



# Regular Meeting of the Recreation & Parks Commission

## AGENDA

Wednesday, April 17, 2024  
City Council Chambers, City Hall  
6:00 pm  
350 Main St. El Segundo, CA 90245

## COMMISSIONERS

Bob Motta	Chairperson
Kelly Watson	Vice-Chairperson
Dave Lubs	Commissioner
Julie Stolnack	Commissioner
Jeanette Gant	Commissioner

Aly Mancini	Recreation, Parks & Library Director
Linnea Palmer	Acting Recreation Manager
Christopher Hentzen	Parks Superintendent

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The Recreation and Parks Commission can only take action upon items that have been properly posted and listed on the Agenda. Any writings or documents given to a majority of the Commission regarding any matter on this agenda that the City received after issuing the agenda packet are available for public inspection in the Recreation and Parks Department office during normal business hours. Additional copies will be available at the Commission meeting.

Members of the public may place items on the Agenda by submitting a Written Request to the Recreation Parks and Library Director at least ten (10) days before the meeting of the Recreation and Parks Commission (by 2:00 p.m. Monday, the week prior to the meeting). The request must include a brief general description of the business to be transacted or discussed at the meeting.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Brandee Thornton, 310-524-2774. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

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## PUBLIC COPIES & POSTINGS

Agenda Only

Posted at City Hall

**A. CALL TO ORDER**

**B. PLEDGE OF ALLEGIANCE** – Commissioner Lubs

**C. ROLL CALL**

**D. PRESENTATIONS**

1. Employee Spotlight – Noe Moreno, Parks  
Christopher Hentzen, Parks Superintendent
2. Abandoned Reservoir Project, Hilltop Park  
Elias Sassoon, Public Works Director
3. Pump Station Update  
Elias Sassoon, Public Works Director

**E. PUBLIC COMMUNICATIONS** – *(Related to Commission business only and that is within the subject matter under the jurisdiction of the Commission – 5 minutes per person; 30 minutes total. The Brown Act does not allow the Commission to take action on any item not on the agenda.)*

**F. CONSENT CALENDAR**

1. Approval of the minutes of the Recreation and Parks Commission meeting of March 20, 2024. (Commission Action Required).

**G. UNFINISHED BUSINESS**

**H. NEW BUSINESS**

1. Transportation Committee  
Linnea Palmer, Acting Recreation Manager  
  
Recommendation:
  1. Recommend Approval
  2. Alternatively, discuss and take other action.

**I. REPORTS**

**1. REPORTS OF SUBCOMMITTEES**

- Aquatics Subcommittee
- Transportation Subcommittee
- Youth Sports Council
- Recreation Park Renovation Subcommittee

**2. DIRECTOR'S REPORT**

Aly Mancini, Recreation, Parks & Library Director

3. Recreation Quarter Report

#### 4. Administrative Section Report

### **J. COMMISSIONERS COMMENTS**

- Commissioner Lubs
- Commissioner Stolnack
- Commissioner Gant
- Vice Chairperson Watson
- Chairperson Motta

### **K. STAFF COMMENTS**

Linnea Palmer, Acting Recreation Superintendent  
Christopher Hentzen, Parks Superintendent  
Aly Mancini, Recreation, Parks & Library Director

### **L. ADJOURNMENT**

Adjourn to the May 15, 2024 meeting.

# Employee Spotlight

CITY OF  
**EL SEGUNDO**

## Noe Moreno

Noe Moreno,, Park Maintenance Worker 2, has worked within the city of El Segundo for over 15 years originally as a contractor, then a part time employee and now a full time employee since 2018.

Noe, AKA, Mr. Irrigation is our 'Go To Guy' for all irrigation operations and repairs. His extensive knowledge of El Segundo's irrigation systems is invaluable. His expertise also includes detailed sports field maintenance. His quiet demeanor, positive attitude and infectious smile make him in demand by workers seeking an extra hand and as a special project leader.

His work ethic, honesty and expertise are greatly appreciated by his supervisors. Noe is a tremendous asset to the Parks Department and is very deserving of this recognition.





**RECREATION AND PARKS COMMISSION**  
**Meeting Minutes**  
**Wednesday, March 20, 2024, 6:00 p.m.**

**A. CALL TO ORDER** – The meeting of the Recreation and Parks Commission was called to order by Chairperson Motta at 6:00 p.m.

**B. PLEDGE OF ALLEGIANCE** – Led by Chairperson Motta.

**C. ROLL CALL** –

Commissioner Jeanette Gant	Present
Commissioner Julie Stolnack	Present
Commissioner Dave Lubs	Present
Vice Chairperson Kelly Watson	Present
Chairperson Bob Motta	Present

**D. PRESENTATION**

1. Employee Spotlight – Connie Thrasher, Recreation Specialist (Pickleball)

Director Mancini briefly spoke about Connie Thrasher.

2. Budget Requests FY 24-25

Acting Recreation Manager and Analyst Linnea Palmer presented an overview of the budget requests that the Department of Recreation, Parks, and Library will be making this year, as the budget will go before the Council in May for discussion and June for adoption.

3. Abandoned Reservoir Project, Hilltop Park

Director Mancini tabled this item.

4. Pump Station Update

Director Mancini tabled this item.

5. National Charity League Commendation

Senior Librarian Kristina Kora-Beckman presented a proclamation to the National

Charity League's National Day of Service. Christabelle Hearhan, VP of Culture for the Class of 2027, spoke about how the National Charity League Beachside Chapter chose to collect and donate books for El Segundo school libraries, and design bookmarks that are diversity, equity, and inclusion themed for the El Segundo Public Library, in honor of Martin Luther King Jr.

**E. PUBLIC COMMUNICATIONS – (Related to Commission business only and that is within the subject matter under the jurisdiction of the Commission – 5 minutes per person; 30 minutes total. The Brown Act does not allow the Commission to act on any item, not on the agenda.)**

Barbara Goland came in to represent the El Segundo Blue Butterfly Conservancy and thank members for the successful Chevron planting and inform the Commission that there will be another planting at Memory Park on March 23, 2024.

Community member Kolonel Yuri expressed the danger and his concern for community members from the heavy use of E-bikes in the parks.

**F. CONSENT CALENDAR**

1. APPROVAL OF THE MINUTES of the Recreation and Parks Commission Meeting of February 21, 2024. (Commission Action Required)

Motioned by Vice Chairperson Watson and seconded by Commissioner Stolnack to approve the minutes of the February 21, 2024, meeting. Motion carried 5-0.

**G. UNFINISHED BUSINESS**

1. Recreation Park Renovation –

Director Mancini stated that the City Council voted to approve a contract with MIG to complete detailed drawings for the Teen Center, basketball court, skate park, Brett Field and softball field.

Motion to receive and file. Motion carried 5-0.

**H. NEW BUSINESS –**

1. Field Allocation Review Working Group

Director Mancini asked that the Commission nominate two members to work with staff on the field allocation review update.

Motioned by Commissioner Lubs to nominate Chairperson Motta and Commissioner Gant as members of this working group, seconded by Vice Chairperson Watson. Motion carried 5-0.

## **I. REPORTS**

### **1. REPORTS OF SUBCOMMITTEES**

- a. Aquatics Subcommittee – The subcommittee is working on the success criteria and documentation for Aquatics. City Council awarded a construction contract for the Plunge. The committee mentioned ongoing staffing vacancies in Aquatics.
- b. Transportation Subcommittee – Brief update provided about FY 24-25 funding and projects.
- c. Youth Sports Council – No meeting.
- d. Recreation Park Renovation Subcommittee – No meeting.

### **2. DIRECTOR REPORTS**

Director Mancini provided a report with updates for the Commission members and opened the floor for questions.

## **J. COMMISSIONERS COMMENTS**

Commissioner Lubs – No comment.

Commissioner Stolnack questioned the rejection from the Council for bids for the construction of the Library Park pathways. Stolnack also acknowledged the newly planted trees alongside El Segundo Blvd and the Women's Club for their maintenance of the Rose Garden at Library Park.

Commissioner Gant acknowledged volunteers and staff for their maintenance of Pollinator Garden at Library Park. Gant also emphasized the urgency of providing more staffing for aquatics.

Vice Chairperson Watson – No comment.

Chairperson Motta – No comment.

## **L. STAFF COMMENTS**

Acting Recreation Superintendent Linnea Palmer discussed the Prop A funds that were sold to another municipality. Proceeds from the sale of the funds will go into the Equipment Replacement fund.

Parks Superintendent Christopher Hentzen corrected that the Pollinator Garden installation at Library Park will be on April 5, 2024.

Director Mancini provided an update on the Library Park pathways project's elimination. Mancini also noted that she is working with Human Resources to continue staffing solutions for Aquatics.

## **M. ADJOURNMENT**

Adjourn to the next meeting on April 17, 2024, at 6:00 pm.

The meeting adjourned at 7:05 pm.





**TITLE:**

El Segundo Transportation Committee

**RECOMMENDATION:**

1. Review and provide direction, feedback, or approve; and or
2. Alternatively, discuss and take action related to this item.

**BACKGROUND:**

In September of 2019, a Transportation Sub-Committee was formed to address transportation challenges and opportunities within the City of El Segundo. The Committee consisted of two Recreation Commissioners, the Recreation Director, the Recreation Superintendent and the Recreation Supervisor. The sub-committee was tasked with assessing current transportation infrastructure, identifying areas for improvement, and recommending strategies to enhance mobility and accessibility for residents and businesses alike.

Over the past years, the transportation sub-committee diligently conducted research, engaged with stakeholders, and developed a comprehensive understanding of the transportation landscape in El Segundo. Through collaborative efforts and thorough analysis, the sub-committee identified key priorities and proposed actionable initiatives to address them.

One such program is El Segundo Connect, a three month pilot transportation program that ran from August 2023 to November 2023. The goal of the program was to provide transportation to key areas of the City and connecting businesses to lunch destinations in Downtown El Segundo.

**DISCUSSION:**

Building upon the foundational work of the transportation sub-committee, there is now a proposal to elevate these efforts by establishing a new Transportation Committee for the city of El Segundo. This proposed committee aims to expand upon the scope and impact of the existing sub-committee, incorporating representatives from Public Works, the Economic Development Committee, the Environment Committee, and other relevant stakeholders.

Staff recommends approving the formation of a new Transportation Committee.

**CITY STRATEGIC PLAN COMPLIANCE:**

Goal 1: Enhance Customer Service, Engagement, and Communications; Embrace Diversity, Equity and Inclusion

Objective A: El Segundo provides unparalleled service to internal and external customers

Goal 4: Develop and Maintain Quality Infrastructure and Technology

Objective 4A: El Segundo's physical infrastructure supports an inviting and safe community.

**PREPARED BY:** Ryan Delgado, Recreation Supervisor

**REVIEWED BY:** Linnea Palmer, Acting Recreation Manager

**APPROVED BY:** Aly Mancini, Recreation, Parks and Library Director

**ATTACHED SUPPORTING DOCUMENTS:**

1. NONE



## Aquatics March 2024 Report

Aquatics Center Instructional Programming	\$	Number of Participants
Contract Classes		
Naomi's Hiit Water Aerobics	\$ 5,168.00	478
Winter Swim Lessons	\$ 3,958.00	79
<b>Totals</b>	<b>\$ 9,126.00</b>	<b>557</b>

Aquatics Center Public Drop In Programming	\$	Number of Customer Lane Reservations
Public Swim		
Reservations	\$ 10,324.00	6879
Lap Swim Drop in	\$ 386.00	236
Recreation Swim	\$ 474.00	267
<b>Totals</b>	<b>\$ 11,184.00</b>	<b>7382</b>

Annual Membership Sales at the Aquatics Center	\$	Memberships sold
Wiseburn Rec IDs Adult ID	\$ 315.00	21
Wiseburn Rec IDs Senior ID	\$ 10.00	2
Wiseburn Rec IDs Youth ID	\$ 210.00	21
Wiseburn Rec IDs Infant ID	\$ 20.00	4
<b>Totals</b>	<b>\$ 555.00</b>	<b>48</b>

El Segundo Rec IDs Adult ID	\$ 345.00	23
El Segundo Rec IDs Senior ID	\$ 45.00	9
El Segundo Rec IDs Youth ID	\$ 150.00	15
El Segundo Rec IDs Infant ID	\$ 10.00	2
<b>Totals</b>	<b>\$ 550.00</b>	<b>49</b>

Membership Sales	Passes Purchased to use towards Lane Rentals	
El Segundo Resident Punch Passes		
10 Punch Pass	\$ 159.00	6
20 Punch Pass	\$ 33.00	1
30 Punch Pass	\$ 315.00	6
El Segundo Resident Membership Passes		
30 Day	\$ -	0
90 Day	\$ 55.00	1
Annual	\$ 800.00	3
Wiseburn Resident Punch Passes		
10 Punch Pass	\$ -	0
20 Punch Pass	\$ -	0
30 Punch Pass	\$ 360.00	5
Wiseburn Resident Membership Passes		
30 Day	\$ 20.00	1
90 Day	\$ 160.00	2
Annual	\$ 200.00	1
Non-Resident Punch Passes		
10 Punch Pass	\$ 1,270.00	29
20 Punch Pass	\$ 985.00	13
30 Punch Pass	\$ 2,070.00	20
Non-Resident Membership Passes		
30 Day	\$ 260.00	5
90 Day	\$ 280.00	2
Annual	\$ 1,000.00	2
<b>Totals</b>	<b>\$ 7,967.00</b>	<b>97</b>

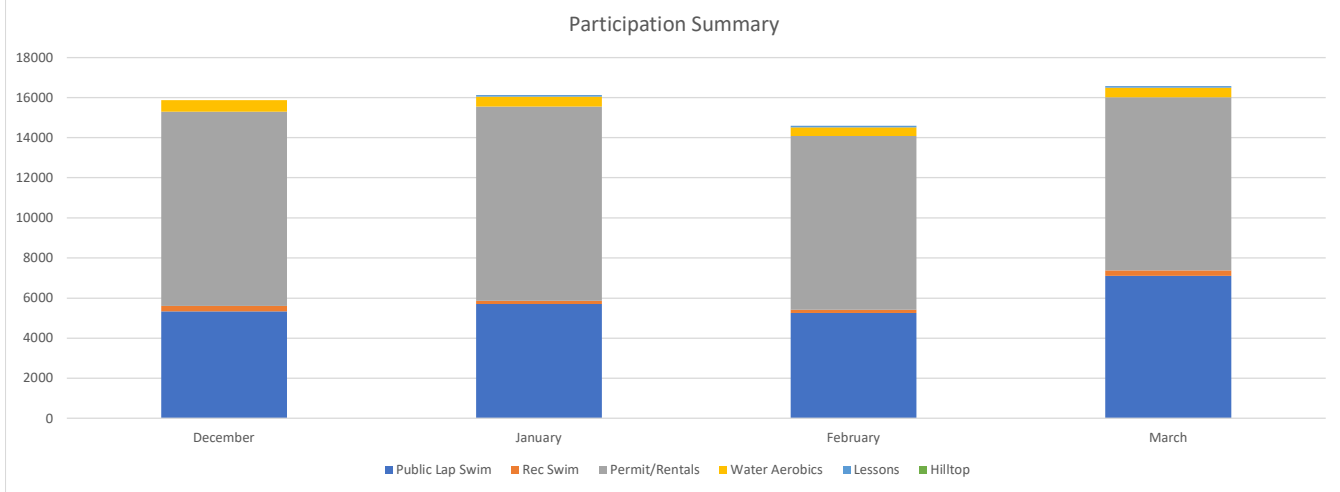
Aquatics Center Permit Groups	Lane Hours	\$	Estimated Participants (4 to 5 per lane)
Alpha	694.00	\$ 10,507.00	2776
Beach Cities	484.00	\$ 7,502.00	1936
SCAQ	408.50	\$ 6,311.75	1634
South Bay United	486.00	\$ 3,207.60	972
Tower 26	174.50	\$ 2,704.75	523.5
Trojan	280.00	\$ 2,408.00	560
Coastal	120.00	\$ 792.00	240
<b>Totals</b>	<b>2647.00</b>	<b>\$ 33,433.10</b>	<b>8641.50</b>

Events	\$	Number of Participants
Junior Lifeguard Tryouts 3/23/2024	\$ 3,549.00	1500
BCS Swim Meet 3/24/2024	\$ 1,932.00	200
<b>Totals</b>	<b>\$ 5,481.00</b>	<b>1700</b>

Total Revenue	Estimated Amount of Visitors in March
<b>TOTAL \$ 68,296.10</b>	<b>18474.50</b>

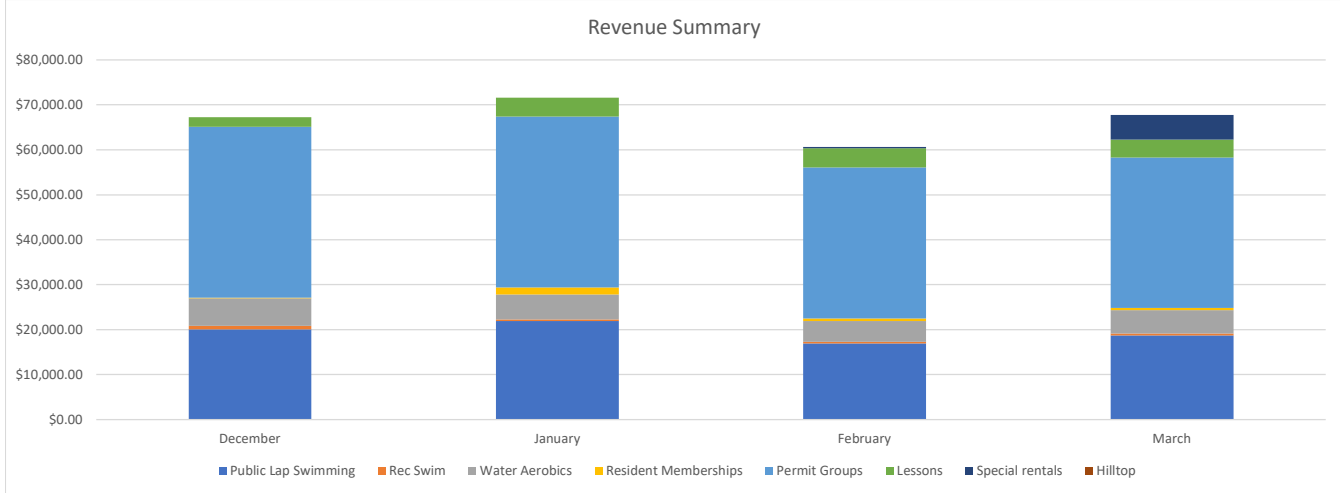
Monthly Statistics	December		January		February		March	
	Revenue	Participation	Revenue	Participation	Revenue	Participation	Revenue	Participation
Water Aerobics	\$ 6,129.00	566	\$ 5,540.00	498	\$ 4,616.00	424	\$ 5,168.00	478
Lesson Programming	\$ 2,142.00	5	\$ 4,206.00	64	\$ 4,208.50	86	\$ 3,958.00	79
Lap Swimming	\$ 20,080.00	5333	\$ 21,874.00	5715	\$ 16,910.00	5270	\$ 18,677.00	7115
Family/Rec Swim	\$ 734.00	280	\$ 374.00	155	\$ 374.00	155	\$ 474.00	267
Annual Membership Sales	\$ 160.00	20	\$ 1,609.00	148	\$ 605.00	55	\$ 550.00	49
Rentals/Permit Groups	\$ 37,997.75	9688.5	\$ 37,997.75	9688.5	\$ 33,604.00	8666	\$ 33,433.10	8641.5
Special Events/Rentals					\$ 318.00	50	\$ 5,481.00	1700
	<b>\$67,242.75</b>	<b>15,893</b>	<b>\$71,600.75</b>	<b>16,269</b>	<b>\$60,317.50</b>	<b>14,656</b>	<b>\$67,741.10</b>	<b>18,330</b>

**Participation Summary**



**Total Participation December-March 65,147**

**Revenue Summary**



**Total Revenue December-March \$266,902.10**

## Aquatics March 2024 Report

### **Programming Recap:**

Throughout the month of March, our aquatic center hosted many of our regular programs catering to swimmers of all levels. Participants engaged in water aerobics sessions with instructor Naomi Gol, youth honed their skills through swim lessons, and others enjoyed recreation swim during dedicated hours. Additionally, our lap swim time provided a refreshing exercise option for all individuals. Alongside these routine offerings, March also saw the successful execution of two special events. The junior lifeguard tryouts provided LA County with a central location to host one of their annual tryout days. Approximately 1500 individuals tried out making it a successful operation. The Beach Cities intrasquad swim meet fostered friendly competition and camaraderie among the members of the team. March was an extremely successful month which showed the diversity of programs our facility is capable of offering.

Aquatics also held 2 in service training dates for Lifeguards and Senior Lifeguards on 3/8 and 3/16 to review First aid, CPR, and AED. Staff were required to attend one of the two.

### **Staffing Updates:**

The aquatics section continues to face difficulties with staffing Lifeguards and Front Desk. There are currently 7 vacant shifts in the mornings, 12 vacant shifts in the midday, and 16 vacant shifts in the evening. On 4/4 lifeguard interviews were conducted and 4 candidates were selected. There are another 3 qualified candidates to be interviewed at a later date. All 7 of these candidates are currently in High School which means they have extremely limited availability and will likely only be able to work some evenings and weekends.

Aquatics Coordinator interviews were also conducted with second interviews taking place 4/10.

### **Current vacancies:**

Aquatics Manager

Aquatics Coordinator

Lifeguard

Front Desk

## March 2024

### Youth and Adult Sports

#### El Segundo Youth Basketball

- ESYB All Stars practiced on Monday and Wednesday evenings for the month of March
- Had a total of two teams participating in the SCMAF "Open Division" tournament on March 23<sup>rd</sup> +
  - 5/6 Grade: Finished in 2<sup>nd</sup> place
  - 7/8 Grade: Won the consolation bracket for a 3<sup>rd</sup> place finish
  - Overall went 3-2 for the weekend as a group
- Below are the team photos from each of the teams. Many parents are excited about the league and are looking forward to our next offering



#### Adult Basketball

- The winter league regular season wrapped up on March 24<sup>th</sup>
- Playoffs will take place on Sunday, April 7<sup>th</sup> to determine our league champion (3 games total)
- The Spring offering will begin the week of April 8<sup>th</sup>
- A total of 14 teams will be participating on three weeknights at El Segundo High School
  - A League: 6 teams playing on Thursday evenings
  - B League: 8 teams playing on either Tuesday or Wednesday evenings
- Many local businesses participating from Chevron, JLA (architecture firm next to Two Guns/Rinaldis), and the Los Angeles Lakers
- This is our largest turnout for the leagues since Spring of 2019 when we had a total of 16 teams (10 in B, 6 in A)

#### Coed 7v7 Soccer League

- Spring offering began on March 1<sup>st</sup>
- A total of 9 teams are participating this season with each team playing each other one time

## Joslyn Center Report

The El Segundo Joslyn Center has been hosting the AARP Tax Aide each Tuesday of the month from 9:30am - 2:30pm. Tax preparation is free and will end on Tuesday, April 9th. To book an appointment, participants can call the Joslyn Center or go to [taxaide-southbay.org](http://taxaide-southbay.org). AARP has assisted over 100 people with tax preparation since the program began on Tuesday, February 6th.

On February 14th, the Meals on Wheels staff distributed Valentine's Day Cards and treats to recipients. There are currently over 25 residents receiving meal deliveries and meals are delivered Monday - Friday.

May is Older Americans Month and to celebrate, the Joslyn Center will be hosting Elderfest on Saturday, May 25<sup>th</sup> from 11am-1pm. The theme for this year's event is "Powered by Connection" which recognizes the impact that meaningful relationships have on our well-being. At the event, we will honor El Segundo's Older American of the Year. Nomination forms are available at the Joslyn Center and are due on Friday, April 19th.

Step right up! Join us for the Annual Hometown Fair and Carnival. On Saturday, May 4th the Hometown Fair will take place from 10am to 3pm. The fair will span from Library Park and throughout the 600 Block of N. Main Street.

The event will include music and entertainment from local talent, carnival rides, and a Community Booth Expo. The Bake-Off event will award prizes to winners in various categories. Entries for the Bake-Off will be due between 10:00am to 11:00am, with winners being announced in the afternoon. El Segundo High School groups are coordinating game booths in efforts to fundraise for their clubs. A variety of vendors will be selling one-of-a-kind handmade crafts, while the El Segundo Police Department, Fire Department and El Segundo Non-Profit groups will participate in the event to provide information about their organizations and programs.

Wristbands are on presale beginning Monday, April 8th for \$8 per wristband. Be sure to stop by the Checkout Building or Clubhouse in Recreation Park to buy yours. The wristbands give access to rides and games offered throughout the fair and carnival. To find out more information, check our website under special events or call 310-524-2700 with any questions.

## **Clubhouse**

The Clubhouse and its various rooms were reserved/activated a total of 66 times totaling, 183 hours in March for recreation activities, youth drama program, camps, Co-op, meetings, and rentals.

### March:

#### **Auditorium:**

Classes: 14

Camps: 0

Internal meetings: 0

Rentals: 1

#### **Tri-Room:**

Classes: 2

Camps: 0

Internal Meetings: 3

Rentals: 0

#### **Drop-In Room:**

Classes: 8

Camps: 0

Internal Meetings: 0

Rentals: 0

El Segundo Co-Op: 13

#### **Kitchen:**

Rentals: 0

Internal Meetings: 0

#### **Room A:**

El Segundo Co-Op: 12

#### **Room C:**

Classes: 2

## **Clubhouse Hourly Totals/# of Reservations**

Co-Op = 49 hours / 25 reservations

Recreation classes = 28 hours / 26 reservations

Camps = 0 hours / 0 reservations

Drama = 96 hours / 11 reservations

Internal Meetings & Trainings = 6 hours / 3 reservations

Rentals = 4 hours / 1 reservation

**Clubhouse Total Reservations: 66**

**Total # of Hours: 183**



### Teen Center

The Teen Center continues to be staffed and open for drop-in use 6 days per week and was open a total of 26 days in March. Throughout March, a total of 1,235 teens visited the Teen Center. Throughout the month of March the Teen Center hosted twice daily activities to encourage more attendance. Also, in the March we hosted a pizza party with about 25 teens attending.

March Average Hourly Attendance: 9.5 teens per hour

### Clubhouse

The Clubhouse in the month of March held a number of activities that included Youth Drama, Musical Tots for Kids, Ballet, Tap for Fun, Spanish, Zumba and much more. Along with many other indoor classes we also offered outdoor classes like Sportball and BEST Sports. Along with classes and drama with held several different spring break camps and personal rentals.

## March Market Numbers

Please see below for the March market numbers,

- March 7, 2024
  - Prepackaged Vendors: 16
  - Produce Vendors: 4
  - Craft Vendors: 0
  - **Total Vendors: 22**
- **Total Revenue: \$859.52**
  
- March 14, 2024
  - Prepackaged Vendors: 13
  - Produce Vendors: 4
  - Craft Vendors: 1
  - **Total Vendors: 18**
- **Total Revenue: \$940.00**
  
- March 21, 2024
  - Prepackaged Vendors: 15
  - Produce Vendors: 4
  - Craft Vendors: 4
  - **Total Vendors: 23**
- **Total Revenue: \$1129.30**
  
- March 28, 2024
  - Prepackaged Vendors: 14
  - Produce Vendors: 4
  - Craft Vendors: 2
  - **Total Vendors: 20**
- **Total Revenue: \$1122.40**

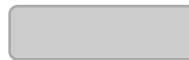
Subject: Egg Hunt Events - Weather Update  
 Sent: 03/27/2024 04:29 PM PDT  
 Sent By: jpaetzold@elsegundo.org  
 Sent To: Subscribers of R&P - Tot, R&P - Youth, or Special Events & Holiday Celebrations

**2,891**  
 Recipients

- Email
- SMS
- Facebook
- Twitter
- RSS



**98%**  
 Delivered



- 0% Pending
- 2% Bounced
- 61% Open Rate
- 1% Click Rate

Email Delivery Stats

Minutes	Cumulative Attempted
3	99%
5	99%
10	99%
30	99%
60	99%
120	100%

Delivery Metrics - Details

**2,891** Total Sent  
**2,844 (98%)** Delivered  
**0 (0%)** Pending  
**47 (2%)** Bounced  
**2 (0%)** Unsubscribed

Bulletin Analytics

**3,095** Total Opens  
**1722 (61%)** Unique Opens  
**66** Total Clicks  
**31 (1%)** Unique Clicks  
**12** # of Links

## Delivery and performance

*These figures represent all data since the bulletin was first sent to present time.*

	Progress	% Delivered	Recipients	# Delivered	Opened Unique	Bounced/Failed	Unsubscribes
<b>Email Bulletin</b>	Delivered	98.4%	2,891	2,844	1722 / 60.5%	47	2
<b>Digest</b>	n/a	n/a	0	0	0 / 0.0%	0	0
<b>SMS Message</b>	Delivered	0.0%	0	0	n/a	0	n/a

Link URL	Unique Clicks	Total Clicks
<a href="https://www.instagram.com/explore/locations/274073006035...">https://www.instagram.com/explore/locations/274073006035...</a>	5	10
<a href="https://www.instagram.com/el.segundo.public.library/?utm_...">https://www.instagram.com/el.segundo.public.library/?utm_...</a>	5	8
<a href="https://www.elsegundorecparks.org/programs-services/com...">https://www.elsegundorecparks.org/programs-services/com...</a>	3	7
<a href="https://subscriberhelp.granicus.com/s/contactsupport?utm_m...">https://subscriberhelp.granicus.com/s/contactsupport?utm_m...</a>	2	6
<a href="https://www.facebook.com/El-Segundo-Public-Library-165445...">https://www.facebook.com/El-Segundo-Public-Library-165445...</a>	2	6
<a href="https://content.govdelivery.com/accounts/CAELSEGUNDO/bul...">https://content.govdelivery.com/accounts/CAELSEGUNDO/bul...</a>	5	5
<a href="https://www.facebook.com/esrecandparks/?utm_medium=e...">https://www.facebook.com/esrecandparks/?utm_medium=e...</a>	1	5
<a href="https://public.govdelivery.com/accounts/CAELSEGUNDO/subs...">https://public.govdelivery.com/accounts/CAELSEGUNDO/subs...</a>	2	5
<a href="https://subscriberhelp.granicus.com/?utm_medium=email&amp;u...">https://subscriberhelp.granicus.com/?utm_medium=email&amp;u...</a>	2	4
<a href="https://public.govdelivery.com/accounts/CAELSEGUNDO/subs...">https://public.govdelivery.com/accounts/CAELSEGUNDO/subs...</a>	1	4
<a href="https://twitter.com/ESRecandParks?utm_medium=email&amp;ut...">https://twitter.com/ESRecandParks?utm_medium=email&amp;ut...</a>	1	4
<a href="https://www.elsegundobusiness.com/business-advantages/co...">https://www.elsegundobusiness.com/business-advantages/co...</a>	2	2

### RPL INSTAGRAM

	Previous month	March
Followers end month	3,050	3,122
Number of posts	11	11

### RPL FACEBOOK

	Previous month	March
Followers end month	3,326	3,353
Number of posts	11	11

### TEEN CENTER INSTAGRAM

	Previous month	March
Followers end month	444	442
Number of posts	2	2



## RECREATION, PARKS and LIBRARY DEPARTMENT

**DATE:** April 17, 2024  
**TO:** Recreation and Parks Commission  
**FROM:** Aly Mancini, Director of Recreation, Parks and Library  
**SUBJECT:** Department Report

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### **Recreation Park Renovation Project**

A kickoff meeting with MIG is set for the week of April 15, 2024.

### **Recreation Division**

#### ***Youth and Adult Sports***

##### El Segundo Youth Basketball

- ESYB All Stars practiced on Monday and Wednesday evenings for the month of March.
- Two teams participated in the SCMAF "Open Division" tournament on March 23<sup>rd</sup> +
  - 5/6 Grade: Finished in 2<sup>nd</sup> place.
  - 7/8 Grade: Won the consolation bracket for a 3<sup>rd</sup> place finish.
  - Overall went 3-2 for the weekend as a group.

##### Adult Basketball

- The winter league regular season concluded on March 24th.
- Playoffs will take place on Sunday, April 7th.
- Spring session will begin the week of April 8<sup>th</sup>, 14 teams.

##### Coed 7v7 Soccer League

- Spring session began on March 1<sup>st</sup>, 9 teams.

#### ***Joslyn Center Facility Use***

A detailed report on Joslyn Center activities is attached. (Attachment A).

## ***Gordon Clubhouse Facility Use***

The Clubhouse facilities were reserved/activated a total of 66 times for 183 hours in March for recreation activities, youth drama program, camps, Co-op, meetings, and rentals.

March:

### **Auditorium:**

Classes: 14

Camps: 0

Internal meetings: 0

Rentals: 1

### **Tri-Room:**

Classes: 2

Camps: 0

Internal Meetings: 3

Rentals: 0

### **Drop-In Room:**

Classes: 8

Camps: 0

Internal Meetings: 0

Rentals: 0

El Segundo Co-Op: 13

### **Kitchen:**

Rentals: 0

Internal Meetings: 0

### **Room A:**

El Segundo Co-Op: 12

### **Room C:**

Classes: 2

### **Clubhouse Hourly Totals/# of Reservations**

Co-Op = 49 hours / 25 reservations

Recreation classes = 28 hours / 26 reservations

Camps = 0 hours / 0 reservations

Drama = 96 hours / 11 reservations

Internal Meetings & Trainings = 6 hours / 3 reservations

Rentals = 4 hours / 1 reservation

**Clubhouse Total Reservations: 66**

**Total # of Hours: 183**

### ***Aquatics Center***

Throughout the month of March, the El Segundo-Wiseburn Aquatic Center hosted many programs catering to swimmers of all levels. Participants engaged in water aerobics sessions with instructor Naomi Gol, youth honed their skills through swim lessons, and others enjoyed recreation swim during dedicated hours. Additionally, lap swim time provided a refreshing exercise option for all individuals. Alongside these routine offerings, March also saw the successful execution of two special events. The Junior Lifeguard tryouts provided LA County with a central location to host one of their annual tryout days. Approximately 1500 individuals participated. The Beach Cities Intrasquad Swim Meet fostered friendly competition and camaraderie among the members of the team.

Aquatics also held two in-service training dates for Lifeguards and Senior Lifeguards on 3/8 and 3/16 to review First aid, CPR, and AED.

The Aquatics section continues to face difficulties with staffing Lifeguards and Front Desk. There are currently 7 vacant shifts in the mornings, 12 vacant shifts at midday, and 16 vacant shifts in the evening. On April 4, lifeguard interviews were conducted, and four candidates were selected. Additional candidates are scheduled to be interviewed at a later date.

The recruitment for Aquatics Coordinator is in final stages with a candidate expected to be selected by April 17, 2024.

Current vacancies:  
Aquatics Manager  
Aquatics Coordinator  
Lifeguard  
Front Desk

### ***Fields and Courts Use***

A detailed report on the use of fields and courts is attached with the number of reservations calculated by hour. (Attachment B).

### **ATTACHMENTS**

Attachment A – Joslyn Center Detailed Report  
Attachment B – Fields and Court Use Detailed Report



### Joslyn Activity Report - March 2024

Recurring Senior Club Activities		
Activity	Day of the week	Participants
Pinochle	Mondays	28
Canasta	Tuesdays	24
Bridge	Thursdays	29
Gernal Meetings/Luncheon	3rd Tuesday of Month	45
Board Meeting	1st Tuesday of Month	8
Sit-N-Knit	2nd Sunday	22
<b>Total</b>		<b>156</b>

Recurring Joslyn Activities		
Activity	Day of the Week	Participants
Thusdays at the Movies	Thursdays	22
Ameneties usage	All Hours	34
Group Reservations	All Hours	50
Visitors and Registration Help	All Hours	225
<b>Total</b>		<b>331</b>

Outreach		
Activity	Participants	Hours Serviced
In Home Services	13	26
Meals on Wheels	509	N/A
<b>Total</b>		<b>26</b>

Transportation		
Year Round Transportation	Total # of Rides	Dr. Dial A Ride
Dial A Ride (Concierge)	471	56
Dial A Ride (Lyft APP)	172	NA
<b>Total</b>		<b>56</b>
Seasonal Transportation	# of Riders	# of Rides
Day Trips	N/A	
Spring Break Shuttle	N/A	
Beach Shuttle (June - Sept)	N/A	
<b>Total</b>		<b>0</b>

Facility Rentals and # of Participants (including classes & Senior Club)		
Facility	Reservations per hour	
Social Hall	85	350
Library	22	125
Multipurpose Room	0	0
Craft Room	20	237
Total	127	

Instructor Classes		
Activity	# of Participants	# of Rec Classes
Contracted Classes	102	10
Total	102	10

Community Garden		
Facility	Active plots	Active time
Community Garden (West)	16	Feb 2022- Jan 2024
Community Garden (East)	22	Feb 2023- Jan 2025
Total	38	

Facility Report Summary - March 2024

<b>Racquet Sport Courts</b>			
Facility	Total Hours Reserved	Amount paid	
Paddle Tennis	32	\$200.00	
<b>Total</b>	<b>32</b>	<b>\$200.00</b>	
Pickleball Court 1	349	\$	1,742.50
Pickleball Court 2	317	\$	1,480.00
Pickleball Court 3	308	\$	1,430.00
Pickleball Court 4	313	\$	1,502.50
Pickleball Court 5	318	\$	1,760.00
Pickleball Court 6	300	\$	1,735.00
Pickleball Court 7	313	\$	1,575.00
Pickleball Court 8	305	\$	1,670.00
<b>Total</b>	<b>2523</b>	<b>\$</b>	<b>12,895.00</b>
Tennis Court 1	253	\$	1,375.00
Tennis Court 2	245	\$	1,235.00
Tennis Court 3	127	\$	1,415.00
Tennis Court 4	183	\$	835.00
Tennis Court 5	204	\$	775.00
<b>Total</b>	<b>1012</b>	<b>\$</b>	<b>5,635.00</b>
<b>Total</b>	<b>0</b>	<b>\$</b>	<b>-</b>
Volleyball Court 1	11	\$0.00	
Volleyball Court 2	5	\$0	
<b>Total</b>	<b>16</b>	<b>\$</b>	<b>-</b>
Basketball Court	3.75	\$	-
<b>Total</b>	<b>3.75</b>	<b>\$</b>	<b>-</b>



Hockey Rink	2	\$	152.00
<b>Total</b>	<b>2</b>	<b>\$</b>	<b>152.00</b>

### Field Reservations

Facility	Total Hours Reserved		Amount paid
<b>George Brett Field</b>	<b>250</b>	<b>\$</b>	<b>-</b>
AYSO	-		
ESLL	250		
Private Rentals	-		
City Internal Reservations	-		
<b>Total</b>	<b>250</b>	<b>\$</b>	<b>-</b>
<b>Stevenson Field</b>	<b>167.75</b>	<b>\$</b>	<b>-</b>
ESHS	77.75		
Babe Ruth	88		
Private Rentals	-		
City Internal Reservations	-		
<b>Total</b>	<b>165.75</b>	<b>\$</b>	<b>-</b>
<b>Softball Field</b>	<b>261.5</b>	<b>\$</b>	<b>-</b>
ESHS	63		
ESGS	198.5		
Private Rentals	-		
City Internal Reservations	-		
<b>Total</b>	<b>261.5</b>	<b>\$</b>	<b>-</b>
<b>Campus El Segundo( 1/2 field)</b>	<b>65</b>	<b>\$</b>	<b>2,337.00</b>
AYSO	-		
ESLAX	-		
Private Rentals	49	\$	2,337.00

City Internal Reservations	16		
<b>Total</b>	<b>65</b>	<b>\$</b>	<b>2,337.00</b>

<b>Campus El Segundo(full field)</b>	<b>502.5</b>	<b>\$</b>	<b>5,652.50</b>
ESHS	34		
AYSO	180		
ESLAX	190.5		
ESLL	10		
ES Football & Cheer	16		
Private Rentals	60	\$	5,652.50
City Internal Reservations	12		
<b>Total</b>	<b>502.5</b>	<b>\$</b>	<b>5,652.50</b>

<b>Richmond Field</b>	<b>182.5</b>		
ESHS	63		
ESGS	119.5		
AYSO	-		
ESLL	-		
Private Rentals	2		
City Internal Reservations	-		
<b>Total</b>	<b>182.5</b>	<b>\$</b>	<b>-</b>

### Other Facility Reservations

Facility	Total Hours Reserved		Amount paid
Skate Circle	12	\$	-
<b>Total</b>	<b>12</b>	<b>\$</b>	<b>-</b>

Lawn Bowling	11.5	\$	-
<b>Total</b>	<b>11.5</b>	<b>\$</b>	<b>-</b>

Checkout Grass Area	14.25	\$	100.00
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Total	14.25	\$	100.00
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Picnic Tables	32.5	\$	1,060.00
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Total	32.5	\$	1,060.00
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BBQ Area	3	\$	183.00
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Total	3	\$	183.00
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Fire Circle	5	\$	279.00
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Total	5	\$	279.00
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### Raytheon Facilities

Facility	Total Hours Reserved	Amount paid
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<b>Ball Field 1</b>	94	\$ -
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ESLL	94	
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Total	<b>94</b>	\$ -
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<b>Ball Field 2</b>	24	-
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ESLL	24	
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Total	<b>24</b>	\$ -
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<b>Raytheon Field</b>	34.5	\$ 1,458.25
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Private	34.5	\$ 1,428.25
---------	------	-------------

Total	<b>34.5</b>	\$ 1,458.25
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## Update Notes

Stats are calculated number of hours reserved as recorded on Civic Rec.

### **Court Reservation Notes:**

Pickleball Leagues utilize Pickleball courts 1-8, tennis courts 1 & 2, and volleyball courts.

ESHS tennis boy's tennis season in session.

Jaguar Tennis Academy (contract class) takes place on Tennis Court 5.

Contract pickleball classes utilized pickleball courts 1-8 and volleyball courts.

Marine Tennis League utilized tennis courts 1-3 in March.

### **Programming Notes:**

Pickleball Winter Leagues started January 10th and concluded on March 23. There were 109 teams that played in the winter leagues.

Pickleball Spring Leagues began on March 27 and will run through mid-May. There are currently 98 teams registered.

Winter Session of Pickleball classes concluded in March. Spring sessions begin in April.

Instructors: Penny Finders, Eric Stenberg, Nathan Staso

- Intermediate Instructional Pickleball Clinic
- Beginner's Instructional Pickleball Clinic
- Pickleball Live Ball
- Womens Round Robin Pickleball
- Drop In Pickleball Novice/Intermediate/Advanced
- Pickleball 101

Winter Session of Jaguar Tennis Academy started January 8 and concluded in March. Spring sessions begin in April.

Instructor: Sergiu Boerica, Jaguar Tennis Academy

- Youth Private Lessons
- Youth Semi Private Lessons
- Adult Private Lessons
- Youth Group Lessons Beginner/Intermediate/Advanced
- Adult Group Lessons Beginner/Intermediate/Advanced

**Field Reservation Notes:**

Spring season sports in full season: Little League, Babe Ruth, ESHS Baseball and Softball, ESGS, ESLAX, ES Football & Cheer, and spring AYSO.

Less availability for private rentals due to spring season sports, however, there are still consistent private rentals occurring at Campus El Segundo including a weekly reservation from the LA Chargers Youth Flag Football organization.

**Picnic Reservation Notes:**

Lawn Bowling and Checkout grass were reserved for City camps and classes in addition to private rentals.





**Chapter 11**  
**Public Use (Community Center) Facilities**

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This important component of the City's offerings to its citizens is distinct from the Park Land and Park Improvements DIF as a separate DIF infrastructure category. This was undertaken for three reasons.

First, few parks contain a community public use center. Secondly, it is difficult to ensure that the cost for such a facility is properly included in the average park development cost per acre. Lastly and perhaps most importantly, it has been the experience of RCS staff, that when the cost for community centers is included as a cost of park development, these facilities simply do not get built. This is because the park impact fee revenues get used on the costly demand for turfed park acres with sports or passive-use park improvements.

The Existing System. The City has some facilities currently dedicated for public use. Such facilities are available to community groups for meetings, classes, sports activities, and other civic functions. This category of buildings differs from General Facilities which are those used by the City staff to undertake their municipal service duties (City Hall and the City Corporation Yards as good examples).

The City owns some facilities dedicated to a specific use, such as the George E. Gordon Clubhouse and Joslyn Senior Center. Table 11-1 shows the City's existing public meeting facilities.

**Table 11-1**  
**Inventory of Existing (Owned) Public Meeting Facilities**

Public Use Meeting Facility	Square Feet
Camp Eucalyptus Building	1,210
Check-Out Building	1,000
George E. Gordon Clubhouse	7,500
Joslyn Senior Center	10,800
City Library	31,275
Teen Center	5,480
<b>Total Public Use Square Feet</b>	<b>57,267</b>

Based upon an existing population of 16,660, the 57,265 square feet creates an impressive standard of 3.437 square feet per resident. This standard indicates that the City maintains a substantial commitment to providing a community center or recreation space for public groups and individuals. It should also be noted that the standard of 3.437 is not only impressive but one of the highest standards RCS staff has seen in years. Table 11-2, following, demonstrates the calculation establishing the square foot standard:

**Table 11-2  
Calculation of Public Use Facilities  
Square Foot Standard**

Existing Public Use Facilities Space Square Feet	57,267
Current City Population	16,660
Square Foot per Resident Standard	3.437

Demand Upon Infrastructure Created by the Development of Underdeveloped or Undeveloped Parcels. Simply stated, additional residential dwelling units will increase the population, placing greater demands for use of the existing community centers. The construction of a detached dwelling unit will create, on average, 3.025 potential new community center users. The addition of a new attached dwelling will create on average 2.876 potential new users.

The Purpose of the Fee. The purpose of the fee is to determine the cost of expanding the community center and public use type facilities by some 17,460 square feet to meet the added demands created by the construction of additional residential dwelling units. It should be noted that 17,460 square feet of public use facilities may not fully meet the needs of the build-out community and that square feet may be desired by the community. The reference to the 17,460 square feet indicates that is the amount of additional public use facilities square feet that could be financed by DIFs.

Table 11-3, following, demonstrates the calculation of the number of additional square feet required to maintain the existing Public Use facilities standard:

**Table 11-3  
Square Feet of Community Center Space  
Required to Maintain Existing Standard**

Residential DIF land-use Type	Number of Units Anticipated	Persons per Dwelling	Population Generated
Detached Dwelling Units	(183)	3.025	(554)
Attached Dwelling Units	1,959	2.876	5,634
Additional City Residents from Added Dwelling Units			5,080
Square Foot per Person Existing Standard			3.437
<b>Public Use Facilities (SF) Required to Maintain Standard</b>			<b>17,460</b>

The Use of the Fee. The fee, if adopted, would be imposed, collected, and spent on the construction of additional community center space that benefits City of El Segundo residents, not rehabilitation of any existing public use facility.

**PF-001, Public Use Facilities Expansion** – Construct up to 17,460 square feet of general purpose public use facilities. Public Use Facilities include, but are not limited to, gymnasiums, senior or teen centers, general purpose community centers, libraries, galleries etc. The 17,460 square foot figure is the amount of space would need to be added to the City’s public use inventory to maintain the existing standard of 3.437 square foot per resident standard at GP build-out. Were the City unable to expand the existing public use facility inventory the standard would decrease from the existing 3.437 square foot per City resident to 2.634 square foot per City resident.

The Relationship Between the Need for The Fee and The Type of Development Project. Different types of residential dwellings generally have differing amounts of people dwelling in them. Census data indicates the following occupancy statistics for the City:

Detached Dwelling Units.....	3.025 Persons/Unit
Attached Dwelling Units.....	2.876 Persons/Unit

The Relationship Between the Use of the Fee and the Type of Development Paying the Fee. The fee will be used to expand the amount of community center square feet in proportions consistent with the average persons per dwelling. Community centers would be expanded in the following amounts following, by type of residential dwelling:

Detached Dwelling Unit....	3.025 Persons per Unit X 3.437 Square Feet = 10.397 Square Feet
Attached Dwelling Unit.....	2.876 Persons per Unit X 3.437 Square Feet = 9.885 Square Feet

The Relationship Between the Amount of the Fee and the Cost of the Portion of the Facility Attributed to the Development Project. The cost of adding 3.437 square feet of building space per person is roughly \$2,540.80 based upon a \$695 per square foot for construction, \$13.50 for parcel hardscape improvements based upon a \$4.50 per square foot cost and a floor area ratio of 0.333) and land acquisition cost of \$30.75 per square foot. A detached dwelling unit with 3.025 persons would require 10.396 square feet of public meeting space at a cost of \$7,686 (10.396 square feet X \$739.24 per square foot, rounded). An attached dwelling unit requires 9.829 square feet of public meeting space at a cost of about \$7,307 (9.884 square feet X \$739.24 per square foot).

Resulting DIFs. Table 11-4, following, indicates the proposed Public Use Facilities DIF.

**Table 11-4  
Summary of Public Use Facilities Impact Fee**

DIF Land-use Type	Impact Fee Per Unit
Detached Dwelling Unit	\$7,686
Attached Dwelling Unit	\$7,307

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**RECAP OF RECOMMENDED PUBLIC USE FACILITIES IMPACT FEES**

1. Create a DIF Fund titled *Public Use Facilities Impact fee Fund*.
  2. Adopt Schedule 11.1 for the two differing residential land-uses
- 

**END OF CHAPTER TEXT**

Schedule 11.1

City of El Segundo  
 2021-22 Development Impact Cost Calculation  
 Public Use Facilities

	<b>Building Square Feet</b>	
Camp Eucalyptus Building	1,210	
Check-out Building	1,000	
George E. Gordon Clubhouse	7,500	
Joslyn Senior Center	10,800	
City Library	31,275	
Teen Center	5,480	
Facilities Represented in Existing DIF Fund Balance (no existing DIF))	0	
<b>Existing City-owned Public Use Facilities Square Feet</b>	<b>57,265</b>	
<b>Current Population</b>	<b>16,660</b>	
<b>Square Foot per Resident Standard</b>	<b>3.437</b>	
<b>Average Public Use Facility Construction Cost per Square Foot</b>	<b>\$695.00</b>	
<b>Parcel Hardscape Improvements, \$4.50 S.F. and 0.333 Floor Area Ratio</b>	<b>\$13.50</b>	
<b>Land Acquisition/Grading Cost @ \$10.25 per square foot X 0.333 FAR</b>	<b>\$30.75</b>	
<b>Total Cost for a Single Square Foot of Public Use Space</b>	<b>\$739.25</b>	
<b>Total Cost for one Square Foot of Public Use Space</b>	<b>\$739.25</b>	
<b>Square Foot per Resident Standard</b>	<b>3.437</b>	
<b>Cost per New Resident</b>	<b>\$2,540.80</b>	
<b>Cost per Land Use Residential Dwelling Unit</b>	<b>Density per Dwelling Unit</b>	<b>Total Resources</b>
Detached Dwelling Unit	3.025	\$7,686
Attached Dwelling Unit	2.876	\$7,307

## Chapter 12 Aquatics Facilities

This component of City infrastructure is also separated from the Park Land Acquisition and DIF for the same reasons described in the previous Chapter regarding Public Use (community center) Facilities.

The Existing System. The City owns and operates two impressive aquatics centers/pools consisting of a total of 24,372 square feet of swimming pool surface and 1,794 square feet of combination locker/utilities/office buildings. The existing facilities are available to individuals and organized groups represented by the existing 16,660 residents for leisure, competition and general fitness uses. Table 12-1 following, details the size of the four aquatic pools and building structure. There is no existing fund balance.

**Table 12-1  
Existing City Pools/Utility Buildings**

Pool Facility	Pool Surface Capacity in SF	Pool Support Facilities in SF
Aquatic Center – Competition Pool	15,808	
Aquatic Center – Practice Pool	3,053	
Urho Saari Swim Stadium – Plunge	4,534	
Uhro Saari Swim Stadium – Junior Pool	977	
Aquatics Center		1,794
<b>Total Square Feet</b>	<b>24,372</b>	<b>1,794</b>

Demand Upon Infrastructure Created by the Development of Underdeveloped or Undeveloped Parcels. Simply stated, additional residential dwelling units will increase the population placing greater demands upon the City's existing aquatics centers. The construction of detached dwelling and attached dwellings will create, on average, 3.025 and 2.876 potential new potential pool users, respectively. The current *de-facto* standards are 0.1077 square feet of locker/office/maintenance building per person and 1.4629 square feet of pool surface per person in the City.

The Purpose of the Fee. The purpose of the fee is to generate DIF revenue with which to expand the aquatics centers capacity to meet the added demands created by the construction of additional residential dwelling units.

The Use of the Fee. The fee, if adopted, would be imposed, collected, and spent on the construction of additional aquatics centers that would benefit City of El Segundo residents, but would not be spent on rehabilitation of the existing aquatic center.

The Relationship Between the Need for The Fee and The Type of Development Project. Different types of residential dwellings generally have differing numbers of people dwelling in them. United States Census 2000 data (see Table 2-2. page 16) was used to determine the occupancy density statistics for the City. They are summarized as follows:

Detached Dwelling Units..... 3.025 Persons/Dwelling Unit  
 Attached Dwelling Units..... 2.876 Persons/Dwelling Unit

The Relationship Between the Use of the Fee and the Type of Development Paying the Fee. The fee will be used to expand the pool surface space and support building in proportions consistent with the average persons per dwelling. The aquatic center pools and locker/utility buildings would be expanded in the amounts on the following page, by type of residential dwelling:

Detached Dwelling Units... 0.326 S.F. of locker space and 4.425 S.F. of pool surface  
 Attached Dwelling Units .... 0.310 S.F. of locker space and 4.207 S.F. of pool surface

The Relationship Between the Amount of the Fee and the Cost of the Portion of the Facility Attributed to the Development Project. Schedule 12.1 indicates the pool and locker building cost calculations. The pool construction costs are also based upon past pool construction costs received from previous agencies.

The two separate square foot costs above total about \$526.64 per person for the pool expansion (\$360/S.F. X 1.4629 S.F per resident = \$526.64 per person) and locker building expansion (\$540/S.F. X 0.1077 S.F. per resident = \$58.16 per person) or \$584.80 per person for both construction components. Thus, a detached dwelling detached unit would incur impact costs of \$1,769/dwelling, (3.025 persons X \$584.80, rounded). An attached dwelling unit would generate impact costs of about \$1,682/dwelling, (2.876 persons X \$584.80, rounded).

Resulting DIF Schedule. Schedule 12.1, as summarized by Table 12-2 following, indicates the proposed Aquatics Facilities DIF schedule.

**Table 12-2  
 Summary of Aquatics Facilities Impact Fee**

Residential Dwelling Type	Impact Fee Per Dwelling Unit
Detached Dwelling Unit	\$1,769
Attached Dwelling Unit	\$1,682

[This space left vacant in order to place the Chapter recommendations on a single page].



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**RECAP OF RECOMMENDED AQUATICS FACILITIES IMPACT FEES**

1. Create a DIF Fund titled *Aquatics Facilities Impact Fee Fund*.
  2. Adopt Schedule 12.1 for the two residential land-uses
- 

**END OF CHAPTER TEXT**

Schedule 12.1

City of El Segundo  
 2021-22 Development Impact Cost Calculation  
 Aquatics Facilities

	Pool Capacity in Surface Square Feet	Support Facilities in Building Square Feet
Aquatic Center - Competition Pool	15,808	
Aquatic Center - Practice Pool	3,053	
Aquatic Center Lockers/Shower/Restroom Buildings		1,794
Urho Saari Swim Stadium - Plunge	4,534	
Urho Saari Swim Stadium - Junior Pool	977	
Facilities Represented in Existing DIF Fund Balance	0	0
Current Pool Size (Surface Square Feet):	24,372	
Current Aquatics Building (Square Feet):		1,794
Current Population (1)	16,660	16,660
<b>Existing Standards:</b>		
Square Feet of Surface /Resident	1.4629	
Square Foot of Locker Building/Person		0.1077
<b>Construction Costs</b>		
Pool Cost per Surface Square Foot	\$360.00	
Facilities Construction/Square Foot		\$540.00
Existing Standards per Resident	1.4629	0.1077
Adjusted Pool Cost per Resident	\$526.64	
Adjusted Facilities Cost per Resident		\$58.16

Cost per Land Use Residential Dwelling Unit	Density per Dwelling Unit	Pool Surface	Support Facilities	Total Cost
<b>Total Cost per Added Resident</b>		\$526.64	\$58.16	\$584.80
Detached Dwelling Unit	3.025	\$1,593	\$176	<b>\$1,769</b>
Attached Dwelling Unit	2.876	\$1,515	\$167	<b>\$1,682</b>

## Chapter 13 Park Land Acquisition and Park Infrastructure Development

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This Chapter summarizes the City's existing inventory of parks and identifies the ratio of park land per resident allowable under the Quimby Act (§66477 of the Government Code)<sup>(16)</sup> for residential developments involving the subdivision of land and the Mitigation Fee Act (§66000 of the Government Code) for the construction of residential developments not involving the subdivision of land. The existing per capita standard is then utilized to calculate the park dedication requirement for future residential development.

### EXISTING PARKS AND RECREATION SYSTEM

Intensive parks and park recreational facilities constitute one of the City of El Segundo's greatest challenges both with respect to facilities for both current residents and future citizens. The provision of a well-planned park system, with a variation in the size and nature of facilities offered, is an important amenity to residents of any city, the City of El Segundo included. A mixture of passive and active uses and facilities and programs which appeal to a broad spectrum of potential park users is considered optimal in most urban cities. A city's park system and inventory of open space is often a major factor in selection of a place to live. The current acres dedicated to park use will serve well to meet the City's current needs. However, if the number of improved active/passive park acres remains static at 62.47 acres, they will not continue to meet recreational demands in light of the increase to the City's population.

Future residential development, by increasing the City's population, will impact the City's park system by requiring additional baseball fields and adequate space for various athletic activities. Given the magnitude of growth projected in this and other reports, the challenge facing the City will be to provide new facilities and park land to serve the recreational needs of these new residents. Without additional park land acquisition and continued development of currently owned but underutilized park land during the next twenty to thirty years, the City's parks will become overcrowded and overused, with the ultimate result becoming a negative experience for park users.

Existing Parks. Currently, the City owns approximately 62.47 acres of park land, most of it developed. Recreation, Campus El Segundo Fields, Civic Center Courtyard, Imperial Parkway and Washington Parks are the City's largest developed parks, representing over 63% of the park system acreage (when only traditional improved parks are considered) and provide the greatest variety of sports and passive uses. Raytheon Employee Park and Richmond Field are not owned by the City and while often enjoyed by City residents they are not included in the calculation of the City-owned Parks standard of acres per 1,000 residents.

Table 13-1, on the following page, is an inventory of the existing park acreage.

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<sup>16</sup> Adoption of a Quimby Act Fee requires a park "plan".

**Table 13-1  
Inventory of Owned and Developed Park Land**

<b>Park or Space Name</b>	<b>Owned Park Acres</b>	<b>Developed Park Acres</b>
Acacia Park	0.54	0.54
Camp Eucalyptus	0.31	0.31
Campus El Segundo Fields	5.00	5.00
Candy Lane Park	0.31	0.31
Civic Center Courtyard/Park	4.55	4.55
Clutters Park	0.90	0.90
Constitution Park (1)	1.13	1.13
El Segundo Dog Park	1.96	1.96
Freedom Park (1)	3.25	3.25
Hilltop Park	1.22	1.22
Holly Valley Park	0.21	0.21
Imperial Parkway (2)	4.88	0.00
Imperial Strip/Memory Row (2)	7.75	0.00
Independence Park (1)	0.72	0.72
Kansas City Park	0.40	0.40
Library Park	3.44	3.44
Raytheon Employee Park	0.00	0.00
Recreation Park (includes Stevenson Field)	20.42	20.42
Richmond Field (School District Property)	0.00	0.00
Sycamore Park	0.84	0.84
Washington Park (1)	4.56	2.74
<b>Total Park Acres</b>	<b>62.47</b>	<b>48.01</b>

City De Facto Park Standard. Table 13-2 following is a comparison of the acreage of parks to the City of El Segundo's current population and indicates that the City presently possesses a total standard of 3.750 acres of owned park land per 1,000 residents, (62.47 acres ÷ [16,660 residents ÷ 1,000], rounded). This average is significantly higher than the benchmark of 3.0 acres per 1,000 persons contained in Section 66477 of the California Government Code relating to dedication of parks. It should also be noted that the park average for the City is not only high when compared to the 3.0 standard set by Section 66477, but is the second highest when compared to the last 18 cities RCS has worked with. The City should be commended for this achievement.

**Table 13-2  
Calculation of Actual City-owned Improved Park Acres Standard**

	<b>City Owned Acres</b>	<b>Developed Acres</b>
Total Park Acres	62.47	48.01
Current City Population	16,660	16,660
Population Divided by 1,000	16.660	16.660
Park Acres per 1,000 Population	3.750	2.882

However, the Quimby Act, to be discussed later, allows a minimum standard of 3.0 acres per thousand residents even if the City does not reach that standard. The Quimby minimum of 3.0 acres per 1,000 residents has been exceeded by the 3.750 acres per 1,000 residents and thus the Quimby allowable minimum of 3.0 acres per 1,000 will not be used in the remainder of the Chapter for park *construction*. The 3.750 acres per 1,000 residents will be the standard used to calculate the park land acquisition and park improvements development impact fee. Though not relevant to the City of El Segundo, the Quimby Act has a cap of 5.0 acres per thousand residents (Government Code §66447 (a) (2)).

Planned Park Improvements. In addition to the on-going improvement of the existing 62.47 acres<sup>(17)</sup>, the City will need to acquire 19.05 park acres, per Table 13-3, and develop these new parks to serve the additional 4,241 residents anticipated to live in City.

**Table 13-3  
Calculation of Required  
Park Acres per Allowable Standard**

General Plan Anticipated Population Increase	5,080
Additional Population Divided by 1,000	5.080
Allowable Standard in Acres/1,000	3.750
Park Acres required to Maintain Standard	19.05

These general improvements are outlined below:

**PK-001 Park Land Acquisition and Improvements** – Acquire land for and make improvements to a composite of 19.05 acres of parkland. The parkland could be any type of park, community, sports, neighborhood, historical, etc. Should the City be unable to finance any additional parkland by GP build-out of the net 1,776 anticipated residential dwelling units, the

<sup>17</sup> The Quimby Act does allow for the use of receipts raised by the adoption of a Quimby Act park Impact Fee to be used for rehabilitation of existing park configurations.

standard would drop from 3.750 acres per 1,000 residents to 2.87 acres per 1,000 residents, or a 23.4% decrease from the existing level of service (LOS).

The City may also consider adopting a park standard of 3.0 and maintaining this standard until G.P. Build-out. If the City were to take this approach the total needed acres to maintain this standard would be 65.22 total acres for the entire City at G.P. build-out (21,740 G.P. Build-out Population ÷ 1,000 = 21.74 X 3.0 Park Standard = 65.22 Acres). If this approach is used the City would only need to acquire 2.75 acres of park land to maintain a 3.0 standard.

**PK-002, Existing Park Fund Balance Projects** – This represents the use of the \$193,862 in the existing Park Fund Impact Fee balance.

The 19.05 acres could be constructed in any of the following configurations:

**Mini or “Pocket” Parks** - This the smallest of the parks designations and though generally not planned due to higher maintenance costs, usually are the result of acquiring an unusual parcel of land sometimes with historical significance. The City’s Camp Eucalyptus, Candy Lane and Holly Valley Parks best demonstrate this category.

**Local or Neighborhood Parks** - These parks are generally five to ten acres and serve local (1/4 mile walk-in distance) users. Not surprisingly, the City has a number of these parks. Campus El Segundo Fields, Imperial Parkway, and Imperial Strip/Memory Row Park are good examples of this category.

**Community or Sport Parks** - These parks are most functional when they are twenty acres or larger and are designed to meet the needs of the entire community. Often, ten to twenty acre parks are forced to act as community or sports parks. These needs include youth and adult sports organizations, clubs or associations and large scale community events such as 4<sup>th</sup> of July celebrations or festivals. Recreation Park is a perfect example of the community or sport park.

The park and recreation improvements that could be contained within the almost 19.05 needed acres and the existing standard (Table 13-1) are both consistent with the City’s Park and Recreation Element of the General Plan. The City’s 3.750 acres per 1,000 population standard speaks well for the City as a three acre per 1,000 population standard is a common minimum, but frequently unmet, target of municipalities and recreation/park special districts throughout Southern California.

### CALCULATION OF PARK DEDICATION STANDARD

Unlike the other facilities discussed in this Report, the California Government Code contains enabling legislation for the acquisition and development of community and neighborhood parks by a City. This legislation, codified as Section 66477 of the Government Code and known commonly as the "Quimby Act", establishes criteria for charging new development for park facilities based on specific park standards. This Report will recommend the adoption of Quimby-style park fees over an AB 1600-style DIF for developments requiring the subdivision of land and an AB 1600 fee for non-subdivided land.

Allowable Park Standard As stated earlier, under §66477 of the Government Code, the City may charge new residential development based on a standard of 3.0 acres per 1,000 residents even if the City does not presently possess a ratio of 3.0 acres per 1,000 for the existing population. The Government Code also enables a city to charge development based on a standard higher than 3.0 acres (to a maximum of 5.0 acres) if the City currently exceeds the minimum benchmark ratio of 3.0 acres per 1,000 residents.

The law states that "if the amount of existing neighborhood and community park area ... exceeds the [3 acres of park area per 1,000 person] limit ... the legislative body may adopt the calculated amount as a higher standard not to exceed 5 acres per 1,000 persons"<sup>(18)</sup>. Park fees may be required by the City provided that the City meets certain conditions including:

- The amount and location of land to be dedicated or the fees to be paid shall bear a reasonable relationship to the use of the park by the future inhabitants of the subdivision.
- The legislative body has adopted a general plan containing a recreational element, and the park and recreational facilities are in accordance with definite principles and standards contained therein.
- The city ... shall develop a schedule specifying how, when, and where it will use the land or fees, or both, to develop park or recreational facilities ... Any fees collected under the ordinance shall be committed within five years after the payment of such fees.

Determination of a Park Standard. As previously identified, the City currently has a demonstrated 3.750 acres of owned and developed park acres/1,000 residents and will be used in the calculation. The Quimby Act allows the City to adopt a standard of 3.0 acres per thousand as the low-end threshold. However, the 3.0 acres per 1,000 residents standard is the highest standard that can be adopted under the Quimby Act, without actually maintaining a standard higher than 3.0 acres/1,000.

### **CALCULATION OF IMPACT COSTS**

Once a per capita standard for parks is determined, the cost of residential development's impact on the City's park system can be computed as follows.

Park Land Acquisition Costs. Land costs will vary significantly from one park to another. The park land to be acquired must be suitable for park construction and is conservatively estimated at approximately \$2,000,000 per acre which is used in the park DIF calculation. However, the use of this figure could be criticized if a developer can show that the cost of the residential land they are developing is currently valued at less than the \$2,000,000/acre acquisition figure. The fee recommendation at the end of the Chapter will recognize this challenge.

Park Improvements Construction Costs. Park improvement construction costs are based upon a schedule (Appendix C) of common park improvements by size of park and costs from various

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<sup>18</sup> California Government Code, Title 7, Division 2, Section 66447 (b).

construction bids received by other clients as the City does not have any more recent full park construction history. Again, public use facilities were not included in the cost calculation (see Chapters 11 and 12).

Average Park Acquisition, Development and Maintenance Vehicles and Facilities Cost per Capita. The combined park land acquisition, park improvements development and support facilities cost is \$2,037,500 per acre (\$2,000,000/acre for land acquisition, \$37,500 per acre for grading and contiguous infrastructure). If the City were to charge development for the maximum allowable amount of park acreage as allowed in the Quimby Act and, then the City would need to acquire 3.750 acres of new park land for every potential 1,000 new residents to the City. The 3.750 acres of land acquisition and development per 1,000 persons would be \$8,926,451 or about \$8,926.46 per new resident. Schedule 14.1 calculates the cost to develop 3.750 acres, which again represents the required park land cost for 1,000 persons.

Average Cost per Dwelling Unit. Schedule 13.1 further calculates the cost per dwelling unit based on the per person park land acquisition and improvement costs of \$8,926.46 (Schedule 13.1) and the average number of persons per unit for each category of housing. Detached dwelling residential housing has the highest number of persons per dwelling unit (@ 3.025 per unit) and consequently carries the highest impact fee, \$27,003 per unit (\$8,926.46 X 3.025 persons per unit, rounded). Attached dwelling units have an average of 2.876 persons per unit and would need to be assessed \$25,672 (\$8,926.46 X 2.876 rounded). Table 13-4, following, summarizes the calculated and recommended fees for each of these three residential categories. Schedule 13.1 provides greater park calculation detail and a complete schedule of Park Land Acquisition and Park Improvements DIFs for each of the three dwelling unit types.

**Table 13-4**  
**Summary of Park Development Fees for**  
**Residential Dwelling Construction**

DIF Land-use Type	Development Impact Cost
Detached Dwelling Unit	\$27,003/Unit
Attached Dwelling Unit	\$25,672/Unit

The DIFs for detached dwelling residential development involving the subdivision of land, as identified in Table 13-4, should be adopted under the auspices of the Quimby Act and the Fee Mitigation Act. The Residential dwelling units not requiring the sub-division of a privately-owned parcel will need to be adopted as a Government Code § 66000 supported DIF <sup>(19)</sup>.

Land Acquisition Cost Adjustment Challenge. As mentioned previously, the use of \$2,000,000 as the park land cost is based upon the assumption that park acreage would likely be close in proximity and thus similar in cost to residential land value of the project the park is intended to

19. This is required because the Quimby Act is referenced in the State Subdivision Code.



serve. However, if the developer or contractor of a dwelling can provide evidence (acceptable to the City) in the form of a recent appraisal of the property they will be developing that the current land value is worth less than the pre-graded \$2,000,000/acre or \$46/square foot cost, the DIF could be adjusted downward accordingly by placing the actual cost of land acquisition into the calculation identified in Schedule 13.1. Again, if the City wishes to adopt such an adjustment, the terms under which the challenge may be made and proved should be included in the Impact Fee Ordinance.

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**RECAP OF RECOMMENDED PARK LAND ACQUISITION AND PARK INFRASTRUCTURE DEVELOPMENT IMPACT FEES**

1. Residential Housing - Adopt Schedule 13.1 for Park Land and Park Improvements for the two basic residential land-uses.
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**END OF CHAPTER TEXT**

Schedule 13.1

City of El Segundo

2021-22 Development Impact Cost Calculation

Park Land and Open Space Acquisition and Park Improvements

(both Quimby and Mitigation Fee Act Calculations)

Park Name	Existing Park Acres	Improved/Constructed Park Acres
Acacia Park	0.54	0.54
Camp Eucalyptus	0.31	0.31
Campus El Segundo Fields	5.00	5.00
Candy Lane Park	0.31	0.31
Civic Center Courtyard/Park	4.55	4.55
Clutters Park	0.90	0.90
Constitution Park	1.13	1.13
El Segundo Dog Park	1.96	1.96
Freedom Park	3.25	3.25
Hilltop Park	1.22	1.22
Holly Valley Park	0.21	0.21
Imperial Parkway	4.88	0.00
Imperial Strip/Memory Row	7.75	0.00
Independence Park	0.72	0.72
Kansas Park	0.40	0.40
Library Park	3.44	3.44
Raytheon Employee Park (privately owned)	0.00	0.00
Recreation Park (includes Stevenson Field)	20.42	20.42
Richmond Field (School District Property)	0.00	0.00
Sycamore Park	0.84	0.84
Washington Park	4.56	2.74
<i>Park/OS Equivalent in Fund Balance</i>	0.08	0.08
<b>Total Acres (Owned/Developed)</b>	<b>62.47</b>	<b>48.01</b>
Current Population	16,660	16,660
Population/1,000	16.66	16.66
Current Standard	3.750	2.882
<b>Minimum Acres/1,000 Population Standard</b>	<b>3.750</b>	<b>2.882</b>
Construction Cost per Acre		\$446,158
Land Acquisition Cost per Acre	\$2,000,000	
Grading/Contiguous Infrastructure	\$37,500	
<b>Total Cost per Acre</b>	<b>\$2,037,500</b>	<b>\$446,158</b>
Cost X 3.0 Acre/1,000 Residents Standard	\$7,640,625	\$1,285,826
Population Served by Standard	1,000.00	1,000.00
Acquisition/Construction Cost per Resident	\$7,640.63	\$1,285.83

	Occupants/Dwelling	Land Acquisition	Park Construction	Total Park Costs
Cost per Additional Resident		\$7,640.63	\$1,285.83	\$8,926.46
<b>Detached Dwelling Unit</b>	3.025	\$23,113	\$3,890	\$27,003
<b>Attached Dwelling Unit</b>	2.876	\$21,974	\$3,698	\$25,672