



**AGENDA  
CITY OF EL SEGUNDO  
ARTS & CULTURE ADVISORY  
COMMITTEE  
5:30 PM  
111 W. MARIPOSA AVENUE**

**EL SEGUNDO, CA 90245  
DECEMBER 10, 2024**

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**MEMBERS OF ARTS & CULTURE ADVISORY COMMITTEE**

John Pickhaver, Chairperson  
Jane Burrell, Vice Chairperson  
David Barth  
Brian Mitchell  
Joan Palmer  
Michael Schepps  
Vacant (5)

The Arts & Culture Advisory Committee, with certain statutory exceptions, can only take action upon properly posted and listed agenda items. Any writings or documents given to a majority of the Arts & Culture Advisory Committee, regarding any matter on this agenda, that the City received after issuing the agenda packet are available for public inspection in the public library at the Help Desk, during normal business hours. Such documents may be posted on the City's website at [www.elsegundo.org](http://www.elsegundo.org) and additional copies will be available at the meeting.

Unless otherwise noted in the agenda, the public can only comment on city-related business that is within the jurisdiction of the Arts & Culture Advisory Committee and/or items listed on the agenda during the Public Communications portion of the Meeting. The time limit for comments is five (5) minutes per person. Before speaking to the Arts & Culture Advisory Committee, please state: your name, residence, and organization/group you represent, if desired. Please respect the time limits.

**REASONABLE ACCOMMODATIONS: In compliance with the Americans with Disabilities Act and Government Code Section 54953(g), the City Council has adopted a reasonable accommodation policy to swiftly resolve accommodation requests. The policy can also be found on the City's website at <https://www.elsegundo.org/government/departments/city-clerk>. Please contact the City Clerk's Office at (310) 524-2308 to make an accommodation request or to obtain a copy of the policy.**

*Land Acknowledgment: We acknowledge that we are holding this meeting on the traditional, ancestral, and unceded territory of the Tongva. We recognize the Tongva people as the traditional land caretakers of Tovaangar (Los Angeles basin, So. Channel Islands). We also acknowledge that Los Angeles County is home to the largest Indigenous population in the United States.*

**CALL TO ORDER/ROLL CALL**

**PUBLIC COMMUNICATION – (Related to City Business Only – 5-minute limit per person, 30-minute limit total)** *Individuals who have received value of \$50 or more to communicate to the **Arts & Culture Advisory Committee** on behalf of another, and employees speaking on behalf of their employer, must so identify themselves prior to addressing the **Arts & Culture Advisory Committee**. Failure to do so shall be a misdemeanor and punishable by a fine of \$250. While all comments are welcome, the Brown Act does not allow action on any item not on the agenda.*

**A. CONSENT**

1. **Arts and Culture Advisory Committee meeting minutes from October 22, 2024, and November 22, 2024.**
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Recommendation -

1. Approve the Regular Arts and Culture Advisory Committee Meeting Minutes of October 22, 2024, and November 22, 2024.
2. Alternatively, discuss and take other action related to this item.

**B. NEW BUSINESS**

2. **Staff debrief: Cultural Development Program ("1% for Art") November 19th City Council update**
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Recommendation -

1. Receive and file the staff debrief report of the Cultural Development Program update presented to City Council during the November 19th meeting.
2. Alternatively, discuss and take other action related to this item.

**C. UNFINISHED BUSINESS**

3. **Receive and file the final report for Gundo Pride.**
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Recommendation -

1. Receive and File the final Gundo Pride report.
2. Alternatively, discuss and take other action related to this item.

4. **Receive and file the final report for Juneteenth**
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Recommendation -

1. Receive and file the final report for Juneteenth.

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2. Alternatively, discuss and take other action related to this item.

5. **Receive and file the final report for Joy Around the World / Festival of Holidays**

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Recommendation -

1. Receive and File the final report for Joy Around the World / Festival of Holidays.

2. Alternatively, discuss and take other action related to this item.

6. **Provide Programming Updates**

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Recommendation -

1. Receive programming updates and provide feedback.

2. Alternatively, discuss and take other action related to this item.

7. **Provide Cultural Development Program Updates**

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Recommendation -

1. Receive the Cultural Development Program Updates and provide feedback.

2. Alternatively, discuss and take other action related to this item.

8. **Provide Cultural Arts Plan Updates**

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Recommendation -

1. Receive the Cultural Arts Plan Updates and provide feedback.

2. Alternatively, discuss and take other action related to this item.

9. **Provide Public Art Update**

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Recommendation -

1. Receive the Public Art Update and provide feedback.

2. Alternatively, discuss and take other action related to this item.

10. **Provide Status Update on the ACC Vacancies**

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Recommendation -

1. Receive the ACC Vacancy Update.

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2. Alternatively, discuss and take other action related to this item.

**D. REPORTS - BUDGET & INITIATIVE COMMITTEE**

**E. REPORTS - SUBCOMMITTEES**

**F. REPORTS - RECREATION, PARKS AND LIBRARY DIRECTOR**

**G. REPORTS - COMMITTEE MEMBERS**

**H. REPORTS - COUNCIL MEMBER LIAISON**

**ADJOURNMENT**

POSTED:

DATE: 12/9/2024

TIME: 5:30 PM

BY: Chelsea Shafer, Acting Senior Admin. Analyst

SPECIAL MEETING MINUTES OF THE EL SEGUNDO ARTS AND CULTURE  
ADVISORY COMMITTEE  
MONDAY, OCTOBER 22, 2024

CALL TO ORDER – Chairperson Pickhaver called the meeting to order at 5:31 pm.

ROLL CALL

Chairperson Pickhaver	-	Present
Vice Chairperson Burrell	-	Present
Member Mitchell	-	Present
Member Bart	-	Absent
Member Schepps	-	Present
Member Palmer	-	Present

PUBLIC COMMUNICATIONS – (Related to City Business Only – 5-minute limit per person, 30-minute limit total)

Leslie Evans provided public comment regarding upcoming performances from the El Segundo Concert Band and available practice space.

Members of the committee and staff provided additional comments.

A. CONSENT CALENDAR:

1. MOTION by Member Palmer, SECONDED by Vice Chairperson Burrell, approving Regular Committee meeting minutes of September 23, 2024, MOTION PASSED. 5/0

B. NEW BUSINESS

2. Strategize for the Festival of Holidays Event.

Cultural Arts Coordinator Randy Niessen provided an update on the performers for the event.

Members of the committee asked questions regarding community inclusions for the event and the date of the event. Staff provided additional information.

3. Finalize Dates for Strategic Plan Seminars.

Cultural Arts Coordinator Randy Niessen provided a report and open discussion for the Strategic Plan seminar dates to the committee.

The committee directed staff to create a poll via email to determine availability for the seminar.

Members of the committee asked questions as it relates to public meetings and quorum regulations, locations for the seminar. Staff provided additional information.

## C. UNFINISHED BUSINESS

### 4. Programming Updates

Cultural Arts Coordinator Randy Niessen discussed the cultural arts excursion to the Academy Museum of Motion Pictures, upcoming library exhibitions, potential El Segundo film festivals, and the poet laureate selection.

Committee members asked questions regarding promoting the poet laureate to the community, the Da Vinci school exhibit promotion. Staff provided additional information.

### 5. Cultural Development Program Updates

Cultural Arts Coordinator Randy Niessen discussed the twelve developments currently required to contribute 1% to the fund, upcoming City Council staff report being presented to the City Council in November, the ACC Program website and social media accounts, and best-practices with neighboring cities Cultural Arts Programs.

Committee members asked questions regarding the grand total estimate for the fund, mayor comments in previous City Council meetings, city procedures for ordinance changes, and feedback to be included in the staff report to be presented to the City Council. Staff provided additional information.

### 6. Cultural Arts Plan Updates

Cultural Arts Coordinator Randy Niessen discussed the residential survey regarding public art, drafting the Cultural Arts plan to be presented to the committee at the December special meeting.

Committee members asked questions regarding survey qualifications, newsletter subscribers. Staff provided additional feedback.

### 7. Public Art Updates

Cultural Arts Coordinator Randy Niessen discussed Plunge RFQ to be presented to City Council for approval.

Committee members asked questions regarding project locations and procedures in selecting an artist from the RFQ. Staff provided additional information.

8. Provide Status Updates on the ACC Vacancies

Cultural Arts Coordinator Randy Niessen discussed the interview dates for the applicants.

Committee members discussed the city's procedure for the CCB vacancy selection process.

D. REPORTS - BUDGET & INITIATIVE COMMITTEE

None

E. REPORTS – SUBCOMMITTEES

None

F. REPORTS - ARTS & CULTURE ADVISORY COMMITTEE MEMBER COMMENTS

Member Mitchell asked questions regarding the summer concert series. Staff provided additional information.

Member Schepps spoke in favor of the Cultural Arts Plan.

Chairperson Pickhaver discussed the upcoming See Change meeting in October.

G. REPORTS - COUNCIL MEMBER LIAISON

None

H. RECREATION, PARKS, AND LIBRARY DIRECTOR

Cultural Arts Coordinator Randy Niessen spoke on behalf of the Rec., Park and Library Director, Aly Mancini's behalf regarding Chairperson Pickhaver's candidacy for City Council and requested discussion be had in determining steps in the event Chairperson Pickhaver was elected to City Council.

Adjourned at 6:58 PM

*Chelsea Shafer*

Chelsea Shafer, Senior Administrative Specialist for  
Randy Niessen, Cultural Arts Coordinator

SPECIAL MEETING MINUTES OF THE EL SEGUNDO ARTS AND CULTURE  
ADVISORY COMMITTEE  
FRIDAY, NOVEMBER 22, 2024

CALL TO ORDER – Chairperson Pickhaver called the meeting to order at 1:00 pm.

ROLL CALL

Chairperson Pickhaver	-	Present
Vice Chairperson Burrell	-	Present
Member Mitchell	-	Present
Member Bart	-	Absent
Member Schepps	-	Absent
Member Palmer	-	Present

PUBLIC COMMUNICATIONS – (Related to City Business Only – 5-minute limit per person, 30-minute limit total)

None

A. CONSENT CALENDAR:

B. NEW BUSINESS

1. Vision/Mission/Values/Goals Work Session with Marie Knight.

Marie Knight facilitated a workshop to develop the Mission, Vision, and Goals for the Cultural Arts Plan. Committee Members asked questions regarding scope of the session. Marie Knight provided additional information.

C. UNFINISHED BUSINESS

D. REPORTS - BUDGET & INITIATIVE COMMITTEE

E. REPORTS – SUBCOMMITTEES

F. REPORTS - ARTS & CULTURE ADVISORY COMMITTEE MEMBER COMMENTS

G. REPORTS - COUNCIL MEMBER LIAISON

H. RECREATION, PARKS, AND LIBRARY DIRECTOR

Adjourned at 5:00 PM

*Chelsea Shafer*

Chelsea Shafer, Acting Senior Admin. Analyst for  
Randy Niessen, Cultural Arts Coordinator