

EL SEGUNDO • CALIFORNIA



2425

Adopted Operating and Capital Improvement Budget
Fiscal Year 2024-2025

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CITY OF EL SEGUNDO, CALIFORNIA
ADOPTED OPERATING & CAPITAL IMPROVEMENT BUDGET
FISCAL YEAR 2024-2025

CITY COUNCIL

Drew Boyles
Mayor

Chris Pimentel
Mayor Pro Tem

Carol Pirsztuk
Councilmember

Lance Giroux
Councilmember

Ryan Baldino
Councilmember

Tracy Weaver
City Clerk

Matthew Robinson
City Treasurer



Darrell George
City Manager

Mark Hensley
City Attorney

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City Manager's Office
MEMORANDUM

350 Main Street El Segundo, CA 90245
Phone 310-524-2300 | www.elsegundo.org

To: Honorable Mayor and Members of City Council

From: Darrell George, City Manager

Date: June 4, 2024

Subject: Adopted FY 2024-2025 Operating & Capital Improvement Program Budget

On behalf of the City organization, it is my pleasure to submit the Operating Budget for Fiscal Year (FY) 2024-25 as proposed to City Council on June 4, 2024.

Executive Summary

City Council, management, and staff in all departments worked diligently to prepare the Adopted FY 2024-25 Budget. Four public meetings and over 20 interdepartmental meetings were dedicated to preparing this budget with focus on achieving the City Council's goals and objectives. To begin the process, City Council and the City's Executive Team held a Strategic Planning Session on April 30, 2024, to update the City's Strategic Plan and identify top priorities for FY 2024-25. Two City Council Budget Study Sessions were conducted on May 6, 2024, and May 21, 2024, and a City Council Public Hearing was held on June 4, 2024. As a result, this budget reflects a thoughtful and targeted spending plan that is aligned with the City's Strategic Plan and long-term financial goals.

This spending plan will fund service levels and provide a high quality of life for residents and businesses. While this is a conservative budget, it represents a plan that is fiscally responsible and responsive to the community's needs. The budget projects zero revenue growth in FY2024-25. Over the next six months, staff will monitor the City's actual revenues and expenditures and will present an update to City Council at midyear.

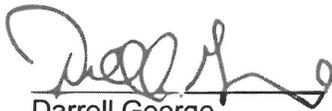
Staff is prepared to take proactive steps to ensure strong financial health for the City during economic changes and unforeseen issues or emergencies that may arise. The City is fortunate to have a diverse revenue base, and with a united front among City Council, management, and our hard-working employees, the City will continue to maintain financial stability and provide a high level of municipal services to residents, businesses, and visitors. The City Council's focus on long-term strategic and financial planning will continue to play an essential role in managing the organization's future.

I extend my personal gratitude and appreciation to the Executive Team, Finance Department, and staff in all departments for the many hours of outstanding work, interdepartmental cooperation, and commitment to preparing a balanced Adopted Operating and CIP Budget. We will continue to strive for positive labor relations which are a critical component to how the City organization is managed and operated, acknowledging the key agreements that were successfully negotiated last year.

In addition to the City's operating budget, the FY 2024-25 Budget includes a strategic Capital Improvement Program (CIP) with \$15.1 million in funding to support 24 projects. In addition, \$24 million of CIP funding has been carried over from the last fiscal year to complete 19 CIP projects that are ongoing, including funding for two of the City's largest projects: the Plunge remodel and the Recreation Park renovation. City Council allocated a total of \$39.1 million to maintain and improve the City's buildings, parks, streets, sidewalks, and recreation facilities.

Finally, it is important to acknowledge City Council for its continued leadership and confidence in the City's team to provide a wide array of municipal services during such unprecedented and challenging times.

Respectfully Submitted,



Darrell George
City Manager

Budget Preparation & Discussion Process

The FY 2024-25 budget preparation process began at the staff level in early 2024 and included public meetings with City Council as a whole on May 6, 2024, and May 21, 2024. Based on the best information available at the time of the FY 2023-24 General Fund Mid-Year Budget Update on February 20, 2024, adjustments were made to accommodate for a minor increase in appropriations to ensure that FY 2023-24 ended the year with a budget reflecting the cost to carry out City services. On June 4, 2024, City Council proposed the citywide FY 2024-25 Budget.

Citywide Strategic Plan for FY 2024-25

On April 30, 2024, the City held its annual Strategic Planning Meeting where it discussed the vision and goals for the City for the next fiscal year. City Council revisited the priorities and goals previously adopted for its FY 2022-26 Strategic Plan, and identified the following updated priorities for FY 2024-25:

Vision

Be a global innovation leader where 'big ideas take off' while maintaining our unique small-town character

Mission Statement

Provide a great place to live, work, and visit

Values

El Segundo's values define how we service and manage our City. We practice:

Service: We work to provide exceptional services and continuously improve our practices and processes.

Ethics. We are accountable and responsible for our actions, transparent in our processes, and follow professional standards, while taking calculated risks to provide solutions.

Collaboration. We work as “one team” on behalf of our community.

Culture

El Segundo strives to create a working culture of:

- Innovation
- Support and recognition
- Leadership by example
- Proactive action
- Problem-solving – getting to yes
- Engaging the community

Five Broad Goals

1. Develop and Maintain Quality Infrastructure and Technology
2. Optimize Community Safety and Preparedness
3. Deliver Solution-Oriented Customer Service, Communication, Diversity, Equity, and Inclusion
4. Promote and Celebrate a Quality Workforce Through Teamwork and Organizational Efficiencies
5. Champion Economic Development and Fiscal Sustainability

Top Six Priorities

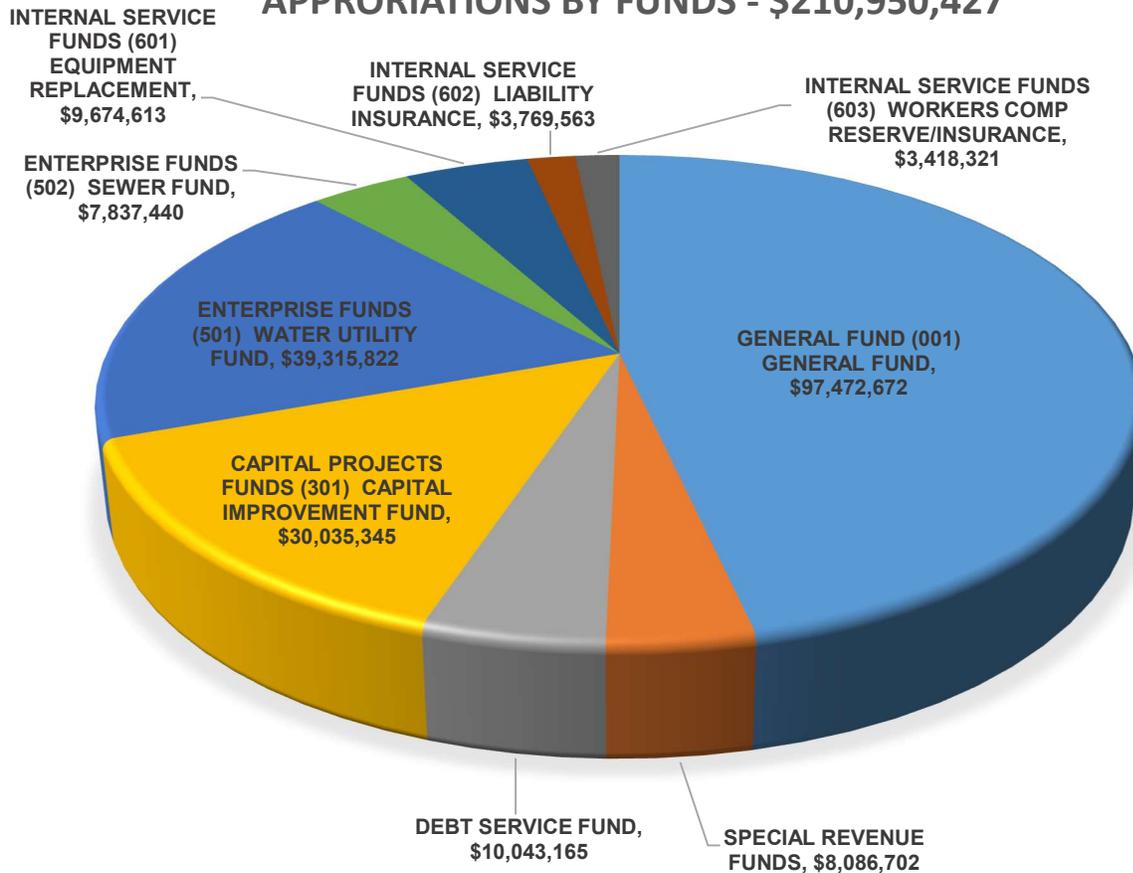
1. Implement strategic initiatives to attract new businesses and foster business to business networking and collaboration to retain and grow existing businesses.
2. Implement community planning, land use, and enforcement policies that encourage growth while preserving El Segundo’s quality of life and small-town character.
3. Seek opportunities to implement the use of innovative technology to improve services, efficiency, and transparency.
4. Seek opportunities to implement and expedite the projects in the Capital Improvement Program and ensure that City-owned infrastructure is well maintained including streets, entryways, and facilities.
5. Enhance staff recruitment, retention, and training to ensure delivery of unparalleled City services and implementation of City Council policies.
6. Comprehensively address the unsheltered homeless population.

Overview of Proposed FY 2024-25 Operating Citywide Budget

Total proposed appropriations (for all funds) for FY 2024-25 are \$210,950,427, as follows:

Fund	Adopted FY 2023-24	Adopted FY 2024-25
001 GENERAL FUND	96,064,216	97,472,672
104 TRAFFIC SAFETY FUND	-	36,000
106 STATE GAS TAX FUND	221,745	523,755
109 ASSET FORFEITURE FUND	800,000	702,450
110 MEASURE R	600,000	1,000,000
111 COMM. DEVEL. BLOCK GRANT	140,139	-
112 PROP "A" TRANSPORTATION	362,281	367,281
114 PROP "C" TRANSPORTATION	300,000	1,200,000
115 AIR POLLUTION REDUCTION FUND	100,000	-
116 RESIDENTIAL SOUND INSULATION PROG. FUND	10,000	2,281
117 HYPERION MITIGATION FUND	109,453	60,754
118 TDA ARTICLE 3 - SB 821 BIKEWAY FUND	15,000	30,000
120 C.O.P.S. FUND	615,000	423,820
123 PSAF PROPERTY TAX PUBLIC SAFETY	75,000	75,000
124 FEDERAL GRANTS	418,038	357,765
125 STATE GRANTS	148,944	154,827
126 CUPA	537,827	889,918
127 MEASURE M	200,000	200,000
128 SB-1	800,000	600,000
129 CERTIFIED ACCESS SPECIALIST PROGRAM -CASP	15,000	15,000
130 AFFORDABLE HOUSING FUND	-	50,000
131 COUNTY STORM WATER PROGRAM	750,000	1,050,000
132 MEASURE B	12,580	12,580
202 DEBT SERVICE FUND	603,300	542,851
204 PENSION OBLIGATION BONDS	9,497,706	9,500,314
301 CAPITAL IMPROVEMENT FUND	18,575,000	30,035,345
312 DEVELOPER IMPACT FEES - LAW ENFORCEMENT		60,000
317 DEVELOPER IMPACT FEES - LIBRARY		17,156
401 ECONOMIC UNCERTAINTY	-	-
501 WATER UTILITY FUND	31,772,572	39,315,822
502 SEWER FUND	6,791,056	7,837,440
503 GOLF COURSE	-	-
504 SENIOR HOUSING	808,981	16,295
505 SOLID WASTE	300,000	330,000
601 EQUIPMENT REPLACEMENT	18,233,737	9,674,613
602 LIABILITY INSURANCE	3,222,127	3,769,563
603 WORKERS COMP RESERVE/INSURANCE	3,405,200	3,418,321
702 TRUST FUNDS - SPECIAL REVENUE/DONATIONS	169,000	136,000
704 CULTURAL DEVELOPMENT FUND	298,196	272,604
708 TRUST FUNDS-PROJECT DEPOSITS NON REFUND	-	800,000
Grand Total:	195,972,100	210,950,427

ADOPTED CITYWIDE FY 2024-25 APPROPRIATIONS BY FUNDS - \$210,950,427



The General Fund represents the largest portion of the total Adopted Citywide Budget at \$97,472,672 (46.0%). Enterprise Funds represent the second largest group at 22.5%, as follows: Water Fund at \$39,315,822 (18.6%); Wastewater Fund at \$7,837,440 (3.7%); Solid Waste Fund at \$330,000 (0.16%). Internal Service Funds total \$16,862,497 (8%) as follows: General Liability Fund at \$3,769,563 (1.8%); Workers' Compensation Fund at \$3,418,321 (1.6%); and Equipment Replacement Fund at \$9,674,613 (4.6%).

The General Fund Capital Improvement Program (CIP) Fund totals \$30,035,345 (or 14.3% of all funds). This includes of carryover funding from prior fiscal years and new projects for a total of 43 projects.

The Debt Service funds total \$10,043,165 (4.8%). This consist of the new Debt Service Pension Obligation Bonds of \$9,500,314 (or 4.5% of all funds) and Douglas Street Gap closure of \$542,851 (or 0.3% of all funds).

The remainder of the funds consist of smaller funds dedicated to specific purposes. These include Transportation related funds, the Development Services Trust Fund, Recreation and Parks Fund, Economic Development Fund, Cultural Development Trust Fund, and Park Vista Senior Housing Project Fund.

Adopted FY 2024-25 General Fund Budget

The General Fund pays for the City's basic operations and services, including the following:

- Public Safety (Police & Fire)
- Public Works (Streets/Engineering/Facilities/Landscaping)
- Community Services (Library/Senior/Teen/Recreation/Cultural Arts)
- Development Services (Planning/Building/Housing)
- Internal Support (City Clerk/City Treasurer/Finance/Human Resources/Information Technology)
- General Governance (City Council/City Manager/City Attorney)

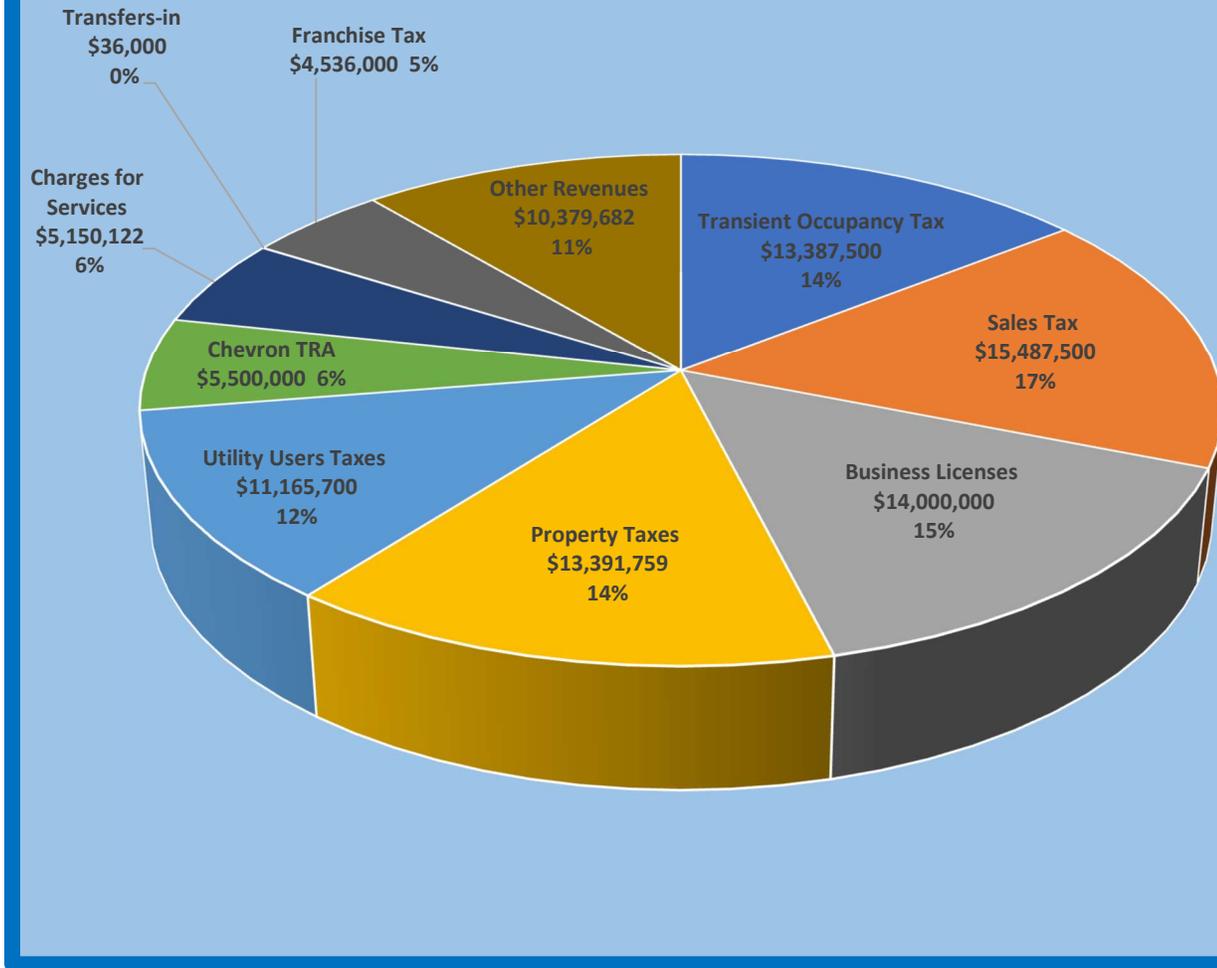
The Adopted FY 2024-25 General Fund Budget preparation process began in January 2024 and continued through June 2024. Staff worked diligently to develop the adopted budget. Through discussions with City Council during the Strategic Planning and Budget Study sessions, the following approach was used to develop the FY 2024-25 General Fund Budget:

- Utilize a 5% vacancy rate for personnel in departments that were not fully-staffed at time of budget preparation
 - Approximately \$2.5 million reduction in salaries and benefits
 - Historically the vacancy rate has been about 11% = 30 Full Time Positions
 - Freeze three full-time positions (Executive Assistant, Plan Check Engineer, Fire Marshal)

General Fund Revenues

- Total General Fund revenues for FY 2024-25 are anticipated to be **\$93,034,263** as illustrated in the following chart and table:

Proposed FY 2024-25 General Fund Revenues



General Fund Revenue	FY 2023-24 Adopted	FY 2024-25 Proposed
Sales & Use Tax	\$14,750,000	\$15,487,500
Business License	14,300,000	14,000,000
Transient Occupancy Tax	12,750,000	13,387,500
Property Tax	12,539,805	13,391,759
Chevron Tax Reso Agreement	5,500,000	5,500,000
Utility User Tax (UUT)	10,634,000	11,165,700
Charges for Services	4,976,040	5,150,122
Transfers In	50,000	36,000
Franchise Tax	4,200,000	4,536,000
Other Revenues	3,112,944	3,379,296
Intergovernmental	130,000	200,000
License & Permits	2,182,000	2,582,372
Interest & Rental Income	2,843,620	3,871,287
Fines & Forfeitures	327,101	346,727
Total:	\$ 88,295,510	\$ 93,034,263

The Top Five General Fund revenue sources are as follows:

1. Sales Tax: \$15,487,500

This represents an increase of \$737,500 from the Adopted FY 2023-24 budget, as is indicated by the City's third-party Sales Tax and Property Tax consultant, HdL. Year-over-year trends indicate an uptick in major industry groups such as fuel and service stations, and general consumer goods, as well as steady trends in restaurants and hotels.

2. Business License Tax: \$14,000,000

This represents a decrease of \$300,000 from the Adopted FY 2023-24 budget. Following the passing of Measure BT in November 2022, the changes to the business tax allowed for the revenue source to remain close to flat after some business types downsized or left the City following the pandemic.

3. Property Tax: \$13,391,759

This represents an increase of \$851,954 from the Adopted FY 2023-24 budget which is attributed to an increase in assessed value and property tax for the City.

It is important to remember that the City of El Segundo receives only a small portion of local Property Tax revenue (about 6 cents for every \$1 dollar of Property Tax paid). In total, Property Tax represents approximately 14% of the estimated total General Fund revenues. This is a smaller percentage than most California cities.

4. Transient Occupancy Tax (TOT): \$13,387,500

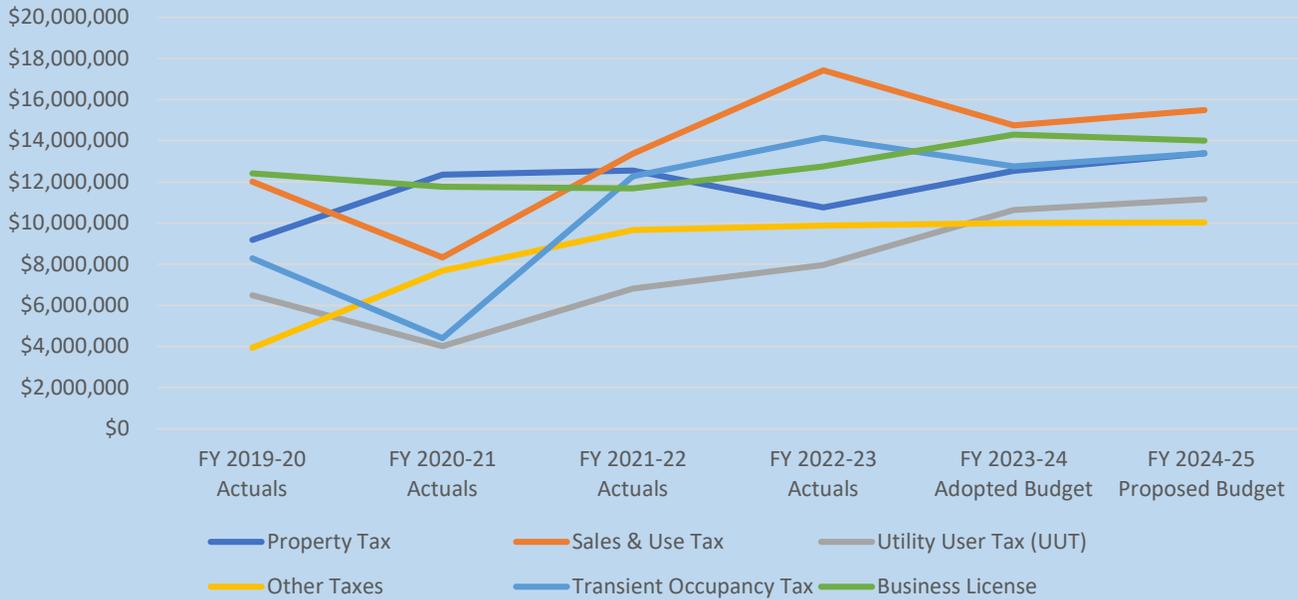
This represents an increase of \$637,500 from the Adopted FY 2023-24 budget. The month-over-month from 2023 to 2024 reflects a steady increase in occupancy rates and in average daily room rates.

5. Utility Users Tax (UUT): \$11,165,700

This revenue source reflects the total of all the Utility Users Taxes from gas, water, telecommunications, cogenerated electric, and electricity (which are applied to non-residential users only) and is estimated to increase \$531,700 from the Adopted FY 2023-24 budget.

The following graph provides a five-year historical overview of the City's Top Five General Fund revenues:

General Fund Tax Revenues Overview



General Fund Appropriations

Total Proposed General Fund Appropriations for FY 2024-25 is **\$97,472,672** is as follows:

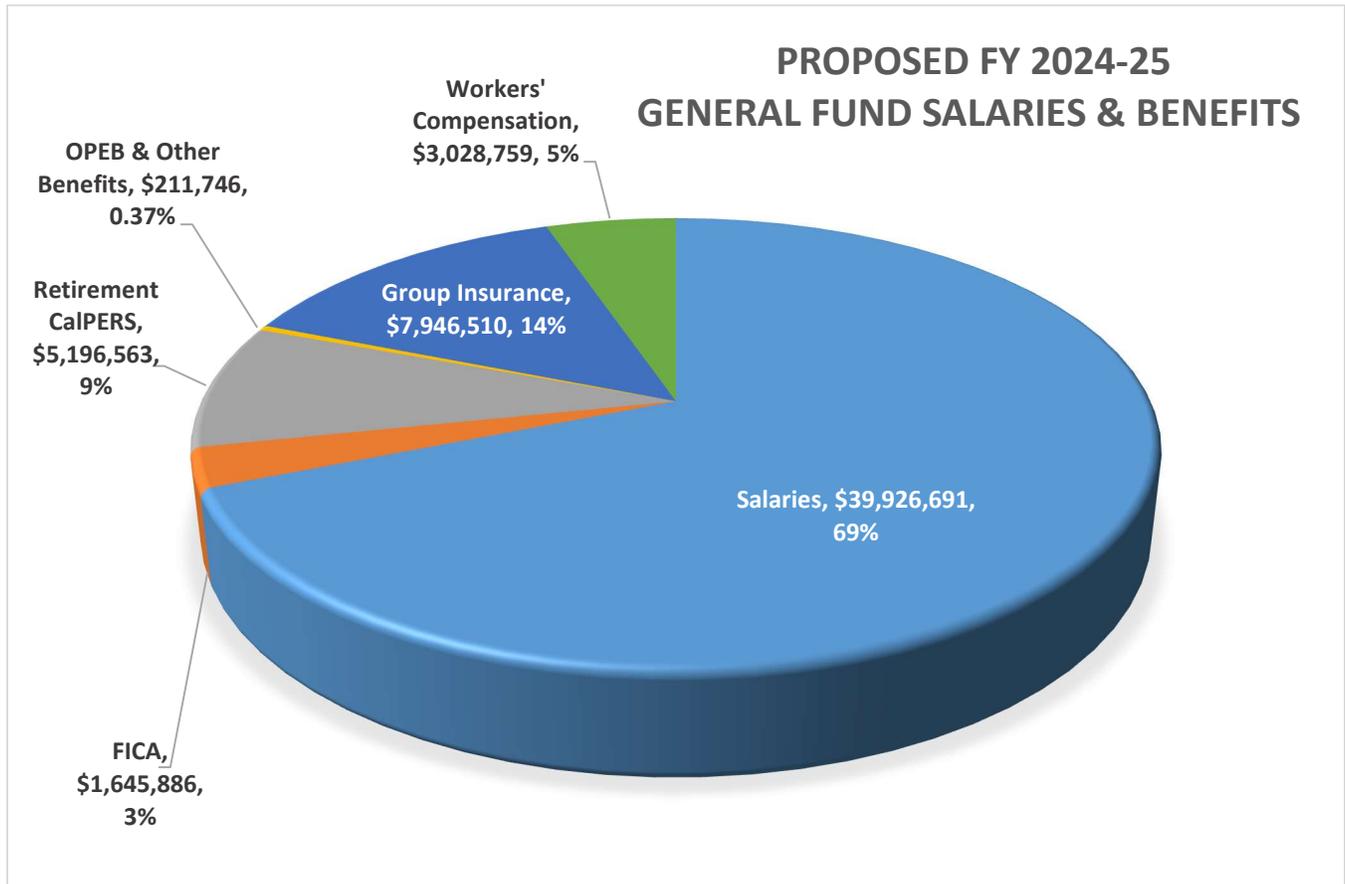
Department	FY 2023-24 Adopted Appropriations	FY 2024-25 Proposed Appropriations
Police	\$21,611,055	\$22,231,649
Fire	14,196,502	15,663,956
Transfers Out	17,930,206	14,996,546
Public Works	8,602,036	9,844,794
Non-Departmental	6,745,052	6,785,227
Recreation, Parks and Library	10,233,080	10,744,896
Community Development Department	3,802,120	3,745,094
Information Technology	3,864,715	3,912,086
City Manager	2,903,270	2,807,177
Finance	2,472,453	2,766,646
Human Resources	2,116,401	2,194,785
City Attorney	835,450	897,450
City Clerk	516,545	658,095
City Council	235,329	224,272
Total:	\$96,064,216	\$97,472,672

Summary of General Fund Appropriations (Excluding Capital Outlay and Transfers Out)				
	Adopted FY 2023-24	Proposed FY 2024-25	\$ Increase	% Increase
Salaries/OT/Other	\$36,510,418	\$39,926,691	\$3,416,273	9.4%
All Benefits	17,479,100	18,029,466	550,365	3.1%
Subtotal:	\$53,989,518	\$57,956,156	\$3,996,638	7.3%
Maintenance & Operations	23,758,341	24,315,940	557,599	2.3%
Grand Total:	\$77,747,859	\$82,272,096	\$4,524,237	5.8%

The two largest General Fund departments remain Police and Fire. These two departments consume 38.9% of the total General Fund Budget (the General Fund includes Transfers Out which records the payment on the POBs, transfer to Solid Waste, transfer to Senior Housing, and \$4.9 million transferred to the GF CIP Capital Fund), followed by the Recreation, Parks, and Library Department at 11.0%. The issuance of the POBs paid off the UAL to CalPERS and the annual POBs payments are recorded as a transfer out of the General Fund to the Debt Service POBs Fund.

Salaries and Benefits

The General Fund continues to experience rising salary costs, and the FY 2024-25 budget includes the outcomes of various labor union agreements put into place in recent months. For FY 2024-25, budgeted General Fund Salaries and Benefits will total \$57.9 million and will equal approximately 59% of the General Fund operating budget. An increase in salaries and benefits is a result of MOU changes and salary adjustments that were implement in the previous fiscal year. The following pie chart illustrates how General Fund salaries and benefits will be allocated:



As is the case with most California cities, El Segundo has historically budgeted to fill 100% of all budgeted positions. Cities are seldom fully staffed at 100%. The average number of vacancies at a given time is 30 - 43 employees, or 11-14% of the 294 full-time budgeted General Fund positions (excluding elected officials). The Adopted FY 2024-25 Budget includes a 5% vacancy rate built into each Department's budget (except for part-time employees, the City Clerk department, and the Library division due to those being 5 full-time staff or less or being fully-staffed at the time of budget preparation).

The 5% vacancy rate will result in a decrease to the operating budget by approximately \$2.5 million. It is anticipated that the City will reevaluate this practice as departments continue to assess their organizational structure to provide essential services in the most cost-effective manner.

Maintenance & Operations

The Adopted General Fund Budget includes a 2.3% increase in Maintenance & Operations costs. This increase is primarily due to contractual increases due to minimum wage increase and inflation.

Chargebacks

Chargebacks consist of services provided by a General Fund department to another Governmental Fund or Enterprise Fund. During the year, the applicable operations will be charged to reflect the cost of receiving these services and reimburse (or charge back) the General Fund. The methodology is based on the City's formal Cost Allocation Plan.

Estimated Fund Balance

Fund balance is the difference between assets and liabilities and is contained within non-spendable, restricted, assigned, or unassigned categories. City policy is to set the General Fund reserve levels at 25% of appropriations, and the FY 2024-25 budget includes reserves at this level. Based on estimated revenues and adopted appropriations for FY 2024-25, staff projects the ending General Fund balance on June 30, 2025 to be \$29,669,350, and the estimated ending unassigned fund balance after meeting the 25% reserve is \$6,550,240

Reserve Levels

It is recommended that the City maintain an Economic Uncertainty Reserve balance of \$2.0 million. At the end of FY 2024-25 this balance will be \$2.0 million. The City's Economic Uncertainty Reserve Policy is to maintain a balance of \$2.0 million. The City also maintains an OPEB reserve of \$33.4 million and a Section 115 Pension Trust balance of \$5.8 million for FY 2024-25.

Previous staff recommendations for the City's reserve policies were to use a 20-25% range for the General Fund reserve. The Adopted FY 2024-25 General Fund budget includes a 25% reserve level, based on proposed recurring appropriations. The Adopted FY 2023-24 General Fund budget also included the 25% reserve level.

A General CIP Reserve was established in FY 2023-24 to allow City Council discretion to fund CIP projects that are not necessarily on the CIP program schedule. The FY 2024-25 General Fund CIP reserve is \$400,000. The direction from City Council was to include 5% of the annual budget as a contribution to this ongoing General CIP Reserve.

Solid Waste Fund

The Solid Waste Fund was set up in June 2019 to account for the General Fund's subsidy of residential refuse collection services provided by the private hauler EDCO. The Adopted FY 2024-25 Solid Waste Fund Budget is \$330,000 and reflects a recurring General Fund 29.4% subsidy of residential rates. The General Fund will not be able to maintain this subsidy and a plan will be developed to transition to a refuse collection model in which those that consume the service pay for their share of the cost.

Special Revenue Funds

The Adopted FY 2024-25 Budget for all Special Revenue Funds is \$8.6 million, as well as \$2.1 million for carryover and new capital improvements funded by special revenue for projects such as ADA improvements, infrastructure upgrades, etc. These funds are dedicated for specific purposes governed by specific laws and regulations. For example, the Gas Tax Fund can be spent only on street-related expenditures. Prop A and Prop C Funds can only be spent on transportation projects. Asset Forfeiture and COPS Funds can be spent only on public safety related activities – as a supplement and not to supplement current appropriations. Federal, State, or County grants can only be spent for the specific grant purpose that it is awarded. Some Special Revenue fund balances are projected to “decrease” as the City appropriated funds for specific purposes that they were intended to be used.

Cultural Development (1% for the Arts) Fund

The Adopted FY 2024-25 Cultural Development Fund Budget is \$272,604. The Cultural Development Program commenced in FY 2019-20 and is funded via a 1% “Fee for the Arts” on new commercial and industrial development to promote public art, foster quality economic development, and enhance public space aesthetics.

Debt Service Fund

The Debt Service Fund records the City's facility lease activity for the Douglas Street Gap Closure Capital Improvement project. Included in the adopted FY 2024-25 Budget is an appropriation of \$542,851 for the annual payment of principal and interest on the Douglas Street Gap Closure project.

Also, the City issued Pension Obligation Bonds (POBs) in FY 2021-22 in the amount of \$144,135,000. Included in the adopted FY 2024-25 Budget is an appropriation of \$9.5 million for the continuation of the annual debt service payments for these bonds.

General Fund Capital Improvement Program (CIP) Fund

The Adopted FY 2024-25 General Fund CIP Fund Budget totals \$29,235,345. This amount includes \$23,247,613 in “carryover” unspent funds from prior fiscal years and the remaining \$5,987,732 represents funding for new or ongoing FY 2024-25 projects. Additional CIP Fund Budget funds also include a transfer from CIP into the Senior Housing Fund, and \$77K for Developer Impact Fee projects.

As delineated in the “Five-Year Capital Improvement Program,” located toward the end of this budget document, there is a total of 51 General Fund CIP projects: those that are carried over from previous fiscal years, those that will be active during the FY 2024-25 fiscal year, and those that are continuing to accumulate funding for future activation.

A General CIP Reserve was established to allow City Council discretion to fund CIP projects that are not necessarily on the CIP program schedule. The direction from City Council is to include 5% of the annual budget as a contribution to this ongoing General CIP Reserve.

Ideally, a local government will dedicate at least 2% to 5% of its total budget each year to the community’s public infrastructure, including public facilities. As the City ages and its infrastructure continues to deteriorate, the City will need to rely heavily on long-term financial planning to better prepare, and re-invest, in this essential aspect of the budget. The longer the City procrastinates and delays properly managing its existing facilities, infrastructure, and assets, it will end up costing both current and subsequent generations significantly more to rebuild and pay for rising future legal claims and settlements.

Capital improvement projects that are paid for via other funds are located within each fund’s budget. Please refer to the attached “Five-Year Capital Improvement Program” as well as to the CIP section of this budget document for more information about each capital improvement project.

Enterprise Funds

Water Fund

Every few years, the City reviews its water and wastewater rates to determine what rates should be adjusted over the next five years to pay for the full cost of providing reliable water and collecting and treating wastewater in an effective and environmentally safe manner. A fundamental policy goal is for the ratepayers to pay for the cost of services provided and for each fund to be self-sustaining.

Water rates were previously last adjusted in 2019. In anticipation of the need to adjust rates for the next five-year period, staff initiated a comprehensive Water and Wastewater “Rate Study” for each enterprise in the fall of 2019. This study was completed in the fall of 2020 and was presented to City Council on December 15, 2020. This study included presenting a series of water and wastewater rate adjustment options for each year from FY 2020-21 through FY 2024-25.

On December 15, 2020, City Council directed staff to administer the Proposition 218 majority protest process and set a public hearing for February 16, 2021, to vote on the proposed water and wastewater rate adjustments. On December 30, 2020, protest ballots were mailed out to the owners of each parcel and each water and wastewater customer (ratepayer). This process requires allowing a minimum of 45 days notification prior to the Proposition 218 public hearing. A total of 53,709 water protest ballots and 5,286 wastewater protest ballots were mailed out. For ratepayers to successfully protest the proposed water and wastewater rate increases, a simple majority of property owners and/or water ratepayers (2,686 or more) and wastewater ratepayers (2,644 or more) must return their ballots as instructed.

At its December 15, 2020 meeting, City Council approved the rate study, selected a water rate structure and wastewater rate structure, and reaffirmed policies and procedures adopted by City Council which set forth the procedures required by California State Proposition 218 (the “Right to Vote on Taxes Act” of 1996) to implement new or increased water and wastewater rates for residential and non-residential services. Since a majority vote protesting the proposed rate adjustments did not take place by the February 16, 2021 deadline, the approved rates will remain in place for five years. The City’s water rates are being adjusted over the next five years as follows:

Utility	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FY 24-25
Water	0%	3.0%	3.0%	3.0%	3.0%

Water rate adjustments took place on January 1, 2022, January 1, 2023, and January 1, 2024. The remaining water rate adjustment will take place on January 1, 2025. The approved water rate adjustment

over the total five years results in an estimated \$5,726,955 that will ensure the long-term fiscal health of the Water Enterprise, as well as ensuring the delivery of safe and reliable water to the City’s customers. These rate adjustments were designed to fully cover the associated costs incurred by the Water Fund over the described five years. Without the proposed rate adjustments, Water Fund revenues could not cover the rising cost of imported water purchased from West Basin Municipal Water District, operating expenses, or needed capital expenses.

The Adopted FY 2024-25 Water Fund Budget is \$39.3 million, including \$4 million in new capital improvement projects related to water main and facilities maintenance, and parks and median irrigation conversion to reclaimed water. The Water Division operates, maintains, and repairs the City’s water distribution system consisting of approximately 65 miles of pipeline, a six-million-gallon reservoir, a three-million-gallon reservoir, and a 200,000 gallon elevated water tank.

The largest budget line-item is the cost of purchasing water (\$29 million) and this is projected to steadily increase at an annual rate of 3.5% for the foreseeable future. There is no local source of potable water in the City. As a result, 100% of potable water is purchased from a water wholesaler, West Basin Municipal Water District. The Water Fund is not structurally balanced for FY 2024-25 with the cost of capital, maintenance improvements, and all on-going operations costing more than what is received from on-going revenue.

The Water Fund receives revenue primarily from metered water sales and base charges. FY 2024-25 Water Fund revenues are estimated at \$34.6 million. Since the water utility must be self-sufficient, the City remains committed to maintaining critical infrastructure and complying with all applicable laws, rules, and regulations to deliver safe, dependable, and efficient recycled water and water services to all customers. The City strives to maintain affordable water rates while ensuring the long-term integrity of the water distribution system.

Wastewater Fund

Based on the previously mentioned Water and Wastewater “Rate Study,” the City’s wastewater rates are being adjusted over the next five years as follows:

<u>Utility</u>	<u>FY 20-21</u>	<u>FY 21-22</u>	<u>FY 22-23</u>	<u>FY 23-24</u>	<u>FY 24-25</u>
Wastewater	9.0%	9.0%	9.5%	9.5%	9.5%

Wastewater rate adjustments took place on April 2, 2021, January 1, 2022, January 1, 2023, and January 1, 2024. The remaining and final wastewater rate adjustment will take place on January 1, 2025. The approved wastewater rate adjustments over the next five years results in an estimated \$6,396,262 in new Wastewater Fund revenue to cover rising operating and capital costs associated with maintaining the enterprise.

The Adopted FY 2024-25 Wastewater Fund Budget is \$7.8 million, including \$1.5 million for capital improvement projects which include infrastructure replacements. While the Hyperion and Regional Sanitation District treatment plants are operated by the City of Los Angeles (Hyperion) and Los Angeles County (Los Angeles County Regional Sanitation District), the City of El Segundo operates and maintains the wastewater collection system which consists of nine stations, 18 pumps, and approximately 57 miles of sewer mains. The lift stations run in automatic mode 24 hours per day to convey over half-billion gallons of sewage per year to the Hyperion and Regional Sanitation District treatment plant customers located west of Pacific Coast Highway. Customers east of Pacific Coast Highway have their wastewater treated at the Regional Sanitation District plant.

The Wastewater Fund receives revenue primarily from residential and commercial user and connection fees. FY 2024-25 revenues are estimated at \$5.7 million. Since the wastewater utility must be self-sufficient, the City remains committed to maintaining critical infrastructure and complying with all

applicable laws, rules, and regulations to deliver safe, dependable, and efficient wastewater services. The City strives to maintain affordable wastewater rates while ensuring the long-term integrity of the wastewater collection system.

Golf Fund

In FY 2022-23, the Golf Fund became one of the City's General Fund components with Topgolf taking possession of The Lakes Golf Course through a ground lease agreement in 2021.

With Topgolf having opened in April 2022, the Golf Fund should finally be able to begin systematically paying down its loan to the Equipment Replacement Fund. Because Topgolf is up and running, this will reverse the past several years of recurring Golf Fund operating losses and General Fund subsidies. Based on the approved Management Agreement, the Topgolf project continues to generate at least \$1,900,000 in new recurring General Fund and Golf Fund revenues/investment, including the annual driving range ground lease payment; the annual Community Benefit Contribution; the Annual Golf Course and Driving Range Capital Contribution; the recurring 3% beverage fee payment at driving range (with a minimum guarantee of \$200,000 from the driving range); and annual golf course ground lease payment.

As directed by City Council on April 20, 2021, the following Topgolf Revenue Allocation Policy went into effect starting with FY 2022-2023 and continues as follows:

Ground Lease Revenue:

- 60%-70% of revenue generated from driving range ground lease will be dedicated to funding City's pension related liabilities.
- 30%-40% of revenue generated from driving range ground lease (estimated to be \$1,300,000 per year) and is dedicated to repaying Equipment Replacement Fund.

Internal Service Funds

These funds are used to account for internal charges to user-departments. For example, the Equipment Replacement Fund is used only to accumulate funds to replace various equipment valued at \$5,000 or more (individual value of an item and not grouped items) and vehicles throughout the City. Based on the estimated life of the asset and estimated replacement value after the asset is fully depreciated, the Equipment Replacement Fund charges the department a set amount each year until the asset is fully funded in order to be replaced.

Per the established replacement schedule, the Adopted FY 2024-25 Equipment Replacement Fund Budget is \$9.6 million.

The City operates two self-insurance programs, administered by third-party administrators, under the management of the Human Resources department. The City belongs to the Independent Cities Risk Management Authority (ICRMA), a joint-powers authority of 14 participating members for the purpose of pooling the City's risk for general liability and workers' compensation losses with those of other member cities. ICRMA covers up to \$35,000,000 for general liability claims: The City is responsible for the first \$750,000 of claims (Self-Insured Retention). The ICRMA pool covers up to the first \$2,000,000 above the City's SIR and the excess coverage is everything from \$2,000,000 to \$35,000,000. The City also participates in the following insurance programs: crime program, cyber program, property and equipment program, auto physical damage program, and terrorism coverage program.

For the Liability Insurance Fund and Workers' Compensation Fund, the Proposed FY 2024-25 Budget is \$3,769,563 and \$3,418,321 respectively. Both these amounts are intended to cover administration costs, premiums, and estimated claims payments within the City's self-insured retention levels (\$750,000 for General Liability and \$500,000 for Workers' Compensation). The Adopted FY 2024-25 Budget allocates the costs associated with each insurance program to the corresponding City department directly attributable to the increase.

Adopted FY 2024-25 Citywide Capital Improvement Program (for all funds) Budget

The Adopted FY 2024-25 Capital Improvement Program (CIP) Budget (for all funds) totals \$15,137,732 along with another \$24,034,150 in carryover funds from prior fiscal years to support 43 separate projects for a total of \$39,171,882. Please refer to the "Five-Year Capital Improvement Program" located toward the end of this budget document for more information about each capital improvement project.

Citywide Staffing

The Adopted FY 2024-25 Budget includes staffing for 294 total full-time positions, and 80.47 total part-time (FTE) positions.

Labor Contracts

The Adopted FY 2024-25 Budget includes funding for represented labor groups which have contracts in effect for FY 2024-25. The General Employees Association (CEA) labor contract expired on September 30, 2023. The following table lists the represented and unrepresented labor groups, along with their contract expiration dates:

Represented Employee Associations and Unrepresented Units

No.	Employee Unit	Contract Expiration
1	Firefighters Association (FFA)	6/30/2028
2	Police Officers Association (POA)	6/30/2025
3	Police Support Services (PSSEA)	6/30/2026
4	Supervisory & Professional Employees (SPEA)	6/30/2026
5	General Employees Association (CEA)	9/30/2023
6	Management Police (PMA)	6/30/2026
7	Management & Confidential	N/A
8	Directors/Executives	N/A

Performance Measures

The City continues to transform its performance measures from static measures to more robust methods that rely on additional meaningful tools. Regular measures, including private sector style recurring "customer transactional surveys" of those who interact with City employees, are used to highlight areas where the City performs well, as well as those areas in which further evaluation is warranted.

Pensions

Over the last several years, CalPERS has made significant changes to the assumptions used in the calculations of local agencies' pension liabilities. These changes have resulted in:

- Increased overall unfunded pension liability as the discount rate has been reduced from 7.5% to 7.0% (With a further reduction to 6.8% that went into effect on July 1, 2022; the discount rate, which is determined by investment returns, is 6.8% for FY 2024-25).
- Increases in annual payments due to CalPERS in earlier years followed by declining payments in later years due to the method of amortizing Unfunded Actuarial Liability (UAL) payments

The City has three CalPERS plans: 1) Safety Police; 2) Safety Fire; and, 3) Miscellaneous Employees Plan. Each plan's UAL is comprised of multiple "amortization bases" which have positive and negative amounts generated each year based on the performance of the CalPERS Investment Fund and changes in actuarial assumptions. Each amortization base has a separate payment schedule over a fixed period of years (up to 30 years for each). First, the current CalPERS actuarial methodology determines the annual employer payments. These payments made by agencies continue to increase each year while others decrease based on the current year's actual calculation. The City's use of Pension Trust funds helps to smooth these fluctuations for El Segundo. The second pension piece is the UAL or Unfunded Liability which for agencies that still have an UAL payment, those payments generally increase over time before they decline in future years and are paid off in the next 15 to 20 years.

A series of other forward-thinking actions taken by City Council over the past few years include: Reduced "Fresh Start" Amortization Period; Past additional discretionary UAL payments; Prepaid UAL payments; Creation of a Pension Trust Fund; Requiring "Classic" employees to pay their full "employee share," Adoption of formal UAL Policies; and, the Topgolf Revenue Allocation Policy.

The annual \$9.5 million payment on the POBs represents a much lower recurring pension cost to the City than what would have been the case without the POBs.

Other Post-Employment Benefits

Just as with employee pension costs, the City has achieved financial stability and predictability for its "Other Post-Employment Benefits." The City provides retiree medical insurance to vested employees who retire from the City. This benefit is part of what is referred to as "OPEB." In order to set funds aside for this benefit, the City opened a Section 115 Trust in 2008. The OPEB reserve is \$33.4 million, and the Pension trust Reserve is \$5.8 million.

The total OPEB liability for the City is \$61.3 million, with a fiduciary net position of \$28.8 million. The City's unfunded liability is \$32.5 million, resulting in a funded status of 47%. About 75% of municipalities in the State of California that offer retiree medical insurance benefits have a funded ratio of 25% or less. The City of El Segundo is well positioned to be fully funded for its OPEB liability by 2031.

As of the actuary report dated June 30, 2021, the City no longer needs to make additional contributions into the OPEB Trust. The investment earnings over the next ten years are expected to move the OPEB Trust to a 100% funded status within a decade. The annual contribution to the OPEB Trust had been \$548,000 for several years. These are General Fund dollars that can be used to balance the budget or dedicated for other City Council strategic goal purposes. Once the OPEB Trust is 100% funded, the City will begin to pull money out of the OPEB Trust to assist in making the monthly medical retiree insurance premium payments.

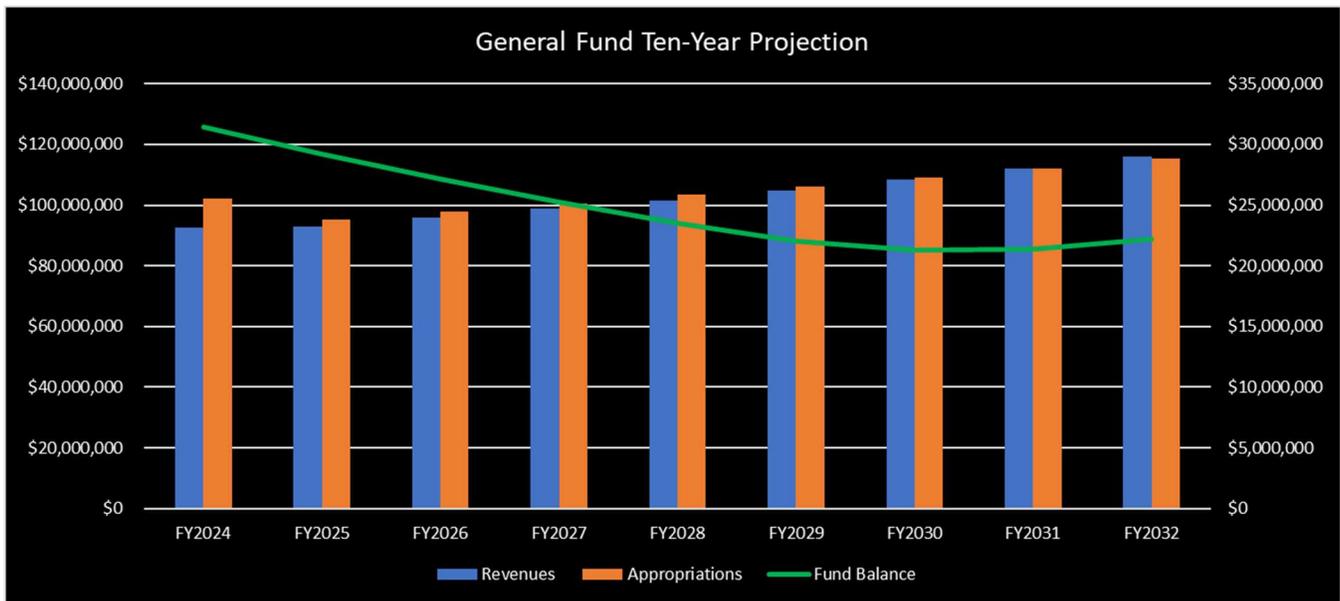
After years of stress and uncertainty, the City now has clarity and predictability in managing its employee pension and retiree medical insurance obligations.

Future Challenges

The City will continue to focus its efforts on keeping our local residents and businesses in a safe environment. While the City has achieved level and stable recurring retirement costs going forward, the City will have to wrestle with rising medical insurance premiums and escalating Workers' Compensation and General Liability Insurance costs within the Police and Fire Departments. As a result, there may be continued financial pressure to reduce City service levels and staffing.

The Adopted FY 2024-25 Budget reflects a General Fund that continues to subsidize other funds, such as the Solid Waste Fund and the CIP Fund. With added pressure for General Fund resources to be used to support these operations, this will place a further strain on the General Fund's ability to provide traditional local government services, including public safety (Police and Fire). Looking forward, the Solid Waste Fund is projected to draw down additional General Fund reserves and fund balances beyond FY 2024-25. This is not a good business practice and, as a result, staff will develop both short-term and long-term strategies to more effectively address these challenges to ensure the City remains financially stable over the long-haul.

Even with such pressures, staff remains cautious in projecting City revenues, while at the same time working hard to limit future expenditures. The following graph contains projected General Fund revenues and expenditures over the next ten years, along with the theoretical impact on annual fund balance:



As illustrated above, the General Fund stabilizes due to the reduction in expenditures resulting from the issuance of the Pension Obligation Bonds, as well as the enhancement to revenue from the Topgolf project. However, the City may face a structural budget challenge going forward, if CalPERS investment earnings do not meet their investment return expectations, if future labor contracts result in ongoing additional expenditures, or if there is a future recessionary/high inflationary period. Note that this assumes that the General Fund will spend 100% of its appropriations and that revenue growth will be more conservative (lower) than in the recent past. While the City will likely experience revenue growth at greater levels (based on history), the cost of providing services to the community will likely continue to rise at a faster rate than revenue growth.

In the years ahead, the City will continue to grapple with the challenges of being a full-service City faced with rising costs and an aging local public infrastructure system that needs restoration. For example, the City's streets and sidewalks infrastructure is estimated to require millions of dollars annually in capital and maintenance expenditures to maintain existing levels of service.

Historically, the City has not received sufficient transportation related revenues (Gas Tax, Measure R, Measure M, SB-1, etc.), Developer Fees, and grant revenue to maintain City streets and facilities at the required levels which has resulted in increased General Fund subsidies. However, with Developer Fees revenues remaining limited, and limited State/Federal grant opportunities, combined with the City's past practice of deferred maintenance and neglect, going forward the City will need to explore a different approach in obtaining capital improvement funding.

Future Opportunities

Despite various financial and budget challenges facing the City, there are incredible opportunities associated with our diverse and resilient local economy. There are several exciting new developments in the works that are scheduled to come on-line in FY 2024-25 and beyond. Examples include:

1. Chargers new team headquarters and practice facility: a 14-acre site situated south of El Segundo Boulevard and east of Pacific Coast Highway on Nash Street.
2. Aerospace Corp.'s investment in its El Segundo campus, which will include facility modernization and consolidation of labs and other main campus spaces.
3. Pacific Coast Commons Specific Plan project: includes 257 apartment units, 6 townhome condominium units, 11,252 square feet of commercial uses, and three parking structures containing 825 parking spaces.

These types of major investments reflect the private sector's optimistic view of the local economy and how such companies view the City as a preeminent high-profile business hub.

Another example of future opportunities is the ongoing update of the 20-year-old Downtown Specific Plan and pending recommendation to select a developer to redevelop the Civic Center site to revitalize and reimagine the future of Downtown El Segundo. There has been considerable interest to simultaneously maintain the existing historic charm of downtown while introducing an exciting series of opportunities to allow local businesses to continue to thrive.

AAA Credit Rating

In August 2023, after having previously received its inaugural Standard & Poor (S&P) Global credit rating of 'AA+' in May 2021 in connection with the issuance of pension obligation bonds (POB), S&P Global issued a letter and revised 'AAA' credit upgrade to the City.

The public report issued by S&P included Credit Highlights, Outlook, Credit Opinion, and Related Research.

In its Credit Highlights, S&P stated, "The rating change reflects our improved view of the city's policies and procedures, which have partially fueled multiple positive operating results over the last four years, it's very strong financial position, and its bolstered revenue profile."

S&P credited the City's strong financial policies and practices by an established management team, continued commercial and corporate growth, and the quick revenue recovery of its well diversified and flexible general revenues following a decline during the global pandemic as reasons for the upgrade. S&P stated El Segundo's position as a key employment and entertainment hub within the broad and diverse Los Angeles County metropolitan area continues to spur healthy economic growth for the city.

The key credit metrics for the City included 'very strong economy'; 'strong budgetary performance'; 'very strong budgetary flexibility'; 'very strong liquidity'; 'very strong management'; 'weak debt and long-term liabilities'; and 'strong institutional framework.'

Long-Range Financial Strategic Planning

Staff will continue to maintain and use its comprehensive 10-year Long-Range Financial Forecast Model, which received an update in March 2024.

The Forecast Model is a long-range look at the City General Fund financial performance, and helps communicate the City's anticipated future financial trends to our residents, businesses, stakeholders, and constituents.

Complementing the Citywide Strategic Plan priorities, the Forecast Model serves as a tool for providing the City Council and the public with insight on the City's General Fund financial performance and illustrating "what-if" scenarios that reflect the impact of current and potential policy decisions, economy changes, and significant issues

RESOLUTION NO. 5492

A RESOLUTION ADOPTING THE 2024-2025 FINAL OPERATING AND CAPITAL IMPROVEMENT BUDGET AND THE 2024-2025 APPROPRIATIONS LIMIT FOR THE CITY OF EL SEGUNDO.

The City Council of the City of El Segundo does resolve as follows:

SECTION 1: The City Council finds and declares as follows:

- A. The City Council has reviewed the proposed final Operating Budget ("Budget") for fiscal year;
- B. The Budget is based upon appropriate estimates and financial planning for the City's operations, services, and capital improvements;
- C. The City Council conducted a strategic planning session on April 30, 2024; two budget study sessions on May 06, 2024 and May 21, 2024; and a public hearing on June 4, 2024;
- D. All procedural requirements for adopting the City's budget were fulfilled, and the City Council was fully informed regarding the City's current finances, projected revenue, and financial obligations; and
- E. It is in the public interest for the City Council to adopt the Budget as proposed by the City Manager.

SECTION 2: **ADOPTION.** The Budget attached to this Resolution, and incorporated by reference, is approved and adopted subject only to the authorizations set forth below. Such approval and adoption includes, without limitation, the Schedule of Positions Full-Time & Full-Time Equivalents by Department, Authorized Positions and Budgeted Positions set forth in the Budget which recognizes Authorized Positions which are authorized but not necessarily budgeted, Budgeted Positions which are authorized and budgeted in the fiscal year, and Financial Policies and Procedures.

SECTION 3: APPROPRIATIONS LIMIT.

- A. Article XIII B of the California Constitution requires the City to set its Appropriations Limit on an annual basis;
- B. The City's Appropriations Limit may be adjusted annually based upon inflation and population growth.
- C. The City Council may choose the method of calculating adjustments to the City's Appropriations Limit on an annual basis. For inflation, pursuant to Article XIII B, § 8(e)(2), adjustments to the Appropriations Limit may be calculated using either the percentage change in per capita personal income from the preceding year or the percentage change in the local assessment roll from the preceding year because of local nonresidential new construction. For population growth,

pursuant to Government Code § 7901(b), the City may either use the percentage growth either in its jurisdiction or from the surrounding county.

- D. Pursuant to Article XIII-B of the California Constitution, and those Government Code sections adopted pursuant to Article XIII-B, § 8(f), the City Council chooses to adjust the City's Appropriations Limit by calculating inflation using the percentage change in per capita personal income from the preceding year, and calculating population growth by using the percentage change in population in Los Angeles County.
- E. As a result of the adjustments made to the City's Appropriations Limit, the City Council sets the Appropriations Limit for the fiscal year at \$426,186,368.

SECTION 4: BUDGET APPROPRIATIONS. Based upon the Budget, the total General Fund operating budget, including transfers-out, is \$97,472,672. The City Manager, or designee, is authorized to implement the following appropriations for City Departments:

Department	Adopted FY 24-25
CITY ATTORNEY	897,450
CITY CLERK	658,095
CITY COUNCIL	224,272
CITY MANAGER	2,807,177
COMMUNITY DEVELOPMENT DEPARTMENT	3,745,094
FINANCE DEPARTMENT	2,766,646
FIRE DEPARTMENT	15,663,956
HUMAN RESOURCES DEPARTMENT	2,194,785
INFORMATION TECHNOLOGY DEPARTMENT	3,912,086
NON DEPARTMENT	6,785,227
POLICE DEPARTMENT	22,231,649
PUBLIC WORKS DEPARTMENT	9,844,794
RECREATION PARK AND LIBRARY DEPARTMENT	10,744,896
TRANSFER	14,996,546
Grand Total	97,472,672

SECTION 5: CIP and MISCELLANEOUS APPROPRIATIONS. The City Manager, or designee, is authorized to implement the following CIP and miscellaneous appropriations, for a total of \$113,477,755 with the following funds and amounts:

Fund	Adopted FY 24-25
104 TRAFFIC SAFETY FUND	36,000
106 STATE GAS TAX FUND	523,755
109 ASSET FORFEITURE FUND	702,450
110 MEASURE R	1,000,000
111 COMM. DEVEL. BLOCK GRANT	-
112 PROP "A" TRANSPORTATION	367,281
114 PROP "C" TRANSPORTATION	1,200,000
115 AIR POLUTION REDUCTION FUND	-
116 RESIDENTIAL SOUND INSULATION PROG. FUND	2,281
117 HYPERION MITIGATION FUND	60,754
118 TDA ARTICLE 3 - SB 821 BIKEWAY FUND	30,000
120 C.O.P.S. FUND	423,820
123 PSAF PROPERTY TAX PUBLIC SAFETY	75,000
124 FEDERAL GRANTS	357,765
125 STATE GRANTS	154,827
126 CUPA	889,918
127 MEASURE M	200,000
128 SB-1	600,000
129 CERTIFIED ACCESS SPECIALIST PROGRAM (CASP)	15,000
130 AFFORDABLE HOUSING FUND	50,000
131 COUNTY STORM WATER PROGRAM	1,050,000
132 MEASURE B	12,580
202 DEBT SERVICE FUND	542,851
204 PENSION OBLIGATION BONDS	9,500,314
301 CAPITAL IMPROVEMENT FUND	30,035,345
312 DEVELOPER IMPACT FEES - LAW ENFORCEMENT	60,000
317 DEVELOPER IMPACT FEES - LIBRARY	17,156
401 ECONOMIC UNCERTAINTY	-
501 WATER UTILITY FUND	39,315,822
502 SEWER FUND	7,837,440
503 GOLF COURSE	-
504 SENIOR HOUSING	16,295
505 SOLID WASTE	330,000
601 EQUIPMENT REPLACEMENT	9,674,613
602 LIABILITY INSURANCE	3,769,563
603 WORKERS COMP RESERVE/INSURANCE	3,418,321
702 TRUST FUNDS - SPECIAL REVENUE/DONATIONS	136,000
704 CULTURAL DEVELOPMENT FUND	272,604
708 TRUST FUNDS-PROJECT DEPOSITS NONREFUNDAB	800,000
(blank)	
Grand Total	113,477,755

SECTION 6: FUND OPERATING RESERVES. The City Manager, or designee, may appropriate any remaining revenues at the close of Fiscal Year 2024-2025 into the applicable Fund operating reserve on June 30, 2025.

SECTION 7: APPROPRIATIONS LAPSE. All appropriations shall lapse at the end of the fiscal year to the extent that they have not been expended or lawfully encumbered unless approved by the City Council.

SECTION 8: BUDGET ADJUSTMENTS. The Budget may be subsequently adjusted as follows:

- A. By majority vote of the City Council;
- B. By the City Manager, or designee, for all appropriation transfers between programs and sections within a City department and between appropriation units (e.g., salaries and benefits, services and supplies, and capital outlay) within programs;
- C. By Department Directors for appropriation transfers between appropriation units within programs;
- D. Object code expenditures within appropriation units in a program are not restricted so long as funding is available in the appropriation unit as a whole.

SECTION 9: CONTRACTING AUTHORITY.

- A. The City Manager, or designee, is authorized to bid and award contracts for the equipment, supplies, and services approved in the Budget.
- B. In accordance with the El Segundo Municipal Code ("ESMC"), the City Manager is authorized to execute all contracts awarded for equipment, supplies, and services approved in the Budget.
- C. Notwithstanding any dollar limitation set forth in the ESMC, the City Manager is authorized to execute contracts for purchasing equipment and supplies that are individually identified in the Budget regardless of total cost. The City Manager may, but is not required to, seek additional City Council approval for transactions made pursuant to this Section.
- D. For all other services, equipment, and supplies, the City Manager is authorized to execute contracts in accordance with the ESMC.

SECTION 10: DELEGATION OF AUTHORITY. Pursuant to State of California Code Section 53607, the City Council hereby authorizes the City Treasurer to invest and reinvest the City's funds, to sell or exchange securities so purchased, and to deposit securities for safekeeping in accordance with the Code. The City Treasurer may delegate all, or a portion of the investment authority to subordinates pursuant to State of California Government Code Section 41006. Such delegation by the City Treasurer shall not remove or abridge the Treasurer's investment responsibility. This Delegation of Authority shall be valid for one year unless otherwise revoked; and will be renewed on an annual basis in conjunction with the Budget Adoption.

SECTION 11: The City Clerk is directed to certify the adoption of this Resolution; record this Resolution in the book of the City's original resolutions; and make a minute of the adoption of the Resolution in the City Council's records and the minutes of this meeting.

SECTION 12: This Resolution will become effective immediately upon adoption and will remain effective unless repealed or superseded.

PASSED AND ADOPTED June 4, 2024.

[SIGNATURES ON NEXT PAGE]

RESOLUTION NO. 5492 PASSED AND ADOPTED this 4th day of June 2024



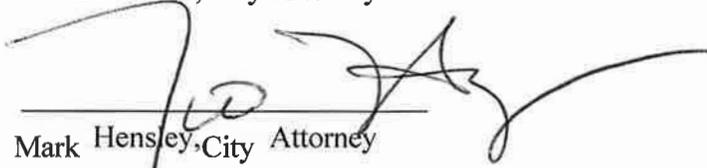
Drew Boyles, Mayor

ATTEST:



Tracy Weaver, City Clerk

APPROVED AS TO FORM:
MARK D. HENSLEY, City Attorney

By: 

Mark Hensley, City Attorney

CERTIFICATION

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS
CITY OF EL SEGUNDO)

I, Tracy Weaver, City Clerk of the City of El Segundo, California, do hereby certify that the whole number of members of the City Council of said City is five; that the foregoing Resolution No. 5492 was duly passed and adopted by said City Council, approved and signed by the Mayor, and attested to by the City Clerk, all at a regular meeting of said Council held on the 4th day of June, 2024, and the same was so passed and adopted by the following vote:

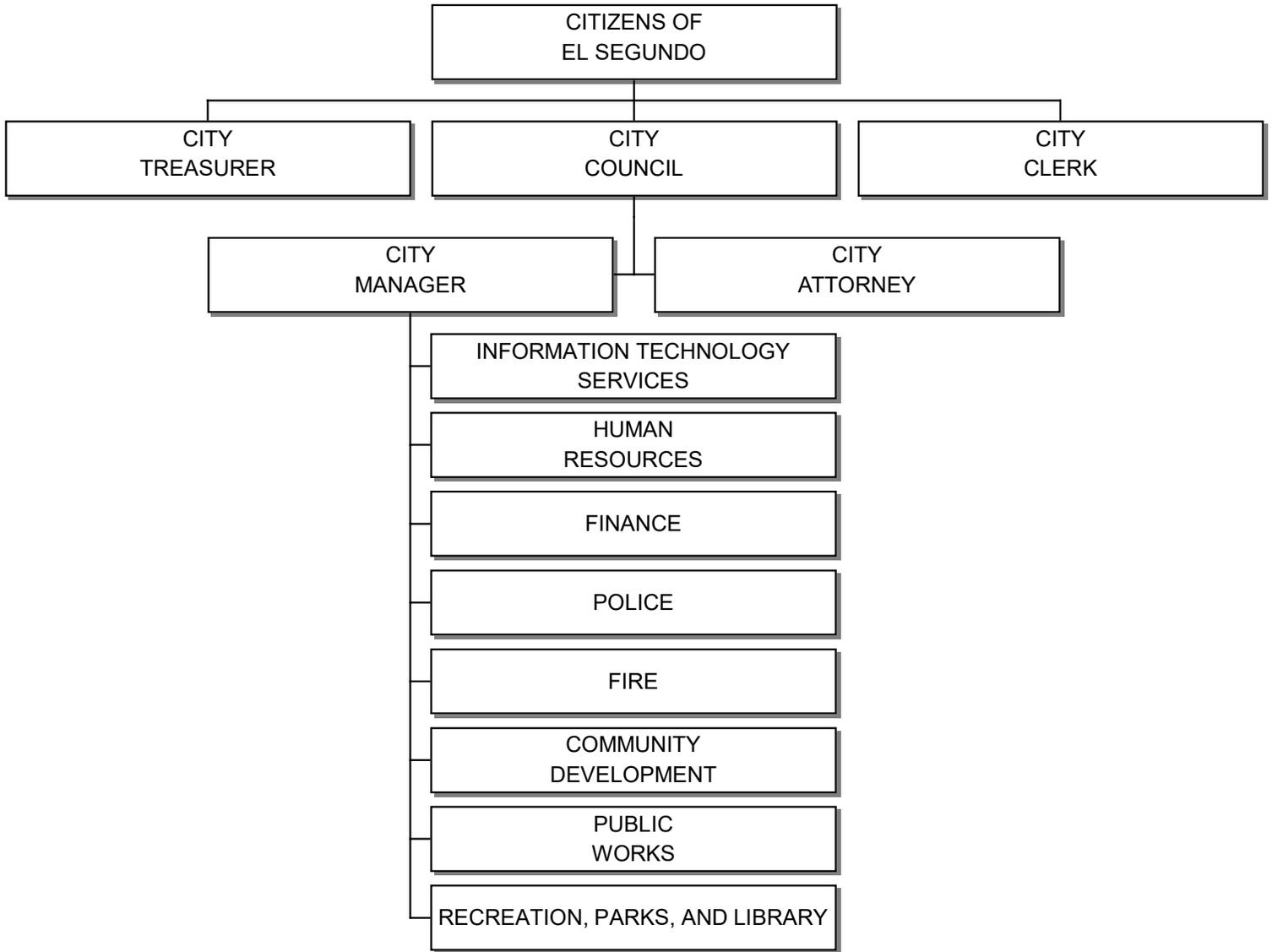
- AYES: Mayor Boyles, Mayor Pro Tem Pimentel, Council Member Pirsztuk, and Council Member Baldino
- NOES: None
- ABSENT: Council Member Giroux
- ABSTAIN: None

WITNESS MY HAND THE OFFICIAL SEAL OF SAID CITY this 4th day of June, 2024.



Tracy Weaver, City Clerk
of the City of El Segundo,
California

CITY OF EL SEGUNDO



**CITY OF EL SEGUNDO
LIST OF PUBLIC OFFICIALS
FISCAL YEAR 2024-2025**

Darrell George
City Manager

Mark Hensley
City Attorney (Contract)

Tracy Weaver
City Clerk (Elected)

Matthew Robinson
City Treasurer (Elected)

Saul Rodriguez
Police Chief

George Avery
Fire Chief

Elias Sassoon
Director of Public Works

Michael Allen
Director of Community Development

Paul Chung
Chief Financial Officer

Jose Calderon
Director of Information Technology Services

Aly Mancini
Director of Recreation, Parks and Library

Barbara Voss
Deputy City Manager

Rebecca Redyk
Director of Human Resources

**CITY OF EL SEGUNDO
LIST OF COMMITTEES/COMMISSIONS/BOARDS
FISCAL YEAR 2024-2025**

Arts & Culture Committee

Capital Improvement Program Advisory Committee

Diversity, Equity, and Inclusion Committee

Environmental Committee

Investment Advisory Committee

Library Board of Trustees

Planning Commission

Recreation & Parks Commission

Senior Citizen Housing Corporation Board

**CITY OF EL SEGUNDO
BUDGET CALENDAR - BUDGET PROCESS
FISCAL YEAR 2024 - 2025**

<u>Timelines</u>	<u>Process</u>
January - February	Finance submits mid-year budget performance report to the City Council. Finance develops budget calendar and instructions. Finance holds a budget kick-off meeting; distributes budget instructions and policies as determined by the City Manager. Finance prepares worksheets for departments to use in inputting budget requests. Finance distributes worksheets and personnel budget details for departments' review.
February - March	Departments input their budget requests; send them back to Finance for updates. Finance prepares preliminary revenue projections.
April - May	Finance finalizes departmental requests; holds departmental meetings to review requests; prepares preliminary budget document. Finance calculates appropriations limit. City Manager holds departmental budget hearings; prepares his recommendations for Council's consideration. Public Works submit Capital Improvement Plan to the CIP Advisory Committee and the Planning Commission. City Council holds strategic planning session. City Council holds study session on the proposed budget.
June	City Council holds budget hearings on the proposed budget. City Council approves budget. Finance loads adopted budget into accounting system.
July	Finance produces adopted budget document; posts budget on the City's website.

**CITY OF EL SEGUNDO
DESCRIPTION OF FUNDS & FUND TYPES**

GOVERNMENTAL FUNDS

Are typically used to account for tax-supported (governmental) activities. The focus of the City's governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources.

GENERAL FUND (Fund 001)

The General fund is the general operating fund of the City. All general tax revenues and other receipts that are not allocated by law or contractual agreement to some other funds are accounted for in this fund. For the City of El Segundo, the General Fund includes other funds that have been set up to account for special activities as follows. Although these funds were set up as "separate" funds, the actual funding sources are considered General Fund revenues.

Economic Uncertainty Fund (Fund 002): Accounts for monies transferred from the General Fund to set up a revenue offset for extremely volatile revenues such as Sales Tax and Utility Users' Tax.

Project Deposits Fund/Refundable (Fund 003): Accounts for donations received from private individuals or entities that are to be spent on specific activities or programs not funded by the City.

Hyperion Mitigation Fund (Fund 117): Accounts for an agreement between the City of El Segundo and the City of Los Angeles in which both cities contribute a specified amount annually to pay for the cost of the Hyperion Mitigation Monitoring Program.

Golf Course Fund (Fund 503): Used to account for revenues from user fees and expenses incurred for the operation and maintenance of "The Lakes at El Segundo" golf facility. Topgolf took possession of The Lakes Golf Course through a ground lease agreement with the City on February 14, 2021, the Golf Course fund was no longer a major proprietary fund and became one of the city's General Fund components.

Solid Waste Fund (Fund 505): Accounts for revenues and expenses for the City's solid waste collection system.

Retired Employee Insurance Fund (Fund 701): Accounts for funds used to record payments from retirees who opt to continue certain health benefits and life insurance.

Project Deposits Fund/Non-Refundable (Fund 708): Accounts for project deposits from developers which may not be refunded after the projects are done.

SPECIAL REVENUE FUNDS:

Are used to account for proceeds of specific sources (other than for major capital projects) that are legally restricted for specific purposes. The following funds are considered Special Revenue Funds:

Traffic & Safety Fund (Fund 104): Accounts for a portion of the Vehicle Code violation fines and penalties collected by the Los Angeles County Municipal Court. By State law, this money must be used for traffic safety related expenditures including traffic enforcement and capital projects.

State Gas Tax Fund (Fund 106): Accounts for a share of revenues derived from the State Highway Users' Tax under Sections 2105, 2106, 2107, and 2107.5. The revenue is derived from a share of the gasoline taxes and is used for the construction and maintenance of the road network system of the City.

Asset Forfeiture Fund (Fund 109): Accounts for receipt and disbursement of narcotic forfeitures received from the County, State, and Federal agencies pursuant to Section 11470 of State Health & Safety Code and Federal Statute 21USC Section 881.

CITY OF EL SEGUNDO
DESCRIPTION OF FUNDS & FUND TYPES

Measure R Fund (Fund 110): Accounts for the one-half (1/2) cent Sales Tax approved by the voters of Los Angeles County to be used for local transportation needs. These revenues are received by the State and a portion is funneled to the City through the Los Angeles County Metropolitan Transportation Authority. The City of El Segundo uses these funds for street improvements.

Community Development Block Grant (CDBG) Fund (Fund 111): Accounts for revenues received from the Department of Housing & Urban Development (HUD). These revenues must be expended to accomplish one of the following objectives: elimination of slum or blight to low- and moderate-income persons; or, to meet certain urgent community development needs. The City of El Segundo uses this revenue to fund eligible senior activities such as in-home care; art classes; counseling; and home delivered meals, administered by the Planning & Building Safety Department. (Note: Beginning in fiscal year 2015-2016, the City decided to fund urgent community development needs such as senior in-home care, delivered meals, etc. from the General Fund and to solely use CDBG funds to build access ramps to comply with the Americans with Disabilities Act (ADA).

Prop "A" Transportation Fund (Fund 112): Accounts for the one-half (1/2) cent Sales Tax approved by the voters of Los Angeles County to be used for local transportation purposes. These revenues are collected by the State and a portion is funneled to the City through the Los Angeles County Transportation Commission. The City of El Segundo uses this fund to participate in CTIP/MAX, a regional commuter service and to provide Dial-a-Ride; beach shuttles; and various transportation services.

Prop "C" Transportation Fund (Fund 114): Accounts for the one-half (1/2) cent Sales Tax approved by the voters of Los Angeles County in November 1990. Collection of the tax began in April 1991. Proceeds are to be used to improve transit services and operations; reduce traffic congestion; improve air quality; operate and improve the condition of the streets and freeways utilized by public transit; and reduce foreign oil dependence.

Air Pollution Reduction Fund (Fund 115): Accounts for the City's share of funds received under the Health & Safety Code Section 44223 (AB 2766) to finance mobile source air pollution reduction programs consistent with the California Clean Air Act of 1988. The fund, derived from additional vehicle registration fee, is used to support the South Coast Air Quality Management District's (SCAQMD) program to reduce air pollution from motor vehicles.

Residential Sound Insulation Program Fund (Fund 116): Accounts for the grants received from the Federal Aviation Administration (FAA) and the City of Los Angeles' Department of World Airports (LADOA). The fund is used to provide acoustical treatment of homes in El Segundo that are within the extreme airport noise impact zone, in order to create a better sound environment inside the home.

TDA Article 3/SB 821 Bikeway Fund (Fund 118): Accounts for the monies the City receives from the Transportation Development Act Article 3 which are to be specifically used for construction or repair of bikeways, sidewalks, or handicapped accesses.

COPS FUND (Fund 120): Accounts for receipt and disbursement of funds received under the State Citizens' Option for Public Safety (COPS) program allocated pursuant to Government Code Section 30061 enacted by AB 3229, Chapter 134 of the 1996 Statutes. This fund, also known as the Supplemental Law Enforcement Services Fund (SLESF), is allocated based on population and can only be spent for "front line municipal police services" such as local crime prevention and community-oriented policing, per Government Code Section 30061 (c)(2).

PSAF (Public Safety Augmentation Fund) (Fund 123): Accounts for the one-half (1/2) cent Sales Tax approved by the voters in November 1993 under Prop 172. These revenues must be spent for public safety (police and fire services) purposes only.

Federal Grants Fund (124): Accounts for revenues and expenditures for each Federal grant awarded to the City.

CITY OF EL SEGUNDO
DESCRIPTION OF FUNDS & FUND TYPES

State & County Grants Fund (Fund 125): Accounts for revenues and expenditures for each State or County grant awarded to the City.

Certified United Program Agencies (CUPA Fund 126): Accounts for revenues and expenditures for the Endorsement and Emergency Response Program (EERP), a consolidation of six environmental programs at the local level.

Measure M Fund (Fund 127): Accounts for the one-half (1/2) cent Sales Tax approved by the voters in November 2016. These revenues must be spent to ease traffic congestion.

SB – 1 Fund (Fund 128): Accounts for the revenues and expenditures from the Road Repair and Accountability Act of 2017. These revenues must be spent for local streets and roads.

Certified Access Specialist Program (CASP Fund 129): Authorized by Senate bill (SB) 1186, the fee is to increase disability access and compliance with construction-related accessibility requirements. The first priority is to spend the funds on the training and retention in order to meet the needs of the public in the jurisdiction.

Affordable Housing Fund (Fund 130): Accounts for the revenues and expenditures related to the construction and purchase of affordable housing for the citizens of El Segundo.

County Storm Water Program (Fund 131): Accounts for the revenues and expenditures related to Measure W, the Los Angeles County Safe, Clean Water program.

Measure B Fund (Fund 132): Accounts for the city's allocation of special tax on building improvements to provide funding for the countywide system of trauma centers, emergency medical services, and for bioterrorism response throughout the county.

Senior Housing Fund (Fund 504): Accounts for funds dedicated to senior housing initiatives.

Special Revenue/Donations (702): Accounts for donations received from private individuals or entities that are to be spent on specific activities or programs not funded by the City.

Cultural Development Fund (Fund 704): Accounts for deposits from citizens which may be used for arts and cultural projects in the City.

DEBT SERVICE FUNDS:

Account for accumulation of resources for, and the payment of, general long-term debt including principal and interest. The following funds are considered Debt Service Funds:

Debt Service Fund (Fund 202): Accounts for the lease agreement with the California Infrastructure and Economic Development Bank (CIEDB) whereby CIEDB issued bonds in the amount of \$10 million to finance the Douglas Street Gap Closure Project. The City will make rental lease payments over a 30-year period starting February 1, 2006, at an interest rate of 2.87% per annum. Interest payments on the lease obligation are due on February 1 and August 1 of each year. Base rental payments will be mailed to the City reflecting the actual amount owed prior to each base rental payment due date.

Pension Obligation Bonds Fund (Fund 204): Accounts for the payments of interest and principal on the pension obligation bonds issued in June of 2021.

CAPITAL PROJECTS FUNDS:

CITY OF EL SEGUNDO
DESCRIPTION OF FUNDS & FUND TYPES

Account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by proprietary funds and trust funds). The following is considered Capital Projects Fund:

Capital Improvement Fund (Fund 301): Accounts for the construction of capital facilities typically financed by the City's General Fund and any grant not accounted for in a special revenue fund.

Developer Impact Fees Funds (Fund 311-320): Account for mitigation fees, also known as a development impact fee, a monetary exaction other than a tax or special assessment that is charged by the city to the applicant in connection with the approval of a development project for the purpose of defraying all or a portion of the cost of public facilities related to the development project under California Government Code Section 66000 et seq.

PROPRIETARY FUNDS

Are used to account for a government's "business" type activities. Enterprise Funds and Internal Service Funds are considered proprietary funds.

ENTERPRISE FUNDS: The following are the City's Enterprise Funds:

Water Utility Fund (Fund 501): Accounts for water utility revenues, including service fees and installation charges, and all expenses related to the construction and maintenance of the City's water distribution system.

Sewer Fund (Fund 502): Accounts for revenues and expenses for the City's wastewater collection system, including replacement of sewer facilities. Sewer fees vary throughout the city and are primarily based on usage.

INTERNAL SERVICE FUNDS: The following are the City's Internal Service Funds:

Equipment Replacement Fund (Fund 601): Accounts for the proceeds from the sale of surplus equipment and charges to City departments, which are used to purchase replacement of office furniture and equipment; vehicles; and other capital equipment.

Liability Insurance Fund (Fund 602): Accounts for the City's self-insurance program based on charges to departments for their share of claims costs on a 10-year average. A third-party service provider administers the program. The City is a member of ICRMA (Independent Cities Risk Management Association), a joint powers authority composed of 24 participating members. The Authority covers the excess of the City's \$750,000 self-insurance retention up to \$40,000,000.

Workers' Compensation Fund (Fund 603): Accounts for the City's self-insurance program based on charges to departments, calculated based on the departments' share of personnel costs. The City is a member of ICRMA (Independent Cities Risk Management Association), a joint powers authority composed of 24 participating members. The Authority covers the excess of the City's \$500,000 self-insurance retention up to the current statutory amount.

**CITY OF EL SEGUNDO
DESCRIPTION OF MAJOR REVENUE SOURCES**

Property Tax: Is imposed on real property (land and permanently attached improvements such as buildings) and tangible personal property (movable property) within the State, based on the property value rather than on a fixed amount or benefit. Properties are distinguished as secured and unsecured (property for which the value of the lien is not sufficient to assure payment of the tax.) Article XIII A of the State of California limits the real property tax rate to 1% of the property's assessed value plus rates imposed to fund indebtedness approved by the voters. El Segundo's share of the 1% is equivalent to 6.3 cents for every \$1 collected from property taxes. With the passage of Prop 13 in 1978, assessed valuations are limited to a 2% increase each year.

Sales & Use Tax: Sales Tax is imposed on retailers for selling tangible personal property in California. The Use Tax is imposed on the user of a product purchased out-of-state and delivered for use in California. The Sales & Use Tax rate for the County of Los Angeles is 9.50% and is broken down as follows:

State General Fund (includes K-12/Community Colleges)	4.1875%
City/County General Fund (Bradley Burns)	1.0000%
Public Safety (Prop 172)	0.5000%
County Realignment (Mental Health/Welfare/Public Safety)	1.5625%
Countywide Transportation Fund	0.2500%
Los Angeles County Transportation Commission (LACT)	0.5000%
Los Angeles County Transportation Commission (LACT)	0.5000%
Los Angeles County Metro Transportation Authority (LAMT)	0.5000%
Los Angeles County Measure M	<u>0.5000%</u>
Total	<u>9.5000%</u>

Franchise Tax: El Segundo grants a franchise to utility companies for the use of City streets and rights of way. Franchises are paid by Southern California Edison; The Gas Company; Time-Warner Cable; Pacific Bell; and a few minor payers. For electric and gas, the rate is 2%; for telecommunications/cable, the rate is 5%; for PEG (Public Education & Government), the rate is 2%.

Transient Occupancy Tax (TOT): Is imposed on persons staying 30 days or less in a hotel, inn, motel, tourists' home, or other lodging facilities. With the passage of Measure B in April 2016, the City's TOT rate rose from 8% to 12%.

Real Property Transfer Tax: Is assessed on all recipients of transferred real property, which is imposed simultaneously by the County of Los Angeles and the City. The tax rate is \$1.10 per \$1,000 (or a fraction thereof) of property value: \$0.55 goes to the County; and \$0.55 goes to the City.

Business License Tax: Is imposed for revenue-raising purposes to applicants who conduct businesses within the City. The tax rates are as follows:

- Base Tax** First 10 Employees & 5,000 Sq. Ft. \$ 113.60
- Employee** Per Employee over 10. \$ 140.70
- Square Footage** Per Square Foot over 5,000. \$ 0.28
- Home Occupations** Flat Fee \$ 27.10
- Contractors-General** \$165.20
- Contractors-Specialty** \$ 113.60

CITY OF EL SEGUNDO
DESCRIPTION OF MAJOR REVENUE SOURCES

Utility Users' Tax (UUT): Is imposed on users of mobile telephone services (MTS); telecommunications (including video/CATV); electricity; gas, and water on commercial and industrial utility accounts only. The UUT rates are as follows: MTS – 1.5%; telecommunications – 2%; electricity, gas, and water - 3%.

Tax Resolution Agreement (TRA): Is an agreement between the City and Chevron whereby Chevron pays a total of \$11.1 million (plus an annual CPI increase) to the City in taxes regardless of fluctuation in the national and local economy. The TRA agreed amount (plus CPI) less all the taxes paid for the year determines the TRA amount to be paid the following year. Taxes paid by Chevron include UUT for all the utilities; property tax; business license tax; and sales & use tax.

Vehicle License Fee (VLF): The State assesses and collects the VLF at the rate of 2% of a vehicle's current estimated value and calculated on the basis of the current owner's purchase price. About ¾ of the funds are distributed to local governments which can be used for any spending purposes.

Licenses & Permits: Are issued for regulatory or revenue raising purposes to applicants who conduct business activities within the City. This regulatory authority provides cities the means to protect the overall community interests.

Fines & Forfeitures: Include fines for City Code violations; parking or other vehicle code violations; fines for overdue library books; etc.

Use of Money & Property: Include investment earnings on the City's idle funds; rental or use of City facilities for which a charge has been established. Includes the Topgolf Facility and The Lakes Golf Course ground leases.

Intergovernmental: Include grants received from other governmental agencies; reimbursements for State-mandated costs; and reimbursement from the El Segundo Unified School District for some of the City's Librarians who are assigned to various schools within the District.

Charges for Services: Include fees for users of City service such as zoning and planning fees; participation on various Recreation & Parks programs and classes; fire inspections; etc. Fees & Charges are distinguished from taxes in two principal ways: 1) that the amount of the fee may not exceed the estimated reasonable cost of providing the particular service or facility for which the fee is charged; and 2) that the service or facility for which this fee is charged bears a relationship to the person or entity paying the fee.

SUMMARIES OF FINANCIAL DATA

**CITY OF EL SEGUNDO
ESTIMATED FUND BALANCES - ALL FUNDS
FISCAL YEAR 2024-2025**

Fund	Classification	Estimated Beginning Fund Balance 7/1/2024	Estimated Revenues FY 24-25	Adopted Operating Budget FY 24-25
General Fund				
001	GENERAL FUND	42,370,759	92,998,263	82,272,096
002	ECONOMIC UNCERTAINTY	2,000,004	-	-
003	TRUST FUNDS - REFUNDABLE PROJECT DEPOSIT	-	-	-
117	HYPERION MITIGATION FUND	(33,027)	1,634	60,754
503	GOLF COURSE	(5,232,564)	-	-
505	SOLID WASTE	(251,748)	-	330,000
701	RETIRED EMPLOYEE INSURANCE	-	-	-
708	TRUST FUNDS-PROJECT DEPOSITS NONREFUNDABLE	-	270,000	800,000
Total General Fund		38,853,424	93,269,897	83,462,850
Special Revenue Funds				
104	TRAFFIC SAFETY FUND	147,163	36,000	-
106	STATE GAS TAX FUND	312,192	474,627	273,755
109	ASSET FORFEITURE FUND	211,729	60,140	352,450
110	MEASURE R	(4,836,289)	319,677	-
111	COMM. DEVEL. BLOCK GRANT	(66,340)	65,230	-
112	PROP "A" TRANSPORTATION	854,917	505,580	367,281
114	PROP "C" TRANSPORTATION	(1,948,268)	420,469	-
115	AIR POLLUTION REDUCTION FUND	88,239	23,779	-
116	RESIDENTIAL SOUND INSULATION PROG. FUND	464,376	7,433	2,281
118	TDA ARTICLE 3 - SB 821 BIKEWAY FUND	10,529	17,571	-
119	MTA GRANT	27,929	324	-
120	C.O.P.S. FUND	132,672	111,233	248,820
123	PSAF PROPERTY TAX PUBLIC SAFETY	141,137	39,015	75,000
124	FEDERAL GRANTS	(1,281,154)	580,265	357,765
125	STATE GRANTS	131,662	174,827	154,827
126	CUPA	633,545	1,455,720	889,918
127	MEASURE M	(3,567,027)	353,213	-
128	SB-1	46,804	453,105	-
129	CERTIFIED ACCESS SPECIALIST PROGRAM (CASP)	144,331	23,438	15,000
130	AFFORDABLE HOUSING FUND	5,531,311	100,225	50,000
131	COUNTY STORM WATER PROGRAM	1,155,209	684,403	400,000
132	MEASURE B	(72,963)	-	12,580
504	SENIOR HOUSING	76,904	38,771	16,295
702	TRUST FUNDS - SPECIAL REVENUE/DONATIONS	3,949,600	1,124,250	136,000
704	CULTURAL DEVELOPMENT FUND	982,020	250,000	232,604
Total Special Revenue Funds		3,270,227	7,319,297	3,584,577
Debt Service Funds				
202	DEBT SERVICE FUND	530,674	35,000	542,851
204	PENSION OBLIGATION BONDS	8,025,380	10	9,500,314
Total Debt Service Funds		8,556,054	35,010	10,043,165
Capital Improvement Fund				
301	CAPITAL IMPROVEMENT FUND	(20,656)	-	-
311-320	DEVELOPER IMPACT FEES	180,316	164,500	77,156
Total Capital Improvement Fund		159,660	164,500	77,156
Total Governmental Funds		50,839,365	100,788,704	97,167,748
Enterprise Funds				
501	WATER UTILITY FUND	57,103,371	34,630,327	34,855,822
502	SEWER FUND	13,214,618	5,597,556	5,624,940
Total Enterprise Funds		70,317,989	40,227,883	40,480,761
Internal Service Funds				
601	EQUIPMENT REPLACEMENT	999,246	1,686,456	-
602	LIABILITY INSURANCE	(6,711,737)	3,105,000	3,769,563
603	WORKERS COMP RESERVE/INSURANCE	(4,061,606)	3,542,207	3,418,321
Total Internal Service Funds		(9,774,097)	8,333,664	7,187,884
Total Proprietary Funds		60,543,891	48,561,547	47,668,645
Grand Total - All Funds		111,383,256	149,350,251	144,836,393

**CITY OF EL SEGUNDO
ESTIMATED FUND BALANCES - ALL FUNDS
FISCAL YEAR 2024-2025**

Adopted Capital Budget FY 24-25	Adopted Total Budget FY 24-25	Estimated Revenues Over (Under) FY 24-25	Transfers In FY 24-25	Transfers Out FY 24-25	Estimated Ending Fund Balance 6/30/2025
204,031	82,476,127	10,522,136	36,000	14,996,546	37,932,350
-	-	-	-	-	2,000,004
-	-	-	-	-	-
-	60,754	(59,120)	-	-	(92,147)
-	-	-	-	-	(5,232,564)
-	330,000	(330,000)	300,000	-	(281,748)
-	-	-	-	-	-
-	800,000	(530,000)	-	-	(530,000)
204,031	83,666,881	9,603,016	336,000	14,996,546	33,795,895
-	-	36,000	-	36,000	147,163
250,000	523,755	(49,128)	-	-	263,064
350,000	702,450	(642,310)	-	-	(430,581)
1,000,000	1,000,000	(680,323)	-	-	(5,516,612)
-	-	65,230	-	-	(1,110)
-	367,281	138,299	-	-	993,216
1,200,000	1,200,000	(779,531)	-	-	(2,727,799)
-	-	23,779	-	-	112,018
-	2,281	5,152	-	-	469,528
30,000	30,000	(12,429)	-	-	(1,900)
-	-	324	-	-	28,253
175,000	423,820	(312,587)	-	-	(179,915)
-	75,000	(35,985)	-	-	105,152
-	357,765	222,500	-	-	(1,058,654)
-	154,827	20,000	-	-	151,662
-	889,918	565,802	-	-	1,199,346
200,000	200,000	153,213	-	-	(3,413,814)
600,000	600,000	(146,895)	-	-	(100,091)
-	15,000	8,438	-	-	152,769
-	50,000	50,225	-	-	5,581,536
650,000	1,050,000	(365,597)	-	-	789,613
-	12,580	(12,580)	-	-	(85,543)
-	16,295	22,476	1,000,000	-	1,099,380
-	136,000	988,250	-	-	4,937,850
40,000	272,604	(22,604)	-	-	959,416
4,495,000	8,079,577	(760,280)	1,000,000	36,000	3,473,947
-	542,851	(507,851)	-	-	22,823
-	9,500,314	(9,500,304)	9,500,314	-	8,025,390
-	10,043,165	(10,008,155)	9,500,314	-	8,048,213
29,235,345	29,235,345	(29,235,345)	4,996,232	800,000	(25,059,769)
-	77,156	87,344	-	-	267,660
29,235,345	29,312,501	(29,148,001)	4,996,232	800,000	(24,792,109)
33,934,376	131,102,124	(30,313,420)	15,832,546	15,832,546	20,525,945
4,460,000	39,315,822	(4,685,495)	-	-	52,417,876
2,212,500	7,837,440	(2,239,883)	144,517	-	11,119,251
6,672,500	47,153,261	(6,925,378)	144,517	-	63,537,127
9,530,096	9,530,096	(7,843,640)	-	144,517	(6,988,911)
-	3,769,563	(664,563)	-	-	(7,376,300)
-	3,418,321	123,887	-	-	(3,937,720)
9,530,096	16,717,980	(8,384,316)	-	144,517	(18,302,931)
16,202,596	63,871,241	(15,309,694)	144,517	144,517	45,234,197
50,136,972	194,973,365	(45,623,114)	15,977,063	15,977,063	65,760,142

CITY OF EL SEGUNDO
ESTIMATED REVENUES/OTHER FINANCING SOURCES
ALL FUNDS
FISCAL YEAR 2024-2025

Classification	Actual FY 21-22	Actual FY 22-23	Adopted FY 23-24	Adopted FY 24-25
001 GENERAL FUND	79,440,374	96,347,749	88,295,510	93,034,263
TAX - PROPERTY TAXES	12,008,025	12,611,051	12,539,805	13,391,758
001-300-0000-3101 Current Year Secured	9,584,651	10,116,935	10,111,000	10,848,548
001-300-0000-3102 Current Year Unsecured	49,680	306,516	314,000	383,659
001-300-0000-3103 Prior Year Secured	64,417	(10,389)	26,000	27,768
001-300-0000-3104 Prior Year Unsecured	221,013	19,825	10,050	10,733
001-300-0000-3105 Penalties & Interest	46,152	28,204	10,000	10,680
001-300-0000-3106 HOX Reimbursement	42,675	41,896	5,000	5,340
001-300-0000-3715 VLF Swap	1,999,438	2,108,064	2,063,755	2,105,030
TAX - BUSINESS LICENSE TAXES	11,694,614	12,769,963	14,300,000	14,000,000
001-300-0000-3301 Business License Revenues	11,684,754	12,748,377	14,250,000	14,000,000
001-300-0000-3305 Other Business License Fees	-	-	-	-
001-300-0000-3307 Filming Fees	9,860	21,586	50,000	-
TAX - OTHER TAXES	46,476,406	55,357,975	48,253,000	50,076,700
001-300-0000-3201 Sales & Use Tax	13,374,232	17,424,472	14,750,000	15,487,500
001-300-0000-3202 Franchise Tax	3,853,865	5,738,792	4,200,000	4,536,000
001-300-0000-3203 Transient Occupancy	12,267,534	14,143,605	12,750,000	13,387,500
001-300-0000-3204 Real Property Transfer	507,526	206,741	300,000	-
001-300-0000-3212 Gas Utility Tax	2,371,335	2,891,060	2,825,000	2,966,250
001-300-0000-3213 Water Utility Tax	322,684	347,802	370,000	388,500
001-300-0000-3214 Telephone Utility Tax	897,659	1,136,336	925,000	971,250
001-300-0000-3215 Cogenerated Electric/Chevron	2,339,815	4,015,165	2,796,000	2,935,800
001-300-0000-3216 Electric Utility Tax	3,210,541	3,582,359	3,718,000	3,903,900
001-300-0000-3218 Tax Resolution Agreement (TRA)	7,322,517	5,865,512	5,500,000	5,500,000
001-300-0000-3921 Electric Vehicle Charging Revenue	8,698	6,132	7,000	-
001-300-0000-3922 Strike Team Reimbursements	-	-	112,000	-
LICENSES AND PERMITS	1,910,715	3,125,736	2,182,000	2,582,372
001-300-0000-3401 Animal Licenses	13,206	12,373	20,000	12,500
001-300-0000-3403 License Agreements Data Centers	30,000	-	10,000	10,000
001-300-0000-3404 Building Permits	1,017,194	2,002,514	1,375,000	1,550,000
001-300-0000-3405 Plumbing Permits	67,693	100,230	82,000	90,000
001-300-0000-3406 Electrical Permits	359,838	400,335	325,000	400,000
001-300-0000-3407 Street Permits	276,226	384,819	200,000	325,000
001-300-0000-3414 BLDG Permit SMI Fee #1	-	-	-	-
001-300-0000-3424 BLDG Permit SMI Fee #2	-	-	-	-
001-300-0000-3425 Mechanical Permits	146,557	224,533	170,000	194,872
001-300-0000-3427 Newsrack Impoundment / Permit	-	-	-	-
001-300-0000-3426 New Industrial Waste Permit/Inspection	-	728	-	-
001-300-0000-3428 Revised Industrial Waste Permit	-	203	-	-
FINES AND FORFEITURES	373,425	386,774	327,101	346,727
001-300-0000-3501 City Code Fines	10,043	97,463	25,000	25,000
001-300-0000-3502 Library Fines & Fees	8,869	8,847	1,000	7,000
001-300-0000-3503 Parking Fines	330,143	246,815	275,000	289,477
001-300-0000-3504 Sur-Charge Parking Fines	3,275	4,106	4,351	4,000
001-300-0000-3505 Handicap Parking Fines	339	10	1,000	500
001-300-0000-3506 Towing Service Fines	19,178	27,601	18,750	18,750
001-300-0000-3513 Internet Printing	1,577	1,932	2,000	2,000
USE OF MONEY AND PROPERTY	(652,413)	3,697,963	2,843,620	4,736,926
001-300-0000-3601 Interest on Investments	1,095,415	3,860,287	1,100,000	5,315,361
001-300-0000-3602 Property Rentals / Lease	178,410	192,669	-	-
001-300-0000-3603 Interest Allocation Contra	604,525	(1,155,121)	-	(2,300,000)
001-300-0000-3604 Interest Income - Lease	726,688	1,705,723	1,703,234	1,700,879
001-300-0000-3621 Securities Book to Market Interest	(2,469,652)	(12,815)	-	-
001-300-0000-3622 CD's Book to Market Interest	(787,800)	(913,433)	-	-
001-300-0000-3670 Topgolf Ground Lease	-	-	40,386	-
001-300-0000-3671 Topgolf Community Benefit	-	-	-	-
001-300-0000-3672 Topgolf Beverage Sales	-	-	-	-
001-300-0000-3605 Interest Income - GASB 94 PPP	-	20,651	-	20,686
INTERGOVERNMENTAL REVENUE	165,371	182,395	130,000	200,000
001-300-0000-3701 Motor Vehicle In Lieu	-	-	-	-
001-300-0000-3735 Commercial Hauling Permit	54,457	68,470	55,000	50,000
001-300-0000-3787 Donation For Delivered Meals	(74)	-	-	-
001-300-0000-9120 Transfer In from Federal Grants	-	-	-	-
001-300-6105-3762 ESUSD Library Support Reimbursement	110,988	113,925	-	150,000
001-300-0000-3762 ESUSD Library Support Reimbursement	-	-	75,000	-
CHARGES FOR SERVICES	5,290,713	5,703,831	4,976,040	5,150,122
001-300-0000-3661 Parking in Lieu Fees	-	40,200	24,000	-
001-300-0000-3770 Miscellaneous Grant Revenue	-	-	-	-
001-300-0000-3801 Zoning & Planning Fees	103,356	129,597	100,000	120,000
001-300-0000-3803 Special Police Services	139,919	165,272	100,000	135,000
001-300-0000-3804 Public Works Services	175	300	2,600	500
001-300-0000-3807 Fire Plan Checks	20,432	211,571	200,000	200,000
001-300-0000-3808 Plan Check Fees	1,514,418	1,454,782	1,300,000	1,350,000
001-300-0000-3809 Plan Retention Fee	37,886	30,135	20,000	24,000
001-300-0000-3810 Building Inspection After-Hours Fees	175	-	5,000	3,000
001-300-0000-3812 Sales-Reports/Documents	411	285	3,000	300
001-300-0000-3813 Energy Plan Check Fees	-	-	-	-
001-300-0000-3815 Planning Service Fees	-	-	800	-
001-300-0000-3816 General Plan Maintenance Fee	-	-	-	-
001-300-0000-3817 Local Record Check Fees	4,392	2,012	1,500	1,500
001-300-0000-3818 Cable DVD Sales	60	-	500	-
001-300-0000-3821 Court Commitment Program	-	-	10,000	-
001-300-0000-3831 Parks & Recreation Activity	-	-	-	-
001-300-0000-3837 Accelerated Plan Check Fees	513,538	362,464	425,000	300,000
001-300-0000-3840 Tobacco Retail License Fee	-	-	6,000	4,000
001-300-0000-3841 Special Fire Services	4	275	3,000	500
001-300-0000-3842 Haz Mat Inspection	-	-	-	-
001-300-0000-3843 Paramedic Transport	703,359	936,767	600,000	500,000
001-300-0000-3844 Fire Permit Inspection	11,969	4,399	10,200	15,000
001-300-0000-3845 High Rise Bldg Inspection	59,973	(1,290)	50,000	5,000
001-300-0000-3846 Haz Mat Response	1,158	-	2,040	1,200
001-300-0000-3847 Fire Protect Equip Test	7,860	-	15,300	10,000
001-300-0000-3848 Annual Fire Inspection	120,952	18,209	100,000	80,000
001-300-0000-3849 Fire Prevention Overtime	35,520	33,807	25,000	30,000

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Classification	Actual FY 21-22	Actual FY 22-23	Adopted FY 23-24	Adopted FY 24-25
001-300-0000-3858 Parking Demand Study Fee	1,065	-	-	-
001-300-0000-3864 Industrial Waste Permit	1,456	1,092	5,100	1,000
001-300-0000-3874 Recreation & Parks Activities	4	420	306,000	-
001-300-0000-3875 Contract Class Fees	-	-	275,000	-
001-300-0000-3876 Special Event Fees	5,691	-	25,000	-
001-300-0000-3877 Drama Program Ticket Sales	-	-	5,000	-
001-300-0000-3879 Reservation Fee	439,364	427,412	750,000	382,622
001-300-0000-3880 Farmers Market Vendors	-	-	36,000	-
001-300-0000-3881 Misc A.R.A./July 4th	-	-	450,000	-
001-300-3205-3821 New Construction Re-Inspections	1,752	13,576	-	10,000
001-300-3205-3828 Storm Water	-	43,250	-	-
001-300-3205-3844 Fire Permit Inspection	-	-	-	-
001-300-5201-3874 Rec I.D. Cards	46,497	41,743	-	45,000
001-300-5201-3881 Rec Classes & Camps - Staff	118,168	134,870	-	200,000
001-300-5202-3874 Aquatics Drop-In Programs	1,201	20	-	-
001-300-5202-3875 Aquatics Contract Class Fees	-	-	-	-
001-300-5202-3881 Aquatics Group Swim Lessons - Staff	6,283	4,525	-	-
001-300-5203-3875 Cultural Arts Contract Class Fees	80,432	136,264	-	145,000
001-300-5203-3877 Drama Program Ticket Sales	20	13,212	-	16,000
001-300-5204-3874 Sports Leagues	115,949	189,675	-	220,000
001-300-5204-3875 Sports Contract Class Fees	241,622	223,690	-	280,000
001-300-5205-3875 Teen Center Contract Class Fees	49,805	42,596	-	50,000
001-300-5205-3881 Teen Center Programs - Staff	1,838	1,676	-	2,500
001-300-5206-3875 Joslyn Contract Class Fees	28,640	52,632	-	70,000
001-300-5208-3880 Farmers Market Vendors	29,483	34,050	-	45,000
001-300-5210-3876 Special Event Fees	15,983	20,671	-	20,000
001-300-5212-3874 Recreation Trips	-	466	-	2,000
001-300-5213-3874 Wiseburn Drop-In Programs	217,627	217,104	-	200,000
001-300-5213-3875 Wiseburn Contract Class Fees	97,023	76,190	-	100,000
001-300-5213-3879 Wiseburn Facility Reservation Fees	371,462	387,908	-	375,000
001-300-5213-3881 Wiseburn Group Swim Lessons	109,080	69,738	-	70,000
001-300-5213-3882 Wiseburn Rec ID Cards	7,213	5,234	-	6,000
001-300-5214-3874 Hilltop Aquatics Revenue	16,034	12,271	-	9,000
001-300-0000-3833 Fire Permit / New Construction Insp.	-	137,622	100,000	100,000
001-300-0000-3806 Library Services	-	(112)	-	-
001-300-0000-3832 Accelerated Fire Plan Checks	11,469	25,686	20,000	20,000
001-300-0000-3873 Off-Site Parking Covenant Fee	-	1,568	-	-
001-300-3205-3834 Fire False Alarm Response	-	-	-	1,000
DEVELOPER FEES	331,326	-	-	-
001-300-8107-3972 Developer Contribution/Library Mitig.	17,831	-	-	-
001-300-8122-3972 Developer Contribution/Fire Safety Mitig	95,832	-	-	-
001-300-8132-3972 Developer Contribution/Police Safety Mit	109,212	-	-	-
001-300-8153-3972 Developer Contribution/Parks Development	108,451	-	-	-
OTHER REVENUES	1,817,193	1,499,300	2,693,944	2,513,657
001-300-0000-3901 Sale Of Surplus Property	3,275	2,574	10,000	10,000
001-300-0000-3903 Refunds	15,272	8,392	-	7,500
001-300-0000-3904 SB-90 Reimbursement	-	18,466	25,000	25,000
001-300-0000-3905 Admin Charges	1,150,625	1,218,514	2,189,524	2,266,157
001-300-0000-3907 Traffic Control Program	-	21,840	4,420	-
001-300-0000-3909 Miscellaneous Revenue	193,053	135,233	250,000	200,000
001-300-0000-3923 Special Events Reimbursement	-	-	-	-
001-300-0000-3924 Damaged Property Reimbursements	3,551	7,422	10,000	-
001-300-0000-3925 Smoky Hollow Public Infrastructure	14,214	-	-	-
001-300-0000-3926 Smoky Hollow Parking in Lieu Fee	170,352	-	55,000	-
001-300-0000-3927 City Staff Reimbursements	104,146	(58,511)	150,000	5,000
001-300-0000-3972 Developer Contribution Reimbursement	-	-	-	-
001-300-0000-3974 Developer Deposit Revenue	162,705	145,370	-	-
001-300-5101-3909 Miscellaneous Revenue	-	-	-	-
001-300-6105-3909 Miscellaneous Revenue	-	-	-	-
INTER-FUND TRANSFERS	25,000	207,875	50,000	36,000
001-300-0000-9104 Transfer-Traffic Safety	25,000	45,000	50,000	36,000
001-300-0000-9304 Transfer In - Federal Grants	-	-	-	-
001-300-0000-9401 Transfer In-Economic Uncertainty Fund	-	-	-	-
001-300-0000-9707 Transfer from Pension Trust	-	-	-	-
001-300-0000-9503 Transfer-Golf Course	-	2,875	-	-
001-300-0000-9601 Transfer - Equipment Replacement	-	160,000	-	-
OTHER FINANCING SOURCES	-	804,887	-	-
001-300-0000-4000 Other Financing Sources	-	804,887	-	-
002 ECONOMIC UNCERTAINTY	823,708	100,000	-	-
INTER-FUND TRANSFERS	823,708	100,000	-	-
002-300-0000-9001 Transfer-General Fund	823,708	100,000	-	-
104 TRAFFIC SAFETY FUND	45,780	74,027	45,000	36,000
FINES AND FORFEITURES	45,780	74,027	45,000	36,000
104-300-0000-3511 Vehicle Code Fines	45,780	74,027	45,000	36,000
USE OF MONEY AND PROPERTY	-	-	-	-
104-300-0000-3601 Interest on Investments	-	-	-	-
106 STATE GAS TAX FUND	397,173	444,729	471,594	474,627
USE OF MONEY AND PROPERTY	2,050	4,514	10,000	4,627
106-300-0000-3601 Interest on Investments	2,050	4,514	10,000	4,627
INTERGOVERNMENTAL REVENUE	395,123	440,215	461,594	470,000
106-300-0000-3707 State Gas Tax - 2103	118,684	118,684	149,749	150,000
106-300-0000-3712 State Gas Tax - 2107	110,783	134,958	141,597	145,000
106-300-0000-3713 State Gas Tax - 2107.5	4,000	4,000	4,000	5,000
106-300-0000-3714 State Gas Tax - 2106	57,691	61,680	62,500	65,000
106-300-0000-3716 State Gas Tax - 2105	103,965	99,089	103,748	105,000
106-300-0000-3721 State Gas Tax - Loan Repayment	-	-	-	-
109 ASSET FORFEITURE FUND	336,408	49,085	22,000	60,140
USE OF MONEY AND PROPERTY	13,333	19,649	2,000	20,140
109-300-0000-3601 Interest on Investments	13,333	19,649	2,000	20,140
INTERGOVERNMENTAL REVENUE	323,075	29,437	20,000	40,000
109-300-0000-3717 Forfeiture DOJ Federal	60,051	11,415	10,000	30,000
109-300-0000-3720 US Treasurer Forfeiture	263,024	18,022	10,000	10,000
110 MEASURE R	276,124	517,905	510,000	319,677
USE OF MONEY AND PROPERTY	12,597	22,903	10,000	23,475
110-300-0000-3601 Interest on Investments	12,597	22,903	10,000	23,475

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Classification	Actual FY 21-22	Actual FY 22-23	Adopted FY 23-24	Adopted FY 24-25
INTERGOVERNMENTAL REVENUE	263,527	495,003	500,000	296,202
110-300-0000-3745 LACMTA Measure R	-	-	-	-
110-300-0000-3746 Measure "R" Sales Tax	263,527	495,003	500,000	296,202
111 COMM. DEVEL. BLOCK GRANT	20,757	83,255	51,000	65,230
USE OF MONEY AND PROPERTY	225	225	225	230
111-300-0000-3601 Interest on Investments	-	225	-	230
INTERGOVERNMENTAL REVENUE	20,757	83,030	51,000	65,000
111-300-0000-3795 ADA Sidewalk Ramps	20,757	83,030	51,000	65,000
112 PROP "A" TRANSPORTATION	437,588	466,100	313,510	505,580
USE OF MONEY AND PROPERTY	13,913	28,197	7,000	28,902
112-300-0000-3601 Interest on Investments	13,913	28,197	7,000	28,902
INTERGOVERNMENTAL REVENUE	423,675	437,903	306,510	476,678
112-300-0000-3751 Prop "A" Sales Tax	423,670	437,903	306,000	476,128
112-300-0000-3752 Bus Pass Sale Proceeds	-	-	-	-
112-300-0000-3858 Beach Shuttle Passenger Fares	5	-	510	550
112-300-0000-3909 Miscellaneous Revenue	-	-	-	-
114 PROP "C" TRANSPORTATION	713,366	1,069,514	264,000	420,469
USE OF MONEY AND PROPERTY	9,970	24,911	9,000	25,534
114-300-0000-3601 Interest on Investments	9,970	24,911	9,000	25,534
INTERGOVERNMENTAL REVENUE	703,396	1,044,603	255,000	394,935
114-300-0000-3754 Prop "C" Sales Tax	703,396	1,044,603	255,000	394,935
115 AIR POLLUTION REDUCTION FUND	17,089	30,742	20,510	23,779
USE OF MONEY AND PROPERTY	1,338	2,711	510	2,779
115-300-0000-3601 Interest on Investments	1,338	2,711	510	2,779
INTERGOVERNMENTAL REVENUE	15,751	28,031	20,000	21,000
115-300-0000-3708 LA CO. SCAQMD/Rideshare	15,751	28,031	20,000	21,000
116 RESIDENTIAL SOUND INSULATION PROG. FUND	5,096	12,754	7,433	7,433
USE OF MONEY AND PROPERTY	5,081	7,252	7,433	7,433
116-300-0000-3601 Interest on Investments	5,081	7,252	7,433	7,433
OTHER REVENUES	15	5,503	-	-
116-300-0000-3909 Miscellaneous Revenue	15	5,503	-	-
117 HYPERION MITIGATION FUND	1,033	1,594	500	1,634
USE OF MONEY AND PROPERTY	1,033	1,594	500	1,634
117-300-0000-3601 Interest on Investments	1,033	1,594	500	1,634
118 TDA ARTICLE 3 - SB 821 BIKEWAY FUND	12,453	15,868	10,200	17,571
USE OF MONEY AND PROPERTY	153	176	200	180
118-300-0000-3601 Interest on Investments	153	176	200	180
INTERGOVERNMENTAL REVENUE	12,300	15,692	10,000	17,391
118-300-0000-3725 TDA Article 3 - SB821	12,300	15,692	10,000	17,391
119 MTA GRANT	216	316	10,200	324
USE OF MONEY AND PROPERTY	216	316	200	324
119-300-0000-3601 Interest on Investments	216	316	200	324
INTERGOVERNMENTAL REVENUE	-	-	10,000	-
119-300-0000-3979 MTA Grant Revenue - LACMTA	-	-	10,000	-
120 C.O.P.S. FUND	166,184	176,230	154,000	111,233
USE OF MONEY AND PROPERTY	4,899	10,959	4,000	11,233
120-300-0000-3601 Interest on Investments	4,899	10,959	4,000	11,233
INTERGOVERNMENTAL REVENUE	161,285	165,271	150,000	100,000
120-300-0000-3207 C.O.P.S. Funding	161,285	165,271	150,000	100,000
122 LAWA FUND	-	-	-	-
USE OF MONEY AND PROPERTY	-	-	-	-
122-300-0000-3601 Interest on Investments	-	-	-	-
123 PSAF PROPERTY TAX PUBLIC SAFETY	37,802	44,438	31,020	39,015
TAX - PROPERTY TAXES	35,883	40,520	30,000	35,000
123-300-0000-3206 PSAF PR. Tx Public Safety	35,883	40,520	30,000	35,000
USE OF MONEY AND PROPERTY	1,920	3,917	1,020	4,015
123-300-0000-3601 Interest on Investments	1,920	3,917	1,020	4,015
124 FEDERAL GRANTS	2,685,965	2,011,077	396,370	580,265
INTERGOVERNMENTAL REVENUE	2,685,965	2,011,077	396,370	580,265
124-300-0000-3785 UASI 2012	-	-	24,276	-
124-300-2501-3500 Covid-19 Grant Funds	-	-	-	-
124-300-2501-3502 American Rescue Plan Act	1,986,733	1,986,733	-	-
124-300-3101-3744 2019 Police Tobacco Tax Revenue	-	-	-	-
124-300-3102-3741 2019 HMEP Grant	(1,342)	-	-	-
124-300-3202-3766 SHSGP Homeland Security Grant	-	-	-	-
124-300-3202-3767 2018 HSGP Grant	219,840	-	-	-
124-300-3202-3769 2019 HSGP Revenue	480,734	-	-	-
124-300-3101-3788 Bullet Proof Vest Grant	-	4,298	-	6,000
124-300-3201-3508 Fire Prevention and Safety (FP&S) Grant	-	-	49,594	-
124-300-3202-3770 2020 HSGP Grant Revenue	-	20,046	-	-
124-300-3255-3749 EOC Upgrades	-	-	322,500	322,500
124-300-3101-6411 UASI Grant 2023	-	-	-	251,765
125 STATE GRANTS	112,585	466,775	140,111	174,827
INTERGOVERNMENTAL REVENUE	112,585	461,033	140,111	174,827
125-300-0000-3617 CalBev Grant	-	-	-	-
125-300-0000-3755 CalEPA-Green Business Grant	15,000	45,000	15,000	15,000
125-300-3101-3618 AB 109 Front-Line Intervention Services	-	-	-	-
125-300-3101-3724 Alcohol Beverage Control Grant	-	-	-	-
125-300-3101-3725 2020 Traffic Grant	24,800	-	-	-
125-300-3101-3764 LA County Homeless Initiative	10,767	13,964	-	-
125-300-3101-3777 Police Mental Health Grant	-	37,912	-	29,827
125-300-3205-3615 CUPA Grants	-	-	-	-
125-300-4801-3703 West Basin Grants	-	-	-	-
125-300-5102-3613 AQMD Tree Partnership Program	-	-	-	-
125-300-5102-3614 Los Angeles Cnty Regional Park (RPOSD)	-	-	-	-
125-300-5102-3617 CalBev Grant	29,370	5,000	-	5,000
125-300-5102-3620 CA Prop 68 Acacia Park	-	188,087	-	-
125-300-5102-3929 Prop 68 Program	-	-	125,111	-
125-300-6101-3623 Library - CALIFA	32,647	-	-	-
125-300-6101-3625 California State Library Grant	-	161,631	-	-
125-300-8133-3703 Police Training STC State Grants	-	-	-	-
125-300-0000-3764 LA County Homeless Initiative	-	-	-	25,000
125-300-3101-3727 OTS-STEP Grant 2023	-	-	-	25,000
125-300-3101-3726 Tobacco Grant 2020-2021	-	9,438	-	-
125-300-4801-3617 SB 1383 Local Assistance Grant	-	-	-	75,000

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Classification	Actual FY 21-22	Actual FY 22-23	Adopted FY 23-24	Adopted FY 24-25
INTER-FUND TRANSFERS		5,742		-
125-300-0000-9124 Transfer from Fund 124		5,742		-
126 CUPA	320,559	1,192,083	452,730	1,455,720
LICENSES AND PERMITS	28,331	144,970	26,600	464,770
126-300-0000-3408 CUPA UST Non-annual Permit	5,056	2,780	2,600	20,000
126-300-0000-3514 Tiered Permit	2,663	-	2,600	1,900
126-300-0000-3827 Unified Program Facility Permit	19,824	58,355	20,400	60,200
126-300-0000-3828 New Business Fee	286	2,002		2,000
126-300-0000-3831 Failure to Obtain Initial Permit	244	-	1,000	-
126-300-0000-3832 Late CERS Submittal Citation	258	473		-
126-300-0000-3834 Penalties For Late Pymt on Annual Permit		3,875		3,100
126-300-0000-3836 AB 1646 Fees		73,345		373,000
126-300-0000-3837 Methane Barrier Plan Check / Inspection		275		-
126-300-0000-3839 Environmental Safety Application Review		3,865		4,570
FINES AND FORFEITURES	8,400	-	5,000	-
126-300-0000-3210 CUPA Penalties	8,400	-	5,000	-
USE OF MONEY AND PROPERTY	1,247	5,220	1,300	5,350
126-300-0000-3601 Interest on Investments	1,247	5,220	1,300	5,350
INTERGOVERNMENTAL REVENUE	16,850	-	-	-
126-300-0000-3899 CUPA Grant Revenue	16,850	-	-	-
CHARGES FOR SERVICES	265,731	1,041,894	419,830	985,600
126-300-0000-3516 CUPA Voluntary Site Clean-up	-	-	-	-
126-300-0000-3820 Aboveground Storage Tank (AST)	34,421	64,776	34,830	73,800
126-300-0000-3822 Underground Tanks	20,315	56,615	20,000	74,600
126-300-0000-3824 Hazardous Waste Generator Permit	60,902	179,809	56,540	190,600
126-300-0000-3825 Disclosure	104,578	445,803	134,160	497,400
126-300-0000-3826 Environmental Safety Risk Mgmt. Program	44,040	200,234	173,100	147,400
126-300-0000-3830 Regulatory Re-Inspection Fee	164	568		600
126-300-0000-3846 CUPA Haz Mat	1,311	-	1,200	1,200
126-300-3206-3850 CUPA Enforcement Trust Revenue	-	94,089		-
127 MEASURE M	309,064	651,678	209,000	353,213
USE OF MONEY AND PROPERTY	10,854	17,090	5,000	17,518
127-300-0000-3601 Interest on Investments	10,854	17,090	5,000	17,518
INTERGOVERNMENTAL REVENUE	298,211	634,587	204,000	335,695
127-300-0000-3742 Measure M Revenue	298,211	634,587	204,000	335,695
128 SB-1	341,359	396,203	375,921	453,105
USE OF MONEY AND PROPERTY	2,449	10,155	7,000	10,408
128-300-0000-3601 Interest on Investments	2,449	10,155	7,000	10,408
INTERGOVERNMENTAL REVENUE	338,910	386,048	368,921	442,697
128-300-0000-3756 SB-1 Revenues	338,910	386,048	368,921	442,697
129 CERTIFIED ACCESS SPECIALIST PROGRAM (CASP)	20,800	24,025	21,000	23,438
USE OF MONEY AND PROPERTY	1,140	2,379	1,000	2,438
129-300-0000-3601 Interest on Investments	1,140	2,379	1,000	2,438
CHARGES FOR SERVICES	19,660	21,646	20,000	21,000
129-300-0000-3857 CASP Training	19,660	21,646	20,000	21,000
130 AFFORDABLE HOUSING FUND	60,222	97,780	50,000	100,225
USE OF MONEY AND PROPERTY	60,222	97,780	50,000	100,225
130-300-0000-3601 Interest on Investments	60,222	97,780	50,000	100,225
131 COUNTY STORM WATER PROGRAM	576,816	630,122	673,200	684,403
USE OF MONEY AND PROPERTY	7,408	20,881	10,200	21,403
131-300-0000-3601 Interest on Investments	7,408	20,881	10,200	21,403
INTERGOVERNMENTAL REVENUE	569,408	609,240	663,000	663,000
131-300-0000-3721 Storm Water	569,408	609,240	663,000	663,000
202 DEBT SERVICE FUND	165,724	32,548	367,200	35,000
DEVELOPER FEES	165,724	32,548	367,200	35,000
202-300-0000-3972 Developer Contribution	-	-	367,200	-
202-300-8141-3972 Dev Impact Fees-STS Signals & Bridges	165,724	32,548		35,000
204 PENSION OBLIGATION BONDS	9,491,887	9,501,007	9,497,716	9,500,324
USE OF MONEY AND PROPERTY	9	3,313	10	10
204-300-0000-3601 Interest on Investments	9	3,313	10	10
INTER-FUND TRANSFERS	9,491,878	9,497,694	9,497,706	9,500,314
204-300-0000-9001 Transfer In - General Fund	9,491,878	9,497,694	9,497,706	9,500,314
204-300-0000-9002 Transfer In - Water Fund	-	-	-	-
204-300-0000-9003 Transfer In - Sewer Fund	-	-	-	-
301 CAPITAL IMPROVEMENT FUND	610,000	4,145,420	8,432,500	4,996,232
OTHER REVENUES	-	-	-	-
301-300-0000-3909 Miscellaneous Revenue	-	-	-	-
INTER-FUND TRANSFERS	610,000	4,145,420	8,432,500	4,996,232
301-300-0000-9001 Transfer-General Fund	385,000	4,145,420	7,632,500	4,996,232
301-300-0000-9399 Transfers In	225,000	-	-	-
301-300-0000-9504 Transfers In	-	-	800,000	-
311 DEVELOPER IMPACT FEES - GENERAL GOVERNMENT		124		2,500
DEVELOPER FEES		124		2,500
311-300-0000-3972 DEVELOPER IMPACT FEES - GENERAL GOVERNME		124		2,500
312 DEVELOPER IMPACT FEES - LAW ENFORCEMENT		46,627		60,000
DEVELOPER FEES		46,627		60,000
312-300-0000-3972 DEVELOPER IMPACT FEES - LAW ENFORCEMENT		46,627		60,000
313 DEVELOPER IMPACT FEES - FIRE PROTECTION		37,833		-
DEVELOPER FEES		37,833		-
313-300-0000-3972 DEVELOPER IMPACT FEES - FIRE PROTECTION		37,833		-
314 DEVELOPER IMPACT FEES - STORM DRAINAGE		1,405		15,000
DEVELOPER FEES		1,405		15,000
314-300-0000-3972 DEVELOPER IMPACT FEES - STORM DRAINAGE		1,405		15,000
315 DEVELOPER IMPACT FEES - WATER DISTRIBUTION		3,585		25,000
DEVELOPER FEES		3,585		25,000
315-300-0000-3972 DEVELOPER IMPACT FEES - WATER DISTRIBUTI		3,585		25,000
316 DEVELOPER IMPACT FEES - WASTEWATER COLLECTION		1,678		20,000
DEVELOPER FEES		1,678		20,000
316-300-0000-3972 DEVELOPER IMPACT FEES - WASTEWATER COLLE		1,678		20,000
317 DEVELOPER IMPACT FEES - LIBRARY		17,121		-
DEVELOPER FEES		17,121		-
317-300-0000-3972 DEVELOPER IMPACT FEES - LIBRARY		17,121		-
318 DEVELOPER IMPACT FEES - PUBLIC MEETING		4,233		10,000
DEVELOPER FEES		4,233		10,000
318-300-0000-3972 DEVELOPER IMPACT FEES - PUBLIC MEETING		4,233		10,000

CITY OF EL SEGUNDO
ESTIMATED REVENUES/OTHER FINANCING SOURCES
ALL FUNDS
FISCAL YEAR 2024-2025

Classification	Actual FY 21-22	Actual FY 22-23	Adopted FY 23-24	Adopted FY 24-25
319 DEVELOPER IMPACT FEES - AQUATICS CENTER		974		2,000
DEVELOPER FEES		974		2,000
319-300-0000-3972 DEVELOPER IMPACT FEES - AQUATICS CENTER		974		2,000
320 DEVELOPER IMPACT FEES - PARKLAND		66,736		30,000
DEVELOPER FEES		66,736		30,000
320-300-0000-3972 DEVELOPER IMPACT FEES - PARKLAND		66,736		30,000
501 WATER UTILITY FUND	35,181,766	33,833,333	36,850,000	34,630,327
USE OF MONEY AND PROPERTY	(649,087)	748,792	200,000	767,512
501-300-0000-3601 Interest on Investments	(649,087)	748,792	200,000	767,512
CHARGES FOR SERVICES	35,781,719	32,972,103	36,650,000	33,832,815
501-300-0000-3851 Potable Water Sales	17,987,318	14,464,114	17,500,000	14,800,181
501-300-0000-3852 Water Sales - Other	427	451		500
501-300-0000-3853 Meter Installations	10,419	2,674	25,000	10,000
501-300-0000-3856 Reclaimed Water Sales	17,783,555	18,504,864	19,125,000	19,022,134
OTHER REVENUES	49,134	30,901		30,000
501-300-0000-3859 Miscellaneous Revenue	49,134	30,901		30,000
INTER-FUND TRANSFERS		81,538		-
501-300-0000-9502 Transfer-Waste Water Fund		81,538		-
502 SEWER FUND	4,729,064	5,304,451	5,200,000	5,742,073
USE OF MONEY AND PROPERTY	(100,749)	125,500	20,000	128,637
502-300-0000-3601 Interest on Investments	(100,749)	125,500	20,000	128,637
CHARGES FOR SERVICES	4,829,584	5,178,951	5,180,000	5,468,919
502-300-0000-3861 Wastewater User Fees	4,815,991	5,104,414	5,066,000	5,221,919
502-300-0000-3862 Wastewater Connection Fees	1,740	74,537	2,000	2,000
502-300-0000-3865 Annual Quality Surcharge	11,853	-	12,000	245,000
502-300-0000-3972 Developer Contribution	-	-	100,000	-
OTHER REVENUES	230	-	-	-
502-300-0000-3909 Miscellaneous Revenue	230	-	-	-
INTER-FUND TRANSFERS				144,517
502-300-0000-9601 Transfer - Equipment Replacement				144,517
503 GOLF COURSE	(11,257)	-	-	-
CHARGES FOR SERVICES	118,929	-	-	-
503-300-0000-3832 Food & Beverage Revenues	-	-	-	-
503-300-0000-3833 Leased Beer & Wine	-	-	-	-
503-300-0000-3834 Golf Course ProShop	-	-	-	-
503-300-0000-3835 Golf Course Revenues	-	-	-	-
503-300-0000-3836 Driving Range Revenues	-	-	-	-
503-300-0000-3838 Golf Lessons	-	-	-	-
503-300-0000-3840 Top Golf Ground Lease	118,929	-	-	-
OTHER REVENUES	(130,185)	-	-	-
503-300-0000-3909 Miscellaneous Revenue	(130,185)	-	-	-
504 SENIOR HOUSING	3,313	37,826	203,099	1,038,771
USE OF MONEY AND PROPERTY	3,313	37,826	3,099	38,771
504-300-0000-3601 Interest on Investments	3,313	37,826	3,099	38,771
INTER-FUND TRANSFERS			200,000	1,000,000
504-300-0000-9001 Transfer-General Fund			200,000	200,000
504-300-0000-9301 Transfer from CIP Fund				800,000
505 SOLID WASTE	420,000	-	600,000	300,000
INTER-FUND TRANSFERS	420,000	-	600,000	300,000
505-300-0000-9001 Transfer-General Fund	-	-	600,000	300,000
505-300-0000-9301 Transfer-Capital Improvements	420,000	-	-	-
601 EQUIPMENT REPLACEMENT	1,339,566	1,536,768	2,261,969	1,686,456
CHARGES FOR SERVICES	1,076,927	1,426,992	2,161,969	1,540,394
601-300-0000-3912 Replacement Charge	1,036,927	1,386,992	2,121,969	1,500,394
601-300-5101-3970 Wiseburn Aquatics	40,000	40,000	40,000	40,000
OTHER REVENUES	262,639	109,776	100,000	146,062
601-300-0000-3909 Miscellaneous Revenue	262,639	900	100,000	-
601-300-0000-3901 Sale of Surplus Property		108,876		-
601-300-0000-3624 Interest on Golf Course Loan to ERF		-		146,062
INTER-FUND TRANSFERS				-
601-300-0000-9001 Transfer-General Fund				-
602 LIABILITY INSURANCE	3,275,666	3,689,098	3,115,000	3,105,000
USE OF MONEY AND PROPERTY	36,919	-	10,000	-
602-300-0000-3601 Interest on Investments	36,919	-	10,000	-
CHARGES FOR SERVICES	2,822,000	3,222,000	3,100,000	3,100,000
602-300-0000-3911 Charges to Other Dept.	2,822,000	3,222,000	3,100,000	3,100,000
OTHER REVENUES	416,747	467,098	5,000	5,000
602-300-0000-3913 Recovery of Claims Paid	416,747	9,110	5,000	5,000
602-300-0000-3909 Miscellaneous Revenue		457,988		-
603 WORKERS COMP RESERVE/INSURANCE	3,705,062	3,663,420	3,235,881	3,542,207
CHARGES FOR SERVICES	3,180,742	3,197,847	3,085,881	3,392,207
603-300-0000-3911 Charges to Other Dept.	3,180,742	3,197,847	3,085,881	3,392,207
OTHER REVENUES	524,320	465,573	150,000	150,000
603-300-0000-3913 Recovery of Claims Paid	524,320	465,573	150,000	150,000
702 TRUST FUNDS - SPECIAL REVENUE/DONATIONS	1,178,451	1,214,906	1,050,000	1,124,250
CHARGES FOR SERVICES	1,500	-	-	-
702-300-0000-3850 CPR Class Fees	1,500	-	-	-
OTHER REVENUES	1,176,951	1,214,906	1,050,000	1,124,250
702-300-0000-3982 Fire Donations	742	5,813		-
702-300-2401-1281 Economic Development Revenue	75,000	150,000		75,000
702-300-2401-2606 EDAC Special Programs & Events	-	-	50,000	-
702-300-3101-3971 Police Admin/Police Inmate Welfare	-	-	-	-
702-300-3101-3975 Police Admin/Donation K-9	-	-	-	-
702-300-3110-2601 Donations - DARE	3	259		-
702-300-5101-2601 Parks & Recreation Outreach Donations	13,120	9,018		3,500
702-300-5101-2608 Park Beautification Donation	4,591	8,949		6,000
702-300-5101-2609 LA Kings Donations	25,000	-		-
702-300-5101-3877 Drama Booster Donation	-	-		-
702-300-5101-3883 Joslyn/Senior Donation	-	-		-
702-300-5101-3895 Teen Center Donation	1,081	1,669		2,750
702-300-5101-5101 Plunge Rehabilitation	1,000,000	1,000,020	1,000,000	1,000,000
702-300-5102-3886 Aquatics Donation	200	-		-
702-300-5210-2601 Recreation Special Events Donations	40,084	25,552		20,000
702-300-6101-2601 Library Admin Donations	17,131	13,625		17,000
704 CULTURAL DEVELOPMENT FUND	945,199	28,000	500,000	250,000

CITY OF EL SEGUNDO
ESTIMATED REVENUES/OTHER FINANCING SOURCES
ALL FUNDS
FISCAL YEAR 2024-2025

Classification	Actual FY 21-22	Actual FY 22-23	Adopted FY 23-24	Adopted FY 24-25
DEVELOPER FEES	945,199	28,000	500,000	250,000
704-300-0000-3787 Cultural Development Donations	945,199	28,000	500,000	250,000
708 TRUST FUNDS-PROJECT DEPOSITS NONREFUNDAB	325,781	349,774	270,000	270,000
LICENSES AND PERMITS	260,411	349,774	270,000	270,000
708-300-0000-3807 ESOSPC Permit Surcharge	129,032	155,999	140,000	140,000
708-300-0000-3816 General Plan Maintenance Fee	131,379	193,775	130,000	130,000
OTHER REVENUES	65,370	-	-	-
708-300-0000-3909 Miscellaneous Revenue	65,370	-	-	-
Grand Total	148,518,745	168,420,917	164,100,741	165,327,313

CITY OF EL SEGUNDO
SCHEDULE OF INTERFUND TRANSFERS
FISCAL YEAR 2024-2025

Fund	Name	Transfer In	Transfer Out
001	GENERAL FUND 001-300-0000-9104	36,000.00 from TRAFFIC SAFETY FUND	9,500,314.00 to PENSION OBLIGATION BONDS FUND 4,996,232.00 to CAPITAL IMPROVEMENT FUND 200,000.00 to SENIOR HOUSING FUND - CIP Reserve 300,000.00 to SOLID WASTE FUND for capital projects
001 General Fund Total		36,000.00	14,996,546.00
104	TRAFFIC SAFETY FUND		36,000.00 to GENERAL FUND for crossing guard
204	PENSION OBLIGATION BONDS 204-300-0000-9001	9,500,314.00 from GENERAL FUND for POB payments	
301	CAPITAL IMPROVEMENT FUND 301-300-0000-9504	- from SENIOR HOUSING - Park Vista CIP	800,000.00 to SENIOR HOUSING - refund Park Vista CIP
301	CAPITAL IMPROVEMENT FUND 301-300-0000-9399	4,996,232.00 from GENERAL FUND	
502	SEWER FUND 502-300-0000-9601	144,517.00 from EQUIPMENT REPLACEMENT	
504	SENIOR HOUSING FUND 504-300-0000-9001	200,000.00 from GENERAL FUND - CIP Reserve	
504	SENIOR HOUSING FUND 504-300-0000-9301	800,000.00 from CAPITAL IMPROVEMENT FUND	
505	SOLID WASTE FUND 505-300-0000-9001	300,000.00 from GENERAL FUND for capital projects	
601	EQUIPMENT REPLACEMENT		144,517.00 to SEWER FUND - Jet/Vacuum Truck Purchase
All Funds Total		15,977,063.00	15,977,063.00

CITY OF EL SEGUNDO
Adopted Budget Summary By Fund / By Department
All Funds
Fiscal Year 2024-2025

	Actual FY 21-22	Actual FY 22-23	Adopted FY 23-24	Adopted FY 24-25
001 GENERAL FUND	75,533,103	83,529,334	96,064,216	97,472,672
CITY ATTORNEY	752,602	1,072,592	835,450	897,450
CITY CLERK	453,884	387,475	516,545	658,095
CITY COUNCIL	335,424	257,563	235,329	224,272
CITY MANAGER	2,326,656	2,602,671	2,903,270	2,807,177
COMMUNITY DEVELOPMENT DEPARTMENT	2,630,101	2,790,513	3,802,120	3,745,094
FINANCE DEPARTMENT	2,235,699	2,489,085	2,472,453	2,766,646
FIRE DEPARTMENT	13,501,668	12,876,872	14,196,502	15,663,956
HUMAN RESOURCES DEPARTMENT	1,240,818	1,586,742	2,116,401	2,194,785
INFORMATION TECHNOLOGY DEPARTMENT	2,611,764	3,494,004	3,864,715	3,912,086
NON DEPARTMENT	6,731,714	6,530,745	6,745,052	6,785,227
POLICE DEPARTMENT	17,845,583	20,039,722	21,611,055	22,231,649
PUBLIC WORKS DEPARTMENT	8,615,544	7,231,148	8,602,036	9,844,794
RECREATION PARK AND LIBRARY DEPARTMENT	4,906,060	8,427,089	10,233,080	10,744,896
TRANSFER	11,345,586	13,743,114	17,930,206	14,996,546
104 TRAFFIC SAFETY FUND	25,000	45,000	-	36,000
TRANSFER	25,000	45,000	-	36,000
106 STATE GAS TAX FUND	431,943	274,795	221,745	523,755
PUBLIC WORKS DEPARTMENT	431,943	274,795	221,745	523,755
109 ASSET FORFEITURE FUND	309,562	191,375	800,000	702,450
POLICE DEPARTMENT	309,562	191,375	800,000	702,450
110 MEASURE R	598	689,579	600,000	1,000,000
PUBLIC WORKS DEPARTMENT	598	689,579	600,000	1,000,000
TRANSFER	-	-	-	-
111 COMM. DEVEL. BLOCK GRANT	50,592	65,500	140,139	-
COMMUNITY DEVELOPMENT DEPARTMENT	50,592	65,500	140,139	-
112 PROP "A" TRANSPORTATION	112,689	253,264	362,281	367,281
RECREATION PARK AND LIBRARY DEPARTMENT	112,689	253,264	362,281	367,281
114 PROP "C" TRANSPORTATION	501,113	432,977	300,000	1,200,000
PUBLIC WORKS DEPARTMENT	501,113	432,977	300,000	1,200,000
115 AIR POLUTION REDUCTION FUND	-	-	100,000	-
PUBLIC WORKS DEPARTMENT	-	-	100,000	-
116 RESIDENTIAL SOUND INSULATION PROG. FUND	846	781	10,000	2,281
COMMUNITY DEVELOPMENT DEPARTMENT	846	781	10,000	2,281
117 HYPERION MITIGATION FUND	7,869	20,910	109,453	60,754
PUBLIC WORKS DEPARTMENT	7,869	20,910	109,453	60,754
118 TDA ARTICLE 3 - SB 821 BIKEWAY FUND	57,466	14,846	15,000	30,000
PUBLIC WORKS DEPARTMENT	57,466	14,846	15,000	30,000
119 MTA GRANT	-	-	-	-
PUBLIC WORKS DEPARTMENT	-	-	-	-
120 C.O.P.S. FUND	53,490	75,123	615,000	423,820
POLICE DEPARTMENT	53,490	75,123	615,000	423,820
122 LAWA FUND	-	-	-	-
TRANSFER	-	-	-	-
123 PSAF PROPERTY TAX PUBLIC SAFETY	-	64,488	75,000	75,000
FIRE DEPARTMENT	-	-	-	-
POLICE DEPARTMENT	-	64,488	75,000	75,000
124 FEDERAL GRANTS	2,619,440	2,021,624	418,038	357,765
FEDERAL GRANTS	18,320	-	-	-
FIRE DEPARTMENT	1,607,754	1,017,750	149,594	100,000
POLICE DEPARTMENT	993,367	998,132	268,444	257,765
TRANSFER	-	5,742	-	-
125 STATE GRANTS	76,246	76,614	148,944	154,827
COMMUNITY DEVELOPMENT DEPARTMENT	2,676	18,560	-	-
FIRE DEPARTMENT	2,598	62	-	-
POLICE DEPARTMENT	32,136	7,807	148,944	79,827
PUBLIC WORKS DEPARTMENT	8,400	18,600	-	75,000
RECREATION PARK AND LIBRARY DEPARTMENT	10,626	16,480	-	-
STATE GRANTS	19,809	15,106	-	-
126 CUPA	531,598	578,582	537,827	889,918
FIRE DEPARTMENT	531,598	578,582	537,827	889,918
127 MEASURE M	323,993	828,241	200,000	200,000
PUBLIC WORKS DEPARTMENT	323,993	828,241	200,000	200,000
128 SB-1	146,734	335,930	800,000	600,000
PUBLIC WORKS DEPARTMENT	146,734	335,930	800,000	600,000
129 CERTIFIED ACCESS SPECIALIST PROGRAM (CASP)	-	-	15,000	15,000
COMMUNITY DEVELOPMENT DEPARTMENT	-	-	15,000	15,000
130 AFFORDABLE HOUSING FUND	-	-	-	50,000
COMMUNITY DEVELOPMENT DEPARTMENT	-	-	-	50,000

CITY OF EL SEGUNDO
Adopted Budget Summary By Fund / By Department
All Funds
Fiscal Year 2024-2025

	Actual FY 21-22	Actual FY 22-23	Adopted FY 23-24	Adopted FY 24-25
131 COUNTY STORM WATER PROGRAM	264,514	192,770	750,000	1,050,000
PUBLIC WORKS DEPARTMENT	264,514	192,770	750,000	1,050,000
132 MEASURE B	-	60,383	12,580	12,580
FIRE DEPARTMENT	-	60,383	12,580	12,580
202 DEBT SERVICE FUND	526,383	525,365	603,300	542,851
TRANSFER	526,383	525,365	603,300	542,851
204 PENSION OBLIGATION BONDS	1,662,800	9,309,360	9,497,706	9,500,314
TRANSFER	1,662,800	9,309,360	9,497,706	9,500,314
301 CAPITAL IMPROVEMENT FUND	1,324,348	1,890,952	18,575,000	30,035,345
CAPITAL IMPROVEMENT	1,324,348	1,890,952	18,575,000	29,235,345
TRANSFER	-	-	-	800,000
312 DEVELOPER IMPACT FEES - LAW ENFORCEMENT	-	-	-	60,000
POLICE DEPARTMENT	-	-	-	60,000
317 DEVELOPER IMPACT FEES - LIBRARY	-	-	-	17,156
RECREATION PARK AND LIBRARY DEPARTMENT	-	-	-	17,156
401 ECONOMIC UNCERTAINTY	-	-	-	-
TRANSFER	-	-	-	-
405 FACILITIES MAINTENANCE	-	-	-	-
PUBLIC WORKS DEPARTMENT	-	-	-	-
501 WATER UTILITY FUND	30,211,364	28,790,157	31,772,572	39,315,822
NON DEPARTMENT	-	-	-	-
PUBLIC WORKS DEPARTMENT	30,211,364	28,790,157	31,772,572	39,315,822
502 SEWER FUND	4,441,889	4,563,279	6,791,056	7,837,440
NON DEPARTMENT	-	-	-	150,000
PUBLIC WORKS DEPARTMENT	4,441,889	4,563,279	6,791,056	7,687,440
503 GOLF COURSE	109,140	2,875	-	-
FINANCE DEPARTMENT	109,140	-	-	-
TRANSFER	-	2,875	-	-
504 SENIOR HOUSING	46,149	44,216	808,981	16,295
COMMUNITY DEVELOPMENT DEPARTMENT	46,149	44,216	8,981	16,295
TRANSFER	-	-	800,000	-
505 SOLID WASTE	270,000	285,363	300,000	330,000
PUBLIC WORKS DEPARTMENT	270,000	285,363	300,000	330,000
601 EQUIPMENT REPLACEMENT	890,945	1,042,457	18,233,737	9,674,613
CITY CLERK	-	-	14,438	-
CITY MANAGER	-	-	263,618	210,230
COMMUNITY DEVELOPMENT DEPARTMENT	-	-	135,974	-
FINANCE DEPARTMENT	-	-	-	-
FIRE DEPARTMENT	-	4,364	5,137,223	1,229,611
INFORMATION TECHNOLOGY DEPARTMENT	34,813	120,090	2,065,242	1,414,201
NON DEPARTMENT	44,900	-	1,041,263	1,793,755
POLICE DEPARTMENT	31,023	99,200	3,780,422	2,117,671
PUBLIC WORKS DEPARTMENT	780,210	658,803	3,383,195	2,071,272
RECREATION PARK AND LIBRARY DEPARTMENT	-	-	2,412,362	693,356
TRANSFER	-	160,000	-	144,517
602 LIABILITY INSURANCE	3,893,636	6,351,246	3,222,127	3,769,563
INFORMATION TECHNOLOGY DEPARTMENT	-	-	-	-
INTERNAL SERVICES	3,893,636	6,351,246	3,222,127	3,769,563
603 WORKERS COMP RESERVE/INSURANCE	1,910,459	3,443,791	3,405,200	3,418,321
FIRE DEPARTMENT	-	7,581	-	-
INTERNAL SERVICES	1,910,459	3,436,210	3,405,200	3,418,321
NON DEPARTMENT	-	-	-	-
702 TRUST FUNDS - SPECIAL REVENUE/DONATIONS	220,431	109,039	169,000	136,000
CITY MANAGER	144,037	82,230	120,000	75,000
FIRE DEPARTMENT	4,649	4,812	10,000	-
POLICE DEPARTMENT	-	-	-	-
RECREATION PARK AND LIBRARY DEPARTMENT	71,745	21,997	39,000	61,000
704 CULTURAL DEVELOPMENT FUND	142,802	261,789	298,196	272,604
RECREATION PARK AND LIBRARY DEPARTMENT	142,802	261,789	298,196	272,604
708 TRUST FUNDS-PROJECT DEPOSITS NONREFUNDAB	1,128,851	134,648	-	800,000
COMMUNITY DEVELOPMENT DEPARTMENT	1,128,851	134,648	-	800,000
TRANSFER	-	-	-	-
Grand Total	127,825,995	146,506,655	195,972,100	210,950,427

CITY OF EL SEGUNDO
Adopted Budget Summary By Function
All Fund
Fiscal Year 2024-2025

	Actual FY 21-22	Actual FY 22-23	Adopted FY 23-24	Adopted FY 24-25
General Government	40,110,448	57,504,470	81,354,251	91,375,791
001 GENERAL FUND	29,924,498	35,033,845	41,222,221	39,363,446
CITY COUNCIL	335,424	257,563	235,329	224,272
CITY CLERK	453,884	387,475	516,545	658,095
CITY MANAGER	1,682,556	1,887,150	2,347,901	2,264,800
CITY ATTORNEY	752,602	1,072,592	835,450	897,450
HUMAN RESOURCES DEPARTMENT	1,240,818	1,586,742	2,116,401	2,194,785
FINANCE DEPARTMENT	2,235,699	2,489,085	2,472,453	2,766,646
INFORMATION TECHNOLOGY DEPARTMENT	2,611,764	3,494,004	3,864,715	3,912,086
PUBLIC WORKS DEPARTMENT	3,013,165	3,416,724	4,158,168	4,663,540
NON DEPARTMENT	6,253,001	6,699,396	6,745,052	6,785,227
TRANSFER	11,345,586	13,743,114	17,930,206	14,996,546
125 STATE GRANTS	8,400	18,600	-	-
PUBLIC WORKS DEPARTMENT	8,400	18,600	-	-
202 DEBT SERVICE FUND	526,383	525,365	603,300	542,851
TRANSFER	526,383	525,365	603,300	542,851
204 PENSION OBLIGATION BONDS	1,662,800	9,309,360	9,497,706	9,500,314
TRANSFER	1,662,800	9,309,360	9,497,706	9,500,314
301 CAPITAL IMPROVEMENT FUND	1,324,348	1,890,952	18,575,000	30,035,345
CAPITAL IMPROVEMENT	1,324,348	1,890,952	18,575,000	29,235,345
TRANSFER	-	-	-	800,000
401 ECONOMIC UNCERTAINTY	-	-	-	-
TRANSFER	-	-	-	-
405 FACILITIES MAINTENANCE	-	-	-	-
PUBLIC WORKS DEPARTMENT	-	-	-	-
601 EQUIPMENT REPLACEMENT	859,922	938,893	4,828,697	4,745,952
CITY CLERK	-	-	14,438	-
CITY MANAGER	-	-	263,618	210,230
FINANCE DEPARTMENT	-	-	-	-
INFORMATION TECHNOLOGY DEPARTMENT	34,813	120,090	2,065,242	1,414,201
PUBLIC WORKS DEPARTMENT	780,210	658,803	1,444,136	1,183,249
NON DEPARTMENT	44,900	-	1,041,263	1,793,755
TRANSFER	-	160,000	-	144,517
602 LIABILITY INSURANCE	3,893,636	6,351,246	3,222,127	3,769,563
INFORMATION TECHNOLOGY DEPARTMENT	-	-	-	-
INTERNAL SERVICES	3,893,636	6,351,246	3,222,127	3,769,563
603 WORKERS COMP RESERVE/INSURANCE	1,910,459	3,436,210	3,405,200	3,418,321
INTERNAL SERVICES	1,910,459	3,436,210	3,405,200	3,418,321
Public Safety	37,622,872	37,200,004	49,126,535	45,387,697
001 GENERAL FUND	33,202,557	34,082,000	37,489,361	39,439,053
POLICE DEPARTMENT	17,845,583	20,039,722	21,611,055	22,231,649
FIRE DEPARTMENT	13,501,668	12,876,872	14,196,502	15,663,956
COMMUNITY DEVELOPMENT DEPARTMENT	1,376,593	1,334,057	1,681,804	1,543,448
NON DEPARTMENT	478,713	(168,652)	-	-
109 ASSET FORFEITURE FUND	309,562	191,375	800,000	702,450
POLICE DEPARTMENT	309,562	191,375	800,000	702,450
120 C.O.P.S. FUND	53,490	75,123	615,000	423,820
POLICE DEPARTMENT	53,490	75,123	615,000	423,820
123 PSAF PROPERTY TAX PUBLIC SAFETY	-	64,488	75,000	75,000
POLICE DEPARTMENT	-	64,488	75,000	75,000
FIRE DEPARTMENT	-	-	-	-
124 FEDERAL GRANTS	2,619,440	2,021,624	418,038	357,765
POLICE DEPARTMENT	993,367	998,132	268,444	257,765
FIRE DEPARTMENT	1,607,754	1,017,750	149,594	100,000
FEDERAL GRANTS	18,320	-	-	-
TRANSFER	-	5,742	-	-
125 STATE GRANTS	37,993	7,869	148,944	79,827
POLICE DEPARTMENT	32,136	7,807	148,944	79,827
FIRE DEPARTMENT	2,598	62	-	-
STATE GRANTS	3,259	-	-	-
126 CUPA	531,598	578,582	537,827	889,918
FIRE DEPARTMENT	531,598	578,582	537,827	889,918
601 EQUIPMENT REPLACEMENT	31,023	103,564	9,019,785	3,347,282
POLICE DEPARTMENT	31,023	99,200	3,780,422	2,117,671
FIRE DEPARTMENT	-	4,364	5,137,223	1,229,611
COMMUNITY DEVELOPMENT DEPARTMENT	-	-	102,140	-

CITY OF EL SEGUNDO
Adopted Budget Summary By Function
All Fund
Fiscal Year 2024-2025

	Actual FY 21-22	Actual FY 22-23	Adopted FY 23-24	Adopted FY 24-25
603 WORKERS COMP RESERVE/INSURANCE	-	7,581	-	-
FIRE DEPARTMENT	-	7,581	-	-
NON DEPARTMENT	-	-	-	-
702 TRUST FUNDS - SPECIAL REVENUE/DONATIONS	4,649	4,812	10,000	-
POLICE DEPARTMENT	-	-	-	-
FIRE DEPARTMENT	4,649	4,812	10,000	-
708 TRUST FUNDS-PROJECT DEPOSITS NONREFUNDAB	832,560	2,602	-	-
COMMUNITY DEVELOPMENT DEPARTMENT	832,560	2,602	-	-
132 MEASURE B	-	60,383	12,580	12,580
FIRE DEPARTMENT	-	60,383	12,580	12,580
312 DEVELOPER IMPACT FEES - LAW ENFORCEMENT	-	-	-	60,000
POLICE DEPARTMENT	-	-	-	60,000
Transportation	4,427,184	6,343,923	7,621,360	9,169,066
001 GENERAL FUND	2,827,649	3,469,289	4,018,815	4,703,564
PUBLIC WORKS DEPARTMENT	2,827,649	3,469,289	4,018,815	4,703,564
104 TRAFFIC SAFETY FUND	25,000	45,000	-	36,000
TRANSFER	25,000	45,000	-	36,000
106 STATE GAS TAX FUND	431,943	274,795	221,745	523,755
PUBLIC WORKS DEPARTMENT	431,943	274,795	221,745	523,755
110 MEASURE R	598	689,579	600,000	1,000,000
PUBLIC WORKS DEPARTMENT	598	689,579	600,000	1,000,000
TRANSFER	-	-	-	-
112 PROP "A" TRANSPORTATION	112,689	253,264	362,281	367,281
RECREATION PARK AND LIBRARY DEPARTMENT	112,689	253,264	362,281	367,281
114 PROP "C" TRANSPORTATION	501,113	432,977	300,000	1,200,000
PUBLIC WORKS DEPARTMENT	501,113	432,977	300,000	1,200,000
115 AIR POLUTION REDUCTION FUND	-	-	100,000	-
PUBLIC WORKS DEPARTMENT	-	-	100,000	-
118 TDA ARTICLE 3 - SB 821 BIKEWAY FUND	57,466	14,846	15,000	30,000
PUBLIC WORKS DEPARTMENT	57,466	14,846	15,000	30,000
119 MTA GRANT	-	-	-	-
PUBLIC WORKS DEPARTMENT	-	-	-	-
125 STATE GRANTS	-	-	-	-
PUBLIC WORKS DEPARTMENT	-	-	-	-
127 MEASURE M	323,993	828,241	200,000	200,000
PUBLIC WORKS DEPARTMENT	323,993	828,241	200,000	200,000
128 SB-1	146,734	335,930	800,000	600,000
PUBLIC WORKS DEPARTMENT	146,734	335,930	800,000	600,000
601 EQUIPMENT REPLACEMENT	-	-	1,003,519	508,466
PUBLIC WORKS DEPARTMENT	-	-	1,003,519	508,466
Community Development	2,438,199	2,515,309	3,803,640	3,702,599
001 GENERAL FUND	1,897,608	2,171,976	2,675,686	2,744,023
CITY MANAGER	644,100	715,520	555,369	542,377
COMMUNITY DEVELOPMENT DEPARTMENT	1,253,508	1,456,456	2,120,317	2,201,646
111 COMM. DEVEL. BLOCK GRANT	50,592	65,500	140,139	-
COMMUNITY DEVELOPMENT DEPARTMENT	50,592	65,500	140,139	-
116 RESIDENTIAL SOUND INSULATION PROG. FUND	846	781	10,000	2,281
COMMUNITY DEVELOPMENT DEPARTMENT	846	781	10,000	2,281
122 LAWA FUND	-	-	-	-
TRANSFER	-	-	-	-
125 STATE GRANTS	2,676	18,560	-	-
COMMUNITY DEVELOPMENT DEPARTMENT	2,676	18,560	-	-
129 CERTIFIED ACCESS SPECIALIST PROGRAM (CASP)	-	-	15,000	15,000
COMMUNITY DEVELOPMENT DEPARTMENT	-	-	15,000	15,000
130 AFFORDABLE HOUSING FUND	-	-	-	50,000
COMMUNITY DEVELOPMENT DEPARTMENT	-	-	-	50,000
504 SENIOR HOUSING	46,149	44,216	808,981	16,295
COMMUNITY DEVELOPMENT DEPARTMENT	46,149	44,216	8,981	16,295
TRANSFER	-	-	800,000	-
601 EQUIPMENT REPLACEMENT	-	-	33,834	-
COMMUNITY DEVELOPMENT DEPARTMENT	-	-	33,834	-
702 TRUST FUNDS - SPECIAL REVENUE/DONATIONS	144,037	82,230	120,000	75,000
CITY MANAGER	144,037	82,230	120,000	75,000
708 TRUST FUNDS-PROJECT DEPOSITS NONREFUNDAB	296,291	132,046	-	800,000
COMMUNITY DEVELOPMENT DEPARTMENT	296,291	132,046	-	800,000
TRANSFER	-	-	-	-
Health	908,399	844,178	2,520,047	2,373,001

CITY OF EL SEGUNDO
Adopted Budget Summary By Function
All Fund
Fiscal Year 2024-2025

	Actual FY 21-22	Actual FY 22-23	Adopted FY 23-24	Adopted FY 24-25
001 GENERAL FUND	366,016	345,134	425,054	477,690
PUBLIC WORKS DEPARTMENT	366,016	345,134	425,054	477,690
117 HYPERION MITIGATION FUND	7,869	20,910	109,453	60,754
PUBLIC WORKS DEPARTMENT	7,869	20,910	109,453	60,754
125 STATE GRANTS	-	-	-	75,000
PUBLIC WORKS DEPARTMENT	-	-	-	75,000
131 COUNTY STORM WATER PROGRAM	264,514	192,770	750,000	1,050,000
PUBLIC WORKS DEPARTMENT	264,514	192,770	750,000	1,050,000
505 SOLID WASTE	270,000	285,363	300,000	330,000
PUBLIC WORKS DEPARTMENT	270,000	285,363	300,000	330,000
601 EQUIPMENT REPLACEMENT	-	-	935,540	379,557
PUBLIC WORKS DEPARTMENT	-	-	935,540	379,557
Cultural & Leisure	7,665,639	8,745,336	12,982,638	11,789,012
001 GENERAL FUND	7,314,775	8,427,089	10,233,080	10,744,896
PUBLIC WORKS DEPARTMENT	2,408,715	-	-	-
RECREATION PARK AND LIBRARY DEPARTMENT	4,906,060	8,427,089	10,233,080	10,744,896
125 STATE GRANTS	27,177	31,585	-	-
RECREATION PARK AND LIBRARY DEPARTMENT	10,626	16,480	-	-
STATE GRANTS	16,550	15,106	-	-
503 GOLF COURSE	109,140	2,875	-	-
FINANCE DEPARTMENT	109,140	-	-	-
TRANSFER	-	2,875	-	-
601 EQUIPMENT REPLACEMENT	-	-	2,412,362	693,356
PUBLIC WORKS DEPARTMENT	-	-	-	-
RECREATION PARK AND LIBRARY DEPARTMENT	-	-	2,412,362	693,356
702 TRUST FUNDS - SPECIAL REVENUE/DONATIONS	71,745	21,997	39,000	61,000
RECREATION PARK AND LIBRARY DEPARTMENT	71,745	21,997	39,000	61,000
704 CULTURAL DEVELOPMENT FUND	142,802	261,789	298,196	272,604
RECREATION PARK AND LIBRARY DEPARTMENT	142,802	261,789	298,196	272,604
317 DEVELOPER IMPACT FEES - LIBRARY	-	-	-	17,156
RECREATION PARK AND LIBRARY DEPARTMENT	-	-	-	17,156
Utilities	34,653,254	33,353,436	38,563,628	47,153,261
501 WATER UTILITY FUND	30,211,364	28,790,157	31,772,572	39,315,822
PUBLIC WORKS DEPARTMENT	30,211,364	28,790,157	31,772,572	39,315,822
NON DEPARTMENT	-	-	-	-
502 SEWER FUND	4,441,889	4,563,279	6,791,056	7,837,440
PUBLIC WORKS DEPARTMENT	4,441,889	4,563,279	6,791,056	7,687,440
NON DEPARTMENT	-	-	-	150,000
Grand Total	127,825,995	146,506,655	195,972,100	210,950,427

CITY OF EL SEGUNDO
Adopted Revenues And Expenditures Summary
General Fund
Fiscal Year 2024-2025

Revenues & Other Sources	Actual FY 21-22	Actual FY 22-23	Adopted FY 23-24	Adopted FY 24-25
TAX - PROPERTY TAXES	12,043,908	12,651,572	12,569,805	13,426,758
TAX - BUSINESS LICENSE TAXES	11,694,614	12,769,963	14,300,000	14,000,000
LICENSES AND PERMITS	2,199,456	3,620,480	2,478,600	3,317,142
TAX - OTHER TAXES	46,476,406	55,357,975	48,253,000	50,076,700
FINES AND FORFEITURES	427,605	460,801	377,101	382,727
USE OF MONEY AND PROPERTY	(1,212,184)	4,894,222	3,195,659	5,959,706
INTERGOVERNMENTAL REVENUE	6,506,188	7,023,565	3,686,506	4,277,690
CHARGES FOR SERVICES	53,387,505	52,765,264	55,593,720	53,491,057
DEVELOPER FEES	1,442,249	240,864	867,200	449,500
INTER-FUND TRANSFERS	11,370,586	14,038,268	18,780,206	15,977,063
OTHER REVENUES	4,182,413	3,793,056	3,998,944	3,968,970
OTHER FINANCING SOURCES	-	804,887	-	-
(blank)				
Total Revenues & Other Sources	148,518,745	168,420,917	164,100,741	165,327,313

Expenditures & Other Uses	Actual FY 21-22	Actual FY 22-23	Adopted FY 23-24	Adopted FY 24-25
General Government	40,110,448	57,504,470	81,354,251	91,375,791
Public Safety	37,622,872	37,200,004	49,126,535	45,387,697
Transportation	4,427,184	6,343,923	7,621,360	9,169,066
Community Development	2,438,199	2,515,309	3,803,640	3,702,599
Health	908,399	844,178	2,520,047	2,373,001
Cultural & Leisure	7,665,639	8,745,336	12,982,638	11,789,012
Utilities	34,653,254	33,353,436	38,563,628	47,153,261
(blank)				
Total Expenditures & Other Uses	127,825,995	146,506,655	195,972,100	210,950,427

Balance *	20,692,751	21,914,262	(31,871,358)	(45,623,114)
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* For each year only without regard to cumulative balance

CITY OF EL SEGUNDO
Adopted Budget Summary By Account
General Fund
Fiscal Year 2024-2025

001 GENERAL FUND

	Actual FY 21-22	Actual FY 22-23	Adopted FY 23-242	Adopted FY 24-25
Salaries & Benefits	48,211,386	49,243,231	53,989,518	57,956,156
4101 Salaries Full Time	23,662,658	24,279,072	27,552,583	31,208,361
4102 ESUSD - Salaries Part Time	60,860	104,002	150,514	118,884
4102 Salaries Part Time	2,384,589	1,968,984	3,437,602	3,334,730
4103 Overtime	1,127,846	1,447,322	1,096,500	1,194,500
4105 Holiday Pay	774,897	773,755	1,361,781	884,163
4108 Vacation Leave Payout	801,832	884,901	775,000	492,282
4109 Vac/Sick Pay - Termination	-	-	-	-
4112 Sick Leave Payout	593,899	583,673	400,000	400,000
4113 Reimbursable LA County - TRAP	11,895	1,236	-	-
4113 Reimbursable Overtime	145,932	215,734	202,197	60,000
4116 Standby Pay	27,331	33,271	17,500	29,000
4117 Opt - Out Payments	18,740	20,150	18,240	6,270
4118 Replacement Benefit Contributions	88,019	34,972	133,461	133,461
4201 Retirement CalPERS	4,370,817	4,695,367	4,315,377	4,829,102
4202 FICA	1,417,385	1,446,915	2,432,659	1,645,886
4203 Workers' Compensation	3,012,164	3,035,514	2,773,862	3,028,759
4204 Group Insurance	6,746,377	6,834,360	7,480,288	7,946,510
4205 Uniform Allowance	-	-	-	-
4205 Uniform Allowance	3,429	5,581	8,436	10,769
4207 CalPERS UAL	-	-	-	-
4207 CalPERS UAL Expense	-	-	-	-
4209 PARS Expense	170,100	170,100	170,100	234,000
4210 OPEB Expense	-	-	-	-
4210 OPEB liability	-	-	-	-
4211 401(a) Employer's Contribution	15,743	82,285	80,077	91,747
4215 Uniform Replacement	111,033	125,789	47,400	73,650
4217 Early Retirement Incentive	-	-	-	-
4220 Pers Amortization	-	-	-	-
4221 Car Allowance	3,669	36,060	37,440	35,580
4251 CalPERS Payments	4,929	-	-	-
4103 Overtime - Professional Development Coverage	277,337	119,480	215,000	175,000
4104 Overtime - Unplanned	-	-	-	395,000
4110 Overtime - Safety Staffing Coverage	1,886,056	1,722,229	1,250,000	970,000
4113 Overtime - Reimbursable	14,804	15	33,500	33,500
4107 Overtime - FLSA Expenditures	479,046	622,466	-	625,000
Maintenance & Operations	15,970,741	19,680,084	23,758,341	24,315,940
4907 Interest Expense	29,762	20,156	18,900	18,900
4999 Cash Over/Short	103	97	-	-
5201 Office Supplies	5,148	3,839	8,000	4,500
5203 Repair & Maintenance Supplies	81,261	72,680	100,000	102,400
5204 Operating Supplies	777,052	895,955	1,163,285	1,384,718
5206 Computer Supplies	119,453	48,573	69,800	70,350
5207 Small Tools & Equipment	10,746	10,549	33,200	31,200
5211 Photo & Evidence Supplies	32,971	5,727	6,500	5,500
5212 Prisoner Meals	-	123	-	-
5214 Housing Supplies	9,886	9,608	18,700	18,720
5215 Vehicle Gasoline Charge	325,643	308,773	350,000	350,000
5215 Vehicle Gasoline Charge	-	527	-	-
5218 Training Materials & Supplies	35,273	43,085	48,250	50,250
5220 Computer Refresh Program Equipment	-	-	-	-
5221 Employee Physicals	21,061	33,211	45,250	45,250
5222 Wellness	6,878	13,441	10,500	10,500
5255 CPR Class Operating Supplies	-	-	-	-
5255 CPR Class Supplies	55	1,740	2,500	2,500
5420 Reimbursable Expenditures	(58,699)	(168,652)	-	-
5501 Adult Books & Other Printed Material	38,722	63,734	75,191	28,656
5501 Books/Other Printed Material	-	-	-	50,300
5503 Author Event/Printed Materials	-	-	-	-
5505 Young Peoples Books	19,980	39	-	-
5507 School Library Material	3,885	-	-	-
6081 Miscellaneous Computer	2,419	-	75,000	54,000
6082 Broadband Fiber	-	-	-	-
6101 Gas	9,970	221	10,000	10,000
6101 Gas Utility	59,935	63,040	115,250	115,250
6102 Electric Utility	776,968	997,640	832,000	837,000
6103 Water Utility	330,646	281,627	353,700	354,524
6104 Electricity Charges	64,763	77,264	50,000	70,000

CITY OF EL SEGUNDO
Adopted Budget Summary By Account
General Fund
Fiscal Year 2024-2025

001 GENERAL FUND

	Actual FY 21-22	Actual FY 22-23	Adopted FY 23-242	Adopted FY 24-25
6105 Aquatics Gas Utilities	78,703	162,076	200,000	200,000
6106 Covid Vaccinations	702	-	-	-
6116 Building Lease Charge	-	-	-	-
6139 Bank Service Charges	50,554	55,032	25,000	25,000
6172 Bad Debt Expense	-	63	-	-
6201 Advertising/Publishing	255,077	340,170	454,800	426,050
6201 Advertising/Publishing - Library Admin	-	-	-	-
6201 Advertising/Publishing-Library Youth Ser	1,249	722	1,103	1,158
6203 Copy Machine Charges	43,940	46,739	68,500	36,000
6204 Fleet Operating Charge	-	-	-	-
6205 Other Printing & Binding	20,242	21,318	31,300	36,100
6206 Contractual Services	3,899,744	5,033,876	5,880,556	6,354,828
6207 Equipment Replacement Charge	914,029	1,306,872	2,029,203	1,376,172
6208 Dues & Subscriptions	70,618	105,648	160,571	173,005
6209 Dump Fees	-	-	-	-
6210 Hazard Material Disposal Fee	-	383	3,000	10,000
6211 Insurance & Bonds	1,267,600	1,667,600	1,600,000	1,600,000
6212 Laundry & Cleaning	20,276	23,688	31,850	27,500
6213 Meetings & Travel	198,879	152,667	278,703	276,587
6214 Professional & Technical	2,951,518	3,140,462	4,322,792	3,823,445
6215 Repairs & Maintenance	163,264	316,666	326,180	391,253
6216 Rental Charges	15,487	15,096	15,000	15,000
6217 Software Maintenance	763,330	794,732	1,546,010	775,328
6218 Hardware Maintenance	5,435	12,000	102,000	276,000
6219 Network Operating Charge	(20,600)	(0)	(23,480)	(24,302)
6221 Educational Incentive	-	-	-	-
6222 Lease Payment Parking Garage	298,875	302,250	310,000	310,000
6223 Training & Education	116,638	118,136	206,200	241,753
6224 Vehicle Operating Charge	174,750	307,308	325,000	457,536
6225 PD Admin/POST Training & Education	8,511	1,655	-	-
6244 Other Unclassified Expense	2,376	658	-	-
6245 Employee Recognition	15,722	160	1,000	1,000
6247 Unemployment Compensation	33,051	60,760	20,000	20,000
6249 Fees & Licenses	18,528	8,235	18,190	45,496
6250 Volunteer Recognition	-	-	-	-
6251 Communication/Mobile Radio	18,820	4,861	40,906	82,307
6253 Postage	16,144	14,613	20,000	23,200
6254 Telephone	375,619	398,487	349,577	369,668
6255 ESMC Recodification	7,586	12,000	12,000	15,000
6257 Public Education	3,627	2,000	22,000	32,000
6259 Breathing Apparatus	-	-	15,000	15,000
6260 Equipment Leasing Costs	13,951	17,898	19,350	12,000
6262 Testing/Recruitment	147,578	153,077	165,490	165,490
6263 Commissioners Expense	5,215	4,600	21,100	21,100
6272 Court Costs	-	-	-	-
6273 In-Custody Medical Charges	52,389	53,768	55,000	53,000
6274 Investigations Expense	7,610	12,117	10,000	10,000
6275 K-9 Dog Care Services	7,928	7,108	9,000	7,000
6277 Resource Databases	24,715	27,371	21,945	6,875
6278 Computer Charges	-	-	-	-
6281 Emergency Facilities Maintenance	300	121,194	140,000	200,000
6282 Emergency Repair	9,573	11,606	25,000	50,000
6288 S.W.A.T.Program	12,665	12,868	12,500	10,500
6289 Education Reimbursement	24,343	38,025	40,000	40,000
6297 Credit Card Fees	32,791	36,895	15,000	15,000
6301 Legal Council	10,742	-	-	-
6301 Legal Counsel	576,409	689,686	495,000	655,000
6302 Plaintiff/Defense Litigation	23,076	216,402	220,000	150,000
6304 Smoky Hollow Parking in Lieu	24,714	10,277	-	-
6310 Labor Negotiation	131,659	166,477	100,000	62,000
6311 Code Enforcement	12,959	27	20,000	30,000
6401 Community Promotion	1,999	-	4,000	5,400
6403 Sister City	-	-	5,000	-
6405 ESUSD Funding Agreement	135,142	171,368	142,750	180,000
6406 LAX Master Plan Intervention	108,782	34,119	60,000	45,000
6407 State and Local Lobbyist	-	-	-	-
6407 Washington Lobbyist Transportation & Inf	-	-	-	-
6409 Audiovisual Materials	4,299	1,192	2,205	2,750

CITY OF EL SEGUNDO
Adopted Budget Summary By Account
General Fund
Fiscal Year 2024-2025

001 GENERAL FUND

	Actual FY 21-22	Actual FY 22-23	Adopted FY 23-242	Adopted FY 24-25
6410 E-Books	19,842	21,183	23,415	24,432
6223 Citywide Training	24,694	97,764	151,100	151,100
6216 GASB 87 Lease-Debt Service Principle&Int	63,193	141,973	100,000	100,000
6245 Employee Engagement	-	253	101,500	101,500
6221 Tuition Reimbursement	-	-	10,000	10,000
6225 Department Training	-	2,153	10,000	10,000
6216 GASB 96 SBITA-Debt Service Principle&Int	-	416,048	-	651,191
6231 Employee Service Awards	-	4,703	-	-
4908 Golf Course Loan Pmt to ERF	-	-	-	520,000
Capital Outlay	5,390	862,906	386,150	204,031
8104 Capital/Equipment	-	-	-	-
8104 Equipment	5,390	58,018	107,500	-
8105 Automotive	-	-	30,000	204,031
8108 Capital/Computer Hardware	-	804,887	-	-
8108 Computer Hardware	-	-	-	-
8108 EXPENDITURES	-	-	-	-
8103 Capital/Other Improvements	-	-	248,650	-
Transfers Out	11,345,586	13,743,114	17,930,206	14,996,546
9202 Transfer Out - Debt Service Fund	9,491,878	9,497,694	-	-
9301 Transfer - Capital Improvements	610,000	4,145,420	7,632,500	4,996,232
9401 Transfer - Economic Uncertainty Fund	823,708	100,000	-	-
9405 Transfer - Facility Maintenance	-	-	-	-
9499 Transfers Out	-	-	-	-
9504 Transfer - Park Vista	-	-	200,000	200,000
9601 Transfer - Equipment Replacement	-	-	-	-
9505 Transfer to Sewer Fund	420,000	-	600,000	300,000
9204 Transfer Out - POB Fund	-	-	9,497,706	9,500,314
Grand Total	75,533,103	83,529,334	96,064,216	97,472,672

**CITY OF EL SEGUNDO
FOUR-YEAR PERSONNEL SUMMARY
BY DEPARTMENT
FISCAL YEARS 2021-2022 TO 2024-2025**

DEPARTMENT/POSITION TITLE	ADOPTED FY 2021-22	ADOPTED FY 2022-23	ADOPTED FY 2023-24	ADOPTED FY 2024-25
<u>City Council</u>				
City Council*	5.00	5.00	5.00	5.00
Executive Assistant	1.00	-	-	-
Total City Council	6.00	5.00	5.00	5.00
<u>City Clerk</u>				
City Clerk*	1.00	1.00	1.00	1.00
Assistant City Clerk	-	1.00	1.00	1.00
Deputy City Clerk	-	1.00	1.00	1.00
Deputy City Clerk I	1.00	-	-	-
Deputy City Clerk II	1.00	-	-	-
Records Technician	1.00	1.00	1.00	1.00
Sub-total Full-Time	4.00	4.00	4.00	4.00
<u>Part-Time FTEs</u>				
Office Specialist I	-	-	-	-
Sub-total Part-Time	-	-	-	-
Total City Clerk	4.00	4.00	4.00	4.00
* Elected part-time positions				
<u>City Manager's Office</u>				
City Manager	1.00	1.00	1.00	1.00
Communications & Legislature Affairs Manage	1.00	1.00	-	-
Communications Manager	-	-	1.00	1.00
Community Cable Program Specialist	1.00	1.00	1.00	-
Computer Graphics Designer	1.00	1.00	1.00	1.00
Deputy City Manager	1.00	1.00	1.00	1.00
Economic Development Coordinator	1.00	-	-	-
** Executive Assistant	1.00	2.00	2.00	2.00
Management Analyst	1.00	1.00	-	-
Media Specialist	-	-	-	1.00
Media Supervisor	1.00	1.00	1.00	1.00
Office Assistant	-	1.00	-	-
Office Specialist I	-	-	1.00	1.00
Senior Management Analyst	-	1.00	1.00	1.00
Special Projects Administrator	-	-	1.00	1.00
Sub-total Full-Time	9.00	11.00	11.00	11.00

**CITY OF EL SEGUNDO
FOUR-YEAR PERSONNEL SUMMARY
BY DEPARTMENT
FISCAL YEARS 2021-2022 TO 2024-2025**

DEPARTMENT/POSITION TITLE	ADOPTED FY 2021-22	ADOPTED FY 2022-23	ADOPTED FY 2023-24	ADOPTED FY 2024-25
<u>Part-Time FTEs</u>				
Administrative Intern	-	-	-	-
Media Specialist	-	0.50	0.50	0.50
Video Technician	2.85	-	-	-
Senior Video Technician/ II	-	3.08	3.08	2.33
Sub-total Part-Time	2.85	3.58	3.58	2.83
Total City Manager's Office	11.85	14.58	14.58	13.83
<u>Information Technology Services</u>				
Administrative Specialist	1.00	1.00	1.00	1.00
GIS Analyst	1.00	1.00	1.00	1.00
Information Systems Manager	1.00	1.00	1.00	1.00
Information Systems Specialist	1.00	1.00	1.00	1.00
Information Technology Services Director	1.00	1.00	1.00	1.00
Information Technology Services Manager	-	-	1.00	1.00
Senior Network Assistant	1.00	1.00	1.00	1.00
Technical Services Analyst	3.00	3.00	2.00	2.00
Sub-total Full-Time	9.00	9.00	9.00	9.00
<u>Part-Time FTEs</u>				
Administrative Intern	0.50	0.50	0.50	0.50
Sub-total Part-Time	0.50	0.50	0.50	0.50
Total Information Systems	9.50	9.50	9.50	9.50
<u>Human Resources Department</u>				
Director of Human Resources	1.00	1.00	1.00	1.00
Human Resources Analyst	1.00	-	2.00	2.00
Human Resources Assistant	1.00	-	-	-
Human Resources Manager	1.00	1.00	1.00	1.00
Human Resources Technician	-	2.00	1.00	1.00
Risk Manager	-	-	1.00	1.00
Senior Human Resources Analyst	1.00	1.00	1.00	1.00
Sub-total Full-Time	5.00	5.00	7.00	7.00
<u>Part-Time FTEs</u>				
Administrative Intern	-	-	-	-
Sub-total Part-Time	-	-	-	-
Total Human Resources Department	5.00	5.00	7.00	7.00

**CITY OF EL SEGUNDO
FOUR-YEAR PERSONNEL SUMMARY
BY DEPARTMENT
FISCAL YEARS 2021-2022 TO 2024-2025**

DEPARTMENT/POSITION TITLE	ADOPTED FY 2021-22	ADOPTED FY 2022-23	ADOPTED FY 2023-24	ADOPTED FY 2024-25
<u>Finance Department</u>				
Chief Financial Officer	1.00	1.00	1.00	1.00
Account Specialist I/II	-	1.00	-	-
Accountant	2.00	2.00	2.00	2.00
Accounting Supervisor	1.00	1.00	1.00	1.00
Accounting Technician	2.00	2.00	2.00	2.00
Administrative Technical Specialist	1.00	1.00	1.00	1.00
City Treasurer*	1.00	1.00	1.00	1.00
Deputy City Treasurer I	1.00	1.00	1.00	1.00
Deputy City Treasurer II	1.00	1.00	1.00	1.00
Finance Manager	1.00	1.00	1.00	1.00
License Permit Specialist I/II	2.00	2.00	2.00	2.00
Management Analyst	1.00	-	1.00	1.00
Office Specialist II	1.00	-	-	-
Payroll Accountant	1.00	1.00	1.00	1.00
Purchasing Agent	1.00	1.00	1.00	1.00
Revenue Inspector	1.00	1.00	1.00	1.00
Risk Manager	1.00	1.00	-	-
Senior Management Analyst	-	1.00	-	-
Treasury & Customer Service Manager	1.00	1.00	1.00	1.00
Sub-total Full-Time	20.00	20.00	18.00	18.00
 <u>Part-Time FTEs</u>				
Accountant P/T	-	-	0.50	0.50
Administrative Intern	0.25	-	-	-
Office Specialist	-	-	-	-
Sub-total Part-Time	0.25	-	0.50	0.50
 Total Finance Department	 20.25	 20.00	 18.50	 18.50

* Elected part-time positions

Police Department

Administrative Specialist	-	-	1.00	1.00
Chief of Police	1.00	1.00	1.00	1.00
Crime Prevention Analyst I/II	2.00	2.00	2.00	2.00
Crime Scene Investigator II	1.00	1.00	1.00	1.00
Crime Scene Investigator/Property Officer	1.00	1.00	1.00	1.00
Executive Assistant	1.00	1.00	1.00	1.00
Management Analyst	1.00	1.00	-	-
Police Assistant I/II	6.00	7.00	6.00	5.00
Police Captain	2.00	2.00	2.00	2.00

**CITY OF EL SEGUNDO
FOUR-YEAR PERSONNEL SUMMARY
BY DEPARTMENT
FISCAL YEARS 2021-2022 TO 2024-2025**

DEPARTMENT/POSITION TITLE	ADOPTED FY 2021-22	ADOPTED FY 2022-23	ADOPTED FY 2023-24	ADOPTED FY 2024-25
Police Lieutenant	5.00	5.00	5.00	5.00
Police Officer	42.00	42.00	42.00	43.00
Police Records Supervisor	1.00	1.00	1.00	1.00
Police Sergeant	11.00	11.00	11.00	11.00
Police Services Officer I/II	6.00	5.00	5.00	6.00
Police Trainee	2.00	2.00	3.00	3.00
Senior Management Analyst	-	-	1.00	1.00
Sub-total Full-time	82.00	82.00	83.00	84.00
 <u>Part-Time FTEs</u>				
Personnel Officer Part-Time	-	-	-	0.50
Police Cadet	3.20	6.26	4.40	4.40
Police Services Officer I/II	-	1.00	0.50	-
Sub-total Part-Time	3.20	7.26	4.90	4.90
 Total Police Department	 85.20	 89.26	 87.90	 88.90
 <u>Fire Department</u>				
Administrative Specialist	1.00	1.00	1.00	-
Battalion Chief	3.00	3.00	3.00	3.00
Emergency Management Coordinator	1.00	-	1.00	1.00
Environmental Safety Manager	1.00	1.00	1.00	1.00
Fire Captain	9.00	7.00	9.00	9.00
Fire Chief	1.00	1.00	1.00	1.00
Fire Engineer	9.00	9.00	9.00	9.00
** Fire Marshal	1.00	1.00	1.00	1.00
Fire Prevention Specialist I/II	2.00	2.00	3.00	3.00
Firefighter	6.00	-	-	-
Firefighter/Paramedic	15.00	21.00	21.00	21.00
Management Analyst (CUPA)	1.00	1.00	1.00	1.00
Principal Environmental Specialist (CUPA)	1.00	1.00	1.00	1.00
Senior Administrative Specialist	-	-	-	1.00
Senior Management Analyst	1.00	1.00	1.00	1.00
Sub-total Full-time	52.00	49.00	53.00	53.00
 <u>Part-Time FTEs</u>				
Administrative Intern	-	0.25	0.25	-
Fire Prevention Specialist P/T	-	0.50	-	-
License/Permit Specialist II	-	-	-	0.50
Sub-total Part-Time	-	0.75	0.25	0.50
 Total Fire Department	 52.00	 49.75	 53.25	 53.50

**CITY OF EL SEGUNDO
FOUR-YEAR PERSONNEL SUMMARY
BY DEPARTMENT
FISCAL YEARS 2021-2022 TO 2024-2025**

DEPARTMENT/POSITION TITLE	ADOPTED FY 2021-22	ADOPTED FY 2022-23	ADOPTED FY 2023-24	ADOPTED FY 2024-25
<u>Community Development Department</u>				
Director of Community Development	1.00	1.00	1.00	1.00
Administrative Analyst	-	1.00	1.00	2.00
Assistant Planner	1.00	1.00	1.00	2.00
Building Inspector I / II	1.00	1.00	2.00	2.00
Building Official	-	-	-	1.00
Building Safety Manager	1.00	1.00	1.00	-
Code Compliance Inspector	1.00	1.00	1.00	1.00
License Permit Specialist I/II	2.00	2.00	2.00	1.00
** Plan Check Engineer	2.00	2.00	2.00	2.00
Planning Manager	1.00	1.00	1.00	1.00
Planning Technician	1.00	1.00	1.00	1.00
Principal Planner	2.00	2.00	2.00	1.00
Senior Administrative Specialist	1.00	1.00	1.00	1.00
Senior Building Inspector	2.00	2.00	1.00	1.00
Senior Plan Check Engineer	1.00	1.00	1.00	1.00
Sub-total Full-Time	17.00	18.00	18.00	18.00
<u>Part-Time FTEs</u>				
Administrative Analyst	0.67	-	-	-
Code Compliance Inspector	-	1.00	0.50	1.00
Sub-total Part-Time	0.67	1.00	0.50	1.00
Total Community Development Dept.	17.67	19.00	18.50	19.00

Public Works Department

Director of Public Works	1.00	1.00	1.00	1.00
Administrative Specialist	1.00	1.00	1.00	3.00
Administrative Technical Specialist (Water Fur	2.00	1.00	1.00	1.00
Associate Engineer	-	-	1.00	-
City Engineer	1.00	1.00	1.00	1.00
Custodian	1.00	1.00	1.00	1.00
Engineering Technician	1.00	1.00	1.00	1.00
Environmental Programs Manager	-	-	-	1.00
Equipment Maintenance Supervisor	1.00	1.00	1.00	1.00
Equipment Mechanic I/II	2.00	2.00	2.00	2.00
Facilities Maintenance Supervisor	1.00	1.00	1.00	1.00
Facilities Systems Mechanic	3.00	3.00	3.00	3.00
Fire Equipment Mechanic	2.00	2.00	1.00	-
General Services Manager	1.00	1.00	-	-

**CITY OF EL SEGUNDO
FOUR-YEAR PERSONNEL SUMMARY
BY DEPARTMENT
FISCAL YEARS 2021-2022 TO 2024-2025**

DEPARTMENT/POSITION TITLE	ADOPTED FY 2021-22	ADOPTED FY 2022-23	ADOPTED FY 2023-24	ADOPTED FY 2024-25
General Services Superintendent	-	-	1.00	1.00
Maintenance Craftworker	-	-	-	-
Management Analyst	-	-	1.00	-
Meter Reader / Repairer	-	-	-	1.00
Office Specialist I	-	-	1.00	-
Pool Maintenance Technician	1.00	1.00	1.00	1.00
Principal Civil Engineer	1.00	1.00	1.00	1.00
Public Works Inspector	1.00	1.00	1.00	1.00
Senior Civil Engineer	2.00	1.00	1.00	2.00
Senior Engineer Associate	2.00	2.00	1.00	2.00
Senior Equipment Mechanic	-	-	1.00	2.00
Senior Management Analyst	1.00	1.00	-	1.00
Street Maintenance Leadworker	2.00	2.00	2.00	2.00
Street Maintenance Supervisor	1.00	1.00	1.00	1.00
Street Maintenance Worker I/II	6.00	6.00	6.00	6.00
Utilities Superintendent	-	-	1.00	1.00
Wastewater Leadworker	-	-	-	1.00
Wastewater Maintenance Leadworker	1.00	1.00	1.00	-
Wastewater Supervisor	-	-	-	1.00
Water Maintenance Leadworker	2.00	2.00	2.00	2.00
Water Maintenance Worker I/II	4.00	4.00	4.00	2.00
Water Meter Reader/Repairer	1.00	1.00	1.00	-
Water Supervisor	1.00	1.00	1.00	-
Water/Wastewater Maintenance Worker I/II	6.00	6.00	7.00	8.00
Water/Wastewater Supervisor	1.00	1.00	1.00	1.00
Sub-total Full-Time	50.00	48.00	51.00	53.00
<u>Part-Time FTEs</u>				
Administrative Specialist	-	-	-	-
Custodian	-	-	0.50	0.50
Park Maintenance Workers	3.40	-	-	-
Facilities Maintenance Worker	-	-	-	-
Street Maintenance Worker	-	-	-	-
Water Maintenance Worker I/II	0.50	-	-	-
Sub-total Part-Time	3.90	-	0.50	0.50
Total Public Works Department	53.90	48.00	51.50	53.50

**CITY OF EL SEGUNDO
FOUR-YEAR PERSONNEL SUMMARY
BY DEPARTMENT
FISCAL YEARS 2021-2022 TO 2024-2025**

DEPARTMENT/POSITION TITLE	ADOPTED FY 2021-22	ADOPTED FY 2022-23	ADOPTED FY 2023-24	ADOPTED FY 2024-25
<u>Recreation, Parks, and Library Department</u>				
Director of Recreation, Parks, and Library	1.00	1.00	1.00	1.00
Director of Recreation & Parks	-	-	-	-
Director of Library Services	-	-	-	-
Aquatics Manager	-	-	-	1.00
Cultural Arts Coordinator	1.00	1.00	1.00	1.00
Executive Assistant	1.00	-	-	-
Librarian I	1.00	1.00	1.00	1.00
Librarian II	-	-	-	-
Library Assistant	3.00	3.00	3.00	3.00
Library Service Manager	1.00	1.00	1.00	1.00
Park Facilities Maintenance Technician	1.00	1.00	1.00	1.00
Park Maintenance Superintendent	1.00	1.00	1.00	1.00
Park Maintenance Supervisor	2.00	2.00	2.00	2.00
Park Maintenance Worker II	5.00	5.00	5.00	5.00
Recreation Coordinator	2.00	2.00	2.00	2.00
Recreation Manager	-	-	-	1.00
Recreation Superintendent	1.00	1.00	1.00	-
Recreation Supervisor	4.00	4.00	4.00	4.00
Senior Administrative Analyst	1.00	1.00	1.00	1.00
Senior Administrative Specialist	1.00	1.00	1.00	1.00
Senior Librarian	2.00	2.00	2.00	2.00
Senior Library Assistant	2.00	2.00	2.00	2.00
Tree Maintenance Worker	2.00	2.00	2.00	2.00
Sub-total Full-Time	32.00	31.00	31.00	32.00
<u>Part-Time FTEs</u>				
Library Assistant	3.80	4.25	5.25	5.15
Library Clerk I	3.50	3.05	3.55	3.50
Lifeguard	38.00	51.50	43.00	15.70
Lifeguard Trainee	-	-	-	4.62
Park Maintenance Worker I	-	2.00	3.00	3.00
Recreation Leader	25.00	16.75	32.00	5.68
Recreation Specialist	-	-	6.08	10.30
Senior Lifeguard	-	-	8.50	4.84
Senior Recreation Leader	-	-	13.20	15.14
Shuttle Driver	-	-	0.76	-
Swim Instructor	-	-	2.00	1.81
Sub-total Part-Time	70.30	77.55	117.34	69.74
Total Recreation, Parks, and Library Department	102.30	108.55	148.34	101.74

**CITY OF EL SEGUNDO
 FOUR-YEAR PERSONNEL SUMMARY
 BY DEPARTMENT
 FISCAL YEARS 2021-2022 TO 2024-2025**

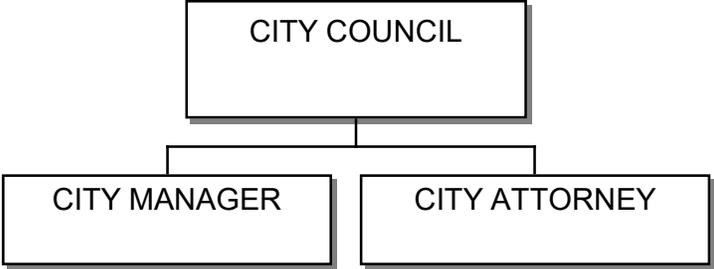
DEPARTMENT/POSITION TITLE	ADOPTED FY 2021-22	ADOPTED FY 2022-23	ADOPTED FY 2023-24	ADOPTED FY 2024-25
Total Full-Time Positions*	286.00	282.00	290.00	294.00
Total Part-Time (FTE's)	81.67	90.64	128.07	80.47
Grand Total	367.67	372.64	418.07	374.47

* Includes 7 part-time elected officials.

** Frozen Position (See Department's Personnel Summary for details)

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**CITY OF EL SEGUNDO
CITY COUNCIL
ORGANIZATIONAL CHART
FISCAL YEAR 2024 - 2025**



CITY OF EL SEGUNDO
 CITY COUNCIL
 FOUR-YEAR PERSONNEL SUMMARY
 FISCAL YEARS 2021-2022 TO 2024-2025

DEPARTMENT/POSITION TITLE	ADOPTED FY 2021-22	ADOPTED FY 2022-23	ADOPTED FY 2023-24	ADOPTED FY 2024-25
<u>City Council</u>				
City Council**	5.00	5.00	5.00	5.00
Executive Assistant	1.00	1.00	-	-
Total City Council	6.00	6.00	5.00	5.00

**CITY OF EL SEGUNDO
CITY COUNCIL PROFILE**

The five-member City Council is the legislative body of the City. Councilmembers are elected to serve four-year overlapping terms with no term limits; City Council votes on the Mayor to serve a two-year term. The last regular City Council election was held on November 8, 2022. The next regular City Council election will be held November 5, 2024, at which time three City Council seats will be open.

The City Council establishes City policies; adopts ordinances and resolutions; appoints the City Manager, City Attorney, and members that serve on various committees, commissions and boards; adopts an annual budget that establishes City services and service levels; establishes tax rates, license fees, assessments, franchise fees, and other forms of revenue as set forth by the Government Code; sets compensation levels for all City employees, appointed and elected officials; directs the development of the City by adopting a General Plan and supporting Zoning Code; and authorizes contracts and leases, as well as the disposal of City real and personal property.

Major issues facing the City Council in the coming years include ensuring financial stability; representing the City's interests with respect to the LAX Modernization Project (LAMP); maintaining public infrastructure; advocating for business retention/attraction; protecting the local revenue base; approving land use decisions; continuing to monitor and address issues related to the Hyperion Wastewater Treatment Plant; finalizing significant capital improvement projects, and implementing elements of the 2022-26 Strategic Plan.

CITY OF EL SEGUNDO
 Adopted Budget Summary
 Fiscal Year 2024-2025

Department	CITY COUNCIL			
	Actual FY 21-22	Actual FY 22-23	Adopted FY 23-24	Adopted FY 24-25
(001) GENERAL FUND	335,424	257,563	235,329	224,272
(1101) CITY COUNCIL	335,424	257,563	235,329	224,272
Salaries & Benefits	300,157	181,734	165,192	177,116
Maintenance & Operations	35,267	75,828	70,138	47,156
Grand Total	335,424	257,563	235,329	224,272

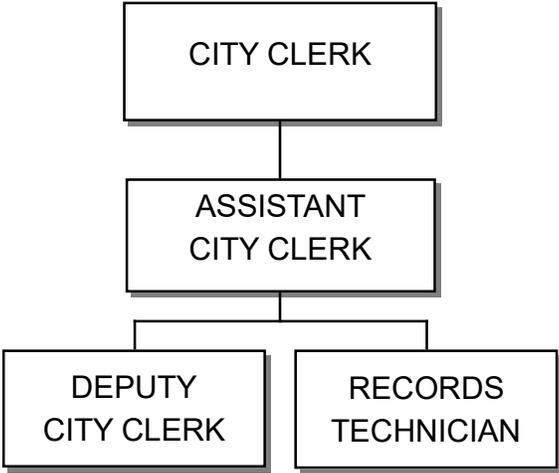
CITY OF EL SEGUNDO
Adopted Budget Summary By Account
Fiscal Year 2024-2025

Department	001 GENERAL FUND CITY COUNCIL			
	Actual FY 21-22	Actual FY 22-23	Adopted FY 23-24	Adopted FY 24-25
(001) GENERAL FUND	335,424	257,563	235,329	224,272
Salaries & Benefits	300,157	181,734	165,192	177,116
4101 Salaries Full Time	160,207	54,475	51,277	54,000
4201 Retirement CalPERS	10,149	2,720	4,574	4,402
4202 FICA	11,783	3,643	3,923	4,131
4203 Workers' Compensation	1,492	549	359	378
4204 Group Insurance	116,526	120,348	105,059	114,205
4210 OPEB Expense	-	-	-	-
Maintenance & Operations	35,267	75,828	70,138	47,156
5204 Operating Supplies	1,360	3,339	2,600	3,000
5206 Computer Supplies	-	-	-	6,250
5220 Computer Refresh Program Equipment	-	-	-	-
6201 Advertising/Publishing	1,100	1,100	4,000	5,000
6208 Dues & Subscriptions	194	7,473	31,200	10,000
6213 Meetings & Travel	14,756	18,737	18,000	18,000
6214 Professional & Technical	7,750	35,857	-	-
6219 Network Operating Charge	1,700	1,700	1,938	2,006
6253 Postage	1	23	400	400
6254 Telephone	8,406	7,599	7,000	2,500
6403 Sister City	-	-	5,000	-
Grand Total	335,424	257,563	235,329	224,272

CITY OF EL SEGUNDO
 Adopted Budget Details
 Fiscal Year 2024-2025

Department	CITY COUNCIL			
	Actual FY 21-22	Actual FY 22-23	Adopted FY 23-24	Adopted FY 24-25
(001) GENERAL FUND	335,424	257,563	235,329	224,272
(1101) CITY COUNCIL	335,424	257,563	235,329	224,272
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4210 OPEB Expense	-	-	-	-
Maintenance & Operations	35,267	75,828	70,138	47,156
5204 Operating Supplies	1,360	3,339	2,600	3,000
5206 Computer Supplies	-	-	-	6,250
5220 Computer Refresh Program Equipment	-	-	-	-
6201 Advertising/Publishing	1,100	1,100	4,000	5,000
6208 Dues & Subscriptions	194	7,473	31,200	10,000
6213 Meetings & Travel	14,756	18,737	18,000	18,000
6214 Professional & Technical	7,750	35,857	-	-
6219 Network Operating Charge	1,700	1,700	1,938	2,006
6253 Postage	1	23	400	400
6254 Telephone	8,406	7,599	7,000	2,500
6403 Sister City	-	-	5,000	-
Grand Total	335,424	257,563	235,329	224,272

**CITY OF EL SEGUNDO
CITY CLERK
ORGANIZATION CHART
FISCAL YEAR 2024 - 2025**



CITY OF EL SEGUNDO
 CITY CLERK
 FOUR-YEAR PERSONNEL SUMMARY
 FISCAL YEARS 2021-2022 TO 2024-2025

DEPARTMENT/POSITION TITLE	ADOPTED FY 2021-22	ADOPTED FY 2022-23	ADOPTED FY 2023-24	ADOPTED FY 2024-25
<u>City Clerk</u>				
City Clerk**	1.00	1.00	1.00	1.00
Assistant City Clerk	-	1.00	1.00	1.00
Deputy City Clerk	-	1.00	1.00	1.00
Deputy City Clerk I	1.00	-	-	-
Deputy City Clerk II	1.00	-	-	-
Records Technician	1.00	1.00	1.00	1.00
Sub-total Full-Time	4.00	4.00	4.00	4.00
<u>Part-Time FTEs</u>				
Office Specialist I	1.00	1.00	-	-
Sub-total Part-Time	1.00	1.00	-	-
Total City Clerk	5.00	5.00	4.00	4.00

** Elected part-time positions

**CITY OF EL SEGUNDO
CITY CLERK'S DEPARTMENT PROFILE**

MISSION STATEMENT: Serve all residents of the City in a responsive manner that is above reproach; accurately record the legislative body's actions and safeguard the records emanating from these actions; administer open and free elections in accordance with statutory requirements.

The City Clerk is an elected part-time official supported by an Assistant City Clerk, Deputy City Clerk, and a Records Technician.

The department has two divisions: Administrative and Elections, as described below.

Administrative Division: Administers the City's legislative process and provides a complete, open, accurate, and timely legislative history while safeguarding all official records of the City; assembles, reproduces, and distributes City Council meeting agendas; records official minutes of City Council proceedings; administers all Fair Political Practices Commission (FPPC) filings as required by law for Conflict of Interest code for the Elected Officeholders, all Committees, Commissions and Boards and identified key City Staff; executes and monitors contracts and insurance; processes and records real property documents; conducts bid openings; maintains and updates El Segundo's Municipal Code; monitors and controls all ordinances and resolutions; oversees a records management system that provides for the electronic research and storage of City records, assists and tracks Public Records Act requested from the General Public. Assists and tracks all Claims.

Elections Division: Coordinates the City's consolidated municipal elections with the County of Los Angeles and assists the County of Los Angeles during primary, general, and special elections. Administers all Fair Political Practices Commission (FPPC) filings as required by law, campaign statements for candidates, political action committees (PAC) and applies modern management theories in interpreting public law and policy decisions for the benefit of the community.

ACCOMPLISHMENTS IN FISCAL YEAR 2023-2024:

- Successfully assisted County of Los Angeles with the March 5, 2024, Presidential Primary Election.
- Successfully prepared, reproduced, posted to the City website, and distributed City Council meeting agenda packets and recorded official minutes of the City Council meetings.
- Successfully completed Citywide records destruction.
- Successfully managed the City's compliance responsibilities for appropriate establishment, maintenance, and disposition of official City records of the City Council, ordinances, resolutions, code, and other official government documents in accordance with Federal, State, and local regulations and laws.
- Processed City agreements and maintained insurance database to ensure adequate coverage. Assisted staff with agreements and insurance requirements.
- Assisted staff in using the document imaging system and researching projects; worked with all departments to provide efficient and friendly customer service to all residents.
- Successfully processed 326 Public Records Act Requests (PRA) from the General Public.
- Continued training staff on the Contract policy for greater efficiency and effectiveness.

FOCUS AREAS FOR FY 2024-2025:

- Assist County of Los Angeles with the November 8, 2024, General & City Elections.
- Prepare Candidate Handbooks, assist candidates during the election process and maintain the City's website with up-to-date election information.
- Continue to coordinate the implementation of Online FPPC filing system for City Council, City's Committees, Commissions and Boards and City employees.
- Expand knowledge of Laserfiche, the City's document imaging system. Review existing processes, develop a document management process, and expand automation using Laserfiche to support document management.
- Coordinate the Implementation of a Contract and Insurance Management Systems for all City Departments.
- Training and education for the City Clerk, Assistant City Clerk, Deputy City Clerk and Records Technician.
- Continue the implementation of the Agenda Management System for all the City's Committees, Commissions and Boards.
- Coordinate with all City Departments the organization and clean-up of the City's offsite storage, Iron Mountain.

CITY OF EL SEGUNDO
 Adopted Budget Summary
 Fiscal Year 2024-2025

Department	CITY CLERK			
	Actual FY 21-22	Actual FY 22-23	Adopted FY 23-24	Adopted FY 24-25
(001) GENERAL FUND	453,884	387,475	516,545	658,095
(1301) ADMINISTRATION	440,326	336,801	505,095	573,845
Salaries & Benefits	346,548	275,021	414,620	487,752
Maintenance & Operations	93,778	61,780	90,475	86,093
Capital Outlay	-	-	-	-
(1302) ELECTIONS	13,558	50,674	11,450	84,250
Salaries & Benefits	-	-	-	-
Maintenance & Operations	13,558	50,674	11,450	84,250
(601) EQUIPMENT REPLACEMENT	-	-	14,438	-
(1301) ADMINISTRATION	-	-	14,438	-
Capital Outlay	-	-	14,438	-
Grand Total	453,884	387,475	530,983	658,095

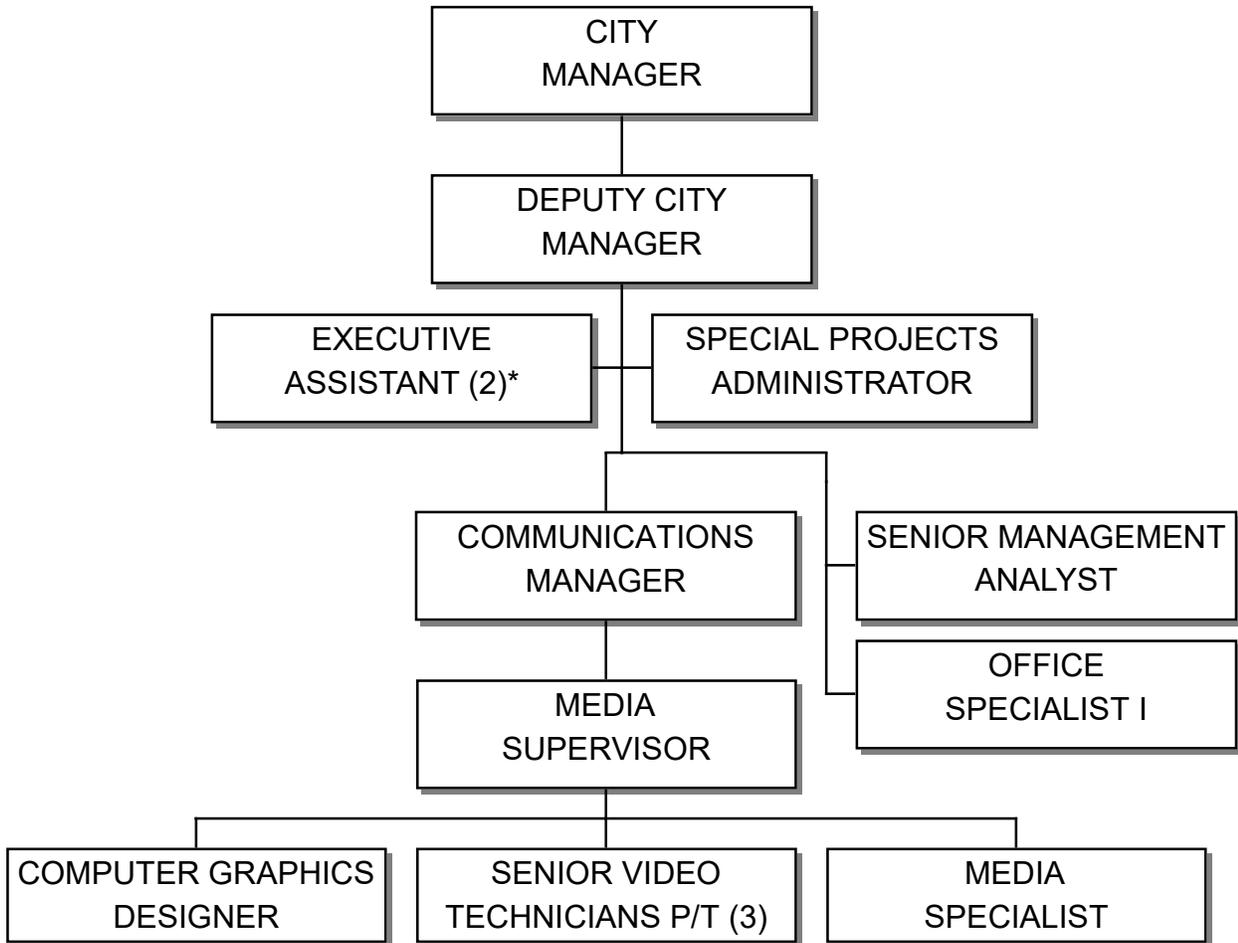
CITY OF EL SEGUNDO
Adopted Budget Summary By Account
Fiscal Year 2024-2025

Department	001 GENERAL FUND CITY CLERK			
	Actual FY 21-22	Actual FY 22-23	Adopted FY 23-24	Adopted FY 24-25
(001) GENERAL FUND	453,884	387,475	516,545	658,095
Salaries & Benefits	346,548	275,021	414,620	487,752
4101 Salaries Full Time	237,357	191,361	311,450	363,620
4102 Salaries Part Time	21,988	7,263	-	-
4103 Overtime	1,730	998	-	-
4117 Opt - Out Payments	-	-	-	-
4201 Retirement CalPERS	21,633	22,270	26,147	34,080
4202 FICA	23,133	14,462	23,826	27,817
4203 Workers' Compensation	1,825	1,397	2,180	2,545
4204 Group Insurance	38,882	37,270	51,017	59,690
4207 CalPERS UAL Expense	-	-	-	-
4210 OPEB Expense	-	-	-	-
Maintenance & Operations	107,336	112,454	101,925	170,343
5204 Operating Supplies	6,386	14,872	7,000	4,000
5220 Computer Refresh Program Equipment	-	-	-	-
6201 Advertising/Publishing	1,456	2,915	11,500	5,500
6206 Contractual Services	-	-	-	-
6207 Equipment Replacement Charge	-	-	-	-
6208 Dues & Subscriptions	1,071	820	2,450	2,990
6211 Insurance & Bonds	1,000	1,000	-	-
6213 Meetings & Travel	6,884	3,354	10,000	5,500
6214 Professional & Technical	59,390	56,222	30,200	107,500
6219 Network Operating Charge	10,300	6,953	7,925	8,203
6223 Training & Education	1,032	3,090	4,650	5,450
6224 Vehicle Operating Charge	-	-	-	-
6253 Postage	225	141	200	200
6254 Telephone	2,755	2,299	4,000	4,000
6255 ESMC Recodification	7,586	12,000	12,000	15,000
6260 Equipment Leasing Costs	9,252	8,788	12,000	12,000
Capital Outlay	-	-	-	-
8104 Equipment	-	-	-	-
Grand Total	453,884	387,475	516,545	658,095

CITY OF EL SEGUNDO
 Adopted Budget Details
 Fiscal Year 2024-2025

Department	CITY CLERK			
	Actual FY 21-22	Actual FY 22-23	Adopted FY 23-24	Adopted FY 24-25
(001) GENERAL FUND	453,884	387,475	516,545	658,095
(1301) ADMINISTRATION	440,326	336,801	505,095	573,845
Salaries & Benefits	346,548	275,021	414,620	487,752
4101 Salaries Full Time	237,357	191,361	311,450	363,620
4102 Salaries Part Time	21,988	7,263	-	-
4103 Overtime	1,730	998	-	-
4117 Opt - Out Payments	-	-	-	-
4201 Retirement CalPERS	21,633	22,270	26,147	34,080
4202 FICA	23,133	14,462	23,826	27,817
4203 Workers' Compensation	1,825	1,397	2,180	2,545
4204 Group Insurance	38,882	37,270	51,017	59,690
4207 CalPERS UAL Expense	-	-	-	-
4210 OPEB Expense	-	-	-	-
Maintenance & Operations	93,778	61,780	90,475	86,093
5204 Operating Supplies	5,072	10,846	6,000	3,000
5220 Computer Refresh Program Equipment	-	-	-	-
6201 Advertising/Publishing	1,300	1,355	10,000	4,000
6206 Contractual Services	-	-	-	-
6207 Equipment Replacement Charge	-	-	-	-
6208 Dues & Subscriptions	1,071	820	2,200	2,740
6211 Insurance & Bonds	1,000	1,000	-	-
6213 Meetings & Travel	1,984	2,220	5,000	5,500
6214 Professional & Technical	52,202	12,769	27,700	27,500
6219 Network Operating Charge	10,300	6,953	7,925	8,203
6223 Training & Education	1,032	2,590	3,450	3,950
6224 Vehicle Operating Charge	-	-	-	-
6253 Postage	225	141	200	200
6254 Telephone	2,755	2,299	4,000	4,000
6255 ESMC Recodification	7,586	12,000	12,000	15,000
6260 Equipment Leasing Costs	9,252	8,788	12,000	12,000
Capital Outlay	-	-	-	-
8104 Equipment	-	-	-	-
(1302) ELECTIONS	13,558	50,674	11,450	84,250
Salaries & Benefits	-	-	-	-
4102 Salaries Part Time	-	-	-	-
4202 FICA	-	-	-	-
4203 Workers' Compensation	-	-	-	-
Maintenance & Operations	13,558	50,674	11,450	84,250
5204 Operating Supplies	1,314	4,026	1,000	1,000
5220 Computer Refresh Program Equipment	-	-	-	-
6201 Advertising/Publishing	156	1,560	1,500	1,500
6207 Equipment Replacement Charge	-	-	-	-
6208 Dues & Subscriptions	-	-	250	250
6213 Meetings & Travel	4,900	1,134	5,000	-
6214 Professional & Technical	7,188	43,453	2,500	80,000
6223 Training & Education	-	500	1,200	1,500
6253 Postage	-	-	-	-
(601) EQUIPMENT REPLACEMENT	-	-	14,438	-
(1301) ADMINISTRATION	-	-	14,438	-
Capital Outlay	-	-	14,438	-
8104 Equipment	-	-	14,438	-
Grand Total	453,884	387,475	530,983	658,095

CITY OF EL SEGUNDO
CITY MANAGER
ORGANIZATION CHART
FISCAL YEAR 2024 - 2025



*Executive Assistant 1 FTE Budgetary Freeze for FY 24-25 Budget

**CITY OF EL SEGUNDO
CITY MANAGER
FOUR-YEAR PERSONNEL SUMMARY
FISCAL YEARS 2021-2022 TO 2024-2025**

DEPARTMENT/POSITION TITLE	ADOPTED FY 2021-22	ADOPTED FY 2022-23	ADOPTED FY 2023-24	ADOPTED FY 2024-25
<u>City Manager's Office</u>				
City Manager	1.00	1.00	1.00	1.00
Communications & Legislature Affairs Manager	1.00	1.00	-	-
Communications Manager	-	-	1.00	1.00
Community Cable Program Specialist	1.00	1.00	1.00	-
Computer Graphics Designer	1.00	1.00	1.00	1.00
Deputy City Manager	1.00	1.00	1.00	1.00
Economic Development Coordinator	1.00	-	-	-
* Executive Assistant	1.00	2.00	2.00	2.00
Management Analyst	1.00	1.00	-	-
Media Specialist	-	-	-	1.00
Media Supervisor	1.00	1.00	1.00	1.00
Office Assistant	-	1.00	-	-
Office Specialist I	-	-	1.00	1.00
Senior Management Analyst	-	1.00	1.00	1.00
Special Projects Administrator	-	-	1.00	1.00
Sub-total Full-Time	9.00	11.00	11.00	11.00
<u>Part-Time FTEs</u>				
Administrative Intern	-	-	-	-
Media Specialist	-	0.50	0.50	0.50
Video Technician	2.85	-	-	-
Senior Video Technician/ II	-	3.08	3.08	2.33
Sub-total Part-Time	2.85	3.58	3.58	2.83
Total City Manager's Office	11.85	14.58	14.58	13.83

* 1 of 2 Positions Frozen

**CITY OF EL SEGUNDO
CITY MANAGER'S OFFICE PROFILE**

MISSION STATEMENT: The City Manager's Office provides day to day management and leadership to the organization by implementing City Council policy; including the City Council Strategic Plan; ensures operations are conducted within revenue limitations; provides employees with the necessary resources to accomplish the City's goal of delivering high-quality municipal services to its residents, businesses, and visitors. The City Manager works with Federal, State and County elected officials on matters related to the city and the broader region. The City Manager's Office is comprised of three divisions: Administration, Economic Development and Communications.

Administration: The City Manager is the administrative head of the City government, under the direction of City Council. The City Manager enforces all laws and ordinances of the City and oversees the day-to-day operations of all City departments. The City Manager serves as the director of emergency services in the event of an emergency or disaster; is responsible for the annual budget preparation and its submittal to City Council; exercises general supervision over all public buildings, parks, and other City-owned or controlled property; advises City Council on matters pertaining to City business and makes recommendations for City Council's action. The Deputy City Manager oversees the communications and economic development divisions, City Council meeting agendas, strategic planning, and projects that are high priority to City Council and the community.

Communications: The Communications Plan, originally approved by City Council in 2019 and most recently updated in October 2023, identifies opportunities to share the City's messages by utilizing multiple channels to ensure transparency and inclusion with all constituents. The goal of the Communications Division is to improve interaction between all key stakeholders in the city and ensure that communications are consistent, proactive, and collaborative. Clear and timely messaging improves efficiency, trust, understanding, and engagement among residents, visitors, employees, and businesses. City Council identified the need for a centralized Communications Program to support and oversee communications standards, news/media needs, branding, content creation, social media, and marketing-related areas of opportunity. The Communications Team provides strategic marketing, community outreach support, and creative services to departments and, in the process, delivers City information to the public.

El Segundo Media provides original content programming and media services delivered through multiple broadcast and digital channels. El Segundo Media programming supports public engagement through creative content programming, developing promotional and informational videos, broadcasting open civic meetings, transmitting local emergency alerts, and promoting community and City events.

Economic Development: The Economic Development Division maximizes the resources of both public and private sectors to promote business, investment, and economic growth. The Division develops and implement strategies to attract and support venture capital investment and startups; leads marketing efforts; facilitates relationships between the local business community and the City; and efficiently dedicates City and community resources to increase economic vitality that will benefit the entire El Segundo community: residents, schools, visitors, the Downtown and Smoky Hollow districts, hotels, retailers, and businesses of all sizes. Economic Development staff oversees marketing, public relations, communications, and branding; facilitates industry diversification, job generation, business attraction, retention, and expansion; and promotes the city as a destination for tourism.

Special Projects: The Special Projects Administrator provides high-level project management support, develops and implements processes to streamline city services, and manages special projects for all City departments.

**CITY OF EL SEGUNDO
CITY MANAGER'S OFFICE PROFILE**

ACCOMPLISHMENTS IN FISCAL YEAR 2023-2024:

Administration

- Led the implementation of the City's Strategic Plan.
- Successfully balanced Citywide (all funds) Budget.
- Advocated for significant improvements at the Hyperion Water Reclamation Plant.
- Worked with state and regional elected officials to successfully pass Assembly Bill 1216, which requires fence line air quality monitoring at the Hyperion Plant.
- Implemented a town hall program for City Staff to engage with the City Manager.
- Worked with the Human Resources Department to fill key positions on the Executive Team.

Economic Development

- Partnered with Sidebar Summit and attended five events in the Silicon Valley to drive more awareness to the venture capital community in the Bay Area about El Segundo's vibrant startup ecosystem.
- Organized and hosted the "Rise of the Innovation Economy" a venture capital event in El Segundo, to welcome Silicon Valley startup community members and state officials to drive more venture capital investment to the city.
- Partnered the Communications Division and the El Segundo Chamber of Commerce for the 2023 State of the City event. Created scripts for several videos and drafted the mayor and city councilmembers' speeches to highlight the City's accomplishments and strategic goals to more than 450 stakeholders and guests.
- Supported and facilitated business-related events in the City, including the SpaceWerx Challenge, Defense Tech Hackathon and the Discipulus Cohort program.
- Launched an email drip campaign (a steady series of automated emails sent to first-time opt-in subscribers) with reasons why El Segundo is the region's premier business hub.
- Finalized the "New Business Welcome" email campaign design and content. Each message in the series of emails to welcome and provide resources to support new businesses.
- Secured an interview with the "Real Perspectives Podcast" produced by The Registry – a national commercial and residential real estate publication, to provide valuable insights about El Segundo's commercial real estate development activity and trends.
- Developed content for the city's "Business Outlook" segment in the El Segundo News program.
- Prepared content (speech, videos and presentation deck) for the annual State of the City event.
- Implemented ongoing economic development digital marketing campaign spotlighting El Segundo as a strategic location for companies to do business and resulting in nearly 37,000 new visits to the campaign webpage (BigIdeas.ElSegundoBusiness.com) and over 545,545 impressions on Google Ads.
- Created and published monthly *Business Portfolio* and *El Segundo Happenings* e-newsletters distributed to 6,060 and 5,028 opt-in subscribers, respectively.
- Implemented the City's hospitality/tourism marketing campaign "Start Here" to further position the city as a destination to visit and stay overnight; resulting in nearly 40,000 new visits to the campaign webpage (Start.DestinationElSegundo.com) and approximately 7M impressions on Facebook and Instagram.
- Secured editorial pieces on Business Traveler, California.com and Los Angeles Business Journal, positioning El Segundo as a go-to destination for visitors.
- Partnered with Sunset Magazine, a renowned regional lifestyle publication, to curate an exclusive "El Segundo Insider" feature for the Aug/Sept print issue.
- Planned and hosted a group of 100 Los Angeles Air Force Base military and civilian members to downtown for a guided evening tour of tastings in the area aimed at building awareness of El Segundo's unique offerings within the base.
- Maintained the economic development website – ElSegundoBusiness.com and the hospitality/tourism website – DestinationElSegundo.com

**CITY OF EL SEGUNDO
CITY MANAGER'S OFFICE PROFILE**

Special Projects

- Developed a public-facing dashboard that shows updates regarding the implementation of the 33 recommendations issued by the LA Sanitation & Environment (LASAN) Ad Hoc Committee in response to the July 11, 2021 incident at the Hyperion Water Reclamation Plant.
- Implemented a new project and task management program (Monday.com) that will be used to track and manage projects, tasks, and action items from the Strategic Plan.
- Improved the Special Events Permit, Temporary Use Permit, and Filming Permit application processes through hosting the processes in OpenGov.
- Developed a dashboard in Monday.com to manage and track the completion of the action items and strategies from the Strategic Plan.
- Enhanced the lighting along the 400 block of Main Street by installing eight solar fixtures on the planter poles.

Communications

- Updated the City's Communication Plan for the period July 1, 2023 - June 30, 2025
- Responded to 60 internal requests for communications support, including: writing, editing, video production, and graphic design from July 1, 2022-April 9, 2023.
- Proactively managed content and updates for the City's main website homepage and supported subsites and Communication Committee members. Held monthly meetings with the Communications Committee.
- Provided communications support for key initiatives: State of the City, El Segundo Little League World Series Champions, Disaster Response – Winter Storm 2024, Hyperion activities, ESPD Recruitment, 2024 Presidential Primary Election, launch of the SBCCOG Local Travel Network, major construction projects, City's AAA Credit Rating, launch of City's new Online E-Z Permit Hub, Residential Parking Survey, retirement of Chief Jaime Bermudez, and announcing new Executive Team members.
- Average pageviews of the main City website from July 1, 2023- April 9, 2024, were 48,796/monthly. Total page views 449,947.
- Monitored and audited the City's websites utilizing SiteImprove software.
- Garnered 620K unique email opens with an engagement rate of 63% to 25,583 subscribers via GovDelivery over the past 12 months (March 2023-March 2024.)
- Revamped the City Manager Update to align with the City's Strategic Plan, focusing notable strategic plan accomplishments and the implementation status of the top ten priorities identified during the 2023 Strategic Planning Session. Distributed 5 monthly City Manager Updates to City Council and all staff from November 1, 2023 – April 8, 2024.
- Created script and distributed 13 City Council Recap Videos to the community from August 15, 2023 – March 20, 2024. Each City Council Recap video averages 165 views on YouTube.
- Managed and implemented community outreach and press and media coverage of the El Segundo Little League's (ESLL) rise and ultimate win of the 2023 Little League World Series. Collaborated with ESLL board and City departments regarding planning, outreach, talking points, press junkets, and graphics for two watch parties, homecoming welcome on Main Street, and the All-Star Parade. Ultimately earning well over \$10 million in earned, organic, positive publicity for the City.
- Contributed as City representative between ESLL board, DirecTV, and Tournament of Roses for the Rose Parade float design. Ensuring city seal was included in the float design and providing talking points and quotes for the press announcement and Rose parade coverage of the DirecTV sponsored float, featuring the El Segundo Little League.
- Collaborated with City contractor, KNB Consulting, to create Citywide Brand Guidelines to ensure a unified and consistent brand identity across all City's platforms. Anticipated to be presented to council before June 30, 2024.
- Updated and redesigned the Join ESPD webpage to be more engaging, streamlined, and help attract more recruits.

**CITY OF EL SEGUNDO
CITY MANAGER'S OFFICE PROFILE**

- Worked with Recreation, Parks, and Library to unify their digital web presence now that the Library Department and Recreation and Parks Department are combined. Refreshing both websites and creating a unified landing page under the City's main website.
- Supported Employee Engagement Committee with internal outreach about various events.
- Managed, scheduled, and created talking points for employee Quarterly Town Halls with the City Manager
- Conducted regular outreach via website, social media, monthly newsletter and monthly ES News program regarding multiple major construction projects, including: the El Segundo Blvd. Improvement Project – both east and west of PCH, Wastewater Infrastructure Improvements Project, Sidewalk, Curb, and Gutter Improvement Project, Douglas Street Sinkhole Repair, and Brett Field Restroom Improvements Project.
- Created and distributed 20 bi-monthly Hyperion Update bulletins reaching 9,894 subscribers with a 44% open rate from April 18, 2023 – April 8, 2024.
- Continued to redesign and update the Hyperion web page on the City's website to be the information hub for all activities regarding Hyperion, including City activities, legislation, AQMD, LA Water Board, pending lawsuit, perimeter road project.
- Coordinated development of the Hyperion Dashboard, providing a visual status update on Hyperion's implementation of the 33 recommendations made by the Hyperion Ad Hoc Committee.
- Established Hyperion Update video of City Manager's Hyperion Update at every City Council meeting. Distributed 8 Hyperion Update Videos to the community from August 15, 2023 until December 19, 2023, when the "Hyperion Update" was removed from the City Council Agenda.
- Served as a member of the City's Hyperion Ad Hoc Committee.
- Managed and created administrative and communications items regarding bill AB 1216, which was signed into law by Governor Newsom on October 10, 2023.
- Managed, organized, and facilitated the City's Hyperion Town Hall with AQMD, held on December 6, 2023.
- Provided training to City staff to encourage the use of GovDelivery email communication tool for citywide internal communications, agendas and other messaging.
- Provided training to new and existing employees on how to create and edit content on the City's website and intranet site
- *City News* email newsletter was distributed monthly to an average of 9,806 subscribers with an engagement rate of 41%.
- Distributed 282 communications bulletins to the community and City staff from July 1, 2023 – April 9, 2024, on a variety of City-related topics to keep the community informed and engaged.
- Managed the annual residents and businesses survey.
- Created 178 "News" stories for the website.
- Created intranet content for City staff for internal communication needs.
- Social Media - From July 1, 2023 – April 9, 2024, the City's 16 social media accounts across Facebook, Instagram, Twitter, and LinkedIn executed 2,976 posts, garnering 3.4M impressions with post reach of 3.3M and average post engagement of 5.69% per Hootsuite metrics data.
- Maintained Website and Intranet Governance policies.

El Segundo Media

- Increased annual YouTube engagement via viewership and subscriptions. More than 4,000 hours of programming watched; 916,346 impressions; 108,281 views, bringing total to 2,589,279; 193 new subscribers, bringing total to 3,779; 117 new videos uploaded, bringing total to 2,455; 562 likes; and 1,531 shares.
- Completed field production coverage of in-person community events, including holiday gatherings, parades, fairs, and sporting events.
- Produced and broadcast extensive programming on El Segundo's 2023 Little League World Series Championship team.
- Partnered with numerous City departments to produce informational videos for key stakeholders.

**CITY OF EL SEGUNDO
CITY MANAGER'S OFFICE PROFILE**

- Produced 10 monthly news program, El Segundo News, to better inform community stakeholders about City-related topics.
- Produced 13 City Council Recap videos for each City Council meeting to summarize key decisions and discussion points for the public.
- Produced and distributed 14 shows featuring City department initiatives, local business profiles (Business Matters!), and health and wellness information.
- Produced and distributed 32 What's Up El Segundo shows, with highlights from a number of community events.

FOCUS AREAS FOR FISCAL YEAR 2024-2025:

Administration

- Ensure financial stability by recommending a balanced budget, enhanced reserve levels, and opportunities for stronger and more diversified revenues to address fiscal challenges.
- Provide comprehensive information to City Council and implement City Council policy directives.
- Ensure timely delivery of quality community services and support efforts to streamline service delivery.
- Carry out the objectives of the 2022-2026 Strategic Plan.
- Technology and Capital Improvement Program implementation.
- Continue to hold Hyperion accountable for violations that place residents/businesses quality of life and health at risk.
- Implement the terms of the City's agreement with LAWA.

Economic Development

- Sponsor, coordinate and launch a private-public incubator program.
- Enhance long-term economic stability and employment opportunities through business attraction and industry diversification.
 - Aggressively attract new businesses, and high-quality jobs.
 - Partner with a network of regional economic development and real estate development leaders to identify potential new businesses, provide site-selection assistance, and promote development.
 - Continue media relations to build awareness and showcase real estate opportunities in the City to real estate professionals in Southern California.
- Support business retention through pro-active, Citywide economic development assistance.
 - Meet quarterly with hoteliers to inform and seek input on hospitality and tourism efforts.
 - Conduct meetings with existing El Segundo businesses to address challenges and introduce business assistance programs and resources.
 - Facilitate streamlined and efficient permit approval process by serving as a liaison between the business community and the City.
 - Work with regional entities to assist with permits external to the City.
 - Implement annual economic development and hospitality and tourism marketing initiatives

Special Projects

- Support and coordinate key capital improvement projects, including the Plunge renovation and Recreation Park renovation projects.
- Continue managing the Hyperion Dashboard and provide updates, as necessary.
- Manage the Strategic Plan Dashboard and provide updates and reports, as necessary.
- Support and coordinate City process improvement projects.
- Establish and manage a KPI tracking system.
- Support grant applications and other special projects as needed.

**CITY OF EL SEGUNDO
CITY MANAGER'S OFFICE PROFILE**

Communications

- Continue to proactively deliver timely and accurate communications to internal and external audiences.
- Monitor and audit the City's website to ensure professional and up-to-date content and images.
- Collaborate closely with all City departments to support communication needs.
- Inform the public of policy issues and/or changes with ample lead time.
- Foster a culture of transparency and partnership with the community.
- Promote and communicate a clear understanding of the City's responsibilities, services, programs, and events.
- Solicit feedback from residents and businesses through an annual survey.
- Develop strong relationships with media outlets to enhance partnership in providing information to the public.
- Continue to improve upon and encourage the use of the intranet for City employee use.
- Continue to hold consistent quarterly townhalls for City staff with the City Manager to foster feedback, collaboration, and transparency.
- Finalize and roll-out a comprehensive style guide for all City communications.
- Nurture relationships with key stakeholders including top employers, community organizations, neighboring facilities (NRG, Hyperion, LAWA, DWP) and elected officials.
- Collaborate with emergency management coordinator and the Crisis Communications Team to implement, and update as needed, the City's Crisis Communication Plan.
- Research social and editorial listening tools to help support and develop key strategies.

El Segundo Media

- Evolve El Segundo Media programming as needed and maximize the use and reach of content created.
- Develop strategic and efficient production partnerships with outside agencies to promote economic development in the City.
- Update look and feel of recurring programs like City Council Recap, Monthly News, and Whats Up El Segundo to align with new Citywide Brand Guidelines.
- Complete the transition to City Hall and upgrade El Segundo Media studio to improve quality of in-studio productions.
- Continue to enhance recruitment efforts to attract highly skilled part-time media professionals.

CITY OF EL SEGUNDO
 Adopted Budget Summary
 Fiscal Year 2024-2025

Department	CITY MANAGER			
	Actual FY 21-22	Actual FY 22-23	Adopted FY 23-24	Adopted FY 24-25
(001) GENERAL FUND	2,326,656	2,602,671	2,903,270	2,807,177
(2101) ADMINISTRATION	978,511	1,062,112	1,332,976	1,389,719
Salaries & Benefits	741,808	802,509	994,400	1,092,719
Maintenance & Operations	236,703	259,604	338,577	296,999
(2102) COMMUNICATIONS	637,459	247,189	311,626	347,274
Salaries & Benefits	443,526	132,791	171,941	191,929
Maintenance & Operations	193,933	114,398	139,685	155,345
(2103) EL SEGUNDO MEDIA	66,586	577,849	703,298	527,807
Salaries & Benefits	35,781	487,200	571,342	419,927
Maintenance & Operations	30,805	90,649	101,956	107,879
Capital Outlay	-	-	30,000	-
(2401) ECONOMIC DEVELOPMENT	644,100	715,520	555,369	542,377
Salaries & Benefits	334,899	323,975	125,254	133,115
Maintenance & Operations	309,202	391,546	430,115	409,262
Capital Outlay	-	-	-	-
(6601) COMMUNITY CABLE	-	-	-	-
Salaries & Benefits	-	-	-	-
Maintenance & Operations	-	-	-	-
(601) EQUIPMENT REPLACEMENT	-	-	263,618	210,230
(2101) ADMINISTRATION	-	-	-	-
Capital Outlay	-	-	-	-
(2103) EL SEGUNDO MEDIA	-	-	263,618	210,230
Capital Outlay	-	-	263,618	210,230
(6601) COMMUNITY CABLE	-	-	-	-
Capital Outlay	-	-	-	-
(702) TRUST FUNDS - SPECIAL REVENUE/DONATIONS	144,037	82,230	120,000	75,000
(2401) ECONOMIC DEVELOPMENT	144,037	82,230	120,000	75,000
Maintenance & Operations	144,037	82,230	120,000	75,000
Grand Total	2,470,693	2,684,900	3,286,888	3,092,407

CITY OF EL SEGUNDO
Adopted Budget Summary By Account
Fiscal Year 2024-2025

Department	001 GENERAL FUND CITY MANAGER			
	Actual FY 21-22	Actual FY 22-23	Adopted FY 23-24	Adopted FY 24-25
(001) GENERAL FUND	2,326,656	2,602,671	2,903,270	2,807,177
Salaries & Benefits	1,556,014	1,746,474	1,862,937	1,837,691
4101 Salaries Full Time	1,033,240	1,196,934	1,251,001	1,279,702
4102 Salaries Part Time	217,192	149,461	189,190	123,710
4103 Overtime	9,761	7,239	10,000	10,000
4117 Opt - Out Payments	-	-	-	-
4118 Replacement Benefit Contributions	7,715	3,275	-	-
4201 Retirement CalPERS	85,213	119,762	108,783	124,192
4202 FICA	84,413	98,062	101,644	96,508
4203 Workers' Compensation	18,337	22,425	26,431	18,561
4204 Group Insurance	80,731	101,889	138,559	138,151
4207 CalPERS UAL Expense	-	-	-	-
4210 OPEB Expense	-	-	-	-
4210 OPEB liability	-	-	-	-
4211 401(a) Employer's Contribution	15,743	36,178	25,330	36,607
4221 Car Allowance	3,669	11,250	12,000	10,260
Maintenance & Operations	770,643	856,196	1,010,333	969,486
5201 Office Supplies	89	193	2,000	2,500
5204 Operating Supplies	28,595	45,381	54,800	56,700
5220 Computer Refresh Program Equipment	-	-	-	-
6201 Advertising/Publishing	225,488	287,719	349,500	319,500
6203 Copy Machine Charges	-	-	-	-
6205 Other Printing & Binding	-	1,065	9,500	14,500
6206 Contractual Services	212,763	187,139	152,000	157,700
6207 Equipment Replacement Charge	13,171	22,629	22,629	24,940
6208 Dues & Subscriptions	26,917	43,241	40,940	81,722
6213 Meetings & Travel	43,429	31,302	36,350	43,990
6214 Professional & Technical	81,089	175,503	244,095	183,600
6215 Repairs & Maintenance	1,029	998	1,200	1,200
6217 Software Maintenance	6,719	6,964	7,140	7,140
6219 Network Operating Charge	13,800	11,650	13,279	13,744
6223 Training & Education	-	1,525	7,500	7,100
6253 Postage	14	8	150	150
6254 Telephone	6,758	6,759	5,250	6,000
6260 Equipment Leasing Costs	-	-	-	-
6401 Community Promotion	1,999	-	4,000	4,000
6406 LAX Master Plan Intervention	108,782	34,119	60,000	45,000
6407 State and Local Lobbyist	-	-	-	-
Capital Outlay	-	-	30,000	-
8105 Automotive	-	-	30,000	-
8108 Computer Hardware	-	-	-	-
Grand Total	2,326,656	2,602,671	2,903,270	2,807,177

CITY OF EL SEGUNDO
 Adopted Budget Details
 Fiscal Year 2024-2025

Department	CITY MANAGER			
	Actual FY 21-22	Actual FY 22-23	Adopted FY 23-24	Adopted FY 24-25
(001) GENERAL FUND	2,326,656	2,602,671	2,903,270	2,807,177
(2101) ADMINISTRATION	978,511	1,062,112	1,332,976	1,389,719
Salaries & Benefits	741,808	802,509	994,400	1,092,719
4101 Salaries Full Time	520,802	613,887	765,408	826,160
4102 Salaries Part Time	85,829	699	-	-
4103 Overtime	-	-	-	-
4118 Replacement Benefit Contributions	7,715	3,275	-	-
4201 Retirement CalPERS	36,830	52,060	64,953	79,323
4202 FICA	36,918	42,391	49,371	52,821
4203 Workers' Compensation	4,272	4,114	10,811	5,783
4204 Group Insurance	30,031	49,149	66,527	81,766
4207 CalPERS UAL Expense	-	-	-	-
4210 OPEB Expense	-	-	-	-
4211 401(a) Employer's Contribution	15,743	29,483	25,330	36,607
4221 Car Allowance	3,669	7,450	12,000	10,260
Maintenance & Operations	236,703	259,604	338,577	296,999
5201 Office Supplies	89	193	2,000	2,500
5204 Operating Supplies	6,520	22,623	8,000	8,000
5220 Computer Refresh Program Equipment	-	-	-	-
6201 Advertising/Publishing	-	-	2,000	2,000
6203 Copy Machine Charges	-	-	-	-
6206 Contractual Services	-	-	-	-
6208 Dues & Subscriptions	8,788	17,284	17,725	51,200
6213 Meetings & Travel	27,497	15,837	19,100	28,040
6214 Professional & Technical	74,364	161,912	220,000	150,500
6215 Repairs & Maintenance	-	-	-	-
6219 Network Operating Charge	8,600	6,450	7,352	7,609
6223 Training & Education	-	-	-	-
6253 Postage	14	8	150	150
6254 Telephone	2,050	1,177	2,250	2,000
6260 Equipment Leasing Costs	-	-	-	-
6406 LAX Master Plan Intervention	108,782	34,119	60,000	45,000
6407 State and Local Lobbyist	-	-	-	-
(2102) COMMUNICATIONS	637,459	247,189	311,626	347,274
Salaries & Benefits	443,526	132,791	171,941	191,929
4101 Salaries Full Time	234,941	110,015	119,152	139,208
4102 Salaries Part Time	101,098	-	25,698	19,781
4103 Overtime	8,930	-	-	-
4201 Retirement CalPERS	24,923	8,997	10,241	13,206
4202 FICA	26,551	8,416	10,419	12,087
4203 Workers' Compensation	10,872	4,533	5,611	6,510
4204 Group Insurance	36,211	830	821	1,138
4210 OPEB liability	-	-	-	-
Maintenance & Operations	193,933	114,398	139,685	155,345
5204 Operating Supplies	6,137	427	800	2,700
6201 Advertising/Publishing	460	-	10,000	5,000
6205 Other Printing & Binding	-	1,065	3,500	8,500
6206 Contractual Services	163,353	84,007	112,000	117,700
6207 Equipment Replacement Charge	13,171	22,629	-	-
6208 Dues & Subscriptions	393	-	2,635	3,395
6213 Meetings & Travel	1,351	399	2,750	2,450
6214 Professional & Technical	2,687	1,800	4,000	12,000
6215 Repairs & Maintenance	-	-	-	-
6217 Software Maintenance	3,920	-	-	-
6219 Network Operating Charge	-	-	-	-
6223 Training & Education	-	650	1,000	600
6254 Telephone	2,462	3,420	1,000	1,000
6401 Community Promotion	-	-	2,000	2,000
6406 LAX Master Plan Intervention	-	-	-	-
(2103) EL SEGUNDO MEDIA	66,586	577,849	703,298	527,807
Salaries & Benefits	35,781	487,200	571,342	419,927
4101 Salaries Full Time	-	216,886	267,129	211,398
4102 Salaries Part Time	30,265	148,762	163,492	103,929
4103 Overtime	-	7,239	10,000	10,000
4201 Retirement CalPERS	1,953	33,911	25,661	22,153
4202 FICA	2,315	28,701	34,257	23,725
4203 Workers' Compensation	1,247	11,959	9,314	5,548
4204 Group Insurance	-	39,742	61,489	43,174
Maintenance & Operations	30,805	90,649	101,956	107,879
5204 Operating Supplies	15,128	19,775	45,000	45,000
6206 Contractual Services	-	51,593	-	-
6207 Equipment Replacement Charge	-	-	22,629	24,940

CITY OF EL SEGUNDO
 Adopted Budget Details
 Fiscal Year 2024-2025

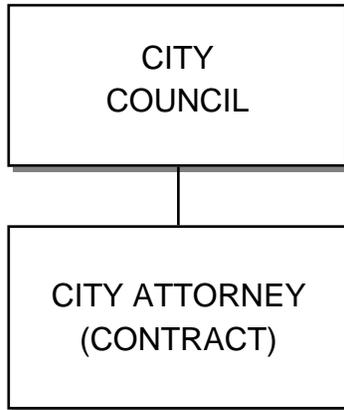
Department	CITY MANAGER			
	Actual FY 21-22	Actual FY 22-23	Adopted FY 23-24	Adopted FY 24-25
6208 Dues & Subscriptions	1,297	1,570	2,465	2,865
6213 Meetings & Travel	1,436	1,514	4,000	4,000
6214 Professional & Technical	1,600	2,160	10,095	11,100
6215 Repairs & Maintenance	1,029	998	1,200	1,200
6217 Software Maintenance	2,800	6,964	7,140	7,140
6219 Network Operating Charge	5,200	5,200	5,927	6,134
6223 Training & Education	-	875	1,500	1,500
6254 Telephone	317	-	-	2,000
6401 Community Promotion	1,999	-	2,000	2,000
Capital Outlay	-	-	30,000	-
8105 Automotive	-	-	30,000	-
(2401) ECONOMIC DEVELOPMENT	644,100	715,520	555,369	542,377
Salaries & Benefits	334,899	323,975	125,254	133,115
4101 Salaries Full Time	277,497	256,146	99,311	102,937
4102 Salaries Part Time	-	-	-	-
4103 Overtime	831	-	-	-
4117 Opt - Out Payments	-	-	-	-
4201 Retirement CalPERS	21,507	24,793	7,928	9,510
4202 FICA	18,629	18,554	7,597	7,875
4203 Workers' Compensation	1,946	1,820	695	721
4204 Group Insurance	14,488	12,167	9,722	12,073
4210 OPEB Expense	-	-	-	-
4211 401(a) Employer's Contribution	-	6,694	-	-
4221 Car Allowance	-	3,800	-	-
Maintenance & Operations	309,202	391,546	430,115	409,262
5204 Operating Supplies	811	2,556	1,000	1,000
6201 Advertising/Publishing	225,029	287,719	337,500	312,500
6205 Other Printing & Binding	-	-	6,000	6,000
6206 Contractual Services	49,410	51,539	40,000	40,000
6208 Dues & Subscriptions	16,439	24,387	18,115	24,262
6213 Meetings & Travel	13,145	13,552	10,500	9,500
6214 Professional & Technical	2,438	9,630	10,000	10,000
6223 Training & Education	-	-	5,000	5,000
6254 Telephone	1,930	2,162	2,000	1,000
6401 Community Promotion	-	-	-	-
Capital Outlay	-	-	-	-
8108 Computer Hardware	-	-	-	-
(6601) COMMUNITY CABLE	-	-	-	-
Salaries & Benefits	-	-	-	-
4101 Salaries Full Time	-	-	-	-
4102 Salaries Part Time	-	-	-	-
4103 Overtime	-	-	-	-
4117 Opt - Out Payments	-	-	-	-
4201 Retirement CalPERS	-	-	-	-
4202 FICA	-	-	-	-
4203 Workers' Compensation	-	-	-	-
4204 Group Insurance	-	-	-	-
4210 OPEB Expense	-	-	-	-
Maintenance & Operations	-	-	-	-
5204 Operating Supplies	-	-	-	-
5220 Computer Refresh Program Equipment	-	-	-	-
6201 Advertising/Publishing	-	-	-	-
6207 Equipment Replacement Charge	-	-	-	-
6208 Dues & Subscriptions	-	-	-	-
6213 Meetings & Travel	-	-	-	-
6214 Professional & Technical	-	-	-	-
6215 Repairs & Maintenance	-	-	-	-
6217 Software Maintenance	-	-	-	-
6219 Network Operating Charge	-	-	-	-
6223 Training & Education	-	-	-	-
6254 Telephone	-	-	-	-
6401 Community Promotion	-	-	-	-
(601) EQUIPMENT REPLACEMENT	-	-	263,618	210,230
(2101) ADMINISTRATION	-	-	-	-
Capital Outlay	-	-	-	-
8108 Computer Hardware	-	-	-	-
(2103) EL SEGUNDO MEDIA	-	-	263,618	210,230
Capital Outlay	-	-	263,618	210,230
8104 Equipment	-	-	238,618	185,230
8105 Automotive	-	-	25,000	25,000
(6601) COMMUNITY CABLE	-	-	-	-
Capital Outlay	-	-	-	-

CITY OF EL SEGUNDO
 Adopted Budget Details
 Fiscal Year 2024-2025

Department	CITY MANAGER			
	Actual FY 21-22	Actual FY 22-23	Adopted FY 23-24	Adopted FY 24-25
8104 Equipment	-	-	-	-
(702) TRUST FUNDS - SPECIAL REVENUE/DONATIONS	144,037	82,230	120,000	75,000
(2401) ECONOMIC DEVELOPMENT	144,037	82,230	120,000	75,000
Maintenance & Operations	144,037	82,230	120,000	75,000
1281 Economic Development Expenditures	144,037	82,230	75,000	75,000
2606 EDAC Special Programs & Events	-	-	45,000	-
Grand Total	2,470,693	2,684,900	3,286,888	3,092,407

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**CITY OF EL SEGUNDO
CITY ATTORNEY
ORGANIZATION CHART
FISCAL YEAR 2024-2025**



**CITY OF EL SEGUNDO
CITY ATTORNEY'S DEPARTMENT PROFILE**

The City Attorney's Office is classified as a General Government Support function. It is a contracted service to provide legal services to the City Council, the City Manager, and City management overall.

The City Attorney provides legal counsel and advice during official Council meetings and study sessions; serves as a legal advisor to City staff; prepares and reviews City ordinances, resolutions, contracts, and legal documents; represents the City in civil and criminal litigation; oversees the work of outside private counsel when hired to assist in litigation; and coordinates/reviews claims filed against or for the City with the City's Risk Manager.

CITY OF EL SEGUNDO
 Adopted Budget Summary
 Fiscal Year 2024-2025

Department	CITY ATTORNEY			
	Actual FY 21-22	Actual FY 22-23	Adopted FY 23-24	Adopted FY 24-25
(001) GENERAL FUND	752,602	1,072,592	835,450	897,450
(2201) CITY ATTORNEY	752,602	1,072,592	835,450	897,450
Maintenance & Operations	752,602	1,072,592	835,450	897,450
Grand Total	752,602	1,072,592	835,450	897,450

CITY OF EL SEGUNDO
Adopted Budget Summary By Account
Fiscal Year 2024-2025

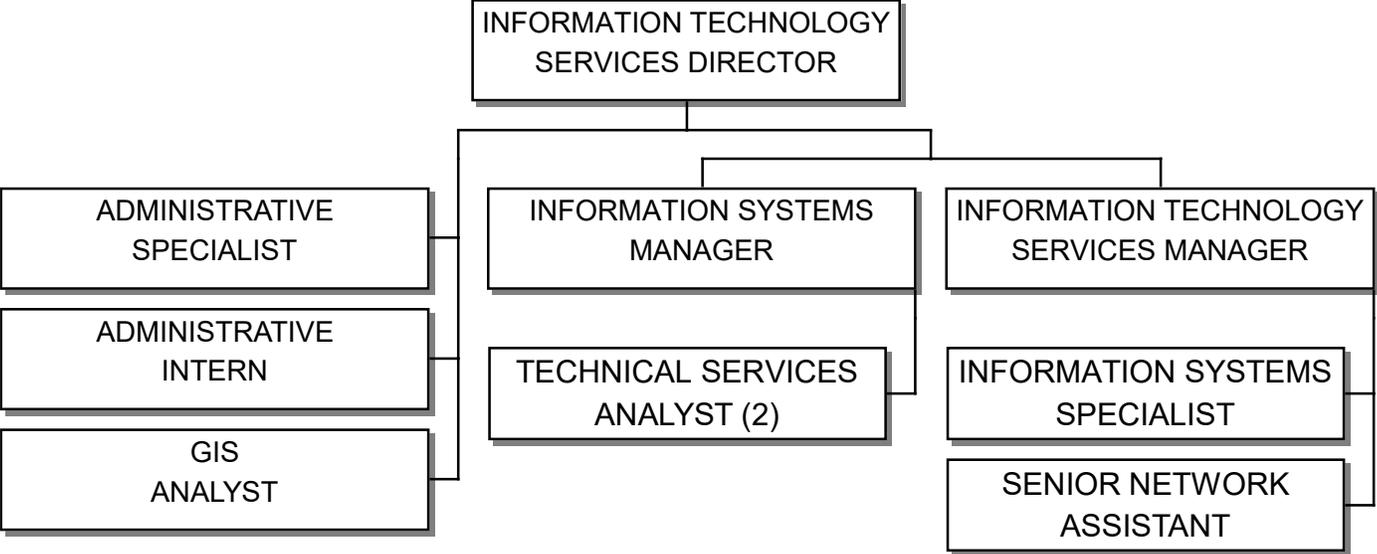
Department	001 GENERAL FUND CITY ATTORNEY			
	Actual FY 21-22	Actual FY 22-23	Adopted FY 23-24	Adopted FY 24-25
(001) GENERAL FUND	752,602	1,072,592	835,450	897,450
Maintenance & Operations	752,602	1,072,592	835,450	897,450
6214 Professional & Technical	8,500	-	-	-
6253 Postage	-	-	150	150
6254 Telephone	-	-	300	300
6301 Legal Counsel	576,409	689,686	495,000	655,000
6302 Plaintiff/Defense Litigation	23,076	216,402	220,000	150,000
6310 Labor Negotiation	131,659	166,477	100,000	62,000
6311 Code Enforcement	12,959	27	20,000	30,000
Grand Total	752,602	1,072,592	835,450	897,450

CITY OF EL SEGUNDO
 Adopted Budget Details
 Fiscal Year 2024-2025

Department	CITY ATTORNEY			
	Actual FY 21-22	Actual FY 22-23	Adopted FY 23-24	Adopted FY 24-25
(001) GENERAL FUND	752,602	1,072,592	835,450	897,450
(2201) CITY ATTORNEY	752,602	1,072,592	835,450	897,450
Maintenance & Operations	752,602	1,072,592	835,450	897,450
6214 Professional & Technical	8,500	-	-	-
6253 Postage	-	-	150	150
6254 Telephone	-	-	300	300
6301 Legal Counsel	576,409	689,686	495,000	655,000
6302 Plaintiff/Defense Litigation	23,076	216,402	220,000	150,000
6310 Labor Negotiation	131,659	166,477	100,000	62,000
6311 Code Enforcement	12,959	27	20,000	30,000
Grand Total	752,602	1,072,592	835,450	897,450

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**CITY OF EL SEGUNDO
INFORMATION TECHNOLOGY SERVICES DEPARTMENT
ORGANIZATIONAL CHART
FISCAL YEAR 2024 - 2025**



CITY OF EL SEGUNDO
 INFORMATION TECHNOLOGY SERVICES
 FOUR-YEAR PERSONNEL SUMMARY
 FISCAL YEARS 2021-2022 TO 2024-2025

DEPARTMENT/POSITION TITLE	ADOPTED FY 2021-22	ADOPTED FY 2022-23	ADOPTED FY 2023-24	ADOPTED FY 2024-25
<u>Information Technology Services</u>				
Administrative Specialist	1.00	1.00	-	1.00
GIS Analyst	1.00	1.00	1.00	1.00
Information Systems Manager	1.00	1.00	1.00	1.00
Information Systems Specialist	1.00	1.00	1.00	1.00
Information Technology Services Director	1.00	1.00	1.00	1.00
Information Technology Services Manager	-	-	1.00	1.00
Senior Network Assistant	1.00	1.00	1.00	1.00
Technical Services Analyst	3.00	3.00	2.00	2.00
Sub-total Full-Time	9.00	9.00	8.00	9.00
<u>Part-Time FTEs</u>				
Administrative Intern	0.50	0.50	0.50	0.50
Sub-total Part-Time	0.50	0.50	0.50	0.50
Total Information Systems	9.50	9.50	8.50	9.50

**CITY OF EL SEGUNDO
INFORMATION TECHNOLOGY SERVICES DEPARTMENT**

MISSION STATEMENT:

Through leadership, expertise, and strategic partnerships, the City of El Segundo's Information Technology Services Department delivers innovative, effective, and secure technologies that enable citywide services and enhance value, engagement, and accessibility to the community.

ITSD SERVICES:

The Information Technology Services Department (ITSD) is composed of 3 functional teams with talented individuals who are dedicated to the City of El Segundo and deliver innovative, reliable, and secure solutions. The Service Desk team oversees personal computing devices and business solutions. The Planning and Administration team oversee department procurement, strategic planning, budget, and project management. The Infrastructure Solutions team oversees server and network infrastructure/security, and digital architecture.

ACCOMPLISHMENTS FISCAL YEAR 2023-2024:

- Met with the Department of Homeland Security and initiated the application process for a citywide vulnerability network scan
- Upgraded digital mobility to ESFD vehicles – Refreshed iPads that are mounted in all ESFD vehicles. These devices are used to prepare digital patient forms, exchange patient information with local hospitals to expedite care, quick emergency response coordination, on-hand information on chemicals, drugs, and treatments
- Replaced mission-critical end-of-life network hardware at ESPD
- Consolidation and compliance of mobile devices
 - All city owned mobile devices were brought into security compliance with required MDM software
 - Consolidated the city's use of 3-mobile vendors down to 1 (AT&T FirstNet)
- Creation and deployment of the El Segundo Police Department's RIPA Dashboard
- Deployment of cloud-based security camera system at various city locations
- Introduced redundancy to the city's network equipment
- Upgraded the Barracuda Spam Firewall service for increased email security
- Successfully completed the RFP process that selected a new copier vendor

FOCUS AREAS FOR FISCAL YEAR: 2024-2025:

- Deployment of digital signatures through the deployment of DocuSign
- Increase the city's digital security by deploying 2-factor authentication
- Enhance communication within the city by deploying Microsoft Teams
- Begin planning for the ERP replacement project kick-off
- Deploy new copiers throughout the city

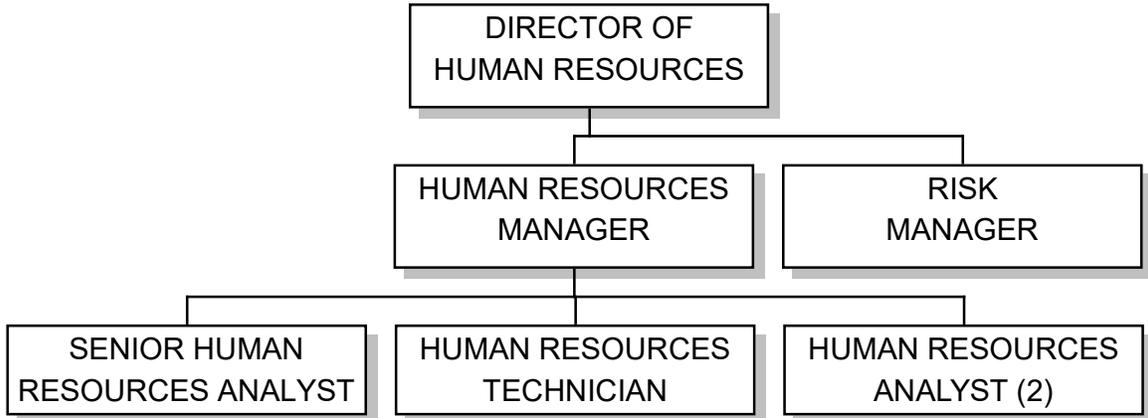
Department	INFORMATION TECHNOLOGY DEPARTMENT			
	Actual FY 21-22	Actual FY 22-23	Adopted FY 23-24	Adopted FY 24-25
(001) GENERAL FUND	2,611,764	3,494,004	3,864,715	3,912,086
(2505) INFORMATION TECHNOLOGY DEPARTMENT	2,611,764	3,494,004	3,864,715	3,912,086
Salaries & Benefits	1,053,259	880,967	1,257,863	1,482,785
Maintenance & Operations	1,558,505	1,808,150	2,606,852	2,429,301
Capital Outlay	-	804,887	-	-
(2508) COMPUTER REFRESH	-	-	-	-
Maintenance & Operations	-	-	-	-
(601) EQUIPMENT REPLACEMENT	34,813	120,090	2,065,242	1,414,201
(2505) INFORMATION TECHNOLOGY DEPARTMENT	34,813	120,090	2,065,242	1,414,201
Capital Outlay	34,813	120,090	2,065,242	1,414,201
(602) LIABILITY INSURANCE	-	-	-	-
(2505) INFORMATION TECHNOLOGY DEPARTMENT	-	-	-	-
Salaries & Benefits	-	-	-	-
Maintenance & Operations	-	-	-	-
Grand Total	2,646,576	3,614,094	5,929,957	5,326,287

CITY OF EL SEGUNDO
Adopted Budget Summary By Account
Fiscal Year 2024-2025

Department	001 GENERAL FUND INFORMATION TECHNOLOGY DEPARTMENT			
	Actual FY 21-22	Actual FY 22-23	Adopted FY 23-24	Adopted FY 24-25
(001) GENERAL FUND	2,611,764	3,494,004	3,864,715	3,912,086
Salaries & Benefits	1,053,259	880,967	1,257,863	1,482,785
4101 Salaries Full Time	818,466	648,124	914,186	1,098,661
4102 Salaries Part Time	-	-	-	18,054
4103 Overtime	11,333	6,796	20,000	20,000
4116 Standby Pay	-	-	-	-
4201 Retirement CalPERS	72,092	85,202	80,815	109,016
4202 FICA	59,942	53,711	67,793	82,157
4203 Workers' Compensation	5,808	4,583	38,959	7,811
4204 Group Insurance	85,617	71,092	120,979	132,595
4207 CalPERS UAL Expense	-	-	-	-
4210 OPEB Expense	-	-	-	-
4211 401(a) Employer's Contribution	-	7,659	10,330	9,931
4221 Car Allowance	-	3,800	4,800	4,560
Maintenance & Operations	1,558,505	1,808,150	2,606,852	2,429,301
5204 Operating Supplies	4,281	1,741	5,000	5,000
5206 Computer Supplies	115,710	38,348	47,000	48,000
5220 Computer Refresh Program Equipment	-	-	-	-
6081 Miscellaneous Computer	2,419	-	75,000	54,000
6203 Copy Machine Charges	42,640	46,739	68,500	36,000
6206 Contractual Services	134,406	89,951	229,000	231,650
6207 Equipment Replacement Charge	210,419	266,798	225,646	224,830
6208 Dues & Subscriptions	130	179	4,000	4,000
6213 Meetings & Travel	2,800	722	20,000	15,000
6214 Professional & Technical	749,766	538,409	850,000	570,000
6215 Repairs & Maintenance	16,200	10,800	20,000	15,000
6217 Software Maintenance	718,282	759,358	1,412,204	766,188
6218 Hardware Maintenance	5,435	12,000	102,000	276,000
6219 Network Operating Charge	(506,000)	(432,103)	(515,998)	(534,058)
6223 Training & Education	4,077	6,791	8,000	10,000
6254 Telephone	57,939	52,117	55,000	55,000
6260 Equipment Leasing Costs	-	-	-	-
6245 Employee Engagement	-	253	1,500	1,500
6216 GASB 96 SBITA-Debt Service Principle&Int	-	416,048	-	651,191
Capital Outlay	-	804,887	-	-
8108 Capital/Computer Hardware	-	804,887	-	-
Grand Total	2,611,764	3,494,004	3,864,715	3,912,086

Department		INFORMATION TECHNOLOGY DEPARTMENT			
		Actual FY 21-22	Actual FY 22-23	Adopted FY 23-24	Adopted FY 24-25
(001) GENERAL FUND		2,611,764	3,494,004	3,864,715	3,912,086
(2505) INFORMATION TECHNOLOGY DEPARTMENT		2,611,764	3,494,004	3,864,715	3,912,086
Salaries & Benefits		1,053,259	880,967	1,257,863	1,482,785
4101 Salaries Full Time		818,466	648,124	914,186	1,098,661
4102 Salaries Part Time		-	-	-	18,054
4103 Overtime		11,333	6,796	20,000	20,000
4116 Standby Pay		-	-	-	-
4201 Retirement CalPERS		72,092	85,202	80,815	109,016
4202 FICA		59,942	53,711	67,793	82,157
4203 Workers' Compensation		5,808	4,583	38,959	7,811
4204 Group Insurance		85,617	71,092	120,979	132,595
4207 CalPERS UAL Expense		-	-	-	-
4210 OPEB Expense		-	-	-	-
4211 401(a) Employer's Contribution		-	7,659	10,330	9,931
4221 Car Allowance		-	3,800	4,800	4,560
Maintenance & Operations		1,558,505	1,808,150	2,606,852	2,429,301
5204 Operating Supplies		4,281	1,741	5,000	5,000
5206 Computer Supplies		115,710	38,348	47,000	48,000
5220 Computer Refresh Program Equipment		-	-	-	-
6081 Miscellaneous Computer		2,419	-	75,000	54,000
6203 Copy Machine Charges		42,640	46,739	68,500	36,000
6206 Contractual Services		134,406	89,951	229,000	231,650
6207 Equipment Replacement Charge		210,419	266,798	225,646	224,830
6208 Dues & Subscriptions		130	179	4,000	4,000
6213 Meetings & Travel		2,800	722	20,000	15,000
6214 Professional & Technical		749,766	538,409	850,000	570,000
6215 Repairs & Maintenance		16,200	10,800	20,000	15,000
6216 GASB 96 SBITA-Debt Service Principle&Int		-	416,048	-	651,191
6217 Software Maintenance		718,282	759,358	1,412,204	766,188
6218 Hardware Maintenance		5,435	12,000	102,000	276,000
6219 Network Operating Charge		(506,000)	(432,103)	(515,998)	(534,058)
6223 Training & Education		4,077	6,791	8,000	10,000
6245 Employee Engagement		-	253	1,500	1,500
6254 Telephone		57,939	52,117	55,000	55,000
6260 Equipment Leasing Costs		-	-	-	-
Capital Outlay		-	804,887	-	-
8108 Capital/Computer Hardware		-	804,887	-	-
(2508) COMPUTER REFRESH		-	-	-	-
Maintenance & Operations		-	-	-	-
5206 Computer Supplies		-	-	-	-
6217 Software Maintenance		-	-	-	-
(601) EQUIPMENT REPLACEMENT		34,813	120,090	2,065,242	1,414,201
(2505) INFORMATION TECHNOLOGY DEPARTMENT		34,813	120,090	2,065,242	1,414,201
Capital Outlay		34,813	120,090	2,065,242	1,414,201
8104 Capital/Equipment		-	-	846,440	312,730
8105 Automotive		-	-	18,192	20,000
8106 Communication		-	-	63,200	63,200
8108 Computer Hardware		34,813	120,090	1,137,410	1,018,271
(602) LIABILITY INSURANCE		-	-	-	-
(2505) INFORMATION TECHNOLOGY DEPARTMENT		-	-	-	-
Salaries & Benefits		-	-	-	-
4101 Salaries Full Time		-	-	-	-
4103 Overtime		-	-	-	-
4201 Retirement CalPERS		-	-	-	-
4202 FICA		-	-	-	-
4203 Workers' Compensation		-	-	-	-
4204 Group Insurance		-	-	-	-
Maintenance & Operations		-	-	-	-
6214 Professional & Technical		-	-	-	-
6246 Claims Expense		-	-	-	-
Grand Total		2,646,576	3,614,094	5,929,957	5,326,287

**CITY OF EL SEGUNDO
HUMAN RESOURCES DEPARTMENT
ORGANIZATION CHART
FISCAL YEAR 2024 - 2025**



CITY OF EL SEGUNDO
HUMAN RESOURCES
FOUR-YEAR PERSONNEL SUMMARY
FISCAL YEARS 2021-2022 TO 2024-2025

DEPARTMENT/POSITION TITLE	ADOPTED FY 2021-22	ADOPTED FY 2022-23	ADOPTED FY 2023-24	ADOPTED FY 2024-25
<u>Human Resources Department</u>				
Director of Human Resources	1.00	1.00	1.00	1.00
Human Resources Analyst	1.00	-	2.00	2.00
Human Resources Assistant	1.00	-	-	-
Human Resources Manager	1.00	1.00	1.00	1.00
Human Resources Technician	-	2.00	1.00	1.00
Risk Manager	-	-	-	1.00
Senior Human Resources Analyst	1.00	1.00	1.00	1.00
Sub-total Full-Time	5.00	5.00	6.00	7.00
<u>Part-Time FTEs</u>				
Administrative Intern	-	-	-	-
Sub-total Part-Time	-	-	-	-
Total Human Resources Department	5.00	5.00	6.00	7.00

**CITY OF EL SEGUNDO
HUMAN RESOURCES DEPARTMENT PROFILE**

MISSION STATEMENT:

To be a strategic partner while providing leadership and operational support to City departments to enhance their ability to recruit, retain, and develop a qualified and diverse workforce while effectively managing labor relations, administering employee benefits, and acting as a reliable resource to both internal and external customers.

DEPARTMENT OVERVIEW:

The Human Resources Department works collaboratively with the City Council, Elected Officials, Executive Management Team, employees, and the public to create strategies designed to support the City's Strategic Plan and Human Resources best practices, providing a framework for future workforce growth and sustainability.

The Human Resources department is budgeted with seven (7) full-time positions: Human Resources Director, Human Resources Manager, Risk Manager, Senior Human Resources Analyst, two (2) Human Resources Analysts, and a Human Resources Technician.

CORE SERVICES:

- Recruitment & Selection - Provide the leadership and operational support needed to attract, retain, and develop a qualified and diverse workforce so that all City departments can effectively and efficiently meet operational goals while providing essential services to the community with exceptional customer service.
- Benefits Administration & Wellness - Oversee the design, development, implementation, and maintenance of City- sponsored wellness, health, disability, life, and other benefit programs for employees.
- Training & Employee Development – Facilitates training organizational development and employee engagement opportunities to provide professional development for employees and enhance organizational culture.
- Labor & Employee Relations – Negotiates and administers labor agreements with various employee associations, provides assistance to departments regarding employee performance issues and disciplinary matters; ensures City compliance with all Federal and State employment laws; and investigates employee complaints.
- Classification & Compensation – Manage all job classifications and conducts studies to ensure classifications are relevant and meet the operation needs of City Departments.
- Personnel Administration – Ensures the highest levels of service to City Departments and workforce.
- Risk Management – Mitigate potential loss stemming from a variety of exposures, including but not limited to those associate with workers' compensation, employee safety, and minimize public liability risks

ACCOMPLISHMENTS IN FISCAL YEAR 2023-2024

- Conducted recruitment and selection activities for the following positions: 35 full-time, 11 part-time, and 11 full-time promotional opportunities including Police Captain, Police Lieutenant, Police Sergeant, Fire Captain, Fire Engineer, and Fire Paramedic.

- Hired 37 full-time and 41 part-time employees; promoted 23 full-time and 12 part-time employees.
- Coordinated an in-person benefits fair for open enrollment with health screenings, benefits plan providers, and wellness vendors. Partnered with CalPERS medical plan provider for on-site Mobile Health Vehicle biometric screenings, webinars, and the “Spring Into Motion” wellness challenge for City employees.
- Hosted in-person Citywide training and development opportunities for employees on a variety of topics including Leadership Academy, DISC Training, Substance Abuse and Reasonable Suspicion for Supervisors, Staff Report Writing, Defensive Driver, Heat and Illness, CPR and AED, Emotional Intelligence, Risk Transfer, and Pesticide Safety
- Offered additional training for supervisors and managers through the City’s consortium membership including the following workshops: Maximizing Supervisory Skills for the First Line Supervisor (Parts 1 & 2), Nuts & Bolts Navigating Common Legal Risks for the Front Line Supervisor, Finding the Facts: Employee Misconduct & Disciplinary Investigations, Iron Fists or Kid Gloves: Preventing and Addressing Retaliation in the Workplace, Maximizing Performance Through Documentation, Evaluation, and Correction Action, The Meaning of At Will, Probationary, Seasonal Part-time and Contract Employment, Difficult Conversations, and Implementing Public Employee Discipline.
- Concluded implementation of electronic NeoGov Onboarding and Offboarding programs to enhance the introduction of benefits, policies and procedures, and organizational culture for new and existing employees.
- Negotiated a three-year nine and month term contract with a comprehensive update to the Memorandum of Understanding with the Supervisory and Professional Employees’ Association (SPEA).
- Negotiated a two year and three-month term successor contract with the Police Officers’ Association (POA).
- Negotiated a two year and nine-month term successor contract with the Police Managers’ Association (PMA).
- Prepared and presented more than 25 staff reports for City Council’s consideration.
- Revised and/or created several classification specifications including Aquatics Manager, Communications Coordinator (P/T), Fire Engineer, Recreation Superintendent, Environmental Programs Manager, GIS Analyst and Fire Paramedic and converted Manager positions to at-will status..
- Processed 943 personnel action forms (PAFs) for new hire appointments, salary changes, promotions, leave requests, scheduling changes, and separations/retirements.
- Optimized City services through contracting with outside vendors. Prepared and executed over 30 contracts and amendments to secure agreements providing goods or services to the City.
- Maintained and enhanced the employee Intranet including the Staff Directory, and various Human Resources forms, templates, policies, and procedures.
- Implemented a Workplace Violence Prevention Plan and provided required training and related provisions as required under SB553.

FOCUS AREAS FOR FISCAL YEAR 2024-2025

- Develop employee engagement plan with activities and events throughout the year.
- Implement Disaster Service Worker training and notification systems for City employees regarding safety and emergency management in the event of a disaster.
- Highlight the benefits and advantages of working for the City of El Segundo to improve the City's competitive edge for recruitment of top-quality talent through a recruitment video.
- Negotiate a successor contract to the Terms and Conditions with the Firefighters Association (FFA). Negotiate a successor contract with the City Employees' Association (CEA).
- Conclude implementation of the NeoGov Perform Module to assist supervisors and managers in providing timely performance evaluations to employees.
- Continue to enhance the internet and employee intranet with resources and benefit information.
- Conduct a Fair Labor Standards Act (FLSA) audit of the unrepresented Management Confidential and the Supervisory and Professional employee groups.

CITY OF EL SEGUNDO
 Adopted Budget Summary
 Fiscal Year 2024-2025

Department	HUMAN RESOURCES DEPARTMENT			
	Actual FY 21-22	Actual FY 22-23	Adopted FY 23-24	Adopted FY 24-25
(001) GENERAL FUND	1,240,818	1,586,742	2,116,401	2,194,785
(2506) HUMAN RESOURCES DEPARTMENT	1,240,818	1,586,742	2,116,401	2,194,785
Salaries & Benefits	695,840	692,114	840,478	918,519
Maintenance & Operations	544,978	894,628	1,275,922	1,276,265
Grand Total	1,240,818	1,586,742	2,116,401	2,194,785

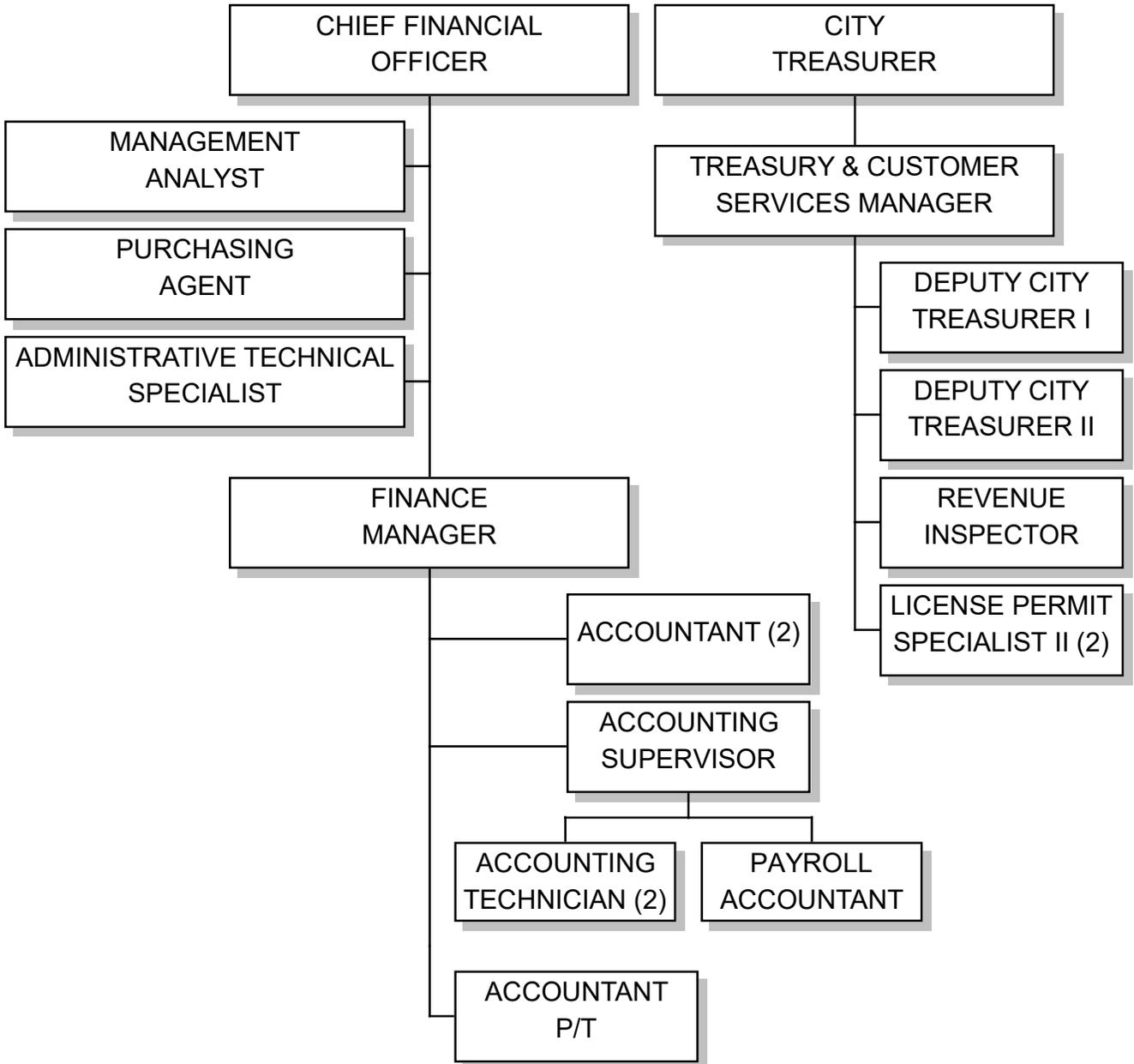
CITY OF EL SEGUNDO
Adopted Budget Summary By Account
Fiscal Year 2024-2025

Department	001 GENERAL FUND HUMAN RESOURCES DEPARTMENT			
	Actual FY 21-22	Actual FY 22-23	Adopted FY 23-24	Adopted FY 24-25
(001) GENERAL FUND	1,240,818	1,586,742	2,116,401	2,194,785
Salaries & Benefits	695,840	692,114	840,478	918,519
4101 Salaries Full Time	527,624	535,789	666,927	713,274
4102 Salaries Part Time	27,061	-	-	-
4103 Overtime	-	-	-	-
4117 Opt - Out Payments	-	-	-	-
4201 Retirement CalPERS	50,175	54,352	52,782	65,290
4202 FICA	40,320	37,547	43,316	52,126
4203 Workers' Compensation	3,883	3,782	4,496	4,993
4204 Group Insurance	46,777	47,884	59,341	69,795
4207 CalPERS UAL Expense	-	-	-	-
4210 OPEB Expense	-	-	-	-
4211 401(a) Employer's Contribution	-	8,260	9,297	8,937
4221 Car Allowance	-	4,500	4,320	4,104
Maintenance & Operations	544,978	894,628	1,275,922	1,276,265
5201 Office Supplies	-	-	-	-
5204 Operating Supplies	5,354	4,831	6,300	6,300
5206 Computer Supplies	958	5,779	3,500	3,500
5220 Computer Refresh Program Equipment	-	-	-	-
5221 Employee Physicals	21,061	33,211	45,250	45,250
5222 Wellness	6,878	13,441	10,500	10,500
6201 Advertising/Publishing	3,876	7,581	8,500	8,500
6203 Copy Machine Charges	-	-	-	-
6205 Other Printing & Binding	285	-	300	300
6206 Contractual Services	36,875	37,501	37,500	37,500
6207 Equipment Replacement Charge	-	-	-	-
6208 Dues & Subscriptions	1,990	9,059	7,000	7,000
6213 Meetings & Travel	-	5,665	8,000	8,000
6214 Professional & Technical	283,382	507,511	697,200	697,200
6215 Repairs & Maintenance	-	-	120	120
6217 Software Maintenance	-	-	-	-
6219 Network Operating Charge	8,600	8,600	9,802	10,145
6253 Postage	616	643	800	800
6254 Telephone	2,831	3,107	4,560	4,560
6260 Equipment Leasing Costs	-	-	-	-
6262 Testing/Recruitment	147,578	153,077	165,490	165,490
6223 Citywide Training	24,694	97,764	151,100	151,100
6245 Employee Engagement	-	-	100,000	100,000
6221 Tuition Reimbursement	-	-	10,000	10,000
6225 Department Training	-	2,153	10,000	10,000
6231 Employee Service Awards	-	4,703	-	-
Grand Total	1,240,818	1,586,742	2,116,401	2,194,785

CITY OF EL SEGUNDO
 Adopted Budget Details
 Fiscal Year 2024-2025

Department	HUMAN RESOURCES DEPARTMENT			
	Actual FY 21-22	Actual FY 22-23	Adopted FY 23-24	Adopted FY 24-25
(001) GENERAL FUND	1,240,818	1,586,742	2,116,401	2,194,785
(2506) HUMAN RESOURCES DEPARTMENT	1,240,818	1,586,742	2,116,401	2,194,785
Salaries & Benefits	695,840	692,114	840,478	918,519
4101 Salaries Full Time	527,624	535,789	666,927	713,274
4102 Salaries Part Time	27,061	-	-	-
4103 Overtime	-	-	-	-
4117 Opt - Out Payments	-	-	-	-
4201 Retirement CalPERS	50,175	54,352	52,782	65,290
4202 FICA	40,320	37,547	43,316	52,126
4203 Workers' Compensation	3,883	3,782	4,496	4,993
4204 Group Insurance	46,777	47,884	59,341	69,795
4207 CalPERS UAL Expense	-	-	-	-
4210 OPEB Expense	-	-	-	-
4211 401(a) Employer's Contribution	-	8,260	9,297	8,937
4221 Car Allowance	-	4,500	4,320	4,104
Maintenance & Operations	544,978	894,628	1,275,922	1,276,265
5201 Office Supplies	-	-	-	-
5204 Operating Supplies	5,354	4,831	6,300	6,300
5206 Computer Supplies	958	5,779	3,500	3,500
5220 Computer Refresh Program Equipment	-	-	-	-
5221 Employee Physicals	21,061	33,211	45,250	45,250
5222 Wellness	6,878	13,441	10,500	10,500
6201 Advertising/Publishing	3,876	7,581	8,500	8,500
6203 Copy Machine Charges	-	-	-	-
6205 Other Printing & Binding	285	-	300	300
6206 Contractual Services	36,875	37,501	37,500	37,500
6207 Equipment Replacement Charge	-	-	-	-
6208 Dues & Subscriptions	1,990	9,059	7,000	7,000
6213 Meetings & Travel	-	5,665	8,000	8,000
6214 Professional & Technical	283,382	507,511	697,200	697,200
6215 Repairs & Maintenance	-	-	120	120
6217 Software Maintenance	-	-	-	-
6219 Network Operating Charge	8,600	8,600	9,802	10,145
6221 Tuition Reimbursement	-	-	10,000	10,000
6223 Citywide Training	24,694	97,764	151,100	151,100
6225 Department Training	-	2,153	10,000	10,000
6231 Employee Service Awards	-	4,703	-	-
6245 Employee Engagement	-	-	100,000	100,000
6253 Postage	616	643	800	800
6254 Telephone	2,831	3,107	4,560	4,560
6260 Equipment Leasing Costs	-	-	-	-
6262 Testing/Recruitment	147,578	153,077	165,490	165,490
Grand Total	1,240,818	1,586,742	2,116,401	2,194,785

**CITY OF EL SEGUNDO
FINANCE DEPARTMENT
ORGANIZATION CHART
FISCAL YEAR 2024 - 2025**



**CITY OF EL SEGUNDO
FINANCE DEPARTMENT
FOUR-YEAR PERSONNEL SUMMARY
FISCAL YEARS 2021-2022 TO 2024-2025**

DEPARTMENT/POSITION TITLE	ADOPTED FY 2021-22	ADOPTED FY 2022-23	ADOPTED FY 2023-24	ADOPTED FY 2024-25
<u>Finance Department</u>				
Chief Financial Officer	1.00	1.00	1.00	1.00
Account Specialist I/II	-	1.00	-	-
Accountant	2.00	2.00	2.00	2.00
Accounting Supervisor	1.00	1.00	1.00	1.00
Accounting Technician	2.00	2.00	2.00	2.00
Administrative Technical Specialist	1.00	1.00	1.00	1.00
City Treasurer**	1.00	1.00	1.00	1.00
Deputy City Treasurer I	1.00	1.00	1.00	1.00
Deputy City Treasurer II	1.00	1.00	1.00	1.00
Finance Manager	1.00	1.00	1.00	1.00
License Permit Specialist I/II	2.00	2.00	2.00	2.00
Management Analyst	1.00	-	1.00	1.00
Office Specialist II	1.00	-	-	-
Payroll Accountant	1.00	1.00	1.00	1.00
Purchasing Agent	1.00	1.00	1.00	1.00
Revenue Inspector	1.00	1.00	1.00	1.00
Risk Manager	1.00	1.00	1.00	-
Senior Management Analyst	-	1.00	-	-
Treasury & Customer Service Manager	1.00	1.00	1.00	1.00
Sub-total Full-Time	20.00	20.00	19.00	18.00
<u>Part-Time FTEs</u>				
Accountant P/T	-	-	0.50	0.50
Administrative Intern	0.25	-	-	-
Office Specialist	-	-	-	-
Sub-total Part-Time	0.25	-	0.50	0.50
Total Finance Department	20.25	20.00	19.50	18.50

** Elected part-time positions

**CITY OF EL SEGUNDO
FINANCE DEPARTMENT PROFILE**

MISSION STATEMENT: To provide all City stakeholders with accurate and timely financial information, extraordinary customer service, and ensure long-term financial stability of the City,

The Finance Department has 18 full-time employees. Finance has three divisions with distinct functions as follows:

Administration: Provide overall direction of the department's multi-operations; advise the elected officials and management on fiscal matters; develop strong internal controls through industry best practices; assist in the development of the City's strategic plan; safeguard the City's assets; identify funding for City services; assist in labor negotiations process; manage the contract for Crossing Guards; and manage all purchasing operations.

Accounting Services: Develop and provide accurate and timely financial reports, including the Annual Comprehensive Financial Report (ACFR); coordinate the annual financial audit and other audits required by Federal, State, County and other government agencies; process accounts payable; reconcile bank statements; process journal entries; prepare the Annual State Controller's report and the Annual Streets (Gas Tax) report; issue 1099 reports; generate periodic revenue and expenditure reports; process cash receipts; plan and develop the City's annual budget process including producing the preliminary and adopted budget documents; and manage all payroll activities including issuing the bi-weekly payroll and the annual W-2's.

Business Services: Collect all City revenues; administer the business licensing function; conduct transient occupancy tax (TOT) audits; collaborate with the California Department of Tax & Fee Administration (CDTFA) to ensure sellers' permits are properly allocated to the City for sales tax purposes; coordinate with the City's consultants on property tax and sales tax revenues; develop revenue projections during the annual budget process; and manage the utility-billing and collection functions.

ACCOMPLISHMENTS IN FISCAL YEAR 2023-2024:

- Coordinated Strategic Planning Sessions to set long-term goals and objectives.
- Have a long-term financial strategic plan in place.
- Lead discussions with the Finance Committee.
- Fulfilled the FY 22-23 annual financial audit in December 2023 with no findings.
- Fulfilled the FY 22-23 federal funding single audit in December 2023 with no findings.
- Fulfilled the FY 22-23 Measure W audit, conducted every 3 years with no findings.
- Fulfilled the FY 19-20 & 20-21 AQMD fund audit, conducted every 2 years with no findings.
- Received the Certificate of Achievement for Excellence in Financial Reporting Award from the Government Finance Officers Association (GFOA) in October 2023 for its FY 21-22 ACFR.
- Streamlined the annual budget process.
- Updated the City's master fee schedule with a cost-of-living factor (CPI).
- Implemented a new development impact fee policy with new rate structure.
- Implemented the new Business License Tax Measure that took effect January 2024.
- Implemented the water and wastewater fee increase per the approved rate study to support the water and wastewater systems.
- Fulfilled the FY 22-23 MTA funds audit. Executed a funding trade agreement with City of Commerce to swap Prop A Local Return funds that would have lapsed by fiscal year end.
- Presented the Long-Range Forecast to the City Council.
- Completed the Request for Proposal for annual audit services and selected an audit firm.

**CITY OF EL SEGUNDO
FINANCE DEPARTMENT PROFILE**

FOCUS AREAS FOR FISCAL YEAR 2024-2025:

- Start implementation and transition to new City-wide ERP system.
 - Complete the following modules: Financial Management (Accounting, AP, Budgeting, Capital Assets, Cash Management, Purchasing) and Human Resources Management (Human Resources & Talent Management, Payroll)
- Continue on a sustainable financial path, solve future structural deficits, and maintain reserves.
- Continue to monitor unfunded pension liabilities.
- Enhance existing revenues and look for new revenue sources (grants, economic development, tax measures).
- Restore the department's staffing at full strength with new members fully functioning in their respective divisions.
- Utilize the Long-Range Forecast to enable prudent decision making.
- Improve on the various annual budget process:
 - Streamline and improve annual budget process.
 - Enhance the annual budget book with robust KPI metrics, graphs, and graphics/pictures.
 - Interactive web based budget module to provide additional transparency and information to the community
- Update the Citywide Travel Policy
- Conduct the Prop 218 process for the upcoming Water/Wastewater rate study
- Reduce City's subsidy for collection of solid waste through EDCO
- Complete the annual audit with no findings and on time.
- Provide staff opportunities to gain more knowledge and understanding of municipal finance through attendance at various training and educational sessions.

CITY OF EL SEGUNDO
 Adopted Budget Summary
 Fiscal Year 2024-2025

Department	FINANCE DEPARTMENT			
	Actual FY 21-22	Actual FY 22-23	Adopted FY 23-24	Adopted FY 24-25
(001) GENERAL FUND	2,235,699	2,489,085	2,472,453	2,766,646
(1201) CITY TREASURER	264,630	286,130	307,472	392,642
Salaries & Benefits	244,803	233,963	279,135	364,960
Maintenance & Operations	19,827	52,167	28,337	27,682
(2501) ADMINISTRATION	396,684	461,109	516,528	782,470
Salaries & Benefits	325,465	348,195	441,548	691,454
Maintenance & Operations	71,219	104,806	74,979	91,016
Capital Outlay	-	8,108	-	-
(2502) ACCOUNTING SERVICES	1,034,583	1,120,700	1,059,990	1,021,545
Salaries & Benefits	867,084	1,012,864	896,460	871,695
Maintenance & Operations	167,499	107,837	163,530	149,850
(2504) BUSINESS SERVICES	539,801	621,147	588,464	569,989
Salaries & Benefits	338,066	457,446	382,864	349,814
Maintenance & Operations	201,735	163,700	205,600	220,175
(2507) PURCHASING/RISK MANAGEMENT	-	-	-	-
Salaries & Benefits	-	-	-	-
Maintenance & Operations	-	-	-	-
(503) GOLF COURSE	109,140	-	-	-
(5301) 503 GOLF COURSE FUND - ADMINISTRATION	101,074	-	-	-
Maintenance & Operations	101,074	-	-	-
(5302) 503 GOLF COURSE FUND - FOOD & BEVERAGE	872	-	-	-
Salaries & Benefits	-	-	-	-
Maintenance & Operations	872	-	-	-
(5304) 503 GOLF COURSE FUND - PRO SHOP	-	-	-	-
Salaries & Benefits	-	-	-	-
Maintenance & Operations	-	-	-	-
(5305) 503 GOLF COURSE FUND - GOLF COURSE	-	-	-	-
Salaries & Benefits	-	-	-	-
Maintenance & Operations	-	-	-	-
(5306) 503 GOLF COURSE FUND - DRIVING RANGE	-	-	-	-
Salaries & Benefits	-	-	-	-
Maintenance & Operations	-	-	-	-
(5307) 503 GOLF COURSE FUND - GENERAL ADMINISTRATION	7,194	-	-	-
Salaries & Benefits	-	-	-	-
Maintenance & Operations	7,194	-	-	-
(5308) 503 GOLF COURSE FUND - GOLF COURSE LESSONS	-	-	-	-
Maintenance & Operations	-	-	-	-
(601) EQUIPMENT REPLACEMENT	-	-	-	-
(2501) ADMINISTRATION	-	-	-	-
Capital Outlay	-	-	-	-
Grand Total	2,344,838	2,489,085	2,472,453	2,766,646

CITY OF EL SEGUNDO
Adopted Budget Summary By Account
Fiscal Year 2024-2025

Department	001 GENERAL FUND FINANCE DEPARTMENT			
	Actual FY 21-22	Actual FY 22-23	Adopted FY 23-24	Adopted FY 24-25
(001) GENERAL FUND	2,235,699	2,489,085	2,472,453	2,766,646
Salaries & Benefits	1,775,418	2,052,467	2,000,007	2,277,922
4101 Salaries Full Time	1,337,662	1,536,148	1,529,576	1,708,347
4102 Salaries Part Time	7,621	31,560	18,000	5,408
4103 Overtime	5,630	2,936	7,500	4,000
4113 Reimbursable Overtime	-	-	-	-
4117 Opt - Out Payments	483	3,018	2,850	-
4201 Retirement CalPERS	128,462	165,598	130,613	159,775
4202 FICA	106,761	120,043	110,764	128,549
4203 Workers' Compensation	9,495	11,309	10,990	12,170
4204 Group Insurance	179,305	173,435	179,124	246,631
4207 CalPERS UAL Expense	-	-	-	-
4210 OPEB Expense	-	-	-	-
4211 401(a) Employer's Contribution	-	5,410	7,231	8,937
4221 Car Allowance	-	3,010	3,360	4,104
Maintenance & Operations	460,280	428,510	472,446	488,723
4999 Cash Over/Short	100	100	-	-
5201 Office Supplies	-	-	-	-
5204 Operating Supplies	8,629	12,953	12,500	13,200
5214 Housing Supplies	-	-	-	-
5220 Computer Refresh Program Equipment	-	-	-	-
6139 Bank Service Charges	-	-	-	-
6201 Advertising/Publishing	275	560	250	250
6203 Copy Machine Charges	1,300	-	-	-
6205 Other Printing & Binding	1,914	1,639	1,850	1,850
6206 Contractual Services	1,696	-	-	-
6207 Equipment Replacement Charge	985	-	-	-
6208 Dues & Subscriptions	2,711	2,053	5,425	4,920
6213 Meetings & Travel	16,479	22,030	40,300	43,450
6214 Professional & Technical	368,561	327,213	336,750	347,550
6217 Software Maintenance	840	840	2,000	-
6219 Network Operating Charge	37,900	37,900	43,199	44,711
6223 Training & Education	3,986	8,414	12,100	14,350
6245 Employee Recognition	-	182	1,000	1,000
6253 Postage	3,513	4,379	6,100	6,100
6254 Telephone	11,392	10,247	10,972	11,342
6260 Equipment Leasing Costs	-	-	-	-
Capital Outlay	-	8,108	-	-
8104 Equipment	-	8,108	-	-
Grand Total	2,235,699	2,489,085	2,472,453	2,766,646

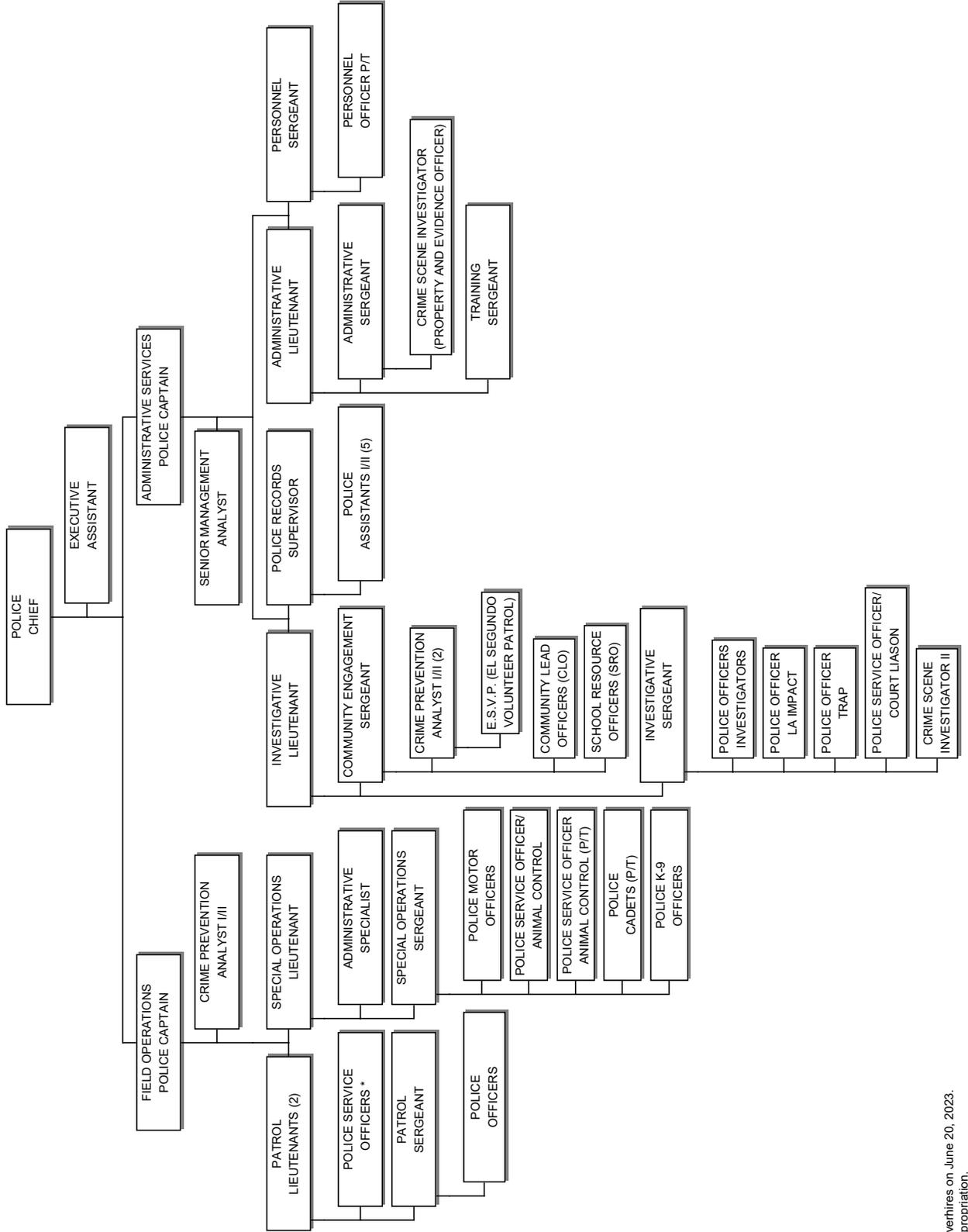
Department		FINANCE DEPARTMENT			
		Actual FY 22-22	Actual FY 22-23	Adopted FY 23-24	Adopted FY 24-25
(001) GENERAL FUND		2,235,699	2,489,085	2,472,453	2,766,646
(1201) CITY TREASURER		264,630	286,130	307,472	392,642
Salaries & Benefits		244,803	233,963	279,135	364,960
4101 Salaries Full Time		183,890	171,996	210,113	277,067
4102 Salaries Part Time		-	-	-	-
4117 Opt - Out Payments		-	-	-	-
4201 Retirement CalPERS		16,898	19,740	18,012	25,129
4202 FICA		14,385	14,026	16,074	21,196
4203 Workers' Compensation		1,320	1,190	1,471	1,939
4204 Group Insurance		28,310	27,010	33,467	39,629
4210 OPEB Expense		-	-	-	-
Maintenance & Operations		19,827	52,167	28,337	27,682
4999 Cash Over/Short		100	100	-	-
5204 Operating Supplies		449	1,114	500	1,200
5220 Computer Refresh Program Equipment		-	-	-	-
6139 Bank Service Charges		-	-	-	-
6208 Dues & Subscriptions		625	530	1,650	1,300
6213 Meetings & Travel		2,011	1,711	2,550	2,900
6214 Professional & Technical		-	32,811	-	-
6217 Software Maintenance		840	840	2,000	-
6219 Network Operating Charge		6,900	6,900	7,865	8,140
6223 Training & Education		2,617	1,860	6,700	6,700
6253 Postage		3,131	3,287	3,400	3,400
6254 Telephone		3,154	3,013	3,672	4,042
(2501) ADMINISTRATION		396,684	461,109	516,528	782,470
Salaries & Benefits		325,465	348,195	441,548	691,454
4101 Salaries Full Time		249,930	251,243	336,426	523,997
4102 Salaries Part Time		-	9,126	6,000	-
4103 Overtime		-	208	-	-
4201 Retirement CalPERS		22,916	24,672	28,568	48,348
4202 FICA		15,868	18,300	16,398	37,553
4203 Workers' Compensation		1,750	2,157	2,355	3,668
4204 Group Insurance		35,001	34,068	41,211	64,847
4207 CalPERS UAL Expense		-	-	-	-
4210 OPEB Expense		-	-	-	-
4211 401(a) Employer's Contribution		-	5,410	7,231	8,937
4221 Car Allowance		-	3,010	3,360	4,104
Maintenance & Operations		71,219	104,806	74,979	91,016
5201 Office Supplies		-	-	-	-
5204 Operating Supplies		8,179	11,681	12,000	12,000
5220 Computer Refresh Program Equipment		-	-	-	-
6201 Advertising/Publishing		275	224	250	250
6203 Copy Machine Charges		1,300	-	-	-
6205 Other Printing & Binding		1,914	1,639	1,850	1,850
6207 Equipment Replacement Charge		985	-	-	-
6208 Dues & Subscriptions		1,171	392	645	745
6213 Meetings & Travel		5,923	3,574	8,050	10,750
6214 Professional & Technical		12,016	47,709	5,850	17,850
6219 Network Operating Charge		31,000	31,000	35,334	36,571
6223 Training & Education		-	80	-	-
6245 Employee Recognition		-	182	1,000	1,000
6253 Postage		218	1,092	2,700	2,700
6254 Telephone		8,238	7,235	7,300	7,300
6260 Equipment Leasing Costs		-	-	-	-
Capital Outlay		-	8,108	-	-
8104 Equipment		-	8,108	-	-
(2502) ACCOUNTING SERVICES		1,034,583	1,120,700	1,059,990	1,021,545
Salaries & Benefits		867,084	1,012,864	896,460	871,695
4101 Salaries Full Time		648,374	770,620	700,778	656,821
4102 Salaries Part Time		7,621	22,434	6,000	5,408
4103 Overtime		4,611	829	5,000	1,000
4117 Opt - Out Payments		-	-	-	-
4201 Retirement CalPERS		63,241	82,122	59,299	61,364
4202 FICA		55,893	61,288	56,482	50,640
4203 Workers' Compensation		4,627	5,531	5,168	4,809
4204 Group Insurance		82,718	70,041	63,733	91,652
4210 OPEB Expense		-	-	-	-
Maintenance & Operations		167,499	107,837	163,530	149,850
5204 Operating Supplies		-	-	-	-
6201 Advertising/Publishing		-	-	-	-
6208 Dues & Subscriptions		430	706	2,130	2,000
6213 Meetings & Travel		3,894	15,279	23,000	22,000
6214 Professional & Technical		161,996	86,333	134,000	119,200
6223 Training & Education		1,180	5,518	4,400	6,650
(2504) BUSINESS SERVICES		539,801	621,147	588,464	569,989
Salaries & Benefits		338,066	457,446	382,864	349,814
4101 Salaries Full Time		255,468	342,289	282,259	250,463
4102 Salaries Part Time		-	-	6,000	-
4103 Overtime		1,019	1,899	2,500	3,000
4113 Reimbursable Overtime		-	-	-	-
4117 Opt - Out Payments		483	3,018	2,850	-
4201 Retirement CalPERS		25,407	39,065	24,734	24,935
4202 FICA		20,614	26,429	21,811	19,160
4203 Workers' Compensation		1,799	2,430	1,996	1,753
4204 Group Insurance		33,276	42,316	40,714	50,504
4210 OPEB Expense		-	-	-	-

Department	FINANCE DEPARTMENT			
	Actual FY 21-22	Actual FY 22-23	Adopted FY 23-24	Adopted FY 24-25
Maintenance & Operations	201,735	163,700	205,600	220,175
5204 Operating Supplies	-	158	-	-
5214 Housing Supplies	-	-	-	-
6201 Advertising/Publishing	-	336	-	-
6206 Contractual Services	1,696	-	-	-
6208 Dues & Subscriptions	485	425	1,000	875
6213 Meetings & Travel	4,653	1,466	6,700	7,800
6214 Professional & Technical	194,549	160,360	196,900	210,500
6223 Training & Education	189	955	1,000	1,000
6253 Postage	164	-	-	-
(2507) PURCHASING/RISK MANAGEMENT	-	-	-	-
Salaries & Benefits	-	-	-	-
4101 Salaries Full Time	-	-	-	-
4201 Retirement CalPERS	-	-	-	-
4202 FICA	-	-	-	-
4203 Workers' Compensation	-	-	-	-
4204 Group Insurance	-	-	-	-
4210 OPEB Expense	-	-	-	-
Maintenance & Operations	-	-	-	-
6208 Dues & Subscriptions	-	-	-	-
6213 Meetings & Travel	-	-	-	-
6214 Professional & Technical	-	-	-	-
6223 Training & Education	-	-	-	-
(503) GOLF COURSE	109,140	-	-	-
(5301) 503 GOLF COURSE FUND - ADMINISTRATION	101,074	-	-	-
Maintenance & Operations	101,074	-	-	-
4907 Interest Expense - GASB 87 Leases	-	-	-	-
5220 Computer Refresh Program Equipment	-	-	-	-
6202 Depreciation Expense	-	-	-	-
6203 Amort. Right-of-Use Lease Asset	41,123	-	-	-
6207 Equipment Replacement Charge	-	-	-	-
6214 Professional & Technical	20,250	-	-	-
6286 General Admin Charges	-	-	-	-
6501 Right of Way Lease	39,701	-	-	-
6700 Loss on Disposition of Assets	-	-	-	-
(5302) 503 GOLF COURSE FUND - FOOD & BEVERAGE	872	-	-	-
Salaries & Benefits	-	-	-	-
4104 Permanent Contract	-	-	-	-
4202 FICA	-	-	-	-
4203 Workers' Compensation	-	-	-	-
4204 Group Insurance	-	-	-	-
4205 Uniform Allowance	-	-	-	-
Maintenance & Operations	872	-	-	-
5201 Office Supplies	696	-	-	-
5203 Repair & Maintenance Supplies	-	-	-	-
5204 Operating Supplies	-	-	-	-
5210 Paper Goods	-	-	-	-
5213 Replacement of Damaged Goods	-	-	-	-
6201 Advertising/Publishing	-	-	-	-
6215 Repairs & Maintenance	-	-	-	-
6242 Employee Meals	-	-	-	-
6244 Other Unclassified Expense	177	-	-	-
6249 Fees & Licenses	-	-	-	-
7550 Cost of Sales	-	-	-	-
(5304) 503 GOLF COURSE FUND - PRO SHOP	-	-	-	-
Salaries & Benefits	-	-	-	-
4104 Permanent Contract	-	-	-	-
4202 FICA	-	-	-	-
4203 Workers' Compensation	-	-	-	-
4204 Group Insurance	-	-	-	-
4205 Uniform Allowance	-	-	-	-
Maintenance & Operations	-	-	-	-
5201 Office Supplies	-	-	-	-
5203 Repair & Maintenance Supplies	-	-	-	-
5204 Operating Supplies	-	-	-	-
6201 Advertising/Publishing	-	-	-	-
6215 Repairs & Maintenance	-	-	-	-
6244 Other Unclassified Expense	-	-	-	-
6270 Commissions	-	-	-	-
7600 Hard Goods	-	-	-	-
7601 Purchase Discounts	-	-	-	-
7602 Soft Goods	-	-	-	-
7604 Freight	-	-	-	-
(5305) 503 GOLF COURSE FUND - GOLF COURSE	-	-	-	-
Salaries & Benefits	-	-	-	-
4104 Permanent Contract	-	-	-	-
4202 FICA	-	-	-	-
4203 Workers' Compensation	-	-	-	-
4204 Group Insurance	-	-	-	-
4205 Uniform Allowance	-	-	-	-
Maintenance & Operations	-	-	-	-
5203 Repair & Maintenance Supplies	-	-	-	-
5204 Operating Supplies	-	-	-	-
6201 Advertising/Publishing	-	-	-	-
6206 Contractual Services	-	-	-	-
6215 Repairs & Maintenance	-	-	-	-

Department	FINANCE DEPARTMENT			
	Actual FY 21-22	Actual FY 22-23	Adopted FY 23-24	Adopted FY 24-25
6244 Other Unclassified Expense	-	-	-	-
6260 Equipment Leasing Costs	-	-	-	-
(5306) 503 GOLF COURSE FUND - DRIVING RANGE	-	-	-	-
Salaries & Benefits	-	-	-	-
4104 Permanent Contract	-	-	-	-
4202 FICA	-	-	-	-
4203 Workers' Compensation	-	-	-	-
4204 Group Insurance	-	-	-	-
Maintenance & Operations	-	-	-	-
5204 Operating Supplies	-	-	-	-
6201 Advertising/Publishing	-	-	-	-
6202 Depreciation Expense	-	-	-	-
6215 Repairs & Maintenance	-	-	-	-
6244 Other Unclassified Expense	-	-	-	-
(5307) 503 GOLF COURSE FUND - GENERAL ADMINISTRATION	7,194	-	-	-
Salaries & Benefits	-	-	-	-
4104 Permanent Contract	-	-	-	-
4202 FICA	-	-	-	-
4203 Workers' Compensation	-	-	-	-
4204 Group Insurance	-	-	-	-
Maintenance & Operations	7,194	-	-	-
5203 Repair & Maintenance Supplies	-	-	-	-
5204 Operating Supplies	-	-	-	-
6101 Gas Utility	-	-	-	-
6102 Electric Utility	-	-	-	-
6103 Water Utility	-	-	-	-
6135 Credit Card Expense	-	-	-	-
6139 Bank Service Charges	-	-	-	-
6153 Personnel Prop. Damage	-	-	-	-
6201 Advertising/Publishing	-	-	-	-
6208 Dues & Subscriptions	-	-	-	-
6211 Insurance & Bonds	-	-	-	-
6214 Professional & Technical	-	-	-	-
6215 Repairs & Maintenance	-	-	-	-
6223 Training & Education	-	-	-	-
6244 Other Unclassified Expense	-	-	-	-
6249 Fees & Licenses	-	-	-	-
6253 Postage	-	-	-	-
6254 Telephone	-	-	-	-
6284 Security Costs	-	-	-	-
6301 Legal Counsel	7,194	-	-	-
(5308) 503 GOLF COURSE FUND - GOLF COURSE LESSONS	-	-	-	-
Maintenance & Operations	-	-	-	-
6093 Junior Camp Expenses	-	-	-	-
6201 Advertising/Publishing	-	-	-	-
6270 Commissions	-	-	-	-
(601) EQUIPMENT REPLACEMENT	-	-	-	-
(2501) ADMINISTRATION	-	-	-	-
Capital Outlay	-	-	-	-
8104 Equipment	-	-	-	-
8108 Computer Hardware	-	-	-	-
Grand Total	2,344,838	2,489,085	2,472,453	2,766,646

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**CITY OF EL SEGUNDO
POLICE DEPARTMENT
ORGANIZATION CHART
FISCAL YEAR 2024 - 2025**



*Council approved 10 overhires on June 20, 2023.
Currently no budget appropriation.
Will add budget when the department fills the overhire positions.

**CITY OF EL SEGUNDO
POLICE DEPARTMENT
FOUR-YEAR PERSONNEL SUMMARY
FISCAL YEARS 2021-2022 TO 2024-2025**

DEPARTMENT/POSITION TITLE	ADOPTED FY 2021-22	ADOPTED FY 2022-23	ADOPTED FY 2023-24	ADOPTED FY 2024-25
<u>Police Department</u>				
Administrative Specialist	-	-	1.00	1.00
Chief of Police	1.00	1.00	1.00	1.00
Crime Prevention Analyst I/II	2.00	2.00	2.00	2.00
Crime Scene Investigator II	1.00	1.00	1.00	1.00
Crime Scene Investigator/Property Officer	1.00	1.00	1.00	1.00
Executive Assistant	1.00	1.00	1.00	1.00
Management Analyst	1.00	1.00	-	-
Police Assistant I/II	6.00	7.00	6.00	5.00
Police Captain	2.00	2.00	2.00	2.00
Police Lieutenant	5.00	5.00	5.00	5.00
Police Officer	42.00	42.00	42.00	43.00
Police Records Supervisor	1.00	1.00	1.00	1.00
Police Sergeant	11.00	11.00	11.00	11.00
Police Services Officer I/II	6.00	5.00	5.00	6.00
Police Trainee	2.00	2.00	3.00	3.00
Senior Management Analyst	-	-	1.00	1.00
Sub-total Full-time	82.00	82.00	83.00	84.00
<u>Part-Time FTEs</u>				
Personnel Officer Part-Time	3.20	6.26	4.40	0.50
Police Cadet	3.20	6.26	4.40	4.40
Police Services Officer I/II	-	1.00	0.50	-
Sub-total Part-Time	6.40	13.52	9.30	4.90
Total Police Department	88.40	95.52	92.30	88.90

**CITY OF EL SEGUNDO
POLICE DEPARTMENT PROFILE**

MISSION STATEMENT: Our Mission is to provide a safe and secure community while treating all people with dignity and respect.

The Police Department is budgeted for 84 full-time positions: 62 sworn and 22 non-sworn personnel. The Department consists of two bureaus: Administrative Services Bureau and Field Operations Bureau.

ADMINISTRATIVE SERVICES BUREAU: Has jurisdiction over the following:

Investigative Division: Follow-up investigation and assist in the prosecution of all crimes. Utilization of resources to identify and combat crime trends.

Administrative Division: Coordinates the maintenance of department vehicles and equipment; inventory and distribution of supplies and equipment; preparation of the department budget, compliance with custody of official police records; investigation of personnel complaints and compliance with training mandates.

Community Engagement Division: Strengthens relationships with the community; disseminates relevant information; develops crime prevention and awareness programs; coordinates with Community Lead Officers and School Resource Officers and coordinates volunteer programs.

FIELD OPERATIONS BUREAU: Has jurisdiction over the following:

Patrol Division: Patrols the City; enforces penal codes and municipal codes; maintains public order; enforces traffic law; provides public assistance as circumstances require.

Special Operations Division: Ensures safe and efficient movement of traffic in the city through high-visibility enforcement and public education; enforces parking control; coordinates special events and handles animal control calls.

ACCOMPLISHMENTS IN FISCAL YEAR 2023-2024:

- Conducted homeless contacts through our partnership with the Los Angeles Homeless Services Authority and South Bay Cities Council of Governments.
- Hosted events throughout the year to promote communication between residents and the police department.
- Implemented StarChase on selected patrol vehicles. It provides officers with the ability to tag, track, and safely apprehend a suspect without the need to engage in a deadly high-speed pursuit.
- Expanded Police Officer recruitment efforts to include advertisements and offering referral bonuses to all city personnel.
- Deployed LiveView, a mobile security system targeting locations with increased criminal activity.
- Created the “You Are Not Alone” program for El Segundo residents.

FOCUS AREAS FOR FISCAL YEAR 2024-2025:

- Continue to improve service to the El Segundo community.
- Reduce the number of traffic collisions and injuries within the City of El Segundo.
- Reach full staffing and adjust patrol beats and division personnel.
- Continue to expand efforts in e-bike awareness, education, and enforcement.
- Work closely with our staff to provide information and awareness to the public through social media and other media outlets.
- Partner with city departments and create a city approach to improving homelessness and other quality of life issues.

CITY OF EL SEGUNDO
 Adopted Budget Summary
 Fiscal Year 2024-2025

Department	POLICE DEPARTMENT			
	Actual FY 21-22	Actual FY 22-23	Adopted FY 23-24	Adopted FY 24-25
(001) GENERAL FUND	17,845,583	20,039,722	21,611,055	22,231,649
(3101) ADMINISTRATION	4,629,446	5,088,322	5,450,073	4,608,489
Salaries & Benefits	2,932,021	3,060,575	3,152,839	2,619,701
Maintenance & Operations	1,692,035	2,027,746	2,048,584	1,988,787
Capital Outlay	5,390	-	248,650	-
(3102) PATROL & SAFETY	8,130,847	9,629,982	10,204,181	11,291,454
Salaries & Benefits	8,130,847	9,629,982	10,204,181	11,291,454
(3103) CRIME INVESTIGATION	2,026,978	1,985,001	2,181,061	2,169,194
Salaries & Benefits	2,026,978	1,985,001	2,181,061	2,169,194
(3104) TRAFIC SAFETY	1,027,049	1,064,092	1,175,896	1,280,000
Salaries & Benefits	1,027,049	1,064,092	1,175,896	1,280,000
(3105) ASSET FORFEITURE	-	-	-	-
Maintenance & Operations	-	-	-	-
(3106) COMMUNITY RELATIONS	530,558	266,953	348,813	461,886
Salaries & Benefits	530,558	266,953	348,813	461,886
(3107) COMMUNICATION CENTER	1,459,444	1,971,000	2,219,531	2,378,846
Maintenance & Operations	1,459,444	1,971,000	2,219,531	2,378,846
(3108) ANIMAL CONTROL	29,365	33,137	31,500	41,781
Salaries & Benefits	565	2,337	-	3,000
Maintenance & Operations	28,800	30,800	31,500	38,781
(3705) LA COUNTY - TRAP	11,895	1,236	-	-
Salaries & Benefits	11,895	1,236	-	-
(109) ASSET FORFEITURE FUND	309,562	191,375	800,000	702,450
(3101) ADMINISTRATION	-	-	-	2,450
Maintenance & Operations	-	-	-	2,450
(3105) ASSET FORFEITURE	116,588	191,375	-	-
Salaries & Benefits	-	-	-	-
Maintenance & Operations	77,387	74,326	-	-
Capital Outlay	39,201	117,049	-	-
(3109) ASSET FORFEITURE	192,974	-	800,000	700,000
Maintenance & Operations	7,790	-	500,000	350,000
Capital Outlay	185,184	-	300,000	350,000
(120) C.O.P.S. FUND	53,490	75,123	615,000	423,820
(0000) C.O.P.S. FUND	53,490	72,897	550,000	350,000
Salaries & Benefits	-	-	-	-
Maintenance & Operations	-	18,830	400,000	175,000
Capital Outlay	53,490	54,067	150,000	175,000
(0000) POLICE DEPARTMENT	-	2,227	65,000	35,000
Maintenance & Operations	-	2,227	65,000	35,000
(3101) ADMINISTRATION	-	-	-	38,820
Maintenance & Operations	-	-	-	38,820
(123) PSAF PROPERTY TAX PUBLIC SAFETY	-	64,488	75,000	75,000
(3101) ADMINISTRATION	-	64,488	75,000	75,000
Maintenance & Operations	-	64,488	75,000	75,000
(124) FEDERAL GRANTS	993,367	998,132	268,444	257,765
(3101) ADMINISTRATION	-	4,766	268,444	257,765
Maintenance & Operations	-	4,766	268,444	257,765
(3102) PATROL & SAFETY	993,367	993,367	-	-
Salaries & Benefits	993,367	993,367	-	-
Maintenance & Operations	-	-	-	-
(125) STATE GRANTS	32,136	7,807	148,944	79,827
(3101) ADMINISTRATION	32,136	7,807	148,944	79,827
Maintenance & Operations	32,136	7,807	148,944	79,827
(312) DEVELOPER IMPACT FEES - LAW ENFORCEMENT	-	-	-	60,000
(3101) ADMINISTRATION	-	-	-	60,000
Maintenance & Operations	-	-	-	60,000
(601) EQUIPMENT REPLACEMENT	31,023	99,200	3,780,422	2,117,671
(3101) ADMINISTRATION	31,023	99,200	3,588,537	1,925,786
Capital Outlay	31,023	99,200	3,588,537	1,925,786
(3107) COMMUNICATION CENTER	-	-	191,885	191,885
Capital Outlay	-	-	191,885	191,885
(702) TRUST FUNDS - SPECIAL REVENUE/DONATIONS	-	-	-	-
(3101) ADMINISTRATION	-	-	-	-
Maintenance & Operations	-	-	-	-
(3110) POLICE DEPARTMENT	-	-	-	-
Maintenance & Operations	-	-	-	-
Grand Total	19,265,160	21,475,847	27,298,865	25,948,183

CITY OF EL SEGUNDO
Adopted Budget Summary By Account
Fiscal Year 2024-2025

Department	001 GENERAL FUND POLICE DEPARTMENT			
	Actual FY 21-22	Actual FY 22-23	Adopted FY 23-24	Adopted FY 24-25
(001) GENERAL FUND	17,845,583	20,039,722	21,611,055	22,231,649
Salaries & Benefits	14,659,914	16,010,176	17,062,790	17,825,235
4101 Salaries Full Time	8,115,268	8,924,734	9,571,773	10,789,157
4102 Salaries Part Time	229,346	139,362	183,405	224,278
4103 Overtime	947,457	1,232,830	900,000	925,000
4105 Holiday Pay	489,269	504,362	865,924	557,590
4113 Reimbursable LA County - TRAP	11,895	1,236	-	-
4113 Reimbursable Overtime	86,825	163,803	142,197	-
4117 Opt - Out Payments	3,018	3,518	2,850	-
4118 Replacement Benefit Contributions	46,970	24,557	88,461	88,461
4201 Retirement CalPERS	2,019,644	2,138,865	1,993,113	2,101,546
4202 FICA	267,829	292,948	805,756	290,727
4203 Workers' Compensation	1,198,011	1,285,637	1,183,693	1,303,143
4204 Group Insurance	1,166,027	1,204,006	1,318,778	1,533,210
4205 Uniform Allowance	240	2,831	6,840	8,413
4207 CalPERS UAL	-	-	-	-
4209 PARS Expense	-	-	-	-
4210 OPEB Expense	-	-	-	-
4211 401(a) Employer's Contribution	-	-	-	-
4215 Uniform Replacement	78,115	91,488	-	3,710
Maintenance & Operations	3,180,279	4,029,547	4,299,615	4,406,414
5204 Operating Supplies	63,158	65,332	68,000	67,000
5206 Computer Supplies	2,623	3,447	5,000	4,000
5211 Photo & Evidence Supplies	32,971	5,727	6,500	5,500
5212 Prisoner Meals	-	123	-	-
5215 Vehicle Gasoline Charge	-	527	-	-
5218 Training Materials & Supplies	30,780	35,719	37,000	39,000
5220 Computer Refresh Program Equipment	-	-	-	-
6205 Other Printing & Binding	17,764	16,065	16,000	15,900
6206 Contractual Services	1,646,636	2,192,966	2,422,361	2,573,727
6207 Equipment Replacement Charge	267,994	378,554	479,996	479,616
6208 Dues & Subscriptions	13,037	13,262	10,405	8,060
6211 Insurance & Bonds	375,000	550,000	500,000	500,000
6212 Laundry & Cleaning	6,368	6,622	6,850	-
6213 Meetings & Travel	63,453	55,387	55,000	26,650
6214 Professional & Technical	221,401	217,985	232,950	225,750
6215 Repairs & Maintenance	5,875	4,005	7,000	3,000
6216 Rental Charges	15,000	15,000	15,000	15,000
6219 Network Operating Charge	129,300	129,300	147,378	152,536
6223 Training & Education	28,178	35,676	35,000	31,500
6224 Vehicle Operating Charge	225	-	-	-
6225 PD Admin/POST Training & Education	8,511	1,655	-	-
6251 Communication/Mobile Radio	-	-	-	-
6253 Postage	5,180	5,279	3,675	3,675
6254 Telephone	141,462	164,530	125,000	135,000
6260 Equipment Leasing Costs	427	8,498	-	-
6272 Court Costs	-	-	-	-
6273 In-Custody Medical Charges	52,389	53,768	55,000	53,000
6274 Investigations Expense	7,610	12,117	10,000	10,000
6275 K-9 Dog Care Services	7,928	7,108	9,000	7,000
6278 Computer Charges	-	-	-	-
6288 S.W.A.T. Program	12,665	12,868	12,500	10,500
6289 Education Reimbursement	24,343	38,025	40,000	40,000
Capital Outlay	5,390	-	248,650	-
8104 Equipment	5,390	-	-	-
8105 Automotive	-	-	-	-
8103 Capital/Other Improvements	-	-	248,650	-
Grand Total	17,845,583	20,039,722	21,611,055	22,231,649

Department	POLICE DEPARTMENT			
	Actual FY 21-22	Actual FY 22-23	Adopted FY 23-24	Adopted FY 24-25
(001) GENERAL FUND	17,845,583	20,039,722	21,611,055	22,231,649
(3101) ADMINISTRATION	4,629,446	5,088,322	5,450,073	4,608,489
Salaries & Benefits	2,932,021	3,060,575	3,152,839	2,619,701
4101 Salaries Full Time	1,696,169	1,860,597	1,786,007	1,526,231
4102 Salaries Part Time	167,259	92,650	118,471	162,970
4103 Overtime	54,674	82,803	75,000	75,000
4105 Holiday Pay	68,479	68,016	100,747	51,636
4113 Reimbursable Overtime	985	(1,830)	142,197	-
4117 Opt - Out Payments	3,018	3,518	2,850	-
4118 Replacement Benefit Contributions	46,970	24,557	88,461	88,461
4201 Retirement CalPERS	292,482	319,048	285,335	163,514
4202 FICA	120,266	121,606	146,686	132,847
4203 Workers' Compensation	136,724	143,121	146,761	99,133
4204 Group Insurance	266,640	252,171	256,142	312,322
4205 Uniform Allowance	240	2,831	4,180	3,876
4207 CalPERS UAL	-	-	-	-
4209 PARS Expense	-	-	-	-
4210 OPEB Expense	-	-	-	-
4215 Uniform Replacement	78,115	91,488	-	3,710
Maintenance & Operations	1,692,035	2,027,746	2,048,584	1,988,787
5204 Operating Supplies	63,158	65,332	68,000	67,000
5206 Computer Supplies	2,623	3,447	5,000	4,000
5211 Photo & Evidence Supplies	32,971	5,727	6,500	5,500
5212 Prisoner Meals	-	123	-	-
5215 Vehicle Gasoline Charge	-	527	-	-
5218 Training Materials & Supplies	30,780	35,719	37,000	39,000
5220 Computer Refresh Program Equipment	-	-	-	-
6205 Other Printing & Binding	17,764	16,065	16,000	15,900
6206 Contractual Services	193,038	225,401	206,330	191,100
6207 Equipment Replacement Charge	267,994	378,554	479,996	479,616
6208 Dues & Subscriptions	13,037	13,262	10,405	8,060
6211 Insurance & Bonds	375,000	550,000	500,000	500,000
6212 Laundry & Cleaning	6,368	6,622	6,850	-
6213 Meetings & Travel	63,453	55,387	55,000	26,650
6214 Professional & Technical	221,401	217,985	232,950	225,750
6215 Repairs & Maintenance	5,875	4,005	7,000	3,000
6219 Network Operating Charge	129,300	129,300	147,378	152,536
6223 Training & Education	28,178	35,676	35,000	31,500
6224 Vehicle Operating Charge	225	-	-	-
6225 PD Admin/POST Training & Education	8,511	1,655	-	-
6251 Communication/Mobile Radio	-	-	-	-
6253 Postage	5,180	5,279	3,675	3,675
6254 Telephone	121,816	145,296	105,000	115,000
6260 Equipment Leasing Costs	427	8,498	-	-
6272 Court Costs	-	-	-	-
6273 In-Custody Medical Charges	52,389	53,768	55,000	53,000
6274 Investigations Expense	7,610	12,117	10,000	10,000
6275 K-9 Dog Care Services	7,928	7,108	9,000	7,000
6278 Computer Charges	-	-	-	-
6288 S.W.A.T.Program	12,665	12,868	12,500	10,500
6289 Education Reimbursement	24,343	38,025	40,000	40,000
Capital Outlay	5,390	-	248,650	-
8103 Capital/Other Improvements	-	-	248,650	-
8104 Equipment	5,390	-	-	-
8105 Automotive	-	-	-	-
(3102) PATROL & SAFETY	8,130,847	9,629,982	10,204,181	11,291,454
Salaries & Benefits	8,130,847	9,629,982	10,204,181	11,291,454
4101 Salaries Full Time	4,367,430	5,213,960	5,753,644	6,919,140
4102 Salaries Part Time	-	560	-	61,308
4103 Overtime	627,014	833,266	550,000	550,000
4105 Holiday Pay	300,234	314,703	576,747	371,245
4113 Reimbursable Overtime	102,274	189,838	-	-
4117 Opt - Out Payments	-	-	-	-
4201 Retirement CalPERS	1,233,134	1,372,035	1,283,491	1,441,639
4202 FICA	94,306	115,295	484,380	121,967
4203 Workers' Compensation	758,643	866,903	775,640	900,615
4204 Group Insurance	647,812	723,422	778,911	922,212
4205 Uniform Allowance	-	-	1,368	3,329
4210 OPEB Expense	-	-	-	-
4215 Uniform Replacement	-	-	-	-
(3103) CRIME INVESTIGATION	2,026,978	1,985,001	2,181,061	2,169,194
Salaries & Benefits	2,026,978	1,985,001	2,181,061	2,169,194
4101 Salaries Full Time	1,209,601	1,170,288	1,233,310	1,295,549
4103 Overtime	125,076	152,294	130,000	145,000
4105 Holiday Pay	68,640	67,847	112,865	74,596

Department	POLICE DEPARTMENT			
	Actual FY 21-22	Actual FY 22-23	Adopted FY 23-24	Adopted FY 24-25
4113 Reimbursable Overtime	(21,632)	(23,116)	-	-
4201 Retirement CalPERS	280,686	265,694	252,799	288,631
4202 FICA	33,387	38,845	103,052	19,876
4203 Workers' Compensation	173,070	165,292	165,018	167,917
4204 Group Insurance	158,149	147,856	183,104	177,021
4205 Uniform Allowance	-	-	912	604
4210 OPEB Expense	-	-	-	-
4211 401(a) Employer's Contribution	-	-	-	-
(3104) TRAFIC SAFETY	1,027,049	1,064,092	1,175,896	1,280,000
Salaries & Benefits	1,027,049	1,064,092	1,175,896	1,280,000
4101 Salaries Full Time	539,148	532,403	611,625	777,375
4102 Salaries Part Time	62,086	46,152	64,933	-
4103 Overtime	79,385	138,171	75,000	85,000
4105 Holiday Pay	34,753	37,597	63,006	44,660
4113 Reimbursable Overtime	5,198	214	-	-
4201 Retirement CalPERS	145,547	138,864	147,881	166,680
4202 FICA	14,359	14,405	56,328	11,928
4203 Workers' Compensation	82,763	87,768	78,157	100,773
4204 Group Insurance	63,808	68,519	78,966	92,979
4205 Uniform Allowance	-	-	-	604
4210 OPEB Expense	-	-	-	-
(3105) ASSET FORFEITURE	-	-	-	-
Maintenance & Operations	-	-	-	-
6223 Training & Education	-	-	-	-
(3106) COMMUNITY RELATIONS	530,558	266,953	348,813	461,886
Salaries & Benefits	530,558	266,953	348,813	461,886
4101 Salaries Full Time	302,354	145,149	187,186	267,862
4103 Overtime	61,307	26,296	70,000	70,000
4105 Holiday Pay	17,162	16,200	12,561	15,454
4113 Reimbursable Overtime	-	(1,303)	-	-
4201 Retirement CalPERS	67,794	43,223	23,607	41,081
4202 FICA	5,510	2,796	15,310	4,108
4203 Workers' Compensation	46,811	22,552	18,117	34,706
4204 Group Insurance	29,618	12,039	21,653	28,675
4205 Uniform Allowance	-	-	380	-
4209 PARS Expense	-	-	-	-
4210 OPEB Expense	-	-	-	-
(3107) COMMUNICATION CENTER	1,459,444	1,971,000	2,219,531	2,378,846
Maintenance & Operations	1,459,444	1,971,000	2,219,531	2,378,846
6206 Contractual Services	1,424,799	1,936,766	2,184,531	2,343,846
6207 Equipment Replacement Charge	-	-	-	-
6216 Rental Charges	15,000	15,000	15,000	15,000
6254 Telephone	19,646	19,234	20,000	20,000
6278 Computer Charges	-	-	-	-
(3108) ANIMAL CONTROL	29,365	33,137	31,500	41,781
Salaries & Benefits	565	2,337	-	3,000
4101 Salaries Full Time	565	2,337	-	3,000
4102 Salaries Part Time	-	-	-	-
4103 Overtime	-	-	-	-
4105 Holiday Pay	-	-	-	-
4113 Reimbursable Overtime	-	-	-	-
4117 Opt - Out Payments	-	-	-	-
4201 Retirement CalPERS	-	-	-	-
4202 FICA	-	-	-	-
4203 Workers' Compensation	-	-	-	-
4204 Group Insurance	-	-	-	-
4205 Uniform Allowance	-	-	-	-
4210 OPEB Expense	-	-	-	-
Maintenance & Operations	28,800	30,800	31,500	38,781
5204 Operating Supplies	-	-	-	-
6206 Contractual Services	28,800	30,800	31,500	38,781
(3705) LA COUNTY - TRAP	11,895	1,236	-	-
Salaries & Benefits	11,895	1,236	-	-
4113 Reimbursable LA County - TRAP	11,895	1,236	-	-
(109) ASSET FORFEITURE FUND	309,562	191,375	800,000	702,450
(3101) ADMINISTRATION	-	-	-	2,450
Maintenance & Operations	-	-	-	2,450
6207 Equipment Replacement Charge	-	-	-	2,450
(3105) ASSET FORFEITURE	116,588	191,375	-	-
Salaries & Benefits	-	-	-	-
4103 Overtime	-	-	-	-
4113 Reimbursable Overtime	-	-	-	-
4202 FICA	-	-	-	-
4203 Workers' Compensation	-	-	-	-
4205 Uniform Allowance	-	-	-	-

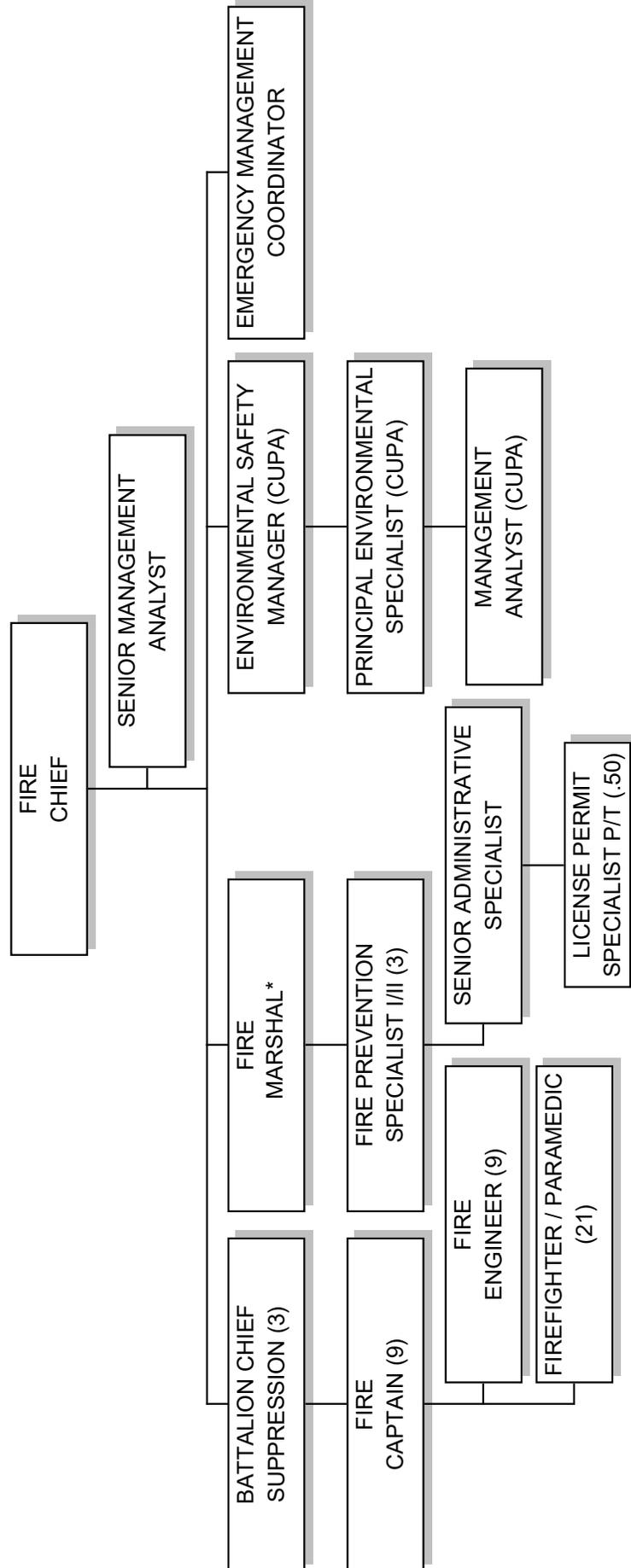
Department	POLICE DEPARTMENT			
	Actual FY 21-22	Actual FY 22-23	Adopted FY 23-24	Adopted FY 24-25
Maintenance & Operations	77,387	74,326	-	-
5204 Operating Supplies	8,037	13,753	-	-
5209 Non-Capitalized Purchases <\$5000	-	-	-	-
5215 Vehicle Gasoline Charge	39	109	-	-
6205 Other Printing & Binding	-	-	-	-
6208 Dues & Subscriptions	-	4,507	-	-
6213 Meetings & Travel	10,810	22,522	-	-
6214 Professional & Technical	38,061	18,778	-	-
6223 Training & Education	1,725	7,592	-	-
6224 Vehicle Operating Charges	6,448	3,599	-	-
6241 Contingencies	-	-	-	-
6296 R.S.V.P. Program	1,526	-	-	-
6401 Community Promotion	10,741	3,466	-	-
Capital Outlay	39,201	117,049	-	-
8104 Equipment	39,201	116,049	-	-
8105 Automotive	-	1,000	-	-
(3109) ASSET FORFEITURE	192,974	-	800,000	700,000
Maintenance & Operations	7,790	-	500,000	350,000
5204 Operating Supplies	-	-	100,000	70,000
6208 Dues & Subscriptions	-	-	5,000	5,000
6213 Meetings & Travel	-	-	50,000	40,000
6214 Professional & Technical	7,790	-	200,000	150,000
6223 Training & Education	-	-	35,000	30,000
6224 Vehicle Operating Charge	-	-	50,000	-
6296 R.S.V.P. Program	-	-	10,000	5,000
6401 Community Promotion	-	-	50,000	50,000
Capital Outlay	185,184	-	300,000	350,000
8103 Other Improvements	28,033	-	-	-
8104 Equipment	-	-	200,000	200,000
8105 Automotive	-	-	100,000	150,000
8708 PD Womens Locker Room Upgrade	157,151	-	-	-
(120) C.O.P.S. FUND	53,490	75,123	615,000	423,820
(0000) C.O.P.S. FUND	53,490	72,897	550,000	350,000
Salaries & Benefits	-	-	-	-
4103 Overtime	-	-	-	-
4202 FICA	-	-	-	-
4203 Workers' Compensation	-	-	-	-
Maintenance & Operations	-	18,830	400,000	175,000
5209 Non-Capitalized Purchases <\$5000	-	-	50,000	25,000
6206 Contractual Services	-	18,830	50,000	50,000
6214 Professional & Technical	-	-	300,000	100,000
Capital Outlay	53,490	54,067	150,000	175,000
8104 Equipment	53,490	54,067	150,000	175,000
(0000) POLICE DEPARTMENT	-	2,227	65,000	35,000
Maintenance & Operations	-	2,227	65,000	35,000
5204 Operating Supplies	-	2,227	10,000	5,000
6201 Advertising/Publishing	-	-	5,000	5,000
6217 Software Maintenance	-	-	50,000	25,000
(3101) ADMINISTRATION	-	-	-	38,820
Maintenance & Operations	-	-	-	38,820
6207 Equipment Replacement Charge	-	-	-	38,820
(123) PSAF PROPERTY TAX PUBLIC SAFETY	-	64,488	75,000	75,000
(3101) ADMINISTRATION	-	64,488	75,000	75,000
Maintenance & Operations	-	64,488	75,000	75,000
5204 Operating Supplies	-	64,488	75,000	75,000
(124) FEDERAL GRANTS	993,367	998,132	268,444	257,765
(3101) ADMINISTRATION	-	4,766	268,444	257,765
Maintenance & Operations	-	4,766	268,444	257,765
3788 Bullet Proof Vest Grant	-	4,766	5,000	6,000
6411 UASI Grant 2023	-	-	251,765	251,765
6414 UASI 2021	-	-	11,679	-
(3102) PATROL & SAFETY	993,367	993,367	-	-
Salaries & Benefits	993,367	993,367	-	-
4101 Salaries Full Time - ARPA	993,367	993,367	-	-
Maintenance & Operations	-	-	-	-
3741 2019 HMEP Grant	-	-	-	-
(125) STATE GRANTS	32,136	7,807	148,944	79,827
(3101) ADMINISTRATION	32,136	7,807	148,944	79,827
Maintenance & Operations	32,136	7,807	148,944	79,827
3724 Police Alcohol Beverage Control Grant	-	4,607	-	-
3725 2020 Traffic Grant	24,800	-	-	-
3726 Tobacco Grant 2020-2021	306	-	33,909	-
3727 OTS-STEP Grant 2023	-	-	115,035	25,000
3764 LA County Homeless Initiative	4,954	-	-	25,000
3777 Police Mental Health Grant	24	3,200	-	29,827

CITY OF EL SEGUNDO
 Adopted Budget Details
 Fiscal Year 2024-2025

Department		POLICE DEPARTMENT			
	Actual FY 21-22	Actual FY 22-23	Adopted FY 23-24	Adopted FY 24-25	
3788 Bullet Proof Vest	2,052	-	-	-	
6411 UASI Grant 2023	-	-	-	-	
(312) DEVELOPER IMPACT FEES - LAW ENFORCEMENT	-	-	-	60,000	
(3101) ADMINISTRATION	-	-	-	60,000	
Maintenance & Operations	-	-	-	60,000	
5204 Operating Supplies	-	-	-	60,000	
(601) EQUIPMENT REPLACEMENT	31,023	99,200	3,780,422	2,117,671	
(3101) ADMINISTRATION	31,023	99,200	3,588,537	1,925,786	
Capital Outlay	31,023	99,200	3,588,537	1,925,786	
8104 Equipment	31,023	99,200	1,066,102	736,326	
8105 Automotive	-	-	1,194,635	433,860	
8106 Communications	-	-	1,327,800	755,600	
8108 Computer Hardware	-	-	-	-	
(3107) COMMUNICATION CENTER	-	-	191,885	191,885	
Capital Outlay	-	-	191,885	191,885	
8106 Communication	-	-	191,885	191,885	
(702) TRUST FUNDS - SPECIAL REVENUE/DONATIONS	-	-	-	-	
(3101) ADMINISTRATION	-	-	-	-	
Maintenance & Operations	-	-	-	-	
2584 Police Admin / Inmate Welfare Exp	-	-	-	-	
6275 K-9 Dog Care Services	-	-	-	-	
(3110) POLICE DEPARTMENT	-	-	-	-	
Maintenance & Operations	-	-	-	-	
2601 Donations - Dare	-	-	-	-	
5204 Operating Supplies	-	-	-	-	
Grand Total	19,265,160	21,475,847	27,298,865	25,948,183	

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CITY OF EL SEGUNDO
 FIRE DEPARTMENT
 ORGANIZATION CHART
 FISCAL YEAR 2024 - 2025



**CITY OF EL SEGUNDO
FIRE DEPARTMENT
FOUR-YEAR PERSONNEL SUMMARY
FISCAL YEARS 2021-2022 TO 2024-2025**

DEPARTMENT/POSITION TITLE	ADOPTED FY 2021-22	ADOPTED FY 2022-23	ADOPTED FY 2023-24	ADOPTED FY 2024-25
<u>Fire Department</u>				
Administrative Specialist	1.00	1.00	1.00	-
Battalion Chief	3.00	3.00	3.00	3.00
Emergency Management Coordinator	1.00	-	1.00	1.00
Environmental Safety Manager	1.00	1.00	1.00	1.00
Fire Captain	9.00	7.00	9.00	9.00
Fire Chief	1.00	1.00	1.00	1.00
Fire Engineer	9.00	9.00	9.00	9.00
* Fire Marshal	1.00	1.00	1.00	1.00
Fire Prevention Specialist I/II	2.00	2.00	3.00	3.00
Firefighter	6.00	-	-	-
Firefighter/Paramedic	15.00	21.00	21.00	21.00
Management Analyst (CUPA)	1.00	1.00	1.00	1.00
Principal Environmental Specialist (CUPA)	1.00	1.00	1.00	1.00
Senior Administrative Specialist	-	-	-	1.00
Senior Management Analyst	1.00	1.00	1.00	1.00
Sub-total Full-time	52.00	49.00	53.00	53.00
<u>Part-Time FTEs</u>				
Administrative Intern	-	0.25	0.25	-
Fire Prevention Specialist P/T	-	0.50	-	-
License/Permit Specialist II	-	-	-	0.50
Sub-total Part-Time	-	-	0.25	0.50
Total Fire Department	52.00	49.00	53.25	53.50

**FIRE DEPARTMENT NARRATIVE
FISCAL YEAR 2024-2025**

MISSION & PURPOSE STATEMENT

Through Courtesy & Service, the El Segundo Fire Department is Committed to Protecting Our Community from All Risks with Integrity, Compassion, Dedication, Teamwork and Professionalism.

The Fire Department has six divisions, each representing a critical fire and life safety service delivery component with distinct functions as follows:

Administration:

Fire Administration is tasked with the overall effectiveness and efficiency of the fire department. Consisting of the Fire Chief, three Battalion Chiefs, a Senior Management Analyst, and a Senior Administrative Specialist, the fire administration division is responsible for the leadership, management and coordination of all activities within the department. Responsibilities include budget coordination and management, personnel and payroll administration, grant administration, contract management, billing, cashing, revenue recovery, procurement, planning and organizational development. Administration supports each division within the department to provide the most effective and efficient service level given available resources. The Battalion Chiefs are responsible for incident command, suppression and EMS operations, and staffing. In addition, each Battalion Chief is assigned to specific department functions including EMS operations, apparatus maintenance and replacement, and comprehensive department-wide training. **6 FTEs.**

Fire Suppression:

Fire Suppression personnel respond to all hazards the community may encounter including fires, floods, medical aid calls, hazardous material incidents and specialized technical rescue calls, while also providing non-emergency public assistance. When requested, our personnel respond and provide fire and life safety service to other communities throughout the State of California, through the California Master Mutual Aid System. This division also conducts fire prevention inspections, pre-fire planning, training, apparatus maintenance and communication. **27 FTEs.**

Emergency Medical Services Division:

The Emergency Medical Services (EMS) Division provides pre-hospital basic and advanced life support and patient stabilization, including ground ambulance transportation to medical facilities as necessary. Quickly becoming the most utilized service within the fire department, the EMS Division is positioned to provide efficient, effective life support to the injured and ill, while meeting mandated continuing education requirements to ensure quality assurance for patient care by all EMS personnel. **12 FTEs.**

Fire Prevention:

The Fire Prevention Division is tasked with one of the most important aspects in the fire service, reducing the likelihood of fires and fire related injuries while mitigating the potential severity of these events when they occur. Fire Prevention activities include inspections of buildings and premises for code compliance; Consultation with developers and businesses on fire protection requirements; Plan reviews for all proposed construction and tenant improvements including technical fire suppression equipment, above ground tanks and exiting systems; Fire investigation; Preparing and revising laws and codes; Safety and fire prevention public education; And enforcement of fire regulations. **4 FTEs and 1 PTE.**

**FIRE DEPARTMENT NARRATIVE
FISCAL YEAR 2024-2025**

Environmental Safety Division:

The Environmental Safety Division is one of only 83 Certified Unified Program Agencies (CUPA) designated and approved by the State of California to protect public health and the environment, and to implement environmental programs. The Division operates by guidance of State legislation to be self-sufficient and derives revenues through the requirements of business compliance. The division, as a CUPA, regulates the following programs: Hazardous Materials Business Plan; California Accidental Release Prevention; Risk Management Plan; Hazardous Waste Generation; Treatment of Hazardous Waste; Underground Storage Tank; and Aboveground Petroleum Storage Act facilities. The division works in conjunction with the Fire Suppression Division, as a technical reference, on hazardous material release incidents. It also serves as the liaison to the local health officer for hazardous materials clean-up. The Division is also responsible for inspection and enforcement, public outreach, administration of the CUPA, annual billing of the regulated facilities, issuing annual operating permits and providing environmental data for public inquiries. **3 FTEs.**

Emergency Management Division:

The Emergency Management Division is tasked with making the city resilient. The division works with all city departments, city businesses, residents, neighboring jurisdictions, and other stakeholders to mitigate hazards; prepare the city through planning, training, exercising, and equipping; coordinating and supporting response operations; and facilitating recovery to recoup costs and rebuild damage. The division maintains crisis communication systems including a mass notification system and an emergency radio system. The division focuses efforts in two programs - The All-Hazards Incident Management Team which is used to unify the efforts of the city in response to hazards when incidents occur and the Disaster Service Worker program which prepares city employees to serve the city during disasters. The division maintains all disaster and emergency related plans including the emergency operations plan. The division regularly works with residents and businesses to encourage best practices of personal, family, and business preparedness thereby improving overall city readiness. **1 FTE**

ACCOMPLISHMENTS IN FISCAL YEAR 2023-2024:

Fire Administration

- Conducted a budget analysis with the City Manager's office and Finance Department.
- Reduced financial impact of sending Firefighters to paramedic school.
- Following the City's strategic goal #4, the City Council and City Manager approved the purchase of a technologically advanced incident command response vehicle to work in coordination with the Police Department's drones for live incident intelligence.
- Partnered with the IT department to create the technology strategy to allow the city leadership to view all significant incidents from the Incident Command Response Vehicle to the Emergency Operations Center, Executive Team Conference room, and Council Chambers.
- Finalizing Fire department staffing management through the implementation of the Telestaff software.
- Conducted a Standard of Coverage analysis of Fire Suppression and EMS.
- Completing Auto-Aid agreements with area agencies.
- Recommended and obtained City Council's approval to purchase 35 new Self-Contained Breathing Apparatus to replace SCBAs nearing the end of their service life.
- Co-leading a response plan with the Police Department to address Homelessness effectively and compassionately.
- Applied for SAFERS Grant for 9 firefighters.

**FIRE DEPARTMENT NARRATIVE
FISCAL YEAR 2024-2025**

Fire Suppression/EMS Division

- Refined command and control processes for incident command.
- Promoted one Captain, two Engineers, and two Firefighter Paramedics.
- Sent two Firefighters to the new hybrid online and in person paramedic school program.
- Completed comprehensive After-Action Report (AAR) of the Lomita Fire.
- The Fire Apparatus Committee finalized the specifications for the ladder truck and Type 1 engine.
- Organized several community events such as Super CPR Saturday, and Fire Department Open House, Spark of Love, CPR for high school and City employees, and the PTA.
- Sponsored high school internship program.
- Completed active shooter drill and MCI drill with lifeguards.

Fire Prevention Division

- Accomplished 100% cost recovery for fire prevention services.
- Fire Prevention Specialists received additional training and certifications in plan review and fire investigations.
- Assisted Community Development with opening the Los Angeles Chargers Training Facility.
- Hired a new full-time Fire Prevention Specialist.
- Completed 1,596 inspections, 396 plan checks, issued 284 plan check permits, and 104 annual permits.

Environmental Safety Division

- CUPA 3-year audit: El Segundo Environmental Safety Division was recognized by the State of CA as meeting or exceeding the State's regulatory compliance Standards.
- Issued 3 enforcement notices to violators of Environmental Statutes and Regulations.
- Provided 2 free training session on hazardous materials and hazardous waste to regulated sites.
- Effectively completed oversight of annual household hazardous waste collection event sponsored by Raytheon Technologies.
- Completed 294 inspections, 18 plan checks, and added 14 new sites to the regulated sites.
- Worked with Chevron Refinery on Beach Cities Community Awareness Emergency Response to increase awareness and communication to the community in case of emergency.

Emergency Management Division

- Finalized drafting SOPs for EOC operations.
- Progressed CERT program with the kickoff meeting and 2024 class schedule.
- Initiated recruitment campaign targeting HAM Radio operators and CERT members.
- Upgraded HAM radio capabilities with new radios for the RACES program.
- Enhanced communication capabilities through Nixle and Alert South Bay platforms
- Launched Disaster Resilience City Program for residents.
- Engaged local businesses for the Disaster Resilience Program through the Chamber of Commerce partnership.
- Local Hazard Mitigation Planning.

**FIRE DEPARTMENT NARRATIVE
FISCAL YEAR 2024-2025**

FOCUS AREAS FOR FISCAL YEAR 2024-2025:

- Establish a state-of-the-art EOC to facilitate coordinated emergency response and management.
- Educate and engage residents, workers, and businesses in emergency preparedness and response.
- Strengthen volunteer programs to enhance disaster response capabilities.
- Ensure city employees and emergency responders are well-trained and prepared.
- Obtain grant from Office of Emergency Services for hazardous materials training to be provided to Suppression.
- Replace Environmental Safety Response Truck and associated equipment.
- Obtain the Refinery Safety Certification from OSHA Agency to increase safety program and implement efficiency steps.
- Update the City of El Segundo Area Plan to reflect current changes and conditions
- Revise the fee accountability to reflect risk-based permit fees and reduce burden on small businesses.
- Implement First Due inspection software.
- Hire a Deputy Fire Marshal.
- Hire a part-time License Permit Specialist II.
- Complete State Mandated fire inspections with 100% compliance.
- Pursue and manage grants.
- Refine the budget process.
- Expand professional development opportunities offered to administrative personnel.
- Update incident command policies and procedures.
- Improve training program and create a comprehensive training program for all three shifts.
- Regionalize USAR program to involve Area G partners.
- Improve EMS service delivery through paramedic recruitment and advancement.
- Partner with the police department to address homelessness in a comprehensive and compassionate manner.
- Join police department's drone program to increase intelligence during disasters, major incidents, and police related incidents using fire's command vehicle and drone.
- Assist public works in identifying infrastructure problems with fire and police incident command vehicles and drones.
- Collaborate with the Information Technology Services Department to improve department efficiency with technological advancements and become paperless.
- Make fire and EMS incident reports accessible from any device.

CITY OF EL SEGUNDO
 Adopted Budget Summary
 Fiscal Year 2024-2025

Department	FIRE DEPARTMENT			
	Actual FY 21-22	Actual FY 22-23	Adopted FY 23-24	Adopted FY 24-25
(001) GENERAL FUND	13,501,668	12,876,872	14,196,502	15,663,956
(3201) ADMINISTRATION	1,339,076	1,169,162	1,133,953	2,417,549
Salaries & Benefits	761,446	616,494	491,619	1,780,132
Maintenance & Operations	577,629	552,668	642,334	637,417
(3202) SUPPRESSION	8,308,511	7,869,357	8,589,590	8,599,054
Salaries & Benefits	7,993,675	7,493,498	7,940,071	7,971,209
Maintenance & Operations	314,836	375,859	643,520	423,814
Capital Outlay	-	-	-	204,031
(3203) PARAMEDIC	3,153,209	3,168,746	3,213,777	3,692,063
Salaries & Benefits	2,924,670	2,842,928	2,820,427	3,290,874
Maintenance & Operations	228,538	325,819	393,350	401,189
(3204) PREVENTION	410,529	650,579	804,939	625,582
Salaries & Benefits	252,225	365,920	633,379	457,222
Maintenance & Operations	158,304	284,659	171,560	168,360
Capital Outlay	-	-	-	-
(3205) ENVIRONMENTAL SAFETY	-	48	-	-
Salaries & Benefits	-	-	-	-
Maintenance & Operations	-	48	-	-
(3255) EMERGENCY MANAGEMENT	290,344	18,980	460,243	329,708
Salaries & Benefits	161,269	(745)	160,622	164,562
Maintenance & Operations	129,075	19,725	192,121	165,146
Capital Outlay	-	-	107,500	-
(123) PSAF PROPERTY TAX PUBLIC SAFETY	-	-	-	-
(3201) ADMINISTRATION	-	-	-	-
Maintenance & Operations	-	-	-	-
(124) FEDERAL GRANTS	1,607,754	1,017,750	149,594	100,000
(3201) ADMINISTRATION	-	-	49,594	-
Maintenance & Operations	-	-	49,594	-
(3202) SUPPRESSION	1,607,754	1,017,750	100,000	100,000
Salaries & Benefits	993,367	993,367	-	-
Maintenance & Operations	614,387	24,383	100,000	100,000
(3255) EMERGENCY MANAGEMENT	-	-	-	-
Maintenance & Operations	-	-	-	-
(125) STATE GRANTS	2,598	62	-	-
(3205) ENVIRONMENTAL SAFETY	2,598	62	-	-
Maintenance & Operations	2,598	62	-	-
(126) CUPA	531,598	578,582	537,827	889,918
(3205) ENVIRONMENTAL SAFETY	514,748	578,582	537,827	889,918
Salaries & Benefits	491,926	548,476	476,906	531,989
Maintenance & Operations	22,822	30,106	60,922	357,929
Capital Outlay	-	-	-	-
(3206) FIRE DEPARTMENT	16,850	-	-	-
Maintenance & Operations	16,850	-	-	-
(132) MEASURE B	-	60,383	12,580	12,580
(3203) PARAMEDIC	-	60,383	12,580	12,580
Maintenance & Operations	-	-	12,580	12,580
Capital Outlay	-	60,383	-	-
(601) EQUIPMENT REPLACEMENT	-	4,364	5,137,223	1,229,611
(3201) ADMINISTRATION	-	-	44,925	-
Capital Outlay	-	-	44,925	-
(3202) SUPPRESSION	-	4,364	4,345,912	891,704
Capital Outlay	-	4,364	4,345,912	891,704
(3203) PARAMEDIC	-	-	484,040	187,553
Capital Outlay	-	-	484,040	187,553
(3204) PREVENTION	-	-	69,169	35,000
Capital Outlay	-	-	69,169	35,000
(3205) ENVIRONMENTAL SAFETY	-	-	72,738	51,614
Capital Outlay	-	-	72,738	51,614
(3255) EMERGENCY MANAGEMENT	-	-	120,439	63,740
Capital Outlay	-	-	120,439	63,740
(603) WORKERS COMP RESERVE/INSURANCE	-	7,581	-	-
(3202) SUPPRESSION	-	7,581	-	-
Maintenance & Operations	-	7,581	-	-
(702) TRUST FUNDS - SPECIAL REVENUE/DONATIONS	4,649	4,812	10,000	-
(3201) ADMINISTRATION	4,649	4,812	10,000	-
Maintenance & Operations	4,649	4,812	10,000	-
Grand Total	15,648,267	14,550,406	20,043,727	17,896,066

CITY OF EL SEGUNDO
Adopted Budget Summary By Account
Fiscal Year 2024-2025

Department	001 GENERAL FUND FIRE DEPARTMENT			
	Actual FY 21-22	Actual FY 22-23	Adopted FY 23-24	Adopted FY 24-25
(001) GENERAL FUND	13,501,668	12,876,872	14,196,502	15,663,956
Salaries & Benefits	12,093,285	11,318,095	12,046,118	13,664,000
4101 Salaries Full Time	5,254,447	4,951,264	6,327,856	7,410,656
4102 Salaries Part Time	153,713	69,872	16,380	31,262
4103 Overtime	26,854	5,250	25,000	30,000
4105 Holiday Pay	285,628	269,393	495,857	326,574
4117 Opt - Out Payments	-	-	-	-
4118 Replacement Benefit Contributions	33,334	7,141	45,000	45,000
4201 Retirement CalPERS	1,349,592	1,403,051	1,298,901	1,467,294
4202 FICA	177,819	155,435	519,182	150,031
4203 Workers' Compensation	1,266,023	1,180,250	880,916	1,031,644
4204 Group Insurance	864,453	781,802	896,509	926,123
4205 Uniform Allowance	2,303	2,340	1,216	1,976
4207 CalPERS UAL	-	-	-	-
4209 PARS Expense	-	-	-	-
4210 OPEB Expense	-	-	-	-
4211 401(a) Employer's Contribution	-	-	-	-
4215 Uniform Replacement	21,878	28,107	40,800	44,940
4103 Overtime - Professional Development Coverage	277,337	119,480	215,000	175,000
4104 Overtime - Unplanned	-	-	-	395,000
4110 Overtime - Safety Staffing Coverage	1,886,056	1,722,229	1,250,000	970,000
4113 Overtime - Reimbursable	14,804	15	33,500	33,500
4107 Overtime - FLSA Expenditures	479,046	622,466	-	625,000
Maintenance & Operations	1,408,383	1,558,777	2,042,885	1,795,926
5201 Office Supplies	5,059	3,550	6,000	2,000
5203 Repair & Maintenance Supplies	3,564	3,958	10,000	12,400
5204 Operating Supplies	114,541	172,367	251,492	254,700
5207 Small Tools & Equipment	4,413	4,380	12,500	10,500
5214 Housing Supplies	9,886	9,608	18,700	18,720
5218 Training Materials & Supplies	4,493	7,366	11,250	11,250
5220 Computer Refresh Program Equipment	-	-	-	-
5255 CPR Class Operating Supplies	-	-	-	-
5255 CPR Class Supplies	55	1,740	2,500	2,500
6101 Gas Utility	5,894	6,056	8,250	8,250
6102 Electric Utility	32,812	37,683	35,000	38,000
6103 Water Utility	7,820	8,064	10,500	10,500
6201 Advertising/Publishing	2,175	-	6,750	5,000
6205 Other Printing & Binding	279	697	1,150	1,050
6207 Equipment Replacement Charge	176,961	305,211	320,018	129,612
6208 Dues & Subscriptions	10,117	9,624	21,761	16,543
6211 Insurance & Bonds	375,000	350,000	400,000	400,000
6213 Meetings & Travel	44,940	8,331	53,000	59,700
6214 Professional & Technical	342,309	470,370	471,197	425,085
6215 Repairs & Maintenance	37,493	21,391	72,110	104,920
6217 Software Maintenance	33,591	25,570	122,666	-
6219 Network Operating Charge	55,100	10,300	11,740	12,151
6221 Educational Incentive	-	-	-	-
6223 Training & Education	62,040	35,206	74,900	90,900
6249 Fees & Licenses	2,329	-	-	5,783
6251 Communication/Mobile Radio	18,820	4,861	40,906	82,307
6253 Postage	3,278	1,217	1,000	1,100
6254 Telephone	51,786	59,226	42,495	45,955
6257 Public Education	3,627	2,000	22,000	32,000
6259 Breathing Apparatus	-	-	15,000	15,000
6260 Equipment Leasing Costs	-	-	-	-
Capital Outlay	-	-	107,500	204,031
8104 Capital/Equipment	-	-	-	-
8104 Equipment	-	-	107,500	-
8105 Automotive	-	-	-	204,031
Grand Total	13,501,668	12,876,872	14,196,502	15,663,956

CITY OF EL SEGUNDO
 Adopted Budget Details
 Fiscal Year 2024-2025

Department	FIRE DEPARTMENT			
	Actual FY 21-22	Actual FY 22-23	Adopted FY 23-24	Adopted FY 24-25
(001) GENERAL FUND	13,501,668	12,876,872	14,196,502	15,663,956
(3201) ADMINISTRATION	1,339,076	1,169,162	1,133,953	2,417,549
Salaries & Benefits	761,446	616,494	491,619	1,780,132
4101 Salaries Full Time	410,377	429,241	317,881	1,065,450
4102 Salaries Part Time	117,838	33,765	-	-
4103 Overtime - Professional Development Coverage	-	610	-	35,000
4104 Overtime - Unplanned	-	-	-	40,000
4105 Holiday Pay	-	-	-	32,201
4110 Overtime - Safety Staffing Coverage	9,885	-	-	120,000
4113 Overtime - Reimbursable	-	-	-	-
4118 Replacement Benefit Contributions	33,334	7,141	45,000	45,000
4201 Retirement CalPERS	70,915	66,581	56,485	199,559
4202 FICA	29,107	17,527	20,202	27,114
4203 Workers' Compensation	47,210	35,375	31,623	131,261
4204 Group Insurance	42,370	25,925	20,428	83,179
4205 Uniform Allowance	410	330	-	1,368
4207 CalPERS UAL	-	-	-	-
4210 OPEB Expense	-	-	-	-
Maintenance & Operations	577,629	552,668	642,334	637,417
5201 Office Supplies	5,059	3,550	6,000	2,000
5204 Operating Supplies	10,342	11,573	9,652	13,700
5220 Computer Refresh Program Equipment	-	-	-	-
6101 Gas Utility	5,894	6,056	8,250	8,250
6102 Electric Utility	32,812	37,683	35,000	38,000
6103 Water Utility	7,820	8,064	10,500	10,500
6205 Other Printing & Binding	279	697	1,150	1,050
6207 Equipment Replacement Charge	2,650	5,300	3,725	3,725
6208 Dues & Subscriptions	3,360	2,198	9,642	2,324
6211 Insurance & Bonds	375,000	350,000	400,000	400,000
6213 Meetings & Travel	3,423	3,633	16,450	13,500
6214 Professional & Technical	43,682	54,295	85,740	43,000
6215 Repairs & Maintenance	2,207	87	3,060	43,360
6217 Software Maintenance	13,009	9,861	10,000	-
6219 Network Operating Charge	10,300	-	-	-
6223 Training & Education	7,099	5,595	11,200	16,200
6249 Fees & Licenses	2,329	-	-	5,783
6251 Communication/Mobile Radio	-	-	-	-
6253 Postage	3,278	1,217	1,000	1,100
6254 Telephone	49,086	52,857	30,965	34,925
6260 Equipment Leasing Costs	-	-	-	-
(3202) SUPPRESSION	8,308,511	7,869,357	8,583,590	8,599,054
Salaries & Benefits	7,993,675	7,493,498	7,940,071	7,971,209
4101 Salaries Full Time	3,273,728	2,998,440	4,081,904	4,223,909
4103 Overtime - Professional Development Coverage	224,475	96,374	150,000	90,000
4104 Overtime - Unplanned	-	-	-	230,000
4105 Holiday Pay	215,257	200,889	367,626	208,875
4107 Overtime - FLSA Expenditures	367,309	446,522	-	450,000
4110 Overtime - Safety Staffing Coverage	1,345,698	1,243,775	850,000	575,000
4113 Overtime - Reimbursable	-	-	-	-
4117 Opt - Out Payments	-	-	-	-
4201 Retirement CalPERS	966,486	1,021,873	930,668	908,981
4202 FICA	93,923	87,635	340,389	64,275
4203 Workers' Compensation	908,888	845,553	612,161	627,239
4204 Group Insurance	577,058	531,018	574,822	556,931
4205 Uniform Allowance	1,130	1,360	-	-
4210 OPEB Expense	-	-	-	-
4211 401(a) Employer's Contribution	-	-	-	-
4215 Uniform Replacement	19,724	20,058	32,500	36,000
Maintenance & Operations	314,836	375,859	643,520	423,814
5203 Repair & Maintenance Supplies	3,564	3,958	10,000	12,400
5204 Operating Supplies	44,166	58,122	74,640	80,500
5207 Small Tools & Equipment	4,413	4,380	12,500	10,500
5214 Housing Supplies	9,886	9,608	18,700	18,720
5218 Training Materials & Supplies	4,493	7,366	11,250	11,250
5220 Computer Refresh Program Equipment	-	-	-	-
5255 CPR Class Supplies	55	1,740	2,500	2,500
6207 Equipment Replacement Charge	134,489	231,509	239,286	59,921
6208 Dues & Subscriptions	118	-	-	-
6213 Meetings & Travel	4,058	713	19,000	19,000
6214 Professional & Technical	4,433	700	61,598	13,715
6215 Repairs & Maintenance	28,984	19,624	58,050	50,050
6217 Software Maintenance	11,775	7,380	34,250	-
6219 Network Operating Charge	10,300	10,300	11,740	12,151
6221 Educational Incentive	-	-	-	-
6223 Training & Education	43,825	20,426	44,000	48,000

CITY OF EL SEGUNDO
 Adopted Budget Details
 Fiscal Year 2024-2025

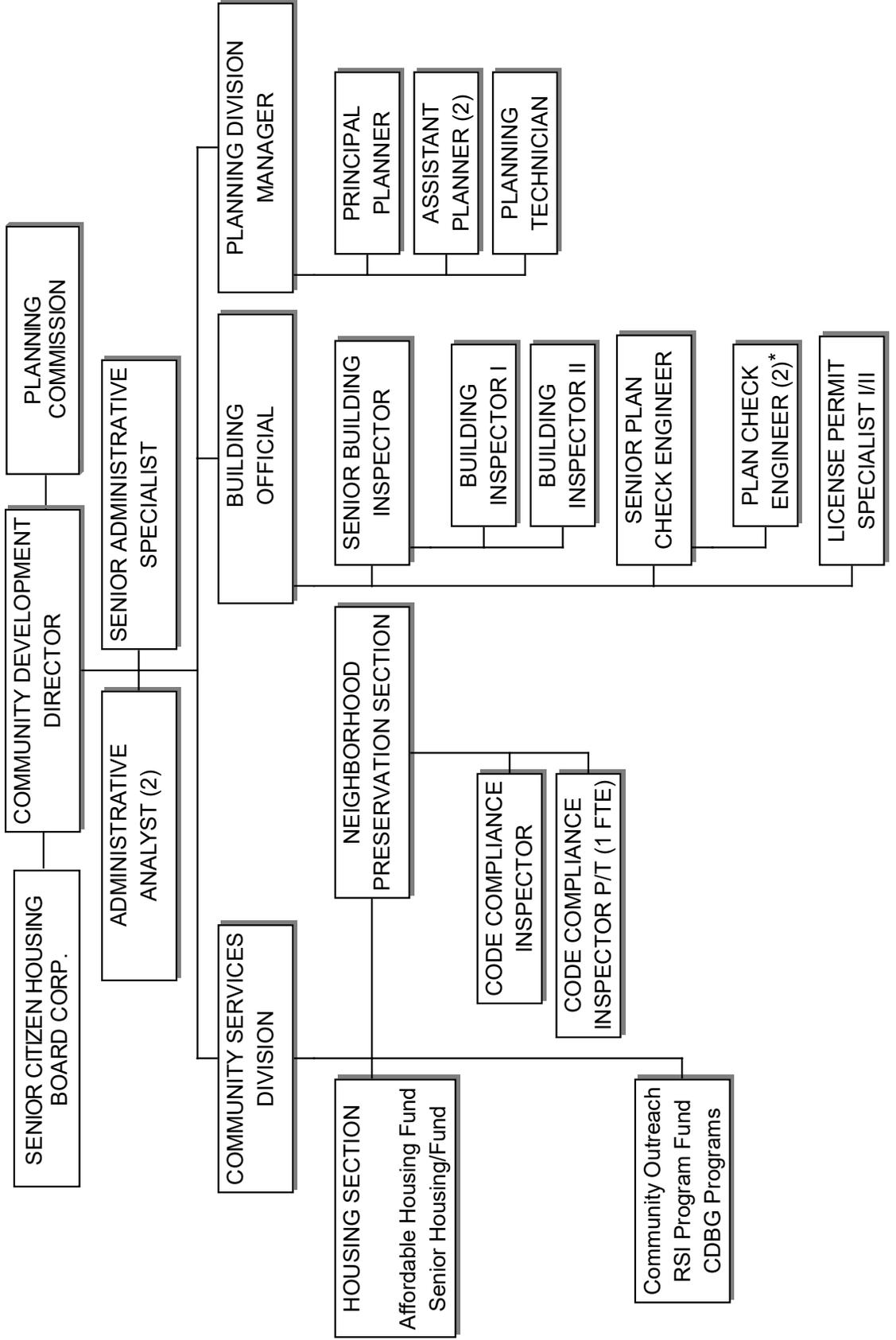
Department		FIRE DEPARTMENT			
		Actual FY 21-22	Actual FY 22-23	Adopted FY 23-24	Adopted FY 24-25
6251	Communication/Mobile Radio	10,277	32	31,006	70,107
6259	Breathing Apparatus	-	-	15,000	15,000
6260	Equipment Leasing Costs	-	-	-	-
Capital Outlay		-	-	-	204,031
8104	Capital/Equipment	-	-	-	-
8105	Automotive	-	-	-	204,031
(3203)	PARAMEDIC	3,153,209	3,168,746	3,213,777	3,692,063
Salaries & Benefits		2,924,670	2,842,928	2,820,427	3,290,874
4101	Salaries Full Time	1,332,947	1,290,407	1,402,367	1,728,963
4103	Overtime - Professional Development Coverage	52,862	22,496	65,000	50,000
4104	Overtime - Unplanned	-	-	-	125,000
4105	Holiday Pay	70,371	68,504	128,231	85,498
4107	Overtime - FLSA Expenditures	111,737	175,944	-	175,000
4110	Overtime - Safety Staffing Coverage	530,474	478,454	400,000	275,000
4113	Overtime - Reimbursable	-	-	-	-
4201	Retirement CalPERS	284,652	283,848	264,746	318,712
4202	FICA	31,313	29,221	117,091	26,310
4203	Workers' Compensation	296,919	288,066	216,580	256,746
4204	Group Insurance	211,243	197,940	218,113	241,345
4205	Uniform Allowance	-	-	-	-
4210	OPEB Expense	-	-	-	-
4211	401(a) Employer's Contribution	-	-	-	-
4215	Uniform Replacement	2,153	8,049	8,300	8,300
Maintenance & Operations		228,538	325,819	393,350	401,189
5204	Operating Supplies	55,063	95,475	127,500	135,500
6207	Equipment Replacement Charge	30,130	50,980	60,556	58,215
6208	Dues & Subscriptions	3,250	3,985	6,444	6,944
6213	Meetings & Travel	-	-	500	7,000
6214	Professional & Technical	119,337	155,768	163,950	164,620
6215	Repairs & Maintenance	6,301	1,680	11,000	11,510
6217	Software Maintenance	8,170	8,329	11,000	-
6221	Educational Incentive	-	-	-	-
6223	Training & Education	1,013	4,773	5,000	10,000
6251	Communication/Mobile Radio	5,275	4,829	7,400	7,400
(3204)	PREVENTION	410,529	650,579	804,939	625,582
Salaries & Benefits		252,225	365,920	633,379	457,222
4101	Salaries Full Time	154,096	233,177	414,463	275,804
4102	Salaries Part Time	35,875	36,107	16,380	31,262
4103	Overtime	-	5,250	10,000	10,000
4113	Overtime - Reimbursable	3,806	15	33,500	33,500
4201	Retirement CalPERS	18,721	30,748	37,045	28,128
4202	FICA	14,858	21,053	32,961	23,388
4203	Workers' Compensation	8,002	11,256	15,954	11,580
4204	Group Insurance	16,418	27,664	72,240	42,691
4205	Uniform Allowance	448	650	836	228
4209	PARS Expense	-	-	-	-
4210	OPEB Expense	-	-	-	-
4215	Uniform Replacement	-	-	-	640
Maintenance & Operations		158,304	284,659	171,560	168,360
5204	Operating Supplies	2,053	7,148	21,000	6,000
5220	Computer Refresh Program Equipment	-	-	-	-
6207	Equipment Replacement Charge	5,591	10,560	10,560	1,860
6208	Dues & Subscriptions	1,704	3,441	3,650	5,250
6213	Meetings & Travel	-	3,985	5,050	5,200
6214	Professional & Technical	141,135	251,443	120,000	138,750
6219	Network Operating Charge	5,200	-	-	-
6223	Training & Education	1,293	4,412	4,700	4,700
6254	Telephone	-	1,670	4,600	4,600
6257	Public Education	1,329	2,000	2,000	2,000
Capital Outlay		-	-	-	-
8104	Equipment	-	-	-	-
(3205)	ENVIRONMENTAL SAFETY	-	48	-	-
Salaries & Benefits		-	-	-	-
4101	Salaries Full Time	-	-	-	-
4102	Salaries Part Time	-	-	-	-
4202	FICA	-	-	-	-
4203	Workers' Compensation	-	-	-	-
Maintenance & Operations		-	48	-	-
5204	Operating Supplies	-	48	-	-
5220	Computer Refresh Program Equipment	-	-	-	-
6207	Equipment Replacement Charge	-	-	-	-
6208	Dues & Subscriptions	-	-	-	-
6213	Meetings & Travel	-	-	-	-
6214	Professional & Technical	-	-	-	-
6215	Repairs & Maintenance	-	-	-	-

Department	FIRE DEPARTMENT			
	Actual FY 21-22	Actual FY 22-23	Adopted FY 23-24	Adopted FY 24-25
6217 Software Maintenance	-	-	-	-
6219 Network Operating Charge	-	-	-	-
6223 Training & Education	-	-	-	-
6257 Public Education	-	-	-	-
(3255) EMERGENCY MANAGEMENT	290,344	18,980	460,243	329,708
Salaries & Benefits	161,269	(745)	160,622	164,562
4101 Salaries Full Time	83,299	-	111,241	116,531
4102 Salaries Part Time	-	-	-	-
4103 Overtime	26,854	-	15,000	20,000
4113 Overtime - Reimbursable	10,998	-	-	-
4201 Retirement CalPERS	8,819	-	9,957	11,913
4202 FICA	8,618	-	8,539	8,944
4203 Workers' Compensation	5,004	-	4,599	4,817
4204 Group Insurance	17,363	(745)	10,906	1,977
4205 Uniform Allowance	314	-	380	380
4210 OPEB Expense	-	-	-	-
Maintenance & Operations	129,075	19,725	192,121	165,146
5204 Operating Supplies	2,918	-	18,700	19,000
5220 Computer Refresh Program Equipment	-	-	-	-
5255 CPR Class Operating Supplies	-	-	-	-
6201 Advertising/Publishing	2,175	-	6,750	5,000
6207 Equipment Replacement Charge	4,102	6,862	5,891	5,891
6208 Dues & Subscriptions	1,685	-	2,025	2,025
6213 Meetings & Travel	37,459	-	12,000	15,000
6214 Professional & Technical	33,723	8,164	39,909	65,000
6217 Software Maintenance	637	-	67,416	-
6219 Network Operating Charge	29,300	-	-	-
6223 Training & Education	8,810	-	10,000	12,000
6251 Communication/Mobile Radio	3,268	-	2,500	4,800
6254 Telephone	2,700	4,699	6,930	6,430
6257 Public Education	2,299	-	20,000	30,000
6260 Equipment Leasing Costs	-	-	-	-
Capital Outlay	-	-	107,500	-
8104 Equipment	-	-	107,500	-
(123) PSAF PROPERTY TAX PUBLIC SAFETY	-	-	-	-
(3201) ADMINISTRATION	-	-	-	-
Maintenance & Operations	-	-	-	-
5204 Operating Supplies	-	-	-	-
(124) FEDERAL GRANTS	1,607,754	1,017,750	149,594	100,000
(3201) ADMINISTRATION	-	-	49,594	-
Maintenance & Operations	-	-	49,594	-
3508 Fire Prevention and Safety (FP&S) Grant	-	-	49,594	-
(3202) SUPPRESSION	1,607,754	1,017,750	100,000	100,000
Salaries & Benefits	993,367	993,367	-	-
4101 Salaries Full Time - ARPA	993,367	993,367	-	-
Maintenance & Operations	614,387	24,383	100,000	100,000
3766 SHSGP Program Year 2010	-	-	-	-
3767 2018 HSGP Grant	18,320	-	-	-
3768 2016 SHSGP Grant	-	-	-	-
3769 2019 HSGP Expenditures	559,427	-	-	-
3770 2020 HSGP Expenditures	36,640	24,383	-	-
3771 2021 HSGP Expenditures	-	-	100,000	100,000
(3255) EMERGENCY MANAGEMENT	-	-	-	-
Maintenance & Operations	-	-	-	-
3745 0	-	-	-	-
(125) STATE GRANTS	2,598	62	-	-
(3205) ENVIRONMENTAL SAFETY	2,598	62	-	-
Maintenance & Operations	2,598	62	-	-
5204 Operating Supplies	-	62	-	-
6213 Fire CUPA Grant	2,598	-	-	-
(126) CUPA	531,598	578,582	537,827	889,918
(3205) ENVIRONMENTAL SAFETY	514,748	578,582	537,827	889,918
Salaries & Benefits	491,926	548,476	476,906	531,989
4101 Salaries Full Time	368,512	414,244	358,090	393,795
4102 Salaries Part Time	-	-	-	-
4103 Overtime	8,919	-	-	2,000
4113 Reimbursable Overtime	-	-	7,000	7,000
4117 Opt - Out Payments	-	-	-	-
4201 Retirement CalPERS	37,497	43,922	31,079	37,669
4202 FICA	28,476	32,006	27,452	30,183
4203 Workers' Compensation	12,537	12,360	11,630	12,611
4204 Group Insurance	35,158	45,125	40,895	46,970
4205 Uniform Allowance	828	821	760	760
4210 OPEB Expense	-	-	-	-
4215 Uniform Replacement	-	-	-	1,000

CITY OF EL SEGUNDO
Adopted Budget Details
Fiscal Year 2024-2025

Department	FIRE DEPARTMENT			
	Actual FY 21-22	Actual FY 22-23	Adopted FY 23-24	Adopted FY 24-25
Maintenance & Operations	22,822	30,106	60,922	357,929
5204 Operating Supplies	3,691	4,035	6,000	6,000
5220 Computer Refresh Program Equipment	-	-	-	-
6207 Equipment Replacement Charge	4,115	3,292	3,292	3,292
6208 Dues & Subscriptions	-	75	500	625
6213 Meetings & Travel	1,378	1,315	7,195	4,330
6214 Professional & Technical	307	534	14,238	314,000
6215 Repairs & Maintenance	-	-	2,850	1,450
6217 Software Maintenance	3,608	15,538	8,711	9,147
6219 Network Operating Charge	6,900	-	7,865	8,140
6223 Training & Education	1,525	4,087	7,151	7,950
6254 Telephone	960	1,138	1,995	1,995
6257 Public Education	338	92	1,125	1,000
Capital Outlay	-	-	-	-
8105 Automotive	-	-	-	-
(3206) FIRE DEPARTMENT	16,850	-	-	-
Maintenance & Operations	16,850	-	-	-
6223 Training & Education	-	-	-	-
6299 CUPA Grant Expenditures	16,850	-	-	-
(132) MEASURE B	-	60,383	12,580	12,580
(3203) PARAMEDIC	-	60,383	12,580	12,580
Maintenance & Operations	-	-	12,580	12,580
6207 Equipment Replacement Charge	-	-	12,580	12,580
Capital Outlay	-	60,383	-	-
8104 Equipment	-	60,383	-	-
(601) EQUIPMENT REPLACEMENT	-	4,364	5,137,223	1,229,611
(3201) ADMINISTRATION	-	-	44,925	-
Capital Outlay	-	-	44,925	-
8104 Equipment	-	-	17,350	-
8105 Automotive	-	-	27,575	-
(3202) SUPPRESSION	-	4,364	4,345,912	891,704
Capital Outlay	-	4,364	4,345,912	891,704
8104 Equipment	-	4,364	670,491	383,467
8105 Automotive	-	-	3,170,870	89,463
8106 Communication	-	-	335,642	257,484
8108 Computer Hardware	-	-	168,909	161,290
(3203) PARAMEDIC	-	-	484,040	187,553
Capital Outlay	-	-	484,040	187,553
8104 Equipment	-	-	236,233	176,553
8105 Automotive	-	-	236,807	11,000
8106 Communication	-	-	11,000	-
(3204) PREVENTION	-	-	69,169	35,000
Capital Outlay	-	-	69,169	35,000
8105 Automotive	-	-	69,169	35,000
(3205) ENVIRONMENTAL SAFETY	-	-	72,738	51,614
Capital Outlay	-	-	72,738	51,614
8104 Equipment	-	-	24,300	24,300
8105 Automotive	-	-	48,438	27,314
(3255) EMERGENCY MANAGEMENT	-	-	120,439	63,740
Capital Outlay	-	-	120,439	63,740
8104 Equipment	-	-	99,456	54,200
8106 Communication	-	-	20,983	9,540
8108 Computer Hardware	-	-	-	-
(603) WORKERS COMP RESERVE/INSURANCE	-	7,581	-	-
(3202) SUPPRESSION	-	7,581	-	-
Maintenance & Operations	-	7,581	-	-
6214 Professional & Technical	-	7,581	-	-
(702) TRUST FUNDS - SPECIAL REVENUE/DONATIONS	4,649	4,812	10,000	-
(3201) ADMINISTRATION	4,649	4,812	10,000	-
Maintenance & Operations	4,649	4,812	10,000	-
2601 Fire Donations	4,379	4,812	10,000	-
3982 Grant Expense	270	-	-	-
5204 Operating Supplies	-	-	-	-
Grand Total	15,648,267	14,550,406	20,043,727	17,896,066

CITY OF EL SEGUNDO
 COMMUNITY DEVELOPMENT
 ORGANIZATION CHART
 FISCAL YEAR 2024-2025



**CITY OF EL SEGUNDO
COMMUNITY DEVELOPMENT DEPARTMENT
FOUR-YEAR PERSONNEL SUMMARY
FISCAL YEARS 2021-2022 TO 2024-2025**

DEPARTMENT/POSITION TITLE	ADOPTED FY 2021-22	ADOPTED FY 2022-23	ADOPTED FY 2023-24	ADOPTED FY 2024-25
<u>Community Development Department</u>				
Director of Community Development	1.00	1.00	1.00	1.00
Administrative Analyst	-	1.00	1.00	2.00
Assistant Planner	1.00	1.00	1.00	2.00
Building Inspector I / II	1.00	1.00	2.00	2.00
Building Official	-	-	-	1.00
Building Safety Manager	1.00	1.00	1.00	-
Code Compliance Inspector	1.00	1.00	1.00	1.00
License Permit Specialist I/II	2.00	2.00	2.00	1.00
* Plan Check Engineer	2.00	2.00	2.00	2.00
Planning Manager	1.00	1.00	1.00	1.00
Planning Technician	1.00	1.00	1.00	1.00
Principal Planner	2.00	2.00	2.00	1.00
Senior Administrative Specialist	1.00	1.00	1.00	1.00
Senior Building Inspector	2.00	2.00	1.00	1.00
Senior Plan Check Engineer	1.00	1.00	1.00	1.00
Sub-total Full-Time	17.00	18.00	18.00	18.00
 <u>Part-Time FTEs</u>				
Administrative Analyst	0.67	-	-	-
Code Compliance Inspector	-	1.00	0.50	1.00
Sub-total Part-Time	0.67	1.00	0.50	1.00
 Total Community Development Dept.	 17.67	 19.00	 18.50	 19.00

**CITY OF EL SEGUNDO
COMMUNITY DEVELOPMENT DEPARTMENT PROFILE**

MISSION STATEMENT: Meet the needs of the community through responsible planning while maintaining a safe built environment for El Segundo's residents, businesses, and visitors.

The Community Development Department has 19 full-time equivalent positions spread among three primary divisions.

Administration: Provides the overall administrative direction for the department; provides management and technical oversight of the divisions.

Planning Division: The Planning Division promotes and enhances the well-being of residents, visitors, property owners, and businesses of the City of El Segundo. Long-range planning is accomplished through the General Plan, which serves as the City's Road map and guides the overall built form of the City. Division staff develop and implement the General Plan; administers land uses through the zoning, subdivision, and environmental codes; and provides staff support to the Planning Commission.

Building & Safety Division: The Building and Safety Division ensure the health, safety, and welfare of the residents of the City of El Segundo by regulating the construction and occupancy of buildings. Division staff provide development and building services by educating, administering, and enforcing State and local construction regulations to maintain property and protect life, safety, and health of all occupants; conducts plan reviews; issues permits; and provides inspection services in a professional, flexible, and equitable manner.

Community Services Division: The Community Services Division focuses on providing support to residents and business owners to engage and advocate for efforts advancing the City's legislative priorities, community engagement, and protecting and preserving the quality of life in El Segundo. The Division is comprised of several operations, including:

Neighborhood Preservation Section: Our neighborhoods are the environment in which we live and raise our families. Blight and nuisances can devalue, detract, and degrade the quality of any neighborhood. Recognizing the importance of protecting this environment, Code Compliance Inspectors work closely with the community to help provide, protect, and preserve public health and safety regulations including environmental, housing, public nuisance, zoning, and building code.

Housing Section: The City manages an affordable housing fund, and senior housing fund, intended to provide support services to Department staff in the development and management of affordable housing and senior housing units, services, and programs. The City's Housing programs are guided by an Affordable Housing Strategic Plan, establishing policy guidance for the creation and management of affordable housing units to meet the needs of low- and moderate-income residents and state-mandated affordable housing goals.

Community Development Block Grant (CDBG) Program: Federal funding is available from the Department of Housing and Urban Development (HUD) through the CDBG program, administered by Los Angeles County. The City receives approximately \$65,000 in funding annually through Los Angeles County Development Authority (LACDA) CDBG program. The City uses CDBG funds for programs serving seniors, persons with disabilities, and to fund infrastructure improvements.

**CITY OF EL SEGUNDO
COMMUNITY DEVELOPMENT DEPARTMENT PROFILE**

ACCOMPLISHMENTS IN FISCAL YEAR 2023-24:

Completed:

- Implemented measures to improve Department Key Performance Indicators from Department Assessment
- Created engaging and informative Department materials regarding Development Services and codes
- Completed Affordable Housing Strategic Plan
- Implemented monthly Department customer service satisfaction survey
- Implemented SolarAPP+ software by which applicants can apply and obtain permits for solar panels for residential projects online
- Awarded new contract service agreement for Building plan check services based on fee percentage basis as opposed to hourly rate basis
- Completed roll out of OpenGov permit software for all Building and Safety permits
- Improved customer satisfaction rating above 70% to more than 80%
- Improved success rate of standard plan review times above 89%
- Completed staffing recruitment to build out Management Analyst
- Completed Smokey Hollow Specific Plan Update
- Completed Downtown Specific Plan Update
- Completed implementation of Downtown Outdoor Dining program development
- Completed residential parking permit demand study/survey
- Completed development of Los Angeles Chargers headquarters and practice facility
- Initiated LAWA sponsored RSI program
- Expanded OpenGov permit software for Code Enforcement, Planning, Public Works, Fire, and Recreation, Parks and Library use
- Completed the following Housing Element Programs:
 - (1) Residential Sound Insulation
 - (2) Code compliance inspection program
 - (3) Accessory Dwelling Units
 - (4) Affordable Housing Strategy
 - (5) Urban Lot Split
 - (6) Provision of adequate sites for affordable housing
 - Increase density in the R3 Zone and creating Mixed Use and Housing Overlays for sites identified in the Housing Element's sites inventory
 - (7) Monitoring of no net loss
 - (8) Lot consolidation
 - (9) Municipal code amendments
 - ZTAs for Emergency Shelters, LBNC, Residential Care Facilities and Senior Citizen Housing, and new Reasonable Accommodations section
 - (10) Community Outreach
 - Monthly presence at the Farmers Market, Presentations to various CCBs (i.e., Planning Commission, Senior Board and DEI Committee)
 - (11) Fair housing
- Adopted permanent provision for short term home share program
- Initiated quarterly City Hall Pop-Up Event

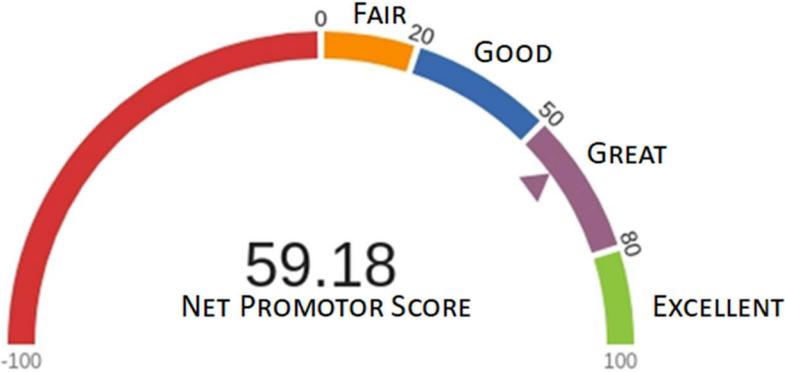
**CITY OF EL SEGUNDO
COMMUNITY DEVELOPMENT DEPARTMENT PROFILE**

Measure	Key Performance Indicators		
	Target Metric	2023-2024	Performance
Plan Checks Processed (includes Building, Planning, Fire, Public Works, Police, and Rec.& Parks review)	80% Complete in 1-week, 2-week, 3-week window	1,141	80.6% Completed in target date
Planning Division			
Zoning Conformance Letters	10 days	10	(6-day avg) <10 days
Covenants	3 days	45	<3 days
Sign Permits	5 days	13	5 days
Master Sign Programs	20 days	1	4 days
Preliminary Plan Review	30 days	10	15 days
Temporary Use Permit	15 days	22	5 days
Amplified Sound Permit	2 days	23	<2 days
Administrative Use Permits	Alcohol – 3 months Signs – 45 days	3 - Alcohol	2 months
Adjustments	< 60 days	0	N/A
Design review	Director – 45 days Planning Commission – 3 months	0	N/A
Development Project Entitlements	Less than 6-months	9	30 days to 5 months
Building and Safety			
Building Permits Issued	Less than 30-day average	807	
Inspections	100% Within 24-hours	1940	100% Within 24-hours
Building/Project Finals		157	
Code Enforcement Cases Initiated		248	
Code Enforcement Cases Closed	80%	204	82%
Administrative Citations Issued		118	

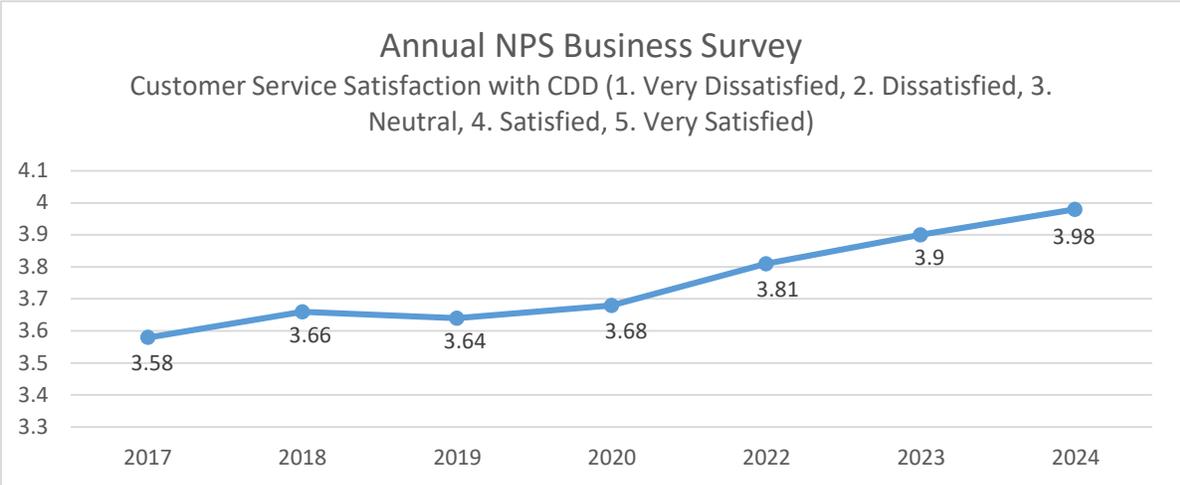
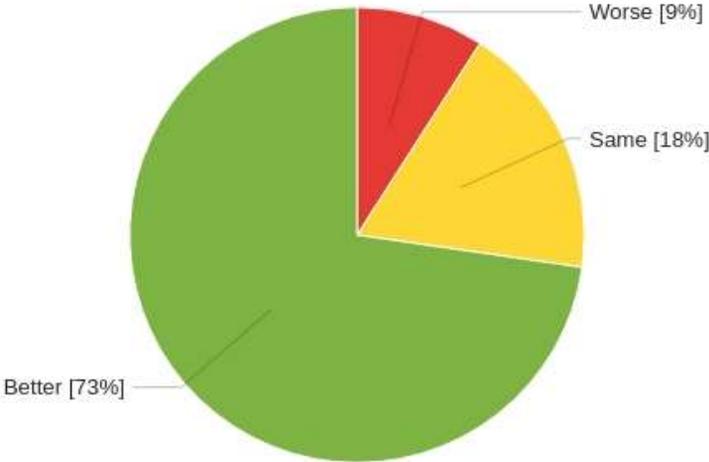
*Data generated July 2023 - May 2024

**CITY OF EL SEGUNDO
COMMUNITY DEVELOPMENT DEPARTMENT PROFILE**

On a scale from 0-10, how likely are you to recommend the Community Development Department to a friend or colleague?



How would you rate the City's permit service compared to other cities in which you do business?



**CITY OF EL SEGUNDO
COMMUNITY DEVELOPMENT DEPARTMENT PROFILE**

FOCUS AREAS FOR FISCAL YEAR 2023-24:

- Develop live web-based reporting of key performance indicators on city's website
- Complete roll out of OpenGov permit software for all Planning permits
- Maintain Net Promoter Score for customer satisfaction for CDD above 50
- Maintain meeting plan review target dates above 80%
- Increase Annual NPS Business Survey Customer Service Satisfaction result above 3.98
- Complete staffing recruitment to build out Neighborhood Preservation Unit, and Assistant Planner
- Continue to implement the programs of the Housing Element, including ZTA regarding residential parking, and providing affordable housing information on the City's website
- Study the variety of non-traditional land uses and potentially allowing certain uses through an incubator program in the SHSP area
- Initiate General Plan Land Use Element Refresh and Update
- Hold four City Hall Pop-Up Events
-

Department	COMMUNITY DEVELOPMENT DEPARTMENT			
	Actual FY 21-22	Actual FY 22-23	Adopted FY 23-24	Adopted FY 24-25
(001) GENERAL FUND	2,630,101	2,790,513	3,802,120	3,745,094
(2402) PLANNING	790,790	868,411	1,378,690	1,106,367
Salaries & Benefits	671,523	742,704	973,496	773,732
Maintenance & Operations	119,267	125,707	405,194	332,635
(2403) BUILDING & SAFETY	1,376,593	1,334,057	1,681,804	1,543,448
Salaries & Benefits	1,186,777	1,094,387	1,243,478	1,157,852
Maintenance & Operations	189,816	239,670	438,326	385,596
(2404) COMMUNITY DEVELOPMENT ADMINISTRATION	400,036	411,322	416,604	774,568
Salaries & Benefits	255,825	295,342	260,433	645,981
Maintenance & Operations	144,212	115,980	156,171	128,586
(2405) NEIGHBORHOOD PRESERVATION	-	176,723	325,023	320,712
Salaries & Benefits	-	105,830	179,223	236,257
Maintenance & Operations	-	70,893	145,800	84,455
(2743) SENIOR IN-HOME CARE	13,395	-	-	-
Salaries & Benefits	-	-	-	-
Maintenance & Operations	13,395	-	-	-
(2747) JUVENILE DIVERSION	11,825	-	-	-
Maintenance & Operations	11,825	-	-	-
(2778) DELIVERED MEALS	25,421	-	-	-
Salaries & Benefits	-	-	-	-
Maintenance & Operations	25,421	-	-	-
(2779) COMMUNITY OUTREACH ADMINISTRATION	12,040	-	-	-
Maintenance & Operations	12,040	-	-	-
(111) COMM. DEVEL. BLOCK GRANT	50,592	65,500	140,139	-
(2781) ADA SIDEWALK PROJECT	50,592	65,500	140,139	-
Capital Outlay	50,592	65,500	140,139	-
(116) RESIDENTIAL SOUND INSULATION PROG. FUND	846	781	10,000	2,281
(0000) (116) RESIDENTIAL SOUND INSULATION PROG. FUND	846	781	10,000	2,281
Salaries & Benefits	-	-	-	-
Maintenance & Operations	846	781	10,000	2,281
(125) STATE GRANTS	2,676	18,560	-	-
(2402) PLANNING	2,676	18,560	-	-
Maintenance & Operations	2,676	18,560	-	-
(129) CERTIFIED ACCESS SPECIALIST PROGRAM (CASP)	-	-	15,000	15,000
(0000) COMMUNITY DEVELOPMENT DEPARTMENT	-	-	15,000	15,000
Maintenance & Operations	-	-	15,000	15,000
(130) AFFORDABLE HOUSING FUND	-	-	-	50,000
(0000) (130) AFFORDABLE HOUSING FUND	-	-	-	50,000
Maintenance & Operations	-	-	-	50,000
(504) SENIOR HOUSING	46,149	44,216	8,981	16,295
(0000) (504) SENIOR HOUSING	17,363	37,833	8,981	10,295
Maintenance & Operations	7,363	7,313	8,981	10,295
Transfers Out	-	-	-	-
Capital Outlay	10,000	30,520	-	-
(2201) (504) SENIOR HOUSING	10,041	6,383	-	6,000
Maintenance & Operations	10,041	6,383	-	6,000
(2743) (504) SENIOR HOUSING	18,746	-	-	-
Salaries & Benefits	18,746	-	-	-
(601) EQUIPMENT REPLACEMENT	-	-	135,974	-
(2402) PLANNING	-	-	33,834	-
Capital Outlay	-	-	33,834	-
(2403) BUILDING & SAFETY	-	-	102,140	-
Capital Outlay	-	-	102,140	-
(708) TRUST FUNDS-PROJECT DEPOSITS NONREFUNDAB	1,128,851	134,648	-	800,000
(2402) PLANNING	296,291	132,046	-	800,000
Maintenance & Operations	-	-	-	800,000
Capital Outlay	296,291	132,046	-	-
(2403) BUILDING & SAFETY	832,560	2,602	-	-
Capital Outlay	832,560	2,602	-	-
(2404) COMMUNITY DEVELOPMENT ADMINISTRATION	-	-	-	-
Maintenance & Operations	-	-	-	-
Grand Total	3,859,216	3,054,218	4,112,214	4,628,670

CITY OF EL SEGUNDO
Adopted Budget Summary By Account
Fiscal Year 2024-2025

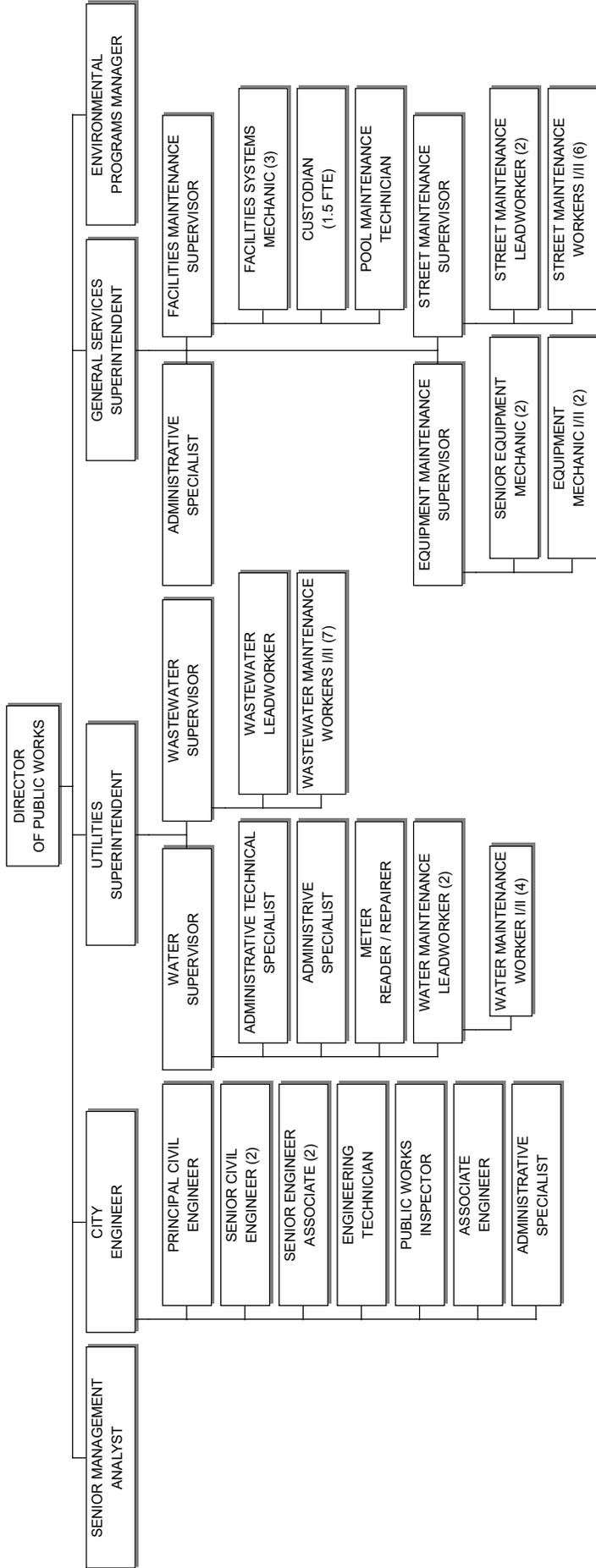
Department	001 GENERAL FUND COMMUNITY DEVELOPMENT DEPARTMENT			
	Actual FY 21-22	Actual FY 22-23	Adopted FY 23-24	Adopted FY 24-25
(001) GENERAL FUND	2,630,101	2,790,513	3,802,120	3,745,094
Salaries & Benefits	2,114,125	2,238,263	2,656,629	2,813,822
4101 Salaries Full Time	1,550,095	1,612,111	1,886,687	1,950,204
4102 Salaries Part Time	13,504	17,694	48,703	88,338
4103 Overtime	16,037	6,364	13,000	18,500
4113 Reimbursable Overtime	55,224	51,930	60,000	60,000
4117 Opt - Out Payments	-	-	-	-
4201 Retirement CalPERS	140,679	187,198	165,735	194,319
4202 FICA	124,754	125,058	144,718	150,985
4203 Workers' Compensation	48,054	46,729	54,421	52,812
4204 Group Insurance	164,892	176,591	267,854	283,393
4205 Uniform Allowance	-	-	-	-
4205 Uniform Allowance	887	410	380	380
4207 CalPERS UAL Expense	-	-	-	-
4209 PARS Expense	-	-	-	-
4210 OPEB Expense	-	-	-	-
4210 OPEB liability	-	-	-	-
4211 401(a) Employer's Contribution	-	9,178	10,330	9,931
4215 Uniform Replacement	-	-	-	400
4217 Early Retirement Incentive	-	-	-	-
4221 Car Allowance	-	5,000	4,800	4,560
Maintenance & Operations	515,975	552,250	1,145,491	931,272
5204 Operating Supplies	26,491	10,319	14,000	14,000
5206 Computer Supplies	162	-	11,800	6,100
5220 Computer Refresh Program Equipment	-	-	-	-
6102 Electric Utility	77	13	-	-
6201 Advertising/Publishing	4,704	9,196	11,000	11,000
6205 Other Printing & Binding	-	-	-	-
6206 Contractual Services	12,040	5,080	50,000	50,000
6207 Equipment Replacement Charge	6,029	6,010	11,390	32,751
6208 Dues & Subscriptions	3,226	5,939	17,380	17,455
6213 Meetings & Travel	1,664	2,668	9,250	11,900
6214 Professional & Technical	393,486	444,257	920,000	675,000
6215 Repairs & Maintenance	-	-	-	-
6219 Network Operating Charge	50,000	47,000	53,571	55,446
6223 Training & Education	4,636	12,926	16,100	21,000
6253 Postage	694	1,556	3,400	6,500
6254 Telephone	9,550	5,136	9,000	11,520
6260 Equipment Leasing Costs	-	-	-	-
6263 Commissioners Expense	3,215	2,150	18,600	18,600
Grand Total	2,630,101	2,790,513	3,802,120	3,745,094

Department	COMMUNITY DEVELOPMENT DEPARTMENT			
	Actual FY 21-22	Actual FY 22-23	Adopted FY 23-24	Adopted FY 24-25
(001) GENERAL FUND	2,630,101	2,790,513	3,802,120	3,745,094
(2402) PLANNING	790,790	868,411	1,378,690	1,106,367
Salaries & Benefits	671,523	742,704	973,496	773,732
4101 Salaries Full Time	492,165	552,587	709,669	562,515
4102 Salaries Part Time	13,504	-	-	-
4103 Overtime	1,779	1,171	5,000	5,000
4113 Reimbursable Overtime	18,027	10,376	20,000	20,000
4117 Opt - Out Payments	-	-	-	-
4201 Retirement CalPERS	48,150	64,001	62,372	54,833
4202 FICA	38,973	41,579	54,290	42,660
4203 Workers' Compensation	17,950	18,352	21,277	17,493
4204 Group Insurance	40,975	54,637	100,888	71,231
4210 OPEB Expense	-	-	-	-
Maintenance & Operations	119,267	125,707	405,194	332,635
5204 Operating Supplies	3,658	23	-	-
5206 Computer Supplies	-	-	1,900	1,900
5220 Computer Refresh Program Equipment	-	-	-	-
6201 Advertising/Publishing	4,704	9,196	9,000	9,000
6205 Other Printing & Binding	-	-	-	-
6206 Contractual Services	-	-	50,000	50,000
6207 Equipment Replacement Charge	2,034	2,694	2,694	2,695
6208 Dues & Subscriptions	1,664	3,568	12,000	12,000
6213 Meetings & Travel	436	341	3,000	3,000
6214 Professional & Technical	102,487	102,539	300,000	225,000
6223 Training & Education	389	3,486	4,500	6,500
6253 Postage	680	1,556	2,500	2,500
6254 Telephone	-	155	1,000	1,440
6263 Commissioners Expense	3,215	2,150	18,600	18,600
(2403) BUILDING & SAFETY	1,376,593	1,334,057	1,681,804	1,543,448
Salaries & Benefits	1,186,777	1,094,387	1,243,478	1,157,852
4101 Salaries Full Time	844,176	765,502	880,207	806,283
4102 Salaries Part Time	-	-	-	-
4103 Overtime	14,258	5,192	8,000	8,000
4113 Reimbursable Overtime	37,197	41,554	40,000	40,000
4117 Opt - Out Payments	-	-	-	-
4201 Retirement CalPERS	80,255	96,910	77,618	81,220
4202 FICA	67,979	62,961	67,365	61,345
4203 Workers' Compensation	28,557	23,359	25,970	24,443
4204 Group Insurance	113,468	98,497	143,938	135,782
4205 Uniform Allowance	887	410	380	380
4209 PARS Expense	-	-	-	-
4210 OPEB Expense	-	-	-	-
4215 Uniform Replacement	-	-	-	400
Maintenance & Operations	189,816	239,670	438,326	385,596
5204 Operating Supplies	74	-	-	-
5206 Computer Supplies	83	-	8,000	1,900
5220 Computer Refresh Program Equipment	-	-	-	-
6201 Advertising/Publishing	-	-	2,000	2,000
6205 Other Printing & Binding	-	-	-	-
6206 Contractual Services	-	-	-	-
6207 Equipment Replacement Charge	3,996	3,316	8,696	30,056
6208 Dues & Subscriptions	575	1,536	2,880	2,880
6213 Meetings & Travel	784	1,317	2,750	3,000
6214 Professional & Technical	178,676	226,225	405,000	330,000
6223 Training & Education	3,749	7,321	8,000	10,000
6253 Postage	15	-	-	-
6254 Telephone	1,865	(44)	1,000	5,760
(2404) COMMUNITY DEVELOPMENT ADMINISTRATION	400,036	411,322	416,604	774,568
Salaries & Benefits	255,825	295,342	260,433	645,981
4101 Salaries Full Time	213,754	229,814	203,513	483,482
4102 Salaries Part Time	-	-	-	-
4103 Overtime	-	-	-	1,000
4117 Opt - Out Payments	-	-	-	-
4201 Retirement CalPERS	12,274	20,554	17,423	48,288
4202 FICA	17,802	14,252	12,387	33,068
4203 Workers' Compensation	1,547	1,644	1,425	3,384
4204 Group Insurance	10,448	14,902	10,556	62,268
4207 CalPERS UAL Expense	-	-	-	-
4210 OPEB Expense	-	-	-	-
4211 401(a) Employer's Contribution	-	9,178	10,330	9,931
4217 Early Retirement Incentive	-	-	-	-
4221 Car Allowance	-	5,000	4,800	4,560
Maintenance & Operations	144,212	115,980	156,171	128,586
5204 Operating Supplies	22,759	10,296	14,000	14,000
5206 Computer Supplies	79	-	-	-
6102 Electric Utility	77	13	-	-
6208 Dues & Subscriptions	987	835	2,400	2,400
6213 Meetings & Travel	445	1,010	1,300	1,300
6214 Professional & Technical	61,682	49,770	75,000	50,000
6215 Repairs & Maintenance	-	-	-	-
6219 Network Operating Charge	50,000	47,000	53,571	55,446
6223 Training & Education	498	2,030	3,000	3,000
6253 Postage	-	-	900	1,000
6254 Telephone	7,684	5,025	6,000	1,440
6260 Equipment Leasing Costs	-	-	-	-
(2405) NEIGHBORHOOD PRESERVATION	-	176,723	325,023	320,712
Salaries & Benefits	-	105,830	179,223	236,257
4101 Salaries Full Time	-	64,207	93,298	97,925
4102 Salaries Part Time	-	17,694	48,703	88,338
4103 Overtime	-	-	-	4,500
4113 Reimbursable Overtime	-	-	-	-
4201 Retirement CalPERS	-	5,733	8,322	9,979
4202 FICA	-	6,266	10,677	13,911
4203 Workers' Compensation	-	3,374	5,750	7,492
4204 Group Insurance	-	8,556	12,472	14,113

Department		COMMUNITY DEVELOPMENT DEPARTMENT			
		Actual FY 21-22	Actual FY 22-23	Adopted FY 23-24	Adopted FY 24-25
4205 Uniform Allowance		-	-	-	-
4210 OPEB liability		-	-	-	-
Maintenance & Operations		-	70,893	145,800	84,455
5204 Operating Supplies		-	-	-	-
5206 Computer Supplies		-	-	1,900	2,300
6201 Advertising/Publishing		-	-	-	-
6206 Contractual Services		-	5,080	-	-
6207 Equipment Replacement Charge		-	-	-	-
6208 Dues & Subscriptions		-	-	100	175
6213 Meetings & Travel		-	-	2,200	4,600
6214 Professional & Technical		-	65,723	140,000	70,000
6223 Training & Education		-	90	600	1,500
6253 Postage		-	-	-	3,000
6254 Telephone		-	-	1,000	2,880
(2743) SENIOR IN-HOME CARE		13,395	-	-	-
Salaries & Benefits		-	-	-	-
4102 Salaries Part Time		-	-	-	-
4201 Retirement CalPERS		-	-	-	-
4202 FICA		-	-	-	-
4203 Workers' Compensation		-	-	-	-
Maintenance & Operations		13,395	-	-	-
5204 Operating Supplies		-	-	-	-
6214 Professional & Technical		13,395	-	-	-
(2747) JUVENILE DIVERSION		11,825	-	-	-
Maintenance & Operations		11,825	-	-	-
6214 Professional & Technical		11,825	-	-	-
(2778) DELIVERED MEALS		25,421	-	-	-
Salaries & Benefits		-	-	-	-
4102 Salaries Part Time		-	-	-	-
4201 Retirement CalPERS		-	-	-	-
4202 FICA		-	-	-	-
4203 Workers' Compensation		-	-	-	-
Maintenance & Operations		25,421	-	-	-
5204 Operating Supplies		-	-	-	-
6214 Professional & Technical		25,421	-	-	-
(2779) COMMUNITY OUTREACH ADMINISTRATION		12,040	-	-	-
Maintenance & Operations		12,040	-	-	-
6206 Contractual Services		12,040	-	-	-
6214 Professional & Technical		-	-	-	-
(111) COMM. DEVEL. BLOCK GRANT		50,592	65,500	140,139	-
(2781) ADA SIDEWALK PROJECT		50,592	65,500	140,139	-
Capital Outlay		50,592	65,500	140,139	-
8441 Concrete Ramps-ADA Sidewalk Imp. Proj.II		1,092	-	-	-
8499 City Hall CDBG ADA Restroom Improvement		49,500	65,500	140,139	-
(116) RESIDENTIAL SOUND INSULATION PROG. FUND		846	781	10,000	2,281
(0000) (116) RESIDENTIAL SOUND INSULATION PROG. FUND		846	781	10,000	2,281
Salaries & Benefits		-	-	-	-
4101 Salaries Full Time		-	-	-	-
4103 Overtime		-	-	-	-
4113 Reimbursable Overtime		-	-	-	-
4201 Retirement CalPERS		-	-	-	-
4202 FICA		-	-	-	-
4203 Workers' Compensation		-	-	-	-
4204 Group Insurance		-	-	-	-
4210 OPEB Expense		-	-	-	-
Maintenance & Operations		846	781	10,000	2,281
5204 Operating Supplies		-	-	-	-
5215 Vehicle Gasoline Charge		-	-	-	-
6102 Electric Utility		-	-	-	-
6103 Water Utility		846	781	-	781
6208 Dues & Subscriptions		-	-	-	-
6213 Meetings & Travel		-	-	-	-
6214 Professional & Technical		-	-	10,000	1,500
6219 Network Operating Charges		-	-	-	-
6224 Vehicle Operating Charge		-	-	-	-
6244 Other Classified Expense		-	-	-	-
6253 Postage		-	-	-	-
6254 Telephone		-	-	-	-
6260 Equipment Leasing Costs		-	-	-	-
(125) STATE GRANTS		2,676	18,560	-	-
(2402) PLANNING		2,676	18,560	-	-
Maintenance & Operations		2,676	18,560	-	-
3727 California Housing & Community Dev		2,676	18,560	-	-
(129) CERTIFIED ACCESS SPECIALIST PROGRAM (CASP)		-	-	15,000	15,000
(0000) COMMUNITY DEVELOPMENT DEPARTMENT		-	-	15,000	15,000
Maintenance & Operations		-	-	15,000	15,000
6223 Training & Education		-	-	15,000	15,000
(130) AFFORDABLE HOUSING FUND		-	-	-	50,000
(0000) (130) AFFORDABLE HOUSING FUND		-	-	-	50,000
Maintenance & Operations		-	-	-	50,000
6214 Professional & Technical		-	-	-	50,000
(504) SENIOR HOUSING		46,149	44,216	8,981	16,295
(0000) (504) SENIOR HOUSING		17,363	37,833	8,981	10,295
Maintenance & Operations		7,363	7,313	8,981	10,295
6214 Professional & Technical		-	-	-	1,000
6249 Fees & Licenses		50	-	-	-
6286 General Admin Charges		7,313	7,313	8,981	9,295
6301 Legal Council		-	-	-	-
Transfers Out		-	-	-	-
9405 Transfer-Facility Maintenance		-	-	-	-
Capital Outlay		10,000	30,520	-	-
8103 Other Improvements		10,000	30,520	-	-
(2201) (504) SENIOR HOUSING		10,041	6,383	-	6,000
Maintenance & Operations		10,041	6,383	-	6,000
6301 Legal Council		10,041	6,383	-	6,000

Department		COMMUNITY DEVELOPMENT DEPARTMENT			
		Actual FY 21-22	Actual FY 22-23	Adopted FY 23-24	Adopted FY 24-25
(2743) (504) SENIOR HOUSING		18,746	-	-	-
Salaries & Benefits		18,746	-	-	-
4102 Salaries Part Time		16,769	-	-	-
4201 Retirement CalPERS		3	-	-	-
4202 FICA		1,283	-	-	-
4203 Workers' Compensation		691	-	-	-
(601) EQUIPMENT REPLACEMENT		-	-	135,974	-
(2402) PLANNING		-	-	33,834	-
Capital Outlay		-	-	33,834	-
8104 Equipment		-	-	33,834	-
(2403) BUILDING & SAFETY		-	-	102,140	-
Capital Outlay		-	-	102,140	-
8105 Automotive		-	-	102,140	-
(708) TRUST FUNDS-PROJECT DEPOSITS NONREFUNDAB		1,128,851	134,648	-	800,000
(2402) PLANNING		296,291	132,046	-	800,000
Maintenance & Operations		-	-	-	800,000
6206 Contractual Services		-	-	-	-
6214 Professional & Technical		-	-	-	800,000
Capital Outlay		296,291	132,046	-	-
8220 Downtown Specific Plan		116,675	217,960	-	-
8656 El Segundo Transit Corridor Plan		-	-	-	-
8807 General Plan Maintenance		179,616	(85,914)	-	-
(2403) BUILDING & SAFETY		832,560	2,602	-	-
Capital Outlay		832,560	2,602	-	-
8807 Civic Center Maintenance & Repairs		832,560	2,602	-	-
(2404) COMMUNITY DEVELOPMENT ADMINISTRATION		-	-	-	-
Maintenance & Operations		-	-	-	-
6206 Contractual Services		-	-	-	-
Grand Total		3,859,216	3,054,218	4,112,214	4,628,670

**CITY OF EL SEGUNDO
PUBLIC WORKS DEPARTMENT
ORGANIZATION CHART
FISCAL YEAR 2024 - 2025**



**CITY OF EL SEGUNDO
PUBLIC WORKS DEPARTMENT
FOUR-YEAR PERSONNEL SUMMARY
FISCAL YEARS 2021-2022 TO 2024-2025**

DEPARTMENT/POSITION TITLE	ADOPTED FY 2021-22	ADOPTED FY 2022-23	ADOPTED FY 2023-24	ADOPTED FY 2024-25
Public Works Department				
Director of Public Works	1.00	1.00	1.00	1.00
Administrative Specialist	1.00	1.00	1.00	3.00
Administrative Technical Specialist (Water Fund)	2.00	1.00	1.00	1.00
Associate Engineer	-	-	1.00	-
City Engineer	1.00	1.00	1.00	1.00
Custodian	1.00	1.00	1.00	1.00
Engineering Technician	1.00	1.00	1.00	1.00
Environmental Programs Manager	-	-	-	1.00
Equipment Maintenance Supervisor	1.00	1.00	1.00	1.00
Equipment Mechanic I/II	2.00	2.00	2.00	2.00
Facilities Maintenance Supervisor	1.00	1.00	1.00	1.00
Facilities Systems Mechanic	3.00	3.00	3.00	3.00
Fire Equipment Mechanic	2.00	2.00	1.00	-
General Services Manager	1.00	1.00	-	-
General Services Superintendent	-	-	1.00	1.00
Maintenance Craftworker	-	-	-	-
Management Analyst	-	-	1.00	-
Meter Reader / Repairer	-	-	-	1.00
Office Specialist I	-	-	1.00	-
Pool Maintenance Technician	1.00	1.00	1.00	1.00
Principal Civil Engineer	1.00	1.00	1.00	1.00
Public Works Inspector	1.00	1.00	1.00	1.00
Senior Civil Engineer	2.00	1.00	1.00	2.00
Senior Engineer Associate	2.00	2.00	1.00	2.00
Senior Equipment Mechanic	-	-	1.00	2.00
Senior Management Analyst	1.00	1.00	-	1.00
Street Maintenance Leadworker	2.00	2.00	2.00	2.00
Street Maintenance Supervisor	1.00	1.00	1.00	1.00
Street Maintenance Worker I/II	6.00	6.00	6.00	6.00
Utilities Superintendent	-	-	1.00	1.00
Wastewater Leadworker	-	-	-	1.00
Wastewater Maintenance Leadworker	1.00	1.00	1.00	-
Wastewater Supervisor	-	-	-	1.00
Water Maintenance Leadworker	2.00	2.00	2.00	2.00
Water Maintenance Worker I/II	4.00	4.00	4.00	2.00
Water Meter Reader/Repairer	1.00	1.00	1.00	-
Water Supervisor	1.00	1.00	1.00	-
Water/Wastewater Maintenance Worker I/II	6.00	6.00	7.00	8.00
Water/Wastewater Supervisor	1.00	1.00	1.00	1.00
Sub-total Full-Time	50.00	48.00	51.00	53.00

CITY OF EL SEGUNDO
PUBLIC WORKS DEPARTMENT
FOUR-YEAR PERSONNEL SUMMARY
FISCAL YEARS 2021-2022 TO 2024-2025

DEPARTMENT/POSITION TITLE	ADOPTED FY 2021-22	ADOPTED FY 2022-23	ADOPTED FY 2023-24	ADOPTED FY 2024-25
<u>Part-Time FTEs</u>				
Administrative Specialist	-	-	-	-
Custodian	-	-	0.50	0.50
Park Maintenance Workers	3.40	-	-	-
Facilities Maintenance Worker	-	-	-	-
Street Maintenance Worker	-	-	-	-
Water Maintenance Worker I/II	0.50	-	-	-
Sub-total Part-Time	3.90	-	0.50	0.50
Total Public Works Department	53.90	48.00	51.50	53.50

**CITY OF EL SEGUNDO
PUBLIC WORKS DEPARTMENT PROFILE**

MISSION STATEMENT: To deliver the highest quality public works services to residents and businesses in the City of El Segundo by providing outstanding public service, diligently maintaining City facilities and public infrastructure, and delivering the projects in the City's Capital Improvement Program (CIP) in a safe, logical, expedient, and cost-effective manner.

The Public Works Department has 53.5 FTE's spread among four distinct divisions. While a portion of the Department's operating costs are funded by the General Fund, the majority of the Department's operating budget is comprised of the City's Water Enterprise Fund and Wastewater Enterprise Fund.

PUBLIC WORKS ADMINISTRATION:

Provides overall administrative direction; ensures the Department provides the best service to the residents and the businesses in the City; represents the City with regard to regional, inter-agency and outside organization issues; manages the delivery of various projects; provides technical support to the Planning Commission and various Committees, other City Departments, the City Manager, and the City Council.

ENVIRONMENTAL AND COLLECTION DIVISION:

Solid Waste: Administers the City's Solid Waste Collection Contract for single-family and duplex properties and City-owned facilities; administers the City's Source Reduction and Recycling (SRRE) Program; supports the Environmental Committee and provides technical assistance and outreach to increase awareness of waste reduction and recycling. It also manages City's Commercial and Multi-Family Solid Waste Collection Permit Program to meet current State-mandated requirements, including AB 341 (Commercial Recycling), AB 1826 (Organics Recycling), and SB 1383 (Organic Recycling).

GENERAL SERVICES DIVISION:

Government Buildings: Operates and maintains several City owned facilities comprised of over 260,000 square feet of space, including: City Hall, Fire Stations 1 & 2, the Police Station, Library, Maintenance Facility (the "Yard"), Water Facility, the Aquatics Center, Hilltop Pool, the Plunge, and Rec Park facilities.

Street Maintenance: Maintains approximately 57 miles of City streets and 6 miles of alleyways. Performs graffiti abatement in public property and public Right-Of-Way. Repairs and/or replaces concrete curb, gutter and sidewalk and roadway surfaces. Cleans spills of various non-hazardous materials in the public right-of-way, installs community banners and provides First Responder services to emergencies in coordination with Police and Fire Departments, administers the street sweeping contract and provides personnel and equipment to transport debris generated by City Departments to a transfer station. Manages the street lighting contract with Southern California Edison and coordinates contractual traffic signal maintenance services with the LA County Department of Public Works. Maintains all roadway striping, marking and signage, crosswalks, parking stalls, street name signs, and posts temporary signs for community events.

Equipment Maintenance: Maintains both motorized and portable equipment for the Fire, Police, Parks, Community Development, Public Works, and Library Departments; readies for service new Police and Fire equipment; administers the equipment replacement and vehicle operating budgets; evaluates equipment for replacement; prepares specifications necessary for the acquisition of the equipment; and determines the disposal of vehicles and equipment to be sold at auction. Equipment Maintenance also coordinates the annual Department of Transportation Smog Program audits, the annual California Highway Patrol inspections, the annual CAL-OSHA crane inspection, and the operation of the fuel storage and monitoring systems.

ENGINEERING DIVISION:

The Engineering Division performs the review, approval, and construction of public and private improvements in the public right-of-way, reviews and approves encroachment permits, develops and implements the Capital Improvement Program, reviews and provides approval conditions for private

**CITY OF EL SEGUNDO
PUBLIC WORKS DEPARTMENT PROFILE**

development applications and projects in support of the Community Development Department, coordinates with Hyperion regarding the Hyperion Citizen's Advisory Committee, manages the Capital Improvement Program Advisory Committee; and ensures compliance with and participation in various regional programs such as the NPDES Permit and South Bay Cities COG initiatives and projects. Engineering Division also provides grant oversight and administration; keeps and maintains record drawings of City-owned infrastructure; and provides engineering support to other City Departments and other Divisions within the Public Works Department.

UTILITIES DIVISION:

Wastewater: Operates and maintains the City's wastewater collection system, which consists of nine sewer lift stations with 18 pumps, and approximately 57 miles of sewer mains. In addition, Wastewater operates and maintains approximately 18 miles of underground storm sewer pipes, including 400 catch basins, 4 lift stations, and several underground force mains which play a critical role in assuring the City is safe from rising storm runoff waters. The sewer lift stations run in an automatic mode 24 hours per day, 365 days a year and the stormwater lift stations operate on demand as necessary. The City's sewer lift stations convey flow of over a half-billion gallons of sewage effluent to treatment plants operated by LA City and LA County. Wastewater Operators are continuously on call to assist the city's businesses and residents when issues arise stemming from sewer related backups and storm water runoff, mitigating hazardous conditions to the community we serve.

Water: Operates, maintains, and repairs the City's water distribution system consisting of approximately 65 miles of pipe, 5,000 meters, 3 million gallon (MG) and 6 MG reservoirs, and the 200,000-gallon elevated tank and other water related assets. Follows stringent guidelines set by the EPA and the State of California Water Resources Control Board to assure the water delivery to the City's water customers is safe for consumption and meets all water quality and regulatory standards. Monitors numerous facets of the City's water related projects stemming from Capital Improvement Projects to renovation projects from private residents and business owners, assuring the integrity of the City's water delivery system. Works closely with water purveyors at West Basin and Metropolitan Water District to ensure City's water customers benefit from water conservation programs and rebates during these times of drought. Assures accuracy within its water meter reading systems through its "smart" meter reading software to provide the upmost in customer service transparency through its billing system. Works closely with the City's Finance Department given their partnership in assuring all water related financial responsibilities are met. Water Operators are continuously on call to assure the City's water customers have access to safe, potable water as well as assuring the City's Fire Department has the capacity to suppress and control any fire related emergency that should present itself.

ACCOMPLISHMENTS IN FISCAL YEAR 2023-24:

- Continuous delivery of an aggressive \$34M Capital Improvement Program including Citywide Roadway Resurfacing, Smoky Hollow Parking Pilot, George Brett Field Restroom Improvements, City Hall Phase 2 Improvements, Wastewater Infrastructure Improvements, Sidewalk Maintenance, Center Street Storm Drain Improvements, City Hall Phase I HVAC Improvements, Library Wall Repairs and Waterproofing, Water Main Improvements, Library Elevator Modernization, Plunge Renovation Project, Main Street and Imperial Hwy Monument Sign Project, and Main Street Banner Pole Project.
- Participated in the "California Green Business Network" program and obtained about \$60,000 grant funds from CalEPA for two years. These funds were used to work with existing businesses in El Segundo and convert them to "Green" businesses by means of meeting with them and help them to take necessary steps to become "Green". These businesses received a certificate of recognition from City Council for their efforts.
- Tracked tonnage and diversion rate for recyclables, green waste, bulky-items, and various roll-offs for City Facilities through Residential Solid Waste and Recycling Services provider (EDCO).

**CITY OF EL SEGUNDO
PUBLIC WORKS DEPARTMENT PROFILE**

- Cooperatively improved the City's disposal and recycling programs with CalRecycle to ensure compliance with State laws and maintain compliance with external agency requirements and regulations by enforcing the new commercial and multi-family permit regulations.
- Prepared and published a Request for Qualifications (RFQ) and a Request for Proposals (RFP) for the implementation of franchise agreements for Commercial Solid Waste Collection, Recycling, and Disposal Services for the City.
- Collaborated with the Community Development Department and EDCO in the removal of all abandoned bulky items in the public right-of-way.
- Completed Citywide School District Traffic and Pedestrian Safety Design.
- Maintained and repaired streets, sidewalks, sewer mains, water mains, valves and meters, pump stations, generators, signage, vehicles, and other motorized equipment.
- Managed a compliant stormwater program; cleaned catch basins; and ensured public health and safety during storm events.
- Responded to emergencies in an expeditious manner.
- Provided support to other departments for City events such as the Farmer's Market and Candy Cane Lane, including traffic control; signage; banners, holiday decorations, and clean-up.
- Administered more than 100 contracts, including large contracts for street sweeping, trash collection, signal maintenance, and custodial services.
- Hired and trained new Wastewater Supervisor and Water Staff to continue to serve the community with the upmost in quality customer service.
- Leased to own critical piece of equipment for the maintenance and emergency response of the City's sewer system.
- Continued to provide staff with educational opportunities to assure staff is meeting all regulatory mandates and compliance matters for their divisions.

FOCUS AREAS FOR FISCAL YEAR 2024-2025:

- Work with AQMD (Air Quality Management District) and Hyperion to establish a fence-line monitoring system to monitor the quality of air.
- Develop a "Parklet" program for outside dining.
- Continue providing great level of service to the residents and business of El Segundo, maintain the roads and sidewalks in a safe condition for pedestrians, bicyclists, and motorists.
- Commence the recommended improvements from the Citywide Facilities Condition Assessment and develop a multi-year CIP Programs in cooperation with the Finance Department.
- Maintain and repair the City's equipment and infrastructure as needed, including sewer mains, water mains, streets, sidewalks, curbs, gutters, pump stations, potable water reservoirs, vehicles other motorized equipment, and buildings.
- Deliver the annual Capital Improvement Program as approved by City Council.
- Ensure consistent, effective, and efficient maintenance services are provided at the new Aquatics Center, in cooperation with Community Services Department.
- Provide staff support as needed for City events and emergencies, including traffic accidents; sewer overflows; main breaks; and abandoned items in the right-of-way.
- Provide outstanding customer service for all customers – internal and external; continue to represent the City's interests in regional programs and issues; coordinate with and outreach to the general public, residents, developers, contractors, utility companies and other public agencies.
- Effectively administer and oversee City contracts for services and support.
- Continue to cooperatively improve the City's disposal and recycling programs with CalRecycle to ensure compliance with State laws and maintain compliance with external agency requirements and regulations by enforcing the new commercial and multi-family permit regulations.
- Enforce Commercial and Multi-Family Permit Program.
- Execute Franchise Agreements with selected haulers for Commercial Solid Waste Collection.
- Improve training and educational opportunities for all Public Works staff.

**CITY OF EL SEGUNDO
PUBLIC WORKS DEPARTMENT PROFILE**

- Continue to seek and secure grants for a variety of Public Works activities and projects; and to investigate more cost-effective ways to maintain and improve the City's infrastructure.
- Provide water customers with more options to pay water invoices
- Continue to support all City Boards, Commission and Committees.

Department	PUBLIC WORKS DEPARTMENT			
	Actual FY 21-22	Actual FY 22-23	Adopted FY 23-24	Adopted FY 24-25
(001) GENERAL FUND	8,615,544	7,231,148	8,602,036	9,844,794
(2601) GOVERNMENT BUILDINGS	1,800,903	2,247,097	2,557,958	2,848,606
Salaries & Benefits	719,580	684,465	869,485	914,422
Maintenance & Operations	1,081,322	1,512,722	1,688,473	1,934,183
Capital Outlay	-	49,910	-	-
(4101) ENGINEERING	769,037	856,756	1,016,995	1,649,365
Salaries & Benefits	464,771	404,786	389,770	946,089
Maintenance & Operations	304,265	451,970	627,225	703,276
(4201) STREET SERVICES	446,477	464,519	551,887	489,545
Salaries & Benefits	227,112	220,196	242,977	238,745
Maintenance & Operations	219,364	244,323	308,910	250,800
(4202) STREET MAINTENANCE	543,660	733,029	940,919	1,059,032
Salaries & Benefits	442,694	549,138	668,209	719,540
Maintenance & Operations	100,966	183,891	272,710	339,492
Capital Outlay	-	-	-	-
(4203) PARK MAINTENANCE	2,408,715	-	-	-
Salaries & Benefits	1,276,890	-	-	-
Maintenance & Operations	1,131,825	-	-	-
(4205) TRAFFIC SAFETY	725,780	951,951	916,152	949,848
Salaries & Benefits	268,113	394,035	371,426	410,208
Maintenance & Operations	457,667	557,917	544,726	539,640
(4206) SOLID WASTE RECYCLING	366,016	345,134	425,054	477,690
Salaries & Benefits	96,357	15,273	13,554	16,190
Maintenance & Operations	269,659	329,862	411,500	461,500
(4302) STORM DRAINS	212,674	224,836	354,244	261,113
Salaries & Benefits	149,377	163,798	241,744	148,613
Maintenance & Operations	63,297	61,038	112,500	112,500
(4304) ENVIRONMENTAL PROGRAMS	-	-	-	-
Salaries & Benefits	-	-	-	-
Maintenance & Operations	-	-	-	-
(4601) EQUIPMENT MAINTENANCE	1,212,262	1,169,627	1,600,210	1,814,934
Salaries & Benefits	545,378	468,189	681,740	719,608
Maintenance & Operations	666,884	701,438	918,471	1,095,326
(4801) ADMINISTRATION	130,021	238,197	238,617	294,662
Salaries & Benefits	107,417	227,295	224,892	256,974
Maintenance & Operations	22,605	10,902	13,725	37,688
(106) STATE GAS TAX FUND	431,943	274,795	221,745	523,755
(0000) (106) STATE GAS TAX FUND	2,711	3,000	210,000	260,000
Salaries & Benefits	-	-	-	-
Maintenance & Operations	2,711	3,000	210,000	260,000
(4202) STREET MAINTENANCE	378,650	270,563	11,745	13,755
Salaries & Benefits	124,012	14,702	11,745	13,755
Maintenance & Operations	254,638	255,861	-	-
(8206) STATE GAS TAX	17,108	-	-	-
Maintenance & Operations	17,108	-	-	-
Capital Outlay	-	-	-	-
(8203) STATE GAS TAX	33,473	1,232	-	250,000
Maintenance & Operations	-	-	-	-
Capital Outlay	33,473	1,232	-	250,000
(110) MEASURE R	598	689,579	600,000	1,000,000
(8203) STATE GAS TAX	598	689,579	600,000	1,000,000
Maintenance & Operations	-	-	-	-
Capital Outlay	598	689,579	600,000	1,000,000
(114) PROP "C" TRANSPORTATION	501,113	432,977	300,000	1,200,000
(5292) DIAL-A-RIDE	-	-	-	-
Salaries & Benefits	-	-	-	-
Maintenance & Operations	-	-	-	-
(5293) SHUTTLE	1,675	2,429	300,000	1,200,000
Salaries & Benefits	1,075	2,429	-	-
Maintenance & Operations	600	-	-	-
Capital Outlay	-	-	300,000	1,200,000
(5295) ADMINISTRATION	-	-	-	-
Salaries & Benefits	-	-	-	-
(8203) STATE GAS TAX	499,438	430,549	-	-
Capital Outlay	499,438	430,549	-	-
(115) AIR POLLUTION REDUCTION FUND	-	-	100,000	-
(0000) (115) AIR POLLUTION REDUCTION FUND	-	-	100,000	-
Capital Outlay	-	-	100,000	-
(117) HYPERION MITIGATION FUND	7,869	20,910	109,453	60,754
(8601) HYPERION LANDSCAPING	7,869	18,802	95,000	45,795
Maintenance & Operations	7,869	18,802	95,000	45,795
(8602) HYPERION LANDSCAPING	-	2,108	14,453	14,959
Maintenance & Operations	-	2,108	14,453	14,959
(118) TDA ARTICLE 3 - SB 821 BIKEWAY FUND	57,466	14,846	15,000	30,000
(0000) PUBLIC WORKS DEPARTMENT	57,466	14,846	15,000	30,000

CITY OF EL SEGUNDO
 Adopted Budget Summary
 Fiscal Year 2024-2025

Department	PUBLIC WORKS DEPARTMENT			
	Actual FY 21-22	Actual FY 22-23	Adopted FY 23-24	Adopted FY 24-25
Capital Outlay	57,466	14,846	15,000	30,000
(119) MTA GRANT	-	-	-	-
(8203) STATE GAS TAX	-	-	-	-
Capital Outlay	-	-	-	-
(125) STATE GRANTS	8,400	18,600	-	75,000
(4801) ADMINISTRATION	8,400	18,600	-	75,000
Maintenance & Operations	8,400	18,600	-	75,000
(127) MEASURE M	323,993	828,241	200,000	200,000
(0000) PUBLIC WORKS DEPARTMENT	323,993	828,241	200,000	200,000
Capital Outlay	323,993	828,241	200,000	200,000
(128) SB-1	146,734	335,930	800,000	600,000
(0000) PUBLIC WORKS DEPARTMENT	-	335,930	-	-
Capital Outlay	-	335,930	-	-
(8203) STATE GAS TAX	146,734	-	800,000	600,000
Capital Outlay	146,734	-	800,000	600,000
(131) COUNTY STORM WATER PROGRAM	264,514	192,770	750,000	1,050,000
(0000) PUBLIC WORKS DEPARTMENT	264,514	192,770	400,000	400,000
Maintenance & Operations	264,514	192,770	400,000	400,000
(8152) PUBLIC WORKS DEPARTMENT	-	-	-	-
Capital Outlay	-	-	-	-
(8205) PUBLIC WORKS DEPARTMENT	-	-	350,000	650,000
Capital Outlay	-	-	350,000	650,000
(405) FACILITIES MAINTENANCE	-	-	-	-
(0000) PUBLIC WORKS DEPARTMENT	-	-	-	-
Maintenance & Operations	-	-	-	-
(501) WATER UTILITY FUND	30,211,364	28,790,157	31,772,572	39,315,822
(0000) PUBLIC WORKS DEPARTMENT	54,996	51,617	52,397	51,660
Maintenance & Operations	54,996	51,617	52,397	51,660
(0000) (501) WATER UTILITY FUND	-	-	-	-
Transfers Out	-	-	-	-
(7103) WATER-CAPITAL	140,467	105,347	3,460,000	4,460,000
Capital Outlay	140,467	105,347	3,460,000	4,460,000
(7102) WATER-OPERATION	30,015,901	28,633,193	28,260,175	34,804,161
Salaries & Benefits	1,343,262	1,777,237	1,485,365	1,968,204
Maintenance & Operations	28,672,348	26,852,748	26,754,810	32,835,957
Capital Outlay	292	3,208	20,000	-
(502) SEWER FUND	4,441,889	4,563,279	6,791,056	7,687,440
(0000) PUBLIC WORKS DEPARTMENT	35,586	33,399	31,920	31,471
Maintenance & Operations	35,586	33,399	31,920	31,471
(0000) (502) SEWER FUND	-	81,538	-	-
Transfers Out	-	81,538	-	-
(4301) WASTEWATER	4,365,746	4,441,110	5,446,637	5,443,468
Salaries & Benefits	958,860	1,044,517	1,038,083	1,036,127
Maintenance & Operations	3,406,239	3,392,846	4,388,553	4,407,341
Capital Outlay	648	3,747	20,000	-
(8204) SANITRY SEWER CIP	40,557	7,232	1,312,500	2,212,500
Capital Outlay	40,557	7,232	1,312,500	2,212,500
(505) SOLID WASTE	270,000	285,363	300,000	330,000
(0000) (505) SOLID WASTE	270,000	285,363	300,000	330,000
Maintenance & Operations	270,000	285,363	300,000	330,000
(601) EQUIPMENT REPLACEMENT	780,210	658,803	3,383,195	2,071,272
(0000) PUBLIC WORKS DEPARTMENT	780,210	658,803	-	-
Capital Outlay	780,210	658,803	-	-
(2601) GOVERNMENT BUILDINGS	-	-	633,713	633,262
Capital Outlay	-	-	633,713	633,262
(4101) ENGINEERING	-	-	44,250	12,000
Capital Outlay	-	-	44,250	12,000
(4201) STREET SERVICES	-	-	15,000	15,000
Capital Outlay	-	-	15,000	15,000
(4202) STREET MAINTENANCE	-	-	775,593	415,666
Capital Outlay	-	-	775,593	415,666
(4203) PARK MAINTENANCE	-	-	-	-
Capital Outlay	-	-	-	-
(4205) TRAFFIC SAFETY	-	-	168,676	65,800
Capital Outlay	-	-	168,676	65,800
(4301) WASTEWATER	-	-	935,540	379,557
Capital Outlay	-	-	935,540	379,557
(4601) EQUIPMENT MAINTENANCE	-	-	135,650	76,577
Capital Outlay	-	-	135,650	76,577
(7102) WATER-OPERATION	-	-	674,773	473,410
Capital Outlay	-	-	674,773	473,410
Grand Total	46,061,638	44,337,399	53,945,058	63,988,836

CITY OF EL SEGUNDO
 Adopted Budget Summary By Account
 Fiscal Year 2024-2025

Department	001 GENERAL FUND PUBLIC WORKS DEPARTMENT			
	Actual FY 21-22	Actual FY 22-23	Adopted FY 23-24	Adopted FY 24-25
(001) GENERAL FUND	8,615,544	7,231,148	8,602,036	9,844,794
Salaries & Benefits	4,297,689	3,127,174	3,703,796	4,370,388
4101 Salaries Full Time	2,823,324	2,007,260	2,439,101	2,881,644
4102 Salaries Part Time	123,726	32,386	25,543	25,543
4103 Overtime	71,842	133,031	91,000	135,000
4113 Reimbursable Overtime	-	-	-	-
4116 Standby Pay	26,614	27,410	17,500	29,000
4117 Opt - Out Payments	6,257	6,992	3,990	6,270
4201 Retirement CalPERS	262,250	224,365	214,807	282,310
4202 FICA	237,305	171,318	186,732	222,782
4203 Workers' Compensation	318,448	207,092	243,714	260,676
4204 Group Insurance	425,940	307,396	467,819	502,021
4207 CalPERS UAL Expense	-	-	-	-
4209 PARS Expense	-	-	-	-
4210 OPEB Expense	-	-	-	-
4210 OPEB liability	-	-	-	-
4211 401(a) Employer's Contribution	-	6,424	7,231	6,951
4215 Uniform Replacement	1,983	-	3,000	15,000
4221 Car Allowance	-	3,500	3,360	3,192
Maintenance & Operations	4,317,855	4,054,063	4,898,240	5,474,406
5201 Office Supplies	-	82	-	-
5203 Repair & Maintenance Supplies	77,697	62,898	90,000	90,000
5204 Operating Supplies	357,304	301,036	454,200	605,200
5206 Computer Supplies	-	1,000	2,500	2,500
5207 Small Tools & Equipment	6,333	3,892	18,000	18,000
5215 Vehicle Gasoline Charge	325,643	308,773	350,000	350,000
5220 Computer Refresh Program Equipment	-	-	-	-
6101 Gas Utility	54,041	13,849	57,000	57,000
6102 Electric Utility	694,418	786,933	615,000	615,000
6103 Water Utility	318,553	46,900	79,000	79,000
6104 Electricity Charges	64,763	77,264	50,000	70,000
6105 Aquatics Gas Utilities	78,703	162,076	200,000	200,000
6201 Advertising/Publishing	1,508	1,391	5,000	5,000
6204 Fleet Operating Charge	-	-	-	-
6205 Other Printing & Binding	-	-	-	-
6206 Contractual Services	1,701,253	1,599,810	2,095,500	2,302,500
6207 Equipment Replacement Charge	232,557	99,606	125,813	81,595
6208 Dues & Subscriptions	6,277	8,786	10,450	10,450
6209 Dump Fees	-	-	-	-
6210 Hazard Material Disposal Fee	-	383	3,000	10,000
6212 Laundry & Cleaning	13,908	9,992	17,500	19,500
6213 Meetings & Travel	1,013	1,616	12,000	19,500
6214 Professional & Technical	15,397	27,668	69,000	44,500
6215 Repairs & Maintenance	80,316	29,667	70,000	70,000
6216 Rental Charges	487	-	-	-
6217 Software Maintenance	3,897	2,000	2,000	2,000
6219 Network Operating Charge	32,200	32,200	36,702	37,987
6223 Training & Education	2,360	4,679	23,000	33,000
6224 Vehicle Operating Charge	174,525	307,308	325,000	457,536
6249 Fees & Licenses	7,764	-	-	21,463
6253 Postage	692	418	1,125	1,125
6254 Telephone	28,370	20,759	21,450	21,550
6260 Equipment Leasing Costs	3,289	-	-	-
6281 Emergency Facilities Maintenance	300	121,194	140,000	200,000
6282 Emergency Repair	9,573	11,606	25,000	50,000
6304 Smoky Hollow Parking in Lieu	24,714	10,277	-	-
Capital Outlay	-	49,910	-	-
8104 Equipment	-	49,910	-	-
Grand Total	8,615,544	7,231,148	8,602,036	9,844,794

Department	PUBLIC WORKS DEPARTMENT			
	Actual FY 21-22	Actual FY 22-23	Adopted FY 23-24	Adopted FY 24-25
(001) GENERAL FUND	8,615,544	7,231,148	8,602,036	9,844,794
(2601) GOVERNMENT BUILDINGS	1,800,903	2,247,097	2,557,958	2,848,606
Salaries & Benefits	719,580	684,465	869,485	914,422
4101 Salaries Full Time	451,213	410,571	559,468	568,876
4102 Salaries Part Time	29,344	32,386	25,543	25,543
4103 Overtime	21,034	22,003	10,000	25,000
4113 Reimbursable Overtime	-	-	-	-
4116 Standby Pay	6,848	6,246	-	-
4117 Opt - Out Payments	3,018	2,768	-	2,850
4201 Retirement CalPERS	37,402	48,819	49,775	55,924
4202 FICA	40,278	40,719	44,061	45,593
4203 Workers' Compensation	66,033	61,985	78,175	79,520
4204 Group Insurance	64,410	58,260	101,706	110,392
4210 OPEB Expense	-	-	-	-
4211 401(a) Employer's Contribution	-	459	516	497
4215 Uniform Replacement	-	-	-	-
4221 Car Allowance	-	250	240	228
Maintenance & Operations	1,081,322	1,512,722	1,688,473	1,934,183
5201 Office Supplies	-	30	-	-
5203 Repair & Maintenance Supplies	77,697	62,898	90,000	90,000
5204 Operating Supplies	116,517	166,213	200,000	266,000
5207 Small Tools & Equipment	-	-	2,500	2,500
5220 Computer Refresh Program Equipment	-	-	-	-
6101 Gas Utility	42,162	5,388	40,000	40,000
6102 Electric Utility	262,215	355,228	250,000	250,000
6103 Water Utility	55,874	35,612	70,000	70,000
6104 Electricity Charges	64,763	77,264	50,000	70,000
6105 Aquatics Gas Utilities	78,703	162,076	200,000	200,000
6206 Contractual Services	357,637	490,371	580,000	695,000
6207 Equipment Replacement Charge	12,880	22,239	15,046	(451)
6212 Laundry & Cleaning	3,342	3,252	4,000	4,000
6213 Meetings & Travel	-	-	2,500	2,500
6214 Professional & Technical	-	-	30,000	30,000
6215 Repairs & Maintenance	-	-	-	-
6219 Network Operating Charge	5,200	5,200	5,927	6,134
6223 Training & Education	152	634	4,500	4,500
6224 Vehicle Operating Charge	-	1,106	-	-
6253 Postage	302	82	-	-
6254 Telephone	3,580	3,934	4,000	4,000
6260 Equipment Leasing Costs	-	-	-	-
6281 Emergency Facilities Maintenance	300	121,194	140,000	200,000
Capital Outlay	-	49,910	-	-
8104 Equipment	-	49,910	-	-
(4101) ENGINEERING	769,037	856,756	1,016,995	1,649,365
Salaries & Benefits	464,771	404,786	389,770	946,089
4101 Salaries Full Time	365,928	311,605	300,338	711,642
4102 Salaries Part Time	-	-	-	-
4103 Overtime	163	-	-	-
4117 Opt - Out Payments	-	-	-	-
4201 Retirement CalPERS	31,635	35,034	25,496	68,052
4202 FICA	26,524	23,380	22,976	54,441
4203 Workers' Compensation	8,695	6,494	6,961	18,788
4204 Group Insurance	31,827	25,721	31,275	90,558
4210 OPEB Expense	-	-	-	-
4211 401(a) Employer's Contribution	-	1,652	1,859	1,787
4221 Car Allowance	-	900	864	821
Maintenance & Operations	304,265	451,970	627,225	703,276
5204 Operating Supplies	4,084	5,162	6,000	6,000
5206 Computer Supplies	-	1,000	2,500	2,500
5207 Small Tools & Equipment	-	-	-	-
5220 Computer Refresh Program Equipment	-	-	-	-
6201 Advertising/Publishing	1,508	1,391	3,000	3,000
6205 Other Printing & Binding	-	-	-	-
6206 Contractual Services	237,083	385,388	550,000	650,000
6207 Equipment Replacement Charge	2,235	3,055	4,296	4,296
6208 Dues & Subscriptions	1,530	-	3,200	3,200
6213 Meetings & Travel	-	-	2,000	2,000
6214 Professional & Technical	14,322	27,441	31,000	6,500
6219 Network Operating Charge	13,800	13,800	15,729	16,280
6223 Training & Education	-	-	5,000	5,000
6253 Postage	390	335	750	750
6254 Telephone	4,599	4,120	3,750	3,750
6260 Equipment Leasing Costs	-	-	-	-
6304 Smoky Hollow Parking in Lieu	24,714	10,277	-	-
(4201) STREET SERVICES	446,477	464,519	551,887	489,545
Salaries & Benefits	227,112	220,196	242,977	238,745
4101 Salaries Full Time	168,316	156,838	175,265	164,274
4102 Salaries Part Time	-	-	-	-
4103 Overtime	2,482	6,491	6,000	15,000

CITY OF EL SEGUNDO
 Adopted Budget Details
 Fiscal Year 2024-2025

Department	PUBLIC WORKS DEPARTMENT			
	Actual FY 21-22	Actual FY 22-23	Adopted FY 23-24	Adopted FY 24-25
4113 Reimbursable Overtime	-	-	-	-
4116 Standby Pay	702	987	1,000	5,000
4117 Opt - Out Payments	-	-	-	-
4201 Retirement CalPERS	15,516	17,104	15,279	15,552
4202 FICA	12,802	12,546	12,932	12,567
4203 Workers' Compensation	7,923	8,551	5,486	4,928
4204 Group Insurance	19,371	17,113	26,410	20,845
4209 PARS Expense	-	-	-	-
4210 OPEB Expense	-	-	-	-
4211 401(a) Employer's Contribution	-	367	413	397
4221 Car Allowance	-	200	192	182
Maintenance & Operations	219,364	244,323	308,910	250,800
5204 Operating Supplies	578	5,378	12,200	12,200
6206 Contractual Services	218,346	238,615	295,000	237,000
6207 Equipment Replacement Charge	440	330	110	-
6254 Telephone	-	-	1,600	1,600
(4202) STREET MAINTENANCE	543,660	733,029	940,919	1,059,032
Salaries & Benefits	442,694	549,138	668,209	719,540
4101 Salaries Full Time	270,171	313,164	396,152	431,185
4103 Overtime	12,185	40,647	40,000	40,000
4113 Reimbursable Overtime	-	-	-	-
4116 Standby Pay	4,657	7,461	6,500	-
4117 Opt - Out Payments	2,233	3,018	2,850	2,850
4201 Retirement CalPERS	26,380	33,876	35,591	43,680
4202 FICA	22,067	27,901	30,524	33,204
4203 Workers' Compensation	40,437	50,788	45,209	48,827
4204 Group Insurance	64,565	72,283	108,383	104,794
4210 OPEB Expense	-	-	-	-
4215 Uniform Replacement	-	-	3,000	15,000
Maintenance & Operations	100,966	183,891	272,710	339,492
5204 Operating Supplies	31,162	96,664	150,000	235,000
5207 Small Tools & Equipment	-	-	500	500
5220 Computer Refresh Program Equipment	-	-	-	-
6101 Gas Utility	2,239	4,918	4,000	4,000
6102 Electric Utility	9,832	15,743	12,000	12,000
6206 Contractual Services	47	-	-	-
6207 Equipment Replacement Charge	45,642	55,685	80,783	57,258
6209 Dump Fees	-	-	-	-
6212 Laundry & Cleaning	3,066	2,946	7,500	7,500
6214 Professional & Technical	-	-	4,500	4,500
6217 Software Maintenance	-	2,000	2,000	2,000
6219 Network Operating Charge	5,200	5,200	5,927	6,134
6223 Training & Education	-	-	5,000	10,000
6224 Vehicle Operating Charge	-	-	-	-
6254 Telephone	489	735	500	600
6260 Equipment Leasing Costs	3,289	-	-	-
Capital Outlay	-	-	-	-
8104 Equipment	-	-	-	-
(4203) PARK MAINTENANCE	2,408,715	-	-	-
Salaries & Benefits	1,276,890	-	-	-
4101 Salaries Full Time	777,427	-	-	-
4102 Salaries Part Time	94,381	-	-	-
4103 Overtime	15,507	-	-	-
4116 Standby Pay	4,127	-	-	-
4117 Opt - Out Payments	-	-	-	-
4201 Retirement CalPERS	73,468	-	-	-
4202 FICA	70,528	-	-	-
4203 Workers' Compensation	124,414	-	-	-
4204 Group Insurance	115,053	-	-	-
4210 OPEB Expense	-	-	-	-
4215 Uniform Replacement	1,983	-	-	-
Maintenance & Operations	1,131,825	-	-	-
5204 Operating Supplies	78,194	-	-	-
5207 Small Tools & Equipment	1,424	-	-	-
6101 Gas Utility	6,236	-	-	-
6102 Electric Utility	79,202	-	-	-
6103 Water Utility	253,382	-	-	-
6206 Contractual Services	471,953	-	-	-
6207 Equipment Replacement Charge	157,712	-	-	-
6208 Dues & Subscriptions	1,063	-	-	-
6212 Laundry & Cleaning	4,910	-	-	-
6214 Professional & Technical	1,075	-	-	-
6215 Repairs & Maintenance	66,147	-	-	-
6216 Rental Charges	487	-	-	-
6223 Training & Education	1,684	-	-	-
6254 Telephone	8,358	-	-	-
(4205) TRAFFIC SAFETY	725,780	951,951	916,152	949,848
Salaries & Benefits	268,113	394,035	371,426	410,208
4101 Salaries Full Time	180,486	247,762	235,718	253,475

Department	PUBLIC WORKS DEPARTMENT			
	Actual FY 21-22	Actual FY 22-23	Adopted FY 23-24	Adopted FY 24-25
4103 Overtime	6,804	20,958	15,000	20,000
4113 Reimbursable Overtime	-	-	-	-
4116 Standby Pay	1,965	4,117	4,000	10,000
4201 Retirement CalPERS	18,706	27,909	21,026	25,555
4202 FICA	14,774	20,955	18,032	19,391
4203 Workers' Compensation	18,216	29,709	30,323	32,731
4204 Group Insurance	27,161	42,624	47,327	49,056
4210 OPEB Expense	-	-	-	-
Maintenance & Operations	457,667	557,917	544,726	539,640
5204 Operating Supplies	16,541	14,067	50,000	50,000
5207 Small Tools & Equipment	-	-	-	-
6102 Electric Utility	328,057	393,387	330,000	330,000
6206 Contractual Services	104,980	140,072	150,000	150,000
6207 Equipment Replacement Charge	8,089	10,391	14,726	9,640
(4206) SOLID WASTE RECYCLING	366,016	345,134	425,054	477,690
Salaries & Benefits	96,357	15,273	13,554	16,190
4101 Salaries Full Time	75,844	9,708	10,296	11,903
4102 Salaries Part Time	-	-	-	-
4103 Overtime	74	-	-	-
4113 Reimbursable Overtime	-	-	-	-
4117 Opt - Out Payments	-	-	-	-
4201 Retirement CalPERS	7,030	3,128	889	1,174
4202 FICA	6,094	612	312	911
4203 Workers' Compensation	808	358	334	387
4204 Group Insurance	6,506	900	1,117	1,236
4210 OPEB Expense	-	-	-	-
4211 401(a) Employer's Contribution	-	367	413	397
4221 Car Allowance	-	200	192	182
Maintenance & Operations	269,659	329,862	411,500	461,500
5204 Operating Supplies	-	-	2,000	2,000
6201 Advertising/Publishing	-	-	2,000	2,000
6206 Contractual Services	269,659	329,862	407,500	457,500
6213 Meetings & Travel	-	-	-	-
6223 Training & Education	-	-	-	-
(4302) STORM DRAINS	212,674	224,836	354,244	261,113
Salaries & Benefits	149,377	163,798	241,744	148,613
4101 Salaries Full Time	94,485	90,808	153,737	87,361
4103 Overtime	4,940	20,679	10,000	15,000
4113 Reimbursable Overtime	-	-	-	-
4116 Standby Pay	4,387	5,708	6,000	6,000
4117 Opt - Out Payments	1,007	1,207	1,140	570
4201 Retirement CalPERS	9,394	9,192	13,815	8,960
4202 FICA	8,769	9,084	11,848	6,727
4203 Workers' Compensation	12,807	13,924	14,381	9,457
4204 Group Insurance	13,588	13,195	30,823	14,538
4210 OPEB Expense	-	-	-	-
Maintenance & Operations	63,297	61,038	112,500	112,500
5204 Operating Supplies	3,845	4,869	6,000	6,000
6101 Gas Utility	1,805	30	10,000	10,000
6102 Electric Utility	9,648	13,149	15,000	15,000
6103 Water Utility	2,509	3,029	3,000	3,000
6201 Advertising/Publishing	-	-	-	-
6206 Contractual Services	33,582	15,502	13,000	13,000
6215 Repairs & Maintenance	9,110	21,682	60,000	60,000
6223 Training & Education	-	-	2,500	2,500
6254 Telephone	2,799	2,777	3,000	3,000
(4304) ENVIRONMENTAL PROGRAMS	-	-	-	-
Salaries & Benefits	-	-	-	-
4101 Salaries Full Time	-	-	-	-
4201 Retirement CalPERS	-	-	-	-
4202 FICA	-	-	-	-
4203 Workers' Compensation	-	-	-	-
4204 Group Insurance	-	-	-	-
4210 OPEB liability	-	-	-	-
Maintenance & Operations	-	-	-	-
5204 Operating Supplies	-	-	-	-
6206 Contractual Services	-	-	-	-
6213 Meetings & Travel	-	-	-	-
6214 Professional & Technical	-	-	-	-
6223 Training & Education	-	-	-	-
6254 Telephone	-	-	-	-
(4601) EQUIPMENT MAINTENANCE	1,212,262	1,169,627	1,600,210	1,814,934
Salaries & Benefits	545,378	468,189	681,740	719,608
4101 Salaries Full Time	353,935	290,406	434,841	455,533
4102 Salaries Part Time	-	-	-	-
4103 Overtime	8,653	22,252	10,000	20,000
4113 Reimbursable Overtime	-	-	-	-
4116 Standby Pay	3,928	2,892	-	8,000
4117 Opt - Out Payments	-	-	-	-

Department		PUBLIC WORKS DEPARTMENT			
	Actual FY 21-22	Actual FY 22-23	Adopted FY 23-24	Adopted FY 24-25	
4201 Retirement CalPERS	35,004	35,058	38,759	44,719	
4202 FICA	30,199	23,859	32,790	34,848	
4203 Workers' Compensation	36,095	31,510	59,337	62,003	
4204 Group Insurance	77,565	61,645	105,408	93,926	
4209 PARS Expense	-	-	-	-	
4210 OPEB Expense	-	-	-	-	
4211 401(a) Employer's Contribution	-	367	413	397	
4221 Car Allowance	-	200	192	182	
Maintenance & Operations	666,884	701,438	918,471	1,095,326	
5201 Office Supplies	-	53	-	-	
5204 Operating Supplies	102,745	4,851	25,000	25,000	
5207 Small Tools & Equipment	4,909	3,892	15,000	15,000	
5215 Vehicle Gasoline Charge	325,643	308,773	350,000	350,000	
5220 Computer Refresh Program Equipment	-	-	-	-	
6101 Gas Utility	1,599	3,513	3,000	3,000	
6102 Electric Utility	5,464	9,426	8,000	8,000	
6103 Water Utility	6,789	8,258	6,000	6,000	
6204 Fleet Operating Charge	-	-	-	-	
6206 Contractual Services	7,968	-	100,000	100,000	
6207 Equipment Replacement Charge	5,559	7,906	10,852	10,852	
6208 Dues & Subscriptions	2,051	8,786	4,500	4,500	
6210 Hazard Material Disposal Fee	-	383	3,000	10,000	
6212 Laundry & Cleaning	2,590	3,794	6,000	8,000	
6213 Meetings & Travel	-	-	5,000	10,000	
6214 Professional & Technical	-	-	3,000	3,000	
6215 Repairs & Maintenance	5,059	7,984	10,000	10,000	
6219 Network Operating Charge	8,000	8,000	9,119	9,438	
6223 Training & Education	-	3,420	5,000	10,000	
6224 Vehicle Operating Charge	174,525	306,202	325,000	457,536	
6254 Telephone	4,409	4,590	5,000	5,000	
6282 Emergency Repair	9,573	11,606	25,000	50,000	
(4801) ADMINISTRATION	130,021	238,197	238,617	294,662	
Salaries & Benefits	107,417	227,295	224,892	256,974	
4101 Salaries Full Time	85,519	176,399	173,285	197,395	
4102 Salaries Part Time	-	-	-	-	
4103 Overtime	-	-	-	-	
4117 Opt - Out Payments	-	-	-	-	
4201 Retirement CalPERS	7,715	14,244	14,178	18,695	
4202 FICA	5,270	12,261	13,256	15,101	
4203 Workers' Compensation	3,021	3,774	3,508	4,035	
4204 Group Insurance	5,893	15,655	15,369	16,676	
4207 CalPERS UAL Expense	-	-	-	-	
4210 OPEB Expense	-	-	-	-	
4211 401(a) Employer's Contribution	-	3,212	3,615	3,476	
4221 Car Allowance	-	1,750	1,680	1,596	
Maintenance & Operations	22,605	10,902	13,725	37,688	
5204 Operating Supplies	3,637	3,833	3,000	3,000	
6208 Dues & Subscriptions	1,633	-	2,750	2,750	
6213 Meetings & Travel	1,013	1,616	2,500	5,000	
6214 Professional & Technical	-	227	500	500	
6217 Software Maintenance	3,897	-	-	-	
6223 Training & Education	525	625	1,000	1,000	
6249 Fees & Licenses	7,764	-	-	21,463	
6253 Postage	-	-	375	375	
6254 Telephone	4,135	4,602	3,600	3,600	
(106) STATE GAS TAX FUND	431,943	274,795	221,745	523,755	
(0000) (106) STATE GAS TAX FUND	2,711	3,000	210,000	260,000	
Salaries & Benefits	-	-	-	-	
4101 Salaries Full Time	-	-	-	-	
4201 Retirement CalPERS	-	-	-	-	
4202 FICA	-	-	-	-	
4203 Workers' Compensation	-	-	-	-	
4210 OPEB Expense	-	-	-	-	
Maintenance & Operations	2,711	3,000	210,000	260,000	
5202 Furniture and Equipment	-	-	-	50,000	
6206 Contractual Services	2,711	3,000	80,000	80,000	
6214 Professional & Technical	-	-	130,000	130,000	
(4202) STREET MAINTENANCE	378,650	270,563	11,745	13,755	
Salaries & Benefits	124,012	14,702	11,745	13,755	
4101 Salaries Full Time	78,566	10,840	9,860	10,553	
4103 Overtime	5,940	11	-	-	
4116 Standby Pay	3,120	-	-	-	
4117 Opt - Out Payments	785	-	-	-	
4201 Retirement CalPERS	7,901	2,929	786	977	
4202 FICA	6,883	830	754	807	
4203 Workers' Compensation	11,037	97	69	74	
4204 Group Insurance	9,779	(5)	275	1,344	
4210 OPEB Expense	-	-	-	-	
Maintenance & Operations	254,638	255,861	-	-	

Department	PUBLIC WORKS DEPARTMENT			
	Actual FY 21-22	Actual FY 22-23	Adopted FY 23-24	Adopted FY 24-25
5202 Furniture and Equipment	40,282	9,746	-	-
6214 Professional & Technical	214,356	246,115	-	-
(8206) STATE GAS TAX	17,108	-	-	-
Maintenance & Operations	17,108	-	-	-
6206 Contractual Services	17,108	-	-	-
Capital Outlay	-	-	-	-
8943 Slurry Seal - Local Sts. Rehab Program	-	-	-	-
(8203) STATE GAS TAX	33,473	1,232	-	250,000
Maintenance & Operations	-	-	-	-
5202 Furniture and Equipment	-	-	-	-
6206 Contractual Services	-	-	-	-
6214 Professional & Technical	-	-	-	-
Capital Outlay	33,473	1,232	-	250,000
8357 Slurry Seal Streets	-	-	-	-
8606 New Sidewalk Repair	1,092	1,232	-	250,000
8943 Local Streets Rehabilitation Program	32,381	-	-	-
(110) MEASURE R	598	689,579	600,000	1,000,000
(8203) STATE GAS TAX	598	689,579	600,000	1,000,000
Maintenance & Operations	-	-	-	-
6214 Professional & Technical	-	-	-	-
Capital Outlay	598	689,579	600,000	1,000,000
8929 Park Place Extension	598	489,579	-	-
8943 Local Streets Rehabilitation Program	-	200,000	600,000	1,000,000
8957 E. Imperial Hwy Resurfacing PW 16-10	-	-	-	-
(114) PROP "C" TRANSPORTATION	501,113	432,977	300,000	1,200,000
(5292) DIAL-A-RIDE	-	-	-	-
Salaries & Benefits	-	-	-	-
4102 Salaries Part Time	-	-	-	-
4202 FICA	-	-	-	-
4203 Workers' Compensation	-	-	-	-
Maintenance & Operations	-	-	-	-
6207 Equipment Replacement Charge	-	-	-	-
(5293) SHUTTLE	1,675	2,429	300,000	1,200,000
Salaries & Benefits	1,075	2,429	-	-
4102 Salaries Part Time	-	-	-	-
4201 Retirement CalPERS	1,075	2,429	-	-
4202 FICA	-	-	-	-
4203 Workers' Compensation	-	-	-	-
Maintenance & Operations	600	-	-	-
5204 Operating Supplies	-	-	-	-
6206 Beach Cities Transit	600	-	-	-
6207 Equipment Replacement Charge	-	-	-	-
6214 Professional & Technical	-	-	-	-
Capital Outlay	-	-	300,000	1,200,000
8943 Local Streets Rehabilitation Program	-	-	300,000	1,200,000
(5295) ADMINISTRATION	-	-	-	-
Salaries & Benefits	-	-	-	-
4101 Salaries Full Time	-	-	-	-
4202 FICA	-	-	-	-
4203 Workers' Compensation	-	-	-	-
(8203) STATE GAS TAX	499,438	430,549	-	-
Capital Outlay	499,438	430,549	-	-
8809 El Segundo Blvd.- Design	46,815	-	-	-
8929 Park Place Extension	452,623	404,936	-	-
8943 Local Streets Rehabilitation Program	-	25,613	-	-
8957 E. Imperial Hwy Resurfacing PW 16-10	-	-	-	-
(115) AIR POLUTION REDUCTION FUND	-	-	100,000	-
(0000) (115) AIR POLUTION REDUCTION FUND	-	-	100,000	-
Capital Outlay	-	-	100,000	-
8105 Automotive	-	-	100,000	-
(117) HYPERION MITIGATION FUND	7,869	20,910	109,453	60,754
(8601) HYPERION LANSCAPING	7,869	18,802	95,000	45,795
Maintenance & Operations	7,869	18,802	95,000	45,795
6206 Contractual Services	7,104	18,007	95,000	45,000
6254 Telephone	765	795	-	795
(8602) HYPERION LANSCAPING	-	2,108	14,453	14,959
Maintenance & Operations	-	2,108	14,453	14,959
6286 General Admin. Charges	-	2,108	14,453	14,959
(118) TDA ARTICLE 3 - SB 821 BIKEWAY FUND	57,466	14,846	15,000	30,000
(0000) PUBLIC WORKS DEPARTMENT	57,466	14,846	15,000	30,000
Capital Outlay	57,466	14,846	15,000	30,000
8925 BICYCLE/PEDESTRN IMPRVM	57,466	14,846	15,000	30,000
(119) MTA GRANT	-	-	-	-
(8203) STATE GAS TAX	-	-	-	-
Capital Outlay	-	-	-	-
8432 FY 20/21 Pavement Rehab Project	-	-	-	-
8957 E. Imperial Hwy Resurfacing PW 16-10	-	-	-	-
(125) STATE GRANTS	8,400	18,600	-	75,000
(4801) ADMINISTRATION	8,400	18,600	-	75,000

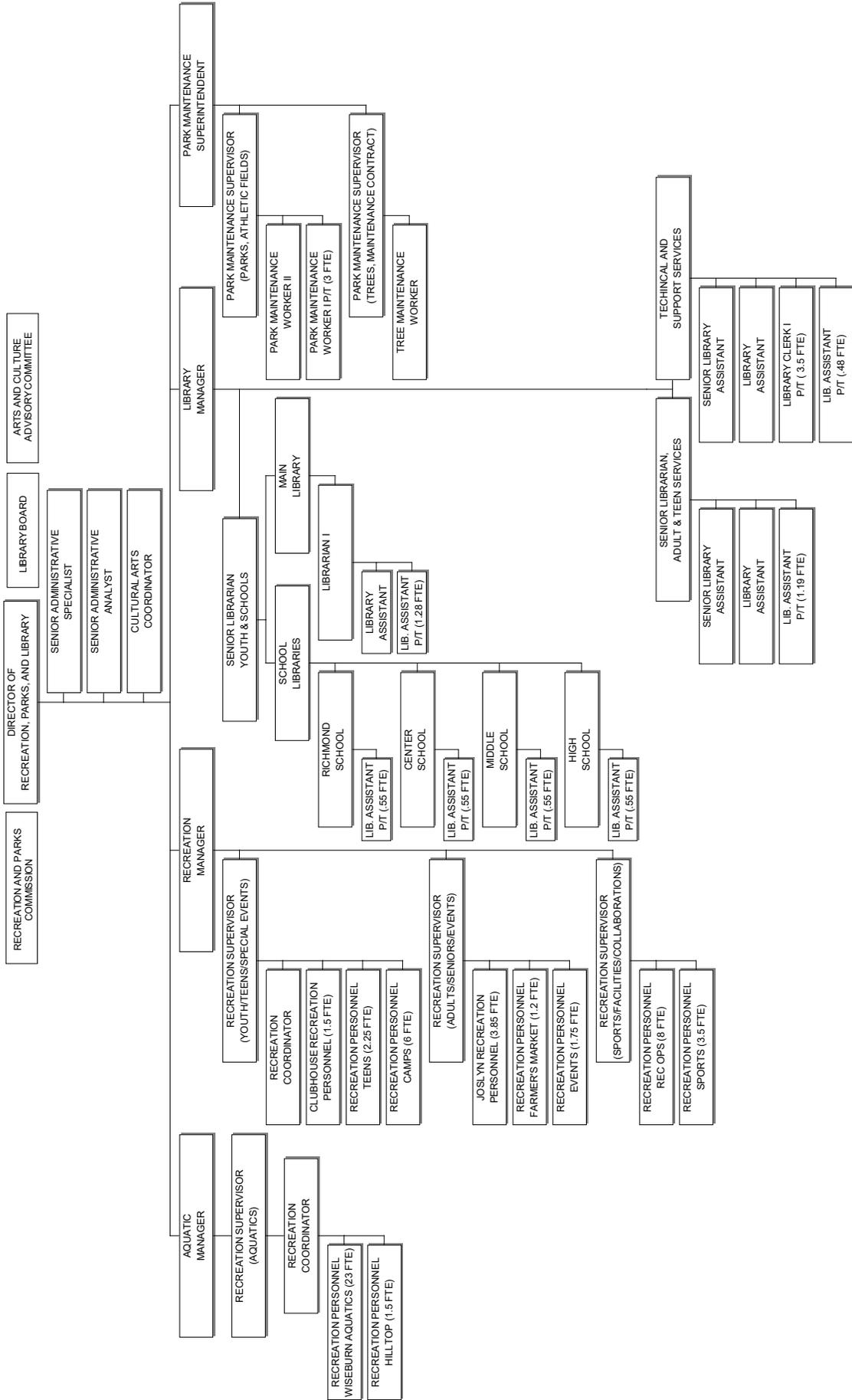
Department		PUBLIC WORKS DEPARTMENT			
	Actual FY 21-22	Actual FY 22-23	Adopted FY 23-24	Adopted FY 24-25	
Maintenance & Operations	8,400	18,600	-	75,000	
3755 CalEPA-Green Business Grant	8,400	18,600	-	-	
4301 West Basin Grant	-	-	-	-	
5204 SB 1383 Local Assistance Grant	-	-	-	75,000	
(127) MEASURE M	323,993	828,241	200,000	200,000	
(0000) PUBLIC WORKS DEPARTMENT	323,993	828,241	200,000	200,000	
Capital Outlay	323,993	828,241	200,000	200,000	
8382 Measure M Expenditures	323,993	828,241	-	200,000	
8384 Library Park Pathway Improvements	-	-	200,000	-	
(128) SB-1	146,734	335,930	800,000	600,000	
(0000) PUBLIC WORKS DEPARTMENT	-	335,930	-	-	
Capital Outlay	-	335,930	-	-	
8383 SB-1 Expenditures	-	335,930	-	-	
(8203) STATE GAS TAX	146,734	-	800,000	600,000	
Capital Outlay	146,734	-	800,000	600,000	
8383 SB-1 Expenditures	-	-	800,000	600,000	
8432 FY 20/21 Pavement Rehab Project	146,734	-	-	-	
(131) COUNTY STORM WATER PROGRAM	264,514	192,770	750,000	1,050,000	
(0000) PUBLIC WORKS DEPARTMENT	264,514	192,770	400,000	400,000	
Maintenance & Operations	264,514	192,770	400,000	400,000	
6206 Contractual Services	-	-	200,000	200,000	
6214 Professional & Technical	264,514	192,770	200,000	200,000	
(8152) PUBLIC WORKS DEPARTMENT	-	-	-	-	
Capital Outlay	-	-	-	-	
8212 Acacia Park Playground	-	-	-	-	
(8205) PUBLIC WORKS DEPARTMENT	-	-	350,000	650,000	
Capital Outlay	-	-	350,000	650,000	
8103 Other Improvements	-	-	350,000	650,000	
8301 California St. Storm Drain Impr 2019	-	-	-	-	
8302 Catch Basin Inserts Installations 2020	-	-	-	-	
(405) FACILITIES MAINTENANCE	-	-	-	-	
(0000) PUBLIC WORKS DEPARTMENT	-	-	-	-	
Maintenance & Operations	-	-	-	-	
5209 Non-Capitalized Purchases <\$5000	-	-	-	-	
6215 Repairs & Maintenance	-	-	-	-	
(501) WATER UTILITY FUND	30,211,364	28,790,157	31,772,572	39,315,822	
(0000) PUBLIC WORKS DEPARTMENT	54,996	51,617	52,397	51,660	
Maintenance & Operations	54,996	51,617	52,397	51,660	
4907 Interest Expense	54,996	51,617	52,397	51,660	
(0000) (501) WATER UTILITY FUND	-	-	-	-	
Transfers Out	-	-	-	-	
9499 Transfers Out	-	-	-	-	
(7102) WATER-OPERATION	30,015,901	28,633,193	28,260,175	34,804,161	
Salaries & Benefits	1,343,262	1,777,237	1,485,365	1,968,204	
4101 Salaries Full Time	893,923	998,434	995,419	1,329,898	
4102 Salaries Part Time	3,855	11,399	-	-	
4103 Overtime	16,669	29,365	30,000	35,000	
4113 Reimbursable Overtime	(431)	-	-	-	
4116 Standby Pay	22,929	23,384	30,000	-	
4117 Opt - Out Payments	5,432	5,432	5,130	7,980	
4200 Pension Expense GASB 68	-	-	-	-	
4201 Retirement CalPERS	(2,192)	302,785	88,016	132,736	
4202 FICA	69,503	80,141	76,542	102,348	
4203 Workers' Compensation	75,845	93,554	87,662	125,000	
4204 Group Insurance	243,348	253,428	165,301	217,171	
4209 PARS Expense	9,450	9,450	-	13,000	
4210 OPEB Expense	3,854	(35,527)	-	-	
4211 401(a) Employer's Contribution	-	3,067	3,615	3,476	
4215 Uniform Replacement	1,079	646	2,000	-	
4221 Car Allowance	-	1,680	1,680	1,596	
Maintenance & Operations	28,672,348	26,852,748	26,754,810	32,835,957	
5204 Operating Supplies	31,647	33,374	70,000	70,000	
5207 Small Tools & Equipment	26,305	20,941	120,000	120,000	
5215 Vehicle Gasoline Charge	16,131	21,574	12,500	20,000	
5220 Computer Refresh Program Equipment	-	-	-	-	
6101 Gas Utility	1,997	3,808	3,500	3,500	
6102 Electricity Utility	22,143	24,921	30,000	30,000	
6172 Bad Debt Expense	-	893	-	-	
6201 Advertising/Publishing	-	2,070	5,000	5,000	
6202 Depreciation Expense	190,927	198,176	-	-	
6205 Other Printing & Binding	-	351	1,875	1,875	
6206 Contractual Services	224,481	176,316	285,000	390,000	
6207 Equipment Replacement Charge	40,840	20,025	20,025	18,441	
6208 Dues & Subscriptions	4,803	5,086	10,920	10,920	
6211 Insurance & Bonds	1,000,000	1,000,000	1,000,000	1,000,000	
6212 Laundry & Cleaning	5,718	8,246	12,000	13,500	
6213 Meetings & Travel	-	-	2,500	3,000	
6214 Professional & Technical	86,652	38,166	100,000	65,000	
6215 Repairs & Maintenance	4,578	6,230	32,500	32,500	

Department		PUBLIC WORKS DEPARTMENT			
		Actual FY 21-22	Actual FY 22-23	Adopted FY 23-24	Adopted FY 24-25
6217	Software Maintenance	2,060	2,000	3,000	3,000
6219	Network Operating Charge	10,300	-	11,740	12,151
6223	Training & Education	5,853	2,869	8,000	9,000
6224	Vehicle Operating Charge	21,595	39,590	30,000	30,000
6235	Accrued Vac/Sick Pay	1,544	20,625	-	-
6244	Misc. Expense	-	289	-	-
6253	Postage	6,969	4,920	24,000	24,000
6254	Telephone	22,613	19,267	24,000	24,000
6256	Pavement Rehabilitation	1,359	-	20,000	33,500
6260	Equipment Leasing Costs	-	-	-	-
6283	Water Purchases - Potable	12,606,550	10,101,182	10,000,000	11,830,169
6285	Water Purchases - Reclaimed Water	13,603,062	14,301,828	13,500,000	17,608,319
6286	General Admin Charges	734,219	800,000	1,423,750	1,473,581
6301	Legal Counsel	-	-	-	-
6354	Lifeline Expense	-	-	4,500	4,500
Capital Outlay		292	3,208	20,000	-
8108	Computer Hardware	-	-	10,000	-
8109	Computer Software	292	3,208	10,000	-
(7103) WATER-CAPITAL		140,467	105,347	3,460,000	4,460,000
Capital Outlay		140,467	105,347	3,460,000	4,460,000
8206	Water Infrastructure Replacement	165,757	(480,773)	2,000,000	2,000,000
8207	Water Main Replacement	(25,200)	586,120	1,200,000	1,550,000
8381	Water Reservoir Rehabilitation	-	-	-	650,000
8461	Upgrade/Relocate Metering Structures	-	-	260,000	260,000
8655	AMR Meters	(90)	-	-	-
(502) SEWER FUND		4,441,889	4,563,279	6,791,056	7,687,440
(0000) PUBLIC WORKS DEPARTMENT		35,586	33,399	31,920	31,471
Maintenance & Operations		35,586	33,399	31,920	31,471
4907	Interest Expense	35,586	33,399	31,920	31,471
(0000) (502) SEWER FUND		-	81,538	-	-
Transfers Out		-	81,538	-	-
9499	Transfers Out	-	81,538	-	-
(4301) WASTEWATER		4,365,746	4,441,110	5,446,637	5,443,468
Salaries & Benefits		958,860	1,044,517	1,038,083	1,036,127
4101	Salaries Full Time	664,987	605,906	708,721	689,845
4102	Salaries Part Time	1,928	5,056	-	-
4103	Overtime	12,322	26,023	10,000	40,000
4113	Reimbursable Overtime	-	-	-	-
4116	Standby Pay	19,948	21,711	20,000	20,000
4117	Opt - Out Payments	3,899	2,414	2,280	-
4200	Pension Expense - GASB 68	-	-	-	-
4201	Retirement CalPERS	11,415	182,711	62,733	66,692
4202	FICA	55,317	49,750	58,383	52,773
4203	Workers' Compensation	64,084	50,680	68,127	55,091
4204	Group Insurance	112,521	117,668	107,082	98,002
4209	PARS Expense	9,450	9,450	-	13,000
4210	OPEB Expense	2,990	(27,561)	-	-
4211	401(a) Employer's Contribution	-	459	516	497
4221	Car Allowance	-	250	240	228
Maintenance & Operations		3,406,239	3,392,846	4,388,553	4,407,341
5201	Office Supplies	-	-	-	-
5203	Repair & Maintenance Supplies	-	1,752	50,000	50,000
5204	Operating Supplies	34,710	15,393	45,000	45,000
5207	Small Tools & Equipment	-	-	1,000	1,000
5215	Vehicle Gasoline Charge	12,696	11,572	9,000	9,000
6101	Gas Utility	2,901	2,178	3,000	3,000
6102	Electric Utility	70,966	73,874	70,000	70,000
6103	Water Utility	1,186	832	3,000	3,000
6201	Advertising/Publishing	-	-	-	-
6202	Depreciation Expense	402,171	419,707	-	-
6205	Other Printing & Binding	-	-	-	-
6206	Contractual Services	1,697,140	1,697,214	2,600,000	2,500,000
6207	Equipment Replacement Charge	66,827	46,488	46,488	38,258
6208	Dues & Subscriptions	-	-	1,000	1,000
6211	Insurance & Bonds	500,000	500,000	500,000	500,000
6212	Laundry & Cleaning	2,761	3,941	4,500	4,500
6213	Meetings & Travel	-	-	1,000	1,000
6214	Professional & Technical	19,748	1,072	20,000	20,000
6215	Repairs & Maintenance	150,777	157,919	230,000	320,000
6217	Software Maintenance	-	2,000	2,250	2,250
6219	Network Operating Charge	3,400	-	3,875	4,011
6223	Training & Education	2,065	1,715	2,100	3,000
6224	Vehicle Operating Charge	52,559	27,907	30,000	40,000
6235	Accrued Vac/Sick Pay	(39,515)	5,109	-	-
6253	Postage	4,859	4,237	12,000	12,000
6254	Telephone	11,894	10,844	12,000	12,000
6286	General Admin Charges	409,093	409,093	742,340	768,322
Capital Outlay		648	3,747	20,000	-
8108	Computer Hardware	356	539	10,000	-

CITY OF EL SEGUNDO
 Adopted Budget Details
 Fiscal Year 2024-2025

Department	PUBLIC WORKS DEPARTMENT			
	Actual FY 21-22	Actual FY 22-23	Adopted FY 23-24	Adopted FY 24-25
8109 Computer Software	292	3,208	10,000	-
(8204) SANITRY SEWER CIP	40,557	7,232	1,312,500	2,212,500
Capital Outlay	40,557	7,232	1,312,500	2,212,500
8212 Acacia Park Playground	-	-	-	-
8461 Upgrade/Relocate Metering Structures	-	-	112,500	112,500
8647 Sewer Main Repair (Annual Program)	40,392	7,232	1,200,000	1,500,000
8648 Pump Station(s) Rehab	-	-	-	600,000
8650 Sewer Pump Station #1	-	-	-	-
8655 AMR Meters	165	-	-	-
(505) SOLID WASTE	270,000	285,363	300,000	330,000
(0000) (505) SOLID WASTE	270,000	285,363	300,000	330,000
Maintenance & Operations	270,000	285,363	300,000	330,000
6206 Contractual Services	270,000	285,363	300,000	330,000
(601) EQUIPMENT REPLACEMENT	780,210	658,803	3,383,195	2,071,272
(0000) PUBLIC WORKS DEPARTMENT	780,210	658,803	-	-
Capital Outlay	780,210	658,803	-	-
6202 Depreciation Expense	780,210	658,803	-	-
(2601) GOVERNMENT BUILDINGS	-	-	633,713	633,262
Capital Outlay	-	-	633,713	633,262
8104 Capital/Equipment	-	-	67,611	67,160
8105 Capital/Automotive	-	-	566,102	566,102
(4101) ENGINEERING	-	-	44,250	12,000
Capital Outlay	-	-	44,250	12,000
8104 Equipment	-	-	17,950	12,000
8105 Automotive	-	-	26,300	-
(4201) STREET SERVICES	-	-	15,000	15,000
Capital Outlay	-	-	15,000	15,000
8108 Computer Hardware	-	-	15,000	15,000
(4202) STREET MAINTENANCE	-	-	775,593	415,666
Capital Outlay	-	-	775,593	415,666
8104 Equipment	-	-	24,937	14,000
8105 Automotive	-	-	750,656	401,666
(4203) PARK MAINTENANCE	-	-	-	-
Capital Outlay	-	-	-	-
8104 Equipment	-	-	-	-
8105 Automotive	-	-	-	-
(4205) TRAFFIC SAFETY	-	-	168,676	65,800
Capital Outlay	-	-	168,676	65,800
8104 Equipment	-	-	6,000	6,000
8105 Automotive	-	-	162,676	59,800
(4301) WASTEWATER	-	-	935,540	379,557
Capital Outlay	-	-	935,540	379,557
8104 Equipment	-	-	193,148	120,040
8105 Automotive	-	-	723,392	240,517
8108 Computer Hardware	-	-	19,000	19,000
(4601) EQUIPMENT MAINTENANCE	-	-	135,650	76,577
Capital Outlay	-	-	135,650	76,577
8104 Equipment	-	-	6,271	-
8105 Automotive	-	-	89,379	36,577
8106 Communication	-	-	40,000	40,000
(7102) WATER-OPERATION	-	-	674,773	473,410
Capital Outlay	-	-	674,773	473,410
8104 Equipment	-	-	39,410	39,410
8105 Automotive	-	-	609,763	408,400
8108 Computer Hardware	-	-	25,600	25,600
Grand Total	46,061,638	44,337,399	53,945,058	63,988,836

CITY OF EL SEGUNDO
 RECREATION, PARKS, AND LIBRARY
 ORGANIZATION CHART
 FISCAL YEAR 2024 - 2025



**CITY OF EL SEGUNDO
RECREATION, PARKS, AND LIBRARY DEPARTMENT
FOUR-YEAR PERSONNEL SUMMARY
FISCAL YEARS 2021-2022 TO 2024-2025**

DEPARTMENT/POSITION TITLE	ADOPTED FY 2021-22	ADOPTED FY 2022-23	ADOPTED FY 2023-24	ADOPTED FY 2024-25
Recreation, Parks, and Library Department				
Director of Recreation, Parks, and Library	1.00	1.00	1.00	1.00
Director of Recreation & Parks	-	-	-	-
Director of Library Services	-	-	-	-
Aquatics Manager	-	-	-	1.00
Cultural Arts Coordinator	1.00	1.00	1.00	1.00
Executive Assistant	1.00	-	-	-
Librarian I	1.00	1.00	1.00	1.00
Librarian II	-	-	-	-
Library Assistant	3.00	3.00	3.00	3.00
Library Service Manager	1.00	1.00	1.00	1.00
Park Facilities Maintenance Technician	1.00	1.00	1.00	1.00
Park Maintenance Superintendent	1.00	1.00	1.00	1.00
Park Maintenance Supervisor	2.00	2.00	2.00	2.00
Park Maintenance Worker II	5.00	5.00	5.00	5.00
Recreation Coordinator	2.00	2.00	2.00	2.00
Recreation Manager	-	-	-	1.00
Recreation Superintendent	1.00	1.00	1.00	-
Recreation Supervisor	4.00	4.00	4.00	4.00
Senior Administrative Analyst	1.00	1.00	1.00	1.00
Senior Administrative Specialist	1.00	1.00	1.00	1.00
Senior Librarian	2.00	2.00	2.00	2.00
Senior Library Assistant	2.00	2.00	2.00	2.00
Tree Maintenance Worker	2.00	2.00	2.00	2.00
Sub-total Full-Time	32.00	31.00	31.00	32.00
Part-Time FTEs				
Library Assistant	3.80	4.25	5.25	5.15
Library Clerk I	3.50	3.05	3.55	3.50
Lifeguard	38.00	51.50	43.00	15.70
Lifeguard Trainee	-	-	-	4.62
Park Maintenance Worker I	-	2.00	3.00	3.00
Recreation Leader	25.00	16.75	32.00	5.68
Recreation Specialist	-	-	6.08	10.30
Senior Lifeguard	-	-	8.50	4.84
Senior Recreation Leader	-	-	13.20	15.14
Shuttle Driver	-	-	0.76	-
Swim Instructor	-	-	2.00	1.81
Sub-total Part-Time	70.30	77.55	117.34	69.74
Total Recreation, Parks, and Library Department	102.30	108.55	148.34	101.74

**CITY OF EL SEGUNDO
RECREATION, PARKS, AND LIBRARY DEPARTMENT PROFILE**

MISSION STATEMENT: The El Segundo Recreation, Parks, and Library Department strives to be the heart of community wellbeing by connecting people of all ages to engaging experiences, information, and new ideas within our libraries, parks, and recreation facilities.

VISION: We Engage...We Inspire...We Play

CORE VALUES: Community • Diversity • Fun • Lifelong Learning • Innovation • Integrity • Quality • Teamwork • Tradition

The Recreation, Parks, and Library Department has 32 full-time positions and 69.74 part-time FTE positions within the Library and Recreation Divisions.

ADMINISTRATION AND CULTURAL ARTS: Provides overall direction and resources for continual improvements in services, programs, and facilities based on community input and in collaboration with the Library Board of Trustees, Recreation and Parks Commission, Arts and Culture Advisory Committee, Friends of the Library, El Segundo Unified School District (ESUSD), Wiseburn Unified School District, developers, and other partners. Provides staff support for public art and experiences via the Cultural Development Program.

LIBRARY: Cultivates the library and community as environments for learning, connections, and vitality by conducting enriching literary and cultural programs for all ages Supports educational development by providing a wide-ranging collection of books and other materials to meet varying needs and interests as well as staff assistance in locating and using print and electronic resources. In coordination with the Friends of the Library, provides access to the History Room Archives and Photograph Collection.

RECREATION: Provides opportunities for people of all ages to participate in a multitude of classes, programs, events and transportation services throughout El Segundo's parks, fields, and facilities. Works in cooperation with residents, community groups and other City departments to be collaborative in-service delivery. Facilitates and liaisons with community stakeholders, including the Youth Sports Council and El Segundo Co-Op Nursery School to provide well-balanced community services.

PARKS: The Parks Division oversees the landscape maintenance operations of all city parks, including Rec Park, Imperial Strip, and city owned facilities including City Hall, Fire Station 1 + 2, the Downtown District, Camp Eucalyptus and Campus El Segundo. The Tree Division oversees tree maintenance operations for nearly 6,000 city owned trees including tree trimming, tree removals, new tree plantings and tree staking.

ACCOMPLISHMENTS IN FISCAL YEAR 2023-2024:

Admin

- Reviewed and revised Department processes and fees for City Special Events.
- Continued collaboration with the Public Works department on the Plunge and Recreation Park Renovation Projects.
- Developed a comprehensive capital campaign for the Plunge with fundraising partner Continental Development.
- Executed a 7-year Joint Use Agreement with the El Segundo Unified School District that results in cost savings and provides the City with expanded access to District facilities, fields, and courts.

- Completed a complete redesign of the Community Sponsorship Campaign including new, updated, professional quality printed materials and the completion of a 90 second “Sizzle Reel” video featuring the Mayor, Police Chief and Chevron Corporate Affairs Manager, Jeff Wilson.
- Increased fees for Recreation programs and facility rentals that will result in additional revenue for the Department.
- Took on leadership of DEI committee and received City Council approval for the FY 23-24 workplan.
- Created a Recreation Park Renovation Subcommittee to assist in the oversight of the Recreation Park Renovation project.
- Continue work with the Arts and Culture Committee and the City Council for approval and implementation of new FY 2023/24 Cultural Development initiatives.

Library

- With assistance from Innovative Interfaces staff and the City’s Information Systems staff, completed implementation of the new Polaris online library catalog system, which incorporates many new, modern search features and capabilities.
- Provided quarterly progress reports to the California State Library for the Building Forward Infrastructure grant to repair wall moisture damage, replace the elevator, and replace the HVAC system. Library staff worked with Public Works staff and project consultants on implementation of the grant work.
- Completed an inventory of the four school library collections, identifying missing items, outdated catalog records, and improving search efficiency.
- Planned and implemented outreach activities including the Fall Frolic Community Booth, the Harvest Festival Storytime, Spooky Storytime, Letters to Santa, and the Winter Tot Storytime.
- Updated the Library’s Collection Development Policy to reflect current trends in collection acquisitions policies and to improve support for Library staff during collection challenges. Also updated the Library Rules of Conduct to better work with customer behaviors in difficult situations.
- With the help of additional library staff, completed several years’ worth of new material cataloging and processing backlog, making all new items fully accessible in the online catalog.
- Utilized collection development tools, such as DEI Analysis software, to periodically review collection usage and optimize Library collection development, especially in areas identified for additional diversification.
- Celebrated the Library’s Diamond Jubilee with engaging community programs, which included a contest to design a commemorative anniversary library card, creation of a community-contributed Library history scrapbook, a library history program presented in collaboration with the El Segundo History Committee, and more.
- Offered new programs for all ages, including three staff-led field trips for older adults to local art museums, the Poets in Conversation program featuring Poet Laureate Hope Anita Smith and award-winning author Jacqueline Woodson, and the Jan and Jill: From the Heartland to Hollywood author program and book signing. Increased attendance at the ongoing Craft N Chat and Craftern programs.

Recreation

- Designed, published, and printed a revamped Recreation, Parks, and Library Activity Guide.
- Increased field usage transparency by reporting out field stats by user group and field monthly.
- Increased contract program offerings.
- Partnered with LA Chargers non-profit football league at Campus El Segundo.
- Reengaged the Aquatics Subcommittee into an active committee who have successfully championed rate increases for Aquatics programming, re-evaluated success criteria for user groups, and continued work on a lane allocation policy for user groups to ensure the lanes are being filled with the highest quality teams.
- Created a “Private Instructor Fee” and permit process.
- Re-imagined Joy Around the World Festival of Holidays to bring back community feel while also offering professional level entertainment and activities.
- Took on leadership of Candy Cane Lane event and held two community meetings that resulted in improved efficiencies for the event.

- Executed comprehensive Little League World Series activities including two watch parties and a Little League Parade and Celebration event that attracted thousands of people into the City and provided visibility and positive PR.

Parks

- Trimmed 1156 Trees
- Planted 64 Trees
- Removed 25 Trees
- Initiated Blue Butterfly Habitat along Imperial/Memory Row
- Acquired Clubhouse Playground Options
- Richmond Field maintenance turned over to school district
- Brett Field restroom/snack bar renovated
- Ball Field repair and maintenance

FOCUS AREAS FOR FISCAL YEAR 2024-2025

Admin

- Fill critical vacancies in the department including Recreation Manager, Aquatics Manager, and Senior Administrative Specialist.
- Work with Human Resources to review all Part Time salaries and recommend salary adjustments.
- Develop business plan for Urho Saari Swim Stadium “The Plunge”.
- Assist Public Works in renovation of Hilltop Park reservoir.
- Complete schematic design of Recreation Park Phase 1 projects.
- Streamline hiring and onboarding process for part-time staff to fill current department vacancies.
- Develop internal staff for leadership roles.

Library

- Prepare the Library’s water-damaged wall area for construction and assist Public Works staff and outside contractors in the Infrastructure Grant wall repair work and elevator replacement. Report all grant work to the California State Library in a timely manner and provide additional information as needed.
- As approved in the budget, update key facility equipment including new meeting room chairs and tables in the Sue Carter Community Room, new AWE computers in the children’s area, and installation of a video display in the Library’s main entry area for in-house library publicity.
- Increase staff attendance at professional conferences such as the American Library Association annual conference, the California Library Association annual conference, or the Public Library Association annual conference. Likewise increase staff development through participation in in-person and online webinars and trainings.
- Develop and host three in-person author programs and three music programs throughout the course of the year.
- Review and develop new criteria for standardizing shelf placement of children’s materials so that items of a similar type are not found in multiple locations.
- Reconcile the school library inventory with the online catalog holdings to identify missing materials and remove them from the catalog. Replace any missing materials deemed important to the schools’ curricula.
- Continue outreach to the community through participation in local events and programs to increase awareness of the Library and its services.

Recreation

- Develop new signage in parks: courts, picnic areas, and facilities.
- Hire and build workforce to staff Aquatics Center and Urho Saari Swim Stadium when it reopens.
- Review registration software and procedures to ensure best practices are being used.
- Increase security cameras at facilities and parks.
- Continue E-Bike enforcement in city parks.

- Review all recreation programming and operations for long-term viability including the Aquatics Center and Plunge.
- Complete a Transportation Study to discover the needs of today's constituents.

Parks

- Pollinator Garden at Library Park
- Expand Blue Butterfly habitat
- Implement playground options
- Repair Dog Park slope
- Reroof Gazebo at Library Park
- Replace/add trash cans at parks
- Replace picnic tables at Rec Park

Department	RECREATION PARK AND LIBRARY DEPARTMENT			
	Actual FY 21-22	Actual FY 22-23	Adopted FY 23-24	Adopted FY 24-25
(001) GENERAL FUND	4,906,060	8,427,089	10,233,080	10,744,896
(5101) PARKS-ADMINISTRATION	-	240	-	-
Salaries & Benefits	-	-	-	-
Maintenance & Operations	-	240	-	-
(5102) PARKS-OPERATION	57,101	2,825,695	3,141,412	3,153,171
Salaries & Benefits	57,101	1,444,804	1,453,438	1,555,934
Maintenance & Operations	-	1,380,891	1,687,974	1,597,237
Capital Outlay	-	-	-	-
(5201) RECREATION-OPERATION	562,411	482,655	672,192	619,310
Salaries & Benefits	502,672	419,421	580,052	518,740
Maintenance & Operations	59,739	63,235	92,140	100,570
Capital Outlay	-	-	-	-
(5202) RECREATION-AQUATICS	56,146	9,001	939,164	310,109
Salaries & Benefits	51,197	7,002	939,164	308,775
Maintenance & Operations	4,949	1,999	-	1,334
(5203) CLUB HOUSE /CULTURAL ARTS	430,554	483,910	399,459	466,448
Salaries & Benefits	252,047	344,271	259,459	317,998
Maintenance & Operations	178,508	139,639	140,000	148,450
(5204) RECREATION-SPORTS	240,103	316,367	343,774	413,762
Salaries & Benefits	204,170	235,154	265,834	300,522
Maintenance & Operations	35,933	81,213	77,940	113,240
(5205) RECREATION-TEEN CENTER	86,708	127,227	56,382	148,764
Salaries & Benefits	75,515	95,651	31,032	99,914
Maintenance & Operations	11,193	31,576	25,350	48,850
(5206) RECREATION-JOSLYN CENTER	222,192	264,149	228,089	431,222
Salaries & Benefits	196,539	221,778	151,979	300,112
Maintenance & Operations	25,653	42,371	76,110	131,110
(5208) FARMERS MARKET	40,126	38,590	31,516	68,211
Salaries & Benefits	32,168	31,648	17,716	51,711
Maintenance & Operations	7,958	6,942	13,800	16,500
(5209) CONTRACT CLASSES	-	-	-	-
Maintenance & Operations	-	-	-	-
(5210) SPECIAL EVENTS	79,822	161,460	157,900	257,687
Salaries & Benefits	13,861	29,516	-	76,187
Maintenance & Operations	65,961	131,944	157,900	181,500
(5212) RECREATION TRIPS	-	-	-	-
Salaries & Benefits	-	-	-	-
(5213) WISEBURN AQUATIC CENTER	850,194	1,128,986	1,641,550	1,612,961
Salaries & Benefits	736,842	824,056	1,504,380	1,455,236
Maintenance & Operations	113,351	304,930	137,170	157,725
(5214) HILLTOP AQUATIC CENTER	28,154	35,938	5,440	80,285
Salaries & Benefits	25,634	32,811	-	73,185
Maintenance & Operations	2,520	3,127	5,440	7,100
(5418) CAMPS	-	216,838	169,200	446,470
Salaries & Benefits	-	72,333	-	253,770
Maintenance & Operations	-	144,505	169,200	192,700
(6101) LIBRARY - ADMINISTRATION	494,861	518,579	479,045	613,478
Salaries & Benefits	416,392	444,094	430,145	518,716
Maintenance & Operations	78,469	74,485	48,900	94,762
Capital Outlay	-	-	-	-
(6102) LIBRARY - SUPPORT SERVICES	703,381	721,176	799,775	879,711
Salaries & Benefits	484,438	454,790	488,328	562,353
Maintenance & Operations	218,943	266,386	311,447	317,358
(6105) LIBRARY - ESUSD SCHOOL SUPPORT	69,249	116,244	167,344	132,877
Salaries & Benefits	69,249	116,244	167,344	132,877
(6103) LIBRARY - YOUTH & SCHOOL SERVICES	584,245	555,632	543,373	521,133
Salaries & Benefits	461,960	432,331	408,803	458,627
Maintenance & Operations	122,285	123,301	134,570	62,506
(6104) LIBRARY - ADULT & TEEN SERVICES	400,815	424,403	457,465	589,297
Salaries & Benefits	389,874	406,195	436,315	489,987
Maintenance & Operations	10,941	18,208	21,150	99,310
(112) PROP "A" TRANSPORTATION	112,689	253,264	362,281	367,281
(5292) DIAL-A-RIDE	108,337	234,762	144,281	144,281
Salaries & Benefits	1,478	33,177	-	-
Maintenance & Operations	106,859	201,585	144,281	144,281
(5293) SHUTTLE	1,075	8,640	183,000	183,000
Salaries & Benefits	1,075	-	-	-
Maintenance & Operations	-	8,640	183,000	183,000
(5294) RECREATION TRIPS	3,277	9,468	30,000	35,000
Salaries & Benefits	161	364	-	-
Maintenance & Operations	3,115	9,104	30,000	35,000
(5295) ADMINISTRATION	-	144	-	-
Salaries & Benefits	-	144	-	-
(5297) BUY-DOWN	-	250	5,000	5,000
Maintenance & Operations	-	250	5,000	5,000
(125) STATE GRANTS	10,626	16,480	-	-
(5102) PARKS-OPERATION	-	-	-	-
Maintenance & Operations	-	-	-	-
(3726) RECREATION PARK AND LIBRARY DEPARTMENT	10,626	3,921	-	-
Salaries & Benefits	10,626	3,921	-	-
(6101) LIBRARY - ADMINISTRATION	-	12,559	-	-
Maintenance & Operations	-	12,559	-	-
(317) DEVELOPER IMPACT FEES - LIBRARY	-	-	-	17,156
(6103) LIBRARY - YOUTH & SCHOOL SERVICES	-	-	-	11,956
Maintenance & Operations	-	-	-	11,956
(6104) LIBRARY - ADULT & TEEN SERVICES	-	-	-	5,200
Maintenance & Operations	-	-	-	5,200
(601) EQUIPMENT REPLACEMENT	-	-	2,412,362	693,356
(5102) PARKS-OPERATION	-	-	1,871,587	377,656
Capital Outlay	-	-	1,871,587	377,656
(5201) RECREATION-OPERATION	-	-	145,500	145,500
Capital Outlay	-	-	145,500	145,500
(5292) DIAL-A-RIDE	-	-	326,590	156,200
Capital Outlay	-	-	326,590	156,200
(6101) LIBRARY - ADMINISTRATION	-	-	-	-

Department	RECREATION PARK AND LIBRARY DEPARTMENT			
	Actual FY 21-22	Actual FY 22-23	Adopted FY 23-24	Adopted FY 24-25
Capital Outlay	-	-	-	-
(6102) LIBRARY - SUPPORT SERVICES	-	-	68,685	14,000
Capital Outlay	-	-	68,685	14,000
(702) TRUST FUNDS - SPECIAL REVENUE/DONATIONS	71,745	21,997	39,000	61,000
(5101) PARKS-ADMINISTRATION	2,656	302	-	5,000
Maintenance & Operations	2,656	302	-	5,000
(5102) PARKS-OPERATION	-	-	-	-
Maintenance & Operations	-	-	-	-
(5211) RECREATION PARK AND LIBRARY DEPARTMENT	-	-	-	-
Maintenance & Operations	-	-	-	-
(5202) RECREATION-AQUATICS	-	-	-	-
Capital Outlay	-	-	-	-
(5205) RECREATION-TEEN CENTER	-	-	14,000	14,000
Maintenance & Operations	-	-	14,000	14,000
(5206) RECREATION-JOSLYN CENTER	1,315	-	9,000	9,000
Maintenance & Operations	1,315	-	9,000	9,000
(5210) SPECIAL EVENTS	50,689	10,997	16,000	16,000
Maintenance & Operations	50,689	10,997	16,000	16,000
(5401) RECREATION PARK AND LIBRARY DEPARTMENT	-	-	-	-
Salaries & Benefits	-	-	-	-
(5404) RECREATION PARK AND LIBRARY DEPARTMENT	-	-	-	-
Salaries & Benefits	-	-	-	-
(5405) RECREATION PARK AND LIBRARY DEPARTMENT	-	-	-	-
Maintenance & Operations	-	-	-	-
(6101) LIBRARY - ADMINISTRATION	17,085	10,698	-	17,000
Maintenance & Operations	17,085	10,698	-	17,000
(704) CULTURAL DEVELOPMENT FUND	142,802	261,789	298,196	272,604
(0000) (704) CULTURAL DEVELOPMENT FUND	142,802	261,789	298,196	272,604
Salaries & Benefits	85,458	97,656	92,196	98,604
Maintenance & Operations	57,344	164,133	166,000	134,000
Transfers Out	-	-	-	-
Capital Outlay	-	-	40,000	40,000
Grand Total	5,243,922	8,980,620	13,344,919	12,156,293

CITY OF EL SEGUNDO
Adopted Budget Summary By Account
Fiscal Year 2024-2025

Department	001 GENERAL FUND RECREATION PARK AND LIBRARY DEPARTMENT			
	Actual FY 21-22	Actual FY 22-23	Adopted FY 23-24	Adopted FY 24-25
(001) GENERAL FUND	4,906,060	8,427,089	10,233,080	10,744,896
Salaries & Benefits	3,969,659	5,612,099	7,133,988	7,474,644
4101 Salaries Full Time	1,749,789	2,620,872	2,602,749	2,959,095
4102 ESUSD - Salaries Part Time	60,860	104,002	150,514	118,884
4102 Salaries Part Time	1,329,441	1,521,386	2,956,381	2,818,136
4103 Overtime	16,400	51,879	30,000	52,000
4113 Reimbursable Overtime	-	-	-	-
4116 Standby Pay	717	5,861	-	-
4117 Opt - Out Payments	8,983	6,623	8,550	-
4201 Retirement CalPERS	224,624	323,069	239,106	286,878
4202 FICA	247,394	335,640	425,005	440,075
4203 Workers' Compensation	128,583	271,761	327,702	334,027
4204 Group Insurance	193,811	350,635	375,251	440,695
4205 Uniform Allowance	-	-	-	-
4207 CalPERS UAL Expense	-	-	-	-
4210 OPEB Expense	-	-	-	-
4211 401(a) Employer's Contribution	-	9,178	10,330	10,453
4215 Uniform Replacement	9,057	6,193	3,600	9,600
4221 Car Allowance	-	5,000	4,800	4,800
Maintenance & Operations	936,401	2,814,990	3,099,092	3,270,252
4999 Cash Over/Short	-	-	-	-
5201 Office Supplies	-	13	-	-
5203 Repair & Maintenance Supplies	-	5,824	-	-
5204 Operating Supplies	121,777	263,783	287,393	355,618
5206 Computer Supplies	-	-	-	-
5207 Small Tools & Equipment	-	2,277	2,700	2,700
5220 Computer Refresh Program Equipment	-	-	-	-
5501 Adult Books & Other Printed Material	38,722	63,734	75,191	28,656
5501 Books/Other Printed Material	-	-	-	50,300
5503 Author Event/Printed Materials	-	-	-	-
5505 Young Peoples Books	19,980	39	-	-
5507 School Library Material	3,885	-	-	-
6082 Broadband Fiber	-	-	-	-
6101 Gas	9,970	221	10,000	10,000
6101 Gas Utility	-	43,135	50,000	50,000
6102 Electric Utility	49,661	173,011	182,000	184,000
6103 Water Utility	4,273	226,664	264,200	265,024
6201 Advertising/Publishing	14,495	29,709	58,300	66,300
6201 Advertising/Publishing - Library Admin	-	-	-	-
6201 Advertising/Publishing-Library Youth Ser	1,249	722	1,103	1,158
6205 Other Printing & Binding	-	1,851	2,500	2,500
6206 Contractual Services	125,018	905,686	868,195	975,751
6207 Equipment Replacement Charge	5,912	228,063	343,711	202,828
6208 Dues & Subscriptions	4,948	5,212	9,560	9,865
6211 Insurance & Bonds	16,600	16,600	-	-
6212 Laundry & Cleaning	-	7,074	7,500	8,000
6213 Meetings & Travel	2,630	2,855	16,803	24,897
6214 Professional & Technical	239,185	319,762	446,400	522,260
6215 Repairs & Maintenance	22,351	249,804	155,750	197,013
6216 Rental Charges	-	96	-	-
6217 Software Maintenance	-	-	-	-
6219 Network Operating Charge	137,900	137,900	157,181	162,682
6223 Training & Education	10,328	9,829	24,950	28,453
6249 Fees & Licenses	8,435	8,235	18,190	18,250
6253 Postage	33	59	3,000	3,000
6254 Telephone	48,040	60,637	57,050	64,441
6260 Equipment Leasing Costs	154	-	7,350	-
6263 Commissioners Expense	2,000	2,450	2,500	2,500
6277 Resource Databases	24,715	27,371	21,945	6,875
6409 Audiovisual Materials	4,299	1,192	2,205	2,750
6410 E-Books	19,842	21,183	23,415	24,432
Capital Outlay	-	-	-	-
8104 Equipment	-	-	-	-
8105 Automotive	-	-	-	-
8108 EXPENDITURES	-	-	-	-
Grand Total	4,906,060	8,427,089	10,233,080	10,744,896

Department		RECREATION PARK AND LIBRARY DEPARTMENT			
	Actual FY 21-22	Actual FY 22-23	Adopted FY 23-24	Adopted FY 24-25	
(001) GENERAL FUND	4,906,060	8,427,089	10,233,080	10,744,896	
(5101) PARKS-ADMINISTRATION		240			
Salaries & Benefits	-	-	-	-	
4101 Salaries Full Time	-	-	-	-	
4102 Salaries Part Time	-	-	-	-	
4117 Opt - Out Payments	-	-	-	-	
4201 Retirement CalPERS	-	-	-	-	
4202 FICA	-	-	-	-	
4203 Workers' Compensation	-	-	-	-	
4204 Group Insurance	-	-	-	-	
4210 OPEB Expense	-	-	-	-	
Maintenance & Operations	-	240	-	-	
5204 Operating Supplies	-	-	-	-	
5220 Computer Refresh Program Equipment	-	-	-	-	
6206 Contractual Services	-	-	-	-	
6207 Equipment Replacement Charge	-	-	-	-	
6208 Dues & Subscriptions	-	-	-	-	
6213 Meetings & Travel	-	-	-	-	
6215 Repairs & Maintenance	-	-	-	-	
6219 Network Operating Charge	-	-	-	-	
6223 Training & Education	-	-	-	-	
6253 Postage	-	-	-	-	
6254 Telephone	-	240	-	-	
6260 Equipment Leasing Costs	-	-	-	-	
6263 Commissioners Expense	-	-	-	-	
(5102) PARKS-OPERATION	57,101	2,825,695	3,141,412	3,153,171	
Salaries & Benefits	57,101	1,444,804	1,453,438	1,555,934	
4101 Salaries Full Time	29,065	821,824	847,176	880,646	
4102 Salaries Part Time	1,893	132,286	137,093	170,789	
4103 Overtime	3,066	31,929	30,000	30,000	
4113 Reimbursable Overtime	-	-	-	-	
4116 Standby Pay	717	5,861	-	-	
4117 Opt - Out Payments	-	-	-	-	
4201 Retirement CalPERS	9,680	95,956	78,685	86,476	
4202 FICA	2,644	79,772	74,772	79,782	
4203 Workers' Compensation	4,857	138,108	136,643	145,797	
4204 Group Insurance	5,181	136,938	145,470	158,844	
4210 OPEB Expense	-	-	-	-	
4215 Uniform Replacement	-	2,131	3,600	3,600	
Maintenance & Operations	-	1,380,891	1,687,974	1,597,237	
5203 Repair & Maintenance Supplies	-	5,824	-	-	
5204 Operating Supplies	-	76,614	94,000	115,000	
5207 Small Tools & Equipment	-	2,277	2,700	2,700	
5220 Computer Refresh Program Equipment	-	-	-	-	
6101 Gas Utility	-	43,135	50,000	50,000	
6102 Electric Utility	-	103,286	112,000	112,000	
6103 Water Utility	-	221,669	260,000	260,000	
6206 Contractual Services	-	660,205	708,295	728,295	
6207 Equipment Replacement Charge	-	207,815	323,979	191,742	
6208 Dues & Subscriptions	-	1,197	1,500	1,500	
6212 Laundry & Cleaning	-	7,074	7,500	8,000	
6214 Professional & Technical	-	-	1,000	-	
6215 Repairs & Maintenance	-	43,647	115,000	115,000	
6216 Rental Charges	-	96	-	-	
6219 Network Operating Charge	-	-	-	-	
6223 Training & Education	-	874	4,000	5,000	
6254 Telephone	-	7,179	8,000	8,000	
Capital Outlay	-	-	-	-	
8105 Automotive	-	-	-	-	
(5201) RECREATION-OPERATION	562,411	482,655	672,192	619,310	
Salaries & Benefits	502,672	419,421	580,052	518,740	
4101 Salaries Full Time	148,303	139,455	139,918	127,630	
4102 Salaries Part Time	259,177	192,703	351,370	307,187	
4103 Overtime	17	49	-	3,000	
4201 Retirement CalPERS	18,596	16,876	13,000	13,005	
4202 FICA	31,066	25,404	36,240	32,088	
4203 Workers' Compensation	16,789	13,687	19,517	17,282	
4204 Group Insurance	19,667	27,183	20,007	13,548	
4210 OPEB Expense	-	-	-	-	
4215 Uniform Replacement	9,057	4,062	-	5,000	
Maintenance & Operations	59,739	63,235	92,140	100,570	
4999 Cash Over/Short	-	-	-	-	
5201 Office Supplies	-	-	-	-	
5204 Operating Supplies	30,223	15,201	15,400	24,900	
6201 Advertising/Publishing	3,531	12,540	30,000	35,000	
6205 Other Printing & Binding	-	1,851	2,500	2,500	
6207 Equipment Replacement Charge	-	9,162	8,646	-	
6208 Dues & Subscriptions	207	-	500	1,250	
6211 Insurance & Bonds	-	-	-	-	
6213 Meetings & Travel	-	14	3,000	3,500	
6214 Professional & Technical	2,189	-	-	-	
6215 Repairs & Maintenance	-	-	1,500	2,000	
6217 Software Maintenance	-	-	-	-	
6219 Network Operating Charge	20,700	20,700	23,594	24,420	
6223 Training & Education	986	1,163	3,500	3,500	
6253 Postage	-	59	-	-	
6254 Telephone	1,903	2,544	3,500	3,500	
Capital Outlay	-	-	-	-	
8105 Automotive	-	-	-	-	
(5202) RECREATION-AQUATICS	56,146	9,001	939,164	310,109	
Salaries & Benefits	51,197	7,002	939,164	308,775	
4101 Salaries Full Time	-	3,507	-	233,943	
4102 Salaries Part Time	38,094	2,273	843,336	-	
4103 Overtime	-	-	-	-	
4117 Opt - Out Payments	-	-	-	-	

Department		RECREATION PARK AND LIBRARY DEPARTMENT			
	Actual FY 21-22	Actual FY 22-23	Adopted FY 23-24	Adopted FY 24-25	
4201 Retirement CalPERS	8,620	542	1,530	22,860	
4202 FICA	2,914	442	61,289	17,897	
4203 Workers' Compensation	1,570	238	33,008	9,638	
4204 Group Insurance	-	-	-	24,436	
4210 OPEB Expense	-	-	-	-	
Maintenance & Operations	4,949	1,999	-	1,334	
5204 Operating Supplies	202	665	-	-	
6101 Gas Utility	-	-	-	-	
6208 Dues & Subscriptions	-	-	-	-	
6214 Professional & Technical	1,234	-	-	-	
6215 Repairs & Maintenance	-	-	-	-	
6223 Training & Education	2,235	-	-	-	
6254 Telephone	1,277	1,334	-	1,334	
(5203) CLUB HOUSE /CULTURAL ARTS	430,554	483,910	399,459	466,448	
Salaries & Benefits	252,047	344,271	259,459	317,998	
4101 Salaries Full Time	136,160	185,815	159,384	174,903	
4102 Salaries Part Time	62,199	81,492	38,345	59,463	
4103 Overtime	222	2,704	-	3,000	
4117 Opt - Out Payments	2,948	3,088	2,850	-	
4201 Retirement CalPERS	15,251	21,464	14,471	17,823	
4202 FICA	15,417	20,743	15,198	17,702	
4203 Workers' Compensation	8,303	11,169	8,185	9,533	
4204 Group Insurance	11,548	17,797	21,026	35,575	
4210 OPEB Expense	-	-	-	-	
Maintenance & Operations	178,508	139,639	140,000	148,450	
5204 Operating Supplies	4,906	14,296	13,800	18,750	
6206 Contractual Services	83,046	18,142	31,500	33,500	
6208 Dues & Subscriptions	-	-	200	200	
6214 Professional & Technical	87,882	102,541	87,000	87,000	
6215 Repairs & Maintenance	-	-	-	1,500	
6249 Fees & Licenses	2,674	4,659	7,500	7,500	
(5204) RECREATION-SPORTS	240,103	316,367	343,774	413,762	
Salaries & Benefits	204,170	235,154	265,834	300,522	
4101 Salaries Full Time	101,883	111,194	96,913	104,583	
4102 Salaries Part Time	46,567	64,861	114,660	135,059	
4103 Overtime	1,253	-	-	-	
4117 Opt - Out Payments	-	-	-	-	
4201 Retirement CalPERS	14,968	15,681	8,645	9,611	
4202 FICA	12,158	14,290	15,747	17,816	
4203 Workers' Compensation	6,168	7,171	8,481	9,595	
4204 Group Insurance	21,172	21,956	21,390	22,859	
4210 OPEB Expense	-	-	-	-	
4215 Uniform Replacement	-	-	-	1,000	
Maintenance & Operations	35,933	81,213	77,940	113,240	
5201 Office Supplies	-	13	-	-	
5204 Operating Supplies	5,890	27,041	35,860	36,860	
6201 Advertising/Publishing	1,500	-	-	-	
6208 Dues & Subscriptions	-	-	880	880	
6211 Insurance & Bonds	600	600	-	-	
6214 Professional & Technical	27,943	53,559	40,700	75,000	
6249 Fees & Licenses	-	-	500	500	
(5205) RECREATION-TEEN CENTER	86,708	127,227	56,382	148,764	
Salaries & Benefits	75,515	95,651	31,032	99,914	
4101 Salaries Full Time	-	-	-	-	
4102 Salaries Part Time	64,063	82,880	27,912	87,168	
4103 Overtime	0	-	-	3,000	
4201 Retirement CalPERS	3,912	3,016	-	-	
4202 FICA	4,901	6,341	2,028	6,335	
4203 Workers' Compensation	2,639	3,415	1,092	3,412	
Maintenance & Operations	11,193	31,576	25,350	48,850	
5204 Operating Supplies	9,523	25,431	15,000	20,000	
6206 Contractual Services	-	-	-	15,000	
6208 Dues & Subscriptions	-	110	400	400	
6214 Professional & Technical	-	3,410	5,500	5,500	
6215 Repairs & Maintenance	-	-	1,500	5,000	
6249 Fees & Licenses	-	865	750	750	
6254 Telephone	1,670	1,760	2,200	2,200	
(5206) RECREATION-JOSLYN CENTER	222,192	264,149	228,089	431,222	
Salaries & Benefits	196,539	221,778	151,979	300,112	
4101 Salaries Full Time	98,050	103,797	93,287	100,957	
4102 Salaries Part Time	56,015	66,378	27,362	148,198	
4103 Overtime	1,562	-	-	3,000	
4201 Retirement CalPERS	14,920	22,631	8,321	9,278	
4202 FICA	11,906	13,163	9,125	18,493	
4203 Workers' Compensation	6,412	6,929	4,914	9,960	
4204 Group Insurance	7,674	8,880	8,969	10,226	
4210 OPEB Expense	-	-	-	-	
Maintenance & Operations	25,653	42,371	76,110	131,110	
5204 Operating Supplies	9,218	9,194	17,050	17,050	
6201 Advertising/Publishing	-	-	-	-	
6206 Contractual Services	-	-	-	55,000	
6208 Dues & Subscriptions	1,157	193	660	660	
6214 Professional & Technical	11,831	29,185	54,000	54,000	
6215 Repairs & Maintenance	-	-	-	-	
6216 Rental Charges	-	-	-	-	
6253 Postage	-	-	-	-	
6254 Telephone	3,446	3,800	4,400	4,400	
(5208) FARMERS MARKET	40,126	38,590	31,516	68,211	
Salaries & Benefits	32,168	31,648	17,716	51,711	
4101 Salaries Full Time	-	-	-	-	
4102 Salaries Part Time	28,540	27,772	15,934	46,510	
4201 Retirement CalPERS	269	607	-	-	
4202 FICA	2,183	2,125	1,158	3,380	
4203 Workers' Compensation	1,176	1,144	624	1,820	
Maintenance & Operations	7,958	6,942	13,800	16,500	

Department		RECREATION PARK AND LIBRARY DEPARTMENT			
	Actual FY 21-22	Actual FY 22-23	Adopted FY 23-24	Adopted FY 24-25	
5204 Operating Supplies	3,582	2,788	4,800	6,000	
6201 Advertising/Publishing	656	481	2,500	2,500	
6206 Contractual Services	-	-	-	2,500	
6214 Professional & Technical	927	1,236	2,500	-	
6215 Repairs & Maintenance	-	-	-	1,500	
6249 Fees & Licenses	2,792	2,437	4,000	4,000	
(5209) CONTRACT CLASSES	-	-	-	-	
Maintenance & Operations	-	-	-	-	
6214 Professional & Technical	-	-	-	-	
(5210) SPECIAL EVENTS	79,822	161,460	157,900	257,687	
Salaries & Benefits	13,861	29,516	-	76,187	
4101 Salaries Full Time	-	-	-	-	
4102 Salaries Part Time	9,881	17,016	-	68,525	
4103 Overtime	2,059	8,577	-	-	
4201 Retirement CalPERS	638	773	-	-	
4202 FICA	834	1,606	-	4,980	
4203 Workers' Compensation	449	1,543	-	2,682	
4204 Group Insurance	0	-	-	-	
Maintenance & Operations	65,961	131,944	157,900	181,500	
5204 Operating Supplies	11,251	19,221	24,000	30,000	
6201 Advertising/Publishing	4,932	11,586	17,500	17,500	
6206 Contractual Services	37,972	98,536	116,400	134,000	
6211 Insurance & Bonds	-	-	-	-	
6214 Professional & Technical	11,806	2,600	-	-	
(5212) RECREATION TRIPS	-	-	-	-	
Salaries & Benefits	-	-	-	-	
4102 Salaries Part Time	-	-	-	-	
4202 FICA	-	-	-	-	
4203 Workers' Compensation	-	-	-	-	
(5213) WISEBURN AQUATIC CENTER	850,194	1,128,986	1,641,550	1,612,961	
Salaries & Benefits	736,842	824,056	1,504,380	1,455,236	
4101 Salaries Full Time	130,489	137,777	140,711	70,359	
4102 Salaries Part Time	481,135	560,992	1,161,766	1,204,596	
4103 Overtime	8,115	7,731	-	10,000	
4117 Opt - Out Payments	3,018	1,768	2,850	-	
4201 Retirement CalPERS	27,922	19,882	14,295	7,170	
4202 FICA	47,835	54,464	95,414	92,927	
4203 Workers' Compensation	25,658	29,198	58,954	50,047	
4204 Group Insurance	12,671	12,244	30,391	20,137	
4205 Uniform Allowance	-	-	-	-	
4210 OPEB Expense	-	-	-	-	
Maintenance & Operations	113,351	304,930	137,170	157,725	
5204 Operating Supplies	17,805	26,471	17,500	28,500	
6201 Advertising/Publishing	3,085	2,688	5,000	5,000	
6208 Dues & Subscriptions	704	1,386	1,120	675	
6211 Insurance & Bonds	16,000	16,000	-	-	
6213 Meetings & Travel	1,021	526	2,200	2,200	
6214 Professional & Technical	59,352	49,107	78,000	85,000	
6215 Repairs & Maintenance	6,030	202,399	16,000	19,000	
6223 Training & Education	6,056	5,031	10,850	10,850	
6249 Fees & Licenses	2,969	-	5,000	5,000	
6254 Telephone	330	1,321	1,500	1,500	
(5214) HILLTOP AQUATIC CENTER	28,154	35,938	5,440	80,285	
Salaries & Benefits	25,634	32,811	-	73,185	
4102 Salaries Part Time	22,934	29,350	-	65,825	
4201 Retirement CalPERS	-	7	-	-	
4202 FICA	1,755	2,246	-	4,784	
4203 Workers' Compensation	945	1,209	-	2,576	
Maintenance & Operations	2,520	3,127	5,440	7,100	
5204 Operating Supplies	2,210	2,853	4,400	5,000	
6214 Professional & Technical	310	-	-	-	
6215 Repairs & Maintenance	-	-	-	1,000	
6249 Fees & Licenses	-	274	440	500	
6254 Telephone	-	-	600	600	
(5418) CAMPS	-	216,838	169,200	446,470	
Salaries & Benefits	-	72,333	-	253,770	
4102 Salaries Part Time	-	64,680	-	228,248	
4201 Retirement CalPERS	-	40	-	-	
4202 FICA	-	4,948	-	16,588	
4203 Workers' Compensation	-	2,665	-	8,934	
Maintenance & Operations	-	144,505	169,200	192,700	
5204 Operating Supplies	-	12,678	20,000	26,500	
6206 Contractual Services	-	128,802	2,000	4,000	
6214 Professional & Technical	-	3,025	145,000	160,000	
6254 Telephone	-	-	2,200	2,200	
(6101) LIBRARY - ADMINISTRATION	494,861	518,579	479,045	613,478	
Salaries & Benefits	416,392	444,094	430,145	518,716	
4101 Salaries Full Time	275,032	324,044	319,820	380,976	
4102 Salaries Part Time	53,259	345	-	-	
4103 Overtime	-	740	-	-	
4201 Retirement CalPERS	28,368	37,447	27,798	35,991	
4202 FICA	28,635	25,906	23,913	27,812	
4203 Workers' Compensation	8,278	10,139	7,749	9,168	
4204 Group Insurance	22,821	31,295	35,736	49,516	
4207 CalPERS UAL Expense	-	-	-	-	
4210 OPEB Expense	-	-	-	-	
4211 401(a) Employer's Contribution	-	9,178	10,330	10,453	
4221 Car Allowance	-	5,000	4,800	4,800	
Maintenance & Operations	78,469	74,485	48,900	94,762	
4999 Cash Over/Short	-	-	-	-	
5204 Operating Supplies	14,196	10,403	10,500	11,025	
5206 Computer Supplies	-	-	-	-	
5220 Computer Refresh Program Equipment	-	-	-	-	
6082 Broadband Fiber	-	-	-	-	
6101 Gas Utility	-	-	-	-	

Department		RECREATION PARK AND LIBRARY DEPARTMENT			
		Actual FY 21-22	Actual FY 22-23	Adopted FY 23-24	Adopted FY 24-25
6102	Electric Utility	-	-	-	-
6103	Water Utility	4,273	824	-	824
6201	Advertising/Publishing - Library Admin	-	-	-	-
6206	Contractual Services	4,000	-	10,000	3,456
6207	Equipment Replacement Charge	-	-	-	-
6208	Dues & Subscriptions	2,880	1,000	1,000	1,000
6213	Meetings & Travel	1,505	2,077	6,400	6,400
6214	Professional & Technical	10,050	50,148	-	15,000
6215	Repairs & Maintenance	11,550	832	16,500	46,500
6217	Software Maintenance	-	-	-	-
6219	Network Operating Charge	-	-	-	-
6223	Training & Education	-	695	2,000	2,000
6253	Postage	25	-	-	-
6254	Telephone	27,906	6,057	-	6,057
6260	Equipment Leasing Costs	83	-	-	-
6263	Commissioners Expense	2,000	2,450	2,500	2,500
Capital Outlay		-	-	-	-
8104	Equipment	-	-	-	-
8108	EXPENDITURES	-	-	-	-
(6102) LIBRARY - SUPPORT SERVICES		703,381	721,176	799,775	879,711
Salaries & Benefits		484,438	454,790	488,328	562,353
4101	Salaries Full Time	275,783	247,957	266,415	291,620
4102	Salaries Part Time	110,311	113,646	129,736	163,094
4103	Overtime	-	-	-	-
4117	Opt - Out Payments	-	-	-	-
4201	Retirement CalPERS	29,861	27,791	23,996	27,419
4202	FICA	30,468	27,854	29,809	34,786
4203	Workers' Compensation	15,907	14,898	16,054	18,734
4204	Group Insurance	22,108	22,643	22,318	26,701
4210	OPEB Expense	-	-	-	-
Maintenance & Operations		218,943	266,386	311,447	317,358
5204	Operating Supplies	5,664	3,681	5,775	6,060
5206	Computer Supplies	-	-	-	-
6101	Gas	9,970	221	10,000	10,000
6102	Electric Utility	49,661	69,725	70,000	72,000
6103	Water Utility	-	4,171	4,200	4,200
6201	Advertising/Publishing	-	-	-	2,800
6205	Other Printing & Binding	-	-	-	-
6207	Equipment Replacement Charge	5,912	11,086	11,086	11,086
6208	Dues & Subscriptions	-	1,326	3,300	3,300
6213	Meetings & Travel	-	11	3,000	3,000
6214	Professional & Technical	18,950	21,937	23,000	26,000
6219	Network Operating Charge	117,200	117,200	133,586	138,262
6223	Training & Education	-	626	2,500	3,000
6253	Postage	7	-	3,000	3,000
6254	Telephone	11,508	36,402	34,650	34,650
6260	Equipment Leasing Costs	71	-	7,350	-
(6103) LIBRARY - YOUTH & SCHOOL SERVICES		584,245	555,632	543,373	521,133
Salaries & Benefits		461,960	432,331	408,803	458,627
4101	Salaries Full Time	268,913	253,706	263,181	290,476
4102	Salaries Part Time	92,747	82,390	56,118	69,169
4103	Overtime	-	-	-	-
4113	Reimbursable Overtime	-	-	-	-
4117	Opt - Out Payments	3,018	1,768	2,850	-
4201	Retirement CalPERS	25,341	29,313	24,683	28,569
4202	FICA	27,898	25,846	24,430	27,513
4203	Workers' Compensation	15,025	13,838	13,157	14,817
4204	Group Insurance	29,019	25,470	24,383	28,083
4210	OPEB Expense	-	-	-	-
Maintenance & Operations		122,285	123,301	134,570	62,506
5204	Operating Supplies	4,148	4,667	3,308	3,473
5206	Computer Supplies	-	-	-	-
5501	Adult Books & Other Printed Material	38,722	63,734	75,191	28,656
5505	Young Peoples Books	19,980	39	-	-
5507	School Library Material	3,885	-	-	-
6201	Advertising/Publishing-Library Youth Ser	1,249	722	1,103	1,158
6205	Other Printing & Binding	-	-	-	-
6213	Meetings & Travel	103	227	1,103	5,297
6214	Professional & Technical	-	-	-	3,780
6215	Repairs & Maintenance	4,771	2,926	5,250	5,513
6223	Training & Education	571	1,240	1,050	1,103
6277	Resource Databases	24,715	27,371	21,945	6,875
6409	Audiovisual Materials	4,299	1,192	2,205	-
6410	E-Books	19,842	21,183	23,415	6,652
(6104) LIBRARY - ADULT & TEEN SERVICES		400,815	424,403	457,465	589,297
Salaries & Benefits		389,874	406,195	436,315	489,987
4101	Salaries Full Time	285,016	291,796	275,944	303,000
4102	Salaries Part Time	2,626	2,322	52,749	64,306
4103	Overtime	105	149	-	-
4117	Opt - Out Payments	-	-	-	-
4201	Retirement CalPERS	26,280	31,042	23,684	28,677
4202	FICA	22,041	22,533	24,943	28,099
4203	Workers' Compensation	11,855	12,124	13,433	15,133
4204	Group Insurance	41,951	46,229	45,562	50,772
4210	OPEB Expense	-	-	-	-
Maintenance & Operations		10,941	18,208	21,150	99,310
5204	Operating Supplies	2,958	12,579	6,000	6,500
5206	Computer Supplies	-	-	-	-
5501	Books/Other Printed Material	-	-	-	50,300
5503	Author Event/Printed Materials	-	-	-	-
6201	Advertising/Publishing	791	2,413	3,300	3,500
6205	Other Printing & Binding	-	-	-	-
6213	Meetings & Travel	-	-	1,100	4,500
6214	Professional & Technical	6,712	3,015	9,700	10,980
6217	Software Maintenance	-	-	-	-

Department		RECREATION PARK AND LIBRARY DEPARTMENT			
		Actual FY 21-22	Actual FY 22-23	Adopted FY 23-24	Adopted FY 24-25
6223	Training & Education	481	200	1,050	3,000
6277	Resource Databases	-	-	-	-
6409	Audiovisual Materials	-	-	-	2,750
6410	E-Books	-	-	-	17,780
(6105)	LIBRARY - ESUSD SCHOOL SUPPORT	69,249	116,244	167,344	132,877
	Salaries & Benefits	69,249	116,244	167,344	132,877
4101	Salaries Full Time	1,096	-	-	-
4102	ESUSD - Salaries Part Time	60,860	104,002	150,514	118,884
4201	Retirement CalPERS	-	-	-	-
4202	FICA	4,740	7,956	10,939	9,095
4203	Workers' Compensation	2,553	4,285	5,891	4,898
4204	Group Insurance	0	-	-	-
(112)	PROP "A" TRANSPORTATION	112,689	253,264	362,281	367,281
(5292)	DIAL-A-RIDE	108,337	234,762	144,281	144,281
	Salaries & Benefits	1,478	33,177	-	-
4102	Salaries Part Time	-	25,698	-	-
4201	Retirement CalPERS	1,478	4,454	-	-
4202	FICA	-	1,966	-	-
4203	Workers' Compensation	-	1,059	-	-
	Maintenance & Operations	106,859	201,585	144,281	144,281
5204	Operating Supplies	5,829	58,213	500	500
5215	Vehicle Gasoline Charge	596	691	8,000	8,000
6206	Contractual Services	16,040	68,960	100,000	100,000
6207	Equipment Replacement Charges	19,632	10,381	10,381	10,381
6211	Insurance & Bonds	54,400	54,400	-	-
6214	Professional & Technical	7,160	2,108	-	-
6223	Training & Education	-	-	-	-
6224	Vehicle Operating Charge	3,202	6,832	25,000	25,000
6254	Telephone	-	-	400	400
(5293)	SHUTTLE	1,075	8,640	183,000	183,000
	Salaries & Benefits	1,075	-	-	-
4102	Salaries Part Time	-	-	-	-
4201	Retirement CalPERS	1,075	-	-	-
4202	FICA	-	-	-	-
4203	Workers' Compensation	-	-	-	-
	Maintenance & Operations	-	8,640	183,000	183,000
5204	Operating Supplies	-	-	500	500
6201	Advertising/Publishing	-	-	3,500	3,500
6206	Beach Cities Transit	-	-	174,000	174,000
6214	Professional & Technical	-	8,640	5,000	5,000
(5294)	RECREATION TRIPS	3,277	9,468	30,000	35,000
	Salaries & Benefits	161	364	-	-
4102	Salaries Part Time	-	-	-	-
4201	Retirement CalPERS	161	364	-	-
4202	FICA	-	-	-	-
4203	Workers' Compensation	-	-	-	-
	Maintenance & Operations	3,115	9,104	30,000	35,000
5204	Operating Supplies	-	3,495	-	-
6216	Rental Charges	3,466	7,089	30,000	35,000
6413	Lyft Rides Reimbursements	(351)	(1,480)	-	-
(5295)	ADMINISTRATION	-	144	-	-
	Salaries & Benefits	-	144	-	-
4101	Salaries Full Time	-	-	-	-
4102	Salaries Part Time	-	-	-	-
4201	Retirement CalPERS	-	-	-	-
4202	FICA	-	-	-	-
4203	Workers' Compensation	-	-	-	-
4204	Group Insurance	-	144	-	-
(5297)	BUY-DOWN	-	250	5,000	5,000
	Maintenance & Operations	-	250	5,000	5,000
5204	Operating Supplies	-	250	5,000	5,000
(125)	STATE GRANTS	10,626	16,480	-	-
(3726)	RECREATION PARK AND LIBRARY DEPARTMENT	10,626	3,921	-	-
	Salaries & Benefits	10,626	3,921	-	-
4113	Reimbursable Overtime	10,432	3,921	-	-
4202	FICA	21	-	-	-
4203	Workers' Compensation	174	-	-	-
(5102)	PARKS-OPERATION	-	-	-	-
	Maintenance & Operations	-	-	-	-
3620	CA Prop 68 Acacia Park	-	-	-	-
(6101)	LIBRARY - ADMINISTRATION	-	12,559	-	-
	Maintenance & Operations	-	12,559	-	-
3625	California State Library	-	12,559	-	-
6082	CALIFA - Broadband Fiber	-	-	-	-
6254	Telephone - Library	-	-	-	-
(317)	DEVELOPER IMPACT FEES - LIBRARY	-	-	-	17,156
(6103)	LIBRARY - YOUTH & SCHOOL SERVICES	-	-	-	11,956
	Maintenance & Operations	-	-	-	11,956
5206	Computer Supplies	-	-	-	9,456
5501	Books/Other Printed Material	-	-	-	2,500
(6104)	LIBRARY - ADULT & TEEN SERVICES	-	-	-	5,200
	Maintenance & Operations	-	-	-	5,200
5501	Books/Other Printed Material	-	-	-	5,200
(601)	EQUIPMENT REPLACEMENT	-	-	2,412,362	693,356
(5102)	PARKS-OPERATION	-	-	1,871,587	377,656
	Capital Outlay	-	-	1,871,587	377,656
8104	Equipment	-	-	1,387,351	20,000
8105	Automotive	-	-	484,236	357,656
(5201)	RECREATION-OPERATION	-	-	145,500	145,500
	Capital Outlay	-	-	145,500	145,500
8104	Equipment	-	-	15,500	15,500
8105	Automotive	-	-	130,000	130,000
(5292)	DIAL-A-RIDE	-	-	326,590	156,200
	Capital Outlay	-	-	326,590	156,200
8105	Automotive	-	-	326,590	156,200

Department	RECREATION PARK AND LIBRARY DEPARTMENT			
	Actual FY 21-22	Actual FY 22-23	Adopted FY 23-24	Adopted FY 24-25
(6101) LIBRARY - ADMINISTRATION	-	-	-	-
Capital Outlay	-	-	-	-
8104 Equipment	-	-	-	-
8108 Computer Hardware	-	-	-	-
(6102) LIBRARY - SUPPORT SERVICES	-	-	68,685	14,000
Capital Outlay	-	-	68,685	14,000
8104 Equipment	-	-	68,685	14,000
(702) TRUST FUNDS - SPECIAL REVENUE/DONATIONS	71,745	21,997	39,000	61,000
(5101) PARKS-ADMINISTRATION	2,656	302	-	5,000
Maintenance & Operations	2,656	302	-	5,000
2605 Parks & Recreation Outreach Expenses	2,656	-	-	-
2608 Park Beautification Expenses	-	302	-	5,000
2609 LA Kings Expenditures	-	-	-	-
5204 Operating Supplies	-	-	-	-
5418 Plunge Rehabilitation	-	-	-	-
5419 Haunted House Expenses	-	-	-	-
6201 Advertising/Publishing	-	-	-	-
6206 Contractual Services	-	-	-	-
(5102) PARKS-OPERATION	-	-	-	-
Maintenance & Operations	-	-	-	-
2601 Tree Musketeers Expenses	-	-	-	-
2608 Aquatics Expense	-	-	-	-
(5202) RECREATION-AQUATICS	-	-	-	-
Capital Outlay	-	-	-	-
8476 Aquatics Facility	-	-	-	-
(5205) RECREATION-TEEN CENTER	-	-	14,000	14,000
Maintenance & Operations	-	-	14,000	14,000
5204 Teen Center Expenses	-	-	14,000	14,000
(5206) RECREATION-JOSLYN CENTER	1,315	-	9,000	9,000
Maintenance & Operations	1,315	-	9,000	9,000
5204 Joslyn Center Expenses	1,315	-	9,000	9,000
(5210) SPECIAL EVENTS	50,689	10,997	16,000	16,000
Maintenance & Operations	50,689	10,997	16,000	16,000
2601 Recreation Special Events Expenses	50,689	10,997	-	-
5204 Operating Supplies	-	-	16,000	16,000
(6101) LIBRARY - ADMINISTRATION	17,085	10,698	-	17,000
Maintenance & Operations	17,085	10,698	-	17,000
2561 Library Administration Expenses	17,085	10,698	-	17,000
(5211) RECREATION PARK AND LIBRARY DEPARTMENT	-	-	-	-
Maintenance & Operations	-	-	-	-
2601 Recreation Drama Expenses	-	-	-	-
5204 Operating Supplies	-	-	-	-
(5401) RECREATION PARK AND LIBRARY DEPARTMENT	-	-	-	-
Salaries & Benefits	-	-	-	-
4103 Overtime	-	-	-	-
4202 FICA	-	-	-	-
4203 Workers' Compensation	-	-	-	-
4204 Group Insurance	-	-	-	-
(5404) RECREATION PARK AND LIBRARY DEPARTMENT	-	-	-	-
Salaries & Benefits	-	-	-	-
4103 Overtime	-	-	-	-
4202 FICA	-	-	-	-
4203 Workers' Compensation	-	-	-	-
(5405) RECREATION PARK AND LIBRARY DEPARTMENT	-	-	-	-
Maintenance & Operations	-	-	-	-
5204 Operating Supplies	-	-	-	-
(704) CULTURAL DEVELOPMENT FUND	142,802	261,789	298,196	272,604
(0000) (704) CULTURAL DEVELOPMENT FUND	142,802	261,789	298,196	272,604
Salaries & Benefits	85,458	97,656	92,196	98,604
4101 Salaries Full Time	62,716	67,218	63,430	68,403
4103 Overtime	315	-	-	-
4201 Retirement CalPERS	6,212	7,237	5,658	6,970
4202 FICA	4,756	4,938	4,852	5,233
4203 Workers' Compensation	2,597	2,767	2,613	2,818
4204 Group Insurance	8,862	15,496	15,643	15,180
Maintenance & Operations	57,344	164,133	166,000	134,000
5204 Operating Supplies	-	-	10,000	10,000
6206 Contractual Services	54,944	162,403	156,000	124,000
6214 Professional & Technical	2,400	-	-	-
6301 Legal Council	-	1,730	-	-
Transfers Out	-	-	-	-
9301 Transfer-Capital Improvements	-	-	-	-
Capital Outlay	-	-	40,000	40,000
8103 Other Improvements	-	-	40,000	40,000
Grand Total	5,243,922	8,980,620	13,344,919	12,156,293

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**CITY OF EL SEGUNDO
NON-DEPARTMENTAL PROFILE**

The Non-Departmental budget is used to “house” expenditures that are not specifically attributed or allocated to a particular department in the City. Non-Departmental merely serves as a cost-center.

Examples of budgeted expenditures that are housed in the Non-Departmental cost-center are:

Vacation and Sick leave payouts – Since it is unknown which employees may leave the City during the fiscal year, the estimated amount for payouts is temporarily included in Non-Departmental.

Retirement/CalPERS – Previously, this applied to the Retirement Benefit Plan (RBP) which allows for replacement of the annual allowance that exceeds the Internal Revenue Code (IRC) Section 415 dollar limit. CalPERS retirees who became CalPERS members prior to January 1, 2013, and whose combined reportable compensation, benefit factor, retirement contributions, and service credit cause their annual retirement allowance to exceed the Section 415 dollar limits are eligible to participate in the RBP. This expenditure is now captured in the department the former employees retired from.

Group Insurance – Applies to the medical premium paid on behalf of retirees. The current amount approved by the City Council ranges from \$932 to \$1,800 per month per retiree, depending on the employee group that the employee retired from.

PARS (Public Agency Retirement Services) Expense – Applies to retirement enhancement plan funding for certain active employees and retirees within the Supervisory and Professional Employees Association.

Contractual Service – Accounts for the Pitney Bowes contract for postage meter used Citywide.

Equipment Replacement Charge – Accounts for replacement of other equipment not specifically assigned to a department and used Citywide.

General Liability Insurance – Accounts for the insurance premium paid to the Independent Cities Risk Management Authority (ICRMA) for coverage above the City’s self-insured retention (SIR).

Professional/Technical – Accounts for the administrative cost for PARS.

Networking Operating Charge – Under review for all departments for charges from the Information Systems Division.

Unemployment Compensation – Accounts for the reimbursements to the Employment Development Department (EDD) for unemployment benefits claims for employees who did not voluntarily leave the City.

Telephone – Accounts for the general telephone number for City Hall, Police, and Fire.

Credit Card Fees – Accounts for charges for use of credit cards as payments for City services; the City accepts credit card payments for any services provided by the departments.

ESUSD Funding Agreement – Accounts for the agreement with El Segundo Unified School District for the City to pay for crossing guards.

Capital Outlay – Accounts for various technology equipment temporarily housed (as listed below) in Non-Departmental until the Technology Committee makes its’ recommendations.

GASB 87 Leases – Accounts for various General Fund GASB 87 Leases transaction when the city is the lessee.

CITY OF EL SEGUNDO
 Adopted Budget Summary
 Fiscal Year 2024-2025

Department	NON DEPARTMENT			
	Actual FY 21-22	Actual FY 22-23	Adopted FY 23-24	Adopted FY 24-25
(001) GENERAL FUND	6,731,714	6,530,745	6,745,052	6,785,227
(2901) NON DEPARTMENT	6,253,001	6,699,396	6,745,052	6,785,227
Salaries & Benefits	4,967,238	5,108,647	4,845,100	4,626,282
Maintenance & Operations	1,285,763	1,590,749	1,899,952	2,158,945
(2902) AHIMT	478,623	(168,652)	-	-
Salaries & Benefits	382,150	-	-	-
Maintenance & Operations	96,473	(168,652)	-	-
(2903) CIVIL UNREST MAY 2020	89	-	-	-
Salaries & Benefits	89	-	-	-
Maintenance & Operations	-	-	-	-
(501) WATER UTILITY FUND	-	-	-	-
(2903) CIVIL UNREST MAY 2020	-	-	-	-
Salaries & Benefits	-	-	-	-
(502) SEWER FUND	-	-	-	150,000
(2901) NON DEPARTMENT	-	-	-	150,000
Maintenance & Operations	-	-	-	150,000
(2903) CIVIL UNREST MAY 2020	-	-	-	-
Salaries & Benefits	-	-	-	-
(601) EQUIPMENT REPLACEMENT	44,900	-	1,041,263	1,793,755
(2901) NON DEPARTMENT	44,900	-	1,041,263	1,793,755
Capital Outlay	44,900	-	1,041,263	1,793,755
(603) WORKERS COMP RESERVE/INSURANCE	-	-	-	-
(2903) CIVIL UNREST MAY 2020	-	-	-	-
Salaries & Benefits	-	-	-	-
Grand Total	6,776,614	6,530,745	7,786,315	8,728,982

CITY OF EL SEGUNDO
Adopted Budget Summary By Account
Fiscal Year 2024-2025

Department	001 GENERAL FUND NON DEPARTMENT			
	Actual FY 21-22	Actual FY 22-23	Adopted FY 23-24	Adopted FY 24-25
(001) GENERAL FUND	6,731,714	6,530,745	6,745,052	6,785,227
Salaries & Benefits	5,349,478	5,108,647	4,845,100	4,626,282
4101 Salaries Full Time	55,177	-	-	-
4102 Salaries Part Time	260,998	-	-	-
4103 Overtime	20,802	-	-	-
4108 Vacation Leave Payout	801,832	884,901	775,000	492,282
4109 Vac/Sick Pay - Termination	-	-	-	-
4112 Sick Leave Payout	593,899	583,673	400,000	400,000
4113 Reimbursable Overtime	3,883	-	-	-
4201 Retirement CalPERS	6,303	(31,085)	-	-
4202 FICA	35,931	39,048	-	-
4203 Workers' Compensation	12,205	-	-	-
4204 Group Insurance	3,383,419	3,462,009	3,500,000	3,500,000
4207 CalPERS UAL	-	-	-	-
4209 PARS Expense	170,100	170,100	170,100	234,000
4220 Pers Amortization	-	-	-	-
4251 CalPERS Payments	4,929	-	-	-
Maintenance & Operations	1,382,236	1,422,098	1,899,952	2,158,945
4907 Interest Expense	29,762	20,156	18,900	18,900
4999 Cash Over/Short	3	(4)	-	-
5204 Operating Supplies	39,175	-	-	-
5206 Computer Supplies	-	-	-	-
5220 Computer Refresh Program Equipment	-	-	-	-
5420 Reimbursable Expenditures	(58,699)	(168,652)	-	-
6106 Covid Vaccinations	702	-	-	-
6116 Building Lease Charge	-	-	-	-
6139 Bank Service Charges	50,554	55,032	25,000	25,000
6172 Bad Debt Expense	-	63	-	-
6203 Copy Machine Charges	-	-	-	-
6205 Other Printing & Binding	-	-	-	-
6206 Contractual Services	29,057	15,742	26,000	26,000
6207 Equipment Replacement Charge	-	-	500,000	200,000
6208 Dues & Subscriptions	-	-	-	-
6211 Insurance & Bonds	500,000	750,000	700,000	700,000
6213 Meetings & Travel	830	-	-	-
6214 Professional & Technical	181,302	19,706	25,000	25,000
6219 Network Operating Charge	8,600	8,600	9,802	10,145
6222 Lease Payment Parking Garage	298,875	302,250	310,000	310,000
6244 Other Unclassified Expense	2,376	658	-	-
6245 Employee Recognition	15,722	(22)	-	-
6247 Unemployment Compensation	33,051	60,760	20,000	20,000
6250 Volunteer Recognition	-	-	-	-
6253 Postage	1,899	890	-	-
6254 Telephone	6,330	6,070	7,500	7,500
6260 Equipment Leasing Costs	830	613	-	-
6297 Credit Card Fees	32,791	36,895	15,000	15,000
6301 Legal Council	10,742	-	-	-
6401 Community Promotion	-	-	-	1,400
6405 ESUSD Funding Agreement	135,142	171,368	142,750	180,000
6406 LAX Master Plan Intervention	-	-	-	-
6407 Washington Lobbist Transportation & Inf	-	-	-	-
6216 GASB 87 Lease-Debt Service Principle&Int	63,193	141,973	100,000	100,000
4908 Golf Course Loan Pmt to ERF	-	-	-	520,000
Grand Total	6,731,714	6,530,745	6,745,052	6,785,227

CITY OF EL SEGUNDO
 Adopted Budget Details
 Fiscal Year 2024-2025

Department	NON DEPARTMENT			
	Actual FY 21-22	Actual FY 22-23	Adopted FY 23-24	Adopted FY 24-25
(001) GENERAL FUND	6,731,714	6,530,745	6,745,052	6,785,227
(2901) NON DEPARTMENT	6,253,001	6,699,396	6,745,052	6,785,227
Salaries & Benefits	4,967,238	5,108,647	4,845,100	4,626,282
4108 Vacation Leave Payout	801,832	884,901	775,000	492,282
4109 Vac/Sick Pay - Termination	-	-	-	-
4112 Sick Leave Payout	593,899	583,673	400,000	400,000
4201 Retirement CalPERS	3,198	(31,085)	-	-
4202 FICA	9,862	39,048	-	-
4204 Group Insurance	3,383,419	3,462,009	3,500,000	3,500,000
4207 CalPERS UAL	-	-	-	-
4209 PARS Expense	170,100	170,100	170,100	234,000
4220 Pers Amortization	-	-	-	-
4251 CalPERS Payments	4,929	-	-	-
Maintenance & Operations	1,285,763	1,590,749	1,899,952	2,158,945
4907 Interest Expense	29,762	20,156	18,900	18,900
4908 Golf Course Loan Pmt to ERF	-	-	-	520,000
4999 Cash Over/Short	3	(4)	-	-
5204 Operating Supplies	-	-	-	-
5220 Computer Refresh Program Equipment	-	-	-	-
6116 Building Lease Charge	-	-	-	-
6139 Bank Service Charges	50,554	55,032	25,000	25,000
6172 Bad Debt Expense	-	63	-	-
6203 Copy Machine Charges	-	-	-	-
6205 Other Printing & Binding	-	-	-	-
6206 Contractual Services	29,057	15,742	26,000	26,000
6207 Equipment Replacement Charge	-	-	500,000	200,000
6208 Dues & Subscriptions	-	-	-	-
6211 Insurance & Bonds	500,000	750,000	700,000	700,000
6213 Meetings & Travel	-	-	-	-
6214 Professional & Technical	77,580	19,706	25,000	25,000
6216 GASB 87 Lease-Debt Service Principle&Int	63,193	141,973	100,000	100,000
6219 Network Operating Charge	8,600	8,600	9,802	10,145
6222 Lease Payment Parking Garage	298,875	302,250	310,000	310,000
6244 Other Unclassified Expense	2,376	658	-	-
6245 Employee Recognition	15,722	(22)	-	-
6247 Unemployment Compensation	33,051	60,760	20,000	20,000
6250 Volunteer Recognition	-	-	-	-
6253 Postage	1,899	890	-	-
6254 Telephone	6,330	6,070	7,500	7,500
6260 Equipment Leasing Costs	830	613	-	-
6297 Credit Card Fees	32,791	36,895	15,000	15,000
6401 Community Promotion	-	-	-	1,400
6405 ESUSD Funding Agreement	135,142	171,368	142,750	180,000
6406 LAX Master Plan Intervention	-	-	-	-
6407 Washington Lobbieist Transportation & Inf	-	-	-	-
(2902) AHIMT	478,623	(168,652)	-	-
Salaries & Benefits	382,150	-	-	-
4101 Salaries Full Time	55,150	-	-	-
4102 Salaries Part Time	260,998	-	-	-
4103 Overtime	20,741	-	-	-
4113 Reimbursable Overtime	3,883	-	-	-
4201 Retirement CalPERS	3,106	-	-	-
4202 FICA	26,069	-	-	-
4203 Workers' Compensation	12,205	-	-	-
4204 Group Insurance	-	-	-	-
Maintenance & Operations	96,473	(168,652)	-	-
5204 Operating Supplies	39,175	-	-	-
5206 Computer Supplies	-	-	-	-
5420 Reimbursable Expenditures	(58,699)	(168,652)	-	-
6106 Covid Vaccinations	702	-	-	-
6206 Contractual Services	-	-	-	-
6213 Meetings & Travel	830	-	-	-
6214 Professional & Technical	103,723	-	-	-
6260 Equipment Leasing Costs	-	-	-	-
6301 Legal Council	10,742	-	-	-
(2903) CIVIL UNREST MAY 2020	89	-	-	-
Salaries & Benefits	89	-	-	-
4101 Salaries Full Time	28	-	-	-
4103 Overtime	62	-	-	-
Maintenance & Operations	-	-	-	-
5204 Operating Supplies	-	-	-	-
(501) WATER UTILITY FUND	-	-	-	-

CITY OF EL SEGUNDO
 Adopted Budget Details
 Fiscal Year 2024-2025

Department	NON DEPARTMENT			
	Actual FY 21-22	Actual FY 22-23	Adopted FY 23-24	Adopted FY 24-25
(2903) CIVIL UNREST MAY 2020	-	-	-	-
Salaries & Benefits	-	-	-	-
4101 Salaries Full Time	-	-	-	-
(502) SEWER FUND	-	-	-	150,000
(2901) NON DEPARTMENT	-	-	-	150,000
Maintenance & Operations	-	-	-	150,000
6216 GASB 87 Lease-Debt Service Principle&Int	-	-	-	150,000
(2903) CIVIL UNREST MAY 2020	-	-	-	-
Salaries & Benefits	-	-	-	-
4101 Salaries Full Time	-	-	-	-
(601) EQUIPMENT REPLACEMENT	44,900	-	1,041,263	1,793,755
(2901) NON DEPARTMENT	44,900	-	1,041,263	1,793,755
Capital Outlay	44,900	-	1,041,263	1,793,755
8104 Equipment	-	-	99,817	655,561
8105 Automotive	-	-	29,000	29,000
8108 Computer Hardware	44,900	-	912,446	1,109,194
(603) WORKERS COMP RESERVE/INSURANCE	-	-	-	-
(2903) CIVIL UNREST MAY 2020	-	-	-	-
Salaries & Benefits	-	-	-	-
4101 Salaries Full Time	-	-	-	-
Grand Total	6,776,614	6,530,745	7,786,315	8,728,982

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**CITY OF EL SEGUNDO
EQUIPMENT REPLACEMENT FUND PROFILE**

As an internal service fund, the Equipment Replacement Fund accounts for in-house charges to City departments to accumulate funding for future replacement of equipment used by the departments. The Fund also accounts for the proceeds from sale of surplus equipment from the equipment replacement schedule.

The Finance Department maintains the Equipment Replacement schedule and works closely with all impacted Departments to ensure accuracy of the schedule. The charges are based on the estimated replacement cost of the equipment using the projected life and an inflationary factors (percentages) depending on the type of equipment. During fiscal year 2017-2018, the threshold of equipment to be added to the schedule was raised to \$5,000, which is consistent to the City's capitalization policy.

The adopted budget for fiscal year 2024-2025 includes appropriations for equipment that are scheduled to be replaced based on the current methodology, regardless of whether the equipment will actually be replaced or not in the fiscal year. In addition, if the equipment is being replaced, but has not accumulated full funding, the department has to make a request for additional funding to make up the difference from the General Fund.

Staff may adjust the estimated replacement cost or the useful life per Departments' request based on inflationary factors, e.g., CPI, and equipment condition as compared to what have been originally used.

Also, there is an outstanding loan balance from the Equipment Replacement Fund to General Fund in the amount of approximately \$5.3 million. A portion of the revenues generated by the new Topgolf facility will be dedicated towards repayment of the inter-fund loan, in accordance with the Topgolf Revenue Allocation Policy adopted by City Council in May 2021.

CITY OF EL SEGUNDO
Adopted Budget Summary By Account
Fiscal Year 2024-2025

601 EQUIPMENT REPLACEMENT

Department	INTERNAL SERVICES			
	Adopted FY 21-22	Adopted FY 22-23	Adopted FY 23-24	Adopted FY 24-25
8104 Capital - Equipment	431,802	591,952	722,862	566,478
8105 Capital - Automotive	530,065	577,752	700,713	637,106
8106 Capital - Communication	15,354	122,442	121,721	22,585
8108 Capital - Computer	59,706	94,847	576,675	274,224
Total Capital Outlay	1,036,927	1,386,992	2,121,971	1,500,393

CITY OF EL SEGUNDO
Equipment Replacement Schedule By Department
Fiscal Year 2024-2025

Department / Classification	FY24-25 Annual Replacement Charge	FY24-25 Accumulated Funding
CITY CLERK	-	14,438
(1301) ADMINISTRATION	-	14,438
8104 Equipment	-	14,438
CITY MANAGER	24,940	279,177
(2103) EL SEGUNDO MEDIA	24,940	279,177
8104 Equipment	24,940	254,177
8105 Automotive	-	25,000
COMMUNITY DEVELOPMENT	32,750	129,222
(2402) PLANNING	2,694	36,528
8104 Equipment	2,694	36,528
(2403) BUILDING & SAFETY	30,056	92,694
8105 Automotive	30,056	92,694
INFORMATION TECHNOLOGY DEPARTMENT	224,830	2,235,445
(2505) INFORMATION TECHNOLOGY DEPARTMENT	224,830	2,235,445
8104 Equipment	150,893	987,663
8105 Automotive	1,808	20,000
8106 Communication	-	63,200
8108 Computer	72,129	1,164,582
NON DEPARTMENT	200,000	1,793,755
(2901) NON DEPARTMENT	200,000	1,793,755
8104 Equipment	-	655,561
8105 Automotive	-	29,000
8108 Computer	200,000	1,109,194
POLICE DEPARTMENT	520,886	3,386,842
(3101) ADMINISTRATION	520,886	3,194,957
8104 Equipment	160,310	1,217,258
8105 Automotive	354,901	1,216,423
8106 Communication	5,675	761,275
(3107) COMMUNITY CENTER	-	191,885
8106 Communication	-	191,885
FIRE DEPARTMENT	145,484	4,991,676
(3201) ADMINISTRATION	3,725	31,300
8105 Automotive	3,725	31,300
(3202) SUPPRESSION	59,921	4,153,859
8104 Equipment	4,941	414,757
8105 Automotive	38,133	3,217,703
8106 Communication	14,752	350,393
8108 Computer	2,095	171,005
(3203) PARAMEDIC	70,795	537,588
8104 Equipment	29,333	248,319
8105 Automotive	41,461	278,268
8106 Communication	-	11,000
(3204) PREVENTION	1,860	71,030
8105 Automotive	1,860	71,030
(3205) ENVIRONMENTAL SAFETY	3,292	76,030
8104 Equipment	-	24,300
8105 Automotive	3,292	51,730
(3255) EMERGENCY MANAGEMENT	5,891	121,870
8104 Equipment	3,732	103,189
8106 Communication	2,158	18,681
PUBLIC WORKS DEPARTMENT	138,295	3,374,306
(2601) GOVERNMENT BUILDINGS	(451)	633,262
8104 Equipment	(451)	67,160
8105 Automotive	-	566,102
(4101) ENGINEERING	4,296	48,545
8104 Equipment	795	18,746

CITY OF EL SEGUNDO
Equipment Replacement Schedule By Department
Fiscal Year 2024-2025

Department / Classification	FY24-25 Annual Replacement Charge	FY24-25 Accumulated Funding
8105 Automotive	3,500	29,800
(4201) STREET SERVICES	-	15,000
8108 Computer	-	15,000
(4202) STREET MAINTENANCE	57,258	832,851
8104 Equipment	4,611	29,548
8105 Automotive	52,647	803,303
(4205) TRAFFIC SAFETY	9,640	178,317
8104 Equipment	-	6,000
8105 Automotive	9,640	172,317
(4301) WASTEWATER	38,258	826,614
8104 Equipment	4,717	197,864
8105 Automotive	33,542	609,750
8108 Computer	-	19,000
(4601) EQUIPMENT MAINTENANCE	10,852	146,502
8104 Equipment	1,326	7,597
8105 Automotive	9,526	98,905
8106 Communication	-	40,000
(7102) WATER-OPERATION	18,441	693,215
8104 Equipment	-	39,410
8105 Automotive	18,441	628,205
8108 Computer	-	25,600
RECREATION PARK AND LIBRARY DEPARTMENT	213,209	2,625,571
(5102) PARK MAINTENANCE	191,742	2,063,328
8104 Equipment	167,549	1,554,900
8105 Automotive	24,192	508,428
(5201) RECREATION-OPERATION	-	145,500
8104 Equipment	-	15,500
8105 Automotive	-	130,000
(5292) DIAL-A-RIDE	10,381	336,972
8105 Automotive	10,381	336,972
(6102) LIBRARY - SUPPORT SERVICES	11,086	79,771
8104 Equipment	11,086	79,771
Grand Total	1,500,393	18,830,432

CITY OF EL SEGUNDO
Schedule of Equipment Eligible for Replacement
Fiscal Year 2024-2025

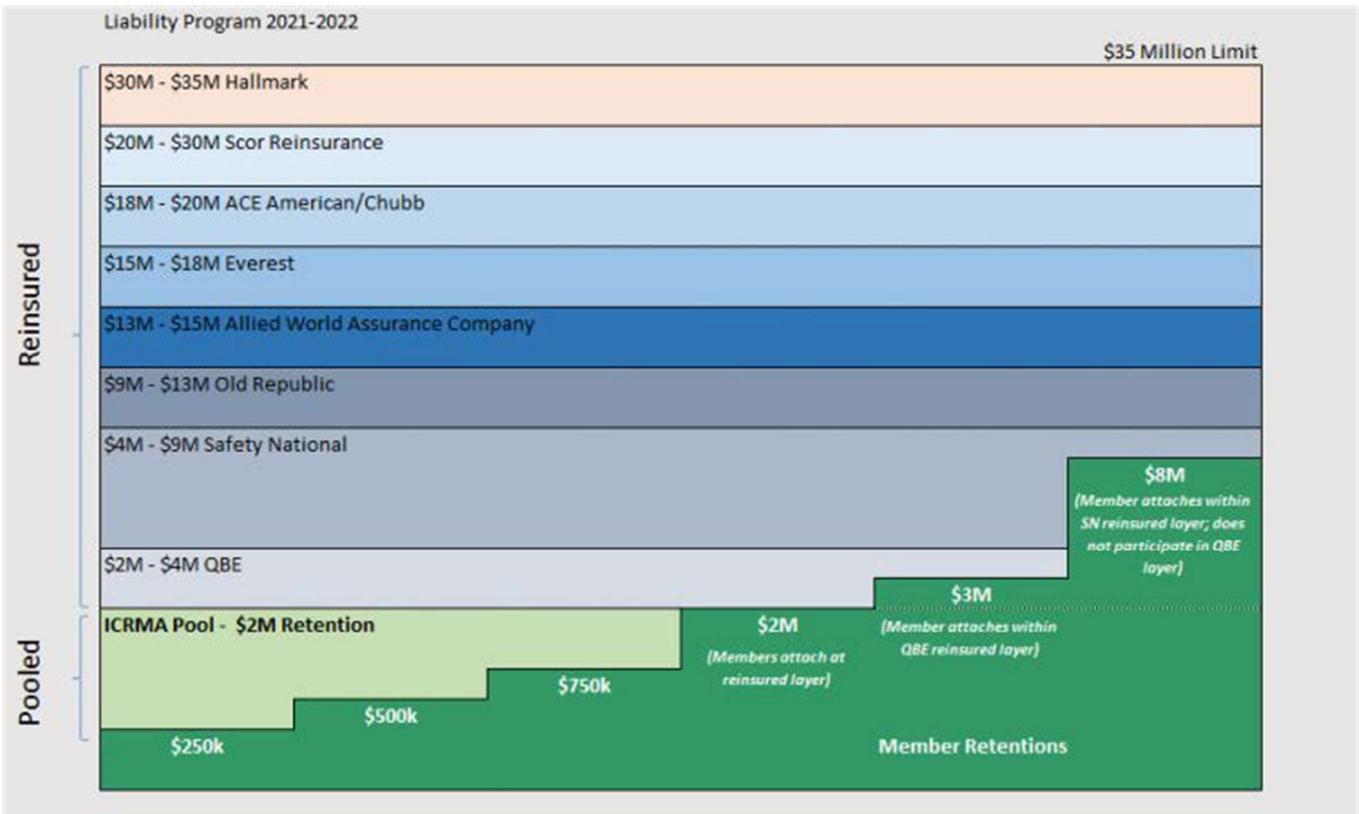
Department / Classification	FY 24-25 Capital Outlay Eligible to Be Replaced
CITY MANAGER	210,230.13
(2103) EL SEGUNDO MEDIA	210,230.13
8104 Equipment	185,230.13
8105 Automotive	25,000.00
INFORMATION TECHNOLOGY DEPARTMENT	1,414,200.90
(2505) INFORMATION TECHNOLOGY DEPARTMENT	1,414,200.90
8104 Equipment	312,729.50
8105 Automotive	20,000.00
8106 Communication	63,200.00
8108 Computer	1,018,271.40
NON DEPARTMENT	1,793,754.80
(2901) NON DEPARTMENT	1,793,754.80
8104 Equipment	655,561.00
8105 Automotive	29,000.00
8108 Computer	1,109,193.80
POLICE DEPARTMENT	2,117,671.24
(3101) ADMINISTRATION	1,925,786.24
8104 Equipment	736,326.15
8105 Automotive	433,860.09
8106 Communication	755,600.00
(3107) COMMUNITY CENTER	191,885.00
8106 Communication	191,885.00
FIRE DEPARTMENT	1,190,641.74
(3202) SUPPRESSION	852,734.78
8104 Equipment	383,466.95
8105 Automotive	50,493.83
8106 Communication	257,484.00
8108 Computer	161,290.00
(3203) PARAMEDIC	187,552.77
8104 Equipment	176,552.77
8106 Communication	11,000.00
(3204) PREVENTION	35,000.00
8105 Automotive	35,000.00
(3205) ENVIRONMENTAL SAFETY	51,614.19
8104 Equipment	24,300.00
8105 Automotive	27,314.19
(3255) EMERGENCY MANAGEMENT	63,740.00
8104 Equipment	54,200.00
8106 Communication	9,540.00
PUBLIC WORKS DEPARTMENT	2,071,271.82
(2601) GOVERNMENT BUILDINGS	633,262.17
8104 Equipment	67,160.17
8105 Automotive	566,102.00
(4101) ENGINEERING	12,000.00
8104 Equipment	12,000.00
(4201) STREET SERVICES	15,000.00
8108 Computer	15,000.00
(4202) STREET MAINTENANCE	415,666.00
8104 Equipment	14,000.00
8105 Automotive	401,666.00
(4205) TRAFFIC SAFETY	65,800.00
8104 Equipment	6,000.00
8105 Automotive	59,800.00
(4301) WASTEWATER	379,556.65
8104 Equipment	120,040.00
8105 Automotive	240,516.65
8108 Computer	19,000.00
(4601) EQUIPMENT MAINTENANCE	76,577.00
8105 Automotive	36,577.00
8106 Communication	40,000.00
(7102) WATER-OPERATION	473,410.00
8104 Equipment	39,410.00
8105 Automotive	408,400.00
8108 Computer	25,600.00
RECREATION PARK AND LIBRARY DEPARTMENT	693,355.96
(5102) PARK MAINTENANCE	377,655.96
8104 Equipment	20,000.00
8105 Automotive	357,655.96
(5201) RECREATION-OPERATION	145,500.00
8104 Equipment	15,500.00
8105 Automotive	130,000.00
(5292) DIAL-A-RIDE	156,200.00
8105 Automotive	156,200.00
(6102) LIBRARY - SUPPORT SERVICES	14,000.00
8104 Equipment	14,000.00
Grand Total	9,491,126.60

**CITY OF EL SEGUNDO
GENERAL LIABILITY INSURANCE FUND PROFILE**

As an internal service fund, the General Liability Insurance Fund accounts for charges to departments for their share of general liability claims and the administration cost of the self-insurance program. The City belongs to the Independent Cities Risk Management Authority (ICRMA), a joint-powers authority of 14 participating members for the purpose of pooling the City’s risk for general liability claims and losses with those member cities. ICRMA covers up to \$35,000,000 for general liability claims, of which the first \$2 million is covered by the pool with member cities responsible for their self-insured retention (SIR). The City of El Segundo has a SIR of \$750,000. The pooled layer is funded at a confidence level of 70%.

ICRMA provides actuarial assumptions for the City to use in assessing the departmental charges, typically, using a 10-year rolling claims experience including administrative costs and other factors, as applicable.

A third-party administrator (TPA) manages the program by using a revolving bank account. The third-party administrator issues the payments to the claimants and submits the list of payments to the City Treasurer’s Office, who in turn, replenishes the bank account.



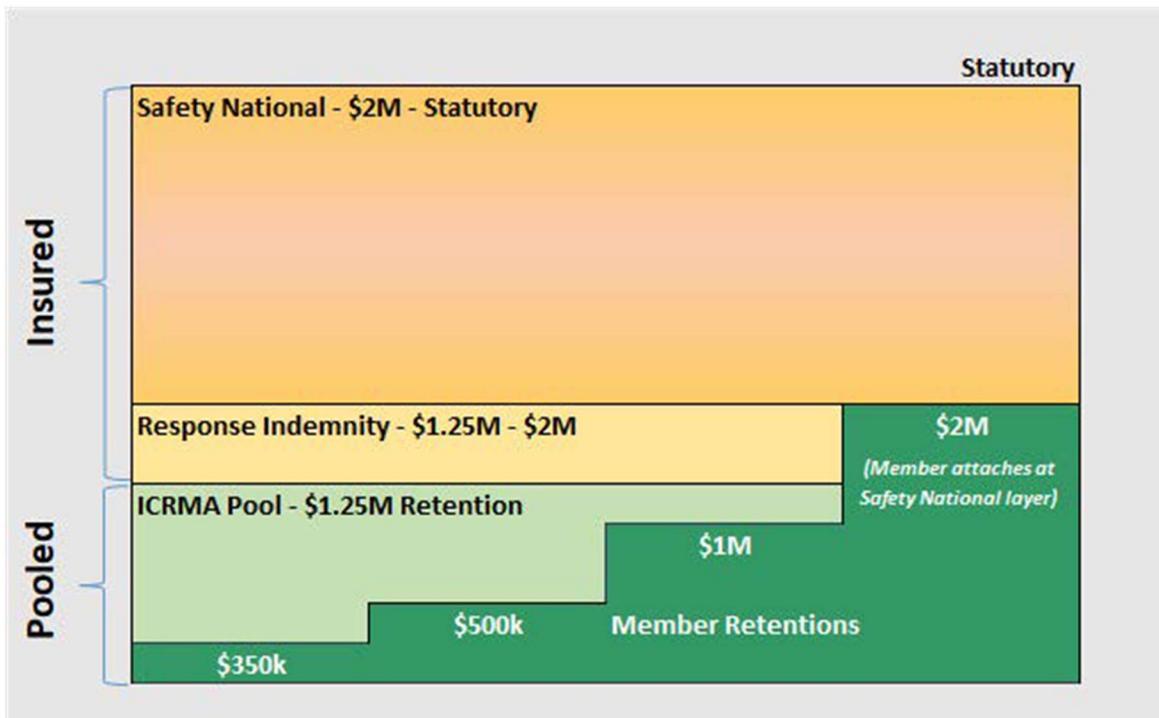
**CITY OF EL SEGUNDO
WORKERS' COMPENSATION INSURANCE FUND PROFILE**

As an internal service fund, the Workers' Compensation Insurance Fund accounts for charges to the departments for their share of workers' compensation claims and administrative costs of the self-insurance program. The City belongs to the Independent Cities Risk Management Authority (ICRMA), a joint-powers authority of 14 participating members, for the purpose of pooling the City's risk for workers' compensation claims and losses with those member cities. ICRMA pool covers up to the first \$1. million in workers' compensation claims, of which the City is liable for its self-insured retention (SIR) of \$500,000 for FY 2024-25. The member cities fund the pooled layer at a 75% confidence level. Claims above \$1.25 million up to the statutory limit are covered by the insurance carriers: Response Indemnity covers claims from \$1-million up to \$2 million; and Safety National covers claims above \$2 million and up to the statutory limit.

ICRMA provides actuarial assumptions for the City to use in calculating the charges to the operating departments, using a rolling 10-year claims experience. Departments are charged through the payroll system in which employees are assigned a payroll code similar to what's used by the insurance industry in determining the employee's degree of risk. For example, clerical employees would have a lower rate than a safety – i.e., police or fire personnel - or those employees that work outside City Hall such as tree trimmers or street maintenance staff.

A third-party administrator (TPA) administers the program by using a revolving bank account. The administrator processes and issues payments to claimants and routinely, submits the list of payments to the City Treasurer's Office, who in turn, replenishes the bank account.

Included in the Fund's adopted budget for fiscal year 2024-2025 is personnel cost which covers a portion of the following positions in the Human Resources Department: Human Resources Director, Human Resources Manager, and Risk Manager.



CITY OF EL SEGUNDO
 Adopted Budget Summary
 Fiscal Year 2024-2025

Department	INTERNAL SERVICES			
	Actual FY 21-22	Actual FY 22-23	Adopted FY 23-24	Adopted FY 24-25
(602) LIABILITY INSURANCE	3,893,636	6,351,246	3,222,127	3,769,563
(0000) INTERNAL SERVICES	3,893,636	6,351,246	3,222,127	3,769,563
Salaries & Benefits	(210,465)	113,551	95,195	62,534
Maintenance & Operations	4,104,101	6,237,695	3,126,932	3,707,029
(603) WORKERS COMP RESERVE/INSURANCE	1,910,459	3,436,210	3,405,200	3,418,321
(2321) WORKERS COMP RESERVE/INSURANCE	1,910,419	3,409,038	3,405,200	3,418,321
Salaries & Benefits	(267,356)	249,858	259,200	216,071
Maintenance & Operations	2,177,774	3,159,179	3,146,000	3,202,250
(2331) WORKERS COMP RESERVE/INSURANCE	40	27,172	-	-
Maintenance & Operations	40	-	-	-
Capital Outlay	-	27,172	-	-
Grand Total	5,804,095	9,787,455	6,627,327	7,187,884

CITY OF EL SEGUNDO
 Adopted Budget Details
 Fiscal Year 2024-2025

Department	INTERNAL SERVICES			
	Actual FY 21-22	Actual FY 22-23	Adopted FY 23-24	Adopted FY 24-25
(602) LIABILITY INSURANCE	3,893,636	6,351,246	3,222,127	3,769,563
(0000) INTERNAL SERVICES	3,893,636	6,351,246	3,222,127	3,769,563
Salaries & Benefits	(210,465)	113,551	95,195	62,534
4101 Salaries Full Time	73,022	77,478	75,580	48,852
4102 Salaries Part Time	-	1,287	-	-
4117 Opt - Out Payments	-	-	-	-
4200 Pension Expense - GASB 68	(302,252)	17,075	-	-
4201 Retirement CalPERS	6,769	7,804	6,235	4,620
4202 FICA	5,208	5,681	5,782	3,737
4203 Workers' Compensation	511	597	529	342
4204 Group Insurance	5,942	5,525	5,556	4,983
4210 OPEB Expense	335	(3,099)	-	-
4211 401(a) Employer's Contribution	-	773	1,033	-
4221 Car Allowance	-	430	480	-
Maintenance & Operations	4,104,101	6,237,695	3,126,932	3,707,029
5204 Operating Supplies	215	-	-	-
6211 Insurance & Bonds	1,361,694	1,478,828	1,601,932	1,682,029
6214 Professional & Technical	-	6,881	25,000	25,000
6246 Claims Expense (SIR)	2,742,193	4,751,985	1,500,000	2,000,000
6301 Legal Council	-	-	-	-
(603) WORKERS COMP RESERVE/INSURANCE	1,910,459	3,436,210	3,405,200	3,418,321
(2321) WORKERS COMP RESERVE/INSURANCE	1,910,419	3,409,038	3,405,200	3,418,321
Salaries & Benefits	(267,356)	249,858	259,200	216,071
4101 Salaries Full Time	157,695	165,634	205,246	169,228
4102 Salaries Part Time	-	1,287	-	-
4117 Opt - Out Payments	-	-	-	-
4200 Pension Expense - GASB 68	(464,589)	39,454	-	-
4201 Retirement CalPERS	14,881	17,781	16,785	15,906
4202 FICA	11,450	12,108	15,239	12,946
4203 Workers' Compensation	1,104	1,219	1,394	1,185
4204 Group Insurance	11,794	12,609	17,510	15,357
4210 OPEB Expense	310	(2,854)	-	-
4211 401(a) Employer's Contribution	-	1,691	2,066	993
4221 Car Allowance	-	930	960	456
Maintenance & Operations	2,177,774	3,159,179	3,146,000	3,202,250
5204 Operating Supplies	707	5,032	20,000	20,000
6208 Dues & Subscriptions	118,641	150	1,000	1,000
6211 Insurance & Bonds	900,129	1,170,153	1,125,000	1,181,250
6213 Meetings & Travel	-	36	-	-
6214 Professional & Technical	-	-	-	-
6223 Training & Education	415	-	-	-
6246 Claims Expense (SIR)	1,156,967	1,983,214	2,000,000	2,000,000
6254 Telephone	914	594	-	-
6301 Legal Council	-	-	-	-
(2331) WORKERS COMP RESERVE/INSURANCE	40	27,172	-	-
Maintenance & Operations	40	-	-	-
5204 Operating Supplies	40	-	-	-
6214 Professional & Technical	-	-	-	-
Capital Outlay	-	27,172	-	-
8104 Equipment	-	27,172	-	-
Grand Total	5,804,095	9,787,455	6,627,327	7,187,884

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City of El Segundo
Proposed Five-Year Capital Improvement Program

Rev. 5/8/2024

No.	By Fund and Project	Prior Years (Carryover)	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28	FY 2028/29	Total per project
Water Fund								
1	Annual Water Main Maintenance	0	\$2,000,000	\$2,000,000	\$2,000,000	\$2,000,000	\$2,000,000	\$10,000,000
2	Water Facilities Maintenance	0	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	\$5,000,000
3	Parks and Median Irrigation Conversion to Reclaimed water	0	350,000	350,000	0	0	0	\$700,000
4	Water Division Office and Maintenance Yard Improvements	0	0	0	465,000	0	0	\$465,000
5	Green Space conversion of the Abandoned Reservoir	0	650,000	0	0	0	0	\$650,000
6	Water Valve Replacements	0	0	300,000	300,000	300,000	300,000	\$1,200,000
	Total Water Fund	0	4,000,000	3,650,000	3,765,000	3,300,000	3,300,000	\$18,015,000
Wastewater Fund								
7	Wastewater Infrastructure Replacement (Annual Program)	0	1,500,000	1,500,000	1,500,000	1,500,000	1,500,000	\$7,500,000
	Total Wastewater Fund	0	1,500,000	1,500,000	1,500,000	1,500,000	1,500,000	\$7,500,000
Transportation Funds (Gas Tax/Prop C/SB 1/Measure R/Measure M)								
8	Roadway Rehabilitation (Annual Program)	0	3,000,000	1,300,000	1,300,000	1,300,000	1,300,000	\$8,200,000
9	El Segundo Blvd. Improvements	786,537	0	0	0	0	0	\$786,537
10	Sidewalk Maintenance Program (Annual Program)	0	250,000	250,000	250,000	250,000	250,000	\$1,250,000
11	Smoking Hollow Parking	0	0	0	0	0	0	\$0
12	Arena Street Improvements	0	0	100,000	0	0	0	\$100,000
	Total Transportation Funds	786,537	3,250,000	1,650,000	1,550,000	1,550,000	1,550,000	\$10,336,537
Storm Water Fund (Measure W)								
13	Imperial HWY Median Improvements Collaborating with LAWA & City of LA	0	0	600,000	25,000	25,000	25,000	\$675,000
14	Infiltration projects	0	400,000	200,000	400,000	400,000	400,000	\$1,800,000
15	City Hall Plaza LID Landscape	0	0	0	175,000	0	0	\$175,000
	Total Stormwater Fund	0	400,000	800,000	600,000	425,000	425,000	\$2,650,000
Special Revenue Funds/Other								
16	Civic Center Remodel (Fund 708)	308,138	0	0	0	0	0	\$308,138
17	ADA Improvements - CDBG Funds	144,000	55,500	50,000	50,000	50,000	50,000	\$399,500
18	Library Elevator (State Grant)	90,000	0	0	0	0	0	\$90,000
19	Library Southwall Water Proofing	90,000	0	0	0	0	0	\$90,000
20	EOC Upgrades (Grant)	322,500	0	0	0	0	0	\$322,500
21	Park Vista Senior Housing ADA Compliance (Senior Housing Fund)	142,000	0	142,000	0	0	0	\$284,000
22	Park Vista Senior Improvements (Senior Housing Fund)	0	36,000	255,000	224,000	737,000	125,000	\$1,377,000
23A	Measure A Playground	0	600,000	100,000	100,000	100,000	100,000	\$1,000,000
23B	Playground Replacement (Equipment Replacement Fund)	0	300,000	0	0	0	0	\$300,000
	Total Special Revenue Funds/Other	1,096,638	991,500	547,000	374,000	887,000	275,000	\$4,171,138
General Fund								
24	Library Elevator	185,000	0	0	0	0	0	\$185,000
25	Library Southwall Waterproofing	123,768	21,232	0	0	0	0	\$145,000
26	EOC Upgrades	107,500	0	0	0	0	0	\$107,500
27	EV Charging station	10,237	100,000	350,000	350,000	0	0	\$810,237
28	Safe Routes to School Projects	0	0	60,000	0	0	0	\$60,000
29	HVAC (Citywide)	748,768	250,000	250,000	250,000	250,000	250,000	\$1,998,768
30	Citywide Facilities access control	0	0	400,000	400,000	0	0	\$800,000
31	Dog Park Hillside Stabilization	0	0	300,000	0	0	0	\$300,000
32	Main Street Banner Poles Replacement	0	100,000	0	0	0	0	\$100,000
33	Pump station #16	0	0	2,500,000	0	0	0	\$2,500,000
34	Pump Station #17, pumps replacement	0	0	0	1,500,000	0	0	\$1,500,000
35	Fire Alarm Panels (Citywide)	0	80,000	0	0	0	0	\$80,000
36	Citywide Misc. Repair	0	100,000	100,000	100,000	100,000	100,000	\$500,000
37	Plumbing (Citywide)	0	100,000	100,000	100,000	100,000	100,000	\$500,000
38	Miscellaneous Electrical (Citywide)	100,000	130,000	130,000	130,000	250,000	250,000	\$990,000
39	Miscellaneous Equipment (Citywide)	0	50,000	50,000	115,000	50,000	50,000	\$315,000
40	Fire Sprinklers (Citywide)	0	0	0	0	0	700,000	\$700,000
41	Main Facilities ADA Compliance Projects	769,934	0	250,000	0	0	0	\$1,019,934
42	Roofing	0	0	0	130,000	0	0	\$130,000
43	Library Interior Maintenance	0	0	0	0	0	350,000	\$350,000
44	The Plunge Rehabilitation	14,600,000	0	0	0	0	0	\$14,600,000
45	Recreation Park Projects Phase I Reserve	4,700,000	4,000,000	4,000,000	6,000,000	0	0	\$18,700,000
46	Recreation Park Projects Phase II Reserve	0	0	0	2,500,000	2,500,000	0	\$5,000,000
47A	Playground Equipment Replacement	0	0	300,000	300,000	300,000	300,000	\$1,200,000
47B	Playground Equipment Reserve	0	0	300,000	300,000	300,000	300,000	\$1,200,000
48	Citywide Projects Reserve	0	0	1,000,000	1,000,000	3,000,000	5,000,000	\$10,000,000
49	Center Street Storm Drain Improvements	198,768	0	0	0	0	0	\$198,768
50	Main & Imperial Entryway	507,000	0	0	0	0	0	\$507,000
51	Downtown Beautification	100,000	65,000	0	0	0	0	\$165,000
	General CIP reserve	0	0	0	0	0	0	\$0
	Total General Fund	22,150,975	4,996,232	10,090,000	13,175,000	6,850,000	7,400,000	64,662,207
	TOTAL CIP (51 Projects)	\$24,034,150	\$15,137,732	\$18,237,000	\$20,964,000	\$14,512,000	\$14,450,000	\$107,334,882

CAPITAL IMPROVEMENT PROGRAM FISCAL YEAR 2024/25

PROJECT TITLE	Annual Water Main Maintenance
REQUESTING DEPARTMENT	Public Works
DESCRIPTION	Repair or replacement of water infrastructure according to greatest need.
GENERAL PLAN REFERENCE	LU7

JUSTIFICATION

The water system is composed of water mains, booster pumps and reservoirs. The City Maintains approximately 57 miles of pipes, many of which date back to the 1930s and later. Potable water pipes typically have a 50-year life. The plan consists of water main replacements annually and ensure the operation and maintenance of pumps and reservoirs. Staff has laid out a plan for replacing the mains based on priority as well as maintaining and/or upgrading the facilities that support the water system infrastructure.



CIPAC COMMENTS

N/A. Annual maintenance program.

ESTIMATED COST	FUNDS ALLOCATED TO DATE	EXPENSES TO DATE	FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28
Varies, Avg. \$2,000,000 Annually				\$2,000,000	\$2,000,000	\$2,000,000	\$2,000,000

CIPAC SCORE

Score	HS	SC	RI	JL	CO	CI	TOT
							N/A

FUNDING SOURCES	COST - BREAKDOWN	
	DESCRIPTION	ESTIMATED COST
Water Enterprise Fund	1. DESIGN	
	2. CONSTRUCTION	
	3. MANAGEMENT/INSPECTION	
	4. CONTINGENCIES	
	5. OTHER (LIST) Soils Engineer Rep.	
	Survey	
	TOTAL	Varies, Avg. \$2,000,000 Annually

All costs shown in current dollars

CIPAC FORM 2024/25

CAPITAL IMPROVEMENT PROGRAM FORM FISCAL YEAR 2024/25

PROJECT TITLE	City's Parks and Median Irrigation Reclaimed Water Conversion
REQUESTING DEPARTMENT	Environmental Committee, Public Works
DESCRIPTION	Converting the irrigation to reclaimed water for the remaining City's Parks and medians still on potable water.
GENERAL PLAN REFERENCE	LU7

JUSTIFICATION

Majority of the irrigation system of the City's Parks are already on reclaimed water. However, there are still some parks and median areas are on potable water. The City is initiating a feasibility study whether or not the remaining locations can be converted to reclaimed water at reasonable cost. The remaining locations are:

1. Camp Eucalyptus
2. Fire House #1 Exterior Landscape
3. Fire House #2 Exterior Landscape
4. City Hall
5. Acacia Park
6. Campus El Segundo
7. Candy Cane Park
8. Douglas Under Pass
9. Hilltop Park
10. Holly Kansas Park
11. 2500 East El Segundo Blvd Median Strip
12. El Segundo Down Town Main Street - 100 block, 200 block, 300 block, 400 Block, 500 Block
13. El Segundo Down Town Richmond Street – 100 Block, 200 Block, 300 Block
14. El Segundo Down Town Grand Ave – East Grand Ave 100 Block , East Grand Ave 200 block
15. El Segundo Down Town Grand Ave – West Grand Ave 100 Block , West Grand Ave 200 Block
16. El Segundo Down Town Parking Lots – Franklin Street and Richmond
17. El Segundo Down Town Parking Lot – 400 Block Main Street
18. El Segundo Down Town Parking Lot – 500 Block Main Street

CIPAC COMMENTS

Scored in FY 23-24. CIPAC Committee recommends that the City conduct a feasibility study. The study should also include analysis for zero-scape or drought tolerant landscape.

ESTIMATED COST	FUNDS ALLOCATED TO DATE	EXPENSES TO DATE	FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28
				\$350,000	\$350,000		

CIPAC SCORE

Score	HS	SC	RI	JL	CO	CI	TOT
	1	3	3	3	3	3	16

FUNDING SOURCES	COST - BREAKDOWN	
Water.	DESCRIPTION	ESTIMATED COST
	1. DESIGN	
	2. CONSTRUCTION	
	3. MANAGEMENT/INSPECTION	
	4. CONTINGENCIES	
	5. OTHER (LIST) Soils Engineer Rep.	
	Survey	
TOTAL	TBD	

All costs shown in current dollars

CIPAC FORM 2024-25

CAPITAL IMPROVEMENT PROGRAM FORM FISCAL YEAR 2024/25

PROJECT TITLE	Abandoned Water Reservoir Greenspace
REQUESTING DEPARTMENT	Public Works
DESCRIPTION	Demolition of an abandoned City-owned 1.75-million-gallon water reservoir to be replaced with greenspace.
GENERAL PLAN REFERENCE	

JUSTIFICATION

There is an abandoned City-owned 1.75-million-gallon water reservoir adjacent to the City Water Yard and Hilltop Park at the corner of Gand Avenue and Lomita Street. This reservoir was built in 1955 and was abandoned at an unknown point.

Due to this being an abandoned and aged facility, there is a proposal to convert this area to useable greenspace to benefit the Public.

This project will involve the demolition of the existing reservoir, soil infill, and then the installation of turf, landscaping, irrigation, fencing, and any appurtenances needed to create a Public greenspace.



CIPAC COMMENTS

Scored in March 2024.

ESTIMATED COST	FUNDS ALLOCATED TO DATE	EXPENSES TO DATE	FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28
				\$650,000			

CIPAC SCORE

Score	HS	SC	RI	JL	CO	CI	TOT
	1	5	1	0	5	9	21

FUNDING SOURCES	COST - BREAKDOWN	
	DESCRIPTION	ESTIMATED COST
Water Enterprise Fund.	1. DESIGN	\$50,000
	2. CONSTRUCTION	\$600,000
	3. MANAGEMENT/INSPECTION	
	4. CONTINGENCIES	
	5. OTHER (LIST) Soils Engineer Rep.	
	Survey	
	TOTAL	\$650,000

All costs shown in current dollars

CIPAC FORM 2024-25

CAPITAL IMPROVEMENT PROGRAM FISCAL YEAR 2024/25

PROJECT TITLE	Wastewater Infrastructure Replacement (Annual Program)
REQUESTING DEPARTMENT	Public Works
DESCRIPTION	Repair or replacement of sewer mains according to the greatest need.
GENERAL PLAN REFERENCE	LU7

JUSTIFICATION

The City's wastewater system consists of approximately 50 miles of pipe and 1,050 manholes. The majority of these pipes are constructed of vitrified clay and range in size from 6-inch to 24-inch in diameter. The system was constructed over the years based on the development needs of the City and approximately 60% of the lines are now over 50 years old.

The entire collection system was CCTV inspected in 2023. Staff selects sewer line segments to be repairs based on the actual, documented condition of the pipe using the CCTV results and ratings. Pipes scoring 5 (worst) and 4 (significantly impacted) are prioritized for repair or replacement. This will also provide for the operation and maintenance of manholes, pumps, lift stations, flow meters and other components of the system.



CIPAC COMMENTS

N/A. Annual maintenance program.

ESTIMATED COST	FUNDS ALLOCATED TO DATE	EXPENSES TO DATE	FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28
Varies				\$1,500,000	\$1,500,000	\$1,500,000	\$1,500,000

CIPAC SCORE

Score	HS	SC	RI	JL	CO	CI	TOT N/A
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FUNDING SOURCES

COST - BREAKDOWN

	DESCRIPTION	ESTIMATED COST
Wastewater Fund	1. DESIGN	
	2. CONSTRUCTION	
	3. MANAGEMENT/INSPECTION	
	4. CONTINGENCIES	
	5. OTHER (LIST) Soils Engineer Rep.	
	Survey	
	TOTAL	Varies

All costs shown in current dollars

CIPAC FORM 2024-25

CAPITAL IMPROVEMENT PROGRAM FISCAL YEAR 2024/25

PROJECT TITLE	Roadway Rehabilitation (Annual Program)
REQUESTING DEPARTMENT	Public Works
DESCRIPTION	Resurfacing Local and Arterial Streets
GENERAL PLAN REFERENCE	LU 7

JUSTIFICATION

Arterial and local streets area evaluated every three years and rated using a Pavement Condition Index (PCI) rating system ranging from 0-100, with 100 being best. Those streets ranking below 60 require some form of rehabilitation, ranging from pavement grind/cap to full depth reclamation to bring the City's streets overall average rating up to a minimum of 75, which is considered "good".

Sample before Picture:



Sample after Picture:



CIPAC COMMENTS

N/A

ESTIMATED COST	FUNDS ALLOCATED TO DATE	EXPENSES TO DATE	FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28
Varies				\$3,000,000	\$1,300,000	1,300,000	\$1,300,000

CIPAC SCORE								
Score	HS	SC	RI	JL	CO	CI	TOT N/A	
FUNDING SOURCES			COST - BREAKDOWN					
Transportation Funds (Gas Tax/Prop C/SB 1/Measure R/Measure M)			DESCRIPTION				ESTIMATED COST	
			1. DESIGN					
			2. CONSTRUCTION					
			3. MANAGEMENT/INSPECTION					
			4. CONTINGENCIES					
			5. OTHER (LIST) Soils Engineer Rep.					
			Survey					
			TOTAL			Varies		
All costs shown in current dollars						CIPAC FORM 2024-25		

CAPITAL IMPROVEMENT PROGRAM FISCAL YEAR 2024/25

PROJECT TITLE	Sidewalk Maintenance Program (Annual Program)
REQUESTING DEPARTMENT	Public Works
DESCRIPTION	Repair of City sidewalks and curbs according to the greatest need. Sidewalk Maintenance Program (Annual Program), with special consideration for the areas identified in Figure 5-2 in the City's Housing Element.
GENERAL PLAN REFERENCE	LU7

JUSTIFICATION

Sidewalks sometimes are displaced by tree roots and other reasons which could potentially create trip hazards. Locations for sidewalks requiring repair are generated throughout the year by field surveys from the Street Maintenance Division and requests from residents.



CIPAC COMMENTS

N/A.

ESTIMATED COST	FUNDS ALLOCATED TO DATE	EXPENSES TO DATE	FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28
Varies				\$250,000	\$250,000	\$250,000	\$250,000

CIPAC SCORE

Score	HS	SC	RI	JL	CO	CI	TOT
							N/A

FUNDING SOURCES	COST - BREAKDOWN	
	DESCRIPTION	ESTIMATED COST
Transportation Funds (Gas Tax/Prop C/SB 1/Measure R/Measure M)	1. DESIGN	
	2. CONSTRUCTION	
	3. MANAGEMENT/INSPECTION	
	4. CONTINGENCIES	
	5. OTHER (LIST) Soils Engineer Rep.	
	Survey	
	TOTAL	Varies

All costs shown in current dollars

CIPAC FORM 2024-25

CAPITAL IMPROVEMENT PROGRAM FORM FISCAL YEAR 2024/25

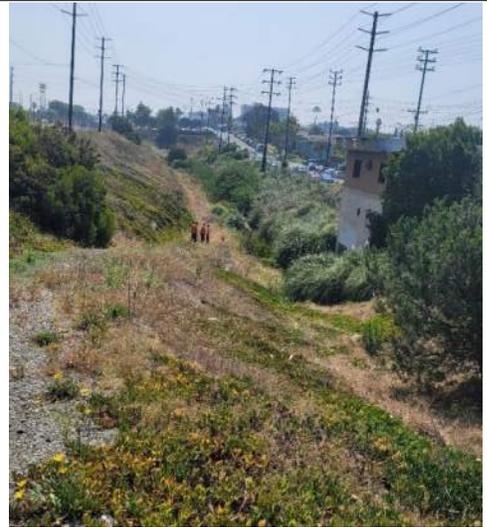
PROJECT TITLE	Infiltration Projects Ongoing Maintenance of Water Quality Infrastructure
REQUESTING DEPARTMENT	Public Works
DESCRIPTION	Infiltration projects, including drywells and underground vaults, will be identified, designed, and constructed to attain regional water-quality requirements and recharge groundwater basins. Ongoing maintenance and improvements to existing infiltration basins to meet regional water quality objectives and maintain operational functionality.
GENERAL PLAN REFERENCE	LU7

JUSTIFICATION

To meet the waste discharge requirements in the LA RWQCB MS4 Permit, and as outlined in the Dominguez Channel and Santa Monica Bay J2/J3 WMPs, the City of El Segundo is required to implement control measures to achieve wasteload allocations established in the Regional Board and USEPA TMDLs. The City will be evaluating drywells and underground vaults for use throughout the City to meet these requirements and ultimately reduce pollutants from reaching the Santa Monica Bay and Dominguez Channel receiving waters.

Pump Station #18 infiltration basin and Sandhill Infiltration Basin are used as water quality BMPs to treat the 85th percentile, 24 storm events from each of their tributary areas. This request is for ongoing maintenance of the infiltration basins, as well as maintenance to the pumps, engines, and equipment in pump station #18 for ongoing operations in storm events larger than the 85th percentile, 24-hour storm.

The City will use these funds as permitted by the Safe Clean Water Program (Measure W) for designing and constructing stormwater projects.



CIPAC COMMENTS

ESTIMATED COST	FUNDS ALLOCATED TO DATE	EXPENSES TO DATE	FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28
				\$400,000	\$200,000	\$400,000	\$400,000

CIPAC SCORE

Score	HS	SC	RI	JL	CO	CI	TOT
							N/A

FUNDING SOURCES	COST - BREAKDOWN	
	DESCRIPTION	ESTIMATED COST
Measure W.	1. DESIGN	TBD
	2. CONSTRUCTION	TBD
	3. MANAGEMENT/INSPECTION	
	4. CONTINGENCIES	
	5. OTHER (LIST) Soils Engineer Rep.	
	Survey	
	TOTAL	

All costs shown in current dollars

CIPAC FORM 2024-25

CAPITAL IMPROVEMENT PROGRAM FISCAL YEAR 2024/25

PROJECT TITLE	ADA Ramp Improvements - CDBG Funds
REQUESTING DEPARTMENT	Public Works
DESCRIPTION	Accessibility upgrades to City facilities
GENERAL PLAN REFERENCE	LU7

JUSTIFICATION

Each year, the City of El Segundo applies for Community Development Block Grant (CDBG) fund (federal fund) from the Community Development Commission of the County of Los Angeles (CDC). This funding is available for community development projects that meet national objectives that benefit low and moderate-income areas, taking measurements to meet the ADA requirements and/or meet a particular urgent community need. The funding would be used to upgrade City curb ramps on the street and public City Facilities to meet the latest accessibility requirements.

CIPAC COMMENTS

N/A.

ESTIMATED COST	FUNDS ALLOCATED TO DATE	EXPENSES TO Date	FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28
Varies	\$144,000			\$55,500	\$50,000	\$50,000	\$50,000

CIPAC SCORE

Score	HS	SC	RI	JL	CO	CI	TOT
							N/A

FUNDING SOURCES	COST - BREAKDOWN	
	DESCRIPTION	ESTIMATED COST
General Fund C. C.D.B.G.	1. DESIGN	TBD
	2. CONSTRUCTION	TBD
	3. MANAGEMENT/INSPECTION	
	4. CONTINGENCIES	
	5. OTHER (LIST) Soils Engineer Rep.	
	Survey	
	TOTAL	

All costs shown in current dollars

CIPAC FORM 2025 – 2025

CAPITAL IMPROVEMENT PROGRAM FISCAL YEAR 2024/25

PROJECT TITLE	Park Vista Senior Housing Improvements
REQUESTING DEPARTMENT	Public Works
DESCRIPTION	Repairs at Park Vista Senior Housing
GENERAL PLAN REFERENCE	LU 7

JUSTIFICATION

The Park Vista Senior Housing is an aging facility built in the mid-1980's. In 2018, a consultant (EMG) was hired to conduct a comprehensive building assessment to identify immediate maintenance and capital needs. In that report, it was recommended that in FY 24-25 that the existing roof coating be replaced due to age. Additional improvements recommended in the building assessment will occur in subsequent years.



CIPAC COMMENTS

Score is from FY 2022-23.

ESTIMATED COST	FUNDS ALLOCATED TO DATE	EXPENSES TO DATE	FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28
				\$36,000	\$255,000	\$224,000	\$737,000

CIPAC SCORE

Score	HS	SC	RI	JL	CO	CI	TOT
	5	5	1	0	1	7	19

FUNDING SOURCES	COST - BREAKDOWN	
	DESCRIPTION	ESTIMATED COST
Senior Citizens Corp Fund & Senior Housing Fund	1. DESIGN	TBD
	2. CONSTRUCTION	TBD
	3. MANAGEMENT/INSPECTION	
	4. CONTINGENCIES	
	5. OTHER (LIST) Soils Engineer Rep.	
	Survey	
	TOTAL	

All costs shown in current dollars

CIPAC FORM 2024-25

CAPITAL IMPROVEMENT PROGRAM FORM FISCAL YEAR 2024/25

PROJECT TITLE	City Parks Playground Replacement
REQUESTING DEPARTMENT	Recreation, Parks and Library Department
DESCRIPTION	Playground replacement throughout City parks
GENERAL PLAN REFERENCE	

JUSTIFICATION

El Segundo residents have expressed concerns about the state/condition of the playground equipment at various City parks. Residents have created an online petition to garner support for the renovation of the existing playgrounds in City parks.

Funding for this playground replacement will be from the following:

- Measure A Funds: \$600,000
- Special Revenue Fund (Equipment Replacement): \$300,000
- Total: \$900,000

CIPAC COMMENTS

Scored in May 2024.

ESTIMATED COST	FUNDS ALLOCATED TO DATE	EXPENSES TO DATE	FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28
				\$900,000			

CIPAC SCORE

	Score	HS	SC	RI	JL	CO	CI	TOT
	3	3	1	0	1	10	18	

FUNDING SOURCES	COST - BREAKDOWN	
	DESCRIPTION	ESTIMATED COST
	1. DESIGN	TBD
	2. CONSTRUCTION	TBD
	3. MANAGEMENT/INSPECTION	
	4. CONTINGENCIES	
	5. OTHER (LIST) Soils Engineer Rep.	
	Survey	
	TOTAL	

All costs shown in current dollars

CIPAC FORM 2024-25

CAPITAL IMPROVEMENT PROGRAM FISCAL 2024/25

PROJECT TITLE	Library South Wall Waterproofing and Rehabilitation Project
REQUESTING DEPARTMENT	Public Works Department
DESCRIPTION	Water Proofing Assessment and Repair
GENERAL PLAN REFERENCE	LU 7

JUSTIFICATION

The Library Building was built in 1948 and the southwest wing was added later in 1963. This facility is open to the general public for reading, researching, working, holding meetings at conference rooms, doing homework, tutoring, and participating in creative events organized by the library staff. The south wall of the building is experiencing water intrusion issues. On the 1st floor wall behind the bookshelves, multiple wall cracks and failures are visible. In the basement, mold growths were discovered behind the existing wallpaper that were removed, treated and painted a couple of years ago. It is just a matter of time when more failures will occur if not addressed.

A combination of exterior and interior work will need to happen to address the proper waterproofing correction necessary to salvage the south wall. The majority of the wall area will need to be exposed which will involve ground excavation due to the building having a basement. The exposed wall will then be assessed, treated, provide proper waterproofing, subsurface drainage, get tested before the land surface is restored. The interior finish will be removed and replaced.

It is prudent for the City to accumulate funds needed to repair and waterproof the City Library's south wall to avoid further facility failure, maintain operational competitiveness and protect public and employees from potential hazards.

CIPAC COMMENTS

Score is from FY 22-23. Utilize the awarded State grant first.

ESTIMATED COST	FUNDS ALLOCATED TO DATE	EXPENSES TO DATE	FY 2023/24	FY 2024/25	FY 2023/24	FY 2024/25	FY 2025/26
	\$123,768			\$21,232			

CIPAC SCORE

Score	HS 3	SC 5	RI 1	JL 0	CO 1	CI 6	TOT 16
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FUNDING SOURCES	COST - BREAKDOWN	
General Fund. State Grant	DESCRIPTION	ESTIMATED COST
	1. DESIGN	\$10,000
	2. CONSTRUCTION	\$135,000
	3. MANAGEMENT/INSPECTION	
	4. CONTINGENCIES	
	5. OTHER (LIST) Soils Engineer Rep. Survey	
	TOTAL	\$135,000

All costs shown in current dollars

CIPAC FORM 2024/25

CAPITAL IMPROVEMENT PROGRAM FORM FISCAL YEAR 2024/25

PROJECT TITLE	EV Charging stations
REQUESTING DEPARTMENT	Community, Environmental Committee, PW.
DESCRIPTION	Installing more public EV charging stations around the City in accessible and popular area.
GENERAL PLAN REFERENCE	LU 7

JUSTIFICATION

The popularity of electrical vehicle (EV) is on the rise. California issued rules banning sales of gasoline powered vehicle by 2035 in August 2022 in an effort to combat climate change (Resolution 22-12, Advance Clean Cars II Regulation, by the California Air Resources Board.) The regulation plans to phase out gas engines and phase in EV with a target of 35% new cars in 2026 to 100% in 2035. The current charging station infrastructure is only capable of delivering a small fraction of the projected demand. Currently, the City has two dual charging stations for its own fleet and one dual charging station for public use near city hall. The City is planning to install a few more charging station to meet future needs for city staff fleet. The Planning department is conditioning future development projects to have appropriate amount of charging infrastructure on the private property. The Environmental Committee is asking the City to install more public EV charging stations in popular areas around City buildings and downtown area.

In general, there are three popular levels of chargers with different cost and effectiveness. As a current rule of thumb, Level 1 (120 V) is for household use that charges 4-6 miles per hour charged, level 2 (240 V) is for commercial use that charge 22-26 miles per hour charged, and level 3 (Fast Charge) that charges up to 200 miles per hour charged. Level 3 requires significant infrastructure upgrade and can be costly. The focus of near future will be building more level 2 chargers in accessible and popular areas around the city, and exploring potential level 3 possibility.

The proposed timeline will be following:

- FY 2023-24, conduct and complete electrification master plan to evaluate sites for public EV charging suitability (Rec. & Park complex site, Downtown El Segundo near city buildings, etc.) available electrical capacity, solar charging evaluation of city building roof or carport, charging site prioritization. Install small scale charging stations for City fleet when feasible.
- FY 2024-25, conduct and complete design of phase 1 EV charging stations.
- FY 2025-26, bid and install phase 1 of EV charging stations.

CIPAC COMMENTS

Conduct a masterplan or feasibility study first before implementation. Score from FY 23-24.

ESTIMATED COST	FUNDS ALLOCATED TO DATE	EXPENSES TO DATE	FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28
TBD.	\$10,237			\$100,000	\$350,000	\$350,000	

CIPAC SCORE

Score	HS	SC	RI	JL	CO	CI	TOT
	1	1	1	3	1	4	11

FUNDING SOURCES	COST - BREAKDOWN	
	DESCRIPTION	ESTIMATED COST
Available grants. Other suggested funding sources.	1. DESIGN	TBD
	2. CONSTRUCTION	TBD
	3. MANAGEMENT/INSPECTION	
	4. CONTINGENCIES	
	5. OTHER (LIST) Master Planning	\$50,000
	Survey	
	TOTAL	TBD

All costs shown in current dollars

CIPAC FORM 2024-25

CAPITAL IMPROVEMENT PROGRAM FISCAL YEAR 2024/25

PROJECT TITLE	HVAC (Citywide)
REQUESTING DEPARTMENT	Public Works
DESCRIPTION	Mechanical HVAC improvements at the City Hall, Police Station, Fire Station #1, Fire Station #2, Library and City Maintenance Yard
GENERAL PLAN REFERENCE	LU7

JUSTIFICATION

The HVAC at all building facilities needs replacement. The refrigerant is not in compliance with current regulations, the ductwork requires cleaning, the rooftop mechanical units have reached the end of their life cycles and the performance is not what provides a comfortable controllable work environment.

In 2018, a consultant (EMG) was hired to conduct a comprehensive building assessment to identify immediate maintenance and capital needs. In that report, it was recommended to address the above issues to meet current building and safety standards and that maintenance requirements are not deferred, thereby jeopardizing the value of these assets.



CIPAC COMMENTS

CIPAC chose not to rate facility projects, suggested City to handle it via reserve/equipment replacement fund.

ESTIMATED COST	FUNDS ALLOCATED TO DATE	EXPENSES TO DATE	FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28
Varies	\$748,768			\$ 250,000	\$ 250,000	\$250,000	\$ 250,000

CIPAC SCORE

Score	HS	SC	RI	JL	CO	CI	TOT
							N/A

FUNDING SOURCES	COST - BREAKDOWN	
	DESCRIPTION	ESTIMATED COST
General Fund	1. DESIGN	
	2. CONSTRUCTION	
	3. MANAGEMENT/INSPECTION	
	4. CONTINGENCIES	
	5. OTHER (LIST) Soils Engineer Rep.	
	Survey	
	TOTAL	Varies

All costs shown in current dollars CIPAC FORM 2024-25

CAPITAL IMPROVEMENT PROGRAM FORM FISCAL YEAR 2024/25

PROJECT TITLE	Main Street Banner Pole Replacement Project
REQUESTING DEPARTMENT	Public Works
DESCRIPTION	Replacement of banner poles and cables at two locations on Main Street, for a total of 4 poles.
GENERAL PLAN REFERENCE	LU7

JUSTIFICATION

Promotional banners are routinely changed out at three locations on Main Street: the 300 block of Main Street in front of Fire Station #1, the 500 block of Main Street near the Big Mike’s restaurant, and the 600 block of Main Street in front of El Segundo High School. In 2022, it was noticed that the base of the banner poles were rusted and the cables holding the banners were fraying.

A structural engineer was consulted to assess the condition of the poles. The poles on the 300 block were determined to be in good condition, as long as the posts were maintained. The repairs recommended for those poles has already been completed, as to keep the banner program operational.

The poles on the 500 & 600 blocks of Main Street were determined to be in fair/poor condition. The corrosion of the base of the poles had significantly reduced the pole section thickness and structural integrity. The engineer recommended pole replacement at the two locations (4 poles total), in addition to concrete pads at the base of each pole, and new cable wiring for the banners. Plans and specifications have been prepared.



CIPAC COMMENTS

Scored in March 2024.

ESTIMATED COST	FUNDS ALLOCATED TO DATE	EXPENSES TO DATE	FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28
				\$100,000			

CIPAC SCORE

Score	HS	SC	RI	JL	CO	CI	TOT
	3	5	1	0	1	10	20

FUNDING SOURCES	COST - BREAKDOWN	
	DESCRIPTION	ESTIMATED COST
	1. DESIGN	
	2. CONSTRUCTION	\$100,000
	3. MANAGEMENT/INSPECTION	
	4. CONTINGENCIES	
	5. OTHER (LIST) Soils Engineer Rep.	
	Survey	
	TOTAL	

All costs shown in current dollars

CIPAC FORM 2024-25

CAPITAL IMPROVEMENT PROGRAM FORM FISCAL YEAR 2024/25

PROJECT TITLE	Fire Alarm Panel System.
REQUESTING DEPARTMENT	PW
DESCRIPTION	Upgrade Alarm Panels, smoke detectors, alarms, strobes to current standards.
GENERAL PLAN REFERENCE	LU 7

JUSTIFICATION

To comply with safety requirement.



CIPAC COMMENTS

N/A.

ESTIMATED COST	FUNDS ALLOCATED TO DATE	EXPENSES TO DATE	FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28
				\$80,000			

CIPAC SCORE

Score	HS	SC	RI	JL	CO	CI	TOT N/A
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FUNDING SOURCES	COST - BREAKDOWN	
	DESCRIPTION	ESTIMATED COST
	1. DESIGN	TBD
	2. CONSTRUCTION	TBD
	3. MANAGEMENT/INSPECTION	TBD
	4. CONTINGENCIES	
	5. OTHER (LIST) Soils Engineer Rep.	
	Survey	
	TOTAL	\$80,000

All costs shown in current dollars

CIPAC FORM 2024-25

CAPITAL IMPROVEMENT PROGRAM FISCAL YEAR 2024/25

PROJECT TITLE	Plumbing (Citywide)
REQUESTING DEPARTMENT	Public Works
DESCRIPTION	Replacement of the water heater, copper piping, fixtures, and faucet at the City Hall, Police Station, Fire Station #1, Fire Station #2, Library and City Maintenance Yard
GENERAL PLAN REFERENCE	LU 7

JUSTIFICATION

A majority of the City facilities plumbing infrastructure is original to the construction of the facilities. The plumbing components have reached the end of their life cycle period. The concern is that the fixtures, faucets, equipment, sump pumps, drinking fountains and piping have aged to the point where the piping will begin to fail, and that replacement should be planned rather than a reaction to a problem that will continue to surface throughout the building.

In 2018, a consultant (EMG) was hired to conduct a comprehensive building assessment to identify immediate maintenance and capital needs. In that report, it was recommended to address the above issues to meet current building and safety standards and that maintenance requirements should not be deferred.



CIPAC COMMENTS

Skipped, Equipment Replacement Fund.

ESTIMATED COST	FUNDS ALLOCATED TO DATE	EXPENSES TO DATE	FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28
Varies			\$100,000	\$100,000	\$100,000	\$100,000	\$100,000

CIPAC SCORE

Score	HS	SC	RI	JL	CO	CI	TOT
							N/A

FUNDING SOURCES	COST - BREAKDOWN	
	DESCRIPTION	ESTIMATED COST
General Fund	1. DESIGN	
	2. CONSTRUCTION	
	3. MANAGEMENT/INSPECTION	

	4. CONTINGENCIES	
	5. OTHER (LIST) Soils Engineer Rep.	
	Survey	
	TOTAL	Various
All costs shown in current dollars		CIPAC FORM 2024-25

CAPITAL IMPROVEMENT PROGRAM FISCAL YEAR 2024/25

PROJECT TITLE	Miscellaneous Electrical (Citywide)
REQUESTING DEPARTMENT	Public Works
DESCRIPTION	Selective replacements for panels, switchboards, transformers and other major electrical components at City Hall, Police Station, Fire Station #1, Fire Station #2, Library, City Maintenance Yard, and Water Division Office
GENERAL PLAN REFERENCE	LU7

JUSTIFICATION

Electrical equipment, such as panels, switchboards, and transformers, at all building facilities need replacement. The electrical equipment at the City building facilities is outdated and are all reaching the end of their life cycles. The age of the older equipment is making it difficult for the maintenance staff since some of the replacement parts are no longer readily available. The efficiency of new equipment is significant and will result in reduced energy and maintenance costs. In 2018, a consultant (EMG) was hired to conduct a comprehensive building assessment to identify immediate maintenance and capital needs. In that report, it was recommended to address the above issues to meet current building and safety standards and that maintenance requirements should not be deferred.



CIPAC COMMENTS

Skipped, Equipment Replacement Fund.

ESTIMATED COST	FUNDS ALLOCATED TO DATE	EXPENSES TO DATE	FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28
Varies	\$100,000			\$130,000	\$130,000	\$130,000	\$250,000

CIPAC SCORE

Score	HS	SC	RI	JL	CO	CI	TOT
							N/A

FUNDING SOURCES	COST - BREAKDOWN	
	DESCRIPTION	ESTIMATED COST
General Fund	1. DESIGN	
	2. CONSTRUCTION	
	3. MANAGEMENT/INSPECTION	
	4. CONTINGENCIES	
	5. OTHER (LIST) Soils Engineer Rep.	
	Survey	
	TOTAL	Varies

All costs shown in current dollars

CIPAC FORM 2024-25

CAPITAL IMPROVEMENT PROGRAM FISCAL YEAR 2024/25

PROJECT TITLE	Recreation Park Phase 1 Reserve Project
REQUESTING DEPARTMENT	Recreation & Park, Library
DESCRIPTION	Comprehensive improvements to the facilities within the Recreation Park Complex. Fund reserve.
GENERAL PLAN REFERENCE	LU 6, LU 7

JUSTIFICATION

El Segundo Recreation Complex buildings were built in phases spanning from 1957 to 1961, 1966, 1970, 1976, 1978, 1980 and 1981.

Recreation & Park, Library assessed the Recreation Park Complex to define the project scope. This project includes the design and renovations needed for the Teen Center, Skate Park, Basketball Court, resurfacing George Brett Field and the Softball Field including installation of a new irrigation system.

The funding for this item in FY 24-25 will not be sufficient to perform all the work, Staff plans to award the construction of components based on priority as budget allows.

CIPAC COMMENTS

As the project progress, staff will keep CIPAC informed of progress.

ESTIMATED COST	FUNDS ALLOCATED TO DATE	EXPENSES TO DATE	FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28
\$18,700,000	\$4,700,000			\$4,000,000	\$4,000,000	\$6,000,000	

CIPAC SCORE

Score	HS	SC	RI	JL	CO	CI	TOT N/A
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FUNDING SOURCES	COST - BREAKDOWN	
General fund.	DESCRIPTION	ESTIMATED COST
	1. DESIGN	
	2. CONSTRUCTION	
	3. MANAGEMENT/INSPECTION	
	4. CONTINGENCIES	
	5. OTHER (LIST) Soils Engineer Rep.	
	Survey	
	TOTAL	\$18,700,000

All costs shown in current dollars

CIPAC FORM 2024-25

CAPITAL IMPROVEMENT PROGRAM FORM FISCAL YEAR 2024/25

PROJECT TITLE	Downtown Beautification
REQUESTING DEPARTMENT	City Manager's office
DESCRIPTION	Improve lighting in certain section of downtown area with artistic lighting.
GENERAL PLAN REFERENCE	LU 7

JUSTIFICATION

To improve safety and appeals of the Downtown with artistic lighting.

CIPAC COMMENTS

As of FY 23-24, CIPAC supports the idea and feels the budget seems to be low.

ESTIMATED COST	FUNDS ALLOCATED TO DATE	EXPENSES TO DATE	FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28
	\$100,000			\$65,000			

CIPAC SCORE

Score	HS	SC	RI	JL	CO	CI	TOT N/A
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FUNDING SOURCES	COST - BREAKDOWN	
	DESCRIPTION	ESTIMATED COST
	1. DESIGN	
	2. CONSTRUCTION	
	3. MANAGEMENT/INSPECTION	
	4. CONTINGENCIES	
	5. OTHER (LIST) Soils Engineer Rep.	
	Survey	
	TOTAL	\$165,000

All costs shown in current dollars

CIPAC FORM 2024-25



City of El Segundo

Planning Division

MEMORANDUM

TO: Elias Sassoon, Public Works Director
 Lifan Xu, City Engineer
 James Rice, Senior Associate Engineer

FROM: Michael Allen, AICP, Community Development Director *MA*

DATE: May 1, 2024

SUBJECT: General Plan Consistency Finding for the FY 2024-25
 Capital Improvement Program

Prepared by: Eduardo Schonborn, AICP, Planning Manager *[Signature]*

The City's Planning Division is in receipt of the draft FY 2024-25 Capital Improvement Program (CIP). The draft FY 2024-25 CIP includes both core projects (e.g., sewer, water, roadway infrastructure improvements) and new projects proposed by other departments and the general public. The projects are proposed to be funded through Prop C, Gas Tax, Water Enterprise, Sewer Enterprise, Local Grant Funds and the General Fund.

Government Code §§ 65401 and 65103(c) require the City to prepare a coordinated program of proposed public works projects and require that such projects be reviewed by the City planning agency for conformity with the City's General Plan. The following table lists all the proposed CIP projects for Fiscal Year 2024-25 and a list of General Plan goals, objectives, and policies they are consistent with.

No.	Proposed CIP Project	General Plan Consistency
1.	Annual Water Main Maintenance	Objective LU1-2: Prevent deterioration and blight throughout the City;
2.	Water Facilities Maintenance	
3.	Parks and Median Irrigation Conversion to Reclaimed Water	Goal LU6: Maintain and upgrade the existing excellent parks, recreation, and open space facilities
4.	Green Space Conversion of Abandoned Water Reservoir	

**Memorandum: General Plan Consistency Finding, FY 2024-25 CIP
May 1, 2024**

- | | |
|---|---|
| 5. Wastewater Infrastructure Replacement (Annual Program) | within the City of El Segundo; |
| 6. Park Place Extension Transportation Project (Design) | Goal LU7: to provide the highest quality public facilities, services, and public infrastructure possible to the community; |
| 7. Roadway Rehabilitation (Annual Program) | |
| 8. Sidewalk Maintenance Program (Annual Program) | Policy LU7-1.4: Storm drain and flood control facilities shall be maintained throughout the City to protect residents and structures from an anticipated 50-year flood; and,

Policy LU7-3.1: The City shall continue the identification of need for infrastructure maintenance and replacement, and program that maintenance and replacement through the Capital Improvements Program (CIP), which is tied to the City budget.

Housing Element Policy 1.2: Encourage investment of public and private resources to foster neighborhood improvement. This furthers Program 6 (Provision of Adequate Sites) by targeting sidewalk improvements in the areas identified as adequate sites for higher density residential. |
| 9. Infiltration Projects | |
| 10. ADA Improvements (CDBG Funds) | |
| 11. Park Vista Senior Housing Improvements | |
| 12. Measure A Playground | |
| 13. Playground Replacement | |
| 14. Library South Wall Waterproofing | |
| 15. EV Charging Station | |
| 16. HVAC (Citywide) | |
| 17. Main Street Banner Poles Replacement | |
| 18. Fire Alarm Panels (Citywide) | |
| 19. Citywide Miscellaneous Repair | |
| 20. Plumbing (Citywide) | |
| 21. Miscellaneous Electrical (Citywide) | |
| 22. Miscellaneous Equipment (Citywide) | |
| 23. Recreation Park Projects Phase 1 | |
| 24. Downtown Beautification | |

Therefore, in accordance with Government Code §§ 65401 and 65103(c), the City planning agency has reviewed the list of capital projects identified in the proposed Fiscal Year 2024-25 CIP and finds that the City's CIP is consistent with the goals and policies of the El Segundo General Plan, including advancing the programs of the Housing Element by incorporating consideration for the areas identified in Figure 5-2 in the City's Housing Element.

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CITY OF EL SEGUNDO HISTORY OF EL SEGUNDO

El Segundo, now home to a population of more than 17,000 people and a number of Fortune 500 corporate offices, was mostly uninhabited land used for dry farming. The land was once part of the Sausal Redondo Rancho controlled by Daniel Freeman, the founder of Inglewood. In 1885, most of the rancho was sold in square mile sections to wealthy investors. While the beach areas of the south attracted some residents, the El Segundo and airport land in late 1910 was vacant. Standard Oil Company, recognizing the need for a refinery in Southern California, sent a large party of executives from the East as well as California to scout for a site in November 1910.

The El Segundo area was an easy choice, being mostly vacant, with ocean access providing a water source for cooling and close to oil fields. William Rheem, having constructed and managed Standard Oil's refinery at Point Richmond, was instrumental in bringing Richard Hanna, Superintendent of a Franklin, Pennsylvania refinery to build this second refinery at El Segundo. Richard Hanna's wife, Virginia, named this expanse El Segundo, Spanish for "the second", and with Rheem's approval, it was done. In late May 1911, construction had begun on the refinery after a two-mile long rail spur serving the site was completed. One of the first major tasks was dealing with the sand dunes. About 400 mules, mule-skinners, and Fresno scrapers were brought in to level sites for the refinery structures and storage tanks. In September 1911, Hanna invited Rheem down from San Francisco to "fire" the No. 1 battery of stills starting the production of end products. Raw crude had been accumulating in storage tanks having arrived by pipeline from the Whittier-Fullerton oil fields. By the end of the year, reportedly Standard Oil had spent over \$1 million of the \$3 million allotted to complete the refinery.

By the end of 1912, El Segundo had grown from a "tent city" to include 180 homes and 20 businesses, a school, a bank, churches, and five hotels. The El Segundo Land and Improvement Company offered Standard Oilers inducements to those wanting to build a home. This company managed the growth of El Segundo until the City was incorporated on January 18, 1917.

An early highlight in El Segundo occurred in 1914 when a Pacific Electric Rail line commenced operation into the heart of the town providing service without scaling the dunes to catch the service along the beach.

The city grew along with the growth of the refinery. There were other short-lived smaller ventures such as a tractor assembly plant that later became a tile manufacturing plant.

Next door to the north Mines Field, a landing strip used by early aviators was chosen for the site for the Los Angeles Municipal Airport. Expansion with the official opening of the airport in 1930 ushered in numerous aviation companies. The likes of Douglas Aircraft, Hughes Aircraft, Northrop Corporation, Interstate, and North American Aviation (Northrop) all located in El Segundo.

After a high point of activity during WWII many of these companies eventually transitioned into the aerospace/defense industry. In the 1960's, the addition of The Aerospace Corporation and Los Angeles Air Force Base gave El Segundo claim to the title of "The Aerospace Capital of the World." Today the city's population has leveled off around 17,500, which has enabled the community to preserve its small town intimacy and charm.

El Segundo has been named the "Most Business-Friendly City in Los Angeles County" three times and is proud to be the home of the Los Angeles Lakers, the L.A. Kings and soon the L.A. Chargers.

**CITY OF EL SEGUNDO
HISTORY OF EL SEGUNDO**

CITY OF EL SEGUNDO TIMELINE

- 1917 January 18, the City incorporates
- 1919 March 10, there is a major fire on Richmond Street. The Library moves to City Hall.
- 1920 General Chemical Company (followed by Allied, Honeywell, and now El Segundo Plaza) builds a plant on Sepulveda Blvd. in El Segundo.
- 1923 Standard Oil Company spends \$10-15 million on equipment program, making plant one of the largest of its kind in the world; Police and Water Departments established.
- 1928 January 3, Converse Drugstore opens. El Segundo High School opens with an enrollment of 124.
- 1929 August 28, Graf Zeppelin lands a Mines Field. Moreland Aircraft Plant opens. El Segundo High School graduates first class of 37 students.
- 1930 Pickwick Nitecoach opens. El Segundo Library opens with 1400 books.
- 1933 Earthquake damages plunge, City Hall, and school buildings; the Converse Building becomes second home for Library.
- 1935 General Tile Company begins operations.
- 1936 Elementary and High School Districts combine to form El Segundo Unified School District.
- 1938 City builds water treatment plant.
- 1939 Patmar's Drive-in opens Memorial Day.
- 1946 Nash-Kelvinator builds factory in El Segundo; West Basin Water District formed; Library construction resumes.
- 1947 Fire Department established November 24 with 6 members.
- 1948 West Basin Water District joins Metropolitan District; Library completed at a cost \$76,000; two-way radios installed in Fire and Police departments; City buys Maxim fire truck.
- 1949 State of California celebrates Centennial; Center Street Elementary School opens.
- 1956 City adopts Council-Manager form of government; Recreation Department formed; El Segundo becomes Aerospace Capital of the World.
- 1957 Contract awarded to Marion Varner & Associates for \$80,000 to build Fire Station No. 2 at El Segundo Boulevard & Nash Street.
- 1958 Recreation Park dedicated.
- 1963 Library is expanded for additional shelving and a children's room.
- 1966 Joslyn Center dedicated in Recreation Park.
- 1967 City joins in week-long 50th anniversary celebration; dedication of City Hall at 350 Main Street.
- 1969 Airplane crash at Holly and Eucalyptus.
- 1983 The Oakland Raiders (NFL) moves to Los Angeles and establish a training facility in town. El Segundo Education Foundation founded.

**CITY OF EL SEGUNDO
HISTORY OF EL SEGUNDO**

- 1986 Park Vista home for seniors opens its doors.
- 1991 Library expands again to accommodate more seating, a large meeting room, and converts the card index to online catalog.
- 1996 City mural program begins with 5 murals completed; Heritage Walk begins on Main Street.
- 1999 Hometown baseball hero George Brett, ESHS Class of 1971, inducted into the Baseball Hall of Fame after a 20-year career with the Kansas City Royals. Brett returns to El Segundo to attend April 24 dedication of George Brett Field at Recreation Park.
- 2000 Dog Park opens. Balls and pucks fly as Lakers (NBA), Kings (NHL), and Sparks (WNBA) establish HealthSouth Sports facility; 911 center opens for 24-hour emergency assistance; Center Street, Richmond Street, Middle School, and the High School are renovated, including the libraries.
- 2003 The Downtown Improvement Project completed.
- 2005 Groundbreaking for Douglas Street Gap Closure Project and for Plaza El Segundo lifestyle retail center. Library converts storage space to new meeting rooms and renames the large meeting room the "Friends of the Library Room". Office spaces are refurbished and modernized.
- 2006 Schriever Space Complex dedicated at new Los Angeles Air Force Base headquarters facility; Landmark Los Angeles International Airport Settlement Agreement ratified that scraps massive airport expansion plan and approves aggressive aircraft noise mitigation and residential sound insulation program. Plaza El Segundo opened in fall/winter of this year.
- 2007 July, Athletic Fields of Campus El Segundo (of which the soccer fields were part) opens.
- 2009 December 16, Fire Station No. 2's opening –day ceremony.
- 2010 The Edge, Plaza El Segundo is the second phase of the Plaza El Segundo development, invites outdoor strolling and shopping experience.
- 2013 El Segundo Lifeguard Tower dedication funded from the \$1.7 million set aside by the LA County Board of Supervisors for a lifeguard station and restrooms at El Segundo beach.
- 2014 Hyatt Place, one of the newest hotels catering to business clientele opens.
- 2015 The Point, the final phase of the Rosecrans Avenue and Sepulveda Boulevard development opens; Elevon at Campus El Segundo, a 210,000 square foot office development complemented by 13,500 square feet of restaurants and retail is complete, and; Chevron Products Company celebrates its 100th year in the City.
- Cosmetics giant L'Oreal is the parent company of NYX which selects El Segundo as the location for their company headquarters.
- DaVita Healthcare Partners, a Fortune 500 company that provides a variety of health care services throughout the world, moved its headquarters to El Segundo.
- 2016 Two new hotels opened at the former site of the Hacienda Hotel. The 246-room Aloft and the 350-room Fairfield Inn and Suites are both conveniently located just minutes from LAX with free shuttle service and new, modern guest facilities.
- The state-of-the-art, 200,000 square foot Kite Pharma facility is complete. This bioscience company is innovating cancer treatment.
- 2017 El Segundo marks its centennial anniversary with a year-long celebration.
- The Lakers' new practice facility and headquarters – the UCLA Health Training Center opens.

**CITY OF EL SEGUNDO
HISTORY OF EL SEGUNDO**

This two-story 122,000 square foot facility includes two basketball courts, state-of-the-art training rooms, cryogenic chambers, whirlpools and team lounge and locker room areas.

The Chan Soon-Shiong Institute for Medicine grand opening. This highly-anticipated new institute combines personalized care and next-generation research to deliver cancer treatments unique to each patient.

A beautiful new six-story Cambria hotel opens and has 152-rooms, a restaurant, bar, pool and a meeting room.

Hampton Inn & Suites opens and features an aviation themed lounge, indoor pool and 190 guest rooms.

Continental Development constructs "Apollo Landing," comprised of three new buildings to accommodate several restaurants with 3,700 square feet of outdoor dining.

2018 Changed the name of Sepulveda Blvd to Pacific Coast Highway

The Los Angeles Times moved its headquarters to El Segundo

Completed Frank Gehry designed office building at Utah and Douglas that will be the new headquarters of Radiology Partners.

Boeing expanded its footprint in El Segundo by constructing a new 3-story, 100,000 sq. ft. building.

2019 El Segundo hosted the inaugural LA Street Festival featuring e-sports competitions and FIBA 3x3 World Tour Masters basketball tournament.

LA Kings and the Toyota Sports Performance Center partnered with Keck Medicine of USC and Meyer Institute of Sport to open a world-class sports medicine and athletic rehabilitation facility for professional athletes and the public.

New 180-room AC Hotel opened including a rooftop garden, bar and restaurant.

Phase one of the 142-acre Raytheon project continued and includes the development of 92,000 square feet of office and restaurant. Phase two began with the announcement of nearly 30 acres listed for sale for commercial office use.

Hosted Champions of Business Celebration honoring community leaders and local businesses with over 400 people in attendance from El Segundo and beyond.

2020 From the onset of the COVID-19 pandemic in March 2020, the City activated the All-Hazards Incident Management Team (AHIMT) to provide administrative, logistical and informational support to City departments to help residents, businesses and employees weather and start recovery from the impact of the pandemic.

Launched a successful street-closure and outdoor dining pilot program in advance of other cities to provide locals and visitors outdoor dining options throughout the City, including on Main Street and Richmond Street in the Downtown area.

Completed Alta Oficina, new 150,000 SF office condominium-like campus. The site houses new U.S. headquarters of EVA Airways.

Beyond Meat announced expansion into 888 N. Douglas and L'Oreal USA announces second U.S. headquarters at the new state-of-the-art facility.

**CITY OF EL SEGUNDO
HISTORY OF EL SEGUNDO**

- 2021 U.S. Space Force Space Systems Command established at LAAFB in El Segundo.
- Topgolf venue breaks ground on its first Southern California golf and recreational facility with a three-level driving range in El Segundo.
- Electronics giant, Belkin International moves its headquarters to El Segundo.
- Haus Laboratories, cosmetics brand by pop star Lady Gaga, and Ideation Beauty, multinational cosmetics supplier, announce new headquarters at The Collection complex.
- NantStudios unveils new seven-acre virtual productions campus in El Segundo.
- 2022 Los Angeles Chargers break ground on new \$100 million headquarters and state-of-the-art training facility. El Segundo is now the only city in America with headquarters and practice facilities for professional football, basketball, and hockey teams.
- Topgolf El Segundo opens its \$50 million golf and entertainment center and reopened the fully revamped, 10-hole Lakes at El Segundo executive golf course.
- Continental Development completes construction of “Nash Street Exchange,” a 75,000 square foot retail, dining, and office development, including a 40,000 square foot Torrance Memorial/Cedars-Sinai multi-specialty medical facility.
- Varda Space Systems moves its headquarters to a 61,000 square foot facility in El Segundo.
- Electric vehicle manufacturer, Rivian opens new 57,000 square foot office and service center.
- 2023 City of El Segundo wins LA County’s “Most Business-Friendly City Award” by the Los Angeles Economic Development Corporation for outstanding leadership in economic development.
- L’Oreal opens its West Coast headquarters in El Segundo. The 100,000 sq. ft. creative campus brings together 500 professionals and teams from the company’s California-based brands, including: NYX Professional Makeup, Urban Decay, Pulp Riot, and Youth to the People.
- Flight automation tech startup, Skyrise opens new 27,000 sq. ft. headquarters and technology development facility.
- 2024 El Segundo Little League team wins the 2023 World Series championship and rides on the 2024 Rose Parade float.
- Major League Baseball (MLB) and Tickets.com relocated their west coast offices to El Segundo.
- L’Oreal receives prestigious LEED & WELL Double Platinum certification for their world class West Coast headquarters – the first of its kind in El Segundo.
- The investment arm of the U.S. Space Force, SpaceWERX moves its headquarters to El Segundo.

**CITY OF EL SEGUNDO
FINANCIAL POLICIES/PROCEDURES**

General Fund Reserve: Establish target General Fund Unassigned Fund Balance at a minimum of 25% of General Fund Expenditures each fiscal year. Establish a minimum General CIP reserve balance of 5% of General Fund Expenditures each fiscal year. The 5% is a transfer out from the General Fund to the CIP Fund (Fund 301).

Economic Uncertainty Fund Reserve: Maintain the Economic Uncertainty Fund at \$2.0 million up to a maximum of \$2 million to mitigate current and future risks due to fluctuations in the City's core tax revenues.

Capitalization of Fixed Assets: Capitalize fixed asset with a value of \$5,000 or more and with an estimated life of **over one year**.

Balanced Budget: Is defined as a budget in which estimated revenues equal or exceed expenditures; in some instances, the City considers the budget is balanced when using available reserves to make up the gap between revenues and expenditures. Council policy is to adopt a balanced budget each year.

Revenue Estimates: Maintain a conservative approach in projecting revenues.

Budgetary Control: The budgetary level of control is held at the department level.

Budget Transfers: Budget transfer requests between accounts or object codes shall be limited; meaning, departments may overspend on one account without processing a budget request transfer form as long as that overage is covered by savings from another account within the department. Budget transfers within a division required the Director of Finance's approval. Budget transfers between divisions require City Manager's approval. Budget transfers between funds require Council approval. Additional appropriations requests after the budget is adopted require Council approval.

Basis of Budgeting: The City uses the modified accrual basis in budgeting government funds. This means that obligations of the City, including outstanding purchase orders, are budgeted as expenses and revenues are recognized when they are both measurable and available to fund current expenditures. Included in the budget for governmental funds are estimated payouts during the budget year for compensation absences in excess of maximum accrued leave allowable. For the enterprise funds, the City uses the full accrual method. This means expenses are recognized when incurred and revenues are recognized when due the City.

Basis of Accounting: The basis of accounting is the same as the basis of budgeting.

Budgetary Data: Annual budgets are legally adopted for all funds on a basis consistent with generally accepted accounting principles.

Debt Limit: The City does not have general bonded debt.

Purchasing: Purchase orders ranging from \$25,000 - \$50,000 require City Manager's approval; above \$50,000 require formal bids to be approved by City Council.

Encumbrance Carryovers: Encumbered purchase orders with remaining balances at year-end may be carried over to the next fiscal year after review by the Purchasing Agent and approval by the Director of Finance. All carryover appropriations require Council approval.

Contracts Review: The Risk Manager should review contracts when procured through a negotiated/ award procedure at any given time during the fiscal year.

**CITY OF EL SEGUNDO
TOP 10 PROPERTY TAXPAYERS/TOP 10 EMPLOYERS
FY 2024-2025**

TOP 10 PROPERTY TAXPAYERS

Chevron USA Inc.
Raytheon Co
Sof Xi Pct Two Towers Owner LLC
Boeing Company
Aerospace Corporation
2120 Park Place Fee Owner California LLC
Northrup Grumman
Fs Creit 555 Aviation LLC
SFII Flyte LLC
PES Partners LLC

TOP 10 EMPLOYERS

Raytheon Co
The Boeing Company
Northrop Grumman Corporation
The Aerospace Corporation
Mattel, Inc.
Chevron Products Company/USA inc
Kite Pharma Inc.
Optum
Los Angeles Times Communications LLC
Liminex, Inc.

Top 10 Sales Taxpayers

Boeing Company
Chevron USA Inc.
Home Goods
Insight Direct USA
Karl Storz Endoscopy
Los Angeles Times
Patterson Dental Supply
Raytheon
Rivian
Topgolf

**CITY OF EL SEGUNDO
GLOSSARY OF BUDGET TERMS**

APPROPRIATION: A legal authorization granted by a legislative body to make expenditures and to incur obligations for specific purposes. An appropriation is limited in amount and limited as to the time period in which it may be expended.

ASSESSED VALUATION: A dollar value placed upon real estate or other property, by Los Angeles County, as a basis for levying property taxes.

BOND: A security whereby an issuer borrows money from an investor and agrees or promises, by written contract, to pay a fixed principal sum on a specified date (maturity date) and at a specified rate of interest.

BUDGET MESSAGE: A written discussion of the budget presented by the City Manager to the City Council.

CAPITAL IMPROVEMENT PLAN (CIP): A financial plan of proposed capital improvement projects and the means of financing them, usually prepared for a five year period.

CAPITAL OUTLAY: An operating budget category which accounts for all furniture and equipment with a unit cost of more than \$1000 and an estimated useful life of more than one year.

DEBT SERVICE FUNDS: Account for the accumulation of resources set aside for the repayment of City issued debt.

DEPARTMENT: An organizational unit comprised of one or more divisions.

DIVISION: A program or activity, within a department, that furthers the objectives of the City Council by providing services or products.

ENCUMBRANCES: Financial commitments related to unperformed contracts for goods or services for which part of an appropriation is reserved. They cease to be encumbrances when the obligations are paid or otherwise terminated.

ENTERPRISE FUND: A type of fund established to account for the total costs of those governmental facilities and services that are operated in a manner similar to private enterprise. These programs are entirely, or predominately, self-supporting.

FISCAL YEAR: The twelve-month period of time to which the operating budget applies. El Segundo's fiscal year is October 1 through September 30.

FUND: An independent fiscal and accounting entity used to record all financial transactions related to the specific purpose for which the fund was created. There are four major types of funds: General, Proprietary, Special Revenue, and Trust and Agency.

FUND BALANCE: The amount of financial resources immediately available for use. This generally represents the excess of current assets over current liabilities.

GANN APPROPRIATIONS LIMIT: Article XIII B of the California Constitution was amended by Proposition 4, "The Gann Initiative," in 1979. This Article limits the growth of governmental spending by multiplying the limit for the prior year tax proceeds by a growth factor. The growth factor is the percentage change in the cost of living (or per capital personal income, whichever is lower) multiplied by the percentage change in population. The 1979 base year limit amount consists of all tax proceeds appropriated in that year.

GENERAL FUND: The primary fund of the City which is used to account for those revenues and expenditures of the City that are not legally restricted as to use.

GRANT: Contributions of cash or other assets from another governmental entity to be used for a specific purpose.

INTERFUND TRANSFERS: Monies transferred from one fund to another in order to reimburse that fund for

**CITY OF EL SEGUNDO
GLOSSARY OF BUDGET TERMS**

expenditures or to finance the operation of that fund.

INTERNAL SERVICE FUNDS: A fund type that accounts for revenues received and expenses incurred for services or commodities provided by that fund to user departments.

MUNICIPAL CODE: A book containing the City Council approved Ordinances currently in effect. The Code defines City policies related to building codes, planning and zoning regulations, sanitation and health standards, traffic violations, etc.

OBJECTIVES: Departmental statements describing significant activities to be accomplished during the fiscal year.

OPERATING BUDGET: A financial and organizational plan for furthering the goals of the City Council through the City departments. The operating budget does not include capital improvement projects.

ORDINANCE: A formal legislative enactment by the City Council. An Ordinance has the full force and effect of law within City boundaries, unless it is in conflict with a higher form of law, such as a State Statute or Constitutional provision. An Ordinance has a higher legal standing than a Resolution.

PROPOSITION 111 LIMIT: On June 5, 1990, California voters approved Proposition 111, to amend Article XIII B of the California Constitution, relating to the Gann Appropriations Limit Initiative.

REIMBURSEMENTS: Payments remitted by another agency, department, or fund to help defray the costs of a particular service or activity for which some benefit was obtained by the reimbursing party. These amounts are recorded as expenditures, or expenses, in the reimbursing fund and as a reduction of expenditures, or expenses, in the fund that is reimbursed.

RESERVE: An account used to earmark a portion of the fund balance as legally segregated for a specific use.

RESOLUTION: A special order of the City Council that requires less legal formality than an Ordinance in terms of public notice and the number of public readings prior to approval. A Resolution has lower legal standing than an Ordinance. The City's budget is approved by Resolution and requires a majority vote of the Council members present at the time of adoption.

SALARIES AND BENEFITS: An operating budget category which generally accounts for full-time, part-time and temporary salaries, overtime costs and fringe benefits.

SPECIAL REVENUE FUNDS: These are funds that separately account for monies that are restricted as to use by the City Council, the State of California or the Federal Government.

SUBVENTIONS: Revenue collected by the State (or other level of government) which is allocated to the City on a formula basis. The major subventions received from the State of California include Motor Vehicle License Fees and Gasoline Taxes.

SUPPLIES AND SERVICES: An operating budget category accounting for expenditures not related to personnel or capital outlay (e.g. buildings and grounds maintenance, contractual services, equipment maintenance, office and computer supplies, small tool purchases, utility costs, postage, copier costs, etc.).

TRUST AND AGENCY FUND: A type of fund which temporarily holds monies for other agencies or legal entities

**CITY OF EL SEGUNDO
ACCOUNT CODE DESCRIPTION**

- 4101 Salaries/Full-Time:** Compensation to full-time benefited employees
- 4102 Salaries/Part-Time:** Compensation for part-time non-benefited or partially-benefited employees
- 4103 Overtime:** Compensation to employees for hours worked in excess of regularly- scheduled worked week
- 4104 Permanent Contract:** Compensation to Golf Course employees under contract with the City of El Segundo
- 4105 Holiday Pay:** Compensation to safety employees in-lieu of holiday leave taken
- 4107 FLSA Overtime:** Overtime pay as defined under the Federal Labor Standards Act (FLSA)
- 4108 Vacation/Sick Leave Buyback:** Buyback of a portion of an employee's vacation and sick leave balance as allowed under each bargaining unit's memorandum of understanding (MOU)
- 4109 Vacation/Sick Leave-Termination:** Payout of an employee's vacation and sick leave balance at termination, as allowed under each bargaining unit's MOU
- 4110 Leave Replacement:** Compensation to Fire employees for hours worked to replace open positions due to leave time (vacation/sick)
- 4112 Compensated Sick Time:** Payouts for accrued sick leave which may be optional at end of the year or required if sick leave balance is over the prescribed maximum accumulation.
- 4113 Reimbursable Overtime:** Overtime compensation reimbursed by outside agencies/vendors for specific work performed on behalf of another agency or vendor.
- 4116 Standby Pay:** Compensation to employees who have been released from work but are specifically required by their supervisor to be available to return to work as needed by the City.
- 4117 Opt-Out Payments:** Payments to employees who opt-out of certain benefits.
- 4118 Replacement Benefit Contributions:** Additional Payments to CalPERS to cover the retirement benefits of high earning employees.
- 4201 PERS Retirement:** Employee and employer contributions to the Public Employees Retirement System (PERS)
- 4202 FICA:** Employee and employer contributions to the Federal social security system including Medicare
- 4203 Workers' Compensation:** Contributions to the City of El Segundo's Internal Service Workers' Compensation Fund
- 4204 Group Insurance:** Payment for insurance premiums for health, dental, and vision
- 4205 Uniform Allowance:** Quarterly payments, through payroll, to employees who are required to purchase and maintain prescribed uniform clothing and personal equipment.
- 4207 CalPERS Unfunded Liability:** Payment to CalPERS for the unfunded retirement liability.
- 4209 PARS (Public Agency Retirement Services):** Supplementary retirement system to the California Public Employees Retirement System
- 4210 OPEB (Other Post-Employment Benefits):** GASB 45 liability to fund annual required contribution
- 4211 401(a) Employer's Contribution:** Employers contribution to employees 401(a).

**CITY OF EL SEGUNDO
ACCOUNT CODE DESCRIPTION**

- 4215 Uniform Replacement:** Annual uniform maintenance allowance for employees required to wear a specific work attire including boots
- 4217 Early Retirement Incentive:** Costs associated with the employees who took the early retirement incentive.
- 4221 Car Allowance:** Costs for employees who receive a car allowance.
- 4251 CalPERS Payments:** Payments to CalPERS not associated with employees.
- 4907 Interest Expense:** Interest payments on debt.
- 4999 Cash Over / Short:** Unidentified cash variances in the bank accounts.
- 5201 Office Supplies:** Supplies used in the office such as paper, pens, staples.
- 5203 Repairs & Maintenance Supplies:** Supplies used for repairs and maintenance
- 5204 Operating Supplies:** Business cards, law library books, blueprint paper, pre-printed forms, book covers, and other supplies necessary to support the ongoing operations
- 5205 Cleaning & Sanitation:** Pool maintenance and custodial supplies
- 5206 Computer Supplies:** Computer paper, diskettes, magnetic tapes, printer ribbons, software, and other computer related items
- 5207 Small Tools & Equipment:** Hammers, wrenches, screwdrivers, small hand and power tools
- 5210 Paper Goods:** Napkins, paper towels, cups, and other paper goods used at the Golf Course restaurant
- 5211 Photo Supplies:** Film, flashbulbs, photo processing costs, and other miscellaneous photo supplies
- 5212 Prisoner Meals:** Meals for in-custody prisoners and court commitment program participants
- 5213 Replacement of Damaged Goods:** Replacement of damaged or broken dishes, glasses, utensils, and other items used at the Golf Course restaurant
- 5214 Housing Supplies:** General supplies for Fire Station.
- 5215 Vehicle Gasoline Charge:** Fuel charges for operating City vehicles
- 5216 Range Balls & Mats:** Range balls and mats for the Golf Course
- 5218 Police Training Materials & Supplies:** Training materials and supplies for Police Department
- 5501 Books & Other Printed Materials:** Books, pamphlets, periodicals, etc.
- 5502 Audio & Video:** Books on tape, cassettes, compact discs, and periodical microfiche
- 5505 Young People's Books:** Children's books, pamphlets, magazines, and kits.
- 5507 School Library Materials:** Books and other printed materials for the El Segundo Unified School District's libraries.
- 5220 Computer Refresh Charges:** Annual charge to departments for core workstation hardware and software
- 5255 CPR Class Operating Supplies:** Supplies used in CPR training courses

**CITY OF EL SEGUNDO
ACCOUNT CODE DESCRIPTION**

- 6093 Junior Camp Expenses:** Junior golf camp operating expenses
- 6101 Gas:** Cost of natural gas used at City buildings, parks, and other public facilities
- 6102 Electricity:** Cost of electricity for City buildings, parks, and other public facilities
- 6103 Water:** Cost of water used in City buildings, parks, and other public facilities
- 6116 Building Lease Charge:** RSI office lease charges
- 6135 Credit Card Expense:** Merchant's fees for accepting credit payments throughout the City, including the Golf Course
- 6139 Bank Service Charges:** Bank service charges exceeding earnings allowance on City's checking accounts.
- 6153 Personal Property Damage:** Golf Course personal property damage expenses
- 6172 NSF Charges:** The expense of non-sufficient funds checks deemed uncollectible
- 6201 Advertising & Publishing:** Public notices and job announcements, newsletters, flyers, and other informational or promotional materials distributed by the City
- 6203 Copy Machine Charges:** Charges for copy machine usage, maintenance, and supplies
- 6205 Other Printing & Binding:** Use of outside printers for forms, pamphlets, brochures, and other printing needs
- 6206 Contractual Services:** Contracts with vendors for engineering services, traffic studies, signal maintenance, refuse collection, street sweeping, janitorial services, pump maintenance, and other miscellaneous services.
- 6207 Equipment Replacement Charges:** Charges to departments to accumulate funds necessary to replace old, outdated, and unusable furniture, computers, office equipment, vehicles, and other capital items
- 6208 Dues & Subscriptions:** Dues for memberships in various professional organizations and subscriptions to trade journals, magazines, newspapers, etc.
- 6209 Dump Fees:** Costs to dump debris at local transfer stations
- 6210 Hazardous Materials Disposal Fees:** Costs associated with the disposal of hazardous materials dropped on City streets.
- 6211 Insurance & Bonds:** Property, liability, workers' compensation, and employee bond policies
- 6212 Laundry Cleaning:** Cleaning of uniforms, floor mats, jail linens, beddings, and towels
- 6213 Meetings & Travel:** Attendance at professional meetings and luncheons, and travel costs to attend training seminars and conferences
- 6214 Professional/Technical:** Costs of professional services such as independent auditors, consultants, pre-employment physicals, and recreation class instructors
- 6215 Repairs & Maintenance:** Repairs of buildings and facilities, and maintenance contracts for office equipment, computers, library circulation system, and print shop equipment
- 6216 Rental Charges:** Rental of investigative equipment and miscellaneous equipment for emergency repairs

**CITY OF EL SEGUNDO
ACCOUNT CODE DESCRIPTION**

- 6217 Software Maintenance:** Costs of maintaining the City's financial systems
- 6218 Hardware Maintenance:** Costs associated with maintaining the City's computer network system
- 6219 Network Operating Charge:** A "per computer charge" to each department for costs associated with computer systems network operations
- 6221 Educational Incentive:** Compensation to firefighters who complete approved academic courses
- 6222 Lease Payment/Parking Garage:** 612 Twin Holdings payments for parking garage
- 6223 Training & Education:** Registration at educational seminars and conferences, and also for purchases of training materials
- 6224 Vehicle Operating Charge:** Costs related to the operation, repair, and maintenance of the City's fleet of vehicles
- 6228 POST TRAINING EDUCATION:** Reimbursement to Police Officers for approved training and educational programs under the Police Officers' Standards and Training (POST) program
- 6237 Water Conservation:** Water conservation bulletins and pamphlets, water-saving shower heads, etc.
- 6245 Employee Recognition:** Annual employee service awards luncheon.
- 6246 Claims Expense:** Liability and workers' compensation claims, settlements, and expenses
- 6247 Unemployment Compensation:** Quarterly payments to EDD for unemployment claims reimbursements
- 6249 Fees & Licenses:** Fees and licenses necessary for the operation of "The Lakes at El Segundo" golf course
- 6250 Volunteer Recognition:** Annual picnic for recognition of City volunteers
- 6251 Communications/Mobile Radios:** Maintenance and supplies for the Police and Fire Department mobile radios and pagers
- 6253 Postage:** Costs of mailing City correspondence, notices, water bills, etc.
- 6254 Telephone:** Telephone and cellular communications
- 6255 ESMC Reproduction:** Updating and reproduction of the City's Municipal Code
- 6256 Pavement Rehabilitation:** Expenditures related to pavement repairs
- 6257 Public Education:** Community service programs
- 6259 Breathing Apparatus:** Service, maintenance, and repair of the Fire Department's self-contained breathing apparatus (SCBA)
- 6260 Equipment Leasing:** Leases of copiers and fax machines.
- 6262 Testing/Recruitment:** Employment testing, oral board raters, brochures, and flyers
- 6263 Commissioners' Expense:** Compensation for attendance at Planning Commission meetings and reimbursement of commissioners' expenses
- 6266 Training Allowance:** Special training materials for the golf course pros

**CITY OF EL SEGUNDO
ACCOUNT CODE DESCRIPTION**

- 6267 Zoning Text Amendments:** Costs related to amendments to the zoning codes
- 6268 General Plan Update:** Costs of updating or amending the General Plan
- 6270 Commissions:** Commissions earned by the golf course pros
- 6271 Animal Regulation:** Contract with the SPCA and dog license tags
- 6272 Court Costs:** Meals and auto expenses for off-duty officers attending court proceedings
- 6273 In-Custody Medical Charges:** Medical care and treatment of prisoners
- 6274 Investigation Expenses:** Sheriff custodial charges, fingerprinting costs, blood alcohol and drug testing, and Municipal Code prosecutions
- 6275 K-9 Dog Care Services:** Dog food, veterinary care, and training
- 6276 Police Reserve Program:** Plaques, certificates, and training for Police Reserves
- 6278 Computer Charges:** County upgrades of in-house JDIC system and hardware and software maintenance
- 6279 Explorer Program:** Field trips and monthly meetings for Police Explorers
- 6280 CAL I.D.:** State/County computerized fingerprint system
- 6281 Emergency Facilities Maintenance:** Emergency repairs to city buildings
- 6282 Emergency Repairs:** Charges for repairs to vehicles damaged in accidents
- 6283 Water Purchases - Potable:** Potable water purchases
- 6284 Security Costs:** Golf Course security expenses
- 6285 Water Purchases - Reclaimed:** Cost of purchasing water from the West Basin Municipal Water District
- 6286 General Administrative Charges:** Administrative charges to the Water Fund for services provided by City departments
- 6288 S.W.A.T. Program:** Training equipment, ammunition, and hostage negotiations costs
- 6289 Education Reimbursement:** Police educational reimbursements for eligible classes
- 6292 Hyperion Issues:** City's share of mitigation monitoring costs per contract with the City of Los Angeles
- 6294 Special Projects:** Funds set aside for special projects initiated by the City Council or City Manager
- 6296 R.S.V.P. PROGRAM:** Costs of the Retired Senior Volunteer Program
- 6301 Legal Counsel:** Monthly retainer of City Attorney.
- 6302 Special Plaintiff & Defense Litigation & Experts:** Costs associated with special plaintiff and defense litigation, and expert witnesses
- 6303 Commercial & Space Marketing:** Marketing of vacant commercial space
- 6310 Labor Negotiation:** Attorney fees related to labor negotiations

**CITY OF EL SEGUNDO
ACCOUNT CODE DESCRIPTION**

- 6311 Code Enforcement Litigation:** Attorney fees related to Municipal Code enforcement
- 6354 Lifeline Expense:** Operating expense for qualified customers for a subsidized water rate
- 6401 Community Promotion:** Miscellaneous expenditures to promote community activities
- 6402 Noise Abatement:** Agenda and minute preparation for the Noise Abatement Committee and membership dues in the national organization
- 6403 Sister City:** Program support and travel to Guaymas
- 6405 ESUSD Funding Agreement:** Costs funding agreement with the El Segundo Unified School District for crossing guards
- 6406 LAX Master Plan Intervention:** Attorney fees related to LAX Masterplan Intervention
- 6407 Washington Lobbyist:** Federal advocacy professional services related to LAX Masterplan
- 6409 Audiovisual Materials** audiovisual materials purchase by the Library department
- 6410 E-Books** Electronic books purchased by the Library
- 6501 Right of Way Lease:** Right of Way lease agreement with Southern California Edison
- 6502 Contribution Expense:** Golf Course contribution expense
- 7550 Cost of Sales:** Golf Course cost of food and beverages sales
- 7600 Hard goods:** Golf Course cost of hard goods sales, e.g., golf equipment
- 7601 Purchase Discount:** Golf Course discounts on inventory purchases
- 7602 Soft Goods:** Golf Course cost of soft goods sales, e.g., golf apparel
- 7604 Freight:** Golf Course freight charges on inventory purchases
- 7606 Teaching Supplies:** Golf Course lesson supplies
- 8103 Capital & Other Improvements:** Capital improvements to City buildings and facilities
- 8104 Capital/Equipment:** Capital equipment and furniture
- 8105 Capital/Automotive:** Vehicles and motorized equipment
- 8106 Capital/Communications:** Communications equipment
- 8108 Capital/Computer Hardware:** Computer hardware and related equipment
- 8109 Capital/Computer Software:** Computer software programs

**CITY OF ELSEGUNDO
ACRONYMS USED
ADOPTED BUDGET
FISCAL YEAR 2023-2024**

ACRONYM	TITLE
AB	Assembly Bill
ABC	Alcoholic Beverage Control
ADA	Americans with Disabilities Act
APSA	Aboveground Petroleum Storage Act
BOD	Board of Directors
CAD	Computer-Aided Dispatch
CalARP	California Accidental Release Prevention
CalPERS	California Public Employees' Retirement System
CASP	California Association of School Psychologists
CDBG	Community Development Block Grant
CDIAC	California Debt & Investment Advisory Commission
CD's	Certificate of Deposit
CERS	California Environmental Reporting System
CERS	California Environmental Reporting System
CERT	Community Emergency Response Team
CES	Campus El Segundo
CIEDB	Californian Infrastructure & Economic Development Bank
CIP	Capital Improvement Project
CMTA	California Municipal Treasurers' Association
COPS	Citizens' Option for Public Safety
CPI	Consumer Price Index
CPR	Cardio Pulmonary Resuscitation
CSI	Crime Scene Investigation
CTIP	Coordinated Technology Implementation Program
CUPA	California Unified Program Agencies
DOJ	Department of Justice
DVD	Digital Video Disc
EDAC	Economic Development Advisory Committee
EEO	Equal Employment Opportunity
EIR	Environmental Impact Report
EIS	Environmental Impact Statement
EKG	Electrocardiogram
EKPTO	Exceptional Kids Parent Teacher Organization
EMS	Emergency Medical Services
EOC	Emergency Operations Center
ERF	Equipment Replacement Fund
ES	El Segundo
ESMC	El Segundo Municipal Code
ESMoA	El Segundo Museum of Art
ESARG	El Segundo Amateur Radio Group
ESUSD	El Segundo Unified School District
FAA	Federal Aviation Administration

**CITY OF ELSEGUNDO
ACRONYMS USED
ADOPTED BUDGET
FISCAL YEAR 2021-2022**

ACRONYM	TITLE
FEMA	Federal Emergency Management Agency
FICA	Federal Insurance Contributions Act
FLSA	Federal Labor Standards Act
FPPC	Fair Political Practices Commission
FRO	First Responder Operations
FT	Full Time
FTE	Full Time Equivalent
GASB	Governmental Accounting Standards Board
GIOA	Government Investment Officers' Association
GIS	Geographic Information System
HIPAA	Health Insurance Portability & Accountability Act
HMBP	Hazardous Materials Business Plan
HOX	Home Owners Exemption
HSI	Homeland Security Investigation
HUD	Housing Urban Developmet
HVAC	Heating, Ventilation, Air Conditioning
ICE	Immigration & Customs Enforcement
ICRMA	Independent Cities Risk Management Authority
ICS	Incident Command Center
IRC	Internal Revenue Code
IRS	Internal Revenue Service
ISO	Insurance Services Office or International Standardization Organization
JAC	Joint Apprentice Committee
JDIC	Justice Data Interface Controller
LA	Los Angeles
LACMTA	Los Angeles County Metropolitan Transportation Commission
LADOA	Los Angeles Department of World Airports
LAEDC	Los Angeles Economic Development Corporation
LAWA	Los Angeles World Airport
LAX	Los Angeles Airport
MAX	Municipal Area Express
MEP	Mechanical, Electrical, Plumbing
MOU	Memorandum of Understanding
NFPA	National Fire Protection Administration
NIMS	National Incident Management System
NSF	No Sufficient Funds
OES	Office of Emergency Services
OPEB	Other Post Employment Benefits
P&BS	Planning & Building Safety
PAC	Political Action Committee
PARS	Public Agency Retirement Services
PD	Police Department
PEG	Public Education & Government

**CITY OF ELSEGUNDO
ACRONYMS USED
ADOPTED BUDGET
FISCAL YEAR 2021-2022**

ACRONYM	TITLE
PERS	Public Employees' Retirement System
POST	Peace Officers' Standard Training
PSAF	Public Safety Augmentation Fund
PSO	Public Services Officer
PT	Part Time
PW	Public Works
RBP	Retirement Benefit Plan
RFP	Request for Proposal
RMP	Risk Management Plan
RMS	Records Management System
RPOSD	Regional Park & Open Space District
RSI	Residential Sound Insulation
RSVP	Retired Senior Volunteer Program
SB	Senate Bill
SCAQMD	South Coast Air Quality Management District
SCE	Southern California Edison
SEMS	Standardized Emergency Management System
SIR	Self-Insured Retention
SLESF	Supplemental Law Enforcement Services Fund
SLOT	State Local Overtime
SMIP	Strong Motion Instrumentation Program
SPCA	Society for the Prevention of Cruelty to Animals
SPEA	Supervisory & Professional Employee Association
SRRE	Source Reduction & Recycling
STAR	State (of California & Nevada) Television Access Recognition
STC	Standard Training Corrections
SWAT	Special Weapons and Tactics
TDA	Transportation Development Act
TEMS	Tactical Emergency Medical Support
TOT	Transient Occupancy Tax
TRA	Tax Resolution Agreement
TRAP	Taskforce for Regional Autotheft Prevention
TV	Television
UASI	Urban Areas Security Initiative
UPA	Unified Program Agency
US	United States
UST	Underground Storage Tank
UUT	Utility Users' Tax
VIP	Very Important Person
VLF	Vehicle License Fee