



City of El Segundo

Diversity, Equity, and Inclusion

Meeting Minutes

December 10, 2020 4:00 p.m.

350 Main Street

El Segundo, CA 90245

This meeting was conducted virtually via Zoom conferencing

A. CALL TO ORDER

The meeting was called to order at 4:05 p.m. and roll call was conducted by Monse Palacios.

B. ROLL CALL

Committee Members Present: Lauren Abercrombie, Kenneth Chancey, Kelsey Chittick, Natacha Lee, Shad McFadden, Avery Smith, Christina Vazquez-Fajardo, Christibelle Villena, Steven Wood.

Absent: None

City Staff Present:

Jimmy Pete, City of El Segundo DEI Consultant

Scott Mitnick, City Manager

Barbara Voss, Deputy City Manager

David King, Assistant City Attorney

Bill Whalen, El Segundo Chief of Police

Arecia Hester, Recreation Superintendent and DEI Committee Liaison

Monse Palacios, Senior Administrative Analyst

C. PUBLIC COMMUNICATIONS

None

D. APPROVAL OF MEETING MINUTES

Motion: to approve the Thursday, November 12, 2020 meeting minutes with the noted changes was made by Member Wood and Seconded by Member Chittick. Motion carried 9-0

E. UNFINISHED BUSINESS

1. Workshop “ The Four Basic Skills of Facilitation”

Consultant Jimmy Pete explained The Four Basic Skills of Facilitation. The committee provided their thoughts and comments.

1. Listening
2. Making Reflective Statements
3. Asking Facilitative Questions
4. Acknowledgement

F. NEW BUSINESS

1. Sub-Committees

The committee discussed the five different sub-committees and provided their first and second choice.

- a. Public Safety
Kenneth, Shad, Woodie and Christibelle
- b. Rules Committee
- c. Citywide Organization
Christina, Kenneth, Natacha and Lauren
- d. Local Economy
Shad, Lauren, Avery
- e. Community At Laws
Natacha, Christibelle, Kelsey and Avery

	First Choice	Second Choice
Natacha	Community at Large	Citywide Organization
Kenneth	Public Safety	Citywide Organization
Lauren	Local Economy	Community at Large
Christibelle	Community at Large	Public Safety
Shad	Public Safety	Local Economy
Avery	Community at Large	Local Economy
Woodie	Public Safety	Community at Large
Kelsey	Community at Large	
Christina	Citywide Organization	Community at Large

2. Discussion of DEI Bylaws

The committee will review the draft bylaws and provide feedback during the next meeting.

Motion: to set the next meeting date on Wednesday, January 13th at 4:00pm was made by Member Chancey and Seconded by Member Chittick. Motion carried 9-0

F. ADJOURNMENT

Meeting was adjourned at 6:02 p.m.