5H-7: LANDSCAPING

As required by section 15-2-14 and chapter 15A of this title.

15-5H-8: OFF STREET PARKING AND LOADING SPACES

As required by chapter 15 of this title.

15-5H-9: SIGNS

Signs in the C-4 Zone must comply with requirements of chapter 18 of this title except as specified below:

A. A maximum of three ground or monument signs not to exceed 45 feet in height each are permitted along the Pacific Coast Highway street frontage, north of the Union Pacific Railroad.

B. A maximum of two ground or monument signs not to exceed 25 feet in height each are permitted along the Pacific Coast Highway street frontage south of the Union Pacific Railroad.

C. A maximum of two ground or monument signs (not including wayfinding signs), not to exceed 25 feet in height each are permitted along the Park Place street frontage.

D. A maximum of one ground or monument sign (not including wayfinding signs), not to exceed 25 feet in height is permitted along the Allied Way street frontage.

E. A maximum of one ground or monument sign, not to exceed 65 feet in height is permitted along the Allied Way street frontage.

F. A maximum of two ground or monument signs (not including wayfinding signs), not to exceed 20 feet each are permitted along the Rosecrans Avenue street frontage.

G. A maximum of one roof sign up to 450 square feet in that portion of the C-4 Zone located south of the Union Pacific Railroad and north of Village Drive which shall not count toward the maximum 15 percent permitted for storefront signage as specified in subsection 15-18-4A(1)(b) of this title.

H. Parcels that are comprised of a minimum of 7.5 acres and that have at least 80 percent of the floor area devoted to retail and restaurant uses may have up to two (light emitting diode signs ("LED sign") that do not exceed 30 feet in height and 60 feet in width so long as: 1) the signs only advertise businesses and products (but only in

conjunction with the name of the business that sells the product) that are located on the parcel or display movie projections and abstract videos that are not related to advertising any product, or entertainment, retail or service use and 2) the sign is oriented such that it is intended to be viewed by individuals located on the parcel and not by individuals located in a public right-of-way. Pursuant to a development agreement that covers multiple parcels of property, and so long as the requirements of this provision are otherwise met, the names of businesses and products (but only in conjunction with the name of the business that sells the product) that are located on parcels that are subject to the development agreement may be advertised on an LED sign located on another parcel that is subject to the same development agreement.

SECTION 33: ESMC Article 15-6A (Light Industrial (M-1) zone) of ESMC Chapter 15-6 is amended in its entirety to read as follows:

ARTICLE A: PERMITTED USES IN INDUSTRIAL ZONES

15-6A-1: PERMITTED USES

Table No. 1 below contains the uses permitted in the M-1 and M-2 zones, including uses permitted by right, accessory uses, uses subject to an administrative use permit and uses subject to a conditional use permit

Table No. 1 – permitted uses in industrial zones

Uses	Zones	
	M-1	M-2
Eating and drinking establishments		
Drive-through restaurants	CUP	CUP
Restaurants and cafes	P	CUP
General Commercial uses		
Adult-oriented businesses		
Alcohol - off-site sale at limited support service retail establishments.	AUP	AUP
Alcohol - on-site sale and consumption at restaurants and delicatessens	AUP	AUP
Animal boarding	CUP	CUP
Animal hospitals (and veterinary services)	P	CUP
Billiard/pool rooms and bowling alleys	CUP	CUP
Business and consumer support services	CUP	CUP
Drive-through or walk-up services, excluding drive-through restaurants.	A	A
Financial institutions	CUP	CUP
Fitness centers	P	CUP
General offices	P	CUP
Medical-dental offices	CUP	CUP
Medical-dental laboratories	CUP	CUP
Motion picture/television production facilities (indoor)[9]	CUP	CUP
Multi-media offices	CUP	CUP
Office worker-oriented services, not located on Pacific Coast Highway or El Segundo Boulevard	CUP	CUP
Personal services	CUP	CUP
Retail sales	CUP	CUP
Service stations[2]	CUP	CUP

Group care and hospitality uses		
Daycare centers	P	CUP
Dog daycare (indoor)	P	
Dog daycare (outdoor)	CUP	CUP
Emergency shelters	P	
Hotels and motels	CUP	CUP
Industrial		
Construction yards		P
Extraction of raw materials and refining		P
Factories		P
Freight forwarding, transfer, trucking yards or terminals	CUP	CUP
General storage, warehousing and ministorage	P	
Generating stations		P
Heavy manufacturing uses		P
High and medium bay labs	P	
Light manufacturing uses and related offices	P	
Research and development	P	CUP
Waste material transfer and storage	N	N
Wholesale uses	CUP	CUP
Institutional		
Government buildings/public uses	P	CUP
Schools	CUP	CUP
Miscellaneous uses		
Data centers	CUP	CUP
Helicopter landing facilities, per ESMC section 15-2-13	CUP	CUP
Medium and large-scale ground-mounted solar energy systems	P	P
Open storage of commodities sold or utilized on the premises.	A	A
Outdoor dining areas, per ESMC Chapter 15-2	A	A

Public utilities, including, but not limited to, power substations and telephone exchanges	P	
Residential Uses	N	N
Recreational facilities (public and private)	P	CUP
Roof-mounted solar energy systems.	A	A
Small and medium-scale ground-mounted solar energy systems.	A	A
Any use customarily incidental to a permitted use	A	A
Other similar uses approved by the Director, per ESMC Chapter 15-22	P, A, AUP, CUP, N	P, A, AUP, CUP, N

Notes:

1. P = Permitted use, A = Accessory use, AUP = Use subject to an administrative use permit (Per ESMC Chapters 23 and 23), CUP = Use subject to a conditional use permit (per ESMC Chapters 24 and 28), N = prohibited
2. Service stations are permitted with a CUP if located a minimum of 500 feet from any residential zoned property. This distance criteria does not apply to properties east of Pacific Coast Highway.

SECTION 34: Article 15-6B (Heavy Industrial (M-2) zone) of ESMC Chapter 15-6 is amended in its entirety to read as follows:

ARTICLE B. LIGHT INDUSTRIAL (M-1) ZONE

15-6B-1: PURPOSE
15-6B-2: PERMITTED USES
15-6B-3: SITE DEVELOPMENT STANDARDS
15-6B-4: LANDSCAPING
15-6B-5: OFF STREET PARKING AND LOADING SPACES
15-6B-6: SIGNS
15-6B-7: EMERGENCY SHELTERS DEVELOPMENT STANDARDS

15-6B-1: PURPOSE

The purpose of this zone is to provide consistency with and implement policies related to those locations which are designated Light Industrial on the General Plan land use map and in the General Plan text. This zone is intended to provide for the location and grouping of light industrial activities, research, and technological processes, and related offices and auxiliary uses performing support services for existing and permitted establishments, companies or business firms within the zone.

15-6B-2: PERMITTED USES

Permitted uses, permitted accessory uses, uses subject to administrative use permit, and uses subject to conditional use permit for all industrial zones are listed in Article 15-6A of this Title.

15-6B-7: SITE DEVELOPMENT STANDARDS

All uses within the M-1 Zone shall comply with the development standards contained in this section.

A. General Provisions:

1. No operations and uses conducted on the premises shall be in violation of this Code, State laws, or environmental regulations by reason of noise, odor, dust, mud, smoke, light, vibrations or other similar causes.
2. All uses in the M-1 Zone shall be conducted completely within a fully enclosed building except:
    a. Recreational facilities customarily undertaken in the open;
    b. Special uses, provided such use expressly permits operation in other than a fully enclosed building as provided through an administrative determination; and
    c. Outdoor restaurant seating, provided it complies with the provisions of section 15-2-16 of this title.

3. Prior to approval of any development project, all criteria of the Transportation Demand Management (TDM) and trip reduction criteria, as provided for in chapter 16 of this title shall be met.
4. Other provisions as required in chapter 2 of this title.

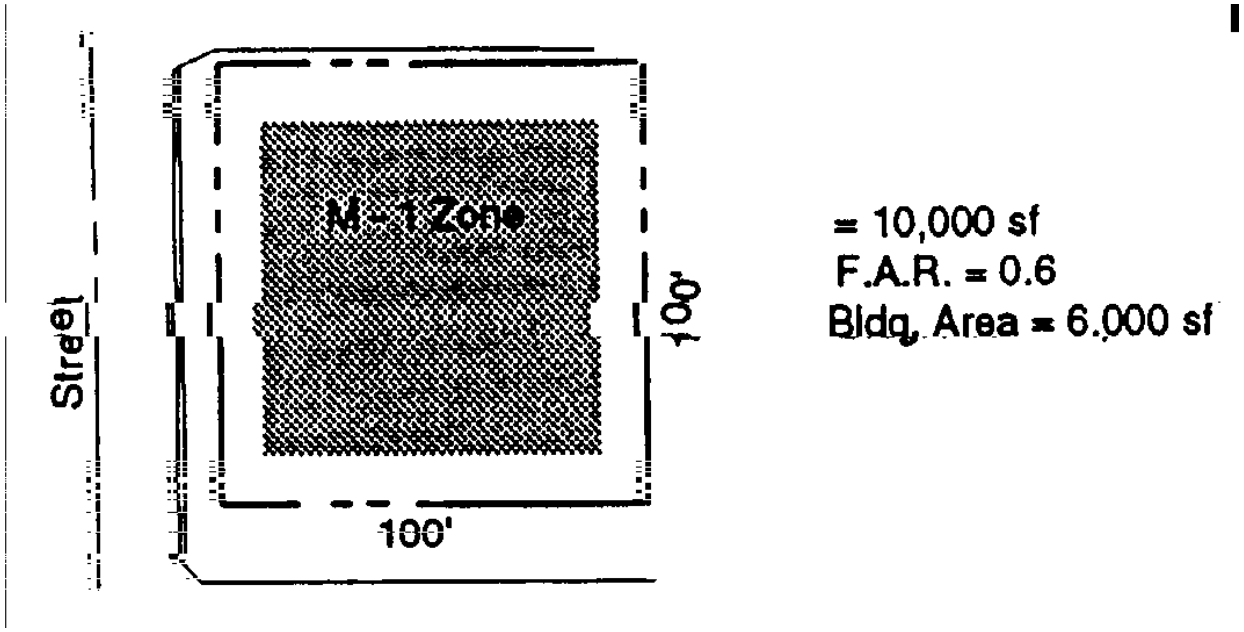
B. Lot area: A minimum of 10,000 square feet.

C. Height:
1. Buildings and structures shall not exceed a height of 200 feet.
2. A maximum grade differential of eight feet is permitted on sloping lots. The vertical height which exceeds the maximum grade differential limit is included in measuring the maximum building height. On sloped lots, a segmented grade plane may be applied to different portions of a building.
3. See section 15-2-3 of this title for exceptions to building height.

D. Setbacks:
1. Front Yard: A minimum of 25 feet.
2. Side Yard: A minimum of 15 feet, unless the side yard adjoins a dedicated street, in which case the side yard setback shall be a minimum of 25 feet.
3. Rear Yard: A minimum of 10 feet, unless the rear yard adjoins an alley, dedicated street, public right-of-way, or if the primary access is through the rear yard, in which case the rear yard setback shall be a minimum of 25 feet.

E. Lot Frontage: A minimum frontage of 100 feet shall be provided on a dedicated street.

F. Building Area: The total net "floor area" of all buildings, as defined in section 15-1-6 of this title, on any parcel or lot shall not exceed the total square footage of the parcel or lot area multiplied by 0.6, thereby giving a floor area ratio (FAR) of 0.6:1. However, additional FAR may be granted by the City upon the preparation and approval of a specific plan, consistent with section 65450 et seq., of the California Government Code, or, for properties east of Pacific Coast Highway only, with the approval of a transfer of development rights (TDR) plan. The total net floor area of high and medium bay labs may be multiplied by a factor of 0.5 to determine the allowed net floor area, if an agreement is recorded which ensures that the use and the number of employees is consistent with the definition of "high and medium bay labs" in section 15-1-6 of this title.



G. Walls and fences: Walls and fences in the M-1 Zone shall comply with the requirements of chapter 2 of this title.

H. Access: All development projects shall provide adequate access and facilities for various modes of transit, as required by the City's transportation demand management program in chapter 16 of this title. In addition, all development projects shall provide pedestrian access between buildings and transit facilities located on site and/or off site if within adjoining public rights-of-way. If the building is part of a multi-building development project, then safe and convenient pedestrian access shall be provided between buildings.

15-6B-8: LANDSCAPING

As required by section 15-2-14 and chapter 15A of this title.

15-6B-9: OFF STREET PARKING AND LOADING SPACES

As required by chapter 15 of this title.

An area equivalent to 20 percent of the gross floor area of the building that is devoted to accessory use(s) may be parked at the rate of the building's primary use. In cases of uncertainty or ambiguity, the Director will determine whether an area is accessory.

15-6B-10: SIGNS

As required by chapter 18 of this title.

15-6B-11: EMERGENCY SHELTERS DEVELOPMENT STANDARDS

A. Emergency shelters: Emergency shelters are subject to the following development standards:
   1. Not more than one emergency shelter is permitted within a radius of 300 feet from another emergency shelter.
   2. No emergency shelter will be permitted within 300 feet of residentially zoned property, El Segundo public or private schools, El Segundo parks and open space, or childcare facilities.
   3. The emergency shelter facility may provide one or more of the following specific facilities and services including, without limitation:
      a. Childcare facilities;
      b. Commercial kitchen facilities designed and operated in compliance with Health and Safety Code section 113700 et seq.;
      c. Dining area;
      d. Laundry;
      e. Recreation room; and
      f. Support services (e.g., training, counseling).
   4. Not more than 12 persons can be served on a nightly basis.
   5. Maximum length of stay of a person in an emergency shelter is limited to 180 days in any 12-month period.
   6. The facility must provide a minimum of 50 gross square feet of personal living space per person served, not including space for common areas.
   7. Emergency shelters may operate 24 hours a day to provide sleeping facilities and other facilities and services. Admittance and intake processing of emergency shelter clients is limited to 7:00 A.M. to 10:00 P.M. daily. Delivery hours are limited to 7:00 A.M. to 6:00 P.M. daily. Refuse collection is limited to 7:00 A.M. to 8:00 P.M. daily.
   8. Each emergency shelter must have an on-site management office, with at least one employee present at all times the emergency shelter is in operation. A minimum of two employees must be on duty when more than 10 beds are occupied.
   9. Each emergency shelter must have on site security employees, with at least one security employee present at all times the emergency shelter is in operation.
   10. Staging drop off, intake, and pick up of emergency shelter clients must take place inside a building, at a rear or side entrance not adjacent to a public right-of-way, or in an interior courtyard. Any exterior waiting areas must be physically and visually separated from public view of a right-of-way with a minimum six-foot tall decorative masonry wall and/or a six-foot tall hedge or similar mature landscaping as approved by the Director. Floor plans for the emergency shelter must be submitted with the building plans that show the size and location of any proposed interior and/or exterior waiting or resident intake areas.
   11. Outdoor recreation activities may be conducted at the facility subject to the same physical and visual separation requirements as exterior waiting areas as set forth in this section.
   12. Off street parking must be provided as set forth in this Code, except that the number of off street parking spaces provided must be one parking space per three beds, plus one parking space per employee on duty with a minimum of three employee parking spaces. Notwithstanding this requirement, the required number

of off street parking spaces cannot exceed the spaces required for similar uses of the same size in the M-1 Zone.

13. Exterior lighting must be provided at all building entrances and outdoor activity areas, and must be activated between sunset and sunrise of each day. All exterior lighting must comply with this Code.
14. Facilities must provide a storage area for refuse and recyclables and must be fully screened from public view of any public right-of-way and be enclosed by a solid wall or fence, in accordance with this Code. The refuse and recyclable storage area must be large enough to accommodate the number of bins that are required to provide the facility with sufficient service so as to avoid the overflow of material outside of the bins provided.
15. Emergency shelter application requests and building plans for emergency shelters must be submitted to the Director, and if the application and building plans meet all applicable standards in this Code, including design, development, and any other State or local requirement, the emergency shelter application may be approved by the Director. Emergency shelter applications must be approved before a building permit may be issued.

SECTION 35: ESMC Chapter 15-6 is amended to add a new Article 15-6C (Heavy Industrial (M-2) zone) to read as follows:

ARTICLE C. HEAVY INDUSTRIAL (M-2) ZONE

15-6C-1: PURPOSE
15-6C-2: PERMITTED USES
15-6C-3: SITE DEVELOPMENT STANDARDS
15-6C-4: LANDSCAPING
15-6C-5: OFF STREET PARKING AND LOADING SPACES
15-6C-6: SIGNS

15-6C-1: PURPOSE

To provide consistency with and implement policies related to those locations which are designated heavy industrial on the general plan land use map and in the general plan text. This zone is intended to provide areas suitable for the development of heavy manufacturing, assembling, or processing activities having unusual or potentially deleterious operational characteristics, that would be detrimental if allowed to operate in other zones within the city.

15-6C-2: PERMITTED USES

Permitted uses, permitted accessory uses, uses subject to administrative use permit, and uses subject to conditional use permit for all industrial zones are listed in Article 15-6A of this Title.

15-6C-3: SITE DEVELOPMENT STANDARDS

All uses within the M-2 Zone shall comply with the development standards contained in this section.

A. General Provisions:
   1. Operations and uses conducted on the premises, which are or may be in violation of this Code, State laws, or environmental regulations by reason of noise, odor, dust, mud, light, smoke, vibrations or other similar causes, shall conform to all City, State and Federal regulations which are designed to protect the health, safety and welfare of the citizens of this City and the employees of the proposed use.
   2. Prior to approval of any development project, all criteria of the transportation demand management (TDM) and trip reduction criteria, as provided for in chapter 16 of this title shall be met.
   3. Other provisions as required in chapter 2 of this title.

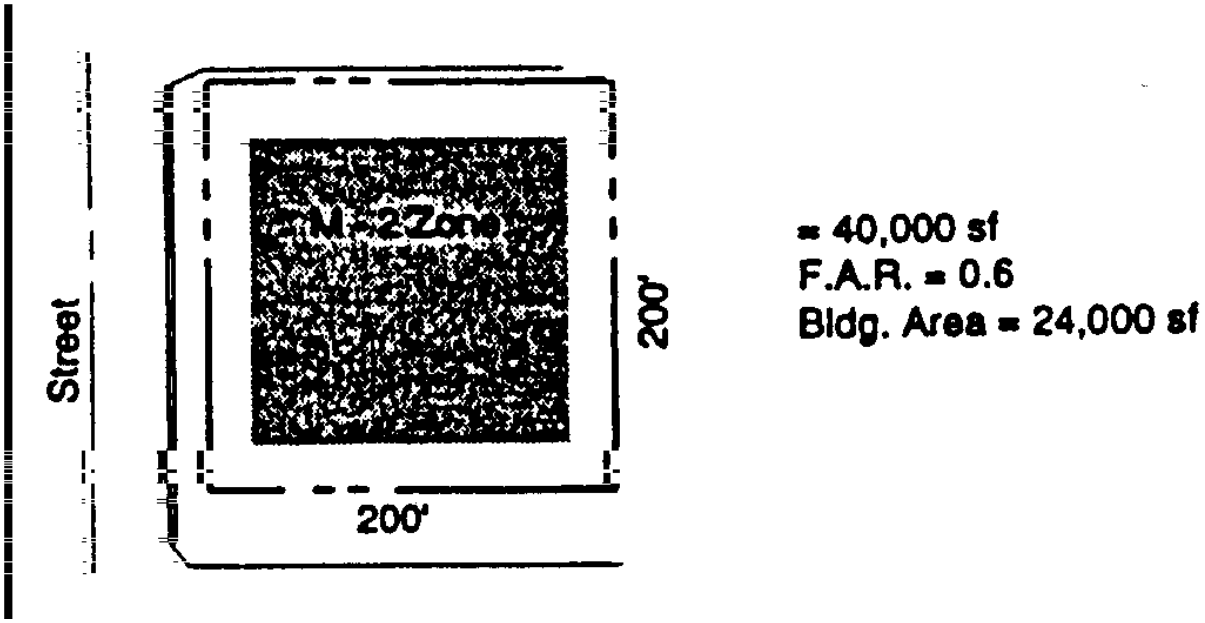
B. Lot area: A minimum of 20,000 square feet.

C. Height:
   1. A maximum of 200 feet.
   2. A maximum grade differential of eight feet is permitted on sloping lots. The height which exceeds the maximum grade differential limit is included in measuring the maximum building height. On sloped lots, a segmented grade plane may be applied to different portions of a building.
   3. See section 15-2-3 of this title for exceptions to building height.

D. Setbacks:
   1. Front Yard: 25 feet minimum.
   2. Side Yard: 15 feet minimum, unless the side yard adjoins a dedicated street, in which case the side yard setback shall be a minimum of 25 feet.
   3. Rear Yard: 10 feet minimum, unless the rear yard adjoins an alley, dedicated street, or public right-of-way, or if the primary access is through the rear yard, in which case the rear yard setback shall be a minimum of 25 feet.

E. Lot frontage: A minimum frontage of 100 feet shall be provided on a dedicated street.

F. Building area: The total net "floor area" of all buildings, as defined in section 15-1-6 of this title, on any parcel or lot shall not exceed the total square footage of the parcel or lot area multiplied by 0.6, thereby giving a floor area ratio of 0.6:1.



G. Walls and fences: As required by chapter 2 of this title.

H. Access: All development projects shall provide adequate access and facilities for various modes of transit, as required by the city's transportation demand management program in chapter 16 of this title. In addition, all development projects shall provide pedestrian access between buildings and transit facilities located on site and/or off site if within adjoining public rights of way. If the building is part of a multi-building development project, then safe and convenient pedestrian access shall be provided between buildings.

I. Recreational facilities: All developments greater than 500 acres shall maintain employee recreational facilities subject to the approval of the Director of Community Development and the Director of Public Works.

15-6C-4: LANDSCAPING

As required by section 15-2-14 and chapter 15A of this title.

15-6C-5: OFF STREET PARKING AND LOADING SPACES

As required by chapter 15 of this title.

15-6C-6: SIGNS

As required by chapter 18 of this title.

SECTION 36: ESMC Article 15-7A (Medium Density Residential (MDR) Overlay zone) of ESMC Chapter 15-7 is amended as follows:

ARTICLE A. MEDIUM DENSITY RESIDENTIAL (MDR) OVERLAY ZONE

15-7A-1: PURPOSE~~:~~
15-7A-2: ACTIVATION~~:~~
15-7A-3: DEVELOPMENT STANDARDS~~:~~
15-7A-4: LIVE/WORK DEVELOPMENT STANDARDS

15-7A-1: PURPOSE~~:~~

A. ~~The purpose of the Medium Density Residential (MDR) Overlay Zone is to~~**To** provide for an area within the Smoky Hollow Specific Plan area that is appropriate for and capable of sustaining residential uses.

B. Moreover, it is the intent in identifying the long-term potential for residential use in the area designated to establish that residential use is explicitly excluded from the remainder of the Smoky Hollow specific plan area, except for single caretaker dwelling units provided for elsewhere in the plan.

C. The MDR Zone shall be considered a "floating zone" in that once a need is identified, this zone can be activated. This floating zone for the Smoky Hollow Specific Plan area attempts to recognize that future residential market forces are anticipated in certain portions of the specific plan area and sensible land use planning dictates their exact locations given adjacent land uses and proximity to arterial streets.

D. In effect, this zone is not a true "floating zone" in that it does not add more regulations over the existing Smoky Hollow East base zone. Rather, it is a "holding zone" which can be activated and used in place of the base zone.

15-7A-2: ACTIVATION~~:~~

The following processes activate the MDR Zone:

A. A General Plan amendment to change the designation for proposed activated property from Smoky Hollow Specific Plan to Multi-Family Residential;

B. A Specific Plan amendment to remove the proposed activated property from the Smoky Hollow Specific Plan; and

C. A Zone Change application to change the zone of the proposed activated property from Smoky Hollow East with MDR Overlay to Multi-Family Residential (R-3) without MDR Overlay.

15-7A-3: DEVELOPMENT STANDARDS~~:~~

The development standards that apply to the underlying base zone shall apply unless and until the MDR is activated. If the MDR is properly activated, Multi-Family Residential (R-3) zoning standards shall apply to the activated property along with the following

additional standards:

A. The setback along Grand Avenue shall be ~~thirty~~**30** feet ~~(30')~~ minimum for properties east of Kansas Street, whether it is for a front or side yard.

B. Vehicular access to MDR activated properties may not be taken directly from Grand Avenue. (Ord. 1580, 2-5-2019)

15-7A-4: LIVE/WORK DEVELOPMENT STANDARDS

Live/work uses are in addition to residential uses and must comply with all the following:

A. Live/work uses cannot be open to walk-in trade or client visits other than by appointment;

B. Only one employee, other than the resident, may be employed on site;

C. Work activity must be conducted entirely within the individual unit;

D. Outdoor storage is not permitted;

E. Live/work uses cannot generate hazardous materials or employ hazardous processes;

F. The live/work use cannot be publicly observed;

G. Live/work impacts, such as noise, vibration, dust, odors, fumes, smoke, heat, electrical interference or other similar nuisances, cannot be perceptible beyond the individual unit;

H. Live/work activities cannot increase pedestrian or vehicle traffic beyond that ordinarily associated with residential occupancy nor can it reduce the number of required off street parking spaces available for residential use;

I. One wall sign is permitted at the entrance of each individual unit. The wall sign cannot exceed six square feet and cannot extend above or out from the wall. Signs cannot emit sounds, odor, or visible matter, such as smoke or steam. Signage may be lighted from another source such as gooseneck lamps. Internally illuminated and neon signs are not allowed. Rooftop signage is not allowed within the zone. Signs cannot contain any revolving, fluttering, flashing or spinning elements. All signage is subject to city requirements for sign permits.

SECTION 37: ESMC Section 15-7B-3 regarding the MMO (Multimedia overlay) district Permitted Accessory Uses is amended as follows:

15-7B-3: PERMITTED ACCESSORY ~~LAND~~ USES:

The following uses would be permitted as accessory uses in the ~~proposed~~ MMO District:

A. Drive-through or walk-up services, including financial operations, but excluding drive-through restaurants.

B. Employee recreational facilities and play area.

C. Open storage of commodities sold or utilized on the premises.

D. Outdoor dining areas pursuant to the standards contained in sections 15-2-7 and 15-2-16 of this title.

~~D.~~**E.** Parking structures and surface parking lots.

~~E.~~**F.** Other similar uses approved by the Director ~~of Planning and Building Safety~~, as provided by chapter 22 of this title.

SECTION 38: ESMC Section 15-8-3 (Open Space zone permitted accessory uses) is amended as follows:

15-8-3: PERMITTED ACCESSORY USES:

The following accessory uses are permitted in the O-S zone when developed and used in conjunction with one or more permitted uses in the zone:

A. Comfort stations.

B. Concession stands.

C. Maintenance buildings.

D. Parking areas.

~~E. Other similar uses approved by the director of community, economic and development services as provided by chapter 22 of this title. (Ord. 1212, 11-16-1993; amd. Ord. 1315, 1-18-2000)~~

E. Roof-mounted solar energy systems.

F. Small and medium-scale ground-mounted solar energy systems.

G. Other similar uses approved by the Director, as provided by chapter 22 of this title.

SECTION 39: ESMC Section 15-10-3 (Public Facilities zone permitted accessory uses) is amended as follows:

15-10-3: PERMITTED ACCESSORY USES:

A. Any use customarily incidental to a permitted use.

~~B. Other similar uses approved by the Director of Planning and Building Safety, as provided by chapter 22 of this title. (Ord. 1212, 11-16-1993; amd. Ord. 1315, 1-18-2000)~~

B. Roof-mounted solar energy systems.

C. Small and medium-scale ground-mounted solar energy systems.

D. Other similar uses approved by the Director, as provided by chapter 22 of this title.

SECTION 40: ESMC Subsections (F) through (T), inclusive, of § 15-15-5 (Parking area development standards) are amended as follows:

~~F. Tire Stops:~~

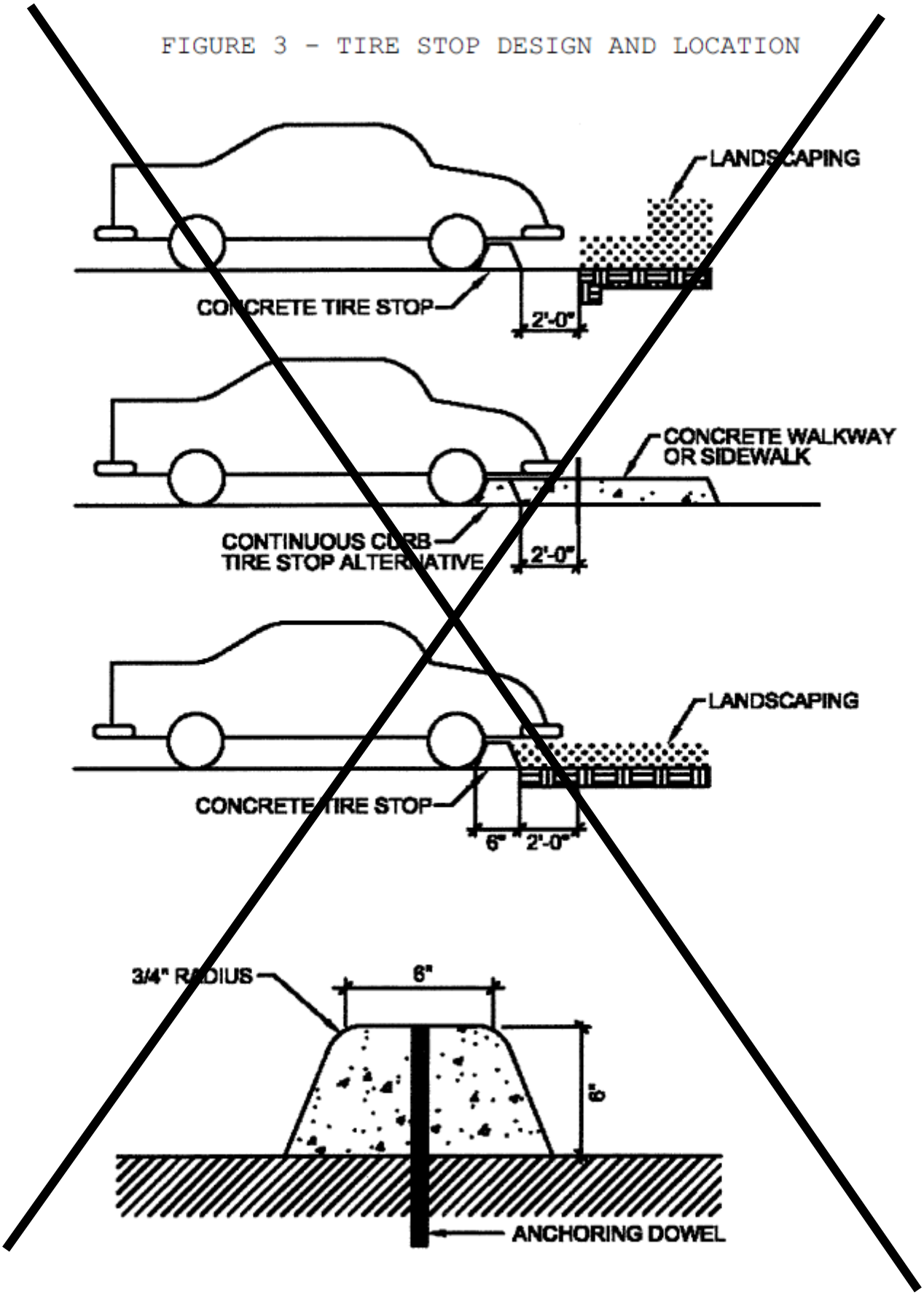
~~1. Location: Concrete tire stops must be provided in all parking lot areas abutting a building, structure, sidewalk, street, alley or other permanent feature such as a tree, bollard, utility box, or sign. Tire stops shall be located two feet from the front of a parking space.~~

~~2. Continuous Curb: A continuous concrete curb may be provided in lieu of a tire stop, provided the area within two feet of the curb face (overhang area) is not required for pedestrian or handicap access. The vehicle overhang area may be landscaped, however this landscaped area does not count toward the required vehicle use area landscaping.~~

~~3. Dimensions: Tire stops or curbs must be a minimum of six inches wide and six inches tall.~~

~~FIGURE 3 - TIRE STOP DESIGN AND LOCATION~~

FIGURE 3 - TIRE STOP DESIGN AND LOCATION



~~4. The Director may approve adjustments from the tire stop standards as provided in Chapters 22 and 23 of this title.~~

~~G~~**F**. Lighting:

1. Lights provided to illuminate any parking area or vehicle sales areas as permitted by this Code must be arranged so as to direct the light away from any premises upon which a residential dwelling unit is located.
2. Parking area light standards located within 50 feet of a property line must not exceed 25 feet in height.
3. The Director may approve adjustments from the lighting standards.

~~H~~**G**. Landscaping:

1. All new or substantially redesigned parking areas must provide landscaping as provided in chapter 2, “General Provisions”, of this title.

~~I~~**H**. Parking Space Dimensions:

1. Minimum Interior Dimensions:

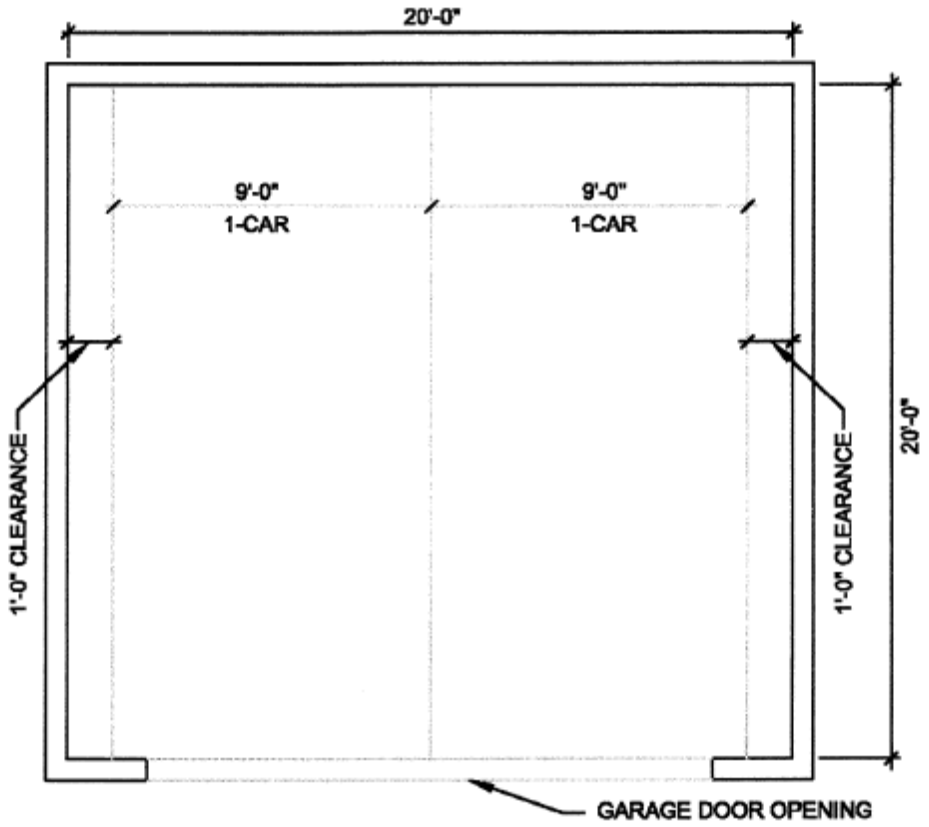
Space Type	**Minimum Width**	**Minimum Length**
Commercial standard	8.5 feet	18 feet
Residential standard	9 feet	20 feet
Residential - narrow lots[1]	8.5 feet	20 feet
Vehicle lift	~~11~~**8.5** feet	~~21~~**18** feet
Compact	8.5 feet	15 feet
Parallel	8.5 feet	24 feet
Accessible	See note 2	See note 2
Motorcycle	5 feet	9 feet
Bicycle**[3]**	2 feet	5 feet

Notes:

1. Lots under 40 feet in width.
2. The dimensions of accessible parking spaces must comply with the Americans With Disabilities Act (ADA), title III and California Code of Regulations (CCR), California Access Code, title 24.
3. **Each bicycle space must accommodate one 2-bicycle capacity rack.**

2. Single-Family Dwellings:
   a. Two-car garages must have minimum interior dimensions of 20 feet by 20 feet, except for narrow lots as indicated below.

FIGURE 4 - SINGLE-FAMILY DWELLING GARAGE



b. Individual garages must not exceed 900 square feet in size or a four car capacity, whichever is less. Subterranean garages and semi-subterranean garages that meet the definition of a basement are exempt from this requirement.

3. The Director may approve adjustments to the parking space dimensions standards as provided in Chapters 22 and 23 of this title.

~~J~~I. Compact Spaces: Compact parking is allowed for office, industrial, hotel, and recreational uses up to a maximum of 20 percent of required parking spaces. Parking provided in excess of the required number may be compact in size. Compact spaces cannot be allowed for retail uses.

~~K~~J. Tandem Spaces: All tandem parking spaces, where allowed, must be clearly outlined on the surface of the parking facility.

TANDEM SPACES PERMITTED

Use	**Maximum Percentage of Required Spaces[3]**	**Maximum Percentage of Required Spaces in Smoky Hollow**	**Maximum Depth**
Single- and two-family residential	100	n/a	2 spaces[1]

Multiple-family residential	Prohibited[2]	n/a	n/a
Retail and services	Prohibited	30	2 spaces
Industrial	20	85	2 spaces
Offices~~s~~	20	85	2 spaces
Restaurants~~s~~	Prohibited	10	2 spaces

Notes:
1. Tandem spaces for single- and two-family dwellings must be assigned to the same unit.
2. Tandem parking is permitted for multiple-family residential developments involving density bonuses, pursuant to Government Code section 65915.
3. **Parking provided in excess of the required number may be tandem in configuration.**

The Director may approve adjustments to the required number and standards for tandem parking spaces as provided in Chapters 22 and 23 of this title, subject to conditions. The conditions may include recording of a covenant agreement, requiring a parking attendant, requiring valet service, and other operational conditions. The Director may also approve tandem parking in excess of the above limits for permitted temporary uses and/or special events.

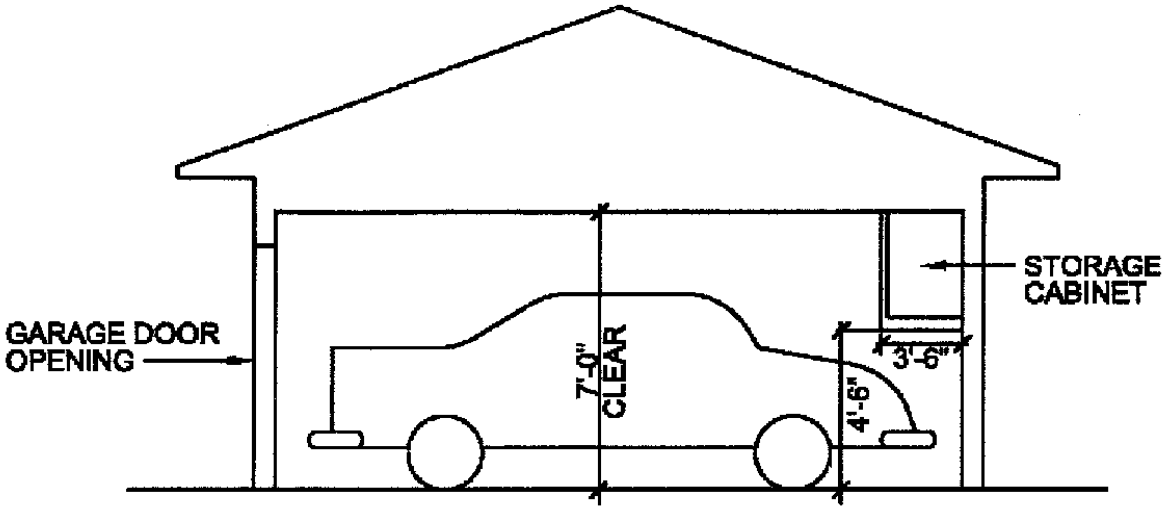
~~L~~**K**. Parking Clearance and Obstructions:

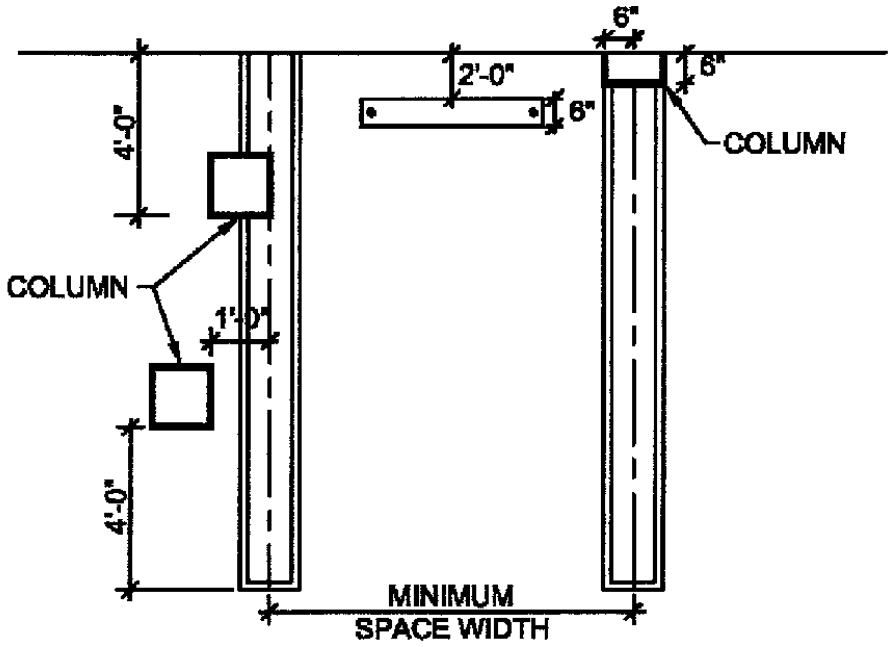
1. Vertical Clearance: The minimum vertical clearance for all parking areas must be seven feet.
   a. Exceptions: Storage cabinets and other obstructions shall be permitted in an area above the front end of parking spaces that must be at least 4.5 feet above the ground and no more than 3.5 feet from the front end of the space.

2. Horizontal Clearance: Parking spaces located next to walls, columns, or similar obstructions must provide an additional one foot of clearance on the side of the obstruction.
   a. Exceptions:
      (1) Columns or similar obstructions are permitted in the one-foot clearance area four feet of the front and rear end of a parking space.
      (2) Walls, columns, or similar obstructions may project six inches into the front end corners of a parking space.
      (3) In existing parking facilities, standard parking spaces may be reduced in length by up to two feet to accommodate installation of electric vehicle charging stations.

3. Disabled Access: Where necessary to comply with the Americans With Disabilities Act (ADA), title III and California Code of Regulations (CCR), California Access Code, title 24, parking facilities may deviate from the parking clearance and obstructions standards.

FIGURE 5 - REQUIRED CLEARANCE AND PERMITTED OBSTRUCTIONS





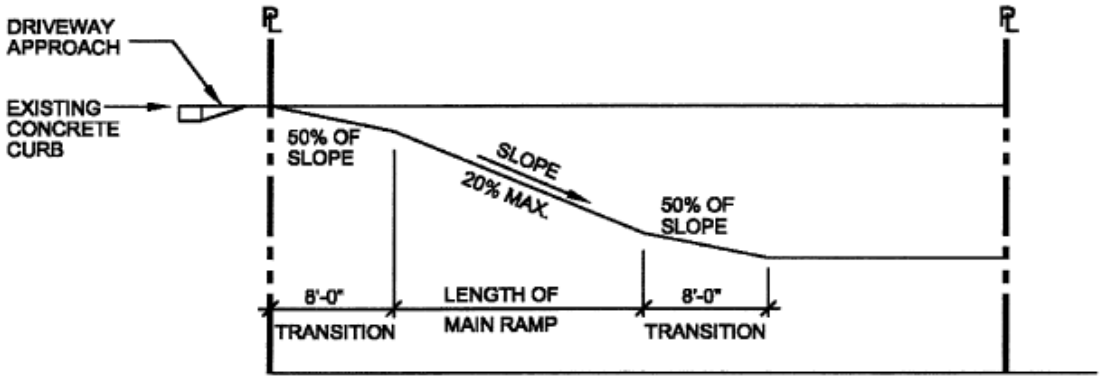
4. The Director ~~of Planning and Building Safety~~ may approve adjustments to the parking clearance and obstructions standards as provided in ~~chapter 24, "Adjustments",~~ **Chapters 22 and 23** of this title.

~~M~~**L**. Vehicle Ramps:

Maximum slope	20 percent
Transitions slopes	Required at each end of ramps that exceed a 6 percent slope
Maximum transition length	8 feet
Slope of transitions	50 percent of the main ramp slope

FIGURE 6 - VEHICLE RAMP DESIGN

FIGURE 6 - VEHICLE RAMP DESIGN



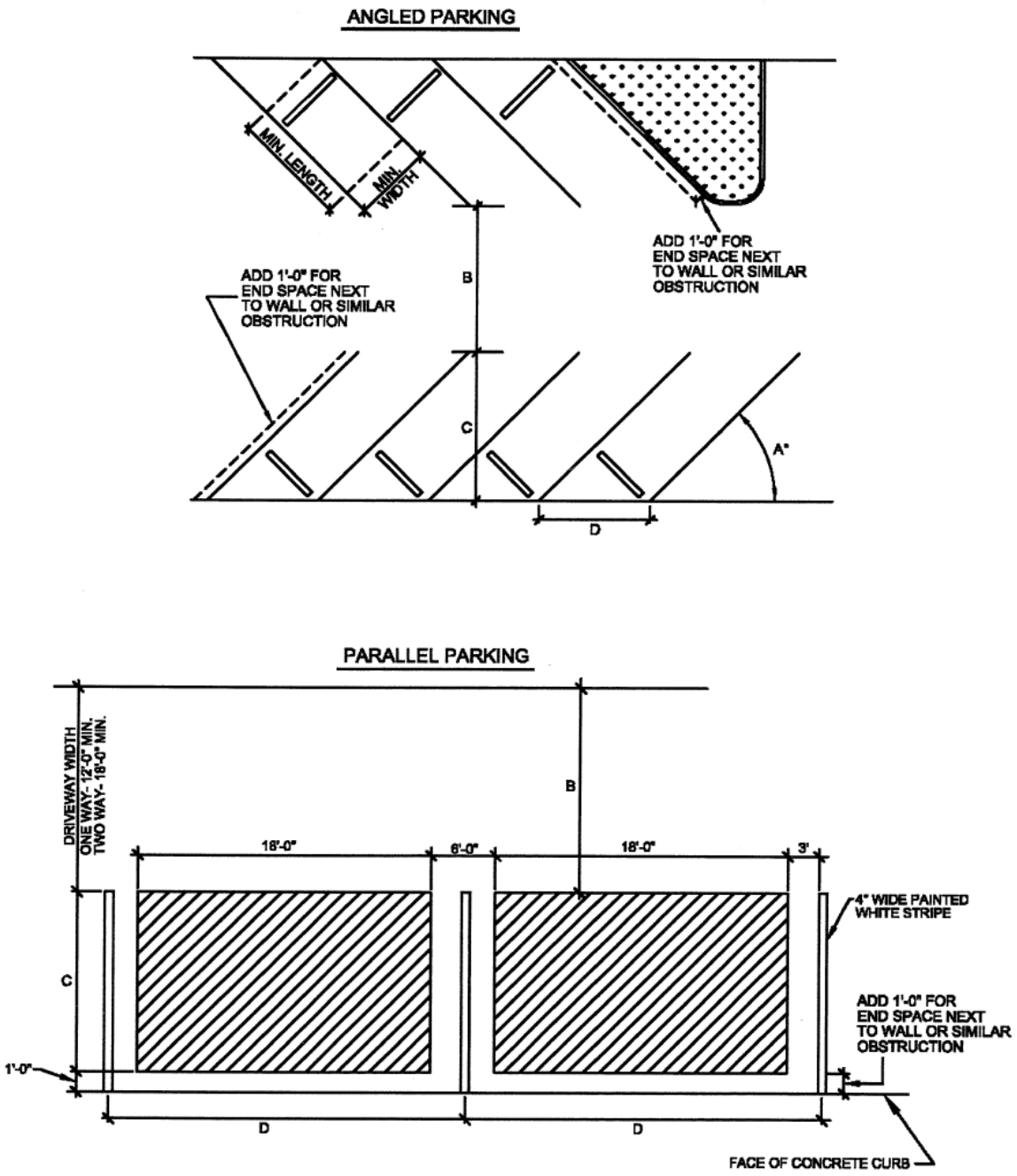
The Director may approve adjustments to the vehicle ramps standards as provided in Chapters 22 and 23 of this title.

~~N~~**M**. Drive Aisle Width and Parking Row Depth:

Parking Angle	**Aisle Width - One-Way**	**Aisle Width - Two-Way**	**Standard Space Depth**	**Compact Space Depth**	**Space Width**
A	B	B	C	C	D
0° - parallel	12'	18'	8.5'	8.5'	24'
30°	12'	18'	16.36'	14.86'	17'
45°	15'	18'	18.74'	16.62'	12.02'
60°	16'	18'	19.84'	17.24'	9.82'
90°	25'	25'	18'	15'	8.5'

FIGURE 7 - PARKING AISLE AND PARKING SPACE DIMENSIONS

FIGURE 7 - PARKING AISLE AND PARKING SPACE DIMENSIONS



1. For 90-degree parking, the parking aisle width can deviate from the above requirements based on the following table:

EXCEPTIONS FOR 90° PARKING ANGLE[1]

Parking Space Minimum Width (in feet)	Aisle Width (in feet)

8.5	25
9.0	24
9.5	23
10	22

Note:
1. The exceptions for 90-degree parking do not apply to garages for single- and two-family dwellings.

2. The Director may approve adjustments to the drive aisle width and parking space depth standards as provided in Chapters 22 and 23 of this title.

~~O~~**N**. Driveway and Curb Cuts: All curb cuts and driveways must lead directly to required parking. Curb cuts not leading to parking, must be removed whenever new buildings are constructed or additions are made to existing buildings. The location and design of all driveway entrances and exits must comply with the standards listed below. The goal of these standards is to: 1) preserve on street parking spaces, 2) improve traffic safety, and 3) improve on site vehicle circulation.

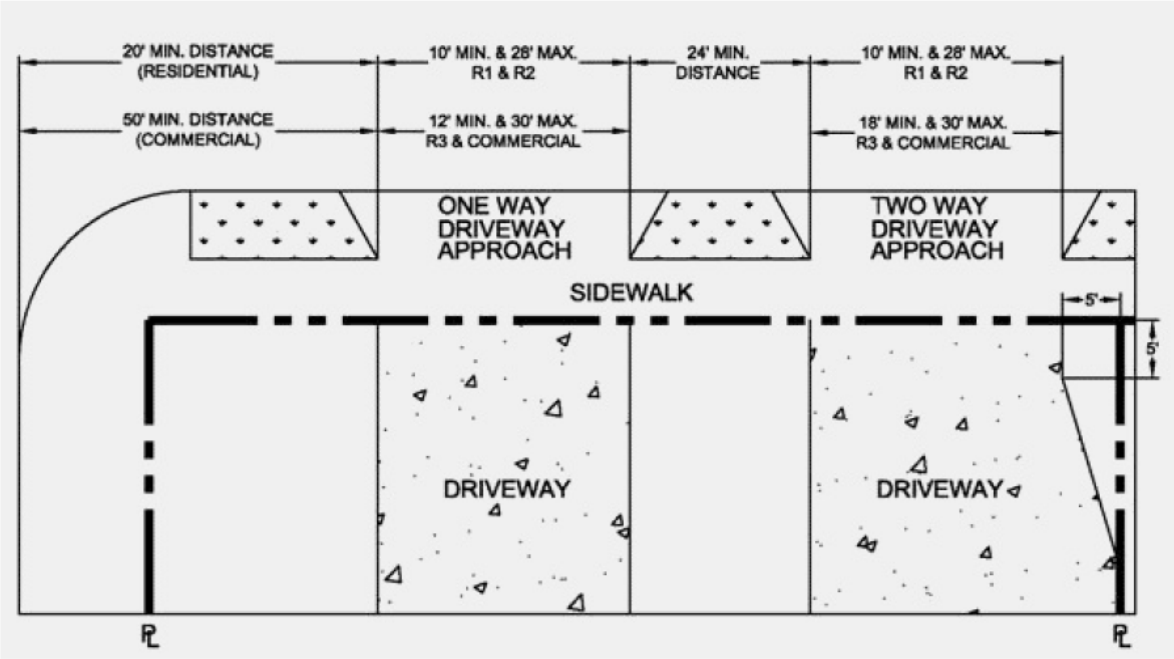
1. Driveway and Curb Cut Width:

Zone	**Curb Cut Width (in feet)[1]**		**Driveway Width (in feet)**	
	Minimum	**Maximum**	**Minimum**	**Maximum**
R-1 and R-2 - lots less than 50 feet wide	10	20	10	20
R-1 and R-2 - lots at least 50 feet wide	10	25	10	28
R-3 - serving 12 or fewer parking spaces or one-way	12	30	12	30
R-3 - serving 13 or more parking spaces or two-way	18	30	18	30
Nonresidential - one-way	12	30	12	30
Nonresidential - two-way	18	30	18	30

Note:
1. Curb cut width excludes the width of aprons.
2. Curb Cut Locations:

Zone	**Minimum Distance Between Curb Cuts On The Same Property**	**Minimum Distance From Curb Cuts To Street Corners**	**Minimum Distance From Curb Cuts To Property Lines**
Residential	24 feet	20 feet	5 feet
Nonresidential	24 feet	50 feet	5 feet

FIGURE 8 - CURB CUT AND DRIVEWAY LOCATIONS



3. The Director may approve adjustments to the driveway and curb cut standards as provided in Chapters 22 and 23 of this title.

~~P~~**O**. Corner Clearance and Driveway Visibility: All parking areas must meet the corner clearance and driveway visibility standards as provided in chapter 2, "General Provisions", of this title.

~~Q~~**P**. Drive-Through Facilities:

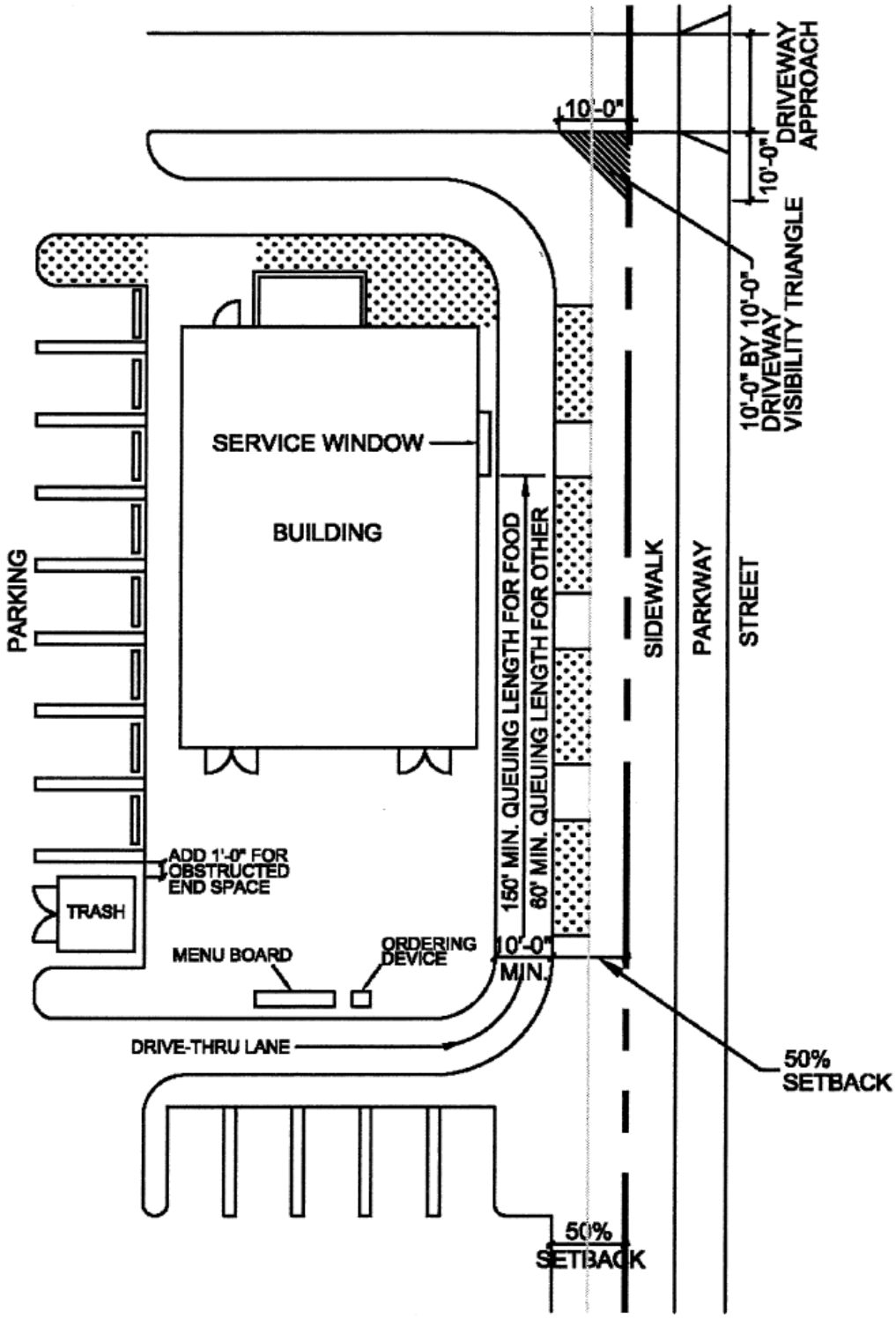
1. Drive-through lanes may encroach into required landscaped setbacks up to a maximum of 50 percent of the required setback area, provided a minimum landscaped setback of five feet is maintained.
2. Drive-through lanes must be located and designed in such a manner as to not interfere with on-site and off-site circulation. The location and design of the drive-through lane is subject to Director review and approval.

DRIVE-THROUGH LANE DIMENSIONS

Use	**Minimum Length (Continuous)**	**Minimum Width**
Eating and drinking establishments	150 feet	10 feet
Banks, pharmacies, and cleaners	60 feet	10 feet

FIGURE 9 - DRIVE-THROUGH FACILITIES

FIGURE 9 - DRIVE-THROUGH FACILITIES



3. The Director may require wider **or longer** drive-through lanes**, subject to a queuing study**.

4. The Director may approve adjustments to the drive-through facilities standards as provided in Chapters 22 and 23 of this title.

~~R~~**Q**. Parking Structure Standards:

1. The following setback requirements apply to all subterranean parking facilities:

Zone	Projection Above Grade	Setback
Residential	Completely subsurface	Must meet required front setback
		No rear or side setback required
	No more than 3 feet above grade	Must meet required setbacks
	More than 3 feet above grade	Must meet required setbacks and must be screened from public view
Nonresidential	Completely subsurface	No setbacks required[1]
	Above grade	Must meet required setbacks

Note:

1. The parking structure must be designed in such a manner as to maintain sufficient soil above for landscaping (ground cover, shrubs and trees) to grow above grade.
2. The Director may approve adjustments to the parking structure standards as provided in Chapters 22 and 23 of this title.

~~S~~**R**. Special Residential Parking Provisions:

1. Covered parking: All required parking spaces must be covered and enclosed in the following manner:

Use	Minimum Parking Enclosure
Single- and two-family dwellings	Fully enclosed garage
Multiple-family dwellings	Covered structure enclosed on 3 sides
Guest parking spaces	May be uncovered and unenclosed

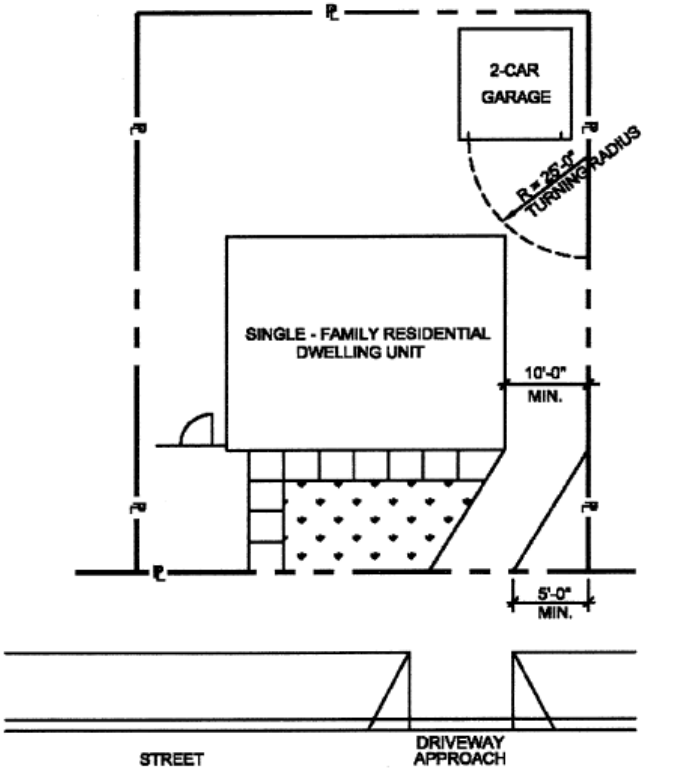
2. Residential Garage Openings: All garages must meet the minimum and maximum widths listed below:

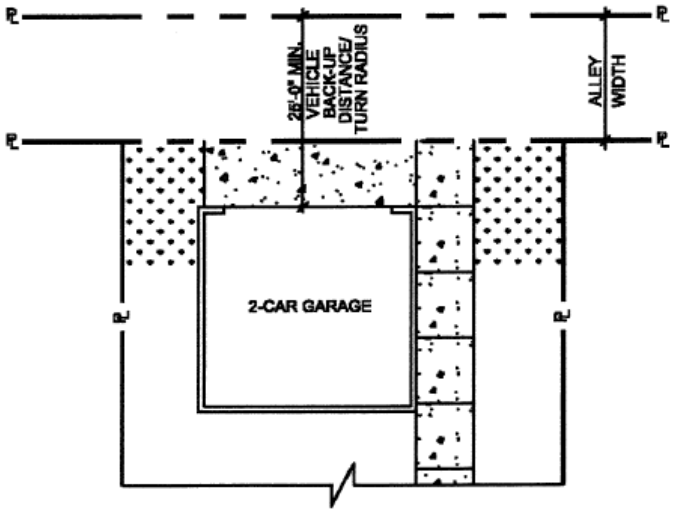
Type Of Garage	Minimum Opening Width	Maximum Opening Width
Single car	8 feet	14 feet
~~2~~**Two** car	16 feet	20 feet
Multiple-family residential	16 feet	Equal to the drive aisle width it serves

3. Residential Turn Radius Requirements:
   a. One or two car garages located behind a residence must provide a minimum turning radius of 25 feet.
   b. Residential garages that take access directly from an alley may measure the required turn radius to the opposite side of the alley.

FIGURE 10 - RESIDENTIAL TURN RADIUS AND ALLEY ACCESS

FIGURE 10 - RESIDENTIAL TURN RADIUS AND ALLEY ACCESS





4. The Director may approve adjustments to the special residential parking provisions standards as provided in Chapters 22 and 23 of this title.

~~T~~**S**. Vehicle Lifts: Vehicle lifts may be used by right to provide off street parking spaces on lots in the single-family residential (R-1) zone and the two-family residential (R-2) zone where the vehicle lifts provide parking in excess of the minimum number of required parking spaces subject to the standards in this section and in this chapter.

1. ~~A conditional~~**An administrative** use permit is required for vehicle lifts providing required off street parking spaces on lots in the R-1 and R-2 zones subject to the following:
   a. The vehicle lift must be located only within a fully enclosed garage.
   b. A vehicle lift may only be used to store two vehicles vertically where a minimum vertical height clearance from the floor to the ceiling plate of the garage is a minimum of 14 feet clear of obstructions.
   c. A vehicle lift must be designed and used as a designated parking space for use only by occupants in the same dwelling unit as the parking space located directly below the vehicle lift.
   d. A vehicle lift must be permitted only if it is operated with an automatic shutoff safety device~~, and~~ is installed ~~in accordance~~**according** to manufacturer specifications**, and is operable at all times**.

~~2. In the R-2 zone, vehicle lifts for required off street parking are subject to the following additional requirements:~~
   ~~a. The vehicle lift must be used only on a lot less than 45 feet in width.~~
   ~~b. A vehicle lift must only be used to meet the minimum number of required off street parking spaces in addition to a minimum of two fully accessible parking stalls located on the floor surface within a garage or garages.~~

2. In nonresidential zones, vehicle lifts are permitted as tandem spaces, subject to the limitations in ESMC § 15-15-5(K), and may store up to two vehicles vertically.

SECTION 41: Subsection (A) of § 15-15-6 (Automobile spaces required) is amended as follows:

A. Automobile Spaces Required

Use	**Number Of Parking Spaces Required**
Use	**Number Of Parking Spaces Required**
Commercial:	
* * *	
Motion picture/television studio/sound stages (indoor)	**1 space for each 500 square feet for the first 25,000 square feet** **1 space for each 1,000 square feet for the area in excess of 25,000 square feet**
* * *	
Group care:	
Daycare (adult ~~and children~~)	1 for every 7 adults~~/children~~, plus 1 space for each employee and faculty member

	Daycare (children)	**1 space for each 1 classroom, plus 1 space for each employee and faculty member**
	* * *	

SECTION 42: Subsection (B) of § 15-15-6 (Bicycle spaces required) is amended as follows:

B. Bicycle Spaces Required:

Use	Number Of Bicycle Spaces Required
Single-family and two-family dwellings	None
Multiple-family residential	10 percent of the required vehicle parking spaces for projects with 6 or more units
Nonresidential	~~A minimum of 4 spaces for buildings up to 15,000 square feet, plus a minimum of 5~~**Five** percent of the required vehicle spaces ~~for the portion above 15,000 square feet.~~ **with a minimum of 4 spaces and a** ~~Maximum~~**maximum** of 25 spaces

The Director may approve adjustments to reduce the requirement for bicycle spaces.

SECTION 43: Subsection (A) of ESMC § 15-18-5 regarding Master Sign Programs is amended as follows:

15-18-5: MASTER SIGN PROGRAMS, APPLICATIONS, AND PERMITS:

A. Master Sign Programs: Multi-tenant developments of three ~~(3)~~ or more commercial tenants require an approved Master Sign Program by the Director or their designee. No permit may be issued for an individual sign requiring a building permit until a required Master Sign Program is approved. A Master Sign Program is not required for a development, lot, or business that has less than three ~~(3)~~ tenants.
   1. Application ~~For Master Sign Program~~: An application for the Master Sign Program must include:
      a. Accurate plot plan of the lot;
      b. Location of buildings, parking lots, driveways, and landscaped areas;
      c. Computation of the maximum sign area allowed, maximum area allowed for individual signs, height and number of signs, and total building wall area on which signs are proposed;
      d. Proposed location of each sign, present and future, whether requiring a permit or not, shown on both the plot plan and elevations;
      e. On site signs including, but not limited to, building marker signs, directional signs, identification signs and onsite signs used for either ingress or egress,

identification of facilities or similar features must be submitted as a part of a Master Sign Program;

f. Optional consistency standards among all signs on the lots affected by the program with regard to:
   (1) Color scheme;
   (2) Lettering or graphic style;
   (3) Lighting;
   (4) Material; and/or
   (5) Sign dimensions;

g. Payment of the applicable fees established by the City Council.

2. Window Signs: A Master Sign Program may indicate the areas and general types of window signs without specifying the exact dimension or nature of every window sign.
3. Consent: Master Sign Programs must be signed by the property owner or their authorized agent.
4. Review Procedure: ~~Within ten (10) working days of~~**Director decisions on Master Sign Programs shall be ministerial. After** receiving a complete Master Sign Program application, the Director **or designee** must either;
   a. Approve the proposed program if it conforms with the provisions of this chapter; or
   b. Deny the proposed program if it fails to conform with the provisions of this chapter. In cases of a denial, the Director will specify in writing the sections of this chapter with which the program is inconsistent. The Director's determination may be appealed pursuant to chapter ~~25~~**29** of this title.
5. Modifications: Any new sign locations or the increased size of signs require an application for an amended Master Sign Program that conforms to all requirements of this chapter. Minor changes to signs including, but not limited to, color scheme, material, sign dimensions, location on building face, ~~at the discretion of the Director~~ do not require an amended Master Sign Program.

SECTION 44: ESMC Chapter 15-30 (Enforcement; Penalty) is amended as follows:

Chapter 30
ENFORCEMENT; PENALTY

15-30-1: AUTHORITY TO INSPECT
15-30-2: VIOLATIONS; PENALTIES

15-30-1: AUTHORITY TO INSPECT

Whenever necessary to make any inspection to enforce any of the provisions of this Title, the Director ~~of Community, Economic and Development Services~~ or an authorized representative of the Director, is authorized to enter any property, premises, or building at all reasonable times. If such property, premises, or building is occupied, the Director or his/her representative shall first present proper credentials and request entry; and if such building or premises is unoccupied, a reasonable effort shall be made to locate the owner

or other persons having charge or control of the property, premises, or building to request entry. If entry is refused, the Director ~~of Community, Economic and Development Services~~ or his or her authorized representative may seek an administrative inspection warrant and shall have recourse to every remedy provided by law to secure entry.

15-30-2: VIOLATIONS; PENALTIES

A. Failure ~~To Comply With Provisions~~**to comply with provisions**: It shall be unlawful for any person to violate any provisions of this Title or fail to comply with any requirements of this Title. It shall further be unlawful for any person to operate, erect, move, alter, enlarge or maintain any use which is contrary to the provisions of any permit, approval, or condition of approval obtained pursuant to this Title. A violation or failure to comply with any of the provisions of this Title, or any permits, approvals or conditions of approval issued pursuant to this Title shall constitute an infraction; except that any such violation may, at the discretion of the City, be charged and prosecuted as a misdemeanor.

B. Penalty, ~~Infraction~~**infraction**: Any person violating provisions of this Title may be deemed guilty on an infraction and, upon conviction thereof, shall be punishable by a fine as set forth in Section 1-2-1 of this Code.

C. Penalty, ~~Misdemeanor~~**misdemeanor**: Any person violating provisions of this Title may be deemed guilty of a misdemeanor and, upon conviction thereof, shall be punishable as provided in Section 1-2-1 of this Code.

D. Each ~~Day A Separate Offense~~**day a separate offense**: Each person found guilty of a violation shall be deemed guilty of a separate offense for every day during any portion of which any violation of any provision of this Title is committed, continued or permitted by such person and shall be punishable therefor as provided for in subsection C of this Section. Any use, occupation or building or structure maintained contrary to the provisions hereof shall constitute a public nuisance.

SECTION 45: ESMC §§ 15-31-3 through 15-31-6, inclusive, of ESMC Chapter 15-31 (Right of way Dedications and Improvements) are amended as follows:

15-31-3: DEDICATION

A. Dedication: Unless otherwise provided, any development requiring an environmental assessment located on a lot abutting public rights of way, must dedicate a portion of that lot to widen the public rights of way in accordance with the standards in exhibit C-8 of the general plan circulation element. Property dedications must be noted on building plans before the city issues a building permit and the dedications must be made before the city approves a final inspection for a building permit or issues a certificate of occupancy for a proposed project. The director is authorized to substitute an irrevocable offer to dedicate or to substitute a combination of a dedication and an irrevocable offer to dedicate for public rights of way in compliance with the standards in exhibit C-8 of the general plan circulation element and subject to section 15-24A-4 of this chapter.

B. Width: Table 1 of this section, is based on exhibit C-8 of the general plan circulation element and establishes the standard right of way widths for the various classifications for public rights of way. The right of way dedication on an individual lot is that portion of private property necessary to provide one-half ($^1/_2$) of the required standard width, measured from the centerline of the street.

TABLE 1

Right Of Way Classification		Minimum Width (Feet)
Major arterial		142 - 150 (varies based on lane configuration)
Secondary arterial		98 - 120 (varies based on lane configuration)
Collector (divided)		80
Collector		64
Local:		
	Commercial	60 - 64 (varies based on lane configuration)
	Residential	60
Alley		20

1. Greater Widths: Greater widths may be required as by the director of public works or designee conditions of subdivision maps, site plan review, conditional use permits or standards variances.
2. Reduced Widths: The required standard width may be reduced at specific locations on specific streets due to unusual conditions, as authorized by the director of public works or designee.

C. Effect ~~On Required Yard Areas And Building Area~~ **on required yard areas and building area ratios**: All required yard areas, lot coverage and floor area ratio calculations must be measured after the dedication or reservation. If the director of public works requires an irrevocable offer to dedicate, the required yard areas, lot coverage and floor area ratio calculations may be measured not including the area of dedication or reservation.

15-31-4: IMPROVEMENTS

A. Applicability: Before the city approves a final inspection for a building permit or issues a certificate of occupancy for any development or change of use, a property owner must make all required improvements and repairs to abutting public rights of way. The improvements and repairs must extend along the width and depth of the property and for a reasonable distance beyond the property as is necessary to complete the improvement or repair. Existing improvements that are damaged and that may have been damaged during construction of the building must also be repaired.

B. Required ~~Improvements~~**improvements**; All Development: Development or a change of use is required to provide the following right of way improvements that the director determines to be required and applicable:

1. Sidewalk/~~Wheelchair Ramps And Parkway~~**wheelchair ramps and parkway**: Construction or repair of a sidewalk/wheelchair ramp and parkway adjoining the site. The sidewalk/wheelchair ramp must have a minimum clear width of five feet ~~(5')~~ and a parkway, or six feet ~~(6')~~ if the sidewalk adjoins the curb.
2. Curb ~~And Gutter~~**and gutter**: Construction or repair of curbs and gutters adjoining the site. All unused curb cuts must be replaced with a full height curb and gutter.
3. Parkway ~~Trees~~**trees**: Any missing or damaged parkway trees must be replaced with a minimum ~~twenty four inch (24")~~**24-inch** size box tree in accordance with title 9, chapter 3 of this code and administrative policies and procedures promulgated by the city manager.
4. Alley ~~Paving~~**paving**: Construction, replacement, repair or extension of alley paving up to standard width. The alley must be paved the length of the site. If vehicle access is taken from the alley, the director may also require that the alley be paved to a point where the alley intersects a paved public right of way, and curb returns must be relocated as necessary.
5. Roadway ~~Paving~~**paving**: Repair or replacement of roadway paving to standard street width as required in exhibit C-8 of the general plan circulation element.

C. Required ~~Improvements~~**improvements**; ~~New Development Requiring an Environmental Assessment~~**new development requiring an environmental assessment**: In addition to the improvements required by this section for development, the following right of way improvements must be provided:

1. Alley ~~Lighting~~**lighting**: Construct or install on site alley lighting.
2. Roadway ~~Paving~~**paving**: Construction or extension of roadway paving to standard street width as required in exhibit C-8 of the general plan circulation element.
3. Traffic ~~Signals And Street Signs~~**signals and street signs**: Provide a prorated share of the cost of all roadway signal and street sign modifications attributable or partly attributable to the development.
4. Streetlights: Install or relocate streetlights. This may include widening the right of way as necessary.
5. Utilities ~~Relocation~~**relocation**: Relocate utilities as necessary to provide for the improvements set forth above.

D. Standards: All improvements within public rights of way must be installed in conformance with the specifications on file with the city engineer's office.

15-31-5: RELIEF FROM REQUIREMENTS:

The director may waive requirements of this chapter if the director determines that such improvements are unnecessary for a public purpose or that the cost of the improvement is proportionally excessive when compared to the scale of the project or the demand generated by the project subject to the findings set forth below. The determination of the director may be appealed to the planning commission in accordance with chapter 2~~5~~**9** of this title.

A. Proposed ~~Waiver~~**waiver**: To waive the need for improvements and dedications otherwise required by this chapter, the director must find upon substantial evidence that:

1. The proposed waiver maintains the minimum roadway width necessary for emergency vehicle access as determined by the fire chief;
2. The proposed waiver maintains the minimum roadway width and lane widths deemed necessary for safe two-directional vehicular passage. The minimum lane width cannot be less than ~~ten feet (10')~~**10 feet** in width for a travel lane and eight feet ~~(8')~~ in width for a parking lane;
3. The proposed waiver will maintain the necessary roadway width for the traffic volumes projected during the general plan buildout as determined by the director of planning and building safety unless the director determines that the dedication or irrevocable offer to dedicate will require the removal of all or a portion of an existing building;
4. The proposed waiver complies with any requirements of state and federal regulations, including, without limitation, disabled access requirements for public sidewalks;
5. The proposed waiver would not be detrimental to the neighborhood or district in which the property is located;
6. That the proposed waiver is necessary in order that the applicant is not unreasonably deprived the use or enjoyment of his property; and
7. The proposed waiver is consistent with the legislative intent of this title.

B. Conditions: If the director grants a waiver, the director may impose such conditions necessary to safeguard public health, safety, and welfare. In all instances the director must impose the following conditions:

1. Establish a term during which the irrevocable offer to dedicate is effective.
2. The waiver does not become effective for ~~ten (~~10~~)~~ days from when it is granted or, if an appeal is filed, there is a final determination.
3. The waiver becomes null and void if it is unused for ~~one hundred eighty (~~180~~)~~ days from its effective date.

15-31-6: NOTIFICATION:

A. Copies of the findings and decision of the director must be mailed to the applicant and all ~~persons~~**property owners** within ~~three hundred feet (300')~~**300 feet and occupants within 150 feet** of the proposed project site.

SECTION 46: ESMC § 15-32-9 regarding Development Impact Fee Refunds is amended as follows:

15-32-9: REFUNDS

A. Except as described in this section, upon application of the property owner, the city must refund that portion of any impact fee which has been on deposit over five ~~(5)~~ years and which is unexpended and uncommitted. The refund will be made to the then current owner or owners of lots or units of the development project or projects, provided that the then current owner submits an application for a refund to the city within ~~one hundred eighty (~~180~~)~~ days before the five ~~(5)~~ year period expires. **The Community Development Director, the Public Works Director, or their designee must review and approve refund applications.**

B. If fees in any impact fee account are unexpended or uncommitted, starting with the fifth fiscal year after the first deposit into the account or fund, and every subsequent five ~~(5)~~ years, the city council must make the findings required by Government Code section 66001(d) for maintaining funds on deposit. If the council makes such findings, the fees are exempt from the refund requirement.

C. The city may issue refunds through direct payment; offsetting the refund against other impact fees due for development projects by the owner on the same or other property; or otherwise by agreement with the owner. If the costs of refunding the impact fees would exceed the amount refunded, the city may instead comply with Government Code section 66001(f).

SECTION 47: *Construction*. This Ordinance must be broadly construed to achieve the purposes stated in this Ordinance. It is the City Council's intent that the provisions of this Ordinance be interpreted or implemented by the City and others in a manner that facilitates the purposes set forth in this Ordinance.

SECTION 48: *Enforceability*. Repeal of any provision of the ESMC does not affect any penalty, forfeiture, or liability incurred before, or preclude prosecution and imposition of penalties for any violation occurring before this Ordinance's effective date. Any such repealed part will remain in full force and effect for sustaining action or prosecuting violations occurring before the effective date of this Ordinance.

SECTION 49: *Validity of Previous Code Sections*. If this entire Ordinance or its application is deemed invalid by a court of competent jurisdiction, any repeal or amendment of the ESMC or other city ordinance by this Ordinance will be rendered void and cause such previous ESMC provision or other the city ordinance to remain in full force and effect for all purposes.

SECTION 50: *Severability.* If any part of this Ordinance or its application is deemed invalid by a court of competent jurisdiction, the City Council intends that such invalidity will not affect the effectiveness of the remaining provisions or applications and, to this end, the provisions of this Ordinance are severable.

SECTION 51: *Recordation.* The City Clerk, or designee, is directed to certify the passage and adoption of this Ordinance; cause it to be entered into the City of El Segundo's book of original ordinances; make a note of the passage and adoption in the records of this meeting; and, within 15 days after the passage and adoption of this Ordinance, cause it to be published or posted in accordance with California law.

SECTION 52: This Ordinance will go into effect and be in full force and effect 30 days after its passage and adoption.

PASSED AND ADOPTED this ___ day of _____, 2023.

_____
Drew Boyles, Mayor

APPROVED AS TO FORM:

By: _____
Mark D. Hensley, City Attorney

ATTEST:

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS
CITY OF EL SEGUNDO)

I, Tracy Weaver, City Clerk of the City of El Segundo, California, do hereby certify that the whole number of members of the City Council of said City is five; that the foregoing Ordinance No. 1648 was duly introduced by said City Council at a regular meeting held on the 16th day of May 2023, and was duly passed and adopted by said City Council, approved and signed by the Mayor, and attested to by the City Clerk, all at a regular meeting of said Council held on the 6th day of June, 2023, and the same was so passed and adopted by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

_____
Tracy Weaver, City Clerk

City Council Agenda Statement

Meeting Date: June 6, 2023
Agenda Heading: Consent
Item Number: B.6

TITLE:

Notice of Completion of Police Department Rooftop Chiller Unit Replacement Project

RECOMMENDATION:

1. Accept the installation of the Police Department Rooftop Chiller Unit Replacement Project No. PW 22-09 by Pardess Air, Inc. as complete.

2. Authorize the City Clerk to file a Notice of Completion with the County Recorder's Office.

3. Alternatively, discuss and take other action related to this item.

FISCAL IMPACT:

Included in Adopted FY 2022-23 Budget. The total project cost is $248,461.53.

Amount Budgeted: $260,000.00
Additional Appropriation: No
Account Number(s): 301-400-8201-8400 (City Wide HVAC)

BACKGROUND:

On January 18, 2022, the existing 30-ton rooftop chiller unit which is located on the roof of the Police Department at 348 Main Street failed beyond repair. Staff immediately initiated the design of this project and rented a temporary chiller until the new chiller is installed.

On August 16, 2022, City Council awarded a standard Public Works Contract to Pardess Air, Inc. in the amount of $222,000.00 and approved a construction contingency amount of $33,000.00 for this project.

DISCUSSION:

The manufacturing lead time for the project's specified 30-ton chiller unit took several months as the unit was not available in stock. The rooftop chiller unit replacement work began on March 27, 2023 and was completed on May 5, 2023 by Pardess Air, Inc. The inspection work was performed by city staff and the project was completed in accordance with the plans and specifications to the full satisfaction of the City staff.

Staff recommends that the City Council approve the recommended actions as noted.

CITY STRATEGIC PLAN COMPLIANCE:

Goal 1: Enhance Customer Service, Diversity, Equity, Inclusion and Communication

Objective 1A: El Segundo provides unparalleled service to all customers.

Goal 4: Develop and Maintain Quality Infrastructure and Technology

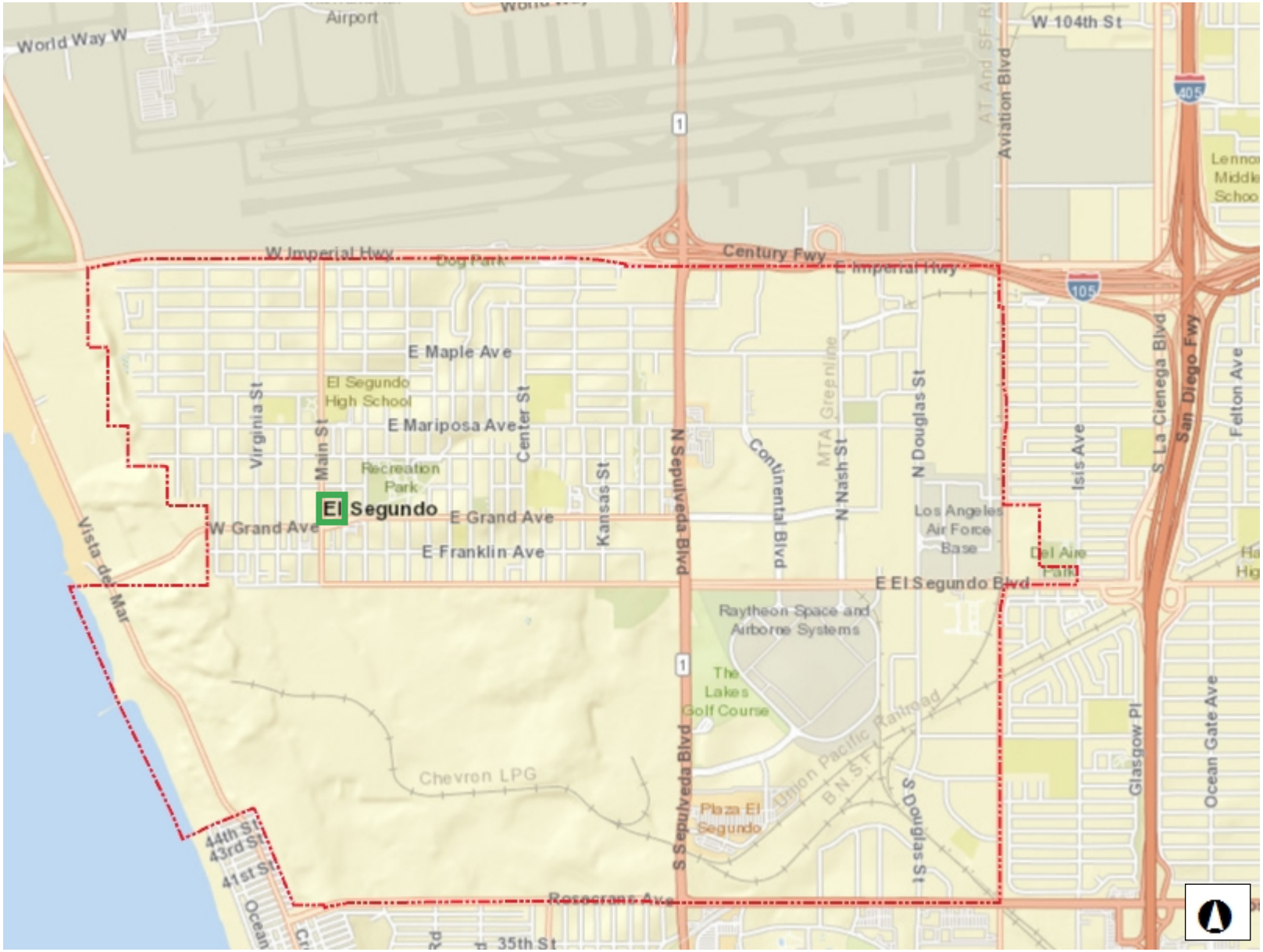
Objective 4A: El Segundo's physical infrastructure supports an inviting and safe community.

PREPARED BY:
Arianne Bola, Sr. Engineer Associate
REVIEWED BY:
Elias Sassoon, Public Works Director
APPROVED BY:
Barbara Voss, Deputy City Manager

ATTACHED SUPPORTING DOCUMENTS:

1. Vicinity Map
2. Location Map
3. Old and New Chiller Unit
4. Notice of Completion

PW 22-09 Police Department Rooftop Chiller Unit Replacement Project Vicinity Map

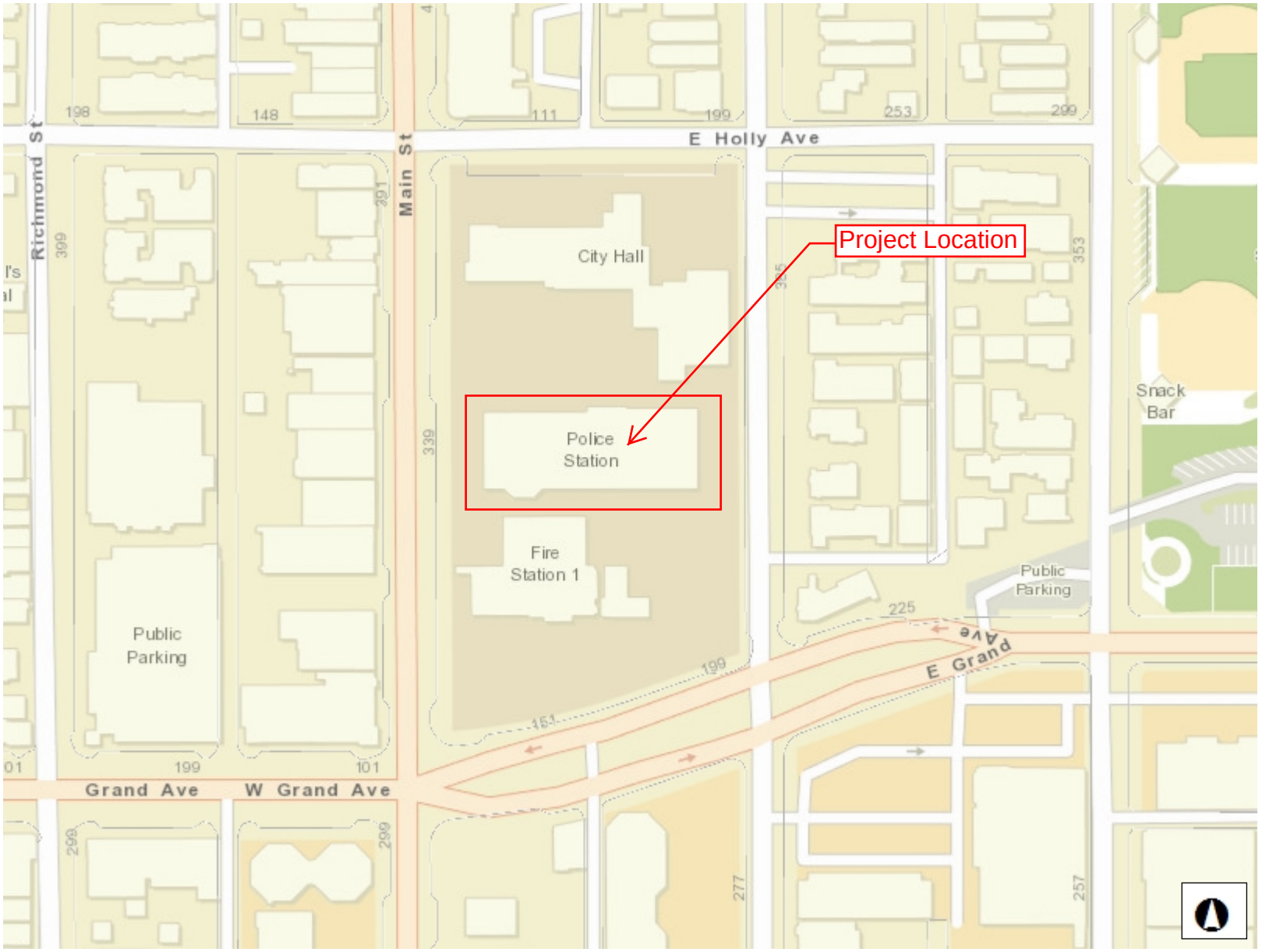


6,018.7 0 3,009.33 6,018.7 Feet

WGS_1984_Web_Mercator_Auxiliary_Sphere

DISCLAIMER: The information shown on this map was compiled from different GIS sources. The land base and facility information on this map is for display purposes only and should not be relied upon without independent verification as to its accuracy. The City of El Segundo will not be held responsible for any claims, losses or damages resulting from the use of this map.

PW 22-09 Police Department Rooftop Chiller Unit Replacement Project Location Map



376.2 0 188.08 376.2 Feet

WGS_1984_Web_Mercator_Auxiliary_Sphere

DISCLAIMER: The information shown on this map was compiled from different GIS sources. The land base and facility information on this map is for display purposes only and should not be relied upon without independent verification as to its accuracy. The City of El Segundo will not be held responsible for any claims, losses or damages resulting from the use of this map.

Old Chiller Unit



New Chiller Unit



Recording Requested by
and When Recorded Mail To:

City Clerk, City Hall
350 Main Street
El Segundo, CA 90245

NOTICE OF COMPLETION OF CONSTRUCTION PROJECT

Project Name: Police Department Rooftop Chiller Unit Replacement Project

Project No.: PW 22-09 Contract No. 6462

Notice is hereby given pursuant to State of California Civil Code Section 3093 et seq that:

1. The undersigned is an officer of the owner of the interest stated below in the property hereinafter described.

2. The full name of the owner is: City of El Segundo

3. The full address of the owner is: City Hall, 350 Main Street, El Segundo, CA, 90245

4. The nature of the interest of the owner is: Public Facilities

5. A work of improvement on the property hereinafter described was field reviewed by the City Engineer on May 5, 2023. The work done was: Chiller unit replacement

6. On June 6, 2023, City Council of the City of El Segundo accepted the work of this contract as being complete and directed the recording of this Notice of Completion in the Office of the County Recorder.

7. The name of the Contractor for such work of improvement was: Pardess Air, Inc.

8. The property on which said work of improvement was completed is in the City of El Segundo, County of Los Angeles, State of California, and is described as follows: Police Department Rooftop Chiller Unit Replacement Project

9. The street address of said property is: 348 Main St., El Segundo, CA, 90245

Dated: _____

_____
Elias Sassoon
Public Works Director

VERIFICATION

I, the undersigned, say: I am the Director of Public Works/City Engineer of the City El Segundo, the declarant of the foregoing Notice of Completion; I have read said Notice of Completion and know the contents thereof; the same is true of my own knowledge.

I declare under penalty of perjury the foregoing is true and correct.

Executed on _____, 2023 at El Segundo, California. 90245

_____
Elias Sassoon
Public Works Director

City Council Agenda Statement

Meeting Date: June 6, 2023
Agenda Heading: Consent
Item Number: B.7

TITLE:

Resolution Appointing Interim Chief Financial Officer David Cain as Primary Board Member to the Governing Board of the Independent Cities Risk Management Authority

RECOMMENDATION:

1. Adopt Resolution appointing Interim Chief Financial Officer David Cain as the primary representative to the Independent Cities Risk Manager Authority ("ICRMA") Governing Board ("ICRMA Board").

2. Maintain Council Member Carol Pirsztuk and Risk Manager Hank Lu as alternative representatives to the ICRMA Board.

3. Alternatively, discuss and take other action related to this item.

FISCAL IMPACT:

None.

BACKGROUND:

ICRMA is a joint powers authority created pursuant to provisions of the Government Code and was formed to provide liability, workers' compensation and property insurance as well as other risk management services.

The ICRMA Joint Powers Agreement provides that each member city, like El Segundo, must appoint representatives to serve on the ICRMA Board. In addition to the primary representative, appointment of two alternates is also authorized.

DISCUSSION:

The appointment of the Interim Chief Financial Officer David Cain as the primary representative to the ICRMA Board will be beneficial for both the City and the ICRMA Board while the City searches for a permanent Chief Financial Officer.

CITY STRATEGIC PLAN COMPLIANCE:

Goal 2: Support Community Safety and Preparedness

Objective: El Segundo is a safe and prepared city.

Goal 5: Champion Economic Development and Fiscal Sustainability

Objective 5B: El Segundo approaches its work in a financially strategic and responsible way.

PREPARED BY:
Hank Lu, Risk Manager, Finance
REVIEWED BY:
David Cain, Interim Chief Financial Officer
APPROVED BY:
Barbara Voss, Deputy City Manager

ATTACHED SUPPORTING DOCUMENTS:

1. Resolution Appointing David Cain to ICRMA Board

RESOLUTION NO. ____

A RESOLUTION APPOINTING REPRESENTATIVES TO THE INDEPENDENT CITIES RISK MANAGEMENT AUTHORITY ("ICRMA").

The City Council of the City of El Segundo resolves as follows:

SECTION 1: The City Council finds and declares as follows:

A. El Segundo is a member of the Independent Cities Risk Management Authority ("ICRMA").

B. Pursuant to the ICRMA By-laws and Joint Powers Agreement, the City Council may appoint a public official other than a councilmember to the ICRMA Governing Board; and two alternates for the representatives who may be a City employee;

C. Pursuant to Section 5.1 of the ICRMA By-laws, the person(s) designated must have one of the following positions, or their equivalent: City Attorney, Assistant City Attorney, Financial Officer, City Manager, Assistant/Deputy City Manager, Assistant to City Manager, Risk Manager, Human Resources Director/Manager, or Administrative Services Director.

SECTION 2: Interim Chief Financial Officer, David Cain is appointed as the City's representative; City Councilmember, Carol Pirsztuk is appointed as the City's alternate representative; and Risk Manager, Hank Lu is also appointed as the City's alternate representative.

SECTION 4: The individuals appointed by this Resolution are authorized to represent the City while acting as ICRMA delegates. Such authority includes the power to vote for the City on matters presented to the ICRMA Governing Board. These representatives are directed to keep the City Council regularly informed regarding ICRMA proceedings.

SECTION 5: This Resolution will become effective immediately upon adoption.

PASSED AND ADOPTED this 6th day of June, 2023

_____

Drew Boyles, Mayor

ATTEST:

_____
Tracy Weaver, City Clerk

APPROVED AS TO FORM:
Mark Hensley, City Attorney

By: _____
Mark Hensley,
City Attorney

City Council Agenda Statement

Meeting Date: June 6, 2023
Agenda Heading: Consent
Item Number: B.8

TITLE:

Fiscal Year 2021 Fire Prevention & Safety Grant

RECOMMENDATION:

1. Authorize the acceptance of $49,594.28 in grant funds from the Fiscal Year 2021 Fire Prevention & Safety (FPS) Grant.

2. Authorize the City Manager to sign an agreement with FEMA who will serve as grant administrator for the grant.

3. Alternatively, discuss and take other action related to this item.

FISCAL IMPACT:

Amount Budgeted: $49,594.28
Additional Appropriation: $2,479.72
Account Number(s):
124-300-3201-3508 (FY 21 FPS Grant Revenue)
124-400-3201-3508 (FY 21 FPS Grant Expense)
001-400-3204-6213 (General Fund, Fire Prevention)
001-400-3204-6223 (General Fund, Fire Prevention)

The City of El Segundo has been allocated $49,594.28 in FY 2021 FPS grant funding from the grant administrator, Federal Emergency Management Agency (FEMA). As a condition of this grant, the City is required to contribute non-Federal funds equal to or greater than 5% of the Federal funds awarded, or $2,479.72 for a total approved budget of $52,074.00. While the grant does not provide up-front funding, the City will submit reimbursement requests to the grant administrator after expenditures are made and processed for payment. FEMA then reimburses approved requests. In addition, this grant reimburses overtime costs for personnel attending trainings, but does not reimburse the cost of overtime to backfill suppression personnel. Backfilling is the process of hiring a suppression staff member to fill the vacant position of another suppression staff member for a portion or the entirety of their shift, resulting in an

overtime charge. In this case, the overtime cost of backfilling a suppression staff member to attend the arson trainings would be covered by the City.

BACKGROUND:

The purpose of the Fire Prevention and Safety Grant Program is to enhance the safety of the public and firefighters with respect to fire and fire-related hazards by assisting fire prevention programs and supporting firefighter health and safety research and development. FEMA has allocated funding to cover expenses associated with the project to support travel and training for six arson investigators.

DISCUSSION:

Staff recommends the acceptance of this grant as it supports the projects associated with this funding and further supports the training and response readiness of El Segundo Fire Department.

In accordance with the City Council Policy regarding grant submissions:

1. The grant award is made by FEMA. The grant is administered by FEMA.

2. The total amount being requested is: $49,594.28

3. Matching Funds Cost Share: $2,479.72 (equal to or greater than 5% of the award).

4. Source of Matching Funds Cost Share: General Fund (001-400-3204-6213, $1,239.86 and 001-400-3204-6223, $1,239.86)

5. FEMA reimburses approved grant expenditures.

6. FEMA does not reimburse backfill of suppression work.

CITY STRATEGIC PLAN COMPLIANCE:

Goal 2: Support Community Safety and Preparedness

Objective: El Segundo is a safe and prepared city.

PREPARED BY:
Vanessa Arias, Senior Management Analyst
REVIEWED BY:
Robert Espinosa, Interim Fire Chief
APPROVED BY:
Barbara Voss, Deputy City Manager

ATTACHED SUPPORTING DOCUMENTS:

1. FY 2021 FPS Award Package

Award Letter

U.S. Department of Homeland Security
Washington, D.C. 20472

Effective date: 04/04/2023

Dino Marsocci
CITY OF EL SEGUNDO
350 MAIN STREET
EL SEGUNDO, CA 90245

EMW-2021-FP-00874

Dear Dino Marsocci,

Congratulations on behalf of the Department of Homeland Security. Your application submitted for the Fiscal Year (FY) 2021 Fire Prevention & Safety (FPS) Grant funding opportunity has been approved in the amount of $49,594.28 in Federal funding. As a condition of this grant, you are required to contribute non-Federal funds equal to or greater than 5.00% of the Federal funds awarded, or $2,479.72 for a total approved budget of $52,074.00. Please see the FY 2021 FP&S Notice of Funding Opportunity for information on how to meet this cost share requirement.

Before you request and receive any of the Federal funds awarded to you, you must establish acceptance of the award through the FEMA Grants Outcomes (FEMA GO) system. By accepting this award, you acknowledge that the terms of the following documents are incorporated into the terms of your award:

- Summary Award Memo - included in this document
- Agreement Articles - included in this document
- Obligating Document - included in this document
- FY 2021 FP&S Notice of Funding Opportunity (NOFO) - incorporated by reference

Please make sure you read, understand, and maintain a copy of these documents in your official file for this award.

Sincerely,

PAMELA WILLIAMS
Assistant Administrator, Grant Programs

Summary Award Memo

Program: Fiscal Year 2021 Fire Prevention & Safety
Recipient: CITY OF EL SEGUNDO
UEI-EFT: E24KEACXA856
DUNS number: 077264679
Award number: EMW-2021-FP-00874

Summary description of award

The purpose of the Fire Prevention and Safety Grant Program is to enhance the safety of the public and firefighters with respect to fire and fire-related hazards by assisting fire prevention programs and supporting firefighter health and safety research and development. After careful consideration, FEMA has determined that the recipient's project or projects submitted as part of the recipient's application and detailed in the project narrative as well as the request details section of the application — including budget information — was consistent with the Fire Prevention and Safety Grant Program’s purpose and was worthy of award.

Except as otherwise approved as noted in this award, the information you provided in your application for Fiscal Year (FY) 2021 Fire Prevention and Safety (FP&S) funding is incorporated into the terms and conditions of this award. This includes any documents submitted as part of the application.

Amount awarded table

The amount of the award is detailed in the attached Obligating Document for Award.

The following are the budgeted estimates for object classes for this award (including Federal share plus your cost share, if applicable):

Object Class	First Year	Total
Personnel	$0.00	$0.00
Fringe benefits	$0.00	$0.00
Travel	$34,974.00	$34,974.00
Equipment	$0.00	$0.00
Supplies	$0.00	$0.00
Contractual	$0.00	$0.00
Construction	$0.00	$0.00
Other	$17,100.00	$17,100.00
Indirect charges	$0.00	$0.00
Federal	$49,594.28	$49,594.28
Non-federal	$2,479.72	$2,479.72
Total	$52,074.00	$52,074.00

Program Income	$0.00

Approved scope of work

Approved request details:

Fire & Arson Investigation

Project: Fire & Arson Investigation Equipment (including PPE)

Other (Explain)

Equipment and PPE for new Arson Investigation Team

DESCRIPTION

Two Investigation trucks with hard lid bed covers, at $160,000 ea, Complete set of PPE for each member of the team, to include a full set of turnouts and a full-face respirator, 7 at $4225 each.,

YEAR	QUANTITY	UNIT PRICE	TOTAL
1	0	$0.00	$0.00
2	0	$0.00	$0.00

BUDGET CLASS

Equipment

CHANGE FROM APPLICATION

Year 1 quantity from **1** to **0**
Year 1 price from **$345,375.00** to **$0.00**

JUSTIFICATION

The award reflects a reduction from the amount requested in the application. This reduction is due to the score your project received at panels relative to other projects.

Other (Explain)

Cameras, portable lights, gas monitor, Digital voice recorders, electrical investigation kit, etc

DESCRIPTION

Scene investigation tools and supplies, including 2 Cameras ($1200), 2 large Scene investigation kits ($1246), 4 portable lights with stands ($608.28), 2 Gas monitors ($892.74), 7 digital voice recorders ($700),2 Electrical investigation Kits (($255), 2 Infrared thermometers ($76), 2 laser distance measurers ($322), 2 Arson Scene Tool Kits ($1,308.58), 2 hero wipes ($240), total is $6848.60

YEAR	QUANTITY	UNIT PRICE	TOTAL
1	0	$0.00	$0.00
2	0	$0.00	$0.00

BUDGET CLASS

Supplies

CHANGE FROM APPLICATION

Year 1 quantity from **1** to **0**
Year 1 price from **$6,848.60** to **$0.00**

JUSTIFICATION

The award reflects a reduction from the amount requested in the application. This reduction is due to the score your project received at panels relative to other projects.

Project: Fire & Arson Investigation Personnel

Other (Explain)

Pay differential for Shift Investigators

DESCRIPTION

Pay differential for Shift Investigators, $3600 per year for each of six suppression personnel.

YEAR	QUANTITY	UNIT PRICE	TOTAL
1	0	$0.00	$0.00
2	0	$0.00	$0.00

BUDGET CLASS

Personnel

CHANGE FROM APPLICATION

Year 1 quantity from **6** to **0**
Year 1 price from **$3,600.00** to **$0.00**

JUSTIFICATION

The award reflects a reduction from the amount requested in the application. This reduction is due to the score your project received at panels relative to other projects.

Project: Arson Investigator Training

Other (Explain)

40 hour class: PC 832, Arrest, Search, and Seizure, California State Law.

DESCRIPTION

Cost for tuition for six investigators to attend Penal Code 832, Arrest Search and Seizure training at a POST certified class. $500 each.

YEAR	QUANTITY	UNIT PRICE	TOTAL
1	6	$500.00	$3,000.00
2	0	$0.00	$0.00

BUDGET CLASS

Other

Other (Explain)

Travel/meals/hotel for PC 832 class

DESCRIPTION

travel, meals, and hotel for attendance at a POST certified PC 832 class, 5 days at $225 per day, for six new investigators.

YEAR	QUANTITY	UNIT PRICE	TOTAL
1	6	$1,125.00	$6,750.00
2	0	$0.00	$0.00

BUDGET CLASS

Travel

CHANGE FROM APPLICATION

Year 1 price from **$1,120.00** to **$1,125.00**

JUSTIFICATION

The award reflects an increase from the amount requested in the application. The change reflects the description provided.

Other (Explain)

California Conference of Arson Investigators Fire Investigation Academy for new investigators

DESCRIPTION

California Conference of Arson Investigators Fire Investigation Academy for new investigators, six attendees at $2350 each.

YEAR	QUANTITY	UNIT PRICE	TOTAL
1	6	$2,350.00	$14,100.00
2	0	$0.00	$0.00

BUDGET CLASS

Other

Other (Explain)

Travel/hotel/meal stipend for CCAI Fire Investigator Academy

DESCRIPTION

Travel/hotel/meal stipend for CCAI Fire Investigator Academy, six attendees for 3 weeks of training at $4704 each.

YEAR	QUANTITY	UNIT PRICE	TOTAL
1	6	$4,704.00	$28,224.00
2	0	$0.00	$0.00

BUDGET CLASS

Travel

Agreement Articles

Program: Fiscal Year 2021 Fire Prevention & Safety
Recipient: CITY OF EL SEGUNDO
UEI-EFT: E24KEACXA856
DUNS number: 077264679
Award number: EMW-2021-FP-00874

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Article 1 **Assurances, Administrative Requirements, Cost Principles, Representations and Certifications**

I. DHS financial assistance recipients must complete either the Office of Management and Budget (OMB) Standard Form 424B Assurances – Non-Construction Programs, or OMB Standard Form 424D Assurances – Construction Programs, as applicable. Certain assurances in these documents may not be applicable to your program, and the DHS financial assistance office (DHS FAO) may require applicants to certify additional assurances. Applicants are required to fill out the assurances as instructed by the awarding agency. II. DHS financial assistance recipients are required to follow the applicable provisions of the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards located at Title 2, Code of Federal Regulations (C.F.R.) Part 200 and adopted by DHS at 2 C.F.R.Part 3002. III. By accepting this agreement, recipients, and their executives, as defined in 2 C.F.R. § 170.315, certify that their policies are in accordance with OMB's guidance located at 2 C.F.R. Part 200, all applicable federal laws, and relevant Executive guidance.

Article 2	**General Acknowledgements and Assurances** All recipients, subrecipients, successors, transferees, and assignees must acknowledge and agree to comply with applicable provisions governing DHS access to records, accounts, documents, information, facilities, and staff. I. Recipients must cooperate with any DHS compliance reviews or compliance investigations conducted by DHS. II. Recipients must give DHS access to examine and copy records, accounts, and other documents and sources of information related to the federal financial assistance award and permit access to facilities or personnel. III. Recipients must submit timely, complete, and accurate reports to the appropriate DHS officials and maintain appropriate backup documentation to support the reports. IV. Recipients must comply with all other special reporting, data collection, and evaluation requirements, as prescribed by law, or detailed in program guidance. V. Recipients (as defined in 2 C.F.R. Part 200 and including recipients acting as pass-through entities) of federal financial assistance from DHS or one of its awarding component agencies must complete the DHS Civil Rights Evaluation Tool within thirty (30) days of receipt of the Notice of Award for the first award under which this term applies. Recipients of multiple awards of DHS financial assistance should only submit one completed tool for their organization, not per award. After the initial submission, recipients are required to complete the tool once every two (2) years if they have an active award, not every time an award is made. Recipients should submit the completed tool, including supporting materials, to CivilRightsEvaluation@hq.dhs.gov. This tool clarifies the civil rights obligations and related reporting requirements contained in the DHS Standard Terms and Conditions. Subrecipients are not required to complete and submit this tool to DHS. The evaluation tool can be found at https://www.dhs.gov/publication/dhs-civil-rights-evaluation-tool. DHS Civil Rights Evaluation Tool | Homeland Security. The DHS Office for Civil Rights and Civil Liberties will consider, in its discretion, granting an extension if the recipient identifies steps and a timeline for completing the tool. Recipients should request extensions by emailing the request to CivilRightsEvaluation@hq.dhs.gov prior to expiration of the 30-day deadline.
Article 3	**Acknowledgement of Federal Funding from DHS** Recipients must acknowledge their use of federal funding when issuing statements, press releases, requests for proposal, bid invitations, and other documents describing projects or programs funded in whole or in part with federal funds.
Article 4	**Activities Conducted Abroad** Recipients must ensure that project activities performed outside the United States are coordinated as necessary with appropriate government authorities and that appropriate licenses, permits, or approvals are obtained.

Article 5	**Age Discrimination Act of 1975** Recipients must comply with the requirements of the Age Discrimination Act of 1975, Public Law 94-135 (1975) (codified as amended at Title 42, U.S. Code, § 6101 et seq.), which prohibits discrimination on the basis of age in any program or activity receiving federal financial assistance.
Article 6	**Americans with Disabilities Act of 1990** Recipients must comply with the requirements of Titles I, II, and III of the Americans with Disabilities Act, Pub. L. 101-336 (1990) (codified as amended at 42 U.S.C. §§ 12101– 12213), which prohibits recipients from discriminating on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities.
Article 7	**Best Practices for Collection and Use of Personally Identifiable Information** Recipients who collect personally identifiable information (PII) are required to have a publicly available privacy policy that describes standards on the usage and maintenance of the PII they collect. DHS defines PII as any information that permits the identity of an individual to be directly or indirectly inferred, including any information that is linked or linkable to that individual. Recipients may also find the DHS Privacy Impact Assessments: Privacy Guidance and Privacy Template as useful resources respectively.
Article 8	**Civil Rights Act of 1964 – Title VI** Recipients must comply with the requirements of Title VI of the Civil Rights Act of 1964 (codified as amended at 42 U.S.C. § 2000d et seq.), which provides that no person in the United States will, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance. DHS implementing regulations for the Act are found at 6 C.F.R. Part 21 and 44 C.F.R. Part 7.
Article 9	**Civil Rights Act of 1968** Recipients must comply with Title VIII of the Civil Rights Act of 1968, Pub. L. 90-284, as amended through Pub. L. 113-4, which prohibits recipients from discriminating in the sale, rental, financing, and advertising of dwellings, or in the provision of services in connection therewith, on the basis of race, color, national origin, religion, disability, familial status, and sex (see 42 U.S.C. § 3601 et seq.), as implemented by the U.S. Department of Housing and Urban Development at 24 C.F.R. Part 100. The prohibition on disability discrimination includes the requirement that new multifamily housing with four or more dwelling units—i.e., the public and common use areas and individual apartment units (all units in buildings with elevators and ground-floor units in buildings without elevators)—be designed and constructed with certain accessible features. (See 24 C.F.R. Part 100, Subpart D.)

Article 10	**Copyright** Recipients must affix the applicable copyright notices of 17 U.S.C. §§ 401 or 402 and an acknowledgement of U.S. Government sponsorship (including the award number) to any work first produced under federal financial assistance awards.
Article 11	**Debarment and Suspension** Recipients are subject to the non-procurement debarment and suspension regulations implementing Executive Orders (E.O.) 12549 and 12689, which are at 2 C.F.R. Part 180 as adopted by DHS at 2 C.F.R. Part 3002. These regulations restrict federal financial assistance awards, subawards, and contracts with certain parties that are debarred, suspended, or otherwise excluded from or ineligible for participation in federal assistance programs or activities.
Article 12	**Drug-Free Workplace Regulations** Recipients must comply with drug-free workplace requirements in Subpart B (or Subpart C, if the recipient is an individual) of 2 C.F.R. Part 3001, which adopts the Government-wide implementation (2 C.F.R. Part 182) of Sec. 5152-5158 of the Drug-Free Workplace Act of 1988 (41 U.S.C. §§ 8101-8106).
Article 13	**Duplication of Benefits** Any cost allocable to a particular federal financial assistance award provided for in 2 C.F.R. Part 200, Subpart E may not be charged to other federal financial assistance awards to overcome fund deficiencies; to avoid restrictions imposed by federal statutes, regulations, or federal financial assistance award terms and conditions; or for other reasons. However, these prohibitions would not preclude recipients from shifting costs that are allowable under two or more awards in accordance with existing federal statutes, regulations, or the federal financial assistance award terms and conditions may not be charged to other federal financial assistance awards to overcome fund deficiencies; to avoid restrictions imposed by federal statutes, regulations, or federal financial assistance award terms and conditions; or for other reasons.
Article 14	**Education Amendments of 1972 (Equal Opportunity in Education Act) – Title IX** Recipients must comply with the requirements of Title IX of the Education Amendments of 1972, Pub. L. 92-318 (1972) (codified as amended at 20 U.S.C. § 1681 et seq.), which provide that no person in the United States will, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any educational program or activity receiving federal financial assistance. DHS implementing regulations are codified at 6 C.F.R. Part 17 and 44 C.F.R. Part 19.

Article 15	**E.O. 14074 – Advancing Effective, Accountable Policing and Criminal Justice Practices to Enhance Public Trust and Public Safety** Recipient State, Tribal, local, or territorial law enforcement agencies must comply with the requirements of section 12(c) of E.O. 14074. Recipient State, Tribal, local, or territorial law enforcement agencies are also encouraged to adopt and enforce policies consistent with E.O. 14074 to support safe and effective policing.
Article 16	**Energy Policy and Conservation Act** Recipients must comply with the requirements of the Energy Policy and Conservation Act, Pub. L. 94- 163 (1975) (codified as amended at 42 U.S.C. § 6201 et seq.), which contain policies relating to energy efficiency that are defined in the state energy conservation plan issued in compliance with this Act.
Article 17	**False Claims Act and Program Fraud Civil Remedies** Recipients must comply with the requirements of the False Claims Act, 31 U.S.C. §§3729- 3733, which prohibit the submission of false or fraudulent claims for payment to the Federal Government. (See 31 U.S.C. §§ 3801-3812, which details the administrative remedies for false claims and statements made.)
Article 18	**Federal Debt Status** All recipients are required to be non-delinquent in their repayment of any federal debt. Examples of relevant debt include delinquent payroll and other taxes, audit disallowances, and benefit overpayments. (See OMB Circular A-129.)
Article 19	**Federal Leadership on Reducing Text Messaging while Driving** Recipients are encouraged to adopt and enforce policies that ban text messaging while driving as described in E.O. 13513, including conducting initiatives described in Section 3(a) of the Order when on official government business or when performing any work for or on behalf of the Federal Government.
Article 20	**Fly America Act of 1974** Recipients must comply with Preference for U.S. Flag Air Carriers (air carriers holding certificates under 49 U.S.C.) for international air transportation of people and property to the extent that such service is available, in accordance with the International Air Transportation Fair Competitive Practices Act of 1974, 49 U.S.C. § 40118, and the interpretative guidelines issued by the Comptroller General of the United States in the March 31, 1981, amendment to Comptroller General Decision B-138942.

Article 21	**Hotel and Motel Fire Safety Act of 1990** Recipients must ensure that all conference, meeting, convention, or training space funded in whole or in part with federal funds complies with the fire prevention and control guidelines of Section 6 of the Hotel and Motel Fire Safety Act of 1990, 15 U.S.C. § 2225a
Article 22	**John S. McCain National Defense Authorization Act of Fiscal Year 2019** Recipients, subrecipients, and their contractors and subcontractors are subject to the prohibitions described in section 889 of the John S. McCain National Defense Authorization Act for Fiscal Year 2019, Pub. L. No. 115-232 (2018) and 2 C.F.R. §§ 200.216, 200.327, 200.471, and Appendix II to 2 C.F.R. Part 200. Beginning August 13, 2020, the statute – as it applies to DHS recipients, subrecipients, and their contractors and subcontractors – prohibits obligating or expending federal award funds on certain telecommunications and video surveillance products and contracting with certain entities for national security reasons
Article 23	**Limited English Proficiency (Civil Rights Act of 1964, Title VI)** Recipients must comply with Title VI of the Civil Rights Act of 1964, (42 U.S.C. § 2000d et seq.) prohibition against discrimination on the basis of national origin, which requires that recipients of federal financial assistance take reasonable steps to provide meaningful access to persons with limited English proficiency (LEP) to their programs and services. For additional assistance and information regarding language access obligations, please refer to the DHS Recipient Guidance: https://www.dhs.gov/guidance-published-help-department- supported-organizations-provide-meaningful-access-people-limited and additional resources on http://www.lep.gov.
Article 24	**Lobbying Prohibitions** Recipients must comply with 31 U.S.C. § 1352, which provides that none of the funds provided under a federal financial assistance award may be expended by the recipient to pay any person to influence, or attempt to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with any federal action related to a federal award or contract, including any extension, continuation, renewal, amendment, or modification.

Article 25	**National Environmental Policy Act** Recipients must comply with the requirements of the National Environmental Policy Act of 1969, (NEPA) Pub. L. 91-190 (1970) (codified as amended at 42 U.S.C. § 4321 et seq. and the Council on Environmental Quality (CEQ) Regulations for Implementing the Procedural Provisions of NEPA, which require recipients to use all practicable means within their authority, and consistent with other essential considerations of national policy, to create and maintain conditions under which people and nature can exist in productive harmony and fulfill the social, economic, and other needs of present and future generations of Americans
Article 26	**Nondiscrimination in Matters Pertaining to Faith-Based Organizations** It is DHS policy to ensure the equal treatment of faith-based organizations in social service programs administered or supported by DHS or its component agencies, enabling those organizations to participate in providing important social services to beneficiaries. Recipients must comply with the equal treatment policies and requirements contained in 6 C.F.R. Part 19 and other applicable statues, regulations, and guidance governing the participations of faith- based organizations in individual DHS programs.
Article 27	**Non-Supplanting Requirement** Recipients receiving federal financial assistance awards made under programs that prohibit supplanting by law must ensure that federal funds do not replace (supplant) funds that have been budgeted for the same purpose through non-federal sources.
Article 28	**Notice of Funding Opportunity Requirements** All the instructions, guidance, limitations, and other conditions set forth in the Notice of Funding Opportunity (NOFO) for this program are incorporated here by reference in the award terms and conditions. All recipients must comply with any such requirements set forth in the program NOFO.
Article 29	**Patents and Intellectual Property Rights** Recipients are subject to the Bayh-Dole Act, 35 U.S.C. § 200 et seq, unless otherwise provided by law. Recipients are subject to the specific requirements governing the development, reporting, and disposition of rights to inventions and patents resulting from federal financial assistance awards located at 37 C.F.R. Part 401 and the standard patent rights clause located at 37 C.F.R. § 401.14.

Article 30	**Procurement of Recovered Materials** States, political subdivisions of states, and their contractors must comply with Section 6002 of the Solid Waste Disposal Act, Pub. L. 89-272 (1965), (codified as amended by the Resource Conservation and Recovery Act, 42 U.S.C. § 6962.) The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 C.F.R. Part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition.
Article 31	**Rehabilitation Act of 1973** Recipients must comply with the requirements of Section 504 of the Rehabilitation Act of 1973, Pub. L. 93-112 (1973), (codified as amended at 29 U.S.C. § 794,) which provides that no otherwise qualified handicapped individuals in the United States will, solely by reason of the handicap, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance.
Article 32	**Reporting of Matters Related to Recipient Integrity and Performance** General Reporting Requirements: If the total value of any currently active grants, cooperative agreements, and procurement contracts from all federal awarding agencies exceeds $10,000,000 for any period of time during the period of performance of this federal award, then the recipients must comply with the requirements set forth in the government-wide Award Term and Condition for Recipient Integrity and Performance Matters located at 2 C.F.R. Part 200, Appendix XII, the full text of which is incorporated here by reference in the award terms and conditions.
Article 33	**Reporting Subawards and Executive Compensation** Reporting of first tier subawards. Recipients are required to comply with the requirements set forth in the government-wide award term on Reporting Subawards and Executive Compensation located at 2 C.F.R. Part 170, Appendix A, the full text of which is incorporated here by reference in the award terms and conditions.
Article 34	**Required Use of American Iron, Steel, Manufactured Products, and Construction Materials** Recipients must comply with the “Build America, Buy America” provisions of the Infrastructure Investment and Jobs Act and E.O. 14005. Recipients of an award of Federal financial assistance from a program for infrastructure are hereby notified that none of the funds provided under this award may be used for a project for infrastructure unless: (1) all iron and steel used in the project are produced in the United States--this means all manufacturing processes, from the initial melting stage through the application of coatings, occurred in the United States; (2) all manufactured products used in the project are produced in the United States—this means the manufactured product was

	manufactured in the United States; and the cost of the components of the manufactured product that are mined, produced, or manufactured in the United States is greater than 55 percent of the total cost of all components of the manufactured product, unless another standard for determining the minimum amount of domestic content of the manufactured product has been established under applicable law or regulation; and (3) all construction materials are manufactured in the United States—this means that all manufacturing processes for the construction material occurred in the United States. The Buy America preference only applies to articles, materials, and supplies that are consumed in, incorporated into, or affixed to an infrastructure project. As such, it does not apply to tools, equipment, and supplies, such as temporary scaffolding, brought to the construction site and removed at or before the completion of the infrastructure project. Nor does a Buy America preference apply to equipment and furnishings, such as movable chairs, desks, and portable computer equipment, that are used at or within the finished infrastructure project but are not an integral part of the structure or permanently affixed to the infrastructure project. Waivers When necessary, recipients may apply for, and the agency may grant, a waiver from these requirements. Information on the process for requesting a waiver from these requirements is on the website below. (a) When the federal agency has made a determination that one of the following exceptions applies, the awarding official may waive the application of the domestic content procurement preference in any case in which the agency determines that: (1) applying the domestic content procurement preference would be inconsistent with the public interest; (2) the types of iron, steel, manufactured products, or construction materials are not produced in the United States in sufficient and reasonably available quantities or of a satisfactory quality; or (3) the inclusion of iron, steel, manufactured products, or construction materials produced in the United States will increase the cost of the overall project by more than 25 percent. A request to waive the application of the domestic content procurement preference must be in writing. The agency will provide instructions on the format, contents, and supporting materials required for any waiver request. Waiver requests are subject to public comment periods of no less than 15 days and must be reviewed by the Made in America Office. There may be instances where an award qualifies, in whole or in part, for an existing waiver described at “Buy America” Preference in FEMA Financial Assistance Programs for Infrastructure | FEMA.gov. The awarding Component may provide specific instructions to Recipients of awards from infrastructure programs that are subject to the “Build America, Buy America” provisions. Recipients should refer to the Notice of Funding Opportunity for further information on the Buy America preference and waiver process.
Article 35	**SAFECOM** Recipients receiving federal financial assistance awards made under programs that provide emergency communication equipment and its related activities must comply with the SAFECOM Guidance for Emergency Communication Grants, including provisions on technical standards that ensure and enhance interoperable communications.

Article 36	**Terrorist Financing** Recipients must comply with E.O. 13224 and U.S. laws that prohibit transactions with, and the provisions of resources and support to, individuals and organizations associated with terrorism. Recipients are legally responsible to ensure compliance with the Order and laws.
Article 37	**Trafficking Victims Protection Act of 2000 (TVPA)** Trafficking in Persons. Recipients must comply with the requirements of the government-wide financial assistance award term which implements Section 106 (g) of the Trafficking Victims Protection Act of 2000 (TVPA), codified as amended at 22 U.S.C. § 7104. The award term is located at 2 C.F.R. § 175.15, the full text of which is incorporated here by reference.
Article 38	**Universal Identifier and System of Award Management** Requirements for System for Award Management and Unique Entity Identifier Recipients are required to comply with the requirements set forth in the government-wide financial assistance award term regarding the System for Award Management and Universal Identifier Requirements located at 2 C.F.R. Part 25, Appendix A, the full text of which is incorporated here by reference.
Article 39	**USA PATRIOT Act of 2001** Recipients must comply with requirements of Section 817 of the Uniting and Strengthening America by Providing Appropriate Tools Required to Intercept and Obstruct Terrorism Act of 2001 (USA PATRIOT Act), which amends 18 U.S.C. §§ 175–175c.
Article 40	**Use of DHS Seal, Logo and Flags** Recipients must obtain permission from their DHS FAO prior to using the DHS seal(s), logos, crests or reproductions of flags or likenesses of DHS agency officials, including use of the United States Coast Guard seal, logo, crests or reproductions of flags or likenesses of Coast Guard officials.
Article 41	**Whistleblower Protection Act** Recipients must comply with the statutory requirements for whistleblower protections (if applicable) at 10 U.S.C § 2409, 41 U.S.C. § 4712, and 10 U.S.C. § 2324, 41 U.S.C. §§ 4304 and 4310.

Article 42	**Environmental Planning and Historic Preservation (EHP) Review** DHS/FEMA funded activities that may require an Environmental Planning and Historic Preservation (EHP) review are subject to the FEMA EHP review process. This review does not address all federal, state, and local requirements. Acceptance of federal funding requires the recipient to comply with all federal,state and local laws. DHS/FEMA is required to consider the potential impacts to natural and cultural resources of all projects funded by DHS/FEMA grant funds, through its EHP review process, as mandated by: the National Environmental Policy Act; National Historic Preservation Act of 1966, as amended; National Flood Insurance Program regulations; and any other applicable laws and executive orders. To access the FEMA EHP screening form and instructions, go to the DHS/FEMA website. In order to initiate EHP review of your project(s), you must complete all relevant sections of this form and submit it to the Grant Programs Directorate (GPD) along with all other pertinent project information. The EHP review process must be completed before funds are released to carry out the proposed project; otherwise, DHS/FEMA may not be able to fund the project due to noncompliance with EHP laws, executive orders, regulations, and policies. If ground disturbing activities occur during construction, applicant will monitor ground disturbance, and if any potential archeological resources are discovered the applicant will immediately cease work in that area and notify the pass-through entity, if applicable, and DHS/FEMA.
Article 43	**Applicability of DHS Standard Terms and Conditions to Tribes** The DHS Standard Terms and Conditions are a restatement of general requirements imposed upon recipients and flow down to subrecipients as a matter of law, regulation, or executive order. If the requirement does not apply to Indian tribes or there is a federal law or regulation exempting its application to Indian tribes, then the acceptance by Tribes of, or acquiescence to, DHS Standard Terms and Conditions does not change or alter its inapplicability to an Indian tribe. The execution of grant documents is not intended to change, alter, amend, or impose additional liability or responsibility upon the Tribe where it does not already exist.
Article 44	**Acceptance of Post Award Changes** In the event FEMA determines that changes are necessary to the award document after an award has been made, including changes to period of performance or terms and conditions, recipients will be notified of the changes in writing. Once notification has been made, any subsequent request for funds will indicate recipient acceptance of the changes to the award. Please call the FEMA/GMD Call Center at (866) 927-5646 or via e-mail to ASK-GMD@fema.dhs.gov if you have any questions.

Article 45	**Disposition of Equipment Acquired Under the Federal Award** For purposes of original or replacement equipment acquired under this award by a non-state recipient or non-state subrecipients, when that equipment is no longer needed for the original project or program or for other activities currently or previously supported by a federal awarding agency, you must request instructions from FEMA to make proper disposition of the equipment pursuant to 2 C.F.R. section 200.313. State recipients and state subrecipients must follow the disposition requirements in accordance with state laws and procedures.
Article 46	**Prior Approval for Modification of Approved Budget** Before making any change to the FEMA approved budget for this award, you must request prior written approval from FEMA where required by 2 C.F.R. section 200.308. For purposes of non-construction projects, FEMA is utilizing its discretion to impose an additional restriction under 2 C.F.R. section 200.308(f) regarding the transfer of funds among direct cost categories, programs, functions, or activities. Threfore, for awards with an approved budget where the federal share is greater than the simplified acquisition threshold (currently $250,000), you may not transfer funds among direct cost categories, programs, functions, or activities without prior written approval from FEMA where the cumulative amount of such transfers exceeds or is expected to exceed ten percent (10%) of the total budget FEMA last approved. For purposes of awards that support both construction and non-construction work, FEMA is utilizing its discretion under 2 C.F.R. section 200.308(h)(5) to require the recipient to obtain prior written approval from FEMA before making any fund or budget transfers between the two types of work. You must report any deviations from your FEMA approved budget in the first Federal Financial Report (SF-425) you submit following any budget deviation, regardless of whether the budget deviation requires prior written approval.
Article 47	**Indirect Cost Rate** 2 C.F.R. section 200.211(b)(15) requires the terms of the award to include the indirect cost rate for the federal award. If applicable, the indirect cost rate for this award is stated in the budget documents or other materials approved by FEMA and included in the award file.

Article 48	**Award Performance Goals** FEMA will measure the recipient's performance of the grant by comparing the input of federal resources used to develop outreach efforts/materials the FP&S Program (by organization type) and the total number of individuals reached with said materials, as requested in its application. In addition, FEMA will evaluate whether the recipient's activities impacted community risk reduction, code enforcement awareness, fire arson investigation, as requested in its application. In order to measure performance, FEMA may request information throughout the period of performance. In its final performance report submitted at closeout, the recipient is required to report on the program impact as stated in the NOFO.

Obligating document

1.Agreement No.	2. Amendment No.	3. Recipient No.	4. Type of Action	5. Control No.
EMW-2021-FP-00874	N/A	956000706	AWARD	WX00795N2023T

6. Recipient Name and Address	7. Issuing FEMA Office and Address	8. Payment Office and Address
CITY OF EL SEGUNDO 350 MAIN ST EL SEGUNDO, CA 90245	Grant Programs Directorate 500 C Street, S.W. Washington DC, 20528-7000 1-866-927-5646	FEMA, Financial Services Branch 500 C Street, S.W., Room 723 Washington DC, 20742

9. Name of Recipient Project Officer	9a. Phone No.	10. Name of FEMA Project Coordinator	10a. Phone No.
Dino Marsocci	3105242310	Fire Prevention and Safety Grant Program	1-866-274-0960

11. Effective Date of This Action	12. Method of Payment	13. Assistance Arrangement	14. Performance Period
04/04/2023	OTHER - FEMA GO	COST SHARING	04/11/2023 to 04/10/2024 **Budget Period** 04/11/2023 to 04/10/2024

15. Description of Action a. (Indicate funding data for awards or financial changes)

Program Name Abbreviation	Assistance Listings No.	Accounting Data(ACCS Code)	Prior Total Award	Amount Awarded This Action + or (-)	Current Total Award	Cumulative Non-Federal Commitment
FPS	97.044	2023-FD-GB01 - P410-xxxx-4101-D	$0.00	$49,594.28	$49,594.28	$2,479.72
		Totals	$0.00	$49,594.28	$49,594.28	$2,479.72

b. To describe changes other than funding data or financial changes, attach schedule and check here:
N/A

~~**16.FOR NON-DISASTER PROGRAMS: RECIPIENT IS REQUIRED TO SIGN AND RETURN THREE (3) COPIES OF THIS DOCUMENT TO FEMA (See Block 7 for address)**~~
This field is not applicable for digitally signed grant agreements

17. RECIPIENT SIGNATORY OFFICIAL (Name and Title)	DATE
18. FEMA SIGNATORY OFFICIAL (Name and Title) PAMELA WILLIAMS, Assistant Administrator, Grant Programs	DATE 04/04/2023

City Council Agenda Statement

Meeting Date: June 6, 2023
Agenda Heading: Consent
Item Number: B.9

TITLE:

Agreement to Renew Beach Cities Transit Line 109 for FY 2023-24

RECOMMENDATION:

1. Approve the one-year renewal of the cost-sharing agreement with BCT for operation of Transit Line 109 FY 2023-2024.

2. Authorize the Mayor to execute the Transit Service Operation Agreement.

FISCAL IMPACT:

It is anticipated that the City's contribution for FY24 will be $0. However, in the unlikely event that there is a funding shortfall, the City will pay up to $50,000, which would be funded by Proposition A funds.

BACKGROUND:

Since August 2006, Beach Cities Transit ("BCT") has operated Line 109 from Redondo Beach to the LAX Transit Center, passing through the cities of Hermosa Beach, Manhattan Beach, and El Segundo. In July 2006, these South Bay communities came together to collectively fund a portion of the operating costs for a new BCT Line (designated Line 109) to provide bus services in lieu of the discontinued Metropolitan Transportation Authority's ("Metro") Line 439.

Line 109 encompasses northbound and southbound stops with nearly 40% of the route within El Segundo city limits. Major designations on Line 109 include the LAX City Bus Center, the Aviation Green Line Station, the Douglas Green Line Station, downtown Manhattan Beach, Manhattan Village Mall, downtown El Segundo, Plaza El Segundo, The Point, the Hermosa Beach Pier, the Redondo Beach Pier, and Riviera Village.

BCT, a community-based transit system operated by the City of Redondo Beach, is designated as an "included operator" in Los Angeles County. As such, BCT is eligible to receive funding from Metro to partially fund local transit operating expenses. The four

participating cities proportionally share any remaining costs (based on route miles within each jurisdiction) for the annual operations of the service. The City of El Segundo's contribution is paid for by Proposition C Funds, an allocation from Los Angeles County designated to support public transportation.

DISCUSSION:

Due to increased dedicated transit funding from LA County as well as other operational funding sources, the City of Redondo Beach has been able to operate BCT without contributions from El Segundo, Manhattan Beach, and Hermosa Beach during the past three years. Additional federal transit relief funds will help the City of Redondo Beach operate BCT without contributions from the cities for FY 2023-2024. In the event other funding is not sufficient, the City's maximum contribution under the Agreement would be capped at $50,000.

The City of Redondo Beach requests the City of El Segundo approve a one-year agreement in a form approved by the City Attorney to participate in Line 109 to continue to operate the transit service and serve the South Bay's residents, businesses, and employers. The cities of Manhattan Beach and Hermosa Beach are expected to renew their participation.

CITY STRATEGIC PLAN COMPLIANCE:

Goal 1: Enhance Customer Service, Diversity, Equity, Inclusion and Communication

Objective 1A: El Segundo provides unparalleled service to all customers.

Goal 4: Develop and Maintain Quality Infrastructure and Technology

Objective 4A: El Segundo's physical infrastructure supports an inviting and safe community.

Goal 5: Champion Economic Development and Fiscal Sustainability

Objective 5A: El Segundo promotes economic growth and vitality for business and the community.

PREPARED BY:
Brandee Thornton, Sr. Admin Specialist
REVIEWED BY:
Aly Mancini, Recreation, Parks and Library Director
APPROVED BY:
Barbara Voss, Deputy City Manager

ATTACHED SUPPORTING DOCUMENTS:

1. BCT ES Cost Sharing Agmt 2023 to 2024

TRANSIT SERVICE OPERATION AGREEMENT
BETWEEN THE CITY OF REDONDO BEACH AND
THE CITY OF EL SEGUNDO

THIS TRANSIT SERVICE OPERATION AGREEMENT (this "Agreement") is entered into by and between the City of Redondo Beach ("Redondo Beach"), on behalf of Beach Cities Transit ("BCT"), which is a division of Redondo Beach, and the City of El Segundo ("El Segundo").

RECITALS

A. **WHEREAS,** pursuant to Government Code section 54981, the legislative body of any local agency (here, El Segundo) may contract with another local agency (here, Redondo Beach) for the performance of municipal services or functions within the territory of the former.

B. **WHEREAS**, on July 1, 2006, Redondo Beach and El Segundo entered into that certain Transit Service Operation Agreement to enable BCT Line 109 as described in **Attachment A** to take over public transportation services for the discontinued LACMTA Line 439 for a two (2) year term.

C. **WHEREAS**, Redondo Beach and El Segundo subsequently entered into new agreements relating to Line 109 in 2008, 2010, 2011, 2012, 2013, 2015, 2017, 2019, 2020, 2021, and 2022 (the "2022 Agreement").

D. **WHEREAS**, the 2022 Agreement expires on June 30, 2023, and the parties desire to enter into a new agreement on the terms and conditions set forth below.

NOW THEREFORE, IN CONSIDERATION OF THE MUTUAL PROMISES CONTAINED HEREIN, THE PARTIES AGREE AS FOLLOWS:

1. TERM

This Agreement shall be effective as of July 1, 2023, and shall have a one (1) year term expiring on June 30, 2024. El Segundo acknowledges that an agreement in similar form to this Agreement or an amendment may be negotiated for continued Line 109 service beyond June 30, 2024. In the event El Segundo intends to renew this Agreement, El Segundo shall notify Redondo Beach of its intent to renew at least 182 days prior to the expiration of this term.

2. SERVICE DESCRIPTION

A. Redondo Beach shall operate Line 109 consistent with the maps shown in attached **Attachment A**, which is incorporated by reference ("Line 109" or the "Service").

B. Redondo Beach shall operate Line 109 on the days of the week; service times and days; and frequencies of service equal to or better than that which was operated by BCT

immediately before the effective date of this Agreement. The current service schedule for Line 109 is illustrated in attached **Attachment B**, which is incorporated by reference.

C. Redondo Beach may adjust the route and schedule of Line 109; however, any changes or reductions to the Service in excess of 10% of service hours shall be brought to El Segundo in writing for review and comment prior to implementation.

D. Redondo Beach may, in its sole discretion, enter into contracts for Line 109 service with any other provider of its choice at any time without the approval of El Segundo. Redondo Beach shall be responsible for any and all aspects of administration of the service contract, and shall assure that the contract includes provisions pertaining to insurance, age, maintenance and operation of vehicles, driver qualifications and other similar provisions typical of an agreement of that kind. Redondo Beach will require the City's Transit contractor to provide an Additional Insured Endorsement that contains General Liability and Automobile Liability Coverages for El Segundo, its officers, elected and appointed officials, employees and volunteers.

E. Redondo Beach shall base the percentage of cost for Line 109 on the route service mile calculations, as illustrated in the attached **Attachment C**.

3. PASSENGER FARES

Redondo Beach may charge fares for the Service consistent with its existing fixed-route service as described in **Attachment A**. Redondo Beach will accept interagency transfers with adjacent transit operators and participate in the EZ Pass Program. Redondo Beach shall retain all farebox revenues. BCT Line 109 passenger fare revenues shall be used to offset operation expenses.

4. FUNDING

A. El Segundo shall pay Redondo Beach for costs in associated with operating Line 109 in accordance with this Section. El Segundo shall not pay Redondo Beach for capital costs nor shall El Segundo provide any equipment to operate the Service.

B. **FY 2023-24:** Operations Funding from El Segundo shall be $0 for fiscal year 2023-2024.

In the event Redondo Beach incurs a shortfall in funding, El Segundo's funding contribution will be based on the number of miles of the BCT Line 109 route (as described in **Attachment C**) within El Segundo's boundaries and other cities' Line 109 route miles will not factor into El Segundo's funding contribution. El Segundo shall pay up to $50,000 if there is a funding shortfall.

A shortfall occurs when the (1) the estimated costs exceed the (2) estimated operating revenues for the respective fiscal year. The estimated costs shall be based on (1) the prior year's Line 109 service hours multiplied by the applicable service hour rates plus (2) the prior year's fuel costs plus an estimated CPI increase plus (3) estimated costs for RTI systems. The estimated revenues shall be based on the LACMTA funding formula and the prior fiscal year's fare revenues for Line 109.

Operating expenses are incorporated in the service hour rates and include without limitation, driver wages, general administration and overhead, and maintenance costs. Real Time Information ("RTI") Systems operating expenses include without limitation, capital equipment, passenger/administration interface programs, cellular and internet hosting of RTI services and report management programs.

C. Redondo Beach is responsible for all marketing and promotion of the Service. However, El Segundo may advertise the Service at its sole expense in community newsletters and recreational brochures at its sole expense. El Segundo may also advertise the Service at its sole expense in other mediums, but any reference to BCT in such advertising must be approved in writing by Redondo Beach. The BCT logo cannot be used without Redondo Beach's prior approval.

D. On at least a quarterly basis, BCT will meet with El Segundo to develop additional marketing strategies directed towards increasing BCT Line 109 ridership. El Segundo shall provide assistance for public outreach and information to target El Segundo residents and non-resident community members.

5. REPORTING/INVOICING

A. Redondo Beach shall report to El Segundo on a quarterly basis, all of the following data for the Line 109 Service:

(1) Passengers carried
(2) Revenue hours operated
(3) Revenue miles operated
(4) Total operating costs, including service operating expenses and RTI capital and operating expenses

B. Redondo Beach shall submit said report to El Segundo in writing within fifteen (15) days after the end of each reporting quarter.

C. Redondo Beach shall submit quarterly reports to El Segundo.

D. Redondo Beach shall incorporate Line 109 data into its Federal Transit Administration's National Transit Data (NTD) annual report for the entire BCT fixed route transportation system. Redondo Beach shall provide to El Segundo annual NTD random sampling data which provides the statistics to estimate the number of passengers boarding and alighting by stop in El Segundo, and the total estimated El Segundo passengers. Redondo Beach shall be responsible for any and all aspects of administration of the service contract, and shall include provisions pertaining to insurance.

E. El Segundo retains the right to audit the BCT's records of Line 109 Service, and to periodically monitor the Service.

F. Redondo Beach shall schedule quarterly joint meetings with the partnering cities of El Segundo, Hermosa Beach, and Manhattan Beach. Redondo Beach will provide a quarterly update of Line 109 services, and discuss coordinated marketing and public outreach efforts and operating and financing issues that affect BCT services.

6. INSPECTION OF RECORDS

BCT records relevant to this Agreement shall be available for inspection by El Segundo at all reasonable times for a period of at least three (3) years for each year or after the termination date, whichever comes first.

7. NON-DISCRIMINATION

No person shall on the grounds of race, color, religion, national origin, ancestry, age, sex, physical or mental disability, be excluded from participation in, or be subject to discrimination in the operation of the Line 109 Service.

8. COORDINATION

A. Redondo Beach shall coordinate its BCT services, to the extent practical, so that passengers transferring between transit operators will have minimal waiting times. This coordination will require transit agencies to communicate with each other as many weeks as possible in advance of any planned schedule change to the services that may affect passenger transfers.

B. The El Segundo Project Manager for this project shall be the Recreation and Parks Director, or designee. BCT coordinator for this project shall be the Community Services Director or his/her designee.

9. WAIVER OF BREACH

The waiver of each party of any breach of any provision of this Agreement shall not operate or be construed as a waiver of any subsequent breach of that same or any other provision.

10. NOTICES

A. All notices, requests, demands, or other communications under this Agreement shall be in writing. Notice shall be given as follows:

(1) Personal Delivery. Personally delivered to the recipient. Notice is effective on delivery.

(2) First Class Mail. First class to the last address of the recipient known to the party giving notice. Notice is effective three mail delivery days after deposit in a United States Postal Service office or mailbox.

(3) Certified Mail. Certified mail with return receipt requested. Notice is effective on receipt, if delivery is confirmed by a return receipt.

(4) Overnight Delivery. Delivered by an overnight delivery service, charges prepaid or charged to the sender's account. Notice is effective on delivery, if delivery is confirmed by the delivery service.

(5) Facsimile Transmission. Sent by fax to the last fax number of the recipient known to the party giving notice. Notice is effective upon receipt. Any notice given by fax shall be deemed received on the next business day if it is received after 5:00 p.m. (recipient's time) or on a non-business day.

(6) Email. Sent by email to the last email address of the recipient known to the party giving notice. Notice is effective upon receipt. Any notice given

by email shall be deemed received on the next business day if it is received after 5:00 p.m. (recipient's time) or on a non-business day.

Addresses for purpose of giving notice shall be as follows:

Beach Cities Transit:	City of Redondo Beach Transit Operations and Transportation Facilities Manager 1922 Artesia Blvd. Redondo Beach, CA 90278 Attention: Line 109 Email: joyce.rooney@redondo.org Fax Number: 310-798-8273
With a copy to:	City of Redondo Beach The City Clerk's Office 415 Diamond Street Redondo Beach, CA 90277-2836 Attention: City Clerk Email: cityclerk@redondo.org Fax Number: 310- 374-0220
El Segundo:	City of El Segundo Recreation, Parks, and Library Director 350 Main Street El Segundo, CA 90245-3813 Attention: Aly Mancini Email: amancini@elsegundo.org
With a copy to:	City of El Segundo City Clerk 350 Main Street El Segundo, CA 90245-3813 Attention: City Clerk Email: allcityclerks@elsegundo.org

B. Any correctly addressed notice that is refused, unclaimed, or undeliverable because of an act or omission of the party to be notified, shall be deemed effective as of the first date the notice was refused, unclaimed or deemed undeliverable by the postal authorities, messenger or overnight delivery service.

C. Either party may change its address, fax number, or email by giving the other party written notice of the change.

11. SEVERABILITY

Should any part, term or provision of this Agreement or any document required herein to be executed be declared invalid, void or unenforceable, all remaining parts, terms and provisions hereof shall remain in full force and effect and shall in no way be invalidated, impaired or affected thereby.

12. INTEGRATION; AMENDMENT

This Agreement represents the entire understanding of El Segundo and Redondo Beach as to those matters contained in it. No prior oral or written understanding shall be of any force or effect with respect to the terms of this Agreement. The Agreement may not be modified or altered except by written amendment executed by both parties.

13. INTERPRETATION

The terms of this Agreement should be construed in accordance with the meaning of the language used and should not be construed for or against either party by reason of the authorship of this Agreement or any other rule of construction that might otherwise apply.

14. GOVERNING LAW; JURISDICTION

This Agreement will be administered and interpreted under the laws of the State of California. Jurisdiction of any litigation arising from the Agreement will be in Los Angeles County, California.

15. COMPLIANCE WITH STATUTES AND REGULATIONS

BCT will be knowledgeable of and will comply with all applicable federal, state, county and city statutes, rules, regulations, ordinances and orders.

16. NON-LIABILITY OF CITIES

No officer or employee of either city shall be personally liable to the other, in the event of any default or breach thereunder.

17. INDEMNIFICATION

Each party hereby agrees to defend, protect, indemnify and hold harmless the other party, its officers, employees, volunteers, agents, elected and appointed officials, and members of boards and commissions from and against any and all loss, damages, costs, expenses, liabilities, claims, demands, causes of action, proceedings, and judgments, including reasonable attorney's fees, expert fees and costs of suit arising directly or indirectly from or in any manner related to or in connection with or caused by the performance or failure of the party, its agents, servants or employees to perform the services required of the party's employees under the terms of this Agreement.

18. AUTHORITY

Each party warrants that the individuals who have signed this Agreement have the legal power, right and authority to enter into and execute this Agreement on behalf of each respective party.

[SIGNATURES ON FOLLOWING PAGE]

IN WITNESS WHEREOF, the parties have executed this Agreement, as of this ____ day of _____, 2023.

CITY OF REDONDO BEACH

By: _____
William C. Brand, Mayor

APPROVED AS TO FORM:

_____
Michael W. Webb, City Attorney

ATTEST:

_____
Eleanor Manzano, City Clerk

CITY OF EL SEGUNDO

By: _____
Drew Boyles, Mayor

APPROVED AS TO FORM:

_____
Mark D. Hensley, City Attorney

ATTEST:

_____
Tracy Weaver, City Clerk

Attachment A: Line 109 Map



Attachment B: BCT Line 109 Time Schedule

NORTH BOUND 109 Redondo Beach Riviera Village to LAX Bus Center

MONDAY THROUGH FRIDAY

Palos Verdes Bl & Via Valencia	Hermosa Ave & 10th St	Highland Ave & 14th St	Park Place at Douglas	Main St & Holly Ave	Aviation Station	LAX Bus Center
7	8	9	10	11	12	13
-:-	-:-	-:-	-:-	-:-	-:-	-:-
-:-	-:-	-:-	-:-	-:-	-:-	-:-
6:00	6:17	6:28	6:42	6:53	7:03	7:13
6:30	6:47	6:58	7:12	7:23	7:33	7:43
7:25	7:42	7:53	8:07	8:18	8:28	8:38
8:10	8:27	8:38	8:52	9:07	9:17	9:27
8:50	9:07	9:18	9:32	9:47	9:57	10:07
9:35	9:52	10:03	10:17	10:32	10:42	10:52
10:25	10:42	10:53	11:07	11:22	11:32	11:42
11:10	11:27	11:38	11:52	**12:07**	**12:17**	**12:27**
11:50	**12:07**	**12:18**	**12:32**	**12:47**	**12:57**	**1:07**
12:35	**12:52**	**1:03**	**1:17**	**1:32**	**1:42**	**1:52**
1:45	**2:02**	**2:13**	**2:27**	**2:42**	**2:52**	**3:02**
2:30	**2:47**	**2:58**	**3:12**	**3:27**	**3:37**	**3:47**
3:10	**3:27**	**3:38**	**3:52**	**4:07**	**4:17**	**4:27**
3:55	**4:12**	**4:23**	**4:37**	**4:52**	**5:02**	**5:12**
4:45	**5:02**	**5:13**	**5:27**	**5:42**	**5:52**	**6:02**
5:30	**5:47**	**5:58**	**6:12**	**6:27**	**6:37**	**6:47**
6:10	**6:27**	**6:38**	**6:52**	**7:07**	**7:17**	**7:27**
6:55	**7:12**	**7:23**	**7:37**	**7:52**	**8:02**	**8:12**
7:45	**8:02**	**8:13**	**8:27**	**8:42**	**8:52**	**9:02**
8:30	**8:47**	**8:58**	**9:12**	**9:27**	**9:37**	**9:47**
AM	**PM**					

SATURDAY & SUNDAY

Palos Verdes Bl & Via Valencia	Hermosa Ave & 10th St	Highland Ave & 14th St	Park Place at Douglas	Main St & Holly Ave	Aviation Station	LAX Bus Center
7	8	9	10	11	12	13
-:-	-:-	-:-	-:-	-:-	-:-	-:-
6:05	6:22	6:33	6:47	7:02	7:12	7:22
7:05	7:22	7:33	7:47	8:02	8:12	8:22
8:15	8:32	8:43	8:57	9:12	9:22	9:32
9:10	9:27	9:38	9:52	10:07	10:17	10:27
10:10	10:27	10:38	10:52	11:07	11:17	11:27
11:15	11:32	11:43	11:57	**12:12**	**12:22**	**12:32**
12:10	**12:27**	**12:38**	**12:52**	**1:07**	**1:17**	**1:27**
1:10	**1:27**	**1:38**	**1:52**	**2:07**	**2:17**	**2:27**
2:35	**2:52**	**3:03**	**3:17**	**3:32**	**3:42**	**3:52**
3:30	**3:47**	**3:58**	**4:12**	**4:27**	**4:37**	**4:47**
4:30	**4:47**	**4:58**	**5:12**	**5:27**	**5:37**	**5:47**
5:35	**5:52**	**6:03**	**6:17**	**6:32**	**6:42**	**6:52**
6:30	**6:47**	**6:58**	**7:12**	**7:27**	**7:37**	**7:47**
7:30	**7:47**	**7:58**	**8:12**	**8:27**	**8:37**	**8:47**
8:30	**8:47**	**8:58**	**9:12**	**9:27**	**9:37**	**9:47**
AM	**PM**					

SOUTH BOUND 109 LAX Bus Center to Redondo Beach Riviera Village

MONDAY THROUGH FRIDAY

LAX Bus Center	Aviation Station	Main St & Holly Ave	Park Place at Douglas	Highland Ave & 14th St	Hermosa Ave & 11th St	Palos Verdes Bl & Via Valencia
13	12	11	10	9	8	7
5:55	6:07	6:21	6:39	6:51	7:00	7:15
6:40	6:52	7:06	7:24	7:36	7:45	8:00
7:20	7:32	7:46	8:04	8:16	8:25	8:40
8:05	8:17	8:31	8:49	9:01	9:10	9:25
8:55	9:07	9:21	9:39	9:51	10:00	10:15
9:40	9:52	10:06	10:24	10:36	10:45	11:00
10:20	10:32	10:46	11:04	11:16	11:25	11:40
11:05	11:17	11:31	11:49	**12:01**	**12:10**	**12:25**
12:15	**12:27**	**12:41**	**12:59**	**1:11**	**1:20**	**1:35**
1:00	**1:12**	**1:26**	**1:44**	**1:56**	**2:05**	**2:20**
1:40	**1:52**	**2:06**	**2:24**	**2:36**	**2:45**	**3:00**
2:25	**2:37**	**2:51**	**3:09**	**3:21**	**3:30**	**3:45**
3:15	**3:27**	**3:41**	**3:59**	**4:11**	**4:20**	**4:35**
4:00	**4:12**	**4:26**	**4:44**	**4:56**	**5:05**	**5:20**
4:40	**4:52**	**5:06**	**5:24**	**5:36**	**5:45**	**6:00**
5:25	**5:37**	**5:51**	**6:09**	**6:21**	**6:30**	**6:45**
6:15	**6:27**	**6:41**	**6:59**	**7:11**	**7:20**	**7:35**
7:00	**7:12**	**7:26**	**7:44**	**7:56**	**8:05**	**8:20**
7:40	**7:52**	**8:06**	**8:24**	**8:36**	**8:45**	**9:00**
8:25	**8:37**	**8:51**	**9:09**	**9:21**	**9:30**	**9:45**
AM	**PM**					

SATURDAY & SUNDAY

LAX Bus Center	Aviation Station	Main St & Holly Ave	Park Place at Douglas	Highland Ave & 14th St	Hermosa Ave & 11th St	Palos Verdes Bl & Via Valencia
13	12	11	10	9	8	7
6:45	6:57	7:11	7:29	7:41	7:50	8:05
7:40	7:52	8:06	8:24	8:36	8:45	9:00
8:40	8:52	9:06	9:24	9:36	9:45	10:00
9:45	9:57	10:11	10:29	10:41	10:50	11:05
10:40	10:52	11:06	11:24	11:36	11:45	**12:00**
11:40	11:52	**12:06**	**12:24**	**12:36**	**12:45**	**1:00**
1:05	**1:17**	**1:31**	**1:49**	**2:01**	**2:10**	**2:25**
2:00	**2:12**	**2:26**	**2:44**	**2:56**	**3:05**	**3:20**
3:00	**3:12**	**3:26**	**3:44**	**3:56**	**4:05**	**4:20**
4:05	**4:17**	**4:31**	**4:49**	**5:01**	**5:10**	**5:25**
5:00	**5:12**	**5:26**	**5:44**	**5:56**	**6:05**	**6:20**
6:00	**6:12**	**6:26**	**6:44**	**6:56**	**7:05**	**7:20**
7:05	**7:17**	**7:31**	**7:49**	**8:01**	**8:10**	**8:25**
8:00	**8:12**	**8:26**	**8:44**	**8:56**	**9:05**	**9:20**
8:55	**9:07**	**9:21**	**9:39**	**9:51**	**10:00**	**10:15**
AM	**PM**					

BCT does not operate on Thanksgiving Day, Christmas Day and New Year's Day.

Saturday schedules are operated on Memorial Day, Independence Day, Labor Day and Veterans Day.

EFFECTIVE JANUARY 2018

Beach Cities Transit
More to See redondo BEACH
310.802.7686
424.212.4299
beachcitiestransit.org
BCT@redondo.org
Redondo Beach City Hall
415 Diamond St

Attachment C
Beach Cities Transit Line 109
Route Service Mile Calculations by City

Route Miles	**NB Miles**	**SB Miles**	***Average Miles Per City***	***Allocation Formula %***
Redondo Beach & Los Angeles	5.3	6.9	***6.1***	***34.95%***
Hermosa Beach	2.2	1.6	***1.90***	***10.89%***
Manhattan Beach	3.4	2.2	***2.8***	***16.05%***
El Segundo	7.7	5.6	***6.65***	***38.11%***
Total Miles	18.6	16.3	***17.45***	***100.00%***

City Council Agenda Statement

Meeting Date: June 6, 2023
Agenda Heading: Consent
Item Number: B.10

TITLE:

El Segundo Senior Housing Board Corporation 2023 Operating Budget for Park Vista

RECOMMENDATION:

1. Approve the El Segundo Senior Housing Board Corporation 2023 Operating Budget for the Park Vista senior housing facility located at 615 East Holly Avenue.

2. Alternatively, discuss and take other action related to this item.

FISCAL IMPACT:

Park Vista senior living facility is owned by the City and managed by Cadman Group. Provided in the summary breakdown below, the facility generated positive net operating revenue of $144,257.66 in 2022, and is projected to generate positive net operating revenue of $43,875 in 2023. The reduced projected net operating revenue is primarily due to the new annual earthquake insurance premium payment. Operation of the facility does not currently impact the City's General Fund.

BACKGROUND:

The El Segundo Senior Citizens Housing Corporation Board is comprised of five members. The Board meets monthly, providing oversight of the City’s Park Vista senior housing facility. The Board's oversight includes monitoring expenses and revenues throughout the year and culminates in an annual operating budget prepared by the Cadman Group, the facility's management company. On September 28, 2022, the Board considered an annual rental market rate survey, and approved rental rate increases for new, incoming tenants at 60-percent of market rate that took effect on January 1, 2023. On February 22, 2023, the Board approved rental rate increases for existing tenants by the Council-approved 2-percent, which will commence on June 1, 2023. At its regular meeting on May 24, 2023, the El Segundo Senior Housing Board Corporation approved the 2023 Annual Operating Budget for the Park Vista senior housing apartments. After approval of the budget, it has been the Board’s practice to

forward the operating budget to City Council for approval.

DISCUSSION:

The attached operating budget includes rental increases for new and existing tenants. The impact of the pandemic and post-pandemic recovery has fluctuating costs and income. For example, additional cleaning measures necessary for unit preparations when tenants moved out of the facility and prolonged unit vacancies resulted in increased expenses and lower revenue. Recovery from the pandemic shutdowns resulted in increased income in 2022 because more new tenants moved in that were subject to the new higher rental rates. However, new earthquake insurance and increases in other premiums have also increased expenses. The increases result in a positive forecast of $21,375 in net operating income for 2023, but the net operating income is $123,294 less than realized in 2022.

The following table is a summary of income and expenses for 2022, and the amounts budgeted for 2023.

	2022 (Budgeted)	2022 (Actual)	2023 (Budgeted)
Operating Income	$807,662	$874,916.01	$839,600
Operating Expenses	$682,040	$730,658.35	$795,725
Net Operating Income	$125,022	$144,257.66	$43,875

CITY STRATEGIC PLAN COMPLIANCE:

Goal 5: Champion Economic Development and Fiscal Sustainability

Objective 5B: El Segundo approaches its work in a financially strategic and responsible way.

PREPARED BY:
Eduardo Schonborn, AICP, Planning Manager
REVIEWED BY:
Michael Allen, AICP, Development Services Director
APPROVED BY:
Barbara Voss, Deputy City Manager

ATTACHED SUPPORTING DOCUMENTS:

1. Park Vista 2023 Operating Budget

Budget Detail

Cadman Group

Properties: Park Vista - 615 E. Holly Avenue El Segundo, CA 90245

Period Range: Jan 2023 to Dec 2023

Consolidate: No

Include Zero Balance GL Accounts: No

Account Name	Jan 2023	Feb 2023	Mar 2023	Apr 2023	May 2023	Jun 2023	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Total	Percent
Park Vista - 615 E. Holly Avenue El Segundo, CA 90245 - Fiscal 2023 Opearting Budget														
Income														
RENT														
Rent Income	69,000.00	69,000.00	69,000.00	69,000.00	69,000.00	69,000.00	69,000.00	69,000.00	69,000.00	69,000.00	69,000.00	69,000.00	828,000.00	101.33
Parking Income	1,550.00	1,550.00	1,550.00	1,550.00	1,550.00	1,550.00	1,550.00	1,550.00	1,550.00	1,550.00	1,550.00	1,550.00	18,600.00	2.28
Total RENT	**70,550.00**	**70,550.00**	**70,550.00**	**70,550.00**	**70,550.00**	**70,550.00**	**70,550.00**	**70,550.00**	**70,550.00**	**70,550.00**	**70,550.00**	**70,550.00**	**846,600.00**	**103.61**
Vacancy	-2,916.67	-2,916.67	-2,916.67	-2,916.67	-2,916.67	-2,916.67	-2,916.67	-2,916.67	-2,916.66	-2,916.66	-2,916.66	-2,916.66	-35,000.00	-4.28
Laundry Income	458.34	458.34	458.34	458.34	458.33	458.33	458.33	458.33	458.33	458.33	458.33	458.33	5,500.00	0.67
Total Budgeted Income	**68,091.67**	**68,091.67**	**68,091.67**	**68,091.67**	**68,091.66**	**68,091.66**	**68,091.66**	**68,091.66**	**68,091.67**	**68,091.67**	**68,091.67**	**68,091.67**	**817,100.00**	**100.00**
Expense														
Fire Service	833.34	833.34	833.34	833.34	833.33	833.33	833.33	833.33	833.33	833.33	833.33	833.33	10,000.00	1.26
Maintenance	17,500.00	17,500.00	17,500.00	17,500.00	17,500.00	17,500.00	17,500.00	17,500.00	17,500.00	17,500.00	17,500.00	17,500.00	210,000.00	26.39
Elevator service	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	12,000.00	1.51
Gardening	1,458.34	1,458.34	1,458.34	1,458.34	1,458.33	1,458.33	1,458.33	1,458.33	1,458.33	1,458.33	1,458.33	1,458.33	17,500.00	2.20
Management Fees	15,500.00	15,500.00	15,500.00	15,500.00	15,500.00	15,500.00	15,500.00	15,500.00	15,500.00	16,000.00	16,000.00	16,000.00	187,500.00	23.56
Pest Control	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	6,000.00	0.75
Insurance - Property	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	50,000.00	0.00	0.00	50,000.00	6.28
Earthquake Insurance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	65,000.00	0.00	0.00	0.00	0.00	65,000.00	8.17
Licenses and Permits	54.17	54.17	54.17	54.17	54.17	54.17	54.17	54.17	54.16	54.16	54.16	54.16	650.00	0.08
Electricity	2,250.00	2,250.00	2,250.00	2,250.00	2,250.00	2,250.00	2,250.00	2,250.00	2,250.00	2,250.00	2,250.00	2,250.00	27,000.00	3.39
Gas	2,250.00	2,250.00	2,250.00	2,250.00	2,250.00	2,250.00	2,250.00	2,250.00	2,250.00	2,250.00	2,250.00	2,250.00	27,000.00	3.39
Water	4,583.34	4,583.34	4,583.34	4,583.34	4,583.33	4,583.33	4,583.33	4,583.33	4,583.33	4,583.33	4,583.33	4,583.33	55,000.00	6.91
Telephone/ Internet	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	30,000.00	3.77
Cable/	6,250.00	6,250.00	6,250.00	6,250.00	6,250.00	6,250.00	6,250.00	6,250.00	6,250.00	6,250.00	6,250.00	6,250.00	75,000.00	9.43

Budget Detail

Account Name	Jan 2023	Feb 2023	Mar 2023	Apr 2023	May 2023	Jun 2023	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Total	Percent
Television														
Office Supplies	250.00	250.00	250.00	250.00	250.00	250.00	250.00	250.00	250.00	250.00	250.00	250.00	3,000.00	0.38
Advertising & Promotion	250.00	250.00	250.00	250.00	250.00	250.00	250.00	6,000.00	250.00	250.00	250.00	250.00	8,750.00	1.10
Entertainment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,500.00	0.00	0.00	0.00	0.00	3,500.00	0.44
Bank Service Fees	6.25	6.25	6.25	6.25	6.25	6.25	6.25	6.25	6.25	6.25	6.25	6.25	75.00	0.01
Postage	20.84	20.84	20.84	20.84	20.83	20.83	20.83	20.83	20.83	20.83	20.83	20.83	250.00	0.03
Professional Fees	625.00	625.00	625.00	625.00	625.00	625.00	625.00	625.00	625.00	625.00	625.00	625.00	7,500.00	0.94
Total Budgeted Expense	**55,831.28**	**55,831.28**	**55,831.28**	**55,831.28**	**55,831.24**	**55,831.24**	**55,831.24**	**130,081.24**	**55,831.23**	**106,331.23**	**56,331.23**	**56,331.23**	**795,725.00**	**100.00**
Total Budgeted Income	68,091.67	68,091.67	68,091.67	68,091.67	68,091.66	68,091.66	68,091.66	68,091.66	68,091.67	68,091.67	68,091.67	68,091.67	817,100.00	100.00
Total Budgeted Expense	55,831.28	55,831.28	55,831.28	55,831.28	55,831.24	55,831.24	55,831.24	130,081.24	55,831.23	106,331.23	56,331.23	56,331.23	795,725.00	100.00
Net Operating Income	**12,260.39**	**12,260.39**	**12,260.39**	**12,260.39**	**12,260.42**	**12,260.42**	**12,260.42**	**-61,989.58**	**12,260.44**	**-38,239.56**	**11,760.44**	**11,760.44**	**21,375.00**	**100.00**
Other Income														
Interest on Bank Accounts	1,875.00	1,875.00	1,875.00	1,875.00	1,875.00	1,875.00	1,875.00	1,875.00	1,875.00	1,875.00	1,875.00	1,875.00	22,500.00	100.00
Total Budgeted Other Income	**1,875.00**	**1,875.00**	**1,875.00**	**1,875.00**	**1,875.00**	**1,875.00**	**1,875.00**	**1,875.00**	**1,875.00**	**1,875.00**	**1,875.00**	**1,875.00**	**22,500.00**	**100.00**

City Council Agenda Statement

Meeting Date: June 6, 2023
Agenda Heading: Consent
Item Number: B.11

TITLE:

Establish Membership in the Los Angeles Regional Agency

RECOMMENDATION:

1. Adopt a resolution approving membership in the Los Angeles Regional Agency ("LARA"), also known as the Los Angeles Area Integrated Waste Management Joint Powers Authority.

2. Authorize the City Manager to execute the LARA joint powers agreement.

3. Alternatively, discuss and take other action related to this item.

FISCAL IMPACT:

There is an annual fee of $0.30 per ton based on each city's disposal tonnage. The annual fee for the City of El Segundo will be $13,682 for this fiscal year, but is subject to change as a result of the changing disposal weight.

Amount Budgeted: $14,000
Additional Appropriation: None
Account Number: 001-400-4206-6206

BACKGROUND:

In 1989, State Assembly Bill (AB) 939, known as the Integrated Waste Management Act, was passed because of the increase in waste stream and the decrease in landfill capacity. AB 939 mandated a reduction of waste being disposed of and jurisdictions were required to meet diversion goals of 25% by 1995 and 50% by the year 2000. AB 939 also required cities and counties to develop and implement source-reduction and recycling programs and submit annual reports to CalRecycle to update their progress toward the AB 939 goals.

There were many jurisdictions struggling to meet the diversion and reporting

requirements under AB 939 and had spent a significant amount of staff time and resources to comply with the requirements of AB 939.

In an effort to address the concerns of jurisdictions striving to meet the mandates of AB 939, a group of cities including Los Angeles, Rancho Palos Verdes, Palos Verde Estates, Manhattan Beach, Redondo Beach, Hermosa Beach, Beverly Hills, Duarte, Sierra Madre, Hidden Hills, and Torrance formed the Los Angeles Area Regional Agency ("LARA"), an association that provides cooperative solid waste reporting and program activities to its members. LARA is also referred to as the Los Angeles Area Integrated Waste Management Joint Powers Authority.

DISCUSSION:

Approved by the California Integrated Waste Management Board (CIWMB) in January 2004, LARA is a consortium of 18 cities in southern California that work together to ensure compliance with CalRecycle requirements. Some of the advantages of becoming a member of LARA include:

- Consolidated reporting for all members for all the Source Reduction & Recycling Element Programs
- Shared costs of new “regional level” base year studies
- Cost effective regional waste diversion programs
- A single shared diversion rate
- A unified voice on issues and concerns faced by each member
- Network coordination and peer sharing

With the recent passage of SB 1383, CalRecycle is pushing toward its new goal of zero waste. Becoming a member of LARA will help the City of El Segundo to remain in compliance with these new regulations. Additionally, the City will be able to combine resources and information with other jurisdictions in order to reduce the cost of reporting and tracking of disposal and diversion programs. As a result, the City can focus on program implementation rather than numerical compliance.

Staff recommends the adoption of a resolution approving the terms of the Los Angeles Area Integrated Waste Management Authority Joint Powers Agreement and the City’s membership in Los Angeles Area Integrated Waste Management Authority.

CITY STRATEGIC PLAN COMPLIANCE:

Goal 4: Develop Quality Infrastructure and Technology

Objective 4A: El Segundo’s physical infrastructure supports an appealing, safe, and effective City.

PREPARED BY:
Erica Miramontes, Management Analyst
REVIEWED BY:
Elias Sassoon, Public Works Director
APPROVED BY:
Barbara Voss, Deputy City Manager

ATTACHED SUPPORTING DOCUMENTS:

1. Joint Powers Agreement
2. Resolution

Amended and Restated Joint Powers Agreement

between the following jurisdictions:

1. City of Artesia
2. City of Beverly Hills
3. City of Bradbury
4. City of Downey
5. City of Duarte
6. City of Hermosa Beach
7. City of Hidden Hills
8. City of Los Angeles
9. City of Lynwood
10. City of Manhattan Beach
11. City of Palos Verdes Estates
12. City of Pomona
13. City of Rancho Palos Verdes
14. City of Redondo Beach
15. City of Rosemead
16. City of Sierra Madre
17. City of South Gate
18. City of Torrance

Establishing the Los Angeles Area Integrated Waste Management Authority

Amended and Restated Joint Powers Agreement – Los Angeles Area Integrated Waste Management Authority

This Joint Powers Agreement – Los Angeles Area Integrated Waste Management Authority; effective the _____ day of _____, _____, ("Agreement") is made and entered into by and between the cities of:

1. Artesia
2. Beverly Hills
3. Bradbury
4. Downey
5. Duarte
6. Hermosa Beach
7. Hidden Hills
8. Los Angeles
9. Lynwood
10. Manhattan Beach
11. Palos Verdes Estates
12. Pomona
13. Rancho Palos Verdes
14. Redondo Beach
15. Rosemead
16. Sierra Madre
17. South Gate
18. Torrance

each a municipal corporation, hereinafter also referred to individually as "Party" and collectively as "Parties".

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Whereas, Section 6500, et seq., of the California Government Code (Title 1, Division 7, Chapter 5, Article 1) provides for agreements between two or more public agencies to jointly exercise any power common to the contracting parties, subject to certain mandatory provisions contained therein; and

Whereas, the State of California has enacted the California Integrated Waste Management Act of 1989 (AB 939), California Public Resources Code § 40000 et seq., mandating that municipalities and county unincorporated areas divert material from disposal, and has promulgated regulations promoting material reuse and recycling; and

Whereas, the foregoing Parties to this agreement have the power to provide waste management services including the storage, collection, recycling, and disposal of solid wastes within their respective jurisdictions; and

Whereas, the foregoing Parties desire and agree to form a regional agency to report as a single entity the annual regional compliance with AB 939, AB 341, AB 1826, and SB 1383 reporting requirements and to work towards the implementation of regional waste reduction and regional recycling diversion programs, including, but not limited to, organics programs and compliance with both existing and similar future regulations and/or legislation; and

Whereas, each of the foregoing Parties has a CalRecycle-approved Source Reduction and Recycling Element, a CalRecycle-approved Solid Waste Generation Study, a

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CalRecycle-approved Household Hazardous Waste Element, and a CalRecycle-approved Non-Disposal Facility Element; and

Whereas, on the date above, this agreement was entered into by the Parties to this agreement whereby the Los Angeles Area Integrated Waste Management Authority is established to be a "Regional Agency" entity to provide cooperative solid waste reporting and program activities to the participating parties; and

Whereas, the California Public Resources Code, Sections 40970 through Section 40975 allows cities and counties to form Regional Agencies to implement PRC Division 30, Part 2, Integrated Waste Management Plans, in order to reduce the cost of reporting and tracking of disposal and diversion programs by individual jurisdictions and counties and to increase the diversion of solid waste from disposal facilities; and

Whereas, by this agreement, the Parties hereto wish to enter into this agreement to form a Regional Agency for purposes of combining disposal and diversion quantities for determining compliance with the California Integrated Waste Management Act of 1989 and to allow for the efficient operation of diversion programs on a region-wide basis and hereby authorize the Regional Agency to submit annual reports to CalRecycle on behalf of the Parties regarding the Parties' compliance with Senate Bill 1383 (SB 1383) and corresponding regulations codified in Title 14, Division 7, Chapter 12 of the California Code of Regulations, consistent with the requirements prescribed by CalRecycle; and

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Whereas, the members of the Agency desire to revise the language of the agreement to reflect updated terminology and operating practices;

Now, therefore, in consideration of the mutual promises and agreements herein contained, the parties hereto agree as follows:

Section 1. Definitions

1.1 **Agreement.** This Agreement as it is now exists, or as it may be amended.

1.2 **AB 341.** Solid Waste: Diversion (Chesbro, Chapter 476, Statutes of 2011).

1.3 **AB 939.** The California Integrated Waste Management Act of 1989.

1.4 **AB 1826.** Mandatory Commercial Organics Recycling (Chesbro, Chapter 727, Statutes of 2014).

1.5 **Agency/Regional Agency.** Los Angeles Area Integrated Waste Management Authority, also referred to as Los Angeles Regional Agency, or LARA, formed pursuant to California Public Resources Code Sections 40970 through 40975 and approved by CalRecycle.

1.6 **Agency Staff.** Personnel employed by the City of Los Angeles responsible for administration of the Agency that may serve in the capacity of Manager, Executive Director, Administrator, and/or another capacity.

1.7 **Annual Report.** The report required by the State of California to measure compliance to the provisions of AB 939, AB 341, AB 1826, and SB 1383.

1.8 **Board.** Body consisting of a representative designated by the governing body of each member.

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1.9 **Bylaws.** The rules and regulations document enacted by the Agency to provide a framework for its operation and management.

1.10 **CalRecycle.** California Department of Resources Recycling and Recovery. CalRecycle is the successor agency to the California Integrated Waste Management Board (CIWMB).

1.11 **Chair/Vice-Chair.** Board representatives elected by a majority vote of the Board with responsibilities as stated in Section 10.3.

1.12 **Fiscal Year.** Any year beginning July 1 and ending June 30.

1.13 **HHWE.** Household Hazardous Waste Element

1.14 **Jurisdiction.** Incorporated Parties who may be Members of the Agency.

1.15 **Member/Members.** Jurisdictions who are parties to the Agreement.

1.16 **NDFE.** Non-Disposal Facility Element

1.17 **SB 1383.** Short-lived Climate Pollutants (SLCP): Organic Waste Reductions (SB 1383 Lara, Chapter 395, Statutes of 2016 , and implementing regulations, 14 CCR 18981.1, et seq.).

1.18 **Secretary.** Board representative elected by the Board with duties as stated in Section 10.5.

1.19 **SRRE.** Source Reduction and Recycling Element

1.20 **Treasurer.** Board representative elected by the Board with duties as stated in Section 10.4.

Section 2. Purpose of Agreement

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This Agreement is made and entered into for the purpose of forming a Regional Agency pursuant to California Public Resources Code Sections 40970 through 40975, the Regional Agency being established for purposes of combining disposal and diversion quantities for determining compliance with AB 939, to allow for the efficient operation of diversion programs on a region-wide basis as allowed by Members under this agreement, and to allow for the development of Regional Integrated Waste Management Plans including a Source Reduction and Recycling Element, Household Hazardous Waste Element, and Non-Disposal Facility Element.

The Agency will pool together the resources of its Members as stated in this agreement to provide AB 939 compliance as well as AB 341 and AB 1826 reporting and SB 1383 recordkeeping and reporting services to the Members. The Agency will be responsible for preparing the annual regional diversion rate calculation for the Regional Agency, and submitting the report to CalRecycle.

The Members enter the agreement with the intent to benefit from the regional programs and regional reporting that the Agency will provide.

Section 3. Term of Agreement

The term of this agreement shall commence on _____, and shall continue until amended or terminated pursuant to the terms contained herein.

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Section 4. Powers of the Agency

4.1 The Agency is authorized to perform the following functions as required by the terms of this Agreement and the bylaws of the Agency:

4.1.1 to make and enter into contracts;

4.1.2 to apply for and accept grants, advances and contributions;

4.1.3 to make plans and conduct studies;

4.1.4 to incur and discharge debts, liabilities and obligations;

4.1.5 to hire agents and employees.

4.2 Such powers shall be exercised subject only to the limitations set forth in this Agreement, applicable law and such restrictions upon the manner of exercising such powers as are imposed by law upon the Members in the exercise of similar powers. In no event do these powers expressly granted restrict the individual power of each Member with regards to solid waste management under their jurisdiction. Furthermore, in no event shall the Agency be authorized to exercise any power not expressly granted by this Agreement. The Members hereby designate the City of Los Angeles as the Member required to be designated by Section 6509 of the California Government Code.

Section 5. Responsibilities of the Regional Agency

5.1 This Agreement hereby creates and establishes an authority to be known as the "Los Angeles Area Integrated Waste Management Authority". The Authority shall constitute a Regional Agency pursuant to Public Resources Code Section 40973. Said Agency shall be responsible for compliance with the waste diversion

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requirements set forth in the Public Resources Code, Article 1 of Chapter 6 (commencing with Section 41780).

5.2 The Agency will be responsible for providing the following services for the benefit of the Members:

5.2.1 The Agency will be responsible for preparing the Annual Report with collective information submitted by the Members and submitting the report to CalRecycle;

5.2.2 The Agency will develop standardized database tools for monitoring, tracking, and evaluating implemented jurisdiction-owned/operated diversion programs and make them available to all members;

5.2.3 The Agency will conduct a new "regional level" generation-based diversion study when required by CalRecycle or when a study is needed for a new baseline for its Members;

5.2.4 The Agency will provide legislative and regulatory analysis on pending regulations and legislation for Members;

5.2.5 The Agency will seek grant funding for additional Regional Agency activities.

5.2.6 The Agency will evaluate and disseminate information to Members about innovative waste management/recycling technologies. As directed by the Board and upon available funding, the Agency will conduct additional programs based on additional funding such as but not limited to: cooperative food waste donation for reuse, technical assistance for business recycling, investigate forming cooperative partnerships to develop additional capacity for processing and/or reuse of materials, and/or pool buying power of Members to lower the cost of recycled-content products.

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Section 6. Duties and responsibilities of Member Jurisdictions

6.1 Each Member will be responsible for funding and/or implementing programs recommended for implementation in their jurisdiction as adopted in their respective SRRE and for continued support of the associated programs as adopted in their respective HHWE.

6.2 Each Member will also provide funding of the Agency for its operation in accordance with Section 9, the implementation of regional programs, and for preparing the annual regional diversion rate calculation for the progress made by the Regional Agency.

6.3 Each Member shall provide the information required for annual report or new base year compilation to the Agency in a timely manner according to the format set forth by the Agency. The annual report information shall include, but not be limited to, all information required by AB 939, AB 341, AB 1826, and SB 1383.

Section 7. Approval of Agreement by CalRecycle

Pursuant to California Public Resources Code Section 40975(a), establishment of a Regional Agency requires authorization from CalRecycle, if CalRecycle finds that the formation of such a Regional Agency will not adversely affect compliance with PRC Division 30, Part 2. Integrated Waste Management Plans.

Section 8. Agency Financial Requirements

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8.1 The Agency will follow the financial accounting requirements set forth in Government Code Section 6505, Section 6505.1, Section 6505.5, Section 6505.6, Section 6511, and Section 6512, herein incorporated by reference.

8.2 Agency Staff will prepare a budget for each fiscal year and present it to the Board before its approval by the City of Los Angeles. The assets, rights, debts, liabilities and obligations of the Agency shall not constitute assets, rights, debts, liabilities or obligations of any of the Members. However, nothing in this Agreement shall prevent any Member from separately contracting for or assuming responsibility for specific debts, liabilities or obligations of the Agency, provided that both the Agency and the Member approve such contract or assumption.

8.3 Payment of Civil Penalties Imposed by CalRecycle - The Members hereby agree that the responsibility for any civil penalties incurred pursuant to AB 939, AB 341, AB 1826, or SB 1383 shall be assigned to the Agency. Should a penalty be assessed against the Agency for non-compliance after all administrative remedies are exhausted; the Members hereby authorize the Agency to allocate responsibility to the Members based upon equal division of the monetary fine between all of the participating Members. Any modification to this basis for determining responsibility for any civil penalties will be codified in the operating Bylaws.

Section 9. Funding

9.1 Members shall not be assessed the startup costs for the Agency of approximately $150,000, which have been borne by the City of Los Angeles. As a Member, the City

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of Los Angeles will contribute existing staff and resources totaling approximately $300,000 per year to the Agency.

9.2 The City of Los Angeles will provide $100,000 annually towards a new base year study to be prepared no less than three years but within five years from the original formation of the Agency.

9.3 Funding will be provided by each additional Member assessed as a fee per ton of the Member's landfill disposal. The fee will be codified in the Agency Bylaws and is subject to adjustments as directed by the Board. This fee will be due at the beginning of each fiscal year.

Section 10. Structure of the Agency

10.1 **Agency Staff.** The City of Los Angeles shall employ staff for the Agency. Agency Staff shall, upon direction by the Board, plan, organize, and direct the administration and operations of the Agency, shall advise the Chair/Vice-Chair on policy matters, shall develop Agency budgets, shall reply to communications on behalf of the Agency, shall attend meetings of the Board, and carry out other duties as needed.

10.2 **Board.** The Board of the Los Angeles Area Integrated Waste Management Authority shall be comprised of a representative from each of the Members. The Board shall make all policy decisions on behalf of the Agency, review and approve budgets, and decide the disbursement of discretionary funds collected under Section 9.3.

10.3 **Chair and Vice-Chair.** The officers of the Board shall include a Chair and Vice-Chair elected by a majority vote of Members. Their duties are to: Preside over

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all meetings of the Board; Appoint all ad hoc committees subject to ratification by the Board; act as ex-officio members of all ad hoc committees.

10.4 **Treasurer.** The officers of the Board shall include a Treasurer elected by a majority vote of Members. His/her duties are to lead in the preparation and submission of Agency budgets to the Board and monitor expenditures with the assistance of the Agency administrative staff.

10.5 **Secretary.** The officers of the Board shall include a Secretary elected by a majority vote of the Members. His/her duties are to record attendance at all Agency meetings and keep a record of vote tallies when votes are taken by roll call.

10.6 **Committees.** Committees, subcommittees, and ad hoc committees shall be at the discretion of the Chair subject to ratification by the Board. The Chair may appoint any individual deemed qualified to serve on a Committee.

10.7 **Meetings.** The Board will hold regular meetings, at a minimum, on a quarterly basis. Special meetings of the Board may be called in accordance with the provisions of Section 54956 of the California Government Code.

10.8 **Brown Act.** All meetings of the Board shall be held subject to the provisions of the California Ralph M. Brown Act (Sections 54950 et seq. of the California Government Code) and other applicable laws of the State of California.

10.9 **Minutes.** Agency staff shall cause minutes of all meetings of the Board to be kept and shall, after each meeting, cause a copy of the minutes to be forwarded to each Member.

Section 11. Addition of New Member Jurisdictions

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11.1 The Agency will have the authority through an action by the Board to add New Member Jurisdictions to the Agency without modification to the existing Agreement by the amendment of Attachment(s) to this Agreement. Attachment(s) shall list the Member Jurisdictions and contain additional signature pages for each New Member. Each New Member shall have equal rights and responsibilities of all Members.

11.2 New members must apply to the Board in writing no less than 90 days before the end of each fiscal year to be considered for membership.

11.3 New Members will be assessed a prorated share of assets held by the Agency such as the reserve fund.

Section 12. Withdrawal and Termination

12.1 Any Member may voluntarily withdraw from this Agreement by filing with the Agency a written notice to withdraw no less than one hundred eighty (180) days prior to the close of the Agency's fiscal year.

12.2 A Jurisdiction's participation and membership may be terminated by the Agency for non-performance of its responsibilities and/or duties required under Sections 6.1, 6.2, and 6.3 of this Agreement. A vote by a majority of the Members is needed to terminate the agreement with respect to a Jurisdiction. When terminated, the Jurisdiction and CalRecycle will be notified in writing of the action on behalf of the Agency and all funds received by the Agency for the remainder of the current fiscal year after termination will be refunded to the Jurisdiction after deducting any applicable expenses.

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12.3 The withdrawing Jurisdiction shall also continue to be liable for its share of Agency obligations, including, but not limited to, operations costs and the General Budget, until the effective date of its withdrawal.

12.4 This Agreement may be terminated at any time by a written concurrence of a two-thirds (2/3) vote of the Board. Procedures for termination of the Agreement will be codified in the operating Bylaws.

Section 13. Jurisdictional Responsibility Upon Termination

In the event that this Agreement is terminated, individual Jurisdictions will assume responsibility for a share of any civil penalties incurred by the Agency during the term of the Jurisdiction as a Member. Jurisdictions will also be responsible individually for any civil penalties incurred individually. If this Agreement is terminated, each Jurisdiction will assume responsibility for compiling their own disposal information from haulers and facility operators for compliance with the monitoring and reporting system required pursuant to PRC Sections 41780, 41821.5, 42652.5, and 42653, and implementing regulations 14 CCR 18981.1 et seq., unless a subsequent regional agency formation agreement is approved specifically for this purpose. Each Jurisdiction is still responsible for the implementation of the programs described in their respective portion of the annual report including, but not limited to, programs responsive to AB 939, AB 341, AB 1826, and SB 1383.

Section 14. Member Jurisdiction SRRE Implementation

Each Member of the Agency is responsible for and shall continue to implement diversion programs in their adopted and approved SRRE that are specific to their Jurisdiction. Failure to

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implement these programs will provide cause for termination of the Agreement with respect to that Jurisdiction.

Section 15. Contact Persons

The name of the regional agency is the Los Angeles Area Integrated Waste Management Authority. The contact persons for all members are listed in Attachment A. The address and primary contact person is the following:

Mr. Alex E. Helou

City of Los Angeles

LA Sanitation and Environment, SRCRD

Los Angeles Regional Agency

1149 S. Broadway, 5th Floor

Los Angeles, CA 90015

Telephone: (213) 485-2260

Section 16. Amendment

This Agreement may be amended or modified at any time, in a manner consistent with and in furtherance of the purposes of this Agreement, with the written consent of a majority of the Member Jurisdictions within the Regional Agency.

Section 17. Indemnification

Pursuant to Government Code Section 895.4, the Parties agree as follows:

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17.1 Each Member Jurisdiction shall indemnify, defend and hold harmless the City of Los Angeles, the other Member Jurisdictions, the Agency, and their officers, agents and employees, from and against any and all claims, expenses, liability or damage arising out of injury to persons, loss of life, or damage to property which are attributable to any activity of that Member Jurisdiction or of any other person acting under authority of that Member Jurisdiction which results from activities conducted on behalf of the Agency.

17.2 The City of Los Angeles and the Agency shall indemnify, defend and hold harmless each Member Jurisdiction and its officers, agents and employees, from and against any and all claims, expenses, liability or damage arising out of injury to persons, loss of life, or damage to property which are attributable to any authorized activity of Agency, or of any other person acting under authority of Agency.

Section 18. Miscellaneous Provisions

18.1 **Successors and Assigns.** This Agreement shall be binding upon and inure to the benefit of the successors and assigns of the respective Parties hereto, provided that no Party shall assign any rights, nor delegate any duties provided for hereby without the consent of the other Party.

18.2 **Required Actions of the Parties.** The Parties hereto agree to execute all such instruments and documents and to take all actions as may be required in order to consummate the transactions herein contemplated.

18.3 **Entire Agreement.** This Agreement contains the entire agreement between the parties hereto with respect to the subject matter hereof, and thereby supersedes all

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prior understandings and agreements, if any, with respect thereto, whether written or oral. No addition or modification of any term or provision shall be effective unless set forth in writing, signed by the Parties hereto.

18.4 **Time of the Essence.** Time is of the essence of each and every term, condition, obligation, and provision thereof.

18.5 **Notices.** All notices or other communications required or permitted hereunder shall be in writing and shall be delivered personally (including by means of professional messenger service) or sent by electronic mail or other electronic means or express mail or registered mail or certified mail, return receipt requested. Notices delivered personally or by express mail shall be considered given when received. Notices sent by registered or certified mail shall be considered given two (2) business days after deposit in the United States mail, postage prepaid, addressed to the person to receive such notice. Notices sent by electronic mail or other electronic means shall be considered given two (2) business days after sending.

18.6 Notices shall be addressed as appears below for the Agency, and as listed in the Attachment(s) for each party, provided that if any party gives notice of a change of name or address, notices to the giver of that notice shall thereafter be given as demanded in that notice.

If to Agency: Los Angeles Regional Agency
LA Sanitation and Environment, SRCRD
1149 S. Broadway, 5th Floor
Los Angeles, CA 90015

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Attention: Alex E. Helou

sanab939@lacity.org

With a copy to: LA Sanitation and Environment

1149 S. Broadway, Ste. 900

Los Angeles, CA 90015

Attention: Director

If to Members: Please see Attachment(s)

18.7 **Applicable Law.** This Agreement shall be governed by and construed in accordance with the laws of the State of California.

18.8 **No Waiver.** A waiver by any Party of the breach of any of the terms and conditions under this Agreement to be performed by any other Party shall not be construed as a waiver of any succeeding breach of the same terms and conditions of this Agreement.

18.9 **Modifications.** Except as expressly allowed in the Agreement, any alteration, change or modification of or to this Agreement, in order to become effective, must be made in writing and in each instance signed on behalf of each Party hereto.

18.10 **No Obligations to Third Parties.** Except as otherwise expressly provided herein, the provisions of this Agreement are intended to be solely for the benefit of the Parties hereto, and execution and delivery of this Agreement shall not be deemed to confer any rights upon, or obligate any of the Parties hereunder, to any person or entity other

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than the Parties hereto.

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ATTACHMENT 1
December 9, 2010

Be it known that at the 4th Quarter Meeting of the Los Angeles Regional Agency on December 9, 2010, a motion to accept the City of Bradbury as the 17th member of the Los Angeles Regional Agency has been put forth on the table, seconded and put through a vote. The motion carried unanimously.

Therefore, the 17 member jurisdictions are listed below in alphabetical order as of December 9, 2010.

JOINT POWERS AGREEMENT

Between the following Jurisdictions:

1	ARTESIA
2	BEVERLY HILLS
3	BRADBURY
4	DUARTE
5	HERMOSA BEACH
6	HIDDEN HILLS
7	LOS ANGELES
8	LYNWOOD
9	MANHATTAN BEACH
10	PALOS VERDES ESTATES
11	POMONA
12	RANCHO PALOS VERDES
13	REDONDO BEACH
14	ROSEMEAD
15	SIERRA MADRE
16	SOUTH GATE
17	TORRANCE

Karen Coca, LARA Executive Director Date

LOS ANGELES REGIONAL AGENCY

ATTACHMENT 2
June 19, 2014

Be it known that at the 2nd Quarter Meeting of the Los Angeles Regional Agency on June 19, 2014, a motion to accept the City of Downey as the 18th member of the Los Angeles Regional Agency has been put forth on the table, seconded and put through a vote. The motion carried unanimously.

Therefore, the 18 member jurisdictions are listed below in alphabetical order as of June 19, 2014.

JOINT POWERS AGREEMENT between the following Jurisdictions:

1	ARTESIA
2	BEVERLY HILLS
3	BRADBURY
4	DOWNEY
5	DUARTE
6	HERMOSA BEACH
7	HIDDEN HILLS
8	LOS ANGELES
9	LYNWOOD
10	MANHATTAN BEACH
11	PALOS VERDES ESTATES
12	POMONA
13	RANCHO PALOS VERDES
14	REDONDO BEACH
15	ROSEMEAD
16	SIERRA MADRE
17	SOUTH GATE
18	TORRANCE

Karen Coca

7-9-14

Karen Coca, LARA Executive Director — Date

AMENDMENT TO JPA
ATTACHMENT 3
April 23, 2015

Be it known that at the 1st Quarter Meeting of the Los Angeles Regional Agency on April 23, 2015, a motion to increase the annual membership fees from $0.15 to $0.18 per ton of landfill disposal has been put forth on the table, seconded and put through a vote. The motion carried.

Therefore, as of April 23, 2015, funding will now be provided as follows:

9.3 Funding will be provided by each additional Member jurisdiction at $0.18 per ton of landfill disposal per year with the year 2000 as the base year, subject to adjustments as directed by the Board. This fee will be due at the beginning of each fiscal year.

RESOLUTION NO. __

A RESOLUTION APPROVING THE TERMS OF THE LOS ANGELES AREA INTEGRATED WASTE MANAGEMENT AUTHORITY JOINT POWERS AGREEMENT AND THE CITY'S MEMBERSHIP IN THE LOS ANGELES AREA INTEGRATED WASTE MANAGEMENT AUTHORITY AND AUTHORIZING THE CITY MANAGER TO EXECUTE THE AGREEMENT.

The City Council of the City of El Segundo does resolve as follows:

SECTION 1: The City Council finds and declares as follows:

A. The Los Angeles Regional Agency ("LARA") is a consortium of 18 large and small member cities in Los Angeles County formed by environmentally conscious recycling advocates and representatives from these cities.

B. In 2004, the California Integrated Waste Management Authority Board, now known as CalRecycle, approved the formation of LARA as a regional agency whose mission is to to promote environmental responsibility through the state-mandated reduce, reuse, and recycle philosophy set forth in California Assembly Bill 939, known as the California Integrated Waste Management Act of 1989.

C. LARA was formed as a joint powers authority, pursuant to Government Code § 6500, et seq., pursuant to the LARA joint powers agreement (the "Agreement"), which is on file with the Public Works Department and presented within the City Council agenda for this resolution as an attachment to the staff report accompanying this resolution.

D. The City supports and seeks to join LARA's efforts to efficiently integrate, share, and combine resources and information in order to reduce the cost of reporting and tracking of disposal and diversion programs by individual jurisdictions and counties and to increase the diversion of solid waste from disposal facilities.

E. Pursuant to Agreement § 11.2, the City has submitted a written request to join LARA to the LARA governing body, and LARA requires El Segundo City Council action by resolution to evidence the City's membership with LARA.

SECTION 2: Pursuant to Government Code § 6500, et seq., the City Council approves the terms of the Agreement and authorizes the City's membership in LARA.

SECTION 3: The City Manager is authorized and directed to execute the Agreement, or any associated documentation, to effectuate the intent of this Resolution. The City

Manager, or designee, is authorized to take such reasonable actions as may be required to implement the intent of this Resolution.

SECTION 4: The City Clerk is directed to certify the adoption of this Resolution.

SECTION 5: This Resolution will become effective immediately upon adoption and will remain effective unless superseded or repealed, in which case the City will withdraw from LARA, in accordance with the terms of the Agreement.

PASSED AND ADOPTED this ___ day of _____ , 2023.

_____
Drew Boyles, Mayor

ATTEST:

_____
Tracy Weaver, City Clerk

APPROVED AS TO FORM:

_____for
Mark D. Hensley
City Attorney

City Council Agenda Statement

Meeting Date: June 6, 2023
Agenda Heading: Public Hearings
Item Number: C.12

TITLE:

Public Hearing for Approval of Proposed FY 2023-2024 Citywide Operating Budget, Capital Improvement Program Budget, Gann Appropriations Limit, and Associated Financial Policies

RECOMMENDATION:

1. Conduct a public hearing.
2. Adopt resolution approving the proposed FY 2023-2024 Citywide operating budget, capital improvement program budget, and Gann appropriations limit.
3. Approve various financial policies for FY 2023-2024 (general fund reserve policy, economic uncertainty reserve policy, Topgolf revenue allocation policy, unfunded actuarial liability policy, and inter-fund loan policy) as reflected in report exhibits 4 through 8.
4. Alternatively, discuss and take other action related to this item.

FISCAL IMPACT:

Total proposed FY 2023-2024 budget appropriations (for all funds) equal $195,972,100 with off-setting estimated revenues and use of reserves. Of these amounts, proposed general fund appropriations equal $96,064,216 with off-setting estimated revenues and use of reserves. All applicable City financial policies are being fully adhered to.

BACKGROUND:

The proposed FY 2023-2024 Citywide operating and capital improvement program budget for all funds (Attachment 2) reflects the input and direction provided by City Council during the April 17, 2023 budget study session. Please refer to the attached City Manager budget message (Attachment 1) for a comprehensive overview of the proposed FY 2023-2024 budget and related financial issues.

In addition to reviewing and approving the proposed FY 2023-2024 Budget, the City Council needs to review and approve the City's FY 2023-2024 Gann Appropriations Limit (which is part of Attachment 3). This is a State of California Constitutional requirement. As a prudent practice, the following Financial Policy documents are included for City Council to reaffirm for FY 2023-2024: General Fund Reserve Policy (Attachment 4), Economic Uncertainty Reserve Policy (Attachment 5), Topgolf Revenue Allocation Policy (Attachment 6), Unfunded Actuarial Liability ("UAL") Policy (Attachment 7), and Interfund Transfer Policy (Attachment 8).

It is recommended that these policy documents be reaffirmed and approved prior to the commencement of FY 2023-2024.

The Proposed FY 2023-2024 Citywide master fee schedule was provided to City Council via an item on the April 18, 2023 City Council meeting agenda.

DISCUSSION:

Staff will provide a comprehensive budget presentation to City Council at the June 6, 2023 City Council meeting and will be available for questions.

NEXT STEPS
If adopted by the City Council, the FY 2023-2024 Citywide budget will go into effect with the beginning of the new fiscal year on July 1, 2023.

CITY STRATEGIC PLAN COMPLIANCE:

Goal 5: Champion Economic Development and Fiscal Sustainability

Objective 5B: El Segundo approaches its work in a financially strategic and responsible way.

PREPARED BY:
Joseph Lillio, Chief Financial Officer
REVIEWED BY:
Joseph Lillio, Chief Financial Officer
APPROVED BY:
Barbara Voss, Deputy City Manager

ATTACHED SUPPORTING DOCUMENTS:

1. Attachment 1 - City Manager Proposed FY 2023-24 Budget Message
2. Attachment 2 - Proposed FY 2023-2024 Citywide Operating & Capital Budget
3. Attachment 3 - Resolution Adopting the FY 2023-2024 final Operating Capital

Improvement Budget_Appropriations Limit_revised per City Council
4. Attachment 4 - General Fund Balance Policy 2023-2024
5. Attachment 5 - Economic Uncertainty Reserve 2023-2024
6. Attachment 6 - Topgolf Revenue Allocation Policy
7. Attachment 7 - Unfunded Actuarial Liability (UAL) Policy
8. Attachment 8 - Inter-fund Loan Policy
9. Attachment 9 - Budget Public Hearing_June_6_2023_Council Meeting Presentation

City Manager's Office

MEMORANDUM

350 Main Street El Segundo, CA 90245
Phone 310-524-2300 | ww.elsegundo.org

To: Honorable Mayor and Members of City Council

From: Darrell George, City Manager

Date: June 6, 2023

Subject: Proposed FY 2023-2024 Operating & Capital Improvement Program Budget

On behalf of the City organization, it is my pleasure to submit the Operating Budget for Fiscal Year (FY) 2023-2024 as proposed to City Council on June 6, 2023.

Executive Summary

City Council, management, and staff in all departments worked diligently to prepare the Adopted FY 2023-2024 Budget. There were a total of 2 public meetings and about 20 interdepartmental meetings over the past several months dedicated to preparing this budget. A budget study session was conducted on April 17, 2023.

This spending plan will fund service levels which local residents and businesses expect and will provide a quality of life that residents can be proud of. While this is a conservative, bare bones budget, it does represent a plan that is fiscally responsible and responsive to the community's needs. Staff will continuously monitor the City's revenues and expenditures throughout the 12 months of the fiscal year to ensure that any material changes to revenues and/or appropriations are communicated to City Council.

Staff will also take proactive steps to ensure strong financial health for the City during the uncertainties associated with a post COVID-19 economy, as the federal Public Health Emergency conclusion was declared for May 2023. The City is fortunate to have a diverse tax base, and with a united front among City Council, management, and our hard-working employees, the City will continue to maintain financial stability, while limiting impacts on core municipal services provided to local residents, businesses, and visitors. Moving forward, the paradigm shift to focus more on long-term financial planning will continue to play an essential role in managing the organization's future.

The City is fortunate to have professional and dedicated employees performing at highly competent levels. My personal thanks need to be extended to the Executive Team, Finance Department (especially former Chief Financial Officer Joseph Lillio), and staff in all the operating departments for the many hours of outstanding work, interdepartmental cooperation, and commitment to preparing a balanced Adopted Operating and CIP Budget. We will continue to strive for positive labor relations which are a critical component to how the City organization is managed and operated. In addition to the City's operating budget, the FY 2023-2024 Budget defines a highly ambitious Capital Improvement Program (CIP).

Upward of $18.5M will be set aside to support 19 projects, including funds for two long-awaited projects, with the Plunge remodel and the Recreation Park renovation.

Finally, it is important to acknowledge City Council for its continued leadership and confidence in the City's team to provide a wide array of municipal services during such unprecedented and challenging times.

Respectfully Submitted,

_____
Darrell George
City Manager

Budget Preparation & Discussion Process

The FY 2023-2024 budget preparation process began at the staff level in early 2023 and included a public meeting with City Council as a whole on April 17, 2023. Based on the best information available at the time of the FY 2022-2023 General Fund Mid-Year Budget Update on February 21, 2023, minor adjustments were made to accommodate for a minor increase in revenues and appropriations to ensure that FY 2022-2023 ended the year with a balanced budget. On June 6, 2023, City Council will consider the citywide FY 2023-2024 Budget.

Citywide Strategic Plan for 2023-2024

The City Council and Staff are proactively working at updating the current Citywide Strategic Plan, and the final updates will be available on the City's public website. At the Strategic Planning Study Session held on May 16th, 2023, City Council revisited the priorities and goals previously adopted for its 2022-2026 Strategic Plan, and identified the following updated priorities for the 2023-2024 budget year:

Mission Statement

"Provide a great place to live, work, and visit"

Vision

"Be a global innovation leader where 'big ideas take off' while maintaining our unique small-town character"

Values and Culture

Values:

El Segundo's values define how we service and manage our City. We practice:

Service. We work to provide exceptional services and continuously improve our practices and processes.

Ethics. We are accountable and responsible for our actions, transparent in our processes, and follow professional standards.

Collaboration. We work as “one team” on behalf of our community.

Culture:

El Segundo strives to create a working culture of:

- Innovation
- Support and recognition
- Leadership by example
- Proactive action
- Problem-solving – getting to yes
- Engaging the community

Top Ten Priorities

1. Enhance our proactive community engagement program to educate and inform the public about City services, programs, and issues.

2. Address quality of life issues pertaining to homelessness, graffiti, noise, crime, air quality and other concerns.

3. Determine the best and most cost-effective response model for the Fire Department; and complete and implement the Fire Department’s accreditation process.

4. Review and update 1-2 key performance indicators (KPIs) per department to ensure they can be tracked with data and the results used to make improvement decisions; use the data to provide departmental recognition as appropriate.

5. Expedite the on-boarding process for new employees, and expand outreach to include a broader scope of candidates in the recruitment process.

6. Renovate the indoor swimming facility, the Plunge; construction 1st quarter of 2024; discuss funding.

7. Utilize the City’s long-term financial plan to make financial decisions; identify opportunities for new revenues, enhancement of exiting revenues, and exploration of potential funding options to support unfunded capital improvements and deferred maintenance to address the aging infrastructure throughout the City.

8. Implement the goals and objectives of the Economic Development Program aimed at industry diversification, business attraction, retention, expansion, and promoting the City as a tourist destination.

9. Preserve the small town charm and single family neighborhood.

10. Engage in a fiscal feasibility study about regional housing east of Pacific Coast Highway to include specific scenarios (staff to come back to Council with a plan;/proposal for the Study). Include Economic Development input.

Five Broad Goals

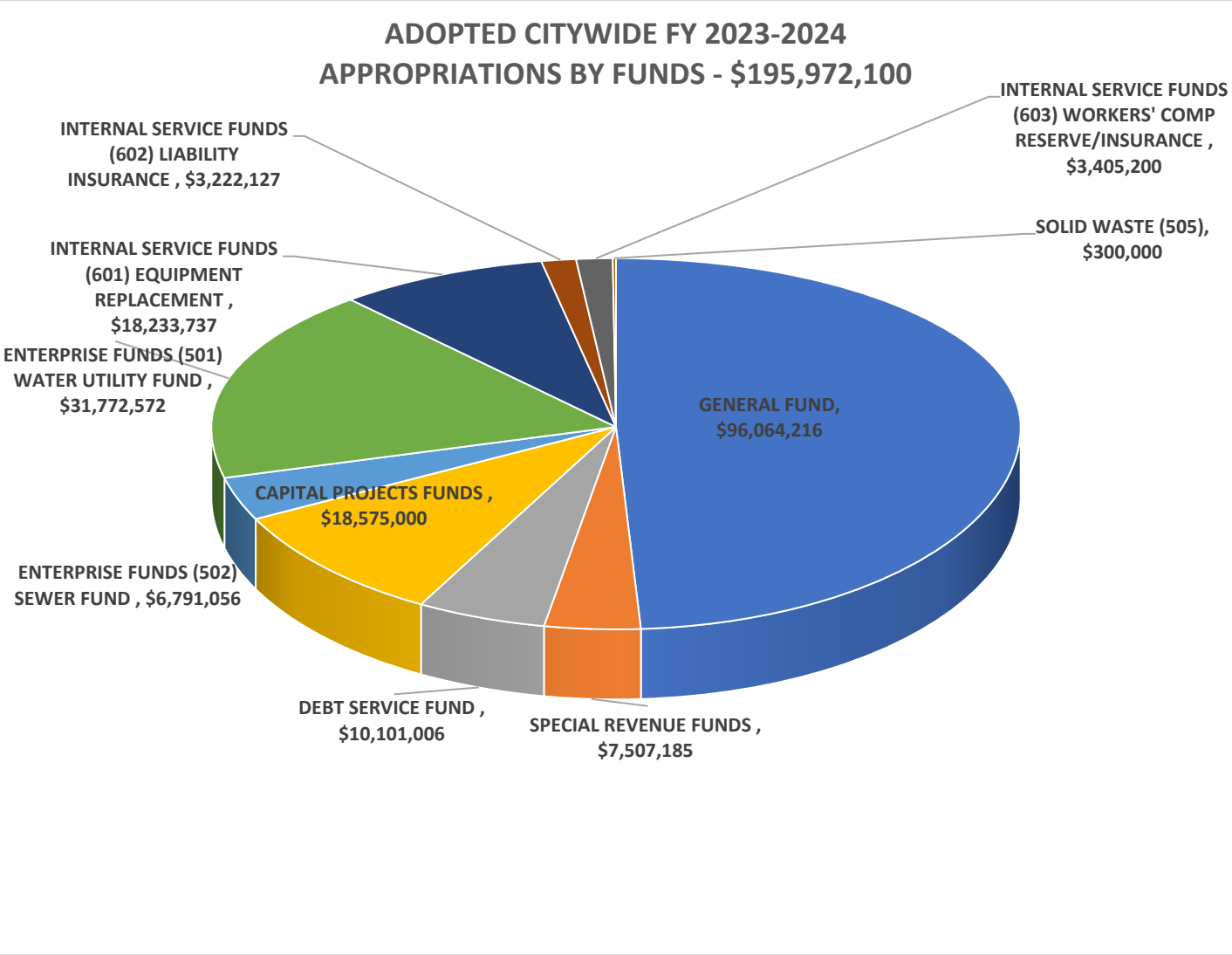
1. Enhance Customer Service, Diversity, Equity, Inclusion and Communication

2. Support Community Safety and Preparedness
3. Promote a Quality Workforce Through Teamwork and Organizational Efficiencies
4. Develop and Maintain Quality Infrastructure and Technology
5. Champion Economic Development and Fiscal Sustainability

Overview of Proposed FY 2023-2024 Operating Citywide Budget

Total adopted appropriations (for all funds) for FY 2023-24 are $195,972,100, as follows:

	Adopted FY 22-23	Proposed FY 23-24
001 GENERAL FUND	85,941,128	96,064,216
104 TRAFFIC SAFETY FUND	45,000	
106 STATE GAS TAX FUND	752,966	221,745
109 ASSET FORFEITURE FUND	725,000	800,000
110 MEASURE R	600,000	600,000
111 COMM. DEVEL. BLOCK GRANT	75,000	140,139
112 PROP "A" TRANSPORTATION	322,165	362,281
114 PROP "C" TRANSPORTATION	1,550,127	300,000
115 AIR POLUTION REDUCTION FUND	100,000	100,000
116 RESIDENTIAL SOUND INSULATION PROG. FUND	800	10,000
117 HYPERION MITIGATION FUND	100,000	109,453
118 TDA ARTICLE 3 - SB 821 BIKEWAY FUND	15,000	15,000
119 MTA GRANT		-
120 C.O.P.S. FUND	350,000	615,000
122 LAWA FUND		
123 PSAF PROPERTY TAX PUBLIC SAFETY	150,000	75,000
124 FEDERAL GRANTS		418,038
125 STATE GRANTS		148,944
126 CUPA	557,642	537,827
127 MEASURE M	1,000,000	200,000
128 SB-1	600,000	800,000
129 CERTIFIED ACCESS SPECIALIST PROGRAM (CASP)	80,000	15,000
130 AFFORDABLE HOUSING FUND	200,000	-
131 COUNTY STORM WATER PROGRAM	750,000	750,000
132 MEASURE B		12,580
202 DEBT SERVICE FUND	545,000	603,300
204 PENSION OBLIGATION BONDS	9,800,000	9,497,706
301 CAPITAL IMPROVEMENT FUND	7,870,893	18,575,000
401 ECONOMIC UNCERTAINTY		
405 FACILITIES MAINTENANCE		-
501 WATER UTILITY FUND	31,359,005	31,772,572
502 SEWER FUND	6,500,017	6,791,056
503 GOLF COURSE	10,000	-
504 SENIOR HOUSING	75,313	808,981
505 SOLID WASTE	270,000	300,000
601 EQUIPMENT REPLACEMENT	1,386,989	18,233,737
602 LIABILITY INSURANCE	3,572,125	3,222,127
603 WORKERS COMP RESERVE/INSURANCE	3,263,365	3,405,200
702 TRUST FUNDS - SPECIAL REVENUE/DONATIONS		169,000
704 CULTURAL DEVELOPMENT FUND	326,000	298,196
708 TRUST FUNDS-PROJECT DEPOSITS NONREFUNDAB		-
Grand Total	158,893,535	195,972,100



The General Fund represents the largest portion of the total Adopted Citywide Budget at $96,064,216 (49.0%). Enterprise Funds represent the second largest group at 19.8%, as follows: Water Fund at $31,772,572 (16.2%); Wastewater Fund at $6,791,056 (3.5%); Solid Waste Fund at $300,000 (0.2%). Internal Service Funds total $24,861,064 (12.7%) as follows: General Liability Fund at $3,222,127 (1.6%); Workers' Compensation Fund at $3,405,200 (1.7%); and Equipment Replacement Fund at $18,233,737 (9.3%).

The General Fund Capital Improvement Program (CIP) Fund totals $18,575,000 (or 9.5% of all funds). This consists of carryover funding from prior fiscal years to support 19 ongoing projects.

The Debt Service funds total $10,101,006 (5.2%). This consist of the new Debt Service Pension Obligation Bonds of $9,497,706 (or 4.8% of all funds) and Douglas Street Gap closure of $603,300 (or 0.3% of all funds).

The remainder of the funds consist of smaller funds dedicated to specific purposes. These include Transportation related funds, the Development Services Trust Fund, Recreation and Parks Fund, Economic Development Fund, Cultural Development Trust Fund, and Park Vista Senior Housing Project Fund.

Proposed FY 2023-2024 General Fund Budget

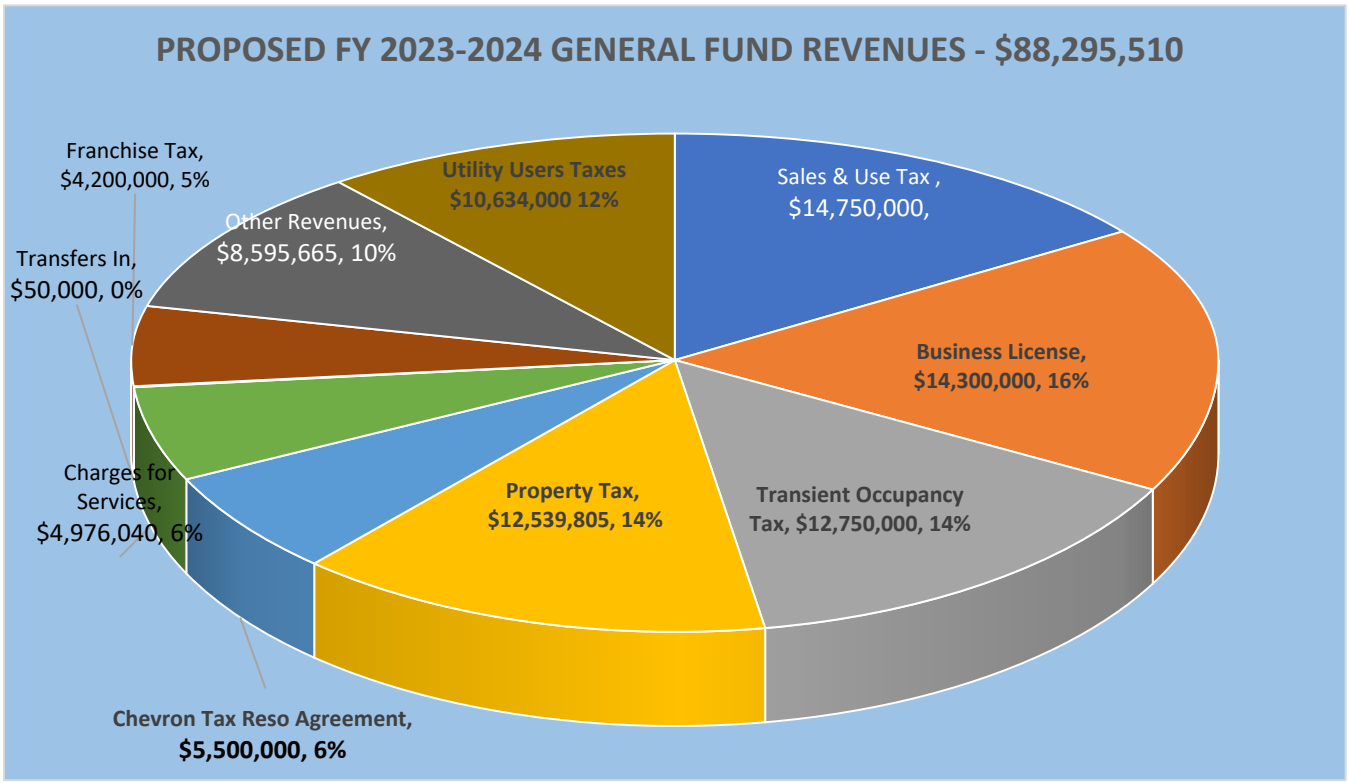
The General Fund pays for the City's basic operations and services, including the following:

- Public Safety (Police & Fire)
- Public Works (Streets/Engineering/Facilities/Landscaping)
- Community Services (Library/Senior/Teen/Recreation/Cultural Arts)
- Development Services (Planning/Building/Housing)
- Internal Support (City Clerk/City Treasurer/Finance/Human Resources/Information Technology)
- General Governance (City Council/City Manager/City Attorney)

The Adopted FY 2023-2024 General Fund Budget preparation process began in January 2023 and continued through June 2023. Staff worked diligently to develop the proposed budget. Through discussions with City Council during the Strategic Planning and Budget Study sessions, the following approach was used to develop the FY 2023-24 General Fund Budget:

- Utilize a 5% vacancy rate for personnel
    - Approximately $2.2 million reduction in salaries and benefits
    - Equivalent to 14 vacant full-time equivalent positions
    - Historically the vacancy rate has been about 11% = 30 Full Time Positions

General Fund Revenues



- Total General Fund revenues for FY 2023-2024 are anticipated to be $88,295,510, as illustrated in the following chart and table:

General Fund Revenue	FY2022-2023 Adopted	FY 2023-2024 Projected
Sales & Use Tax	$12,950,000	$14,750,000
Business License	11,935,200	14,300,000
Transient Occupancy Tax	11,040,000	12,750,000
Property Tax	12,209,615	12,539,805
Chevron Tax Reso Agreement	7,578,805	5,500,000
Utility User Tax (UUT)	7,269,908	10,634,000
Charges for Services	4,797,150	4,976,040
Transfers In	3,052,390	50,000
Franchise Tax	3,300,000	4,200,000
Other Revenues	2,163,683	3,112,944
Intergovernmental	168,006	130,000
License & Permits	2,100,000	2,182,000
Interest & Rental Income	2,874,000	2,843,620
Fines & Forfeitures	311,766	327,101
Total	$ 81,750,522	$ 88,295,510

The Top Six General Fund revenue sources are as follows:

1. Sales Tax -- $14,750,000

This represents an increase of $1,800,000 from the adopted FY 2022-2023 budget which is due, in part, to the economic recovery since COVID-19, as well as commodity prices increasing causing the City's UUT, Franchise Tax, and Sales Tax (related to sales of gasoline) to increase for FY 2023-2024. It is anticipated that most revenue sources will have incremental increases as the local economy continues to recover from the impacts of COVID-19 and new economic development occurs.

2. Business License Tax -- $14,300,000

This represents an increase of $2,364,800 from the adopted FY 2022-2023 budget which is due to the Measure BT tax implementation occurring during the fiscal year. This measure passed in November 2022.

3. Property Tax -- $12,539,805

This represents an increase of $330,190 from the adopted FY 2022-2023 budget which is attributed to an increase in assessed value and property tax for the City.

It is important to remember that the City of El Segundo is a "very low tax city" and receives a small portion of local Property Tax revenue (about 6 cents for every $1 dollar of Property Tax paid). In total, Property Tax represents approximately 12% of the estimated total General Fund revenues. This is a smaller percentage than most California cities.

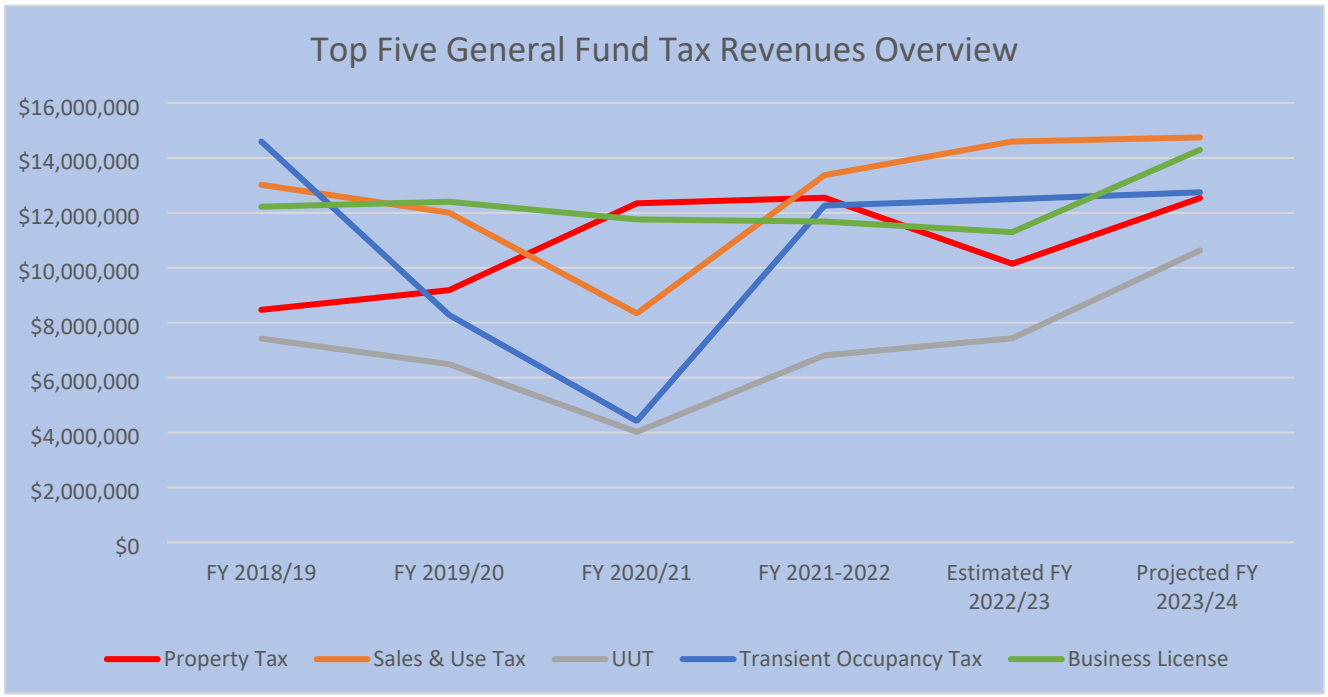
4. Transient Occupancy Tax (TOT) - $12,750,000

This represents an increase of $1,710,000 from the adopted FY 2022-2023 budget. The slow recovery to the TOT is largely due to the economic slow-down brought on by COVID-19, which significantly impacted the travel and tourism industry. It is anticipated that this revenue source will increase business travelers begin to return to traveling at pre-pandemic levels. The pre-pandemic occupancy rates were about 87%. The current occupancy rate that has been consistent throughout the past twelve months is about 75%.

5. Utility Users Tax (UUT) -- $10,634,000

This revenue source reflects the total of all the Utility Users Taxes from gas, water, telecommunications, cogenerated electric, and electricity (which are applied to non-residential users only) and is estimated to increase $3,364,092 from the adopted FY 2022-2023 budget. This is primarily due to increases in commodity prices which have a direct impact on the calculation of UUT.

The following graph provides a five-year historical overview of the City's Top Five General Fund revenues:



General Fund Appropriations

Total Proposed General Fund Appropriations for FY 2023-2024 is $96,064,216 is as follows:

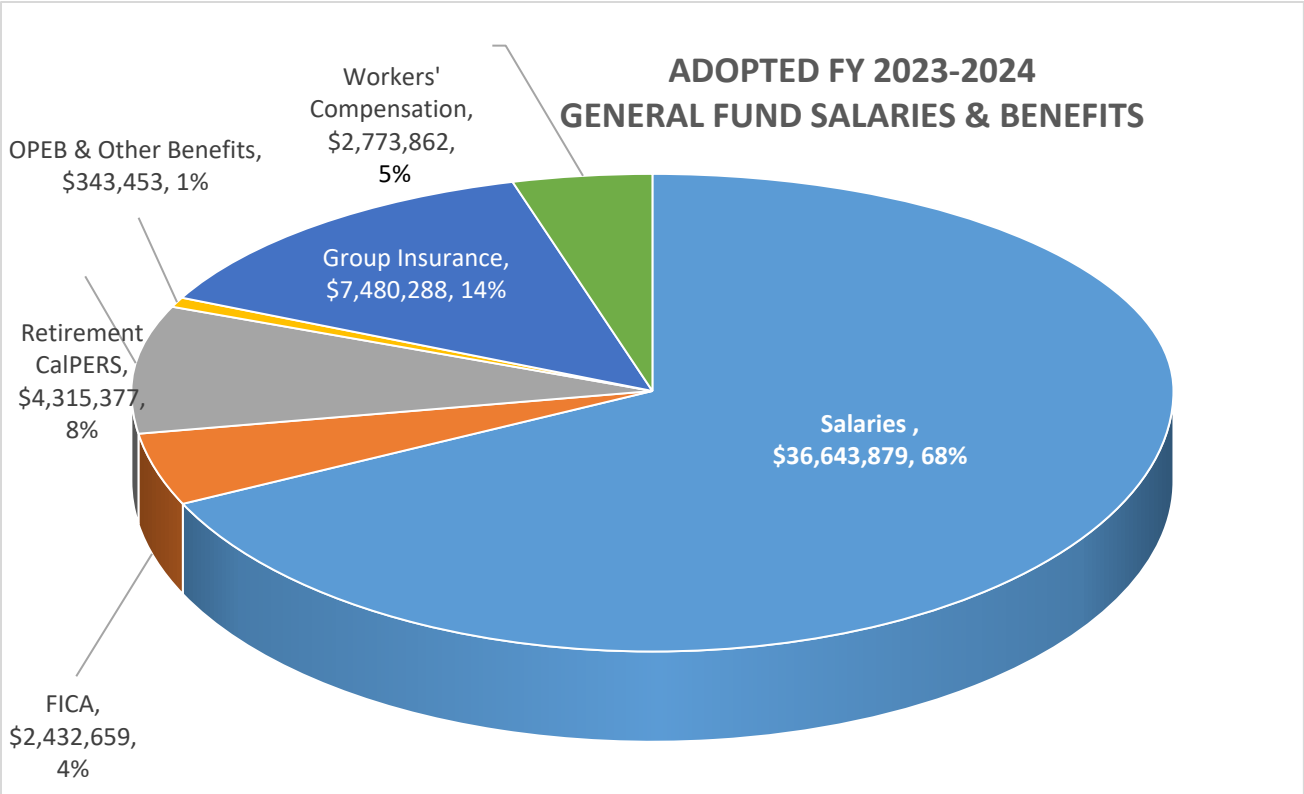
Department	Adopted FY 2022-2023 Appropriations	FY 2023-2024 Proposed Appropriations
Police	$ 20,378,246	$ 21,611,055
Fire	13,564,268	14,196,502
Transfers Out	13,985,120	17,930,206
Public Works	7,154,856	8,602,036
Non-Departmental	6,128,801	6,745,052
Recreation, Park and Library	8,685,569	10,233,080
Community Development Department	3,828,987	3,802,120
Information Technology	3,741,130	3,864,715
City Manager	2,850,000	2,903,270
Finance	2,576,681	2,472,453
Human Resources	1,492,491	2,116,401
City Attorney	770,450	835,450
City Clerk	568,511	516,545
City Council	216,018	235,329
Total	$ 85,941,128	$ 96,064,216

Summary of General Fund Appropriations (Excluding Transfers Out)				
	Adopted FY 2022-2023	Adopted FY 2023-2024	$ Increase	% Increase
Salaries/OT/Other	35,520,393	36,643,879	1,123,486	3.2%
All Benefits	15,997,514	17,345,639	1,348,125	8.4%
Subtotal	**51,517,907**	**53,989,518**	**2,471,611**	
Maintenance & Operations	20,438,101	23,758,341	3,320,240	16.2%
Grand Total	**71,956,008**	**77,747,859**	**5,791,851**	**8.0%**

The two largest General Fund departments remain Police and Fire. These two departments consume 37% of the total General Fund Budget (the General Fund includes Transfers Out which records the payment on the POBs, transfer to Solid Waste, transfer to Senior Housing, and $7.6 million transferred to the GF CIP Capital Fund), followed by the Recreation, Parks, and Library Department at 11%. The issuance of the POBs paid off the UAL to CalPERS and the annual POBs payments are recorded as a transfer out of the General Fund to the Debt Service POBs Fund.

Salaries and Benefits

The General Fund continues to experience rising salary costs (mainly in Police and Fire Departments), including a recent State-mandated increase in minimum wage. In addition, Workers' Compensation costs remain a concern. For FY 2023-2024, budgeted General Fund Salaries and Benefits will total $53.9 million and will equal approximately 56% of the General Fund operating budget. The following pie chart illustrates how General Fund salaries and benefits will be allocated:



As is the case with most California cities, El Segundo has historically budgeted to fill 100% of all budgeted positions. Cities are seldom fully staffed at 100%. The average number of vacancies at a given time is 30 employees or 11% of the 281 full-time budgeted General Fund positions (excluding elected officials). The Adopted FY 2023-24 Budget includes a 5% vacancy rate built into each Department's budget (except for City Clerk and HR due to being departments with 5 full-time staff or less) rather than freezing full-time vacant positions which has been done for the past three fiscal years and is not a long-term solvency solution.

The 5% vacancy rate will result in a decrease to the operating budget by approximately $2.2 million. It is anticipated that the City will reevaluate this practice as departments continue to assess their organizational structure to provide essential services in the most cost-effective manner.

Maintenance & Operations

The Adopted General Fund Budget includes a 14% increase in Maintenance & Operations costs. This increase is primarily due to contractual increases due to minimum wage increase and inflation.

Chargebacks

Chargebacks consist of services provided by a General Fund department to another Governmental Fund or Enterprise Fund. During the year, the applicable operations will be charged to reflect the cost of receiving these services and reimburse (or charge back) the General Fund. The methodology is based on the City's formal Cost Allocation Plan.

Estimated Fund Balance

Fund balance is the difference between assets and liabilities and is contained within reserved, unreserved, designated, or undesignated categories. City policy is to set the General Fund reserve levels

at 20%-25% of appropriations, and the Fiscal Year 2023-2024 budget includes reserves at 25%. Based on estimated revenues and adopted appropriations for FY 2023-2024, staff projects the ending General Fund balance on June 30, 2024 to be $32,831,675, and the estimated ending unassigned fund balance after meeting the 25% reserve is $10,723,746.

Reserve Levels

Maintaining a reserve of at least 20% is considered a “Best Management Practice” (BMP) by municipal financial advisory firms and bond rating agencies. In addition, the possibility of another economic recession during the COVID-19 recovery, continues to raise its head. Further, the City has significant financial exposure associated with its aging and deteriorating public infrastructure which will require unexpected future infusions of cash. Moreover, the reduction in reserve balances also equates to a reduction in interest earnings revenue for the General Fund.

It is also recommended that the City maintain an Economic Uncertainty Reserve balance of $2.0 million. At the end of FY 2023-2024 this balance will be $2.0 million. The City’s Economic Uncertainty Reserve Policy is to maintain a balance of $2 million. The City also maintains a Section 115 Pension Trust balance of $4.5 million for FY 2022-23.

Previous staff recommendations for the City’s reserve policies were to use a 20-25% range for the General Fund reserve. The FY 2023-2024 Adopted General Fund budget includes a 25% reserve level, based on proposed recurring appropriations.

A General CIP Reserve was established this fiscal year to allow City Council discretion to fund CIP projects that are not necessarily on the CIP program schedule. The direction from City Council is to include 5% of the annual budget as a contribution to this ongoing General CIP Reserve.

Solid Waste Fund

The Solid Waste Fund was set up in June 2019 to account for the General Fund’s subsidy of residential refuse collection services provided by the private hauler EDCO. The Proposed FY 2023-2024 Solid Waste Fund Budget is $600,000 and reflects a recurring General Fund 25% subsidy of residential rates. The General Fund will not be able to maintain this subsidy and a plan will be developed to transition to a refuse collection model in which those that consume the service pay for their share of the cost.

Special Revenue Funds

The Proposed FY 2023-2024 Budget for all Special Revenue Funds is $4.4 million, as well as $2.7 million for capital improvements funded by special revenue for projects such as ADA improvements, infrastructure upgrades, etc. These funds are dedicated for specific purposes governed by specific laws and regulations. For example, the Gas Tax Fund can be spent only on street-related expenditures. Prop A and Prop C Funds can only be spent on transportation projects. Asset Forfeiture and COPS Funds can be spent only on public safety related activities – as a supplement and not to supplant current appropriations. Federal, State, or County grants can only be spent for the specific grant purpose that it is awarded. Some Special Revenue fund balances are projected to “decrease” as the City appropriated funds for specific purposes that they were intended to be used.

Cultural Development (1% for the Arts) Fund

The Proposed Cultural FY 2023-2024 Development Fund Budget is $316,000. The Cultural Development Program commenced in FY 2019-2020 and is funded via a 1% “Fee for the Arts” on new commercial and

industrial development to promote public art, foster quality economic development, and enhance public space aesthetics. The following new appropriations are proposed for FY 2023-2024:

1. Cultural Arts Coordinator ($110,000) - This represents 75% funding for this full-time position.
2. $10,000 Operating Fund
3. $10,000 Literary Arts
4. $25,000 Festival of Holidays
5. $25,000 Visual Artists in Community Program Fund
6. $25,000 Arts and Culture Community Engagement Fund
7. $71,000 El Segundo Art Walk 2023
8. $40,000 Downtown Beautification Project (ACC Contribution to CIP Projects)

Total = $316,000

Debt Service Fund

The Debt Service Fund records the City's facility lease activity for the Douglas Street Gap Closure Capital Improvement project. Included in the Adopted 2023-2024 Budget is an appropriation of $530,000 for the annual payment of principal and interest on the Douglas Street Gap Closure project.

Also, the City issued Pension Obligation Bonds (POBs) in FY 2021-2022 in the amount of $144,135,000. Included in the Adopted 2023-2024 Budget is an appropriation of $9.7 for the continuation of the annual debt service payments for these bonds.

General Fund Capital Improvement Program (CIP) Fund

The Proposed FY 2023-2024 General Fund CIP Fund Budget totals $15,786,500. Of this amount, $8,154,000 represents "carryover" unspent funds from prior fiscal years and the remaining $7,632,500 represents funding for new or ongoing FY 2023-2024 projects. As delineated in the "Five-Year Capital Improvement Program," located toward the end of this budget document, there is a total of 12 General Fund CIP projects that will either be active during the fiscal year or will continue to accumulate funding for future activation.

A General CIP Reserve was established to allow City Council discretion to fund CIP projects that are not necessarily on the CIP program schedule. The direction from City Council is to include 5% of the annual budget as a contribution to this ongoing General CIP Reserve.

Ideally, a local government will dedicate at least 2% to 5% of its total budget each year to the community's public infrastructure, including public facilities. As the City ages and its infrastructure continues to deteriorate, the City will need to rely heavily on long-term financial planning to better prepare, and re-invest, in this essential aspect of the budget. The longer the City procrastinates and delays properly managing its existing facilities, infrastructure, and assets, it will end up costing both current and subsequent generations significantly more to rebuild and pay for rising future legal claims and settlements.

Capital improvement projects that are paid for via other funds are located within each fund's budget. Please refer to the attached "Five-Year Capital Improvement Program" as well as to the CIP section of this budget document for more information about each capital improvement project.

Enterprise Funds

Water Fund

Every few years, the City reviews its water and wastewater rates to determine what rates should be adjusted over the next five years to pay for the full cost of providing reliable water and collecting and treating wastewater in an effective and environmentally safe manner. A fundamental policy goal is for the ratepayers to pay for the cost of services provided and for each fund to be self-sustaining.

Water rates were previously last adjusted in 2019. In anticipation of the need to adjust rates for the next five-year period, staff initiated a comprehensive Water and Wastewater "Rate Study" for each enterprise in the fall of 2019. This study was completed in the fall of 2020 and was presented to City Council on December 15, 2020. This study included presenting a series of water and wastewater rate adjustment options for each year from FY 2020-2021 through FY 2024-2025.

On December 15, 2020, City Council directed staff to administer the Proposition 218 majority protest process and set a public hearing for February 16, 2021 to vote on the proposed water and wastewater rate adjustments. On December 30, 2020, protest ballots were mailed out to the owners of each parcel and each water and wastewater customer (ratepayer). This process requires allowing a minimum of 45 days notification prior to the Proposition 218 public hearing. A total of 53,709 water protest ballots and 5,286 wastewater protest ballots were mailed out. For ratepayers to successfully protest the proposed water and wastewater rate increases, a simple majority of property owners and/or water ratepayers (2,686 or more) and wastewater ratepayers (2,644 or more) must return their ballots as instructed.

At its December 15, 2020 meeting, City Council approved the rate study, selected a water rate structure and wastewater rate structure, and reaffirmed policies and procedures adopted by City Council which set forth the procedures required by California State Proposition 218 (the "Right to Vote on Taxes Act" of 1996) to implement new or increased water and wastewater rates for residential and non-residential services. Since a majority vote protesting the proposed rate adjustments did not take place by the February 16, 2021 deadline, the approved rates will remain in place for five years. The City's water rates are being adjusted over the next five years as follows:

Utility	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FY 24-25
Water	0%	3.0%	3.0%	3.0%	3.0%

The first water rate adjustments took place on January 1, 2022 and January 1, 2023. The remaining water rate adjustments will take place on January 1, 2024, and January 1, 2025. The approved water rate adjustment over the total five years will result in an estimated $5,726,955 that will ensure the long-term fiscal health of the Water Enterprise, as well as ensuring the delivery of safe and reliable water to the City's customers. These rate adjustments are designed to fully cover the associated costs incurred by the Water Fund over the next five years. Without the proposed rate adjustments, Water Fund revenues will not cover the rising cost of imported water purchased from West Basin Municipal Water District, operating expenses, or needed capital expenses.

The Proposed FY 2023-2024 Water Fund Budget is $28.7 million, including $3 million in new capital improvement projects related to water main and facilities maintenance, and parks and median irrigation conversion to reclaimed water. The Water Division operates, maintains, and repairs the City's water

distribution system consisting of approximately 65 miles of pipeline, a six-million-gallon reservoir, a three-million-gallon reservoir, and a 200,000 gallon elevated water tank.

The largest budget line-item is the cost of purchasing water ($24 million) and this is projected to steadily increase at an annual rate of 3.5% for the foreseeable future. There is no local source of potable water in the City. As a result, 100% of potable water is purchased from a water wholesaler, West Basin Municipal Water District. The Water Fund is structurally balanced for FY 2023-2024 with the cost of capital, maintenance improvements, and all on-going operations costs paid from on-going revenue.

The Water Fund receives revenue primarily from metered water sales and base charges. FY 2023-24 Water Fund revenues are estimated at $36.8 million. Since the water utility must be self-sufficient, the City remains committed to maintaining critical infrastructure and complying with all applicable laws, rules, and regulations to deliver safe, dependable, and efficient recycled water and water services to all customers. The City strives to maintain affordable water rates while ensuring the long-term integrity of the water distribution system.

Wastewater Fund

Based on the previously mentioned Water and Wastewater "Rate Study," the City's wastewater rates are being adjusted over the next five years as follows:

Utility	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FY 24-25
Wastewater	9.0%	9.0%	9.5%	9.5%	9.5%

The first wastewater rate adjustments took place on April 2, 2021, January 1, 2022, and January 1, 2023. The remaining wastewater rates will take place on January 1, 2024, and January 1, 2025. The approved wastewater rate adjustments over the next five years will result in an estimated $6,396,262 in new Wastewater Fund revenue to cover rising operating and capital costs associated with maintaining the enterprise.

The Proposed FY 2023-2024 Wastewater Fund Budget is $6 million, including $.8 million for capital improvement projects which include infrastructure replacements. While the Hyperion and Regional Sanitation District treatment plants are operated by the City of Los Angeles (Hyperion) and Los Angeles County (Los Angeles County Regional Sanitation District), the City of El Segundo operates and maintains the wastewater collection system which consists of nine stations, 18 pumps, and approximately 57 miles of sewer mains. The lift stations run in automatic mode 24 hours per day to convey over half-billion gallons of sewage per year to the Hyperion and Regional Sanitation District treatment plant customers located west of Pacific Coast Highway. Customers east of Pacific Coast Highway have their wastewater treated at the Regional Sanitation District plant.

The Wastewater Fund receives revenue primarily from residential and commercial user and connection fees. FY 2023-24 revenues are estimated at $5.2 million. Since the wastewater utility must be self-sufficient, the City remains committed to maintaining critical infrastructure and complying with all applicable laws, rules, and regulations to deliver safe, dependable, and efficient wastewater services. The City strives to maintain affordable wastewater rates while ensuring the long-term integrity of the wastewater collection system.

Golf Fund

The existing Golf Fund continues to carry a significant negative net position, also referred to as negative retained earnings, due to the outstanding loan balance of approximately $5.6 million that is due to the Equipment Replacement Fund from the Golf Fund. With Topgolf having opened in April 2022, the Golf

Fund should finally be able to begin systematically paying down its loan to the Equipment Replacement Fund. Because Topgolf is up and running, this will reverse the past several years of recurring Golf Fund operating losses and General Fund subsides. Based on the approved Management Agreement, the Topgolf project is projected to generate at least $1,900,000 in new recurring General Fund and Golf Fund revenues/investment starting in FY 2022-2023, including the following:

- Annual $1,300,000 driving range ground lease payment (with a 10% adjustment every five years);
- Annual $200,000 Community Benefit Contribution;
- Annual $200,000 Golf Course and Driving Range Capital Contribution;
- Recurring 3% beverage fee payment at driving range and golf course (with a minimum guarantee of $200,000 from the driving range); and
- Annual $20,000 golf course ground lease payment (with a 10% adjustment every five years).

As directed by City Council on April 20, 2021, the following Topgolf Revenue Allocation Policy went into effect starting with FY 2022-2023 and will continue in FY 2023-2024:

Ground Lease Revenue:

- 60%-70% of revenue generated from driving range ground lease (estimated to start at $1,300,000 per year) will be dedicated to funding City's pension related liabilities. This would result in a starting annual pension contribution of $780,000 to $910,000.
  - The Fiscal Year 2023-2024 budget includes $910,000 (70%) dedicated to the annual pension contribution

- 30%-40% of revenue generated from driving range ground lease (estimated to start at $1,300,000 per year) will be dedicated to repaying Equipment Replacement Fund. This would result in a starting annual loan repayment of $390,000 to $520,000 until the loan is paid off.
  - The Fiscal Year 2023-2024 budget includes $390,000 (30%) dedicated to the repayment of the loan to the Equipment Replacement Fund

Ground Lease Revenue:

- Annual $200,000 Community Benefit Contribution will be dedicated to Recreation and Park capital improvement projects.

Golf Course and Driving Range Capital Contribution:

- Annual minimum $200,000 Golf Course and Driving Range Capital Contribution to Golf Fund will be made as per Ground Lease and Agreement and Golf Course Management Agreement.
- Annual 3% beverage fee payment from driving range and golf course (with a minimum guarantee of $200,000 from the driving range) will go to General Fund to be used for general use purposes.
- Annual $20,000 golf course ground lease payment (with a 10% adjustment every five years)

will go to General Fund for general use purposes.

Internal Service Funds

These funds are used to account for internal charges to user-departments. For example, the Equipment Replacement Fund is used only to accumulate funds to replace various equipment valued at $5,000 or more (individual value of an item and not grouped items) and vehicles throughout the City. Based on the estimated life of the asset and estimated replacement value after the asset is fully depreciated, the Equipment Replacement Fund charges the department a set amount each year until the asset is fully funded in order to be replaced.

Per the established replacement schedule, the Adopted FY 2023-2024 Equipment Replacement Fund Budget is $18.2 million.

The City operates two self-insurance programs, administered by third-party administrators, under the management of the City's Risk Manager. The City belongs to the Independent Cities Risk Management Authority (ICRMA), a joint-powers authority of 14 participating members for the purpose of pooling the City's risk for general liability and workers' compensation losses with those of other member cities. ICRMA covers up to $35,000,000 for general liability claims: The City is responsible for the first $750,000 of claims (Self-Insured Retention). The ICRMA pool covers up to the first $2,000,000 above the City's SIR and the excess coverage is everything from $2,000,000 to $35,000,000. The City also participates in the following insurance programs: crime program, cyber program, property and equipment program, auto physical damage program, and terrorism coverage program.

For the Liability Insurance Fund and Workers' Compensation Fund, the Proposed FY 2023-2024 Budget is $3,222,127 and $3,405,200, respectively. Both these amounts are intended to cover administration costs, premiums, and estimated claims payments within the City's self-insured retention levels ($750,000 for General Liability and $500,000 for Workers' Compensation). Liabilities have increased in the past year for both the Workers' Compensation and the General Liability Funds primarily due to claims associated with Police and Fire. The Approved FY 2023-2024 Budget allocates the increased costs associated with each insurance program to the corresponding City department directly attributable to the increase.

Proposed FY 2023-2024 Citywide Capital Improvement Program (for all funds) Budget

The Proposed FY 2023-24 Capital Improvement Program (CIP) Budget (for all funds) totals $19,121,000, along with another $14,954,000 in carryover funds from prior fiscal years to support 32 separate projects for a total of $34,075,000. Please refer to the "Five-Year Capital Improvement Program" located toward the end of this budget document for more information about each capital improvement project.

Citywide Staffing

The Proposed FY 2023-2024 Budget includes staffing for 384.93 FTE positions (including part-time positions).

Labor Contracts

The Proposed FY 2023-2024 Budget includes funding for represented labor groups which have contracts in effect for FY 2023-2024. The Firefighters Association (FFA) labor contracts expired on September 30, 2021. The table below lists the represented and unrepresented labor groups, along with their contract expiration dates:

Represented Employee Associations and Unrepresented Units

No.	Employee Unit	Contract Expiration
1	Firefighters Association (FFA)	9/30/2021
2	Police Officers Association (POA)	6/30/2025
3	Police Support Services (PSSEA)	9/29/2022
4	Supervisory & Professional Employees (SPEA)	6/30/2026
5	General Employees Association (CEA)	9/30/2023
6	Management Police (PMA)	9/30/2023
7	Management & Confidential	N/A
8	Directors/Executives	N/A

Performance Measures

The City will continue to transform its performance measures from static measures to more robust methods that rely on additional meaningful tools. Regular measures, including private sector style recurring "customer transactional surveys" of those who interact with City employees, will be used to highlight areas where the City performs well, as well as those areas in which further evaluation will be warranted. This process will be timely and transparent.

Pensions

After years of rising costs and uncertainty associated with employee pension costs, the City has achieved financial stability and predictability for the next two decades and beyond. Over the last several years, CalPERS has made significant changes to the assumptions used in the calculations of local agencies' pension liabilities. These changes have resulted in:

- Increased overall unfunded pension liability as the discount rate has been reduced from 7.5% to 7.0% (With a further reduction to 6.8% that went into effect on July 1, 2022; the discount rate, which is determined by investment returns, is 6.8% for FY 2023-2024).

- Increases in annual payments due to CalPERS in earlier years followed by declining payments in later years due to the method of amortizing Unfunded Actuarial Liability (UAL) payments

The City has three CalPERS plans: 1) Safety Police; 2) Safety Fire; and, 3) Miscellaneous Employees Plan. Each plan's UAL is comprised of multiple "amortization bases" which have positive and negative amounts generated each year based on the performance of the CalPERS Investment Fund and changes in actuarial assumptions. Each amortization base has a separate payment schedule over a fixed period of years (up to 30 years for each). First, the current CalPERS actuarial methodology determines the annual employer payments. These payments made by agencies continue to increase each year while others decrease based on the current year's actual calculation. The City's use of Pension Trust funds helps to smooth these fluctuations for El Segundo. The second pension piece is the UAL or Unfunded Liability which for agencies that still have an UAL payment, those payments generally increase over time before they decline in future years and are paid off in the next 15 to 20 years. The City's issuance of Pension Obligation Bonds were used to pay off the Unfunded Liability Obligation and no further UAL payments are anticipated.

In December 2020, after unanimously providing staff with direction to begin the process to refinance the City's current UAL through the issuance of POBs, on January 19, 2021, City Council approved the

issuance and sale of taxable POBs to refund the City's pension obligations and authorized the execution of a Trust Agreement which then began the judicial validation proceedings relating to the issuance of the POBs. The Los Angeles Superior Court approved the validation in April 2021, setting the stage for the City to ultimately issue the POBs in June 2021.

The City's POB Finance Team (City staff, Municipal Advisor, Underwriters, Bond Counsel, Disclosure Counsel, and Trustee), met with Standard & Poor's (S&P) staff on May 10, 2021 for a bond rating presentation. The meeting was successful and resulted in a strong AA+ bond rating. This is an excellent rating, particularly in today's economic environment and the impact of COVID-19 on bond ratings, still having negative impacts on the economy. Finance Staff and elected Treasurer will work during the Fiscal Year 2023-2024 with KNN Public Finance (City's municipal advisor) to undertake another rating review with S&P with the intent of obtaining a AAA rating for the City.

On May 18, 2021, City Council formally approved issuing the POBs at 95% of the current UAL with CalPERS. Once in the marketplace, the POBs were 4.5x over-subscribed which helped to lower the POB interest rate to 2.568%. This was the second lowest rate of any POBs issued in the State of California over the last two years, including POBs with a AAA rating. This exceptional interest rate resulted in savings to the City of approximately $82.2 million over the next 19 years.

Through the issuance of pension obligation bonds to prepay the existing UAL, along with a series of other forward-thinking actions taken by City Council over the past few years (including: Reduced "Fresh Start" Amortization Period; Past additional discretionary UAL payments; Prepaid UAL payments; Creation of a Pension Trust Fund; Requiring "Classic " employees to pay their full "employee share," Adoption of formal UAL Policies; and, the Topgolf Revenue Allocation Policy), the City is well-positioned to meet its present and future pension obligations over the next 19 years.

The annual $9.8 million payment on the POBs represents a much lower recurring pension cost to the City than what would have been the case without the POBs. The City now has control over its pension costs through July 1, 2040. After 2040, the City's pensions will be fully funded and the recurring pension costs should drop significantly. After years of stress and uncertainty, the City now has more clarity and predictability in managing its pension obligations.

Other Post-Employment Benefits

Just as with employee pension costs, the City has achieved financial stability and predictability for its "Other Post-Employment Benefits." The City provides retiree medical insurance to vested employees who retire from the City. This benefit is part of what is referred to as "OPEB." In order to set funds aside for this benefit, the City opened a Section 115 Trust in 2008. The City initially funded the OPEB Trust in the amount of $2,425,000. As of June 30, 2022, the plan holdings are $28 million.

The total OPEB liability for the City is $61.3 million, with a fiduciary net position of $28.8 million. The City's unfunded liability is $32.5 million, resulting in a funded status of 47%. About 75% of municipalities in the State of California that offer retiree medical insurance benefits have a funded ratio of 25% or less. The City of El Segundo is well positioned to be fully funded for its OPEB liability by 2031.

As of the actuary report dated June 30, 2021, the City no longer needs to make additional contributions into the OPEB Trust. The investment earnings over the next ten years are expected to move the OPEB Trust to a 100% funded status within a decade. The annual contribution to the OPEB Trust had been $548,000 for several years. These are General Fund dollars that can be used to balance the budget or dedicated for other City Council strategic goal purposes. Once the OPEB Trust is 100% funded, the City will begin to pull money out of the OPEB Trust to assist in making the monthly medical retiree insurance premium payments.

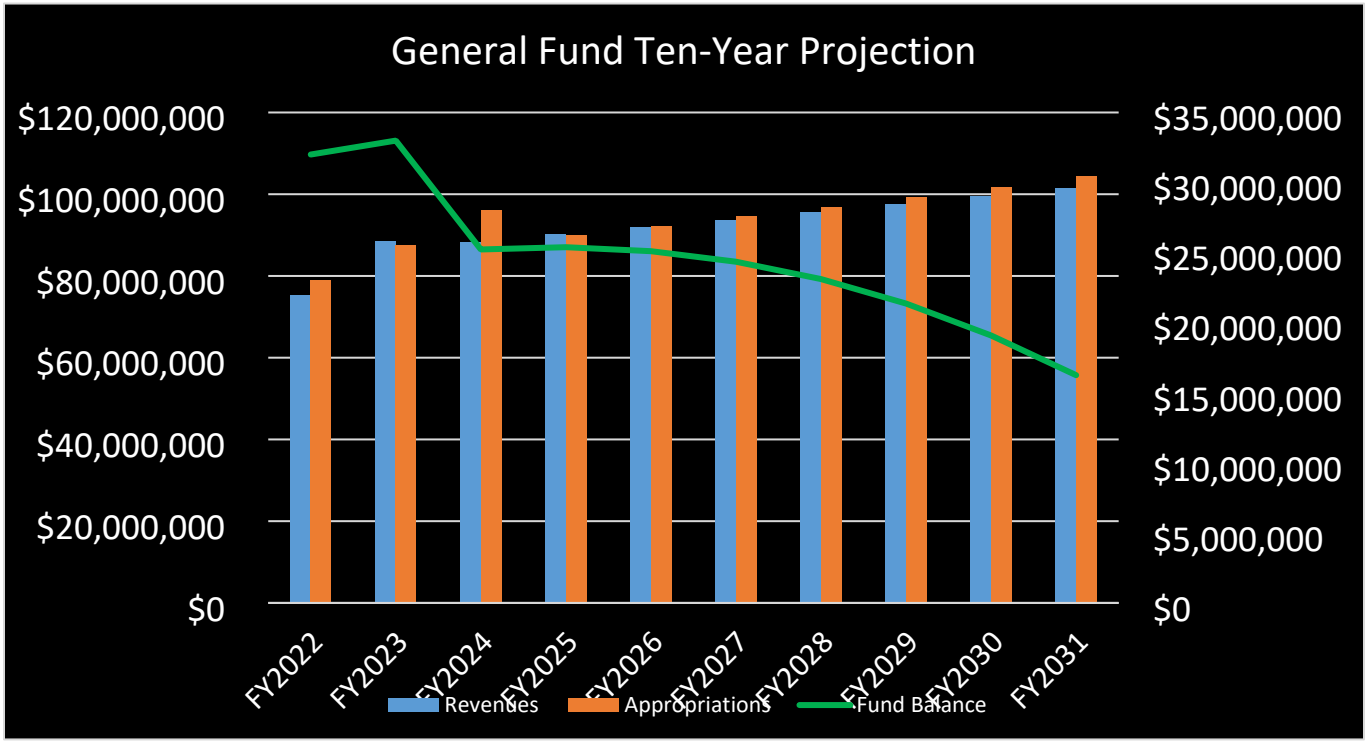
After years of stress and uncertainty, the City now has clarity and predictability in managing its employee pension and retiree medical insurance obligations.

Future Challenges

The City will continue to focus its efforts on keeping our local residents and businesses in a safe environment. While the City has achieved level and stable recurring retirement costs going forward, the City will have to wrestle with rising medical insurance premiums and escalating Workers' Compensation and General Liability Insurance costs within the Police and Fire Departments. As a result, there may be continued financial pressure to reduce City service levels and staffing.

The Proposed FY 2023-2024 Budget reflects a General Fund that continues to subsidize other funds, such as the Solid Waste Fund and the CIP Fund. With added pressure for General Fund resources to be used to support these operations, this will place a further strain on the General Fund's ability to provide traditional local government services, including public safety (Police and Fire). Looking forward, the Solid Waste Fund is projected to draw down additional General Fund reserves and fund balances beyond FY 2023-2024. This is not a good business practice and, as a result, staff will develop both short-term and long-term strategies to more effectively address these challenges to ensure the City remains financially stable over the long-haul.

Even with such pressures, staff remains cautious in projecting City revenues, while at the same time working hard to limit future expenditures. The following graph contains projected General Fund revenues and expenditures over the next ten years, along with the theoretical impact on annual fund balance:



As illustrated above, the General Fund stabilizes due to the reduction in expenditures resulting from the issuance of the Pension Obligation Bonds, as well as the enhancement to revenue from the Topgolf project. However, the City may face a structural budget challenge going forward, if CalPERS investment earnings do not meet their investment return expectations, if future labor contracts result in ongoing

additional expenditures, or if there is a future recessionary/high inflationary period. Note that this assumes that the General Fund will spend 100% of its appropriations and that revenue growth will be more conservative (lower) than in the recent past. While the City will likely experience revenue growth at greater levels (based on history), the cost of providing services to the community will likely continue to rise at a faster rate than revenue growth.

In the years ahead, the City will continue to grapple with the challenges of being a full-service City faced with rising costs and an aging local public infrastructure system that needs restoration. For example, the City's streets and sidewalks infrastructure is estimated to require millions of dollars annually in capital and maintenance expenditures to maintain existing levels of service. The City's facilities are estimated to require at least $2 million in annual contributions for capital and maintenance expenditures.

Historically, the City has not received sufficient transportation related revenues (Gas Tax, Measure R, Measure M, SB-1, etc.), Developer Fees, and grant revenue to maintain City streets and facilities at the required levels which has resulted in increased General Fund subsidies. However, with Developer Fees revenues remaining limited, and limited State/Federal grant opportunities, combined with the City's past practice of deferred maintenance and neglect, going forward the City will need to explore a different approach in obtaining capital improvement funding.

Future Opportunities

Despite various financial and budget challenges facing the City, there are incredible opportunities associated with our diverse and resilient local economy. There are several exciting new developments in the works that are scheduled to come on-line in FY 2023-2024 and beyond. Examples include:

1. New corporate office at 888 N. Douglas Street for L'Oreal's second headquarters on a 25-acre campus with up to 500 workers.

2. Global headquarters for electronics manufacturer Belkin International, Inc. in the 260,000 square-foot commercial building at 555 Aviation Boulevard.

3. New Developments such as Alta Oficina at 2155 Campus Drive; Beach Cities Media Campus at 2021 Rosecrans Boulevard; and Flyte at 2200-2222-2230 East Imperial Highway.

These types of major investments reflect the private sector's optimistic view of the local economy and how such companies continue to look in a post COVID-19 era.

Another example of future opportunities is the ongoing update of the 20-year-old Downtown Specific Plan and pending recommendation to select a developer to redevelop the Civic Center site to revitalize and reimagine the future of Downtown El Segundo. There has been considerable interest to simultaneously maintain the existing historic charm of downtown while introducing an exciting series of opportunities to allow local businesses to continue to thrive.

Long-Term Financial Strategic Planning

Staff will continue to work on and maintain a comprehensive Long-Term Financial Planning Model. Complementing the Citywide Strategic Plan priorities, the planning model is used as a tool for policy and fiscal decision-making. This plan helps the City to assess fiscal long-term sustainability and be more prepared for economic downturns, rising employee costs, and other conditions which may result in fiscal challenges. This long-range financial plan will help communicate the City's anticipated future financial trends to our residents, businesses, stakeholders, and constituents.

CITY OF EL SEGUNDO

CALIFORNIA



ADOPTED OPERATING AND CAPITAL IMPROVEMENT BUDGET

FISCAL YEAR 2023 – 2024

23-24

CITY OF EL SEGUNDO, CALIFORNIA

ADOPTED OPERATING & CAPITAL IMPROVEMENT BUDGET

FISCAL YEAR 2023-2024

CITY COUNCIL

Drew Boyles
Mayor

Chris Pimentel
Mayor Pro Tem

Carol Pirsztuk
Councilmember

Lance Giroux
Councilmember

Ryan Baldino
Councilmember

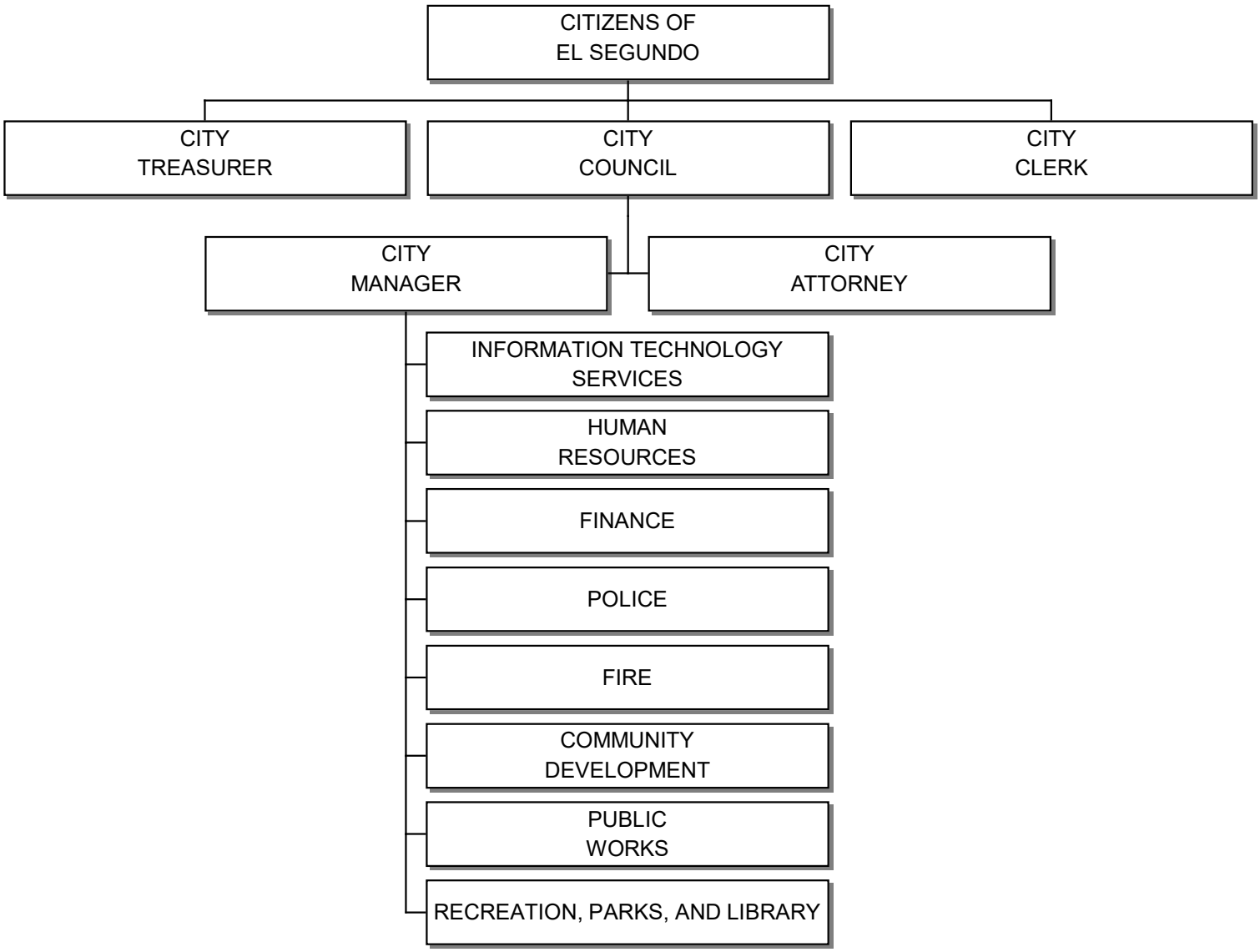
Tracy Weaver
City Clerk

Matthew Robinson
City Treasurer

Darrell George
City Manager

Mark Hensley
City Attorney

CITY OF EL SEGUNDO



CITY OF EL SEGUNDO
LIST OF PUBLIC OFFICIALS
FISCAL YEAR 2023-2024

Darrell George
City Manager

Mark Hensley
City Attorney (Contract)

Tracy Weaver
City Clerk (Elected)

Matthew Robinson
City Treasurer (Elected)

Jaime Bermudez
Police Chief

Vacant
Fire Chief

Elias Sassoon
Director of Public Works

Michael Allen
Director of Community Development

Vacant
Chief Financial Officer

Jose Calderon
Director of Information Technology Services

Aly Mancini
Director of Recreation, Parks and Library

Barbara Voss
Deputy City Manager

Rebecca Redyk
Director of Human Resources

CITY OF EL SEGUNDO
LIST OF COMMITTEES/COMMISSIONS/BOARDS
FISCAL YEAR 2023-2024

Arts & Culture Committee

Capital Improvement Program Advisory Committee

Diversity, Equity, and Inclusion Committee

Environmental Committee

Investment Advisory Committee

Library Board of Trustees

Planning Commission

Recreation & Parks Commission

Senior Citizen Housing Corporation Board

CITY OF EL SEGUNDO
BUDGET CALENDAR - BUDGET PROCESS
FISCAL YEAR 2023-2024

Timelines	Process
January - February	Finance submits mid-year budget performance report to the City Council. Finance develops budget calendar and instructions. Finance holds a budget kick-off meeting; distributes budget instructions and policies as determined by the City Manager. Finance prepares worksheets for departments to use in inputting budget requests. Finance distributes worksheets and personnel budget details for departments' review.
February - March	Departments input their budget requests; send them back to Finance for updates. Finance prepares preliminary revenue projections.
April - May	Finance finalizes departmental requests; holds departmental meetings to review requests; prepares preliminary budget document. Finance calculates appropriations limit. City Manager holds departmental budget hearings; prepares his recommendations for Council's consideration. Public Works submit Capital Improvement Plan to the CIP Advisory Committee and the Planning Commission. City Council holds strategic planning session. City Council holds study session on the proposed budget.
June	City Council holds budget hearings on the proposed budget. City Council approves budget. Finance loads adopted budget into accounting system.
July	Finance produces adopted budget document; posts budget on the City's website.

GOVERNMENTAL FUNDS

Are typically used to account for tax-supported (governmental) activities. The focus of the City's governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources.

GENERAL FUND (Fund 001)

The General fund is the general operating fund of the City. All general tax revenues and other receipts that are not allocated by law or contractual agreement to some other funds are accounted for in this fund. For the City of El Segundo, the General Fund includes other funds that have been set up to account for special activities as follows. Although these funds were set up as "separate" funds, the actual funding sources are considered General Fund revenues.

Economic Uncertainty Fund (Fund 002): Accounts for monies transferred from the General Fund to set up a revenue offset for extremely volatile revenues such as Sales Tax and Utility Users' Tax.

Project Deposits Fund/Refundable (Fund 003): Accounts for donations received from private individuals or entities that are to be spent on specific activities or programs not funded by the City.

Hyperion Mitigation Fund (Fund 117): Accounts for an agreement between the City of El Segundo and the City of Los Angeles in which both cities contribute a specified amount annually to pay for the cost of the Hyperion Mitigation Monitoring Program.

Solid Waste Fund (Fund 505): Accounts for revenues and expenses for the City's solid waste collection system.

Retired Employee Insurance Fund (Fund 701): Accounts for funds used to record payments from retirees who opt to continue certain health benefits and life insurance.

Project Deposits Fund/Non-Refundable (Fund 708): Accounts for project deposits from developers which may not be refunded after the projects are done.

SPECIAL REVENUE FUNDS:

Are used to account for proceeds of specific sources (other than for major capital projects) that are legally restricted for specific purposes. The following funds are considered Special Revenue Funds:

Traffic & Safety Fund (Fund 104): Accounts for a portion of the Vehicle Code violation fines and penalties collected by the Los Angeles County Municipal Court. By State law, this money must be used for traffic safety related expenditures including traffic enforcement and capital projects.

State Gas Tax Fund (Fund 106): Accounts for a share of revenues derived from the State Highway Users' Tax under Sections 2105, 2106, 2107, and 2107.5. The revenue is derived from a share of the gasoline taxes and is used for the construction and maintenance of the road network system of the City.

Asset Forfeiture Fund (Fund 109): Accounts for receipt and disbursement of narcotic forfeitures received from the County, State, and Federal agencies pursuant to Section 11470 of State Health & Safety Code and Federal Statute 21USC Section 881.

Measure R Fund (Fund 110): Accounts for the one-half (1/2) cent Sales Tax approved by the voters of Los Angeles County to be used for local transportation needs. These revenues are received by the State and a portion is funneled to the City through the Los Angeles Country Metropolitan Transportation Authority. The City of El Segundo uses these funds for street improvements.

Community Development Block Grant (CDBG) Fund (Fund 111): Accounts for revenues received from the Department of Housing & Urban Development (HUD). These revenues must be expended to accomplish one of the following objectives: elimination of slum or blight to low- and moderate-income persons; or, to meet certain urgent community development needs. The City of El Segundo uses this revenue to fund eligible senior activities such as in-home care; art classes; counseling; and home delivered meals, administered by the Planning & Building Safety Department. (Note: Beginning in fiscal year 2015-2016, the City decided to fund urgent community development needs such as senior in-home care, delivered meals, etc. from the General Fund and to solely use CDBG funds to build access ramps to comply with the Americans with Disabilities Act (ADA).

Prop "A" Transportation Fund (Fund 112): Accounts for the one-half (1/2) cent Sales Tax approved by the voters of Los Angeles County to be used for local transportation purposes. These revenues are collected by the State and a portion is funneled to the City through the Los Angeles County Transportation Commission. The City of El Segundo uses this fund to participate in CTIP/MAX, a regional commuter service and to provide Dial-a-Ride; beach shuttles; and various transportation services.

Prop "C" Transportation Fund (Fund 114): Accounts for the one-half (1/2) cent Sales Tax approved by the voters of Los Angeles County in November 1990. Collection of the tax began in April 1991. Proceeds are to be used to improve transit services and operations; reduce traffic congestion; improve air quality; operate and improve the condition of the streets and freeways utilized by public transit; and reduce foreign oil dependence.

Air Pollution Reduction Fund (Fund 115): Accounts for the City's share of funds received under the Health & Safety Code Section 44223 (AB 2766) to finance mobile source air pollution reduction programs consistent with the California Clean Air Act of 1988. The fund, derived from additional vehicle registration fee, is used to support the South Coast Air Quality Management District's (SCAQMD) program to reduce air pollution from motor vehicles.

Residential Sound Insulation Program Fund (Fund 116): Accounts for the grants received from the Federal Aviation Administration (FAA) and the City of Los Angeles' Department of World Airports (LADOA). The fund is used to provide acoustical treatment of homes in El Segundo that are within the extreme airport noise impact zone, in order to create a better sound environment inside the home.

TDA Article 3/SB 821 Bikeway Fund (Fund 118): Accounts for the monies the City receives from the Transportation Development Act Article 3 which are to be specifically used for construction or repair of bikeways, sidewalks, or handicapped accesses.

COPS FUND (Fund 120): Accounts for receipt and disbursement of funds received under the State Citizens' Option for Public Safety (COPS) program allocated pursuant to Government Code Section 30061 enacted by AB 3229, Chapter 134 of the 1996 Statues. This fund, also known as the Supplemental Law Enforcement Services Fund (SLESF), is allocated based on population and can only be spent for "front line municipal police services" such as local crime prevention and community-oriented policing, per Government Code Section 30061 (c)(2).

PSAF (Public Safety Augmentation Fund) (Fund 123): Accounts for the one-half (1/2) cent Sales Tax approved by the voters in November 1993 under Prop 172. These revenues must be spent for public safety (police and fire services) purposes only.

Federal Grants Fund (124): Accounts for revenues and expenditures for each Federal grant awarded to the City.

State & County Grants Fund (Fund 125): Accounts for revenues and expenditures for each State or County grant awarded to the City.

Certified United Program Agencies (CUPA Fund 126): Accounts for revenues and expenditures for the Endorsement and Emergency Response Program (EERP), a consolidation of six environmental programs at the local level.

Measure M Fund (Fund 127): Accounts for the one-half (1/2) cent Sales Tax approved by the voters in November 2016. These revenues must be spent to ease traffic congestion.

SB – 1 Fund (Fund 128): Accounts for the revenues and expenditures from the Road Repair and Accountability Act of 2017. These revenues must be spent for local streets and roads.

Certified Access Specialist Program (CASP Fund 129): Authorized by Senate bill (SB) 1186, the fee is to increase disability access and compliance with construction-related accessibility requirements. The first priority is to spend the funds on the training and retention in order to meet the needs of the public in the jurisdiction.

Affordable Housing Fund (Fund 130): Accounts for the revenues and expenditures related to the construction and purchase of affordable housing for the citizens of El Segundo.

County Storm Water Program (Fund 131): Accounts for the revenues and expenditures related to Measure W, the Los Angeles County Safe, Clean Water program.

Measure B Fund (Fund 132): Accounts for the city's allocation of special tax on building improvements to provide funding for the countywide system of trauma centers, emergency medical services, and for bioterrorism response throughout the county.

Senior Housing Fund (Fund 504): Accounts for funds dedicated to senior housing initiatives.

Special Revenue/Donations (702): Accounts for donations received from private individuals or entities that are to be spent on specific activities or programs not funded by the City.

Cultural Development Fund (Fund 704): Accounts for deposits from citizens which may be used for arts and cultural projects in the City.

DEBT SERVICE FUNDS:

Account for accumulation of resources for, and the payment of, general long-term debt including principal and interest. The following funds are considered Debt Service Funds:

Debt Service Fund (Fund 202): Accounts for the lease agreement with the California Infrastructure and Economic Development Bank (CIEDB) whereby CIEDB issued bonds in the amount of $10 million to finance the Douglas Street Gap Closure Project. The City will make rental lease payments over a 30-year period starting February 1, 2006, at an interest rate of 2.87% per annum. Interest payments on the lease obligation are due on February 1 and August 1 of each year. Base rental payments will be mailed to the City reflecting the actual amount owed prior to each base rental payment due date.

Pension Obligation Bonds Fund (Fund 204): Accounts for the payments of interest and principal on the pension obligation bonds issued in June of 2021.

CAPITAL PROJECTS FUNDS:

Account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by proprietary funds and trust funds). The following is considered Capital Projects Fund:

Capital Improvement Fund (Fund 301): Accounts for the construction of capital facilities typically financed by the City's General Fund and any grant not accounted for in a special revenue fund.

Developer Impact Fees Funds (Fund 311-320): Account for mitigation fees, also known as a development impact fee, a monetary exaction other than a tax or special assessment that is charged by the city to the applicant in connection with the approval of a development project for the purpose of defraying all or a portion of the cost of public facilities related to the development project under California Government Code Section 66000 et seq.

PROPRIETARY FUNDS

Are used to account for a government's "business" type activities. Enterprise Funds and Internal Service Funds are considered proprietary funds.

ENTERPRISE FUNDS: The following are the City's Enterprise Funds:

Water Utility Fund (Fund 501): Accounts for water utility revenues, including service fees and installation charges, and all expenses related to the construction and maintenance of the City's water distribution system.

Sewer Fund (Fund 502): Accounts for revenues and expenses for the City's wastewater collection system, including replacement of sewer facilities. Sewer fees vary throughout the city and are primarily based on usage.

Golf Course Fund (Fund 503): Accounts for revenues from user fees and expenses incurred for the operation and maintenance of "The Lakes at El Segundo" golf facility. Revenues are also used for the repayment of the advance received from the Equipment Replacement fund.

INTERNAL SERVICE FUNDS: The following are the City's Internal Service Funds:

Equipment Replacement Fund (Fund 601): Accounts for the proceeds from the sale of surplus equipment and charges to City departments, which are used to purchase replacement of office furniture and equipment; vehicles; and other capital equipment.

Liability Insurance Fund (Fund 602): Accounts for the City's self-insurance program based on charges to departments for their share of claims costs on a 10-year average. A third-party service provider administers the program. The City is a member of ICRMA (Independent Cities Risk Management Association), a joint powers authority composed of 24 participating members. The Authority covers the excess of the City's $750,000 self-insurance retention up to $40,000,000.

Workers' Compensation Fund (Fund 603): Accounts for the City's self-insurance program based on charges to departments, calculated based on the departments' share of personnel costs. The City is a member of ICRMA (Independent Cities Risk Management Association), a joint powers authority composed of 24 participating members. The Authority covers the excess of the City's $500,000 self-insurance retention up to the current statutory amount.

CITY OF EL SEGUNDO
DESCRIPTION OF MAJOR REVENUE SOURCES

Property Tax: Is imposed on real property (land and permanently attached improvements such as buildings) and tangible personal property (movable property) within the State, based on the property value rather than on a fixed amount or benefit. Properties are distinguished as secured and unsecured (property for which the value of the lien is not sufficient to assure payment of the tax.) Article XIIIA of the State of California limits the real property tax rate to 1% of the property's assessed value plus rates imposed to fund indebtedness approved by the voters. El Segundo's share of the 1% is equivalent to 6.3 cents for every $1 collected from property taxes. With the passage of Prop 13 in 1978, assessed valuations are limited to a 2% increase each year.

Sales & Use Tax: Sales Tax is imposed on retailers for selling tangible personal property in California. The Use Tax is imposed on the user of a product purchased out-of-state and delivered for use in California. The Sales & Use Tax rate for the County of Los Angeles is 9.50% and is broken down as follows:

State General Fund (includes K-12/Community Colleges)	4.1875%
City/County General Fund (Bradley Burns)	1.0000%
Public Safety (Prop 172)	0.5000%
County Realignment (Mental Health/Welfare/Public Safety)	1.5625%
Countywide Transportation Fund	0.2500%
Los Angeles County Transportation Commission (LACT)	0.5000%
Los Angeles County Transportation Commission (LACT)	0.5000%
Los Angeles County Metro Transportation Authority (LAMT)	0.5000%
Los Angeles County Measure M	0.5000%
Total	9.5000%

Franchise Tax: El Segundo grants a franchise to utility companies for the use of City streets and rights of way. Franchises are paid by Southern California Edison; The Gas Company; Time-Warner Cable; Pacific Bell; and a few minor payers. For electric and gas, the rate is 2%; for telecommunications/cable, the rate is 5%; for PEG (Public Education & Government), the rate is 2%.

Transient Occupancy Tax (TOT): Is imposed on persons staying 30 days or less in a hotel, inn, motel, tourists' home, or other lodging facilities. With the passage of Measure B in April 2016, the City's TOT rate rose from 8% to 12%.

Real Property Transfer Tax: Is assessed on all recipients of transferred real property, which is imposed simultaneously by the County of Los Angeles and the City. The tax rate is $1.10 per $1,000 (or a fraction thereof) of property value: $0.55 goes to the County; and $0.55 goes to the City.

Business License Tax: Is imposed for revenue-raising purposes to applicants who conduct businesses within the City. The tax rates are as follows:

Base Tax First 10 Employees & 5,000 Sq. Ft. $ 113.60
Employee Per Employee over 10. $ 140.70
Square Footage Per Square Foot over 5,000. $ 0.28
Home Occupations Flat Fee $ 27.10
Contractors-General $165.20
Contractors-Specialty $ 113.60

CITY OF EL SEGUNDO
DESCRIPTION OF MAJOR REVENUE SOURCES

Utility Users' Tax (UUT): Is imposed on users of mobile telephone services (MTS); telecommunications (including video/CATV); electricity; gas, and water on commercial and industrial utility accounts only. The UUT rates are as follows: MTS – 1.5%; telecommunications – 2%; electricity, gas, and water - 3%.

Tax Resolution Agreement (TRA): Is an agreement between the City and Chevron whereby Chevron pays a total of $11.1 million (plus an annual CPI increase) to the City in taxes regardless of fluctuation in the national and local economy. The TRA agreed amount (plus CPI) less all the taxes paid for the year determines the TRA amount to be paid the following year. Taxes paid by Chevron include UUT for all the utilities; property tax; business license tax; and sales & use tax.

Vehicle License Fee (VLF): The State assesses and collects the VLF at the rate of 2% of a vehicle's current estimated value and calculated on the basis of the current owner's purchase price. About ¾ of the funds are distributed to local governments which can be used for any spending purposes.

Licenses & Permits: Are issued for regulatory or revenue raising purposes to applicants who conduct business activities within the City. This regulatory authority provides cities the means to protect the overall community interests.

Fines & Forfeitures: Include fines for City Code violations; parking or other vehicle code violations; fines for overdue library books; etc.

Use of Money & Property: Include investment earnings on the City's idle funds; rental or use of City facilities for which a charge has been established. Includes the Topgolf Facility and The Lakes Golf Course ground leases.

Intergovernmental: Include grants received from other governmental agencies; reimbursements for State-mandated costs; and reimbursement from the El Segundo Unified School District for some of the City's Librarians who are assigned to various schools within the District.

Charges for Services: Include fees for users of City service such as zoning and planning fees; participation on various Recreation & Parks programs and classes; fire inspections; etc. Fees & Charges are distinguished from taxes in two principal ways: 1) that the amount of the fee may not exceed the estimated reasonable cost of providing the particular service or facility for which the fee is charged; and 2) that the service or facility for which this fee is charged bears a relationship to the person or entity paying the fee.

CITY OF EL SEGUNDO
ESTIMATED FUND BALANCES - ALL FUNDS
FISCAL YEAR 2023-2024

Fund		Classification	Estimated Beginning Fund Balance 7/1/2023	Estimated Revenues FY 23-24	Preliminary Operating Budget FY 23-24
General Fund					
	001	GENERAL FUND	34,736,371	88,295,510	53,989,518
	002	ECONOMIC UNCERTAINTY	2,000,004	-	-
	003	TRUST FUNDS - REFUNDABLE PROJECT DEPOSIT		-	-
	117	HYPERION MITIGATION FUND	(3,758)	500	-
	505	SOLID WASTE	(306,385)	600,000	-
	701	RETIRED EMPLOYEE INSURANCE		-	-
	708	TRUST FUNDS-PROJECT DEPOSITS NONREFUNDABLE		270,000	-
		Total General Fund	**36,426,232**	**89,166,010**	**53,989,518**
Special Revenue Funds					
	104	TRAFFIC SAFETY FUND	58,136	45,000	-
	106	STATE GAS TAX FUND	(111,031)	471,594	11,745
	109	ASSET FORFEITURE FUND	806,813	22,000	-
	110	MEASURE R	1,208,399	510,000	-
	111	COMM. DEVEL. BLOCK GRANT	58,906	51,000	-
	112	PROP "A" TRANSPORTATION	1,166,773	313,510	-
	114	PROP "C" TRANSPORTATION	(196,106)	264,000	-
	115	AIR POLUTION REDUCTION FUND	57,487	20,510	-
	116	RESIDENTIAL SOUND INSULATION PROG. FUND	461,602	-	-
	118	TDA ARTICLE 3 - SB 821 BIKEWAY FUND	9,707	10,200	-
	119	MTA GRANT	27,813	10,200	-
	120	C.O.P.S. FUND	289,064	154,000	-
	123	PSAF PROPERTY TAX PUBLIC SAFETY	86,167	31,020	-
	124	FEDERAL GRANTS	1,870,631	396,370	-
	125	STATE GRANTS	245,792	140,111	-
	126	CUPA	48,323	452,730	476,906
	127	MEASURE M	122,446	209,000	-
	128	SB-1	180,611	375,921	-
	129	CERTIFIED ACCESS SPECIALIST PROGRAM (CASP)	55,306	21,000	-
	130	AFFORDABLE HOUSING FUND	5,233,531	50,000	-
	131	COUNTY STORM WATER PROGRAM	712,123	673,200	-
	132	MEASURE B		-	-
	504	SENIOR HOUSING	778,342	203,099	-
	702	TRUST FUNDS - SPECIAL REVENUE/DONATIONS	2,055,713	1,050,000	-
	704	CULTURAL DEVELOPMENT FUND	1,188,005	500,000	92,196
		Total Special Revenue Funds	**16,414,553**	**5,974,465**	**580,847**
Debt Service Funds					
	202	DEBT SERVICE FUND	1,074,592	367,200	-
	204	PENSION OBLIGATION BONDS	7,523,734	9,497,716	-
		Total Debt Service Funds	**8,598,326**	**9,864,916**	**-**
Capital Improvement Fund					
	301	CAPITAL IMPROVEMENT FUND	(124,914)	8,432,500	-
		Total Capital Improvement Fund	**(124,914)**	**8,432,500**	**-**
Total Governmental Funds			**61,314,197**	**113,437,891**	**54,570,365**
Enterprise Funds					
	501	WATER UTILITY FUND	52,513,883	36,850,000	1,485,365
	502	SEWER FUND	13,592,985	5,200,000	1,038,083
	503	GOLF COURSE	919,168	-	-
		Total Enterprise Funds	**67,026,036**	**42,050,000**	**2,523,449**
Internal Service Funds					
	601	EQUIPMENT REPLACEMENT	16,080,971	2,261,969	-
	602	LIABILITY INSURANCE	(1,359,215)	3,115,000	95,195
	603	WORKERS COMP RESERVE/INSURANCE	(7,375,282)	3,235,881	259,200
		Total Internal Service Funds	**7,346,474**	**8,612,850**	**354,395**
Total Proprietary Funds			**74,372,510**	**50,662,850**	**2,877,844**
Grand Total - All Funds			**135,686,707**	**164,100,741**	**57,448,209**

CITY OF EL SEGUNDO
ESTIMATED FUND BALANCES - ALL FUNDS
FISCAL YEAR 2023-2024

Preliminary Capital Budget FY 23-24	Preliminary Total Budget FY 23-24	Estimated Revenues Over (Under) FY 23-24	Transfers In FY 23-24	Transfers Out FY 23-24	Estimated Ending Fund Balance 6/30/2024
-	53,989,518	34,305,992	-	-	69,042,363
-	-	-	-	-	2,000,004
-	-	-	-	-	-
-	-	500	-	-	(3,258)
-	-	600,000	-	-	293,615
-	-	-	-	-	-
-	-	270,000	-	-	270,000
-	**53,989,518**	**35,176,492**	**-**	**-**	**71,602,724**
-	-	45,000	-	-	103,136
-	11,745	459,849	-	-	348,818
-	-	22,000	-	-	828,813
-	-	510,000	-	-	1,718,399
-	-	51,000	-	-	109,906
-	-	313,510	-	-	1,480,283
-	-	264,000	-	-	67,894
-	-	20,510	-	-	77,997
-	-	-	-	-	461,602
-	-	10,200	-	-	19,907
-	-	10,200	-	-	38,013
-	-	154,000	-	-	443,064
-	-	31,020	-	-	117,187
-	-	396,370	-	-	2,267,001
-	-	140,111	-	-	385,903
-	476,906	(24,176)	-	-	24,147
-	-	209,000	-	-	331,446
-	-	375,921	-	-	556,532
-	-	21,000	-	-	76,306
-	-	50,000	-	-	5,283,531
-	-	673,200	-	-	1,385,323
-	-	-	-	-	-
-	-	203,099	-	-	981,441
-	-	1,050,000	-	-	3,105,713
-	92,196	407,804	-	-	1,595,809
-	**580,847**	**5,393,618**	**-**	**-**	**21,808,171**
-	-	367,200	-	-	1,441,792
-	-	9,497,716	-	-	17,021,450
-	**-**	**9,864,916**	**-**	**-**	**18,463,242**
-	-	8,432,500	-	-	8,307,587
-	**-**	**8,432,500**	**-**	**-**	**8,307,587**
-	**54,570,365**	**58,867,526**	**-**	**-**	**120,181,724**
-	1,485,365	35,364,635	-	-	87,878,518
-	1,038,083	4,161,917	-	-	17,754,902
-	-	-	-	-	919,168
-	**2,523,449**	**39,526,551**	**-**	**-**	**106,552,587**
-	-	2,261,969	-	-	18,342,940
-	95,195	3,019,805	-	-	1,660,590
-	259,200	2,976,681	-	-	(4,398,601)
-	**354,395**	**8,258,455**	**-**	**-**	**15,604,929**
-	**2,877,844**	**47,785,006**	**-**	**-**	**122,157,516**
-	**57,448,209**	**106,652,532**	**-**	**-**	**242,339,240**

CITY OF EL SEGUNDO
ESTIMATED REVENUES/OTHER FINANCING SOURCES
ALL FUNDS
FISCAL YEAR 2023-2024

Classification	Actual FY 20-21	Actual FY 21-22	Adopted FY 22-23	Proposed FY 23-24
001 GENERAL FUND	**201,792,670**	**79,440,374**	**81,750,522**	**88,295,510**
TAX - PROPERTY TAXES	**12,049,408**	**12,008,025**	**12,209,615**	**12,539,805**
001-300-0000-3101 Current Year Secured	8,520,268	9,584,651	9,770,000	10,111,000
001-300-0000-3102 Current Year Unsecured	54,850	49,680	300,860	314,000
001-300-0000-3103 Prior Year Secured	1,237,541	64,417	50,000	26,000
001-300-0000-3104 Prior Year Unsecured	214,951	221,013	10,000	10,050
001-300-0000-3105 Penalties & Interest	9,113	46,152	10,000	10,000
001-300-0000-3106 HOX Reimbursement	-	42,675	5,000	5,000
001-300-0000-3715 VLF Swap	2,012,685	1,999,438	2,063,755	2,063,755
TAX - BUSINESS LICENSE TAXES	**11,818,672**	**11,694,614**	**11,935,200**	**14,300,000**
001-300-0000-3301 Business License Revenues	11,761,998	11,684,754	11,885,200	14,250,000
001-300-0000-3305 Other Business License Fees	(294)	-	-	
001-300-0000-3307 Filming Fees	56,968	9,860	50,000	50,000
TAX - OTHER TAXES	**28,138,010**	**46,476,406**	**42,668,713**	**48,253,000**
001-300-0000-3201 Sales & Use Tax	8,339,284	13,374,232	12,950,000	14,750,000
001-300-0000-3202 Franchise Tax	2,940,024	3,853,865	3,300,000	4,200,000
001-300-0000-3203 Transient Occupancy	4,893,187	12,267,534	11,040,000	12,750,000
001-300-0000-3204 Real Property Transfer	270,449	507,526	500,000	300,000
001-300-0000-3212 Gas Utility Tax	1,425,535	2,371,335	2,266,000	2,825,000
001-300-0000-3213 Water Utility Tax	308,185	322,684	365,908	370,000
001-300-0000-3214 Telephone Utility Tax	548,407	897,659	800,000	925,000
001-300-0000-3215 Cogenerated Electric/Chevron	997,111	2,339,815	1,238,000	2,796,000
001-300-0000-3216 Electric Utility Tax	1,733,576	3,210,541	2,600,000	3,718,000
001-300-0000-3218 Tax Resolution Agreement (TRA)	6,678,446	7,322,517	7,578,805	5,500,000
001-300-0000-3921 Electric Vehicle Charging Revenue	3,807	8,698	5,000	7,000
001-300-0000-3922 Strike Team Reimbursements	-	-	25,000	112,000
LICENSES AND PERMITS	**1,741,910**	**1,910,715**	**2,100,000**	**2,182,000**
001-300-0000-3401 Animal Licenses	12,001	13,206	10,000	20,000
001-300-0000-3403 License Agreements Data Centers	-	30,000	10,000	10,000
001-300-0000-3404 Building Permits	896,567	1,017,194	1,250,000	1,375,000
001-300-0000-3405 Plumbing Permits	94,358	67,693	80,000	82,000
001-300-0000-3406 Electrical Permits	408,584	359,838	375,000	325,000
001-300-0000-3407 Street Permits	141,125	276,226	200,000	200,000
001-300-0000-3414 BLDG Permit SMI Fee #1	-	-	-	
001-300-0000-3424 BLDG Permit SMI Fee #2	-	-	-	
001-300-0000-3425 Mechanical Permits	189,063	146,557	175,000	170,000
001-300-0000-3427 Newsrack Impoundment / Permit	212	-	-	
FINES AND FORFEITURES	**266,634**	**373,425**	**311,766**	**327,101**
001-300-0000-3501 City Code Fines	18,915	10,043	10,000	25,000
001-300-0000-3502 Library Fines & Fees	1,880	8,869	1,000	1,000
001-300-0000-3503 Parking Fines	230,962	330,143	275,000	275,000
001-300-0000-3504 Sur-Charge Parking Fines	1,630	3,275	4,266	4,351
001-300-0000-3505 Handicap Parking Fines	438	339	750	1,000
001-300-0000-3506 Towing Service Fines	12,604	19,178	18,750	18,750
001-300-0000-3513 Internet Printing	205	1,577	2,000	2,000
USE OF MONEY AND PROPERTY	**325,168**	**(652,413)**	**2,850,000**	**2,843,620**
001-300-0000-3601 Interest on Investments	870,709	1,095,415	950,000	1,100,000
001-300-0000-3602 Property Rentals / Lease	128,536	178,410	200,000	-
001-300-0000-3603 Interest Allocation Contra	(547,454)	604,525	-	
001-300-0000-3604 Interest Income - Lease	-	726,688	-	1,703,234
001-300-0000-3621 Securities Book to Market Interest	202,362	(2,469,652)	-	
001-300-0000-3622 CD's Book to Market Interest	(328,986)	(787,800)	-	
001-300-0000-3670 Topgolf Ground Lease			1,300,000	40,386
001-300-0000-3671 Topgolf Community Benefit			200,000	
001-300-0000-3672 Topgolf Beverage Sales			200,000	
INTERGOVERNMENTAL REVENUE	**71,786**	**165,371**	**2,154,739**	**130,000**
001-300-0000-3701 Motor Vehicle In Lieu	-	-	-	
001-300-0000-3735 Commercial Hauling Permit	54,457	54,457	55,006	55,000
001-300-0000-3787 Donation For Delivered Meals	-	(74)	-	
001-300-0000-9120 Transfer In from Federal Grants	-	-	1,986,733	
001-300-6105-3762 ESUSD Library Support Reimbursement	17,329	110,988	-	
001-300-0000-3762 ESUSD Library Support Reimbursement			113,000	75,000
CHARGES FOR SERVICES	**4,066,385**	**5,290,713**	**4,821,150**	**4,976,040**
001-300-0000-3661 Parking in Lieu Fees	35,490	-	24,000	24,000
001-300-0000-3770 Miscellaneous Grant Revenue	-	-	-	
001-300-0000-3801 Zoning & Planning Fees	83,650	103,356	100,000	100,000
001-300-0000-3803 Special Police Serivces	106,646	139,919	100,000	100,000
001-300-0000-3804 Public Works Services	-	175	500	2,600
001-300-0000-3807 Fire Plan Checks	-	20,432	-	200,000
001-300-0000-3808 Plan Check Fees	1,432,496	1,514,418	1,700,000	1,300,000
001-300-0000-3809 Plan Retention Fee	23,044	37,886	20,000	20,000
001-300-0000-3810 Building Inspection After-Hours Fees	-	175	500	5,000
001-300-0000-3812 Sales-Reports/Documents	176	411	500	3,000
001-300-0000-3813 Energy Plan Check Fees	-	-	-	
001-300-0000-3815 Planning Service Fees	-	-	600	800

CITY OF EL SEGUNDO
ESTIMATED REVENUES/OTHER FINANCING SOURCES
ALL FUNDS
FISCAL YEAR 2023-2024

Classification	Actual FY 20-21	Actual FY 21-22	Adopted FY 22-23	Proposed FY 23-24
001-300-0000-3816 General Plan Maintenance Fee	6,636	-	-	
001-300-0000-3817 Local Record Check Fees	2,460	4,392	1,250	1,500
001-300-0000-3818 Cable DVD Sales	15	60	100	500
001-300-0000-3821 Court Commitment Program	-	-	16,000	10,000
001-300-0000-3831 Parks & Recreation Activity	(185)	-	-	
001-300-0000-3832 Industrial Waste Annual Inspection	-	11,469	-	20,000
001-300-0000-3837 Accelerated Plan Check Fees	547,572	513,538	475,000	425,000
001-300-0000-3840 Tobacco Retail License Fee	-	-	1,000	6,000
001-300-0000-3841 Special Fire Services	4	4	1,000	3,000
001-300-0000-3842 Haz Mat Inspection	-	-	-	
001-300-0000-3843 Paramedic Transport	395,220	703,359	575,000	600,000
001-300-0000-3844 Fire Permit Inspection	9,076	11,969	10,000	10,200
001-300-0000-3845 High Rise Bldg Inspection	70,819	59,973	75,000	50,000
001-300-0000-3846 Haz Mat Response	417	1,158	2,000	2,040
001-300-0000-3847 Fire Protect Equip Test	35,056	7,860	15,000	15,300
001-300-0000-3848 Annual Fire Inspection	107,891	120,952	150,000	100,000
001-300-0000-3849 Fire Prevention Overtime	11,631	35,520	35,700	25,000
001-300-0000-3858 Parking Demand Study Fee	1,662	1,065	-	
001-300-0000-3864 Industrial Waste Permit	7,832	1,456	5,000	5,100
001-300-0000-3874 Recreation & Parks Activities	1,162	4	-	306,000
001-300-0000-3875 Contract Class Fees	-	-	230,000	275,000
001-300-0000-3876 Special Event Fees	185	5,691	35,000	25,000
001-300-0000-3877 Drama Program Ticket Sales	-	-	5,000	5,000
001-300-0000-3879 Reservation Fee	256,198	439,364	740,000	750,000
001-300-0000-3880 Farmers Market Vendors	-	-	28,000	36,000
001-300-0000-3881 Misc A.R.A./July 4th	-	-	475,000	450,000
001-300-3205-3821 New Construction Re-Inspections	-	1,752	-	
001-300-3205-3828 Storm Water	-	-	-	
001-300-3205-3844 Fire Permit Inspection	349	-	-	
001-300-5201-3874 Rec I.D. Cards	37,893	46,497	-	
001-300-5201-3881 Rec Classes & Camps - Staff	68,738	118,168	-	
001-300-5202-3874 Aquatics Drop-In Programs	6,389	1,201	-	
001-300-5202-3875 Aquatics Contract Class Fees	4,736	-	-	
001-300-5202-3881 Aquatics Group Swim Lessons - Staff	6,423	6,283	-	
001-300-5203-3875 Cultural Arts Contract Class Fees	3,673	80,432	-	
001-300-5203-3877 Drama Program Ticket Sales	-	20	-	
001-300-5204-3874 Sports Leagues	17,065	115,949	-	
001-300-5204-3875 Sports Contract Class Fees	46,620	241,622	-	
001-300-5205-3875 Teen Center Contract Class Fees	45,971	49,805	-	
001-300-5205-3881 Teen Center Programs - Staff	2,558	1,838	-	
001-300-5206-3875 Joslyn Contract Class Fees	124	28,640	-	
001-300-5208-3880 Farmers Market Vendors	11,523	29,483	-	
001-300-5210-3876 Special Event Fees	3,535	15,983	-	
001-300-5212-3874 Recreation Trips	-	-	-	
001-300-5213-3874 Wiseburn Drop-In Programs	196,951	217,627	-	
001-300-5213-3875 Wiseburn Contract Class Fees	16,023	97,023	-	
001-300-5213-3879 Wiseburn Facility Reservation Fees	426,668	371,462	-	
001-300-5213-3881 Wiseburn Group Swim Lessons	31,145	109,080	-	
001-300-5213-3882 Wiseburn Rec ID Cards	4,850	7,213	-	
001-300-5214-3874 Hilltop Aquatics Revenue	-	16,034	-	
001-300-0000-3833 Fire Permit / New Construction Insp.				100,000
DEVELOPER FEES	**207,838**	**331,326**	**-**	
001-300-8107-3972 Developer Contribution/Library Mitig.	15,070	17,831	-	
001-300-8122-3972 Developer Contribution/Fire Safety Mitig	57,195	95,832	-	
001-300-8132-3972 Developer Contribution/Police Safety Mit	68,468	109,212	-	
001-300-8153-3972 Developer Contribution/Parks Development	67,105	108,451	-	
OTHER REVENUES	**2,062,753**	**1,817,193**	**1,633,683**	**2,693,944**
001-300-0000-3901 Sale Of Surplus Property	3,106	3,275	5,000	10,000
001-300-0000-3903 Refunds	232	15,272	-	
001-300-0000-3904 SB-90 Reimbursement	28,461	-	40,000	25,000
001-300-0000-3905 Admin Charges	852,614	1,150,625	1,210,683	2,189,524
001-300-0000-3907 Traffic Control Program	1,896	-	3,000	4,420
001-300-0000-3909 Miscellaneous Revenue	28,364	193,053	25,000	250,000
001-300-0000-3923 Special Events Reimbursement	-	-	-	
001-300-0000-3924 Damaged Property Reimbursements	140,642	3,551	20,000	10,000
001-300-0000-3925 Smoky Hollow Public Infrastructure	-	14,214	-	
001-300-0000-3926 Smoky Hollow Parking in Lieu Fee	-	170,352	55,000	55,000
001-300-0000-3927 City Staff Reimbursements	280,632	104,146	125,000	150,000
001-300-0000-3972 Developer Contribution Reimbursement	700,000	-	150,000	
001-300-0000-3974 Developer Deposit Revenue	27,064	162,705	-	
001-300-5101-3909 Miscellaneous Revenue	(257)	-	-	
001-300-6105-3909 Miscellaneous Revenue	-	-	-	
INTER-FUND TRANFERS	**948,708**	**25,000**	**1,065,657**	**50,000**
001-300-0000-9104 Transfer-Traffic Safety	25,000	25,000	45,000	50,000
001-300-0000-9304 Transfer In - Federal Grants	-	-	-	
001-300-0000-9401 Transfer In-Economic Uncertainty Fund	923,708	-	-	
001-300-0000-9707 Transfer from Pension Trust	-	-	1,020,657	

CITY OF EL SEGUNDO
ESTIMATED REVENUES/OTHER FINANCING SOURCES
ALL FUNDS
FISCAL YEAR 2023-2024

Classification	Actual FY 20-21	Actual FY 21-22	Adopted FY 22-23	Proposed FY 23-24
OTHER FINANCING SOURCES	**140,095,398**	**-**	**-**	
001-300-0000-4000 Other Financing Sources	140,095,398	-	-	
002 ECONOMIC UNCERTAINTY	**-**	**823,708**	**100,000**	
INTER-FUND TRANFERS	**-**	**823,708**	**100,000**	
002-300-0000-9001 Transfer-General Fund	-	823,708	100,000	
104 TRAFFIC SAFETY FUND	**31,069**	**45,780**	**31,000**	**45,000**
FINES AND FORFEITURES	**31,069**	**45,780**	**30,000**	**45,000**
104-300-0000-3511 Vehicle Code Fines	31,069	45,780	30,000	45,000
USE OF MONEY AND PROPERTY	**-**	**-**	**1,000**	
104-300-0000-3601 Interest on Investments	-	-	1,000	
106 STATE GAS TAX FUND	**312,209**	**397,173**	**465,000**	**471,594**
USE OF MONEY AND PROPERTY	**1,912**	**2,050**	**10,000**	**10,000**
106-300-0000-3601 Interest on Investments	1,912	2,050	10,000	10,000
INTERGOVERNMENTAL REVENUE	**310,297**	**395,123**	**455,000**	**461,594**
106-300-0000-3707 State Gas Tax - 2103	94,199	118,684	145,000	149,749
106-300-0000-3712 State Gas Tax - 2107	96,476	110,783	120,000	141,597
106-300-0000-3713 State Gas Tax - 2107.5	4,000	4,000	10,000	4,000
106-300-0000-3714 State Gas Tax - 2106	44,032	57,691	65,000	62,500
106-300-0000-3716 State Gas Tax - 2105	71,589	103,965	95,000	103,748
106-300-0000-3721 State Gas Tax - Loan Repayment	-	-	20,000	
109 ASSET FORFEITURE FUND	**554,177**	**336,408**	**-**	**22,000**
USE OF MONEY AND PROPERTY	**8,016**	**13,333**	**-**	**2,000**
109-300-0000-3601 Interest on Investments	8,016	13,333	-	2,000
INTERGOVERNMENTAL REVENUE	**546,161**	**323,075**	**-**	**20,000**
109-300-0000-3717 Forfeiture DOJ Federal	16,996	60,051	-	10,000
109-300-0000-3720 US Treasurer Forfeiture	529,166	263,024	-	10,000
110 MEASURE R	**171,803**	**276,124**	**513,000**	**510,000**
USE OF MONEY AND PROPERTY	**10,050**	**12,597**	**5,500**	**10,000**
110-300-0000-3601 Interest on Investments	10,050	12,597	5,500	10,000
INTERGOVERNMENTAL REVENUE	**161,753**	**263,527**	**507,500**	**500,000**
110-300-0000-3745 LACMTA Measure R	-	-	7,500	
110-300-0000-3746 Measure "R" Sales Tax	161,753	263,527	500,000	500,000
111 COMM. DEVEL. BLOCK GRANT	**-**	**20,757**	**75,000**	**51,000**
INTERGOVERNMENTAL REVENUE	**-**	**20,757**	**75,000**	**51,000**
111-300-0000-3795 ADA Sidewalk Ramps	-	20,757	75,000	51,000
112 PROP "A" TRANSPORTATION	**270,142**	**437,588**	**307,500**	**313,510**
USE OF MONEY AND PROPERTY	**10,496**	**13,913**	**6,000**	**7,000**
112-300-0000-3601 Interest on Investments	10,496	13,913	6,000	7,000
INTERGOVERNMENTAL REVENUE	**259,647**	**423,675**	**301,500**	**306,510**
112-300-0000-3751 Prop "A" Sales Tax	259,482	423,670	300,000	306,000
112-300-0000-3752 Bus Pass Sale Proceeds	-	-	1,000	
112-300-0000-3858 Beach Shuttle Passenger Fares	170	5	500	510
112-300-0000-3909 Miscellaneous Revenue	(5)	-	-	
114 PROP "C" TRANSPORTATION	**224,933**	**713,366**	**255,000**	**264,000**
USE OF MONEY AND PROPERTY	**9,699**	**9,970**	**5,000**	**9,000**
114-300-0000-3601 Interest on Investments	9,699	9,970	5,000	9,000
INTERGOVERNMENTAL REVENUE	**215,233**	**703,396**	**250,000**	**255,000**
114-300-0000-3754 Prop "C" Sales Tax	215,233	703,396	250,000	255,000
115 AIR POLUTION REDUCTION FUND	**22,991**	**17,089**	**20,500**	**20,510**
USE OF MONEY AND PROPERTY	**1,084**	**1,338**	**500**	**510**
115-300-0000-3601 Interest on Investments	1,084	1,338	500	510
INTERGOVERNMENTAL REVENUE	**21,907**	**15,751**	**20,000**	**20,000**
115-300-0000-3708 LA CO. SCAQMD/Rideshare	21,907	15,751	20,000	20,000
116 RESIDENTIAL SOUND INSULATION PROG. FUND	**5,134**	**5,096**	**-**	
USE OF MONEY AND PROPERTY	**5,134**	**5,081**	**-**	
116-300-0000-3601 Interest on Investments	5,134	5,081	-	
OTHER REVENUES	**-**	**15**	**-**	
116-300-0000-3909 Miscellaneous Revenue	-	15	-	
117 HYPERION MITIGATION FUND	**1,107**	**1,033**	**500**	**500**
USE OF MONEY AND PROPERTY	**1,107**	**1,033**	**500**	**500**
117-300-0000-3601 Interest on Investments	1,107	1,033	500	500
118 TDA ARTICLE 3 - SB 821 BIKEWAY FUND	**623**	**12,453**	**10,400**	**10,200**
USE OF MONEY AND PROPERTY	**623**	**153**	**400**	**200**
118-300-0000-3601 Interest on Investments	623	153	400	200
INTERGOVERNMENTAL REVENUE	**-**	**12,300**	**10,000**	**10,000**
118-300-0000-3725 TDA Article 3 - SB821	-	12,300	10,000	10,000
119 MTA GRANT	**297,319**	**216**	**-**	**10,200**
USE OF MONEY AND PROPERTY	**3,101**	**216**	**-**	**200**
119-300-0000-3601 Interest on Investments	3,101	216	-	200
INTERGOVERNMENTAL REVENUE	**294,218**	**-**	**-**	**10,000**
119-300-0000-3979 MTA Grant Revenue - LACMTA	294,218	-	-	10,000
120 C.O.P.S. FUND	**103,979**	**166,184**	**146,500**	**154,000**
USE OF MONEY AND PROPERTY	**3,979**	**4,899**	**1,500**	**4,000**
120-300-0000-3601 Interest on Investments	3,979	4,899	1,500	4,000
INTERGOVERNMENTAL REVENUE	**100,000**	**161,285**	**145,000**	**150,000**
120-300-0000-3207 C.O.P.S. Funding	100,000	161,285	145,000	150,000

CITY OF EL SEGUNDO
ESTIMATED REVENUES/OTHER FINANCING SOURCES
ALL FUNDS
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Classification	Actual FY 20-21	Actual FY 21-22	Adopted FY 22-23	Proposed FY 23-24
122 LAWA FUND	**-**	**-**	**-**	
USE OF MONEY AND PROPERTY	**-**	**-**	**-**	
122-300-0000-3601 Interest on Investments	-	-	-	
123 PSAF PROPERTY TAX PUBLIC SAFETY	**30,681**	**37,802**	**31,000**	**31,020**
TAX - PROPERTY TAXES	**29,137**	**35,883**	**30,000**	**30,000**
123-300-0000-3206 PSAF PR. Tx Public Safety	29,137	35,883	30,000	30,000
USE OF MONEY AND PROPERTY	**1,543**	**1,920**	**1,000**	**1,020**
123-300-0000-3601 Interest on Investments	1,543	1,920	1,000	1,020
124 FEDERAL GRANTS	**196,669**	**2,685,965**	**115,600**	**396,370**
INTERGOVERNMENTAL REVENUE	**196,669**	**2,685,965**	**115,600**	**396,370**
124-300-0000-3785 UASI 2012	-	-	23,800	24,276
124-300-2501-3500 Covid-19 Grant Funds	(5,181)	-	-	
124-300-2501-3502 American Rescue Plan Act	-	1,986,733	-	
124-300-3101-3744 2019 Police Tobacco Tax Revenue	-	-	-	
124-300-3102-3741 2019 HMEP Grant	9,751	(1,342)	-	
124-300-3202-3766 SHSGP Homeland Security Grant	-	-	91,800	
124-300-3202-3767 2018 HSGP Grant	192,099	219,840	-	
124-300-3202-3769 2019 HSGP Revenue	-	480,734	-	
124-300-3101-3788 Bullet Proof Vest Grant				
124-300-3201-3508 Fire Prevention and Safety (FP&S) Grant				49,594
124-300-3255-3745 EOC Upgrades				322,500
125 STATE GRANTS	**6,638**	**112,585**	**240,000**	**140,111**
INTERGOVERNMENTAL REVENUE	**6,638**	**112,585**	**240,000**	**140,111**
125-300-0000-3617 CalBev Grant	-	-	5,000	
125-300-0000-3755 CalEPA-Green Business Grant	-	15,000	-	15,000
125-300-3101-3618 AB 109 Front-Line Intervention Services	-	-	-	
125-300-3101-3724 Alcohol Beverage Control Grant	-	-	-	
125-300-3101-3725 2020 Traffic Grant	-	24,800	-	
125-300-3101-3764 LA County Homeless Initiative	-	10,767	-	
125-300-3101-3777 Police Mental Health Grant	-	-	-	
125-300-3205-3615 CUPA Grants	-	-	-	
125-300-4801-3703 West Basin Grants	-	-	-	
125-300-5102-3613 AQMD Tree Partnership Program	-	-	-	
125-300-5102-3614 Los Angeles Cnty Regional Park (RPOSD)	-	-	-	
125-300-5102-3617 CalBev Grant	4,738	29,370	-	
125-300-5102-3620 CA Prop 68 Acacia Park	-	-	-	
125-300-5102-3929 Prop 68 Program	-	-	200,000	125,111
125-300-6101-3623 Library - CALIFA	-	32,647	-	
125-300-6101-3625 California State Library Grant	-	-	-	
125-300-8133-3703 Police Training STC State Grants	1,900	-	-	
125-300-0000-3764 LA County Homeless Initiative			35,000	
125-300-3101-3727 OTS-STEP Grant 2023				
125-300-3101-6411 UASI Grant 2023				
126 CUPA	**468,113**	**320,559**	**474,113**	**452,730**
LICENSES AND PERMITS	**8,177**	**28,331**	**2,606**	**26,600**
126-300-0000-3408 CUPA UST Non-annual Permit	5,571	5,056	-	2,600
126-300-0000-3514 Tiered Permit	2,606	2,663	2,606	2,600
126-300-0000-3827 Unified Program Facility Permit	-	19,824	-	20,400
126-300-0000-3828 New Business Fee	-	286	-	
126-300-0000-3831 Failure to Obtain Initial Permit	-	244	-	1,000
126-300-0000-3832 Late CERS Submittal Citation	-	258	-	
FINES AND FORFEITURES	**-**	**8,400**	**-**	**5,000**
126-300-0000-3210 CUPA Penalties	-	8,400	-	5,000
USE OF MONEY AND PROPERTY	**1,748**	**1,247**	**-**	**1,300**
126-300-0000-3601 Interest on Investments	1,748	1,247	-	1,300
INTERGOVERNMENTAL REVENUE	**-**	**16,850**	**-**	
126-300-0000-3899 CUPA Grant Revenue	-	16,850	-	
CHARGES FOR SERVICES	**458,188**	**265,731**	**471,507**	**419,830**
126-300-0000-3516 CUPA Voluntary Site Clean-up	848	-	-	
126-300-0000-3820 Aboveground Storage Tank (AST)	30,448	34,421	41,060	34,830
126-300-0000-3822 Underground Tanks	17,725	20,315	25,200	20,000
126-300-0000-3824 Hazardous Waste Generator Permit	64,661	60,902	62,511	56,540
126-300-0000-3825 Disclosure	133,561	104,578	149,995	134,160
126-300-0000-3826 Environmental Safety Risk Mmgt. Program	174,951	44,040	192,741	173,100
126-300-0000-3830 Regulatory Re-Inspection Fee	-	164	-	
126-300-0000-3846 CUPA Haz Mat	1,644	1,311	-	1,200
126-300-3206-3850 CUPA Enforcement Trust Revenue	34,350	-	-	
127 MEASURE M	**191,846**	**309,064**	**205,000**	**209,000**
USE OF MONEY AND PROPERTY	**8,686**	**10,854**	**5,000**	**5,000**
127-300-0000-3601 Interest on Investments	8,686	10,854	5,000	5,000
INTERGOVERNMENTAL REVENUE	**183,160**	**298,211**	**200,000**	**204,000**
127-300-0000-3742 Measure M Revenue	183,160	298,211	200,000	204,000
128 SB-1	**262,615**	**341,359**	**370,000**	**375,921**
USE OF MONEY AND PROPERTY	**5,316**	**2,449**	**5,000**	**7,000**
128-300-0000-3601 Interest on Investments	5,316	2,449	5,000	7,000
INTERGOVERNMENTAL REVENUE	**257,299**	**338,910**	**365,000**	**368,921**
128-300-0000-3756 SB-1 Revenues	257,299	338,910	365,000	368,921

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Classification	Actual FY 20-21	Actual FY 21-22	Adopted FY 22-23	Proposed FY 23-24
129 CERTIFIED ACCESS SPECIALIST PROGRAM (CASP)	**21,421**	**20,800**	**21,000**	**21,000**
USE OF MONEY AND PROPERTY	**895**	**1,140**	**1,000**	**1,000**
129-300-0000-3601 Interest on Investments	895	1,140	1,000	1,000
CHARGES FOR SERVICES	**20,526**	**19,660**	**20,000**	**20,000**
129-300-0000-3857 CASP Training	20,526	19,660	20,000	20,000
130 AFFORDABLE HOUSING FUND	**56,143**	**60,222**	**50,000**	**50,000**
USE OF MONEY AND PROPERTY	**56,143**	**60,222**	**50,000**	**50,000**
130-300-0000-3601 Interest on Investments	56,143	60,222	50,000	50,000
131 COUNTY STORM WATER PROGRAM	**612,728**	**576,816**	**660,000**	**673,200**
USE OF MONEY AND PROPERTY	**242**	**7,408**	**10,000**	**10,200**
131-300-0000-3601 Interest on Investments	242	7,408	10,000	10,200
INTERGOVERNMENTAL REVENUE	**612,486**	**569,408**	**650,000**	**663,000**
131-300-0000-3721 Storm Water	612,486	569,408	650,000	663,000
202 DEBT SERVICE FUND	**678,614**	**165,724**	**360,000**	**367,200**
DEVELOPER FEES	**678,614**	**165,724**	**360,000**	**367,200**
202-300-0000-3972 Developer Contribution	-	-	360,000	367,200
202-300-8141-3972 Dev Impact Fees-STS Signals & Bridges	678,614	165,724	-	
204 PENSION OBLIGATION BONDS	**4,637**	**9,491,887**	**-**	**9,497,716**
USE OF MONEY AND PROPERTY	**-**	**9**	**-**	**10**
204-300-0000-3601 Interest on Investments	-	9	-	10
INTER-FUND TRANFERS	**4,637**	**9,491,878**	**-**	**9,497,706**
204-300-0000-9001 Transfer In -General Fund	4,637	9,491,878	-	9,497,706
204-300-0000-9002 Transfer In - Water Fund	-	-	-	
204-300-0000-9003 Transfer In - Sewer Fund	-	-	-	
301 CAPITAL IMPROVEMENT FUND	**1,801,319**	**610,000**	**4,145,420**	**8,432,500**
OTHER REVENUES	**25,000**	**-**	**-**	
301-300-0000-3909 Miscellaneous Revenue	25,000	-	-	
INTER-FUND TRANFERS	**1,776,319**	**610,000**	**4,145,420**	**8,432,500**
301-300-0000-9001 Transfer-General Fund	118,109	385,000	4,145,420	7,632,500
301-300-0000-9399 Transfers In	1,658,210	225,000	-	
301-300-0000-9504 Transfers In				800,000
501 WATER UTILITY FUND	**24,980,074**	**35,181,766**	**36,700,000**	**36,850,000**
USE OF MONEY AND PROPERTY	**353,476**	**(649,087)**	**125,000**	**200,000**
501-300-0000-3601 Interest on Investments	353,476	(649,087)	125,000	200,000
CHARGES FOR SERVICES	**24,613,985**	**35,781,719**	**36,575,000**	**36,650,000**
501-300-0000-3851 Potable Water Sales	10,286,874	17,987,318	17,800,000	17,500,000
501-300-0000-3852 Water Sales - Other	5,448	427	-	
501-300-0000-3853 Meter Installations	15,251	10,419	25,000	25,000
501-300-0000-3856 Reclaimed Water Sales	14,306,412	17,783,555	18,750,000	19,125,000
OTHER REVENUES	**12,614**	**49,134**	**-**	
501-300-0000-3859 Miscellaneous Revenue	12,614	49,134	-	
502 SEWER FUND	**3,330,864**	**4,729,064**	**5,344,000**	**5,200,000**
USE OF MONEY AND PROPERTY	**64,425**	**(100,749)**	**30,000**	**20,000**
502-300-0000-3601 Interest on Investments	64,425	(100,749)	30,000	20,000
CHARGES FOR SERVICES	**3,266,685**	**4,829,584**	**5,314,000**	**5,180,000**
502-300-0000-3861 Wastewater User Fees	3,266,685	4,815,991	5,200,000	5,066,000
502-300-0000-3862 Wastewater Connection Fees	-	1,740	2,000	2,000
502-300-0000-3865 Annual Quality Surcharge	-	11,853	12,000	12,000
502-300-0000-3972 Developer Contribution	-	-	100,000	100,000
OTHER REVENUES	**(246)**	**230**	**-**	
502-300-0000-3909 Miscellaneous Revenue	(246)	230	-	
503 GOLF COURSE	**1,098,917**	**(11,257)**	**200,000**	**-**
CHARGES FOR SERVICES	**860,288**	**118,929**	**200,000**	**-**
503-300-0000-3832 Food & Beverage Revenues	3,437	-	-	
503-300-0000-3833 Leased Beer & Wine	899	-	-	
503-300-0000-3834 Golf Course ProShop	11,819	-	-	
503-300-0000-3835 Golf Course Revenues	414,078	-	-	
503-300-0000-3836 Driving Range Revenues	342,584	-	-	
503-300-0000-3838 Golf Lessons	8,400	-	-	
503-300-0000-3840 Top Golf Ground Lease	79,071	118,929	200,000	-
OTHER REVENUES	**238,629**	**(130,185)**	**-**	
503-300-0000-3909 Miscellaneous Revenue	238,629	(130,185)	-	
504 SENIOR HOUSING	**3,039**	**3,313**	**10,000**	**203,099**
USE OF MONEY AND PROPERTY	**3,039**	**3,313**	**10,000**	**3,099**
504-300-0000-3601 Interest on Investments	3,039	3,313	10,000	3,099
INTER-FUND TRANFERS				**200,000**
504-300-0000-9001 Transfer-General Fund				200,000
505 SOLID WASTE	**-**	**420,000**	**270,000**	**600,000**
INTER-FUND TRANFERS	**-**	**420,000**	**270,000**	**600,000**
505-300-0000-9001 Transfer-General Fund	-	-	270,000	
505-300-0000-9301 Transfer-Capital Improvements	-	420,000	-	600,000
601 EQUIPMENT REPLACEMENT	**1,418,331**	**1,339,566**	**1,397,000**	**2,261,969**
CHARGES FOR SERVICES	**994,379**	**1,076,927**	**1,397,000**	**2,161,969**
601-300-0000-3912 Replacement Charge	994,379	1,036,927	1,357,000	2,121,969
601-300-5101-3970 Wiseburn Aquatics	-	40,000	40,000	40,000
OTHER REVENUES	**408,952**	**262,639**	**-**	**100,000**
601-300-0000-3909 Miscellaneous Revenue	408,952	262,639	-	100,000

CITY OF EL SEGUNDO
ESTIMATED REVENUES/OTHER FINANCING SOURCES
ALL FUNDS
FISCAL YEAR 2023-2024

Classification	Actual FY 20-21	Actual FY 21-22	Adopted FY 22-23	Proposed FY 23-24
INTER-FUND TRANFERS	**15,000**	**-**	**-**	
601-300-0000-9001 Transfer-General Fund	15,000	-	-	
602 LIABILITY INSURANCE	**1,458,071**	**3,275,666**	**3,030,000**	**3,115,000**
USE OF MONEY AND PROPERTY	**-**	**36,919**	**-**	**10,000**
602-300-0000-3601 Interest on Investments	-	36,919	-	10,000
CHARGES FOR SERVICES	**1,418,300**	**2,822,000**	**3,030,000**	**3,100,000**
602-300-0000-3911 Charges to Other Dept.	1,418,300	2,822,000	3,030,000	3,100,000
OTHER REVENUES	**39,772**	**416,747**	**-**	**5,000**
602-300-0000-3913 Recovery of Claims Paid	39,772	416,747	-	5,000
603 WORKERS COMP RESERVE/INSURANCE	**2,601,079**	**3,705,062**	**3,125,374**	**3,235,881**
CHARGES FOR SERVICES	**2,550,736**	**3,180,742**	**3,025,374**	**3,085,881**
603-300-0000-3911 Charges to Other Dept.	2,550,736	3,180,742	3,025,374	3,085,881
OTHER REVENUES	**50,343**	**524,320**	**100,000**	**150,000**
603-300-0000-3913 Recovery of Claims Paid	50,343	524,320	100,000	150,000
702 TRUST FUNDS - SPECIAL REVENUE/DONATIONS	**143,720**	**1,178,451**	**-**	**1,050,000**
CHARGES FOR SERVICES	**-**	**1,500**	**-**	
702-300-0000-3850 CPR Class Fees	-	1,500	-	
OTHER REVENUES	**143,720**	**1,176,951**	**-**	**1,050,000**
702-300-0000-3982 Fire Donations	487	742	-	
702-300-2401-1281 Economic Development Revenue	100,000	75,000	-	
702-300-2401-2606 EDAC Special Programs & Events	-	-	-	50,000
702-300-3101-3971 Police Admin/Police Inmate Welfare	-	-	-	
702-300-3101-3975 Police Admin/Donation K-9	97	-	-	
702-300-3110-2601 Donations - DARE	9	3	-	
702-300-5101-2601 Parks & Recreation Outreach Donations	5,681	13,120	-	
702-300-5101-2608 Park Beautification Donation	5,873	4,591	-	
702-300-5101-2609 LA Kings Donations	-	25,000	-	
702-300-5101-3877 Drama Booster Donation	-	-	-	
702-300-5101-3883 Joslyn/Senior Donation	(2,371)	-	-	
702-300-5101-3895 Teen Center Donation	-	1,081	-	
702-300-5101-5101 Plunge Rehabilitation	300	1,000,000	-	1,000,000
702-300-5102-3886 Aquatics Donation	1,000	200	-	
702-300-5210-2601 Recreation Special Events Donations	12,400	40,084	-	
702-300-6101-2601 Library Admin Donations	20,243	17,131	-	
704 CULTURAL DEVELOPMENT FUND	**91,370**	**945,199**	**500,000**	**500,000**
DEVELOPER FEES	**91,370**	**945,199**	**500,000**	**500,000**
704-300-0000-3787 Cultural Development Donations	91,370	945,199	500,000	500,000
708 TRUST FUNDS-PROJECT DEPOSITS NONREFUNDAB	**236,786**	**325,781**	**245,000**	**270,000**
LICENSES AND PERMITS	**236,786**	**260,411**	**245,000**	**270,000**
708-300-0000-3807 ESOSPC Permit Surcharge	129,511	129,032	120,000	140,000
708-300-0000-3816 General Plan Maintenance Fee	107,276	131,379	125,000	130,000
OTHER REVENUES	**-**	**65,370**	**-**	
708-300-0000-3909 Miscellaneous Revenue	-	65,370	-	
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Grand Total	**243,481,832**	**148,518,745**	**141,168,429**	**164,100,741**

CITY OF EL SEGUNDO
SCHEDULE OF INTERFUND TRANSFERS
FISCAL YEAR 2023-2024

Fund	Name	Transfer In			Transfer Out		
001	GENERAL FUND				001-400-0000-9204	9,497,706.00	to PENSION OBLIGATION BONDS FUND
001	GENERAL FUND				001-400-0000-9301	7,632,500.00	to CAPITAL IMPROVEMENT FUND
001	GENERAL FUND				001-400-0000-9504	200,000.00	to SENIOR HOUSING FUND - CIP Reserve
					001-400-0000-9505	600,000.00	to SOLID WASTE FUND for capital projects
	001 General Fund Total		**-**			**17,930,206.00**	
204	PENSION OBLIGATION BONDS	204-300-0000-9001	9,497,706.00	from GENERAL FUND for POB payments			
301	CAPITAL IMPROVEMENT FUNI	301-300-0000-9504	800,000.00	from SENIOR HOUSING - Park Vista CIP			
301	CAPITAL IMPROVEMENT FUNI	301-300-0000-9399	7,632,500.00	from GENERAL FUND			
504	SENIOR HOUSING FUND	504-300-0000-9001	200,000.00	from GENERAL FUND - CIP Reserve	504-400-0000-9301	800,000.00	to CAPITAL IMPROVEMENT FUND - Park Vista CIP
505	SOLID WASTE FUND	505-300-0000-9301	600,000.00	from GENERAL FUND for capital projects			
	All Funds Total		**18,730,206.00**			**18,730,206.00**	**-**

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CITY OF EL SEGUNDO
Adopted Budget Summary By Fund / By Department
All Funds
Fiscal Year 2023-2024

	Actual FY 20-21	Actual FY 21-22	Adopted FY 22-23	Proposed FY 23-24
001 GENERAL FUND	**199,343,320**	**75,533,103**	**85,941,128**	**96,064,216**
CITY ATTORNEY	527,127	752,602	770,450	835,450
CITY CLERK	1,028,960	453,884	568,511	516,545
CITY COUNCIL	251,947	335,424	216,018	235,329
CITY MANAGER	4,606,985	2,326,656	2,850,000	2,903,270
COMMUNITY DEVELOPMENT DEPARTMENT	6,457,730	2,630,101	3,828,987	3,802,120
FINANCE DEPARTMENT	6,125,530	2,235,699	2,576,681	2,472,453
FIRE DEPARTMENT	66,123,936	13,501,668	13,564,268	14,196,502
HUMAN RESOURCES DEPARTMENT	2,215,720	1,240,818	1,492,491	2,116,401
INFORMATION TECHNOLOGY DEPARTMENT	4,671,538	2,611,764	3,741,130	3,864,715
NON DEPARTMENT	6,351,560	6,731,714	6,128,801	6,745,052
POLICE DEPARTMENT	75,856,361	17,845,583	20,378,246	21,611,055
PUBLIC WORKS DEPARTMENT	10,714,838	8,615,544	7,154,856	8,602,036
RECREATION PARK AND LIBRARY DEPARTMENT	13,015,133	4,906,060	8,685,569	10,233,080
TRANSFER	1,395,956	11,345,586	13,985,120	17,930,206
104 TRAFFIC SAFETY FUND	**25,000**	**25,000**	**45,000**	
TRANSFER	25,000	25,000	45,000	
106 STATE GAS TAX FUND	**208,218**	**431,943**	**752,966**	**221,745**
PUBLIC WORKS DEPARTMENT	208,218	431,943	752,966	221,745
109 ASSET FORFEITURE FUND	**108,777**	**309,562**	**725,000**	**800,000**
POLICE DEPARTMENT	108,777	309,562	725,000	800,000
110 MEASURE R	**24,372**	**598**	**600,000**	**600,000**
PUBLIC WORKS DEPARTMENT	24,372	598	600,000	600,000
TRANSFER	-	-		
111 COMM. DEVEL. BLOCK GRANT	**-**	**50,592**	**75,000**	**140,139**
COMMUNITY DEVELOPMENT DEPARTMENT	-	50,592	75,000	140,139
112 PROP "A" TRANSPORTATION	**64,135**	**112,689**	**322,165**	**362,281**
RECREATION PARK AND LIBRARY DEPARTMENT	64,135	112,689	322,165	362,281
114 PROP "C" TRANSPORTATION	**220,525**	**501,113**	**1,550,127**	**300,000**
PUBLIC WORKS DEPARTMENT	220,525	501,113	1,550,127	300,000
115 AIR POLUTION REDUCTION FUND	**-**	**-**	**100,000**	**100,000**
PUBLIC WORKS DEPARTMENT	-	-	100,000	100,000
116 RESIDENTIAL SOUND INSULATION PROG. FUND	**609**	**846**	**800**	**10,000**
COMMUNITY DEVELOPMENT DEPARTMENT	609	846	800	10,000
117 HYPERION MITIGATION FUND	**5,473**	**7,869**	**100,000**	**109,453**
PUBLIC WORKS DEPARTMENT	5,473	7,869	100,000	109,453
118 TDA ARTICLE 3 - SB 821 BIKEWAY FUND	**-**	**57,466**	**15,000**	**15,000**
PUBLIC WORKS DEPARTMENT	-	57,466	15,000	15,000
119 MTA GRANT	**294,218**	**-**		**-**
PUBLIC WORKS DEPARTMENT	294,218	-		-
120 C.O.P.S. FUND	**56,583**	**53,490**	**350,000**	**615,000**
POLICE DEPARTMENT	56,583	53,490	350,000	615,000
122 LAWA FUND	**-**	**-**		
TRANSFER	-	-		
123 PSAF PROPERTY TAX PUBLIC SAFETY	**-**	**-**	**150,000**	**75,000**
FIRE DEPARTMENT	-	-	75,000	-
POLICE DEPARTMENT		-	75,000	75,000
124 FEDERAL GRANTS	**356,979**	**2,619,440**		**418,038**
FEDERAL GRANTS	-	18,320		
FIRE DEPARTMENT	356,979	1,607,754		149,594
POLICE DEPARTMENT	-	993,367		268,444
TRANSFER	-	-		
125 STATE GRANTS	**206,086**	**76,246**		**148,944**
COMMUNITY DEVELOPMENT DEPARTMENT	-	2,676		-
FIRE DEPARTMENT	-	2,598		-
POLICE DEPARTMENT	7,070	32,136		148,944
PUBLIC WORKS DEPARTMENT	2,787	8,400		-
RECREATION PARK AND LIBRARY DEPARTMENT	188,087	-		-
STATE GRANTS	8,142	30,436		-
126 CUPA	**471,021**	**531,598**	**557,642**	**537,827**
FIRE DEPARTMENT	471,021	531,598	557,642	537,827
127 MEASURE M		**323,993**	**1,000,000**	**200,000**
PUBLIC WORKS DEPARTMENT		323,993	1,000,000	200,000
128 SB-1	**700,854**	**146,734**	**600,000**	**800,000**
PUBLIC WORKS DEPARTMENT	700,854	146,734	600,000	800,000

CITY OF EL SEGUNDO
Adopted Budget Summary By Fund / By Department
All Funds
Fiscal Year 2023-2024

	Actual FY 20-21	Actual FY 21-22	Adopted FY 22-23	Proposed FY 23-24
129 CERTIFIED ACCESS SPECIALIST PROGRAM (CASP)		**-**	**80,000**	**15,000**
COMMUNITY DEVELOPMENT DEPARTMENT		-	80,000	15,000
130 AFFORDABLE HOUSING FUND	**30,584**	**-**	**200,000**	**-**
COMMUNITY DEVELOPMENT DEPARTMENT	30,584	-	200,000	-
131 COUNTY STORM WATER PROGRAM	**122,908**	**264,514**	**750,000**	**750,000**
PUBLIC WORKS DEPARTMENT	122,908	264,514	750,000	750,000
132 MEASURE B		**-**		**12,580**
FIRE DEPARTMENT		-		12,580
202 DEBT SERVICE FUND	**88,655**	**526,383**	**545,000**	**603,300**
TRANSFER	88,655	526,383	545,000	603,300
204 PENSION OBLIGATION BONDS	**-**	**1,662,800**	**9,800,000**	**9,497,706**
TRANSFER	-	1,662,800	9,800,000	9,497,706
301 CAPITAL IMPROVEMENT FUND	**1,647,586**	**1,324,348**	**7,870,893**	**18,575,000**
CAPITAL IMPROVEMENT	1,647,586	1,324,348	7,870,893	18,575,000
401 ECONOMIC UNCERTAINTY	**923,708**	**-**		
TRANSFER	923,708	-		
405 FACILITIES MAINTENANCE	**-**	**-**		**-**
PUBLIC WORKS DEPARTMENT	-	-		-
501 WATER UTILITY FUND	**18,520,755**	**30,211,364**	**31,359,005**	**31,772,572**
NON DEPARTMENT	-	-		-
PUBLIC WORKS DEPARTMENT	18,520,755	30,211,364	31,359,005	31,772,572
502 SEWER FUND	**3,430,721**	**4,441,889**	**6,500,017**	**6,791,056**
NON DEPARTMENT	-	-		-
PUBLIC WORKS DEPARTMENT	3,430,721	4,441,889	6,500,017	6,791,056
503 GOLF COURSE	**4,678,677**	**109,140**	**10,000**	**-**
FINANCE DEPARTMENT	4,678,677	109,140	10,000	-
504 SENIOR HOUSING	**96,769**	**46,149**	**75,313**	**808,981**
COMMUNITY DEVELOPMENT DEPARTMENT	96,769	46,149	75,313	8,981
TRANSFER		-		800,000
505 SOLID WASTE	**168,372**	**270,000**	**270,000**	**300,000**
PUBLIC WORKS DEPARTMENT	168,372	270,000	270,000	300,000
601 EQUIPMENT REPLACEMENT	**874,910**	**890,945**	**1,386,989**	**18,233,737**
CITY CLERK		-		14,438
CITY MANAGER	-	-	22,629	263,618
COMMUNITY DEVELOPMENT DEPARTMENT		-	6,010	135,974
FINANCE DEPARTMENT	-	-		-
FIRE DEPARTMENT	-	-	308,436	5,137,223
INFORMATION TECHNOLOGY DEPARTMENT	119,200	34,813	266,798	2,065,242
NON DEPARTMENT	-	44,900		1,041,263
POLICE DEPARTMENT	139,650	31,023	378,554	3,780,422
PUBLIC WORKS DEPARTMENT	616,060	780,210	373,933	3,383,195
RECREATION PARK AND LIBRARY DEPARTMENT	-	-	30,629	2,412,362
602 LIABILITY INSURANCE	**4,357,502**	**3,893,636**	**3,572,125**	**3,222,127**
INFORMATION TECHNOLOGY DEPARTMENT	-	-		-
INTERNAL SERVICES	4,357,502	3,893,636	3,572,125	3,220,614
TRANSFER		-		1,513
603 WORKERS COMP RESERVE/INSURANCE	**4,017,161**	**1,910,459**	**3,263,365**	**3,405,200**
INTERNAL SERVICES	4,017,161	1,910,459	3,263,365	3,405,200
NON DEPARTMENT	-	-		-
702 TRUST FUNDS - SPECIAL REVENUE/DONATIONS	**175,577**	**220,431**		**169,000**
CITY MANAGER	127,141	144,037		120,000
FIRE DEPARTMENT		4,649		10,000
POLICE DEPARTMENT	-	-		-
RECREATION PARK AND LIBRARY DEPARTMENT	48,436	71,745		39,000
704 CULTURAL DEVELOPMENT FUND	**408,819**	**142,802**	**326,000**	**298,196**
RECREATION PARK AND LIBRARY DEPARTMENT	408,819	142,802	326,000	258,196
TRANSFER		-		40,000
708 TRUST FUNDS-PROJECT DEPOSITS NONREFUNDAB	**125,284**	**1,128,851**		**-**
COMMUNITY DEVELOPMENT DEPARTMENT	125,284	1,128,851		-
TRANSFER	-	-		
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Grand Total	**241,754,157**	**127,825,995**	**158,893,535**	**195,972,100**

CITY OF EL SEGUNDO
Adopted Budget Summary By Function
All Fund
Fiscal Year 2023-2024

	Actual FY 20-21	Actual FY 21-22	Adopted FY 22-23	Proposed FY 23-24
General Government	**40,287,782**	**40,110,448**	**60,211,729**	**81,354,251**
001 GENERAL FUND	**28,517,910**	**29,924,498**	**34,820,750**	**41,222,221**
CITY COUNCIL	251,947	335,424	216,018	235,329
CITY CLERK	1,028,960	453,884	568,511	516,545
CITY MANAGER	4,051,674	1,682,556	2,093,810	2,347,901
CITY ATTORNEY	527,127	752,602	770,450	835,450
HUMAN RESOURCES DEPARTMENT	2,215,720	1,240,818	1,492,491	2,116,401
FINANCE DEPARTMENT	6,125,530	2,235,699	2,576,681	2,472,453
INFORMATION TECHNOLOGY DEPARTMENT	4,671,538	2,611,764	3,741,130	3,864,715
PUBLIC WORKS DEPARTMENT	2,570,493	3,013,165	3,247,738	4,158,168
NON DEPARTMENT	5,678,966	6,253,001	6,128,801	6,745,052
TRANSFER	1,395,956	11,345,586	13,985,120	17,930,206
125 STATE GRANTS		**8,400**		**-**
PUBLIC WORKS DEPARTMENT		8,400		-
202 DEBT SERVICE FUND	**88,655**	**526,383**	**545,000**	**603,300**
TRANSFER	88,655	526,383	545,000	603,300
204 PENSION OBLIGATION BONDS	**-**	**1,662,800**	**9,800,000**	**9,497,706**
TRANSFER	-	1,662,800	9,800,000	9,497,706
301 CAPITAL IMPROVEMENT FUND	**1,647,586**	**1,324,348**	**7,870,893**	**18,575,000**
CAPITAL IMPROVEMENT	1,647,586	1,324,348	7,870,893	18,575,000
401 ECONOMIC UNCERTAINTY	**923,708**	**-**		
TRANSFER	923,708	-		
405 FACILITIES MAINTENANCE	**-**	**-**		**-**
PUBLIC WORKS DEPARTMENT	-	-		-
601 EQUIPMENT REPLACEMENT	**735,260**	**859,922**	**339,597**	**4,828,697**
CITY CLERK		-		14,438
CITY MANAGER	-	-	22,629	263,618
FINANCE DEPARTMENT	-	-		-
INFORMATION TECHNOLOGY DEPARTMENT	119,200	34,813	266,798	2,065,242
PUBLIC WORKS DEPARTMENT	616,060	780,210	50,170	1,444,136
NON DEPARTMENT	-	44,900		1,041,263
602 LIABILITY INSURANCE	**4,357,502**	**3,893,636**	**3,572,125**	**3,222,127**
INFORMATION TECHNOLOGY DEPARTMENT	-	-		-
INTERNAL SERVICES	4,357,502	3,893,636	3,572,125	3,220,614
TRANSFER		-		1,513
603 WORKERS COMP RESERVE/INSURANCE	**4,017,161**	**1,910,459**	**3,263,365**	**3,405,200**
INTERNAL SERVICES	4,017,161	1,910,459	3,263,365	3,405,200
Public Safety	**144,776,451**	**37,622,872**	**38,287,896**	**49,126,535**
001 GENERAL FUND	**143,633,060**	**33,202,557**	**35,814,948**	**37,489,361**
POLICE DEPARTMENT	75,856,361	17,845,583	20,378,246	21,611,055
FIRE DEPARTMENT	66,123,936	13,501,668	13,564,268	14,196,502
COMMUNITY DEVELOPMENT DEPARTMENT	980,169	1,376,593	1,872,434	1,681,804
NON DEPARTMENT	672,594	478,713		-
109 ASSET FORFEITURE FUND	**108,777**	**309,562**	**725,000**	**800,000**
POLICE DEPARTMENT	108,777	309,562	725,000	800,000
120 C.O.P.S. FUND	**56,583**	**53,490**	**350,000**	**615,000**
POLICE DEPARTMENT	56,583	53,490	350,000	615,000
123 PSAF PROPERTY TAX PUBLIC SAFETY	**-**	**-**	**150,000**	**75,000**
POLICE DEPARTMENT		-	75,000	75,000
FIRE DEPARTMENT	-	-	75,000	-
124 FEDERAL GRANTS	**356,979**	**2,619,440**		**418,038**
POLICE DEPARTMENT	-	993,367		268,444
FIRE DEPARTMENT	356,979	1,607,754		149,594
FEDERAL GRANTS	-	18,320		
TRANSFER	-	-		
125 STATE GRANTS	**10,382**	**37,993**		**148,944**
POLICE DEPARTMENT	7,070	32,136		148,944
FIRE DEPARTMENT	-	2,598		-
STATE GRANTS	3,312	3,259		
126 CUPA	**471,021**	**531,598**	**557,642**	**537,827**
FIRE DEPARTMENT	471,021	531,598	557,642	537,827
601 EQUIPMENT REPLACEMENT	**139,650**	**31,023**	**690,306**	**9,019,785**
POLICE DEPARTMENT	139,650	31,023	378,554	3,780,422

CITY OF EL SEGUNDO
Adopted Budget Summary By Function
All Fund
Fiscal Year 2023-2024

	Actual FY 20-21	Actual FY 21-22	Adopted FY 22-23	Proposed FY 23-24
FIRE DEPARTMENT	-	-	308,436	5,137,223
COMMUNITY DEVELOPMENT DEPARTMENT		-	3,316	102,140
603 WORKERS COMP RESERVE/INSURANCE	**-**	**-**		**-**
NON DEPARTMENT	-	-		-
702 TRUST FUNDS - SPECIAL REVENUE/DONATIONS	**-**	**4,649**		**10,000**
POLICE DEPARTMENT	-	-		-
FIRE DEPARTMENT		4,649		10,000
708 TRUST FUNDS-PROJECT DEPOSITS NONREFUNDAB	**-**	**832,560**		**-**
COMMUNITY DEVELOPMENT DEPARTMENT	-	832,560		-
132 MEASURE B		**-**		**12,580**
FIRE DEPARTMENT		-		12,580
Transportation	**9,297,422**	**4,427,184**	**8,469,929**	**7,621,360**
001 GENERAL FUND	**7,757,313**	**2,827,649**	**3,415,211**	**4,018,815**
PUBLIC WORKS DEPARTMENT	7,757,313	2,827,649	3,415,211	4,018,815
104 TRAFFIC SAFETY FUND	**25,000**	**25,000**	**45,000**	
TRANSFER	25,000	25,000	45,000	
106 STATE GAS TAX FUND	**208,218**	**431,943**	**752,966**	**221,745**
PUBLIC WORKS DEPARTMENT	208,218	431,943	752,966	221,745
110 MEASURE R	**24,372**	**598**	**600,000**	**600,000**
PUBLIC WORKS DEPARTMENT	24,372	598	600,000	600,000
TRANSFER	-	-		
112 PROP "A" TRANSPORTATION	**64,135**	**112,689**	**322,165**	**362,281**
RECREATION PARK AND LIBRARY DEPARTMENT	64,135	112,689	322,165	362,281
114 PROP "C" TRANSPORTATION	**220,525**	**501,113**	**1,550,127**	**300,000**
PUBLIC WORKS DEPARTMENT	220,525	501,113	1,550,127	300,000
115 AIR POLUTION REDUCTION FUND	**-**	**-**	**100,000**	**100,000**
PUBLIC WORKS DEPARTMENT	-	-	100,000	100,000
118 TDA ARTICLE 3 - SB 821 BIKEWAY FUND	**-**	**57,466**	**15,000**	**15,000**
PUBLIC WORKS DEPARTMENT	-	57,466	15,000	15,000
119 MTA GRANT	**294,218**	**-**		**-**
PUBLIC WORKS DEPARTMENT	294,218	-		-
125 STATE GRANTS	**2,787**	**-**		**-**
PUBLIC WORKS DEPARTMENT	2,787	-		-
127 MEASURE M		**323,993**	**1,000,000**	**200,000**
PUBLIC WORKS DEPARTMENT		323,993	1,000,000	200,000
128 SB-1	**700,854**	**146,734**	**600,000**	**800,000**
PUBLIC WORKS DEPARTMENT	700,854	146,734	600,000	800,000
601 EQUIPMENT REPLACEMENT	**-**	**-**	**69,460**	**1,003,519**
PUBLIC WORKS DEPARTMENT	-	-	69,460	1,003,519
Community Development	**6,413,259**	**2,438,199**	**3,146,551**	**3,803,640**
001 GENERAL FUND	**6,032,872**	**1,897,608**	**2,712,744**	**2,675,686**
CITY MANAGER	555,311	644,100	756,190	555,369
COMMUNITY DEVELOPMENT DEPARTMENT	5,477,561	1,253,508	1,956,553	2,120,317
111 COMM. DEVEL. BLOCK GRANT	**-**	**50,592**	**75,000**	**140,139**
COMMUNITY DEVELOPMENT DEPARTMENT	-	50,592	75,000	140,139
116 RESIDENTIAL SOUND INSULATION PROG. FUND	**609**	**846**	**800**	**10,000**
COMMUNITY DEVELOPMENT DEPARTMENT	609	846	800	10,000
122 LAWA FUND	**-**	**-**		
TRANSFER	-	-		
125 STATE GRANTS	**-**	**2,676**		**-**
COMMUNITY DEVELOPMENT DEPARTMENT	-	2,676		-
129 CERTIFIED ACCESS SPECIALIST PROGRAM (CASP)		**-**	**80,000**	**15,000**
COMMUNITY DEVELOPMENT DEPARTMENT		-	80,000	15,000
130 AFFORDABLE HOUSING FUND	**30,584**	**-**	**200,000**	**-**
COMMUNITY DEVELOPMENT DEPARTMENT	30,584	-	200,000	-
504 SENIOR HOUSING	**96,769**	**46,149**	**75,313**	**808,981**
COMMUNITY DEVELOPMENT DEPARTMENT	96,769	46,149	75,313	8,981
TRANSFER		-		800,000
601 EQUIPMENT REPLACEMENT		**-**	**2,694**	**33,834**
COMMUNITY DEVELOPMENT DEPARTMENT		-	2,694	33,834
702 TRUST FUNDS - SPECIAL REVENUE/DONATIONS	**127,141**	**144,037**		**120,000**
CITY MANAGER	127,141	144,037		120,000
708 TRUST FUNDS-PROJECT DEPOSITS NONREFUNDAB	**125,284**	**296,291**		**-**

CITY OF EL SEGUNDO
Adopted Budget Summary By Function
All Fund
Fiscal Year 2023-2024

	Actual FY 20-21	Actual FY 21-22	Adopted FY 22-23	Proposed FY 23-24
COMMUNITY DEVELOPMENT DEPARTMENT	125,284	296,291		-
TRANSFER	-	-		
Health	**683,785**	**908,399**	**1,658,394**	**2,520,047**
001 GENERAL FUND	**387,033**	**366,016**	**491,906**	**425,054**
PUBLIC WORKS DEPARTMENT	387,033	366,016	491,906	425,054
117 HYPERION MITIGATION FUND	**5,473**	**7,869**	**100,000**	**109,453**
PUBLIC WORKS DEPARTMENT	5,473	7,869	100,000	109,453
131 COUNTY STORM WATER PROGRAM	**122,908**	**264,514**	**750,000**	**750,000**
PUBLIC WORKS DEPARTMENT	122,908	264,514	750,000	750,000
505 SOLID WASTE	**168,372**	**270,000**	**270,000**	**300,000**
PUBLIC WORKS DEPARTMENT	168,372	270,000	270,000	300,000
601 EQUIPMENT REPLACEMENT		**-**	**46,488**	**935,540**
PUBLIC WORKS DEPARTMENT		-	46,488	935,540
Cultural & Leisure	**18,343,982**	**7,665,639**	**9,260,013**	**12,982,638**
001 GENERAL FUND	**13,015,133**	**7,314,775**	**8,685,569**	**10,233,080**
PUBLIC WORKS DEPARTMENT		2,408,715		-
RECREATION PARK AND LIBRARY DEPARTMENT	13,015,133	4,906,060	8,685,569	10,233,080
125 STATE GRANTS	**192,917**	**27,177**		**-**
RECREATION PARK AND LIBRARY DEPARTMENT	188,087	-		-
STATE GRANTS	4,830	27,177		-
503 GOLF COURSE	**4,678,677**	**109,140**	**10,000**	**-**
FINANCE DEPARTMENT	4,678,677	109,140	10,000	-
601 EQUIPMENT REPLACEMENT	**-**	**-**	**238,444**	**2,412,362**
PUBLIC WORKS DEPARTMENT		-	207,815	-
RECREATION PARK AND LIBRARY DEPARTMENT	-	-	30,629	2,412,362
702 TRUST FUNDS - SPECIAL REVENUE/DONATIONS	**48,436**	**71,745**		**39,000**
RECREATION PARK AND LIBRARY DEPARTMENT	48,436	71,745		39,000
704 CULTURAL DEVELOPMENT FUND	**408,819**	**142,802**	**326,000**	**298,196**
RECREATION PARK AND LIBRARY DEPARTMENT	408,819	142,802	326,000	258,196
TRANSFER		-		40,000
Utilities	**21,951,476**	**34,653,254**	**37,859,022**	**38,563,628**
501 WATER UTILITY FUND	**18,520,755**	**30,211,364**	**31,359,005**	**31,772,572**
PUBLIC WORKS DEPARTMENT	18,520,755	30,211,364	31,359,005	31,772,572
NON DEPARTMENT	-	-		-
502 SEWER FUND	**3,430,721**	**4,441,889**	**6,500,017**	**6,791,056**
PUBLIC WORKS DEPARTMENT	3,430,721	4,441,889	6,500,017	6,791,056
NON DEPARTMENT	-	-		-
Grand Total	**241,754,157**	**127,825,995**	**158,893,535**	**195,972,100**

CITY OF EL SEGUNDO

Adopted Revenues And Expenditures Summary

General Fund

Fiscal Year 2023-2024

Revenues & Other Sources	Actual FY 20-21	Actual FY 21-22	Adopted FY 22-23	Proposed FY 23-24
TAX - PROPERTY TAXES	12,078,546	12,043,908	12,239,615	12,569,805
TAX - BUSINESS LICENSE TAXES	11,818,672	11,694,614	11,935,200	14,300,000
LICENSES AND PERMITS	1,986,874	2,199,456	2,347,606	2,478,600
TAX - OTHER TAXES	28,138,010	46,476,406	42,668,713	48,253,000
FINES AND FORFEITURES	297,702	427,605	341,766	377,101
USE OF MONEY AND PROPERTY	875,880	(1,212,184)	3,117,400	3,195,659
INTERGOVERNMENTAL REVENUE	3,237,254	6,506,188	5,489,339	3,686,506
CHARGES FOR SERVICES	38,249,472	53,387,505	54,854,031	55,593,720
DEVELOPER FEES	977,822	1,442,249	860,000	867,200
INTER-FUND TRANFERS	2,744,664	11,370,586	5,581,077	18,780,206
OTHER REVENUES	2,981,538	4,182,413	1,733,683	3,998,944
OTHER FINANCING SOURCES	140,095,398	-	-	
Total Revenues & Other Sources	**243,481,832**	**148,518,745**	**141,168,429**	**164,100,741**

Expenditures & Other Uses	Actual FY 20-21	Actual FY 21-22	Adopted FY 22-23	Proposed FY 23-24
General Government	40,287,782	40,110,448	60,211,729	81,354,251
Public Safety	144,776,451	37,622,872	38,287,896	49,126,535
Transportation	9,297,422	4,427,184	8,469,929	7,621,360
Community Development	6,413,259	2,438,199	3,146,551	3,803,640
Health	683,785	908,399	1,658,394	2,520,047
Cultural & Leisure	18,343,982	7,665,639	9,260,013	12,982,638
Utilities	21,951,476	34,653,254	37,859,022	38,563,628
Total Expenditures & Other Uses	**241,754,157**	**127,825,995**	**158,893,535**	**195,972,100**
Balance *	**1,727,675**	**20,692,751**	**(17,725,105)**	**(31,871,358)**

* For each year only without regard to cumulative balance

CITY OF EL SEGUNDO

Adopted Budget Summary By Account

General Fund

Fiscal Year 2023-2024

.	001 GENERAL FUND			
	Actual FY 20-21	**Actual FY 21-22**	**Adopted FY 22-23**	**Proposed FY 23-24**
Salaries & Benefits	**185,358,386**	**48,211,386**	**51,517,907**	**53,989,518**
4101 Salaries Full Time	19,696,734	23,662,658	27,733,930	27,552,583
4102 ESUSD - Salaries Part Time	196	60,860	122,721	150,514
4102 Salaries Part Time	1,579,487	2,384,589	2,505,236	3,437,602
4103 Overtime	899,017	1,405,183	1,259,229	1,311,500
4105 Holiday Pay	756,499	774,897	931,577	1,361,781
4107 FLSA Overtime	331,944	479,046	440,000	-
4108 Vacation Leave Payout	932,780	801,832	325,000	775,000
4109 Vac/Sick Pay - Termination	-	-	550,000	
4110 Leave Replacement	1,330,029	1,886,056	1,250,000	1,250,000
4112 Sick Leave Payout	585,473	593,899	250,000	400,000
4113 Reimbursable LA County - TRAP	12,620	11,895		-
4113 Reimbursable Overtime	107,521	160,735	113,750	235,697
4116 Standby Pay	18,483	27,331	26,100	17,500
4117 Opt - Out Payments	11,361	18,740	12,850	18,240
4118 Replacement Benefit Contributions	129,364	88,019	85,000	133,461
4201 Retirement CalPERS	10,702,510	4,370,817	3,952,151	4,315,377
4202 FICA	1,069,665	1,417,385	1,471,206	2,432,659
4203 Workers' Compensation	2,410,557	3,012,164	2,557,219	2,773,862
4204 Group Insurance	5,098,695	6,746,377	6,624,984	7,480,288
4205 Unfiorm Allowance		-		-
4205 Uniform Allowance	7,898	3,429	22,039	8,436
4207 CalPERS UAL	110,960,108	-	1,015,816	-
4207 CalPERS UAL Expense	28,538,060	-		-
4209 PARS Expense	1,305	170,100	145,000	170,100
4210 OPEB Expense	4	-		-
4210 OPEB liability	0	-		-
4211 401(a) Employer's Contribution	22,527	15,743		80,077
4215 Uniform Replacement	63,547	111,033	118,100	47,400
4217 Early Retirement Incentive	25,000	-		-
4220 Pers Amortization		-		
4221 Car Allowance	4,320	3,669	6,000	37,440
4251 CalPERS Payments	62,683	4,929		
Maintenance & Operations	**12,588,978**	**15,970,741**	**20,438,101**	**23,758,341**
4907 Interest Expense	-	29,762		18,900
4999 Cash Over/Short	240	103		-
5201 Office Supplies	2,512	5,148	5,000	8,000
5203 Repair & Maintenance Supplies	44,774	81,261	93,313	100,000
5204 Operating Supplies	590,640	777,052	889,192	1,163,285
5206 Computer Supplies	40,937	119,453	58,222	69,800
5207 Small Tools & Equipment	6,125	10,746	27,200	33,200
5211 Photo & Evidence Supplies	6,210	32,971	6,500	6,500
5212 Prisoner Meals	1,352	-		-
5214 Housing Supplies	7,603	9,886	14,380	18,700
5215 Vechicle Gasoline Charge	70,255	325,643	275,000	350,000
5215 Vehicle Gasoline Charge	-	-		-
5218 Training Materials & Supplies	37,713	35,273	46,250	48,250
5220 Computer Refresh Program Equipment	-	-		-
5221 Employee Physicals	-	21,061	35,250	45,250
5222 Wellness		6,878	7,500	10,500
5255 CPR Class Operating Supplies	-	-		-
5255 CPR Class Supplies	-	55	2,500	2,500
5420 Reimbursable Expenditures	(87,437)	(58,699)		
5501 Adult Books & Other Printed Material	36,696	38,722	71,610	75,191
5501 Books/Other Printed Material	-	-		-
5503 Author Event/Printed Materials	-	-		-
5505 Young Peoples Books	13,828	19,980		-
5507 School Library Material	5,874	3,885		-
6081 Miscellaneous Computer	29,755	2,419	75,000	75,000
6082 Broadband Fiber	-	-		-
6101 Gas	2,270	9,970	10,000	10,000

CITY OF EL SEGUNDO

Adopted Budget Summary By Account

General Fund

Fiscal Year 2023-2024

.	001 GENERAL FUND			
	Actual FY 20-21	**Actual FY 21-22**	**Adopted FY 22-23**	**Proposed FY 23-24**
6101 Gas Utility	45,830	59,935	62,800	115,250
6102 Electric Utility	636,587	776,968	653,900	832,000
6103 Water Utility	188,093	330,646	330,500	353,700
6104 Electricity Charges	48,324	64,763	42,500	50,000
6105 Aquatics Gas Utilities	72,196	78,703	68,000	200,000
6106 Covid Vaccinations	9,921	702		
6116 Building Lease Charge	-	-		
6139 Bank Service Charges	58,326	50,554	38,000	25,000
6172 Bad Debt Expense		-		
6201 Advertising/Publishing	278,961	255,077	401,565	454,800
6201 Advertising/Publishing - Library Admin	-	-		-
6201 Advertising/Publishing-Library Youth Ser	-	1,249	1,050	1,103
6203 Copy Machine Charges	65,127	43,940	110,000	68,500
6204 Fleet Operating Charge	-	-		-
6205 Other Printing & Binding	9,193	20,242	27,550	31,300
6206 Contractual Services	3,248,916	3,899,744	5,300,629	5,880,556
6207 Equipment Replacement Charge	926,467	914,029	1,306,806	2,029,203
6208 Dues & Subscriptions	72,773	70,618	156,018	160,571
6209 Dump Fees	-	-		-
6210 Hazard Material Disposal Fee	473	-	3,000	3,000
6211 Insurance & Bonds	400,000	1,267,600	1,667,600	1,600,000
6212 Laundry & Cleaning	17,792	20,276	28,500	31,850
6213 Meetings & Travel	77,601	198,879	247,990	278,703
6214 Professional & Technical	2,521,354	2,951,518	3,924,883	4,322,792
6215 Repairs & Maintenance	104,900	163,264	280,130	326,180
6216 Rental Charges	11,250	15,487	16,500	15,000
6217 Software Maintenance	783,982	763,330	1,099,979	1,546,010
6218 Hardware Maintenance	8,100	5,435	12,000	102,000
6219 Network Operating Charge	(10,254)	(20,600)	-	(23,480)
6221 Educational Incentive	-	-		-
6222 Lease Payment Parking Garage	221,449	298,875	300,000	310,000
6223 Training & Education	46,910	116,638	187,425	206,200
6224 Vehicle Operating Charge	302,195	174,750	300,000	325,000
6225 PD Admin/POST Training & Education	20,952	8,511		-
6244 Other Unclassified Expense	42,769	2,376	5,000	
6245 Employee Recognition	-	15,722		1,000
6247 Unemployment Compensation	99,023	33,051	20,000	20,000
6249 Fees & Licenses	508	18,528	14,000	18,190
6250 Volunteer Recognition	-	-		
6251 Communication/Mobile Radio	5,876	18,820	7,439	40,906
6253 Postage	12,564	16,144	17,925	20,000
6254 Telephone	274,141	375,619	367,805	349,577
6255 ESMC Recodification	7,774	7,586	12,000	12,000
6257 Public Education	5,550	3,627	2,000	22,000
6259 Breathing Apparatus	1,666	-	15,000	15,000
6260 Equipment Leasing Costs	14,567	13,951	47,200	19,350
6262 Testing/Recruitment	8,819	147,578	95,690	165,490
6263 Commissioners Expense	2,600	5,215	5,500	21,100
6272 Court Costs	-	-		-
6273 In-Custody Medical Charges	43,547	52,389	55,000	55,000
6274 Investigations Expense	4,810	7,610	10,000	10,000
6275 K-9 Dog Care Services	6,838	7,928	9,000	9,000
6277 Resource Databases	15,893	24,715	28,400	21,945
6278 Computer Charges	-	-		-
6281 Emergency Facilities Maintenance	59,465	300	140,000	140,000
6282 Emergency Repair	2,929	9,573	21,250	25,000
6288 S.W.A.T.Program	2,563	12,665	12,500	12,500
6289 Education Reimbursement	12,155	24,343	40,000	40,000
6297 Credit Card Fees	23,256	32,791	15,000	15,000
6301 Legal Councel	30,114	10,742		
6301 Legal Counsel	313,026	576,409	450,000	495,000

CITY OF EL SEGUNDO

Adopted Budget Summary By Account

General Fund

Fiscal Year 2023-2024

.	001 GENERAL FUND			
	Actual FY 20-21	**Actual FY 21-22**	**Adopted FY 22-23**	**Proposed FY 23-24**
6302 Plaintiff/Defense Litigation	196,842	23,076	200,000	220,000
6304 Smoky Hollow Parking in Lieu	-	24,714		-
6310 Labor Negotiation	-	131,659	100,000	100,000
6311 Code Enforcement	17,259	12,959	20,000	20,000
6401 Community Promotion	-	1,999	3,000	4,000
6403 Sister City	-	-	5,000	5,000
6405 ESUSD Funding Agreement	63,071	135,142	135,950	142,750
6406 LAX Master Plan Intervention	319,038	108,782	200,000	60,000
6407 State and Local Lobbiest	-	-		-
6407 Washington Lobbiest Transportation & Inf		-		
6409 Audiovisual Materials	264	4,299	2,100	2,205
6410 E-Books	15,444	19,842	22,300	23,415
6223 Citywide Training	9,840	24,694	174,800	151,100
6216 GASB 87 Lease-Debt Service Principle&Int		63,193		100,000
6245 Employee Engagement		-		101,500
6221 Tuition Reimbursement		-		10,000
6225 Department Training		-		10,000
Capital Outlay	**-**	**5,390**		**386,150**
8104 Capital/Equipment	-	-		-
8104 Equipment	-	5,390		107,500
8105 Automotive	-	-		30,000
8108 Capital/Computer Hardware	-	-		-
8108 Computer Hardware	-	-		-
8108 EXPENDITURES		-		-
8103 Capital/Other Improvements		-		248,650
Transfers Out	**1,395,956**	**11,345,586**	**13,985,120**	**17,930,206**
9202 Transfer Out - Debt Service Fund	4,637	9,491,878		
9301 Transfer - Capital Improvements	1,376,319	610,000	4,145,420	7,632,500
9401 Transfer - Economic Uncertainty Fund	-	823,708	100,000	
9405 Transfer - Facility Maintenance		-		
9499 Transfers Out	-	-	9,739,700	
9504 Transfer - Park Vista		-		200,000
9601 Transfer - Equipment Replacement	15,000	-		
9505 Transfer to Sewer Fund		420,000		600,000
9204 Transfer Out - POB Fund		-		9,497,706
Grand Total	**199,343,320**	**75,533,103**	**85,941,128**	**96,064,216**

CITY OF EL SEGUNDO
FOUR-YEAR PERSONNEL SUMMARY
BY DEPARTMENT
FISCAL YEARS 2020-2021 TO 2023-2024

DEPARTMENT/POSITION TITLE	ADOPTED FY 2020-21	ADOPTED FY 2021-22	ADOPTED FY 2022-23	ADOPTED FY 2023-24
City Council				
City Council**	5.00	5.00	5.00	5.00
Executive Assistant	1.00	1.00	-	-
Total City Council	**6.00**	**6.00**	**5.00**	**5.00**
City Clerk				
City Clerk**	1.00	1.00	1.00	1.00
Assistant City Clerk	-	-	1.00	1.00
Deputy City Clerk	-	-	1.00	1.00
Deputy City Clerk I	1.00	1.00	-	-
Deputy City Clerk II	1.00	1.00	-	-
Records Technician	1.00	1.00	1.00	1.00
Sub-total Full-Time	**4.00**	**4.00**	**4.00**	**4.00**
Part-Time FTEs				
Office Specialist I	-	-	-	-
Sub-total Part-Time	**-**	**-**	**-**	**-**
Total City Clerk	**4.00**	**4.00**	**4.00**	**4.00**
**** Elected part-time positions**				
City Manager's Office				
City Manager	1.00	1.00	1.00	1.00
Deputy City Manager	1.00	1.00	1.00	1.00
Economic Development Coordinator	1.00	1.00	-	-
Executive Assistant	1.00	1.00	2.00	2.00
Office Assistant	-	-	1.00	-
Office Specialist I	-	-	-	1.00
Community Cable Program Specialist	1.00	1.00	1.00	1.00
Computer Graphics Designer	1.00	1.00	1.00	1.00
Management Analyst	1.00	1.00	1.00	-
Special Projects Administrator	-	-	-	1.00
Senior Management Analyst	-	-	1.00	1.00
Media Supervisor	1.00	1.00	1.00	1.00
Communications & Legislature Affairs Manage	1.00	1.00	1.00	-
Communications Manager	-	-	-	1.00
Sub-total Full-Time	**9.00**	**9.00**	**11.00**	**11.00**
Part-Time FTEs				
Administrative Intern	-	-	-	-
Media Specialist	-	-	0.50	0.50
Video Technician	2.85	2.85	-	-
Senior Video Technician/ II	-	-	3.08	3.08
Sub-total Part-Time	**2.85**	**2.85**	**3.58**	**3.58**
Total City Manager's Office	**11.85**	**11.85**	**14.58**	**14.58**

CITY OF EL SEGUNDO
FOUR-YEAR PERSONNEL SUMMARY
BY DEPARTMENT
FISCAL YEARS 2020-2021 TO 2023-2024

DEPARTMENT/POSITION TITLE	ADOPTED FY 2020-21	ADOPTED FY 2021-22	ADOPTED FY 2022-23	ADOPTED FY 2023-24
Information Technology Services				
Information Technology Services Director	1.00	1.00	1.00	1.00
Information Systems Manager	1.00	1.00	1.00	1.00
Information Technology Services Manager	-	-	-	1.00
Information Systems Specialist	1.00	1.00	1.00	1.00
Administrative Specialist	1.00	1.00	1.00	1.00
GIS Analyst	1.00	1.00	1.00	1.00
Senior Network Assistant	1.00	1.00	1.00	1.00
Technical Services Analyst	3.00	3.00	3.00	2.00
Sub-total Full-Time	**9.00**	**9.00**	**9.00**	**9.00**
Part-Time FTEs				
Administrative Intern	0.50	0.50	0.50	0.50
Sub-total Part-Time	**0.50**	**0.50**	**0.50**	**0.50**
Total Information Systems	**9.50**	**9.50**	**9.50**	**9.50**
Human Resources Department				
Director of Human Resources	1.00	1.00	1.00	1.00
Human Resources Manager	1.00	1.00	1.00	1.00
Human Resources Analyst	1.00	1.00	-	2.00
Human Resources Assistant	1.00	1.00	-	-
Human Resources Technician	-	-	2.00	1.00
Senior Human Resources Analyst	1.00	1.00	1.00	1.00
Sub-total Full-Time	**5.00**	**5.00**	**5.00**	**6.00**
Part-Time FTEs				
Administrative Intern	-	-	-	-
Sub-total Part-Time	**-**	**-**	**-**	**-**
Total Human Resources Department	**5.00**	**5.00**	**5.00**	**6.00**
Finance Department				
Chief Financial Officer	1.00	1.00	1.00	1.00
Finance Manager	1.00	1.00	1.00	1.00
Treasury & Customer Service Manager	1.00	1.00	1.00	1.00
Accounting Supervisor	1.00	1.00	1.00	1.00
Accountant	2.00	2.00	2.00	2.00
Accounting Technician	2.00	2.00	2.00	2.00
Administrative Technical Specialist	1.00	1.00	1.00	1.00
License Permit Specialist I/II	2.00	2.00	2.00	2.00
Management Analyst	1.00	1.00	-	1.00
Senior Management Analyst	-	-	1.00	-
Account Specialist I/II	-	-	1.00	-
Office Specialist II	1.00	1.00	-	-
Payroll Accountant	1.00	1.00	1.00	1.00
Purchasing Agent	1.00	1.00	1.00	1.00
Revenue Inspector	1.00	1.00	1.00	1.00
Risk Manager	1.00	1.00	1.00	1.00
City Treasurer**	1.00	1.00	1.00	1.00

CITY OF EL SEGUNDO
FOUR-YEAR PERSONNEL SUMMARY
BY DEPARTMENT
FISCAL YEARS 2020-2021 TO 2023-2024

DEPARTMENT/POSITION TITLE	ADOPTED FY 2020-21	ADOPTED FY 2021-22	ADOPTED FY 2022-23	ADOPTED FY 2023-24
Deputy City Treasurer I	1.00	1.00	1.00	1.00
Deputy City Treasurer II	1.00	1.00	1.00	1.00
Sub-total Full-Time	**20.00**	**20.00**	**20.00**	**19.00**
Part-Time FTEs				
Accountant P/T	-	-	-	0.50
Administrative Intern	0.25	0.25		-
Office Specialist	-	-	-	-
Sub-total Part-Time	**0.25**	**0.25**	**-**	**0.50**
Total Finance Department	**20.25**	**20.25**	**20.00**	**19.50**
**** Elected part-time positions**				
Police Department				
Chief of Police	1.00	1.00	1.00	1.00
Police Captain	2.00	2.00	2.00	2.00
Police Lieutenant	5.00	5.00	5.00	5.00
Police Sergeant	11.00	11.00	11.00	11.00
Crime Prevention Analyst I/II	2.00	2.00	2.00	2.00
Crime Scene Investigator II	1.00	1.00	1.00	1.00
Crime Scene Investigator/Property Officer	1.00	1.00	1.00	1.00
Executive Assistant	1.00	1.00	1.00	1.00
Management Analyst	1.00	1.00	1.00	-
Senior Management Analyst	-	-	-	1.00
Administrative Specialist	-	-	-	1.00
Police Assistant I/II	7.00	6.00	7.00	6.00
Police Officer	42.00	42.00	42.00	42.00
Police Records Supervisor	1.00	1.00	1.00	1.00
Police Services Officer I/II	5.00	6.00	5.00	5.00
Police Trainee	2.00	2.00	2.00	3.00
Sub-total Full-time	**82.00**	**82.00**	**82.00**	**83.00**
Part-Time FTEs				
Police Cadet	9.00	3.20	6.26	4.40
Police Services Officer I/II	1.00	-	1.00	0.50
Sub-total Part-Time	**10.00**	**3.20**	**7.26**	**4.90**
Total Police Department	**92.00**	**85.20**	**89.26**	**87.90**
Fire Department				
Fire Chief	1.00	1.00	1.00	1.00
Battalion Chief	3.00	3.00	3.00	3.00
Fire Captain	9.00	9.00	7.00	9.00
Fire Engineer	9.00	9.00	9.00	9.00
Firefighter/Paramedic	15.00	15.00	21.00	21.00
Firefighter	6.00	6.00	-	-
Fire Marshal	1.00	1.00	1.00	1.00
Emergency Management Coordinator	1.00	1.00	-	1.00
Environmental Safety Manager	1.00	1.00	1.00	1.00

CITY OF EL SEGUNDO
FOUR-YEAR PERSONNEL SUMMARY
BY DEPARTMENT
FISCAL YEARS 2020-2021 TO 2023-2024

DEPARTMENT/POSITION TITLE	ADOPTED FY 2020-21	ADOPTED FY 2021-22	ADOPTED FY 2022-23	ADOPTED FY 2023-24
Principal Environmental Specialist (CUPA)	1.00	1.00	1.00	1.00
Fire Prevention Specialist I/II	2.00	2.00	2.00	3.00
Administrative Specialist	1.00	1.00	1.00	1.00
Management Analyst (CUPA)	1.00	1.00	1.00	1.00
Senior Management Analyst	1.00	1.00	1.00	1.00
Sub-total Full-time	**52.00**	**52.00**	**49.00**	**53.00**
Part-Time FTEs				
Administrative Intern	-	-	0.25	0.25
Fire Prevention Specialist P/T	-	-	0.50	-
Sub-total Part-Time	**-**	**-**	**0.75**	**0.25**
Total Fire Department	**52.00**	**52.00**	**49.75**	**53.25**
Community Development Department				
Director of Community Development	1.00	1.00	1.00	1.00
Planning Manager	1.00	1.00	1.00	1.00
Building Safety Manager	1.00	1.00	1.00	1.00
Administrative Analyst	-	-	1.00	1.00
Assistant Planner	2.00	1.00	1.00	1.00
Building Inspector I / II	1.00	1.00	1.00	2.00
Code Compliance Inspector	1.00	1.00	1.00	1.00
License Permit Specialist I/II	2.00	2.00	2.00	2.00
Plan Check Engineer	1.00	2.00	2.00	2.00
Planning Technician	1.00	1.00	1.00	1.00
Principal Planner	2.00	2.00	2.00	2.00
Senior Administrative Specialist	1.00	1.00	1.00	1.00
Senior Building Inspector	2.00	2.00	2.00	1.00
Senior Plan Check Engineer	1.00	1.00	1.00	1.00
Sub-total Full-Time	**17.00**	**17.00**	**18.00**	**18.00**
Community Development (continued)				
Part-Time FTEs				
Administrative Analyst	-	0.67	-	-
Code Compliance Inspector	-	-	1.00	0.50
Sub-total Part-Time	**-**	**0.67**	**1.00**	**0.50**
Total Community Development Dept.	**17.00**	**17.67**	**19.00**	**18.50**
Public Works Department				
Director of Public Works	1.00	1.00	1.00	1.00
Administrative Specialist (Water Fund)	1.00	1.00	1.00	1.00
Administrative Technical Specialist (Water Fur	1.50	2.00	1.00	1.00
Associate Engineer	-	-	-	1.00
City Engineer	1.00	1.00	1.00	1.00
Custodian	1.00	1.00	1.00	1.00
Engineering Technician	1.00	1.00	1.00	1.00
Equipment Maintenance Supervisor	1.00	1.00	1.00	1.00

CITY OF EL SEGUNDO
FOUR-YEAR PERSONNEL SUMMARY
BY DEPARTMENT
FISCAL YEARS 2020-2021 TO 2023-2024

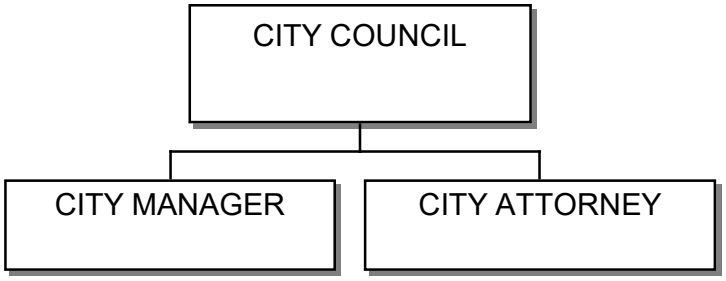
DEPARTMENT/POSITION TITLE	ADOPTED FY 2020-21	ADOPTED FY 2021-22	ADOPTED FY 2022-23	ADOPTED FY 2023-24
Equipment Mechanic I/II	2.00	2.00	2.00	2.00
Facilities Maintenance Supervisor	1.00	1.00	1.00	1.00
Facilities Systems Mechanic	3.00	3.00	3.00	3.00
Fire Equipment Mechanic	2.00	2.00	2.00	1.00
General Services Manager	1.00	1.00	1.00	-
General Services Superintendent	-	-	-	1.00
Maintenance Craftworker	1.00	-	-	-
Management Analyst	-	-	-	1.00
Office Specialist I	-	-	-	1.00
Pool Maintenance Technician	1.00	1.00	1.00	1.00
Principal Civil Engineer	1.00	1.00	1.00	1.00
Public Works Inspector	1.00	1.00	1.00	1.00
Senior Civil Engineer	2.00	2.00	1.00	1.00
Senior Engineer Associate	2.00	2.00	2.00	1.00
Senior Equipment Mechanic	-	-	-	1.00
Senior Management Analyst	1.00	1.00	1.00	-
Street Maintenance Leadworker	2.00	2.00	2.00	2.00
Street Maintenance Supervisor	1.00	1.00	1.00	1.00
Street Maintenance Worker I/II	6.00	6.00	6.00	6.00
Utilities Superintendent	-	-	-	1.00
Wastewater Maintenance Leadworker	1.00	1.00	1.00	1.00
Wastewater Maintenance Worker I/II	4.00	6.00	6.00	7.00
Wastewater Supervisor	1.00	1.00	1.00	1.00
Water Maintenance Leadworker	1.00	2.00	2.00	2.00
Water Maintenance Worker I/II	7.00	4.00	4.00	4.00
Water Meter Reader/Repairer	1.00	1.00	1.00	1.00
Water Supervisor	1.00	1.00	1.00	1.00
Sub-total Full-Time	**50.50**	**50.00**	**48.00**	**51.00**
Public Works (continued)				
Part-Time FTEs				
Administrative Specialist	0.50	-	-	-
Custodian	1.00	-	-	0.50
Park Maintenance Workers	-	3.40	-	-
Facilities Maintenance Worker	-	-	-	-
Street Maintenance Worker	-	-	-	-
Water Maintenance Worker I/II	-	0.50	-	-
Sub-total Part-Time	**1.50**	**3.90**	**-**	**0.50**
Total Public Works Department	**52.00**	**53.90**	**48.00**	**51.50**
Recreation, Parks, and Library Department				
Director of Recreation, Parks, and Library	-	1.00	1.00	1.00
Director of Recreation & Parks	0.50	-	-	-
Director of Library Services	1.00	-	-	-
Library Manager	-	1.00	1.00	1.00
Recreation Superintendent	1.00	1.00	1.00	1.00
Cultural Arts Coordinator	-	1.00	1.00	1.00

CITY OF EL SEGUNDO
FOUR-YEAR PERSONNEL SUMMARY
BY DEPARTMENT
FISCAL YEARS 2020-2021 TO 2023-2024

DEPARTMENT/POSITION TITLE	ADOPTED FY 2020-21	ADOPTED FY 2021-22	ADOPTED FY 2022-23	ADOPTED FY 2023-24
Executive Assistant	1.00	1.00	-	-
Librarian I	2.00	1.00	1.00	1.00
Librarian II	-	-	-	-
Library Assistant	3.00	3.00	3.00	3.00
Park Facilities Maintenance Technician	-	1.00	1.00	1.00
Park Maintenance Superintendent	1.00	1.00	1.00	1.00
Park Maintenance Supervisor	2.00	2.00	2.00	2.00
Park Maintenance Worker II	5.00	5.00	5.00	5.00
Recreation Coordinator	2.00	2.00	2.00	2.00
Recreation Supervisor	4.00	4.00	4.00	4.00
Senior Administrative Analyst	1.00	1.00	1.00	1.00
Senior Administrative Specialist	1.00	1.00	1.00	1.00
Senior Librarian	3.00	2.00	2.00	2.00
Senior Library Assistant	2.00	2.00	2.00	2.00
Tree Maintenance Worker	2.00	2.00	2.00	2.00
Sub-total Full-Time	**31.50**	**32.00**	**31.00**	**31.00**
Part-Time FTEs				
Park Maintenance Worker I	3.00	-	2.00	3.00
Library Assistant	2.49	3.80	4.25	5.25
Library Clerk I	3.50	3.50	3.05	3.55
Lifeguard	37.00	38.00	51.50	43.00
Senior Lifeguard	-	-	-	8.50
Swim Instructor	-	-	-	2.00
Recreation Leader	26.00	25.00	16.75	32.00
Recreation Specialist	-	-	-	6.08
Senior Recreation Leader	-	-	-	13.20
Shuttle Driver	-	-	-	0.76
Sub-total Part-Time	**71.99**	**70.30**	**77.55**	**117.34**
Total Recreation, Parks, and Library Department	**103.49**	**102.30**	**108.55**	**148.34**
Total Full-Time Positions*	286.00	286.00	282.00	290.00
Total Part-Time (FTE's)	87.09	81.67	90.64	128.07
Grand Total	**373.09**	**367.67**	**372.64**	**418.07**

*** Includes 7 part-time elected officials.**

CITY OF EL SEGUNDO
CITY COUNCIL
ORGANIZATIONAL CHART
FISCAL YEAR 2023-2024



CITY OF EL SEGUNDO
CITY COUNCIL
FOUR-YEAR PERSONNEL SUMMARY
FISCAL YEARS 2020-2021 TO 2023-2024

DEPARTMENT/POSITION TITLE	ADOPTED FY 2020-21	ADOPTED FY 2021-22	ADOPTED FY 2022-23	ADOPTED FY 2023-24
City Council				
City Council**	5.00	5.00	5.00	5.00
Executive Assistant	1.00	1.00	-	-
Total City Council	**6.00**	**6.00**	**5.00**	**5.00**

CITY OF EL SEGUNDO
CITY COUNCIL PROFILE

The five-member City Council is the legislative body of the City. Councilmembers are elected to serve four-year overlapping terms with no term limits; City Council votes on the Mayor to serve a two-year term. The last regular City Council election was held on November 8, 2022. The next regular City Council election will be held November 5, 2024, at which time three City Council seats will be open.

The City Council establishes City policies; adopts ordinances and resolutions; appoints the City Manager, City Attorney, and members that serve on various committees, commissions and boards; adopts an annual budget that establishes City services and service levels; establishes tax rates, license fees, assessments, franchise fees, and other forms of revenue as set forth by the Government Code; sets compensation levels for all City employees, appointed and elected officials; directs the development of the City by adopting a General Plan and supporting Zoning Code; and authorizes contracts and leases, as well as the disposal of City real and personal property.

Major issues facing the City Council in the coming years include ensuring financial stability; representing the City's interests with respect to the LAX Modernization Project (LAMP); maintaining public infrastructure; advocating for business retention/attraction; protecting the local revenue base; approving land use decisions; continuing to monitor and address issues related to the Hyperion Wastewater Treatment Plant; finalizing significant capital improvement projects, and implementing elements of the 2023-25 Strategic Plan.

CITY OF EL SEGUNDO

Proposed Budget Summary

Fiscal Year 2023-2024

Department	CITY COUNCIL

	Actual FY 20-21	Actual FY 21-22	Adopted FY 22-23	Proposed FY 23-24
(001) GENERAL FUND	**251,947**	**335,424**	**216,018**	**235,329**
(1101) CITY COUNCIL	**251,947**	**335,424**	**216,018**	**235,329**
Salaries & Benefits	239,723	300,157	148,618	165,192
Maintenance & Operations	12,224	35,267	67,400	70,138
Grand Total	**251,947**	**335,424**	**216,018**	**235,329**

CITY OF EL SEGUNDO

Proposed Budget Summary By Account

Fiscal Year 2023-2024

.	
Department	001 GENERAL FUND CITY COUNCIL

	Actual FY 20-21	Actual FY 21-22	Adopted FY 22-23	Proposed FY 23-24
(001) GENERAL FUND	**251,947**	**335,424**	**216,018**	**235,329**
Salaries & Benefits	**239,723**	**300,157**	**148,618**	**165,192**
4101 Salaries Full Time	119,992	160,207	54,001	51,277
4201 Retirement CalPERS	23,957	10,149	975	4,574
4202 FICA	8,773	11,783	4,131	3,923
4203 Workers' Compensation	1,310	1,492	378	359
4204 Group Insurance	85,691	116,526	89,132	105,059
4210 OPEB Expense	(0)	-		-
Maintenance & Operations	**12,224**	**35,267**	**67,400**	**70,138**
5204 Operating Supplies	572	1,360	2,600	2,600
5220 Computer Refresh Program Equipment	-	-		-
6201 Advertising/Publishing	1,100	1,100	4,000	4,000
6208 Dues & Subscriptions	3,047	194	30,000	31,200
6213 Meetings & Travel	1,905	14,756	16,700	18,000
6214 Professional & Technical		7,750		-
6219 Network Operating Charge	1,700	1,700	1,700	1,938
6253 Postage	29	1	400	400
6254 Telephone	3,871	8,406	7,000	7,000
6403 Sister City	-	-	5,000	5,000
Grand Total	**251,947**	**335,424**	**216,018**	**235,329**

CITY OF EL SEGUNDO

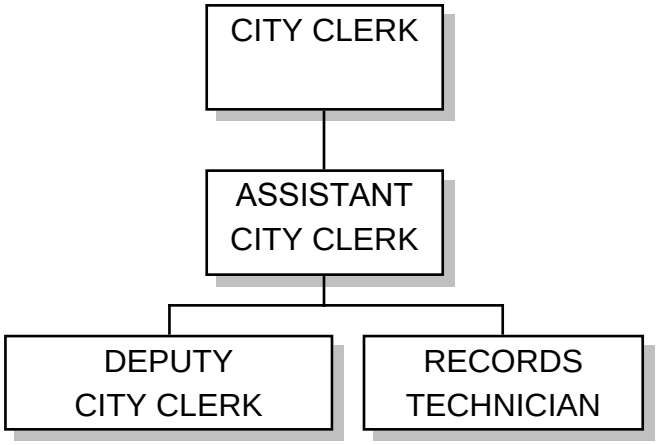
Proposed Budget Summary Details

Fiscal Year 2023-2024

Department	CITY COUNCIL

	Actual FY 20-21	**Actual FY 21-22**	**Adopted FY 22-23**	**Proposed FY 23-24**
(001) GENERAL FUND	**251,947**	**335,424**	**216,018**	**235,329**
(1101) CITY COUNCIL	**251,947**	**335,424**	**216,018**	**235,329**
Salaries & Benefits	239,723	300,157	148,618	165,192
4101 Salaries Full Time	119,992	160,207	54,001	51,277
4201 Retirement CalPERS	23,957	10,149	975	4,574
4202 FICA	8,773	11,783	4,131	3,923
4203 Workers' Compensation	1,310	1,492	378	359
4204 Group Insurance	85,691	116,526	89,132	105,059
4210 OPEB Expense	(0)	-		-
Maintenance & Operations	12,224	35,267	67,400	70,138
5204 Operating Supplies	572	1,360	2,600	2,600
5220 Computer Refresh Program Equipment	-	-		-
6201 Advertising/Publishing	1,100	1,100	4,000	4,000
6208 Dues & Subscriptions	3,047	194	30,000	31,200
6213 Meetings & Travel	1,905	14,756	16,700	18,000
6214 Professional & Technical		7,750		-
6219 Network Operating Charge	1,700	1,700	1,700	1,938
6253 Postage	29	1	400	400
6254 Telephone	3,871	8,406	7,000	7,000
6403 Sister City	-	-	5,000	5,000
Grand Total	**251,947**	**335,424**	**216,018**	**235,329**

CITY OF EL SEGUNDO
CITY CLERK
ORGANIZATION CHART
FISCAL YEAR 2023-2024



CITY OF EL SEGUNDO
CITY CLERK
FOUR-YEAR PERSONNEL SUMMARY
FISCAL YEARS 2020-2021 TO 2023-2024

DEPARTMENT/POSITION TITLE	ADOPTED FY 2020-21	ADOPTED FY 2021-22	ADOPTED FY 2022-23	ADOPTED FY 2023-24
City Clerk				
City Clerk*	1.00	1.00	1.00	1.00
Assistant City Clerk	-	-	1.00	1.00
Deputy City Clerk	-	-	1.00	1.00
Deputy City Clerk I	1.00	1.00	-	-
Deputy City Clerk II	1.00	1.00	-	-
Records Technician	1.00	1.00	1.00	1.00
Sub-total Full-Time	**4.00**	**4.00**	**4.00**	**4.00**
Part-Time FTEs				
Office Specialist I	-	-	-	-
Sub-total Part-Time	**-**	**-**	**-**	**-**
Total City Clerk	**4.00**	**4.00**	**4.00**	**4.00**

*** Elected part-time position**

CITY OF EL SEGUNDO
CITY CLERK'S DEPARTMENT PROFILE

MISSION STATEMENT: Serve all residents of the City in a responsive manner that is above reproach; accurately record the legislative body's actions and safeguard the records emanating from these actions; administer open and free elections in accordance with statutory requirements.

The City Clerk is an elected part-time official supported by an Assistant City Clerk, Deputy City Clerk, and a Records Technician.

The department has two divisions: Administrative and Elections, as described below.

Administrative Division: Administers the City's legislative process and provides a complete, open, accurate, and timely legislative history while safeguarding all official records of the City; assembles, reproduces, and distributes City Council meeting agendas; records official minutes of City Council proceedings; administers all Fair Political Practices Commission (FPPC) filings as required by law for Conflict of Interest code for the Elected Officeholders, all Committees, Commissions and Boards and identified key City Staff; executes and monitors contracts and insurance; processes and records real property documents; conducts bid openings; maintains and updates El Segundo's Municipal Code; monitors and controls all ordinances and resolutions; oversees a records management system that provides for the electronic research and storage of City records, assists and tracks Public Records Act requested from the General Public. Assists and tracks all Claims.

Elections Division: Coordinates the City's consolidated municipal elections with the County of Los Angeles and assists the County of Los Angeles during primary, general, and special elections. Administers all Fair Political Practices Commission (FPPC) filings as required by law, campaign statements for candidates, political action committees (PAC) and applies modern management theories in interpreting public law and policy decisions for the benefit of the community.

ACCOMPLISHMENTS IN FISCAL YEAR 2022-2023:

- Successfully assisted County of Los Angeles with the June 7, 2022, Statewide Election & managed the November 8, 2022 Statewide & City Elections.
- Successfully prepared, reproduced, posted to the City website, and distributed City Council meeting agenda packets and recorded official minutes of the City Council meetings.
- Successfully completed Citywide records destruction.
- Successfully managed the City's compliance responsibilities for appropriate establishment, maintenance, and disposition of official City records of the City Council, ordinances, resolutions, code, and other official government documents in accordance with Federal, State, and local regulations and laws.
- Processed City agreements and maintained insurance database to ensure adequate coverage. Assisted staff with agreements and insurance requirements.
- Assisted staff in using the document imaging system and researching projects; worked with all departments to provide efficient and friendly customer service to all residents.
- Successfully processed 362 Public Records Act Requests (PRA) from the General Public.
- Successfully launched a new Contract policy for greater efficiency and effectiveness.

GOALS AND OBJECTIVES FOR FY 2023-2024:

- Continue to coordinate the implementation of Online FPPC filing system for City Council, City's Committees, Commissions and Boards and City employees.
- Expand knowledge of Laserfiche, the City's document imaging system. Review existing processes, develop a document management process, and expand automation using Laserfiche to support document management.
- Coordinate the Implementation of a Contract and Insurance Management Systems for all City Departments.
- Establish matrix for response times to Public and City staff inquires.
- Training and education for the City Clerk, Deputy City Clerk and Records Technician.
- Continue the implementation of the Agenda Management System for all the City's Committees, Commissions and Boards.
- Coordinate with all City Departments the organization and clean-up of the City's offsite storage, Iron Mountain, and the City's (Resolution Sound Installation) RSI house.

CITY OF EL SEGUNDO

Proposed Budget Summary

Fiscal Year 2023-2024

Department	CITY CLERK

	Actual FY 20-21	Actual FY 21-22	Adopted FY 22-23	Proposed FY 23-24
(001) GENERAL FUND	**1,028,960**	**453,884**	**568,511**	**516,545**
(1301) ADMINISTRATION	**1,028,810**	**440,326**	**490,561**	**505,095**
Salaries & Benefits	968,004	346,548	389,733	414,620
Maintenance & Operations	60,807	93,778	100,828	90,475
Capital Outlay	-	-		-
(1302) ELECTIONS	**150**	**13,558**	**77,950**	**11,450**
Salaries & Benefits	-	-		-
Maintenance & Operations	150	13,558	77,950	11,450
(601) EQUIPMENT REPLACEMENT		**-**		**14,438**
(1301) ADMINISTRATION		**-**		**14,438**
Capital Outlay		-		14,438
Grand Total	**1,028,960**	**453,884**	**568,511**	**530,983**

CITY OF EL SEGUNDO

Proposed Budget Summary By Account

Fiscal Year 2023-2024

.	001 GENERAL FUND
Department	CITY CLERK

	Actual FY 20-21	Actual FY 21-22	Adopted FY 22-23	Proposed FY 23-24
(001) GENERAL FUND	**1,028,960**	**453,884**	**568,511**	**516,545**
Salaries & Benefits	**968,004**	**346,548**	**389,733**	**414,620**
4101 Salaries Full Time	218,594	237,357	307,429	311,450
4102 Salaries Part Time	-	21,988		-
4103 Overtime	198	1,730	500	-
4117 Opt - Out Payments	-	-		-
4201 Retirement CalPERS	50,031	21,633	20,398	26,147
4202 FICA	15,681	23,133	22,342	23,826
4203 Workers' Compensation	1,908	1,825	1,749	2,180
4204 Group Insurance	30,229	38,882	37,314	51,017
4207 CalPERS UAL Expense	651,363	-		-
4210 OPEB Expense	(0)	-		-
Maintenance & Operations	**60,957**	**107,336**	**178,778**	**101,925**
5204 Operating Supplies	3,988	6,386	10,000	7,000
5220 Computer Refresh Program Equipment	-	-		-
6201 Advertising/Publishing	1,944	1,456	9,975	11,500
6206 Contractual Services	802	-		-
6207 Equipment Replacement Charge	-	-		-
6208 Dues & Subscriptions	419	1,071	2,250	2,450
6211 Insurance & Bonds	-	1,000	1,000	-
6213 Meetings & Travel	1,855	6,884	12,500	10,000
6214 Professional & Technical	30,001	59,390	103,100	30,200
6219 Network Operating Charge	6,953	10,300	6,953	7,925
6223 Training & Education	(1,125)	1,032	5,800	4,650
6224 Vehicle Operating Charge	-	-		-
6253 Postage	87	225	200	200
6254 Telephone	2,463	2,755	4,000	4,000
6255 ESMC Recodification	7,774	7,586	12,000	12,000
6260 Equipment Leasing Costs	5,797	9,252	11,000	12,000
Capital Outlay	**-**	**-**		**-**
8104 Equipment	-	-		-
Grand Total	**1,028,960**	**453,884**	**568,511**	**516,545**

CITY OF EL SEGUNDO

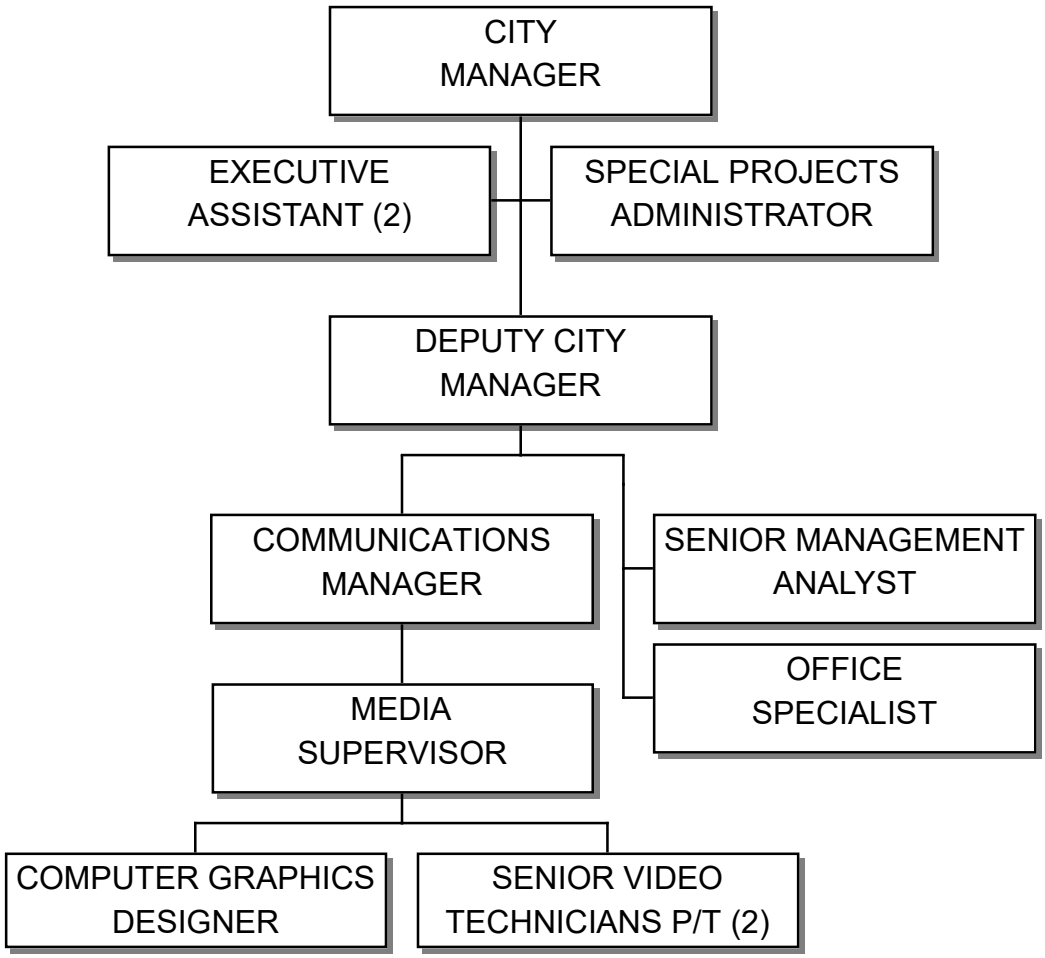
Proposed Budget Summary Details

Fiscal Year 2023-2024

Department	CITY CLERK

	Actual FY 20-21	Actual FY 21-22	Adopted FY 22-23	Proposed FY 23-24
(001) GENERAL FUND	**1,028,960**	**453,884**	**568,511**	**516,545**
(1301) ADMINISTRATION	**1,028,810**	**440,326**	**490,561**	**505,095**
Salaries & Benefits	968,004	346,548	389,733	414,620
4101 Salaries Full Time	218,594	237,357	307,429	311,450
4102 Salaries Part Time	-	21,988		-
4103 Overtime	198	1,730	500	-
4117 Opt - Out Payments	-	-		-
4201 Retirement CalPERS	50,031	21,633	20,398	26,147
4202 FICA	15,681	23,133	22,342	23,826
4203 Workers' Compensation	1,908	1,825	1,749	2,180
4204 Group Insurance	30,229	38,882	37,314	51,017
4207 CalPERS UAL Expense	651,363	-		-
4210 OPEB Expense	(0)	-		-
Maintenance & Operations	60,807	93,778	100,828	90,475
5204 Operating Supplies	3,988	5,072	5,000	6,000
5220 Computer Refresh Program Equipment	-	-		-
6201 Advertising/Publishing	1,944	1,300	6,975	10,000
6206 Contractual Services	802	-		-
6207 Equipment Replacement Charge	-	-		-
6208 Dues & Subscriptions	419	1,071	2,000	2,200
6211 Insurance & Bonds	-	1,000	1,000	-
6213 Meetings & Travel	1,855	1,984	7,500	5,000
6214 Professional & Technical	30,001	52,202	39,600	27,700
6219 Network Operating Charge	6,953	10,300	6,953	7,925
6223 Training & Education	(1,275)	1,032	4,600	3,450
6224 Vehicle Operating Charge	-	-		-
6253 Postage	87	225	200	200
6254 Telephone	2,463	2,755	4,000	4,000
6255 ESMC Recodification	7,774	7,586	12,000	12,000
6260 Equipment Leasing Costs	5,797	9,252	11,000	12,000
Capital Outlay	-	-		-
8104 Equipment	-	-		-
(1302) ELECTIONS	**150**	**13,558**	**77,950**	**11,450**
Salaries & Benefits	-	-		-
4102 Salaries Part Time	-	-		-
4202 FICA	-	-		-
4203 Workers' Compensation	-	-		-
Maintenance & Operations	150	13,558	77,950	11,450
5204 Operating Supplies	-	1,314	5,000	1,000
5220 Computer Refresh Program Equipment	-	-		-
6201 Advertising/Publishing	-	156	3,000	1,500
6207 Equipment Replacement Charge	-	-		-
6208 Dues & Subscriptions		-	250	250
6213 Meetings & Travel	-	4,900	5,000	5,000
6214 Professional & Technical	-	7,188	63,500	2,500
6223 Training & Education	150	-	1,200	1,200
6253 Postage	-	-		-
(601) EQUIPMENT REPLACEMENT		**-**		**14,438**
(1301) ADMINISTRATION		**-**		**14,438**
Capital Outlay		-		14,438
8104 Equipment		-		14,438
Grand Total	**1,028,960**	**453,884**	**568,511**	**530,983**

CITY OF EL SEGUNDO
CITY MANAGER
ORGANIZATION CHART
FISCAL YEAR 2023 - 2024



CITY OF EL SEGUNDO
CITY MANAGER
FOUR-YEAR PERSONNEL SUMMARY
FISCAL YEARS 2020-2021 TO 2023-2024

DEPARTMENT/POSITION TITLE	ADOPTED FY 2020-21	ADOPTED FY 2021-22	ADOPTED FY 2022-23	ADOPTED FY 2023-24
City Manager's Office				
City Manager	1.00	1.00	1.00	1.00
Communications & Legislature Affairs Manager	1.00	1.00	1.00	-
Communications Manager	-	-	-	1.00
Community Cable Program Specialist	1.00	1.00	1.00	1.00
Computer Graphics Designer	1.00	1.00	1.00	1.00
Deputy City Manager	1.00	1.00	1.00	1.00
Economic Development Coordinator	1.00	1.00	-	-
Executive Assistant	1.00	1.00	2.00	2.00
Management Analyst	1.00	1.00	1.00	-
Media Supervisor	1.00	1.00	1.00	1.00
Office Assistant	-	-	1.00	-
Office Specialist I	-	-	-	1.00
Senior Management Analyst	-	-	1.00	1.00
Special Projects Administrator	-	-	-	1.00
Sub-total Full-Time	**9.00**	**9.00**	**11.00**	**11.00**
Part-Time FTEs				
Administrative Intern	-	-	-	-
Media Specialist	-	-	0.50	0.50
Senior Video Technician/II	-	-	3.08	3.08
Video Technician	2.85	2.85	-	-
Sub-total Part-Time	**2.85**	**2.85**	**3.58**	**3.58**
Total City Manager's Office	**11.85**	**11.85**	**14.58**	**14.58**

CITY OF EL SEGUNDO
CITY MANAGER'S OFFICE PROFILE

MISSION STATEMENT: The City Manager's Office provides day to day management and leadership to the organization by implementing City Council policy; including City Council Strategic Plan; ensures operations are conducted within revenue limitations; provides employees with the necessary resources to accomplish the City's goal of delivering high-quality municipal services to its residents, businesses, and visitors; promotes economic growth and diversity to provide job opportunities for residents and sufficient business vitality to maintain and expand local municipal services.

Administration: The City Manager's Office enforces all laws of the City and carries out policies of the City Council. The City Manager oversees the day-to-day operations of all City departments and acts as the: Personnel Officer and directs the administration of the Personnel Merit Ordinance and the rules pertaining thereto; Purchasing Agent; Economic Development Director; and Civil Defense Director in the event of an emergency or disaster. The City Manager is responsible for the annual budget preparation and its submittal to City Council; exercises general supervision over all public buildings, parks, and other City-owned or controlled property; advises City Council on matters pertaining to City business and makes recommendations for City Council's action; oversees and sets City Council meeting agendas; and directs projects that are especially sensitive to City Council and the community.

Communications: The Communications Plan, approved by City Council in 2019 and updated in March 2021, identifies opportunities to share the City's messages by utilizing multiple channels to ensure transparency and inclusion with all constituents. The goal of the Communications Program is to improve interaction between all key stakeholders in the city and ensure that communications are consistent, proactive, and collaborative. Clear and timely messaging improves efficiency, trust, understanding, and engagement among residents, visitors, employees, and businesses. City Council identified the need for a centralized Communications Program to support and oversee communications standards, news/media needs, branding, content creation, social media, and marketing-related areas of opportunity. The Communications Team provides strategic marketing, community outreach support, and creative services to departments and, in the process, delivers City information to the public.

El Segundo Media provides original content programming and media services delivered through multiple broadcast and digital channels. El Segundo Media programming supports public engagement through creative content programming, developing promotional and informational videos, broadcasting open civic meetings, transmitting local emergency alerts, and promoting community and City events.

Economic Development: The Economic Development Program maximizes the resources of both public and private sectors to promote business, investment, and economic growth. The Program leads marketing efforts; facilitates relationships between the local business community and the City; and efficiently dedicates City and community resources to increase economic vitality that will benefit the entire El Segundo community: residents, schools, visitors, the Downtown and Smoky Hollow districts, hotels, retailers, and businesses of all sizes. Economic Development staff oversees marketing, public relations, communications, and branding; facilitates industry diversification, job generation, business attraction, retention, and expansion; and promotes the city as a destination for tourism.

Special Projects: The newly formed Special Projects program will provide support and analytical assistance to the City Council and all City departments and serves as the liaison between the City and legislators at local, county, state and federal levels. Support provided includes constituency relations, City Council meeting follow-up, program efficiency and efficacy review, grants coordination, project tracking, inter-agency relations, and a variety of other services.

CITY OF EL SEGUNDO
CITY MANAGER'S OFFICE PROFILE

ACCOMPLISHMENTS IN FISCAL YEAR 2022-2023:

Administration

- Led the implementation of the City's Strategic Plan and successfully met Key Performance Indicators (KPI) and Work Program deliverables.
- Successfully balanced Citywide (all funds) Budget.
- Advocated for significant improvements at the Hyperion Water Reclamation Plant.
- Implemented a townhall program for City Staff to engage with the City Manager.
- Worked with the Human Resources Department to fill key positions on the Executive Team.
- Updated the City's 2023 Legislative Platform.

Communications

- Updated the City's Communication Plan for the period July 1, 2023 - June 30, 2025
- Responded to 44 internal requests for communications support, including: writing, editing, video production, and graphic design from July 1, 2022-April 5, 2023.
- Proactively managed content and updates for the City's main website homepage and supported subsites and Communication Committee members. Held monthly meetings with the Communications Committee.
- Provided communications support for key initiatives: State of the City, El Segundo Named LA County's Most Business-Friendly City, State of Emergency, Hyperion Legislation and Updates, 2022 Municipal Election, water/wastewater rate increases, Measure BT, Reopening of Richmond Street, Fired Up! Girls Empowerment Camp, and Smoky Hollow Pilot Parking Project.
- Partnered with the El Segundo Chamber of Commerce for the 2022 State of the City event. Created several videos and drafted the mayor's speech to highlight the City's accomplishments and strategic goals to more than 600 stakeholders and guests.
- Average pageviews of the main City website from July 1, 2022- April 5, 2023, were 41,750/monthly. Total page views 375,758.
- Monitored and audited the City's websites utilizing SiteImprove software.
- Garnered 655K message impressions with an engagement rate of 65% to 21,626 subscribers via GovDelivery over the past 12 months (March 2022-March 2023.)
- Distributed 16 bi-monthly City Manager Updates to City Council and all staff from July 1, 2022 – March 28, 2023.
- Created script and distributed 17 City Council Updates to the community from July 20, 2022 – March 21, 2023
- Established a bi-monthly Hyperion Update bulletin reaching 9,894 subscribers with a 44% open rate.
- Redesigned and updated the Hyperion web page on the City's website to be the information hub for all activities regarding Hyperion, including City activities, legislation, AQMD, LA Water Board, pending lawsuit, and perimeter road project.
- Provided training to City staff to encourage the use of GovDelivery email communication tool for citywide internal communications, agendas and other messaging.
- Provided training to new and existing employees on how to create and edit content on the City's website and intranet site
- *City News* email newsletter was distributed monthly to an average of 9,640 subscribers with an engagement rate of 44%.
- Distributed 301 communications bulletins to the community and City staff from July 1, 2022 – April 5, 2023, on a variety of City-related topics to keep the community informed and engaged.
- Managed the Net Promoter process and survey communications to residents and businesses.
- Created 144 "News" stories for the website.
- Created intranet content for City staff for internal communication needs; partnered with ITS Department to set intranet as homepage for all City computers.

- Social Media - From July 1, 2022 – April 5, 2023, the City of El Segundo Facebook and Instagram executed 481 posts, garnering 289K impressions with post reach of 270K and average post engagement of 7.17% per Hootsuite metrics data.
- Maintained Website and Intranet Governance policies.

El Segundo Media

- Increased annual YouTube engagement via viewership and subscriptions. More than 6,600 hours of programming watched; 1,4111,929 impressions; 136,777 views, bringing total to 2,228,640; 270 new subscribers, bringing total to 3,517; 295 new videos uploaded, bringing total to 2,215; 959 likes; and 2,251 shares.
- Completed field production coverage of in-person community events, including summer concerts, holiday gatherings, parades, fairs and sporting events.
- Partnered with numerous City departments to produce informational videos for key stakeholders.
- Enhanced the monthly news program, *El Segundo News*, to better inform community stakeholders about City-related topics.
- Created *City Council Recap* videos after every City Council meeting to summarize key decisions and discussion points for the public.
- Produced and distributed 16 shows featuring City department initiatives, local business profiles (*Business Matters!*), and health and wellness information.
- Produced and distributed 38 *What's Up El Segundo* shows.
- Integrated closed-captioning transcription service for all El Segundo Media programming, including live civic meetings.

Economic Development

- Prepared an application and won LA County's "Most Business-Friendly City Award" by the Los Angeles County Economic Development Corporation at the 27th annual Eddy's for outstanding leadership in economic development.
- Implemented new digital marketing business attraction campaign, "Give Yourself Some Runway," spotlighting El Segundo as a strategic location for companies to start and resulting in nearly 14,000 new visits to the campaign webpage (BigIdeas.ElSegundoBusiness.com) and over 406,000 impressions on Google Ads.
- Created and published monthly *Business Portfolio* and *El Segundo Happenings* e-newsletters distributed to 5,498 and 4,650 opt-in subscribers, respectively.
- Partnered with Sunstone Management, Inc. and USC Price School of Public Policy to establish the first-ever "Sunstone Economic Development Challenge", a program designed to help the City of El Segundo develop and implement forward-thinking strategies to attract and support early-stage technology startups and create high-tech jobs in the city.
- Implemented the City's hospitality/tourism marketing campaign "Start Here" to further position the city as a destination to visit and stay overnight, including digital itineraries, creative ads and videos.
- Secured media coverage in the *L.A. Business Journal* article "Hospitality - Travelers Wanted" which highlights El Segundo's success in positioning itself as an ideal spot to merge a business trip with everything else the city has to offer.
- Strategic print media ad placement in *Business Traveler Magazine* and the annual yearbooks for the LA Kings and The LA Chargers.
- Brought Travel Massive LA Chapter, an influential group of travel media and content creators, to El Segundo for an evening to network and experience downtown El Segundo.
- Planned and hosted a group of 100 LA-based Elite Yelp members to the city for a guided evening tour of tastings in the downtown area.
- Continuously provided updates on economic development news via the city's Business Outlook segment included in the El Segundo News program.

- Enhanced and maintained the economic development website – ElSegundoBusiness.com and the hospitality/tourism website – DestinationElSegundo.com

GOALS & OBJECTIVES FOR FISCAL YEAR 2023-2024:

Administration

- Ensure financial stability by recommending a balanced budget, enhanced reserve levels, and opportunities for stronger and more diversified revenues to address fiscal challenges.
- Provide comprehensive information to City Council and implement City Council policy directives.
- Ensure timely delivery of quality community services and support efforts to streamline service delivery.
- Carry out the objectives of the 2022-2026 Strategic Plan.
- Technology and Capital Improvement Program implementation.
- Continue to hold Hyperion accountable for violations that place residents/businesses quality of life and health at risk.
- Implement the terms of the City's agreement with LAWA.

Communications

- Continue to proactively deliver timely and accurate communications to internal and external audiences.
- Monitor and audit the City's website the ensure professional and up-to-date content and images.
- Collaborate closely with all City departments to support communication needs.
- Inform the public of policy issues and/or changes with ample lead time.
- Foster a culture of transparency and partnership with the community.
- Promote and communicate a clear understanding of the City's responsibilities, services, programs, and events.
- Solicit feedback from residents and businesses through an annual survey.
- Develop strong relationships with media outlets to enhance partnership in providing information to the public.
- Continue to improve upon and encourage the use of the intranet for City employee use.
- Establish consistent quarterly townhalls for City staff with the City Manager to foster feedback, collaboration, and transparency.
- Develop a comprehensive style guide for all City communications.
- Build relationships with key stakeholders including top employers, community organizations, neighboring facilities (NRG, Hyperion, LAWA, DWP) and elected officials.
- Partner with new emergency management coordinator and the Crisis Communications Team to implement, and update as needed, the City's Crisis Communication Plan.
- Research social and editorial listening tools to help support and develop key strategies.

El Segundo Media

- Evolve El Segundo Media programming as needed and maximize the use and reach of content created.
- Develop strategic and efficient production partnerships with outside agencies to promote economic development in the City.
- Complete integration of closed-captioning transcription service for all El Segundo Media programming.
- Upgrade El Segundo Media studio to improve quality of in-studio productions.
- Enhance recruitment efforts to attract highly skilled part-time media professionals.

Economic Development

- Sponsor, coordinate and launch a private-public incubator program.
- Enhance long-term economic stability and employment opportunities through business attraction and industry diversification.

  - Aggressively attract new businesses, and high-quality jobs.
  - Partner with a network of regional economic development and real estate development leaders to identify potential new businesses, provide site-selection assistance, and promote development.
  - Continue media relations to build awareness and showcase real estate opportunities in the City to real estate professionals in Southern California.
- Support business retention through pro-active, Citywide economic development assistance.
  - Meet quarterly with hoteliers to inform and seek input on hospitality and tourism efforts.
  - Conduct meetings with existing El Segundo businesses to address challenges and introduce business assistance programs and resources.
  - Facilitate streamlined and efficient permit approval process by serving as a liaison between the business community and the City.
  - Work with regional entities to assist with permits external to the City.
- Implement annual economic development and hospitality and tourism marketing initiatives.

Special Projects

- Support and coordinate key capital improvement projects.
- Track Federal and State legislation.
- Annual update to the City's legislative platform.
- Write letters in support or opposition to proposed legislation
- Serve as the staff liaison to the City's Diversity, Equity and Inclusion Committee.
- Provide timely responses to constituent requests and concerns.
- Coordinate grant writing and submittal.

CITY OF EL SEGUNDO

Proposed Budget Summary

Fiscal Year 2023-2024

Department	CITY MANAGER

	Actual FY 20-21	Actual FY 21-22	Adopted FY 22-23	Proposed FY 23-24
(001) GENERAL FUND	**4,606,985**	**2,326,656**	**2,850,000**	**2,903,270**
(2101) ADMINISTRATION	**3,462,236**	**978,511**	**1,021,516**	**1,332,976**
Salaries & Benefits	3,058,287	741,808	622,016	994,400
Maintenance & Operations	403,950	236,703	399,500	338,577
(2102) COMMUNICATIONS	**589,370**	**637,459**	**813,434**	**311,626**
Salaries & Benefits	468,819	443,526	631,505	171,941
Maintenance & Operations	120,551	193,933	181,929	139,685
(2103) EL SEGUNDO MEDIA	**67**	**66,586**	**258,860**	**703,298**
Salaries & Benefits	67	35,781	149,595	571,342
Maintenance & Operations	-	30,805	109,265	101,956
Capital Outlay		-		30,000
(2401) ECONOMIC DEVELOPMENT	**555,311**	**644,100**	**756,190**	**555,369**
Salaries & Benefits	270,221	334,899	341,425	125,254
Maintenance & Operations	285,090	309,202	414,765	430,115
Capital Outlay	-	-		-
(6601) COMMUNITY CABLE	**-**	**-**		**-**
Salaries & Benefits	-	-		-
Maintenance & Operations	-	-		-
(601) EQUIPMENT REPLACEMENT	**-**	**-**	**22,629**	**263,618**
(2101) ADMINISTRATION		**-**		**-**
Capital Outlay		-		-
(2103) EL SEGUNDO MEDIA		**-**	**22,629**	**263,618**
Capital Outlay		-	22,629	263,618
(6601) COMMUNITY CABLE	**-**	**-**		**-**
Capital Outlay	-	-		-
(702) TRUST FUNDS - SPECIAL REVENUE/DONATIONS	**127,141**	**144,037**		**120,000**
(2401) ECONOMIC DEVELOPMENT	**127,141**	**144,037**		**120,000**
Maintenance & Operations	127,141	144,037		120,000
Grand Total	**4,734,126**	**2,470,693**	**2,872,629**	**3,286,888**

CITY OF EL SEGUNDO

Proposed Budget Summary By Account

Fiscal Year 2023-2024

.	001 GENERAL FUND
Department	CITY MANAGER

	Actual FY 20-21	Actual FY 21-22	Adopted FY 22-23	Proposed FY 23-24
(001) GENERAL FUND	**4,606,985**	**2,326,656**	**2,850,000**	**2,903,270**
Salaries & Benefits	**3,797,394**	**1,556,014**	**1,744,541**	**1,862,937**
4101 Salaries Full Time	741,195	1,033,240	1,153,627	1,251,001
4102 Salaries Part Time	65,981	217,192	225,256	189,190
4103 Overtime	11,243	9,761	14,000	10,000
4117 Opt - Out Payments	-	-		-
4118 Replacement Benefit Contributions	37,461	7,715	40,000	-
4201 Retirement CalPERS	193,202	85,213	94,142	108,783
4202 FICA	57,752	84,413	90,297	101,644
4203 Workers' Compensation	15,802	18,337	23,238	26,431
4204 Group Insurance	60,523	80,731	97,981	138,559
4207 CalPERS UAL Expense	2,591,823	-		-
4210 OPEB Expense	0	-		-
4210 OPEB liability	0	-		-
4211 401(a) Employer's Contribution	18,091	15,743		25,330
4221 Car Allowance	4,320	3,669	6,000	12,000
Maintenance & Operations	**809,591**	**770,643**	**1,105,459**	**1,010,333**
5201 Office Supplies	-	89		2,000
5204 Operating Supplies	20,392	28,595	31,000	54,800
5220 Computer Refresh Program Equipment	-	-		-
6201 Advertising/Publishing	255,988	225,488	307,500	349,500
6203 Copy Machine Charges	-	-		-
6205 Other Printing & Binding		-	6,000	9,500
6206 Contractual Services	24,658	212,763	238,750	152,000
6207 Equipment Replacement Charge	8,960	13,171	22,629	22,629
6208 Dues & Subscriptions	41,993	26,917	45,830	40,940
6213 Meetings & Travel	10,506	43,429	47,300	36,350
6214 Professional & Technical	103,918	81,089	164,500	244,095
6215 Repairs & Maintenance	783	1,029	1,000	1,200
6217 Software Maintenance	7,039	6,719	7,000	7,140
6219 Network Operating Charge	10,350	13,800	11,650	13,279
6223 Training & Education	402	-	8,750	7,500
6253 Postage	29	14	150	150
6254 Telephone	5,535	6,758	7,250	5,250
6260 Equipment Leasing Costs	-	-	3,150	-
6401 Community Promotion	-	1,999	3,000	4,000
6406 LAX Master Plan Intervention	319,038	108,782	200,000	60,000
6407 State and Local Lobbiest	-	-		-
Capital Outlay	**-**	**-**		**30,000**
8105 Automotive		-		30,000
8108 Computer Hardware	-	-		-
Grand Total	**4,606,985**	**2,326,656**	**2,850,000**	**2,903,270**

CITY OF EL SEGUNDO

Proposed Budget Summary Details

Fiscal Year 2023-2024

Department	CITY MANAGER			
	Actual FY 20-21	**Actual FY 21-22**	**Adopted FY 22-23**	**Proposed FY 23-24**
(001) GENERAL FUND	**4,606,985**	**2,326,656**	**2,850,000**	**2,903,270**
(2101) ADMINISTRATION	**3,462,236**	**978,511**	**1,021,516**	**1,332,976**
Salaries & Benefits	3,058,287	741,808	622,016	994,400
4101 Salaries Full Time	276,790	520,802	474,218	765,408
4102 Salaries Part Time	-	85,829	5,850	-
4103 Overtime	-	-		-
4118 Replacement Benefit Contributions	37,461	7,715	40,000	-
4201 Retirement CalPERS	89,698	36,830	34,241	64,953
4202 FICA	18,855	36,918	28,821	49,371
4203 Workers' Compensation	2,447	4,272	3,017	10,811
4204 Group Insurance	18,802	30,031	29,869	66,527
4207 CalPERS UAL Expense	2,591,823	-		-
4210 OPEB Expense	(0)	-		-
4211 401(a) Employer's Contribution	18,091	15,743		25,330
4221 Car Allowance	4,320	3,669	6,000	12,000
Maintenance & Operations	403,950	236,703	399,500	338,577
5201 Office Supplies	-	89		2,000
5204 Operating Supplies	4,590	6,520	8,000	8,000
5220 Computer Refresh Program Equipment	-	-		-
6201 Advertising/Publishing	-	-	1,500	2,000
6203 Copy Machine Charges	-	-		-
6206 Contractual Services	13,500	-		-
6208 Dues & Subscriptions	34,405	8,788	17,500	17,725
6213 Meetings & Travel	2,086	27,497	12,000	19,100
6214 Professional & Technical	21,095	74,364	148,500	220,000
6215 Repairs & Maintenance	-	-		-
6219 Network Operating Charge	6,450	8,600	6,450	7,352
6223 Training & Education	402	-		-
6253 Postage	29	14	150	150
6254 Telephone	2,354	2,050	2,250	2,250
6260 Equipment Leasing Costs	-	-	3,150	-
6406 LAX Master Plan Intervention	319,038	108,782	200,000	60,000
6407 State and Local Lobbiest	-	-		-
(2102) COMMUNICATIONS	**589,370**	**637,459**	**813,434**	**311,626**
Salaries & Benefits	468,819	443,526	631,505	171,941
4101 Salaries Full Time	262,722	234,941	402,051	119,152
4102 Salaries Part Time	65,981	101,098	95,211	25,698
4103 Overtime	8,992	8,930		-
4201 Retirement CalPERS	63,886	24,923	33,851	10,241
4202 FICA	25,228	26,551	30,757	10,419
4203 Workers' Compensation	11,576	10,872	13,170	5,611
4204 Group Insurance	30,433	36,211	56,466	821
4210 OPEB liability	0	-		-
Maintenance & Operations	120,551	193,933	181,929	139,685
5204 Operating Supplies	15,770	6,137	2,500	800
6201 Advertising/Publishing	-	460	10,000	10,000
6205 Other Printing & Binding		-	3,500	3,500
6206 Contractual Services	6,750	163,353	118,750	112,000
6207 Equipment Replacement Charge	8,960	13,171	22,629	-
6208 Dues & Subscriptions	1,553	393	3,300	2,635
6213 Meetings & Travel	140	1,351	13,000	2,750
6214 Professional & Technical	74,600	2,687	4,000	4,000
6215 Repairs & Maintenance	783	-		-
6217 Software Maintenance	7,039	3,920		-
6219 Network Operating Charge	3,900	-		-
6223 Training & Education		-	2,250	1,000
6254 Telephone	1,056	2,462	1,000	1,000
6401 Community Promotion		-	1,000	2,000
6406 LAX Master Plan Intervention	-	-		-
(2103) EL SEGUNDO MEDIA	**67**	**66,586**	**258,860**	**703,298**
Salaries & Benefits	67	35,781	149,595	571,342
4101 Salaries Full Time		-		267,129
4102 Salaries Part Time	-	30,265	124,195	163,492
4103 Overtime		-	9,000	10,000
4201 Retirement CalPERS	-	1,953	1,783	25,661
4202 FICA	-	2,315	9,501	34,257
4203 Workers' Compensation	-	1,247	5,116	9,314
4204 Group Insurance	67	-	-	61,489
Maintenance & Operations	-	30,805	109,265	101,956
5204 Operating Supplies		15,128	19,500	45,000
6206 Contractual Services		-	64,000	-
6207 Equipment Replacement Charge		-		22,629
6208 Dues & Subscriptions		1,297	2,065	2,465
6213 Meetings & Travel		1,436	3,000	4,000
6214 Professional & Technical	-	1,600	2,000	10,095
6215 Repairs & Maintenance		1,029	1,000	1,200

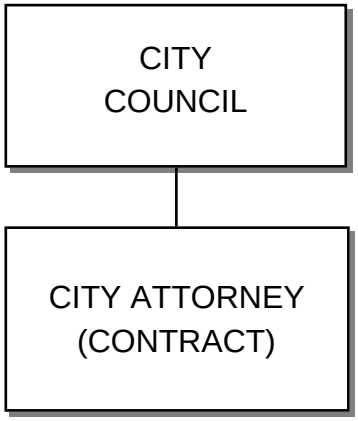
CITY OF EL SEGUNDO

Proposed Budget Summary Details

Fiscal Year 2023-2024

Department	CITY MANAGER			
	Actual FY 20-21	**Actual FY 21-22**	**Adopted FY 22-23**	**Proposed FY 23-24**
6217 Software Maintenance		2,800	7,000	7,140
6219 Network Operating Charge		5,200	5,200	5,927
6223 Training & Education		-	1,500	1,500
6254 Telephone	-	317	2,000	-
6401 Community Promotion		1,999	2,000	2,000
Capital Outlay		-		30,000
8105 Automotive		-		30,000
(2401) ECONOMIC DEVELOPMENT	**555,311**	**644,100**	**756,190**	**555,369**
Salaries & Benefits	270,221	334,899	341,425	125,254
4101 Salaries Full Time	201,683	277,497	277,358	99,311
4102 Salaries Part Time	-	-		-
4103 Overtime	2,252	831	5,000	-
4117 Opt - Out Payments	-	-		-
4201 Retirement CalPERS	39,618	21,507	24,267	7,928
4202 FICA	13,669	18,629	21,218	7,597
4203 Workers' Compensation	1,779	1,946	1,935	695
4204 Group Insurance	11,220	14,488	11,646	9,722
4210 OPEB Expense	0	-		-
4211 401(a) Employer's Contribution		-		-
4221 Car Allowance		-		-
Maintenance & Operations	285,090	309,202	414,765	430,115
5204 Operating Supplies	32	811	1,000	1,000
6201 Advertising/Publishing	255,988	225,029	296,000	337,500
6205 Other Printing & Binding		-	2,500	6,000
6206 Contractual Services	4,408	49,410	56,000	40,000
6208 Dues & Subscriptions	6,034	16,439	22,965	18,115
6213 Meetings & Travel	8,280	13,145	19,300	10,500
6214 Professional & Technical	8,223	2,438	10,000	10,000
6223 Training & Education	-	-	5,000	5,000
6254 Telephone	2,126	1,930	2,000	2,000
6401 Community Promotion	-	-		-
Capital Outlay	-	-		-
8108 Computer Hardware	-	-		-
(6601) COMMUNITY CABLE	**-**	**-**		**-**
Salaries & Benefits	-	-		-
4101 Salaries Full Time	-	-		-
4102 Salaries Part Time	-	-		-
4103 Overtime	-	-		-
4117 Opt - Out Payments	-	-		-
4201 Retirement CalPERS	-	-		-
4202 FICA	-	-		-
4203 Workers' Compensation	-	-		-
4204 Group Insurance	-	-		-
4210 OPEB Expense	-	-		-
Maintenance & Operations	-	-		-
5204 Operating Supplies	-	-		-
5220 Computer Refresh Program Equipment	-	-		-
6201 Advertising/Publishing	-	-		-
6207 Equipment Replacement Charge	-	-		-
6208 Dues & Subscriptions	-	-		-
6213 Meetings & Travel	-	-		-
6214 Professional & Technical	-	-		-
6215 Repairs & Maintenance	-	-		-
6217 Software Maintenance	-	-		-
6219 Network Operating Charge	-	-		-
6223 Training & Education	-	-		-
6254 Telephone	-	-		-
6401 Community Promotion	-	-		-
(601) EQUIPMENT REPLACEMENT	**-**	**-**	**22,629**	**263,618**
(2101) ADMINISTRATION		**-**		**-**
Capital Outlay		-		-
8108 Computer Hardware		-		-
(2103) EL SEGUNDO MEDIA		**-**	**22,629**	**263,618**
Capital Outlay		-	22,629	263,618
8104 Equipment		-	22,629	238,618
8105 Automotive		-		25,000
(6601) COMMUNITY CABLE	**-**	**-**		**-**
Capital Outlay	-	-		-
8104 Equipment	-	-		-
(702) TRUST FUNDS - SPECIAL REVENUE/DONATIONS	**127,141**	**144,037**		**120,000**
(2401) ECONOMIC DEVELOPMENT	**127,141**	**144,037**		**120,000**
Maintenance & Operations	127,141	144,037		120,000
1281 Economic Development Expenditures	127,141	144,037		75,000
2606 EDAC Special Programs & Events	-	-		45,000
Grand Total	**4,734,126**	**2,470,693**	**2,872,629**	**3,286,888**

CITY OF EL SEGUNDO
CITY ATTORNEY ORGANIZATION CHART
FISCAL YEAR 2023-2024



CITY OF EL SEGUNDO
CITY ATTORNEY'S DEPARTMENT PROFILE

The City Attorney's Office is classified as a General Government Support function. It is a contracted service to provide legal services to the City Council, the City Manager, and City management overall.

The City Attorney provides legal counsel and advice during official Council meetings and study sessions; serves as a legal advisor to City staff; prepares and reviews City ordinances, resolutions, contracts, and legal documents; represents the City in civil and criminal litigation; oversees the work of outside private counsel when hired to assist in litigation; and coordinates/reviews claims filed against or for the City with the City's Risk Manager.

CITY OF EL SEGUNDO

Proposed Budget Summary

Fiscal Year 2023-2024

Department	CITY ATTORNEY

	Actual FY 20-21	Actual FY 21-22	Adopted FY 22-23	Proposed FY 23-24
(001) GENERAL FUND	**527,127**	**752,602**	**770,450**	**835,450**
(2201) CITY ATTORNEY	**527,127**	**752,602**	**770,450**	**835,450**
Maintenance & Operations	527,127	752,602	770,450	835,450
Grand Total	**527,127**	**752,602**	**770,450**	**835,450**

CITY OF EL SEGUNDO

Proposed Budget Summary By Account

Fiscal Year 2023-2024

.	001 GENERAL FUND
Department	CITY ATTORNEY

	Actual FY 20-21	Actual FY 21-22	Adopted FY 22-23	Proposed FY 23-24
(001) GENERAL FUND	**527,127**	**752,602**	**770,450**	**835,450**
Maintenance & Operations	**527,127**	**752,602**	**770,450**	**835,450**
6214 Professional & Technical	-	8,500		-
6253 Postage		-	150	150
6254 Telephone	-	-	300	300
6301 Legal Counsel	313,026	576,409	450,000	495,000
6302 Plaintiff/Defense Litigation	196,842	23,076	200,000	220,000
6310 Labor Negotiation	-	131,659	100,000	100,000
6311 Code Enforcement	17,259	12,959	20,000	20,000
Grand Total	**527,127**	**752,602**	**770,450**	**835,450**

CITY OF EL SEGUNDO

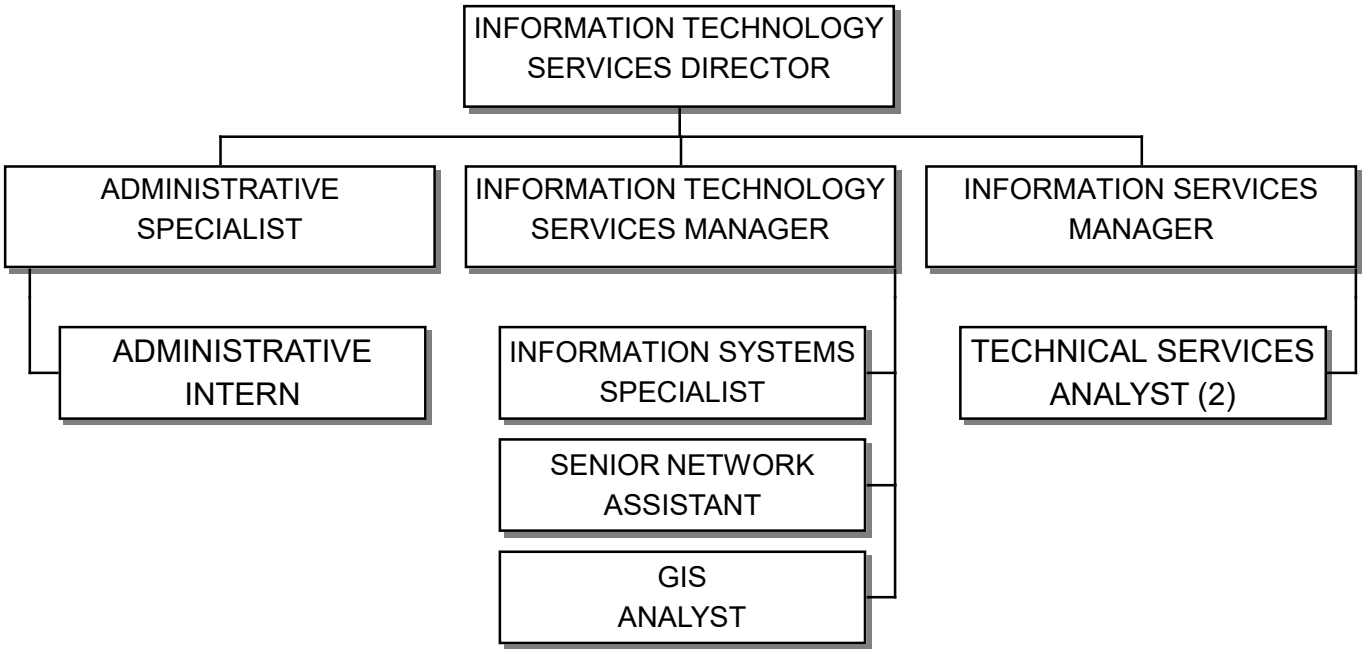
Proposed Budget Summary Details

Fiscal Year 2023-2024

Department	CITY ATTORNEY

	Actual FY 20-21	**Actual FY 21-22**	**Adopted FY 22-23**	**Proposed FY 23-24**
(001) GENERAL FUND	**527,127**	**752,602**	**770,450**	**835,450**
(2201) CITY ATTORNEY	**527,127**	**752,602**	**770,450**	**835,450**
Maintenance & Operations	527,127	752,602	770,450	835,450
6214 Professional & Technical	-	8,500		-
6253 Postage		-	150	150
6254 Telephone	-	-	300	300
6301 Legal Counsel	313,026	576,409	450,000	495,000
6302 Plaintiff/Defense Litigation	196,842	23,076	200,000	220,000
6310 Labor Negotiation	-	131,659	100,000	100,000
6311 Code Enforcement	17,259	12,959	20,000	20,000
Grand Total	**527,127**	**752,602**	**770,450**	**835,450**

CITY OF EL SEGUNDO
INFORMATION TECHNOLOGY SERVICES DEPARTMENT
ORGANIZATIONAL CHART
FISCAL YEAR 2023 - 2024



CITY OF EL SEGUNDO
INFORMATION TECHNOLOGY SERVICES
FOUR-YEAR PERSONNEL SUMMARY
FISCAL YEARS 2020-2021 TO 2023-2024

DEPARTMENT/POSITION TITLE	ADOPTED FY 2020-21	ADOPTED FY 2021-22	ADOPTED FY 2022-23	ADOPTED FY 2023-24
Information Technology Services				
Information Technology Services Director	1.00	1.00	1.00	1.00
Administrative Specialist	1.00	1.00	1.00	1.00
GIS Analyst	1.00	1.00	1.00	1.00
Information Systems Manager	1.00	1.00	1.00	1.00
Information Systems Specialist	1.00	1.00	1.00	1.00
Information Technology Services Manager	-	-	-	1.00
Senior Network Assistant	1.00	1.00	1.00	1.00
Technical Services Analyst	3.00	3.00	3.00	2.00
Sub-total Full-Time	**9.00**	**9.00**	**9.00**	**9.00**
Part-Time FTEs				
Administrative Intern	0.50	0.50	0.50	0.50
Sub-total Part-Time	**0.50**	**0.50**	**0.50**	**0.50**
Total Information Technology Services	**9.50**	**9.50**	**9.50**	**9.50**

CITY OF EL SEGUNDO
INFORMATION TECHNOLOGY SERVICES DEPARTMENT

MISSION STATEMENT:
Through leadership, expertise, and strategic partnerships, the City of El Segundo's Information Technology Services Department delivers innovative, effective, and secure technologies that enable citywide services and enhance value, engagement, and accessibility to the community.

ITSD SERVICES:
The Information Technology Services Department (ITSD) is composed of 3 functional teams with talented individuals who are dedicated to the City of El Segundo and deliver innovative, reliable, and secure solutions. The Service Desk and Innovation team oversee personal computing devices and business solutions. The Planning and Administration team oversee department procurement, strategic planning, budget, and project management. The Infrastructure Solutions team oversee server and network infrastructure and data intelligence.

ACCOMPLISHMENTS FISCAL YEAR 2022-2023:

- Hired key management staff including ITS Director and IS Manager
- Captured and consolidated software procurements into the ITSD budget
- Transitioned to multi-year software agreements which will reduce longer term costs to the city
- Replaced critical network infrastructure
- Successfully maintained complex 24/7 IT infrastructure with minimal unplanned outages

GOALS & OBJECTIVES FOR FISICAL YEAR: 2023-2024:

- Investigate and present on digital solutions that will contribute to transparency and a digital city hall.
- Build and present a demo on Open Data portal
- Explore opportunities that would allow enhanced self-service functionality to the public
- Build RFP for new Enterprise Resources Planning (ERP) system
- Construct a new strategic plan for the department
- Implementation of Email Retention Policy
- Replace aging networking and computer equipment

CITY OF EL SEGUNDO

Proposed Budget Summary

Fiscal Year 2023-2024

Department	INFORMATION TECHNOLOGY DEPARTMENT

	Actual FY 20-21	Actual FY 21-22	Adopted FY 22-23	Proposed FY 23-24
(001) GENERAL FUND	**4,671,538**	**2,611,764**	**3,741,130**	**3,864,715**
(2508) COMPUTER REFRESH		**-**		**-**
Maintenance & Operations		-		-
(2505) INFORMATION TECHNOLOGY DEPARTMENT	**4,671,538**	**2,611,764**	**3,741,130**	**3,864,715**
Salaries & Benefits	3,101,857	1,053,259	1,494,588	1,257,863
Maintenance & Operations	1,569,681	1,558,505	2,246,542	2,606,852
Capital Outlay	-	-		-
(601) EQUIPMENT REPLACEMENT	**119,200**	**34,813**	**266,798**	**2,065,242**
(2505) INFORMATION TECHNOLOGY DEPARTMENT	**119,200**	**34,813**	**266,798**	**2,065,242**
Capital Outlay	119,200	34,813	266,798	2,065,242
(602) LIABILITY INSURANCE	**-**	**-**		**-**
(2505) INFORMATION TECHNOLOGY DEPARTMENT	**-**	**-**		**-**
Salaries & Benefits	-	-		-
Maintenance & Operations	-	-		-
Grand Total	**4,790,738**	**2,646,576**	**4,007,928**	**5,929,957**

CITY OF EL SEGUNDO

Proposed Budget Summary By Account

Fiscal Year 2023-2024

.	
Department	001 GENERAL FUND INFORMATION TECHNOLOGY DEPARTMENT

	Actual FY 20-21	Actual FY 21-22	Adopted FY 22-23	Proposed FY 23-24
(001) GENERAL FUND	**4,671,538**	**2,611,764**	**3,741,130**	**3,864,715**
Salaries & Benefits	**3,101,857**	**1,053,259**	**1,494,588**	**1,257,863**
4101 Salaries Full Time	624,925	818,466	1,123,213	914,186
4102 Salaries Part Time	-	-		-
4103 Overtime	10,580	11,333	15,000	20,000
4201 Retirement CalPERS	158,908	72,092	98,712	80,815
4202 FICA	51,264	59,942	86,589	67,793
4203 Workers' Compensation	5,323	5,808	8,021	38,959
4204 Group Insurance	57,184	85,617	163,053	120,979
4207 CalPERS UAL Expense	2,193,673	-		-
4210 OPEB Expense	0	-		-
4211 401(a) Employer's Contribution		-		10,330
4221 Car Allowance		-		4,800
Maintenance & Operations	**1,569,681**	**1,558,505**	**2,246,542**	**2,606,852**
5204 Operating Supplies	2,288	4,281	5,000	5,000
5206 Computer Supplies	29,869	115,710	47,000	47,000
5220 Computer Refresh Program Equipment	-	-		-
6081 Miscellaneous Computer	29,755	2,419	75,000	75,000
6203 Copy Machine Charges	65,127	42,640	110,000	68,500
6206 Contractual Services	106,694	134,406	169,000	229,000
6207 Equipment Replacement Charge	222,239	210,419	266,798	225,646
6208 Dues & Subscriptions	-	130	4,000	4,000
6213 Meetings & Travel	1,464	2,800	16,500	20,000
6214 Professional & Technical	603,609	749,766	850,000	850,000
6215 Repairs & Maintenance	10,500	16,200	20,000	20,000
6217 Software Maintenance	746,049	718,282	1,040,347	1,412,204
6218 Hardware Maintenance	8,100	5,435	12,000	102,000
6219 Network Operating Charge	(306,791)	(506,000)	(432,103)	(515,998)
6223 Training & Education	4,048	4,077	8,000	8,000
6254 Telephone	46,669	57,939	55,000	55,000
6260 Equipment Leasing Costs	62	-		-
6245 Employee Engagement		-		1,500
Capital Outlay	**-**	**-**		**-**
8108 Capital/Computer Hardware	-	-		-
Grand Total	**4,671,538**	**2,611,764**	**3,741,130**	**3,864,715**

CITY OF EL SEGUNDO

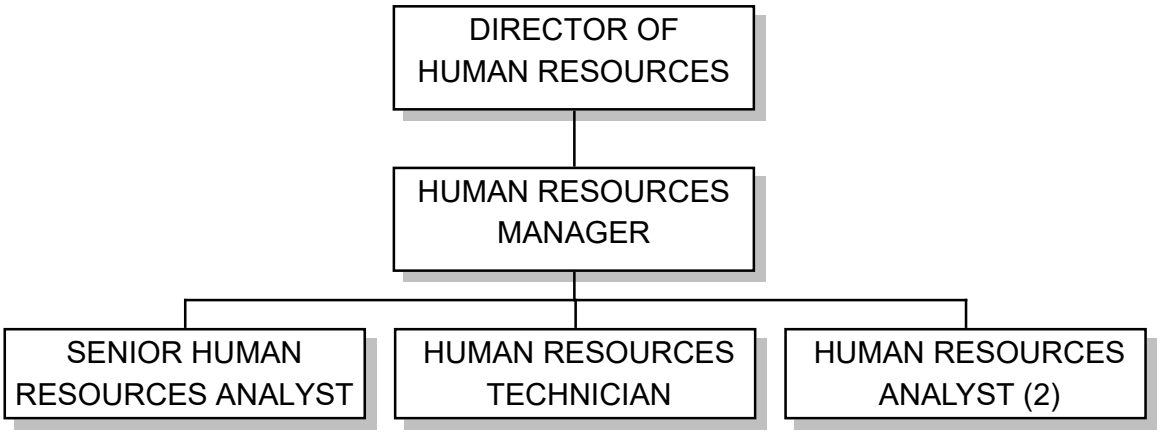
Proposed Budget Summary Details

Fiscal Year 2023-2024

Department	INFORMATION TECHNOLOGY DEPARTMENT

	Actual FY 20-21	Actual FY 21-22	Adopted FY 22-23	Proposed FY 23-24
(001) GENERAL FUND	**4,671,538**	**2,611,764**	**3,741,130**	**3,864,715**
(2508) COMPUTER REFRESH		-		-
Maintenance & Operations		-		-
5206 Computer Supplies		-		-
6217 Software Maintenance		-		-
(2505) INFORMATION TECHNOLOGY DEPARTMENT	**4,671,538**	**2,611,764**	**3,741,130**	**3,864,715**
Salaries & Benefits	3,101,857	1,053,259	1,494,588	1,257,863
4101 Salaries Full Time	624,925	818,466	1,123,213	914,186
4102 Salaries Part Time	-	-		-
4103 Overtime	10,580	11,333	15,000	20,000
4201 Retirement CalPERS	158,908	72,092	98,712	80,815
4202 FICA	51,264	59,942	86,589	67,793
4203 Workers' Compensation	5,323	5,808	8,021	38,959
4204 Group Insurance	57,184	85,617	163,053	120,979
4207 CalPERS UAL Expense	2,193,673	-		-
4210 OPEB Expense	0	-		-
4211 401(a) Employer's Contribution		-		10,330
4221 Car Allowance		-		4,800
Maintenance & Operations	1,569,681	1,558,505	2,246,542	2,606,852
5204 Operating Supplies	2,288	4,281	5,000	5,000
5206 Computer Supplies	29,869	115,710	47,000	47,000
5220 Computer Refresh Program Equipment	-	-		-
6081 Miscellaneous Computer	29,755	2,419	75,000	75,000
6203 Copy Machine Charges	65,127	42,640	110,000	68,500
6206 Contractual Services	106,694	134,406	169,000	229,000
6207 Equipment Replacement Charge	222,239	210,419	266,798	225,646
6208 Dues & Subscriptions	-	130	4,000	4,000
6213 Meetings & Travel	1,464	2,800	16,500	20,000
6214 Professional & Technical	603,609	749,766	850,000	850,000
6215 Repairs & Maintenance	10,500	16,200	20,000	20,000
6217 Software Maintenance	746,049	718,282	1,040,347	1,412,204
6218 Hardware Maintenance	8,100	5,435	12,000	102,000
6219 Network Operating Charge	(306,791)	(506,000)	(432,103)	(515,998)
6223 Training & Education	4,048	4,077	8,000	8,000
6254 Telephone	46,669	57,939	55,000	55,000
6260 Equipment Leasing Costs	62	-		-
6245 Employee Engagement		-		1,500
Capital Outlay	-	-		-
8108 Capital/Computer Hardware	-	-		-
(601) EQUIPMENT REPLACEMENT	**119,200**	**34,813**	**266,798**	**2,065,242**
(2505) INFORMATION TECHNOLOGY DEPARTMENT	**119,200**	**34,813**	**266,798**	**2,065,242**
Capital Outlay	119,200	34,813	266,798	2,065,242
8104 Capital/Equipment	-	-	174,093	846,440
8105 Automotive		-	1,808	18,192
8106 Communication		-	8,253	63,200
8108 Computer Hardware	119,200	34,813	82,644	1,137,410
(602) LIABILITY INSURANCE	**-**	**-**		**-**
(2505) INFORMATION TECHNOLOGY DEPARTMENT	**-**	**-**		**-**
Salaries & Benefits	-	-		-
4101 Salaries Full Time	-	-		-
4103 Overtime	-	-		-
4201 Retirement CalPERS	-	-		-
4202 FICA	-	-		-
4203 Workers' Compensation	-	-		-
4204 Group Insurance	-	-		-
Maintenance & Operations	-	-		-
6214 Professional & Technical	-	-		-
6246 Claims Expense	-	-		-
Grand Total	**4,790,738**	**2,646,576**	**4,007,928**	**5,929,957**

CITY OF EL SEGUNDO
HUMAN RESOURCES DEPARTMENT
ORGANIZATION CHART
FISCAL YEAR 2023-2024



CITY OF EL SEGUNDO
HUMAN RESOURCES
FOUR-YEAR PERSONNEL SUMMARY
FISCAL YEARS 2020-2021 TO 2023-2024

DEPARTMENT/POSITION TITLE	ADOPTED FY 2020-21	ADOPTED FY 2021-22	ADOPTED FY 2022-23	ADOPTED FY 2023-24
Human Resources Department				
Director of Human Resources	1.00	1.00	1.00	1.00
Human Resources Analyst	1.00	1.00	-	2.00
Human Resources Assistant	1.00	1.00	-	-
Human Resources Manager	1.00	1.00	1.00	1.00
Human Resources Technician	-	-	2.00	1.00
Senior Human Resources Analyst	1.00	1.00	1.00	1.00
Sub-total Full-Time	**5.00**	**5.00**	**5.00**	**6.00**
Part-Time FTEs				
Administrative Intern	-	-	-	-
Sub-total Part-Time	**-**	**-**	**-**	**-**
Total Human Resources Department	**5.00**	**5.00**	**5.00**	**6.00**

CITY OF EL SEGUNDO
HUMAN RESOURCES DEPARTMENT PROFILE

MISSION STATEMENT:

To be a strategic partner while providing leadership and operational support to City departments to enhance their ability to recruit, retain, and develop a qualified and diverse workforce while effectively managing labor relations, administering employee benefits, and acting as a reliable resource to both internal and external customers.

DEPARTMENT OVERVIEW:

The Human Resources Department works collaboratively with the City Council, Elected Officials, Executive Management Team, employees, and the public to create strategies designed to support the City's Strategic Plan and Human Resources best practices, providing a framework for future workforce growth and sustainability.

The Human Resources department is budgeted with six (6) full-time positions: Human Resources Director, Human Resources Manager, Senior Human Resources Analyst, two (2) Human Resources Analysts, and a Human Resources Technician.

CORE SERVICES:

- Recruitment & Selection - Provide the leadership and operational support needed to attract, retain, and develop a qualified and diverse workforce so that all City departments can effectively and efficiently meet operational goals while providing essential services to the community with exceptional customer service.

- Benefits Administration & Wellness - Oversee the design, development, implementation, and maintenance of City- sponsored wellness, health, disability, life, and other benefit programs for employees.

- Training & Employee Development

- Labor & Employee Relations

- Classification & Compensation

- Personnel Administration

ACCOMPLISHMENTS IN FISCAL YEAR 2022-2023

- Conducted recruitment and selection activities for the following positions: 45 full-time, 10 part-time, and 10 full-time promotional opportunities including Police Lieutenant, Police Sergeant, Fire Captain, and Fire Paramedic.

- Hired 36 full-time and 80 part-time employees; promoted 31 full-time and 30 part-time employees.

- Coordinated an in-person benefits fair for open enrollment with health screenings, benefits plan providers, and wellness vendors. Partnered with CalPERS medical plan provider for on-site Mobile Health Vehicle biometric screenings, webinars, and the "10K a Day" wellness challenge with the City of Manhattan Beach.

- Hosted in-person Citywide training and development opportunities for employees on a variety of topics including DISC Training, Conflict Resolution, Power and Influence, Persuasive

Presentations, Performance Evaluations, Emotional Intelligence and Communication, Implicit Bias, and Leading for Generations.

- Offered additional training for supervisors and managers through the City's consortium membership including the following workshops: Workplace Bullying, Maximizing Performance Through Documentation, Evaluation and Corrective Action, Managing the Marginal Employee, Embracing Generational Diversity and Succession Planning, Prevention and Control of Absenteeism, and Supervisor's Guide to Understanding and Managing Employee Rights.

- Negotiated a three-year nine and month term contract with a comprehensive update to the Memorandum of Understanding with the Supervisory and Professional Employees' Association (SPEA).

- Negotiated a two year and three-month term successor contract with the Police Officers' Association.

- Prepared and presented more than 25 staff reports for City Council consideration.

- Conducted a classification study of the Administrative Clerical Series.

- Revised several classification specifications, converted Manager positions to at-will status, established part-time classifications.

- Processed 1,160 personnel action forms (PAFs) for new hire appointments, salary changes, promotions, leave requests, scheduling changes, and separations/retirements.

- Optimized City services through contracting with outside vendors. Prepared and executed over 30 contracts and amendments to secure agreements providing goods or services to the City.

- Maintained and enhanced the employee Intranet including the Staff Directory, and various Human Resources forms, templates, policies, and procedures.

GOALS & OBJECTIVES FOR FISCAL YEAR 2023-2024

- Develop employee engagement plan with activities and events throughout the year.

- Implement training and notification systems for City employees regarding safety and emergency management in the event of a disaster.

- Highlight the benefits and advantages of working for the City of El Segundo to improve the City's competitive edge for recruitment of top-quality talent through a recruitment video.

- Conclude labor negotiations with the Firefighters Association. Negotiate a successor contract with the City Employees' Association.

Develop activities and events to increase Employee Engagement

- Conclude implementation of electronic Onboarding, Offboarding and Performance Management programs to enhance the introduction of benefits, policies and procedures, and organizational culture for new and existing employees. Continue to enhance the internet and employee intranet with resources and benefit information.

- Conduct a Fair Labor Standards Act (FLSA) audit of the unrepresented Management Confidential and the Supervisory and Professional employee groups.

CITY OF EL SEGUNDO

Proposed Budget Summary

Fiscal Year 2023-2024

Department	HUMAN RESOURCES DEPARTMENT

	Actual FY 20-21	Actual FY 21-22	Adopted FY 22-23	Proposed FY 23-24
(001) GENERAL FUND	**2,215,720**	**1,240,818**	**1,492,491**	**2,116,401**
(2506) HUMAN RESOURCES DEPARTMENT	**2,215,720**	**1,240,818**	**1,492,491**	**2,116,401**
Salaries & Benefits	2,006,627	695,840	730,175	840,478
Maintenance & Operations	209,093	544,978	762,316	1,275,922
Grand Total	**2,215,720**	**1,240,818**	**1,492,491**	**2,116,401**

CITY OF EL SEGUNDO

Proposed Budget Summary By Account

Fiscal Year 2023-2024

.	001 GENERAL FUND
Department	HUMAN RESOURCES DEPARTMENT

	Actual FY 20-21	Actual FY 21-22	Adopted FY 22-23	Proposed FY 23-24
(001) GENERAL FUND	**2,215,720**	**1,240,818**	**1,492,491**	**2,116,401**
Salaries & Benefits	**2,006,627**	**695,840**	**730,175**	**840,478**
4101 Salaries Full Time	333,372	527,624	581,645	666,927
4102 Salaries Part Time	2,786	27,061	7,800	-
4103 Overtime		-		-
4117 Opt - Out Payments	-	-		-
4201 Retirement CalPERS	99,599	50,175	45,029	52,782
4202 FICA	28,650	40,320	45,093	43,316
4203 Workers' Compensation	2,728	3,883	4,147	4,496
4204 Group Insurance	22,105	46,777	46,461	59,341
4207 CalPERS UAL Expense	1,517,385	-		-
4210 OPEB Expense	0	-		-
4211 401(a) Employer's Contribution		-		9,297
4221 Car Allowance		-		4,320
Maintenance & Operations	**209,093**	**544,978**	**762,316**	**1,275,922**
5201 Office Supplies	-	-		-
5204 Operating Supplies	3,911	5,354	6,300	6,300
5206 Computer Supplies	679	958	3,722	3,500
5220 Computer Refresh Program Equipment	-	-		-
5221 Employee Physicals	-	21,061	35,250	45,250
5222 Wellness		6,878	7,500	10,500
6201 Advertising/Publishing	4,660	3,876	8,500	8,500
6203 Copy Machine Charges		-		-
6205 Other Printing & Binding	240	285	300	300
6206 Contractual Services	-	36,875	37,500	37,500
6207 Equipment Replacement Charge	-	-		-
6208 Dues & Subscriptions	4,395	1,990	6,394	7,000
6213 Meetings & Travel	-	-	8,000	8,000
6214 Professional & Technical	168,835	283,382	362,840	697,200
6215 Repairs & Maintenance		-	120	120
6217 Software Maintenance	-	-		-
6219 Network Operating Charge	5,160	8,600	8,600	9,802
6253 Postage	307	616	800	800
6254 Telephone	2,249	2,831	3,600	4,560
6260 Equipment Leasing Costs	-	-	2,400	-
6262 Testing/Recruitment	8,819	147,578	95,690	165,490
6223 Citywide Training	9,840	24,694	174,800	151,100
6245 Employee Engagement		-		100,000
6221 Tuition Reimbursement		-		10,000
6225 Department Training		-		10,000
Grand Total	**2,215,720**	**1,240,818**	**1,492,491**	**2,116,401**

CITY OF EL SEGUNDO

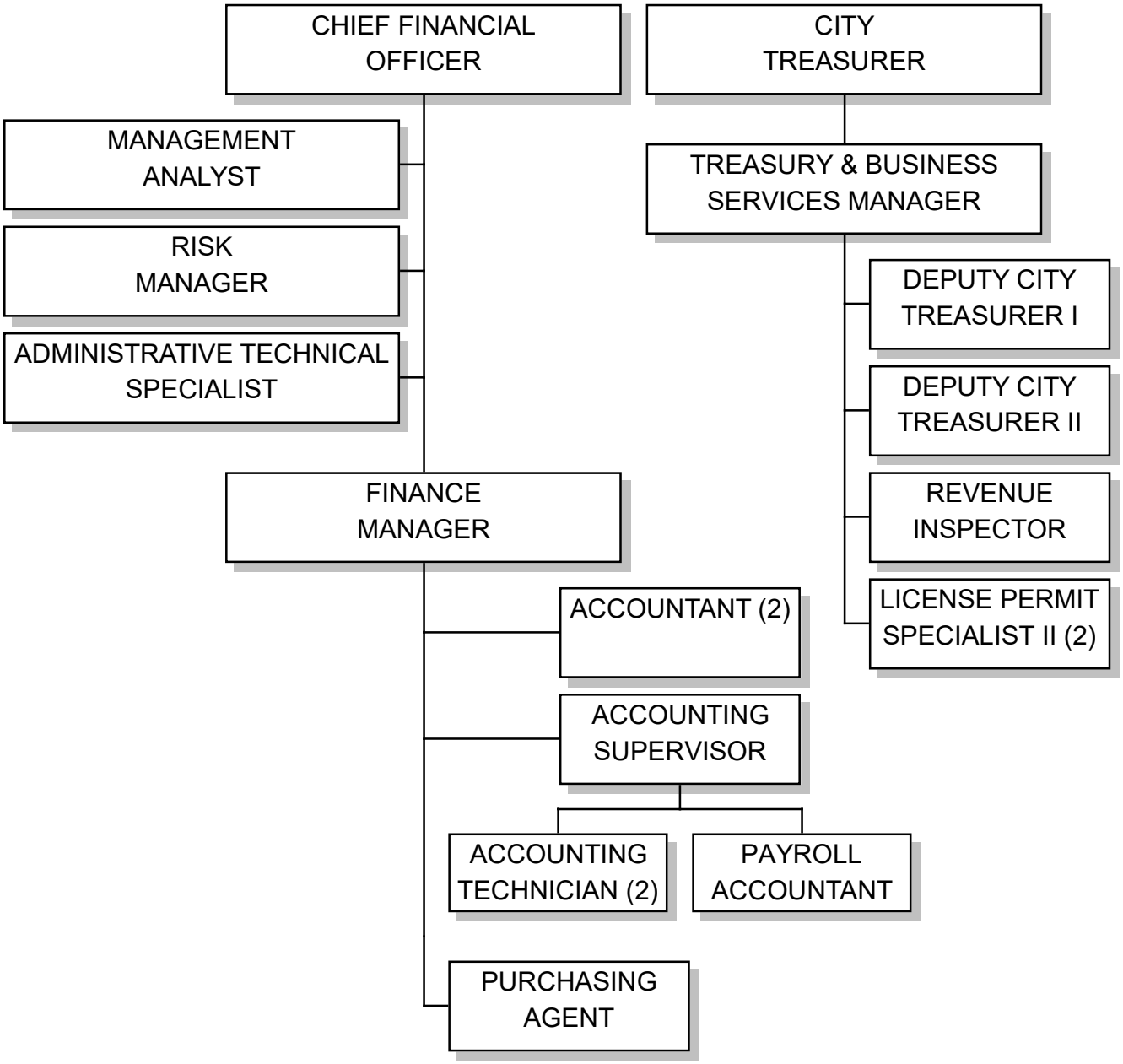
Proposed Budget Summary Details

Fiscal Year 2023-2024

Department	HUMAN RESOURCES DEPARTMENT

	Actual FY 20-21	Actual FY 21-22	Adopted FY 22-23	Proposed FY 23-24
(001) GENERAL FUND	**2,215,720**	**1,240,818**	**1,492,491**	**2,116,401**
(2506) HUMAN RESOURCES DEPARTMENT	**2,215,720**	**1,240,818**	**1,492,491**	**2,116,401**
Salaries & Benefits	2,006,627	695,840	730,175	840,478
4101 Salaries Full Time	333,372	527,624	581,645	666,927
4102 Salaries Part Time	2,786	27,061	7,800	-
4103 Overtime		-		-
4117 Opt - Out Payments	-	-		-
4201 Retirement CalPERS	99,599	50,175	45,029	52,782
4202 FICA	28,650	40,320	45,093	43,316
4203 Workers' Compensation	2,728	3,883	4,147	4,496
4204 Group Insurance	22,105	46,777	46,461	59,341
4207 CalPERS UAL Expense	1,517,385	-		-
4210 OPEB Expense	0	-		-
4211 401(a) Employer's Contribution		-		9,297
4221 Car Allowance		-		4,320
Maintenance & Operations	209,093	544,978	762,316	1,275,922
5201 Office Supplies	-	-		-
5204 Operating Supplies	3,911	5,354	6,300	6,300
5206 Computer Supplies	679	958	3,722	3,500
5220 Computer Refresh Program Equipment	-	-		-
5221 Employee Physicals	-	21,061	35,250	45,250
5222 Wellness		6,878	7,500	10,500
6201 Advertising/Publishing	4,660	3,876	8,500	8,500
6203 Copy Machine Charges		-		-
6205 Other Printing & Binding	240	285	300	300
6206 Contractual Services	-	36,875	37,500	37,500
6207 Equipment Replacement Charge	-	-		-
6208 Dues & Subscriptions	4,395	1,990	6,394	7,000
6213 Meetings & Travel	-	-	8,000	8,000
6214 Professional & Technical	168,835	283,382	362,840	697,200
6215 Repairs & Maintenance		-	120	120
6217 Software Maintenance	-	-		-
6219 Network Operating Charge	5,160	8,600	8,600	9,802
6253 Postage	307	616	800	800
6254 Telephone	2,249	2,831	3,600	4,560
6260 Equipment Leasing Costs	-	-	2,400	-
6262 Testing/Recruitment	8,819	147,578	95,690	165,490
6223 Citywide Training	9,840	24,694	174,800	151,100
6245 Employee Engagement		-		100,000
6221 Tuition Reimbursement		-		10,000
6225 Department Training		-		10,000
Grand Total	**2,215,720**	**1,240,818**	**1,492,491**	**2,116,401**

CITY OF EL SEGUNDO
FINANCE DEPARTMENT
ORGANIZATION CHART
FISCAL YEAR 2023-2024



CITY OF EL SEGUNDO
FINANCE DEPARTMENT
FOUR-YEAR PERSONNEL SUMMARY
FISCAL YEARS 2020-2021 TO 2023-2024

DEPARTMENT/POSITION TITLE	ADOPTED FY 2020-21	ADOPTED FY 2021-22	ADOPTED FY 2022-23	ADOPTED FY 2023-24
Finance Department				
Chief Financial Officer	1.00	1.00	1.00	1.00
Account Specialist I/II	-	-	1.00	-
Accountant	2.00	2.00	2.00	2.00
Accounting Supervisor	1.00	1.00	1.00	1.00
Accounting Technician	2.00	2.00	2.00	2.00
Administrative Technical Specialist	1.00	1.00	1.00	1.00
City Treasurer**	1.00	1.00	1.00	1.00
Deputy City Treasurer I	1.00	1.00	1.00	1.00
Deputy City Treasurer II	1.00	1.00	1.00	1.00
Finance Manager	1.00	1.00	1.00	1.00
License Permit Specialist I/II	2.00	2.00	2.00	2.00
Management Analyst	1.00	1.00	-	1.00
Office Specialist II	1.00	1.00	-	-
Payroll Accountant	1.00	1.00	1.00	1.00
Purchasing Agent	1.00	1.00	1.00	1.00
Revenue Inspector	1.00	1.00	1.00	1.00
Risk Manager	1.00	1.00	1.00	1.00
Senior Management Analyst	-	-	1.00	-
Treasury & Customer Service Manager	1.00	1.00	1.00	1.00
Sub-total Full-Time	**20.00**	**20.00**	**20.00**	**19.00**
Part-Time FTEs				
Accountant P/T	-	-	-	0.50
Administrative Intern	0.25	0.25		-
Office Specialist	-	-	-	-
Sub-total Part-Time	**0.25**	**0.25**	**-**	**0.50**
Total Finance Department	**20.25**	**20.25**	**20.00**	**19.50**

**** Elected part-time position**

For fiscal year 20-21, the Treasury Department was merged into the Finance Department.

CITY OF EL SEGUNDO
FINANCE DEPARTMENT PROFILE

MISSION STATEMENT: To provide all City stakeholders with accurate and timely financial information, extraordinary customer service, and ensure long-term financial stability of the City,

The Finance Department has 17 full-time employees. Finance has three divisions with distinct functions as follows:

Administration: Provide overall direction of the department's multi-operations; advise the elected officials and management on fiscal matters; oversee the City's risk-management program; develop strong internal controls through industry best practices; assist in the development of the City's strategic plan; safeguard the City's assets; identify funding for City services; assist in labor negotiations process; and manage the contract for Crossing Guards.

Accounting Services: Develop and provide accurate and timely financial reports, including the Annual Comprehensive Financial Report (ACFR); coordinate the annual financial audit and other audits required by Federal, State, County and other government agencies; process accounts payable; reconcile bank statements; process journal entries; prepare the Annual State Controller's report and the Annual Streets (Gas Tax) report; issue 1099 reports; generate periodic revenue and expenditure reports; process cash receipts; plan and develop the City's annual budget process including producing the preliminary and adopted budget documents; and manage all payroll activities including issuing the bi-weekly payroll and the annual W-2's.

Business Services: Collect all City revenues; administer the business licensing function; conduct transient occupancy tax (TOT) audits; collaborate with the California Department of Tax & Fee Administration (CDTFA) to ensure sellers' permits are properly allocated to the City for sales tax purposes; coordinate with the City's consultants on property tax and sales tax revenues; develop revenue projections during the annual budget process; manage the utility-billing and collection functions; and manage all purchasing operations.

ACCOMPLISHMENTS IN FISCAL YEAR 2022-2023:

- Coordinated Strategic Planning Sessions to set long-term goals and objectives.
- Have a long-term financial strategic plan in place.
- Lead discussions with the Finance Committee.
- Fulfilled the FY 21-22 annual financial audit in January 2023 with no findings.
- Fulfilled the FY 21-22 federal funding single audit in February 2023 with no findings.
- Received the Certificate of Achievement for Excellence in Financial Reporting Award from the Government Finance Officers Association (GFOA) in January 2023 for its FY21-22 ACFR.
- Streamlined the annual budget process.
- Updated the City's master fee schedule with a cost-of-living factor (CPI).
- Implemented a new development impact fee policy with new rate structure.
- Lead the development of an update to the Business License Tax approved by City Council and the new Business License Tax on the November 2022 ballot was passed by voters.
- Lead the development of a Cannabis Tax Ordinance approved by City Council and the Cannabis Tax on the November 2022 ballot was passed by voters.
- Changed the trustee for the PARS 115 Trust Plan.
- Implemented the water and wastewater fee increase per the approved rate study to support the water and wastewater systems.
- Generated new revenues from the Topgolf agreement based on the approved Topgolf Revenue Allocation Policy.
- Successfully navigated through the financial challenges brought on by the COVID-19 Pandemic.

GOALS & OBJECTIVES FOR FISCAL YEAR 2023-2024:

- Continue on a sustainable financial path, solve future structural deficits, and maintain reserves.
- Continue to monitor unfunded pension liabilities.
- Continue to provide an annual CPI adjustment to the master fee schedule.
- Enhance existing revenues and look for new revenue sources (grants, economic development, tax measures).
- Restore the department's staffing at full strength with new members fully functioning in their respective divisions.
- Continue to enhance the budget presentation.
- Close the books for the fiscal year and finish the annual financial audit in a more timely and effective manner.
- Process accounts payable/payroll/cash receipts on time with close to 100% accuracy.
- Provide departments more accurate monthly budget performance reports.
- Reconcile bank statements within a month following the month-end close.
- Cross-train staff members to provide back-up in case of unanticipated absences and to prepare them for upward mobility.
- Provide staff opportunities to gain more knowledge and understanding of municipal finance through attendance at various training and educational sessions.
- Begin the research for a new City-wide ERP system.
- Research possible local revenue measures to bring to the voters for the November 2024 general election.
- Implement upgrades to the utility billing program that will result in enhanced customer service.

CITY OF EL SEGUNDO

Proposed Budget Summary

Fiscal Year 2023-2024

Department	FINANCE DEPARTMENT

	Actual FY 20-21	Actual FY 21-22	Adopted FY 22-23	Proposed FY 23-24
(001) GENERAL FUND	**6,125,530**	**2,235,699**	**2,576,681**	**2,472,453**
(2501) ADMINISTRATION	**4,497,984**	**396,684**	**415,698**	**516,528**
Salaries & Benefits	4,398,383	325,465	309,993	441,548
Maintenance & Operations	99,600	71,219	105,705	74,979
(2502) ACCOUNTING SERVICES	**932,984**	**1,034,583**	**1,095,151**	**1,059,990**
Salaries & Benefits	857,596	867,084	1,002,801	896,460
Maintenance & Operations	75,388	167,499	92,350	163,530
(2504) BUSINESS SERVICES	**539,328**	**539,801**	**731,137**	**588,464**
Salaries & Benefits	413,099	338,066	543,987	382,864
Maintenance & Operations	126,229	201,735	187,150	205,600
(1201) CITY TREASURER	**155,234**	**264,630**	**334,696**	**307,472**
Salaries & Benefits	146,256	244,803	311,306	279,135
Maintenance & Operations	8,977	19,827	23,390	28,337
(2507) PURCHASING/RISK MANAGEMENT	**-**	**-**		**-**
Salaries & Benefits	-	-		-
Maintenance & Operations	-	-		-
(503) GOLF COURSE	**4,678,677**	**109,140**	**10,000**	**-**
(5301) 503 GOLF COURSE FUND - ADMINISTRATION	**4,180,742**	**101,074**	**10,000**	**-**
Maintenance & Operations	4,180,742	101,074	10,000	-
(5302) 503 GOLF COURSE FUND - FOOD & BEVERAGE	**2,284**	**872**		**-**
Salaries & Benefits	573	-		-
Maintenance & Operations	1,711	872		
(5304) 503 GOLF COURSE FUND - PRO SHOP	**80,013**	**-**		**-**
Salaries & Benefits	40,681	-		-
Maintenance & Operations	39,332	-		
(5305) 503 GOLF COURSE FUND - GOLF COURSE	**141,146**	**-**		**-**
Salaries & Benefits	112,096	-		-
Maintenance & Operations	29,050	-		
(5306) 503 GOLF COURSE FUND - DRIVING RANGE	**53,072**	**-**		**-**
Salaries & Benefits	24,724	-		-
Maintenance & Operations	28,347	-		
(5307) 503 GOLF COURSE FUND - GENERAL ADMINISTRATION	**221,421**	**7,194**		**-**
Salaries & Benefits	81,072	-		-
Maintenance & Operations	140,349	7,194		
(5308) 503 GOLF COURSE FUND - GOLF COURSE LESSONS	**-**	**-**		
Maintenance & Operations	-	-		
(601) EQUIPMENT REPLACEMENT	**-**	**-**		**-**
(2501) ADMINISTRATION	**-**	**-**		**-**
Capital Outlay	-	-		-
Grand Total	**10,804,207**	**2,344,838**	**2,586,681**	**2,472,453**

CITY OF EL SEGUNDO

Proposed Budget Summary By Account

Fiscal Year 2023-2024

.	
Department	001 GENERAL FUND FINANCE DEPARTMENT

	Actual FY 20-21	Actual FY 21-22	Adopted FY 22-23	Proposed FY 23-24
(001) GENERAL FUND	**6,125,530**	**2,235,699**	**2,576,681**	**2,472,453**
Salaries & Benefits	**5,815,335**	**1,775,418**	**2,168,086**	**2,000,007**
4101 Salaries Full Time	1,124,877	1,337,662	1,639,336	1,529,576
4102 Salaries Part Time	6,221	7,621	30,600	18,000
4103 Overtime	2,187	5,630	5,000	7,500
4113 Reimbursable Overtime		-		-
4117 Opt - Out Payments	-	483		2,850
4201 Retirement CalPERS	303,987	128,462	134,524	130,613
4202 FICA	86,640	106,761	127,199	110,764
4203 Workers' Compensation	9,887	9,495	11,593	10,990
4204 Group Insurance	144,822	179,305	219,834	179,124
4207 CalPERS UAL Expense	4,136,714	-		-
4210 OPEB Expense	(0)	-		-
4211 401(a) Employer's Contribution		-		7,231
4221 Car Allowance		-		3,360
Maintenance & Operations	**310,195**	**460,280**	**408,595**	**472,446**
4999 Cash Over/Short	-	100		-
5201 Office Supplies	-	-		-
5204 Operating Supplies	4,867	8,629	11,300	12,500
5214 Housing Supplies	-	-		-
5220 Computer Refresh Program Equipment	-	-		-
6139 Bank Service Charges	-	-		-
6201 Advertising/Publishing	-	275	240	250
6203 Copy Machine Charges		1,300		-
6205 Other Printing & Binding	1,558	1,914	1,800	1,850
6206 Contractual Services	5,845	1,696		-
6207 Equipment Replacement Charge	968	985	985	-
6208 Dues & Subscriptions	1,565	2,711	6,060	5,425
6213 Meetings & Travel	1,951	16,479	30,940	40,300
6214 Professional & Technical	254,671	368,561	285,620	336,750
6217 Software Maintenance	-	840	4,000	2,000
6219 Network Operating Charge	23,775	37,900	37,900	43,199
6223 Training & Education	2,041	3,986	8,450	12,100
6245 Employee Recognition		-		1,000
6253 Postage	5,166	3,513	5,200	6,100
6254 Telephone	7,789	11,392	10,100	10,972
6260 Equipment Leasing Costs	-	-	6,000	-
Grand Total	**6,125,530**	**2,235,699**	**2,576,681**	**2,472,453**

CITY OF EL SEGUNDO

Proposed Budget Summary Details

Fiscal Year 2023-2024

Department	FINANCE DEPARTMENT

	Actual FY 20-21	Actual FY 21-22	Adopted FY 22-23	Proposed FY 23-24
(001) GENERAL FUND	**6,125,530**	**2,235,699**	**2,576,681**	**2,472,453**
(2501) ADMINISTRATION	**4,497,984**	**396,684**	**415,698**	**516,528**
Salaries & Benefits	4,398,383	325,465	309,993	441,548
4101 Salaries Full Time	173,193	249,930	238,211	336,426
4102 Salaries Part Time		-	5,000	6,000
4103 Overtime	105	-		-
4201 Retirement CalPERS	51,982	22,916	19,461	28,568
4202 FICA	11,767	15,868	18,223	16,398
4203 Workers' Compensation	1,510	1,750	1,663	2,355
4204 Group Insurance	23,112	35,001	27,434	41,211
4207 CalPERS UAL Expense	4,136,714	-		-
4210 OPEB Expense	1	-		-
4211 401(a) Employer's Contribution		-		7,231
4221 Car Allowance		-		3,360
Maintenance & Operations	99,600	71,219	105,705	74,979
5201 Office Supplies	-	-		-
5204 Operating Supplies	4,867	8,179	10,800	12,000
5220 Computer Refresh Program Equipment	-	-		-
6201 Advertising/Publishing	-	275	240	250
6203 Copy Machine Charges		1,300		-
6205 Other Printing & Binding	1,558	1,914	1,800	1,850
6207 Equipment Replacement Charge	968	985	985	-
6208 Dues & Subscriptions	525	1,171	1,460	645
6213 Meetings & Travel	1,201	5,923	11,800	8,050
6214 Professional & Technical	65,226	12,016	31,620	5,850
6219 Network Operating Charge	18,600	31,000	31,000	35,334
6223 Training & Education	-	-		-
6245 Employee Recognition		-		1,000
6253 Postage	901	218	2,700	2,700
6254 Telephone	5,755	8,238	7,300	7,300
6260 Equipment Leasing Costs	-	-	6,000	-
(2502) ACCOUNTING SERVICES	**932,984**	**1,034,583**	**1,095,151**	**1,059,990**
Salaries & Benefits	857,596	867,084	1,002,801	896,460
4101 Salaries Full Time	588,245	648,374	771,453	700,778
4102 Salaries Part Time	-	7,621	15,600	6,000
4103 Overtime	209	4,611	5,000	5,000
4117 Opt - Out Payments	-	-		-
4201 Retirement CalPERS	147,753	63,241	63,141	59,299
4202 FICA	46,901	55,893	60,210	56,482
4203 Workers' Compensation	5,137	4,627	5,486	5,168
4204 Group Insurance	69,350	82,718	81,911	63,733
4210 OPEB Expense	0	-		-
Maintenance & Operations	75,388	167,499	92,350	163,530
5204 Operating Supplies	-	-		-
6201 Advertising/Publishing		-		-
6208 Dues & Subscriptions	600	430	2,350	2,130
6213 Meetings & Travel	150	3,894	9,500	23,000
6214 Professional & Technical	72,847	161,996	77,000	134,000
6223 Training & Education	1,791	1,180	3,500	4,400
(2504) BUSINESS SERVICES	**539,328**	**539,801**	**731,137**	**588,464**
Salaries & Benefits	413,099	338,066	543,987	382,864
4101 Salaries Full Time	272,481	255,468	388,381	282,259
4102 Salaries Part Time	6,221	-	10,000	6,000
4103 Overtime	1,873	1,019		2,500
4113 Reimbursable Overtime		-		-
4117 Opt - Out Payments	-	483		2,850
4201 Retirement CalPERS	71,583	25,407	31,903	24,734
4202 FICA	20,984	20,614	30,308	21,811
4203 Workers' Compensation	2,447	1,799	2,767	1,996
4204 Group Insurance	37,511	33,276	80,627	40,714
4210 OPEB Expense	(1)	-		-
Maintenance & Operations	126,229	201,735	187,150	205,600
5204 Operating Supplies	-	-		-
5214 Housing Supplies	-	-		-
6206 Contractual Services	5,845	1,696		-
6208 Dues & Subscriptions	440	485	1,150	1,000
6213 Meetings & Travel	600	4,653	8,000	6,700
6214 Professional & Technical	116,599	194,549	177,000	196,900
6223 Training & Education	150	189	1,000	1,000
6253 Postage	2,595	164		-
(1201) CITY TREASURER	**155,234**	**264,630**	**334,696**	**307,472**
Salaries & Benefits	146,256	244,803	311,306	279,135
4101 Salaries Full Time	90,960	183,890	241,290	210,113
4102 Salaries Part Time	-	-		-
4117 Opt - Out Payments	-	-		-
4201 Retirement CalPERS	32,668	16,898	20,019	18,012
4202 FICA	6,988	14,385	18,459	16,074
4203 Workers' Compensation	793	1,320	1,676	1,471
4204 Group Insurance	14,848	28,310	29,862	33,467
4210 OPEB Expense	(0)	-		-
Maintenance & Operations	8,977	19,827	23,390	28,337
4999 Cash Over/Short	-	100		-
5204 Operating Supplies	-	449	500	500
5220 Computer Refresh Program Equipment	-	-		-

CITY OF EL SEGUNDO

Proposed Budget Summary Details

Fiscal Year 2023-2024

Department	FINANCE DEPARTMENT			
	Actual FY 20-21	**Actual FY 21-22**	**Adopted FY 22-23**	**Proposed FY 23-24**
6139 Bank Service Charges	-	-		-
6208 Dues & Subscriptions	-	625	1,100	1,650
6213 Meetings & Travel	-	2,011	1,640	2,550
6217 Software Maintenance	-	840	4,000	2,000
6219 Network Operating Charge	5,175	6,900	6,900	7,865
6223 Training & Education	100	2,617	3,950	6,700
6253 Postage	1,669	3,131	2,500	3,400
6254 Telephone	2,034	3,154	2,800	3,672
(2507) PURCHASING/RISK MANAGEMENT	**-**	**-**		**-**
Salaries & Benefits	-	-		-
4101 Salaries Full Time	-	-		-
4201 Retirement CalPERS	-	-		-
4202 FICA	-	-		-
4203 Workers' Compensation	-	-		-
4204 Group Insurance	-	-		-
4210 OPEB Expense	-	-		-
Maintenance & Operations	-	-		-
6208 Dues & Subscriptions	-	-		-
6213 Meetings & Travel	-	-		-
6214 Professional & Technical	-	-		-
6223 Training & Education	-	-		-
(503) GOLF COURSE	**4,678,677**	**109,140**	**10,000**	**-**
(5301) 503 GOLF COURSE FUND - ADMINISTRATION	**4,180,742**	**101,074**	**10,000**	**-**
Maintenance & Operations	4,180,742	101,074	10,000	-
5220 Computer Refresh Program Equipment	-	-		
6202 Depreciation Expense	103,015	-		
6207 Equipment Replacement Charge	-	-		
6214 Professional & Technical	50,709	20,250		
6286 General Admin Charges	-	-		-
6501 Right of Way Lease	4,527	39,701	10,000	-
6700 Loss on Disposition of Assets	4,022,492	-		
6203 Amort. Right-of-Use Lease Asset		41,123		-
4907 Interest Expense - GASB 87 Leases		-		-
(5302) 503 GOLF COURSE FUND - FOOD & BEVERAGE	**2,284**	**872**		**-**
Salaries & Benefits	573	-		-
4104 Permanent Contract	-	-		
4202 FICA	-	-		-
4203 Workers' Compensation	-	-		-
4204 Group Insurance	573	-		-
4205 Uniform Allowance	-	-		-
Maintenance & Operations	1,711	872		
5201 Office Supplies	-	696		
5203 Repair & Maintenance Supplies	-	-		
5204 Operating Supplies	-	-		
5210 Paper Goods	-	-		
5213 Replacement of Damaged Goods	-	-		
6201 Advertising/Publishing	-	-		
6215 Repairs & Maintenance	-	-		
6242 Employee Meals	-	-		
6244 Other Unclassified Expense	-	177		
6249 Fees & Licenses	148	-		
7550 Cost of Sales	1,563	-		
(5304) 503 GOLF COURSE FUND - PRO SHOP	**80,013**	**-**		**-**
Salaries & Benefits	40,681	-		-
4104 Permanent Contract	36,263	-		
4202 FICA	3,092	-		-
4203 Workers' Compensation	1,235	-		-
4204 Group Insurance	90	-		-
4205 Uniform Allowance	-	-		-
Maintenance & Operations	39,332	-		
5201 Office Supplies		-		
5203 Repair & Maintenance Supplies	1,466	-		
5204 Operating Supplies	2,030	-		
6201 Advertising/Publishing	1,075	-		
6215 Repairs & Maintenance	2,235	-		
6244 Other Unclassified Expense	4,253	-		
6270 Commissions	-	-		
7600 Hard Goods	28,022	-		
7601 Purchase Discounts	-	-		
7602 Soft Goods	-	-		
7604 Freight	250	-		
(5305) 503 GOLF COURSE FUND - GOLF COURSE	**141,146**	**-**		**-**
Salaries & Benefits	112,096	-		-
4104 Permanent Contract	91,847	-		
4202 FICA	7,736	-		-
4203 Workers' Compensation	2,506	-		-
4204 Group Insurance	10,008	-		-
4205 Uniform Allowance	-	-		-
Maintenance & Operations	29,050	-		
5203 Repair & Maintenance Supplies	14,770	-		
5204 Operating Supplies	5,939	-		
6201 Advertising/Publishing	1,075	-		
6206 Contractual Services	4,215	-		
6215 Repairs & Maintenance	3,050	-		

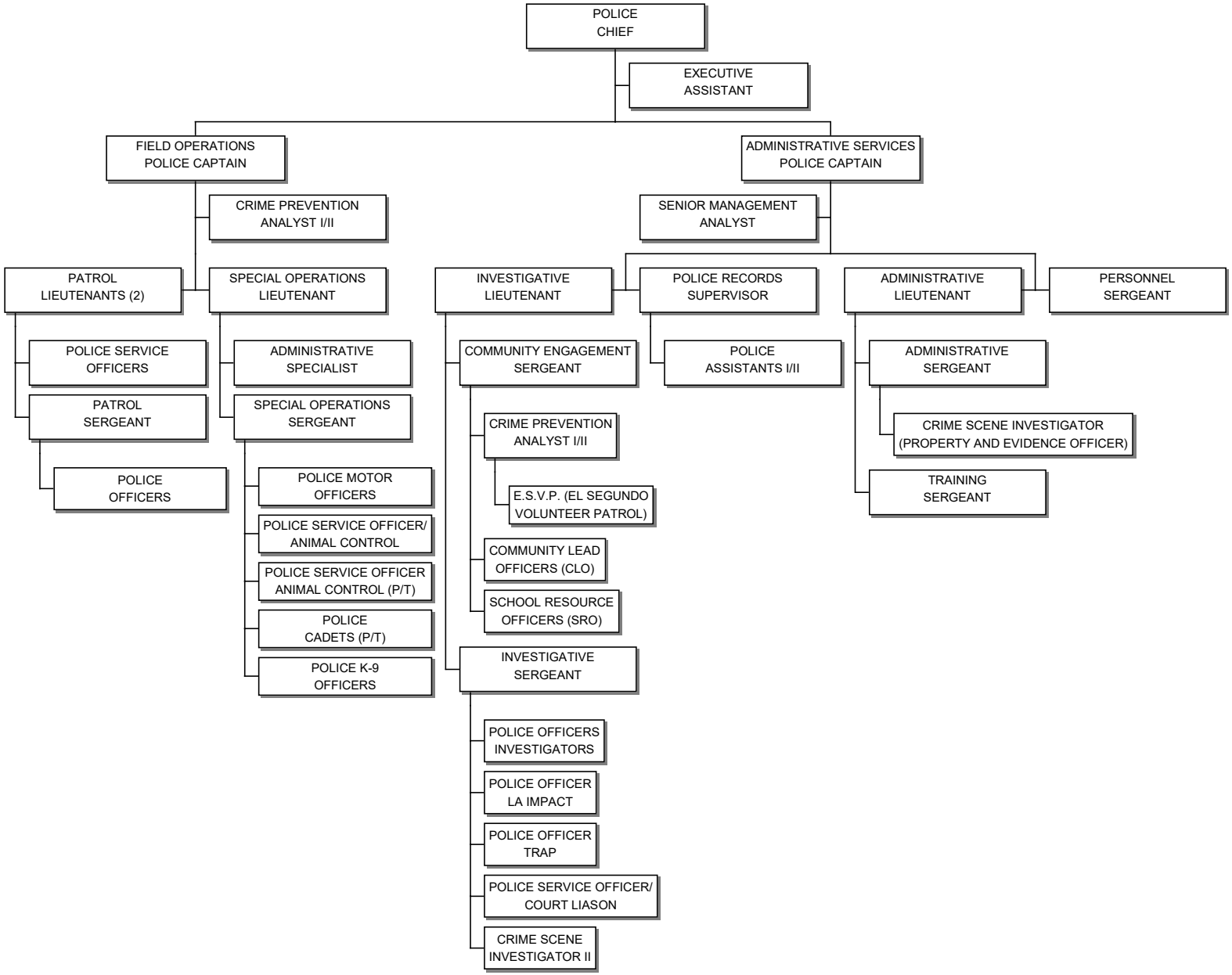
CITY OF EL SEGUNDO

Proposed Budget Summary Details

Fiscal Year 2023-2024

Department	FINANCE DEPARTMENT			
	Actual FY 20-21	**Actual FY 21-22**	**Adopted FY 22-23**	**Proposed FY 23-24**
6244 Other Unclassified Expense	-	-		
6260 Equipment Leasing Costs	-	-		
(5306) 503 GOLF COURSE FUND - DRIVING RANGE	**53,072**	**-**		**-**
Salaries & Benefits	24,724	-		-
4104 Permanent Contract	18,332	-		
4202 FICA	1,555	-		-
4203 Workers' Compensation	4,838	-		-
4204 Group Insurance		-		-
Maintenance & Operations	28,347	-		
5204 Operating Supplies	9,517	-		
6201 Advertising/Publishing	1,075	-		
6202 Depreciation Expense	2,135	-		
6215 Repairs & Maintenance	15,620	-		
6244 Other Unclassified Expense	-	-		
(5307) 503 GOLF COURSE FUND - GENERAL ADMINISTRATION	**221,421**	**7,194**		**-**
Salaries & Benefits	81,072	-		-
4104 Permanent Contract	62,519	-		
4202 FICA	5,277	-		-
4203 Workers' Compensation	1,859	-		-
4204 Group Insurance	11,417	-		-
Maintenance & Operations	140,349	7,194		
5203 Repair & Maintenance Supplies	3,940	-		
5204 Operating Supplies	4,215	-		
6101 Gas Utility	574	-		
6102 Electric Utility	7,458	-		
6103 Water Utility	46,553	-		
6135 Credit Card Expense	-	-		
6139 Bank Service Charges	30,327	-		
6153 Personnel Prop. Damage	1,589	-		
6201 Advertising/Publishing	1,075	-		
6208 Dues & Subscriptions	-	-		
6211 Insurance & Bonds	20,172	-		
6214 Professional & Technical	-	-		
6215 Repairs & Maintenance	2,600	-		
6223 Training & Education	-	-		
6244 Other Unclassified Expense	210	-		
6249 Fees & Licenses	-	-		
6253 Postage	385	-		
6254 Telephone	4,011	-		
6284 Security Costs	(40)	-		
6301 Legal Counsel	17,280	7,194		
(5308) 503 GOLF COURSE FUND - GOLF COURSE LESSONS	**-**	**-**		
Maintenance & Operations	-	-		
6093 Junior Camp Expenses	-	-		
6201 Advertising/Publishing	-	-		
6270 Commissions	-	-		
(601) EQUIPMENT REPLACEMENT	**-**	**-**		**-**
(2501) ADMINISTRATION	**-**	**-**		**-**
Capital Outlay	-	-		-
8104 Equipment	-	-		-
8108 Computer Hardware		-		-
Grand Total	**10,804,207**	**2,344,838**	**2,586,681**	**2,472,453**

CITY OF EL SEGUNDO
POLICE DEPARTMENT
ORGANIZATION CHART
FISCAL YEAR 2023-2024



CITY OF EL SEGUNDO
POLICE DEPARTMENT
FOUR-YEAR PERSONNEL SUMMARY
FISCAL YEARS 2020-2021 TO 2023-2024

DEPARTMENT/POSITION TITLE	ADOPTED FY 2020-21	ADOPTED FY 2021-22	ADOPTED FY 2022-23	ADOPTED FY 2023-24
Police Department				
Chief of Police	1.00	1.00	1.00	1.00
Administrative Specialist	-	-	-	1.00
Crime Prevention Analyst I/II	2.00	2.00	2.00	2.00
Crime Scene Investigator II	1.00	1.00	1.00	1.00
Crime Scene Investigator/Property Officer	1.00	1.00	1.00	1.00
Executive Assistant	1.00	1.00	1.00	1.00
Management Analyst	1.00	1.00	1.00	-
Police Assistant I/II	7.00	6.00	7.00	6.00
Police Captain	2.00	2.00	2.00	2.00
Police Lieutenant	5.00	5.00	5.00	5.00
Police Officer	42.00	42.00	42.00	42.00
Police Records Supervisor	1.00	1.00	1.00	1.00
Police Sergeant	11.00	11.00	11.00	11.00
Police Services Officer I/II	5.00	6.00	5.00	5.00
Police Trainee	2.00	2.00	2.00	3.00
Senior Management Analyst	-	-	-	1.00
Sub-total Full-Time	**82.00**	**82.00**	**82.00**	**83.00**
Part-Time FTEs				
Police Cadet	9.00	3.20	6.26	4.40
Police Services Officer I/II	1.00	-	1.00	0.50
Sub-total Part-Time	**10.00**	**3.20**	**7.26**	**4.90**
Total Police Department	**92.00**	**85.20**	**89.26**	**87.90**

CITY OF EL SEGUNDO
POLICE DEPARTMENT PROFILE

MISSION STATEMENT: Our Mission is to provide a safe and secure community while treating all people with dignity and respect.

The Police Department is budgeted for 82 full-time positions: 62 sworn and 20 non-sworn personnel. The Department consists of two bureaus: Administrative Services Bureau and Field Operations Bureau.

ADMINISTRATIVE SERVICES BUREAU: Has jurisdiction over the following:

Investigative Division: Follow-up investigation and assist in the prosecution of all crimes. Utilization of resources to identify and combat crime trends.

Administrative Division: Coordinates the maintenance of department vehicles and equipment; inventory and distribution of supplies and equipment; preparation of the department budget, compliance with custody of official police records; investigation of personnel complaints and compliance with training mandates.

Community Engagement Division: Strengthens relationships with the community; disseminates relevant information; develops crime prevention and awareness programs; coordinates with Community Lead Officers and School Resource Officers and coordinates volunteer programs.

FIELD OPERATIONS BUREAU: Has jurisdiction over the following:

Patrol Division: Patrols the City; enforces penal codes and municipal codes; maintains public order; enforces traffic law; provides public assistance as circumstances require.

Special Operations Division: Ensures safe and efficient movement of traffic in the city through high-visibility enforcement and public education; enforces parking control; coordinates special events and handles animal control calls.

ACCOMPLISHMENTS IN FISCAL YEAR 2022-2023:

- Conducted 178 homeless contacts, 49 MET (Mental Evaluation Team) calls, and transported 28 individuals for shelter.
- Conducted TAP's (Tactical Action Plans) targeting locations with increased criminal activity.
- Attended community programs and meetings to educate citizens on crime trends and to help them identify suspicious behavior.
- Implemented the Directed Enforcement Program in which an officer on each shift is assigned to specifically target hot spot crime areas.
- Conducted foot beats around the city to increase the opportunity for officers to have positive communications with community members.

GOALS & OBJECTIVES FOR FISCAL YEAR 2023-2024:

- Attend at least one recruitment event monthly to increase our applicant pool.
- Continue directed enforcement and education to impact crime trends, community concerns, and issues surrounding traffic.
- Continue to work with the MET (Mental Evaluation Team) to monitor to homeless population and offering services.
- Enhance communication between the community and the police department by providing community training events in areas of public safety and community awareness through the Community Lead Officers, Neighborhood Watch meetings, Self-Defense classes and Active Shooter demonstrations.
- Regularly schedule foot beats in downtown and retail areas to increase the opportunity for officers to have positive communications with community members.

CITY OF EL SEGUNDO

Proposed Budget Summary

Fiscal Year 2023-2024

Department	POLICE DEPARTMENT

	Actual FY 20-21	Actual FY 21-22	Adopted FY 22-23	Proposed FY 23-24
(001) GENERAL FUND	**75,856,361**	**17,845,583**	**20,378,246**	**21,611,055**
(3101) ADMINISTRATION	**62,162,965**	**4,629,446**	**5,495,912**	**5,450,073**
Salaries & Benefits	61,079,499	2,932,021	3,506,148	3,152,839
Maintenance & Operations	1,083,466	1,692,035	1,989,764	2,048,584
Capital Outlay	-	5,390		248,650
(3102) PATROL & SAFETY	**8,499,343**	**8,130,847**	**8,798,033**	**10,204,181**
Salaries & Benefits	8,499,343	8,130,847	8,798,033	10,204,181
(3103) CRIME INVESTIGATION	**2,292,364**	**2,026,978**	**2,209,346**	**2,181,061**
Salaries & Benefits	2,292,364	2,026,978	2,209,346	2,181,061
(3104) TRAFIC SAFETY	**1,060,667**	**1,027,049**	**1,056,428**	**1,175,896**
Salaries & Benefits	1,060,667	1,027,049	1,056,428	1,175,896
(3105) ASSET FORFEITURE	**-**	**-**		**-**
Maintenance & Operations	-	-		-
(3106) COMMUNITY RELATIONS	**474,321**	**530,558**	**628,566**	**348,813**
Salaries & Benefits	474,321	530,558	628,566	348,813
(3107) COMMUNITY CENTER	**1,321,040**	**1,459,444**	**2,159,711**	**2,219,531**
Maintenance & Operations	1,321,040	1,459,444	2,159,711	2,219,531
(3108) ANIMAL CONTROL	**33,041**	**29,365**	**30,250**	**31,500**
Salaries & Benefits	11,441	565	250	-
Maintenance & Operations	21,600	28,800	30,000	31,500
(3705) LA COUNTY - TRAP	**12,620**	**11,895**		**-**
Salaries & Benefits	12,620	11,895		-
(109) ASSET FORFEITURE FUND	**108,777**	**309,562**	**725,000**	**800,000**
(3105) ASSET FORFEITURE	**108,777**	**116,588**	**725,000**	**-**
Salaries & Benefits	18,739	-		-
Maintenance & Operations	87,792	77,387	225,000	-
Capital Outlay	2,246	39,201	500,000	-
(3109) ASSET FORFEITURE	**-**	**192,974**		**800,000**
Maintenance & Operations	-	7,790		500,000
Capital Outlay	-	185,184		300,000
(120) C.O.P.S. FUND	**56,583**	**53,490**	**350,000**	**615,000**
(0000) C.O.P.S. FUND	**56,583**	**53,490**	**350,000**	**550,000**
Salaries & Benefits	-	-		-
Maintenance & Operations		-	175,000	400,000
Capital Outlay	56,583	53,490	175,000	150,000
(0000) POLICE DEPARTMENT		**-**		**65,000**
Maintenance & Operations		-		65,000
(123) PSAF PROPERTY TAX PUBLIC SAFETY		**-**	**75,000**	**75,000**
(3101) ADMINISTRATION		**-**	**75,000**	**75,000**
Maintenance & Operations		-	75,000	75,000
(124) FEDERAL GRANTS	**-**	**993,367**		**268,444**
(3101) ADMINISTRATION		**-**		**268,444**
Maintenance & Operations		-		268,444
(3102) PATROL & SAFETY	**-**	**993,367**		**-**
Salaries & Benefits		993,367		-
Maintenance & Operations	-	-		-
(125) STATE GRANTS	**7,070**	**32,136**		**148,944**
(3101) ADMINISTRATION	**7,070**	**32,136**		**148,944**
Maintenance & Operations	7,070	32,136		148,944
(601) EQUIPMENT REPLACEMENT	**139,650**	**31,023**	**378,554**	**3,780,422**
(3101) ADMINISTRATION	**139,650**	**31,023**	**378,554**	**3,588,537**
Capital Outlay	139,650	31,023	378,554	3,588,537
(3107) COMMUNITY CENTER		**-**		**191,885**
Capital Outlay		-		191,885
(702) TRUST FUNDS - SPECIAL REVENUE/DONATIONS	**-**	**-**		**-**
(3101) ADMINISTRATION		**-**		**-**
Maintenance & Operations		-		-
(3110) POLICE DEPARTMENT	**-**	**-**		**-**
Maintenance & Operations	-	-		-
Grand Total	**76,168,441**	**19,265,160**	**21,906,800**	**27,298,865**

CITY OF EL SEGUNDO

Proposed Budget Summary By Account

Fiscal Year 2023-2024

.	001 GENERAL FUND
Department	POLICE DEPARTMENT

	Actual FY 20-21	Actual FY 21-22	Adopted FY 22-23	Proposed FY 23-24
(001) GENERAL FUND	**75,856,361**	**17,845,583**	**20,378,246**	**21,611,055**
Salaries & Benefits	**73,430,255**	**14,659,914**	**16,198,771**	**17,062,790**
4101 Salaries Full Time	7,002,453	8,115,268	9,662,285	9,571,773
4102 Salaries Part Time	132,765	229,346	281,354	183,405
4103 Overtime	491,189	947,457	895,000	900,000
4105 Holiday Pay	478,917	489,269	523,434	865,924
4113 Reimbursable LA County - TRAP	12,620	11,895		-
4113 Reimbursable Overtime	28,897	86,825		142,197
4117 Opt - Out Payments	2,715	3,018	2,167	2,850
4118 Replacement Benefit Contributions	48,095	46,970		88,461
4201 Retirement CalPERS	4,849,950	2,019,644	1,831,685	1,993,113
4202 FICA	210,776	267,829	296,825	805,756
4203 Workers' Compensation	921,849	1,198,011	1,113,562	1,183,693
4204 Group Insurance	827,112	1,166,027	1,167,131	1,318,778
4205 Uniform Allowance	5,298	240	10,003	6,840
4207 CalPERS UAL	58,366,322	-	343,325	-
4209 PARS Expense	-	-		-
4210 OPEB Expense	0	-		-
4211 401(a) Employer's Contribution	4,437	-		-
4215 Uniform Replacement	46,860	78,115	72,000	-
Maintenance & Operations	**2,426,106**	**3,180,279**	**4,179,475**	**4,299,615**
5204 Operating Supplies	37,188	63,158	68,000	68,000
5206 Computer Supplies	1,899	2,623	5,000	5,000
5211 Photo & Evidence Supplies	6,210	32,971	6,500	6,500
5212 Prisoner Meals	1,352	-		-
5215 Vehicle Gasoline Charge	-	-		-
5218 Training Materials & Supplies	27,615	30,780	35,000	37,000
5220 Computer Refresh Program Equipment	-	-		-
6205 Other Printing & Binding	5,629	17,764	16,000	16,000
6206 Contractual Services	1,652,441	1,646,636	2,377,311	2,422,361
6207 Equipment Replacement Charge	230,844	267,994	378,554	479,996
6208 Dues & Subscriptions	7,909	13,037	10,560	10,405
6211 Insurance & Bonds		375,000	550,000	500,000
6212 Laundry & Cleaning	4,656	6,368	6,500	6,850
6213 Meetings & Travel	10,943	63,453	55,000	55,000
6214 Professional & Technical	124,745	221,401	215,750	232,950
6215 Repairs & Maintenance	6,134	5,875	7,000	7,000
6216 Rental Charges	11,250	15,000	15,000	15,000
6219 Network Operating Charge	87,278	129,300	129,300	147,378
6223 Training & Education	9,300	28,178	35,000	35,000
6224 Vehicle Operating Charge	-	225		-
6225 PD Admin/POST Training & Education	20,952	8,511		-
6251 Communication/Mobile Radio	-	-		-
6253 Postage	3,134	5,180	3,500	3,675
6254 Telephone	100,200	141,462	130,000	125,000
6260 Equipment Leasing Costs	6,511	427	9,000	-
6272 Court Costs	-	-		-
6273 In-Custody Medical Charges	43,547	52,389	55,000	55,000
6274 Investigations Expense	4,810	7,610	10,000	10,000
6275 K-9 Dog Care Services	6,838	7,928	9,000	9,000
6278 Computer Charges	-	-		-
6288 S.W.A.T.Program	2,563	12,665	12,500	12,500
6289 Education Reimbursement	12,155	24,343	40,000	40,000
Capital Outlay	**-**	**5,390**		**248,650**
8104 Equipment	-	5,390		-
8105 Automotive	-	-		-
8103 Capital/Other Improvements		-		248,650
Grand Total	**75,856,361**	**17,845,583**	**20,378,246**	**21,611,055**

CITY OF EL SEGUNDO

Proposed Budget Summary Details

Fiscal Year 2023-2024

Department	POLICE DEPARTMENT

	Actual FY 20-21	Actual FY 21-22	Adopted FY 22-23	Proposed FY 23-24
(001) GENERAL FUND	**75,856,361**	**17,845,583**	**20,378,246**	**21,611,055**
(3101) ADMINISTRATION	**62,162,965**	**4,629,446**	**5,495,912**	**5,450,073**
Salaries & Benefits	61,079,499	2,932,021	3,506,148	3,152,839
4101 Salaries Full Time	1,348,913	1,696,169	1,922,391	1,786,007
4102 Salaries Part Time	77,485	167,259	174,130	118,471
4103 Overtime	31,787	54,674	75,000	75,000
4105 Holiday Pay	71,670	68,479	77,484	100,747
4113 Reimbursable Overtime	-	985		142,197
4117 Opt - Out Payments	2,715	3,018	2,167	2,850
4118 Replacement Benefit Contributions	48,095	46,970		88,461
4201 Retirement CalPERS	691,423	292,482	275,406	285,335
4202 FICA	89,757	120,266	142,030	146,686
4203 Workers' Compensation	122,633	136,724	147,990	146,761
4204 Group Insurance	178,191	266,640	268,745	256,142
4205 Uniform Allowance	3,649	240	5,480	4,180
4207 CalPERS UAL	58,366,322	-	343,325	-
4209 PARS Expense	-	-		-
4210 OPEB Expense	(0)	-		-
4215 Uniform Replacement	46,860	78,115	72,000	-
Maintenance & Operations	1,083,466	1,692,035	1,989,764	2,048,584
5204 Operating Supplies	37,188	63,158	68,000	68,000
5206 Computer Supplies	1,899	2,623	5,000	5,000
5211 Photo & Evidence Supplies	6,210	32,971	6,500	6,500
5212 Prisoner Meals	1,352	-		-
5215 Vehicle Gasoline Charge	-	-		-
5218 Training Materials & Supplies	27,615	30,780	35,000	37,000
5220 Computer Refresh Program Equipment	-	-		-
6205 Other Printing & Binding	5,629	17,764	16,000	16,000
6206 Contractual Services	339,819	193,038	227,600	206,330
6207 Equipment Replacement Charge	230,844	267,994	378,554	479,996
6208 Dues & Subscriptions	7,909	13,037	10,560	10,405
6211 Insurance & Bonds		375,000	550,000	500,000
6212 Laundry & Cleaning	4,656	6,368	6,500	6,850
6213 Meetings & Travel	10,943	63,453	55,000	55,000
6214 Professional & Technical	124,745	221,401	215,750	232,950
6215 Repairs & Maintenance	6,134	5,875	7,000	7,000
6219 Network Operating Charge	87,278	129,300	129,300	147,378
6223 Training & Education	9,300	28,178	35,000	35,000
6224 Vehicle Operating Charge	-	225		-
6225 PD Admin/POST Training & Education	20,952	8,511		-
6251 Communication/Mobile Radio	-	-		-
6253 Postage	3,134	5,180	3,500	3,675
6254 Telephone	81,432	121,816	105,000	105,000
6260 Equipment Leasing Costs	6,511	427	9,000	-
6272 Court Costs	-	-		-
6273 In-Custody Medical Charges	43,547	52,389	55,000	55,000
6274 Investigations Expense	4,810	7,610	10,000	10,000
6275 K-9 Dog Care Services	6,838	7,928	9,000	9,000
6278 Computer Charges	-	-		-
6288 S.W.A.T.Program	2,563	12,665	12,500	12,500
6289 Education Reimbursement	12,155	24,343	40,000	40,000
Capital Outlay	-	5,390		248,650
8104 Equipment	-	5,390		-
8105 Automotive	-	-		-
8103 Capital/Other Improvements		-		248,650
(3102) PATROL & SAFETY	**8,499,343**	**8,130,847**	**8,798,033**	**10,204,181**
Salaries & Benefits	8,499,343	8,130,847	8,798,033	10,204,181
4101 Salaries Full Time	3,987,126	4,367,430	5,437,437	5,753,644
4102 Salaries Part Time	-	-		-
4103 Overtime	312,748	627,014	550,000	550,000
4105 Holiday Pay	284,026	300,234	324,236	576,747
4113 Reimbursable Overtime	38,255	102,274		-
4117 Opt - Out Payments	-	-		-
4201 Retirement CalPERS	2,783,191	1,233,134	1,098,404	1,283,491
4202 FICA	79,202	94,306	95,559	484,380
4203 Workers' Compensation	556,428	758,643	677,572	775,640
4204 Group Insurance	457,575	647,812	613,073	778,911
4205 Uniform Allowance	793	-	1,752	1,368
4210 OPEB Expense	0	-		-
4215 Uniform Replacement	-	-		-
(3103) CRIME INVESTIGATION	**2,292,364**	**2,026,978**	**2,209,346**	**2,181,061**
Salaries & Benefits	2,292,364	2,026,978	2,209,346	2,181,061
4101 Salaries Full Time	1,046,097	1,209,601	1,355,408	1,233,310
4103 Overtime	79,814	125,076	130,000	130,000
4105 Holiday Pay	83,051	68,640	71,834	112,865
4113 Reimbursable Overtime	(10,196)	(21,632)		-
4201 Retirement CalPERS	783,823	280,686	267,487	252,799

CITY OF EL SEGUNDO

Proposed Budget Summary Details

Fiscal Year 2023-2024

Department	POLICE DEPARTMENT			
	Actual FY 20-21	**Actual FY 21-22**	**Adopted FY 22-23**	**Proposed FY 23-24**
4202 FICA	26,889	33,387	31,447	103,052
4203 Workers' Compensation	149,797	173,070	173,331	165,018
4204 Group Insurance	127,955	158,149	178,243	183,104
4205 Uniform Allowance	698	-	1,596	912
4210 OPEB Expense	1	-		-
4211 401(a) Employer's Contribution	4,437	-		-
(3104) TRAFIC SAFETY	**1,060,667**	**1,027,049**	**1,056,428**	**1,175,896**
Salaries & Benefits	1,060,667	1,027,049	1,056,428	1,175,896
4101 Salaries Full Time	394,935	539,148	567,109	611,625
4102 Salaries Part Time	55,280	62,086	107,224	64,933
4103 Overtime	31,056	79,385	70,000	75,000
4105 Holiday Pay	24,361	34,753	32,718	63,006
4113 Reimbursable Overtime	-	5,198		-
4201 Retirement CalPERS	444,200	145,547	126,726	147,881
4202 FICA	10,896	14,359	16,900	56,328
4203 Workers' Compensation	58,279	82,763	74,830	78,157
4204 Group Insurance	41,501	63,808	60,246	78,966
4205 Uniform Allowance	159	-	675	-
4210 OPEB Expense	0	-		-
(3105) ASSET FORFEITURE	**-**	**-**		**-**
Maintenance & Operations	-	-		-
6223 Training & Education	-	-		-
(3106) COMMUNITY RELATIONS	**474,321**	**530,558**	**628,566**	**348,813**
Salaries & Benefits	474,321	530,558	628,566	348,813
4101 Salaries Full Time	225,038	302,354	379,941	187,186
4103 Overtime	35,784	61,307	70,000	70,000
4105 Holiday Pay	15,809	17,162	17,162	12,561
4113 Reimbursable Overtime	839	-		-
4201 Retirement CalPERS	136,218	67,794	63,661	23,607
4202 FICA	4,032	5,510	10,889	15,310
4203 Workers' Compensation	34,712	46,811	39,839	18,117
4204 Group Insurance	21,890	29,618	46,824	21,653
4205 Uniform Allowance	-	-	250	380
4209 PARS Expense	-	-		-
4210 OPEB Expense	(0)	-		-
(3107) COMMUNITY CENTER	**1,321,040**	**1,459,444**	**2,159,711**	**2,219,531**
Maintenance & Operations	1,321,040	1,459,444	2,159,711	2,219,531
6206 Contractual Services	1,291,022	1,424,799	2,119,711	2,184,531
6207 Equipment Replacement Charge	-	-		-
6216 Rental Charges	11,250	15,000	15,000	15,000
6254 Telephone	18,768	19,646	25,000	20,000
6278 Computer Charges	-	-		-
(3108) ANIMAL CONTROL	**33,041**	**29,365**	**30,250**	**31,500**
Salaries & Benefits	11,441	565	250	-
4101 Salaries Full Time	344	565		-
4102 Salaries Part Time	-	-		-
4103 Overtime	-	-		-
4105 Holiday Pay	-	-		-
4113 Reimbursable Overtime	-	-		-
4117 Opt - Out Payments	-	-		-
4201 Retirement CalPERS	11,096	-		-
4202 FICA	-	-		-
4203 Workers' Compensation	-	-		-
4204 Group Insurance	-	-		-
4205 Uniform Allowance	-	-	250	-
4210 OPEB Expense	-	-		-
Maintenance & Operations	21,600	28,800	30,000	31,500
5204 Operating Supplies	-	-		-
6206 Contractual Services	21,600	28,800	30,000	31,500
(3705) LA COUNTY - TRAP	**12,620**	**11,895**		**-**
Salaries & Benefits	12,620	11,895		-
4113 Reimbursable LA County - TRAP	12,620	11,895		-
(109) ASSET FORFEITURE FUND	**108,777**	**309,562**	**725,000**	**800,000**
(3105) ASSET FORFEITURE	**108,777**	**116,588**	**725,000**	**-**
Salaries & Benefits	18,739	-		-
4103 Overtime	16,441	-		-
4113 Reimbursable Overtime		-		-
4202 FICA	237	-		-
4203 Workers' Compensation	2,062	-		-
4205 Uniform Allowance		-		-
Maintenance & Operations	87,792	77,387	225,000	-
5204 Operating Supplies	-	8,037	10,000	-
5209 Non-Capitalized Purchases <$5000		-		-
5215 Vehicle Gasoline Charge	-	39		-
6205 Other Printing & Binding	-	-		-
6208 Dues & Subscriptions		-	1,500	-
6213 Meetings & Travel	37,245	10,810	40,000	-

CITY OF EL SEGUNDO

Proposed Budget Summary Details

Fiscal Year 2023-2024

Department	POLICE DEPARTMENT			
	Actual FY 20-21	**Actual FY 21-22**	**Adopted FY 22-23**	**Proposed FY 23-24**
6214 Professional & Technical	40,741	38,061	100,000	-
6223 Training & Education	-	1,725		-
6224 Vehicle Operating Charges	-	6,448	13,500	-
6241 Contingencies	-	-		-
6296 R.S.V.P. Program	162	1,526	10,000	-
6401 Community Promotion	9,644	10,741	50,000	-
Capital Outlay	2,246	39,201	500,000	-
8104 Equipment	2,246	39,201	200,000	-
8105 Automotive	-	-	300,000	-
(3109) ASSET FORFEITURE	**-**	**192,974**		**800,000**
Maintenance & Operations	-	7,790		500,000
5204 Operating Supplies		-		100,000
6208 Dues & Subscriptions		-		5,000
6213 Meetings & Travel		-		50,000
6214 Professional & Technical	-	7,790		200,000
6223 Training & Education		-		35,000
6224 Vehicle Operating Charge		-		50,000
6296 R.S.V.P. Program	-	-		10,000
6401 Community Promotion		-		50,000
Capital Outlay	-	185,184		300,000
8103 Other Improvements	-	28,033		-
8104 Equipment		-		200,000
8105 Automotive		-		100,000
8708 PD Womens Locker Room Upgrade	-	157,151		-
(120) C.O.P.S. FUND	**56,583**	**53,490**	**350,000**	**615,000**
(0000) C.O.P.S. FUND	**56,583**	**53,490**	**350,000**	**550,000**
Salaries & Benefits	-	-		-
4103 Overtime	-	-		-
4202 FICA	-	-		-
4203 Workers' Compensation	-	-		-
Maintenance & Operations		-	175,000	400,000
5209 Non-Capitalized Purchases <$5000		-		50,000
6206 Contractual Services		-	175,000	50,000
6214 Professional & Technical		-		300,000
Capital Outlay	56,583	53,490	175,000	150,000
8104 Equipment	56,583	53,490	175,000	150,000
(0000) POLICE DEPARTMENT		**-**		**65,000**
Maintenance & Operations		-		65,000
5204 Operating Supplies		-		10,000
6201 Advertising/Publishing		-		5,000
6217 Software Maintenance		-		50,000
(123) PSAF PROPERTY TAX PUBLIC SAFETY		**-**	**75,000**	**75,000**
(3101) ADMINISTRATION		**-**	**75,000**	**75,000**
Maintenance & Operations		-	75,000	75,000
5204 Operating Supplies		-	75,000	75,000
(124) FEDERAL GRANTS	**-**	**993,367**		**268,444**
(3101) ADMINISTRATION		**-**		**268,444**
Maintenance & Operations		-		268,444
3788 Bullet Proof Vest Grant		-		5,000
6411 UASI Grant 2023		-		251,765
6414 UASI 2021		-		11,679
(3102) PATROL & SAFETY	**-**	**993,367**		**-**
Salaries & Benefits		993,367		-
4101 Salaries Full Time - ARPA		993,367		-
Maintenance & Operations	-	-		-
3741 2019 HMEP Grant	-	-		-
(125) STATE GRANTS	**7,070**	**32,136**		**148,944**
(3101) ADMINISTRATION	**7,070**	**32,136**		**148,944**
Maintenance & Operations	7,070	32,136		148,944
3725 2020 Traffic Grant	-	24,800		-
3764 LA County Homeless Initiative	5,486	4,954		-
3777 Police Mental Health Grant	815	24		-
3788 Bullet Proof Vest	769	2,052		-
3726 Tobacco Grant 2020-2021		306		33,909
6411 UASI Grant 2023		-		-
3727 OTS-STEP Grant 2023		-		115,035
(601) EQUIPMENT REPLACEMENT	**139,650**	**31,023**	**378,554**	**3,780,422**
(3101) ADMINISTRATION	**139,650**	**31,023**	**378,554**	**3,588,537**
Capital Outlay	139,650	31,023	378,554	3,588,537
8104 Equipment	139,650	31,023	115,073	1,066,102
8105 Automotive	-	-	166,922	1,194,635
8106 Communications		-	96,559	1,327,800
8108 Computer Hardware		-		-
(3107) COMMUNITY CENTER		**-**		**191,885**
Capital Outlay		-		191,885
8106 Communication		-		191,885
(702) TRUST FUNDS - SPECIAL REVENUE/DONATIONS	**-**	**-**		**-**

CITY OF EL SEGUNDO

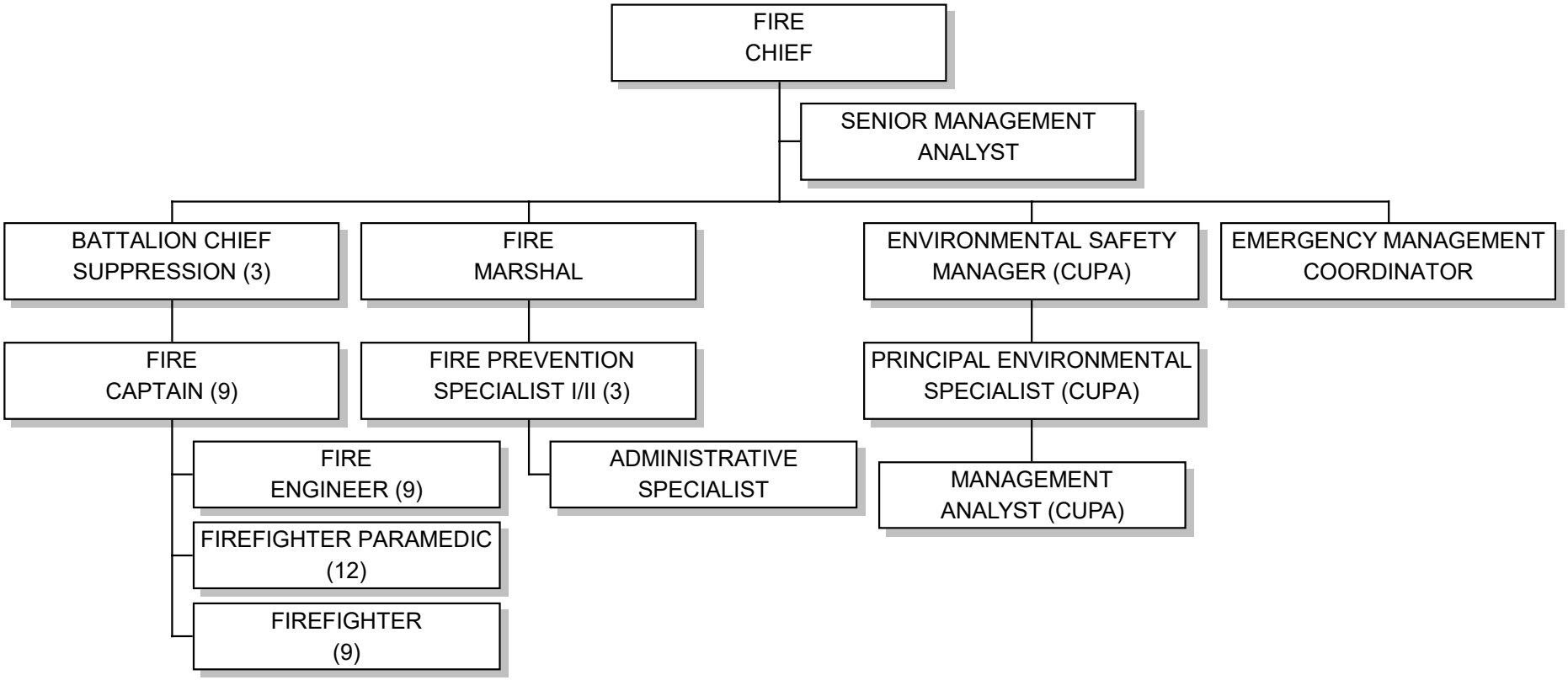
Proposed Budget Summary Details

Fiscal Year 2023-2024

Department	POLICE DEPARTMENT

	Actual FY 20-21	Actual FY 21-22	Adopted FY 22-23	Proposed FY 23-24
(3101) ADMINISTRATION		**-**		**-**
Maintenance & Operations		-		-
2584 Police Admin / Inmate Welfare Exp		-		-
6275 K-9 Dog Care Services		-		-
(3110) POLICE DEPARTMENT	**-**	**-**		**-**
Maintenance & Operations	-	-		-
2601 Donations - Dare		-		-
5204 Operating Supplies	-	-		-
Grand Total	**76,168,441**	**19,265,160**	**21,906,800**	**27,298,865**

CITY OF EL SEGUNDO FIRE DEPARTMENT
ORGANIZATION CHART
FISCAL YEAR 2023-2024



CITY OF EL SEGUNDO
FIRE DEPARTMENT
FOUR-YEAR PERSONNEL SUMMARY
FISCAL YEARS 2020-2021 TO 2023-2024

DEPARTMENT/POSITION TITLE	ADOPTED FY 2020-21	ADOPTED FY 2021-22	ADOPTED FY 2022-23	ADOPTED FY 2023-24
Fire Department				
Fire Chief	1.00	1.00	1.00	1.00
Administrative Specialist	1.00	1.00	1.00	1.00
Battalion Chief	3.00	3.00	3.00	3.00
Emergency Management Coordinator	1.00	1.00	-	1.00
Environmental Safety Manager	1.00	1.00	1.00	1.00
Fire Captain	9.00	9.00	7.00	9.00
Fire Engineer	9.00	9.00	9.00	9.00
Fire Marshal	1.00	1.00	1.00	1.00
Fire Prevention Specialist I/II	2.00	2.00	2.00	3.00
Firefighter	6.00	6.00	-	-
Firefighter/Paramedic	15.00	15.00	21.00	21.00
Management Analyst (CUPA)	1.00	1.00	1.00	1.00
Principal Environmental Specialist (CUPA)	1.00	1.00	1.00	1.00
Senior Management Analyst	1.00	1.00	1.00	1.00
Sub-total Full time	**52.00**	**52.00**	**49.00**	**53.00**
Part-Time FTEs				
Administrative Intern	-	-	0.25	0.25
Fire Prevention Specialist P/T	-	-	0.50	-
Sub-total Part-Time	**-**	**-**	**0.75**	**0.25**
Total Fire Department	**52.00**	**52.00**	**49.75**	**53.25**

MISSION & PURPOSE STATEMENT

Through Courtesy & Service, the El Segundo Fire Department is Committed to Protecting Our Community from All Risks with Integrity, Compassion, Dedication, Teamwork and Professionalism.

The Fire Department has six divisions, each representing a critical fire and life safety service delivery component with distinct functions as follows:

Administration:

Fire Administration is tasked with the overall effectiveness and efficiency of the fire department. Consisting of the Fire Chief and a Senior Management Analyst, the fire administration division is responsible for the leadership, management and coordination of all activities within the department. Responsibilities include budget coordination and management, personnel and payroll administration, grant administration, contract management, billing, cashiering, revenue recovery, procurement, planning and organizational development. Administration supports each division within the department to provide the most effective and efficient service level given available resources. **2 FTEs.**

Fire Suppression:

Fire Suppression personnel respond to all hazards the community may encounter including fires, floods, medical aid calls, hazardous material incidents and specialized technical rescue calls, while also providing non-emergency public assistance. When requested, our personnel respond and provide fire and life safety service to other communities throughout the State of California, through the California Master Mutual Aid System. This division also conducts fire prevention inspections, pre-fire planning, training, apparatus maintenance and communication. **30 FTEs.**

Emergency Medical Services Division:

The Emergency Medical Services (EMS) Division provides pre-hospital basic and advanced life support and patient stabilization, including ground ambulance transportation to medical facilities as necessary. Quickly becoming the most utilized service within the fire department, the EMS Division is positioned to provide efficient, effective life support to the injured and ill, while meeting mandated continuing education requirements to ensure quality assurance for patient care by all EMS personnel. **12 FTEs.**

Fire Prevention:

The Fire Prevention Division is tasked with one of the most important aspects in the fire service, reducing the likelihood of fires and fire related injuries while mitigating the potential severity of these events when they occur. Fire Prevention activities include inspections of buildings and premises for code compliance; Consultation with developers and businesses on fire protection requirements; Plan reviews for all proposed construction and tenant improvements including technical fire suppression equipment, above ground tanks and exiting systems; Fire investigation; Preparing and revising laws and codes; Safety and fire prevention public education; And enforcement of fire regulations. **5 FTEs**.

Environmental Safety Division:

The Environmental Safety Division is one of only 83 Certified Unified Program Agencies (CUPA) designated and approved by the State of California to protect public health and the environment, and to implement environmental programs. The Division operates by guidance of State legislation to be self-sufficient and derives revenues through the requirements of business compliance. The division, as a CUPA,

regulates the following programs: Hazardous Materials Business Plan; California Accidental Release Prevention; Risk Management Plan; Hazardous Waste Generation; Treatment of Hazardous Waste; Underground Storage Tank; and Aboveground Petroleum Storage Act facilities. The division works in conjunction with the Fire Suppression Division, as a technical reference, on hazardous material release incidents. It also serves as the liaison to the local health officer for hazardous materials clean-up. The Division is also responsible for inspection and enforcement, public outreach, administration of the CUPA, annual billing of the regulated facilities, issuing annual operating permits and providing environmental data for public inquiries. **3 FTEs.**

Emergency Management Division:

The Emergency Management Division is tasked with making the city resilient. The division works with all city departments, city businesses, residents, neighboring jurisdictions, and other stakeholders to mitigate hazards; prepare the city through planning, training, exercising, and equipping; coordinating and supporting response operations; and facilitating recovery to recoup costs and rebuild damage. The division maintains crisis communication systems including a mass notification system and an emergency radio system. The division focuses efforts in two programs - The All-Hazards Incident Management Team which is used to unify the efforts of the city in response to hazards when incidents occur and the Disaster Service Worker program which prepares city employees to serve the city during disasters. The division maintains all disaster and emergency related plans including the emergency operations plan. The division regularly works with residents and businesses to encourage best practices of personal, family, and business preparedness thereby improving overall city readiness. **1 FTE**

ACCOMPLISHMENTS IN FISCAL YEAR 2022-2023:

Fire Administration

- Finalized second phase of fire accreditation (Community Risk Assessment & Standard of Cover)
- Reorganized front office staff
- Promoted one Management Analyst, one Fire Prevention Specialist II, one Battalion Chief, two Fire Captains, and two Fire Paramedics
- Hired a Battalion Chief, Fire Marshal, Management Analyst, and Administrative Specialist
- Successfully executed Measure B grant for Auto Pulse machines
- Organized community events such as Spark of Love and Fired Up! Girls' Camp

Fire Suppression/EMS Division

- Developed a Battalion Chief Task Book for succession planning purposes
- Developed training standards to benchmark performance of operational procedures
- EMS/DHS Audit completed
- Completed comprehensive After-Action Report (AAR)
- Organized several community events such as Firefighter story time, Super CPR Saturday, and Fire Department Open House

Fire Prevention Division

- Implemented comprehensive Fire Prevention fee schedule
- Accomplished 100% cost recovery for fire prevention services
- Completed 2022 Fire Code Adoption with amendments
- Outsourced inspection/operational permit billing for improved efficiency and cost recovery
- Created a promotional ladder for Fire Prevention Specialists

- Implemented suppression inspection program including training.
- Completed 1,543 inspections, 599 plan checks, and issued 479 permits

Environmental Safety Division

- CUPA 3-year audit completed
- Complete a thorough Risk Assessment study for all regulated sites holding hazardous materials and hazardous waste
- Finalize the voluntary clean up oversight program to manage the cleanup of properties contaminated by hazardous materials not exclusively associated with petroleum Underground Storage Tanks
- Completed 395 inspections, 24 plan checks, and issued 466 permits

Emergency Management Division

- Participated in the Great Shake Out Earthquake drill
- Submitted grant application for the City's Hazard Mitigation Plan
- Attended regional tsunami exercise
- Quarterly CERT classes scheduled

GOALS & OBJECTIVES FOR FISCAL YEAR 2023-2024:

- Establish a list of firefighter candidates and potentially hire 5-6 firefighters.
- Complete staffing study including data on "brown out", alternative staffing model, and community risk assessment.
- Complete ISO Rating
- Research and potentially separate from South Bay Regional Communications Center and enter into an agreement with fire-centric dispatch center
- Implement Telestaff staffing software
- Implement Alert South Bay services in accordance with AB1646
- Hire two fire prevention specialists and an assistant fire marshal/plans examiner
- Increase community engagement and schedule ride-a-longs for Department Directors and staff
- Complete goals in Fire Department Strategic Plan
- Complete the fire suppression operational procedures manual
- Complete State Mandated Fire Inspections with 100% compliance
- Study organizational efficiencies within the Fire Prevention & Environmental Safety Divisions

CITY OF EL SEGUNDO

Proposed Budget Summary

Fiscal Year 2023-2024

Department	FIRE DEPARTMENT

	Actual FY 20-21	Actual FY 21-22	Adopted FY 22-23	Proposed FY 23-24
(001) GENERAL FUND	**66,123,936**	**13,501,668**	**13,564,268**	**14,196,502**
(3201) ADMINISTRATION	**53,582,274**	**1,339,076**	**1,587,968**	**1,133,953**
Salaries & Benefits	53,415,391	761,446	966,093	491,619
Maintenance & Operations	166,883	577,629	621,875	642,334
(3202) SUPPRESSION	**8,836,128**	**8,308,511**	**8,308,971**	**8,583,590**
Salaries & Benefits	8,565,616	7,993,675	7,788,473	7,940,071
Maintenance & Operations	270,512	314,836	520,498	643,520
Capital Outlay	-	-		-
(3203) PARAMEDIC	**3,162,136**	**3,153,209**	**2,922,572**	**3,213,777**
Salaries & Benefits	3,013,698	2,924,670	2,563,334	2,820,427
Maintenance & Operations	148,438	228,538	359,238	393,350
(3204) PREVENTION	**269,066**	**410,529**	**538,284**	**804,939**
Salaries & Benefits	241,985	252,225	427,164	633,379
Maintenance & Operations	27,082	158,304	111,120	171,560
Capital Outlay	-	-		-
(3205) ENVIRONMENTAL SAFETY	**-**	**-**		**-**
Salaries & Benefits		-		-
Maintenance & Operations	-	-		-
(3255) EMERGENCY MANAGEMENT	**274,332**	**290,344**	**206,473**	**460,243**
Salaries & Benefits	168,798	161,269		160,622
Maintenance & Operations	105,533	129,075	206,473	192,121
Capital Outlay		-		107,500
(123) PSAF PROPERTY TAX PUBLIC SAFETY	**-**	**-**	**75,000**	**-**
(3201) ADMINISTRATION	**-**	**-**	**75,000**	**-**
Maintenance & Operations	-	-	75,000	-
(124) FEDERAL GRANTS	**356,979**	**1,607,754**		**149,594**
(3201) ADMINISTRATION		**-**		**49,594**
Maintenance & Operations		-		49,594
(3202) SUPPRESSION	**356,979**	**1,607,754**		**100,000**
Salaries & Benefits		993,367		-
Maintenance & Operations	356,979	614,387		100,000
(3255) EMERGENCY MANAGEMENT		**-**		**-**
Maintenance & Operations		-		-
(125) STATE GRANTS	**-**	**2,598**		**-**
(3205) ENVIRONMENTAL SAFETY	**-**	**2,598**		**-**
Maintenance & Operations	-	2,598		-
(126) CUPA	**471,021**	**531,598**	**557,642**	**537,827**
(3205) ENVIRONMENTAL SAFETY	**454,171**	**514,748**	**557,642**	**537,827**
Salaries & Benefits	440,308	491,926	511,398	476,906
Maintenance & Operations	13,862	22,822	46,244	60,922
Capital Outlay	-	-		-
(3206) FIRE DEPARTMENT	**16,850**	**16,850**		**-**
Maintenance & Operations	16,850	16,850		-
(601) EQUIPMENT REPLACEMENT	**-**	**-**	**308,436**	**5,137,223**
(3201) ADMINISTRATION		**-**	**5,300**	**44,925**
Capital Outlay		-	5,300	44,925
(3202) SUPPRESSION	**-**	**-**	**231,510**	**4,345,912**
Capital Outlay	-	-	231,510	4,345,912
(3203) PARAMEDIC	**-**	**-**	**50,912**	**484,040**
Capital Outlay	-	-	50,912	484,040
(3204) PREVENTION	**-**	**-**	**10,560**	**69,169**
Capital Outlay	-	-	10,560	69,169
(3205) ENVIRONMENTAL SAFETY	**-**	**-**	**3,292**	**72,738**
Capital Outlay	-	-	3,292	72,738
(3255) EMERGENCY MANAGEMENT	**-**	**-**	**6,862**	**120,439**
Capital Outlay	-	-	6,862	120,439
(702) TRUST FUNDS - SPECIAL REVENUE/DONATIONS		**4,649**		**10,000**
(3201) ADMINISTRATION		**4,649**		**10,000**
Maintenance & Operations		4,649		10,000
(132) MEASURE B		**-**		**12,580**
(3203) PARAMEDIC		**-**		**12,580**
Maintenance & Operations		-		12,580
Grand Total	**66,951,936**	**15,648,267**	**14,505,346**	**20,043,727**

CITY OF EL SEGUNDO

Proposed Budget Summary By Account

Fiscal Year 2023-2024

.	
Department	001 GENERAL FUND FIRE DEPARTMENT

	Actual FY 20-21	Actual FY 21-22	Adopted FY 22-23	Proposed FY 23-24
(001) GENERAL FUND	**66,123,936**	**13,501,668**	**13,564,268**	**14,196,502**
Salaries & Benefits	**65,405,488**	**12,093,285**	**11,745,064**	**12,046,118**
4101 Salaries Full Time	4,763,264	5,254,447	6,112,662	6,327,856
4102 Salaries Part Time	93,501	153,713	62,400	16,380
4103 Overtime	283,284	304,191	225,000	240,000
4105 Holiday Pay	277,582	285,628	408,143	495,857
4107 FLSA Overtime	331,944	479,046	440,000	-
4110 Leave Replacement	1,330,029	1,886,056	1,250,000	1,250,000
4113 Reimbursable Overtime	6,914	14,804	33,750	33,500
4117 Opt - Out Payments	-	-		-
4118 Replacement Benefit Contributions	43,808	33,334	45,000	45,000
4201 Retirement CalPERS	3,824,326	1,349,592	1,086,778	1,298,901
4202 FICA	133,472	177,819	126,276	519,182
4203 Workers' Compensation	1,059,200	1,266,023	842,562	880,916
4204 Group Insurance	646,665	864,453	764,316	896,509
4205 Uniform Allowance	2,109	2,303	11,169	1,216
4207 CalPERS UAL	52,593,786	-	304,508	-
4209 PARS Expense	-	-		-
4210 OPEB Expense	1	-		-
4211 401(a) Employer's Contribution		-		-
4215 Uniform Replacement	15,602	21,878	32,500	40,800
Maintenance & Operations	**718,448**	**1,408,383**	**1,819,204**	**2,042,885**
5201 Office Supplies	2,512	5,059	5,000	6,000
5203 Repair & Maintenance Supplies	6,352	3,564	7,500	10,000
5204 Operating Supplies	103,065	114,541	199,692	251,492
5207 Small Tools & Equipment	2,654	4,413	12,500	12,500
5214 Housing Supplies	7,603	9,886	14,380	18,700
5218 Training Materials & Supplies	10,097	4,493	11,250	11,250
5220 Computer Refresh Program Equipment	-	-		-
5255 CPR Class Operating Supplies	-	-		-
5255 CPR Class Supplies	-	55	2,500	2,500
6101 Gas Utility	4,128	5,894	7,800	8,250
6102 Electric Utility	23,428	32,812	33,000	35,000
6103 Water Utility	6,244	7,820	10,500	10,500
6201 Advertising/Publishing	5,771	2,175		6,750
6205 Other Printing & Binding	490	279	950	1,150
6207 Equipment Replacement Charge	212,201	176,961	304,755	320,018
6208 Dues & Subscriptions	7,690	10,117	17,234	21,761
6211 Insurance & Bonds		375,000	350,000	400,000
6213 Meetings & Travel	33,024	44,940	37,650	53,000
6214 Professional & Technical	162,046	342,309	537,312	471,197
6215 Repairs & Maintenance	26,794	37,493	71,110	72,110
6217 Software Maintenance	30,893	33,591	46,632	122,666
6219 Network Operating Charge	21	55,100	10,300	11,740
6221 Educational Incentive	-	-		-
6223 Training & Education	20,519	62,040	72,375	74,900
6249 Fees & Licenses		2,329		-
6251 Communication/Mobile Radio	5,876	18,820	7,439	40,906
6253 Postage	1,065	3,278	1,000	1,000
6254 Telephone	38,758	51,786	41,325	42,495
6257 Public Education	5,550	3,627	2,000	22,000
6259 Breathing Apparatus	1,666	-	15,000	15,000
6260 Equipment Leasing Costs	-	-		-
Capital Outlay	**-**	**-**		**107,500**
8104 Capital/Equipment	-	-		-
8104 Equipment	-	-		107,500
Grand Total	**66,123,936**	**13,501,668**	**13,564,268**	**14,196,502**

CITY OF EL SEGUNDO

Proposed Budget Summary Details

Fiscal Year 2023-2024

Department	FIRE DEPARTMENT

	Actual FY 20-21	Actual FY 21-22	Adopted FY 22-23	Proposed FY 23-24
(001) GENERAL FUND	**66,123,936**	**13,501,668**	**13,564,268**	**14,196,502**
(3201) ADMINISTRATION	**53,582,274**	**1,339,076**	**1,587,968**	**1,133,953**
Salaries & Benefits	53,415,391	761,446	966,093	491,619
4101 Salaries Full Time	357,796	410,377	398,183	317,881
4102 Salaries Part Time	68,780	117,838	62,400	-
4103 Overtime	1,084	-		-
4105 Holiday Pay		-	16,157	-
4110 Leave Replacement	3,938	9,885		-
4113 Reimbursable Overtime	-	-		-
4118 Replacement Benefit Contributions	43,808	33,334	45,000	45,000
4201 Retirement CalPERS	250,593	70,915	53,932	56,485
4202 FICA	21,910	29,107	15,568	20,202
4203 Workers' Compensation	42,958	47,210	32,679	31,623
4204 Group Insurance	30,454	42,370	37,238	20,428
4205 Uniform Allowance	283	410	429	-
4207 CalPERS UAL	52,593,786	-	304,508	-
4210 OPEB Expense	1	-		-
Maintenance & Operations	166,883	577,629	621,875	642,334
5201 Office Supplies	2,512	5,059	5,000	6,000
5204 Operating Supplies	6,398	10,342	13,152	9,652
5220 Computer Refresh Program Equipment	-	-		-
6101 Gas Utility	4,128	5,894	7,800	8,250
6102 Electric Utility	23,428	32,812	33,000	35,000
6103 Water Utility	6,244	7,820	10,500	10,500
6205 Other Printing & Binding	490	279	950	1,150
6207 Equipment Replacement Charge	-	2,650	5,300	3,725
6208 Dues & Subscriptions	2,693	3,360	10,614	9,642
6211 Insurance & Bonds		375,000	350,000	400,000
6213 Meetings & Travel	403	3,423	12,850	16,450
6214 Professional & Technical	72,731	43,682	100,842	85,740
6215 Repairs & Maintenance	694	2,207	3,060	3,060
6217 Software Maintenance	8,500	13,009	16,682	10,000
6219 Network Operating Charge	-	10,300		-
6223 Training & Education	1,464	7,099	9,800	11,200
6249 Fees & Licenses		2,329		-
6251 Communication/Mobile Radio	-	-		-
6253 Postage	1,065	3,278	1,000	1,000
6254 Telephone	36,133	49,086	41,325	30,965
6260 Equipment Leasing Costs	-	-		-
(3202) SUPPRESSION	**8,836,128**	**8,308,511**	**8,308,971**	**8,583,590**
Salaries & Benefits	8,565,616	7,993,675	7,788,473	7,940,071
4101 Salaries Full Time	3,147,007	3,273,728	4,159,833	4,081,904
4103 Overtime	174,811	224,475	150,000	150,000
4105 Holiday Pay	203,041	215,257	305,273	367,626
4107 FLSA Overtime	258,822	367,309	275,000	-
4110 Leave Replacement	955,002	1,345,698	850,000	850,000
4117 Opt - Out Payments	-	-		-
4201 Retirement CalPERS	2,567,129	966,486	793,939	930,668
4202 FICA	68,850	93,923	68,175	340,389
4203 Workers' Compensation	744,797	908,888	619,735	612,161
4204 Group Insurance	430,834	577,058	532,456	574,822
4205 Uniform Allowance	1,270	1,130	1,560	-
4210 OPEB Expense	0	-		-
4211 401(a) Employer's Contribution		-		-
4215 Uniform Replacement	14,054	19,724	32,500	32,500
Maintenance & Operations	270,512	314,836	520,498	643,520
5203 Repair & Maintenance Supplies	6,352	3,564	7,500	10,000
5204 Operating Supplies	32,003	44,166	65,500	74,640
5207 Small Tools & Equipment	2,654	4,413	12,500	12,500
5214 Housing Supplies	7,603	9,886	14,380	18,700
5218 Training Materials & Supplies	10,097	4,493	11,250	11,250
5220 Computer Refresh Program Equipment	-	-		-
5255 CPR Class Supplies	-	55	2,500	2,500
6207 Equipment Replacement Charge	147,291	134,489	231,509	239,286
6208 Dues & Subscriptions	-	118		-
6213 Meetings & Travel	4,330	4,058	19,000	19,000
6214 Professional & Technical	10,530	4,433	5,020	61,598
6215 Repairs & Maintenance	24,588	28,984	57,050	58,050
6217 Software Maintenance	15,312	11,775	18,950	34,250
6219 Network Operating Charge	-	10,300	10,300	11,740
6221 Educational Incentive	-	-		-
6223 Training & Education	6,060	43,825	50,000	44,000
6251 Communication/Mobile Radio	2,025	10,277	39	31,006
6259 Breathing Apparatus	1,666	-	15,000	15,000
6260 Equipment Leasing Costs	-	-		-
Capital Outlay	-	-		-

CITY OF EL SEGUNDO

Proposed Budget Summary Details

Fiscal Year 2023-2024

Department	FIRE DEPARTMENT			
	Actual FY 20-21	**Actual FY 21-22**	**Adopted FY 22-23**	**Proposed FY 23-24**
8104 Capital/Equipment	-	-		-
(3203) PARAMEDIC	**3,162,136**	**3,153,209**	**2,922,572**	**3,213,777**
Salaries & Benefits	3,013,698	2,924,670	2,563,334	2,820,427
4101 Salaries Full Time	1,063,513	1,332,947	1,252,517	1,402,367
4103 Overtime	74,549	52,862	65,000	65,000
4105 Holiday Pay	74,542	70,371	86,713	128,231
4107 FLSA Overtime	73,122	111,737	165,000	-
4110 Leave Replacement	371,088	530,474	400,000	400,000
4201 Retirement CalPERS	912,039	284,652	212,118	264,746
4202 FICA	24,364	31,313	19,419	117,091
4203 Workers' Compensation	260,735	296,919	177,231	216,580
4204 Group Insurance	158,200	211,243	177,036	218,113
4205 Uniform Allowance		-	8,300	-
4210 OPEB Expense	(0)	-		-
4211 401(a) Employer's Contribution		-		-
4215 Uniform Replacement	1,548	2,153		8,300
Maintenance & Operations	148,438	228,538	359,238	393,350
5204 Operating Supplies	37,536	55,063	111,040	127,500
6207 Equipment Replacement Charge	52,259	30,130	50,913	60,556
6208 Dues & Subscriptions	3,101	3,250	3,060	6,444
6213 Meetings & Travel	-	-	500	500
6214 Professional & Technical	45,529	119,337	156,450	163,950
6215 Repairs & Maintenance	1,512	6,301	11,000	11,000
6217 Software Maintenance	6,445	8,170	11,000	11,000
6221 Educational Incentive	-	-		-
6223 Training & Education	-	1,013	7,875	5,000
6251 Communication/Mobile Radio	2,056	5,275	7,400	7,400
(3204) PREVENTION	**269,066**	**410,529**	**538,284**	**804,939**
Salaries & Benefits	241,985	252,225	427,164	633,379
4101 Salaries Full Time	106,649	154,096	302,128	414,463
4102 Salaries Part Time	24,721	35,875	-	16,380
4103 Overtime	2,596	-	10,000	10,000
4113 Reimbursable Overtime	6,914	3,806	33,750	33,500
4201 Retirement CalPERS	72,443	18,721	26,790	37,045
4202 FICA	10,473	14,858	23,113	32,961
4203 Workers' Compensation	5,815	8,002	12,916	15,954
4204 Group Insurance	12,104	16,418	17,586	72,240
4205 Uniform Allowance	271	448	880	836
4209 PARS Expense	-	-		-
4210 OPEB Expense	0	-		-
4215 Uniform Replacement		-		-
Maintenance & Operations	27,082	158,304	111,120	171,560
5204 Operating Supplies	3,258	2,053	10,000	21,000
5220 Computer Refresh Program Equipment	-	-		-
6207 Equipment Replacement Charge	7,458	5,591	10,560	10,560
6208 Dues & Subscriptions	235	1,704	3,560	3,650
6213 Meetings & Travel	-	-	5,300	5,050
6214 Professional & Technical	14,695	141,135	75,000	120,000
6219 Network Operating Charge	-	5,200		-
6223 Training & Education	1,435	1,293	4,700	4,700
6254 Telephone		-		4,600
6257 Public Education	-	1,329	2,000	2,000
Capital Outlay	-	-		-
8104 Equipment	-	-		-
(3205) ENVIRONMENTAL SAFETY	**-**	**-**		**-**
Salaries & Benefits		-		-
4101 Salaries Full Time		-		-
4102 Salaries Part Time		-		-
4202 FICA		-		-
4203 Workers' Compensation		-		-
Maintenance & Operations	-	-		-
5204 Operating Supplies	-	-		-
5220 Computer Refresh Program Equipment		-		-
6207 Equipment Replacement Charge	-	-		-
6208 Dues & Subscriptions		-		-
6213 Meetings & Travel	-	-		-
6214 Professional & Technical		-		-
6215 Repairs & Maintenance		-		-
6217 Software Maintenance		-		-
6219 Network Operating Charge		-		-
6223 Training & Education	-	-		-
6257 Public Education		-		-
(3255) EMERGENCY MANAGEMENT	**274,332**	**290,344**	**206,473**	**460,243**
Salaries & Benefits	168,798	161,269		160,622
4101 Salaries Full Time	88,299	83,299		111,241
4102 Salaries Part Time	-	-		-

CITY OF EL SEGUNDO

Proposed Budget Summary Details

Fiscal Year 2023-2024

Department	FIRE DEPARTMENT			
	Actual FY 20-21	**Actual FY 21-22**	**Adopted FY 22-23**	**Proposed FY 23-24**
4103 Overtime	30,245	26,854		15,000
4113 Reimbursable Overtime	-	10,998		-
4201 Retirement CalPERS	22,122	8,819		9,957
4202 FICA	7,877	8,618		8,539
4203 Workers' Compensation	4,896	5,004		4,599
4204 Group Insurance	15,073	17,363		10,906
4205 Uniform Allowance	286	314		380
4210 OPEB Expense	0	-		-
Maintenance & Operations	105,533	129,075	206,473	192,121
5204 Operating Supplies	23,869	2,918		18,700
5220 Computer Refresh Program Equipment	-	-		-
5255 CPR Class Operating Supplies	-	-		-
6201 Advertising/Publishing	5,771	2,175		6,750
6207 Equipment Replacement Charge	5,192	4,102	6,473	5,891
6208 Dues & Subscriptions	1,661	1,685		2,025
6213 Meetings & Travel	28,291	37,459		12,000
6214 Professional & Technical	18,561	33,723	200,000	39,909
6217 Software Maintenance	637	637		67,416
6219 Network Operating Charge	21	29,300		-
6223 Training & Education	11,559	8,810		10,000
6251 Communication/Mobile Radio	1,795	3,268		2,500
6254 Telephone	2,626	2,700		6,930
6257 Public Education	5,550	2,299		20,000
6260 Equipment Leasing Costs	-	-		-
Capital Outlay		-		107,500
8104 Equipment		-		107,500
(123) PSAF PROPERTY TAX PUBLIC SAFETY	**-**	**-**	**75,000**	**-**
(3201) ADMINISTRATION	**-**	**-**	**75,000**	**-**
Maintenance & Operations	-	-	75,000	-
5204 Operating Supplies	-	-	75,000	-
(124) FEDERAL GRANTS	**356,979**	**1,607,754**		**149,594**
(3201) ADMINISTRATION		**-**		**49,594**
Maintenance & Operations		-		49,594
3508 Fire Prevention and Safety (FP&S) Grant		-		49,594
(3202) SUPPRESSION	**356,979**	**1,607,754**		**100,000**
Salaries & Benefits		993,367		-
4101 Salaries Full Time - ARPA		993,367		-
Maintenance & Operations	356,979	614,387		100,000
3766 SHSGP Program Year 2010	-	-		-
3767 2018 HSGP Grant	320,339	18,320		-
3768 2016 SHSGP Grant		-		-
3769 2019 HSGP Expenditures	36,640	559,427		-
3770 2020 HSGP Expenditures	-	36,640		-
3771 2021 HSGP Expenditures		-		100,000
(3255) EMERGENCY MANAGEMENT		**-**		**-**
Maintenance & Operations		-		-
3745 EOC Upgrades		-		-
(125) STATE GRANTS	**-**	**2,598**		**-**
(3205) ENVIRONMENTAL SAFETY	**-**	**2,598**		**-**
Maintenance & Operations	-	2,598		-
6213 Fire CUPA Grant	-	2,598		-
(126) CUPA	**471,021**	**531,598**	**557,642**	**537,827**
(3205) ENVIRONMENTAL SAFETY	**454,171**	**514,748**	**557,642**	**537,827**
Salaries & Benefits	440,308	491,926	511,398	476,906
4101 Salaries Full Time	285,427	368,512	392,360	358,090
4102 Salaries Part Time	-	-		-
4103 Overtime	92	8,919		-
4113 Reimbursable Overtime	-	-	7,000	7,000
4117 Opt - Out Payments	-	-		-
4201 Retirement CalPERS	100,043	37,497	34,361	31,079
4202 FICA	21,299	28,476	30,016	27,452
4203 Workers' Compensation	9,200	12,537	12,339	11,630
4204 Group Insurance	23,676	35,158	34,456	40,895
4205 Unfiorm Allowance	572	828	867	760
4210 OPEB Expense	-	-		-
Maintenance & Operations	13,862	22,822	46,244	60,922
5204 Operating Supplies	811	3,691	6,000	6,000
5220 Computer Refresh Program Equipment	-	-		-
6207 Equipment Replacement Charge	2,674	4,115	3,292	3,292
6208 Dues & Subscriptions	-	-	500	500
6213 Meetings & Travel	-	1,378	5,816	7,195
6214 Professional & Technical	-	307	2,000	14,238
6215 Repairs & Maintenance	404	-	3,850	2,850
6217 Software Maintenance	7,525	3,608	10,851	8,711
6219 Network Operating Charge	-	6,900	6,900	7,865
6223 Training & Education	1,729	1,525	4,950	7,151

CITY OF EL SEGUNDO

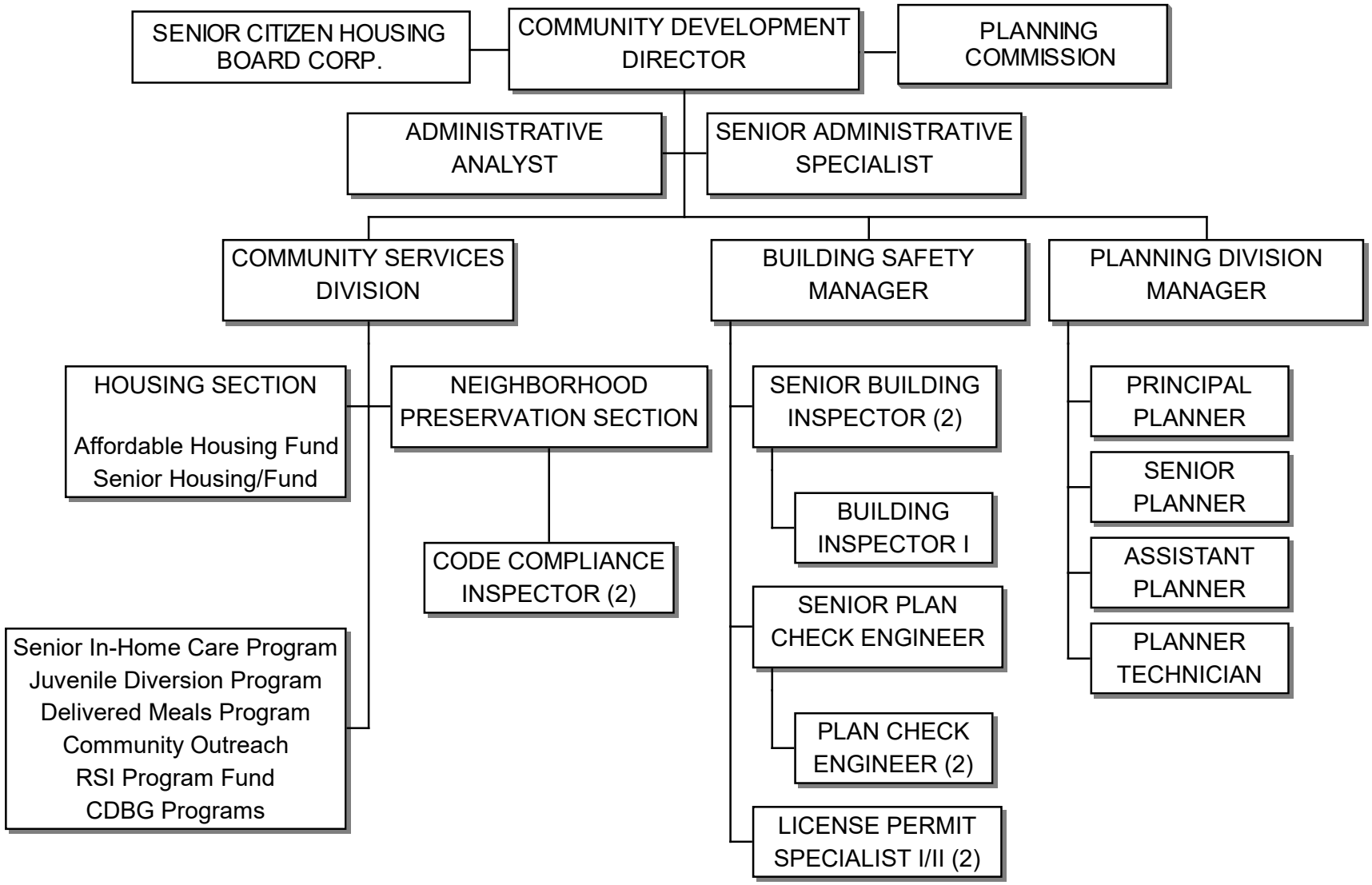
Proposed Budget Summary Details

Fiscal Year 2023-2024

Department	FIRE DEPARTMENT

	Actual FY 20-21	Actual FY 21-22	Adopted FY 22-23	Proposed FY 23-24
6254 Telephone	720	960	960	1,995
6257 Public Education	-	338	1,125	1,125
Capital Outlay	-	-		-
8105 Automotive	-	-		-
(3206) FIRE DEPARTMENT	**16,850**	**16,850**		**-**
Maintenance & Operations	16,850	16,850		-
6223 Training & Education	16,850	-		-
6299 CUPA Grant Expenditures	-	16,850		-
(601) EQUIPMENT REPLACEMENT	**-**	**-**	**308,436**	**5,137,223**
(3201) ADMINISTRATION		**-**	**5,300**	**44,925**
Capital Outlay		-	5,300	44,925
8104 Equipment		-		17,350
8105 Automotive		-	5,300	27,575
(3202) SUPPRESSION	**-**	**-**	**231,510**	**4,345,912**
Capital Outlay	-	-	231,510	4,345,912
8104 Equipment	-	-	35,084	670,491
8105 Automotive	-	-	169,081	3,170,870
8106 Communication	-	-	15,473	335,642
8108 Computer Hardware	-	-	11,872	168,909
(3203) PARAMEDIC	**-**	**-**	**50,912**	**484,040**
Capital Outlay	-	-	50,912	484,040
8104 Equipment		-	25,266	236,233
8105 Automotive	-	-	25,646	236,807
8106 Communication		-		11,000
(3204) PREVENTION	**-**	**-**	**10,560**	**69,169**
Capital Outlay	-	-	10,560	69,169
8105 Automotive	-	-	10,560	69,169
(3205) ENVIRONMENTAL SAFETY	**-**	**-**	**3,292**	**72,738**
Capital Outlay	-	-	3,292	72,738
8104 Equipment		-		24,300
8105 Automotive	-	-	3,292	48,438
(3255) EMERGENCY MANAGEMENT	**-**	**-**	**6,862**	**120,439**
Capital Outlay	-	-	6,862	120,439
8104 Equipment		-	4,704	99,456
8106 Communication	-	-	2,158	20,983
8108 Computer Hardware		-		-
(702) TRUST FUNDS - SPECIAL REVENUE/DONATIONS		**4,649**		**10,000**
(3201) ADMINISTRATION		**4,649**		**10,000**
Maintenance & Operations		4,649		10,000
2601 Fire Donations		4,379		10,000
5204 Operating Supplies		-		-
3982 Grant Expense		270		-
(132) MEASURE B		**-**		**12,580**
(3203) PARAMEDIC		**-**		**12,580**
Maintenance & Operations		-		12,580
6207 Equipment Replacement Charge		-		12,580
Grand Total	**66,951,936**	**15,648,267**	**14,505,346**	**20,043,727**

CITY OF EL SEGUNDO
COMMUNITY DEVELOPMENT
ORGANIZATION CHART
FISCAL YEAR 2023-2024



CITY OF EL SEGUNDO
COMMUNITY DEVELOPMENT DEPARTMENT
FOUR-YEAR PERSONNEL SUMMARY
FISCAL YEARS 2020-2021 TO 2023-2024

DEPARTMENT/POSITION TITLE	ADOPTED FY 2020-21	ADOPTED FY 2021-22	ADOPTED FY 2022-23	ADOPTED FY 2023-24
Community Development Department				
Director of Community Development	1.00	1.00	1.00	1.00
Administrative Analyst	-	-	1.00	1.00
Assistant Planner	2.00	1.00	1.00	1.00
Building Inspector I / II	1.00	1.00	1.00	2.00
Building Safety Manager	1.00	1.00	1.00	1.00
Code Compliance Inspector	1.00	1.00	1.00	1.00
License Permit Specialist I/II	2.00	2.00	2.00	2.00
Plan Check Engineer	1.00	2.00	2.00	2.00
Planning Manager	1.00	1.00	1.00	1.00
Planning Technician	1.00	1.00	1.00	1.00
Principal Planner	2.00	2.00	2.00	2.00
Senior Administrative Specialist	1.00	1.00	1.00	1.00
Senior Building Inspector	2.00	2.00	2.00	1.00
Senior Plan Check Engineer	1.00	1.00	1.00	1.00
Sub-total Full-Time	**17.00**	**17.00**	**18.00**	**18.00**
Part-Time FTEs				
Administrative Analyst	-	0.67	-	-
Code Compliance Inspector	-	-	1.00	0.50
Sub-total Part-Time	**-**	**0.67**	**1.00**	**0.50**
Total Community Development Department	**17.00**	**17.67**	**19.00**	**18.50**

CITY OF EL SEGUNDO
COMMUNITY DEVELOPMENT DEPARTMENT PROFILE

MISSION STATEMENT: Meet the needs of the community through responsible planning while maintaining a safe built environment for El Segundo's residents, businesses, and visitors.

The Community Development Department has 19 full-time positions spread among three primary divisions.

Administration: Provides the overall administrative direction for the department; provides management and technical oversight of the divisions.

Planning Division: The Planning Division promotes and enhances the well-being of residents, visitors, property owners, and businesses of the City of El Segundo. Long-range planning is accomplished through the General Plan, which serves as the City's road map and guides the overall built form of the City. Division staff develop and implement the General Plan; administers land uses through the zoning, subdivision, and environmental codes; and provides staff support to the Planning Commission.

Building & Safety Division: The Building and Safety Division ensure the health, safety, and welfare of the residents of the City of El Segundo by regulating the construction and occupancy of buildings. Division staff provide development and building services by educating, administering, and enforcing State and local construction regulations to maintain property and protect life, safety, and health of all occupants; conducts plan reviews; issues permits; and provides inspection services in a professional, flexible, and equitable manner.

Community Services Division: The Community Services Division focuses on providing support to residents and business owners to engage and advocate for efforts advancing the City's legislative priorities, community engagement, and protecting and preserving the quality of life in El Segundo. The Division is comprised of several operations, including:

Neighborhood Preservation Section**:** Our neighborhoods are the environment in which we live and raise our families. Blight and nuisances can devalue, detract, and degrade the quality of any neighborhood. Recognizing the importance of protecting this environment, Code Compliance Inspectors work closely with the community to help provide, protect, and preserve public health and safety regulations including environmental, housing, public nuisance, zoning, and building code.

Housing Section: The City manages an affordable housing fund, and senior housing fund, intended to provide support services to Department staff in the development and management of affordable housing and senior housing units, services, and programs. The City's Housing programs are guided by an Affordable Housing Strategic Plan, establishing policy guidance for the creation and management of affordable housing units to meet the needs of low- and moderate-income residents and state-mandated affordable housing goals.

Community Development Block Grant (CDBG) Program: Federal funding is available from the Department of Housing and Urban Development (HUD) through the CDBG program, administered by Los Angeles County. The City receives approximately $65,000 in funding annually through Los Angeles County Development Authority (LACDA) CDBG program. The City uses CDBG funds for programs serving seniors, persons with disabilities, and to fund infrastructure improvements.

Juvenile Diversion Program: Offers counseling to children and adolescents considered to be "at risk" for physical and/or emotional abuse. The City contracts with the South Bay Children's Health Center, a private non-profit organization that offers trained counselors to assist both the juvenile and the family. Juvenile Diversion encourages service recipients to better understand their emotions, learn healthy ways to cope with stress, improve their self-esteem and build strong relationships. Approximately 350 hours of counseling services are provided annually to approximately 40 eligible El Segundo youth and their families.

Senior In-Home Care Program: Provides in-home services to El Segundo elderly and severely handicapped shut-ins. Home health care services including physical, medical, and/or companion care assistance enables service recipients to live in their own homes instead of, or prior to, any form of institutional convalescence. Clients' needs are assessed by a trained counselor prior to service, and cases vary in the utilization of the services available. Services are rendered through a qualified home health care agency on an as-needed basis. Approximately 25 eligible clients receive a total of 500 in-home visits annually.

Delivered Meals Program: Provides nourishing, balanced at-home meal service to residents who are senior citizens, severely handicapped persons, or convalescent shut-ins. The City contracts with St. Vincent's Meals on Wheels, a non-profit service organization that prepares the meals for the program recipients. Home Delivered Meals allows service recipients to continue to reside in their homes without food insecurity. The program's clients receive one hot meal Monday-Friday and a frozen meal for Saturdays. Approximately 5,000 to 6,000 meals are delivered annually.

ACCOMPLISHMENTS IN FISCAL YEAR 2022-23:

Completed:

- Successfully filled vacant position(s) – Building Inspector I, Licensing/Permit Specialist
- Amended city zoning code – 12+ code sections
- Completed Department assessment of performance metrics (plan check processing, entitlement processing, staffing capacity, inspection request window, etc.)
- Achieved 70+% customer satisfaction rating
- Initiated Smoky Hollow Specific Plan clean up amendment
- Initiated comprehensive study of City-wide parking permit program
- Initiated residential development incentive study
- Initiated implementation of Housing Element goals/policies (overlay zones, text amendments, etc.)
- Completed Home Share program study/implementation
- Issued RFP for Building and Safety on-call plan check services
- Issued RFQ for Contract Planning Services for reimbursable projects/accounts
- Completed development and implementation of Vehicle Miles Traveled (VMT) model and calculator
- Initiated document imaging and scanning of microfilms into Laserfiche for Planning Division
- Transitioned to 100% virtual plan submittal, review, and permit issuance
- Implemented Development Services community engagement program
- Implemented 1-week, 2-week, 3-week standard plan review turn around times based on project scope; with 97% success adhering to standard review times

	Key Performance Indicators			
Measure	**Target Metric**	**2021-2012 Actual**	**2022-2023***	**Performance**
Plan Checks Processed (includes Building, Planning, Fire, Public Works, Police, and Rec.& Parks review)	90% Complete in 1-week, 2-week, 3-week window	2,141	1,402	58% completed in corresponding target date
Planning Division				
Zoning Conformance Letters	10 days	23	11	100% completed in <10 days
Covenants	3 days	41	60	100% completed in <3 days
Sign Permits	5 days	28	33	100% completed in <5 days
Master Sign Programs	20 days	3	6	100% completed in <20 days
Preliminary Plan Review	30 days	9	5	100% completed in <30 days
Temporary Use Permit	15 days	11	15	90% completed in <15 days
Amplified Sound Permit	2 days	16	19	100% completed in <2 days
Administrative Use Permits	Alcohol – 3 months Signs – 45 days	6	2 1	85% completed on time
Adjustments	< 60 days	2	1	100% completed in <60 days
Design review	Director – 45 days Planning Commission – 3 months	4	2	100% completed in <45 days
Development Project Entitlements	Less than 6-months	8	12	95% completed in <120 days
Building and Safety				
Building Permits Issued	Less than 30-day average	1722	1311	
Inspections	100% Within 24-hours	2,300	3833	100% Within 24-hours
Building/Project Finals		788	658	
Address Requests	Less than 10 working days	47	30	100% completed in <10 days
Total New Floor Area (sq. ft.)		13,859	240,849	

Total New Construction Valuation		$227,520,671.00	$29,316,868	
				Closure Rate
Code Enforcement Cases Initiated		95	171	
Code Enforcement Cases Closed	84%	80	163	95%
Administrative Citations Issued		7	57	

*Data generated July 2022 - May 2023

GOALS & OBJECTIVES FOR FISCAL YEAR 2023-24:

- Implement measures to improve Department Key Performance Indicators from Department Assessment
- Create engaging and informative Department materials regarding Development Services and codes
- Initiate comprehensive Parking Code update
- Complete development of Department Standard Operating Procedures
- Complete Affordable Housing Strategic Plan
- Implement annual Department customer service satisfaction survey
- Implement SolarAPP+ software by which applicants can apply and obtain permits for solar panels for residential projects online
- Award new contract service agreement for Building plan check services based on fee percentage basis as opposed to hourly rate basis
- Complete roll out of OpenGov permit software for all Building and Safety permits
- Improve customer satisfaction rating above 70%
- Improve success rate of standard plan review times above 90%
- Complete staffing recruitment to build out Neighborhood Preservation Unit, Management Analyst, and Senior Planner

CITY OF EL SEGUNDO

Proposed Budget Summary

Fiscal Year 2023-2024

Department	COMMUNITY DEVELOPMENT DEPARTMENT

	Actual FY 20-21	Actual FY 21-22	Adopted FY 22-23	Proposed FY 23-24
(001) GENERAL FUND	**6,457,730**	**2,630,101**	**3,828,987**	**3,802,120**
(2404) ADMINISTRATION	**4,710,553**	**400,036**	**486,859**	**416,604**
Salaries & Benefits	4,652,490	255,825	265,169	260,433
Maintenance & Operations	58,063	144,212	221,690	156,171
(2402) PLANNING	**733,421**	**790,790**	**1,382,609**	**1,378,690**
Salaries & Benefits	583,885	671,523	898,459	973,496
Maintenance & Operations	149,536	119,267	484,150	405,194
(2403) BUILDING & SAFETY	**980,169**	**1,376,593**	**1,872,434**	**1,681,804**
Salaries & Benefits	940,429	1,186,777	1,446,198	1,243,478
Maintenance & Operations	39,740	189,816	426,236	438,326
(2743) SENIOR IN-HOME CARE	**-**	**13,395**	**24,442**	**-**
Salaries & Benefits	-	-	4,442	-
Maintenance & Operations	-	13,395	20,000	-
(2747) JUVENILE DIVERSION	**9,675**	**11,825**	**12,000**	**-**
Maintenance & Operations	9,675	11,825	12,000	-
(2778) DELIVERED MEALS	**17,250**	**25,421**	**34,643**	**-**
Salaries & Benefits	-	-	9,643	-
Maintenance & Operations	17,250	25,421	25,000	-
(2779) COMMUNITY OUTREACH ADMINISTRATION	**6,662**	**12,040**	**16,000**	**-**
Maintenance & Operations	6,662	12,040	16,000	-
(2405) NEIGHBORHOOD PRESERVATION		**-**		**325,023**
Salaries & Benefits		-		179,223
Maintenance & Operations		-		145,800
(111) COMM. DEVEL. BLOCK GRANT	**-**	**50,592**	**75,000**	**140,139**
(2781) ADA SIDEWALK PROJECT	**-**	**50,592**	**75,000**	**140,139**
Capital Outlay	-	50,592	75,000	140,139
(116) RESIDENTIAL SOUND INSULATION PROG. FUND	**609**	**846**	**800**	**10,000**
(0000) (116) RESIDENTIAL SOUND INSULATION PROG. FUND	**609**	**846**	**800**	**10,000**
Salaries & Benefits	-	-		-
Maintenance & Operations	609	846	800	10,000
(125) STATE GRANTS	**-**	**2,676**		**-**
(2402) PLANNING	**-**	**2,676**		**-**
Maintenance & Operations	-	2,676		-
(129) CERTIFIED ACCESS SPECIALIST PROGRAM (CASP)		**-**	**80,000**	**15,000**
(0000) COMMUNITY DEVELOPMENT DEPARTMENT		**-**	**80,000**	**15,000**
Maintenance & Operations		-	80,000	15,000
(130) AFFORDABLE HOUSING FUND	**30,584**	**-**	**200,000**	**-**
(0000) (130) AFFORDABLE HOUSING FUND	**30,584**	**-**	**200,000**	**-**
Maintenance & Operations	30,584	-	200,000	-
(504) SENIOR HOUSING	**96,769**	**46,149**	**75,313**	**8,981**
(0000) (504) SENIOR HOUSING	**7,599**	**17,363**	**75,313**	**8,981**
Maintenance & Operations	7,599	7,363	15,313	8,981
Transfers Out		-		-
Capital Outlay	-	10,000	60,000	-
(2201) (504) SENIOR HOUSING	**5,914**	**10,041**		**-**
Maintenance & Operations	5,914	10,041		-
(2743) (504) SENIOR HOUSING	**83,256**	**18,746**		**-**
Salaries & Benefits	83,256	18,746		-
(601) EQUIPMENT REPLACEMENT		**-**	**6,010**	**135,974**
(2402) PLANNING		**-**	**2,694**	**33,834**
Capital Outlay		-	2,694	33,834
(2403) BUILDING & SAFETY		**-**	**3,316**	**102,140**
Capital Outlay		-	3,316	102,140
(708) TRUST FUNDS-PROJECT DEPOSITS NONREFUNDAB	**125,284**	**1,128,851**		**-**
(2404) ADMINISTRATION	**-**	**-**		**-**
Maintenance & Operations	-	-		-
(2402) PLANNING	**125,284**	**296,291**		**-**
Maintenance & Operations	-	-		-
Capital Outlay	125,284	296,291		-
(2403) BUILDING & SAFETY	**-**	**832,560**		**-**
Capital Outlay	-	832,560		-
Grand Total	**6,710,976**	**3,859,216**	**4,266,110**	**4,112,214**

CITY OF EL SEGUNDO

Proposed Budget Summary By Account

Fiscal Year 2023-2024

Department	001 GENERAL FUND COMMUNITY DEVELOPMENT DEPARTMENT

	Actual FY 20-21	Actual FY 21-22	Adopted FY 22-23	Proposed FY 23-24
(001) GENERAL FUND	**6,457,730**	**2,630,101**	**3,828,987**	**3,802,120**
Salaries & Benefits	**6,176,805**	**2,114,125**	**2,623,911**	**2,656,629**
4101 Salaries Full Time	1,082,370	1,550,095	1,873,635	1,886,687
4102 Salaries Part Time	3,868	13,504	35,800	48,703
4103 Overtime	7,803	16,037	12,000	13,000
4113 Reimbursable Overtime	71,710	55,224	80,000	60,000
4117 Opt - Out Payments	-	-		-
4201 Retirement CalPERS	315,591	140,679	179,713	165,735
4202 FICA	84,865	124,754	149,068	144,718
4203 Workers' Compensation	35,131	48,054	62,206	54,421
4204 Group Insurance	119,526	164,892	230,622	267,854
4205 Unfiorm Allowance		-		-
4205 Uniform Allowance	491	887	867	380
4207 CalPERS UAL Expense	4,430,449	-		-
4209 PARS Expense	-	-		-
4210 OPEB Expense	1	-		-
4210 OPEB liability		-		-
4211 401(a) Employer's Contribution		-		10,330
4217 Early Retirement Incentive	25,000	-		-
4221 Car Allowance		-		4,800
Maintenance & Operations	**280,925**	**515,975**	**1,205,076**	**1,145,491**
5204 Operating Supplies	6,816	26,491	14,000	14,000
5206 Computer Supplies	5,997	162		11,800
5220 Computer Refresh Program Equipment	-	-		-
6102 Electric Utility	109	77		-
6201 Advertising/Publishing	2,448	4,704	8,200	11,000
6205 Other Printing & Binding	-	-		-
6206 Contractual Services	6,662	12,040	16,000	50,000
6207 Equipment Replacement Charge	6,526	6,029	5,416	11,390
6208 Dues & Subscriptions	2,436	3,226	15,760	17,380
6213 Meetings & Travel	131	1,664	5,050	9,250
6214 Professional & Technical	198,983	393,486	1,057,000	920,000
6215 Repairs & Maintenance	5,165	-	1,900	-
6219 Network Operating Charge	33,750	50,000	47,000	53,571
6223 Training & Education	4,749	4,636	16,850	16,100
6253 Postage	535	694	2,900	3,400
6254 Telephone	5,420	9,550	6,000	9,000
6260 Equipment Leasing Costs	-	-	6,000	-
6263 Commissioners Expense	1,200	3,215	3,000	18,600
Grand Total	**6,457,730**	**2,630,101**	**3,828,987**	**3,802,120**

CITY OF EL SEGUNDO

Proposed Budget Summary Details

Fiscal Year 2023-2024

Department	COMMUNITY DEVELOPMENT DEPARTMENT

	Actual FY 20-21	Actual FY 21-22	Adopted FY 22-23	Proposed FY 23-24
(001) GENERAL FUND	**6,457,730**	**2,630,101**	**3,828,987**	**3,802,120**
(2404) ADMINISTRATION	**4,710,553**	**400,036**	**486,859**	**416,604**
Salaries & Benefits	4,652,490	255,825	265,169	260,433
4101 Salaries Full Time	146,359	213,754	204,441	203,513
4102 Salaries Part Time		-	15,000	-
4103 Overtime		-	1,500	-
4117 Opt - Out Payments	-	-		-
4201 Retirement CalPERS	37,374	12,274	17,683	17,423
4202 FICA	9,234	17,802	15,640	12,387
4203 Workers' Compensation	1,281	1,547	1,425	1,425
4204 Group Insurance	2,793	10,448	9,480	10,556
4207 CalPERS UAL Expense	4,430,449	-		-
4210 OPEB Expense	1	-		-
4211 401(a) Employer's Contribution		-		10,330
4217 Early Retirement Incentive	25,000	-		-
4221 Car Allowance		-		4,800
Maintenance & Operations	58,063	144,212	221,690	156,171
5204 Operating Supplies	6,691	22,759	14,000	14,000
5206 Computer Supplies	5,997	79		-
6102 Electric Utility	109	77		-
6208 Dues & Subscriptions	317	987	1,590	2,400
6213 Meetings & Travel	114	445	1,300	1,300
6214 Professional & Technical	-	61,682	140,000	75,000
6215 Repairs & Maintenance	5,165	-	1,900	-
6219 Network Operating Charge	33,750	50,000	47,000	53,571
6223 Training & Education	500	498	3,000	3,000
6253 Postage	-	-	900	900
6254 Telephone	5,420	7,684	6,000	6,000
6260 Equipment Leasing Costs	-	-	6,000	-
(2402) PLANNING	**733,421**	**790,790**	**1,382,609**	**1,378,690**
Salaries & Benefits	583,885	671,523	898,459	973,496
4101 Salaries Full Time	340,810	492,165	657,189	709,669
4102 Salaries Part Time	3,868	13,504	7,800	-
4103 Overtime	3,355	1,779	2,500	5,000
4113 Reimbursable Overtime	31,288	18,027	40,000	20,000
4117 Opt - Out Payments	-	-		-
4201 Retirement CalPERS	125,162	48,150	58,353	62,372
4202 FICA	29,063	38,973	50,872	54,290
4203 Workers' Compensation	13,549	17,950	22,560	21,277
4204 Group Insurance	36,790	40,975	59,186	100,888
4210 OPEB Expense	(0)	-		-
Maintenance & Operations	149,536	119,267	484,150	405,194
5204 Operating Supplies	-	3,658		-
5206 Computer Supplies		-		1,900
5220 Computer Refresh Program Equipment	-	-		-
6201 Advertising/Publishing	2,448	4,704	7,500	9,000
6205 Other Printing & Binding	-	-		-
6206 Contractual Services		-		50,000
6207 Equipment Replacement Charge	1,533	2,034	2,100	2,694
6208 Dues & Subscriptions	1,474	1,664	11,700	12,000
6213 Meetings & Travel	16	436	1,000	3,000
6214 Professional & Technical	140,481	102,487	450,000	300,000
6223 Training & Education	1,849	389	6,850	4,500
6253 Postage	535	680	2,000	2,500
6254 Telephone	-	-		1,000
6263 Commissioners Expense	1,200	3,215	3,000	18,600
(2403) BUILDING & SAFETY	**980.169**	**1,376,593**	**1,872.434**	**1,681.804**
Salaries & Benefits	940,429	1,186,777	1,446,198	1,243,478
4101 Salaries Full Time	595,201	844,176	1,012,005	880,207
4102 Salaries Part Time	-	-		-
4103 Overtime	4,449	14,258	8,000	8,000
4113 Reimbursable Overtime	40,421	37,197	40,000	40,000
4117 Opt - Out Payments	-	-		-
4201 Retirement CalPERS	153,055	80,255	103,677	77,618
4202 FICA	46,568	67,979	81,563	67,365
4203 Workers' Compensation	20,301	28,557	38,130	25,970
4204 Group Insurance	79,943	113,468	161,956	143,938
4205 Uniform Allowance	491	887	867	380
4209 PARS Expense	-	-		-
4210 OPEB Expense	0	-		-
Maintenance & Operations	39,740	189,816	426,236	438,326
5204 Operating Supplies	125	74		-
5206 Computer Supplies	-	83		8,000
5220 Computer Refresh Program Equipment	-	-		-
6201 Advertising/Publishing	-	-	700	2,000
6205 Other Printing & Binding	-	-		-
6206 Contractual Services		-		-
6207 Equipment Replacement Charge	4,993	3,996	3,316	8,696
6208 Dues & Subscriptions	645	575	2,470	2,880
6213 Meetings & Travel	-	784	2,750	2,750
6214 Professional & Technical	31,576	178,676	410,000	405,000
6223 Training & Education	2,400	3,749	7,000	8,000
6253 Postage	-	15		-
6254 Telephone	-	1,865		1,000
(2743) SENIOR IN-HOME CARE	**-**	**13,395**	**24,442**	**-**
Salaries & Benefits	-	-	4,442	-
4102 Salaries Part Time	-	-	4,100	-
4201 Retirement CalPERS	-	-		-
4202 FICA	-	-	313	-
4203 Workers' Compensation	-	-	29	-
Maintenance & Operations	-	13,395	20,000	-

CITY OF EL SEGUNDO

Proposed Budget Summary Details

Fiscal Year 2023-2024

Department	COMMUNITY DEVELOPMENT DEPARTMENT			
	Actual FY 20-21	**Actual FY 21-22**	**Adopted FY 22-23**	**Proposed FY 23-24**
5204 Operating Supplies		-		-
6214 Professional & Technical	-	13,395	20,000	-
(2747) JUVENILE DIVERSION	**9,675**	**11,825**	**12,000**	**-**
Maintenance & Operations	9,675	11,825	12,000	-
6214 Professional & Technical	9,675	11,825	12,000	-
(2778) DELIVERED MEALS	**17,250**	**25,421**	**34,643**	**-**
Salaries & Benefits	-	-	9,643	-
4102 Salaries Part Time	-	-	8,900	-
4201 Retirement CalPERS	-	-		-
4202 FICA	-	-	681	-
4203 Workers' Compensation	-	-	62	-
Maintenance & Operations	17,250	25,421	25,000	-
5204 Operating Supplies	-	-		-
6214 Professional & Technical	17,250	25,421	25,000	-
(2779) COMMUNITY OUTREACH ADMINISTRATION	**6,662**	**12,040**	**16,000**	**-**
Maintenance & Operations	6,662	12,040	16,000	-
6206 Contractual Services	6,662	12,040	16,000	-
6214 Professional & Technical		-		-
(2405) NEIGHBORHOOD PRESERVATION		**-**		**325,023**
Salaries & Benefits		-		179,223
4101 Salaries Full Time		-		93,298
4102 Salaries Part Time		-		48,703
4103 Overtime		-		-
4113 Reimbursable Overtime		-		-
4201 Retirement CalPERS		-		8,322
4202 FICA		-		10,677
4203 Workers' Compensation		-		5,750
4204 Group Insurance		-		12,472
4205 Unfiorm Allowance		-		-
4210 OPEB liability		-		-
Maintenance & Operations		-		145,800
5204 Operating Supplies		-		-
5206 Computer Supplies		-		1,900
6201 Advertising/Publishing		-		-
6206 Contractual Services		-		-
6207 Equipment Replacement Charge		-		-
6208 Dues & Subscriptions		-		100
6213 Meetings & Travel		-		2,200
6214 Professional & Technical		-		140,000
6223 Training & Education		-		600
6254 Telephone		-		1,000
(111) COMM. DEVEL. BLOCK GRANT	**-**	**50,592**	**75,000**	**140,139**
(2781) ADA SIDEWALK PROJECT	**-**	**50,592**	**75,000**	**140,139**
Capital Outlay	-	50,592	75,000	140,139
8441 Concrete Ramps-ADA Sidewalk Imp. Proj.II	-	1,092		-
8499 City Hall CDBG ADA Restroom Improvement	-	49,500	75,000	140,139
(116) RESIDENTIAL SOUND INSULATION PROG. FUND	**609**	**846**	**800**	**10,000**
(0000) (116) RESIDENTIAL SOUND INSULATION PROG. FUND	**609**	**846**	**800**	**10,000**
Salaries & Benefits	-	-		-
4101 Salaries Full-Time	-	-		-
4103 Overtime		-		-
4113 Reimbursable Overtime	-	-		-
4201 Retirement CalPERS	-	-		-
4202 FICA	-	-		-
4203 Workers' Compensation	-	-		-
4204 Group Insurance	-	-		-
4210 OPEB Expense	-	-		-
Maintenance & Operations	609	846	800	10,000
5204 Operating Supplies	-	-		-
5215 Vehicle Gasoline Charge		-		-
6102 Electric Utility	-	-	200	-
6103 Water Utility	609	846	600	-
6208 Dues & Subscriptions		-		-
6213 Meetings & Travel	-	-		-
6214 Professional & Technical		-		10,000
6219 Network Operating Charges		-		-
6224 Vehicle Operating Charge	-	-		-
6244 Other Classified Expense	-	-		-
6253 Postage	-	-		-
6254 Telephone	-	-		-
6260 Equipment Leasing Costs	-	-		-
(125) STATE GRANTS	**-**	**2,676**		**-**
(2402) PLANNING	**-**	**2,676**		**-**
Maintenance & Operations	-	2,676		-
3727 California Housing & Community Dev	-	2,676		-
(129) CERTIFIED ACCESS SPECIALIST PROGRAM (CASP)		**-**	**80,000**	**15,000**
(0000) COMMUNITY DEVELOPMENT DEPARTMENT		**-**	**80,000**	**15,000**
Maintenance & Operations		-	80,000	15,000
6223 Training & Education		-	80,000	15,000
(130) AFFORDABLE HOUSING FUND	**30,584**	**-**	**200,000**	**-**
(0000) (130) AFFORDABLE HOUSING FUND	**30,584**	**-**	**200,000**	**-**
Maintenance & Operations	30,584	-	200,000	-
6214 Professional & Technical	30,584	-	200,000	-
(504) SENIOR HOUSING	**96,769**	**46,149**	**75,313**	**8,981**
(0000) (504) SENIOR HOUSING	**7,599**	**17,363**	**75,313**	**8,981**
Maintenance & Operations	7,599	7,363	15,313	8,981
6249 Fees & Licenses	-	50		-
6286 General Admin Charges	7,599	7,313	7,313	8,981
6301 Legal Councel		-	8,000	-
Transfers Out		-		-
9405 Transfer-Facility Maintenance		-		-

CITY OF EL SEGUNDO

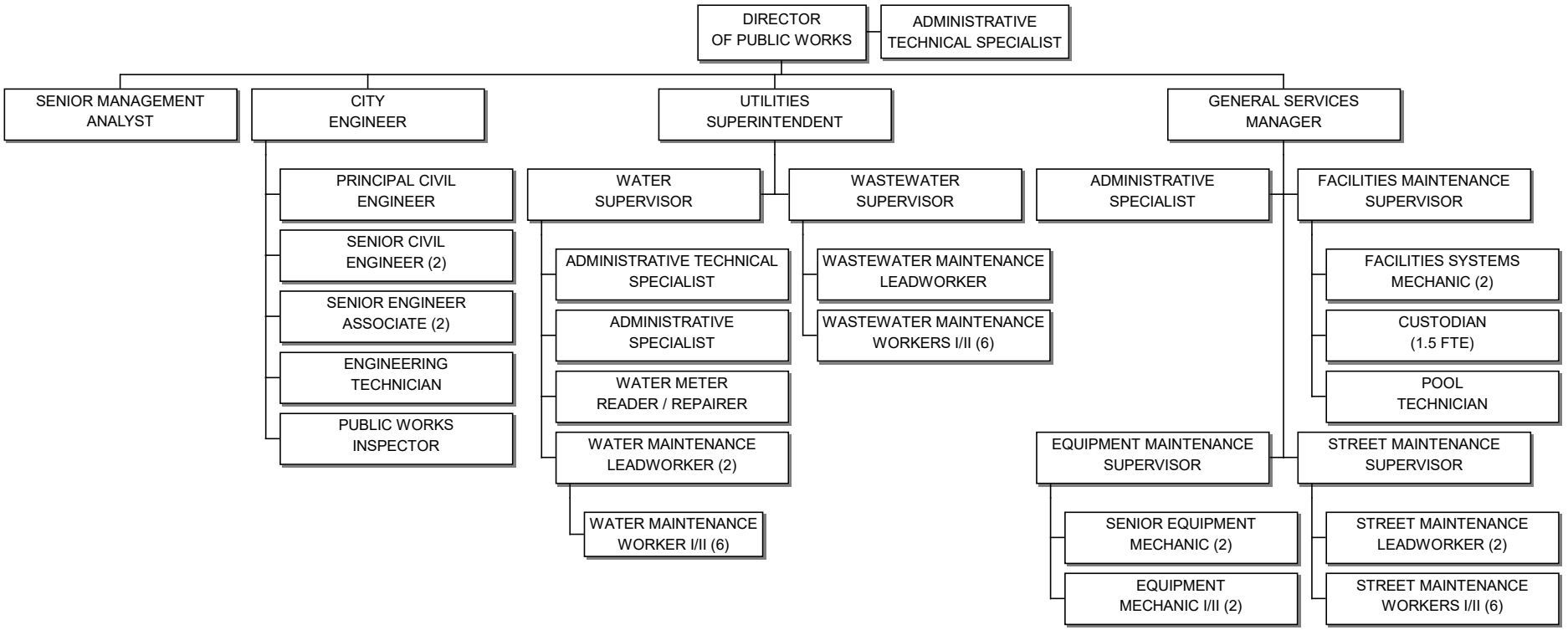
Proposed Budget Summary Details

Fiscal Year 2023-2024

Department	COMMUNITY DEVELOPMENT DEPARTMENT

	Actual FY 20-21	Actual FY 21-22	Adopted FY 22-23	Proposed FY 23-24
Capital Outlay	-	10,000	60,000	-
8103 Other Improvements	-	10,000	60,000	-
(2201) (504) SENIOR HOUSING	**5,914**	**10,041**		**-**
Maintenance & Operations	5,914	10,041		-
6301 Legal Councel	5,914	10,041		-
(2743) (504) SENIOR HOUSING	**83,256**	**18,746**		**-**
Salaries & Benefits	83,256	18,746		-
4102 Salaries Part Time	72,765	16,769		-
4201 Retirement CalPERS	1,926	3		-
4202 FICA	5,567	1,283		-
4203 Workers' Compensation	2,998	691		-
(601) EQUIPMENT REPLACEMENT		**-**	**6,010**	**135,974**
(2402) PLANNING		**-**	**2,694**	**33,834**
Capital Outlay		-	2,694	33,834
8104 Equipment		-	2,694	33,834
(2403) BUILDING & SAFETY		**-**	**3,316**	**102,140**
Capital Outlay		-	3,316	102,140
8105 Automotive		-	3,316	102,140
(708) TRUST FUNDS-PROJECT DEPOSITS NONREFUNDAB	**125,284**	**1,128,851**		**-**
(2404) ADMINISTRATION	**-**	**-**		**-**
Maintenance & Operations	-	-		-
6206 Contractual Services	-	-		-
(2402) PLANNING	**125,284**	**296,291**		**-**
Maintenance & Operations	-	-		-
6206 Contractual Services	-	-		-
Capital Outlay	125,284	296,291		-
8220 Downtown Specific Plan	-	116,675		-
8656 El Segundo Transit Corridor Plan	-	-		-
8807 General Plan Maintenance	125,284	179,616		-
(2403) BUILDING & SAFETY	**-**	**832,560**		**-**
Capital Outlay	-	832,560		-
8807 Civic Center Maintenance & Repairs	-	832,560		-
Grand Total	**6,710,976**	**3,859,216**	**4,266,110**	**4,112,214**

CITY OF EL SEGUNDO
PUBLIC WORKS DEPARTMENT
ORGANIZATION CHART
FISCAL YEAR 2023-2024



CITY OF EL SEGUNDO
PUBLIC WORKS DEPARTMENT
FOUR-YEAR PERSONNEL SUMMARY
FISCAL YEARS 2020-2021 TO 2023-2024

DEPARTMENT/POSITION TITLE	ADOPTED FY 2020-21	ADOPTED FY 2021-22	ADOPTED FY 2022-23	ADOPTED FY 2023-24
Public Works Department				
Director of Public Works	1.00	1.00	1.00	1.00
Administrative Specialist (Water Fund)	1.00	1.00	1.00	1.00
Administrative Technical Specialist (Water Fund)	1.50	2.00	1.00	1.00
Associate Engineer	-	-	-	1.00
City Engineer	1.00	1.00	1.00	1.00
Custodian	1.00	1.00	1.00	1.00
Engineering Technician	1.00	1.00	1.00	1.00
Equipment Maintenance Supervisor	1.00	1.00	1.00	1.00
Equipment Mechanic I/II	2.00	2.00	2.00	2.00
Facilities Maintenance Supervisor	1.00	1.00	1.00	1.00
Facilities Systems Mechanic	3.00	3.00	3.00	3.00
Fire Equipment Mechanic	2.00	2.00	2.00	1.00
General Services Manager	1.00	1.00	1.00	-
General Services Superintendent	-	-	-	1.00
Maintenance Craftworker	1.00	-	-	-
Management Analyst	-	-	-	1.00
Office Specialist I	-	-	-	1.00
Pool Maintenance Technician	1.00	1.00	1.00	1.00
Principal Civil Engineer	1.00	1.00	1.00	1.00
Public Works Inspector	1.00	1.00	1.00	1.00
Senior Civil Engineer	2.00	2.00	1.00	1.00
Senior Engineer Associate	2.00	2.00	2.00	1.00
Senior Equipment Mechanic	-	-	-	1.00
Senior Management Analyst	1.00	1.00	1.00	-
Street Maintenance Leadworker	2.00	2.00	2.00	2.00
Street Maintenance Supervisor	1.00	1.00	1.00	1.00
Street Maintenance Worker I/II	6.00	6.00	6.00	6.00
Utilities Superintendent	-	-	-	1.00
Wastewater Maintenance Leadworker	1.00	1.00	1.00	1.00
Wastewater Maintenance Worker I/II	4.00	6.00	6.00	7.00
Wastewater Supervisor	1.00	1.00	1.00	1.00
Water Maintenance Leadworker	1.00	2.00	2.00	2.00
Water Maintenance Worker I/II	7.00	4.00	4.00	4.00
Water Meter Reader/Repairer	1.00	1.00	1.00	1.00
Water Supervisor	1.00	1.00	1.00	1.00
Sub-total Full-Time	**50.50**	**50.00**	**48.00**	**51.00**
Part-Time FTEs				
Administrative Specialist	0.50	-	-	
Custodian	1.00	-	-	0.50
Facilities Maintenance Worker	-	-	-	-
Park Maintenance Workers	-	3.40	-	-
Street Maintenance Worker	-	-	-	-

CITY OF EL SEGUNDO
PUBLIC WORKS DEPARTMENT
FOUR-YEAR PERSONNEL SUMMARY
FISCAL YEARS 2020-2021 TO 2023-2024

DEPARTMENT/POSITION TITLE	ADOPTED FY 2020-21	ADOPTED FY 2021-22	ADOPTED FY 2022-23	ADOPTED FY 2023-24
Water Maintenance Worker I/II	-	0.50	-	-
Sub-total Part-Time	**1.50**	**3.90**	**-**	**0.50**
Total Public Works Department	**52.00**	**53.90**	**48.00**	**51.50**

For fiscal year 20-21, the park maintenance staff was transferred to the Public Works Department from the Recreation and Parks Department.

CITY OF EL SEGUNDO
PUBLIC WORKS DEPARTMENT PROFILE

MISSION STATEMENT: To deliver the highest quality public works services to residents and businesses in the City of El Segundo by providing outstanding public service, diligently maintaining City facilities and public infrastructure, and delivering the projects in the City's Capital Improvement Program (CIP) in a safe, logical, expedient, and cost-effective manner.

The Public Works Department has 50 FTE's spread among three distinct divisions. While a portion of the Department's operating costs are funded by the General Fund, the majority of the Department's operating budget is comprised of the City's Water Enterprise Fund and Wastewater Enterprise Fund.

PUBLIC WORKS ADMINISTRATION:

Provides overall administrative direction; ensures the Department provides the best service to the residents and the businesses in the City; represents the City with regard to regional, inter-agency and outside organization issues; manages the delivery of various projects; provides technical support to the Planning Commission and various Committees, other City Departments, the City Manager, and the City Council.

Solid Waste: Administers the City's Solid Waste Collection Contract for single-family and duplex properties and City-owned facilities; administers the City's Source Reduction and Recycling (SRRE) Program; supports the Environmental Committee and provides technical assistance and outreach to increase awareness of waste reduction and recycling. It also manages City's Commercial and Multi-Family Solid Waste Collection Permit Program to meet current State-mandated requirements, including AB 341 (Commercial Recycling), AB 1826 (Organics Recycling), and SB 1383 (Organic Recycling).

GENERAL SERVICES DIVISION:

Government Buildings: Operates and maintains several City owned facilities comprised of over 260,000 square feet of space, including: City Hall, Fire Stations 1 & 2, the Police Station, Library, Maintenance Facility (the "Yard"), Water Plant, the Aquatics Center, Hilltop Pool, and the Plunge.

Street Maintenance: Maintains approximately 57 miles of City streets and 6 miles of alleyways. Performs graffiti abatement in public property and public Right-Of-Way. Repairs and/or replaces concrete curb, gutter and sidewalk and roadway surfaces. Cleans spills of various non-hazardous materials in the public right-of-way, installs community banners and provides First Responder services to emergencies in coordination with Police and Fire Departments, administers the street sweeping contract and provides personnel and equipment to transport debris generated by City Departments to a transfer station. Manages the street lighting contract with Southern California Edison and coordinates contractual traffic signal maintenance services with the LA County Department of Public Works. Maintains all roadway striping, marking and signage, crosswalks, parking stalls, street name signs, and posts temporary signs for community events.

Equipment Maintenance: Maintains both motorized and portable equipment for the Fire, Police, Parks, Community Development, Public Works, and Library Departments; readies for service new Police and Fire equipment; administers the equipment replacement and vehicle operating budgets; evaluates equipment for replacement; prepares specifications necessary for the acquisition of the equipment; and determines the disposal of vehicles and equipment to be sold at auction. Equipment Maintenance also coordinates the annual Department of Transportation Smog Program audits, the annual California Highway Patrol inspections, the annual CAL-OSHA crane inspection, and the operation of the fuel storage and monitoring systems.

ENGINEERING DIVISION:

The Engineering Division performs the review, approval, and construction of public and private improvements in the public right-of-way, develops and implements the Capital Improvement Program, reviews and provides approval conditions for private development applications and projects in support of the Community Development Department, coordinates with Hyperion regarding the Hyperion Citizen's Advisory Committee, manages the Capital Improvement Program Advisory Committee and Environmental

Committee; and ensures compliance with and participation in various regional programs such as the NPDES Permit and South Bay Cities COG initiatives and projects. Engineering Division also provides grant oversight and administration; keeps and maintains record drawings of City-owned infrastructure; and provides engineering support to other City Departments and other Divisions within the Public Works Department.

UTILIES DIVISION:

Wastewater: Operates and maintains the City's wastewater collection system, which consists of nine sewer lift stations with 18 pumps, and approximately 57 miles of sewer mains. In addition, Wastewater operates and maintains approximately 18 miles of underground storm sewer pipes, including 400 catch basins, 4 lift stations, and several underground force mains which play a critical role in assuring the City is safe from rising storm runoff waters. The sewer lift stations run in an automatic mode 24 hours per day, 365 days a year and the stormwater lift stations operate on demand as necessary. The City's sewer lift stations convey flow of over a half-billion gallons of sewage effluent to treatment plants operated by LA City and LA County. Wastewater Operators are continuously on call to assist the city's businesses and residents when issues arise stemming from sewer related backups, mitigating hazardous conditions to the community we serve.

Water: Operates, maintains, and repairs the City's water distribution system consisting of approximately 65 miles of pipe, 5,000 meters, 3 million gallon (MG) and 6 MG reservoirs, and the 200,000-gallon elevated tank and other water related assets. Follows stringent guidelines set by the EPA and the State of California Water Resources Control Board to assure the water delivery to the City's water customers is safe for consumption and meets all water quality and regulatory standards. Monitors numerous facets of the City's water related projects stemming from Capital Improvement Projects to renovation projects from private residents and business owners, assuring the integrity of the City's water delivery system. Works closely with water purveyors at West Basin and Metropolitan Water District to ensure City's water customers benefit from water conservation programs and rebates during these times of drought. Assures accuracy within its water meter reading systems through its "smart" meter reading software to provide the upmost in customer service transparency through its billing system. Works closely with the City's Finance Department given their partnership in assuring all water related financial responsibilities are met. Water Operators are continuously on call to assure the City's water customers have access to safe, potable water as well as assuring the City's Fire Department has the capacity to suppress and control any fire related emergency that should present itself.

ACCOMPLISHMENTS IN FISCAL YEAR 2022-2023:

- Continuous delivery of an aggressive $10M Capital Improvement Program including Citywide Roadway Resurfacing, City Hall Windows Replacement, Grand Ave. Water Main Replacement, New Sidewalk installation of 400 W. Mariposa Ave. and 300 W. Pine Ave., Library Park Activation Project, Fire Station #1 and #2 Floor Replacement, Civic Center Maintenance & Repairs, Plunge Replacement Design, Main and Imperial Entryway Project, City Hall Restroom ADA Improvement, Checkout Building Restroom Remodel, PD Women Bathroom Expansion, Sidewalk Repairs, Park Place Extension Design, and others.
- Participated in the "California Green Business Network" program and obtained about $60,000 grant funds from CalEPA for two years. These funds will be used to work with existing businesses in El Segundo and convert them to "Green" businesses by means of meeting with them and help them to take necessary steps to become "Green".
- Tracked tonnage and diversion rate for recyclables, green waste, bulky-items, and various roll-offs for City Facilities through Residential Solid Waste and Recycling Services provider (EDCO).
- Cooperatively improved the City's disposal and recycling programs with CalRecycle to ensure compliance with State laws and maintain compliance with external agency requirements and regulations by enforcing the new commercial and multi-family permit regulations.

- Implemented Ordinance No.1638 amending Title 5, Chapter 8 of the El Segundo Municipal Code (ESMC) which regulates single-use food ware accessories and standard condiments and designates the City as the associated enforcement agency.
- Initiated Citywide School District Traffic and Pedestrian Safety Design.
- Maintained and repaired streets, sidewalks, sewer mains, water mains, valves and meters, pump stations, generators, signage, vehicles, and other motorized equipment.
- Managed a compliant stormwater program; cleaned catch basins; and ensured public health and safety during storm events.
- Responded to emergencies in an expeditious manner.
- Provided support to other departments for City events such as the Farmer's Market and Candy Cane Lane, including traffic control; signage; banners, holiday decorations, and clean-up.
- Administered more than 100 contracts, including large contracts for street sweeping, trash collection, signal maintenance, and custodial services.
- Continued converting the City's analog water meters to the AMR (automatic meter reading) / "Smart" water meter platform utilizing City staff
- Continued to provide staff with educational opportunities to assure staff is meeting all regulatory mandates and compliance matters for their divisions.

GOALS & OBJECTIVES FOR FISCAL YEAR 2023-2024:

- Work with AQMD (Air Quality Management District) and Hyperion to establish a fenceline monitoring system to monitor the quality of air.
- Develop a "Parklet" program for outside dining.
- Continue providing great level of service to the residents and business of El Segundo, maintain the roads and sidewalks in a safe condition for pedestrians, bicyclists, and motorists.
- Commence the recommended improvements from the Citywide Facilities Condition Assessment and develop a multi-year CIP Programs in cooperation with the Finance Department.
- Maintain and repair the City's equipment and infrastructure as needed, including sewer mains, water mains, streets, sidewalks, curbs, gutters, pump stations, potable water reservoirs, vehicles other motorized equipment, and buildings.
- Deliver the annual Capital Improvement Program as approved by City Council.
- Ensure consistent, effective, efficient maintenance services are provided at the new Aquatics Center, in cooperation with Community Services Department.
- Provide staff support as needed for City events and emergencies, including traffic accidents; sewer overflows; main breaks; and abandoned items in the right-of-way.
- Provide outstanding customer service for all customers – internal and external; continue to represent the City's interests in regional programs and issues; coordinate with and outreach to the general public, residents, developers, contractors, utility companies and other public agencies.
- Effectively administer and oversee City contracts for services and support.
- Continue to cooperatively improve the City's disposal and recycling programs with CalRecycle to ensure compliance with State laws and maintain compliance with external agency requirements and regulations by enforcing the new commercial and multi-family permit regulations.
- Enforce Commercial and Multi-Family Permit Program.
- Improve training and educational opportunities for all Public Works staff.
- Continue to seek and secure grants for a variety of Public Works activities and projects; and to investigate more cost-effective ways to maintain and improve the City's infrastructure.
- Provide water customers with more options to pay water invoices
- Continue to support all City Boards, Commission and Committees.

CITY OF EL SEGUNDO

Proposed Budget Summary

Fiscal Year 2023-2024

Department	PUBLIC WORKS DEPARTMENT

	Actual FY 20-21	Actual FY 21-22	Adopted FY 22-23	Proposed FY 23-24
(001) GENERAL FUND	**10,714,838**	**8,615,544**	**7,154,856**	**8,602,036**
(4801) ADMINISTRATION	**5,554,527**	**130,021**	**129,379**	**238,617**
Salaries & Benefits	5,549,329	107,417	117,629	224,892
Maintenance & Operations	5,198	22,605	11,750	13,725
(2601) GOVERNMENT BUILDINGS	**1,585,668**	**1,800,903**	**2,069,064**	**2,557,958**
Salaries & Benefits	670,543	719,580	876,932	869,485
Maintenance & Operations	915,126	1,081,322	1,192,132	1,688,473
(4101) ENGINEERING	**659,249**	**769,037**	**1,055,115**	**1,016,995**
Salaries & Benefits	412,178	464,771	637,360	389,770
Maintenance & Operations	247,071	304,265	417,755	627,225
(4201) STREET SERVICES	**361,646**	**446,477**	**481,161**	**551,887**
Salaries & Benefits	205,360	227,112	252,031	242,977
Maintenance & Operations	156,286	219,364	229,130	308,910
(4202) STREET MAINTENANCE	**405,018**	**543,660**	**726,037**	**940,919**
Salaries & Benefits	307,471	442,694	494,166	668,209
Maintenance & Operations	97,547	100,966	231,871	272,710
Capital Outlay	-	-		-
(4203) PARK MAINTENANCE		**2,408,715**		**-**
Salaries & Benefits		1,276,890		-
Maintenance & Operations		1,131,825		-
(4205) TRAFFIC SAFETY	**613,574**	**725,780**	**845,666**	**916,152**
Salaries & Benefits	211,381	268,113	357,275	371,426
Maintenance & Operations	402,192	457,667	488,391	544,726
(4206) SOLID WASTE RECYCLING	**387,033**	**366,016**	**491,906**	**425,054**
Salaries & Benefits	152,929	96,357	165,906	13,554
Maintenance & Operations	234,103	269,659	326,000	411,500
(4302) STORM DRAINS	**163,299**	**212,674**	**177,853**	**354,244**
Salaries & Benefits	114,780	149,377	82,853	241,744
Maintenance & Operations	48,519	63,297	95,000	112,500
(4601) EQUIPMENT MAINTENANCE	**984,825**	**1,212,262**	**1,178,674**	**1,600,210**
Salaries & Benefits	521,551	545,378	482,118	681,740
Maintenance & Operations	463,274	666,884	696,556	918,471
(106) STATE GAS TAX FUND	**208,218**	**431,943**	**752,966**	**221,745**
(4202) STREET MAINTENANCE	**205,515**	**378,650**	**502,966**	**11,745**
Salaries & Benefits	135,877	124,012	152,966	11,745
Maintenance & Operations	69,638	254,638	350,000	-
(8203) STATE GAS TAX	**-**	**33,473**	**250,000**	**-**
Maintenance & Operations		-		-
Capital Outlay	-	33,473	250,000	-
(8206) STATE GAS TAX	**-**	**17,108**		**-**
Maintenance & Operations	-	17,108		-
Capital Outlay		-		-
(0000) (106) STATE GAS TAX FUND	**2,702**	**2,711**		**210,000**
Salaries & Benefits	-	-		-
Maintenance & Operations	2,702	2,711		210,000
(110) MEASURE R	**24,372**	**598**	**600,000**	**600,000**
(8203) STATE GAS TAX	**24,372**	**598**	**600,000**	**600,000**
Maintenance & Operations	-	-		-
Capital Outlay	24,372	598	600,000	600,000
(114) PROP "C" TRANSPORTATION	**220,525**	**501,113**	**1,550,127**	**300,000**
(5292) DIAL-A-RIDE	**-**	**-**		**-**
Salaries & Benefits		-		-
Maintenance & Operations	-	-		
(5293) SHUTTLE	**350**	**1,675**	**130,127**	**300,000**
Salaries & Benefits	-	1,075	96,127	-
Maintenance & Operations	350	600	34,000	
Capital Outlay		-		300,000
(5295) ADMINISTRATION		**-**		**-**
Salaries & Benefits		-		-
(8203) STATE GAS TAX	**220,175**	**499,438**	**1,420,000**	**-**
Capital Outlay	220,175	499,438	1,420,000	-
(115) AIR POLUTION REDUCTION FUND	**-**	**-**	**100,000**	**100,000**
(0000) (115) AIR POLUTION REDUCTION FUND	**-**	**-**	**100,000**	**100,000**
Capital Outlay	-	-	100,000	100,000
(117) HYPERION MITIGATION FUND	**5,473**	**7,869**	**100,000**	**109,453**
(8601) HYPERION LANSCAPING	**5,473**	**7,869**	**97,892**	**95,000**
Maintenance & Operations	5,473	7,869	97,892	95,000
(8602) HYPERION LANSCAPING		**-**	**2,108**	**14,453**
Maintenance & Operations		-	2,108	14,453
(118) TDA ARTICLE 3 - SB 821 BIKEWAY FUND	**-**	**57,466**	**15,000**	**15,000**
(0000) PUBLIC WORKS DEPARTMENT	**-**	**57,466**	**15,000**	**15,000**
Capital Outlay	-	57,466	15,000	15,000
(119) MTA GRANT	**294,218**	**-**		**-**
(8203) STATE GAS TAX	**294,218**	**-**		**-**
Capital Outlay	294,218	-		-
(125) STATE GRANTS	**2,787**	**8,400**		**-**

CITY OF EL SEGUNDO

Proposed Budget Summary

Fiscal Year 2023-2024

Department	PUBLIC WORKS DEPARTMENT

	Actual FY 20-21	Actual FY 21-22	Adopted FY 22-23	Proposed FY 23-24
(4801) ADMINISTRATION	**2,787**	**8,400**		**-**
Maintenance & Operations	2,787	8,400		-
(127) MEASURE M		**323,993**	**1,000,000**	**200,000**
(0000) PUBLIC WORKS DEPARTMENT		**323,993**	**1,000,000**	**200,000**
Capital Outlay		323,993	1,000,000	200,000
(128) SB-1	**700,854**	**146,734**	**600,000**	**800,000**
(8203) STATE GAS TAX	**346,298**	**146,734**		**800,000**
Capital Outlay	346,298	146,734		800,000
(0000) PUBLIC WORKS DEPARTMENT	**354,557**	**-**	**600,000**	**-**
Capital Outlay	354,557	-	600,000	-
(131) COUNTY STORM WATER PROGRAM	**122,908**	**264,514**	**750,000**	**750,000**
(8152) PUBLIC WORKS DEPARTMENT	**62,085**	**-**		**-**
Capital Outlay	62,085	-		-
(8205) PUBLIC WORKS DEPARTMENT		**-**	**350,000**	**350,000**
Capital Outlay		-	350,000	350,000
(0000) PUBLIC WORKS DEPARTMENT	**60,823**	**264,514**	**400,000**	**400,000**
Maintenance & Operations	60,823	264,514	400,000	400,000
(405) FACILITIES MAINTENANCE	**-**	**-**		**-**
(0000) PUBLIC WORKS DEPARTMENT	**-**	**-**		**-**
Maintenance & Operations	-	-		-
(501) WATER UTILITY FUND	**18,520,755**	**30,211,364**	**31,359,005**	**31,772,572**
(7102) WATER-OPERATION	**18,349,789**	**30,015,901**	**27,705,205**	**28,260,175**
Salaries & Benefits	892,077	1,343,262	1,653,105	1,485,365
Maintenance & Operations	17,454,212	28,672,348	26,040,100	26,754,810
Capital Outlay	3,500	292	12,000	20,000
(7103) WATER-CAPITAL	**170,966**	**140,467**	**3,460,000**	**3,460,000**
Capital Outlay	170,966	140,467	3,460,000	3,460,000
(0000) (501) WATER UTILITY FUND		**-**	**193,800**	**-**
Transfers Out		-	193,800	-
(0000) PUBLIC WORKS DEPARTMENT	**-**	**54,996**		**52,397**
Maintenance & Operations	-	54,996		52,397
(502) SEWER FUND	**3,430,721**	**4,441,889**	**6,500,017**	**6,791,056**
(4301) WASTEWATER	**3,204,776**	**4,365,746**	**4,946,017**	**5,446,637**
Salaries & Benefits	946,576	958,860	918,386	1,038,083
Maintenance & Operations	2,254,700	3,406,239	4,017,631	4,388,553
Capital Outlay	3,500	648	10,000	20,000
(8204) SANITRY SEWER CIP	**225,945**	**40,557**	**1,437,500**	**1,312,500**
Capital Outlay	225,945	40,557	1,437,500	1,312,500
(0000) (502) SEWER FUND		**-**	**116,500**	**-**
Transfers Out		-	116,500	-
(0000) PUBLIC WORKS DEPARTMENT	**-**	**35,586**		**31,920**
Maintenance & Operations	-	35,586		31,920
(505) SOLID WASTE	**168,372**	**270,000**	**270,000**	**300,000**
(0000) (505) SOLID WASTE	**168,372**	**270,000**	**270,000**	**300,000**
Maintenance & Operations	168,372	270,000	270,000	300,000
(601) EQUIPMENT REPLACEMENT	**616,060**	**780,210**	**373,933**	**3,383,195**
(2601) GOVERNMENT BUILDINGS		**-**	**22,239**	**633,713**
Capital Outlay		-	22,239	633,713
(4101) ENGINEERING		**-**	**3,055**	**44,250**
Capital Outlay		-	3,055	44,250
(4201) STREET SERVICES		**-**	**330**	**15,000**
Capital Outlay		-	330	15,000
(4202) STREET MAINTENANCE	**-**	**-**	**55,684**	**775,593**
Capital Outlay	-	-	55,684	775,593
(4203) PARK MAINTENANCE		**-**	**207,815**	**-**
Capital Outlay		-	207,815	-
(4205) TRAFFIC SAFETY		**-**	**10,391**	**168,676**
Capital Outlay		-	10,391	168,676
(4301) WASTEWATER		**-**	**46,488**	**935,540**
Capital Outlay		-	46,488	935,540
(4601) EQUIPMENT MAINTENANCE	**-**	**-**	**7,906**	**135,650**
Capital Outlay	-	-	7,906	135,650
(7102) WATER-OPERATION		**-**	**20,025**	**674,773**
Capital Outlay		-	20,025	674,773
(0000) PUBLIC WORKS DEPARTMENT	**616,060**	**780,210**		**-**
Capital Outlay	616,060	780,210		-
Grand Total	**35,030,101**	**46,061,638**	**51,125,904**	**53,945,058**

CITY OF EL SEGUNDO

Proposed Budget Summary By Account

Fiscal Year 2023-2024

Department	001 GENERAL FUND PUBLIC WORKS DEPARTMENT

	Actual FY 20-21	Actual FY 21-22	Adopted FY 22-23	Proposed FY 23-24
(001) GENERAL FUND	**10,714,838**	**8,615,544**	**7,154,856**	**8,602,036**
Salaries & Benefits	**8,145,523**	**4,297,689**	**3,466,271**	**3,703,796**
4101 Salaries Full Time	1,638,961	2,823,324	2,407,068	2,439,101
4102 Salaries Part Time	41,539	123,726	46,713	25,543
4103 Overtime	35,555	71,842	57,729	91,000
4113 Reimbursable Overtime	-	-	-	-
4116 Standby Pay	18,483	26,614	26,100	17,500
4117 Opt - Out Payments	3,001	6,257	5,850	3,990
4201 Retirement CalPERS	416,017	262,250	191,077	214,807
4202 FICA	132,096	237,305	179,037	186,732
4203 Workers' Compensation	156,591	318,448	207,038	243,714
4204 Group Insurance	241,939	425,940	345,658	467,819
4207 CalPERS UAL Expense	5,461,339	-		-
4209 PARS Expense	-	-		-
4210 OPEB Expense	2	-		-
4211 401(a) Employer's Contribution		-		7,231
4215 Uniform Replacement	-	1,983		3,000
4221 Car Allowance		-		3,360
Maintenance & Operations	**2,569,316**	**4,317,855**	**3,688,585**	**4,898,240**
5201 Office Supplies	-	-		-
5203 Repair & Maintenance Supplies	38,423	77,697	85,813	90,000
5204 Operating Supplies	195,232	357,304	311,700	454,200
5206 Computer Supplies	104	-	2,500	2,500
5207 Small Tools & Equipment	2,239	6,333	12,000	18,000
5215 Vechicle Gasoline Charge	70,255	325,643	275,000	350,000
5220 Computer Refresh Program Equipment	-	-		-
6101 Gas Utility	28,112	54,041	49,400	57,000
6102 Electric Utility	522,608	694,418	491,300	615,000
6103 Water Utility	34,674	318,553	75,800	79,000
6104 Electricity Charges	48,324	64,763	42,500	50,000
6105 Aquatics Gas Utilities	72,196	78,703	68,000	200,000
6201 Advertising/Publishing	3,266	1,508	5,000	5,000
6204 Fleet Operating Charge	-	-		-
6205 Other Printing & Binding	189	-		-
6206 Contractual Services	1,038,503	1,701,253	1,494,700	2,095,500
6207 Equipment Replacement Charge	77,321	232,557	99,606	125,813
6208 Dues & Subscriptions	1,806	6,277	8,850	10,450
6209 Dump Fees	-	-		-
6210 Hazard Material Disposal Fee	473	-	3,000	3,000
6212 Laundry & Cleaning	8,795	13,908	15,000	17,500
6213 Meetings & Travel	850	1,013	3,250	12,000
6214 Professional & Technical	12,982	15,397	36,911	69,000
6215 Repairs & Maintenance	2,271	80,316	61,000	70,000
6216 Rental Charges		487		-
6217 Software Maintenance	-	3,897	2,000	2,000
6219 Network Operating Charge	24,150	32,200	32,200	36,702
6223 Training & Education	3,270	2,360	12,500	23,000
6224 Vehicle Operating Charge	302,195	174,525	300,000	325,000
6249 Fees & Licenses		7,764		-
6253 Postage	1,230	692	1,125	1,125
6254 Telephone	17,454	28,370	35,880	21,450
6260 Equipment Leasing Costs	-	3,289	2,300	-
6281 Emergency Facilities Maintenance	59,465	300	140,000	140,000
6282 Emergency Repair	2,929	9,573	21,250	25,000
6304 Smoky Hollow Parking in Lieu	-	24,714		-
Capital Outlay	**-**	**-**		**-**
8104 Equipment	-	-		-
Grand Total	**10,714,838**	**8,615,544**	**7,154,856**	**8,602,036**

CITY OF EL SEGUNDO

Proposed Budget Summary Details

Fiscal Year 2023-2024

Department	PUBLIC WORKS DEPARTMENT

	Actual FY 20-21	Actual FY 21-22	Adopted FY 22-23	Proposed FY 23-24
(001) GENERAL FUND	**10,714,838**	**8,615,544**	**7,154,856**	**8,602,036**
(4801) ADMINISTRATION	**5,554,527**	**130,021**	**129,379**	**238,617**
Salaries & Benefits	5,549,329	107,417	117,629	224,892
4101 Salaries Full Time	63,953	85,519	96,646	173,285
4102 Salaries Part Time	-	-		-
4103 Overtime		-		-
4117 Opt - Out Payments	-	-		-
4201 Retirement CalPERS	13,251	7,715	6,040	14,178
4202 FICA	4,732	5,270	6,127	13,256
4203 Workers' Compensation	2,276	3,021	3,092	3,508
4204 Group Insurance	3,778	5,893	5,724	15,369
4207 CalPERS UAL Expense	5,461,339	-		-
4210 OPEB Expense	(0)	-		-
4211 401(a) Employer's Contribution		-		3,615
4221 Car Allowance		-		1,680
Maintenance & Operations	5,198	22,605	11,750	13,725
5204 Operating Supplies	448	3,637	2,500	3,000
6208 Dues & Subscriptions	181	1,633	2,750	2,750
6213 Meetings & Travel	-	1,013	1,550	2,500
6214 Professional & Technical	320	-	225	500
6217 Software Maintenance	-	3,897		-
6223 Training & Education	-	525	750	1,000
6249 Fees & Licenses		7,764		-
6253 Postage		-	375	375
6254 Telephone	4,249	4,135	3,600	3,600
(2601) GOVERNMENT BUILDINGS	**1,585,668**	**1,800,903**	**2,069,064**	**2,557,958**
Salaries & Benefits	670,543	719,580	876,932	869,485
4101 Salaries Full Time	386,414	451,213	548,571	559,468
4102 Salaries Part Time	27,280	29,344	46,713	25,543
4103 Overtime	7,287	21,034	6,375	10,000
4113 Reimbursable Overtime	-	-		-
4116 Standby Pay	4,924	6,848	5,100	-
4117 Opt - Out Payments	2,215	3,018	4,600	-
4201 Retirement CalPERS	92,943	37,402	50,824	49,775
4202 FICA	33,301	40,278	44,174	44,061
4203 Workers' Compensation	55,813	66,033	75,632	78,175
4204 Group Insurance	60,365	64,410	94,942	101,706
4210 OPEB Expense	(0)	-		-
4211 401(a) Employer's Contribution		-		516
4215 Uniform Replacement	-	-		-
4221 Car Allowance		-		240
Maintenance & Operations	915,126	1,081,322	1,192,132	1,688,473
5201 Office Supplies	-	-		-
5203 Repair & Maintenance Supplies	38,423	77,697	85,813	90,000
5204 Operating Supplies	84,987	116,517	104,000	200,000
5207 Small Tools & Equipment	-	-	1,500	2,500
5220 Computer Refresh Program Equipment	-	-		-
6101 Gas Utility	24,486	42,162	40,000	40,000
6102 Electric Utility	200,677	262,215	149,000	250,000
6103 Water Utility	28,184	55,874	70,000	70,000
6104 Electricity Charges	48,324	64,763	42,500	50,000
6105 Aquatics Gas Utilities	72,196	78,703	68,000	200,000
6206 Contractual Services	333,970	357,637	450,000	580,000
6207 Equipment Replacement Charge	13,376	12,880	22,239	15,046
6212 Laundry & Cleaning	2,370	3,342	4,000	4,000
6213 Meetings & Travel	-	-	1,700	2,500
6214 Professional & Technical	-	-		30,000
6215 Repairs & Maintenance	-	-		-
6219 Network Operating Charge	3,900	5,200	5,200	5,927
6223 Training & Education	235	152	4,250	4,500
6224 Vehicle Operating Charge	-	-		-
6253 Postage	-	302		-
6254 Telephone	4,534	3,580	3,930	4,000
6260 Equipment Leasing Costs	-	-		-
6281 Emergency Facilities Maintenance	59,465	300	140,000	140,000
(4101) ENGINEERING	**659,249**	**769,037**	**1,055,115**	**1,016,995**
Salaries & Benefits	412,178	464,771	637,360	389,770
4101 Salaries Full Time	285,315	365,928	508,048	300,338
4102 Salaries Part Time	-	-		-
4103 Overtime	-	163		-
4117 Opt - Out Payments	-	-		-
4201 Retirement CalPERS	75,108	31,635	36,644	25,496
4202 FICA	20,733	26,524	37,737	22,976
4203 Workers' Compensation	6,761	8,695	9,647	6,961
4204 Group Insurance	24,262	31,827	45,284	31,275
4210 OPEB Expense	(1)	-		-
4211 401(a) Employer's Contribution		-		1,859
4221 Car Allowance		-		864
Maintenance & Operations	247,071	304,265	417,755	627,225
5204 Operating Supplies	3,275	4,084	6,000	6,000

CITY OF EL SEGUNDO

Proposed Budget Summary Details

Fiscal Year 2023-2024

Department	PUBLIC WORKS DEPARTMENT

	Actual FY 20-21	Actual FY 21-22	Adopted FY 22-23	Proposed FY 23-24
5206 Computer Supplies	104	-	2,500	2,500
5207 Small Tools & Equipment	-	-		-
5220 Computer Refresh Program Equipment	-	-		-
6201 Advertising/Publishing	1,820	1,508	3,000	3,000
6205 Other Printing & Binding	189	-		-
6206 Contractual Services	210,339	237,083	350,000	550,000
6207 Equipment Replacement Charge	2,334	2,235	3,055	4,296
6208 Dues & Subscriptions	1,350	1,530	2,000	3,200
6213 Meetings & Travel	850	-		2,000
6214 Professional & Technical	12,661	14,322	30,600	31,000
6219 Network Operating Charge	10,350	13,800	13,800	15,729
6223 Training & Education	-	-		5,000
6253 Postage	1,230	390	750	750
6254 Telephone	2,568	4,599	3,750	3,750
6260 Equipment Leasing Costs	-	-	2,300	-
6304 Smoky Hollow Parking in Lieu	-	24,714		-
(4201) STREET SERVICES	**361,646**	**446,477**	**481,161**	**551,887**
Salaries & Benefits	205,360	227,112	252,031	242,977
4101 Salaries Full Time	134,885	168,316	192,552	175,265
4102 Salaries Part Time	-	-		-
4103 Overtime	2,254	2,482	2,600	6,000
4113 Reimbursable Overtime	-	-		-
4116 Standby Pay	583	702		1,000
4117 Opt - Out Payments	-	-		-
4201 Retirement CalPERS	36,175	15,516	14,600	15,279
4202 FICA	10,284	12,802	14,511	12,932
4203 Workers' Compensation	6,227	7,923	7,742	5,486
4204 Group Insurance	14,953	19,371	20,026	26,410
4209 PARS Expense	-	-		-
4210 OPEB Expense	1	-		-
4211 401(a) Employer's Contribution		-		413
4221 Car Allowance		-		192
Maintenance & Operations	156,286	219,364	229,130	308,910
5204 Operating Supplies	1,456	578	12,200	12,200
6206 Contractual Services	153,698	218,346	215,000	295,000
6207 Equipment Replacement Charge	1,132	440	330	110
6254 Telephone		-	1,600	1,600
(4202) STREET MAINTENANCE	**405,018**	**543,660**	**726,037**	**940,919**
Salaries & Benefits	307,471	442,694	494,166	668,209
4101 Salaries Full Time	168,070	270,171	309,291	396,152
4103 Overtime	9,231	12,185	30,500	40,000
4113 Reimbursable Overtime	-	-		-
4116 Standby Pay	3,832	4,657	5,500	6,500
4117 Opt - Out Payments	-	2,233		2,850
4201 Retirement CalPERS	44,749	26,380	20,718	35,591
4202 FICA	13,855	22,067	23,659	30,524
4203 Workers' Compensation	26,694	40,437	43,240	45,209
4204 Group Insurance	41,039	64,565	61,258	108,383
4210 OPEB Expense	1	-		-
4215 Uniform Replacement	-	-		3,000
Maintenance & Operations	97,547	100,966	231,871	272,710
5204 Operating Supplies	33,855	31,162	138,000	150,000
5207 Small Tools & Equipment		-	500	500
5220 Computer Refresh Program Equipment	-	-		-
6101 Gas Utility	1,775	2,239	2,400	4,000
6102 Electric Utility	8,561	9,832	11,000	12,000
6206 Contractual Services	-	47		-
6207 Equipment Replacement Charge	46,333	45,642	55,685	80,783
6209 Dump Fees	-	-		-
6212 Laundry & Cleaning	2,539	3,066	7,500	7,500
6214 Professional & Technical		-	4,586	4,500
6217 Software Maintenance		-	2,000	2,000
6219 Network Operating Charge	3,900	5,200	5,200	5,927
6223 Training & Education	240	-	5,000	5,000
6224 Vehicle Operating Charge	-	-		-
6254 Telephone	344	489		500
6260 Equipment Leasing Costs		3,289		-
Capital Outlay	-	-		-
8104 Equipment	-	-		-
(4203) PARK MAINTENANCE		**2,408,715**		**-**
Salaries & Benefits		1,276,890		-
4101 Salaries Full Time		777,427		-
4102 Salaries Part Time		94,381		-
4103 Overtime		15,507		-
4116 Standby Pay		4,127		-
4117 Opt - Out Payments		-		-
4201 Retirement CalPERS		73,468		-
4202 FICA		70,528		-
4203 Workers' Compensation		124,414		-
4204 Group Insurance		115,053		-

CITY OF EL SEGUNDO

Proposed Budget Summary Details

Fiscal Year 2023-2024

Department	PUBLIC WORKS DEPARTMENT			
	Actual FY 20-21	**Actual FY 21-22**	**Adopted FY 22-23**	**Proposed FY 23-24**
4210 OPEB Expense		-		-
4215 Uniform Replacement		1,983		-
Maintenance & Operations		1,131,825		-
5204 Operating Supplies		78,194		-
5207 Small Tools & Equipment		1,424		-
6101 Gas Utility		6,236		-
6102 Electric Utility		79,202		-
6103 Water Utility		253,382		-
6206 Contractual Services		471,953		-
6207 Equipment Replacement Charge		157,712		-
6208 Dues & Subscriptions		1,063		-
6212 Laundry & Cleaning		4,910		-
6214 Professional & Technical		1,075		-
6215 Repairs & Maintenance		66,147		-
6216 Rental Charges		487		-
6223 Training & Education		1,684		-
6254 Telephone		8,358		-
(4205) TRAFFIC SAFETY	**613,574**	**725,780**	**845,666**	**916,152**
Salaries & Benefits	211,381	268,113	357,275	371,426
4101 Salaries Full Time	128,856	180,486	245,403	235,718
4103 Overtime	3,831	6,804	2,500	15,000
4113 Reimbursable Overtime	-	-		-
4116 Standby Pay	2,375	1,965	4,000	4,000
4201 Retirement CalPERS	33,775	18,706	19,718	21,026
4202 FICA	10,774	14,774	18,773	18,032
4203 Workers' Compensation	13,363	18,216	19,261	30,323
4204 Group Insurance	18,407	27,161	47,620	47,327
4210 OPEB Expense	1	-		-
Maintenance & Operations	402,192	457,667	488,391	544,726
5204 Operating Supplies	16,935	16,541	28,000	50,000
5207 Small Tools & Equipment	-	-		-
6102 Electric Utility	300,620	328,057	310,000	330,000
6206 Contractual Services	76,478	104,980	140,000	150,000
6207 Equipment Replacement Charge	8,160	8,089	10,391	14,726
(4206) SOLID WASTE RECYCLING	**387,033**	**366,016**	**491,906**	**425,054**
Salaries & Benefits	152,929	96,357	165,906	13,554
4101 Salaries Full Time	111,492	75,844	131,213	10,296
4102 Salaries Part Time	-	-		-
4103 Overtime	97	74		-
4113 Reimbursable Overtime	-	-		-
4117 Opt - Out Payments	-	-		-
4201 Retirement CalPERS	21,923	7,030	8,303	889
4202 FICA	8,469	6,094	9,895	312
4203 Workers' Compensation	1,169	808	5,264	334
4204 Group Insurance	9,778	6,506	11,231	1,117
4210 OPEB Expense	0	-		-
4211 401(a) Employer's Contribution		-		413
4221 Car Allowance		-		192
Maintenance & Operations	234,103	269,659	326,000	411,500
5204 Operating Supplies	5,217	-	2,000	2,000
6201 Advertising/Publishing	1,446	-	2,000	2,000
6206 Contractual Services	227,440	269,659	322,000	407,500
6213 Meetings & Travel	-	-		-
6223 Training & Education		-		-
(4302) STORM DRAINS	**163,299**	**212,674**	**177,853**	**354,244**
Salaries & Benefits	114,780	149,377	82,853	241,744
4101 Salaries Full Time	66,990	94,485	50,139	153,737
4103 Overtime	3,867	4,940	6,000	10,000
4113 Reimbursable Overtime	-	-	-	-
4116 Standby Pay	3,607	4,387	5,000	6,000
4117 Opt - Out Payments	786	1,007	750	1,140
4201 Retirement CalPERS	15,688	9,394	4,258	13,815
4202 FICA	5,848	8,769	3,836	11,848
4203 Workers' Compensation	9,610	12,807	5,797	14,381
4204 Group Insurance	8,385	13,588	7,073	30,823
4210 OPEB Expense	(0)	-		-
Maintenance & Operations	48,519	63,297	95,000	112,500
5204 Operating Supplies	2,990	3,845	4,000	6,000
6101 Gas Utility	583	1,805	5,000	10,000
6102 Electric Utility	7,666	9,648	15,000	15,000
6103 Water Utility	1,554	2,509	2,500	3,000
6201 Advertising/Publishing	-	-		-
6206 Contractual Services	31,666	33,582	8,000	13,000
6215 Repairs & Maintenance	1,800	9,110	55,000	60,000
6223 Training & Education	180	-	2,500	2,500
6254 Telephone	2,079	2,799	3,000	3,000
(4601) EQUIPMENT MAINTENANCE	**984,825**	**1,212,262**	**1,178,674**	**1,600,210**
Salaries & Benefits	521,551	545,378	482,118	681,740
4101 Salaries Full Time	292,987	353,935	325,205	434,841
4102 Salaries Part Time	14,259	-		-

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Department	PUBLIC WORKS DEPARTMENT

	Actual FY 20-21	Actual FY 21-22	Adopted FY 22-23	Proposed FY 23-24
4103 Overtime	8,987	8,653	9,754	10,000
4113 Reimbursable Overtime	-	-		-
4116 Standby Pay	3,162	3,928	6,500	-
4117 Opt - Out Payments	-	-	500	-
4201 Retirement CalPERS	82,405	35,004	29,972	38,759
4202 FICA	24,100	30,199	20,325	32,790
4203 Workers' Compensation	34,678	36,095	37,363	59,337
4204 Group Insurance	60,973	77,565	52,500	105,408
4209 PARS Expense	-	-		-
4210 OPEB Expense	1	-		-
4211 401(a) Employer's Contribution		-		413
4221 Car Allowance		-		192
Maintenance & Operations	463,274	666,884	696,556	918,471
5201 Office Supplies	-	-		-
5204 Operating Supplies	46,069	102,745	15,000	25,000
5207 Small Tools & Equipment	2,239	4,909	10,000	15,000
5215 Vechicle Gasoline Charge	70,255	325,643	275,000	350,000
5220 Computer Refresh Program Equipment	-	-		-
6101 Gas Utility	1,268	1,599	2,000	3,000
6102 Electric Utility	5,085	5,464	6,300	8,000
6103 Water Utility	4,937	6,789	3,300	6,000
6204 Fleet Operating Charge	-	-		-
6206 Contractual Services	4,912	7,968	9,700	100,000
6207 Equipment Replacement Charge	5,985	5,559	7,906	10,852
6208 Dues & Subscriptions	275	2,051	4,100	4,500
6210 Hazard Material Disposal Fee	473	-	3,000	3,000
6212 Laundry & Cleaning	3,885	2,590	3,500	6,000
6213 Meetings & Travel	-	-		5,000
6214 Professional & Technical	-	-	1,500	3,000
6215 Repairs & Maintenance	471	5,059	6,000	10,000
6219 Network Operating Charge	6,000	8,000	8,000	9,119
6223 Training & Education	2,615	-		5,000
6224 Vehicle Operating Charge	302,195	174,525	300,000	325,000
6254 Telephone	3,680	4,409	20,000	5,000
6282 Emergency Repair	2,929	9,573	21,250	25,000
(106) STATE GAS TAX FUND	**208,218**	**431,943**	**752,966**	**221,745**
(4202) STREET MAINTENANCE	**205,515**	**378,650**	**502,966**	**11,745**
Salaries & Benefits	135,877	124,012	152,966	11,745
4101 Salaries Full Time	82,547	78,566	108,234	9,860
4103 Overtime	3,162	5,940		-
4116 Standby Pay	2,599	3,120		-
4117 Opt - Out Payments	2,215	785	3,500	-
4201 Retirement CalPERS	18,715	7,901	6,786	786
4202 FICA	7,070	6,883	8,279	754
4203 Workers' Compensation	12,323	11,037	13,867	69
4204 Group Insurance	7,246	9,779	12,300	275
4210 OPEB Expense	0	-		-
Maintenance & Operations	69,638	254,638	350,000	-
5202 Furniture and Equipment	54,621	40,282	100,000	-
6214 Professional & Technical	15,017	214,356	250,000	-
(8203) STATE GAS TAX	**-**	**33,473**	**250,000**	**-**
Maintenance & Operations		-		-
5202 Furniture and Equipment		-		-
6206 Contractual Services		-		-
6214 Professional & Technical		-		-
Capital Outlay	-	33,473	250,000	-
8357 Slurry Seal Streets	-	-		-
8606 New Sidewalk Repair	-	1,092	250,000	-
8943 Local Streets Rehabilitation Program	-	32,381		-
(8206) STATE GAS TAX	**-**	**17,108**		**-**
Maintenance & Operations	-	17,108		-
6206 Contractual Services	-	17,108		-
Capital Outlay		-		-
8943 Slurry Seal - Local Sts. Rehab Program		-		-
(0000) (106) STATE GAS TAX FUND	**2,702**	**2,711**		**210,000**
Salaries & Benefits	-	-		-
4101 Salaries Full Time	-	-		-
4201 Retirement CalPERS	-	-		-
4202 FICA	-	-		-
4203 Workers' Compensation	-	-		-
4210 OPEB Expense	-	-		-
Maintenance & Operations	2,702	2,711		210,000
6206 Contractual Services	2,702	2,711		80,000
6214 Professional & Technical	-	-		130,000
(110) MEASURE R	**24,372**	**598**	**600,000**	**600,000**
(8203) STATE GAS TAX	**24,372**	**598**	**600,000**	**600,000**
Maintenance & Operations	-	-		-
6214 Professional & Technical	-	-		-
Capital Outlay	24,372	598	600,000	600,000
8929 Park Place Extension	24,372	598	400,000	-

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Department	PUBLIC WORKS DEPARTMENT			
	Actual FY 20-21	**Actual FY 21-22**	**Adopted FY 22-23**	**Proposed FY 23-24**
8943 Local Streets Rehabilitation Program	-	-	200,000	600,000
8957 E. Imperial Hwy Resurfacing PW 16-10	-	-		-
(114) PROP "C" TRANSPORTATION	**220,525**	**501,113**	**1,550,127**	**300,000**
(5292) DIAL-A-RIDE	**-**	**-**		**-**
Salaries & Benefits		-		-
4102 Salaries Part Time		-		-
4202 FICA		-		-
4203 Workers' Compensation		-		-
Maintenance & Operations	-	-		
6207 Equipment Replacement Charge	-	-		
(5293) SHUTTLE	**350**	**1,675**	**130,127**	**300,000**
Salaries & Benefits	-	1,075	96,127	-
4102 Salaries Part Time	-	-	73,500	-
4201 Retirement CalPERS		1,075	8,000	-
4202 FICA	-	-	5,623	-
4203 Workers' Compensation	-	-	9,004	-
Maintenance & Operations	350	600	34,000	
5204 Operating Supplies		-		
6206 Beach Cities Transit	350	600	30,000	
6207 Equipment Replacement Charge	-	-		
6214 Professional & Technical	-	-	4,000	
Capital Outlay		-		300,000
8943 Local Streets Rehabilitation Program		-		300,000
(5295) ADMINISTRATION		**-**		**-**
Salaries & Benefits		-		-
4101 Salaries Full Time		-		-
4202 FICA		-		-
4203 Workers' Compensation		-		-
(8203) STATE GAS TAX	**220,175**	**499,438**	**1,420,000**	**-**
Capital Outlay	220,175	499,438	1,420,000	-
8809 El Segundo Blvd.- Design	220,175	46,815		-
8929 Park Place Extension	-	452,623		-
8943 Local Streets Rehabilitation Program	-	-	1,420,000	-
8957 E. Imperial Hwy Resurfacing PW 16-10	-	-		-
(115) AIR POLUTION REDUCTION FUND	**-**	**-**	**100,000**	**100,000**
(0000) (115) AIR POLUTION REDUCTION FUND	**-**	**-**	**100,000**	**100,000**
Capital Outlay	-	-	100,000	100,000
8105 Automotive	-	-	100,000	100,000
(117) HYPERION MITIGATION FUND	**5,473**	**7,869**	**100,000**	**109,453**
(8601) HYPERION LANSCAPING	**5,473**	**7,869**	**97,892**	**95,000**
Maintenance & Operations	5,473	7,869	97,892	95,000
6206 Contractual Services	4,915	7,104	96,892	95,000
6254 Telephone	558	765	1,000	-
(8602) HYPERION LANSCAPING		**-**	**2,108**	**14,453**
Maintenance & Operations		-	2,108	14,453
6286 General Admin. Charges		-	2,108	14,453
(118) TDA ARTICLE 3 - SB 821 BIKEWAY FUND	**-**	**57,466**	**15,000**	**15,000**
(0000) PUBLIC WORKS DEPARTMENT	**-**	**57,466**	**15,000**	**15,000**
Capital Outlay	-	57,466	15,000	15,000
8925 BICYCLE/PEDESTRN IMPRVM	-	57,466	15,000	15,000
(119) MTA GRANT	**294,218**	**-**		**-**
(8203) STATE GAS TAX	**294,218**	**-**		**-**
Capital Outlay	294,218	-		-
8432 FY 20/21 Pavement Rehab Project	294,218	-		-
8957 E. Imperial Hwy Resurfacing PW 16-10	-	-		-
(125) STATE GRANTS	**2,787**	**8,400**		**-**
(4801) ADMINISTRATION	**2,787**	**8,400**		**-**
Maintenance & Operations	2,787	8,400		-
4301 West Basin Grant	2,787	-		-
3755 CalEPA-Green Business Grant		8,400		-
(127) MEASURE M		**323,993**	**1,000,000**	**200,000**
(0000) PUBLIC WORKS DEPARTMENT		**323,993**	**1,000,000**	**200,000**
Capital Outlay		323,993	1,000,000	200,000
8382 Measure M Expenditures		323,993	1,000,000	-
8384 Library Park Pathway Improvements		-		200,000
(128) SB-1	**700,854**	**146,734**	**600,000**	**800,000**
(8203) STATE GAS TAX	**346,298**	**146,734**		**800,000**
Capital Outlay	346,298	146,734		800,000
8383 SB-1 Expenditures		-		800,000
8432 FY 20/21 Pavement Rehab Project	346,298	146,734		-
(0000) PUBLIC WORKS DEPARTMENT	**354,557**	**-**	**600,000**	**-**
Capital Outlay	354,557	-	600,000	-
8383 SB-1 Expenditures	354,557	-	600,000	-
(131) COUNTY STORM WATER PROGRAM	**122,908**	**264,514**	**750,000**	**750,000**
(8152) PUBLIC WORKS DEPARTMENT	**62,085**	**-**		**-**
Capital Outlay	62,085	-		-
8212 Acacia Park Playground	62,085	-		-
(8205) PUBLIC WORKS DEPARTMENT		**-**	**350,000**	**350,000**
Capital Outlay		-	350,000	350,000
8103 Other Improvements		-		350,000

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Department	PUBLIC WORKS DEPARTMENT

	Actual FY 20-21	Actual FY 21-22	Adopted FY 22-23	Proposed FY 23-24
8301 California St. Storm Drain Impr 2019		-	175,000	-
8302 Catch Basin Inserts Installations 2020		-	175,000	-
(0000) PUBLIC WORKS DEPARTMENT	**60,823**	**264,514**	**400,000**	**400,000**
Maintenance & Operations	60,823	264,514	400,000	400,000
6206 Contractual Services		-		200,000
6214 Professional & Technical	60,823	264,514	400,000	200,000
(405) FACILITIES MAINTENANCE	**-**	**-**		**-**
(0000) PUBLIC WORKS DEPARTMENT	**-**	**-**		**-**
Maintenance & Operations	-	-		-
5209 Non-Capitalized Purchases <$5000		-		-
6215 Repairs & Maintenance	-	-		-
(501) WATER UTILITY FUND	**18,520,755**	**30,211,364**	**31,359,005**	**31,772,572**
(7102) WATER-OPERATION	**18,349,789**	**30,015,901**	**27,705,205**	**28,260,175**
Salaries & Benefits	892,077	1,343,262	1,653,105	1,485,365
4101 Salaries Full-Time	740,899	893,923	1,012,802	995,419
4102 Salaries Part Time	19,243	3,855	138,450	-
4103 Overtime	12,273	16,669	15,000	30,000
4113 Reimbursable Overtime	-	(431)		-
4116 Standby Pay	16,982	22,929	30,000	30,000
4117 Opt - Out Payments	4,087	5,432	5,000	5,130
4200 Pension Expense GASB 68	-	-		-
4201 Retirement CalPERS	(176,698)	(2,192)	78,417	88,016
4202 FICA	62,529	69,503	85,902	76,542
4203 Workers' Compensation	63,533	75,845	86,787	87,662
4204 Group Insurance	187,160	243,348	199,047	165,301
4209 PARS Expense	-	9,450		-
4210 OPEB Expense	(39,431)	3,854		-
4211 401(a) Employer's Contribution		-		3,615
4215 Uniform Replacement	1,499	1,079	1,700	2,000
4221 Car Allowance		-		1,680
Maintenance & Operations	17,454,212	28,672,348	26,040,100	26,754,810
5204 Operating Supplies	25,563	31,647	40,000	70,000
5207 Small Tools & Equipment	33,505	26,305	144,000	120,000
5215 Vechicle Gasoline Charge	3,563	16,131	12,500	12,500
5220 Computer Refresh Program Equipment	-	-		-
6101 Gas Utility	1,355	1,997	1,250	3,500
6102 Electricity Utility	13,392	22,143	30,000	30,000
6201 Advertising/Publishing	130	-	5,000	5,000
6202 Depreciation Expense	132,643	190,927		-
6205 Other Printing & Binding	-	-	1,875	1,875
6206 Contractual Services	78,069	224,481	265,000	285,000
6207 Equipment Replacement Charge	21,533	40,840	20,025	20,025
6208 Dues & Subscriptions	3,744	4,803	10,920	10,920
6211 Insurance & Bonds	747,225	1,000,000	1,000,000	1,000,000
6212 Laundry & Cleaning	5,049	5,718	10,000	12,000
6213 Meetings & Travel	-	-	1,200	2,500
6214 Professional & Technical	41,428	86,652	51,330	100,000
6215 Repairs & Maintenance	648	4,578	32,250	32,500
6217 Software Maintenance	-	2,060	3,000	3,000
6219 Network Operating Charge	7,725	10,300	10,300	11,740
6223 Training & Education	300	5,853	8,000	8,000
6224 Vehicle Operating Charge	18,430	21,595	24,000	30,000
6235 Accrued Vac/Sick Pay	(31,881)	1,544		-
6253 Postage	8,834	6,969	24,000	24,000
6254 Telephone	17,263	22,613	24,000	24,000
6256 Pavement Rehabilitation	-	1,359	13,500	20,000
6260 Equipment Leasing Costs	-	-	3,450	-
6283 Water Purchases - Potable	6,044,854	12,606,550	10,000,000	10,000,000
6285 Water Purchases - Reclaimed Water	9,738,180	13,603,062	13,500,000	13,500,000
6286 General Admin Charges	542,657	734,219	800,000	1,423,750
6301 Legal Councel	-	-		-
6354 Lifeline Expense		-	4,500	4,500
Capital Outlay	3,500	292	12,000	20,000
8108 Computer Hardware		-	6,000	10,000
8109 Computer Software	3,500	292	6,000	10,000
(7103) WATER-CAPITAL	**170,966**	**140,467**	**3,460,000**	**3,460,000**
Capital Outlay	170,966	140,467	3,460,000	3,460,000
8206 Water Infrastructure Replacement	170,966	165,757	2,000,000	2,000,000
8207 Water Main Replacement	-	(25,200)	1,200,000	1,200,000
8381 Water Reservoir Rehabilitation	-	-		-
8461 Upgrade/Relocate Metering Structures		-		260,000
8655 AMR Meters	-	(90)	260,000	-
(0000) (501) WATER UTILITY FUND		**-**	**193,800**	**-**
Transfers Out		-	193,800	-
9499 Transfers Out		-	193,800	-
(0000) PUBLIC WORKS DEPARTMENT	**-**	**54,996**		**52,397**
Maintenance & Operations	-	54,996		52,397
4907 Interest Expense	-	54,996		52,397
(502) SEWER FUND	**3,430,721**	**4,441,889**	**6,500,017**	**6,791,056**
(4301) WASTEWATER	**3,204,776**	**4,365,746**	**4,946,017**	**5,446,637**

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Department	PUBLIC WORKS DEPARTMENT

	Actual FY 20-21	Actual FY 21-22	Adopted FY 22-23	Proposed FY 23-24
Salaries & Benefits	946,576	958,860	918,386	1,038,083
4101 Salaries Full Time	484,061	664,987	645,847	708,721
4102 Salaries Part Time	7,146	1,928	15,000	-
4103 Overtime	11,080	12,322	15,000	10,000
4113 Reimbursable Overtime	-	-		-
4116 Standby Pay	13,709	19,948	15,000	20,000
4117 Opt - Out Payments	3,487	3,899	5,000	2,280
4200 Pension Expense - GASB 68	-	-		-
4201 Retirement CalPERS	289,647	11,415	47,138	62,733
4202 FICA	38,630	55,317	49,163	58,383
4203 Workers' Compensation	48,371	64,084	59,086	68,127
4204 Group Insurance	73,137	112,521	67,152	107,082
4209 PARS Expense	7,900	9,450		-
4210 OPEB Expense	(30,591)	2,990		-
4211 401(a) Employer's Contribution		-		516
4221 Car Allowance		-		240
Maintenance & Operations	2,254,700	3,406,239	4,017,631	4,388,553
5201 Office Supplies	-	-		-
5203 Repair & Maintenance Supplies	-	-	50,000	50,000
5204 Operating Supplies	9,466	34,710	37,800	45,000
5207 Small Tools & Equipment		-	1,000	1,000
5215 Vechile Gasoline Charge	2,925	12,696	9,000	9,000
6101 Gas Utility	1,385	2,901	1,000	3,000
6102 Electric Utility	29,205	70,966	61,100	70,000
6103 Water Utility	909	1,186	2,900	3,000
6201 Advertising/Publishing	-	-		-
6202 Depreciation Expense	358,819	402,171		-
6205 Other Printing & Binding	-	-		-
6206 Contractual Services	1,260,247	1,697,140	2,600,000	2,600,000
6207 Equipment Replacement Charge	33,351	66,827	46,488	46,488
6208 Dues & Subscriptions	-	-	1,000	1,000
6211 Insurance & Bonds	231,075	500,000	500,000	500,000
6212 Laundry & Cleaning	2,362	2,761	4,500	4,500
6213 Meetings & Travel	-	-		1,000
6214 Professional & Technical	6,706	19,748	20,000	20,000
6215 Repairs & Maintenance	-	150,777	230,000	230,000
6217 Software Maintenance		-	2,250	2,250
6219 Network Operating Charge	2,550	3,400	3,400	3,875
6223 Training & Education	1,187	2,065	2,100	2,100
6224 Vehicle Operating Charge	5,528	52,559	12,000	30,000
6235 Accrued Vac/Sick Pay	(8,679)	(39,515)		-
6253 Postage	6,099	4,859	15,000	12,000
6254 Telephone	9,208	11,894	9,000	12,000
6286 General Admin Charges	302,358	409,093	409,093	742,340
Capital Outlay	3,500	648	10,000	20,000
8108 Computer Hardware	-	356	5,000	10,000
8109 Computer Software	3,500	292	5,000	10,000
(8204) SANITRY SEWER CIP	**225,945**	**40,557**	**1,437,500**	**1,312,500**
Capital Outlay	225,945	40,557	1,437,500	1,312,500
8212 Acacia Park Playground	200,000	-		-
8461 Upgrade/Relocate Metering Structures	-	-		112,500
8647 Sewer Main Repair (Annual Program)	25,945	40,392	675,000	1,200,000
8650 Sewer Pump Station #1		-	650,000	-
8655 AMR Meters	-	165	112,500	-
(0000) (502) SEWER FUND		**-**	**116,500**	**-**
Transfers Out		-	116,500	-
9499 Transfers Out		-	116,500	-
(0000) PUBLIC WORKS DEPARTMENT	**-**	**35,586**		**31,920**
Maintenance & Operations	-	35,586		31,920
4907 Interest Expense	-	35,586		31,920
(505) SOLID WASTE	**168,372**	**270,000**	**270,000**	**300,000**
(0000) (505) SOLID WASTE	**168,372**	**270,000**	**270,000**	**300,000**
Maintenance & Operations	168,372	270,000	270,000	300,000
6206 Contractual Services	168,372	270,000	270,000	300,000
(601) EQUIPMENT REPLACEMENT	**616,060**	**780,210**	**373,933**	**3,383,195**
(2601) GOVERNMENT BUILDINGS		**-**	**22,239**	**633,713**
Capital Outlay		-	22,239	633,713
8104 Capital/Equipment		-	677	67,611
8105 Capital/Automotive		-	21,562	566,102
(4101) ENGINEERING		**-**	**3,055**	**44,250**
Capital Outlay		-	3,055	44,250
8104 Equipment		-	584	17,950
8105 Automotive		-	2,471	26,300
(4201) STREET SERVICES		**-**	**330**	**15,000**
Capital Outlay		-	330	15,000
8108 Computer Hardware		-	330	15,000
(4202) STREET MAINTENANCE	**-**	**-**	**55,684**	**775,593**
Capital Outlay	-	-	55,684	775,593
8104 Equipment		-	3,181	24,937
8105 Automotive	-	-	52,503	750,656

CITY OF EL SEGUNDO

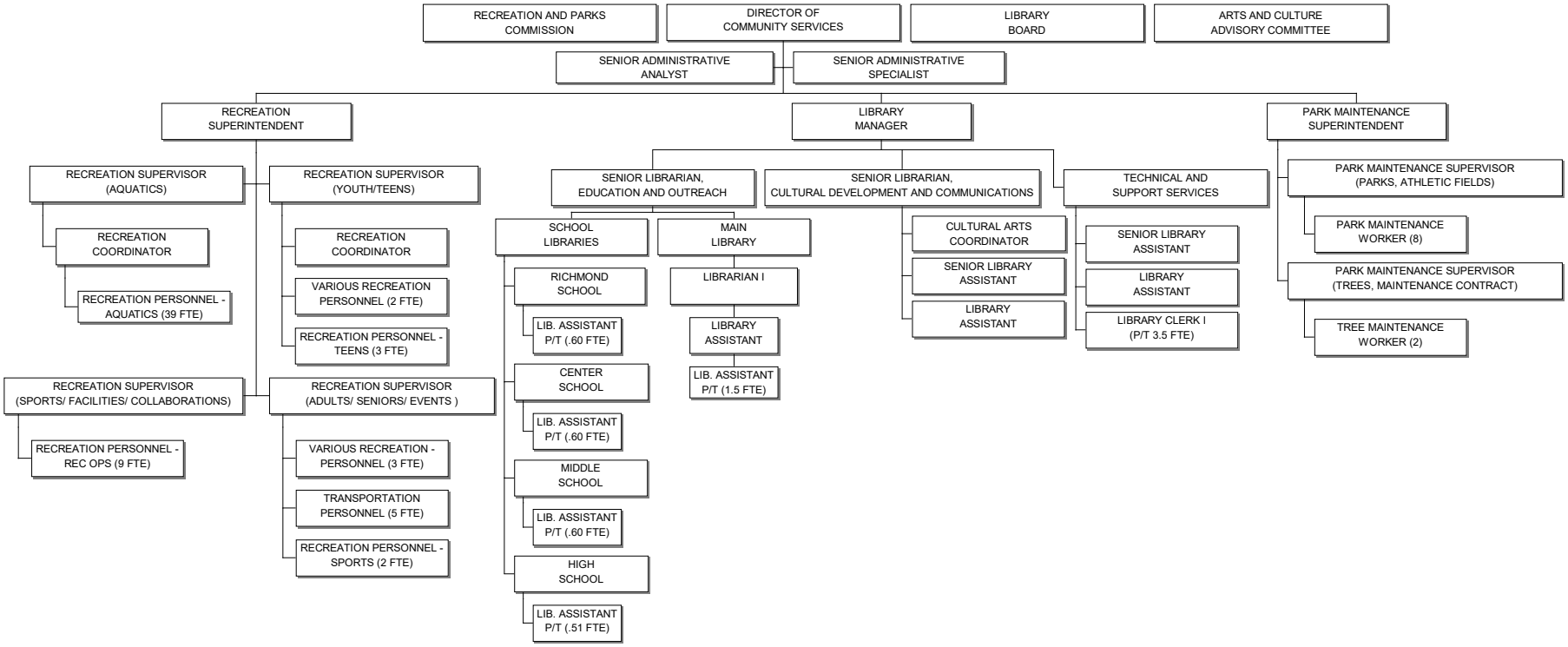
Proposed Budget Summary Details

Fiscal Year 2023-2024

Department	PUBLIC WORKS DEPARTMENT

	Actual FY 20-21	Actual FY 21-22	Adopted FY 22-23	Proposed FY 23-24
(4203) PARK MAINTENANCE		**-**	**207,815**	**-**
Capital Outlay		-	207,815	-
8104 Equipment		-	182,462	-
8105 Automotive		-	25,353	-
(4205) TRAFFIC SAFETY		**-**	**10,391**	**168,676**
Capital Outlay		-	10,391	168,676
8104 Equipment		-		6,000
8105 Automotive		-	10,391	162,676
(4301) WASTEWATER		**-**	**46,488**	**935,540**
Capital Outlay		-	46,488	935,540
8104 Equipment		-	12,946	193,148
8105 Automotive		-	33,542	723,392
8108 Computer Hardware		-	-	19,000
(4601) EQUIPMENT MAINTENANCE	**-**	**-**	**7,906**	**135,650**
Capital Outlay	-	-	7,906	135,650
8104 Equipment		-		6,271
8105 Automotive	-	-	6,951	89,379
8106 Communication		-	955	40,000
(7102) WATER-OPERATION		**-**	**20,025**	**674,773**
Capital Outlay		-	20,025	674,773
8104 Equipment		-	-	39,410
8105 Automotive		-	20,025	609,763
8108 Computer Hardware		-	-	25,600
(0000) PUBLIC WORKS DEPARTMENT	**616,060**	**780,210**		**-**
Capital Outlay	616,060	780,210		-
6202 Depreciation Expense	616,060	780,210		-
Grand Total	**35,030,101**	**46,061,638**	**51,125,904**	**53,945,058**

CITY OF EL SEGUNDO
RECREATION, PARKS, AND LIBRARY DEPARTMENT
ORGANIZATION CHART
FISCAL YEAR 2023-2024



CITY OF EL SEGUNDO
RECREATION, PARKS, AND LIBRARY DEPARTMENT
FOUR-YEAR PERSONNEL SUMMARY
FISCAL YEARS 2020-2021 TO 2023-2024

DEPARTMENT/POSITION TITLE	ADOPTED FY 2020-21	ADOPTED FY 2021-22	ADOPTED FY 2022-23	ADOPTED FY 2023-24
Recreation, Parks, and Library Department				
Director of Recreation, Parks, and Library	-	1.00	1.00	1.00
Director of Recreation & Parks	0.50	-	-	-
Director of Library Services	1.00	-	-	-
Cultural Arts Coordinator	-	1.00	1.00	1.00
Executive Assistant	1.00	1.00	-	-
Librarian I	2.00	1.00	1.00	1.00
Librarian II	-	-	-	-
Library Assistant	3.00	3.00	3.00	3.00
Library Manager	-	1.00	1.00	1.00
Park Facilities Maintenance Technician	-	1.00	1.00	1.00
Park Maintenance Superintendent	1.00	1.00	1.00	1.00
Park Maintenance Supervisor	2.00	2.00	2.00	2.00
Park Maintenance Worker II	5.00	5.00	5.00	5.00
Recreation Coordinator	2.00	2.00	2.00	2.00
Recreation Superintendent	1.00	1.00	1.00	1.00
Recreation Supervisor	4.00	4.00	4.00	4.00
Senior Administrative Analyst	1.00	1.00	1.00	1.00
Senior Administrative Specialist	1.00	1.00	1.00	1.00
Senior Librarian	3.00	2.00	2.00	2.00
Senior Library Assistant	2.00	2.00	2.00	2.00
Tree Maintenance Worker	2.00	2.00	2.00	2.00
Sub-total Full-Time	**31.50**	**32.00**	**31.00**	**31.00**
Part-Time FTEs				
Library Assistant	2.49	3.80	4.25	5.25
Library Clerk I	3.50	3.50	3.05	3.55
Lifeguard	37.00	38.00	51.50	43.00
Park Maintenance Worker I	3.00	-	2.00	3.00
Recreation Leader	26.00	25.00	16.75	32.00
Recreation Specialist	-	-	-	6.08
Senior Lifeguard	-	-	-	8.50
Senior Recreation Leader	-	-	-	13.20
Shuttle Driver	-	-	-	0.76
Swim Instructor	-	-	-	2.00
Sub-total Part-Time	**71.99**	**70.30**	**77.55**	**117.34**
Total Recreation, Parks and Library Dept.	**103.49**	**102.30**	**108.55**	**148.34**

For fiscal year 20-21, the park maintenance staff was transferred to the Public Works Department.

CITY OF EL SEGUNDO
RECREATION, PARKS, AND LIBRARY DEPARTMENT PROFILE

MISSION STATEMENT: The El Segundo Recreation, Parks, and Library Department strives to be the heart of community wellbeing by connecting people of all ages to engaging experiences, information, and new ideas within our libraries, parks, and recreation facilities.

VISION: We Engage…We Inspire…We Play

CORE VALUES: Community • Diversity • Fun • Lifelong Learning • Innovation • Integrity • Quality • Teamwork • Tradition

The Community Services Department has 21 full-time positions and 70.41 part-time FTE positions within the Library and Recreation Divisions.

ADMINISTRATION: Provides overall direction and resources for continual improvements in services, programs, and facilities based on community input and in collaboration with the Library Board of Trustees, Recreation and Parks Commission, Arts and Culture Advisory Committee, Friends of the Library, El Segundo Unified School District (ESUSD), Wiseburn Unified School District, developers, and other partners.

LIBRARY AND CULTURAL ARTS: Cultivates the library and community as environments for learning, connections, and vitality by conducting enriching literary and cultural programs for all ages and supporting public art and experiences via the Cultural Development Program. Supports educational development by providing a wide-ranging collection of books and other materials to meet varying needs and interests as well as staff assistance in locating and using print and electronic resources. In coordination with the Friends of the Library, provides access to the History Room Archives and Photograph Collection.

RECREATION: Provides opportunities for people of all ages to participate in a multitude of classes, programs, events and transportation services throughout El Segundo's parks, fields, and facilities. Works in cooperation with residents, community groups and other City departments to be collaborative in-service delivery. Facilitates and liaisons with community stakeholders, including the Youth Sports Council and El Segundo Co-Op Nursery School to provide well-balanced community services.

PARKS: The Parks Division oversees the landscape maintenance operations of all city parks, including Rec Park, Imperial Strip, and city owned facilities including City Hall, Fire Station 1 + 2, the Downtown District, Camp Eucalyptus and Campus El Segundo. The Tree Division oversees tree maintenance operations for nearly 6,000 city owned trees including tree trimming, tree removals, new tree plantings and tree staking.

ACCOMPLISHMENTS IN FISCAL YEAR 2022-2023:

Admin

- Held a joint meeting of the City Council and Recreation and Parks Commission to prioritize projects into phases for the Recreation Park Renovation Project.
- Completed an RFQ and selected a firm specializing in the planning, design, and engineering of park and recreation facilities to design Phase One of the Recreation Park Renovation Project.
- Re-envisioned Annual Community Sponsorship campaign to attract high level donors.

Library

- Implemented Cultural Development initiatives, including *Joy Around the World: Tree Lighting and Festival of Holidays*, selected four *Visual Artists in Community*, hosted the *Inner-City Youth Orchestra of Los Angeles* and *Women of the West* music performances at the El Segundo

Performing Arts Center and developed additional Poet Laureate programming, including the *My Daddy Rules the World* Father's Day collaboration with the El Segundo Fire Department.
- Received City Council approval for the Library's new Integrated Library System and began initial work on data migration, development of the basic interface and staff training schedule.
- Added collection development tools to help expand diversity in reading options, inventoried and analyzed the collection using those tools and shared the analysis results with the Library Board of Trustees and the DEI Committee.
- Resumed in-person library programming and continued to increase participation for all ages. Programs included storytimes, *Crafteen*, *Craft n Chat*, artist talks, book discussions and the first *Small Treasures Community Art Show*.
- Received a $179,590 matching award from the California State Library's Building Forward infrastructure grant to repair/replace the library's elevator, HVAC system and moisture-damaged southeast interior wall.
- Completed a department-wide collection update to remove outdated and damaged materials at the Main and four school libraries, making room on the shelves for newer titles and subjects.
- Brought back weekly onsite art, culture, and social programs to Park Vista residents including ukulele lessons, Bingo, book discussions and crafts.
- Worked with developers to complete seven Public Art on Site pieces as part of the City's Cultural Development fund.
- Identified City-owned walls for future public murals and received City Council approval for work on them.

Recreation

- Renovated the Teen Center by repainting, cleaning, and furnishing the existing structure.
- Improved internal and contracted class and camp offerings in Recreation and Aquatics by increasing session offerings and adding additional programs for less served populations.
- Adapted facility usage and reprogrammed for closures to our Competition Pool at the Aquatics Center and Checkout Building at Recreation Park.
- Updated the Athletic Field and Facility Use Allocation Policy in partnership with the Youth Sports Council and Recreation and Parks Commission.
- Completed Checkout Building Restroom Renovation and George Brett Field Scoreboard Project in collaboration with Public Works.
- Completed the RFP for the El Segundo's Transportation Services resulting in the return of the El Segundo Beach Shuttle.
- Successfully brought back youth and adult programs and leagues that had not returned since the pandemic.
- Painted pickleball court lines on court #6.

Parks

- Stevenson Field dugout benches replaced
- Richmond Field dugout benches replaced
- Successfully recruited Crafts Worker
- Recreation Park fence repair
- Stevenson Field, Softball Field, George Brett Field, and Richmond Field turf areas overseeded, fertilized, added brick dust and new bases to infields.
- Hilltop Park rebuilt controller housing for gas meter.
- Parks Department awarded Parkwood Landscaping contract.
- Removed 15 trees and planted 50.
- Pruned over 600 trees throughout the city
- Donated 4 trees and benches for Memory Row.
- Checkout Restrooms renovated and completed.

GOALS AND OBJECTIVES FOR FISCAL YEAR 2023-2024

Admin

- Review and revise Department processes and fees for Special Event and Film Permit Applications.
- Develop an updated department handbook, inclusive of policies and standard operating procedures.
- Streamline hiring and onboarding process for part-time staff to fill current department vacancies.
- Develop internal staff for leadership roles.
- Continue collaboration with the Public Works department on the Plunge and Recreation Park Renovation Projects.
- Develop capital campaign for the Plunge.

Library

- Continue work with the Arts and Culture Committee and the City Council for approval and implementation of new FY 2023/24 Cultural Development initiatives.
- Work with representatives of Innovative Interfaces and the City's Information Systems department to develop and complete the new Integrated Library System project.
- Develop new and innovative programming, as well as bring music programs back to the Library and host quarterly author events.
- Using the recently acquired collection development tools and other resources, continue to review collection usage statistics to enhance circulation of Library materials.
- Create programming in celebration of the Library's Diamond Jubilee, taking place in August 2023.
- With the assistance of Public Works staff, administer the Building Forward grant, providing reports on the project's progress to the California State Library.
- Update the Library's collection development policy to reflect current trends in library acquisitions policies and to provide better support to Library staff in collections challenges.

Recreation

- Design, publish, and print a revamped Recreation, Parks, and Library Activity Guide.
- Review all recreation programming and operations for long-term viability including the Aquatics Center and Plunge.
- Complete a Transportation Study to discover the needs of today's constituents.
- Continue to develop camp and teen opportunities through expanding offerings and field trip.

Parks

- Develop and implement an urban forest tree pruning cycle every 2 years to promote a clean and aesthetically pleasing environment that the City is trying to promote and maintain.
- Update signage throughout Recreation Park.
- Reduce pesticide and chemical use.
- Promote recycled materials onsite to include park benches and trash cans.
- Choose climate appropriate plants and trees.
- Beautify landscaped areas at City Hall.
- Purchase new baseball padding and warmup circles for all fields.
- Maintain high standard of customer service.
- Begin to repair and maintain slopes at Dog Parks and Clutter's Park.
- Replace 25 trashcans throughout city parks.

CITY OF EL SEGUNDO

Proposed Budget Summary

Fiscal Year 2023-2024

Department	RECREATION PARK AND LIBRARY DEPARTMENT

	Actual FY 20-21	Actual FY 21-22	Adopted FY 22-23	Proposed FY 23-24
(001) GENERAL FUND	**13,015,133**	**4,906,060**	**8,685,569**	**10,233,080**
(5101) PARKS-ADMINISTRATION	**264,735**	**-**		**-**
Salaries & Benefits	219,284	-		-
Maintenance & Operations	45,451	-		-
(5102) PARKS-OPERATION	**1,851,952**	**57,101**	**2,831,684**	**3,141,412**
Salaries & Benefits	1,045,384	57,101	1,425,069	1,453,438
Maintenance & Operations	806,567	-	1,406,615	1,687,974
(5201) RECREATION-OPERATION	**359,117**	**562,411**	**602,704**	**672,192**
Salaries & Benefits	344,075	502,672	514,342	580,052
Maintenance & Operations	15,041	59,739	88,362	92,140
Capital Outlay		-		-
(5202) RECREATION-AQUATICS	**77,405**	**56,146**	**104,738**	**939,164**
Salaries & Benefits	66,066	51,197	100,738	939,164
Maintenance & Operations	11,340	4,949	4,000	-
(5203) RECREATION-CULTURAL ARTS	**236,594**	**430,554**	**384,656**	**399,459**
Salaries & Benefits	214,317	252,047	272,456	259,459
Maintenance & Operations	22,277	178,508	112,200	140,000
(5204) RECREATION-SPORTS	**187,387**	**240,103**	**298,618**	**343,774**
Salaries & Benefits	184,659	204,170	228,618	265,834
Maintenance & Operations	2,728	35,933	70,000	77,940
(5205) RECREATION-TEEN CENTER	**31,947**	**86,708**	**65,097**	**56,382**
Salaries & Benefits	28,109	75,515	47,147	31,032
Maintenance & Operations	3,839	11,193	17,950	25,350
(5206) RECREATION-JOSLYN CENTER	**115,533**	**222,192**	**289,849**	**228,089**
Salaries & Benefits	112,011	196,539	220,249	151,979
Maintenance & Operations	3,522	25,653	69,600	76,110
(5208) FARMERS MARKET	**18,760**	**40,126**	**49,451**	**31,516**
Salaries & Benefits	17,462	32,168	37,051	17,716
Maintenance & Operations	1,298	7,958	12,400	13,800
(5209) CONTRACT CLASSES	**-**	**-**		**-**
Maintenance & Operations	-	-		-
(5210) SPECIAL EVENTS	**34,210**	**79,822**	**191,206**	**157,900**
Salaries & Benefits	826	13,861	50,106	-
Maintenance & Operations	33,385	65,961	141,100	157,900
(5212) RECREATION TRIPS	**-**	**-**		**-**
Salaries & Benefits	-	-		-
(5213) WISEBURN AQUATIC CENTER	**614,106**	**850,194**	**1,049,131**	**1,641,550**
Salaries & Benefits	569,752	736,842	903,451	1,504,380
Maintenance & Operations	44,354	113,351	145,680	137,170
(5214) HILLTOP AQUATIC CENTER	**-**	**28,154**	**48,681**	**5,440**
Salaries & Benefits	-	25,634	43,681	-
Maintenance & Operations	-	2,520	5,000	5,440
(5418) CENTENNIAL CELEBRATION	**161**	**-**	**252,490**	**169,200**
Salaries & Benefits	-	-	145,390	-
Maintenance & Operations	161	-	107,100	169,200
(6101) LIBRARY - ADMINISTRATION	**7,999,941**	**494,861**	**595,945**	**479,045**
Salaries & Benefits	7,857,594	416,392	540,945	430,145
Maintenance & Operations	142,348	78,469	55,000	48,900
Capital Outlay	-	-		-
(6102) LIBRARY - SUPPORT SERVICES	**434,747**	**703,381**	**761,354**	**799,775**
Salaries & Benefits	401,099	484,438	486,368	488,328
Maintenance & Operations	33,648	218,943	274,986	311,447
(6103) LIBRARY - YOUTH SERVICES	**504,939**	**584,245**	**563,308**	**543,373**
Salaries & Benefits	410,105	461,960	427,648	408,803
Maintenance & Operations	94,834	122,285	135,660	134,570
(6105) LIBRARY - ESUSD SCHOOL SUPPORT	**219**	**69,249**	**137,165**	**167,344**
Salaries & Benefits	219	69,249	137,165	167,344
(6104) LIBRARY - CULTURAL DEVELOPMENT & COMMUNICATIONS	**283,379**	**400,815**	**459,493**	**457,465**
Salaries & Benefits	281,031	389,874	439,743	436,315
Maintenance & Operations	2,348	10,941	19,750	21,150
(112) PROP "A" TRANSPORTATION	**64,135**	**112,689**	**322,165**	**362,281**
(5292) DIAL-A-RIDE	**64,135**	**108,337**	**286,577**	**144,281**
Salaries & Benefits	4,925	1,478	136,896	-
Maintenance & Operations	59,210	106,859	149,681	144,281
(5293) SHUTTLE	**-**	**1,075**	**2,000**	**183,000**
Salaries & Benefits	-	1,075	-	-
Maintenance & Operations	-	-	2,000	183,000
(5294) RECREATION TRIPS	**-**	**3,277**	**28,588**	**30,000**
Salaries & Benefits	-	161	15,588	-
Maintenance & Operations	-	3,115	13,000	30,000
(5295) ADMINISTRATION	**-**	**-**		**-**
Salaries & Benefits	-	-		-
(5297) BUY-DOWN	**-**	**-**	**5,000**	**5,000**
Maintenance & Operations	-	-	5,000	5,000
(125) STATE GRANTS	**188,087**	**-**		**-**
(5102) PARKS-OPERATION	**188,087**	**-**		**-**
Maintenance & Operations	188,087	-		-
(6101) LIBRARY - ADMINISTRATION	**-**	**-**		**-**
Maintenance & Operations	-	-		-
(601) EQUIPMENT REPLACEMENT	**-**	**-**	**30,629**	**2,412,362**
(5102) PARKS-OPERATION	**-**	**-**		**1,871,587**
Capital Outlay	-	-		1,871,587
(5201) RECREATION-OPERATION		**-**	**9,162**	**145,500**
Capital Outlay		-	9,162	145,500
(5292) DIAL-A-RIDE		**-**	**10,381**	**326,590**
Capital Outlay		-	10,381	326,590
(6101) LIBRARY - ADMINISTRATION	**-**	**-**		**-**
Capital Outlay	-	-		-
(6102) LIBRARY - SUPPORT SERVICES		**-**	**11,086**	**68,685**
Capital Outlay		-	11,086	68,685
(702) TRUST FUNDS - SPECIAL REVENUE/DONATIONS	**48,436**	**71,745**		**39,000**
(5101) PARKS-ADMINISTRATION	**25,000**	**2,656**		**-**
Maintenance & Operations	25,000	2,656		-
(5102) PARKS-OPERATION	**-**	**-**		**-**
Maintenance & Operations	-	-		-
(5202) RECREATION-AQUATICS	**-**	**-**		**-**
Capital Outlay	-	-		-

CITY OF EL SEGUNDO

Proposed Budget Summary

Fiscal Year 2023-2024

Department	RECREATION PARK AND LIBRARY DEPARTMENT

	Actual FY 20-21	Actual FY 21-22	Adopted FY 22-23	Proposed FY 23-24
(5205) RECREATION-TEEN CENTER	**-**	**-**		**14,000**
Maintenance & Operations	-	-		14,000
(5206) RECREATION-JOSLYN CENTER	**2,910**	**1,315**		**9,000**
Maintenance & Operations	2,910	1,315		9,000
(5210) SPECIAL EVENTS	**8,832**	**50,689**		**16,000**
Maintenance & Operations	8,832	50,689		16,000
(6101) LIBRARY - ADMINISTRATION	**11,693**	**17,085**		**-**
Maintenance & Operations	11,693	17,085		-
(5211) RECREATION PARK AND LIBRARY DEPARTMENT	**-**	**-**		**-**
Maintenance & Operations	-	-		-
(5401) RECREATION PARK AND LIBRARY DEPARTMENT		**-**		**-**
Salaries & Benefits		-		-
(5404) RECREATION PARK AND LIBRARY DEPARTMENT		**-**		**-**
Salaries & Benefits		-		-
(5405) RECREATION PARK AND LIBRARY DEPARTMENT		**-**		**-**
Maintenance & Operations		-		-
(704) CULTURAL DEVELOPMENT FUND	**408,819**	**142,802**	**326,000**	**258,196**
(0000) (704) CULTURAL DEVELOPMENT FUND	**408,819**	**142,802**	**326,000**	**258,196**
Salaries & Benefits	8,361	85,458	105,000	92,196
Maintenance & Operations	457	57,344	221,000	166,000
Transfers Out	400,000	-		-
Grand Total	**13,724,609**	**5,233,296**	**9,364,363**	**13,304,919**

CITY OF EL SEGUNDO

Proposed Budget Summary By Account

Fiscal Year 2023-2024

Department	001 GENERAL FUND RECREATION PARK AND LIBRARY DEPARTMENT

	Actual FY 20-21	Actual FY 21-22	Adopted FY 22-23	Proposed FY 23-24
(001) GENERAL FUND	**13,015,133**	**4,906,060**	**8,685,569**	**10,233,080**
Salaries & Benefits	**11,751,992**	**3,969,659**	**6,020,166**	**7,133,988**
4101 Salaries Full Time	1,949,353	1,749,789	2,819,029	2,602,749
4102 ESUSD - Salaries Part Time	196	60,860	122,721	150,514
4102 Salaries Part Time	1,007,315	1,329,441	1,815,312	2,956,381
4103 Overtime	30,921	16,400	35,000	30,000
4113 Reimbursable Overtime	-	-		-
4116 Standby Pay	-	717		-
4117 Opt - Out Payments	5,645	8,983	4,833	8,550
4201 Retirement CalPERS	562,315	224,624	269,117	239,106
4202 FICA	233,356	247,394	344,348	425,005
4203 Workers' Compensation	186,641	128,583	282,725	327,702
4204 Group Insurance	219,851	193,811	313,480	375,251
4205 Unfiorm Allowance		-		-
4207 CalPERS UAL Expense	7,555,314	-		-
4210 OPEB Expense	(0)	-		-
4211 401(a) Employer's Contribution		-		10,330
4215 Uniform Replacement	1,085	9,057	13,600	3,600
4221 Car Allowance		-		4,800
Maintenance & Operations	**1,263,141**	**936,401**	**2,665,403**	**3,099,092**
4999 Cash Over/Short	240	-		-
5201 Office Supplies	-	-		-
5204 Operating Supplies	116,621	121,777	229,600	287,393
5206 Computer Supplies	-	-		-
5207 Small Tools & Equipment	1,232	-	2,700	2,700
5220 Computer Refresh Program Equipment	-	-		-
5501 Adult Books & Other Printed Material	36,696	38,722	71,610	75,191
5501 Books/Other Printed Material	-	-		-
5503 Author Event/Printed Materials	-	-		-
5505 Young Peoples Books	13,828	19,980		-
5507 School Library Material	5,874	3,885		-
6082 Broadband Fiber	-	-		-
6101 Gas	2,270	9,970	10,000	10,000
6101 Gas Utility	13,589	-	5,600	50,000
6102 Electric Utility	90,442	49,661	129,600	182,000
6103 Water Utility	147,175	4,273	244,200	264,200
6201 Advertising/Publishing	3,785	14,495	58,150	58,300
6201 Advertising/Publishing - Library Admin	-	-		-
6201 Advertising/Publishing-Library Youth Ser	-	1,249	1,050	1,103
6205 Other Printing & Binding	1,088	-	2,500	2,500
6206 Contractual Services	387,872	125,018	941,100	868,195
6207 Equipment Replacement Charge	167,408	5,912	228,063	343,711
6208 Dues & Subscriptions	1,512	4,948	9,080	9,560
6211 Insurance & Bonds	-	16,600	16,600	-
6212 Laundry & Cleaning	4,340	-	7,000	7,500
6213 Meetings & Travel	290	2,630	15,100	16,803
6214 Professional & Technical	35,670	239,185	278,850	446,400
6215 Repairs & Maintenance	53,253	22,351	118,000	155,750
6216 Rental Charges	-	-	1,500	-
6217 Software Maintenance	-	-		-
6219 Network Operating Charge	103,400	137,900	137,900	157,181
6223 Training & Education	3,708	10,328	19,700	24,950
6249 Fees & Licenses	508	8,435	14,000	18,190
6253 Postage	10	33	2,500	3,000
6254 Telephone	38,112	48,040	58,350	57,050
6260 Equipment Leasing Costs	1,216	154	7,350	7,350
6263 Commissioners Expense	1,400	2,000	2,500	2,500
6277 Resource Databases	15,893	24,715	28,400	21,945
6409 Audiovisual Materials	264	4,299	2,100	2,205
6410 E-Books	15,444	19,842	22,300	23,415
Capital Outlay	**-**	**-**		**-**
8104 Equipment	-	-		-
8105 Automotive		-		-
8108 EXPENDITURES		-		-
Grand Total	**13,015,133**	**4,906,060**	**8,685,569**	**10,233,080**

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Department	RECREATION PARK AND LIBRARY DEPARTMENT

	Actual FY 20-21	Actual FY 21-22	Adopted FY 22-23	Proposed FY 23-24
(001) GENERAL FUND	**13,015,133**	**4,906,060**	**8,685,569**	**10,233,080**
(5101) PARKS-ADMINISTRATION	**264,735**	-		-
Salaries & Benefits	219,284	-		-
4101 Salaries Full Time	131,132	-		-
4102 Salaries Part Time	1,433	-		-
4117 Opt - Out Payments	-	-		-
4201 Retirement CalPERS	62,525	-		-
4202 FICA	11,384	-		-
4203 Workers' Compensation	1,603	-		-
4204 Group Insurance	11,207	-		-
4210 OPEB Expense	(0)	-		-
Maintenance & Operations	45,451	-		-
5204 Operating Supplies	5,081	-		-
5220 Computer Refresh Program Equipment	-	-		-
6206 Contractual Services	6,000	-		-
6207 Equipment Replacement Charge	5,725	-		-
6208 Dues & Subscriptions	165	-		-
6213 Meetings & Travel	-	-		-
6215 Repairs & Maintenance	-	-		-
6219 Network Operating Charge	15,500	-		-
6223 Training & Education	650	-		-
6253 Postage	10	-		-
6254 Telephone	10,920	-		-
6260 Equipment Leasing Costs	-	-		-
6263 Commissioners Expense	1,400	-		-
(5102) PARKS-OPERATION	**1,851,952**	**57,101**	**2,831,684**	**3,141,412**
Salaries & Benefits	1,045,384	57,101	1,425,069	1,453,438
4101 Salaries Full Time	585,246	29,065	891,794	847,176
4102 Salaries Part Time	72,954	1,893	122,000	137,093
4103 Overtime	871	3,066	5,000	30,000
4113 Reimbursable Overtime	-	-		-
4116 Standby Pay	-	717		-
4117 Opt - Out Payments		-	500	-
4201 Retirement CalPERS	150,463	9,680	59,998	78,685
4202 FICA	52,509	2,644	78,396	74,772
4203 Workers' Compensation	96,942	4,857	125,376	136,643
4204 Group Insurance	85,316	5,181	138,405	145,470
4210 OPEB Expense	0	-		-
4215 Uniform Replacement	1,085	-	3,600	3,600
Maintenance & Operations	806,567	-	1,406,615	1,687,974
5204 Operating Supplies	55,281	-	75,000	94,000
5207 Small Tools & Equipment	1,232	-	2,700	2,700
5220 Computer Refresh Program Equipment	-	-		-
6101 Gas Utility	9,092	-	5,600	50,000
6102 Electric Utility	49,921	-	75,000	112,000
6103 Water Utility	145,377	-	240,000	260,000
6206 Contractual Services	337,733	-	693,000	708,295
6207 Equipment Replacement Charge	159,434	-	207,815	323,979
6208 Dues & Subscriptions	480	-	1,500	1,500
6212 Laundry & Cleaning	4,340	-	7,000	7,500
6214 Professional & Technical	-	-	1,000	1,000
6215 Repairs & Maintenance	36,840	-	85,000	115,000
6216 Rental Charges	-	-	1,000	-
6219 Network Operating Charge	-	-		-
6223 Training & Education	1,225	-	4,000	4,000
6254 Telephone	5,612	-	8,000	8,000
(5201) RECREATION-OPERATION	**359,117**	**562,411**	**602,704**	**672,192**
Salaries & Benefits	344,075	502,672	514,342	580,052
4101 Salaries Full Time	107,328	148,303	147,274	139,918
4102 Salaries Part Time	157,747	259,177	275,100	351,370
4103 Overtime	9	17		-
4201 Retirement CalPERS	34,663	18,596	19,894	13,000
4202 FICA	20,084	31,066	26,398	36,240
4203 Workers' Compensation	10,921	16,789	17,534	19,517
4204 Group Insurance	13,322	19,667	18,141	20,007
4210 OPEB Expense	(1)	-		-
4215 Uniform Replacement	-	9,057	10,000	-
Maintenance & Operations	15,041	59,739	88,362	92,140
4999 Cash Over/Short	240	-		-
5201 Office Supplies	-	-		-
5204 Operating Supplies	12,833	30,223	14,000	15,400
6201 Advertising/Publishing	-	3,531	30,000	30,000
6205 Other Printing & Binding	1,051	-	2,500	2,500
6207 Equipment Replacement Charge		-	9,162	8,646
6208 Dues & Subscriptions	64	207	500	500
6211 Insurance & Bonds	-	-		-
6213 Meetings & Travel	(41)	-	3,000	3,000
6214 Professional & Technical	820	2,189		-
6215 Repairs & Maintenance	-	-	1,500	1,500
6217 Software Maintenance	-	-		-
6219 Network Operating Charge		20,700	20,700	23,594
6223 Training & Education	74	986	3,500	3,500
6254 Telephone	-	1,903	3,500	3,500
Capital Outlay		-		-
8105 Automotive		-		-
(5202) RECREATION-AQUATICS	**77,405**	**56,146**	**104,738**	**939,164**
Salaries & Benefits	66,066	51,197	100,738	939,164
4101 Salaries Full Time	2,800	-		-
4102 Salaries Part Time	48,846	38,094	75,000	843,336
4103 Overtime	-	-		-
4117 Opt - Out Payments	-	-		-
4201 Retirement CalPERS	8,306	8,620		1,530
4202 FICA	3,974	2,914	5,738	61,289
4203 Workers' Compensation	2,140	1,570	20,000	33,008
4204 Group Insurance	-	-		-
4210 OPEB Expense	-	-		-

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Department	RECREATION PARK AND LIBRARY DEPARTMENT

	Actual FY 20-21	Actual FY 21-22	Adopted FY 22-23	Proposed FY 23-24
Maintenance & Operations	11,340	4,949	4,000	-
5204 Operating Supplies	5,067	202		-
6101 Gas Utility	80	-		-
6208 Dues & Subscriptions	240	-		-
6214 Professional & Technical	-	1,234		-
6215 Repairs & Maintenance	4,641	-		-
6223 Training & Education	150	2,235		-
6254 Telephone	1,162	1,277	4,000	-
(5203) RECREATION-CULTURAL ARTS	**236,594**	**430,554**	**384,656**	**399,459**
Salaries & Benefits	214,317	252,047	272,456	259,459
4101 Salaries Full Time	115,864	136,160	164,018	159,384
4102 Salaries Part Time	34,806	62,199	55,495	38,345
4103 Overtime	-	222		-
4117 Opt - Out Payments	2,215	2,948	2,167	2,850
4201 Retirement CalPERS	35,687	15,251	14,615	14,471
4202 FICA	11,696	15,417	16,793	15,198
4203 Workers' Compensation	6,299	8,303	9,044	8,185
4204 Group Insurance	7,750	11,548	10,324	21,026
4210 OPEB Expense	0	-		-
Maintenance & Operations	22,277	178,508	112,200	140,000
5204 Operating Supplies	2,111	4,906	10,000	13,800
6206 Contractual Services	18,978	83,046	28,000	31,500
6208 Dues & Subscriptions	-	-	200	200
6214 Professional & Technical	1,953	87,882	70,000	87,000
6215 Repairs & Maintenance	-	-		-
6249 Fees & Licenses	(765)	2,674	4,000	7,500
(5204) RECREATION-SPORTS	**187,387**	**240,103**	**298,618**	**343,774**
Salaries & Benefits	184,659	204,170	228,618	265,834
4101 Salaries Full Time	75,055	101,883	102,022	96,913
4102 Salaries Part Time	30,295	46,567	78,000	114,660
4103 Overtime	26,075	1,253		-
4117 Opt - Out Payments	-	-		-
4201 Retirement CalPERS	22,376	14,968	9,213	8,645
4202 FICA	10,156	12,158	13,772	15,747
4203 Workers' Compensation	5,415	6,168	7,417	8,481
4204 Group Insurance	15,288	21,172	18,194	21,390
4210 OPEB Expense	(0)	-		-
Maintenance & Operations	2,728	35,933	70,000	77,940
5204 Operating Supplies	985	5,890	31,100	35,860
6201 Advertising/Publishing		1,500		-
6208 Dues & Subscriptions	-	-	800	880
6211 Insurance & Bonds		600	600	-
6214 Professional & Technical	1,743	27,943	37,000	40,700
6249 Fees & Licenses		-	500	500
(5205) RECREATION-TEEN CENTER	**31,947**	**86,708**	**65,097**	**56,382**
Salaries & Benefits	28,109	75,515	47,147	31,032
4101 Salaries Full Time	-	-		-
4102 Salaries Part Time	24,898	64,063	42,182	27,912
4103 Overtime		0		-
4201 Retirement CalPERS	280	3,912	-	-
4202 FICA	1,905	4,901	3,227	2,028
4203 Workers' Compensation	1,026	2,639	1,738	1,092
Maintenance & Operations	3,839	11,193	17,950	25,350
5204 Operating Supplies	2,401	9,523	10,000	15,000
6206 Contractual Services	-	-		-
6208 Dues & Subscriptions	-	-	350	400
6214 Professional & Technical		-	5,000	5,500
6215 Repairs & Maintenance	-	-		1,500
6249 Fees & Licenses	-	-	500	750
6254 Telephone	1,438	1,670	2,100	2,200
(5206) RECREATION-JOSLYN CENTER	**115,533**	**222,192**	**289,849**	**228,089**
Salaries & Benefits	112,011	196,539	220,249	151,979
4101 Salaries Full Time	72,193	98,050	98,206	93,287
4102 Salaries Part Time	2,913	56,015	58,000	27,362
4103 Overtime	3,402	1,562		-
4201 Retirement CalPERS	19,036	14,920	38,554	8,321
4202 FICA	6,177	11,906	11,568	9,125
4203 Workers' Compensation	3,235	6,412	6,230	4,914
4204 Group Insurance	5,055	7,674	7,691	8,969
4210 OPEB Expense	1	-		-
Maintenance & Operations	3,522	25,653	69,600	76,110
5204 Operating Supplies	1,152	9,218	15,500	17,050
6201 Advertising/Publishing		-		-
6206 Contractual Services	-	-		-
6208 Dues & Subscriptions	-	1,157	600	660
6214 Professional & Technical	-	11,831	49,000	54,000
6216 Rental Charges	-	-	500	-
6253 Postage		-		-
6254 Telephone	2,370	3,446	4,000	4,400
(5208) FARMERS MARKET	**18,760**	**40,126**	**49,451**	**31,516**
Salaries & Benefits	17,462	32,168	37,051	17,716
4101 Salaries Full Time	-	-		-
4102 Salaries Part Time	15,561	28,540	32,000	15,934
4201 Retirement CalPERS	69	269	2,000	-
4202 FICA	1,190	2,183	1,983	1,158
4203 Workers' Compensation	641	1,176	1,068	624
Maintenance & Operations	1,298	7,958	12,400	13,800
5204 Operating Supplies	25	3,582	3,800	4,800
6201 Advertising/Publishing	-	656	4,000	2,500
6214 Professional & Technical	-	927	1,000	2,500
6249 Fees & Licenses	1,273	2,792	3,600	4,000
(5209) CONTRACT CLASSES	**-**	**-**		**-**
Maintenance & Operations	-	-		-
6214 Professional & Technical	-	-		-
(5210) SPECIAL EVENTS	**34,210**	**79,822**	**191,206**	**157,900**
Salaries & Benefits	826	13,861	50,106	-

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Department	RECREATION PARK AND LIBRARY DEPARTMENT

	Actual FY 20-21	Actual FY 21-22	Adopted FY 22-23	Proposed FY 23-24
4101 Salaries Full Time		-		-
4102 Salaries Part Time	727	9,881	16,200	-
4103 Overtime	-	2,059	30,000	-
4201 Retirement CalPERS	13	638	2,000	-
4202 FICA	56	834	1,239	-
4203 Workers' Compensation	30	449	667	-
4204 Group Insurance	-	0		-
Maintenance & Operations	33,385	65,961	141,100	157,900
5204 Operating Supplies	5,639	11,251	22,100	24,000
6201 Advertising/Publishing	2,745	4,932	16,000	17,500
6206 Contractual Services	25,000	37,972	103,000	116,400
6211 Insurance & Bonds	-	-		-
6214 Professional & Technical	-	11,806		-
(5212) RECREATION TRIPS	**-**	**-**		**-**
Salaries & Benefits	-	-		-
4102 Salaries Part Time	-	-		-
4202 FICA	-	-		-
4203 Workers' Compensation	-	-		-
(5213) WISEBURN AQUATIC CENTER	**614,106**	**850,194**	**1,049,131**	**1,641,550**
Salaries & Benefits	569,752	736,842	903,451	1,504,380
4101 Salaries Full Time	65,121	130,489	148,948	140,711
4102 Salaries Part Time	425,490	481,135	642,600	1,161,766
4103 Overtime	564	8,115		-
4117 Opt - Out Payments	1,215	3,018	2,167	2,850
4201 Retirement CalPERS	18,130	27,922	14,961	14,295
4202 FICA	38,057	47,835	49,472	95,414
4203 Workers' Compensation	20,275	25,658	34,746	58,954
4204 Group Insurance	899	12,671	10,557	30,391
4205 Unfiorm Allowance		-		-
4210 OPEB Expense	(0)	-		-
Maintenance & Operations	44,354	113,351	145,680	137,170
5204 Operating Supplies	14,828	17,805	20,000	17,500
6201 Advertising/Publishing	1,040	3,085	5,000	5,000
6208 Dues & Subscriptions	415	704	980	1,120
6211 Insurance & Bonds		16,000	16,000	-
6213 Meetings & Travel	267	1,021	6,000	2,200
6214 Professional & Technical	17,678	59,352	75,000	78,000
6215 Repairs & Maintenance	8,357	6,030	10,000	16,000
6223 Training & Education	1,545	6,056	6,200	10,850
6249 Fees & Licenses	-	2,969	5,000	5,000
6254 Telephone	224	330	1,500	1,500
(5214) HILLTOP AQUATIC CENTER	**-**	**28,154**	**48,681**	**5,440**
Salaries & Benefits	-	25,634	43,681	-
4102 Salaries Part Time	-	22,934	39,700	-
4202 FICA	-	1,755	2,481	-
4203 Workers' Compensation	-	945	1,500	-
Maintenance & Operations	-	2,520	5,000	5,440
5204 Operating Supplies	-	2,210	4,000	4,400
6214 Professional & Technical	-	310		-
6249 Fees & Licenses		-	400	440
6254 Telephone		-	600	600
(5418) CENTENNIAL CELEBRATION	**161**	**-**	**252,490**	**169,200**
Salaries & Benefits	-	-	145,390	-
4102 Salaries Part Time	-	-	134,000	-
4201 Retirement CalPERS	-	-		-
4202 FICA	-	-	10,251	-
4203 Workers' Compensation	-	-	1,139	-
Maintenance & Operations	161	-	107,100	169,200
5204 Operating Supplies		-		20,000
6206 Contractual Services	161	-	107,100	2,000
6214 Professional & Technical		-		145,000
6254 Telephone		-		2,200
(6101) LIBRARY - ADMINISTRATION	**7,999,941**	**494,861**	**595,945**	**479,045**
Salaries & Benefits	7,857,594	416,392	540,945	430,145
4101 Salaries Full Time	208,378	275,032	431,645	319,820
4102 Salaries Part Time	-	53,259		-
4201 Retirement CalPERS	58,604	28,368	36,729	27,798
4202 FICA	15,577	28,635	34,759	23,913
4203 Workers' Compensation	5,966	8,278	9,099	7,749
4204 Group Insurance	13,754	22,821	28,712	35,736
4207 CalPERS UAL Expense	7,555,314	-		-
4210 OPEB Expense	(0)	-		-
4211 401(a) Employer's Contribution		-		10,330
4221 Car Allowance		-		4,800
Maintenance & Operations	142,348	78,469	55,000	48,900
4999 Cash Over/Short	-	-		-
5204 Operating Supplies	3,552	14,196	10,000	10,500
5206 Computer Supplies	-	-		-
5220 Computer Refresh Program Equipment	-	-		-
6082 Broadband Fiber	-	-		-
6101 Gas Utility	4,418	-		-
6102 Electric Utility	24,577	-		-
6103 Water Utility	1,798	4,273		-
6201 Advertising/Publishing - Library Admin	-	-		-
6206 Contractual Services	-	4,000	10,000	10,000
6207 Equipment Replacement Charge	2,250	-		-
6208 Dues & Subscriptions	148	2,880	1,000	1,000
6213 Meetings & Travel	64	1,505	3,000	6,400
6214 Professional & Technical	-	10,050	10,000	-
6215 Repairs & Maintenance	-	11,550	16,500	16,500
6217 Software Maintenance	-	-		-
6219 Network Operating Charge	87,900	-		-
6223 Training & Education	39	-	2,000	2,000
6253 Postage	-	25		-
6254 Telephone	16,386	27,906		-
6260 Equipment Leasing Costs	1,216	83		-

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Department	RECREATION PARK AND LIBRARY DEPARTMENT

	Actual FY 20-21	Actual FY 21-22	Adopted FY 22-23	Proposed FY 23-24
6263 Commissioners Expense	-	2,000	2,500	2,500
Capital Outlay	-	-		-
8104 Equipment	-	-		-
8108 EXPENDITURES		-		-
(6102) LIBRARY - SUPPORT SERVICES	**434,747**	**703,381**	**761,354**	**799,775**
Salaries & Benefits	401,099	484,438	486,368	488,328
4101 Salaries Full Time	197,767	275,783	276,945	266,415
4102 Salaries Part Time	87,829	110,311	119,514	129,736
4103 Overtime	-	-		-
4117 Opt - Out Payments	-	-		-
4201 Retirement CalPERS	65,472	29,861	24,038	23,996
4202 FICA	22,726	30,468	30,329	29,809
4203 Workers' Compensation	11,767	15,907	16,048	16,054
4204 Group Insurance	15,538	22,108	19,494	22,318
4210 OPEB Expense	0	-		-
Maintenance & Operations	33,648	218,943	274,986	311,447
5204 Operating Supplies	2,136	5,664	5,250	5,775
5206 Computer Supplies	-	-		-
6101 Gas	2,270	9,970	10,000	10,000
6102 Electric Utility	15,943	49,661	54,600	70,000
6103 Water Utility		-	4,200	4,200
6205 Other Printing & Binding	37	-		-
6207 Equipment Replacement Charge	-	5,912	11,086	11,086
6208 Dues & Subscriptions		-	3,150	3,300
6213 Meetings & Travel	-	-	1,000	3,000
6214 Professional & Technical	13,237	18,950	22,000	23,000
6219 Network Operating Charge		117,200	117,200	133,586
6223 Training & Education	25	-	2,000	2,500
6253 Postage		7	2,500	3,000
6254 Telephone	-	11,508	34,650	34,650
6260 Equipment Leasing Costs	-	71	7,350	7,350
(6103) LIBRARY - YOUTH SERVICES	**504,939**	**584,245**	**563,308**	**543,373**
Salaries & Benefits	410,105	461,960	427,648	408,803
4101 Salaries Full Time	194,946	268,913	273,335	263,181
4102 Salaries Part Time	102,501	92,747	74,000	56,118
4103 Overtime	-	-		-
4113 Reimbursable Overtime		-		-
4117 Opt - Out Payments	2,215	3,018		2,850
4201 Retirement CalPERS	50,908	25,341	23,495	24,683
4202 FICA	22,924	27,898	22,823	24,430
4203 Workers' Compensation	12,346	15,025	12,248	13,157
4204 Group Insurance	24,264	29,019	21,748	24,383
4210 OPEB Expense	1	-		-
Maintenance & Operations	94,834	122,285	135,660	134,570
5204 Operating Supplies	3,419	4,148	3,150	3,308
5206 Computer Supplies	-	-		-
5501 Adult Books & Other Printed Material	36,696	38,722	71,610	75,191
5505 Young Peoples Books	13,828	19,980		-
5507 School Library Material	5,874	3,885		-
6201 Advertising/Publishing-Library Youth Ser	-	1,249	1,050	1,103
6205 Other Printing & Binding	-	-		-
6213 Meetings & Travel	-	103	1,050	1,103
6214 Professional & Technical	-	-		-
6215 Repairs & Maintenance	3,415	4,771	5,000	5,250
6223 Training & Education	-	571	1,000	1,050
6277 Resource Databases	15,893	24,715	28,400	21,945
6409 Audiovisual Materials	264	4,299	2,100	2,205
6410 E-Books	15,444	19,842	22,300	23,415
(6105) LIBRARY - ESUSD SCHOOL SUPPORT	**219**	**69,249**	**137,165**	**167,344**
Salaries & Benefits	219	69,249	137,165	167,344
4101 Salaries Full Time	-	1,096		-
4102 ESUSD - Salaries Part Time	196	60,860	122,721	150,514
4201 Retirement CalPERS	-	-		-
4202 FICA	15	4,740	9,388	10,939
4203 Workers' Compensation	8	2,553	5,056	5,891
4204 Group Insurance	-	0		-
(6104) LIBRARY - CULTURAL DEVELOPMENT & COMMUNICATIONS	**283,379**	**400,815**	**459,493**	**457,465**
Salaries & Benefits	281,031	389,874	439,743	436,315
4101 Salaries Full Time	193,523	285,016	284,842	275,944
4102 Salaries Part Time	1,315	2,626	51,520	52,749
4103 Overtime	-	105		-
4117 Opt - Out Payments	-	-		-
4201 Retirement CalPERS	35,782	26,280	23,620	23,684
4202 FICA	14,926	22,041	25,732	24,943
4203 Workers' Compensation	8,027	11,855	13,814	13,433
4204 Group Insurance	27,457	41,951	40,215	45,562
4210 OPEB Expense	0	-		-
Maintenance & Operations	2,348	10,941	19,750	21,150
5204 Operating Supplies	2,109	2,958	5,700	6,000
5206 Computer Supplies	-	-		-
5501 Books/Other Printed Material	-	-		-
5503 Author Event/Printed Materials	-	-		-
6201 Advertising/Publishing	-	791	3,150	3,300
6205 Other Printing & Binding	-	-		-
6213 Meetings & Travel	-	-	1,050	1,100
6214 Professional & Technical	239	6,712	8,850	9,700
6217 Software Maintenance		-		-
6223 Training & Education	-	481	1,000	1,050
6277 Resource Databases	-	-		-
6409 Audiovisual Materials	-	-		-
6410 E-Books	-	-		-
(112) PROP "A" TRANSPORTATION	**64,135**	**112,689**	**322,165**	**362,281**
(5292) DIAL-A-RIDE	**64,135**	**108,337**	**286,577**	**144,281**
Salaries & Benefits	4,925	1,478	136,896	-
4102 Salaries Part-Time	4,411	-	105,000	-
4201 Retirement CalPERS	-	1,478	11,000	-

CITY OF EL SEGUNDO

Proposed Budget Summary Details

Fiscal Year 2023-2024

Department	RECREATION PARK AND LIBRARY DEPARTMENT

	Actual FY 20-21	Actual FY 21-22	Adopted FY 22-23	Proposed FY 23-24
4202 FICA	337	-	8,033	-
4203 Workers' Compensation	177	-	12,863	-
Maintenance & Operations	59,210	106,859	149,681	144,281
5204 Operating Supplies	-	5,829	500	500
5215 Vehicle Gasoline Charge	568	596	31,000	8,000
6206 Contractual Services		16,040		100,000
6207 Equipment Replacement Charges	10,355	19,632	10,381	10,381
6211 Insurance & Bonds	40,000	54,400	54,400	-
6214 Professional & Technical	1,050	7,160	8,000	-
6223 Training & Education	-	-	-	-
6224 Vehicle Operating Charge	7,237	3,202	45,000	25,000
6254 Telephone	-	-	400	400
(5293) SHUTTLE	**-**	**1,075**	**2,000**	**183,000**
Salaries & Benefits	-	1,075	-	-
4102 Salaries Part-Time	-	-	-	-
4201 Retirement CalPERS		1,075	-	-
4202 FICA	-	-	-	-
4203 Workers' Compensation	-	-	-	-
Maintenance & Operations	-	-	2,000	183,000
5204 Operating Supplies	-	-	500	500
6201 Advertising/Publishing		-	1,500	3,500
6206 Beach Cities Transit		-		174,000
6214 Professional & Technical	-	-	-	5,000
(5294) RECREATION TRIPS	**-**	**3,277**	**28,588**	**30,000**
Salaries & Benefits	-	161	15,588	-
4102 Salaries Part-Time	-	-	12,000	-
4201 Retirement CalPERS	-	161	1,200	-
4202 FICA	-	-	918	-
4203 Workers' Compensation	-	-	1,470	-
Maintenance & Operations	-	3,115	13,000	30,000
5204 Operating Supplies	-	-		-
6216 Rental Charges	-	3,466	13,000	30,000
6413 Lyft Rides Reimbursements	-	(351)		-
(5295) ADMINISTRATION	**-**	**-**		**-**
Salaries & Benefits	-	-		-
4101 Salaries Full-Time	-	-		-
4102 Salaries Part Time	-	-		-
4201 Retirement CalPERS	-	-		-
4202 FICA	-	-		-
4203 Workers' Compensation	-	-		-
4204 Group Insurance	-	-		-
(5297) BUY-DOWN	**-**	**-**	**5,000**	**5,000**
Maintenance & Operations	-	-	5,000	5,000
5204 Operating Supplies	-	-	5,000	5,000
(125) STATE GRANTS	**188,087**	**-**		**-**
(5102) PARKS-OPERATION	**188,087**	**-**		**-**
Maintenance & Operations	188,087	-		-
3620 CA Prop 68 Acacia Park	188,087	-		-
(6101) LIBRARY - ADMINISTRATION	**-**	**-**		**-**
Maintenance & Operations	-	-		-
3625 California State Library	-	-		-
6082 CALIFA - Broadband Fiber	-	-		-
6254 Telephone - Library		-		-
(601) EQUIPMENT REPLACEMENT	**-**	**-**	**30,629**	**2,412,362**
(5102) PARKS-OPERATION	**-**	**-**		**1,871,587**
Capital Outlay	-	-		1,871,587
8104 Equipment	-	-		1,387,351
8105 Automotive		-		484,236
(5201) RECREATION-OPERATION		**-**	**9,162**	**145,500**
Capital Outlay		-	9,162	145,500
8104 Equipment		-	516	15,500
8105 Automotive		-	8,646	130,000
(5292) DIAL-A-RIDE		**-**	**10,381**	**326,590**
Capital Outlay		-	10,381	326,590
8105 Automotive		-	10,381	326,590
(6101) LIBRARY - ADMINISTRATION	**-**	**-**		**-**
Capital Outlay	-	-		-
8104 Equipment	-	-		-
8108 Computer Hardware	-	-		-
(6102) LIBRARY - SUPPORT SERVICES		**-**	**11,086**	**68,685**
Capital Outlay		-	11,086	68,685
8104 Equipment		-	11,086	68,685
(702) TRUST FUNDS - SPECIAL REVENUE/DONATIONS	**48,436**	**71,745**		**39,000**
(5101) PARKS-ADMINISTRATION	**25,000**	**2,656**		**-**
Maintenance & Operations	25,000	2,656		-
2605 Parks & Recreation Outreach Expenses	-	2,656		-
2608 Park Beautification Expenses	-	-		-
2609 LA Kings Expenditures	25,000	-		-
5204 Operating Supplies	-	-		-
5418 Plunge Rehabilitation		-		-
5419 Haunted House Expenses	-	-		-
6201 Advertising/Publishing	-	-		-
6206 Contractual Services	-	-		-
(5102) PARKS-OPERATION	**-**	**-**		**-**
Maintenance & Operations	-	-		-
2601 Tree Musketeers Expenses		-		-
2608 Aquatics Expense	-	-		-
(5202) RECREATION-AQUATICS	**-**	**-**		**-**
Capital Outlay	-	-		-
8476 Aquatics Facility	-	-		-
(5205) RECREATION-TEEN CENTER	**-**	**-**		**14,000**
Maintenance & Operations	-	-		14,000
5204 Teen Center Expenses	-	-		14,000
(5206) RECREATION-JOSLYN CENTER	**2,910**	**1,315**		**9,000**
Maintenance & Operations	2,910	1,315		9,000
5204 Joslyn Center Expenses	2,910	1,315		9,000

CITY OF EL SEGUNDO

Proposed Budget Summary Details

Fiscal Year 2023-2024

Department	RECREATION PARK AND LIBRARY DEPARTMENT

	Actual FY 20-21	Actual FY 21-22	Adopted FY 22-23	Proposed FY 23-24
(5210) SPECIAL EVENTS	**8,832**	**50,689**		**16,000**
Maintenance & Operations	8,832	50,689		16,000
2601 Recreation Special Events Expenses	8,832	50,689		-
5204 Operating Supplies		-		16,000
(6101) LIBRARY - ADMINISTRATION	**11,693**	**17,085**		**-**
Maintenance & Operations	11,693	17,085		-
2561 Library Administration Expenses	11,693	17,085		-
(5211) RECREATION PARK AND LIBRARY DEPARTMENT	**-**	**-**		**-**
Maintenance & Operations	-	-		-
2601 Recreation Drama Expenses	-	-		-
5204 Operating Supplies		-		-
(5401) RECREATION PARK AND LIBRARY DEPARTMENT		**-**		**-**
Salaries & Benefits		-		-
4103 Overtime		-		-
4202 FICA		-		-
4203 Workers' Compensation		-		-
4204 Group Insurance		-		-
(5404) RECREATION PARK AND LIBRARY DEPARTMENT		**-**		**-**
Salaries & Benefits		-		-
4103 Overtime		-		-
4202 FICA		-		-
4203 Workers' Compensation		-		-
(5405) RECREATION PARK AND LIBRARY DEPARTMENT		**-**		**-**
Maintenance & Operations		-		-
5204 Operating Supplies		-		-
(704) CULTURAL DEVELOPMENT FUND	**408,819**	**142,802**	**326,000**	**258,196**
(0000) (704) CULTURAL DEVELOPMENT FUND	**408,819**	**142,802**	**326,000**	**258,196**
Salaries & Benefits	8,361	85,458	105,000	92,196
4101 Salaries Full Time	6,740	62,716	71,970	63,430
4103 Overtime	-	315		-
4201 Retirement CalPERS	626	6,212	4,105	5,658
4202 FICA	516	4,756	5,008	4,852
4203 Workers' Compensation	278	2,597	2,697	2,613
4204 Group Insurance	202	8,862	21,220	15,643
Maintenance & Operations	457	57,344	221,000	166,000
5204 Operating Supplies	457	-	10,000	10,000
6206 Contractual Services	-	54,944	203,000	156,000
6214 Professional & Technical	-	2,400	8,000	-
6301 Legal Councel		-		-
Transfers Out	400,000	-		-
9301 Transfer-Capital Improvements	400,000	-		-
Grand Total	**13,724,609**	**5,233,296**	**9,364,363**	**13,304,919**

CITY OF EL SEGUNDO
NON-DEPARTMENTAL PROFILE

The Non-Departmental budget is used to "house" expenditures that are not specifically attributed or allocated to a particular department in the City. Non-Departmental merely serves as a cost-center.

Examples of budgeted expenditures that are housed in the Non-Departmental cost-center are:

Vacation and Sick leave payouts – Since it is unknown which employees may leave the City during the fiscal year, the estimated amount for payouts is temporarily included in Non-Departmental.

Retirement/CalPERS – Previously, this applied to the Retirement Benefit Plan (RBP) which allows for replacement of the annual allowance that exceeds the Internal Revenue Code (IRC) Section 415 dollar limit. CalPERS retirees who became CalPERS members prior to January 1, 2013 and whose combined reportable compensation, benefit factor, retirement contributions, and service credit cause their annual retirement allowance to exceed the Section 415 dollar limits are eligible to participate in the RBP. This expenditure is now captured in the department the former employees retired from.

Group Insurance – Applies to the medical premium paid on behalf of retirees. The current amount approved by the City Council ranges from $585 to $1,700 per month per retiree, depending on the employee group that the employee retired from.

PARS (Public Agency Retirement Services) Expense – Applies to retirement enhancement plan funding for certain active employees and retirees within the Supervisory and Professional Employees Association.

Contractual Service – Accounts for the Pitney Bowes contract for postage meter used Citywide.

Equipment Replacement Charge – Accounts for replacement of other equipment not specifically assigned to a department and used Citywide.

General Liability Insurance – Accounts for the insurance premium paid to the Independent Cities Risk Management Authority (ICRMA) for coverage above the City's self-insured retention (SIR).

Professional/Technical – Accounts for the administrative cost for PARS.

Networking Operating Charge – Under review for all departments for charges from the Information Systems Division.

Unemployment Compensation – Accounts for the reimbursements to the Employment Development Department (EDD) for unemployment benefits claims for employees who did not voluntarily leave the City.

Telephone – Accounts for the general telephone number for City Hall, Police, and Fire.

Credit Card Fees – Accounts for charges for use of credit cards as payments for City services; the City accepts credit card payments for any services provided by the departments.

ESUSD Funding Agreement – Accounts for the agreement with El Segundo Unified School District for the City to pay for crossing guards.

Capital Outlay – Accounts for various technology equipment temporarily housed (as listed below) in Non-Departmental until the Technology Committee makes its' recommendations.

CITY OF EL SEGUNDO

Proposed Budget Summary

Fiscal Year 2023-2024

Department	NON DEPARTMENT

	Actual FY 20-21	Actual FY 21-22	Adopted FY 22-23	Proposed FY 23-24
(001) GENERAL FUND	**6,351,560**	**6,731,714**	**6,128,801**	**6,745,052**
(2901) NON DEPARTMENT	**5,678,966**	**6,253,001**	**6,128,801**	**6,745,052**
Salaries & Benefits	4,129,909	4,967,238	4,787,983	4,845,100
Maintenance & Operations	1,549,057	1,285,763	1,340,818	1,899,952
(2902) AHIMT	**667,986**	**478,623**		**-**
Salaries & Benefits	384,868	382,150		-
Maintenance & Operations	283,118	96,473		
(2903) CIVIL UNREST MAY 2020	**4,608**	**89**		**-**
Salaries & Benefits	4,608	89		-
Maintenance & Operations	-	-		
(501) WATER UTILITY FUND	**-**	**-**		**-**
(2903) CIVIL UNREST MAY 2020	**-**	**-**		**-**
Salaries & Benefits	-	-		-
(502) SEWER FUND	**-**	**-**		**-**
(2903) CIVIL UNREST MAY 2020	**-**	**-**		**-**
Salaries & Benefits	-	-		-
(601) EQUIPMENT REPLACEMENT	**-**	**44,900**		**1,041,263**
(2901) NON DEPARTMENT	**-**	**44,900**		**1,041,263**
Capital Outlay	-	44,900		1,041,263
(603) WORKERS COMP RESERVE/INSURANCE	**-**	**-**		**-**
(2903) CIVIL UNREST MAY 2020	**-**	**-**		**-**
Salaries & Benefits	-	-		-
Grand Total	**6,351,560**	**6,776,614**	**6,128,801**	**7,786,315**

CITY OF EL SEGUNDO

Proposed Budget Summary Details

Fiscal Year 2023-2024

Department	NON DEPARTMENT

	Actual FY 20-21	Actual FY 21-22	Adopted FY 22-23	Proposed FY 23-24
(001) GENERAL FUND	**6,351,560**	**6,731,714**	**6,128,801**	**6,745,052**
(2901) NON DEPARTMENT	**5,678,966**	**6,253,001**	**6,128,801**	**6,745,052**
Salaries & Benefits	4,129,909	4,967,238	4,787,983	4,845,100
4108 Vacation Leave Payout	932,780	801,832	325,000	775,000
4109 Vac/Sick Pay - Termination	-	-	550,000	
4112 Sick Leave Payout	585,473	593,899	250,000	400,000
4201 Retirement CalPERS	(95,378)	3,198		-
4202 FICA	-	9,862		-
4204 Group Insurance	2,643,047	3,383,419	3,150,000	3,500,000
4207 CalPERS UAL	-	-	367,983	
4209 PARS Expense	1,305	170,100	145,000	170,100
4220 Pers Amortization		-		
4251 CalPERS Payments	62,683	4,929		
Maintenance & Operations	1,549,057	1,285,763	1,340,818	1,899,952
4907 Interest Expense	-	29,762		18,900
4999 Cash Over/Short	-	3		
5204 Operating Supplies	(5)	-		
5220 Computer Refresh Program Equipment		-		
6116 Building Lease Charge	-	-		
6139 Bank Service Charges	58,326	50,554	38,000	25,000
6172 Bad Debt Expense		-		
6203 Copy Machine Charges		-		
6205 Other Printing & Binding	-	-		
6206 Contractual Services	23,668	29,057	26,268	26,000
6207 Equipment Replacement Charge	-	-		500,000
6208 Dues & Subscriptions	-	-		
6211 Insurance & Bonds	400,000	500,000	750,000	700,000
6213 Meetings & Travel	-	-		
6214 Professional & Technical	610,524	77,580	33,000	25,000
6219 Network Operating Charge	-	8,600	8,600	9,802
6222 Lease Payment Parking Garage	221,449	298,875	300,000	310,000
6244 Other Unclassified Expense	42,769	2,376	5,000	
6245 Employee Recognition	-	15,722		-
6247 Unemployment Compensation	99,023	33,051	20,000	20,000
6250 Volunteer Recognition	-	-		
6253 Postage	973	1,899		
6254 Telephone	5,622	6,330	9,000	7,500
6260 Equipment Leasing Costs	380	830		-
6297 Credit Card Fees	23,256	32,791	15,000	15,000
6401 Community Promotion	-	-		
6405 ESUSD Funding Agreement	63,071	135,142	135,950	142,750
6406 LAX Master Plan Intervention		-		
6407 Washington Lobbiest Transportation & Inf		-		
6216 GASB 87 Lease-Debt Service Principle&Int		63,193		100,000
(2902) AHIMT	**667,986**	**478,623**		**-**
Salaries & Benefits	384,868	382,150		-
4101 Salaries Full Time	96,643	55,150		-
4102 Salaries Part Time	225,509	260,998		-
4103 Overtime	22,182	20,741		
4113 Reimbursable Overtime	-	3,883		
4201 Retirement CalPERS	6	3,106		-
4202 FICA	26,342	26,069		-
4203 Workers' Compensation	14,187	12,205		-
4204 Group Insurance	-	-		-
Maintenance & Operations	283,118	96,473		
5204 Operating Supplies	95,706	39,175		
5206 Computer Supplies	2,389	-		
5420 Reimbursable Expenditures	(87,437)	(58,699)		
6106 Covid Vaccinations	9,921	702		
6206 Contractual Services	1,771	-		
6213 Meetings & Travel	14,683	830		
6214 Professional & Technical	215,371	103,723		
6260 Equipment Leasing Costs	600	-		
6301 Legal Councel	30,114	10,742		
(2903) CIVIL UNREST MAY 2020	**4,608**	**89**		**-**
Salaries & Benefits	4,608	89		-
4101 Salaries Full Time	735	28		-
4103 Overtime	3,873	62		
Maintenance & Operations	-	-		
5204 Operating Supplies	-	-		
(501) WATER UTILITY FUND	**-**	**-**		**-**
(2903) CIVIL UNREST MAY 2020	**-**	**-**		**-**
Salaries & Benefits	-	-		-
4101 Salaries Full Time	-	-		-
(502) SEWER FUND	**-**	**-**		**-**

CITY OF EL SEGUNDO

Proposed Budget Summary Details

Fiscal Year 2023-2024

Department	NON DEPARTMENT

	Actual FY 20-21	**Actual FY 21-22**	**Adopted FY 22-23**	**Proposed FY 23-24**
(2903) CIVIL UNREST MAY 2020	**-**	**-**		**-**
Salaries & Benefits	-	-		-
4101 Salaries Full Time	-	-		-
(601) EQUIPMENT REPLACEMENT	**-**	**44,900**		**1,041,263**
(2901) NON DEPARTMENT	**-**	**44,900**		**1,041,263**
Capital Outlay	-	44,900		1,041,263
8104 Equipment	-	-		99,817
8105 Automotive		-		29,000
8108 Computer Hardware	-	44,900		912,446
(603) WORKERS COMP RESERVE/INSURANCE	**-**	**-**		**-**
(2903) CIVIL UNREST MAY 2020	**-**	**-**		**-**
Salaries & Benefits	-	-		-
4101 Salaries Full Time	-	-		-
Grand Total	**6,351,560**	**6,776,614**	**6,128,801**	**7,786,315**

CITY OF EL SEGUNDO
EQUIPMENT REPLACEMENT FUND PROFILE

As an internal service fund, the Equipment Replacement Fund accounts for in-house charges to City departments to accumulate funding for future replacement of equipment used by the departments. The Fund also accounts for the proceeds from sale of surplus equipment.

The Finance Department maintains the Equipment Replacement schedule and works closely with all impacted Departments to ensure accuracy of the schedule. The charges are based on the estimated replacement cost of the equipment using the projected life and an inflationary factors (percentages) depending on the type of equipment. During fiscal year 2017-2018, the threshold of equipment to be added to the schedule was raised to $5,000, which is consistent to the City's capitalization policy.

The adopted budget for fiscal year 2023-2024 includes appropriations for equipment that are scheduled to be replaced based on the current methodology, regardless of whether the equipment will actually be replaced or not in the fiscal year. In addition, if the equipment is being replaced, but has not accumulated full funding, the department has to make a request for additional funding to make up the difference from the General Fund.

For future budgeting, staff will be recommending some procedural changes to more efficiently manage the Fund. These changes include:

- Consider adjusting the estimated replacement cost every year, based on inflationary factors, e.g., CPI, as compared to what have been originally used; note actual cost when the equipment is replaced.

Also, there is an outstanding loan balance from the Equipment Replacement Fund to the enterprise Golf Fund in the amount of approximately $5.6 million. A portion of the revenues generated by the new Topgolf facility will be dedicated towards repayment of the inter-fund loan, in accordance with the Topgolf Revenue Allocation Policy adopted by City Council in May 2021.

CITY OF EL SEGUNDO

Adopted Budget Summary By Account

Fiscal Year 2023-2024

	601 EQUIPMENT REPLACEMENT
Department	INTERNAL SERVICES

	Actual FY 20-21	Adopted FY 21-22	Adopted FY 22-23	Proposed FY 23-24
8104 Capital - Equipment	139,650	431,802	591,952	722,862
8105 Capital - Automotive		530,065	577,752	700,713
8106 Capital - Communication		15,354	122,442	121,721
8108 Capital - Computer	119,200	59,706	94,847	576,675
Total Capital Outlay	**258,850**	**1,036,927**	**1,386,992**	**2,121,971**

CITY OF EL SEGUNDO
SCHEDULE OF EQUIPMENT ELIGIBLE FOR REPLACEMENT
Fiscal Year 2023-2024

Classification	Annual Replacement Charge FY 23-24	Capital Outlay Eligible To Be Replaced FY 23-24
CITY CLERK	**-**	**14,438**
(1301) ADMINISTRATION	**-**	**14,438**
8104 Equipment	-	14,438
CITY MANAGER	**22,629**	**263,618**
(2103) EL SEGUNDO MEDIA	**22,629**	**263,618**
8104 Equipment	22,629	238,618
8105 Automotive	-	25,000
COMMUNITY DEVELOPMENT	**11,390**	**135,974**
(2402) PLANNING	**2,694**	**33,834**
8104 Equipment	2,694	33,834
(2403) BUILDING & SAFETY	**8,696**	**102,140**
8105 Automotive	8,696	102,140
INFORMATION TECHNOLOGY DEPARTMENT	**225,646**	**2,065,243**
(2505) INFORMATION TECHNOLOGY DEPARTMENT	**225,646**	**2,065,243**
8104 Equipment	150,893	846,440
8105 Automotive	1,808	18,192
8106 Communication	8,253	63,200
8108 Computer	64,693	1,137,410
NON DEPARTMENT	**500,000**	**1,041,263**
(2901) NON DEPARTMENT	**500,000**	**1,041,263**
8104 Equipment	-	99,817
8105 Automotive	-	29,000
8108 Computer	500,000	912,446
POLICE DEPARTMENT	**479,996**	**3,780,422**
(3101) ADMINISTRATION	**479,996**	**3,588,537**
8104 Equipment	148,139	1,066,102
8105 Automotive	235,298	1,194,635
8106 Communication	96,559	1,327,800
(3107) COMMUNITY CENTER	**-**	**191,885**
8106 Communication	-	191,885
FIRE DEPARTMENT	**335,889**	**5,137,223**
(3201) ADMINISTRATION	**3,725**	**44,925**
8104 Equipment	-	17,350
8105 Automotive	3,725	27,575
(3202) SUPPRESSION	**239,286**	**4,345,912**
8104 Equipment	31,764	670,491
8105 Automotive	180,899	3,170,870
8106 Communication	14,752	335,642
8108 Computer	11,872	168,909
(3203) PARAMEDIC	**73,136**	**484,040**
8104 Equipment	47,489	236,233
8105 Automotive	25,646	236,807
8106 Communication	-	11,000
(3204) PREVENTION	**10,560**	**69,169**
8105 Automotive	10,560	69,169
(3205) ENVIRONMENTAL SAFETY	**3,292**	**72,738**
8104 Equipment	-	24,300
8105 Automotive	3,292	48,438
(3255) EMERGENCY MANAGEMENT	**5,891**	**120,439**
8104 Equipment	3,732	99,456
8106 Communication	2,158	20,983
PUBLIC WORKS DEPARTMENT	**192,327**	**3,383,195**
(2601) GOVERNMENT BUILDINGS	**15,046**	**633,713**
8104 Equipment	677	67,611
8105 Automotive	14,370	566,102
(4101) ENGINEERING	**4,296**	**44,250**
8104 Equipment	795	17,950
8105 Automotive	3,500	26,300
(4201) STREET SERVICES	**110**	**15,000**
8108 Computer	110	15,000
(4202) STREET MAINTENANCE	**80,783**	**775,593**
8104 Equipment	4,611	24,937
8105 Automotive	76,172	750,656
(4205) TRAFFIC SAFETY	**14,726**	**168,676**
8104 Equipment	-	6,000
8105 Automotive	14,726	162,676
(4301) WASTEWATER	**46,488**	**935,539**
8104 Equipment	12,946	193,148
8105 Automotive	33,542	723,392
8108 Computer	-	19,000

CITY OF EL SEGUNDO
SCHEDULE OF EQUIPMENT ELIGIBLE FOR REPLACEMENT
Fiscal Year 2023-2024

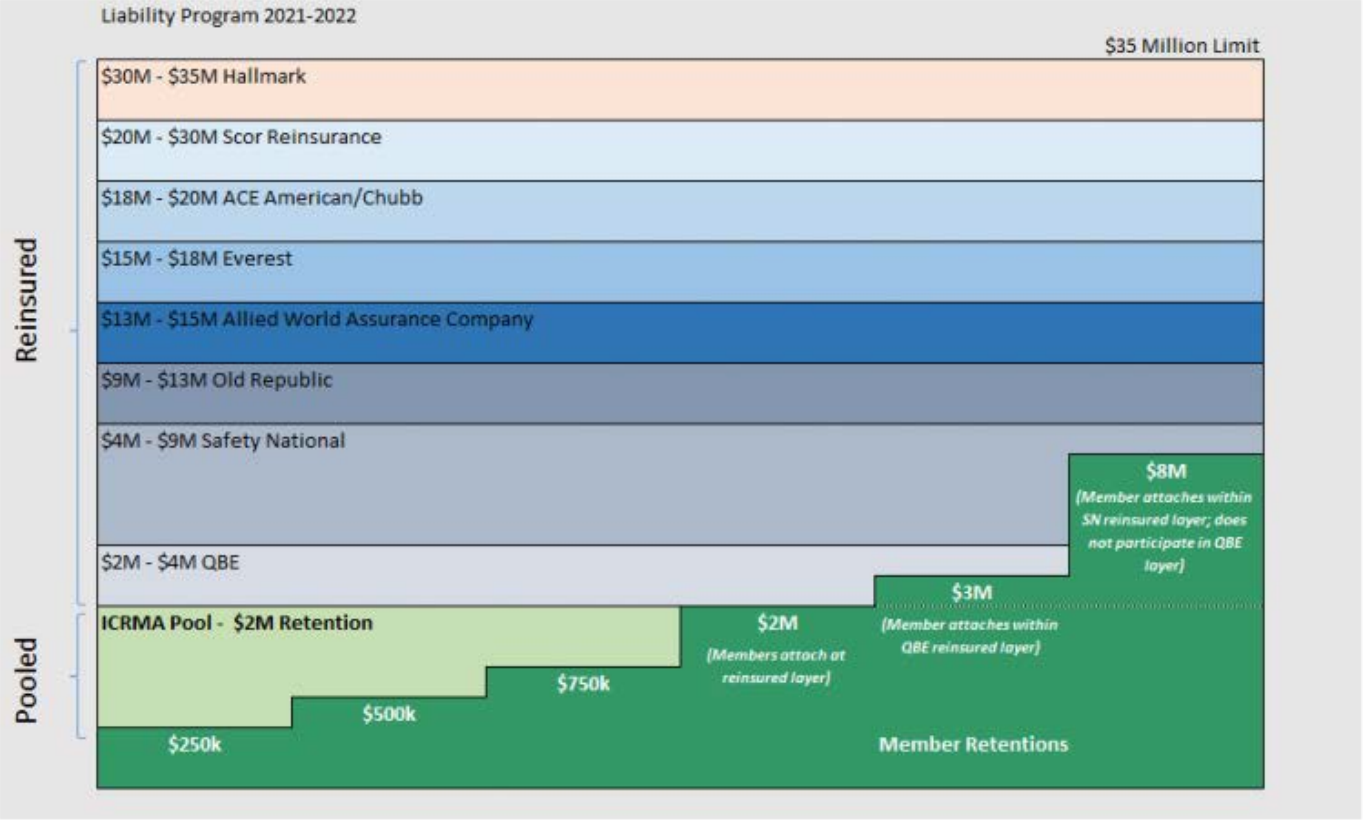
Classification	Annual Replacement Charge FY 23-24	Capital Outlay Eligible To Be Replaced FY 23-24
(4601) EQUIPMENT MAINTENANCE	**10,852**	**135,650**
8104 Equipment	1,326	6,271
8105 Automotive	9,526	89,379
8106 Communication	-	40,000
(7102) WATER-OPERATION	**20,025**	**674,773**
8104 Equipment	-	39,410
8105 Automotive	20,025	609,763
8108 Computer	-	25,600
RECREATION PARK AND LIBRARY DEPARTMENT	**354,092**	**2,412,362**
(5102) PARK MAINTENANCE	**323,979**	**1,871,587**
8104 Equipment	284,080	1,387,351
8105 Automotive	39,899	484,236
(5201) RECREATION-OPERATION	**8,646**	**145,500**
8104 Equipment	-	15,500
8105 Automotive	8,646	130,000
(5292) DIAL-A-RIDE	**10,381**	**326,590**
8105 Automotive	10,381	326,590
(6102) LIBRARY - SUPPORT SERVICES	**11,086**	**68,685**
8104 Equipment	11,086	68,685
Grand Total	**2,121,971**	**18,233,737**

CITY OF EL SEGUNDO
GENERAL LIABILITY INSURANCE FUND PROFILE

As an internal service fund, the General Liability Insurance Fund accounts for charges to departments for their share of general liability claims and the administration cost of the self-insurance program. The City belongs to the Independent Cities Risk Management Authority (ICRMA), a joint-powers authority of 15 participating members for the purpose of pooling the City's risk for general liability claims and losses with those member cities. ICRMA covers up to $35,000,000 for general liability claims, of which the first $2 million is covered by the pool with member cities responsible for their self-insured retention (SIR). The City of El Segundo has a SIR of $750,000. The pooled layer is funded at a confidence level of 70%.

ICRMA provides actuarial assumptions for the City to use in assessing the departmental charges, typically, using a 10-year rolling claims experience including administrative costs and other factors, as applicable.

A third-party administrator (TPA) manages the program by using a revolving bank account. The third-party administrator issues the payments to the claimants and submits the list of payments to the City Treasurer's Office, who in turn, replenishes the bank account.



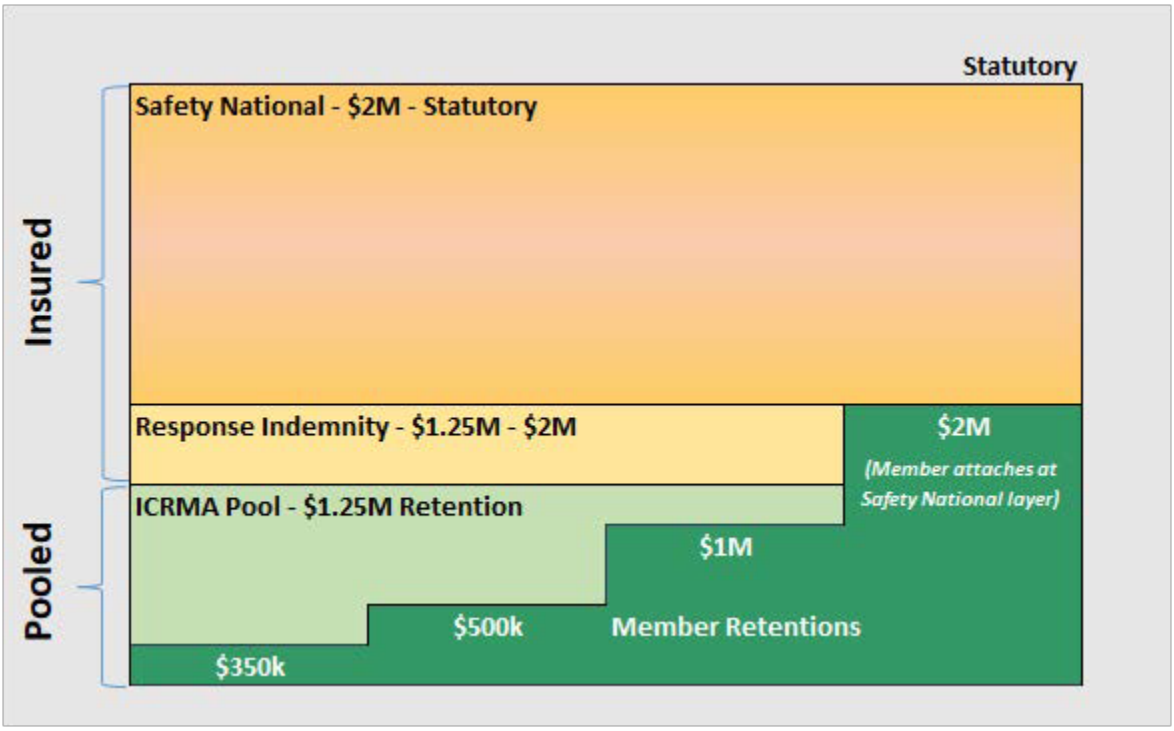
CITY OF EL SEGUNDO
WORKERS' COMPENSATION INSURANCE FUND PROFILE

As an internal service fund, the Workers' Compensation Insurance Fund accounts for charges to the departments for their share of workers' compensation claims and administrative costs of the self-insurance program. The City belongs to the Independent Cities Risk Management Authority (ICRMA), a joint-powers authority of 15 participating members, for the purpose of pooling the City's risk for workers' compensation claims and losses with those member cities. ICRMA pool covers up to the first $1.25 million in workers' compensation claims, of which the City is liable for its self-insured retention (SIR) of $500,000 for FY 2022-23 The member cities fund the pooled layer at a 75% confidence level. Claims above $1.25 million up to the statutory limit are covered by the insurance carriers: Response Indemnity covers claims from $1.25 million up to $2 million; and Safety National covers claims above $2 million and up to the statutory limit.

ICRMA provides actuarial assumptions for the City to use in calculating the charges to the operating departments, using a rolling 10-year claims experience. Departments are charged through the payroll system in which employees are assigned a payroll code similar to what's used by the insurance industry in determining the employee's degree of risk. For example, clerical employees would have a lower rate than a safety – i.e., police or fire personnel - or those employees that work outside City Hall such as tree trimmers or street maintenance staff.

A third-party administrator (TPA) administers the program by using a revolving bank account. The administrator processes and issues payments to claimants and routinely, submits the list of payments to the City Treasurer's Office, who in turn, replenishes the bank account.

Included in the Fund's adopted budget for fiscal year 2022-2023 is personnel cost which covers a portion of the following positions: Director of Finance and the staff in the Human Resources Department. The above positions are actually assigned to the Finance and the Human Resources departments, respectively.



CITY OF EL SEGUNDO

Proposed Budget Summary

Fiscal Year 2023-2024

Department	INTERNAL SERVICES

	Actual FY 20-21	Actual FY 21-22	Adopted FY 22-23	Proposed FY 23-24
(602) LIABILITY INSURANCE	**4,357,502**	**3,893,636**	**3,572,125**	**3,220,614**
(0000) INTERNAL SERVICES	**4,357,502**	**3,893,636**	**3,572,125**	**3,220,614**
Salaries & Benefits	107,939	(210,465)	97,125	93,682
Maintenance & Operations	4,249,563	4,104,101	3,475,000	3,126,932
(603) WORKERS COMP RESERVE/INSURANCE	**4,017,161**	**1,910,459**	**3,263,365**	**3,405,200**
(2321) WORKERS COMP RESERVE/INSURANCE	**4,016,757**	**1,910,419**	**3,263,365**	**3,405,200**
Salaries & Benefits	255,012	(267,356)	240,975	259,200
Maintenance & Operations	3,761,746	2,177,774	3,022,390	3,146,000
(2331) WORKERS COMP RESERVE/INSURANCE	**404**	**40**		**-**
Maintenance & Operations	404	40		-
Grand Total	**8,374,662**	**5,804,095**	**6,835,490**	**6,625,814**

CITY OF EL SEGUNDO

Proposed Budget Summary Details

Fiscal Year 2023-2024

Department	INTERNAL SERVICES

	Actual FY 20-21	Actual FY 21-22	Adopted FY 22-23	Proposed FY 23-24
(602) LIABILITY INSURANCE	**4,357,502**	**3,893,636**	**3,572,125**	**3,220,614**
(0000) INTERNAL SERVICES	**4,357,502**	**3,893,636**	**3,572,125**	**3,220,614**
Salaries & Benefits	107,939	(210,465)	97,125	93,682
4101 Salaries Full Time	38,047	73,022	78,210	75,580
4117 Opt - Out Payments	-	-		-
4200 Pension Expense - GASB 68	53,194	(302,252)		-
4201 Retirement CalPERS	14,712	6,769	6,072	6,235
4202 FICA	2,543	5,208	5,696	5,782
4203 Workers' Compensation	330	511	558	529
4204 Group Insurance	2,552	5,942	6,589	5,556
4210 OPEB Expense	(3,440)	335		-
Maintenance & Operations	4,249,563	4,104,101	3,475,000	3,126,932
5204 Operating Supplies	-	215		-
6211 Insurance & Bonds	874,225	1,361,694	1,530,000	1,601,932
6214 Professional & Technical	16,675	-	95,000	25,000
6246 Claims Expense (SIR)	3,358,784	2,742,193	1,850,000	1,500,000
6301 Legal Councel	(121)	-		-
(603) WORKERS COMP RESERVE/INSURANCE	**4,017,161**	**1,910,459**	**3,263,365**	**3,405,200**
(2321) WORKERS COMP RESERVE/INSURANCE	**4,016,757**	**1,910,419**	**3,263,365**	**3,405,200**
Salaries & Benefits	255,012	(267,356)	240,975	259,200
4101 Salaries Full-Time	66,005	157,695	196,119	205,246
4117 Opt - Out Payments	-	-		-
4200 Pension Expense - GASB 68	164,187	(464,589)		-
4201 Retirement CalPERS	18,529	14,881	15,801	16,785
4202 FICA	5,073	11,450	14,269	15,239
4203 Workers' Compensation	550	1,104	1,373	1,394
4204 Group Insurance	3,837	11,794	13,413	17,510
4210 OPEB Expense	(3,170)	310		-
4211 401(a) Employer's Contribution		-		2,066
4221 Car Allowance		-		960
Maintenance & Operations	3,761,746	2,177,774	3,022,390	3,146,000
5204 Operating Supplies	-	707		20,000
6208 Dues & Subscriptions	-	118,641		1,000
6211 Insurance & Bonds	966,623	900,129	1,022,390	1,125,000
6213 Meetings & Travel		-		-
6214 Professional & Technical	1,056	-		-
6223 Training & Education	-	415		-
6246 Claims Expense (SIR)	2,794,067	1,156,967	2,000,000	2,000,000
6254 Telephone	-	914		-
6301 Legal Councel	-	-		-
(2331) WORKERS COMP RESERVE/INSURANCE	**404**	**40**		**-**
Maintenance & Operations	404	40		-
5204 Operating Supplies	-	40		-
6214 Professional & Technical	404	-		-
Grand Total	**8,374,662**	**5,804,095**	**6,835,490**	**6,625,814**

City of El Segundo
Proposed Five-Year Capital Improvement Program

No.	By Fund and Project	Prior Years (Carryover)	FY 2023/24	FY 2024/25	FY2025/26	FY2026/27	FY 2027/28
Water Fund							
1	Annual Water Main Maintenance		$2,000,000	$2,000,000	$2,000,000	$2,000,000	$2,000,000
2	Water Facilities Maintenance		1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
3	Parks and Median Irrigation Conversion to Reclaimed water		50,000	500,000	0	0	0
4	Water Division Office and Maintenance Yard Improvements		0	0	465,000	0	0
5	Water Valve Replacements		0	300,000	300,000	300,000	300,000
	Total Water Fund		3,050,000	3,800,000	3,765,000	3,300,000	3,300,000
Wastewater Fund							
6	Wastewater Infrastructure Replacement (Annual Program)		750,000	750,000	750,000	750,000	750,000
	Total Wastewater Fund		750,000	750,000	750,000	750,000	750,000
Transportation Funds (Gas Tax/Prop C/SB 1/Measure R/Measure M)							
7	Park Place Extension Transportation Project--Design		2,600,000	2,600,000	600,000		0
8	Roadway Rehabilitation (Annual Program)		1,500,000	1,140,000	1,300,000	1,300,000	1,300,000
9	El Segundo Blvd. Improvements	6,800,000	0	0	0	0	0
10	Sidewalk Maintenance Program (Annual Program)		200,000	200,000	200,000	200,000	200,000
11	Library Park Pathway ADA improvement		200,000				
12A	Smoking Hollow Parking	$241,915 - new appropriation in FY 22-23 and PO rollover to FY23-24 with dollar amounts based on 5/16 council meeting					
13	Arena Street Improvements		0	100,000	0		0
	Total Transportation Funds	6,800,000	4,500,000	4,040,000	2,100,000	1,500,000	1,500,000
Storm Water Fund (Measure W)							
14	Alondra Park (Regional project)		0	0	0	0	50,000
15	Imperial HWY Median Improvements Collaborating with LAWA &City of LA		0	500,000	25,000	25,000	25,000
16	Infiltration projects		400,000	200,000	400,000	400,000	400,000
17	City Hall Plaza LID Landscpe		0	0	175,000	0	0
	Total Stormwater Fund		400,000	700,000	600,000	425,000	475,000
Special Revenue Funds/Other							
18	Civic Center Remodel (Fund 708)		400,000	0	0	0	0
19	Park Vista Senior Housing Plumbing (Senior Housing Fund)		800,000	0	0	0	0
19A	Park Vista Senior Housing Corp		800,000				
20	ADA Improvements - CDBG Funds		144,000	50,000	50,000	50,000	50,000
21 A	Library Elevator (State Grant)		90,000				
22 A	Library Southwall Water Proofing		90,000				
23 A	EOC Upgrades (Grant)		322,500	0	0	0	0
24	PD Elevator (Development Fees)		0	210,000	0	0	0
25	Fire Station #1 and #2 Interior Paint (Development Fees)		0	0	0	0	100,000
26	Park Vista Senior Housing ADA Compliance (Senior Housing Fund)		142,000	0	0		0
27	Citywide Facilities access control (Development Fees)			400,000	400,000		
28	Park Vista Senior Housing Roof Reflective Coating (Senior Housing Fund)		0	0	0		220,000
	Total Special Revenue Funds/Other		2,788,500	660,000	450,000	50,000	370,000
Genenral Fund							
21 B	Library Elevator	185,000	0	0	0	0	0
22 B	Library Southwall Waterproofing		125,000	0	0		0
23 B	EOC Upgrades		107,500	0	0	0	0
29	EV Charging station		50,000	100,000	350,000		
30	Safe Routes to School Projects		0	60,000	0		0
31	HVAC (Citywide)	650,000	100,000	150,000	230,000	750,000	100,000
32	Pump Station #17, pumps replacement		0	1,300,000	0	0	0
33	Fire Alarm Panels (Citywide)		150,000	60,000	0	0	0
34	Plumbing (Citywide)		50,000	0	22,740		18,800
35	Miscellaneous Electrical (Citywide)		100,000	130,000	130,000	250,000	250,000
36	Miscellaneous Equipment (Citywide)		0	35,300	115,000	50,000	50,000
37	Fire Sprinklers (Citywide)		0	0	0	0	700,000
38	Main Facilities ADA Compliance Projects	50,000	750,000	250,000	0	0	0
39	Roofing		0	0	130,000	0	0
40	City Maintenance Yard Electrical		0	0	38,000		40,000
41	Library Interior Maintenance		0	0	0	0	350,000
42	City Maintenance Yard Interior Maintenance		0	0	50,000	0	0
43	City Maintenance Yard Plumbing		0	0	50,000	0	0
44	The Plunge Rehabilitation (Funding Reserve)	4,700,000	2,500,000	2,500,000	0	0	0
45	Recreation Park Projects Phase I Reserve	1,700,000	3,000,000	2,000,000	2,000,000	0	0
46	Recreation Park Projects Phase II Reserve		0	0	500,000	2,000,000	2,000,000
47	Playground Equipment Replacement		0	300,000	300,000	0	0
48	Citywide Projects Reserve		0	0	1,000,000	2,000,000	2,000,000
49	Center Street Storm Drain Improvements		200,000	0	0	0	0
50	Main & Imperial Entryway	519,000	0	0	0	0	0
51	Brett Field Restrooms	350,000	-	0	0	0	0
52	Downtown Beautification		100,000				
53	Geneal CIP reserve		400,000				
	Total General Fund	8,154,000	7,632,500	6,885,300	4,915,740	5,050,000	5,508,800
	TOTAL CIP (53 Projects)	**$14,954,000**	**$19,121,000**	**$16,835,300**	**$12,580,740**	**$11,075,000**	**$11,903,800**

CIPAC New Projects Score sheet, 3-22-23										
Rank	**Facilities Projects**	**Dept.**	**HS**	**SC**	**RI**	**JL**	**CO**	**CI**	**Total Score**	Comments
1	Center Street Storm Drain Improvements at Oaks Ave.	Community, PW	5	5	1	0	1	7	**19**	None.
2	Citywide Facilities Access Control Project	PW, IT, PD	5	5	1	0	3	3	**17**	None.
3	City's Parks and Median Irrigation conversion to reclaimed water	Community, PW	1	3	3	3	3	3	**16**	Conduct a feasibility study first. The study should also include analysis for zero scape or drought tolerance scape.
3	Smoky Hollow Parking	Planning, PW	1	3	1	0	3	8	**16**	Will re-evaluate a year after the pilot project is implemented.
4	EV Charing Stations	Community, PW	1	1	1	3	1	4	**11**	Conduct a masterplan or feasibility study first before implementation.
N/A	Pump Station #28 infiltration Basin Improvement	PW							**N/A**	Use Measure W fund only. No need for CIPAC to evaluate unless other fund will be used.
N/A	Sandhill Infiltration Basin Improvement	PW							**N/A**	Use Measure W fund only. No need for CIPAC to evaluate unless other fund will be used.
Notes:										
HS	Health and Safety									
SC	System Condition									
RI	Return on Investment									
JL	Joint Agreement/Legal Requirement									
CO	Coordination Opportunity									
CI	Community Interest									

CIP Project Sheets for FY 2023-24

CAPITAL IMPROVEMENT PROGRAM FISCAL YEAR 2023/24

PROJECT TITLE	Annual Water Main Maintenance
REQUESTING DEPARTMENT	Public Works
DESCRIPTION	Repair or replacement of water infrastructure according to greatest need.
GENERAL PLAN REFERENCE	LU7

JUSTIFICATION

The water system is composed of water mains, booster pumps and reservoirs. The City Maintains approximately 57 miles of pipes, many of which date back to the 1930s and later. Potable water pipes typically have a 50-year life. The plan consists of water main replacements annually and ensure the operation and maintenance of pumps and reservoirs. Staff has laid out a plan for replacing the mains based on priority as well as maintaining and/or upgrading the facilities that support the water system infrastructure.



CIPAC COMMENTS

N/A

ESTIMATED COST	FUNDS ALLOCATED TO DATE	EXPENSES TO DATE	FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28
Varies, Ave. $2,000,000 Annually			$2,000,000	$2,000,000	$2,000,000	$2,000,000	$2,000,000

CIPAC SCORE

	HS	SC	RI	JL	CO	CI	TOT
Score							N/A

FUNDING SOURCES	COST - BREAKDOWN	
	DESCRIPTION	**ESTIMATED COST**
Water Enterprise Fund	1. DESIGN	
	2. CONSTRUCTION	
	3. MANAGEMENT/INSPECTION	
	4. CONTINGENCIES	
	5. OTHER (LIST) Soils Engineer Rep.	
	Survey	
	TOTAL	Varies, Ave. $2,000,000 Annually

All costs shown in current dollars — CIPAC FORM 2023/24

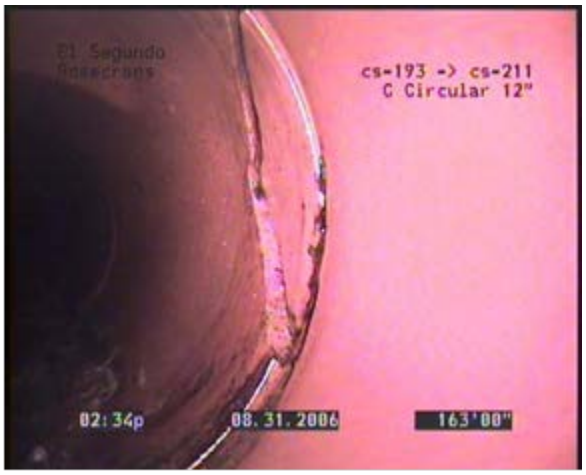
CAPITAL IMPROVEMENT PROGRAM FISCAL YEAR 2023/24

PROJECT TITLE	Wastewater Infrastructure Replacement (Annual Program)
REQUESTING DEPARTMENT	Public Works
DESCRIPTION	Repair or replacement of sewer mains according to the greatest need.
GENERAL PLAN REFERENCE	LU7

JUSTIFICATION

The City's wastewater system consists of approximately 50 miles of pipe and 1,050 manholes. The majority of these pipes are constructed of vitrified clay and range in size from 6-inch to 24-inch in diameter. The system was constructed over the years based on the development needs of the City and approximately 60% of the lines are now over 50 years old.

The entire collection system was CCTV inspected in 2023. Staff selects sewer line segments to be repairs based on the actual, documented condition of the pipe using the CCTV results and ratings. Pipes scoring 5 (worst) and 4 (significantly impacted) are prioritized for repair or replacement. This will also provide for the operation and maintenance of manholes, pumps, lift stations, flow meters and other components of the system.



CIPAC COMMENTS

ESTIMATED COST	FUNDS ALLOCATED TO DATE	EXPENSES TO DATE	FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28
Varies			$750,000	$750,000	$750,000	$750,000	$750,000

CIPAC SCORE

Score	HS	SC	RI	JL	CO	CI	TOT
							N/A

FUNDING SOURCES	COST - BREAKDOWN	
	DESCRIPTION	**ESTIMATED COST**
Wastewater Fund	1. DESIGN	
	2. CONSTRUCTION	
	3. MANAGEMENT/INSPECTION	
	4. CONTINGENCIES	
	5. OTHER (LIST) Soils Engineer Rep.	
	Survey	
	TOTAL	Varies

All costs shown in current dollars CIPAC FORM 2023-24

CAPITAL IMPROVEMENT PROGRAM FISCAL YEAR 2023/24

PROJECT TITLE	Sidewalk Maintenance Program (Annual Program)
REQUESTING DEPARTMENT	Public Works
DESCRIPTION	Repair of City sidewalks and curbs according to the greatest need. Sidewalk Maintenance Program (Annual Program), with special consideration for the areas identified in Figure 5-2 in the City's Housing Element.
GENERAL PLAN REFERENCE	LU7

JUSTIFICATION

Sidewalks sometimes are displaced by tree roots and other reasons which could potentially create trip hazards. Locations for sidewalks requiring repair are generated throughout the year by field surveys from the Street Maintenance Division and requests from residents.



CIPAC COMMENTS
N/A.

ESTIMATED COST	FUNDS ALLOCATED TO DATE	EXPENSES TO DATE	FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28
Varies			$200,000	$200,000	$200,000	$200,000	$200,000

CIPAC SCORE

Score	HS	SC	RI	JL	CO	CI	TOT
							N/A

FUNDING SOURCES	COST - BREAKDOWN	
	DESCRIPTION	**ESTIMATED COST**
Transportation Funds (Gas Tax/Prop C/SB 1/Measure R/Measure M)	1. DESIGN	
	2. CONSTRUCTION	
	3. MANAGEMENT/INSPECTION	
	4. CONTINGENCIES	
	5. OTHER (LIST) Soils Engineer Rep.	
	Survey	
	TOTAL	Varies

All costs shown in current dollars CIPAC FORM 2023-24

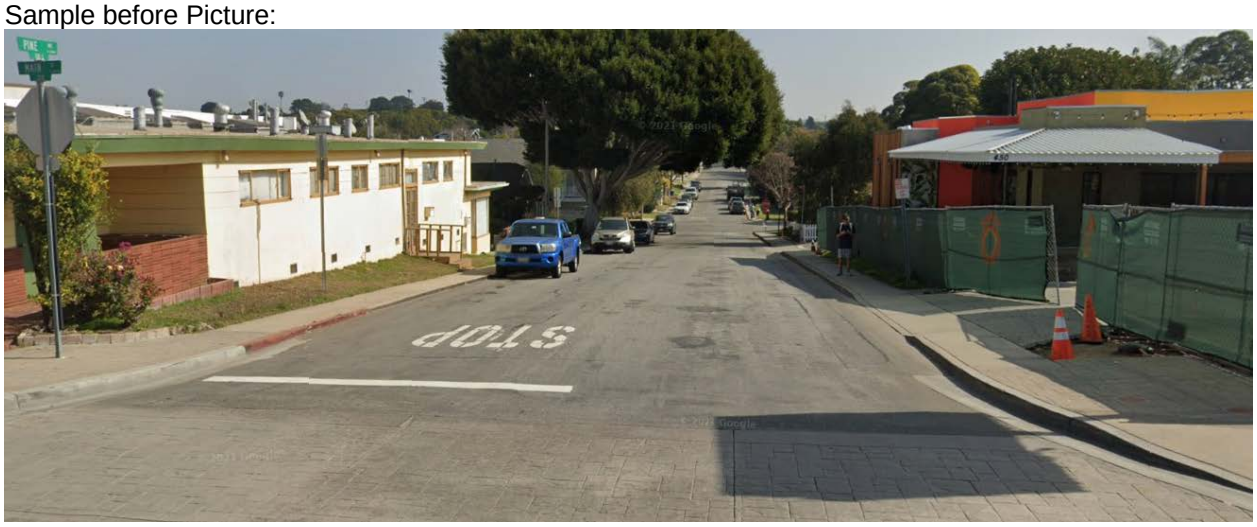
CAPITAL IMPROVEMENT PROGRAM FISCAL YEAR 2023/24

PROJECT TITLE	Roadway Rehabilitation (Annual Program)
REQUESTING DEPARTMENT	Public Works
DESCRIPTION	Resurfacing Local and Arterial Streets
GENERAL PLAN REFERENCE	LU 7

JUSTIFICATION

Arterial and local streets area evaluated every three years and rated using a Pavement Condition Index (PCI) rating system ranging from 0-100, with 100 being best. Those streets ranking below 60 require some form of rehabilitation, ranging from pavement grind/cap to full depth reclamation to bring the City's streets overall average rating up to a minimum of 75, which is considered "good".

Sample before Picture:



Sample after Picure:



CIPAC COMMENTS

ESTIMATED COST	FUNDS ALLOCATED TO DATE	EXPENSES TO DATE	FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28
Varies			$1,500,000	$1,140,000	$1,300,000	1,300,000	$1,300,000

CIPAC SCORE

Score	HS	SC	RI	JL	CO	CI	**TOT**
							N/A

FUNDING SOURCES	**COST - BREAKDOWN**	
	DESCRIPTION	**ESTIMATED COST**
Transportation Funds (Gas Tax/Prop C/SB 1/Measure R/Measure M)	1. DESIGN	
	2. CONSTRUCTION	
	3. MANAGEMENT/INSPECTION	
	4. CONTINGENCIES	
	5. OTHER (LIST) Soils Engineer Rep.	
	Survey	
	TOTAL	Varies

All costs shown in current dollars CIPAC FORM 2023-24

CAPITAL IMPROVEMENT PROGRAM FORM FISCAL YEAR 2023/24

PROJECT TITLE	Library Park Pathway ADA Improvement
REQUESTING DEPARTMENT	PW, Library, Community Development
DESCRIPTION	Reconstruct the library park pathway for ADA improvements. Demolition and removal of the existing asphalt pathway, excavation, construction survey and staking, grading, re-compaction of soils, construct 4-inch thick concrete walkway on 4-inch thick aggregate base (approx. 13,500 SF,) construct 6-inch concrete curb and 8 curb ramps, and construct 450 ft long, 4 ft wide by 4 ft deep infiltration trench.
GENERAL PLAN REFERENCE	LU 7

JUSTIFICATION

Comply with ADA requirements.

CIPAC COMMENTS

N/A. No use of General fund.

ESTIMATED COST	FUNDS ALLOCATED TO DATE	EXPENSES TO DATE	FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28
			$320,000				

CIPAC SCORE

Score	HS	SC	RI	JL	CO	CI	TOT
							N/A

FUNDING SOURCES	COST - BREAKDOWN	
	DESCRIPTION	**ESTIMATED COST**
CDBG. Measure M, Gas Tax, Measure W	1. DESIGN	$15,000
	2. CONSTRUCTION	$290,000
	3. MANAGEMENT/INSPECTION	$15,000
	4. CONTINGENCIES	
	5. OTHER (LIST) Soils Engineer Rep.	
	Survey	
	TOTAL	$320,000

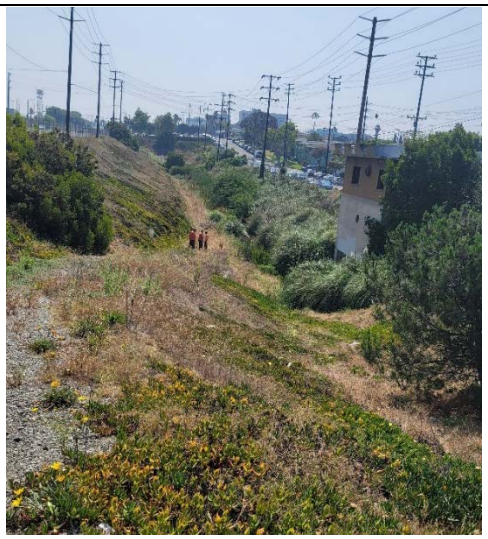
All costs shown in current dollars CIPAC FORM 2023-24

CAPITAL IMPROVEMENT PROGRAM FORM FISCAL YEAR 2023/24

PROJECT TITLE	Infiltration Projects Ongoing Maintenance of Water Quality Infrastructure
REQUESTING DEPARTMENT	Public Works
DESCRIPTION	Infiltration projects, including drywells and underground vaults, will be identified, designed, and constructed to attain regional water-quality requirements and recharge groundwater basins. Ongoing maintenance and improvements to existing infiltration basins to meet regional water quality objectives and maintain operational functionality.
GENERAL PLAN REFERENCE	LU7

JUSTIFICATION

To meet the waste discharge requirements in the LA RWQCB MS4 Permit, and as outlined in the Dominguez Channel and Santa Monica Bay J2/J3 WMPs, the City of El Segundo is required to implement control measures to achieve wasteload allocations established in the Regional Board and USEPA TMDLs. The City will be evaluating drywells and underground vaults for use throughout the City to meet these requirements and ultimately reduce pollutants from reaching the Santa Monica Bay and Dominguez Channel receiving waters.



Pump Station #18 infiltration basin and Sandhill Infiltration Basin are used as water quality BMPs to treat the 85th percentile, 24 storm events from each of their tributary areas. This request is for ongoing maintenance of the infiltration basins, as well as maintenance to the pumps, engines, and equipment in pump station #18 for ongoing operations in storm events larger than the 85th percentile, 24-hour storm.

The City will use these funds as permitted by the Safe Clean Water Program (Measure W) for designing and constructing stormwater projects.

CIPAC COMMENTS

ESTIMATED COST	FUNDS ALLOCATED TO DATE	EXPENSES TO DATE	FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28
		$31,400	$400,000	$200,000	$400,000	$400,000	$400,000

CIPAC SCORE

Score	HS	SC	RI	JL	CO	CI	TOT
							N/A

FUNDING SOURCES	COST - BREAKDOWN	
	DESCRIPTION	**ESTIMATED COST**
Measure W.	1. DESIGN	TBD
	2. CONSTRUCTION	TBD
	3. MANAGEMENT/INSPECTION	
	4. CONTINGENCIES	
	5. OTHER (LIST) Soils Engineer Rep.	
	Survey	
	TOTAL	

All costs shown in current dollars CIPAC FORM 2023-24

CAPITAL IMPROVEMENT PROGRAM FORM FISCAL YEAR 2023/24

PROJECT TITLE	Civic Center Maintenance & Repairs Phase II
REQUESTING DEPARTMENT	ES Media, Finance, IT
DESCRIPTION	Interior Improvements to City Hall
GENERAL PLAN REFERENCE	LU7

JUSTIFICATION

The El Segundo City Hall building was built in 1955 and renovated in 1977. The building contains the Mayor's office, Council Chamber, the Public Works Department, the Community Development Department, Human Resources, Finance and other related offices, conference rooms and support staff offices.

Improvements to the interior are needed to enhance the services that the City provides. These improvements will occur in three phases. The first phase was completed in 2023 and consisted of improvements to the main lobby area, the Community Development Department's plan check center, and the Executive Conference Room.

The second phase will consist of improvements to the West Basement Office area, the East Basement Office area, and the Mailroom to provide better workspace and storage to City staff. These improvements will involve relocating the Information Technology Services Department (ITSD) to an upgraded West Basement Office area. Relocating the El Segundo Media team to an upgraded East Basement Office area. And relocating Finance Department staff to new offices to be constructed within the existing Mailroom area.

The third phase will consist of improvements to the other offices and spaces not included in phase one and two. The improvements in this phase will include the layout changes to the Human Resources offices to provide consolidated workstations, improvements to the City Clerk's office to provide more secure file storage, and carpet replacement to the Public Works and Planning areas to provide better aesthetics.

The City is currently in the phase 2 construction of the project. Subsequently, this project will be advertised for the phase 3 construction.

CIPAC COMMENTS

Score from previous year.

ESTIMATED COST	FUNDS ALLOCATED TO DATE	EXPENSES TO DATE	FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28
	$900,0000	$900,000	$400,000	TBD			

CIPAC SCORE

Score	HS	SC	RI	JL	CO	CI	TOT
	3	3	3	0	1	6	16

FUNDING SOURCES	COST - BREAKDOWN	
	DESCRIPTION	**ESTIMATED COST**
	1. DESIGN	
	2. CONSTRUCTION	
	3. MANAGEMENT/INSPECTION	
	4. CONTINGENCIES	
	5. OTHER (LIST) Soils Engineer Rep.	
	Survey	
	TOTAL	Varies

All costs shown in current dollars CIPAC FORM 2023-24

CAPITAL IMPROVEMENT PROGRAM FISCAL YEAR 2023/24

PROJECT TITLE	Citywide Facilities Improvements Project – Park Vista Senior Housing Plumbing
REQUESTING DEPARTMENT	Public Works
DESCRIPTION	Plumbing Replacement and/or Repairs at Park Vista Senior Housing
GENERAL PLAN REFERENCE	LU 7

JUSTIFICATION

The Park Vista Senior Housing is an aging facility. Built in the mid 1980s has not had a major plumbing system upgrades since its original construction. Management has reported frequent leak issues with the supply piping at fixture connections throughout the building. There has also been instances of sanitary waste line replacement due to cracks in the pipes. In 2018, a consultant (EMG) was hired to conduct a comprehensive building assessment to identify immediate maintenance and capital needs. In that report, it was recommended for the plumbing systems at Park Vista Senior Housing to be upgraded to meet current building and safety standards and that maintenance requirements are not deferred, thereby jeopardizing the value of these assets.







CIPAC COMMENTS

Score is from 2022-23.

ESTIMATED COST	FUNDS ALLOCATED TO DATE	EXPENSES TO DATE	FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28
$1,680,000			$1,600,000				

CIPAC SCORE

Score	HS	SC	RI	JL	CO	CI	TOT
	5	5	1	0	1	7	**19**

FUNDING SOURCES	COST - BREAKDOWN	
	DESCRIPTION	**ESTIMATED COST**
Senior Citizens Corp Fund & Senior Housing Fund	1. DESIGN	$50,000
	2. CONSTRUCTION	$1,450,000
	3. MANAGEMENT/INSPECTION	$100,000
	4. CONTINGENCIES	
	5. OTHER (LIST) Soils Engineer Rep.	
	Survey	
	TOTAL	$1,600,000
All costs shown in current dollars		CIPAC FORM 2023-24

CAPITAL IMPROVEMENT PROGRAM FISCAL YEAR 2023/24

PROJECT TITLE	Library Elevator Project
REQUESTING DEPARTMENT	Public Works
DESCRIPTION	Repair of the library elevator
GENERAL PLAN REFERENCE	LU 7

JUSTIFICATION

The hydraulic machinery serving the library elevator is reaching the end of its life cycle and is due for replacement. Over the past year, the elevator began experiencing greater than normal problems and mechanical failures. It is vital to upgrade the fatigued mechanical equipment to restore the elevator performance and maintain accessibility to all floors of the library.

A California State Grant is award for the Library Elevator project during FY2022-23.

CIPAC COMMENTS

Project is carried over from previous year, with new State funding.

ESTIMATED COST	FUNDS ALLOCATED TO DATE	EXPENSES TO DATE	FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28
$185,000			$275,000				

CIPAC SCORE
Project score is from FY2022/23.

Score	HS	SC	RI	JL	CO	CI	TOT
	3	3	1	0	1	7	**15**

FUNDING SOURCES	COST - BREAKDOWN	
General fund. $185,000 State Grant. $90,000	**DESCRIPTION**	**ESTIMATED COST**
	1. DESIGN	
	2. CONSTRUCTION	
	3. MANAGEMENT/INSPECTION	
	4. CONTINGENCIES	
	5. OTHER (LIST) Soils Engineer Rep.	
	Survey	
	TOTAL	$275,000

All costs shown in current dollars CIPAC FORM 2023-24

CAPITAL IMPROVEMENT PROGRAM FISCAL 2023/24

PROJECT TITLE	Library South Wall Waterproofing and Rehabilitation Project
REQUESTING DEPARTMENT	Public Works Department
DESCRIPTION	Water Proofing Assessment and Repair
GENERAL PLAN REFERENCE	LU 7

JUSTIFICATION

The Library Building was built in 1948 and the southwest wing was added later in 1963. Before Pandemic, this facility was open to the general public for reading, researching, working, holding meetings at conference rooms, doing homework, tutoring, and participating in creative events organized by the library staff. The south wall of the building is experiencing water intrusion issues. On the 1st floor wall behind the bookshelves, multiple wall cracks and failures are visible. In the basement, mold growths were discovered behind the existing wallpaper that were removed, treated and painted a couple of years ago. It is just a matter of time when more failures will occur if not addressed.

A combination of exterior and interior work will need to happen to address the proper waterproofing correction necessary to salvage the south wall. The majority of the wall area will need to be exposed which will involve ground excavation due to the building having a basement. The exposed wall will then be assessed, treated, provide proper waterproofing, subsurface drainage, get tested before the land surface is restored. The interior finish will be removed and replaced.

It is prudent for the City to accumulate funds needed to repair and waterproof the City Library's south wall to avoid further facility failure, maintain operational competitiveness and protect public and employees from potential hazards.

CIPAC COMMENTS

Score is from previous year. Utilize the awarded State grant first.

ESTIMATED COST	FUNDS ALLOCATED TO DATE	EXPENSES TO DATE	FY 2023/24	FY 2024/25	FY 2023/24	FY 2024/25	FY 2025/26
$120,000			$120,000				

CIPAC SCORE

Score	HS	SC	RI	JL	CO	CI	TOT
	3	5	1	0	1	6	**16**

FUNDING SOURCES	COST - BREAKDOWN	
General Fund. State Grant	**DESCRIPTION**	**ESTIMATED COST**
	1. DESIGN	$10,000
	2. CONSTRUCTION	$110,000
	3. MANAGEMENT/INSPECTION	
	4. CONTINGENCIES	
	5. OTHER (LIST) Soils Engineer Rep.	
	Survey	
	TOTAL	$120,000

All costs shown in current dollars CIPAC FORM 2023/24

CAPITAL IMPROVEMENT PROGRAM FORM FISCAL YEAR 2023/24

PROJECT TITLE	EOC Improvements
REQUESTING DEPARTMENT	City Manager's Office
DESCRIPTION	Improving EOC equipment and technologies.
GENERAL PLAN REFERENCE	LU 7

JUSTIFICATION

The City is awarded a $300,000 grant to improve the Emergency Operation Center's equipment and technologies to have a more efficient and effective operation.

CIPAC COMMENTS

N/A. Scope is currently not defined.

ESTIMATED COST	FUNDS ALLOCATED TO DATE	EXPENSES TO DATE	FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28
$425,000			$425,000				

CIPAC SCORE

	HS	SC	RI	JL	CO	CI	TOT
Score							N/A

FUNDING SOURCES	COST - BREAKDOWN	
$325,000 Grant $100,000 General Fund match.	**DESCRIPTION**	**ESTIMATED COST**
	1. DESIGN	
	2. CONSTRUCTION	
	3. MANAGEMENT/INSPECTION	
	4. CONTINGENCIES	
	5. OTHER (LIST) Soils Engineer Rep.	
	Survey	
	TOTAL	$425,000

All costs shown in current dollars CIPAC FORM 2023-24

CAPITAL IMPROVEMENT PROGRAM FORM FISCAL YEAR 2023/24

PROJECT TITLE	Park Vista Buildings ADA Improvements
REQUESTING DEPARTMENT	Public Works.
DESCRIPTION	Removal of accessibility barriers in Park Vista building.
GENERAL PLAN REFERENCE	LU 7

JUSTIFICATION

This project would address the public areas of the Park Vista Building with these upgrades:

- Ensuring interior paths-of-travel are wide enough, have enough turning/clear space between objects, and have the correct slope, and have ramps and landings if needed
- Ensuring that entryways are wide enough, doors can be opened easily, and are correctly marked
- Ensuring audience seating accommodates disabled members of the public
- Enlarging restroom stall capacity for standard wheelchair turning radius
- Positioning counters, door handles, drinking fountains, and restroom fixtures/items at accessible heights
- Ensuring exterior paths-of-travel are wide enough, have the correct slope, and have ramps and landings if needed

CIPAC COMMENTS
N/A.

ESTIMATED COST	FUNDS ALLOCATED TO DATE	EXPENSES TO DATE	FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28
$142,000			$142,000				

CIPAC SCORE

Score	HS	SC	RI	JL	CO	CI	TOT
							N/A

FUNDING SOURCES	COST - BREAKDOWN	
	DESCRIPTION	**ESTIMATED COST**
Senior Housing Fund.	1. DESIGN	
	2. CONSTRUCTION	
	3. MANAGEMENT/INSPECTION	
	4. CONTINGENCIES	
	5. OTHER (LIST) Soils Engineer Rep.	
	Survey	
	TOTAL	$142,000

All costs shown in current dollars CIPAC FORM 2023-24

CAPITAL IMPROVEMENT PROGRAM FORM FISCAL YEAR 2023/24

PROJECT TITLE	EV Charging stations
REQUESTING DEPARTMENT	Community, Environmental Committee, PW.
DESCRIPTION	Installing more public EV charging stations around the City in accessible and poplar area.
GENERAL PLAN REFERENCE	LU 7

JUSTIFICATION

The popularity of electrical vehicle (EV) is on the rise. California issued rules banning sales of gasoline powered vehicle by 2035 in August 2022 in an effort to combat climate change (Resolution 22-12, Advance Clean Cars II Regulation, by the California Air Resources Board.) The regulation plans to phase out gas engines and phase in EV with a target of 35% new cars in 2026 to 100% in 2035. The current charging station infrastructure is only capable of delivering a small fraction of the projected demand. Currently, the City has two dual charging stations for its own fleet and one dual charging station for public use near city hall. The City is planning to install a few more charging station to meet future needs for city staff fleet. The Planning department is conditioning future development projects to have appropriate amount of charging infrastructure on the private property. The Environmental Committee is asking the City to install more public EV charging stations in popular areas around City buildings and downtown area.

In general, there are three popular levels of chargers with different cost and effectiveness. As a current rule of thumb, Level 1 (120 V) is for household use that charges 4-6 miles per hour charged, level 2 (240 V) is for commercial use that charge 22-26 miles per hour charged, and level 3 (Fast Charge) that charges up to 200 miles per hour charged. Level 3 requires significant infrastructure upgrade and can be costly. The focus of near future will be building more level 2 chargers in accessible and popular areas around the city, and exploring potential level 3 possibility.

The proposed timeline will be following:

- FY 2023-24, conduct and complete electrification master plan to evaluate sites for public EV charging suitability (Rec. & Park complex site, Downtown El Segundo near city buildings, etc.) available electrical capacity, solar charging evaluation of city building roof or carport, charging site prioritization. Install small scale charging stations for City fleet when feasible.
- FY 2024-25, conduct and complete design of phase 1 EV charging stations.
- FY 2025-26, bid and install phase 1 of EV charging stations.

CIPAC COMMENTS

Conduct a masterplan or feasibility study first before implementation.

ESTIMATED COST	FUNDS ALLOCATED TO DATE	EXPENSES TO DATE	FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28
TBD.			$50,0000	$100,000	$350,000		

CIPAC SCORE

Score	HS	SC	RI	JL	CO	CI	TOT
	1	1	1	3	1	4	**11**

FUNDING SOURCES	COST - BREAKDOWN	
	DESCRIPTION	**ESTIMATED COST**
Available grants. Other suggested funding sources.	1. DESIGN	TBD
	2. CONSTRUCTION	TBD
	3. MANAGEMENT/INSPECTION	
	4. CONTINGENCIES	
	5. OTHER (LIST) Master Planning	$50,000
	Survey	
	TOTAL	TBD

All costs shown in current dollars — CIPAC FORM 2023-24

CAPITAL IMPROVEMENT PROGRAM FISCAL YEAR 2023/24

PROJECT TITLE	HVAC (Citywide)
REQUESTING DEPARTMENT	Public Works
DESCRIPTION	Mechanical HVAC improvements at the City Hall, Police Station, Fire Station #1, Fire Station #2, Library and City Maintenance Yard
GENERAL PLAN REFERENCE	LU7

JUSTIFICATION

The HVAC at all building facilities needs replacement. The refrigerant is not in compliance with current regulations, the ductwork requires cleaning, the rooftop mechanical units have reached the end of their life cycles and the performance is not what provides a comfortable controllable work environment.

The HVAC improvements needed for the Police Station involve replacing more substantial portions of the HVAC system than in the other facilities. The Police Station will need all its interior air handlers replaced as they are failing and sometimes there are no repair parts readily available due to the age of the components. Additionally, the boiler, chiller, distribution pumps, rooftop exhaust fans, and rooftop packaged HVAC units are all in need of replacement. It is vital that these items are replaced as soon as possible to continue providing clean and circulated air. Due to the extensive replacement of rooftop HVAC equipment, roof patching and repair will be factored into the budget for the Police Station. The majority of HVAC work for the Police Station is scheduled for FY 2022/23 due to high priority.

In 2018, a consultant (EMG) was hired to conduct a comprehensive building assessment to identify immediate maintenance and capital needs. In that report, it was recommended to address the above issues to meet current building and safety standards and that maintenance requirements are not deferred, thereby jeopardizing the value of these assets.



CIPAC COMMENTS

CIPAC chose not to rate facility project, suggested City to handle it via reserve/equipment replacement fund.

ESTIMATED COST	FUNDS ALLOCATED TO DATE	EXPENSES TO DATE	FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28
Varies	$750,000	$400,000	$ 100,000	$ 150,000	$ 230,000	$750,000	$ 100,000

CIPAC SCORE

Score	HS	SC	RI	JL	CO	CI	TOT
							N/A

FUNDING SOURCES	COST - BREAKDOWN	
	DESCRIPTION	ESTIMATED COST
General Fund	1. DESIGN	
	2. CONSTRUCTION	
	3. MANAGEMENT/INSPECTION	
	4. CONTINGENCIES	
	5. OTHER (LIST) Soils Engineer Rep.	
	Survey	
	TOTAL	Varies

All costs shown in current dollars CIPAC FORM 2023-24

CAPITAL IMPROVEMENT PROGRAM FORM FISCAL YEAR 2023/24

PROJECT TITLE	Fire Alarm Panel System.
REQUESTING DEPARTMENT	PW
DESCRIPTION	Upgrade Alarm Panels, smoke detectors, alarms, strobes to current standards.
GENERAL PLAN REFERENCE	LU 7

JUSTIFICATION

To comply with safety requirement.



CIPAC COMMENTS

N/A.

ESTIMATED COST	FUNDS ALLOCATED TO DATE	EXPENSES TO DATE	FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28
$210,000			$150,000	$60,000			

CIPAC SCORE

Score	HS	SC	RI	JL	CO	CI	TOT
							N/A

FUNDING SOURCES	COST - BREAKDOWN	
	DESCRIPTION	**ESTIMATED COST**
	1. DESIGN	
	2. CONSTRUCTION	
	3. MANAGEMENT/INSPECTION	
	4. CONTINGENCIES	
	5. OTHER (LIST) Soils Engineer Rep.	
	Survey	
	TOTAL	$210,000

All costs shown in current dollars CIPAC FORM 2023-24

CAPITAL IMPROVEMENT PROGRAM FISCAL YEAR 2023/24

PROJECT TITLE	Plumbing (Citywide)
REQUESTING DEPARTMENT	Public Works
DESCRIPTION	Replacement of the water heater, copper piping, fixtures, and faucet at the City Hall, Police Station, Fire Station #1, Fire Station #2, Library and City Maintenance Yard
GENERAL PLAN REFERENCE	LU 7

JUSTIFICATION

A majority of the City facilities plumbing infrastructure is original to the construction of the facilities. The plumbing components have reached the end of their life cycle period. The concern is that the fixtures, faucets, equipment, sump pumps, drinking fountains and piping have aged to the point where the piping will begin to fail, and that replacement should be planned rather than a reaction to a problem that will continue to surface throughout the building.

In 2018, a consultant (EMG) was hired to conduct a comprehensive building assessment to identify immediate maintenance and capital needs. In that report, it was recommended to address the above issues to meet current building and safety standards and that maintenance requirements should not be deferred.



CIPAC COMMENTS

Skipped, Equipment Replacement Fund.

ESTIMATED COST	FUNDS ALLOCATED TO DATE	EXPENSES TO DATE	FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28
Varies			$50,000	N/A	$23,000	N/A	N/A

CIPAC SCORE

Score	HS	SC	RI	JL	CO	CI	TOT
							N/A

FUNDING SOURCES	COST - BREAKDOWN	
	DESCRIPTION	**ESTIMATED COST**
General Fund	1. DESIGN	
	2. CONSTRUCTION	
	3. MANAGEMENT/INSPECTION	

	4. CONTINGENCIES	
	5. OTHER (LIST) Soils Engineer Rep.	
	Survey	
	TOTAL	Various
All costs shown in current dollars		CIPAC FORM 2023-24

CAPITAL IMPROVEMENT PROGRAM FISCAL YEAR 2023/24

PROJECT TITLE	Miscellaneous Electrical (Citywide)
REQUESTING DEPARTMENT	Public Works
DESCRIPTION	Selective replacements for panels, switchboards, transformers and other major electrical components at City Hall, Police Station, Fire Station #1, Fire Station #2, Library, City Maintenance Yard, and Water Division Office
GENERAL PLAN REFERENCE	LU7

JUSTIFICATION

Electrical equipment, such as panels, switchboards, and transformers, at all building facilities need replacement. The electrical equipment at the City building facilities is outdated and are all reaching the end of their life cycles. The age of the older equipment is making it difficult for the maintenance staff since some of the replacement parts are no longer readily available. The efficiency of new equipment is significant and will result in reduced energy and maintenance costs. In 2018, a consultant (EMG) was hired to conduct a comprehensive building assessment to identify immediate maintenance and capital needs. In that report, it was recommended to address the above issues to meet current building and safety standards and that maintenance requirements should not be deferred.





CIPAC COMMENTS

Skipped, Equipment Replacement Fund.

ESTIMATED COST	FUNDS ALLOCATED TO DATE	EXPENSES TO DATE	FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28
Varies			$100,000	$130,000	$130,000	$250,000	$250,000

CIPAC SCORE

	HS	SC	RI	JL	CO	CI	TOT
Score							N/A

FUNDING SOURCES	COST - BREAKDOWN	
	DESCRIPTION	**ESTIMATED COST**
General Fund	1. DESIGN	
	2. CONSTRUCTION	
	3. MANAGEMENT/INSPECTION	
	4. CONTINGENCIES	
	5. OTHER (LIST) Soils Engineer Rep.	
	Survey	
	TOTAL	Varies

All costs shown in current dollars CIPAC FORM 2023-24

CAPITAL IMPROVEMENT PROGRAM FISCAL YEAR 2023/24

PROJECT TITLE	Civic Center Buildings Public Area ADA Improvements
REQUESTING DEPARTMENT	Public Works
DESCRIPTION	Removal of accessibility barriers in Fire Station 1, Police Department, and City Hall lobbies, restrooms, and Council Chambers.
GENERAL PLAN REFERENCE	LU7

JUSTIFICATION

Constructed in 1975, 1986, and 1999, respectively, the City Hall, Fire Station 1, and Police Department buildings in the Civic Center all need some level of ADA upgrades to meet current standards. This project would address the public areas of each building that have not recently been addressed in another project, including:

1. The Fire Station 1 lobby
2. The Police Department lobby and lobby restrooms
3. The City Hall north-south ramp, from the east lobby off Standard Street to the building's east-west hallway
4. The City Hall west lobby, off Main Street up to the elevator area
5. The City Hall Council Chambers

Current accessibility requirements defined by Building Code and ADA standards at minimum include these upgrades:

- Ensuring interior paths-of-travel are wide enough, have enough turning/clear space between objects, and have the correct slope, and have ramps and landings if needed
- Ensuring that entryways are wide enough, doors can be opened easily, and are correctly marked
- Ensuring audience seating accommodates disabled members of the public
- Enlarging restroom stall capacity for standard wheelchair turning radius
- Positioning counters, door handles, drinking fountains, and restroom fixtures/items at accessible heights
- Ensuring exterior paths-of-travel are wide enough, have the correct slope, and have ramps and landings if needed

CIPAC COMMENTS

Score is from previous year.

ESTIMATED COST	FUNDS ALLOCATED TO DATE	EXPENSES TO Date	FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28
$825,000		$75,000	$750,000				

CIPAC SCORE

	HS	SC	RI	JL	CO	CI	TOT
Score	1	5	1	3	3	6	**19**

FUNDING SOURCES	COST - BREAKDOWN	
	DESCRIPTION	**ESTIMATED COST**
	1. DESIGN	$75,000
	2. CONSTRUCTION	$700,000
	3. MANAGEMENT/INSPECTION	$50,000
	4. CONTINGENCIES	
	5. OTHER (LIST) Soils Engineer Rep.	
	Survey	
	TOTAL	$825,000

All costs shown in current dollars CIPAC FORM 2023-24

CAPITAL IMPROVEMENT PROGRAM FORM FISCAL YEAR 2023/24

PROJECT TITLE	The Plunge
REQUESTING DEPARTMENT	Public Works
DESCRIPTION	The Plunge, built in 1940, is in need of a major renovation to bring the mechanical systems into compliance and make the facility more efficient, usable and accessible.
GENERAL PLAN REFERENCE	LU 7

JUSTIFICATION

The Urho Saari Swim Stadium ("The Plunge") is named after a highly regarded swim coach who came to El Segundo in 1941 and coached US Olympic water polo and swim teams. Originally built in 1940 by the Works Progress Administration (WPA), the larger pool has eight lanes and is 25 yards. There is also a separate junior pool. The Urho Saari Swim Stadium is typically programmed year-round for recreation swim, lap swim, fitness classes, swim lessons, practices, and competitions.

The conceptual phase in FY20/21, included community surveys, a virtual community meeting, and stakeholder meetings with staff and Recreation and Parks Commission members to assist in guiding the conceptual design based on the results of the needs assessment. The proposed conceptual design identified code compliance issues, ADA requirements that need to be met, mechanical, electrical, and plumbing upgrades, and needed replacements of pool mechanical, electrical and plumbing systems and pool system controllers, while incorporating architectural enhancements that assist in approving the overall appearance and feeling of the facility.

Final design of the Plunge commenced in February 2022 and will incorporate the community feedback and necessary renovation of the building to a functional and upgraded facility. The final design plans and specifications are anticipated to be complete by the end of 2023, with bidding, award, and construction of the project to occur in 2024.

CIPAC COMMENTS

Score is from previous year.

ESTIMATED COST	FUNDS ALLOCATED TO DATE	EXPENSES TO DATE	FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28
	$4,700,000		$2,500,000	$2,500,000			

CIPAC SCORE

	HS	SC	RI	JL	CO	CI	TOT
Score	8	5	3	3	5	10	**34**

FUNDING SOURCES	**COST - BREAKDOWN**	
General fund Plus $4.5 million from the followings: • $1,000,000 is provided by ESUSD (Agreement 5586) • $3,000,000 is provided by LA Chargers Headquarters (Ordinance #1631) • $500,000 Chevron contribution as part of community fundraising	**DESCRIPTION**	**ESTIMATED COST**
	1. DESIGN	
	2. CONSTRUCTION	$12,000,000
	3. MANAGEMENT/INSPECTION	$500,000
	4. CONTINGENCIES	
	5. OTHER (LIST) Soils Engineer Rep.	
	Survey	
	TOTAL	$12,500,000

All costs shown in current dollars CIPAC FORM 2023-24

CAPITAL IMPROVEMENT PROGRAM FISCAL YEAR 2023/24

PROJECT TITLE	Recreation Park Complex Improvements Project
REQUESTING DEPARTMENT	Recreation & Park, Library
DESCRIPTION	Comprehensive improvements to the facilities within the Recreation Park Complex. Fund reserve.
GENERAL PLAN REFERENCE	LU 6, LU 7

JUSTIFICATION

El Segundo Recreation Complex buildings were built in phases spanning from 1957 to 1961, 1966, 1970, 1976,1978, 1980 and 1981.

Recreation & Park, Library is currently assessing and defining project scopes for a comprehensive overhaul of the Recreation Park Complex.

CIPAC COMMENTS

N/A. CIPAC will review when scopes of projects are defined.

ESTIMATED COST	FUNDS ALLOCATED TO DATE	EXPENSES TO DATE	FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28
$8,700,000	$1,700,000		$3,000,000	$2,000,000	$2,000,000		

CIPAC SCORE

Score	HS	SC	RI	JL	CO	CI	TOT
							N/A

FUNDING SOURCES	COST - BREAKDOWN	
General fund.	**DESCRIPTION**	**ESTIMATED COST**
	1. DESIGN	
	2. CONSTRUCTION	
	3. MANAGEMENT/INSPECTION	
	4. CONTINGENCIES	
	5. OTHER (LIST) Soils Engineer Rep.	
	Survey	
	TOTAL	$8,700,000

All costs shown in current dollars CIPAC FORM 2023-24

CAPITAL IMPROVEMENT PROGRAM FORM FISCAL YEAR 2023/24

PROJECT TITLE	Center Street Storm Drain Improvements
REQUESTING DEPARTMENT	Community, PW
DESCRIPTION	Center Street runs from El Segundo Boulevard to the south to Imperial Avenue to the north, a total distance of approximately 1 mile. Center Street generally slopes to the north, but there are several low points in the Center Street profile that trap runoff from surface flowing to the north, creating sump conditions. The sump condition that is analyzed in this study is between Palm Avenue and Sycamore Avenue. The lowest point in the sump area is between Oak Avenue and Maple Avenue. There is an existing storm drain pipe in Center Street that increases in size from 45-inch diameter to 72-inch diameter as is collects more runoff from south to north. There are eight (8) existing catch basins along Center Street between Palm Avenue and Maple Avenue. To mitigate the potential flooding on Center Street, the following drainage improvements are recommended: 1. Construct a 3-grate catch basin along the northerly side of Oak Avenue at 763 Center Street with a V-depth of 4.5 feet and an 18-inch connector pipe connecting to the existing 60-inch storm drain in Center Street. 2. Construct a 10-foot wide curb opening catch basin along the westerly side of Center Street fronting 735 Center Street with a V-depth of 4.5 feet and an 18-inch connector pipe connecting to the existing 60-inch storm drain in Center Street. 3. Remove the existing 7-foot wide curb opening catch basin and 18-inch connector pipe along the westerly side of Center Street fronting 747 Center Street and construct a 21-foot wide curb opening catch basin with a V-depth of 4.5 feet and a 24-inch connector pipe connecting to the existing 72-inch storm drain in Center Street.
GENERAL PLAN REFERENCE	LU 7

JUSTIFICATION

An hydraulic analysis was conducted and shows that the existing catch basins on Center Street between Oaks and Maple appear to be undersized to collect the 50-year design storm runoff rates and there is a potential for flooding at these locations.

CIPAC COMMENTS

ESTIMATED COST	FUNDS ALLOCATED TO DATE	EXPENSES TO DATE	FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28
$216,000	$23,000	$23,000	$193,000				

CIPAC SCORE

Score	HS	SC	RI	JL	CO	CI	**TOT**
	5	5	1	0	1	7	**19**

FUNDING SOURCES	**COST - BREAKDOWN**	
	DESCRIPTION	**ESTIMATED COST**
	1. DESIGN	$23,000
	2. CONSTRUCTION	$185,000
	3. MANAGEMENT/INSPECTION	$8,000
	4. CONTINGENCIES	
	5. OTHER (LIST) Soils Engineer Rep.	
	Survey	
	TOTAL	$216,000

All costs shown in current dollars CIPAC FORM 2023-24

CAPITAL IMPROVEMENT PROGRAM FORM FISCAL YEAR 2023/24

PROJECT TITLE	Downtown Beautification
REQUESTING DEPARTMENT	City Manager's office
DESCRIPTION	Improve lighting in certain section of downtown area with artistic lighting.
GENERAL PLAN REFERENCE	LU 7

JUSTIFICATION

To improve safety and appeals of the Downtown with artistic lighting.

CIPAC COMMENTS

CIPAC supports the idea and feel the budget seems to be low.

ESTIMATED COST	FUNDS ALLOCATED TO DATE	EXPENSES TO DATE	FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28
			$100,000				

CIPAC SCORE

Score	HS	SC	RI	JL	CO	CI	TOT
							N/A

FUNDING SOURCES	COST - BREAKDOWN	
	DESCRIPTION	**ESTIMATED COST**
	1. DESIGN	
	2. CONSTRUCTION	
	3. MANAGEMENT/INSPECTION	
	4. CONTINGENCIES	
	5. OTHER (LIST) Soils Engineer Rep.	
	Survey	
	TOTAL	$100,000

All costs shown in current dollars CIPAC FORM 2023-24

City of El Segundo

Planning Division

MEMORANDUM

TO: Elias Sassoon, Public Works Director
Lifan Xu, City Engineer

FROM: Michael Allen, AICP, Community Development Director

DATE: May 24, 2023

SUBJECT: General Plan Consistency Finding for the FY 2023-24 Capital Improvement Program

Prepared by: Eduardo Schonborn, AICP, Planning Manager

The City's Planning Division is in receipt of the draft FY 2023-24 Capital Improvement Program (CIP). The draft FY 2023-24 CIP includes both core projects (e.g., sewer, water, roadway infrastructure improvements) and new projects proposed by other departments and the general public. The projects are proposed to be funded through Prop C, Gas Tax, Water Enterprise, Sewer Enterprise, Local Grant Funds and the General Fund.

Government Code §§ 65401 and 65103(c) require the City to prepare a coordinated program of proposed public works projects and require that such projects be reviewed by the City planning agency for conformity with the City's General Plan. The following table lists all the proposed CIP projects for Fiscal Year 2023-24 and a list of General Plan goals, objectives, and policies they are consistent with.

Project Name & Description	General Plan Consistency
Proposed CIP projects	
1. Annual Water Main Maintenance 2. Wastewater Infrastructure Replacement (Annual Program) 3. Sidewalk Maintenance Program (Annual Program), with special consideration for the areas identified in Figure 5-2 in the City's Housing Element 4. Roadway Rehabilitation (Annual Program) 5. Library Pathway ADA Improvement 6. Infiltration projects	**Objective LU1-2**: Prevent deterioration and blight throughout the City; **Goal LU6**: Maintain and upgrade the existing excellent parks, recreation, and open space facilities within the City of El Segundo; **Goal LU7:** to provide the highest quality public facilities, services, and public infrastructure possible to the community;

7. City Hall Remodel Phase II
8. Park Vista Plumbing
9. Library Elevator
10. Library South Wall Waterproofing
11. EOC Upgrades
12. Park Vista ADA Compliance
13. EV Charging Station
14. HVAC (Citywide)Plunge
15. Fire Alarm Panels
16. Plumbing
17. Miscellaneous Electrical (Citywide)
18. Main Facilities ADA Compliance
19. Plunge
20. Recreation Park Projects
21. Center Street Storm Drain Improvement
22. Downtown Beautification

Policy LU7-1.4: Storm drain and flood control facilities shall be maintained throughout the City to protect residents and structures from an anticipated 50-year flood; and,

Policy LU7-3.1: The City shall continue the identification of need for infrastructure maintenance and replacement, and program that maintenance and replacement through the Capital Improvements Program (CIP), which is tied to the City budget.

Housing Element Policy 1.2: Encourage investment of public and private resources to foster neighborhood improvement. This furthers Program 6 (Provision of Adequate Sites) by targeting sidewalk improvements in the areas identified as adequate sites for higher density residential.

Therefore, in accordance with Government Code §§ 65401 and 65103(c), the City planning agency has reviewed the list of capital projects identified in the proposed Fiscal Year 2023-24 CIP and finds that the City's CIP is consistent with the goals and policies of the El Segundo General Plan, including advancing the programs of the Housing Element by incorporating consideration for the areas identified in Figure 5-2 in the City's Housing Element.

CITY OF EL SEGUNDO
HISTORY OF EL SEGUNDO

El Segundo, now home to a population of more than 17,000 people and a number of Fortune 500 corporate offices, was mostly uninhabited land used for dry farming. The land was once part of the Sausal Redondo Rancho controlled by Daniel Freeman, the founder of Inglewood. In 1885, most of the rancho was sold in square mile sections to wealthy investors. While the beach areas of the south attracted some residents, the El Segundo and airport land in late 1910 was vacant. Standard Oil Company, recognizing the need for a refinery in Southern California, sent a large party of executives from the East as well as California to scout for a site in November 1910.

The El Segundo area was an easy choice, being mostly vacant, with ocean access providing a water source for cooling and close to oil fields. William Rheem, having constructed and managed Standard Oil's refinery at Point Richmond, was instrumental in bringing Richard Hanna, Superintendent of a Franklin, Pennsylvania refinery to build this second refinery at El Segundo. Richard Hanna's wife, Virginia, named this expanse El Segundo, Spanish for "the second", and with Rheem's approval, it was done. In late May 1911, construction had begun on the refinery after a two-mile long rail spur serving the site was completed. One of the first major tasks was dealing with the sand dunes. About 400 mules, mule-skinners, and Fresno scrapers were brought in to level sites for the refinery structures and storage tanks. In September 1911, Hanna invited Rheem down from San Francisco to "fire" the No. 1 battery of stills starting the production of end products. Raw crude had been accumulating in storage tanks having arrived by pipeline from the Whittier-Fullerton oil fields. By the end of the year, reportedly Standard Oil had spent over $1 million of the $3 million allotted to complete the refinery.

By the end of 1912, El Segundo had grown from a "tent city" to include 180 homes and 20 businesses, a school, a bank, churches, and five hotels. The El Segundo Land and Improvement Company offered Standard Oilers inducements to those wanting to build a home. This company managed the growth of El Segundo until the City was incorporated on January 18, 1917.

An early highlight in El Segundo occurred in 1914 when a Pacific Electric Rail line commenced operation into the heart of the town providing service without scaling the dunes to catch the service along the beach.

The city grew along with the growth of the refinery. There were other short-lived smaller ventures such as a tractor assembly plant that later became a tile manufacturing plant.

Next door to the north Mines Field, a landing strip used by early aviators was chosen for the site for the Los Angeles Municipal Airport. Expansion with the official opening of the airport in 1930 ushered in numerous aviation companies. The likes of Douglas Aircraft, Hughes Aircraft, Northrop Corporation, Interstate, and North American Aviation (Northrop) all located in El Segundo.

After a high point of activity during WWII many of these companies eventually transitioned into the aerospace/defense industry. In the 1960's, the addition of The Aerospace Corporation and Los Angeles Air Force Base gave El Segundo claim to the title of "The Aerospace Capital of the World." Today the city's population has leveled off around 17,500, which has enabled the community to preserve its small town intimacy and charm.

El Segundo has been named the "Most Business-Friendly City in Los Angeles County" three times and is proud to be the home of the Los Angeles Lakers, the L.A. Kings and soon the L.A. Chargers.

CITY OF EL SEGUNDO TIMELINE

1917 January 18, the City incorporates

1919 March 10, there is a major fire on Richmond Street. The Library moves to City Hall.

1920 General Chemical Company (followed by Allied, Honeywell, and now El Segundo Plaza) builds a plant on Sepulveda Blvd. in El Segundo.

1923 Standard Oil Company spends $10-15 million on equipment program, making plant one of the largest of its kind in the world; Police and Water Departments established.

1928 January 3, Converse Drugstore opens. El Segundo High School opens with an enrollment of 124.

1929 August 28, Graf Zeppelin lands a Mines Field. Moreland Aircraft Plant opens. El Segundo High School graduates first class of 37 students.

1930 Pickwick Nitecoach opens. El Segundo Library opens with 1400 books.

1933 Earthquake damages plunge, City Hall, and school buildings; the Converse Building becomes second home for Library.

1935 General Tile Company begins operations.

1936 Elementary and High School Districts combine to form El Segundo Unified School District.

1938 City builds water treatment plant.

1939 Patmar's Drive-in opens Memorial Day.

1946 Nash-Kelvinator builds factory in El Segundo; West Basin Water District formed; Library construction resumes.

1947 Fire Department established November 24 with 6 members.

1948 West Basin Water District joins Metropolitan District; Library completed at a cost $76,000; two-way radios installed in Fire and Police departments; City buys Maxim fire truck.

1949 State of California celebrates Centennial; Center Street Elementary School opens.

1956 City adopts Council-Manager form of government; Recreation Department formed; El Segundo becomes Aerospace Capital of the World.

1957 Contract awarded to Marion Varner & Associates for $80,000 to build Fire Station No. 2 at El Segundo Boulevard & Nash Street.

1958 Recreation Park dedicated.

1963 Library is expanded for additional shelving and a children's room.

1966 Joslyn Center dedicated in Recreation Park.

1967 City joins in week-long 50th anniversary celebration; dedication of City Hall at 350 Main Street.

1969 Airplane crash at Holly and Eucalyptus.

1983 The Oakland Raiders (NFL) moves to Los Angeles and establish a training facility in town. El Segundo Education Foundation founded.

1986 Park Vista home for seniors opens its doors.

1991 Library expands again to accommodate more seating, a large meeting room, and converts the card index to online catalog.

1996 City mural program begins with 5 murals completed; Heritage Walk begins on Main Street.

1999 Hometown baseball hero George Brett, ESHS Class of 1971, inducted into the Baseball Hall of Fame after a 20-year career with the Kansas City Royals. Brett returns to El Segundo to attend April 24 dedication of George Brett Field at Recreation Park.

2000 Dog Park opens. Balls and pucks fly as Lakers (NBA), Kings (NHL), and Sparks (WNBA) establish HealthSouth Sports facility; 911 center opens for 24-hour emergency assistance; Center Street, Richmond Street, Middle School, and the High School are renovated, including the libraries.

2003 The Downtown Improvement Project completed.

2005 Groundbreaking for Douglas Street Gap Closure Project and for Plaza El Segundo lifestyle retail center. Library converts storage space to new meeting rooms and renames the large meeting room the “Friends of the Library Room”. Office spaces are refurbished and modernized.

2006 Schriever Space Complex dedicated at new Los Angeles Air Force Base headquarters facility; Landmark Los Angeles International Airport Settlement Agreement ratified that scraps massive airport expansion plan and approves aggressive aircraft noise mitigation and residential sound insulation program. Plaza El Segundo opened in fall/winter of this year.

2007 July, Athletic Fields of Campus El Segundo (of which the soccer fields were part) opens.

2009 December 16, Fire Station No. 2’s opening –day ceremony.

2010 The Edge, Plaza El Segundo is the second phase of the Plaza El Segundo development, invites outdoor strolling and shopping experience.

2013 El Segundo Lifeguard Tower dedication funded from the $1.7 million set aside by the LA County Board of Supervisors for a lifeguard station and restrooms at El Segundo beach.

2014 Hyatt Place, one of the newest hotels catering to business clientele opens.

2015 The Point, the final phase of the Rosecrans Avenue and Sepulveda Boulevard development opens; Elevon at Campus El Segundo, a 210,000 square foot office development complemented by 13,500 square feet of restaurants and retail is complete, and; Chevron Products Company celebrates its 100th year in the City.

Cosmetics giant L’Oreal is the parent company of NYX which selects El Segundo as the location for their company headquarters.

DaVita Healthcare Partners, a Fortune 500 company that provides a variety of health care services throughout the world, moved its headquarters to El Segundo.

2016 Two new hotels opened at the former site of the Hacienda Hotel. The 246-room Aloft and the 350-room Fairfield Inn and Suites are both conveniently located just minutes from LAX with free shuttle service and new, modern guest facilities.

The state-of-the-art, 200,000 square foot Kite Pharma facility is complete. This bioscience company is innovating cancer treatment.

2017 El Segundo marks its centennial anniversary with a year-long celebration.

The Lakers’ new practice facility and headquarters – the UCLA Health Training Center opens.

This two-story 122,000 square foot facility includes two basketball courts, state-of-the-art training rooms, cryogenic chambers, whirlpools and team lounge and locker room areas.

The Chan Soon-Shiong Institute for Medicine grand opening. This highly-anticipated new institute combines personalized care and next-generation research to deliver cancer treatments unique to each patient.

A beautiful new six-story Cambria hotel opens and has 152-rooms, a restaurant, bar, pool and a meeting room.

Hampton Inn & Suites opens and features an aviation themed lounge, indoor pool and 190 guest rooms.

Continental Development constructs “Apollo Landing,” comprised of three new buildings to accommodate several restaurants with 3,700 square feet of outdoor dining.

2018 Changed the name of Sepulveda Blvd to Pacific Coast Highway

The Los Angeles Times moved its headquarters to El Segundo

Completed Frank Gehry designed office building at Utah and Douglas that will be the new headquarters of Radiology Partners.

Boeing expanded its footprint in El Segundo by constructing a new 3-story, 100,000 sq. ft. building.

2019 El Segundo hosted the inaugural LA Street Festival featuring e-sports competitions and FIBA 3x3 World Tour Masters basketball tournament.

LA Kings and the Toyota Sports Performance Center partnered with Keck Medicine of USC and Meyer Institute of Sport to open a world-class sports medicine and athletic rehabilitation facility for professional athletes and the public.

New 180-room AC Hotel opened including a rooftop garden, bar and restaurant.

Phase one of the 142-acre Raytheon project continued and includes the development of 92,000 square feet of office and restaurant. Phase two began with the announcement of nearly 30 acres listed for sale for commercial office use.

Hosted Champions of Business Celebration honoring community leaders and local businesses with over 400 people in attendance from El Segundo and beyond.

2020 From the onset of the COVID-19 pandemic in March 2020, the City activated the All-Hazards Incident Management Team (AHIMT) to provide administrative, logistical and informational support to City departments to help residents, businesses and employees weather and start recovery from the impact of the pandemic.

Launched a successful street-closure and outdoor dining pilot program in advance of other cities to provide locals and visitors outdoor dining options throughout the City, including on Main Street and Richmond Street in the Downtown area.

Completed Alta Oficina, new 150,000 SF office condominium-like campus. The site houses new U.S. headquarters of EVA Airways.

Beyond Meat announced expansion into 888 N. Douglas and L’Oreal USA announces second U.S. headquarters at the new state-of-the-art facility.

2021 U.S. Space Force Space Systems Command established at LAAFB in El Segundo.

Topgolf venue breaks ground on its first Southern California golf and recreational facility with a three-level driving range in El Segundo.

Electronics giant, Belkin International moves its headquarters to El Segundo.

Haus Laboratories, cosmetics brand by pop star Lady Gaga, and Ideation Beauty, multinational cosmetics supplier, announce new headquarters at The Collection complex.

NantStudios unveils new seven-acre virtual productions campus in El Segundo.

2022 Los Angeles Chargers break ground on new $100 million headquarters and state-of-the-art training facility. El Segundo is now the only city in America with headquarters and practice facilities for professional football, basketball, and hockey teams.

Topgolf El Segundo opens its $50 million golf and entertainment center and reopened the fully revamped, 10-hole Lakes at El Segundo executive golf course.

Continental Development completes construction of “Nash Street Exchange,” a 75,000 square foot retail, dining, and office development, including a 40,000 square foot Torrance Memorial/Cedars-Sinai multi-specialty medical facility.

Varda Space Systems moves its headquarters to a 61,000 square foot facility in El Segundo.

Electric vehicle manufacturer, Rivian opens new 57,000 square foot office and service center.

2023 City of El Segundo wins LA County’s “Most Business-Friendly City Award” by the Los Angeles Economic Development Corporation for outstanding leadership in economic development.

L’Oreal opens its West Coast headquarters in El Segundo. The 100,000 sq. ft. creative campus brings together 500 professionals and teams from the company’s California-based brands, including: NYX Professional Makeup, Urban Decay, Pulp Riot, and Youth to the People.

Flight automation tech startup, Skyryse opens new 27,000 sq. ft. headquarters and technology development facility.

CITY OF EL SEGUNDO
FINANCIAL POLICIES/PROCEDURES

General Fund Reserve: Establish target General Fund Unassigned Fund Balance at a minimum of 25% of General Fund Expenditures each fiscal year. Establish a minimum General CIP reserve balance of 5% of General Fund Expenditures each fiscal year. The 5% is a transfer out from the General Fund to the CIP Fund (Fund 301).

Economic Uncertainty Fund Reserve: Maintain the Economic Uncertainty Fund at $2.0 million up to a maximum of $2 million to mitigate current and future risks due to fluctuations in the City's core tax revenues.

Capitalization of Fixed Assets: Capitalize fixed asset with a value of $5,000 or more and with an estimated life of **over one year.**

Balanced Budget: Is defined as a budget in which estimated revenues equal or exceed expenditures; in some instances, the City considers the budget is balanced when using available reserves to make up the gap between revenues and expenditures. Council policy is to adopt a balanced budget each year.

Revenue Estimates: Maintain a conservative approach in projecting revenues.

Budgetary Control: The budgetary level of control is held at the department level.

Budget Transfers: Budget transfer requests between accounts or object codes shall be limited; meaning, departments may overspend on one account without processing a budget request transfer form as long as that overage is covered by savings from another account within the department. Budget transfers within a division required the Director of Finance's approval. Budget transfers between divisions require City Manager's approval. Budget transfers between funds require Council approval. Additional appropriations requests after the budget is adopted require Council approval.

Basis of Budgeting: The City uses the modified accrual basis in budgeting government funds. This means that obligations of the City, including outstanding purchase orders, are budgeted as expenses and revenues are recognized when they are both measurable and available to fund current expenditures. Included in the budget for governmental funds are estimated payouts during the budget year for compensation absences in excess of maximum accrued leave allowable. For the enterprise funds, the City uses the full accrual method. This means expenses are recognized when incurred and revenues are recognized when due the City.

Basis of Accounting: The basis of accounting is the same as the basis of budgeting.

Budgetary Data: Annual budgets are legally adopted for all funds on a basis consistent with generally accepted accounting principles.

Debt Limit: The City does not have general bonded debt.

Purchasing: Purchase orders ranging from $25,000 - $50,000 require City Manager's approval; above $50,000 require formal bids to be approved by City Council.

Encumbrance Carryovers: Encumbered purchase orders with remaining balances at year-end may be carried over to the next fiscal year after review by the Purchasing Agent and approval by the Director of Finance. All carryover appropriations require Council approval.

Contracts Review: The Risk Manager should review contracts when procured through a negotiated/ award procedure at any given time during the fiscal year.

CITY OF EL SEGUNDO
TOP 10 PROPERTY TAXPAYERS/TOP 10 EMPLOYERS
FY 2023-2024

TOP 10 PROPERTY TAXPAYERS	TOP 10 EMPLOYERS
Chevron USA Inc.	Raytheon Co
Raytheon Co	The Boeing Company
Sof Xi Pct Two Towers Owner LLC	Northrop Grumman Corporation
Boeing Company	The Aerospace Corporation
Aerospace Corporation	Mattel, Inc.
2120 Park Place Fee Owner California LLC	Chevron Products Company/USA inc
Northrup Grumman	Optum
SFII Flyte LLC	Los Angeles Times Communications LLC
PES Partners LLC	Kite Pharma Inc.
LVA5 El Segundo 777 Aviation	Topgolf

Top 10 Sales Taxpayers

Boeing Company

Chevron USA Inc.

Insight Direct USA

J Sweigart Inc

Karl Storz Endoscopy

Los Angeles Times

Patterson Dental Supply

Raytheon

Rivian

Topgolf

CITY OF EL SEGUNDO
GLOSSARY OF BUDGET TERMS

APPROPRIATION: A legal authorization granted by a legislative body to make expenditures and to incur obligations for specific purposes. An appropriation is limited in amount and limited as to the time period in which it may be expended.

ASSESSED VALUATION: A dollar value placed upon real estate or other property, by Los Angeles County, as a basis for levying property taxes.

BOND: A security whereby an issuer borrows money from an investor and agrees or promises, by written contract, to pay a fixed principal sum on a specified date (maturity date) and at a specified rate of interest.

BUDGET MESSAGE: A written discussion of the budget presented by the City Manager to the City Council.

CAPITAL IMPROVEMENT PLAN (CIP): A financial plan of proposed capital improvement projects and the means of financing them, usually prepared for a five year period.

CAPITAL OUTLAY: An operating budget category which accounts for all furniture and equipment with a unit cost of more than $1000 and an estimated useful life of more than one year.

DEBT SERVICE FUNDS: Account for the accumulation of resources set aside for the repayment of City issued debt.

DEPARTMENT: An organizational unit comprised of one or more divisions.

DIVISION: A program or activity, within a department, that furthers the objectives of the City Council by providing services or products.

ENCUMBRANCES: Financial commitments related to unperformed contracts for goods or services for which part of an appropriation is reserved. They cease to be encumbrances when the obligations are paid or otherwise terminated.

ENTERPRISE FUND: A type of fund established to account for the total costs of those governmental facilities and services that are operated in a manner similar to private enterprise. These programs are entirely, or predominately, self-supporting.

FISCAL YEAR: The twelve-month period of time to which the operating budget applies. El Segundo's fiscal year is October 1 through September 30.

FUND: An independent fiscal and accounting entity used to record all financial transactions related to the specific purpose for which the fund was created. There are four major types of funds: General, Proprietary, Special Revenue, and Trust and Agency.

FUND BALANCE: The amount of financial resources immediately available for use. This generally represents the excess of current assets over current liabilities.

GANN APPROPRIATIONS LIMIT: Article XIIIB of the California Constitution was amended by Proposition 4, "The Gann Initiative," in 1979. This Article limits the growth of governmental spending by multiplying the limit for the prior year tax proceeds by a growth factor. The growth factor is the percentage change in the cost of living (or per capital personal income, whichever is lower) multiplied by the percentage change in population. The 1979 base year limit amount consists of all tax proceeds appropriated in that year.

GENERAL FUND: The primary fund of the City which is used to account for those revenues and expenditures of the City that are not legally restricted as to use.

GRANT: Contributions of cash or other assets from another governmental entity to be used for a specific purpose.

INTERFUND TRANSFERS: Monies transferred from one fund to another in order to reimburse that fund for

expenditures or to finance the operation of that fund.

INTERNAL SERVICE FUNDS: A fund type that accounts for revenues received and expenses incurred for services or commodities provided by that fund to user departments.

MUNICIPAL CODE: A book containing the City Council approved Ordinances currently in effect. The Code defines City policies related to building codes, planning and zoning regulations, sanitation and health standards, traffic violations, etc.

OBJECTIVES: Departmental statements describing significant activities to be accomplished during the fiscal year.

OPERATING BUDGET: A financial and organizational plan for furthering the goals of the City Council through the City departments. The operating budget does not include capital improvement projects.

ORDINANCE: A formal legislative enactment by the City Council. An Ordinance has the full force and effect of law within City boundaries, unless it is in conflict with a higher form of law, such as a State Statute or Constitutional provision. An Ordinance has a higher legal standing than a Resolution.

PROPOSITION 111 LIMIT: On June 5, 1990, California voters approved Proposition 111, to amend Article XIIIB of the California Constitution, relating to the Gann Appropriations Limit Initiative.

REIMBURSEMENTS: Payments remitted by another agency, department, or fund to help defray the costs of a particular service or activity for which some benefit was obtained by the reimbursing party. These amounts are recorded as expenditures, or expenses, in the reimbursing fund and as a reduction of expenditures, or expenses, in the fund that is reimbursed.

RESERVE: An account used to earmark a portion of the fund balance as legally segregated for a specific use.

RESOLUTION: A special order of the City Council that requires less legal formality than an Ordinance in terms of public notice and the number of public readings prior to approval. A Resolution has lower legal standing than an Ordinance. The City's budget is approved by Resolution and requires a majority vote of the Council members present at the time of adoption.

SALARIES AND BENEFITS: An operating budget category which generally accounts for full-time, part-time and temporary salaries, overtime costs and fringe benefits.

SPECIAL REVENUE FUNDS: These are funds that separately account for monies that are restricted as to use by the City Council, the State of California or the Federal Government.

SUBVENTIONS: Revenue collected by the State (or other level of government) which is allocated to the City on a formula basis. The major subventions received from the State of California include Motor Vehicle License Fees and Gasoline Taxes.

SUPPLIES AND SERVICES: An operating budget category accounting for expenditures not related to personnel or capital outlay (e.g. buildings and grounds maintenance, contractual services, equipment maintenance, office and computer supplies, small tool purchases, utility costs, postage, copier costs, etc.).

TRUST AND AGENCY FUND: A type of fund which temporarily holds monies for other agencies or legal entities

CITY OF EL SEGUNDO
ACCOUNT CODE DESCRIPTION

4101 Salaries/Full-Time: Compensation to full-time benefited employees

4102 Salaries/Part-Time: Compensation for part-time non-benefited or partially-benefited employees

4103 Overtime: Compensation to employees for hours worked in excess of regularly- scheduled worked week

4104 Permanent Contract: Compensation to Golf Course employees under contract with the City of El Segundo

4105 Holiday Pay: Compensation to safety employees in-lieu of holiday leave taken

4107 FLSA Overtime: Overtime pay as defined under the Federal Labor Standards Act (FLSA)

4108 Vacation/Sick Leave Buyback: Buyback of a portion of an employee's vacation and sick leave balance as allowed under each bargaining unit's memorandum of understanding (MOU)

4109 Vacation/Sick Leave-Termination: Payout of an employee's vacation and sick leave balance at termination, as allowed under each bargaining unit's MOU

4110 Leave Replacement: Compensation to Fire employees for hours worked to replace open positions due to leave time (vacation/sick)

4112 Compensated Sick Time: Payouts for accrued sick leave which may be optional at end of the year or required if sick leave balance is over the prescribed maximum accumulation.

4113 Reimbursable Overtime: Overtime compensation reimbursed by outside agencies/vendors for specific work performed on behalf of another agency or vendor.

4116 Standby Pay: Compensation to employees who have been released from work but are specifically required by their supervisor to be available to return to work as needed by the City.

4117 Opt-Out Payments: Payments to employees who opt-out of certain benefits.

4118 Replacement Benefit Contributions: Additional Payments to CalPERS to cover the retirement benefits of high earning employees.

4201 PERS Retirement: Employee and employer contributions to the Public Employees Retirement System (PERS)

4202 FICA: Employee and employer contributions to the Federal social security system including Medicare

4203 Workers' Compensation: Contributions to the City of El Segundo's Internal Service Workers' Compensation Fund

4204 Group Insurance: Payment for insurance premiums for health, dental, and vision

4205 Uniform Allowance: Quarterly payments, through payroll, to employees who are required to purchase and maintain prescribed uniform clothing and personal equipment.

4207 CalPERS Unfunded Liability: Payment to CalPERS for the unfunded retirement liability.

4209 PARS (Public Agency Retirement Services): Supplementary retirement system to the California Public Employees Retirement System

4210 OPEB (Other Post-Employment Benefits): GASB 45 liability to fund annual required contribution

4211 401(a) Employer's Contribution: Employers contribution to employees 401(a).

4215 Uniform Replacement: Annual uniform maintenance allowance for employees required to wear a specific work attire including boots

4217 Early Retirement Incentive: Costs associated with the employees who took the early retirement incentive.

4221 Car Allowance: Costs for employees who receive a car allowance.

4251 CalPERS Payments: Payments to CalPERS not associated with employees.

4907 Interest Expense: Interest payments on debt.

4999 Cash Over / Short: Unidentified cash variances in the bank accounts.

5201 Office Supplies: Supplies used in the office such as paper, pens, staples.

5203 Repairs & Maintenance Supplies: Supplies used for repairs and maintenance

5204 Operating Supplies: Business cards, law library books, blueprint paper, pre-printed forms, book covers, and other supplies necessary to support the ongoing operations

5205 Cleaning & Sanitation: Pool maintenance and custodial supplies

5206 Computer Supplies: Computer paper, diskettes, magnetic tapes, printer ribbons, software, and other computer related items

5207 Small Tools & Equipment: Hammers, wrenches, screwdrivers, small hand and power tools

5210 Paper Goods: Napkins, paper towels, cups, and other paper goods used at the Golf Course restaurant

5211 Photo Supplies: Film, flashbulbs, photo processing costs, and other miscellaneous photo supplies

5212 Prisoner Meals: Meals for in-custody prisoners and court commitment program participants

5213 Replacement of Damaged Goods: Replacement of damaged or broken dishes, glasses, utensils, and other items used at the Golf Course restaurant

5214 Housing Supplies: General supplies for Fire Station.

5215 Vehicle Gasoline Charge: Fuel charges for operating City vehicles

5216 Range Balls & Mats: Range balls and mats for the Golf Course

5218 Police Training Materials & Supplies: Training materials and supplies for Police Department

5501 Books & Other Printed Materials: Books, pamphlets, periodicals, etc.

5502 Audio & Video: Books on tape, cassettes, compact discs, and periodical microfiche

5505 Young People's Books: Children's books, pamphlets, magazines, and kits.

5507 School Library Materials: Books and other printed materials for the El Segundo Unified School District's libraries.

5220 Computer Refresh Charges: Annual charge to departments for core workstation hardware and software

5255 CPR Class Operating Supplies: Supplies used in CPR training courses

6093 Junior Camp Expenses: Junior golf camp operating expenses

6101 Gas: Cost of natural gas used at City buildings, parks, and other public facilities

6102 Electricity: Cost of electricity for City buildings, parks, and other public facilities

6103 Water: Cost of water used in City buildings, parks, and other public facilities

6116 Building Lease Charge: RSI office lease charges

6135 Credit Card Expense: Merchant's fees for accepting credit payments throughout the City, including the Golf Course

6139 Bank Service Charges: Bank service charges exceeding earnings allowance on City's checking accounts.

6153 Personal Property Damage: Golf Course personal property damage expenses

6172 NSF Charges: The expense of non-sufficient funds checks deemed uncollectible

6201 Advertising & Publishing: Public notices and job announcements, newsletters, flyers, and other informational or promotional materials distributed by the City

6203 Copy Machine Charges: Charges for copy machine usage, maintenance, and supplies

6205 Other Printing & Binding: Use of outside printers for forms, pamphlets, brochures, and other printing needs

6206 Contractual Services: Contracts with vendors for engineering services, traffic studies, signal maintenance, refuse collection, street sweeping, janitorial services, pump maintenance, and other miscellaneous services.

6207 Equipment Replacement Charges: Charges to departments to accumulate funds necessary to replace old, outdated, and unusable furniture, computers, office equipment, vehicles, and other capital items

6208 Dues & Subscriptions: Dues for memberships in various professional organizations and subscriptions to trade journals, magazines, newspapers, etc.

6209 Dump Fees: Costs to dump debris at local transfer stations

6210 Hazardous Materials Disposal Fees: Costs associated with the disposal of hazardous materials dropped on City streets.

6211 Insurance & Bonds: Property, liability, workers' compensation, and employee bond policies

6212 Laundry Cleaning: Cleaning of uniforms, floor mats, jail linens, beddings, and towels

6213 Meetings & Travel: Attendance at professional meetings and luncheons, and travel costs to attend training seminars and conferences

6214 Professional/Technical: Costs of professional services such as independent auditors, consultants, pre-employment physicals, and recreation class instructors

6215 Repairs & Maintenance: Repairs of buildings and facilities, and maintenance contracts for office equipment, computers, library circulation system, and print shop equipment

6216 Rental Charges: Rental of investigative equipment and miscellaneous equipment for emergency repairs

6217 Software Maintenance: Costs of maintaining the City's financial systems

6218 Hardware Maintenance: Costs associated with maintaining the City's computer network system

6219 Network Operating Charge: A "per computer charge" to each department for costs associated with computer systems network operations

6221 Educational Incentive: Compensation to firefighters who complete approved academic courses

6222 Lease Payment/Parking Garage: 612 Twin Holdings payments for parking garage

6223 Training & Education: Registration at educational seminars and conferences, and also for purchases of training materials

6224 Vehicle Operating Charge: Costs related to the operation, repair, and maintenance of the City's fleet of vehicles

6228 POST TRAINING EDUCATION: Reimbursement to Police Officers for approved training and educational programs under the Police Officers' Standards and Training (POST) program

6237 Water Conservation: Water conservation bulletins and pamphlets, water-saving shower heads, etc.

6245 Employee Recognition: Annual employee service awards luncheon.

6246 Claims Expense: Liability and workers' compensation claims, settlements, and expenses

6247 Unemployment Compensation: Quarterly payments to EDD for unemployment claims reimbursements

6249 Fees & Licenses: Fees and licenses necessary for the operation of "The Lakes at El Segundo" golf course

6250 Volunteer Recognition: Annual picnic for recognition of City volunteers

6251 Communications/Mobile Radios: Maintenance and supplies for the Police and Fire Department mobile radios and pagers

6253 Postage: Costs of mailing City correspondence, notices, water bills, etc.

6254 Telephone: Telephone and cellular communications

6255 ESMC Reproduction: Updating and reproduction of the City's Municipal Code

6256 Pavement Rehabilitation: Expenditures related to pavement repairs

6257 Public Education: Community service programs

6259 Breathing Apparatus: Service, maintenance, and repair of the Fire Department's self-contained breathing apparatus (SCBA)

6260 Equipment Leasing: Leases of copiers and fax machines.

6262 Testing/Recruitment: Employment testing, oral board raters, brochures, and flyers

6263 Commissioners' Expense: Compensation for attendance at Planning Commission meetings and reimbursement of commissioners' expenses

6266 Training Allowance: Special training materials for the golf course pros

6267 Zoning Text Amendments: Costs related to amendments to the zoning codes

6268 General Plan Update: Costs of updating or amending the General Plan

6270 Commissions: Commissions earned by the golf course pros

6271 Animal Regulation: Contract with the SPCA and dog license tags

6272 Court Costs: Meals and auto expenses for off-duty officers attending court proceedings

6273 In-Custody Medical Charges: Medical care and treatment of prisoners

6274 Investigation Expenses: Sheriff custodial charges, fingerprinting costs, blood alcohol and drug testing, and Municipal Code prosecutions

6275 K-9 Dog Care Services: Dog food, veterinary care, and training

6276 Police Reserve Program: Plaques, certificates, and training for Police Reserves

6278 Computer Charges: County upgrades of in-house JDIC system and hardware and software maintenance

6279 Explorer Program: Field trips and monthly meetings for Police Explorers

6280 CAL I.D.: State/County computerized fingerprint system

6281 Emergency Facilities Maintenance: Emergency repairs to city buildings

6282 Emergency Repairs: Charges for repairs to vehicles damaged in accidents

6283 Water Purchases - Potable: Potable water purchases

6284 Security Costs: Golf Course security expenses

6285 Water Purchases - Reclaimed: Cost of purchasing water from the West Basin Municipal Water District

6286 General Administrative Charges: Administrative charges to the Water Fund for services provided by City departments

6288 S.W.A.T. Program: Training equipment, ammunition, and hostage negotiations costs

6289 Education Reimbursement: Police educational reimbursements for eligible classes

6292 Hyperion Issues: City's share of mitigation monitoring costs per contract with the City of Los Angeles

6294 Special Projects: Funds set aside for special projects initiated by the City Council or City Manager

6296 R.S.V.P. PROGRAM: Costs of the Retired Senior Volunteer Program

6301 Legal Counsel: Monthly retainer of City Attorney.

6302 Special Plaintiff & Defense Litigation & Experts: Costs associated with special plaintiff and defense litigation, and expert witnesses

6303 Commercial & Space Marketing: Marketing of vacant commercial space

6310 Labor Negotiation: Attorney fees related to labor negotiations

6311 Code Enforcement Litigation: Attorney fees related to Municipal Code enforcement

6354 Lifeline Expense: Operating expense for qualified customers for a subsidized water rate

6401 Community Promotion: Miscellaneous expenditures to promote community activities

6402 Noise Abatement: Agenda and minute preparation for the Noise Abatement Committee and membership dues in the national organization

6403 Sister City: Program support and travel to Guaymas

6405 ESUSD Funding Agreement: Costs funding agreement with the El Segundo Unified School District for crossing guards

6406 LAX Master Plan Intervention: Attorney fees related to LAX Masterplan Intervention

6407 Washington Lobbyist: Federal advocacy professional services related to LAX Masterplan

6409 Audiovisual Materials audiovisual materials purchase by the Library department

6410 E-Books Electronic books purchased by the Library

6501 Right of Way Lease: Right of Way lease agreement with Southern California Edison

6502 Contribution Expense: Golf Course contribution expense

7550 Cost of Sales: Golf Course cost of food and beverages sales

7600 Hard goods: Golf Course cost of hard goods sales, e.g., golf equipment

7601 Purchase Discount: Golf Course discounts on inventory purchases

7602 Soft Goods: Golf Course cost of soft goods sales, e.g., golf apparel

7604 Freight: Golf Course freight charges on inventory purchases

7606 Teaching Supplies: Golf Course lesson supplies

8103 Capital & Other Improvements: Capital improvements to City buildings and facilities

8104 Capital/Equipment: Capital equipment and furniture

8105 Capital/Automotive: Vehicles and motorized equipment

8106 Capital/Communications: Communications equipment

8108 Capital/Computer Hardware: Computer hardware and related equipment

8109 Capital/Computer Software: Computer software programs

CITY OF ELSEGUNDO
ACRONYMS USED
ADOPTED BUDGET
FISCAL YEAR 2023-2024

ACRONYM	TITLE
AB	Assembly Bill
ABC	Alcoholic Beverage Control
ADA	Americans with Disabilities Act
APSA	Aboveground Petroleum Storage Act
BOD	Board of Directors
CAD	Computer-Aided Dispatch
CalARP	California Accidental Release Prevention
CalPERS	California Public Employees' Retirement System
CASP	California Association of School Psychologists
CDBG	Community Development Block Grant
CDIAC	California Debt & Investment Advisory Commission
CD's	Certificate of Deposit
CERS	California Environmental Reporting System
CERS	California Environmental Reporting System
CERT	Community Emergency Response Team
CES	Campus El Segundo
CIEDB	Californian Infrastructure & Economic Development Bank
CIP	Capital Improvement Project
CMTA	California Municipal Treasurers' Association
COPS	Citizens' Option for Public Safety
CPI	Consumer Price Index
CPR	Cardio Pulmonary Resucitation
CSI	Crime Scene Investigation
CTIP	Coordinated Technology Implementation Program
CUPA	California Unified Program Agencies
DOJ	Department of Justice
DVD	Digital Video Disc
EDAC	Economic Development Advisory Committee
EEO	Equal Employment Opportunity
EIR	Environmental Impact Report
EIS	Environmental Impact Statement
EKG	Electrocardiogram
EKPTO	Exceptional Kids Parent Teacher Organization
EMS	Emergency Medical Services
EOC	Emergency Operations Center
ERF	Equipment Replacement Fund
ES	El Segundo
ESMC	El Segundo Municipal Code
ESMoA	El Segundo Museum of Art
ESARG	El Segundo Amateur Radio Group
ESUSD	El Segundo Unified School District
FAA	Federal Aviation Administration

CITY OF ELSEGUNDO
ACRONYMS USED
ADOPTED BUDGET
FISCAL YEAR 2021-2022

ACRONYM	TITLE
FEMA	Federal Emergency Management Agency
FICA	Federal Insurance Contributions Act
FLSA	Federal Labor Standards Act
FPPC	Fair Political Practices Commission
FRO	First Responder Operations
FT	Full Time
FTE	Full Time Equivalent
GASB	Governmental Accounting Standards Board
GIOA	Government Investment Officers' Association
GIS	Geographic Information System
HIPAA	Health Insurance Portability & Accountability Act
HMBP	Hazardous Materials Business Plan
HOX	Home Owners Exemption
HSI	Homeland Security Investigation
HUD	Housing Urban Developmet
HVAC	Heating, Ventilation, Air Conditioning
ICE	Immigration & Customs Enforcement
ICRMA	Independent Cities Risk Management Authority
ICS	Incident Command Center
IRC	Internal Revenue Code
IRS	Internal Revenue Service
ISO	Insurance Services Office or International Stadardization Organization
JAC	Joint Apprentice Committee
JDIC	Justice Data Interface Controller
LA	Los Angeles
LACMTA	Los Angeles County Metropolitan Transportation Commission
LADOA	Los Angeles Department of World Airports
LAEDC	Los Angeles Economic Development Corporation
LAWA	Los Angeles World Airport
LAX	Los Angeles Airport
MAX	Municipal Area Express
MEP	Mechanical, Electrical, Plumbing
MOU	Memorandum of Understanding
NFPA	National Fire Protection Administration
NIMS	National Incident Management System
NSF	No Sufficient Funds
OES	Office of Emergency Services
OPEB	Other Post Employment Benefits
P&BS	Planning & Building Safety
PAC	Political Action Committee
PARS	Public Agency Retirement Services
PD	Police Department
PEG	Public Education & Government

CITY OF ELSEGUNDO
ACRONYMS USED
ADOPTED BUDGET
FISCAL YEAR 2021-2022

ACRONYM	TITLE
PERS	Public Employees' Retirement System
POST	Peace Officers' Standard Training
PSAF	Public Safety Augmentation Fund
PSO	Public Services Officer
PT	Part Time
PW	Public Works
RBP	Retirement Benefit Plan
RFP	Request for Proposal
RMP	Risk Management Plan
RMS	Records Management System
RPOSD	Regional Park & Open Space District
RSI	Residential Sound Insulation
RSVP	Retired Senior Volunteer Program
SB	Senate Bill
SCAQMD	South Coast Air Quality Management District
SCE	Southern California Edison
SEMS	Standardized Emergency Management System
SIR	Self-Insured Retention
SLESF	Supplemental Law Enforcement Services Fund
SLOT	State Local Overtime
SMIP	Strong Motion Instrumentation Program
SPCA	Society for the Prevention of Cruelty to Animals
SPEA	Supervisory & Professional Employee Association
SRRE	Source Reduction & Recycling
STAR	State (of California & Nevada) Television Access Recognition
STC	Standard Training Corrections
SWAT	Special Weapons and Tactics
TDA	Transportation Development Act
TEMS	Tactical Emergency Medical Support
TOT	Transient Occupancy Tax
TRA	Tax Resolution Agreement
TRAP	Taskforce for Regional Autotheft Prevention
TV	Television
UASI	Urban Areas Secuity Initiative
UPA	Unified Program Agency
US	Unitied States
UST	Underground Storage Tank
UUT	Utility Users' Tax
VIP	Very Important Person
VLF	Vehicle License Fee

RESOLUTION NO. _____

A RESOLUTION ADOPTING THE 2023-2024 FINAL OPERATING AND CAPITAL IMPROVEMENT BUDGET AND THE 2023-2024 APPROPRIATIONS LIMIT FOR THE CITY OF EL SEGUNDO.

The City Council of the City of El Segundo does resolve as follows:

SECTION **1:** The City Council finds and declares as follows:

A. The City Council has reviewed the proposed final Operating Budget ("Budget") for fiscal year;

B. The Budget is based upon appropriate estimates and financial planning for the City's operations, services, and capital improvements;

C. The City Council conducted a strategic planning session on May 16, 2023; a budget study session on April 17, 2023; and a public hearing on June 6, 2023;

D. All procedural requirements for adopting the City's budget were fulfilled, and the City Council was fully informed regarding the City's current finances, projected revenue, and financial obligations; and

E. It is in the public interest for the City Council to adopt the Budget as proposed by the City Manager.

SECTION 2: **ADOPTION.** The Budget attached to this Resolution, and incorporated by reference, is approved and adopted subject only to the authorizations set forth below. Such approval and adoption includes, without limitation, the Schedule of Positions Full-Time & Full-Time Equivalents by Department, Authorized Positions and Budgeted Positions set forth in the Budget which recognizes Authorized Positions which are authorized but not necessarily budgeted, Budgeted Positions which are authorized and budgeted in the fiscal year, and Financial Policies and Procedures.

SECTION 3: **APPROPRIATIONS LIMIT.**

A. Article XIIIB of the California Constitution requires the City to set its Appropriations Limit on an annual basis;

B. The City's Appropriations Limit may be adjusted annually based upon inflation and population growth.

C. The City Council may choose the method of calculating adjustments to the City's Appropriations Limit on an annual basis. For inflation, pursuant to Article XIIIB, § 8(e)(2), adjustments to the Appropriations Limit may be calculated using either the percentage change in per capita personal income from the preceding year or the percentage change in the local assessment roll from the preceding year because of local nonresidential new construction. For population growth, pursuant to Government Code§ 7901(b), the City may either use the percentage

growth either in its jurisdiction or from the surrounding county.

D. Pursuant to Article XIII-B of the California Constitution, and those Government Code sections adopted pursuant to Article XIII-B, § 8(f), the City Council chooses to adjust the City's Appropriations Limit by calculating inflation using the percentage change in the local assessment roll from the preceding year because of local nonresidential new construction, and calculating population growth by using the percentage change in population in Los Angeles County.

E. As a result of the adjustments made to the City's Appropriations Limit, the City Council sets the Appropriations Limit for the fiscal year at $408,694,254.

SECTION 4: **BUDGET APPROPRIATIONS.** Based upon the Budget, the total General Fund operating budget, including transfers-out, is $96,064,216. The City Manager, or designee, is authorized to implement the following appropriations for City Departments:

Department	Proposed FY 23-24
CITY ATTORNEY	835,450
CITY CLERK	516,545
CITY COUNCIL	235,329
CITY MANAGER	2,903,270
COMMUNITY DEVELOPMENT DEPARTMENT	3,802,120
FINANCE DEPARTMENT	2,472,453
FIRE DEPARTMENT	14,196,502
HUMAN RESOURCES DEPARTMENT	2,116,401
INFORMATION TECHNOLOGY DEPARTMENT	3,864,715
NON DEPARTMENT	6,745,052
POLICE DEPARTMENT	21,611,055
PUBLIC WORKS DEPARTMENT	8,602,036
RECREATION PARK AND LIBRARY DEPARTMENT	10,233,080
TRANSFER	17,930,206
Grand Total	**96,064,216**

SECTION 5: **CIP and MISCELLANEOUS APPROPRIATIONS.** The City Manager, or designee, is authorized to implement the following CIP and miscellaneous appropriations, for a total of $99,907,884 with the following funds and amounts:

Fund	Proposed FY 23-24
104 TRAFFIC SAFETY FUND	
106 STATE GAS TAX FUND	221,745
109 ASSET FORFEITURE FUND	800,000
110 MEASURE R	600,000
111 COMM. DEVEL. BLOCK GRANT	140,139
112 PROP "A" TRANSPORTATION	362,281
114 PROP "C" TRANSPORTATION	300,000
115 AIR POLUTION REDUCTION FUND	100,000
116 RESIDENTIAL SOUND INSULATION PROG. FUND	10,000
117 HYPERION MITIGATION FUND	109,453
118 TDA ARTICLE 3 - SB 821 BIKEWAY FUND	15,000
120 C.O.P.S. FUND	615,000
123 PSAF PROPERTY TAX PUBLIC SAFETY	75,000
126 CUPA	537,827
127 MEASURE M	200,000
128 SB-1	800,000
129 CERTIFIED ACCESS SPECIALIST PROGRAM (CASP)	15,000
130 AFFORDABLE HOUSING FUND	-
131 COUNTY STORM WATER PROGRAM	750,000
132 MEASURE B	12,580
202 DEBT SERVICE FUND	603,300
204 PENSION OBLIGATION BONDS	9,497,706
405 FACILITIES MAINTENANCE	-
501 WATER UTILITY FUND	31,772,572
502 SEWER FUND	6,791,056
503 GOLF COURSE	-
504 SENIOR HOUSING	808,981
505 SOLID WASTE	300,000
601 EQUIPMENT REPLACEMENT	18,233,737
602 LIABILITY INSURANCE	3,222,127
702 TRUST FUNDS - SPECIAL REVENUE/DONATIONS	169,000
708 TRUST FUNDS-PROJECT DEPOSITS NONREFUNDAB	-
Grand Total	**99,907,884**

SECTION 6: **FUND OPERATING RESERVES**. The City Manager, or designee, may appropriate any remaining revenues at the close of Fiscal Year 2023-2024 into the applicable Fund operating reserve on June 30, 2024.

SECTION 7: **APPROPRIATIONS LAPSE**. All appropriations shall lapse at the end of the fiscal year to the extent that they have not been expended or lawfully encumbered unless approved by the City Council.

SECTION 8: **BUDGET ADJUSTMENTS**. The Budget may be subsequently adjusted as follows:

A. By majority vote of the City Council;

B. By the City Manager, or designee, for all appropriation transfers between programs and sections within a City department and between appropriation units (e.g., salaries and benefits, services and supplies, and capital outlay)

within programs;

C. By Department Directors for appropriation transfers between appropriation units within programs;

D. Object code expenditures within appropriation units in a program are not restricted so long as funding is available in the appropriation unit as a whole.

SECTION 9: **CONTRACTING AUTHORITY.**

A. The City Manager, or designee, is authorized to bid and award contracts for the equipment, supplies, and services approved in the Budget.

B. In accordance with the El Segundo Municipal Code ("ESMC"), the City Manager is authorized to execute all contracts awarded for equipment, supplies, and services approved in the Budget.

C. Notwithstanding any dollar limitation set forth in the ESMC, the City Manager is authorized to execute contracts for purchasing equipment and supplies that are individually identified in the Budget regardless of total cost. The City Manager may, but is not required to, seek additional City Council approval for transactions made pursuant to this Section.

D. For all other services, equipment, and supplies, the City Manager is authorized to execute contracts in accordance with the ESMC.

SECTION 10: **DELEGATION OF AUTHORITY.** Pursuant to State of California Code Section 53607, the City Council hereby authorizes the City Treasurer to invest and reinvest the City's funds, to sell or exchange securities so purchased, and to deposit securities for safekeeping in accordance with the Code. The City Treasurer may delegate all, or a portion of the investment authority to subordinates pursuant to State of California Government Code Section 41006. Such delegation by the City Treasurer shall not remove or abridge the Treasurer's investment responsibility. This Delegation of Authority shall be valid for one year unless otherwise revoked; and will be renewed on an annual basis in conjunction with the Budget Adoption.

SECTION 11: The City Clerk is directed to certify the adoption of this Resolution; record this Resolution in the book of the City's original resolutions; and make a minute of the adoption of the Resolution in the City Council's records and the minutes of this meeting.

SECTION 12: This Resolution will become effective immediately upon adoption and will remain effective unless repealed or superseded.

PASSED AND ADOPTED June 6, 2023.

[SIGNATURES ON NEXT PAGE]

RESOLUTION NO. _____ PASSED AND ADOPTED this 6th day of June 2023

_____
Drew Boyles, Mayor

ATTEST:

_____
Tracy Weaver, City Clerk

APPROVED AS TO FORM:
MARK D. HENSLEY, City Attorney

By: _____
Mark Hensley
City Attorney

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS
CITY OF EL SEGUNDO)

I, Tracy Weaver, City Clerk of the City of El Segundo, California, do hereby certify that the whole number of members of the City Council of said City is five; that the foregoing Resolution No. was duly passed and adopted by said City Council, approved and signed by the Mayor, and attested to by the City Clerk, all at a regular meeting of said Council held on the 6th day of June, 2023, and the same was so passed and adopted by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

_____
Tracy Weaver, City Clerk

Attachment 4

General Fund Balance Policy

Purpose - To mitigate current and future risks and to ensure a balanced budget

While our financial reserves provide us security against unexpected emergencies and contingencies, our policies for setting those target levels should be periodically reviewed to balance our community's level of risk tolerance against our operating expenditure needs.

1. Establish target General Fund Unassigned Fund Balance at a minimum of 25% of General Fund Expenditures each fiscal year.

2. Establish a minimum General CIP reserve balance of 5% of General Fund Expenditures each fiscal year. The 5% is a transfer out from the General Fund to the CIP Fund (Fund 301).

Balanced Operating Budget

The City Council's policy is that General Fund annually adopted Appropriations must not exceed General Fund annually adopted Estimated Revenues.

Economic Uncertainty (Revenue Offset) Reserve Policy

Purpose - To mitigate current and future risks due to fluctuations in the City's core tax revenues (net of Chevron). These core revenues are Transient Occupancy Tax (T.O.T.), Business License Tax, Sales and Use Tax, Property Tax, and Utility Users Taxes.

Based on a staff recommendation the City Council has elected to adopt a Revenue Offset Reserve Policy to address the instability of the City's Core Revenues.

Maintain the Economic Fund Uncertainty Balance at a minimum of $2,000,000. Reevaluate the appropriate funding level each fiscal year during the budget adoption process.

Use of Reserves

This policy requires that these funds be used for balancing the General Fund Operating Budget in those years when the core revenues are experiencing downward swings.

Annually, to determine if the Fund reserves should be used to offset revenue loss, staff will calculate the baseline 5-year rolling average for the aggregate of the five major revenue categories. In a year that the revenues are under performing to this calculation, reserves may be transferred to the General Fund to offset this loss of revenue and reported to City Council.

If revenues are over performing to this calculation the above maximum target level funding should be followed.

City of El Segundo

Topgolf Revenue Allocation Policy

Purpose

The primary goal of dedicating Topgolf revenues to specific City Council strategic goals and initiatives is to ensure that sufficient funds will be allocated towards the delivery of City Council's direction. Establishing sound policy guidelines promotes adherence to the long-term strategic plan. The City's overall objective is to fund CALPERS pension plan near 100%, to repay the loan owed to the Equipment Replacement Fund, and to establish a dedicated revenue source to the development of much needed infrastructure and capital projects.

Policy Background

The Topgolf facility is projected to generate over $1,920,000 in recurring General Fund and Golf Fund revenues/investment, including the following:

- Annual $1,300,000 driving range ground lease payment (with a 10% adjustment every five years);
- Annual $200,000 Community Benefit Contribution;
- Annual $200,000 Golf Course and Driving Range Capital Contribution;
- Recurring 3% beverage fee payment at driving range and golf course (with a minimum guarantee of $200,000 from the driving range); and
- Annual $20,000 golf course ground lease payment (with a 10% adjustment every five years).

The Topgolf Revenue Allocation Policy is to provide guidance on dedicating this new revenue source towards City Council strategic goals and initiatives related to funding pension liabilities and development of City infrastructure needs. This funding policy should also support the decision-making process of City Council and should be consistent with the overall purpose and goals of the City's pension plan. The proposed Policy recognizes that it is fiscally prudent to do the following:

- Maintain the City's sound financial position;
- Ensure the City has the flexibility to respond to changes in future service priorities, revenue levels, and operating expenditures;
- Protect the City's creditworthiness;

- Ensure that all pension funding decisions are structured to protect both current and future taxpayers, ratepayers, and residents of the City;

- Ensure that City debt is consistent with City's strategic planning goals, objectives, capital improvement program, and operating budget; and

- Ensure existing City infrastructure is properly maintained and developed and there is a dedicated funding source to address these needs.

Policy Discussion

The City is committed to fiscal sustainability by employing long-term financial planning efforts, maintaining appropriate reserve levels, and employing prudent practices in governance, management, budget administration, and financial reporting. This proposed policy is intended to make all relevant information readily available to decision-makers, City employees, and members of the public to improve the quality of decisions, identify policy goals, and demonstrate a commitment to sound, long-term financial planning. Adherence to this proposed policy signals to rating agencies and capital markets that the City is well-managed and able to meet its financial obligations in a timely manner.

The purpose of the funding policy is to establish a framework for funding the repayment of the Equipment Replacement Funds ($5.6 million) borrowed by the Golf Fund, funding future liabilities associated with the City of El Segundo's defined benefit pension plan, and funding capital maintenance and infrastructure improvement projects within the City.

There are several advantages to developing a policy to address how this new revenue source will be dedicated to implementing City Council's strategic goals and initiatives. These advantages include the following:

- Provides framework to ensure proper management of future liabilities and to minimize effects on operations. Adoption of a funding policy will ensure a disciplined decision-making process, which will contribute to better predictability in funding.

- Having a written summary of the funding policy that is accessible to employees and the public will help improve transparency of funding decisions and increase the understanding of pension and infrastructure funding issues.

Policy Framework

- An annual amount of $200,000 will be dedicated towards recreation infrastructure;

- After the aforementioned $200,000 dedication, 60%-70% of the revenue will be dedicated towards funding pension related liabilities;

- 30%-40% of the revenue will be dedicated towards funding the debt owed to the Equipment Replacement Fund; and

- Once the debt to the Equipment Replacement Fund is paid in full, the 30%-40% will be dedicated towards City infrastructure.

City of El Segundo

Unfunded Actuarial Liability Policy

Purpose

The purpose of this Unfunded Actuarial Liability Policy is to provide guidance on the development and adoption of a funding plan for any Unfunded Actuarial Liabilities (UAL) that are calculated annually by CALPERS, or for any UAL remaining immediately after the issuance of a Pension Obligation Bond. This funding policy should also support the decision making process of the City Council and should be consistent with the overall purpose and goals of the City of El Segundo's pension plan.

The City recognizes that a fiscally prudent policy should:

- Maintain the City's sound financial position
- Ensure the City has the flexibility to respond to changes in future service priorities, revenue levels, and operating expenditures
- Protect the City's creditworthiness
- Ensure that all pension funding decisions are structured to protect both current and future taxpayers, ratepayers and residents of the City
- Ensure that City debt is consistent with City's strategic planning goals, objectives, capital improvement program, and operating budget

Background

A primary goal of funding defined benefit pension plans is to ensure that sufficient assets will be accumulated to deliver promised benefits when they come due and to protect pension benefits in situations that involve employer insolvency or bankruptcy. Establishing sound funding guidelines promotes pension benefit security. The City's overall objective is to fund CALPERS pension plan near 100% of the total actuary liability and no less than 80%, whenever possible.

The City is committed to fiscal sustainability by employing long-term financial planning efforts, maintaining appropriate reserve levels, and employing prudent practices in governance, management, budget administration, and financial reporting. This proposed policy is intended to make all relevant information readily available to decision-makers, City employees, and members of the public to improve the quality of decisions, identify policy goals, and demonstrate a commitment to sound, long-term financial planning.

Adherence to this proposed policy signals to rating agencies and capital markets that the City is well-managed and able to meet its financial obligations in a timely manner.

The purpose of the funding policy is to establish a framework for funding the City of El Segundo's defined benefit pension plan, taking into account factors that are relevant to the plan and the City. These factors include:

- Financial position of the City
- Provide transparency to the cost of City service
- Stability of the plan and/or the affordability of the annual contributions
- Benefit security
- Terms of CALPERS contract for El Segundo, along with any related collective bargaining agreements, which includes employees paying their full pension share
- Minimum funding requirements under State Law

There are several advantages to developing a funding policy to address an unfunded actuarial liability. These advantages include the following:

- Provides framework to ensure proper management of future liabilities and to minimize effects on operations. Adoption of a funding policy will ensure a disciplined decision-making process, which will contribute to better predictability in funding.
- Having a written summary of the funding policy that is accessible to employees and the public will help improve transparency of funding decisions and increase the understanding of pension funding issues.
- The exercise of developing this funding policy improves the identification, understanding, and management of the risk factors that affect the variability of funding requirements and the security of benefits to the employees and retirees.

Remaining Unfunded Actuarial Liability

The City is in the process of considering a pension obligation bond that would generate bond proceeds to deposit with CALPERS up to an amount equal to 100% of the unfunded actuarial liabilities based on the latest actuarial valuation information available to the City. After the deposit of bond proceeds to CALPERS, the City may or may not have a remaining unfunded actuarial liability still owed to CALPERS.

If the City issues a pension obligation bond for less than the full 100% of the unfunded actuarial liability, any remaining unfunded actuarial liability will be accounted for separately, for the purposes of this Policy, from any new increase in the unfunded liability resulting from the annual actuarial valuation report changes.

The City will create a payoff/funding plan that will address this remaining unfunded liability immediately after the issuance of the pension obligation bond. The remaining unfunded liability will be paid off or fully funded within a twenty-year period, and with a focus to fully fund in under twenty years.

New Unfunded Actuarial Liability

Every year, CALPERS completes a new actuarial valuation report based on the CalPERS fiscal year-end, June 30, and recalculates the City of El Segundo's pension liability as of the new valuation date. The annual report is released to member cities by early August. If the value of the funded assets is not equivalent to this new liability amount, the City will incur a new unfunded liability at that point in time. The unfunded actuarial liability may increase or decrease from year to year, due to the following factors:

- Changes in actuarial assumptions and experience changes (e.g., changes in the discount rate, changes in demographic experience, etc.)
- Changes in actuarial gains or losses due to asset returns being higher or lower than the expected rate of return (currently set at 7%) at June 30 each year
- Changes in plan benefits

Due to the possibility of a new pension liability developing, the City of El Segundo desires to create a policy to immediately address any new pension liabilities, or amortization bases, that arise. Any new increase or decrease in the liability resulting from the annual actuarial valuation is identified as a separate line item, or amortization base, on the annual CALPERS actuarial valuation report. The table below lays out the parameters for paying off/funding the unfunded actuarial liability in a designated amount of time, based on the amount of the liability, as follows:

New Unfunded Actuarial Liability	Payoff/Funding Time Period
$0-$5,000,000	Within 1 to 5 Years
$5,000,001-$10,000,000	Within 6 to 10 Years
$10,000,001-$15,000,000	Within 11 to 15 Years
Over $15,000,001	Within 16 to 20 Years

Each year, when the City is provided with the annual valuation report from CALPERS, staff will present to the City Council, as part of the Mid-Year Budget Report, the following:

- The dollar amount of the new liability (new amortization base)
- The number of years that staff is recommending to pay off/fund the liability

- The dollar amount of the annual contribution to be made
- The funding source(s) of the payments
- The short-term and long-term financial impacts on the City's General Fund reserve balance

When a new amortization base results in a credit balance, the credit will be applied, first, to any negative bases during the same period and, secondly, against any prior year bases until the credit is fully exhausted. The remaining outstanding liability will then be recalculated and a new payoff schedule and annual contribution will be determined based on the payoff schedule above. New amortization repayment schedules will be kept within 20 years to help maximize long-term savings.

Prepayment Options

At the beginning of each fiscal year, the City analyzes the costs/benefits of prepaying amounts due CALPERS during that fiscal year. The City strives to continue taking advantage of any prepayment discount that is afforded by CALPERS.

Funding Levels

The City's target funding level will be near 100% of the UAL. The City will strive to achieve this funding level through debt refinancing, allocation of reserves, and/or cost containment measures. The total funding amount will be a combination of the amount on deposit with CALPERS, the funds deposited in the City's Section 115 trust, and any funds reserved by the City that are designated for pension liabilities.

Funding Options

Funding options for the remaining UAL and/or any new UAL may include the use of a Section 115 Trust and/or allocating fund reserves from any allowable fund within the City.

Section 115 Trust

A Section 115 Trust was established in 2017 to transfer funds to a trust to ensure that these funds will only be used for pension related costs. The trust assets can be accessed to pay CALPERS at any time to reduce volatility and offset unexpected pension rate increases. The trust will have funds deposited into it at the discretion of the City Council, based on recommendations made by City staff during the annual budget adoption process. For the calculation of funding levels, monies put in this trust will be treated the same as putting monies on deposit with CALPERS.

Additional Discretionary Payments

Additional Discretionary Payments may be deposited with CALPERS at any time. After completion of the annual audit, all discretionary fund reserve balances will be reviewed by City staff. Based on any budgetary constraints at that time, a determination may be made that it is in the best interest of the City to use any available reserves or one-time savings from the prior fiscal year to make additional discretionary payments. Additional

discretionary payments could be deposited with CALPERS or invested in the City's Section 115 trust.

Any savings realized from the issuance of the 2021 pension obligation bond, as determined by comparing the pension obligation bond level debt service and fiscal year 2020-2021 CALPERS actuarial determined contributions, will be allocated as follows: 30%-60% of the savings will be used to offset any future unfunded actuarial liability that arise and 40%-70% of the savings will be used to offset General Fund operational costs. The POB savings should be invested in the section 115 Pension Trust or towards an additional discretionary payment to CalPERS until such time the UAL is funded at 95% or more, or has an actuarial value of $5 million or less. Also, the maximum recommended funding level for the Section 115 Pension Trust should not exceed 100% of the UAL and/or an amount not to exceed the City-wide ongoing annual Normal Pension costs for a period of five (5) years.

Each year during the budget process, a recommendation for the precise savings allocation for the next fiscal year will be determined based on CALPERS latest year-end investment return. If CALPERS fiscal year-end investment return is below its benchmark, the City will allocate a higher portion of savings to fund future unfunded actuarial liability costs. Alternatively, if CALPERS fiscal year-end investment return is higher than its benchmark, then the City may allocate more of the budgetary savings to offset General Fund operational costs.

Consideration of Future Pension Benefits

The issuance of a pension obligation bond may result in the funding of the City's pension plan with CALPERS up to, and even in excess of 100% of the plan assets necessary to pay all pension liabilities. Even though this situation may occur, the City is still obligated to make annual debt service payments on the bonds. These payments are in lieu of annual unfunded actuarial liability payments that the City would have made to CALPERS.

To the extent that the City is making any annual debt service payments on an issued pension obligation bond, it is fiscally responsible for the City **to not offer** any enhanced pension benefits to the City employees. This will allow the City to focus its financial resources on the current pension obligations due the bondholders and/or CALPERS.

Any new ongoing General Fund revenue source (a new tax or fee that did not exist previously) identified in subsequent fiscal years **should not** be allocated towards enhanced pension benefits. All new ongoing revenue sources should be dedicated (up to 50%) towards pension debt service, paying down new UAL with CalPERS, or funding the section 115 Pension Trust.

Annual Policy Review

The UAL Policy should be reviewed on an annual basis, during the strategic planning session or the budget study session, to ensure compliance and if there needs to be any updates to the policy.

CITY OF EL SEGUNDO INTER-FUND LOAN POLICY

(adopted by the City Council on September 4, 2018)

A. All inter-fund loans, other than short-term inter-fund loans (as defined), require City Council approval by resolution. Any long-term inter-fund loan must be documented by a formal agreement that specifies the following terms and conditions of the loan:

1. Purpose of Inter-fund Loan and Documentation Requirements
   Loan purpose, amount, term, and repayment source will be identified any time a loan is recommended. Loans will be coordinated with the City Attorney's Office to ensure compliance with the Municipal Code and will be approved by the City Council via resolution. Payments made on outstanding loans shall be reflected in the Proposed and Adopted Budget and Annual Financial Report, as applicable. A summary of all outstanding loans will also be included in the annual Proposed and Adopted Operating Budget and the Comprehensive Annual Financial Report (CAFR). The CAFR will also consistently include the loan term, rate of interest, and the interest amount due in its calculation of the total liability associated with the loan.

2. Identification of the source fund
   a. Availability of unrestricted funds in the source fund;
   b. The borrowing fund has the capacity to repay the debt;
   c. The lending fund has the capacity to lend the funds, beyond its own operating and capital needs; and
   d. The loan does not violate any debt covenants, regulatory requirements or other provisions of the borrowing and lending funds.

3. Repayment of Inter-fund Loan
   a. Repayment must have a payment source and funding stream;
   b. Specific repayment schedule (term of the loan);
   c. Interest is imposed at a rate equal to at least investment earnings if loan did not occur;
   d. Interest is to be accrued monthly and paid quarterly;
   e. The interest expense paid on inter-fund loans is to be treated as user fund expense, while the interest income is to be treated as interest revenue to the loaning fund; and
   f. There is no prepayment penalty on an inter-fund loan.

4. Other Considerations
   a. Internal controls to monitor repayment; and
   b. The inter-fund loan is callable by the lending fund if needed to ensure that the lending fund has sufficient operating funds.

B. For purposes of this policy, **"Short-term inter-fund loans"** are defined as those loans made from one City fund to another that will be repaid within less than 12 months. Short-term inter-fund loans may be made for working capital to provide cash for Council-approved reimbursable grants and projects. Short-term inter-fund loans are also permitted for temporary timing differences in cash flows when expenditures are incurred before revenue is collected. Short-term inter-fund loans may be approved by the City Manager or Finance Director and do not require City Council approval.

C. Prohibited Uses:
    1. Inter-fund loans must not be used to solve ongoing structural budget issues; and
    2. Inter-fund loans must not hinder the accomplishment of any function or project for which the lending fund was established.

CITY OF EL SEGUNDO

Public Hearing & Adoption of the Proposed Fiscal Year 2023-2024 Annual Operating & CIP Budget

June 6, 2023

FY 2023-2024 Budget Hearing Outline

- City Manager's Introduction & Comments
- Proposed General Fund Budget
  - Revenues
  - Appropriations (Expenditures)
  - Reserves
- Special Revenue Funds
- Debt Service Funds
- Enterprise Fund
- Internal Service Funds
- Capital Improvement Program (CIP)
- Recommendation to Adopt Resolution approving the proposed FY 2023-2024 Operating Budget and Capital Improvement Project Budget

Proposed FY 2023-2024 General Fund Revenues

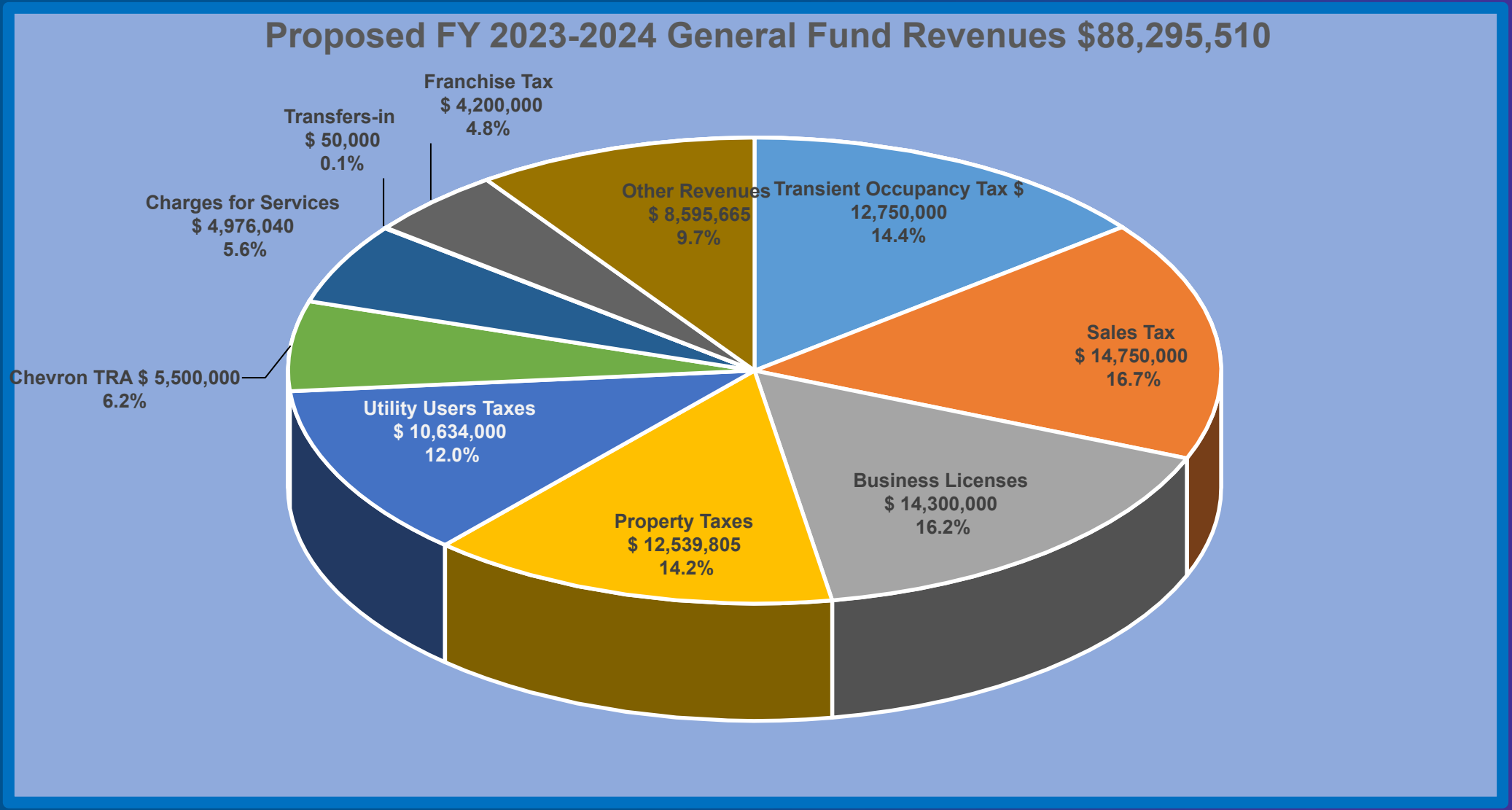
No.	General Fund Revenue	FY 2022-2023 Year-End Estimate	FY 2023-2024 Projected	$ Change	% Change
1	Sales & Use Tax	$ 14,600,000	$ 14,750,000	$ 150,000	1.0%
2	Business License	11,910,000	14,300,000	2,390,000	20.1%
3	Transient Occupancy Tax	12,500,000	12,750,000	250,000	2.0%
4	Property Tax	12,209,615	12,539,805	330,190	2.7%
5	Chevron Tax Reso Agreement	5,865,512	5,500,000	(365,512)	-6.2%
6	Utility User Tax (UUT)	11,671,908	10,634,000	(1,037,908)	-8.9%
7	Charges for Services	4,447,150	4,976,040	528,890	11.9%
8	Transfers In	2,191,733	50,000	(2,141,733)	-97.7%
9	Franchise Tax	5,450,000	4,200,000	(1,250,000)	-22.9%
10	Other Revenues	2,163,683	3,112,944	949,261	43.9%
11	Intergovernmental	194,551	130,000	(64,551)	-33.2%
12	License & Permits	2,200,000	2,182,000	(18,000)	-0.8%
13	Interest & Rental Income	2,674,000	2,843,620	169,620	6.3%
14	Fines & Forfeitures	376,766	327,101	(49,665)	-13.2%
	Total General Fund Revenues	**$ 88,454,918**	**$ 88,295,510**	**$ (159,408.00)**	**-0.2%**

Topgolf Revenue

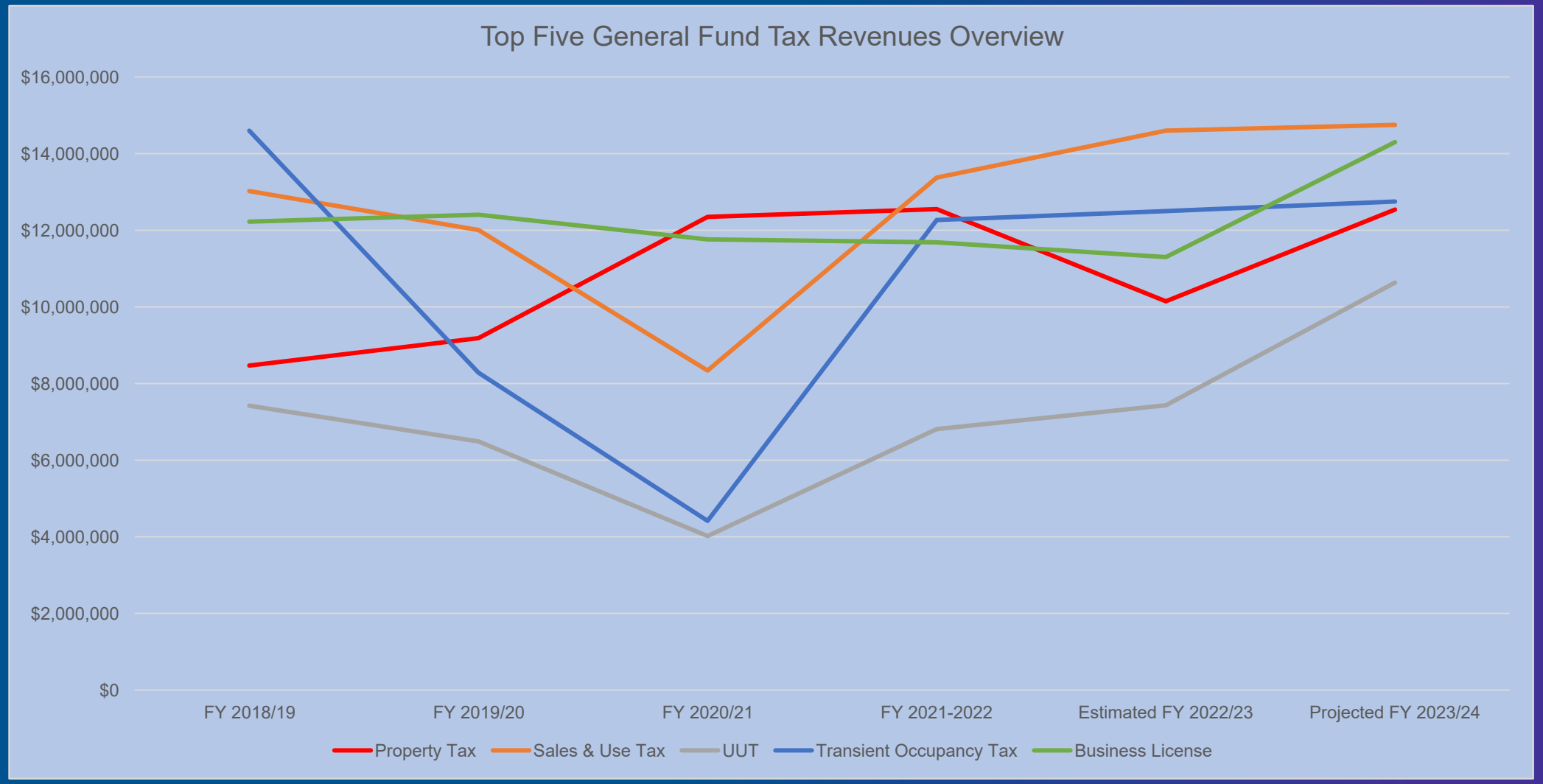
FY 2023-2024 – General Fund Payments

- **Included in FY 2023-2024 revenue estimates**
- Annual $1,300,000 driving range ground lease payment
  - $910,000 (70%) dedicated to annual pension contribution
  - $390,000 (30%) dedicated to the repayment of loan to the Equipment Replacement Fund
- Annual $200,000 Community Benefit Contribution
  - Dedicated to Recreation and Park capital improvement projects
- Recurring 3% beverage fee payment at driving range & golf course (minimum guarantee of $200,000)
  - Dedicated to General Fund for general use purposes
  - First payment is due by July 15, 2023
- Annual $20,000 golf course ground lease payment
  - Dedicated to General Fund for general use purpose

Proposed FY 2023-2024 General Fund Revenues



FY 2023-2024 Top Five General Fund Tax Revenues Overview



Proposed FY 2023-2024 Revenues – All Funds

No.	Fund Name	Year-End Revenue Forecast FY 2022-2023	% of Budget	FY 2023-2024 Proposed Revenues	% of Budget
1	General Fund	$88,454,917	56.3%	$88,295,510	53.8%
2	Water Fund	36,825,000	23.4%	36,850,000	22.5%
3	Transportation Funds	2,153,300	1.4%	2,229,935	1.4%
4	Debt Service POBs	9,490,010	6.0%	9,497,716	5.8%
5	Wastewater Fund	5,344,000	3.4%	5,200,000	3.2%
6	General Fund CIP	1,500,000	1.0%	8,432,500	5.1%
7	Equipment Replacement Fund	1,397,000	0.9%	2,261,969	1.4%
8	Workers Compensation Fund	3,125,374	2.0%	3,235,881	2.0%
9	General Liability Fund	3,030,000	1.9%	3,115,000	1.9%
10	Dev. Services Trust	245,000	0.2%	270,000	0.2%
11	Public Safety Special Rev.	3,347,858	2.1%	1,196,231	0.7%
12	Other Special Rev.	782,000	0.5%	795,700	0.5%
13	Rec & Econ Dev Trust Funds	0	0.0%	1,050,000	0.6%
14	Cultural Dev. Trust Fund	500,000	0.3%	500,000	0.3%
15	Debt Service Fund	360,000	0.2%	367,200	0.2%
16	Solid Waste Fund	270,000	0.2%	600,000	0.4%
17	Senior Housing Fund	10,000	0.0%	203,099	0.1%
18	Golf Fund	200,000	0.1%	0	0.0%
19	Economic Uncertainty	100,000	0.1%	0	0.0%
	Total	**$ 157,134,459**	**100.0%**	**$ 164,100,741**	**100.0%**

FY 2023-2024 Proposed General Fund Appropriations

No.	Department	FY 2022-2023 Year-end Estimate	FY 2023-2024 Proposed Appropriations	$ Variance	% Variance
1	Police	$ 20,628,246	$ 21,611,055	$ 982,809	4.8%
2	Fire	14,026,268	14,196,502	170,234	1.2%
3	Transfers Out	13,985,120	17,930,206	3,945,086	28.2%
4	Public Works	7,504,856	8,602,036	1,097,180	14.6%
5	Non-Departmental	6,328,801	6,745,052	416,251	6.6%
6	Recreation, Park and Library	8,722,569	10,233,080	1,510,511	17.3%
7	Community Development Department	3,828,987	3,802,120	(26,867)	-0.7%
8	Information Technology	3,741,130	3,864,715	123,585	3.3%
9	City Manager	2,850,000	2,903,270	53,270	1.9%
10	Finance	2,576,681	2,472,453	(104,228)	-4.0%
11	Human Resources	1,659,391	2,116,401	457,010	27.5%
12	City Attorney	770,450	835,450	65,000	8.4%
13	City Clerk	568,511	516,545	(51,966)	-9.1%
14	City Council	216,018	235,329	19,311	8.9%
	Total	**$ 87,407,028**	**$ 96,064,216**	**$ 8,657,188**	**9.9%**

FY 2023-2024 General Fund

General Fund Revenues

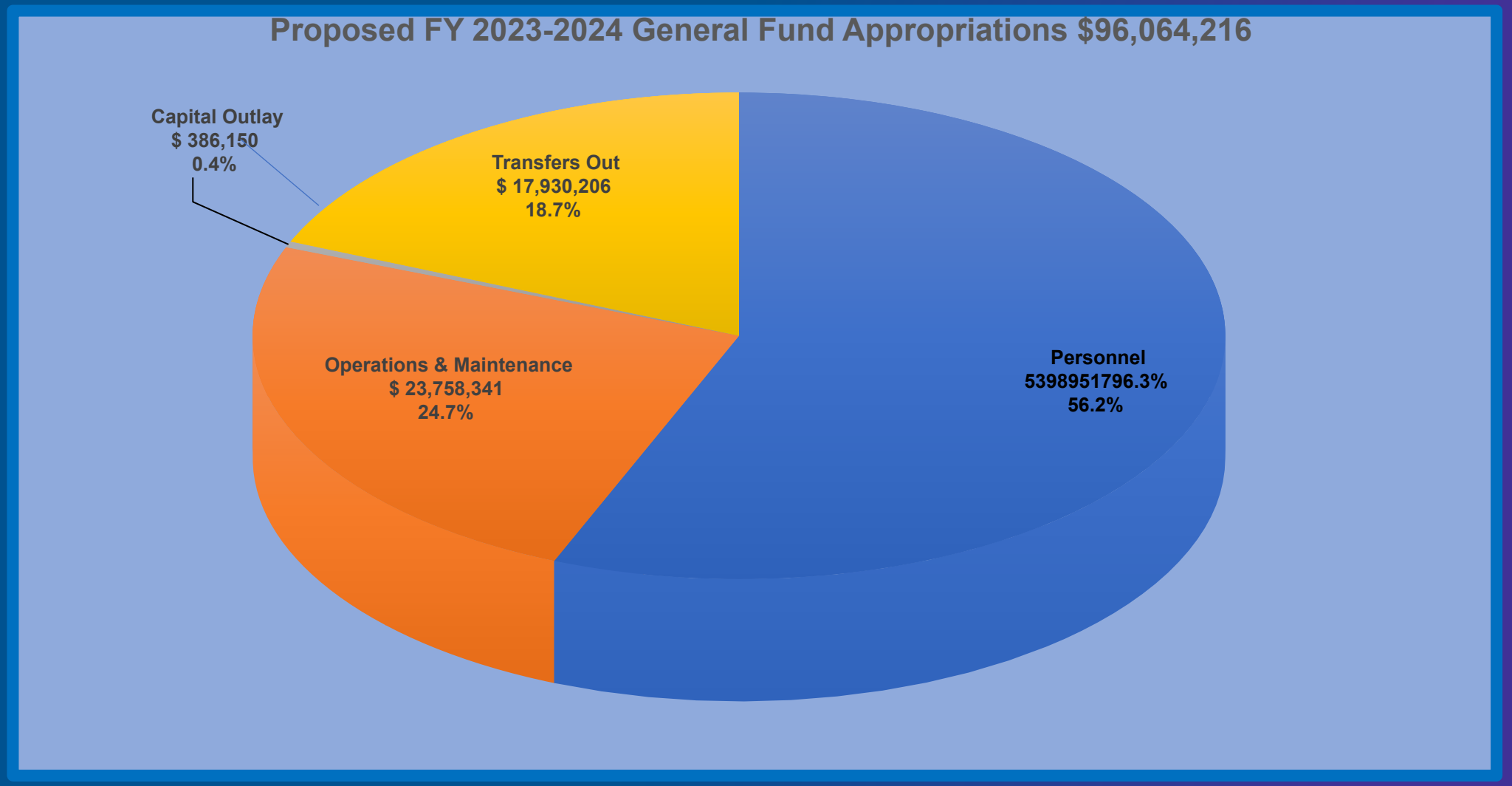
$88,295,510

General Fund Expenditures

$96,064,216

- $88,431,716 Departmental General Fund Expenditures
- $7,632,500 Transfer for CIP Projects and General CIP Reserve

Proposed FY 2023-2024 General Fund: Personnel, Maintenance & Operations, Capital Outlay, Transfers-Out



FY 2023-24 General Fund Transfers Out

- Included in the Proposed Budget
  - Transfers out from the GF to other Funds totaling $17,930,206
    - Transfer from General Fund to Solid Waste: $600,000 (for FY 2022-23 & FY 2023-24)
      - Annual GF subsidy is $300,000, until rates are adjusted
    - Transfer from GF to CIP Fund: $7,632,500 (per City Council direction from April 17th Budget Study Session)
    - Transfer to Debt Service Fund POB's: $9,497,706
    - Transfer from General Fund to Senior Housing: $200,000
      - Recommended annual contribution to Senior Housing CIP Reserve dedicated for Park Vista
- Finance – add to Administration for ERP System: $500,000
- Contribution to Pension Trust
  - Pension Trust Payment: $500,000
  - In compliance with UAL Policy & Topgolf Revenue Policy

Proposed FY 2023-2024 Operating & Capital Budget – All Funds

Fund Name	Adopted FY 2022-2023	% of Total Budget	Proposed FY 2023-2024	% of Total Budget
General Fund	$ 85,941,128	54.1%	$ 96,064,216	49.0%
Water Fund	31,359,005	19.7%	31,772,572	16.2%
Transportation Funds	4,840,258	3.0%	2,599,026	1.3%
Debt Service POBs	9,800,000	6.2%	9,497,706	4.8%
Wastewater Fund	6,500,017	4.1%	6,791,056	3.5%
General Fund CIP	7,870,893	5.0%	18,575,000	9.5%
Equip. Replcmt. Fund	1,386,989	0.9%	18,233,737	9.3%
Workers Comp. Fund	3,263,365	2.1%	3,405,200	1.7%
General Liability Fund	3,572,125	2.2%	3,222,127	1.6%
Dev. Services Trust	-	0.0%	-	0.0%
Public Safety Spcl. Rev.	1,782,642	1.1%	2,607,390	1.3%
Other Special Rev.	1,350,800	0.9%	1,024,592	0.5%
Rec & Econ Dev Trust	-	0.0%	169,000	0.1%
Cultural Dev. Trust Fund	326,000	0.2%	298,196	0.2%
Debt Service Fund	545,000	0.3%	603,300	0.3%
Solid Waste Fund	270,000	0.2%	300,000	0.2%
Senior Housing Fund	75,313	0.0%	808,981	0.4%
Golf Fund	10,000	0.0%	-	0.0%
Economic Uncertainty	-	0.0%	-	0.0%
Total	**$ 158,893,535**	**100%**	**$ 195,972,100**	**100.0%**

FY 2023-2024 Reserves

- General Fund Reserve
  - 25% as directed by City Council on April 17th Budget Study Session
- Economic Uncertainty Reserve of $2M
- 5% General Fund Reserve for CIP (transferred to CIP reserve)
- OPEB Reserve
  - No new contributions required
  - Balance of ~$30M
- Pension Trust Reserve
  - Balance of ~$4.5M
  - $500,000 contribution to Trust in FY 2023-24
- Other Reserves:
  - Workers' Compensation
  - General Liability Reserves
  - Equipment Replacement

Updating the City's Credit Rating

- City Council authorized the issuance of POBs
  - City received AA+ Bond Rating
- Finance Staff & elected City Treasurer are working with the City's Financial Advisor, KNN, to undertake a rating review with S&P in mid-July with the intent of obtaining a AAA rating for the City

Proposed FY 2023-2024 Special Revenue Funds

- Transportation Funds: $2,229,935
- Public Safety Special Revenue Funds: $1,196,231
- Other Special Revenue Funds: $795,700
- Senior Housing Funds: $203,099

Total of All Special Revenue Funds = $4,424,965

Fiscal Year 2023-2024 Cultural Development Fund

The Arts and Culture Advisory Committee's proposed FY 2023-2024 budget was presented to the City Council on May 2, 2023 & Council approved the following:

- The Arts and Culture Advisory's Committee's recommendations for FY 2023-2024 totaled $316,000 (salaries partially funded by the General Fund)
  - $10,000 Operating Fund
  - $10,000 Literary Arts
  - $25,000 Festival of Holidays
  - $25,000 Visual Artists in Community Program Fund
  - $25,000 Arts and Culture Community Engagement Fund
  - $71,000 El Segundo Art Walk 2023
  - $40,000 Downtown Beautification Project (ACC Contribution to CIP Projects)
  - $110,000 Staff Salary (Cultural Arts Coordinator)

Proposed FY 2023-2024 Debt Service Funds

- **Douglas Street Gap Closure**
  - Funded with Traffic Mitigation Fees
  - $1,074,592 proposed beginning fund balance on 7/1/2023
  - Annual debt service payment of ~$530,000
  - Final payment: August 1, 2035

- **Pension Obligations Bonds (POBs)**
  - Funded primarily by the General Fund & minimal amount from Enterprise Funds
  - Annual payment of $9.7M
  - FY 2023-24 will be the third year of principal payment towards the POB
  - Final payment is due in June 2040

Proposed FY 2023-2024 Enterprise Funds

- **Water Fund**
  - Proposed Revenues = $36,850,000
  - Proposed Operating Budget = $28,722,572
  - Proposed Capital Budget = $3,050,000

- **Wastewater Fund**
  - Proposed Revenues = $5,200,000
  - Proposed Operating Budget = $6,041,056
  - Proposed Capital Budget = $750,000

Water and Wastewater Rates

- Water rate adjustments: January 1 of 2022, 2023, 2024, and 2025.
- The rate adjustments are:

Utility	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FY 24-25
Water	0%	3.0%	3.0%	3.0%	3.0%

- Wastewater rate adjustments: April 2, 2021, January 1 of 2022, 2023, 2024, and 2025.
- The rate adjustments are:

Utility	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FY 24-25
Wastewater	9.0%	9.0%	9.5%	9.5%	9.5%

Proposed FY 2023-2024 Internal Service Funds

- **Equipment Replacement Fund**
  - Proposed Revenues = $2,261,969
  - Proposed Budget = $18,233,737

Proposed FY 2023-2024 Internal Service Funds (cont'd)

- **General Liability**
  - Proposed Revenues = $3,115,000
  - Proposed Budget = $3,222,127

- **Workers' Compensation**
  - Proposed Revenues = $3,235,881
  - Proposed Budget = $3,405,200

Proposed FY 2023-2024 CIP Projects for All Funds

- Carryover projects in progress or about to begin = $14,954,000
- New Projects = $19,121,000
  - $4,500,000 Proposed Transportation Funds Appropriations
  - $3,800,000 Proposed Enterprise Funds Appropriations
  - $2,788,500 Proposed Special Revenue Funds Appropriations
  - $ 400,000 Proposed Stormwater Fund Appropriations
  - $7,632,500 Proposed General Fund Appropriations

$34,075,000 (Total)

<u>Recommendation: Establish General CIP Reserve</u>:

- Build the fund over time – City Council authorized 5% General Fund funding policy going forward
- Allows funding for Council to utilize for projects during the FY
- Potential to contribute to the reserve fund through completed CIP projects that are completed under-budget

Proposed FY 2023-2024 General Fund CIP

- (#22B) $125,000 Library Southwall Waterproofing
- (#23B) $107,500 Emergency Operations Center (EOC) Upgrades
- (#29) $50,000 Electric Vehicle (EV)Charging Station
- (#31) $100,000 HVAC (Citywide)
- (#33) $150,000 Fire Alarm Panels (Citywide)
- (#34) $50,000 Plumbing (Citywide)
- (#35) $100,000 Miscellaneous Electrical (Citywide)
- (#38) $750,000 Main Facilities ADA Compliance Projects
- (#44) $2,500,000 The Plunge Rehabilitation
- (#45) $3,000,000 Recreation Park Projects Phase I Reserve
- (#49) $200,000 Center Street Storm Drain Improvements
- (#52) $100,000 Downtown Beautification
- (#53) $400,000 General CIP Reserve

$7,632,500 (Total)

FY 2023-2024 Plunge & Recreation Park Projects Funding

- The Plunge
  - ➢ Construction to begin in FY 2023-2024

Current designated (reserve) amounts for the Plunge $4.7M:
$2.5M in The Plunge “reserve” Trust Fund
$2.2M in the Capital Improvement Program (CIP) fund thru FY 2022-2023 appropriation (about $250k has already been used for design)

Pending contributions to The Plunge reserve:

$1M pending from Chargers/Mar Ventures

Recommended contribution to the Plunge reserve for FY 2023-24 of $2.5M from the GF

Recommended contribution to the Plunge reserve for FY 2024-25 of $2.5M from the GF

Potential total balance in The Plunge “reserve” by FY 2024-25 $10.7M

FY 2023-2024 Plunge & Recreation Park Projects Funding (cont'd)

- Recreation Park Phase I
  - Phased-in approach, beginning with design work in FY 2023-2024
  - Construction to begin in FY 2024-2025

Current designated (reserve) amounts for Rec Park $1.75M:

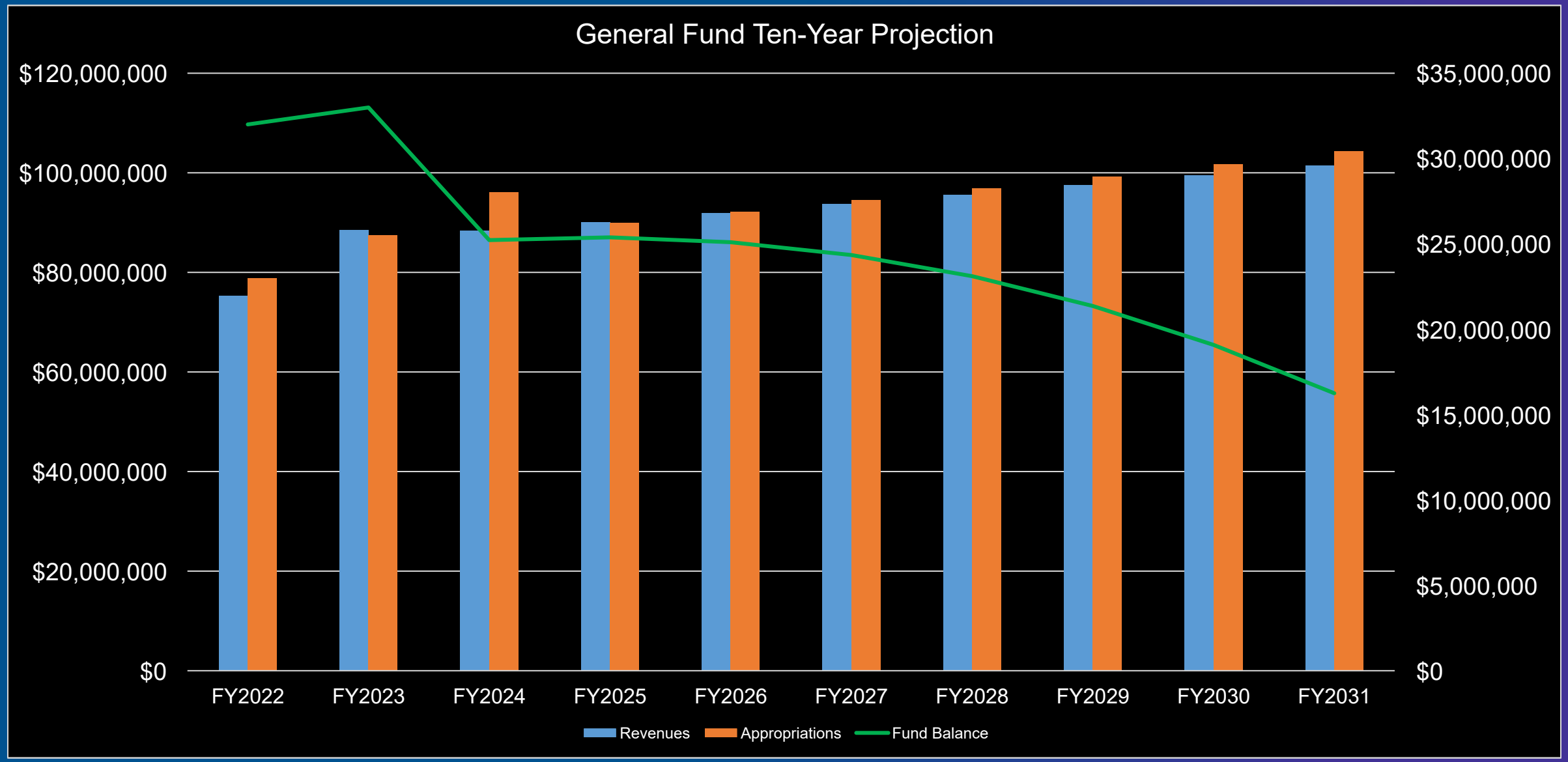
Recommended contribution to Rec Park reserve for FY 2023-24 of $3M from the GF

Recommended contribution to Rec Park reserve for FY 2024-25 of $2M from the GF

Recommended contribution to Rec Park reserve for FY 2025-26 of $2M from the GF

Potential total balance in Rec Park Phase I "reserve": $8.75M

10-Year General Fund Financial Forecast



PROPOSED GENERAL FUND UNASSIGNED BALANCE FOR FY 2023-2024

Description	Adopted
Estimated Beginning **Unassigned Fund** Balance on July 1, 2023	$32,967,881
Proposed FY 2023-2024 Revenues	88,295,510
Proposed FY 2023-2024 Appropriations	(88,431,716)
Estimated Ending Fund Balance (June 30, 2024)	32,831,675
25% Reserve Requirement (based on proposed recurring appropriations)	$22,107,929
Estimated Ending Unassigned Fund Balance after meeting 25% reserve	**$10,723,746**

FY 2023-2024 Unassigned Reserves

- Recommended use of $10,723,746
  - $7,232,500 CIP projects and CIP reserve
  - $400,000 establish a General CIP Reserve (to fund 301)
  - $500,000 contribution to Pension Trust
    - In compliance with UAL Policy & Topgolf Revenue Policy
  - $400,000 transfer to Equipment Replacement loan
    - Current balance of $5.5M
    - In compliance with Topgolf Revenue Policy
  - ≈$1.5M reserved for costs of new labor agreements
    - $1M was appropriated in FY2022-2023, bringing to the total cost for new labor agreements to ≈$2.5M

Proposed FY 2023-2024 Budget Wrap-Up

Recommended Actions:

- Adopt Resolution approving the proposed FY 2023-2024 Operating Budget and Capital Improvement Project Budget

Questions



City Council Agenda Statement

Meeting Date: June 6, 2023
Agenda Heading: Staff Presentations
Item Number: D.13

TITLE:

Establish the Aquatics Manager Classification, Adopt Classification Specification, Examination Plan, and Basic Salary Range

RECOMMENDATION:

1. Approve establishment of the Aquatics Manager classification.
2. Adopt the classification specification and examination plan for the Aquatics Manager.
3. Adopt a resolution establishing the basic salary range for the Aquatics Manager position.
4. Appropriate $139,264 from the FY 2023-24 Budget - General Fund Unassigned Reserves to the FY 2023-24 Recreation, Parks and Library full-time salary account.
5. Alternatively, discuss and take other action related to this item.

FISCAL IMPACT:

There is no fiscal impact for FY 2022-23. If approved, the selection process to fill the Aquatics Manager position would require an approximately three-month recruitment, which would be completed in early FY 2023-24. The fiscal impact attributed to the salary and benefits for this position for nine months in FY 2023-24 is $139,264.

Amount Budgeted: $0
Additional Appropriation: $139,264
Account Number: Appropriate $139,264 from FY 2023-24 General Fund Unassigned Reserves to account # 001-400-5202-4101 - Recreation - Aquatics Salaries Full Time.

BACKGROUND:

Currently, a Recreation Superintendent oversees the facilities and programming for Aquatics, Adult Sports, Teens, Older Adults, Contract Classes, and the Farmers Market. A Recreation Supervisor and/or Recreation Coordinator is assigned to the daily operations for each of these divisions. The Aquatics division is by far the largest division in the department with over 100 part-time staff to support the three aquatics facilities: El Segundo-Wiseburn Aquatics Center, Hilltop pool, and the Plunge. Establishing a full-time Aquatics Manager classification would enable the City to provide greater oversight of the Aquatics operations including facility maintenance, staffing, and coordination with community and business stakeholders in the renovation and reopening plan for the Plunge.

DISCUSSION:

With the facility complexities of the El Segundo-Wiseburn Aquatic Center and the significant administrative workload that will be required to reopen the Plunge, staff has determined that a designated higher-level staff position is needed to provide daily leadership at all aquatics facilities to maintain service levels to the community while accomplishing the City's strategic plan goals. The planned reopening of the Plunge within the next two years will require the development and implementation of a business plan that will aim to create a higher cost-recovery scenario than the current model. A seasoned Aquatics professional is needed to develop this long-range plan which will include managing user groups, attracting premiere events, and building a robust Citywide aquatics program.

Upon completion of the Plunge reopening project, the Aquatics Manager position would continue to be essential to further establish and maintain the increased workload in the following areas: community programs and activities, daily operations, high service levels for patrons and permit organizations, and hiring and developing staff.

The recommendation presented above will provide the City with a greater ability to enhance customer service, develop a business plan to achieve financial and capital improvement project goals, and also provide for staff succession planning.

CITY STRATEGIC PLAN COMPLIANCE:

Goal 1: Enhance Customer Service, Diversity, Equity, Inclusion and Communication

Objective 1A: El Segundo provides unparalleled service to all customers.

Objective 1 B: El Segundo's engagement with the community ensures excellence.

Goal 3: Promote a Quality Workforce Through Teamwork and Organizational Efficiencies

Objective: El Segundo is an employer of choice and consistently hires for the future, with a workforce that is inspired, world-class, engaged and innovative.
Goal 4: Develop and Maintain Quality Infrastructure and Technology

Objective 4A: El Segundo's physical infrastructure supports an inviting and safe community.

PREPARED BY:
Rebecca Redyk, Human Resources Director
REVIEWED BY:
Rebecca Redyk, Human Resources Director
APPROVED BY:
Barbara Voss, Deputy City Manager

ATTACHED SUPPORTING DOCUMENTS:

1. Aquatics Manager Job Specification
2. Aquatics Manager Exam Plan
3. Resolution Establishing Basic Salary Range

AQUATICS MANAGER

DEFINITION: Manages the City's comprehensive aquatics programs at multiple aquatic venues, which includes managing daily operations, facilitating, and coordinating community programs and activities, overseeing customer service, partnering with permit organizations, leading staff development, and promoting the safety and wellbeing of all patrons and staff.

SUPERVISION RECEIVED AND EXERCISED: Receives administrative supervision from the Director of Recreation, Parks, and Library. Exercises general supervision over administrative and operations staff.

ESSENTIAL JOB FUNCTIONS: Essential functions, as defined under the Americans with Disabilities Act, may include the following duties and responsibilities, knowledge, skills, and other characteristics. This list of duties and responsibilities is ILLUSTRATIVE ONLY, and is not a comprehensive listing of all functions and tasks performed by positions in this class.

Characteristic Duties and Responsibilities:

Positions in this classification typically perform a full range of duties at a level of complexity represented by the following types of responsibilities:

Develops, manages, oversees, and supervises the City's comprehensive aquatics facilities and programs including instruction, recreational classes, and events for the community;

Directs and works collaboratively with aquatics staff to provide a full range of aquatics services and programs;

Oversees general operations and partners with Public Works to facilitate maintenance and upkeep of city facilities that support community aquatic programs;

Develops and implements operation policies, identifies and documents preventative and emergency maintenance needs and future capital improvements;

Determines annual staffing levels and partners with Human Resources to ensure staffing levels are met. Develops and closely monitors annual budget for aquatics programs;

Oversees development of schedules for permit groups in accordance with the City Council approved Pool Allocation Guidelines;

Develops annual work plans for each aquatics site, including a master calendar of events and special activities. Makes revisions as necessary;

Monitors and evaluates overall effectiveness of aquatic programs; implements ongoing assessment of aquatic operations and programs; and makes recommendations regarding long-term goals and objectives for programs and services;

Oversees execution of marketing and communication strategies developed in collaboration with the department's communications coordinator;

Ensures all aquatic rules and regulations are clearly posted and enforced;

Establishes strong relationships with all user groups, neighbors, and community stakeholder groups; develops methods for regular and ongoing communication;

Attends and represents the City at public and community meetings;

Handles sensitive patron complaints in a timely and effective manner;

Conducts studies and user surveys, maintains, and analyzes records and prepares a variety of reports including customer satisfaction reports, and periodic status reports to advisory groups and commissions;

Keeps abreast of and provides regular department updates on changes in state code, and new quality standards in aquatics;

Prepares and presents staff reports;

Attends City Council meetings as needed;

Regularly and predictably attends work; and

Performs related duties as assigned.

KNOWLEDGE, SKILLS, AND OTHER CHARACTERISTICS:

To perform this job successfully, an individual must be able to perform each essential function. The requirements listed below are representative of the knowledge, skill, and/or ability required.

Knowledge of:

Professional certifications of aquatic service delivery;

Aquatic facility management and operations;

Curriculum and program development for aquatic programs;

Budget development and management;

Principles and practices of leadership, supervision, and training;

First aid methods and safety precautions used in aquatics;

Principles and practices of supervision and training;

Effective management and leadership techniques;

Effective customer service techniques; and

Safe work practices.

Skill in:

Planning, organizing, and coordinating the operations of a comprehensive aquatics program at multiple sites;

Preparing and presenting clear and concise oral and written reports and recommendations;

Fostering a strong sense of teamwork and a positive organizational culture of the aquatic staff;

Addressing and resolving conflicts and disputes with a high degree of responsiveness;

Communicating effectively both orally and in writing;

Leading, managing, supervising, and training of employees;

Using a personal computer and applicable software applications;

Understanding and following directions and instructions;

Appearing for work on time;

Following directions from a supervisor;

Understanding and following posted work rules and procedures;

Accepting constructive criticism; and

Establishing and maintaining effective working relationships with a variety of stakeholders including City staff and City officials, community groups, boards and commissions, and the public.

May be required to work weekends, evenings, and extended hours.

QUALIFICATIONS:

Experience: Five (5) years of recent, paid work experience developing, managing, organizing, and supervising aquatics programs, including two (2) years of supervisory experience is required.

Education: Equivalent to a Bachelor’s degree (minimum 120 units) in Recreation, Public, or Business Administration or a related field is required.

Licensing/Certificates:

Due to the performance of some field duties which require the operation of a personal or City vehicle, possession of a valid and appropriate California driver's license and acceptable driving record are required.

Possession of valid American Red Cross or other National/State accredited certifications in Lifeguarding/First Aid/CPR/AED and Water Safety Instructor are required at appointment.

Possession of a valid American Red Cross Lifeguard Training Instructor Certificate or Water Safety Instructor Trainer Certificate and a Certified Pool Operator License within six months of appointment.

WORKING CONDITIONS:

The work is regularly performed indoors and outdoors in variable weather conditions. May encounter pool chemical odors and first aid related biohazards. Required to work a varied schedule that will include days, evenings, weekends, and holidays. May be required to wear a uniform while on duty. Physical demands may include bending, kneeling, squatting, sitting, running, swimming, standing, water rescue, climbing and lifting moderate weight.

Disaster Service Worker: In accordance with Government Code Section 3100, City of El Segundo employees, in the event of a disaster, are considered disaster service workers and may be asked to respond accordingly.

The City of El Segundo is an Equal Opportunity Employer, committed to supporting Diversity, Equity, and Inclusion initiatives to build and sustain an environment that values diversity, welcomes opportunities to engage and understand others, and fosters a sense of belonging.

Bargaining Unit: Management and Confidential
Established: June 6, 2023

Examination Plan

Aquatics Manager

Open-Competitive and/or Closed Promotional

Structured Technical and/or Career Preparation Interview Weighted 100%

May include a structured writing/analysis skills test; and/or other professional skills examination included within the overall applicant testing process, as may be deemed appropriate

Established June 6, 2023

RESOLUTION NO. _____

A RESOLUTION ESTABLISHING BASIC MONTHLY SALARY RANGE FOR FULL TIME JOB CLASSIFICATION

The City Council of the City of El Segundo does resolve as follows:

SECTION 1: The City Council approves the following basic salary ranges:

Classification	Salary Range
Aquatics Manager	$9,854.65 - $11,825.58 Monthly

SECTION 2: *Authority.* The City Manager or his designee is authorized to take any steps necessary in order to effectuate this Resolution.

SECTION 3: *Construction*. This Resolution must be broadly construed in order to achieve the purposes stated in this Resolution. It is the City Council's intent that the provisions of this Ordinance be interpreted or implemented by the City and others in a manner that facilitates the purposes set forth in this Resolution.

SECTION 4: *Severability.* If any part of this Resolution or its application is deemed invalid by a court of competent jurisdiction, the City Council intends that such invalidity will not affect the effectiveness of the remaining provisions or applications and, to this end, the provisions of this Ordinance are severable.

SECTION 5: The City Clerk is directed to certify the adoption of this Resolution; record this Resolution in the book of the City's original resolutions and make a minute of this adoption of the Resolution in the City Council's records and the minutes of this meeting.

SECTION 6: This Resolution is effective June 6, 2023 and will remain effective unless repealed or superseded.

PASSED AND ADOPTED this 6th day of June, 2023.

_____
Drew Boyles,
Mayor

ATTEST:

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS
CITY OF EL SEGUNDO)

I, Tracy Weaver, City Clerk of the City of El Segundo, California, do hereby certify that the whole number of members of the City Council of said City is five; that the foregoing Resolution No. ____ was duly passed and adopted by said City Council, approved and signed by the Mayor, and attested to by the City Clerk, all at a regular meeting of said Council held on the ___ day of _____, 2023, and the same was so passed and adopted by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

_____
Tracy Weaver, City Clerk

APPROVED AS TO FORM:

_____
Mark D. Hensley, City Attorney

City Council Agenda Statement

Meeting Date: June 6, 2023
Agenda Heading: Staff Presentations
Item Number: D.14

TITLE:

South Bay Cities Council of Governments Local Travel Network Wayfinding and Signage "Pilot" Project

RECOMMENDATION:

1. Receive and file a report from the South Bay Cities Council of Governments (SBCCOG) regarding the Local Travel Network (LTN) Wayfinding and Signage "Pilot" Project.

2. Direct staff to work with SBCCOG to implement this LTN Wayfinding and Signage "Pilot" Project within the City of El Segundo and direct staff to request Metro to reimburse the City for all costs associated with this "Pilot" project.

3. Alternatively, discuss and take other action related to this item.

FISCAL IMPACT:

The total estimated cost of this "Pilot" project is $25,000. Metro has committed to reimburse the City for the entire cost of this "Pilot" project by Spring 2024.

Source of funding: Measure M
GL account number is 127-400-0000-8382 Measure M Expenditures (The $25,000 is not budgeted for FY 2023-24, because it is reimbursable expenditure).

BACKGROUND:

On May 3, 2022, the SBCCOG made a presentation to the City Council regarding the LTN Wayfinding and Signage Project within the City of El Segundo. This project is a slow-speed, low-stress street network, with low-cost street improvements to accommodate the safe use of personal zero-emission micro-mobility modes. These include neighborhood electric vehicles (NEV) which are similar to golf carts, pedal bikes, e-bikes, and e-scooters. In this presentation, SBCCOG staff indicated that the cost of the implementation of this project would be funded from Measure M. This presentation

was well received by the City Council, and staff was directed to prepare and submit a Measure M Application for funding for this project which is scheduled to be implemented in the City of El Segundo early next year. City Staff has already submitted this application to the SBCCOG. This application is expected to be approved by the Metro in fall 2023. In the meantime, SBCCOG's consulting firm, Fehr & Peers, is currently in the process of preparing the final detailed engineering plans and contract documents for this project.

DISCUSSION:

Before this LTN Wayfinding and Signage Project is implemented in El Segundo, the City and SBCCOG staff would like to implement a "Pilot" project and reach-out to the community and assess the effectiveness of the project. This "Pilot" project consists of installing approximately 50 to 60 wayfinding and destination signs at strategic locations within the City of El Segundo. In order to reduce the associated cost and implement this project quickly, it was decided that SBCCOG will provide these signs to the City, and city staff will install the signs. The consultant firm of Fehr & Peers will provide the drawings showing the exact locations where these signs need to be installed. The staff intends to utilize the existing street sign poles, as much as possible, to avoid installation of new poles. This approach will avoid unnecessary cluttering of public Rights-of-Way. While the City submitted a Measure M application for LTN implementation, the funding won't be received in time to pay for the expenses of the "Pilot" project. With that in mind, the SBCCOG and the City have received assurances from Metro that the City may use its local returns to pay for the associated costs of the "Pilot" project, when the Measure M application is approved. These costs consist of $7,500 for the preparation of the drawings by Fehr & Peers, fabrication expenses of the signs, and city staff 's time for installing the signs.This application, as mentioned earlier, is expected to be approved sometime in fall of this year. Upon receipt of funds from Metro, the City will reimburse SBCCOG for the expenses associated with the fabrication of the signs.

It is to be noted that SBCCOG and Fehr & Peers have been working with South Bay cities (including El Segundo) for the development of these signs. The SBCCOG staff will make a presentation regarding this "Pilot" project, and will show the types of signs with a menu of destinations for the City Council's approval. The SBCCOG presented this "Pilot" project to the Environmental Committee on June 2, 2023 and received overwhelming support from this committee.

At this time, staff is requesting the City Council to approve the recommended actions as noted. With the City Council's authorization, this "Pilot" project will be implemented in Summer 2023.

CITY STRATEGIC PLAN COMPLIANCE:

Goal 4: Develop and Maintain Quality Infrastructure and Technology

Objective 4A: El Segundo's physical infrastructure supports an inviting and safe community.

PREPARED BY:
Erica Miramontes, Management Analyst
REVIEWED BY:
Elias Sassoon, Public Works Director
APPROVED BY:
Barbara Voss, Deputy City Manager

ATTACHED SUPPORTING DOCUMENTS:

None

City Council Agenda Statement

Meeting Date: June 6, 2023
Agenda Heading: Reports - City Treasurer
Item Number: G.15

TITLE:

Investment Portfolio Report for March 2023

RECOMMENDATION:

1. Receive and file the Investment Portfolio Report dated March 2023.

2. Alternatively, discuss and take other action related to this item.

FISCAL IMPACT:

None

BACKGROUND:

The Treasury Department provides an Investment Portfolio Report presented to City Council on a quarterly basis. This current report includes the status of Treasury investment activities and related economic indicators as of March 2023.

DISCUSSION:

See attached Investment Portfolio Report.

CITY STRATEGIC PLAN COMPLIANCE:

Goal 5: Champion Economic Development and Fiscal Sustainability

Objective 5B: El Segundo approaches its work in a financially strategic and responsible way.

PREPARED BY:
Matthew Robinson, City Treasurer
REVIEWED BY:
Matthew Robinson, City Treasurer
APPROVED BY:
Barbara Voss, Deputy City Manager

ATTACHED SUPPORTING DOCUMENTS:

1. March_Titles_Monthly_Investment_Report_March_2023

CITY OF EL SEGUNDO

City of El Segundo Investment Portfolio Report March 2023

Certified By:

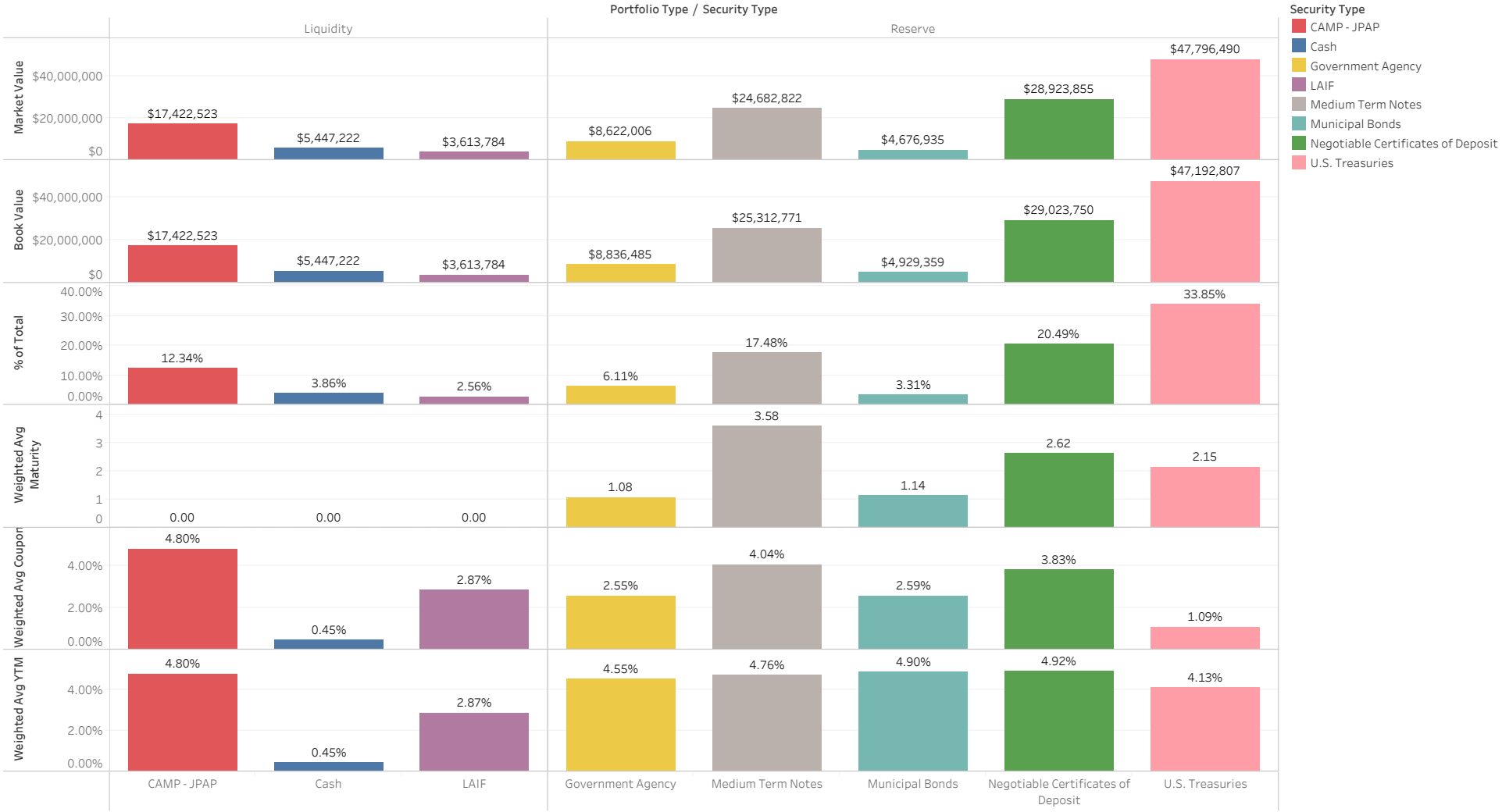
City Treasurers Office

CITY OF EL SEGUNDO

Portfolio

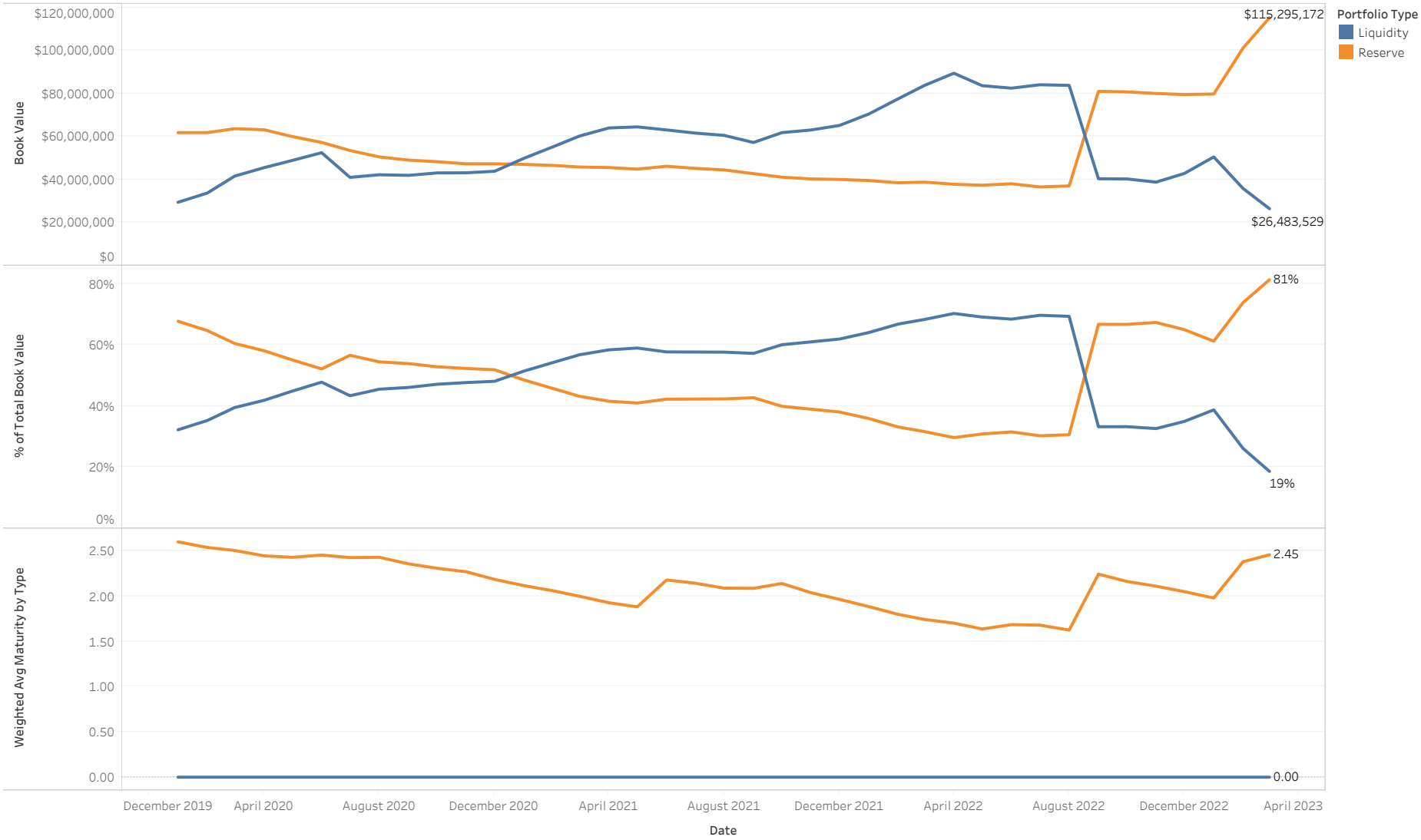
Portfolio Summary

As of March 2023



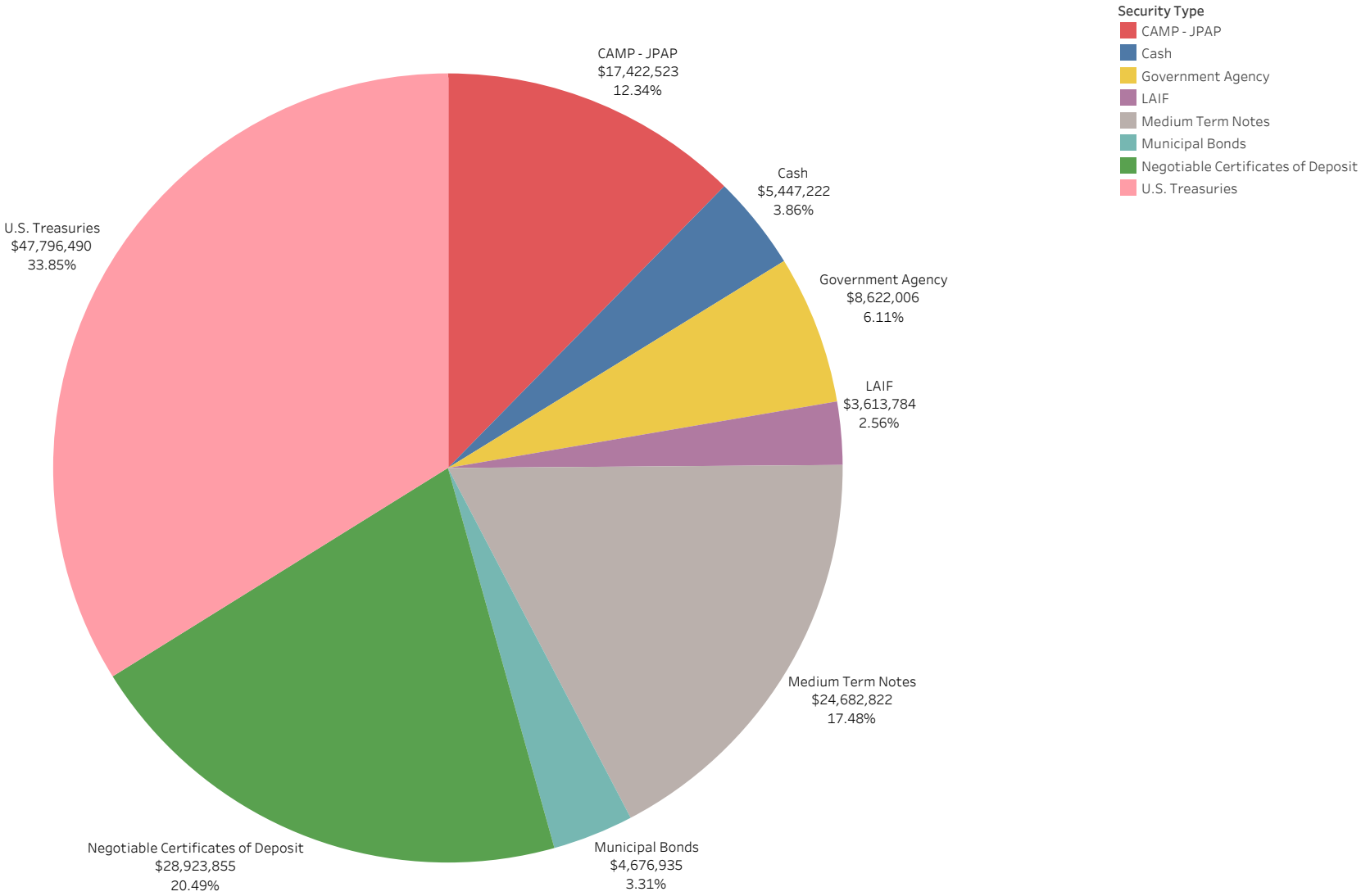
Portfolio Through Time

As of March 2023



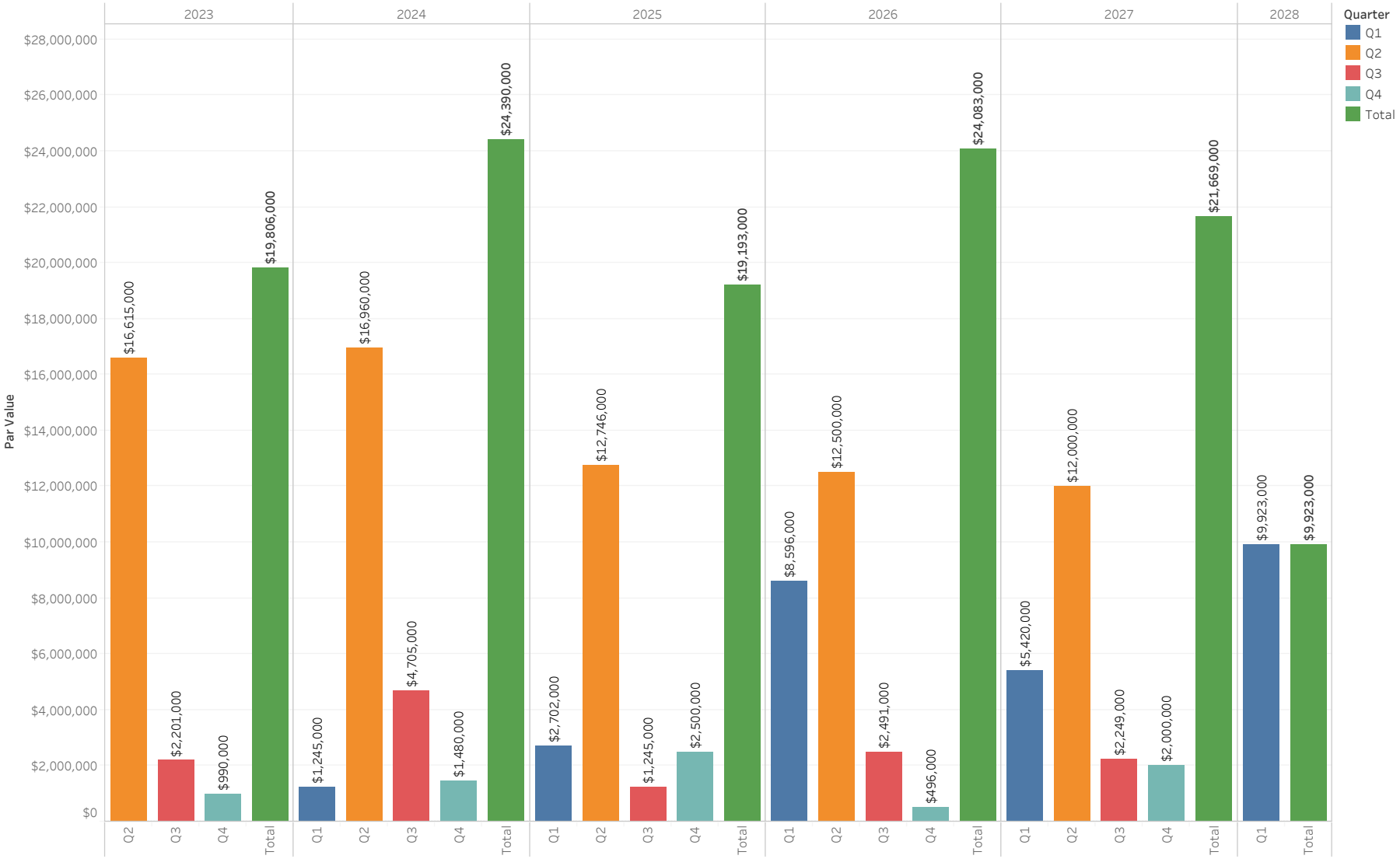
Investments by Security Type

As of March 2023



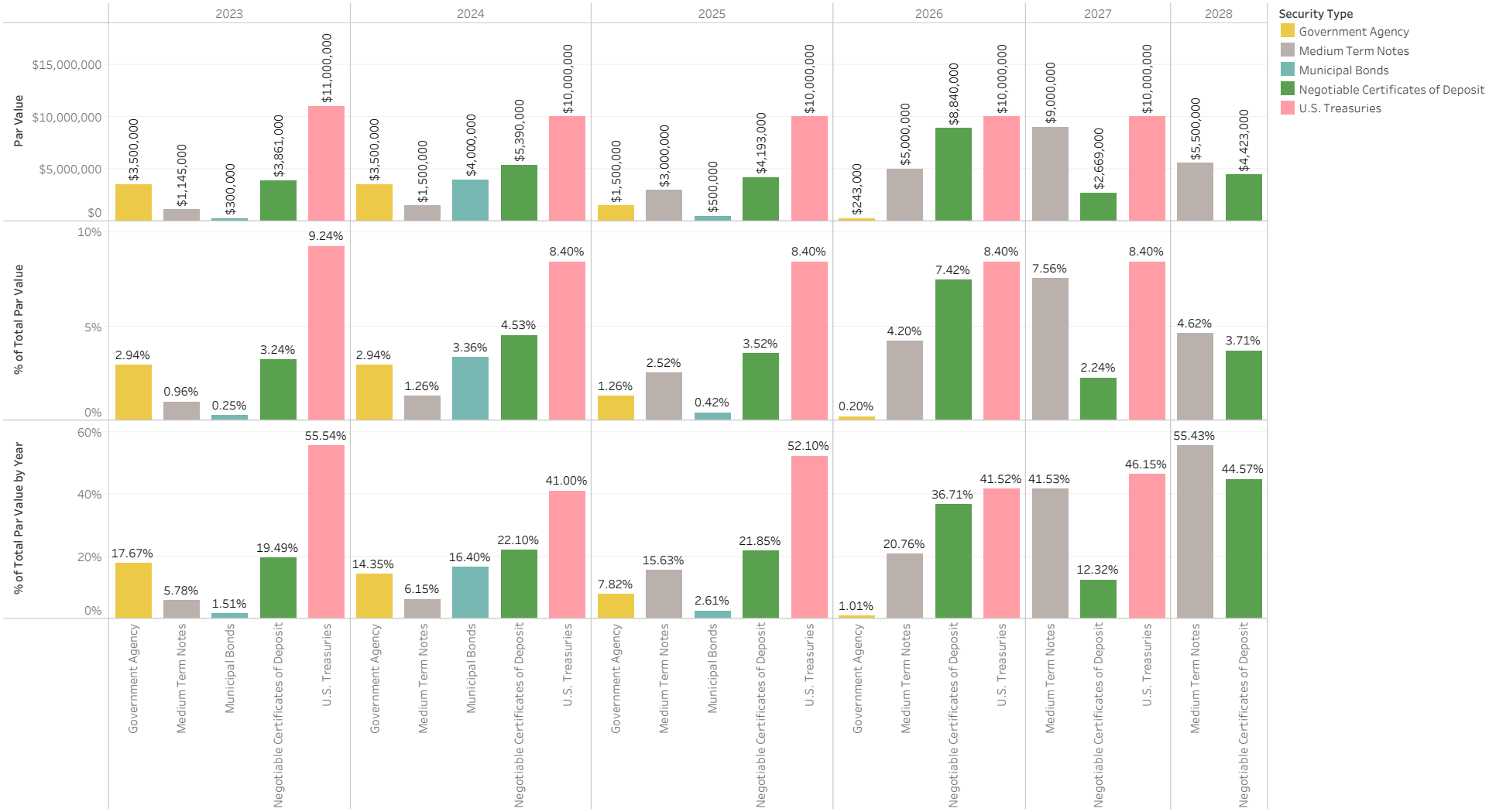
Reserve Portfolio Ladder by Quarter

As of March 2023



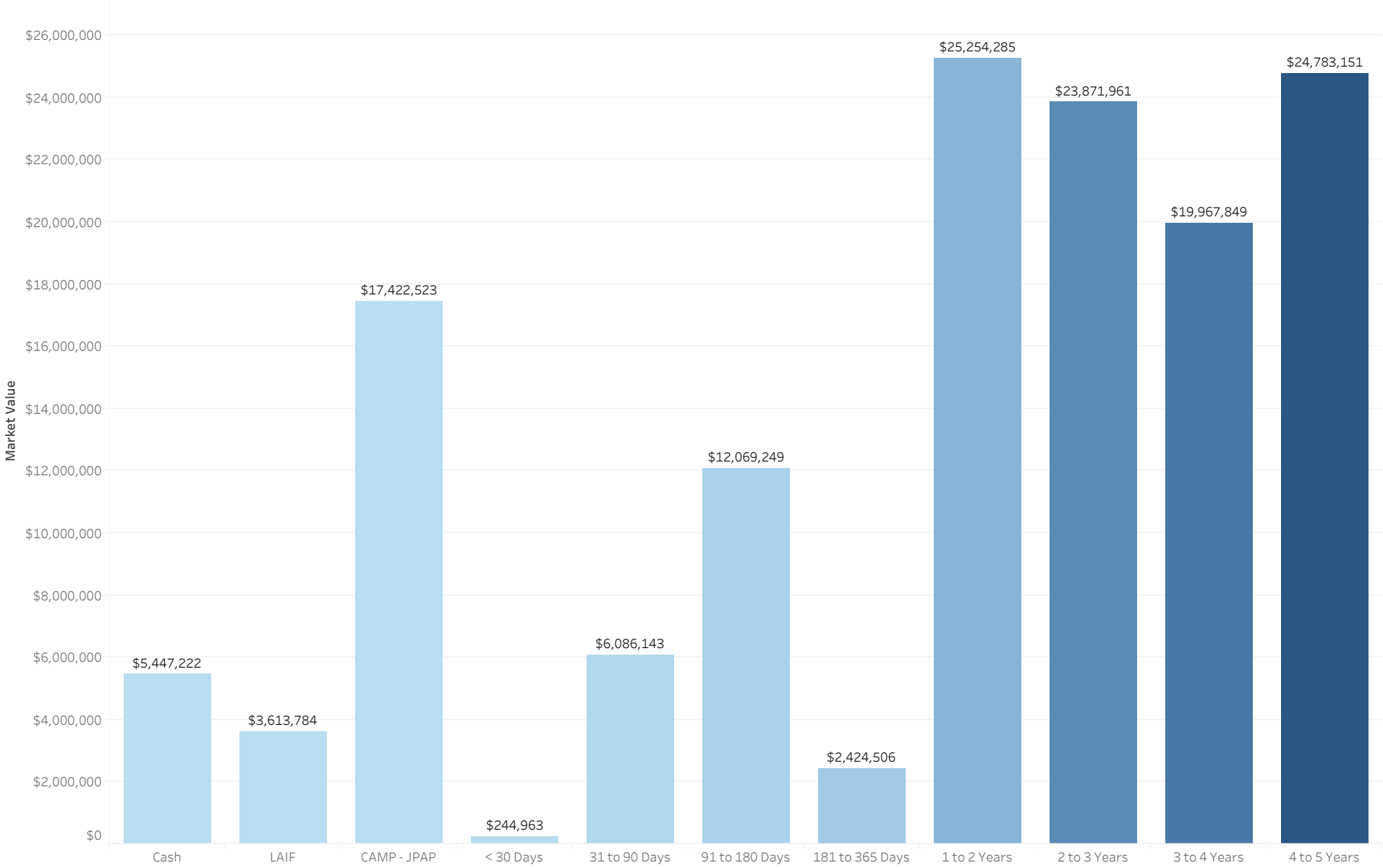
Ladder Diversification

As of March 2023



Investments by Maturity Date

As of March 2023



Portfolio

As of March 2023

Security Type	Issuer	CUSIP	Month, Day, Year of Maturity Date	Days to Matur..	Coupon	Par Value	Market Value	Book Value	Unrealized P/L
Cash	Bank	Cash	Null	1	0.45%	$5,447,222	$5,447,222	$5,447,222	$0
LAIF	LAIF	LAIF	Null	1	2.87%	$3,613,784	$3,613,784	$3,613,784	$0
CAMP - JPAP	CAMP - JPAP	CAMP - JPAP	Null	1	4.80%	$17,422,523	$17,422,523	$17,422,523	$0
Medium Term Notes	AMAZON COM INC	023135CP9	December 1, 2027	1,706	4.48%	$1,000,000	$1,015,100	$997,630	$17,470
	AMERICAN HONDA FIN CO	02665WED9	January 12, 2028	1,748	4.65%	$1,000,000	$1,009,710	$997,794	$11,916
	APPLE INC	037833AK6	May 3, 2023	33	2.40%	$500,000	$499,080	$480,685	$18,395
		037833EC0	February 8, 2028	1,775	1.36%	$500,000	$439,705	$427,219	$12,486
	ASTRAZENECA FINANCE L	04636NAA1	May 28, 2026	1,154	1.32%	$500,000	$455,325	$501,040	($45,715)
	BANK NOVA SCOTIA B C	06418BAE8	March 11, 2027	1,441	3.16%	$1,000,000	$932,550	$926,343	$6,207
	BANK OF AMERICA CORP	06051GFX2	April 19, 2026	1,115	3.64%	$500,000	$480,610	$554,155	($73,545)
	CANADIAN IMP BK COMM	13607HR61	April 7, 2027	1,468	3.65%	$1,000,000	$945,400	$948,186	($2,786)
	CIGNA CORP	125523AG5	November 15, 2025	960	4.19%	$500,000	$491,865	$564,210	($72,345)
	CITIGROUP INC	172967KN0	May 1, 2026	1,127	3.56%	$500,000	$477,140	$550,715	($73,575)
	COCA COLA CO THE	191216CL2	September 6, 2024	525	1.80%	$500,000	$485,725	$493,865	($8,140)
	COMCAST CORP	20030NBW0	January 15, 2027	1,386	2.52%	$1,000,000	$931,480	$917,335	$14,145
	DEERE JOHN CAPITAL	24422EWR6	January 20, 2028	1,756	4.65%	$1,000,000	$1,021,000	$1,004,330	$16,670
	DEUTSCHE BK AG N Y	25160PAM9	September 9, 2027	1,623	5.48%	$1,000,000	$980,010	$1,005,611	($25,601)
	ESTEE LAUDER CO INC	29736RAN0	December 1, 2024	611	2.07%	$500,000	$482,355	$501,600	($19,245)
	GOLDMAN SACHS GROUP I	38141GXJ8	April 1, 2025	732	3.60%	$500,000	$485,500	$545,605	($60,105)
	HSBC HOLDINGS PLC	404280BB4	May 25, 2026	1,151	4.11%	$1,000,000	$948,880	$960,400	($11,520)
	IBM CORP	459200AS0	January 15, 2028	1,751	5.97%	$1,000,000	$1,088,580	$1,076,510	$12,070
	INTEL CORP	458140CD0	February 10, 2026	1,047	4.81%	$1,000,000	$1,012,710	$998,520	$14,190
	INTERCONTINENTAL EXCH	45866FAD6	December 1, 2025	976	3.86%	$500,000	$485,405	$557,000	($71,595)
	JOHNS HOPKINS HEALTH	478111AB3	May 15, 2023	45	2.77%	$145,000	$144,587	$141,068	$3,519
	MEAD JOHNSON NUTRITIO	582839AH9	November 15, 2025	960	4.18%	$500,000	$493,715	$565,170	($71,455)
	MITSUBISHI UFJ FIN GR	606822AJ3	September 13, 2026	1,262	2.99%	$1,000,000	$922,360	$924,800	($2,440)
	MORGAN STANLEY	61746BDZ6	January 27, 2026	1,033	3.97%	$500,000	$487,930	$561,240	($73,310)
	ORACLE CORP	68389XBL8	September 15, 2023	168	2.43%	$500,000	$493,275	$492,550	$725
	ROYAL BK CDA	78016EZD2	May 4, 2027	1,495	3.79%	$1,000,000	$957,610	$951,709	$5,901
	STRYKER CORP	863667AH4	November 1, 2025	946	3.50%	$500,000	$482,110	$548,175	($66,065)
	SUMITOMO MITSUI FINL	86562MAY6	January 17, 2028	1,753	3.83%	$1,000,000	$925,270	$934,451	($9,181)
	TORONTO DOMINION BANK	89115A2M3	January 10, 2028	1,746	5.10%	$1,000,000	$1,010,530	$1,005,769	$4,761
	TOSCO CORP	891490AR5	January 1, 2027	1,372	6.98%	$1,000,000	$1,117,110	$1,107,960	$9,150
	TOYOTA MTR CR CORP FR	89236TKL8	November 10, 2027	1,685	5.25%	$1,000,000	$1,038,720	$1,030,896	$7,824
	UNITED PARCEL SERVICE	911312BT2	September 1, 2024	520	2.28%	$500,000	$483,150	$504,105	($20,955)
	UNITEDHEALTH GROUP IN	91324PDN9	December 15, 2025	990	3.78%	$500,000	$489,195	$560,625	($71,430)
	WELLS FARGO COMPANY	94974BGL8	July 22, 2027	1,574	4.44%	$1,000,000	$969,130	$975,500	($6,370)
Municipal Bonds	CONNECTICUT ST TXBL S	20772KGN3	April 15, 2024	381	3.10%	$1,000,000	$982,500	$1,064,850	($82,350)
	GOODRICH MI AREA SCH	382406PY6	May 1, 2023	31	2.72%	$300,000	$299,520	$304,584	($5,064)
	HOUSTON TX REF SER B	4423315T7	March 1, 2024	336	2.00%	$1,000,000	$972,670	$1,006,410	($33,740)
	NEW YORK NY TXBL FISC	64966QCA6	August 1, 2024	489	2.21%	$1,000,000	$965,420	$1,003,750	($38,330)
	ONTARIO CA INTERNATIO	683042AJ4	May 15, 2025	776	3.02%	$500,000	$479,065	$538,090	($59,025)

Portfolio

As of March 2023

Security Type	Issuer	CUSIP	Month, Day, Year of Maturity Date	Days to Matur..	Coupon	Par Value	Market Value	Book Value	Unrealized P/L
Municipal Bonds	OREGON ST DEPT ADMINI	68607VT47	April 1, 2024	367	2.86%	$500,000	$490,970	$510,125	($19,155)
	TULSA CNTY OKLA INDPT	899593MG9	June 1, 2024	428	2.67%	$500,000	$486,790	$501,550	($14,760)
Negotiable Certificates of Deposit	1ST SECURITY BANK OF	33625CCP2	July 30, 2024	487	2.08%	$245,000	$235,364	$245,000	($9,636)
	ABACUS FEDERAL SAVING	00257TBF2	August 2, 2024	490	2.08%	$245,000	$235,330	$245,000	($9,670)
	ACHIEVE FINL CR UN BE	00453NAA9	February 17, 2026	1,054	4.68%	$249,000	$247,292	$249,000	($1,708)
	AFFINITY BK COVINGTON	00833JAL5	September 15, 2026	1,264	4.60%	$249,000	$246,171	$249,000	($2,829)
	ALASKA USA FED CR UN	011852AE0	March 8, 2028	1,804	4.65%	$249,000	$246,266	$249,000	($2,734)
	ALL IN FED CR UN DALE	01664MAE6	February 17, 2028	1,784	4.65%	$249,000	$246,254	$249,000	($2,746)
	ALLY BK SANDY UTAH	02007GM42	March 23, 2026	1,088	5.03%	$243,000	$243,989	$243,000	$989
	ALMA BK ASTORIA NEW Y	020080BL0	September 11, 2024	530	1.83%	$245,000	$233,779	$245,000	($11,221)
	AMERICAN EXP NATL BAN	02589ACP5	May 12, 2025	773	3.17%	$246,000	$236,979	$237,002	($23)
	AMERICAN ST BK SIOUX	029728BA9	April 26, 2024	392	2.57%	$245,000	$238,373	$245,000	($6,627)
	AUSTIN TELCO FED CR U	052392CH8	December 16, 2026	1,356	4.94%	$248,000	$248,320	$248,000	$320
	BALBOA THRIFT LN ASSN	05765LAY3	July 19, 2023	110	2.07%	$245,000	$242,812	$245,000	($2,188)
	BANK FIVE NINE OCONOM	062119BK7	March 20, 2028	1,816	4.69%	$249,000	$246,824	$249,000	($2,176)
	BANK NEW YORK MELLON	06405VFG9	March 21, 2025	721	5.00%	$243,000	$243,202	$243,000	$202
	BANK OF NEW ENGLAND	06426KBE7	May 23, 2024	419	2.72%	$245,000	$238,363	$245,000	($6,637)
	BANK SIERRA PORTERVIL	064860MC0	March 15, 2027	1,445	4.65%	$244,000	$241,243	$244,000	($2,757)
	BELLCO FEDERAL CR UN	07833EAN7	February 24, 2026	1,061	4.71%	$248,000	$247,633	$248,000	($367)
	BLUE RIDGE BK MARTINS	09582YAG7	March 16, 2026	1,081	4.99%	$230,000	$230,610	$230,000	$610
	BMW BK NORTH AMER SAL	05580AW83	March 17, 2028	1,813	4.77%	$244,000	$242,941	$244,000	($1,059)
	BRENTWOOD BK BETHEL P	107219BK2	March 17, 2026	1,082	4.77%	$235,000	$234,018	$235,000	($982)
	BRIDGEWATER BK BLOOMI	108622NK3	March 29, 2028	1,825	4.81%	$249,000	$248,487	$249,000	($513)
	CALIFORNIA CR UN GLEN	130162AU4	February 23, 2026	1,060	4.55%	$244,000	$241,345	$244,000	($2,655)
	CATTLEMENS BK ALTUS O	14947NAA4	March 16, 2026	1,081	4.74%	$249,000	$249,583	$249,000	$583
	CELTIC BK SALT LAKE C	15118RE78	March 17, 2027	1,447	4.74%	$249,000	$247,063	$249,000	($1,937)
	CFBANK FAIRLAWN OHIO	15721UFP9	September 15, 2026	1,264	4.77%	$248,000	$246,758	$248,000	($1,242)
	CHARLES SCHWAB BK SSB	15987UBA5	March 28, 2025	728	5.04%	$243,000	$243,452	$243,000	$452
	CHEROKEE ST BK IOWA	164499DE2	March 6, 2026	1,071	4.59%	$242,000	$239,672	$239,922	($250)
	CIBC BK USA CHICAGO I	12547CAU2	March 24, 2026	1,089	4.99%	$243,000	$243,659	$243,000	$659
	CITADEL FED CR UN EXT	17286TAG0	February 27, 2025	699	1.76%	$245,000	$230,244	$245,000	($14,756)
	CITIZENS BK INC ROBER	173851AE6	March 16, 2026	1,081	4.65%	$248,000	$250,641	$248,000	$2,641
	CITIZENS ST BK LACROS	176688DA4	March 24, 2028	1,820	4.73%	$249,000	$247,379	$249,000	($1,621)
	CITY NATL BK LOS ANGE	178180GY5	March 31, 2028	1,827	4.97%	$243,000	$244,645	$243,000	$1,645
	COASTLIFE CR UN CORPU	19058LAB0	February 13, 2026	1,050	4.68%	$249,000	$247,294	$249,000	($1,706)
	COMMERCE BK GENEVA MI	20056QRZ8	June 26, 2024	453	2.38%	$245,000	$236,864	$245,000	($8,136)
	COMMERCIAL BK HARROGA	20143PDX5	June 14, 2023	75	2.46%	$245,000	$243,728	$245,000	($1,272)
	CONNECTONE BK ENGLEWO	20786ADG7	March 23, 2026	1,088	0.79%	$240,000	$212,093	$213,854	($1,762)
	CONNEXUS CREDIT UNION	20825WBC3	August 26, 2025	879	3.62%	$249,000	$240,940	$238,934	$2,006
	COUNTY SCHS FED CR UN	22258JAF8	March 17, 2026	1,082	4.81%	$248,000	$247,303	$248,000	($697)
	DENVER SVGS BK IOWA	249398BT4	June 21, 2023	82	2.26%	$245,000	$243,491	$245,000	($1,509)
	DISCOVER BK GREENWOOD	2546732F2	March 6, 2028	1,802	4.53%	$244,000	$239,735	$241,897	($2,163)

Portfolio

As of March 2023

Security Type	Issuer	CUSIP	Month, Day, Year of Maturity Date	Days to Matur..	Coupon	Par Value	Market Value	Book Value	Unrealized P/L
Negotiable Certificates of Deposit	DORT FINL CR UN GRAND	25844MAQ1	February 10, 2028	1,777	4.36%	$247,000	$240,558	$247,000	($6,442)
	EAGLEBANK BETHESDA MD	27002YFQ4	February 24, 2026	1,061	4.33%	$244,000	$239,713	$238,205	$1,508
	ENCORE BK LITTLE ROCK	29260MAM7	August 14, 2023	136	2.02%	$245,000	$242,268	$245,000	($2,732)
	ENERBANK USA SALT LAK	29278TMN7	November 22, 2023	236	1.84%	$245,000	$239,880	$245,000	($5,121)
	ENTERPRISE BANK PA	29367RKT2	May 16, 2024	412	2.67%	$245,000	$238,390	$245,000	($6,610)
	FEDERAL SVGS BK CHICA	313812EC9	February 24, 2026	1,061	4.28%	$249,000	$244,264	$244,829	($565)
	FIDELITY BK NEW ORLEA	31617CAY9	March 16, 2026	1,081	4.71%	$249,000	$248,644	$249,000	($356)
	FIRST FED CR UN CEDAR	32024JAM5	February 17, 2028	1,784	4.49%	$249,000	$244,095	$249,000	($4,905)
	FIRST FMRS BK TR CONV	320165JK0	September 4, 2024	523	1.83%	$245,000	$233,916	$245,000	($11,084)
	FIRST NATIONAL BANK O	32112UDM0	January 2, 2024	277	1.80%	$245,000	$238,846	$245,000	($6,154)
	FIRST NATL BK DAMARIS	32117BFR4	September 23, 2026	1,272	4.99%	$248,000	$248,727	$248,000	$727
	FIRST NATL BK OF MICH	32114VCH8	March 15, 2028	1,811	4.65%	$249,000	$246,271	$249,000	($2,729)
	FIRST ST BK BUXTON ND	33648RAZ2	September 5, 2023	158	1.67%	$245,000	$241,482	$245,000	($3,518)
	FIRST ST BK NEW LONDO	336793CD4	March 12, 2027	1,442	4.69%	$244,000	$241,682	$244,000	($2,318)
	FIRST TECHNOLOGY FED	33715LEN6	February 18, 2025	690	4.86%	$248,000	$247,474	$248,000	($526)
	FIRST UTD BK TR CO	33742CCS4	February 8, 2027	1,410	4.13%	$200,000	$193,586	$195,050	($1,464)
	FLAGSTAR BK NATL ASSN	33847GAB8	March 2, 2026	1,067	4.46%	$244,000	$243,568	$241,365	$2,204
	FREESTAR FINL CR UN C	35688MAE6	February 22, 2028	1,789	4.41%	$249,000	$243,009	$249,000	($5,991)
	GENOA BKG CO OHIO	372348CJ9	July 31, 2024	488	2.03%	$245,000	$235,207	$245,000	($9,793)
	GEORGIA BKG CO	37312PDD8	March 27, 2026	1,092	4.94%	$243,000	$243,328	$243,000	$328
	GOLD COAST BK CHICAGO	38058KEW2	September 22, 2027	1,636	4.73%	$249,000	$247,170	$249,000	($1,830)
	GRAND RIV BK GRANDVIL	38644ABP3	August 2, 2024	490	2.08%	$245,000	$235,330	$245,000	($9,670)
	GREAT NORTH BK FLOREN	39103QAZ9	March 16, 2026	1,081	4.86%	$244,000	$243,646	$244,000	($354)
	HONOLULU FIRE DEPT FE	438649AE5	August 17, 2026	1,235	4.47%	$249,000	$245,078	$249,000	($3,922)
	HORIZON BK WAVERLY NE	44042TBQ6	August 29, 2023	151	1.72%	$231,000	$228,307	$227,867	$439
	INDUSTRIAL COML BK CH	45581EAX9	June 30, 2023	91	3.31%	$245,000	$243,949	$245,000	($1,051)
	JOHN MARSHALL BK REST	47804GKM4	September 2, 2026	1,251	4.51%	$249,000	$245,419	$248,502	($3,083)
	KEY BK NATL ASSN OHIO	49306SJ56	March 17, 2025	717	5.00%	$243,000	$243,192	$243,000	$192
	KNOX TVA EMPL CREDIT	499724AD4	August 30, 2023	152	3.27%	$245,000	$243,207	$245,000	($1,793)
	KS STATEBANK MANHATTA	50116CBF5	May 17, 2023	47	2.31%	$200,000	$199,316	$199,700	($384)
	LAFAYETTE FED CR UN R	50625LAE3	September 27, 2023	180	3.33%	$245,000	$242,949	$245,000	($2,051)
	LEADERS CR UN JACKSON	52171MAG0	March 30, 2028	1,826	4.97%	$248,000	$249,691	$248,000	$1,691
	LIBERTY FIRST CR UN L	530520AE5	February 3, 2028	1,770	4.34%	$249,000	$243,564	$249,000	($5,436)
	LIVE OAK BANKING COMP	538036GU2	November 27, 2024	607	1.95%	$245,000	$232,726	$245,000	($12,275)
	LUANA SVGS BK IOWA	549104C70	March 17, 2026	1,082	4.46%	$244,000	$240,645	$244,000	($3,355)
	LYONS NATL BK N Y	552249CH5	March 16, 2026	1,081	4.86%	$244,000	$243,646	$244,000	($354)
	MAINSTREET BANK	56065GAG3	April 26, 2024	392	2.67%	$245,000	$238,628	$245,000	($6,372)
	MANUFACTURERS TRADERS	564759SE9	March 17, 2027	1,447	4.86%	$244,000	$243,417	$244,000	($583)
	MID MO BK SPRINGFIELD	59541KBV8	July 17, 2024	474	1.98%	$245,000	$235,293	$245,000	($9,707)
	MIDWEST BK WESTN ILL	59828PCQ1	March 23, 2026	1,088	4.99%	$248,000	$248,680	$248,000	$680
	MORGAN STANLEY BK N A	61690UPF1	November 29, 2024	609	2.05%	$245,000	$233,191	$245,000	($11,809)
	MORGAN STANLEY PVT BK	61760AYR4	April 11, 2024	377	2.87%	$245,000	$239,399	$245,000	($5,601)

Portfolio

As of March 2023

Security Type	Issuer	CUSIP	Month, Day, Year of Maturity Date	Days to Matur..	Coupon	Par Value	Market Value	Book Value	Unrealized P/L
Negotiable Certificates of Deposit	NEBRASKALAND BK NORTH	63970MAE5	September 17, 2025	901	4.81%	$249,000	$248,268	$249,000	($732)
	NEIGHBORS FCU BATON R	64017AAM6	September 28, 2023	181	3.33%	$245,000	$242,922	$245,000	($2,078)
	NORTHWEST BK BOISE ID	66736ACE7	March 17, 2026	1,082	4.99%	$248,000	$248,670	$248,000	$670
	ONE CMNTY BK ORE WIS	682325DH5	October 6, 2026	1,285		$248,000	$247,576	$0	$247,576
	PARKSIDE FINL BK TR C	70147AEX8	September 17, 2025	901	4.64%	$249,000	$247,115	$249,000	($1,885)
	PARTNERS BK MISSION V	70212YBN1	March 17, 2025	717	5.04%	$243,000	$243,418	$243,000	$418
	PEOPLES BK CO COLDWAT	710275AC2	March 17, 2027	1,447	4.74%	$249,000	$247,063	$249,000	($1,937)
	PEOPLES SVGS BK WELLS	71224LAG9	March 8, 2027	1,438	4.48%	$244,000	$239,525	$240,906	($1,381)
	PLAINS ST BK TEX	726547BK7	June 21, 2024	448	2.38%	$245,000	$236,947	$245,000	($8,053)
	POPPY BK SANTA ROSA C	73319FAF6	March 18, 2025	718	1.19%	$245,000	$227,333	$245,000	($17,667)
	POPULAR BK NEW YORK B	73317ABT8	March 19, 2026	1,084	4.77%	$247,000	$245,968	$247,000	($1,032)
	PORTAGE BK BELLEVUE W	73565MAC9	March 24, 2027	1,454	4.78%	$249,000	$247,501	$249,000	($1,499)
	PREFERRED BANK LA CAL	740367HP5	August 16, 2024	504	2.08%	$245,000	$235,078	$245,000	($9,923)
	RAIZ FCU EL PASO TEX	75102EAG3	August 18, 2025	871	4.72%	$249,000	$247,710	$249,000	($1,290)
	RAYMOND JAMES BANK NA	75472RAU5	December 30, 2024	640	1.95%	$245,000	$232,233	$245,000	($12,767)
	RIA FED CR UN	749622AL0	December 26, 2023	270	2.55%	$245,000	$240,303	$245,000	($4,697)
	RIVERBANK POCAHONTAS	76857AAB7	June 19, 2023	80	2.36%	$245,000	$243,584	$245,000	($1,416)
	ROGUE CR UN MEDFORD O	77535MAM5	January 20, 2028	1,756	5.10%	$248,000	$248,012	$248,000	$12
	SAN FRANCISCO FED CR	79772FAG1	February 3, 2028	1,770	4.45%	$216,000	$211,285	$216,000	($4,715)
	SANDY SPRING BK OLNEY	800364EX5	March 16, 2026	1,081	4.90%	$244,000	$243,980	$244,000	($20)
	SAWYER SVGS BK SAUGER	805508BY3	March 10, 2026	1,075	4.59%	$245,000	$242,633	$243,177	($544)
	STATE BK INDIA NEW YO	856285X89	February 28, 2028	1,795	4.57%	$244,000	$240,274	$244,000	($3,726)
	STONE BK MTN VIEW ARK	86158RAV1	April 3, 2023	3	3.10%	$245,000	$244,963	$245,000	($37)
	SYNCHRONY BK RETAIL C	87164XZW9	August 20, 2026	1,238	1.02%	$248,000	$218,019	$219,540	($1,520)
	TECHNOLOGY CR UN SAN	87868YAJ2	February 24, 2025	696	5.00%	$248,000	$248,154	$248,000	$154
	THOMASVILLE NATL BK G	884693BY7	March 24, 2025	724	5.04%	$248,000	$248,454	$248,000	$454
	TRANSPORTATION ALLIAN	89388CGJ1	March 17, 2025	717	5.00%	$248,000	$248,203	$248,000	$203
	TRISTATE CAP BK PITTS	89677DJE7	March 30, 2026	1,095	4.99%	$243,000	$243,668	$243,000	$668
	TRULIANT FED CR UN WI	89789AAD9	February 26, 2027	1,428	4.57%	$249,000	$245,327	$249,000	($3,673)
	UBS BANK USA	90348JCR9	May 30, 2023	60	3.16%	$245,000	$244,267	$245,000	($733)
	UFIRST FED CR UN PLAT	902684AA7	August 22, 2025	875	4.72%	$249,000	$247,708	$249,000	($1,292)
	UNITED FID BK FSB EVA	910286GA5	March 30, 2027	1,460	4.90%	$248,000	$247,849	$248,000	($151)
	UNITED HERITAGE CR UN	91334AAL7	March 21, 2025	721	5.13%	$248,000	$248,910	$248,000	$910
	UPPER PENNISUA STATE	91630PAS0	December 27, 2024	637	1.85%	$245,000	$231,780	$245,000	($13,220)
	VALLEYSTAR CR UN MART	92023CAE3	March 20, 2028	1,816	4.77%	$248,000	$246,926	$248,000	($1,074)
	VIKING BK NATL ASSN A	92675MAA0	March 13, 2026	1,078	4.68%	$249,000	$247,277	$249,000	($1,723)
	WASHINGTON FEDERAL	938828BJ8	August 23, 2024	511	2.14%	$245,000	$235,117	$245,000	($9,883)
	WELLS FARGO BANK NA	949763B96	May 24, 2024	420	2.72%	$245,000	$238,348	$245,000	($6,652)
Government Agency	CUSTOMERS BK PHOENIXV	23204HNV6	March 31, 2026	1,096	4.99%	$243,000	$243,671	$243,000	$671
	F H L M C	3137EAEN5	June 19, 2023	80	2.76%	$1,000,000	$995,560	$1,017,080	($21,520)
	F H L M C M T N	3137EAES4	June 26, 2023	87	0.25%	$1,000,000	$989,950	$974,857	$15,093
	FEDERAL AGRI MTG CORP	31422BPQ7	November 22, 2023	236	1.66%	$500,000	$489,885	$499,884	($9,999)

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Security Type	Issuer	CUSIP	Month, Day, Year of Maturity Date	Days to Matur..	Coupon	Par Value	Market Value	Book Value	Unrealized P/L
Government Agency	FEDERAL FARM CREDIT B	3133EKSN7	June 26, 2023	87	1.78%	$1,000,000	$992,470	$998,607	($6,137)
	FEDERAL HOME LOAN BKS	3130A1XJ2	June 14, 2024	441	2.93%	$2,000,000	$1,962,220	$2,089,405	($127,185)
		3130ASA82	June 20, 2025	812	2.52%	$500,000	$495,695	$497,010	($1,315)
		3130ASE96	June 27, 2025	819	3.27%	$1,000,000	$979,790	$990,123	($10,333)
		3130ASH77	June 28, 2024	455	3.62%	$1,000,000	$986,160	$1,000,000	($13,840)
	TENNESSEE VALLEY AUTH	880591ER9	September 15, 2024	534	2.95%	$500,000	$486,605	$526,520	($39,915)
U.S. Treasuries	U S TREASURY BILL	912796X53	June 15, 2023	76	4.70%	$1,000,000	$990,590	$971,032	$19,558
	U S TREASURY NOTE	91282CCJ8	June 30, 2026	1,187	0.96%	$10,000,000	$9,118,400	$8,978,125	$140,275
		91282CCK5	June 30, 2023	91	0.13%	$10,000,000	$9,891,000	$9,734,275	$156,725
		91282CEX5	June 30, 2024	457	3.05%	$10,000,000	$9,820,700	$9,840,625	($19,925)
		912828ZV5	June 30, 2027	1,552	0.57%	$10,000,000	$8,759,000	$8,611,719	$147,281
		912828ZW3	June 30, 2025	822	0.27%	$10,000,000	$9,216,800	$9,057,031	$159,769

CITY OF EL SEGUNDO

Transactions

Transactions

Prior 3 Months as of March 2023

Year of Transaction Date	Month of Transaction Date	Day of Transaction Date	Issuer	CUSIP	Maturity Date	Coupon	Par Value	Book Value
2023	January	20	ROGUE CR UN C D	77535MAM5	1/20/28	5.100%	$248,000	$248,000.00
	February	3	LIBERTY FIRST C D	530520AE5	2/03/28	4.250%	$249,000	$249,000.00
			SAN FRANCISCO C D	79772FAG1	2/03/28	4.350%	$216,000	$216,000.00
		10	DORT FINL CR UN C D	25844MAQ1	2/10/28	4.250%	$247,000	$247,000.00
		13	COASTLIFE CR UN C D	19058LAB0	2/13/26	4.650%	$249,000	$249,000.00
		16	HONOLULU FIRE C D	438649AE5	8/17/26	4.400%	$249,000	$249,000.00
		17	ACHIEVE FINL CR C D	00453NAA9	2/17/26	4.650%	$249,000	$249,000.00
			ALL IN FED CR C D	01664MAE6	2/17/28	4.600%	$249,000	$249,000.00
			FIRST C D	33715LEN6	2/18/25	4.850%	$248,000	$248,000.00
			FIRST FED CR UN C D	32024JAM5	2/17/28	4.400%	$249,000	$249,000.00
			RAIZ FCU EL C D	75102EAG3	8/18/25	4.700%	$249,000	$249,000.00
		22	AMAZON COM INC	023135CP9	12/01/27	4.550%	$1,000,000	$997,630.00
			AMERICAN HONDA MTN	02665WED9	1/12/28	4.700%	$1,000,000	$997,793.75
			APPLE INC	037833EC0	2/08/28	1.200%	$500,000	$427,219.00
			BANK NOVA MTN	06418BAE8	3/11/27	2.951%	$1,000,000	$926,343.05
			CANADIAN IMP BK COMM	13607HR61	4/07/27	3.450%	$1,000,000	$948,186.00
			COMCAST CORP	20030NBW0	1/15/27	2.350%	$1,000,000	$917,335.00
			DEERE JOHN MTN	24422EWR6	1/20/28	4.750%	$1,000,000	##########
			DEUTSCHE BK AG N Y	25160PAM9	9/09/27	5.371%	$1,000,000	##########
			FREESTAR FINL C D	35688MAE6	2/22/28	4.300%	$249,000	$249,000.00
			HSBC HOLDINGS PLC	404280BB4	5/25/26	3.900%	$1,000,000	$960,400.00
			IBM CORP DEB	459200AS0	1/15/28	6.500%	$1,000,000	##########
			INTEL CORP	458140CD0	2/10/26	4.875%	$1,000,000	$998,520.00
			MITSUBISHI UFJ FIN	606822AJ3	9/13/26	2.757%	$1,000,000	$924,800.00
			ROYAL BK MTN	78016EZD2	5/04/27	3.625%	$1,000,000	$951,709.49
			SUMITOMO MITSUI FINL	86562MAY6	1/17/28	3.544%	$1,000,000	$934,451.14
			TORONTO MTN	89115A2M3	1/10/28	5.156%	$1,000,000	##########
			TOSCO CORP	891490AR5	1/01/27	7.800%	$1,000,000	##########
			TOYOTA MTR CR MTN	89236TKL8	11/10/27	5.450%	$1,000,000	##########
			UFIRST FED C D	902684AA7	8/22/25	4.700%	$249,000	$249,000.00
			WELLS FARGO COMPANY	94974BGL8	7/22/27	4.300%	$1,000,000	$975,500.00
		23	CALIFORNIA CR C D	130162AU4	2/23/26	4.500%	$244,000	$244,000.00
		24	BELLCO FEDERAL C D	07833EAN7	2/24/26	4.700%	$248,000	$248,000.00
			TECHNOLOGY CR C D	87868YAJ2	2/24/25	5.000%	$248,000	$248,000.00
		28	STATE BK INDIA C D	856285X89	2/28/28	4.500%	$244,000	$244,000.00
			TRULIANT FED CR C D	89789AAD9	2/26/27	4.500%	$249,000	$249,000.00
	March	8	ALASKA USA FED C D	011852AE0	3/08/28	4.600%	$249,000	$249,000.00
		13	EAGLEBANK C D	27002YFQ4	2/24/26	4.250%	$244,000	$238,205.00
			FIRST UTD BK TR C D	33742CCS4	2/08/27	4.000%	$200,000	$195,050.00
		14	CHEROKEE ST BK C D	164499DE2	3/06/26	4.550%	$242,000	$239,921.70

Transactions

Prior 3 Months as of March 2023

Year of Transaction Date	Month of Transaction Date	Day of Transaction Date	Issuer	CUSIP	Maturity Date	Coupon	Par Value	Book Value
2023	March	14	DISCOVER BK C D	2546732F2	3/06/28	4.450%	$244,000	$241,897.45
			GREAT NORTH C D	39103QAZ9	3/16/26	4.850%	$244,000	$244,000.00
			LYONS NATL BK N C D	552249CH5	3/16/26	4.850%	$244,000	$244,000.00
			PEOPLES SVGS BK C D	71224LAG9	3/08/27	4.400%	$244,000	$240,906.08
			SANDY SPRING BK C D	800364EX5	3/16/26	4.900%	$244,000	$244,000.00
			SAWYER SVGS C D	805508BY3	3/10/26	4.550%	$245,000	$243,177.20
		15	AFFINITY BK C D	00833JAL5	9/15/26	4.550%	$249,000	$249,000.00
			AMERICAN EXP C D	02589ACP5	5/12/25	3.050%	$246,000	$237,001.81
			BANK SIERRA C D	064860MC0	3/15/27	4.600%	$244,000	$244,000.00
			CFBANK FAIRLAWN C D	15721UFP9	9/15/26	4.750%	$248,000	$248,000.00
			CITIZENS BK INC C D	173851AE6	3/16/26	4.700%	$248,000	$248,000.00
			CONNECTONE BK C D	20786ADG7	3/23/26	0.700%	$240,000	$213,854.40
			CONNEXUS CREDIT C D	20825WBC3	8/26/25	3.500%	$249,000	$238,933.93
			FEDERAL SVGS BK C D	313812EC9	2/24/26	4.200%	$249,000	$244,829.25
			FIDELITY BK NEW C D	31617CAY9	3/16/26	4.700%	$249,000	$249,000.00
			FIRST NATL BK C D	32114VCH8	3/15/28	4.600%	$249,000	$249,000.00
			FLAGSTAR BK C D	33847GAB8	3/02/26	4.450%	$244,000	$241,364.56
			JOHN MARSHALL C D	47804GKM4	9/02/26	4.450%	$249,000	$248,502.00
			KEY BK NATL C D	49306SJ56	3/17/25	5.000%	$243,000	$243,000.00
			SYNCHRONY BK C D	87164XZW9	8/20/26	0.900%	$248,000	$219,539.52
			VIKING BK NATL C D	92675MAA0	3/13/26	4.650%	$249,000	$249,000.00
		16	BLUE RIDGE BK C D	09582YAG7	3/16/26	5.000%	$230,000	$230,000.00
			CATTLEMENS BK C D	14947NAA4	3/16/26	4.750%	$249,000	$249,000.00
		17	BMW BK NORTH C D	05580AW83	3/17/28	4.750%	$244,000	$244,000.00
			BRENTWOOD BK C D	107219BK2	3/17/26	4.750%	$235,000	$235,000.00
			CELTIC BK SALT C D	15118RE78	3/17/27	4.700%	$249,000	$249,000.00
			COUNTY SCHS FED C D	22258JAF8	3/17/26	4.800%	$248,000	$248,000.00
			FIRST ST BK NEW C D	336793CD4	3/12/27	4.650%	$244,000	$244,000.00
			LUANA SVGS BK C D	549104C70	3/17/26	4.400%	$244,000	$244,000.00
			MANUFACTURERS C D	564759SE9	3/17/27	4.850%	$244,000	$244,000.00
			NEBRASKALAND BK C D	63970MAE5	9/17/25	4.800%	$249,000	$249,000.00
			NORTHWEST BK C D	66736ACE7	3/17/26	5.000%	$248,000	$248,000.00
			PARKSIDE FINL BK C D	70147AEX8	9/17/25	4.600%	$249,000	$249,000.00
			PARTNERS BK C D	70212YBN1	3/17/25	5.050%	$243,000	$243,000.00
			PEOPLES BK CO C D	710275AC2	3/17/27	4.700%	$249,000	$249,000.00
			TRANSPORTATION C D	89388CGJ1	3/17/25	5.000%	$248,000	$248,000.00
		20	BANK FIVE NINE C D	062119BK7	3/20/28	4.650%	$249,000	$249,000.00
			VALLEYSTAR CR C D	92023CAE3	3/20/28	4.750%	$248,000	$248,000.00
		21	BANK NEW YORK C D	06405VFG9	3/21/25	5.000%	$243,000	$243,000.00
			MIDWEST BK C D	59828PCQ1	3/23/26	5.000%	$248,000	$248,000.00

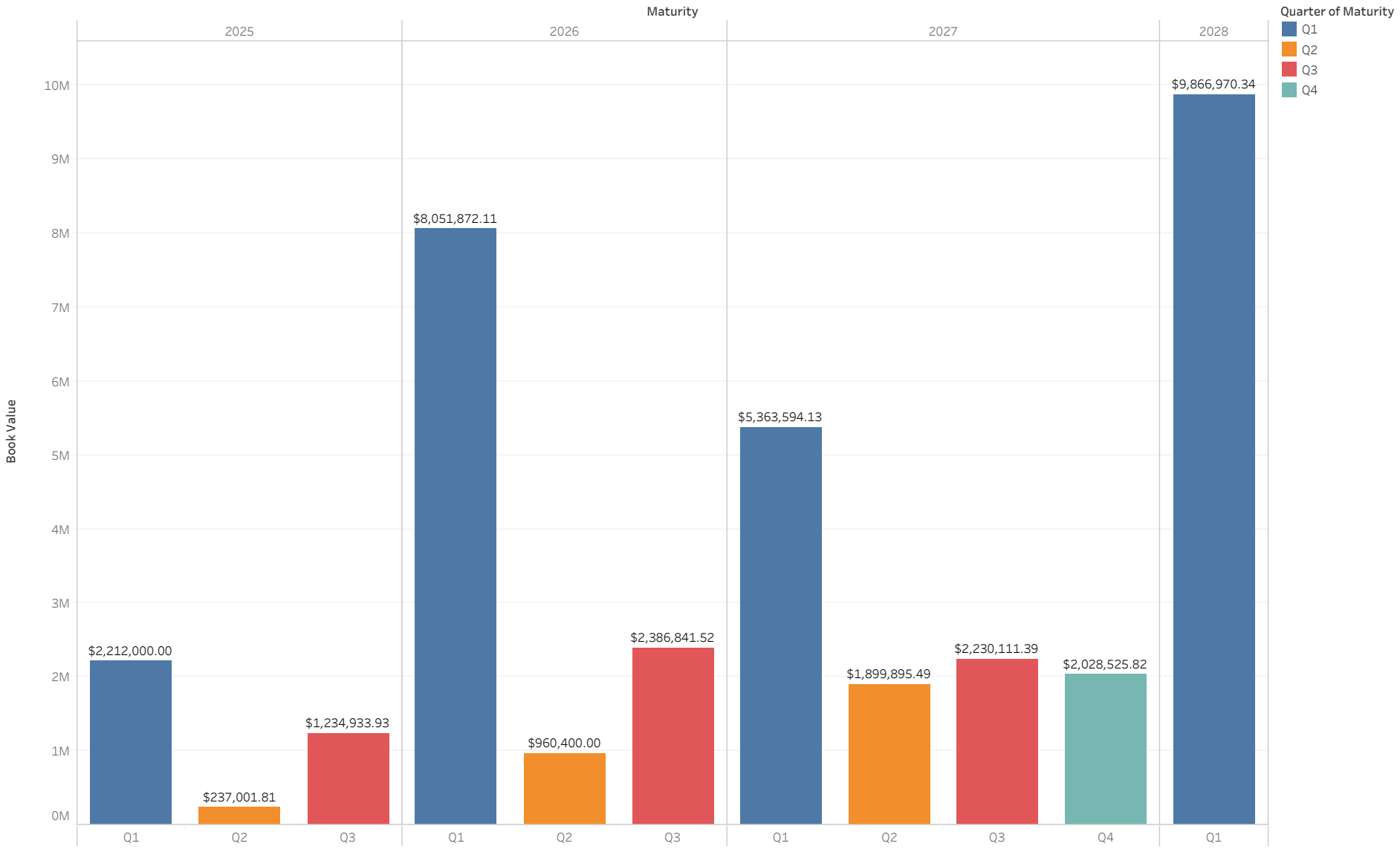
Transactions

Prior 3 Months as of March 2023

Year of Transaction Date	Month of Transaction Date	Day of Transaction Date	Issuer	CUSIP	Maturity Date	Coupon	Par Value	Book Value
2023	March	21	UNITED HERITAGE C D	91334AAL7	3/21/25	5.150%	$248,000	$248,000.00
		22	GOLD COAST C D	38058KEW2	9/22/27	4.700%	$249,000	$249,000.00
			POPULAR BK C D	73317ABT8	3/19/26	4.750%	$247,000	$247,000.00
		23	ALLY BK C D	02007GM42	3/23/26	5.050%	$243,000	$243,000.00
			FIRST NATL BK C D	32117BFR4	9/23/26	5.000%	$248,000	$248,000.00
		24	CIBC BK USA C D	12547CAU2	3/24/26	5.000%	$243,000	$243,000.00
			CITIZENS ST BK C D	176688DA4	3/24/28	4.700%	$249,000	$249,000.00
			PORTAGE BK C D	73565MAC9	3/24/27	4.750%	$249,000	$249,000.00
			THOMASVILLE BK C D	884693BY7	3/24/25	5.050%	$248,000	$248,000.00
		27	GEORGIA BKG C D	37312PDD8	3/27/26	4.950%	$243,000	$243,000.00
		29	BRIDGEWATER BK C D	108622NK3	3/29/28	4.800%	$249,000	$249,000.00
		30	CHARLES SCHWAB C D	15987UBA5	3/28/25	5.050%	$243,000	$243,000.00
			LEADERS CR UN C D	52171MAG0	3/30/28	5.000%	$248,000	$248,000.00
			TRISTATE CAP BK C D	89677DJE7	3/30/26	5.000%	$243,000	$243,000.00
			UNITED FID BK C D	910286GA5	3/30/27	4.900%	$248,000	$248,000.00
		31	CITY NATL BK C D	178180GY5	3/31/28	5.000%	$243,000	$243,000.00
			CUSTOMERS BK C D	23204HNV6	3/31/26	5.000%	$243,000	$243,000.00

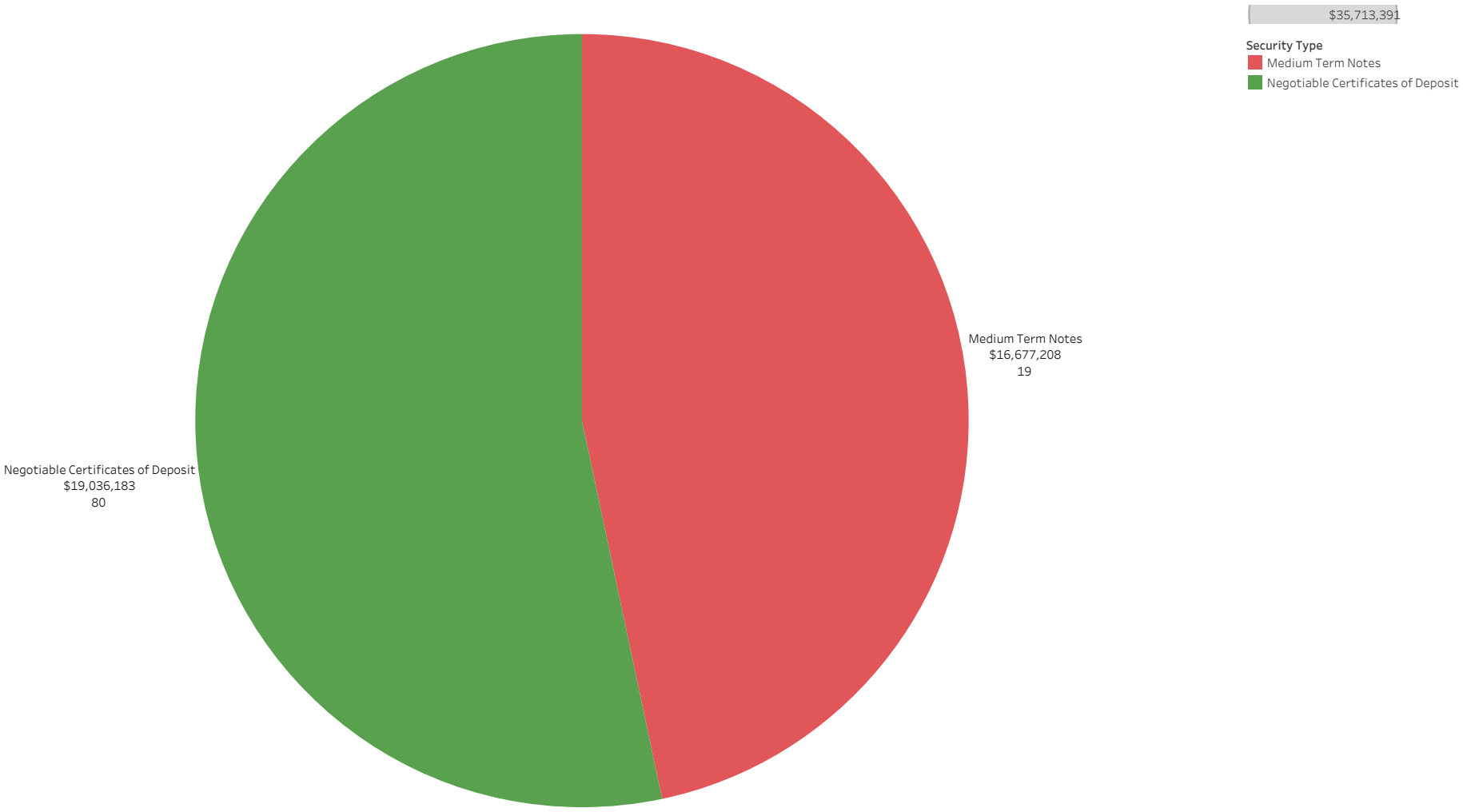
Transaction Ladder

Prior 3 Months as of March 2023



Transaction Summary

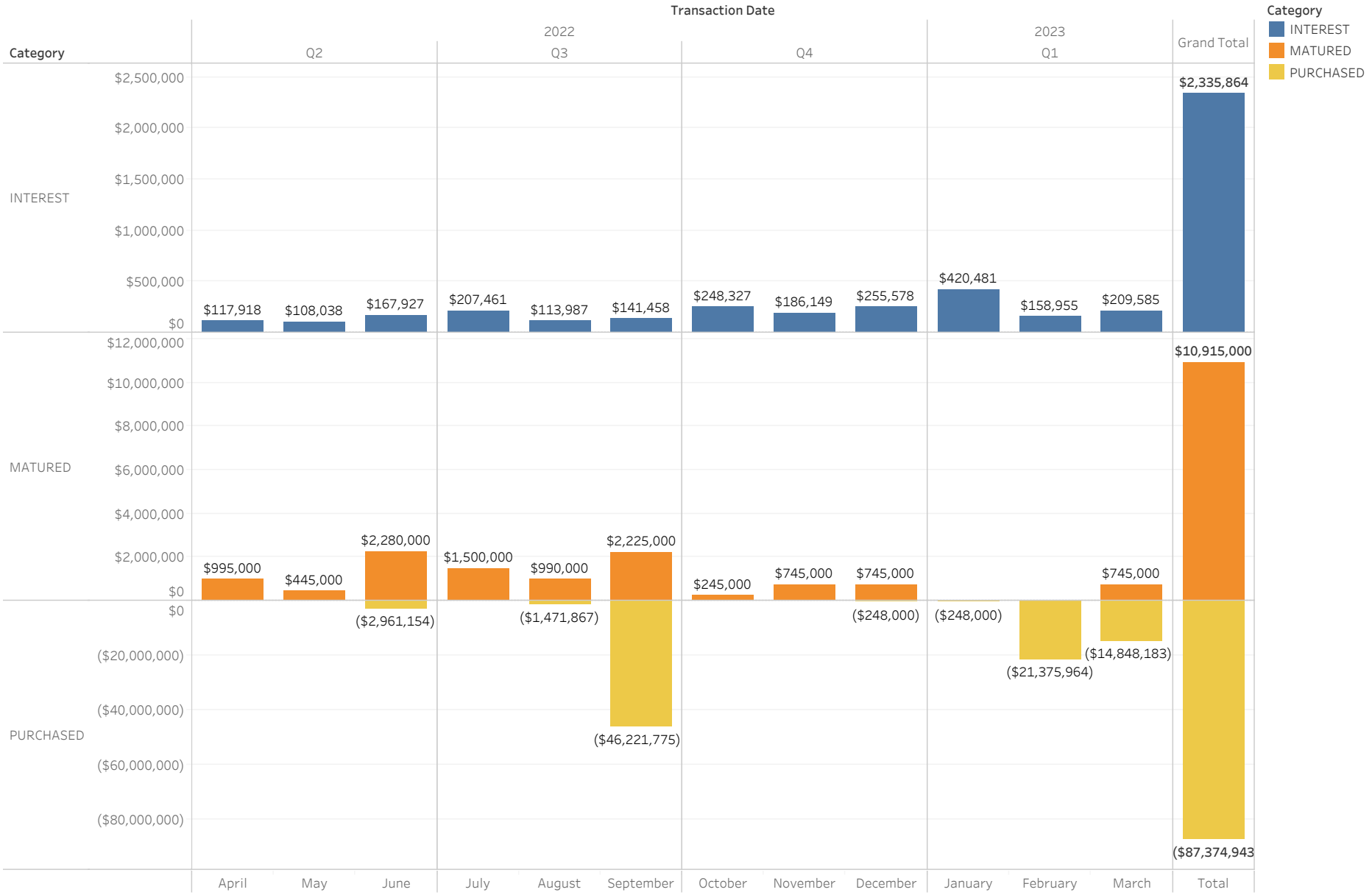
Prior 3 Months as of March 2023



Security Type, sum of Cost Basis and count of Cusip. Color shows details about Security Type. Size shows sum of Cost Basis. The marks are labeled by Security Type, sum of Cost Basis and count of Cusip. The data is filtered on Last 3 Months and NonZero. The Last 3 Months filter keeps True. The NonZero filter keeps True.

Interest Received

As of March 2023



CITY OF EL SEGUNDO

Compliance

Asset Class Compliance

As of March 2023

Security Type	In Compliance?	Max Weight	Weight	Par Value	Book Value	Market Value
Cash	Y	100%	3.86%	$5,447,222	$5,447,222	$5,447,222
LAIF	Y	100%	2.56%	$3,613,784	$3,613,784	$3,613,784
CAMP - JPAP	Y	100%	12.34%	$17,422,523	$17,422,523	$17,422,523
Medium Term Notes	Y	30%	17.48%	$25,145,000	$25,312,771	$24,682,822
Municipal Bonds	Y	100%	3.31%	$4,800,000	$4,929,359	$4,676,935
Negotiable Certificates of Deposit	Y	30%	20.49%	$29,376,000	$29,023,750	$28,923,855
Government Agency	Y	100%	6.11%	$8,743,000	$8,836,485	$8,622,006
U.S. Treasuries	Y	100%	33.85%	$51,000,000	$47,192,807	$47,796,490
		Totals	**100.00%**	**$145,547,529**	**$141,778,701**	**$141,185,636**

Rating Compliance

As of March 2023

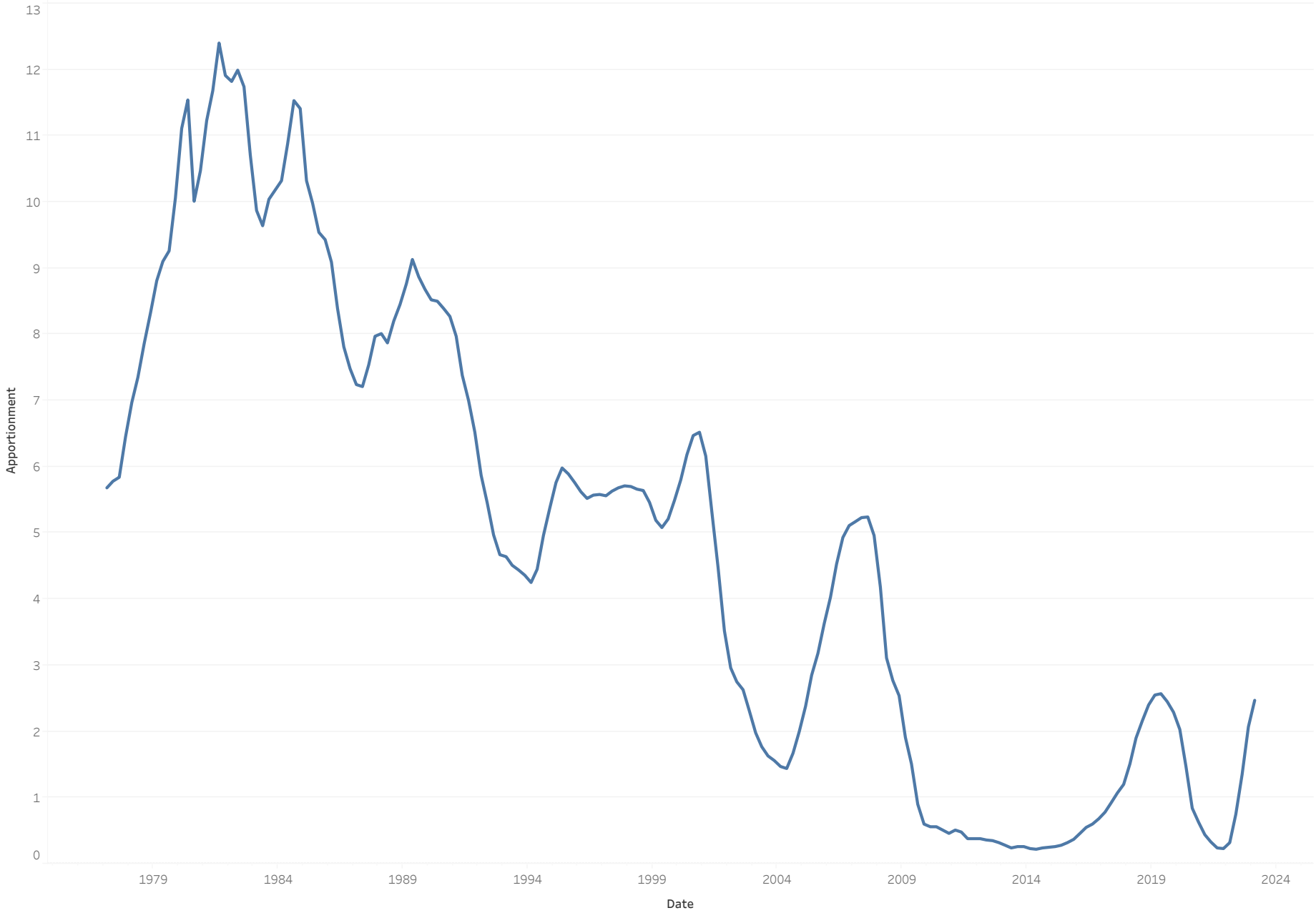
Security Type	Issuer	CUSIP	S&P Rating	Moody Rating	In Compliance?	Market Value	Weight	Maximum % of Portfolio
Government Agency	CUSTOMERS BK PHOENIXV	23204HNV6	Null	N/A	Y	$243,671	0.17%	100.00%
	F H L M C	3137EAEN5	AA+	AAA	Y	$995,560	0.71%	100.00%
	F H L M C M T N	3137EAES4	AA+	WR	Y	$989,950	0.70%	100.00%
	FEDERAL AGRI MTG CORP	31422BPQ7	N/A	N/A	Y	$489,885	0.35%	100.00%
	FEDERAL FARM CREDIT B	3133EKSN7	AA+	AAA	Y	$992,470	0.70%	100.00%
	FEDERAL HOME LOAN BKS	3130A1XJ2	AA+	AAA	Y	$1,962,220	1.39%	100.00%
		3130ASA82	AA+	AAA	Y	$495,695	0.35%	100.00%
		3130ASE96	AA+	AAA	Y	$979,790	0.69%	100.00%
		3130ASH77	AA+	AAA	Y	$986,160	0.70%	100.00%
	TENNESSEE VALLEY AUTH	880591ER9	AA+	AAA	Y	$486,605	0.34%	100.00%
Medium Term Notes	AMAZON COM INC	023135CP9	AA	A1	Y	$1,015,100	0.72%	1.00%
	AMERICAN HONDA FIN CO	02665WED9	A-	A3	Y	$1,009,710	0.72%	1.00%
	APPLE INC	037833AK6	AA+	AAA	Y	$499,080	0.35%	1.00%
		037833EC0	AA+	AAA	Y	$439,705	0.31%	1.00%
	ASTRAZENECA FINANCE L	04636NAA1	A	A3	Y	$455,325	0.32%	1.00%
	BANK NOVA SCOTIA B C	06418BAE8	A-	A2	Y	$932,550	0.66%	1.00%
	BANK OF AMERICA CORP	06051GFX2	A-	A2	Y	$480,610	0.34%	1.00%
	CANADIAN IMP BK COMM	13607HR61	A-	A2	Y	$945,400	0.67%	1.00%
	CIGNA CORP	125523AG5	A-	BAA1	Y	$491,865	0.35%	1.00%
	CITIGROUP INC	172967KN0	BBB+	A3	Y	$477,140	0.34%	1.00%
	COCA COLA CO THE	191216CL2	A+	A1	Y	$485,725	0.34%	1.00%
	COMCAST CORP	20030NBW0	A-	A3	Y	$931,480	0.66%	1.00%
	DEERE JOHN CAPITAL	24422EWR6	A	A2	Y	$1,021,000	0.72%	1.00%
	DEUTSCHE BK AG N Y	25160PAM9	A-	A1	Y	$980,010	0.69%	1.00%
	ESTEE LAUDER CO INC	29736RAN0	A+	A1	Y	$482,355	0.34%	1.00%
	GOLDMAN SACHS GROUP I	38141GXJ8	BBB+	A2	Y	$485,500	0.34%	1.00%
	HSBC HOLDINGS PLC	404280BB4	A-	A3	Y	$948,880	0.67%	1.00%
	IBM CORP	459200AS0	A-	A3	Y	$1,088,580	0.77%	1.00%
	INTEL CORP	458140CD0	A	A2	Y	$1,012,710	0.72%	1.00%
	INTERCONTINENTAL EXCH	45866FAD6	A-	A3	Y	$485,405	0.34%	1.00%
	JOHNS HOPKINS HEALTH	478111AB3	AA-	AA2	Y	$144,587	0.10%	1.00%
	MEAD JOHNSON NUTRITIO	582839AH9	A-	A3	Y	$493,715	0.35%	1.00%
	MITSUBISHI UFJ FIN GR	606822AJ3	A-	A1	Y	$922,360	0.65%	1.00%
	MORGAN STANLEY	61746BDZ6	A-	A1	Y	$487,930	0.35%	1.00%
	ORACLE CORP	68389XBL8	BBB	BAA2	Y	$493,275	0.35%	1.00%
	ROYAL BK CDA	78016EZD2	A	A1	Y	$957,610	0.68%	1.00%
	STRYKER CORP	863667AH4	BBB+	BAA1	Y	$482,110	0.34%	1.00%
	SUMITOMO MITSUI FINL	86562MAY6	A-	A1	Y	$925,270	0.66%	1.00%
	TORONTO DOMINION BANK	89115A2M3	A	A1	Y	$1,010,530	0.72%	1.00%
	TOSCO CORP	891490AR5	A-	A2	Y	$1,117,110	0.79%	1.00%
	TOYOTA MTR CR CORP FR	89236TKL8	A+	A1	Y	$1,038,720	0.74%	1.00%
	UNITED PARCEL SERVICE	911312BT2	A	A2	Y	$483,150	0.34%	1.00%
	UNITEDHEALTH GROUP IN	91324PDN9	A+	A3	Y	$489,195	0.35%	1.00%
	WELLS FARGO COMPANY	94974BGL8	BBB	A3	Y	$969,130	0.69%	1.00%
Municipal Bonds	CONNECTICUT ST TXBL S	20772KGN3	AA-	AA3	Y	$982,500	0.70%	1.00%
	GOODRICH MI AREA SCH	382406PY6	AA	N/A	Y	$299,520	0.21%	1.00%
	HOUSTON TX REF SER B	4423315T7	AA	AA3	Y	$972,670	0.69%	1.00%
	NEW YORK NY TXBL FISC	64966QCA6	AA	AA2	Y	$965,420	0.68%	1.00%
	ONTARIO CA INTERNATIO	683042AJ4	AA	N/A	Y	$479,065	0.34%	1.00%
	OREGON ST DEPT ADMINI	68607VT47	AAA	AA2	Y	$490,970	0.35%	1.00%
	TULSA CNTY OKLA INDPT	899593MG9	N/A	AA2	Y	$486,790	0.34%	1.00%
U.S. Treasuries	U S TREASURY BILL	912796X53	N/A	N/A	Y	$990,590	0.70%	100.00%
	U S TREASURY NOTE	91282CCJ8	N/A	AAA	Y	$9,118,400	6.46%	100.00%
		91282CCK5	N/A	AAA	Y	$9,891,000	7.01%	100.00%
		91282CEX5	N/A	AAA	Y	$9,820,700	6.96%	100.00%
		912828ZV5	Null	AAA	Y	$8,759,000	6.20%	100.00%
		912828ZW3	N/A	AAA	Y	$9,216,800	6.53%	100.00%

CITY OF EL SEGUNDO

LAIF

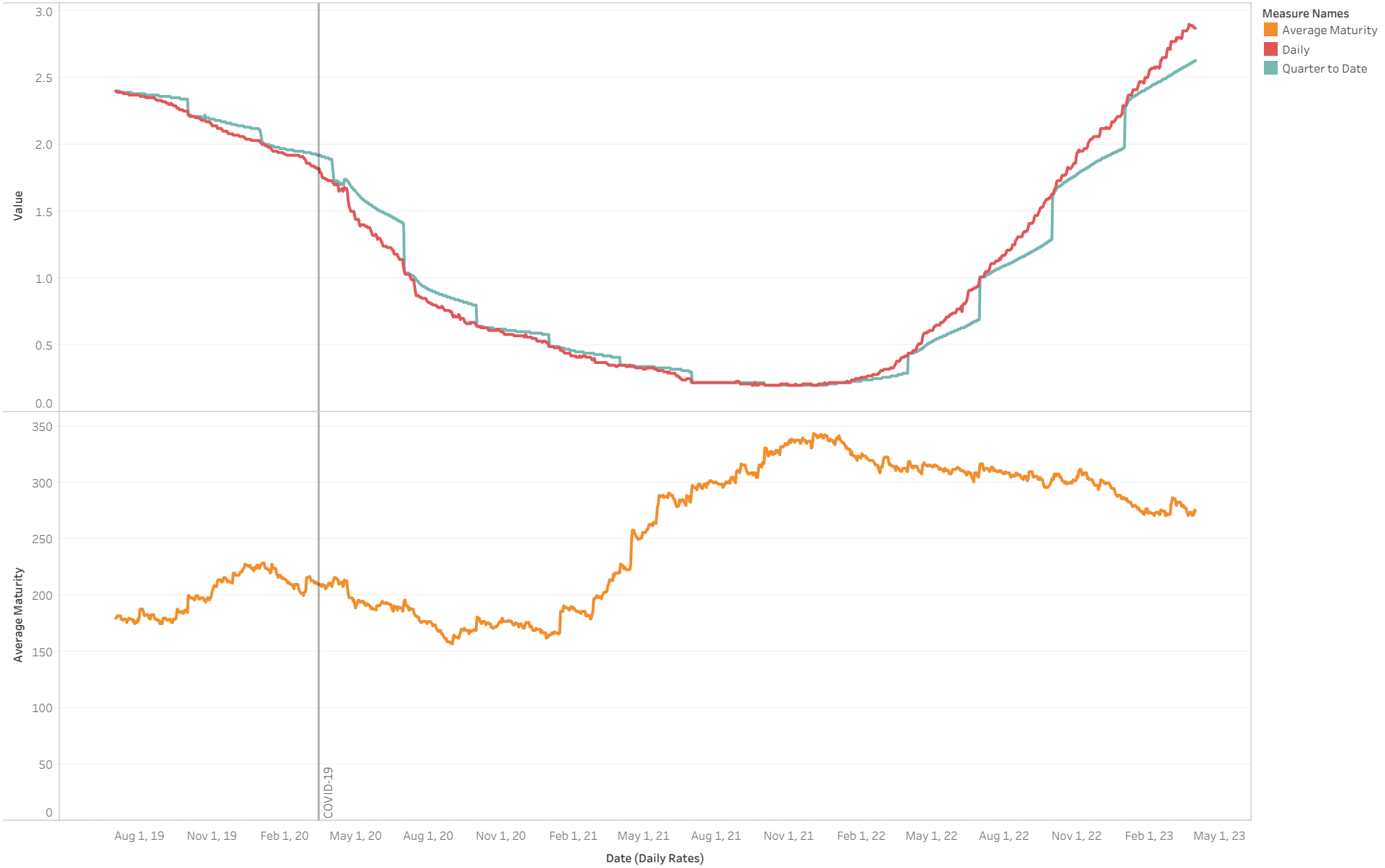
LAIF Apportionment Rates

As of March 2023



LAIF Diagnostics

As of March 2023



CITY OF EL SEGUNDO

City Cash Flows

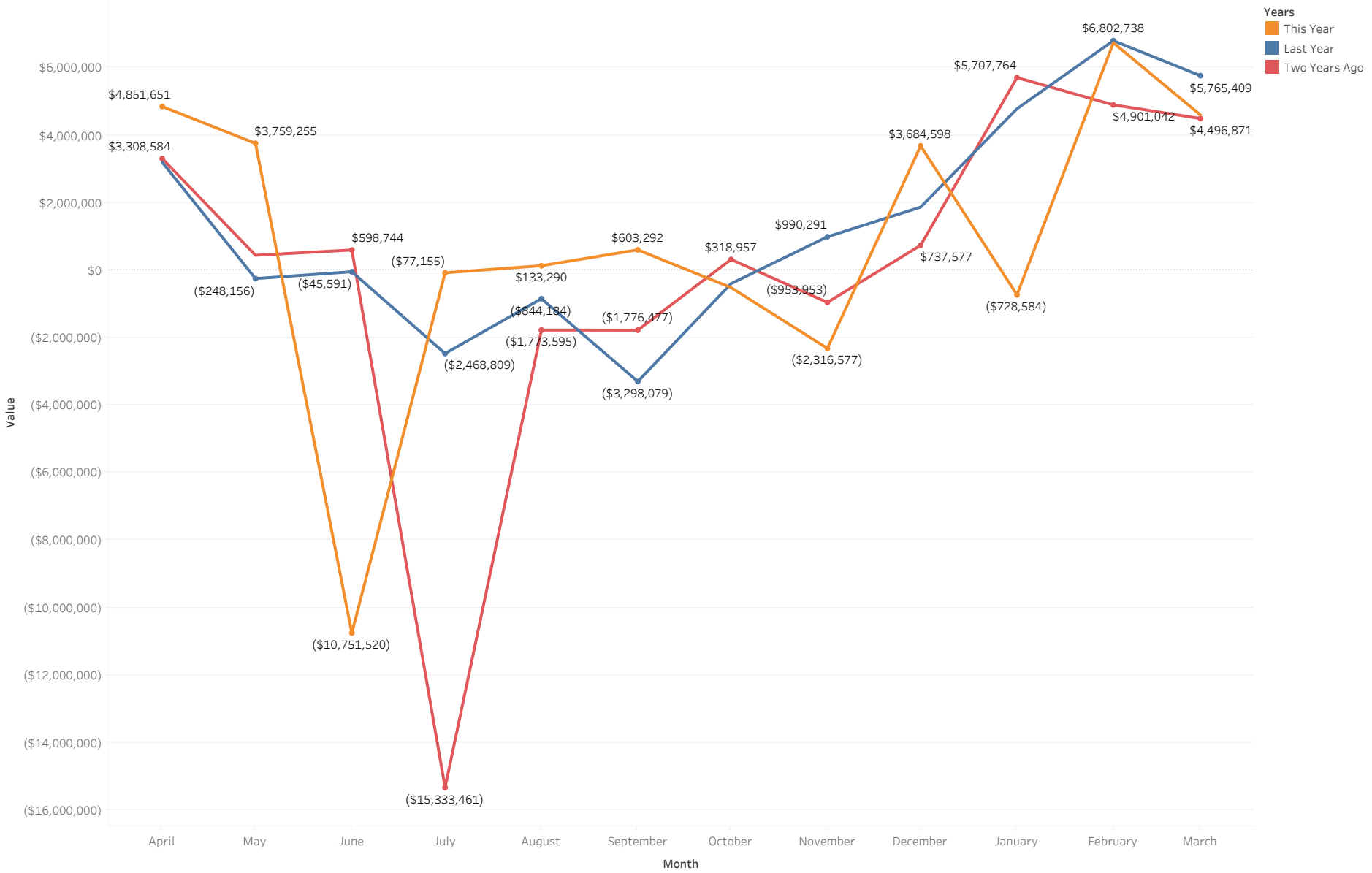
Rolling 13-Month Cash Flow Analysis

As of March 2023



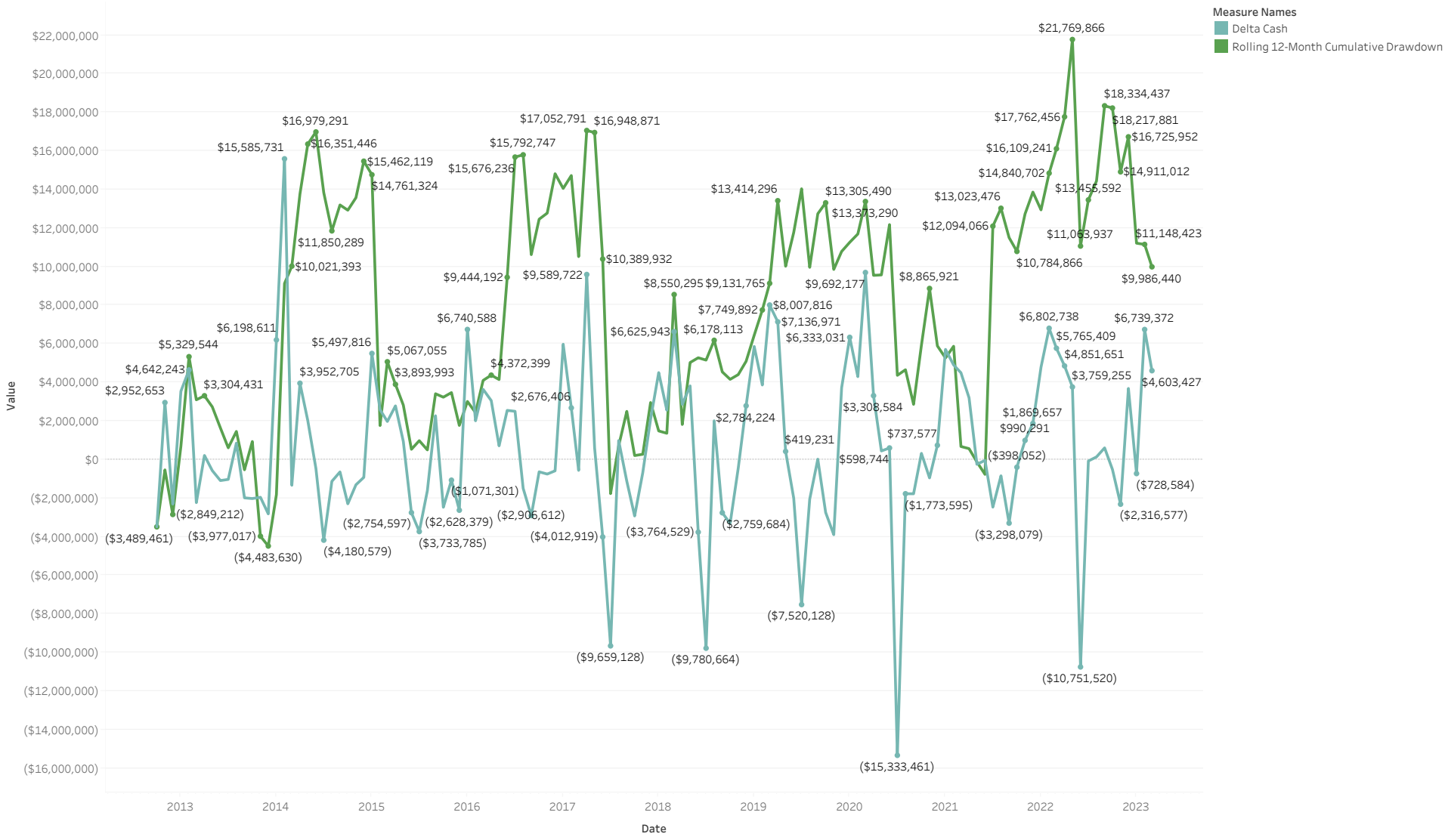
Net Change in Cash by Year

As of March 2023



Historic Drawdowns

As of March 2023

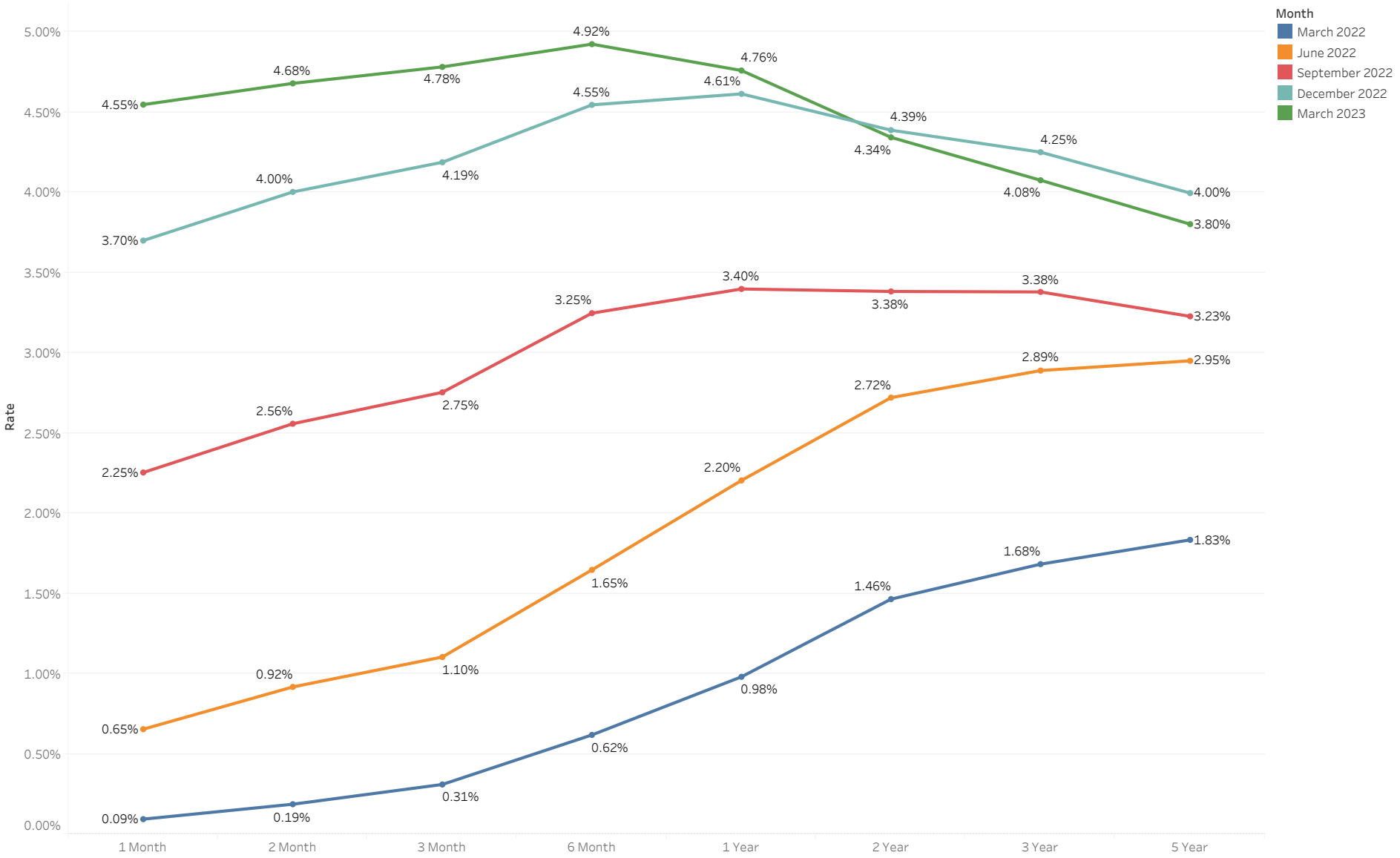


CITY OF EL SEGUNDO

Economic Environment

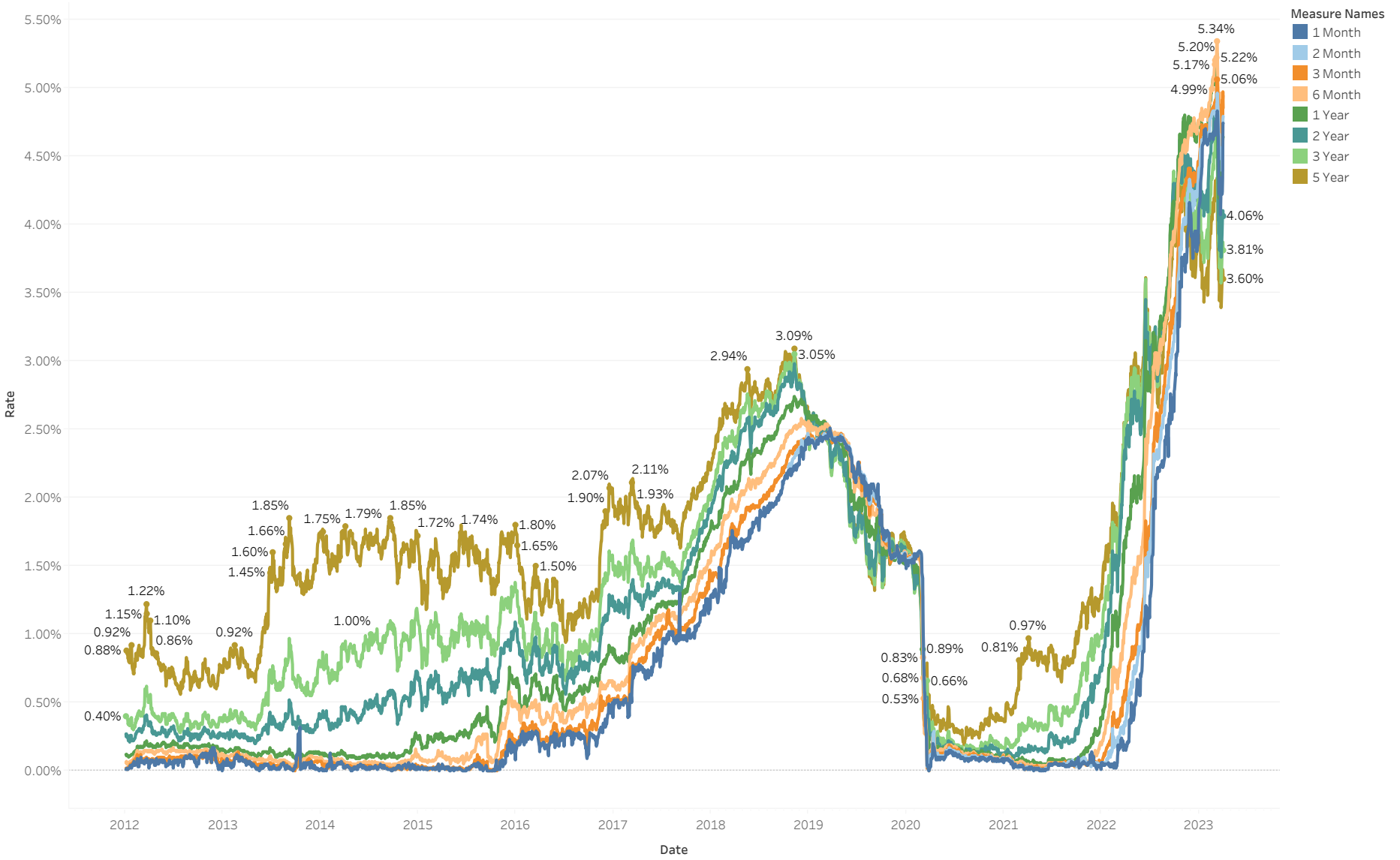
U.S. Treasury Yield Curve

As of March 2023



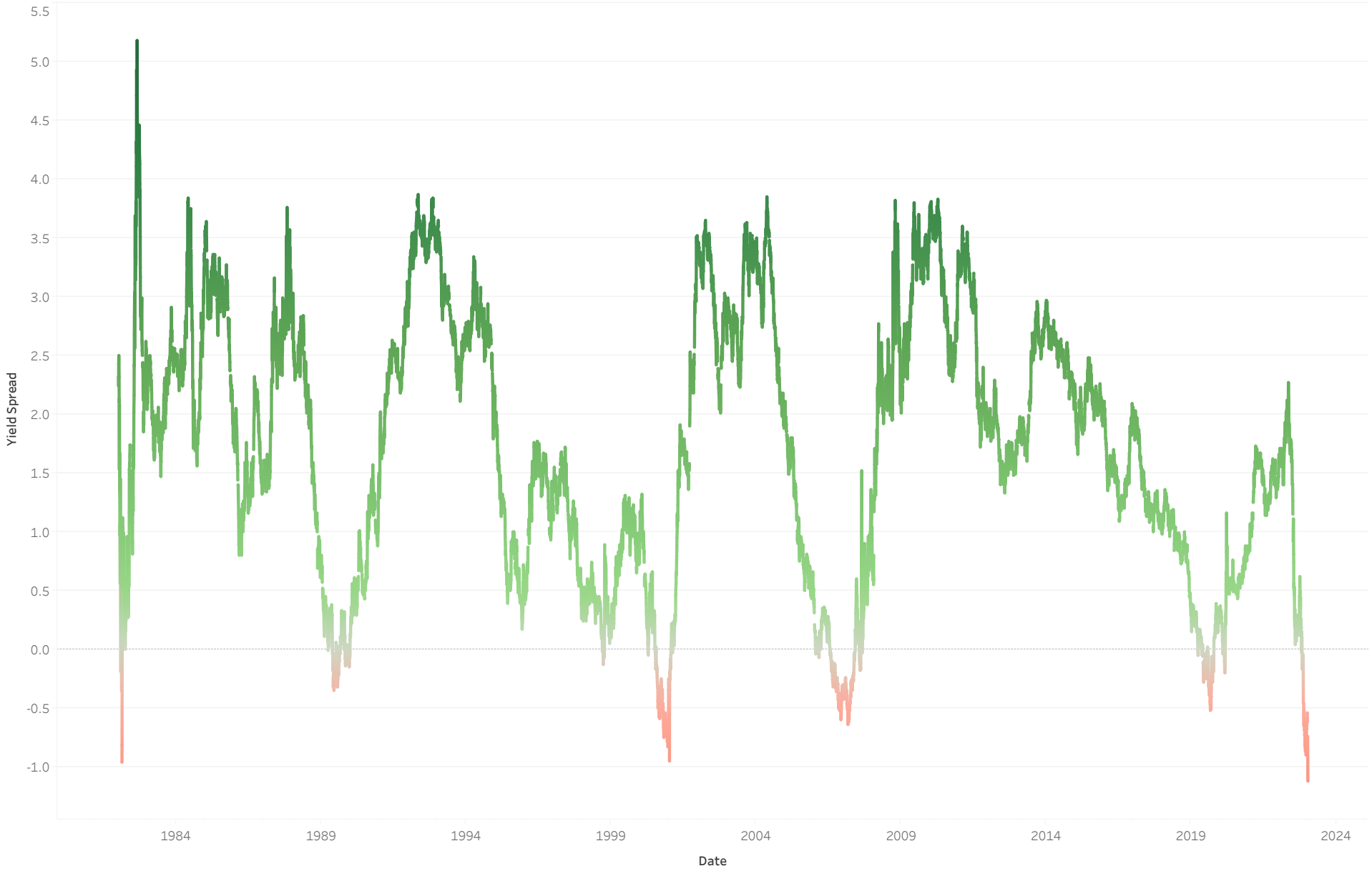
U.S. Treasury Maturity Through TIme

As of March 2023



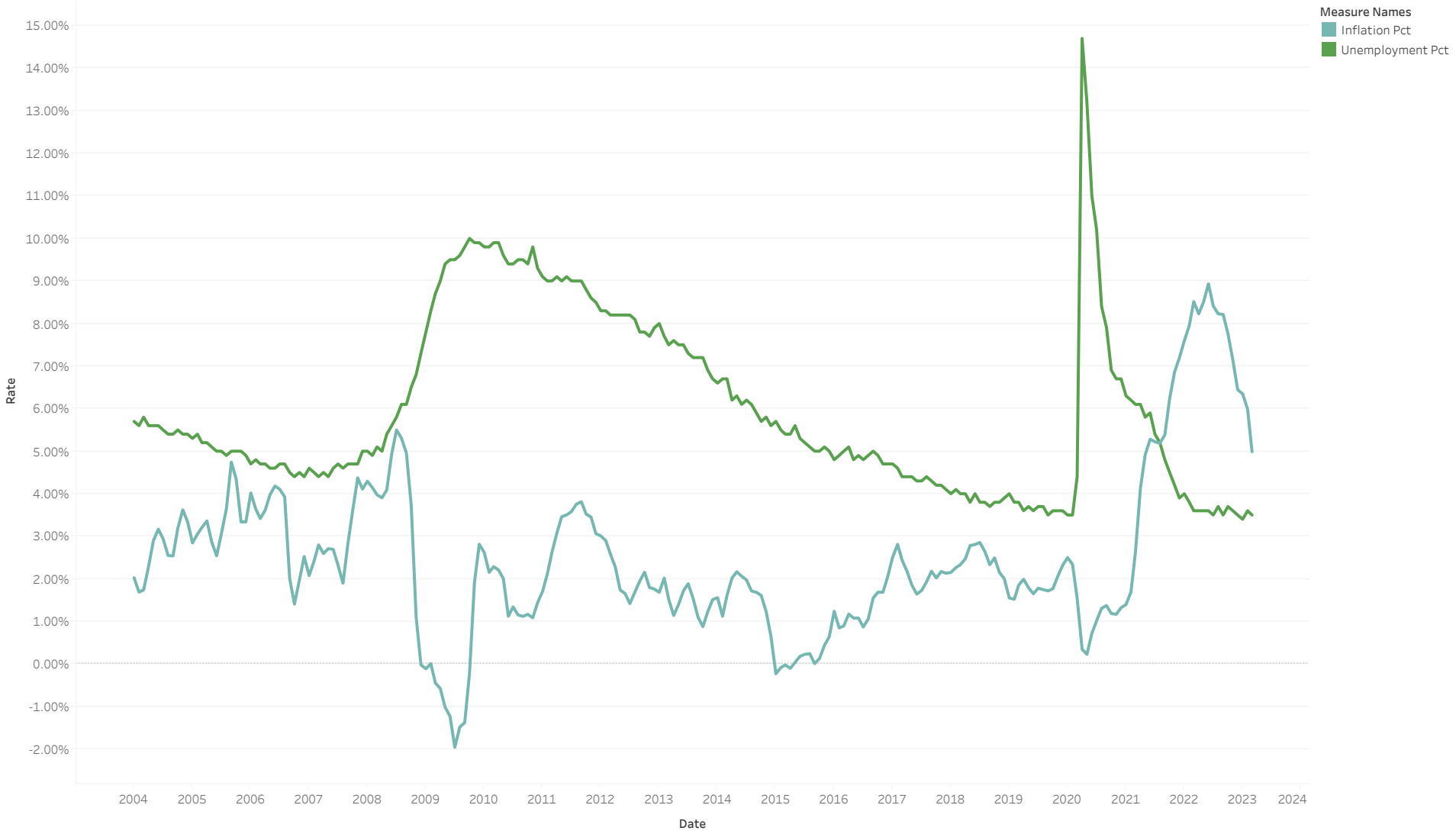
10-Year Minus 3-Month Treasury Yield Spread

As of March 2023



Unemployment vs Inflation

As of March 2023



5-Year Breakeven Inflation Prediction

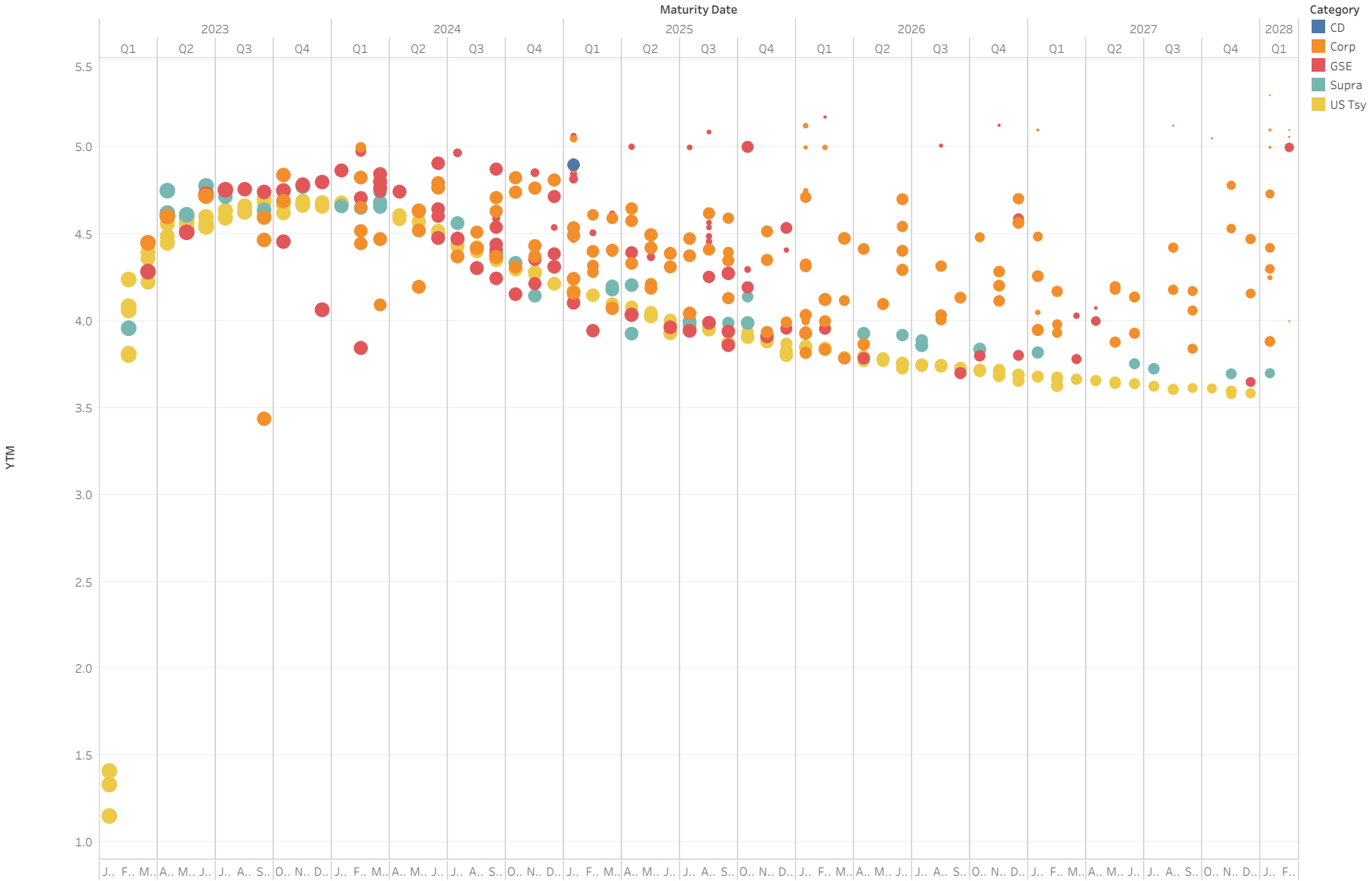
As of March 2023



CITY OF EL SEGUNDO

Survey of Options

Bond Filter


Maturity Date
2023
2024
2025
2026
2027
2028
Q1
Q2
Q3
Q4
Category
CD
Corp
GSE
Supra
US Tsy
YTM
5.5
5.0
4.5
4.0
3.5
3.0
2.5
2.0
1.5
1.0

CITY OF EL SEGUNDO

I certify that this report accurately reflects all pooled investments and it is in conformity with the investment policy as approved by the City Council on 10/1/22. A copy of this policy is available in the office of the City Clerk. The investment program herein shown provides sufficient cash flow liquidity to meet the next six months estimated expenditures.

Sources for the valuations are as follows:

Federal Agency Issues, Treasury Securities and Miscellaneous Securities: Union Bank, the custodial agent for the City of El Segundo.

Detailed information on all purchase and sale transactions follows the Investment Portfolio Details section.

4/10/2023

Matthew Robinson, City Treasurer Date