

FILMING NOTIFICATION

Date: _____

We have proposed to film scenes for _____
(project title)

in your area. We are applying for a City of El Segundo film permit and will maintain all required insurance. We will provide for all public safety issues and will abide by all the rules and conditions of the permit. We will make every effort to not disturb you and will treat your neighborhood with the respect it deserves. Thank you in advance for your hospitality and cooperation while we are filming in your area.

Filming Location: _____

Dates of Filming: _____ Hours: _____

Type of Scenes: _____

If you have questions or concerns regarding this film project, please contact:

Production Company: _____ Address: _____

Location Manager: _____

Business Phone: _____ Cell Phone: _____

Production Manager: _____

Business Phone: _____ Cell Phone: _____

For any law enforcement or traffic concerns while filming activity is in progress, please contact: ESPD (310) 524-2255

As a condition of issuing a Film Permit, film companies are required to notify tenants and/or businesses within the 275 foot proximity zone of a filming area. You have received this notice because you are within a proximity zone.

If you have no concerns about the film project described above, you need to do nothing further.

If you disapprove of this project please call Business Services at (310) 524-2317 to file your Proximity Zone Protest. If the film permit administrator is unavailable to answer your call, please include your Name, Address, Telephone Number and Film Project Title in your message so that we may file your Proximity Zone Protest. This information must be provided for a Proximity Zone Protest to be valid.

Proximity Zone Protests are required to be filed a minimum of 48 hours prior to the start of filming.

You may request to be placed on an Annual Proximity Zone Protest listing for the remainder of the calendar year.

To do so, check the box below and return this in person, by mail, or email to:

Revenue Division at 350 Main St, El Segundo, CA 90245. filming@elsegundo.org

I would like to be placed on the Annual Proximity Zone Protest listing for 2023

Name _____ Address _____ Date _____

Addresses placed on the Annual Proximity Zone Protest listing will still receive future notification letters, but are not required to re-file individual nor annual protests until the current filing period expires. Annual Proximity Zone Protests expire every calendar year.