



Special Meeting of the Recreation & Parks Commission

AGENDA

Wednesday, September 20, 2023
Executive Conference Room
City Hall
6:00 pm
350 Main St. El Segundo, CA 90245

COMMISSIONERS

Bob Motta	Chairperson
Kelly Watson	Vice-Chairperson
Dave Lubs	Commissioner
Julie Stolnack	Commissioner
Jeanette Gant	Commissioner

Aly Mancini	Recreation, Parks & Library Director
Arecia Hester	Recreation Superintendent
Santos Haro	Acting Parks Superintendent
Brandee Thornton	Senior Administrative Specialist

The Recreation and Parks Commission can only take action upon items that have been properly posted and listed on the Agenda. Any writings or documents given to a majority of the Commission regarding any matter on this agenda that the City received after issuing the agenda packet are available for public inspection in the Recreation and Parks Department office during normal business hours. Additional copies will be available at the Commission meeting.

Members of the public may place items on the Agenda by submitting a Written Request to the Recreation Parks and Library Director at least ten (10) days before the meeting of the Recreation and Parks Commission (by 2:00 p.m. Monday, the week prior to the meeting). The request must include a brief general description of the business to be transacted or discussed at the meeting.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Brandee Thornton, 310-524-2774. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

PUBLIC COPIES & POSTINGS

Agenda Only

Posted at City Hall

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE – Vice Chairperson Watson

C. ROLL CALL

D. PRESENTATION

1. Employee Spotlight – Michael Kelley
Arecia Hester, Recreation Superintendent
2. End of Summer Review
Arecia Hester, Recreation Superintendent

E. PUBLIC COMMUNICATIONS - *(Related to Commission business only and that is within the subject matter under the jurisdiction of the Commission – 5 minutes per person; 30 minutes total. The Brown Act does not allow the Commission to take action on any item not on the agenda.)*

F. CONSENT CALENDAR

1. Approval of the Minutes of the Recreation & Parks Commission meeting of August 16, 2023. (Commission Action Required)

Recommendation:

1. Approval of the minutes of the Recreation and Parks Commission meeting of August 16, 2023.
2. Alternatively discuss and take additional action.

G. UNFINISHED BUSINESS - None

H. NEW BUSINESS - None

I. REPORTS

1. REPORTS OF SUBCOMMITTEES

- a. Aquatics Subcommittee
- b. Transportation Subcommittee
- c. Youth Sports Council
- d. Recreation Park Renovation Subcommittee

2. DIRECTOR REPORTS

- a. Aly Mancini, Recreation, Parks & Library Director

J. COMMISSIONERS COMMENTS

Commissioner Lubs
Commissioner Stolnack
Commissioner Gant
Vice Chairperson Watson
Chairperson Motta

K. STAFF COMMENTS

Arecia Hester, Recreation Superintendent
Santos Haro, Acting Parks Superintendent
Aly Mancini, Recreation, Parks & Library Director

L. ADJOURNMENT

Adjourn to the October 18, 2023, Meeting.



RECREATION AND PARKS COMMISSION
Meeting Minutes
Wednesday, August 16, 2023, 6:00 p.m.

A. CALL TO ORDER – The meeting of the Recreation and Parks Commission was called to order by Chairperson Motta at 6:00 p.m.

B. PLEDGE OF ALLEGIANCE – Led by Chairperson Motta.

C. ROLL CALL –

Commissioner Jeanette Gant	Present
Commissioner Julie Stolnack	Present
Commissioner Dave Lubs	Present
Vice Chairperson Kelly Watson	Present
Chairperson Bob Motta	Present

D. PRESENTATION

1. Employee Spotlight – Eduardo Franco

Director Mancini shared about Eduardo's contributions to the Parks Division and thanked him for his dedication to the team.

2. Drama Presentation

The El Segundo Youth Drama program performed a song from their Wizard of Oz production and invited the commissioners to their show.

E. PUBLIC COMMUNICATIONS – *(Related to Commission business only and that is within the subject matter under the jurisdiction of the Commission – 5 minutes per person; 30 minutes total. The Brown Act does not allow the Commission to act on any item, not on the agenda.)*

Monica Davis of the Blue Butterfly Conservancy advocated for the inclusion of blue butterfly habitat in Recreation Park.

Robert Crerand, an El Segundo resident, commented on the pickleball courts.

F. CONSENT CALENDAR

1. APPROVAL OF THE MINUTES of the Recreation and Parks Commission Meeting of June 21, 2023. (Commission Action Required)

Motioned by Commissioner Lubs and seconded by Commissioner Stolnack to approve the minutes of the June 21, 2023 meeting with revisions requested by Commissioner Stolnack. Motion carried 5-0.

2. APPROVAL OF THE MINUTES of the Recreation and Parks Commission Meeting of July 19, 2023. (Commission Action Required)

Motioned by Vice Chairperson Watson and seconded by Commissioner Gant to approve the minutes of the July 19, 2023 meeting. Motion carried 5-0.

G. UNFINISHED BUSINESS – None

H. NEW BUSINESS

1. LPA Presentation

Arash Izadi, LPA Director of Sports + Recreation, presented options for the Phase One Recreation Park Renovation Project, created with input from staff and the Recreation Park Renovation Subcommittee. This presentation excluded cost estimates.

The commission shared their input and recommendations on the project based on the presentation.

Motioned to receive and file by Vice Chairperson Watson and Seconded by Commissioner Stolnack. CARRIED 5-0.

I. PUBLIC COMMUNICATIONS – (Related to Commission business only and that is within the subject matter under the jurisdiction of the Commission – 5 minutes per person; 30 minutes total. The Brown Act does not allow the Commission to act on any item, not on the agenda.)

- Barry Lusky, an El Segundo resident, informed the Commission that the El Segundo High School tennis team needs a minimum of 6 courts to play. He would like to follow up about the Joint Use Agreement. He also commented that residents are overwhelmingly tennis players compared to pickleball which is largely non-resident use.

Director Mancini responded to comments.

- Sergiu Boerica, an El Segundo resident and tennis instructor, requested follow-up regarding how the horseshoe and lawn bowling space will be activated in the Recreation Park renovation project. He suggested adding pickleball courts to that space.

Director Mancini responded to comments.

- Monica Davis, an El Segundo resident, supported the priority use of the El Segundo High School tennis team having priority use of the tennis courts in Recreation Park. Additionally, she informed that she is not in favor of synthetic grass or adding a dog park to Recreation Park. Lastly, she wants to consider adding natural habitat to the hill by the clubhouse for the blue butterflies.

Commissioner Gant asked what phase basketball courts, volleyball courts, and handball court renovation will take place. Director Mancini responded to questions.

J. REPORTS

1. REPORTS OF SUBCOMMITTEES

- a. Aquatics Subcommittee will meet on Monday, August 21, 2023.
- b. Transportation Subcommittee shared that the ES Connect pilot program is launching on August 24, 2023.
- c. Youth Sports Council will meet on Tuesday, August 22, 2023.
- d. Recreation Park Renovation Subcommittee – no comment

2. DIRECTOR REPORTS

Commissioner Lubs referred to public comment and informed that the pickleball reservation numbers have increased significantly over the last year in comparison to tennis reservations.

Commissioner Stolnack is curious about changing the farmer's market from Thursday to Saturday. She would also like to see an increase in fresh food vendors and a follow up on the numbers over the last year.

K. COMMISSIONERS COMMENTS

Vice Chairperson Watson had no comments.

Commissioner Stolnack had no comments.

Commissioner Lubs thanked Vice Chairperson Watson for her dedication to finding transportation solutions in the city.

Commissioner Gant had no comments.

Chairperson Motta was happy to see drama the meeting this evening. He also thanked former Commissioner Lee Davis for his time spent on the Recreation and Parks Commission.

L. Staff Comments

Acting Superintendent Haro and Director Mancini thanked the commission for their input on the recreation park renovation project.

M. ADJOURNMENT

Adjourn to the next meeting on September 20, 2023, at 6:00 pm.

Meeting adjourned at 8:18pm



RECREATION, PARKS and LIBRARY DEPARTMENT

DATE: September 20, 2023
TO: Recreation and Parks Commission
FROM: Aly Mancini, Director of Recreation, Parks and Library
SUBJECT: Department Report

Recreation Division

Joslyn Center, Senior Transportation, & Community Garden

August Meals Delivered: 496
August Lyft Pass: 123
August Lyft Concierge: 377

August Senior Activities: 287 hours
August Amenity Usage: 115 hours
August Contracted Classes: 128 hours

Community Garden (West) Active Plots: 16
Community Garden (East) Active Plots: 22

Teen Center

August Attendance: 3,385
Average Hourly Attendance: 21.1 teens per hour

August:
Champ Camp (Skate Park) = 30 hours / 10 reservations
Staff Led Camps = 25 hours / 5 reservations
El Segundo Police Department = 5 hours / 1 reservation

The Teen Center continues to be staffed and open for drop-in use 6 days per week and was open a total of 27 days in August. Throughout August, a total of 3,385 teens visited the Teen Center and Teen Center Basketball Court. Throughout the month of August, the Teen Center hosted twice-daily activities to increase attendance. In addition to this, they hosted their biannual GABIT basketball tournament.

On August 21, the Teen Center hosted a watch party for the Little League World Series game three with about 75 people in attendance.

Gordon Clubhouse Facility Use

The El Segundo Youth Drama production of *The Wizard of Oz* took place on August 18, 19, 20 at the El Segundo High School Performing Arts Center. There was a total of 47 participants in this production, with a total of 342 tickets sold.

- August Co-Op: Out of session
- August Recreation Classes: 35 hours
- August Camps: 135 hours
- August Drama: 25 hours
- August Internal Meetings & Training: 0 hours
- August Rentals: 15 hours
- Total Hours of Activities = 210 hours

Summer Camps

Throughout summer, the Recreation division hosts several staff-led and contracted summer camps. Summer camps began on June 12th and ran through August 18th.

Staff Led Camp Participants			
	Camp Cowabunga	Tiny Tot Camp	Teen Camp
Week 7	57	22	N/A
Week 8	60	21	11
Week 9	53	21	N/A
Totals	170	64	11
Grand Total = 245			

Contract Camp Participants						
	Champ Camp @ the Beach	Champ Camp Skate Camp	Sportball	Summer Art Lab	UK Soccer Camp	Welcome to Spanish!
Week 7	36	11	15	10	29	9
Week 8	21	N/A	8	N/A	N/A	N/A
Week 9	19	12	8	N/A	N/A	N/A
Totals	76	23	31	10	29	9
Grand Total = 178						

Farmers' Market

The El Segundo Certified Farmers' Market is held every Thursday from 3:00 pm to 7:00 pm. Below are the statistics for the Farmers' Market during the month of August.

- August 3, 2023
Prepackaged Vendors: 12
Produce Vendors: 4
Craft Vendors: 3
Total Vendors: 19
Total Revenue: \$746.20
Summer of Fun Activity: Bookmark craft and merchandise giveaways.
- August 10, 2023
Prepackaged Vendors: 13
Produce Vendors: 4
Craft Vendors: 3
Total Vendors: 20
Total Revenue: \$849.48
Summer of Fun Activity: Face painter and pinwheel art.
- August 17, 2023
Prepackaged Vendors: 13 *New Vendor Started
Produce Vendors: 4
Craft Vendors: 2
Total Vendors: 19
Total Revenue: \$727.04
Summer of Fun Activity: Bounce house, bug magnet craft, and merchandise giveaway.
- August 24, 2023
Prepackaged Vendors: 14
Produce Vendors: 4
Craft Vendors: 4
Total Vendors: 22
Total Revenue: \$839.21
Summer of Fun Activity: Back to school giveaways – erasers, bags, water bottles, and pens.

Aquatics Center

A detailed report on the use of the Aquatic Center is attached. (Attachment A).

Fields and Courts Use

Tennis, Pickleball & Volleyball Courts

The Fall 2023 Pickleball League registration began on August 14th with a league start date of September 12, 2023.

Ball Fields

The Softball Field and lawn bowling area were reserved for Go Fly a Kite Day. Stevenson Field was reserved for the Family Camp Out.

Racquetball Courts

The Racquetball Courts remain closed.

A detailed report on the use of fields and courts is attached with the number of reservations calculated by hour. (Attachment B).

Parks Division

Maintenance

1. Installed shade covers over the girls' softball dugouts.
2. Replaced the hanging basket plant material in downtown El Segundo.

ATTACHMENTS

Attachment A – Aquatics Center Detailed Report

Attachment B – Fields and Court Use Detailed Report



AQUATICS August Report

Aquatics Center Instructional Programming	\$	Number of Participants
Contract Classes		
Naomi's Hiit Water Aerobics	\$ 7,122.00	650
Swim With Me Adaptive Swim	\$ 3,004.00	9
Totals	\$ 10,126.00	659

Aquatics Center Public Drop In Programming	\$	Number of Customer Lane Reservations
Public Swim		
Reservations	\$ 10,546.00	6079
Lap Swim Drop in	\$ 924.00	416
Recreation Swim	\$ 5,118.00	1601
Totals	\$ 16,588.00	8096

Hilltop Pool Programming	\$	Number of Customer Lane Reservations
Public Swim		
Resident rec swim	\$ -	546
Non Resident Rec swim	\$ 1,456.00	325
Drop in camp participants	\$ 44.00	22
Hilltop Party Rentals	\$ -	0
Totals	\$ 1,500.00	893

Annual Membership Sales at the Aquatics Center	\$	Memberships sold
Wiseburn Rec IDs Adult ID	\$ 315.00	21
Wiseburn Rec IDs Senior ID	\$ 15.00	3
Wiseburn Rec IDs Youth ID	\$ 170.00	17
Wiseburn Rec IDs Infant ID	\$ 5.00	1
Totals	\$ 505.00	42

El Segundo Rec IDs Adult ID	\$ 180.00	12
El Segundo Rec IDs Senior ID	\$ 25.00	5
El Segundo Rec IDs Youth ID	\$ 80.00	8
El Segundo Rec IDs Infant ID	\$ -	0
Totals	\$ 285.00	25

Membership Sales	Passes Purchased to use towards Lane Rentals	
El Segundo Resident Punch Passes		
10 Punch Pass	\$ 140.00	5
20 Punch Pass	\$ 131.00	4
30 Punch Pass	\$ 495.00	7
El Segundo Resident Membership Passes		
30 Day	\$ -	0
90 Day	\$ 265.00	3
Annual	\$ 200.00	1
Wiseburn Resident Punch Passes		
10 Punch Pass	\$ 387.00	13
20 Punch Pass	\$ 99.00	3
30 Punch Pass	\$ 495.00	9
Wiseburn Resident Membership Passes		
30 Day	\$ 140.00	5
90 Day	\$ -	0
Annual	\$ -	0
Non-Resident Punch Passes		
10 Punch Pass	\$ 1,044.00	24
20 Punch Pass	\$ 1,250.00	16
30 Punch Pass	\$ 4,320.00	39
Non-Resident Membership Passes		
30 Day	\$ 580.00	10
90 Day	\$ 280.00	2
Annual	\$ 800.00	2
Totals	\$ 10,626.00	143

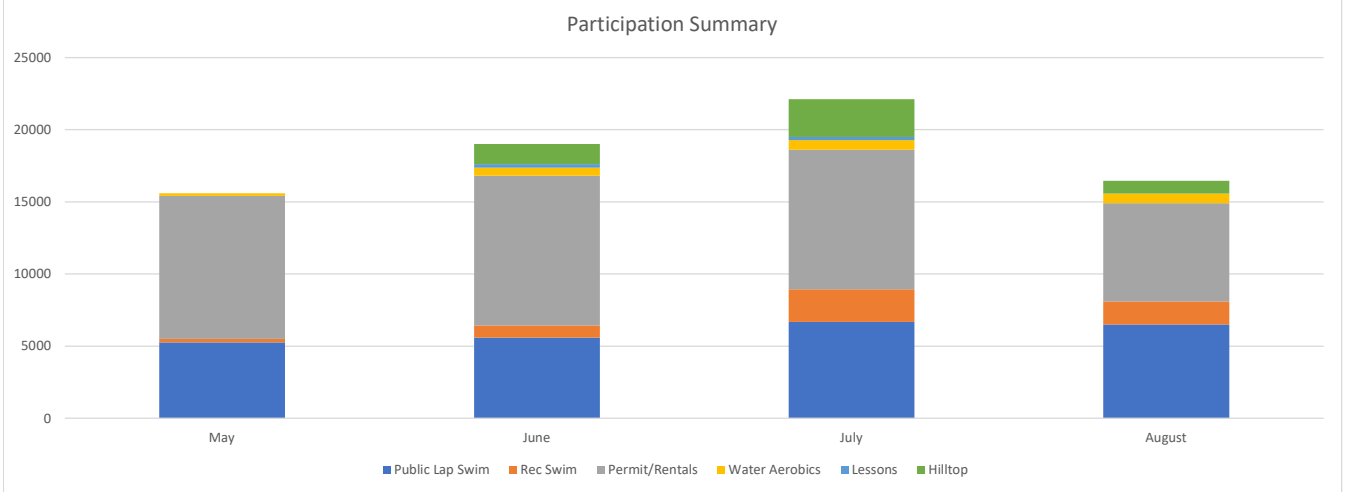
Aquatics Center Permit Groups	Lane Hours	\$	Estimated Participants (4 to 5 per lane)
Alpha	527.00	\$ 8,068.50	2108
Beach Cities	296.00	\$ 4,588.00	1184
SCAQ	402.00	\$ 6,501.00	1608
South Bay United	428.00	\$ 2,824.80	856
Tower 26	174.00	\$ 2,734.00	522
Trojan	100.00	\$ 860.00	200
Coastal	170.00	\$ 1,462.00	340
Totals	2097.00	\$ 27,038.30	6818.00

Events	\$	Number of Events
US Army Rental	\$2,790	1
Totals	\$ 2,789.62	1

Total Revenue	Estimated Amount of Visitors in August
TOTAL \$ 69,457.92	16676.00

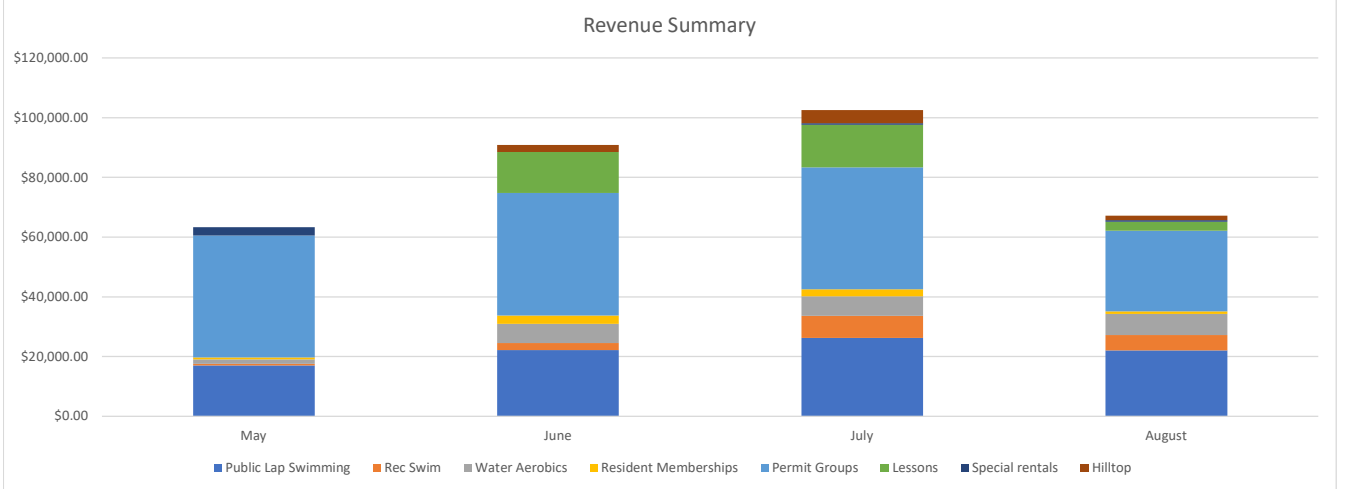
Monthly Statistics	May		June		July		August	
	Revenue	Participation	Revenue	Participation	Revenue	Participation	Revenue	Participation
Water Aerobics	\$ 1,470.00	198	\$ 6,480.00	555	\$ 7,684.00	697	\$ 7,122.00	650
Lesson Programming			\$ 13,761.50	226	\$ 14,262.00	213	\$ 3,004.00	9
Lap Swimming	\$17,025.00	5269	\$ 22,144.00	5599	\$ 26,264.00	6673	\$ 22,096.00	6495
Family/Rec Swim	\$530.00	249	\$ 2,378.00	837	\$ 7,309.00	2282	\$ 5,118.00	1601
Annual Membership Sales	\$630.00	54	\$ 2,715.00	233	\$ 2,390.00	206	\$ 790.00	67
Rentals/Permit Groups	\$43,580.50	10390	\$ 41,027.60	10384	\$ 40,765.10	9659	\$ 27,038.30	6818
Hilltop			\$ 2,344.00	1405	\$ 4,480.00	2614	\$ 1,500.00	893
	\$63,235.50	16,160	\$90,850.10	19,239	\$103,154.10	22,344	\$66,668.30	16,533

Participation Summary



Total Participation May-August 74,276

Revenue Summary



Total Revenue May-August \$323,908.00

Facility Report Summary - August 2023

Racquet Sport Courts

Facility	Total Reservations	Amount paid
Paddle Tennis		
Total	0	\$0.00
Pickleball Court 1	361	\$ 1,715.00
Pickleball Court 2	308	\$ 1,405.00
Pickleball Court 3	350	\$ 1,470.00
Pickleball Court 4	315	\$ 1,310.00
Pickleball Court 5	295	\$ 1,120.00
Pickleball Court 6	261	\$ 1,250.00
Pickleball Court 7	287	\$ 1,015.00
Pickleball Court 8	272	\$ 1,370.00
Total	2449	\$ 10,655.00
Tennis Court 1	227	\$ 825.00
Tennis Court 2	236	\$ 1,100.00
Tennis Court 3	220	\$ 895.00
Tennis Court 4	176	\$ 800.00
Tennis Court 5	232	\$ 470.00
Total	1091	\$ 4,090.00

Jaguar Tennis Academy		
Scott Crandall - Pickleball	0	\$ -

Racquetball Court 1	1	10
Racquetball Court 2	0	0
Total	1	\$ 10.00

Volleyball Court 1	24	
Volleyball Court 2	24	\$0
Total	48	\$ -

Basketball Court	3	\$ 684.00
Total	3	\$ -

Hockey Rink	85	\$ 102.00
Total	85	\$ 102.00

Field Reservations

Facility	Total Reservations	Amount paid
George Brett Field	140	\$ -

	Total	140 \$	-
Stevenson Field		29 \$	-
	Total	29 \$	-
Softball Field		54	
	Total	54 \$	-
Campus El Segundo(1/2 field)		47 \$	1,255.00
	Total	47 \$	1,255.00
Campus El Segundo(full field)		302 \$	5,296.00
	Total	302 \$	5,296.00
Richmond Field		18 \$	228.75
	Total	18 \$	228.75

Other Facility Reservations

Facility	Total Reservations	Amount paid
Skate Circle	2 \$	-
	Total	2 \$
Lawn Bowling	9	
	Total	9 \$
Checkout Grass Area	56 \$	1,014.00
	Total	56 \$
Picnic Tables	176 \$	3,264.00
	Total	176 \$
BBQ Area	36 \$	2,364.75
	Total	36 \$
Fire Circle	49 \$	4,558.50
	Total	49 \$

Raytheon Facilities

Facility	Total Reservations	Amount paid
Ball Field 1	0 \$	-
	Total	0 \$

Ball Field 2		0	
	Total	0 \$	-

Full Soccer Field		\$	-
	Total	0 \$	-

Picnic Areas		0 \$	-
	Total	0 \$	-